



**COMMUNITY SERVICES ADVISORY BOARD**  
**Special Meeting**  
**Wednesday, November 21, 2022**  
**American Lake Conference Room (City Hall 1st Floor)**  
**6000 Main St SW, Lakewood WA 98499**  
**and via Zoom**

**CALL TO ORDER**

Edith Owen-Wallace called the meeting to order at 5:36 p.m.

**ATTENDANCE VIA IN-PERSON and ZOOM**

**Board Members Present:** Michael Lacadie, Edith Owen-Wallace, Laurie Maus, Kyle Franklin and Denise Nicole' Franklin

**Board Members Absent:** None

**City Council Liaison:**  
Mike Brandstetter.

**Staff Members Present:** Shannon Bennett

**MINUTES**

No meeting minutes were presented.

**PUBLIC COMMENT**

There was no one present who wished to comment.

**NEW BUSINESS**

Due to the discovery of an application that met the City's Human Services funding application criteria and was turned in on time, staff requested to pull the Community Services Advisory Board's (CSAB) recommendation from the November 21 agenda bill. Staff facilitated an independent review and scoring of the application by the individual CSAB members and called a special meeting on November 21<sup>st</sup> to review the application results and see how it may impact the CSAB recommendations.

CSAB members were provided a variety of options to consider – to include:

1. No action – forward the list already provided;
2. Insert into current list based on score and see how it changes the overall outcomes;
3. Insert into current list based on score and suggest potential reductions to various categories to see what the outcome will be with a plan to still currently fund all the originally recommended programs;
4. Reduce funding overall; and
5. Relook at funding strategy and support a specific dollar amount or % of total funds for each strategy area based on current applications or historic funding.

CSAB voted unanimously to recommend two options to Council – to include:

Option 1: Add \$22,500 to 2023 Human Services budget; or

Option 2: Reduce funding amount from 22,500 to \$20,250 for applications scoring between 37-41.

Option One (1) will result in funding all applications at the maximum allowable funding levels based on its average score and increases the 1% human services budget by \$22,500.

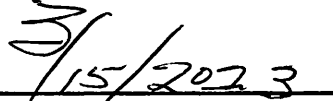
Option two (2) will result in reducing funding by \$2,250 for nine (9) applications and including a tenth application.

**ADJOURNMENT**

There being no other business, Ms. Owen-Wallace adjourned the meeting at 6:22 p.m.



Edith Owen-Wallace, Chair



Date:

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Prepared by: Shannon Bennett, Human Services Coordinator Date: