



PARKS AND RECREATION ADVISORY BOARD (PRAB)
Tuesday, February 28, 2023 at 5:30 p.m.
American Lake Conference Room,
City Hall, 6000 Main St SW Lakewood, WA

Residents can virtually attend Park and Recreation Advisory Board meetings by watching them live on the city's YouTube channel:
<https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter Webinar ID: 920 3804 6123 <https://us06web.zoom.us/j/92038046123>

PRAB MEMBERS

Jason Gerwen, Chair
Vito Iacobazzi, Vice Chair
Sylvia Allen
J. Alan Billingsley
Michael Lacadie
Anessa McClendon
Janet Spingath

YOUTH COUNCIL

Brandon Elliott
Kloe Salazar
Kera Buckmaster
Kaitlyn Miller

Don Anderson, Council Liaison

STAFF

Mary Dodsworth, Director
Nikki York, Office Assistant

CALL TO ORDER

ATTENDANCE/ROLL CALL

APPROVAL of January 24, 2023 MINUTES

PUBLIC COMMENT

NEW BUSINESS

Eagle Scout Presentation-
Cal Alexander Kinohimaikalani Tsuneyoshi
Climate Change and City Tree Policy Updates
FSP Entry improvements

BOARD MEMBER COMMENTS

NEXT PRAB MEETING

Regular Meeting Tuesday March 28, 2023 at
5:30 p.m. in person in Council Chambers at Lakewood
City Hall, 6000 Main St SW, Lakewood WA

ADJOURN

Persons requesting special accommodations contact Nikki York at 253-983-7887 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.



PARKS & RECREATION ADVISORY BOARD MINUTES
Tuesday January 24, 2023– 5:30 PM
American Lake Conference Room @ City Hall & Zoom

CALL TO ORDER

Jason Gerwen called the meeting to order at 5:38 p.m.

ATTENDANCE

PRAB Members Present: Jason Gerwen-Chair, Vito Iacobazzi-Vice-Chair, Sylvia Allen, Alan Billingsley, Michael Lacadie, Janet Spingath

PRAB Members Excused: Anessa McClendon

Youth Council absent: Brandon Elliott, Kloe Salazar, Kera Buckmaster, Kaitlyn Miller

PRAB Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant

Council Liaisons: Don Anderson, absent

Guests: Stacey Reding – Capital Project Coordinator

APPROVAL OF MINUTES: Janet Spingath moved and Alan Billingsley seconded the motion to approve the minutes of the November 22, 2022 meeting as written. MPU.

Public Comments: No public comments

NEW BUSINESS:

Elect Chair/Vice-Chair: Sylvia Allen nominated Jason Gerwen as Chair and Vito Iacobazzi as Vice-Chair. No other nominations. Sylvia Allen motioned for Jason Gerwen and Vito Iacobazzi to continue as Chair and Vice-Chair. Michael Lacadie seconded. MPU

2023 Council approved PRAB Work Plan Review: Mary Dodsworth reviewed the Council approved work plan including updates on the Nisqually Partnership Program, Parks Capital Improvement Projects, Senior Center/Services, Diversity, Equity & Inclusion through Parks and Recreation, Special Events, Street End report, Park Sign Project, Climate Change Initiatives, Tree Preservation Ordinance, Park Code or Facility Naming Processes (as requested by Council) and Future expansion opportunities could include Camp Murray and Historic Fort Steilacoom.

Street End Report Update: Mary Dodsworth provided background on the need to update the report from the 2009 Study and introduced Stacey Reding, Capital Project Coordinator to present a PowerPoint reviewing the 2022 update to the street end report. Stacey reviewed the 12 sites and potential development at each site including ADA access, shoreline enhancements, water drop art, possible habitat enhancements, parking, erosion control measures and various management considerations. Stacey review the priority matrix and shared cost estimates in 2024 dollars. Sylvia asked about a solution for buildings that are encroaching. Mary Dodsworth advised that there are a variety of solutions but depending on the site and the encroachment situation will determine the course of action. We just noted the encroachment and would look at city policy or state laws on a case by case basis. Vito Iacobazzi commented that the update is great and is in line with the Legacy plan to provide water access. Kudos to JA Brennen for making it apparent. Jason Gerwen

added that the community needs the water access. Janet Spingath liked that the update shows different ways to access the water. The Street End update will be presented to City Council on February 13th. Sylvia Allen motioned to support forwarding the updated 2022 report to Council. Alan Billingsley seconded. MPU. Jason Gerwen asked if any additional PRAB support was needed at the Council meeting. Mary Dodsworth said it would be great if PRAB members attended the meeting.

Directors Report: Mary Dodsworth provided an update that included: capital projects at Springbrook Park, Gateway signs, Park Signs expanded to include wayfinding and reader boards, Wards Lake Phase 1, Seeley Lake, FSP Turf Infields and home field, American Lake Park, Oakbrook Park, Primley Park, Fort Steilacoom Park Boundary Line Adjustment, Nisqually Partnership Project, Chief Leschi walk, Yoga and Meditation, community outreach and the Tree Lighting and Parade on December 10th.

Board Member Comments:

Sylvia Allen asked about the path around Waughop Lake being closed. It was closed due to Western State water line repairs.

Vito Iacobazzi asked about naming something after Claudia Thomas. Council will be discussing on February 27th. Partners for Parks may also be there about naming opportunities for the H Barn.

NEXT MEETING: The next meeting is on Tuesday, February 28, 2023 at 5:30 p.m. in the American Lake Conference Room at Lakewood City Hall.

ADJOURNMENT: Sylvia Allen made a motion to adjourn the meeting at 6:55 p.m. Janet Spingath seconded. MPU.

Jason Gerwen, Chairman

Nikki York, Office Assistant

Eagle Project

Revitalization of Fort Steilacoom Orienteering Course



Cal Tsuneyoshi
Troop 436

Purpose

- To help my community enjoy the course for many years to come
- Orienteering provides families a fun activity to enjoy together
- It would help scouts complete requirements for the orienteering merit badge and advancement in rank
- It can benefit those who enjoy orienteering in general

Revitalization Project: Fort Steilacoom Orienteering Course

- Repaint the points on the orienteering course
- Add a 100 feet pace count station
- Add a compass check station
- Add a map of the course with a QR code (in case the orienteers lose their way on the course).
- Add a table bench for the entry point



Project Phases

Phase 1

- City of Lakewood
- This permit would be needed to allow me to build in the park

Phase 2

- Approval from the City of Lakewood and the Committee chair (28 February)
- Revise project to meet the needs of the City of Lakewood

Phase 3

- Solicit materials from Lowe's, Home Depot, and the Troop (7 March)
- Ask for volunteers from my community, troop, etc. (21 March)

Phase 4

- Weekend 1
- Weekend 2
- Weekend 3
- Weekend 4

Phase 5

- Get the project signed off by both a Lakewood official and my troop (20 May)

Project Timeline

Prior to community project:

- Recruit volunteers by asking for help at my scout meetings and possibly in my local community of Steilacoom.
- Build table bench with local architect.

Weekend 1-Begin Community Project by starting on the points of the course by painting them and clearing the area around it (29 April)

Weekend 2-Work on the pace count, compass check station, and placing the sticker QR code of the map (6 May)

Weekend 3-Start and finish the bench/table (13 May)

Weekend 4-Test it with an orienteering course to see how efficient my project is, have official from Lakewood oversee the event (20 May)

