



**PARKS AND RECREATION ADVISORY BOARD (PRAB)
Tuesday, November 22, 2022 at 5:30 p.m.
City Hall, 6000 Main St SW Lakewood, WA and Zoom**

Residents can virtually attend Park and Recreation Advisory Board meetings by watching them live on the city's YouTube channel:
<https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter Webinar ID: 920 3804 6123 <https://us06web.zoom.us/j/92038046123>

PRAB MEMBERS

Jason Gerwen, Chair
Vito Iacobazzi, Vice Chair
Sylvia Allen
J. Alan Billingsley
Michael Lacadie
Anessa McLendon
Janet Spingath

YOUTH COUNCIL

Brandon Elliott
Kloe Salazar
Kera Buckmaster
Kaitlyn Miller

Don Anderson, Council Liaison

STAFF

Mary Dodsworth, Director
Nikki York, Office Assistant

CALL TO ORDER

ATTENDANCE/ROLL CALL

APPROVAL of PRAB October 25, 2022 MINUTES

PUBLIC COMMENT

NEW BUSINESS

Senior Program Update-Elizabeth and Debbie
2023 Work Plan Review
2023/24 Budget Update

BOARD MEMBER COMMENTS

NEXT PRAB MEETING

Regular Meeting Tuesday January 24, 2023 at
5:30 p.m. in person or Zoom

ADJOURN

Persons requesting special accommodations contact Nikki York at 253-983-7887 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.



PARKS & RECREATION ADVISORY BOARD MINUTES
Tuesday October 25, 2022 – 5:30 PM
Council Chambers, City Hall & Zoom

CALL TO ORDER

Jason Gerwen called the meeting to order at 5:30 p.m.

ATTENDANCE

PRAB Members Present: Jason Gerwen-Chair, Vito Iacobazzi-Vice-Chair, Alan Billingsley, Michael Lacadie, Anessa McLendon Janet Spingath

PRAB Members Excused: Sylvia Allen

Youth Council present: Kera Buckmaster

Youth Council absent: Brandon Elliott, Kloe Salazar, Kaitlyn Miller

PRAB Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant

Council Liaisons: Don Anderson

Guests: Stacey Reding –Capital Projects Coordinator, Eileen and James Kelly, Paul Christopher, Steve Hannon, Mr. and Mrs. Coleman, Marianne Meier

APPROVAL OF MINUTES: Alan Billingsley moved and Vito Iacobazzi seconded the motion to approve the minutes of the September 24, 2022 meeting as written. MPU.

Public Comments: No public comments

NEW BUSINESS:

Non-Motorized Transportation Plan: Weston Ott shared that the City is updating its non-motorized transportation plan to reflect the improvements made over the last 10 years and to provide direction on how to expand its walking and rolling network. Weston asked that everyone provide input on how they are using the system and what non-motorized improvements are most important. He also asked that everyone encourage friends and family to take the survey. He provided a flyer with a QR code. The survey may be taken online at www.lakewoodnmsurvey.com Vito Iacobazzi asked about the plan for the future. There is a six-year transportation plan and a six-year capital improvement plan.

Primley Park Neighborhood Meeting: Mary Dodsworth reintroduced herself to the Primley Park Neighbors. Playgrounds typically have a lifespan of 10-15 years. It is now time to look at a new play structure. Primley Park is a great little neighborhood park. The City would like to hear from the neighbors what they like about the park, concerns and other possibilities. Stacey Reding reviewed the existing site to refresh everyone's memory, provided photos and a site plan.

Eileen Kelly previously lived across from the park and was thankful to Marianne Meier who has been a wonderful steward of the park. In 2002 that area was a dumping area. The neighbors strategized to make it a safe place for smaller kids. The Hardgroves installed the sprinkler system.

The Johnson's donated a metal bench. The Galbraeath family built a picnic table. Ed Clopping donated \$8k to take care of the trees that were losing their root base. Neighbors raised \$13k for the play equipment. It would be nice to have something to recognize the neighbors who have donated time and money. The City developed the park and dedicated it 2007.

