



To: Mayor and City Councilmembers  
From: Tho Kraus, Deputy City Manager  
Through: John J. Caulfield, City Manager  
Date: April 24, 2023  
Subject: Review of Proposed 2023 Carry Forward Budget Adjustment

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## BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the estimated beginning fund balance to reflect the final 2022 ending fund balance ;
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects; and
- New allocations as necessary.

## NEXT STEPS

- Public Hearing - May 1, 2023
- Adoption - May 15, 2023

## OTHER ITEMS FOR CONSIDERATION

**Collective Bargaining Agreements.** The carry forward budget adjustment does not include potential financial impacts to 2024 for the AFSCME contract.

<u>Group</u>	<u>Contract Period</u>	<u>Status</u>
AFCSME	1/1/2022 – 12/31/2023	Expires 12/31/2023
Teamsters	1/1/2022 – 12/31/2025	Current
LPIG	1/1/2023 – 12/31/2027	Current
LPMG	1/1/2023 – 12/31/2025	Current

**Fort Steilacoom Park H-Barn Restoration and Renovation Construction.** The City will apply for Lodging Tax grant funding for annual debt service payments of \$160,000 in support of \$2.0M construction bonds, 20 year life. The grant application will occur in August 2024 for funds availability in 1<sup>st</sup> quarter 2025.

## PROPOSED BUDGET ADJUSTMENT SUMMARY

### Year 2023:

- Increase beginning fund balance by \$25.50M, resulting in a revised estimate of \$64.63M;
- Increases revenues by \$37.72M, resulting in a revised estimate of \$121.07M;
- Increases expenditures by \$60.35, resulting in a revised estimate of \$155.09M; and
- Increases ending fund balance by \$3.70M, resulting in a revised estimate of \$30.61M.

### Year 2024:

- Increase beginning fund balance by \$3.70M, resulting in a revised estimate of \$30.61M;
- Increases revenues by \$2.25M, resulting in a revised estimate of \$86.46M;
- Increases expenditures by \$2.06M, resulting in a revised estimate of \$90.39M; and
- Increases ending fund balance by \$3.89M, resulting in a revised estimate of \$26.68M.

The table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget
<b>Total Year 2023</b>	\$ 38.30	\$ 25.50	\$ 64.63	\$ 83.35	\$ 37.72	\$ 121.07	\$ 94.73	\$ 60.35	\$ 155.09	\$ 26.91	\$ 3.70	\$ 30.61
General	\$ 15.84	\$ 3.55	\$ 19.39	\$ 43.54	\$ 1.76	\$ 45.29	\$ 48.21	\$ 5.09	\$ 53.29	\$ 11.17	\$ 0.22	\$ 11.39
Special Revenue	\$ 4.25	\$ 0.73	\$ 5.81	\$ 7.11	\$ 11.87	\$ 18.98	\$ 7.10	\$ 14.54	\$ 21.65	\$ 4.25	\$ (1.12)	\$ 3.14
Debt Service	\$ 1.20	\$ 0.16	\$ 1.37	\$ 3.61	\$ -	\$ 3.61	\$ 3.28	\$ 0.11	\$ 3.39	\$ 1.53	\$ 0.05	\$ 1.58
Capital Projects	\$ 6.81	\$ 14.14	\$ 20.95	\$ 15.16	\$ 22.52	\$ 37.68	\$ 21.20	\$ 36.90	\$ 58.10	\$ 0.77	\$ (0.25)	\$ 0.53
Enterprise	\$ 4.39	\$ 6.62	\$ 11.01	\$ 4.73	\$ -	\$ 4.73	\$ 5.73	\$ 1.71	\$ 7.44	\$ 3.39	\$ 4.91	\$ 8.30
Internal Service	\$ 5.80	\$ 0.31	\$ 6.11	\$ 9.20	\$ 1.58	\$ 10.78	\$ 9.21	\$ 2.00	\$ 11.21	\$ 5.79	\$ (0.12)	\$ 5.68
<b>Total Year 2024</b>	\$ 26.91	\$ 3.70	\$ 30.61	\$ 84.20	\$ 2.25	\$ 86.46	\$ 88.33	\$ 2.06	\$ 90.39	\$ 22.79	\$ 3.89	\$ 26.68
General	\$ 11.17	\$ 0.22	\$ 11.39	\$ 44.15	\$ 1.36	\$ 45.50	\$ 47.84	\$ 1.51	\$ 49.35	\$ 7.47	\$ 0.07	\$ 7.54
Special Revenue	\$ 4.25	\$ (1.12)	\$ 3.14	\$ 6.35	\$ 0.26	\$ 6.61	\$ 6.35	\$ 0.16	\$ 6.52	\$ 4.25	\$ (1.02)	\$ 3.23
Debt Service	\$ 1.53	\$ 0.05	\$ 1.58	\$ 3.61	\$ -	\$ 3.61	\$ 3.68	\$ -	\$ 3.68	\$ 1.46	\$ 0.05	\$ 1.51
Capital Projects	\$ 0.77	\$ (0.25)	\$ 0.53	\$ 16.39	\$ 0.19	\$ 16.58	\$ 17.07	\$ (0.07)	\$ 17.00	\$ 0.09	\$ 0.02	\$ 0.11
Enterprise	\$ 3.39	\$ 4.91	\$ 8.30	\$ 4.85	\$ -	\$ 4.85	\$ 4.81	\$ 0.02	\$ 4.83	\$ 3.43	\$ 4.89	\$ 8.32
Internal Service	\$ 5.79	\$ (0.12)	\$ 5.68	\$ 8.86	\$ 0.44	\$ 9.31	\$ 8.57	\$ 0.44	\$ 9.02	\$ 6.08	\$ (0.12)	\$ 5.97

## GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

Additionally, on November 15, 2021 the City Council via Ordinance 764 established an Economic Development Opportunity Fund within the General Fund ending fund balance for the purpose of accumulating excess funds from the General Fund and other funds that are eligible to provide funding for economic development opportunity related expenditures. The set aside amount as approved in the 2021/2022 mid-biennium budget adjustment is \$1,000,000 in each year of 2021 and 2022 for a total of \$2,000,000. The City shall appropriate and use the funds as approved by the City Council.

The proposed budget adjustment maintains General Fund ending fund balance reserves, Economic Development Opportunity Fund, and a balanced budget as follows:

<b>General Fund Ending Fund Balance</b>	<b>Proposed Revised Budget</b>	
	<b>2023</b>	<b>2024</b>
2% Contingency Reserves	\$ 907,696	\$ 923,986
5% Ending Fund Balance Reserves	2,269,239	2,309,965
5% Strategic Reserves	2,269,239	2,309,965
<b>Total 12% Ending Fund Balance Reserves</b>	<b>5,446,174</b>	<b>5,543,916</b>
+ Economic Development Opportunity Fund	2,000,000	2,000,000
+ Unreserves/Designated for 2023/2024 Budget	3,941,021	-
<b>Total Ending Fund Balance</b>	<b>\$ 11,387,195</b>	<b>\$ 7,543,916</b>

<b>General Fund Financial Summary</b>	<b>Proposed Revised Budget</b>	
	<b>2023</b>	<b>2024</b>
Operating Revenue	\$ 44,403,360	\$ 45,219,370
operating Expenditures	44,390,769	45,121,263
<b>Operating Income / (Loss)</b>	<b>12,591</b>	<b>98,107</b>
<b>As a % of Operating Expenditures</b>	<b>0.03%</b>	<b>0.22%</b>
Other Financing Sources	888,754	282,550
Other Financing Uses	8,901,949	4,223,936
<b>Beginning Fund Balance</b>	<b>\$ 19,387,798</b>	<b>\$ 11,387,195</b>
<b>Ending Fund Balance</b>	<b>\$ 11,387,195</b>	<b>\$ 7,543,916</b>

## **PROPOSED BUDGET ADJUSTMENT DETAILS**

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

### **Fund 001 General**

#### **REV – Sales Tax,**

Increase sales tax revenue estimates by \$1,150,000 in 2023 and \$1,356,000 in 2024, resulting in revised estimates of \$1,315,000 and \$1,349,600, respectively. Prior years actuals were \$11,946,044 in 2020 / \$14,413,902 in 2021 / \$14,471,103 in 2022.

#### **CC – Gimhae Sister City Trip, New/1-Time**

Add \$11,900 for Mayor and four Councilmembers to participate in the Gimhae Sister City Trip.

#### **CC – AWC Annual Conference, New/1-Time**

Add \$4,800 for three additional attendees. The original adopted budget provides for 2 attendees.

#### **CD – City Tree Fund, Continuation / 1-Time**

Carry forward the balance of \$56,496 for projects that meet certain program criteria. The City collects money for its City Tree Fund as payment in lieu of onsite tree replacement for removal of trees in excess of retention requirements, and as mitigation for oak trees removed in conjunction with development projects. The City has an obligation to spend the funds received for planting of trees to include oak trees and activities intended to improve Oregon White Oak Woodland habitat as well as improving the health of current or new tree and natural areas citywide. Since inception, the City has received \$118,240 in City Tree Funds and spent \$61,744 as of December 31, 2022.

