



Glen Spieth
Joan Cooley
Bethene Campbell
Christina Manetti
Mark Hayes

REGULAR MEETING AGENDA

LANDMARKS & HERITAGE ADVISORY BOARD

THURSDAY October 27, 2022 AGENDA

6:00 PM Virtual Hybrid Meeting – American Lake Conference Room

Until further notice, residents can also virtually attend Landmark and Heritage Advisory Board (LHAB) meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>. Those who do not have access to YouTube can call in to listen by telephone at +1 (253) 215- 8782 and by entering Webinar ID: 884 8681 4441 #

To participate in Public Comment and/or Public Testimony:

Public Comments and Public Testimony on Public Hearings will be accepted by mail, email or by live virtual comment. Send comments by mail or email to Karen Devereaux, LHAB Clerk, at 6000 Main Street SW Lakewood, WA 98499 or <mailto:kdevereaux@cityoflakewood.us>. Comments received up to one hour before the meeting will be provided to the Landmarks and Heritage Advisory Board electronically.

Virtual Comments: If you would like to provide live Public Comments or Public Testimony during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone [Dial +1\(253\) 215- 8782](tel:+12532158782) and enter webinar ID: [884 8681 4441 #](https://us06web.zoom.us/j/89608751493), or by visiting <https://us06web.zoom.us/j/89608751493>

By Phone: For those participating by calling in by [telephone \(+1\(253\) 215- 8782\)](tel:+12532158782) and enter webinar ID [884 8681 4441 #](https://us06web.zoom.us/j/89608751493), the Chair will call on you during the Public Comment and/or Public Hearings portions of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link <https://us06web.zoom.us/j/88486814441>, upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Chair during the Public Comments and/or Public Hearings portions of the agenda. When you are unmuted, please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

1. **Call to Order**
2. **Meeting Protocol**
 - a. Roll Call
 - b. Acceptance/Changes to Agenda
 - c. Approval of Minutes from September 22, 2022
 - d. Announcements
 - i) Staff to introduce the youth council representatives
3. **Public Comments**

4. **Public Hearings**
None
5. **Reports by Historic Preservation Officer or Staff**
 - Nisqually Tribe Outreach
 - Clover Park School District Outreach
 - Lakewood Touring Map Update
6. **Unfinished Business**
 - Review of Joint Council Meeting On September 26, 2022
 - Update Draft 2023 Work Plan
 - City Council To Review/Revise/Approve in January 2023
7. **New Business**
 - November and December Changes to Meeting Dates
8. **Next Meeting Scheduled – To Be Determined**
9. **Adjournment**

Members please contact Karen Devereaux at kdevereaux@cityoflakewood.us or 983-7767 by Tuesday prior to the meeting, if you are unable to attend. It is important to establish *in advance* whether or not there will be a quorum. Thank you.



LANDMARKS AND HERITAGE ADVISORY BOARD

Thursday, September 22, 2022 Meeting Minutes
ZOOM Meeting
6000 Main Street SW
Lakewood, WA 98499

**"The mission of the City of Lakewood
Landmarks and Heritage Advisory Board is to
preserve, protect, and promote the unique heritage and historic
resources of the City of Lakewood"**

CALL TO ORDER

Mr. Glen Spieth, Chair called the meeting to order at 6:00 PM.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Chair;
Beth Campbell, and Christina Manetti, Vice Chair

Landmarks & Heritage Advisory Board Members Excused: Mark Hayes

Landmarks & Heritage Advisory Board Members Absent: Joan Cooley

Staff Present: Courtney Brunell, Planning Manager and Josh Kubitz, Associate Planner
Council Liaison to LHAB: Councilmember Paul Bocchi (present)

Acceptance/Changes to Agenda: None

Approval of Minutes

The minutes of the meeting held on August 25, 2022 were approved as written by voice vote, M/S/C Campbell/Manetti. Motion to approve the minutes passed unanimously, 3-0.

Announcements: Mr. Josh Kubitz, Associate Planner, reminded board members of the Joint City Council / Landmarks and Heritage Advisory Board meeting to be held on Monday, September 26 at 7:00 PM in the Council Chambers. The discussion will address the accomplishments of 2022 and any work items for 2023. Ms. Courtney Brunell will provide a list of talking points for the meeting.