Paul Christopher's house is adjacent to the park. He has 2 small children that use the park. An older child broke the chipmunk. The hill side has broken glass. Trash is all over because people are not considerate. It's frustrating that Primley doesn't get as much attention as the other parks. The area needs sidewalks and speed bumps. Cars go by really fast and there are lots of little kids in the neighborhood. He submits requests through myLakewood311 regularly. Trees have not been maintained and there is concern that they might break. Irrigation system is not working. People love this park and they come from all over. Some homeless and older teens have been in the park at night.

Steve Hannon has always enjoyed the park. It's a nice place to be on a hot day. Has said that when he retires he will help maintain the park. He asked about getting garbage can pickup.

Stacey Reding shared the park maintenance schedule.

James Kelly asked about the chipmunk spring toys being repaired and replaced. Mary Dodsworth explained that playground safety has changed and those exact may not be available.

The site is watered with a hose. Mary Dodsworth said that we will may look at moving the water closer to the water meter. It was suggested to use native plants.

Alan Billingsley asked the neighbors if there were issues with parking. Some people have parked on the grass but it's been fine. The playground does need to be ADA accessible so there will have to be an ADA accessible parking space and access to the park amenities.

Janet Spingath asked if a restroom was needed. Mary Dodsworth advised that we don't typically put restrooms at neighborhood parks.

Mary Dodsworth advised that the budget for improvements is \$50k.

Narrow street that people sometimes use to avoid the light. A speed bump or signage would help. Mary Dodsworth will provide this information to Public Works Engineering.

Janet asked if a dog waste receptacle was needed. The neighbors would prefer a trash can over dog waste receptacle. However, there was not agreement regarding adding trash cans.

Mr. and Mrs. Coleman think the park is wonderful as it is. Chipmunks are always popular with the 8 grandchildren.

Jason Gerwen said that Primley Park was one of the first projects that he was involved with when he joined the Parks and Recreation Advisory Board. It was the passion that the neighbors had to take pride in that park. It holds a special place in his heart. His family had Easter egg hunts there for a few years. He suggested bringing in 5-12-year-old play equipment. As a certified playground inspector spring toys are a little bit scary. His children didn't call it Primley park. They called it the Chip & Dale park. He would love to see some iteration of the chipmunks. Would like to freshen up the park.

Eileen Kelly said that Greg White put in the climbing rocks. Kids love the climbing rocks. They planted 3 oaks at the park.

Paul Christopher asked if it would be possible to have both a 2-5 playground and 5-12 playground next to it. There are different styles of playground e.g. modern, whimsical, themed. Jason Gerwen suggested that it be a natural looking play structure. Springy, swirl and swingy toys seem to be popular.

Janet Spingath asked about covered playgrounds. There aren't any in our park system.

Mary asked if anyone wanted fitness equipment for the adults.

James Kelly voted to keep play stuff only and not expand it.

The neighbors asked that the City protect the rocks and the oaks. They also thought it was wonderful that the City was asking for public input.

Mary Dodsworth concluded that improvements should happen early next year.

Directors Report: Mary Dodsworth provided an update that included: capital projects at Springbrook Park, Gateway signs, Wards Lake Phase 1, Seeley Lake, Turf Infield, American Lake, Oakbrook, Fort Steilacoom Park Boundary Line Adjustment, Nisqually Partnership Projects, RCO grants, Sponsorships, Rockets Away, Cemetery Restoration, Senior Center Building and the Tree Lighting and Parade on December 10th.

Board Member Comments: Don Anderson advised that the County has a potential \$25 million grant request. If approved, the Lakewood community center building could be rehabbed.

Mary Dodsworth advised that the Community Center was built in the 70s and is an important building to the community. Specialized Recreation is still happening. Mary Dodsworth explained that Pierce County, Metro Parks Tacoma and Lakewood work together to provide programming for individuals with disabilities.

NEXT MEETING: The next meeting is on Tuesday, November 22, 2022 at 5:30 p.m. in the American Lake Conference Room at Lakewood City Hall.