#### **CD – Comprehensive Plan Amendment, New/1-Time**

Add \$50,000 for comprehensive plan amendments for the Housing Element update.

#### **CD – Lakewood Equity Map, New/1-Time**

Add \$30,000 for consultant to assist with developing the City's equity map as part of the 2024 Comprehensive Plan periodic review process.

#### **CD – Economic Development Strategy, Continuation/1-Time**

Carry forward \$11,900 for economic development strategy. The City developed a draft economic development strategy in the fall of 2019, but the adoption of this document was placed on hold due to COVID-19 pandemic. The City is now in the process of updating and finalizing this strategy, which will be used to align City and partner expectations regarding the City's economic development vision and efforts. The final document will be posted to the City's website and should communicate the City's ongoing approach to external audiences (both community members and economic development partners), while also serving as an internal management tool to coordinate efforts across City departments. Scope of work includes baseline information gathering, strategy revisions, and document finalization.

#### **CD – Tax Increment Financing Strategy, New/1-Time**

Add \$58,500 for consultant services to conduct a Tax Increment Financing (TIF) analysis and to provide an implementation plan within the Downtown Subarea. : The Downtown Planned Action Ordinance, adopted October 2018, requires upwards of \$30 million in infrastructure improvements plus a Downtown park. The area is a Regional Center, as designated by Puget Sound Regional Council, calling for a significant increase in commercial and residential development. The following thresholds of new land uses are contemplated by the Downtown Planned Action: By 2035, to support 2,257 net residential units, and to support 7,369 net jobs. At the time of subarea adoption there were 419 dwelling units, and approximately 5,000 jobs. The TIF for Jobs bill was signed by Governor Jay Inslee in May of 2021. TIF is a powerful public-private partnership tool that allows local governments to encourage private

development in targeted areas by financing public infrastructure and improvements with additional property taxes from increased property values resulting from that public investment and the ensuing, related private investment. A local government may create increment areas and bond against future increases in taxes anticipated due to new development. An established TIF increment area will help the City of Lakewood to fund infrastructure within the Downtown. TIF increment areas require highly technical analysis, carefully planned implementation, and collaboration with private development in order to be successful. Timing is critical in creating increment areas where we know development will occur.

#### **CD – Economic Development Annual Meeting Gold Sponsor, New/1-Time**

Add \$6,000 for

#### **CD – Woodworth Industrial Park Community Association Membership Dues, New/Ongoing**

Add \$3,300 for the annual maintenance costs of an existing private road for two Tactical Tailor parcels the City purchased. Maintenance costs are part of an underlying maintenance easement which the City agreed to upon purchase.

#### **PK – Lakewood Multicultural Coalition Signature Event, New/Ongoing**

Add \$3,000 per year for a signature event.

#### **PK – Sponsorships, New/1-Time**

Add sponsorships for various parks programs as follows:

- Amazon \$15,000 (\$10,000 for SummerFest / \$5,000 for Love Lakewood)
- Virginia Mason \$5,000 for Love Lakewood Walk/Yoga
- Lakewood Rotary \$500 for Love Lakewood Walk/Yoga

#### **PK – CHOICE Grant, Grant/1-Time**

Carry forward program expenditures of \$330,925 funded by grant revenue from the Washington State Health Care Authority (HCA) CHOICE. The City has been the fiscal agent for the Lakewood's CHOICE program since July 1, 2019. It is a behavioral health initiative that serves parents and youth directly with various programs and curricula in partnership with the school district and local nonprofit organizations. This initiative does high impact work and is a great partner in Lakewood. The contract ends 12/31/2023. Most of the contract pays for the two CHOICE contractors who perform the work, and 8% is set aside to cover a portion of the administrative costs as it relates to the Human Services Coordinator position but does not cover other administrative costs such as finance and accounting.

#### **LG - Opioid Funds, New/1-Time**

Carry forward \$84,168 for distributions 1 & 2 received in 2022. The specific uses of the fund is currently under review.

#### **MC – Office of Public Defense Grant, Grant/1-Time**

Add \$77,947 for OPD grant received from Washington State Office of Public Defense (\$68,000 for funding period 1/1/2022-12/31/2023 and \$9947 from prior year balance). The funds must be used in accordance with the grant agreement which provides for reimbursement of training costs for public defense service providers, investigator and/or expert services, social worker services to assist public defense attorneys and interpreter services for attorney-client interviews and communications.

#### **PD – Collective Bargaining Implementation, New/Ongoing**

- LPIG (Lakewood Police Independent Guild) – Add \$955,478 in 2023 and \$1,000,458 in 2024.
- LPMG (Lakewood Police Management Guild) – Add \$149,787 in 2023 and \$195,043 in 2024.

#### **PD – Tahoma Narcotics Enforcement Team Puyallup (TNET) – Grant/1-Time**

Add \$10,675 in carry forward revenue available for drawdown. The current contract runs from 7/1/2022 – 6/30/2023. This is an indirect federal funding from the Department of Justice through the Department of Commerce and the City of Puyallup. These funds pay a portion of regular time and benefits of a dedicated Lakewood Officer to TNET.

#### **PD – Pierce County Sex Offender Residency Verification, Grant/1-Time**

Add \$7,871 in carry forward revenue for contract available for draw down. The current contract runs from 7/1/2022 – 6/30/2023. The purpose of this contract is to aid in the verification of all registered sex offenders' places of residence for level I offenders every twelve months, level II offenders every six months, and level III offenders every three months in Pierce County.

#### **PD – FBI Innocence Lost Grant, Continuation/1-Time**

Add \$17,622 in carry forward revenue for contract available for drawdown. The current contract runs from 10/1/2022 – 9/30/2023. The grant provides overtime work of two officers with the FBI in targeting the prosecution of organized crime groups responsible for the promotion of prostitution, specifically juvenile prostitution, interstate, or through the use of interstate commerce, drug trafficking, money laundering and alien smuggling.

#### **Internal Service Charges:**

See internal services funds for additional information.

#### **Transfers to Parks CIP, New/1-Time**

See Parks CIP Fund for additional information.

- \$1,710,877 to 301.0027 American Lake Access Park

#### **Reduce Transfers to Transportation CIP, New/1-Time**

See Transportation CIP Fund for additional information.

- Reduce General Fund source \$624,000 and replacing with TBD \$20 VLF funds (delay bond issuance)
- Reduce General Fund source \$91,140 and replacing with TBD \$20 VLF funds (prior year ending fund balance)
- Reduce General Fund source \$99,399 and replacing with REET (prior year ending fund balance)
- Reduce General Fund source \$125,865 and replacing with various transportation CIP project savings

#### **General/Street Fund Subsidy**

See Street O&M Fund for additional information.

#### **Fund 101 Streets O&M**

#### **Internal Service Charges:**

See internal services funds for additional information.

#### **Fund 102 Transportation Benefit District**

#### **Transfer to Transportation Capital Improvement Projects, New/1-Time**

Defer debt service issuance until end of 2023 and redirect funds to TBD (Transportation Benefit District) eligible projects and free up General Fund as follows:

- \$159,000 to 302.0001 Personnel, Engineering & Professional Services
- \$180,000 to 302.0001 New LED Street Lights
- \$25,000 to 302.0003 Neighborhood Traffic Safety
- \$260,000 to 302.0004 Minor Capital & Major Maintenance

Replace General Fund source with TBD source:

- \$91,140 to 302.0001 Personnel, Engineering & Professional Services

#### **Fund 104 Hotel-Motel Lodging Tax**

#### **2023 LTAC Grant Allocation, New/1-Time**

Eliminate \$1,125,000 estimated grant awards and replace with actual 2023 grant awards totaling \$904,350 as follows:

- \$15,000 for Asian Pacific Cultural Center

- \$5,000 for Grave Concerns
- \$12,000 for Historic Fort Steilacoom
- \$100,000 for Lakewold Gardens
- \$23,000 for Lakewood Arts Book Festival Association
- \$100,000 for Lakewood Chamber of Commerce Tourism
- \$25,000 for Lakewood Chamber of Commerce Night of Lights
- \$32,500 for Lakewood Historical Society
- \$25,000 for Lakewood Playhouse
- \$115,000 for Travel Tacoma + Mt. Rainier Sports
- \$21,500 for Lakewood Sister Cities Association Gimhae Delegation
- \$9,000 for Lakewood Sister Cities International Festival
- \$60,000 for City of Lakewood Imaging Promotions
- \$57,000 for City of Lakewood Farmers Market
- \$135,000 for City of Lakewood SummerFEST
- \$30,000 for City of Lakewood Summer Concert Series
- \$37,500 for City of Lakewood Saturday Street Festivals on Motor Avenue
- \$101,850 for Clover Park Technical College McGavick Center Debt Service

### **Fund 105 Property Abatement/Rental Housing Safety Program /1406 Affordable Housing**

#### **Property Abatement, Continuation/1-Time**

Carry forward \$33,185 in expenditures funded by program balance. The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

#### **Rental Housing Safety Program, Continuation/1-Time**

Reduce expenditures by \$40,271 as a result of ending balance shortfall. This program will be evaluated as part of the mid-biennium budget adjustment and may be moved to the General Fund.