PUBLIC COMMENTS: None. No public in attendance on line.

PUBLIC HEARINGS: None

REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF

Nisqually Tribe Outreach

Staff will continue to reach out to the Nisqually Tribe in order to update the Lakewood Touring Map and website. Ms. Beth Campbell suggested asking the tribe for permission to link their video where someone is speaking about the Nisqually culture in the native tongue and English onto the City website.

Clover Park School District Outreach

One idea discussed at the initial meeting was to have older students complete research projects to incorporate Chinese and Nisqually Tribe cultural heritage into the historical touring map. This would help students fulfill a graduation requirement of community service hours performed. Staff has a second meeting scheduled with CPSD on September 29, 2022 and will update LHAB members at the October 2022 meeting.

Lakewood Touring Map Update

There has been no update to the Lakewood Touring Map as staff continue to reach out to the Nisqually Tribe and Clover Park School District.

UNFINISHED BUSINESS

Additional Community Designation Discussion

Mr. Glen Spieth announced the Lakewood Historical Society will be placing two additional markers for Woodbrook Hunt Club and Byrd Cemetery on Phillips Rd. The Lakewood Mayor is scheduled attend the dedication celebration in November for the Woodbrook Hunt Club.

Mr. Spieth explained the Lakewood Historical Society has plans to place markers in 2023 for the Lakeview Train Station and the Chinese Expulsion, and the Lakeview Post Office.

Ms. Christina Manetti queried marking the Motor Avenue motor trolley routes used throughout the City.

Members discussed making contact with property owners at House of Donuts, Colonial Center, Bowlero Lanes, and Denny's Restaurant on Bridgeport Way to discuss community designations for the buildings.

NEW BUSINESS

2023 Work Plan Discussion

Mr. Josh Kubitz reviewed each item of the 2023 work plan with members and discussed what they would like to speak with City Council members about during the upcoming joint meeting on Monday, September 26, 2022.

Councilmember Paul Bocchi suggested the members apply for the Pierce County grant rounds that were just advertised.

Next Regular Meeting would be held Thursday, October 27, 2022 at 6:00 p.m.
Meeting Adjourned at 6:52 p.m.

10/27/2022
Glen Spieth, Chair
Landmarks & Heritage Advisory Board

10/27/2022
Karen Devereaux, Recording Secretary
Landmarks & Heritage Advisory Board



TO: Landmarks and Heritage Advisory Board

FROM: Josh Kubitza, Associate Planner

DATE: October 27, 2022

SUBJECT: Reports by Historic Preservation Officer or Staff

Nisqually Tribe Outreach

Staff continues to try and contact the Nisqually Tribe in order to update the Lakewood Touring Map and website. At this time, staff has not heard from the Nisqually Tribe.

Clover Park School District Outreach

The meeting scheduled on September 29, 2022 was delayed. Staff is attempting to reschedule with Clover Park School District.

Lakewood Touring Map

There has been no update to the Lakewood touring map as staff continues to reach out to the Nisqually Tribe and Clover Park School District. Staff recommends that the Board discuss setting a date to move forward and complete the touring map.



TO: Landmarks and Heritage Advisory Board

FROM: Josh Kubitza, Associate Planner

DATE: October 27, 2022

SUBJECT: Staff Memo – Review of Joint Council Meeting

Joint Council Meeting Review

Chair Glen Spieth, Vice Chair Christina Manetti, Beth Campbell, and Mark Hayes attended the Joint Council Meeting on September 26, 2022. Glen Spieth, Chair, provided an overview of Landmarks and Heritage Advisory Board 2022 accomplishments and review of the 2022 work plan. The following items were discussed between LHAB and City Council:

- Heritage Trees: The updated tree preservation code includes an update to LMC 2.48 Protection and Preservation of Landmarks code that will allow LHAB to designate heritage trees.

Staff Comment: The tree preservation code is still under review by City Council, but it appears that LMC 2.48 Protection and Preservation of Landmarks code update is largely complete. The tree preservation code update is expected to go into effect in March 2023. The final tree preservation code update ordinance will be provided to LHAB when approved. The proposed updates includes criteria for designating heritage trees. Staff recommends reviewing the heritage tree designation criteria at the next LHAB meeting once the final ordinance is approved by City Council.

- Lake Steilacoom Dam: A City Councilmember asked if the Board has looked at potentially designating Lake Steilacoom Dam.

Staff Comment: The board should consider including Lake Steilacoom Dam on the 2023 work plan to be approved by City Council in January 2023.

- Historical Street Sign Concern: A City Councilmember describe that community members have reached out and are confused why Bridgeport Way has a green sign and a brown sign and if there are better reuses for the brown signs.

Staff Comment: The brown sign identifies Bridgeport Way as a historic street. The green sign is a requirement by City of Lakewood Public Works Department because Bridgeport Way is too large and too busy.

- Commission/Board Partnerships: City Councilmembers mentioned that LHAB should partner with other commissions/boards to leverage their expertise to complete some items on the LHAB work plan. Specifically, it was mentioned that the board should look into partnering with the arts commission to work on historic videos. The Mayor recommended that the Board look at partnering with Grave Concerns Association since they might be awarded a grant to have a video tour created for Western State Hospital cemetery.

Staff Comment: The Board should consider additional partnerships and request a joint meeting with the arts commissions for early 2023. Staff can assist in setting up the joint meeting. The Board should also consider partnering with Grave Concerns Association. Grave Concerns Association has requested grant from City of Lakewood that, in part, would fund hiring a contractor to research and design a video tour of the Western State Hospital cemetery. City Council will vote on approving the grants in November.

City of Lakewood
Landmarks and Heritage Advisory Board (LHAB)
DRAFT 2023 WORK PLAN AND SIGNIFICANT ACCOMPLISHMENTS

Members

Glen Spieth
Joan Cooley
Beth Campbell
Christina Manetti
Mark Hayes

Council Liaison

Paul Bocchi

Staff Support

Associate Planner, Josh Kubitza

Administrative Support

Community Development Administrative Assistant, Karen Devereaux

Meeting Schedule

Fourth Thursday of every month at 6:00 PM in City Hall, American Lake Room

Background

The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood. The Landmarks and Heritage Advisory Board advises the City Council, the City Manager and City staff in connection with protection and preservation of historical landmarks in Lakewood and establishing procedures for designation and preservation of landmarks.

2022 Accomplishments

- Finished preliminary draft edits of the Lakewood Touring Map.
- In process of partnering with Clover Parking School District on possible historical and cultural research for the Lakewood Touring Map.
- Continued attempts to coordinate with the Nisqually Tribe for input on the Lakewood Touring Map.
- Recruited new member to LHAB.

2023 Work Plan

Ongoing Projects

The Landmarks and Heritage Advisory Board has provided no specific timelines for the completion of the following work plan items since this Board is often dependent on the follow-through of other public agencies or private property owners.

- Look for opportunities to expand the historic streets recognition program.
- Continue to work with Clover Park School District to incorporate local Lakewood History into the Curriculum.

- Research grant opportunities to fund additional historic markers throughout the City of Lakewood.
- Update the Lakewood Touring map to include historic streets identified through the recognition program.
- Work with Pretty Gritty Tours to develop a walking tour program for the City of Lakewood.
- Explore the use of the Community Landmark designation for the Colonial Center; Western State Hospital; Rhodesleigh House; Villa Carman (Madera); the Flett House; Little Church on the Prairie; Thornewood Castle; Mueller-Harkins Hangar; Tacoma Country and Golf Club; the "H" barn at Fort Steilacoom Park; Bowlero Lanes, Denny's, House of Donuts, and the Alan Liddle House.
- Work on recruitment of new members to serve on the LHAB.
- Actively engage with the City of Lakewood Youth Council.
- Create short, "History of Lakewood" videos to post online to engage with youth and online viewers. Consider a partnership with Clover Park School District to create the videos or offer them as a resource for students to learn more about local history.