Supplies and Materials needed

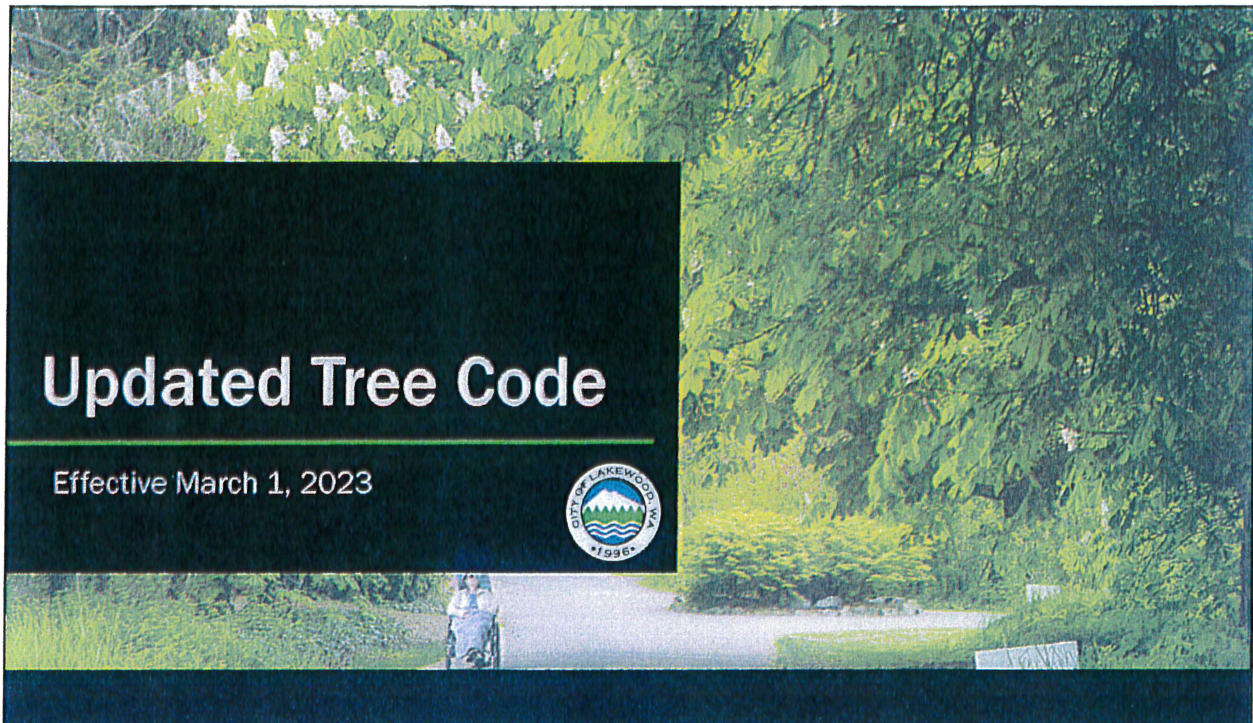
Supplies

- Food(lunch) and water
- Safety supplies (goggles,masks,etc.)
- Cleaning supplies
- Water jugs in case people forget a water bottle

Materials

- Paint and paint brushes
- Garden tools
- Wood and rope for the pace count
- QR code sticker
- Wheelbarrow
- Table bench materials

Thank you for your time



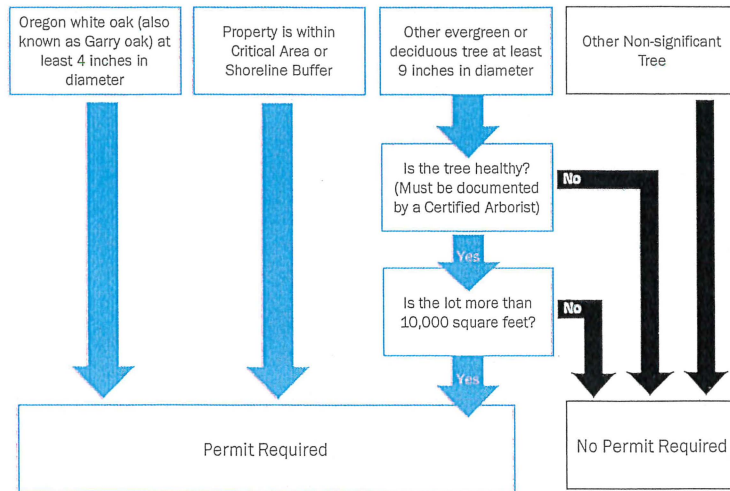
Applicable LMC Sections

- Chapter 2.48 Protection and Preservation of Landmarks
 - Heritage Tree Designation
- Title 14 Environmental Protection
 - Definitions
 - Oregon white oak
- Title 18A Land Use & Development Code
 - Definitions
 - Incentives
 - Tree Preservation



Do I need a permit to remove a tree?