#### **1406 Affordable Housing, Continuation/1-Time**

Carry forward \$285,185 funded by ending balance.

### **Fund 106 Public Art**

#### **Public Art, Continuation/1-Time**

Earmark \$50,588 for a major art project to be determined funded by ending fund balance.

### **Fund 180 Narcotics Seizure Fund**

#### **Narcotic Seizure Balance Available for Eligible Expenditures, New/1-Time**

Add \$55,667 in expenditures for eligible uses.

The purpose of this fund is to track assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

### **Fund 181 Felony Seizure**

#### **Felony Seizure Balance Available for Eligible Expenditures, New/1-Time**

Add \$23,305 in expenditures for eligible felony seizure related activity.

The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however may not be used to supplant existing funding sources.

### **Fund 182 Federal Seizure**

#### **Federal Seizure, New/1-Time**

Add \$703 in expenditures for eligible federal seizure related activity.

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community –based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures extravagant expenditures or wasteful expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

### **Fund 190 Community Development Block Grant (CDBG) Fund**

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

#### **2023 CDBG Funds – Total \$646,422 – Grant/1-Time**

- \$248,971 Housing – Major Home Repair
- \$20,000 Housing – Emergency Assistance for Displaced Residents
- \$75,000 Housing – Rebuilding Together South Sound



- \$80,000 Public Service – Emergency Payments Program
- \$108,493 Administration
- \$3,958 Housing Major Home Repair – Reprogrammed CDBG
- \$100,000 Housing Major Home Repair – Program Income

#### **CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act) – CV2 (Round 2) Grant/1-Time**

Carry forward of \$81,948 for LASA program through the Washington State Department of Commerce.

#### **CDBG – Restricted Funds, Grant/1-Time**

Earmark \$1,863,733 restricted funds for future loan programs. The required accounting does not recognize revenues or expenditures since these are revolving funds.

#### **Fund 191 Neighborhood Stabilization Program**

##### **NSP1 (Neighborhood Stabilization Program 1), Continuation/1-Time**

Add \$275,000 for abatements funded by program income.

##### **NSP3 (Neighborhood Stabilization Program 3), Continuation/1-Time**

Carry forward \$14,148 funded by project balance.

#### **Fund 192 South Sound Military Communities Partnership**

##### **Interfund Loan Repayment, Continuation/Ongoing**

Add Tactical Tailor Lease Revenue \$442,800 to pay back General Fund interfund loan \$405,878 and earmark funds for future NCZ (North Clear Zone) property purchases \$36,922.

#### **Fund 195 Public Safety Grants**

##### **Emergency Management Planning, Grant/1-Time**

Carry forward \$33,384 for remaining balance for grant period of 6/1/2022-6/30/2023. The grant pays the partial salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue and the City of University Place. This grant requires a match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of coordinator's salary.

##### **Washington State Parks Recreational Boating Safety, Grant/1-Time**

Add \$12,906 for grant period 3/1/2023 – 9/30/2023. This grant provides funding for officer overtime for emphasis patrol, vessel safety inspections, and educational boater safety related activities. This grant has in-kind (such as personnel, maintenance of boats, fuel, trailers, boat house) matching requirements of \$3,226. The match is the annual vessel registration fee.

##### **JAG Ballistic Helmet & Rifle Plates, Grant/1-Time**

Add \$42,486 for grant starting 10/1/2021 and expires 9/30/2025. This grant provides funding to purchase ballistic helmets and rifle plates.

##### **Pierce County Sheriff's STOP Grant 2023, Grant/1-Time**

Add \$5,000 for grant period 3/1/2023 – 9/30/2023. This grant provides funding for training of law enforcement officers to more effectively identify and respond to violent crimes against women.

##### **Washington Traffic Safety Commission – Motorcycle/Seatbelts/Distracted Driving, Grant/1-Time**

Add \$5,000 for grant period 10/1/2022 – 9/30/2023. This grant provides funding for overtime and related benefits for law enforcement personnel to participate in scheduled multijurisdictional seatbelt, motorcycle, and distracted driving focused patrol.

### **Washington Traffic Safety Commission – Impaired Driving Emphasis, Grant/1-Time**

Add a total of \$14,045 for WTSC Impaired Driving Emphasis grant (10/1/2022-09/30/2023). The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI, distracted, speeding, and safety patrols.

### **Fund 196 American Rescue Plan Act (ARPA)**

#### **ARPA Programs, Grant/1-Time**

Carry forward \$11,945,992 for ARPA programs funded by grant balance \$10,419,705 and earmark program income of \$700,000 and interest earnings \$126,287. The specific projects will be itemized as part of the Q1 2023 quarterly financial report and will also City Council approval date.

### **Fund 301 Parks Capital**

#### **301.0003 Harry Todd Park Phase 1 & 2, Continuation/1-Time**

Carry forward \$197,801 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date 2024 cost estimate of \$3,596,435 funded by:

- \$1,080,000 RCO Grant
- \$1,126,718 ALEA Grant
- \$10,000 Contributions/Donations
- \$404,474 Sale of Lakeland Property
- \$107,129 General Fund
- \$618,114 REET
- \$200,000 LTAC
- \$50,000 SWM
- \$3,596,435 Total Sources**

The Tillicum Neighborhood is both economically and geographically challenged. Harry Todd Park is the only public open space in this neighborhood area. The waterfront area is not ADA accessible. The docks are in a state of disrepair and sections have been removed for safety. This project will complete phase one and two of the Harry Todd waterfront restoration master plan. Improvements include ADA pathways and new access to docks, bulkhead replacement, shoreline and open space restoration, playground, restroom, fishing pier and site amenities. This project was identified as a high priority project in the Legacy Plan and in the 6 year CIP. Grant funds from RCO will offset construction costs.

### 301.0005 Chambers Creek Trail, Continuation/1-Time

Carry forward \$660,860 in project expenditures funded by project balance of \$560,860 and transfer in from SWM of \$100,000 for storm related elements of the project. In 2019 Lakewood, Pierce County and University place entered into an interlocal agreement for the purpose of designing and constructing the Chambers Creek Trail along with bridges and one boardwalk. Bridge #1 construction was completed in late 2021 and opened approximately one mile of trail to users. Phase 2 will build approximately 3.5 miles of trail in the Canyon and will include two more bridges and the associated boardwalks.

<u>Sources/Project Costs</u>	<u>Phase I – Bridge</u>	<u>Phase 2 - Trail</u>
City of Lakewood	\$179,451	\$657,659
City of University Place	\$179,451	\$657,659
Pierce County	\$179,451	\$657,659
RCO Grant	\$150,000	\$709,000
<b>Total</b>	<b>\$688,353</b>	<b>\$2,681,977</b>

This budget adjustment results in a life-to-date 2024 cost estimate of \$837,110 funded by:

- \$591,701 General Fund
- \$100,000 REET
- \$20,409 Paths & Trails
- \$125,000 SWM
- \$837,110 Total Sources**

### 301.0006 Gateways, Continuation/1-Time

Carry forward \$81,170 in project expenditures funded by project balance. Funds will be used to construct new gateways. The cost of a gateway is estimated at \$75,000 and is based on standards costs and does not take into consideration of potential unknowns.

### 301.0014 Fort Steilacoom Park/South Angle Lane, Continuation/1-Time

Carry forward \$46,657 in project expenditures funded by project balance.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$1,525,827 funded by:

- \$500,000 WWRP Grant
- \$24,763 Contributions/Donations
- \$350,000 General Fund
- \$390,130 REET
- \$209,870 LTAC
- \$51,064 Project Savings from North Angle Lane Improvements
- \$1,525,827 Total Sources**

Fort Steilacoom Park is the most popular park in our system. Access off Elwood and Angle Lane is limited and has created issues regarding illegal parking and unauthorized access into the park. These issues create negative neighborhood impacts, safety issues when people pull in and back out at various angles. Parking lot improvements on park land adjacent to Angle Lane could provide another way to support use of the park and provide neighborhood and safe pedestrian access at the south end of the park. Temporary use of this area occurred while roadway was built and was well received by visitors. Improvements included trail heads, signage a new parking area on the south side of the park and a new restroom near the dog park and Waughop Lake trail parking lot.

### **301.0016 Park Equipment Replacement – Annual Program, Continuation/1-Time**

Carry forward \$42,863 in project expenditures funded by project balance and increasing the total amount available in 2023 to \$62,863. The amount available in 2024 remains unchanged at \$171,000. Upon incorporation the City started rehabilitating park sites. This included adding concrete picnic tables and benches to address excessive use and vandalism. The City also inherited metal framed wooden picnic tables from Pierce County. Equipment replacement is needed at all of the parks. The current standard for tables and benches is a heavy gauge metal mesh with thermoplastic coating. This protective coating creates a smooth surface that stays cool to the touch even in the sun, resists fading, mold and vandalism, and will ensure durability through years of high traffic usage. This annual replacement program (current 6-year CIP plan includes \$20,000 cost per year) would enable the City to replace up to 20 tables each year unless funded are needed for park equipment replacement. Equipment replacement may include: drinking fountains, benches, damaged playground elements and other site amenities as they wear out, are vandalized or need replacement. The City is able to offset the cost and/or expand this program by allowing visitors to purchase memorable tables and benches at the park. Specific projects to be determined based on park need and equipment replacement schedules.

