



**LAKWOOD CIVIL SERVICE COMMISSION  
MEETING AGENDA**

**Tuesday, May 2, 2023**

9:30 a.m.

City Hall

6000 Main Street SW

Lakewood, WA 98499

**MEMBERS**

Gayle Selden,  
Commission Chair

Dennis Roden,  
Commissioner

Eileen Bisson,  
Commissioner

**STAFF**

Tracey Freeman,  
Secretary-Chief Examiner

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**<https://www.youtube.com/user/cityoflakewoodwa>**

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**Call to Order**

**Approval of Minutes**

March 2, 2023

**New Business**

Cancellation of Eligibility

Certification of Court Compliance Officer Eligibility List

**Chief Examiner's Report**

Crime Analyst Position Update

Sergeants Exam Process Update

Lieutenants Eligibility List Update

Entry Level Police Officer Process Update

Lateral Level Police Officer Process update

Q1 2023 Police Department Workforce Demographics

Adjourn



**Lakewood Civil Service Commission**

Thursday, March 2, 2023  
9:30 a.m.  
Lakewood City Hall  
6000 Main Street SW  
Lakewood, WA 98499

Present: Chair Commissioner Gayle Selden, Commissioner Dennis Roden, Commissioner Eileen Bisson, City Attorney Heidi Wachter, Secretary-Chief Examiner Tracey Freeman, Sergeant Tim Borchardt

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**MINUTES**

**Call to Order**

Chair Eileen Bisson called the meeting to order at 9:30 a.m.

**Approval of Minutes**

It was moved and seconded to approve the minutes for the January 5, 2023 meeting. The motion carried unanimously.

**New Business**

**Cancellation of Eligibility - Court Compliance Officer, Entry Level Police Officer and Lateral Level Police Officer list**

It was moved and seconded to disqualify Logan Hill from the Court Compliance Officer eligibility list, Efrain Rosas-Melgar from the Lateral Level Police Officer eligibility list and Alexander Sawatzky-Lewis from the Entry Level Police Officer eligibility list. The motion carried unanimously.

Discussion: Is an eligible disqualified if they don't disclose relevant information in the background investigation? Yes, candidates can be disqualified since they are given multiple opportunities to disclose information (background packet, background investigation, and polygraph). This shows a slight deceptiveness and could be grounds for their name being added to the Brady list.

**Certification of Entry Level Police Officer Eligibility List**

**ENTRY LEVEL POLICE OFFICER ELIGIBILITY LIST**

**Lakewood Civil Service Commission - Open Continuous**

**The following is a true and certified list of the final standing of those candidates who qualified for the position of Entry Level Police Officer and their dates of expiration from this list:**

1. Reis, Erik 3/2/24
2. Funk, Trevor 3/2/24
3. Hansen, Brady 3/2/24
4. Hubbs, Trevyn 3/2/24
5. Harper, Jonathan 3/2/24
6. Son, Thomas 12/1/23
7. Murillo, Adrian 3/2/24
8. Rios, Matthew 3/2/24
9. Charbonnet, Colby 3-2-24
10. Schniebs, Shelby 6/2/23
11. Benson, Sean 6/2/23

12. **Carlin, Robert 9-1-23**
13. **Blacksher, Kenyatta 3/2/24**

13 Males: 6 White, 3 Black, 2 Hispanic, 1 Asian, 1 - 2 or more races

*It was moved and seconded to approve the Entry Level Police Officer Eligibility List. The motion carried unanimously.*

### **Certification of Lateral Police Officer Eligibility List**

#### **LATERAL POLICE OFFICER ELIGIBILITY LIST**

#### **Lakewood Civil Service Commission -Open Continuous**

**The following is a true and certified list of the final standing of those candidates who qualified for the position of Lateral Police Officer and their dates of expiration from this list:**

1. **Crochet, Shawn 3-2-24**

1 WM

*It was moved and seconded to approve the Lateral Level Police Officer Eligibility List. The motion carried unanimously*

### **Certification of Crime Analyst Eligibility List**

#### **Crime Analyst ELIGIBILITY LIST**

**The following is a true and certified list of the final standing of those candidates who qualified for the position of Lateral Police Officer and their dates of expiration from this list:**

1. **Donovan, Elizabeth 3/2/24**
2. **Tanner, Robert 3/2/24**
3. **Tilton, Adriana 3/2/24**

1WM, 1WF, 1HF

*It was moved and seconded to approve the Crime Analyst Eligibility List. The motion carried unanimously*

### **Chief Examiner's Report**

- The Sergeants exam process update: The Sergeants recruitment closes 3/8, thus far three applicants have applied which is really low.
- The Detectives exam process update: The Detectives process hasn't started yet.
- Court Compliance Officer Process: 38 Candidates applied, 16 passed the SME review and they've been invited to a written and physical on 3/25.
- Quarterly Workforce Demographics: The quarterly report will be discussed at the next meeting.

*It was moved and seconded to adjourn the meeting. The motion passed unanimously.*

The meeting ended at 9:53 a.m.

### **Approved by:**

\_\_\_\_\_  
Gayle Selden, Commission Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tracey Freeman, Secretary-Chief Examiner

\_\_\_\_\_  
Date

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