ADJOURNMENT: Michael Lacadie made a motion to adjourn the meeting at 6:43 p.m. Vito Iacobazzi seconded. MPU.

Jason Gerwen, Chairman

Nikki York, Office Assistant

PARKS AND RECREATION ADVISORY BOARD 2023 ANNUAL WORK PLAN AND MEETING SCHEDULE

Members:

Jason Gerwen, Chair
Vito Iacobazzi, Vice-Chair
Sylvia Allen
Alan Billingsley

Michael Lacadie
Anessa McLendon
Janet Spingath

Council Liaison:

Don Anderson, Councilmember

City Staff Support:

Mary Dodsworth, Director
Nikki York, Office Assistant

Meeting Schedule:

Fourth Tuesday of Each Month, 5:30 P.M., American Lake Conference Room

Overview: The role of the Parks and Recreation Advisory Board is to assist the City Council in the following areas:

A. The Parks and Recreation Advisory Board shall advise the Mayor, the City Council and City staff or officials administering parks, regarding the general operation and development of all parks and recreational facilities and programs of Lakewood. The Parks and Recreation Advisory Board shall advise and make recommendations regarding: the development of park and/or recreation facilities, programs, long range park planning, needs assessment, program evaluation, acquisition, construction, development, concessions or privileges in parks and/or playgrounds, sports fields, recreation grounds, and/or other municipally owned recreational facilities, including community buildings, and improvements to the same. The Parks and Recreation Advisory Board shall also work with neighborhood groups and ad-hoc committees to formulate recommendations to the City Council.

B. The Parks and Recreation Advisory Board shall recommend rules and regulations for the government, management, operation, supervision, and control of City parks and recreational facilities and programs.

C. The Parks and Recreation Advisory Board shall advise the City Council in connection with parks and recreation issues as may be referred to the Parks and Recreation Advisory Board by the City Council which may include, but is not limited to, the following:

1. Facilitate cooperation and coordination with City staff, citizens' groups and other entities, agencies and organizations on parks and recreation issues;
2. Recommend to the City Council strategies to enhance awareness of, and interest in, Parks and Recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or of the federal government;
3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City;
4. Advise the City Council on acquisition of parks and recreation facilities and properties; and
5. Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues.

2023 Work Plan:

1.	Nisqually Partnership Project Update
2.	Parks Capital Improvement Plan (CIP) Update
3.	Diversity, Equity & Inclusion in Parks and Recreation
4.	Senior Center Update
5.	Special Event Update
6.	Street End Update
7.	Park Sign Project Update
8.	Climate Change initiatives and Tree Preservation Ordinance
9.	Park Code or Site or Facility Naming Process Review (as requested)

Date	Topic(s)
Jan 24	Elect Chair /Vice-Chair, Review Council approved 2023 Work Plan, Street End Report Update; FSP Entry improvements
Feb 28	Climate Change and City Tree policy updates, Park Signs
Mar 28	Diversity, Equity & Inclusion, Pierce County Specialized Recreation, Prepare for Parks Appreciation Day
Apr 25	Prepare for Joint City Council and Parks and Recreation Advisory Board Meeting
May 22	Joint City Council and Parks and Recreation Advisory Board Meeting
Jun 27	Parks CIP Update
Jul 25	Nisqually Partnership Project Update
Sep 26	Fort Steilacoom Park Boundary Line Adjustment
Oct 24	Special Event Update, H Barn project update
Nov 28	Year End Review, 2024 Budget Update, 2024 Work Plan Review

Special Events:

Date	Event
Jan 14	MLK Celebration
Apr 22	Parks Appreciation Day
May 13	Fishing Event
May 20	Street Festival
Jun-Sep	Farmers Market Tuesdays at Fort Steilacoom Park
Jun-Aug	Summer Nights at the Pavilion Tuesdays at Fort Steilacoom Park
Jul 15	SummerFEST
Aug 12	Street Festival
Sep 9	Street Festival
Oct 14	Truck & Tractor Day
Dec 9	Parade of Lights