### **301.0017 Park Playground Resurfacing – Annual Program, Continuation/1-Time**

Carry forward \$10,294 in project expenditures funded by project balance and increasing the total amount available in 2023 to \$25,294. The amount available in 2024 remains unchanged at \$15,000. This annual program includes \$10,000 per year cost per the current 6-year CIP plan. Playgrounds at all City parks are used year round. The engineered wood chips below the structure gets compressed, worn down and migrates to the edges of the park. Replacement is needed to keep the areas safe and to meet national playground and risk management safety standards. Besides wood chips, mats and other surfacing materials are purchased to support areas under swings, slides and entry ramps. The \$10,000 per year allows for purchases of approximately 200 cubic yards each year to update all city parks. Traditionally, the City purchases large quantities in advance of Parks Appreciation Day and Make a Difference Day and utilizes volunteers to move and spread the material.

### **301.0019 Edgewater Dock, Continuation/1-Time**

Add \$51,556 in project expenditures funded by project balance. The City will submit for an RCO grant for the next round in 2023. The additional funds will be used for engineering, traffic study, design, and cost estimating in advance of the grant application.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$175,000 funded by:

\$50,000 REET  
\$125,000 General Fund  
**\$175,000 Total Sources**

### **301.0020 Wards Lake Improvements, Continuation & New/1-Time**

Carry forward/add \$3,671,648 (includes \$1,436,912 new) in project expenditures funded by project balance \$328,459, MVET Paths & Trails \$23,575, WWRP grant \$500,000, Land & Water Conservation Fund \$1,000,000, YAF Grant \$350,000, REET \$900,206, and transfer in from SWM \$56,277 for storm drainage element of the project. Add \$20,200 from General Fund to cover loss of Pierce County Conservation Futures.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$5,982,068 funded by:

- \$7,315 Grant - Pierce County Conservation Futures
- \$1,850,000 Funds Anticipated
- \$500,000 Grant - WWRP
- \$1,000,000 Grant- LWCF (Land & Water Conservation Fund)
- \$350,000 Grant - YAF (Youth Athletic Fields)
- \$252,840 Grant – DOC (Department of Commerce)
- \$237,500 General Fund
- \$1,660,837 REET
- \$100,000 SWM
- \$23,575 MVET for Paths & Trails
- \$5,982,068 Total Sources**

The City received a grant in 2020 to purchase two parcels of land near Wards Lake Park. One of the parcels was purchased in 2020. The other parcel has been extremely complicated due to having to define and divide portions of three parcels to create one, amend a binding site plan and address title issues. A reimbursement of \$7,315 was received to reimburse for 2020 appraisal costs. If the purchase were to be completed, the City anticipated receiving \$27,500 in 2022 to offset 50% of the land costs. Due to complications regarding the binding site plan, multiple parties and legal issues delayed the purchase, the City will not receive the remaining Pierce County Conservation Futures since the funding period ended.

Wards Lake Park is located in the Northeast neighborhood area of Lakewood. Since incorporation, the City has utilized a variety of funding sources (approx. \$2 million) to purchase several parcels of contiguous land to make up the Wards Lake Park property. At over 26 acres, Wards Lake is an amazing natural area in a densely populated area. This project would start to implement elements of the master plan approved in 2010. Improvements would include removing aquatic vegetation affecting the storm water pond, demolition and removal of the vacated duplex near the 25th Ave South entry and park development accessible from 88th street south. Development would include pathways to connect to current trail system, enhanced open space areas, picnic shelter, tables and benches and access to a fishing dock (already on site). The City will work with the neighborhood to discuss improvements and impacts. We will also work with adjacent property owners to purchase land or obtain easements to create a loop trail around Wards Lake which would provide more pedestrian access and also allow City to more easily access and clean up area(s) when dumping or encampments are created.

### **301.0022 Banners & Brackets, Continuation/1-Time**

Carry forward \$7,858 in project expenditures funded by project balance. This budget adjustments results in a life-to-date through 2024 cost estimate of \$50,000 funded by the General Fund. The majority of work on this project occurred prior to the COVID-19 pandemic when old banners and brackets were replaced and integrated with the current banner program to identify and beautify areas. The remaining funds will be used for brackets, equipment and materials needed to support hanging baskets and planters primarily in the Motor Avenue area. Since the area was not being used regularly the City waited to reduce wear and tear and potential for vandalism.

### **301.0027 American Lake Improvements, Continuation & New/1-Time**

Carry forward/add \$2,142,400 funded (includes new \$1,782,452) project expenditures funded by project balance \$982,341, WWRP Grant \$433,006, ALEA Grant \$500,000, Department of Commerce Grant from state legislative ask \$227,053, General Fund \$1,710,877 and REET \$71,575.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$4,193,792 funded by:

- \$500,000 Grant - WWRP
- \$500,000 Grant - ALEA
- \$252,840 Grant - DOC (Department of Commerce)
- \$35,000 Pierce County
- \$3,500 Donations/Contributions
- \$2,330,887 General Fund
- \$571,575 REET
- \$4,193,792 Total Sources**

American Lake park is a 5 ½ acre park with upland play spaces and viewing areas, 450 feet of fresh water shoreline and also includes a boat launch. This project will expand and improve 3 acres of the 5 acre site. By completing this project, American Lake Park will continue to be an important community asset providing a place where visitors can play, exercise, gather and enjoy the outdoors. Improvements will include ADA access to the waterfront, a new restroom building, group picnic shelter, viewpoint upgrades, and new entry sign.

### **301.0028 Oakbrook Park Improvements, Continuation/1-Time**

Carry forward \$50,000 in project expenditures funded by project balance.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$200,000 funded by:

- \$37,000 Grant - Pierce County
- \$100,000 General Fund
- \$63,000 REET
- \$200,000 Total Sources**

Oakbrook Park is located in the NW neighborhood of Lakewood. In 2022 (\$50,000) funds were provided to make improvements at this site. After meeting with neighborhood groups, additional resources totaling \$100,000 is needed to complete the anticipated improvements which include: picnic shelter, perimeter walking path, site furnishings, vegetation removal, landscaping, fencing and sport court.

### **301.0031 Fort Steilacoom Parks Turf Infields, Continuation/1-Time**

Carry forward \$5,883,203 in project expenditures funded by project balance \$264,487 and grants totaling \$5,618,716. Pierce College increased their financial contribution from \$1,600,000 to \$4,472,339, an increase of \$2,872,339. In addition to paying for their share of infield turf, Pierce College will install outfield turf, add ballfield lighting for field #3 that they would use along with all the necessary electrical upgrades and some other proposed improvements such as dugouts, press box, and batting facility.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$6,082,339 funded by:

\$4,472,339 Grant - State Community College Pierce

\$350,000 Grant – YAF (Youth Athletic Fields)

\$994,700 Grant – DOC (Department of Commerce)

\$15,300 General Fund

\$250,000 REET

**\$6,082,339 Total Sources**

The City has made major improvements at Fort Steilacoom Park to support youth sports in recent years. This project would continue in that tradition. The baseball fields at Fort Steilacoom Park serve youth throughout Pierce, Thurston and South King Counties, and are also home to the Lakewood Baseball Club. Often baseball tournament organizers select tournament locations where they are assured a full day or weekend of play. Replacing these dirt infields with synthetic turf material would make Fort Steilacoom Park a more desirable location for large tournaments. Fields could be used year round in all types of weather. This improvement would also save the City 60% on annual ballfield maintenance costs. By leaving the grass outfields, the City would retain an old fashioned baseball tradition and feel of playing on the grass. With an increase in ballgames, these fields could provide local economic increases for businesses, restaurants, and hotels in and around Lakewood. This project also includes the development of a home field for Pierce College baseball program.

### **301.0032 Springbrook Park Expansion Phase V, Continuation/1-Time**

Carry forward \$1,409,945 in project expenditures funded by project balance \$739,481, various project savings \$77,659 and Department of Commerce grant \$592,805. The total project cost includes legal fees associated with the Louwien property and removal of the house.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$1,875,916 funded by:

\$757,540 Department of Commerce Grant

\$19,000 Tacoma Pierce County Health Department Grant

\$900,100 General Fund

\$121,616 Springbrook Park Acquisition Phase III Project Savings

\$77,659 Various CIP Project Savings

**\$1,875,916 Total Sources**

This project continues City efforts to improve the quality of life for residents in the Springbrook neighborhood. This project would help us restore the ecosystem along approximately 660 linear feet of shoreline, improve water quality, and create a healthy place for Springbrook residents. Restoration efforts will improve the biodiversity of native and aquatic plants and improve water quality within this important salmon bearing riparian area. Other improvements could include walking paths, viewpoints, picnic and open space areas on park property and SWM property across the bridge. The project was delayed for 12 months due to permitting issues.

### **301.0034 Park Sign Replacement/Monument Signs, Continuation/1-Time**

Carry forward \$209,104 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$330,000 funded by:

\$120,000 General Fund

\$210,000 REET

**\$330,000 Total Sources**

### **301.0037 Seeley Lake Improvement Project, Continuation/1-Time**

Carry forward \$81,399 in project expenditures funded by project balance \$31,399 and transfer in from SWM \$50,000 for the storm drainage element of the project. Pierce County will be contributing approximately \$100,000 in additional funding directly to project and site improvements to include parking area, trail access, bidding and construction management.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$175,000 funded by:

\$100,000 Pierce County Grant

\$25,000 General Fund (new)

\$50,000 SWM

**\$175,000 Total Sources**

### **301.0038 Playground Replacement – Annual Program, Continuation/1-Time**

Carry forward \$55,000 in project expenditures funded by project balance and increasing the total amount available in 2023 to \$165,000. The amount available in 2024 remains unchanged at \$125,000.

Playgrounds are an important amenity in city parks, especially neighborhood parks. Playgrounds are regularly inspected and repaired as needed. The life span of a playground is influenced by use, materials and environment but can typically last between 15-20 years.

### **301.0041 Parks Sign Replacement (Design), Continuation/1-Time**

Carry forward \$16,416 project balance and add new \$42,930 from various parks CIP savings, interest, miscellaneous, etc. While reviewing park entry sign design options, the City Council requested expansion of the program to include a review of signs city-wide to ensure they are cohesive uniform. Outside support and skills are needed to provide review, design services and project management.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$62,930 funded by:

\$20,000 General Fund

\$42,930 Various CIP Project Savings

**\$62,930 Total Sources**

Council authorized \$20,000 in the 2022 budget for design services to support a park sign replacement program for 11 different park sites. The City created a stakeholders group to support the project. During the first stakeholders meeting it became apparent there were several concurrent projects and community needs that could be coordinated to make best use of the stakeholder team and the hired consultants. Examples include electronic reader boards, park and pedestrian and vehicle wayfinding. The expanded scope of work will focus on park wayfinding to include the Ft. Steilacoom park main entry, and communications and electronic reader boards.



### **301.0042 Downtown Park Schematic Design & Planning, Continuation/1-Time**

Carry forward \$100,000 for schematic design and planning. The City's Legacy Plan regarding Parks Capital Facility Plan (PCFP) consists of the top ranked projects. Two PCFPs are provided to account for the development of two different downtown parks: 1) a 2-acre park and 2) a 4-acre park. Funds will be used to explore the options, including schematic design and planning.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$100,000 funded by:

\$100,000 General Fund

**\$100,000 Total Sources**

### **301.0045 Motor Avenue Uplighting & Gary Oaks, New/1-Time**

Add \$27,458 funded by various CIP project saving, interest, etc. The City's downtown sub area plan identifies improvements to road corridors for vehicular and pedestrian functioning and safety. General streetscape improvements such as street lighting, landscaping and signage contribute to increase use and the overall public experience. These funds will be used to design, install and add up lighting and landscaping improvements near the Garry oak trees adjacent to the new public art installation and colonial plaza festival street improvements on Motor Avenue.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$98,329 funded by:

\$15,000 General Fund

\$83,329 Various CIP Project Savings

**\$98,329 Total Sources**

Uplighting of the oak trees on the city property near the old QFC project was complete in 2022. However, additional work is needed to landscape the area, install water meter and plantings. This will be done in the spring. Costs for lights/meters was \$54,000 with the remainder to be used for landscaping (install water service/meter, update irrigation and landscaping supplies. The City will do the work. The infrastructure (water and power meters / systems) put in now may support future events, restroom building or community park.

### **301.0048 Nisqually Partnership Project, Continuation/1-Time**

Add \$50,000 to increase the state legislative ask to \$300,000 for a total project cost of \$300,000.

The City, in partnership with the Nisqually Indian Tribe, is expected to receive \$250,000 from the state legislature to fully fund art and signage improvements at Fort Steilacoom Park related to the history and culture of the Nisqually Indian Tribe. The City of Lakewood and the Nisqually Indian Tribe are engaged in a collaborative partnership to develop interpretive installations on public lands within the City featuring the unique culture and history of the Nisqually Indian Tribe. The City and Nisqually Indian Tribe's partnership pilot project at Ft. Steilacoom Park intends to add signage, art, and interpretive information throughout the park that will provide an introduction to the Nisqually people and will include Lushootseed language. The installations incorporate information regarding Chief Leschi's legacy. Cultural interpretive markers will be installed along the 1.7 mile Nisqually Loop Trail. The plaza area will include a new kiosk sign with historic territory map, land acknowledgement statement and introduction to Nisqually tribe along with new benches that include tribal artwork. The Nisqually loop trail will include 6-8 interpretive markers featuring seasonal tribal cultural practices and/or highlighting flora and fauna endemic to the park with Lushootseed language along the trail. The Chief Leschi Trailhead will include kiosk signage and a significant sculptural art installation at newly established park entrance honoring the past and present legacy of the tribe and Chief Leschi.

## **Fund 302 Transportation Capital**

### **302.0000 Earmark Traffic Mitigation LTD 2022 Balance, Continuation/1-Time**

Life-to-date through December 2022 traffic mitigation fees received total \$103,505. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds. The carry forward budget adjustment includes earmarking \$103,505 of life-to-date 2022 funds for this purposes.

### **302.0001 Personnel, Engineering, Professional Services, Continuation/1-Time**

Carry forward project expenditures of \$114,824 funded by project balance resulting in a 2023 budget of \$761,824. This project accounts for Public Works Engineering time for grant writing, feasibility studies, street capital program management, federal funding reporting requirements, and professional services. The professional services include traffic engineering studies, professional land surveyor research and exhibits, geotechnical and structural engineering, and comprehensive planning. The 2024 budget remains unchanged at \$679,000.

### **302.0002 New LED Street Light, Continuation/1-Time**

Carry forward project expenditures of \$285,529 funded by project balance. This budget adjustments results in a 2023 budget of \$465,529. The 2024 budget remains unchanged at \$180,000.

### **302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming, Continuation/1-Time**

Carry forward \$34,990 in project expenditures funded by project balance. This budget adjustment results in a 2023 budget of \$59,990. The 2024 budget remains unchanged at \$25,000.

### **302.0004 Minor Capital & Major Maintenance, Continuation/1-Time**

Carry forward \$112,849 in project expenditures funded by project balance. This budget adjustment results in a 2023 budget of \$372,849. The 2024 budget remains unchanged at \$260,000

### **302.0005 Chip Seal Program – Local Access Roads, Continuation/1-Time**

Carry forward \$198,764 in project expenditures funded by project balance. This budget adjustment results in a 2023 budget of \$558,764. The 2024 budget remains unchanged at \$360,000.

### **302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Road (ROW Only), Continuation/1-Time**

Carry forward \$718,037 in project expenditures funded by project fund balance \$523,002 and Federal WSDOT \$195,035.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$2,038,388 funded by:

\$1,101,883 Federal WSDOT Grant

\$134,052 Other/Town of Steilacoom

\$163,190 General Fund

\$526,300 REET

\$15,964 SWM

\$97,000 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

**\$2,038,388 Total Sources**

### **302.0074 Streets: South Tacoma Way – 88<sup>th</sup> to 80<sup>th</sup> Street, Continuation/1-Time**

Carry forward \$413,506 in expenditures funded by project balance \$128,692 and Federal Highway Administration (FHWA) grant balance \$284,814.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$4,618,935 funded by:

- \$389,250 Grant - FHWA
- \$6,685 Contributions
- \$2,500,000 Funds Anticipated – Congressional Direct Spending
- \$1,723,000 REET
- \$4,618,934 Total Sources**

### **302.0083 Hipkins Road SW from Steilacoom Blvd to 104<sup>th</sup> St SW Continuation/1-Time**

Carry forward \$313,050 funded by project balance \$1,043,000 and transfer in from SWM \$190,000 for storm drainage element of project. SWM contribution increased by \$153,500 resulting in a decrease in the amount of REET source needed, which will be transferred back to REET fund.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$3,640,000 funded by:

- \$1,422,000 GO Bonds Funded by TBD \$20 VLF
- \$1,337,000 REET
- \$364,000 TBD \$20 VLF
- \$517,000 SWM
- \$3,640,000 Total Sources**

### **302.0096 Union Avenue, Berkley to Thorne Lane, Continuation & New**

Carry forward \$1,065,000 funded by project balance \$65,000, new TIB Grant \$500,000, new allocation from REET \$452,000 for grant match and new fee-in-lieu from Manic Meatballs \$48,000 for grant match. The funds from Manic Meatballs is for construction of curb, gutter, sidewalks, driveways for 175 feet of street frontage as part of the development permit requirements.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,065,000 funded by:

- \$500,000 Grant - TIB
- \$452,000 REET (Grant Match Match)
- \$48,000 Fee-in Lieu Manic Meatballs (Grant Match)
- \$65,000 General Fund
- \$1,065,000 Total Sources**

### **302.0098 Pine Street Sidewalk & Pedestrian Crossing, New/1-Time**

Carry forward \$172,716 funded by project balance \$86,000 and WSDOT Grant \$86,716. The project scope includes installing a full traffic signal at 84th & Pine along with sidewalks on Pine Street 200' north along with street lighting. Additional elements include pedestrian lighting at crossings, crosswalks, ADA curb ramp retrofits, bike lanes on Pine Street, lighting, and removal of some on-street parking.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,080,330 funded by:

- \$883,000 Grant - WSDOT
- \$86,000 REET
- \$111,330 SWM
- 1,080,330 Total Sources**

### **302.0114 112<sup>th</sup> St SW – Clover Park High School Sidewalk – Gravelly Lake Drive to Highland, Continuation/1-Time**

Carry forward \$54,679 funded by project balance. Project scope includes pedestrian lighting at crossings, school speed zone flashing beacons and signage re-installed, ADA curb ramp retrofits, sidewalk with curb, pedestrian-scale lighting, and bike lane on one side of the road.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$743,130 funded by:

\$656,000 WSDOT Safe Routes to Schools

\$87,130 REET

**\$743,130 Total Sources**

### **302.0116 Custer Road from Bridgeport Way to 75<sup>th</sup> Street - Continuation/1-Time**

Carry forward \$65,000 funded by project balance for design to position the City for pursuing grant funding for completion of design and construction. Design will include the option of adding a middle turn lane to aid access to the many businesses along this corridor. This would require a number of rights of way (ROW) acquisition. This project will consist of public outreach on the design, roadway surface improvements, curb, gutter, sidewalks, street lighting, drainage, and identification of any ROW acquisition needs.

This budget adjustment results in a life-to-date 2024 cost estimate of \$65,000 funded by:

\$65,000 General Fund

**\$65,000 Total Sources**

### **302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' West of Bridgeport Way, Continuation/1-Time**

Carry forward \$1,535,303 funded by project balance \$11,303, WSDOT grant \$1,382,000 and transfer in from SWM \$142,000 for storm drainage element of project and remove grants anticipated of \$125,000 in 2024. This project costs of two phases of work. Phase 1 constructs improvements to the existing signal at John Dower and Custer Boulevard with left turn pockets and includes curb/gutter and sidewalks on the north side of Custer from the intersection to the existing sidewalk approximately 500' west of Bridgeport Way. Phase 2 is under design and will identify ROW needs and will be used in pursuit of additional funding as opportunities arise.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$1,762,000 funded by:

\$1,420,000 Grant – WSDOT (Phase 1)

\$75,000 General Fund (Phase 2)

\$142,000 SWM

**\$1,637,000 Total Sources**

### **302.0133 Streets & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW, Continuation/1-Time**

Carry forward \$935,000 in project expenditures funded by project balance \$165,000 and PSRC grant \$935,000. This project is the ROW acquisition and construction to add sidewalks and bike lanes from 87th Ave SW to Weller Rd. Improvements would include Curb, gutter, sidewalks, sharrows, turn lanes, street lighting, drainage, and overlay.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$6,130,000 funded by:

\$935,000 Grant – PSRC (ROW)

\$1,500,000 Grant – PRSC (Construction)

\$442,680 Grant – TIB (Construction)

\$2,301,800 Grant - Safety (Construction)

\$950,520 REET

**\$6,130,000 Total Sources**

### 302.0135 JBLM North Access, Continuation & New/1-Time

Carry forward \$6,249,607 in project expenditures funded by project balance \$4,439,930, developer contributions including Lakewood Water District \$845,829, TIB Grant \$605,999 transfer in from SWM \$357,849 for storm drainage related element of the project. The improvements paid by Lakewood Water District will be owned by the District.

The budget adjustment results in a life-to-date through 2024 budget of \$22,245,580 as follows:

#### Sources:

\$ 5,484,970 GO Bonds  
\$ 6,698,002 TIB Grant  
\$ 252,860 General Fund  
\$ 2,352,638 REET  
\$ 195,000 TBD \$20 VLF  
\$ 150,126 Developer Fees  
\$ 4,311,914 SWM  
**\$19,445,510 Subtotal City**  
\$ 2,800,070 Lakewood Water District  
**\$22,245,580 Total Project**

#### Uses:

\$ 2,176,000 Preliminary Engineering  
\$ 122,710 ROW Acquisition  
\$ 6,775,000 Phase 1 Construction & 5% Contingency  
\$ 389,500 Construction Management Phase I  
\$ 9,582,300 Phase 2 Construction & 5% Contingency  
\$ 400,000 Construction Management Phase 2  
**\$19,445,510 Subtotal – City**  
\$ 2,800,070 Lakewood Water District  
**\$22,245,580 Total Project**

Through this project, the City will reconstruct the roadway along Washington Boulevard between Interlaaken Drive and Edgewood Avenue, along Edgewood Avenue between Washington Boulevard and North Gate Road, along North Gate Road between Edgewood Avenue between North Gate Road and Nottingham Road, and along Vernon Avenue between Washington Boulevard and Veterans Drive. Improvements include reconstructed pavement, storm drainage, water main, street lighting, curb, sidewalk and landscaping. All water main work will be covered by the Interlocal agreement with the Lakewood Water District currently in place. It is anticipated that construction will be completed in March, 2024. This second phase of the JBLM North Access Improvement Project will complete a vision for the corridor from JBLM North Gate to I-5 the City has been working towards since 2020.

### 302.0136 100<sup>th</sup> St SW from Lakeview Drive to South Tacoma Way, inclusive of 40th, Continuation/1-Time

Carry forward \$583,381 funded by project balance \$50,831 funded by new PSRC Grant \$413,230 and new REET \$119,770 for grant match. The grant covers design of 100<sup>th</sup> Street: Lakeview to South Tacoma Way.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$633,000 funded by:

\$413,230 PSRC Grant  
\$100,000 General Fund  
\$119,770 REET  
**\$633,000 Total Sources**

### 302.0137 Streets: Steilacoom Boulevard/88<sup>th</sup> (Weller to Custer Road), Continuation/1-Time

Carry forward \$2,131,875 in project expenditures funded by project balance \$1,962,175, Federal WSDOT grant \$111,690 and transfer in from SWM \$58,010 for storm drainage element of project. The accounting below includes other projects that were merged with this project.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$5,351,431 funded by:

\$1,197,000 Federal WSDOT Grant  
\$2,981,730 General Obligation Bonds  
\$75,000 General Fund  
\$405,194 REET  
\$461,506 Transportation Benefit District  
\$231,000 SWM  
**\$5,351,431 Total Sources**

### **302.0142 Ardmore/Whitman/93rd, Continuation/1-Time**

Carry forward \$213,881 in project expenditures funded by project balance \$179,381 and transfer in from SWM \$34,500 for storm drainage element of project. The intent of this project is to complete Ardmore/Whitman/93rd Streets with curb, gutter, and sidewalks and a new driving surface where appropriate. This will connect the Steilacoom Boulevard corridor to the new Colonial Plaza and Towne Center shopping complex. This will improve pedestrian and non-motorized access through the corridor and improve the ride quality for the motoring public that utilize this road. The reconstruction of this roadway will be accomplished by bringing the infrastructure up to current standards by completing the street lighting system along the corridor, curb, gutter and sidewalks, pavement milling of the existing roadway and an overlay to improve mobility and ride quality. Existing traffic signals will be upgraded with cameras for vehicle detection, and improved storm drain facilities will be installed.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$3,375,000 funded by:

\$1,683,500 REET  
\$1,354,000 General Obligation Bonds  
\$337,500 SWM  
**\$3,375,000 Total Sources**

### **302.0144 146th St. SW: Murray Rd. SW to Woodbrook Dr. SW, Continuation/1-Time**

Carry forward \$41,036 in project expenditures and return of REET source not needed \$77,584 funded by project balance \$69,540 and transfer in from SWM \$49,080.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$128,504 funded by:

\$40,584 Port of Tacoma  
\$9,416 REET  
\$50,000 SWM  
**\$100,000 Total Sources**

### **302.0151 South Tacoma Way Between 96th St South & Steilacoom Boulevard, Continuation/1-Time**

Reduce expenditures by \$133,000 and reduce REET source by \$251,000. The purpose of this project is to reconstruct the wearing course of asphalt along South Tacoma Way between 96th Street SW and Steilacoom Boulevard. Improvements also include pavement repair, grinding, two-inch overlay, channelization, upgrading sidewalk ramps to conform to ADA, and signage.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$868,000 funded by:

\$750,000 PSRC Grant  
\$118,000 REET  
**\$868,000 Total Sources**

### **302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway – Continuation & New/1-Time**

Add \$1,871,482 (includes \$941,241 new) in project expenditures funded by Complete Streets grant \$713,055, transfer in from General Fund \$549,000, transfer in from REET Fund \$316,241 and transfer in from SWM \$214,186 for storm drainage element of project.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$900,000 funded by:

\$746,000 Complete Streets Grant  
\$628,000 General Fund  
\$316,241 REET  
\$220,000 SWM  
**\$1,910,241 Total Sources**

### **302.0164 Sidewalk Fill-in Farwest Dr from 112th to Lakes HS, & 100th St Ct SW to STL, Blvd, Continuation/1-Time**

Carry forward \$291,412 in project expenditures funded by project balance \$139,000 and Federal WSDOT grant \$152,412. The project scope includes pedestrian lighting, road reconfiguration, ADA curb ramp retrofits, sidewalk with curb, and bike lanes. Project is anticipated to open to traffic in July 2023.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,653,030 funded by:

\$1,336,000 Safe Routes to Schools

\$317,030 REET

**\$1,653,030 Total Sources**

### **302.xxxx Military Road SW – Edgewood to 112th, New/1-Time**

Add \$48,600 in revenues and expenditures funded by REET for potential PSRC grant required local match.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$48,600 funded by:

\$48,600 REET

**\$48,600 Total Sources**

## **Fund 303 Real Estate Excise Tax**

### **Increase REET Revenue Estimate, New/1-Time**

Increase REET revenue estimate by \$717,500 per year, resulting in revised estimates of \$2,917,500 per year. Actual revenues received are as follows: \$3.00M in 2019 / \$3.64M in 2020 / \$4.56M in 2021 / \$4.1M in 2022.