- The answer is likely yes. Permits are now required in *most* situations
- Stricter requirements for Oregon white oaks and trees within critical areas or shoreline



Note: Permits are always required in the OSR1, OSR2, and PI zones.

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Significant Trees

Oregon White Oaks

- Oregon white oak (also known as Garry oak) with 4+ inch diameter at 4.5 feet above ground

Note: Removal of damaged or diseased Oregon white oaks still requires a permit and must comply with replacement requirements

Other Significant Trees

- Evergreen or deciduous tree with 9+ inch diameter at 4.5 feet above ground

Not considered “significant” if:

- A safety hazard due to failure of roots, trunk, or primary limbs
- Damaged or diseased, and does not constitute an important wildlife habitat

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Maximum Removal on Existing Single Family Lots

Significant trees on existing single-family lots may be removed with a tree removal permit and without tree replacement, **except Oregon white oaks** which are regulated by LMC 18A.70.330

Lot Size	Maximum number of significant trees allowed to be removed in 1 year	Maximum number of significant trees allowed to be removed in 5 years
*Up to 10,000 sq. ft.	N/A	N/A
10,001 to 30,000 sq. ft.	2	4
30,001 sq. ft. or greater	4	8

*LMC 18A.70.310(A) states that single-family lots up to 10,000 sq. ft. are exempted from tree preservation requirements.

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Removal of Oregon White Oaks (Garry Oaks)

- Removal may be allowed if the tree is:
 - So diseased or damaged that it presents a danger to the public or adjacent property and trimming is inadequate to ameliorate the danger
 - Not located in a critical area and the applicant has demonstrated no alternative siting in order to construct streets, utilities, or other on-site improvements
- Replacement always required at 2:1 ratio

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Construction Near Oregon White Oaks (Garry Oaks)

- Apply protective measures during construction operations
 - Establish critical root zone (CRZ)
 - Install access-deterring fence
 - Install warning signage
 - No cutting roots greater than four inches in diameter, even if outside the CRZ
- No hard surface area shall be allowed within the drip line to the maximum extent possible

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Emergency Removal

Applicability

- Hazardous trees may be removed under emergency conditions, including immediate danger to life or dwellings or similar stationary and valuable property if:
 - The City is notified the following business day
 - Visual documentation is made available (photographs, video, etc.)
 - The felled tree remains on site for City inspection

Conditions

- Replacement is required for:
 - Non-single-family uses
 - Oregon white oaks
- If the City determines that the tree did not pose an emergency condition, the owner will be cited

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Tree Maintenance

- Topping is prohibited
- Trimming limbs and branches is allowed if it does not cause a safety hazard
- For Oregon white oaks, trimming is allowed when:
 - Necessary for safety or public welfare or to remove diseased or dead branches, or
 - Branches hang over an existing building or interfere with utility lines or right-of-way access
- General pruning must be conducted in accordance with the latest edition of the United States Department of Agriculture's Publication NA-FR-01-95 [How to Prune Trees](#)
- Pruning for utilities must be conducted in accordance with the latest edition of the [International Society of Arboriculture's Best Management Practices - Utility Pruning of Trees](#)

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Trees in Right-of-Way and Easements

- Tree removal by a public agency or a franchised utility within a public right-of-way or upon an easement, for the purpose of installing and maintaining water, storm, sewer, power, gas or communication lines, or motorized or nonmotorized streets or paths when pruning is not sufficient to alleviate the interference condition is exempt from tree preservation requirements

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Significant Changes

- Permits are now required for most single-family lots and the exemption was changed from 17,000 to 10,000 square feet
- Industrial properties are no longer exempt
- Oregon white oaks now always require a permit and replacement for removal. Removal may not be permitted in some cases
- New incentives may be applied to development projects for tree preservation
- Reasonable use exceptions for properties with Oregon white oaks
- Oregon white oak trees (critical root zone) are considered a Critical Area