### **Transfers to Parks CIP**

Total \$1,084,912 – See Parks CIP Fund for details.

- \$1,013,337 to 301.0020 Wards Lake Park
- \$71,575 to 301.0027 American Lake Park Access

### **Transfers to Transportation CIP**

Total \$926,611 – See Transportation CIP Fund for details.

- \$99,399 to 302.0004 Minor Capital & Major Maintenance
- \$48,600 to 302.xxxx Military Road SW - Edgewood to 112<sup>th</sup>
- \$452,000 to 302.0096 Union Avenue, Berkley to Thorne Lane
- \$119,770 to 302.0136 100th St: 59th to South Tacoma Way
- (\$251,000) eliminate transfer to 302.0151 South Tacoma Way Between 96<sup>th</sup> St South & Steilacoom Blvd
- \$316,241 to 302.0156 Angle Lane/Elwood Sidewalks & Pedestrian Pathway

## **Fund 311 Sewer Capital Projects**

### **311.0002 Side Sewers, Continuation/1-Time**

Carry forward \$300,419 in project expenditures funded by project balance. This is annual program averaging \$51,000 per year starting in 2017.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$408,000 funded by:

\$408,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)

**\$408,000 Total Sources**

### **311.0004 North Thorne Lane Sewer Extension, Continuation/1-Time**

Carry forward \$7,615 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,419,000 funded by:

\$450,000 Pierce County Interlocal Grant  
\$35,000 Sewer Availability  
\$934,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)  
**\$1,419,000 Total Sources**

### **311.0005 Maple Street Sewer Extension, Continuation/1-Time**

Carry forward \$327,905 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,316,905 funded by:

\$1,141,905 Sewer Availability  
\$27,000 General Fund (for transportation CIP element of project)  
\$140,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)  
\$8,000 SWM (for storm drainage element of project)  
**\$1,316,905 Total Sources**

### **311.0006 Rose Road & Forest Road Sewer Extension, Continuation/1-Time**

Reduce current year's budget by \$6,069 for amounts spent in prior year.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,209,000 funded by:

\$611,005 Sewer Availability  
\$597,995 Pierce County ARPA Grant  
**\$1,209,000 Total Sources**

## **Fund 401 Surface Water Management**

### **401.0012 Outfall Retrofit Feasibility, Continuation/1-Time**

Carry forward \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$60,000 funded by SWM.

### **401.0014 Water Quality Improvements 2021, Continuation/1-Time**

Carry forward \$228,531 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$245,000 funded by SWM.

### **401.0018 Waughop Lake Treatment, Continuation/1-Time**

Carry forward \$16,364 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$402,085 funded by:

\$301,883 SWM  
\$46,565 Department of Ecology Grant  
\$300,202 Pierce County Flood Control  
**\$648,650 Total Sources**

### **401.0020 Drainage Pipe Repair 2022, Continuation/1-Time**

Carry forward \$85,729 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$350,000 funded by SWM.

### **401.0021 American Lake Management District, Continuation/1-Time**

Carry forward \$32,912 in project expenditures funded by project balance from special assessments.



#### **401.0023 Clover Creek Reduction Study, Continuation & New/1-Time**

Carry forward \$188,987 in project expenditures funded by project balance. This budget adjustment result in a life-to-date through 2024 cost estimate of \$371,263 funded by SWM fees.

#### **401.0025 Drainage Pipe Repair 2023, Continuation/1-Time**

Carry forward \$30,719 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$375,000 funded by SWM.

#### **Internal Service Charges**

See internal services funds for additional information.

#### **Transfers to Parks CIP**

Total \$206,277 – See Parks CIP Fund for details.

- \$100,000 to 301.0005 Chambers Creek Trail
- \$56,277 to Wards Lake Improvements
- \$50,000 to Seeley Lake Resource Conservancy Park

#### **Transfers to Transportation CIP**

Total \$823,045 – See Transportation CIP Fund for details.

- \$36,500 to 302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW
- \$142,000 to 302.0131 Overlay & Sidewalk Fill-In: Custer-John Dower to 500' West of BPW
- \$357,849 to 302.0135 Streets: WA Blvd & Edgewood Dr (North Fort to Gravelly Lk. Dr.)
- \$58,010 to 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)
- \$34,500 to 302.0142 Ardmore/Whitman/93<sup>rd</sup>
- \$194,186 to 302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway

#### **Fund 501 Fleet & Equipment**

#### **Vehicle & Equipment Purchases/Replacements, Continuation/1-Time**

Carry forward \$330,000 funded by replacement reserves \$280,000 and insurance proceeds \$50,000 for the following:

- \$65,000 Replace Police Vehicle 41790
- \$70,000 Replace Municipal Court Van 42160
- \$15,000 Purchase Safety Light for PRCS O&M Vehicles
- \$65,000 Replace PW/PRCS O&M Vehicle 42420
- \$50,000 Replace PRCS O&M Double Drum Roller 42970
- \$65,000 Replace PRCS O&M Rake-O-Vac 42880

#### **Police Public Address (PA) Microphones, Continuation/1-Time**

Carry forward \$18,000 for the purchase of PA microphones funded by replacement reserves. The Washington State Criminal Justice Training Commission (WSCJTC) is providing legislatively mandated training for all commissioned officers called Patrol Tactics. The training teaches de-escalation as well as basic patrol tactical concepts that includes high risk stops. These are used when an officer needs to detain/arrest a high risk subject (i.e. subject who did a shooting, robbery, or possesses firearms). The old technique was to use the PA microphone from the driver's seat and instruct the suspect to exit their car and walk back to the officer. The new tactic that is being taught/recommended by WSCJTC is to conduct this stop while the officer is standing at the rear of the patrol vehicle. This is a much safer technique and requires new microphones installed at the rear of the patrol vehicle at a cost of \$300 per marked patrol vehicle for a total cost of approximately \$18,000. This item was previously approved as part of the 2021/2022 mid-biennium budget adjustment but was not purchased in 2022.

## **Fund 502 Property Management**

### **City Hall Exterior Beam Painting, Continuation/1-Time**

Carry forward \$75,000 to seal and protect the exposed exterior beams on City Hall funded by replacement reserves. This was previously approved in 2019/2020 and is expected to be completed in 2023.

### **CW – City-wide Parking Lot Improvements, Continuation/1-Time**

Carry forward \$9,855 in project expenditures funded by project balance (replacement reserves). The city manages and maintains many parking lots throughout the City. The City purchased a striping machine in 2017 to support ongoing maintenance of the parking areas. Paint, signs, crack seal material and curb replacements are needed to maintain safe and efficient parking areas.

### **City Hall Space Reconfiguration Study, Continuation/1-Time**

Carry forward \$30,000 for consultant services to perform a needs and space assessment of City hall for post COVID-19 return to work/telework and the potential to reduce the footprint at City hall. This funding is in addition to the \$105,000 ARPA grant allocation. The City is looking to reconfigure the City's operations in City Hall to just the 1st and 2<sup>nd</sup> floors in order to open up the 3<sup>rd</sup> floor for other uses. These funds would be for the first phase, hiring a space expert to analyze how to organize the first two floors. Actual remodeling and relocation would be handled in future phases with as-yet unidentified funds. The proposed phase 1 plan does not include anticipating the creation of a vet center in City Hall; however, the idea is to consolidate space needed for City services (to one or two floors) to allow "other" types of businesses / agencies to use or lease space.

### **City Hall 3<sup>rd</sup> Floor ADA Improvements, New/1-Time**

Add \$16,000 for door access pad for hands free access to the 3<sup>rd</sup> women's restroom door as an ADA accommodation.

### **City Hall Stairwell Card Reader, New/1-Time**

Add \$14,000 for card reader access control. With employees returning to City Hall post Covid closures, new security measures were put in place to support staff and visitor ingress and egress. New card readers were installed to restrict access to first floor.

### **City Hall Energy Upgrades, New/1-Time**

Add \$421,566 for City Hall energy upgrades. Lakewood City Hall is over 20 years old and several of the building systems are experiencing lifecycle issues. Over the next six years or three biennium's, it is recommended that the City update the City Hall HVAC system which includes three components; the chillers (which create cold air); the boilers (that create warm air); and the air handlers (which move the air through the building). All systems contribute to City Hall air quality. In order to implement a facility upgrade project and to do the necessary and/or selected improvements within the required timeline, engineering is needed to develop the designs and plans needed to complete the work. The City will also need to allow time at the end of the project to review energy savings to ensure we have met compliance by June 1, 2028.

### **PD – Police Station Firearms Range Equipment, Continuation/1-Time**

Carry forward \$35,178 funded by project balance (replacement reserves). Repair/replace shooting range equipment as needed. Currently, it is difficult to estimate when a major repair is needed, therefore the request is to earmark some funds for that purpose. Due to the hazardous materials (lead) being used in the range, the HVAC system will need to be repaired/replaced along with the foam acoustic tiles. At that same time, new trap and target systems will be installed thus completing major systems upgrades to keep the facility state of the art.

### **PD Police Station Fuel Modernization, Continuation/1-Time**

Carry forward \$30,000 for repairs and maintenance. The fueling system that was installed as part of the original construction in 2009 is suffering multiple failures on an ongoing basis. As a result, the system is not accurately capturing fuel dispensing. The proposal is to replace the computerized system and pump with new modern equipment.

#### **PD – Police Station Parking Lot Improvements, Continuation/1-Time**

Carry forward \$1,293 funded by project balance (replacement reserves). Slurry seal should occur every 5 years on City parking lots to maximize the life and functionality of the pavement. The slurry seal helps replace the fines in the existing surface that have been created over time. The police station parking lot is over 10 years old and has not been resealed. A complete restripe is needed after a treatment.

#### **Police Station Generator Controls, New/1-Time**

Add \$75,000 to replace generator controls. The pro-logic computer (PCL) controls the Police Station backup generator system which is used as an emergency power supply during system / electrical failures. The automatic monthly testing sequence is out of sync and needs to be replaced in order to keep the generator in normal operating conditions.

#### **Police Station HVAC Controls, New/1-Time**

Add \$15,000 for replacement and installation. The controls for the Police Station HVAC system are the original equipment from 2009 and are no longer manufactured or supported on either parts or service. If/when they fail, the Police Station will not have HVAC until upgrades are made to the new controller, which could take weeks. As a preventative measure, controllers were ordered in September 2022 and installation date is pending delivery.

#### **Fort Steilacoom Park Caretaker's House Repairs, Continuation/1-Time**

Carry forward \$32,899 balance for repairs and maintenance at the Fort Steilacoom Park caretaker's house funded by internal service charges to the General Fund. Other than painting the exterior of the house in 2006 when the City took over maintenance and operations from Pierce County, there hasn't been any major repairs. The City Council authorized \$10,000 for a new roof and gutters necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site. The original additional \$40,000 request is for the HVAC system, new doors and windows and updates to the electrical panel. The repairs are necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site.

#### **Front Street O&M Shop Security System, Continuation/1-Time**

Carry forward \$26,073 for security system repairs and updates funded by internal service charges. The current security system at the Front St Shop was installed in 2013. The system started failing in 2019 and was patched together until the main components failed and cannot be replaced. The current system is also not compatible with the City's card reader system. This new system was proposed by our Information Technology team to interface with City systems and includes a new gate access and building control systems plus an intercom for visitor communication.

#### **Sound Transit Elevator, Continuation/1-Time**

Carry forward \$17,500 for elevator door replacement. The glass doors were smashed and the cost to replace the glass with glass is half the cost of replacing with stainless steel door panels, however, this cost is for every time the glass is broken. The replacement with a solid door instead will eliminate future breakage. The stainless steel doors are on back order and will be installed when received.

#### **Fund 503 Information Technology**

##### **Small Tools & Minor Equipment, Continuation/1-Time**

Carry forward \$11,500 for unforeseen requests city-wide.

##### **Computer Replacement, Continuation/1-Time**

Carry forward \$70,000 for computer replacement that were not completed in the prior years. Computer desktop, laptop & mobile device replacement is a necessity as the aging life of computers and mobile devices will drive replacements. Older computers are unlikely to support newer generation operating systems in the future. Whether by hardware failure or software obsolescence the city will need to replace computers and mobile devices to continue to function and provide services to the general public. Current replacement cycle for existing systems is 4 years.

### **Document Management System, Continuation/1-Time**

Carry forward \$95,000. Working in partnership with GRM, City employees are working with the vendor to implement the document management system. This process will take some time to complete as the project spans across all City departments. Once completed, the system will provide a comprehensive solution for managing the creation, capture, indexing, storage, retrieval, and disposition of records within the city. The roll out has been slow due to other higher priority projects such as PALS/CED+, daily City operations, and more recently, issues with the GRM system requiring GRM engineers to resolve and City to test. Target date for completion is December 2023.

### **Website Update/Redesign, Continuation/1-Time**

Carry forward \$4,785 for continuation of the City's website redesign project. This process will modernize the system; provide additional enhancements to include video, enhanced customer service options and to provide a solution, which not only looks better, but one that works better for both visitors and search engines.

### **Server/Hardware Upgrades, New/1-Time**

Carry forward \$50,000 to replace two physical servers that have reached the end of life but not yet replaced. It is essential to maintain information technology equipment that performs critical processing functions at a level to ensure their reliability and availability to support the business process for the City. Objectives related to energy efficiency, performance & operating system migration will be thoroughly considered prior to procurement. Further analysis related to the separation of processing capability and data management will be evaluated as well as positioning to improve our security, disaster recovery and continued business operations.

### **RHSP Software Enhancements, New/1-Time**

Carry forward \$30,000 for third party software developer to continue working with RHSP team to streamline the processes, resolve outstanding bugs and implement newly requested.

### **Phone System Upgrade, New/1-Time**

Carry forward \$20,000 for upgrade of phone system servers and controllers. The City is currently two upgrade versions behind and is likely another version will be released in 2023/2024 which would make the City three versions behind and is not recommended.

### **Copier Replacement, New/1-Time**

Add \$10,000 for copier replacement. The existing copiers are in need of replacement due to continuous maintenance and repair required to keep them up and running. These replacement copiers will continue to provide secure printing, scanning, repository hold and e-mail capability.

### **GIS Streetsaver Software Upgrade, New/1-Time**

Add \$5,000 in additional funds to reflect higher than anticipated costs. The 2023/2024 original budget includes \$3,500 for the purchase of Streetsaver software upgrade for integration into the City's GIS platform. The City uses a proprietary software to evaluate existing roadway conditions. Adding on the functionality of GIS compatibility will improve the City's ability to manage the visual representation of the data and reflect roadway conditions to other.

### **Replace Firewall, New/1-Time & Ongoing**

Add \$60,000 to replace the current firewall that will reach end of life in December 2023 which means no more software updates or patches. Also, add ongoing m&o costs of \$20,000 in 2024.

### **Storage System, New/1-Time & Ongoing**

Add \$109,850 for the purchase of storage system Disaster Recovery (DR) site as previously approved by City Council. The City has been planning and building a DR site to be housed in a data center in Hillsboro Oregon. This site will be used by the City to maintain a replica of city's core systems and for restoring its information technology infrastructure when/if the primary center is affected by a natural or man-made disaster. DR sites are often built in a remote location so as to ensure that the disaster which has affected the primary site will not affect the secondary site as well. The DR site will allow the City to resume conducting operations and delivering services with minimal disruption, until the primary location is restored. To build the DR site, the City is using mostly existing and replacement equipment,

however, greater storage capacity is needed for this location. The purchase of a Dell/DD6900 storage system with 60TB net storage capacity from Xiologix utilizing the Washington State Contract # 05815044 provides the capacity needed. The estimated annual ongoing M&O cost is \$25,000 per year.

#### **CrowdStrike, New/1-Time**

Add \$38,000 in 2023 and \$54,550 in 2024 for purchase of CrowdStrike as previously approved by City Council for information systems security malware detection and respond system and services, replacing and enhancing the current Palo Alto antivirus system. CrowdStrike products and services, include monitoring and prevention of malicious attacks on our infrastructure. The products and services described will be supplied by CrowdStrike directly and includes 24 hour monitoring, detection and response. CrowdStrike is one of the leading systems for Endpoint Detection and Response (EDR) and Managed Detection and Response services (MDR).

#### **Managed Services Provider, New/1-Time**

Add \$123,250 in 2023 and \$174,000 in 2024 for purchase of information technology managed services as previously approved by City Council. There are many aspects of the information technology services that require specialized knowledge to manage and maintain. It is difficult for smaller organizations to recruit and retain experts in all areas of technology. Contracting with Managed Service Providers (MSPs) is an efficient opportunity to acquire multiple talents and services in one package to augment the City's information technology skill pool and bandwidth. During the past several years, the City has made great efforts in maintaining core systems while expanding the support for the end-users, a large number of devices, applications and services in addition to exposing our systems for interconnecting with other jurisdictions, providing online services for citizens, and telework capability for staff and much more. This growth has also increased vulnerabilities and reliance on information technology services has introduced the need for additional skills to protect and keep up with the changing landscape. A managed services provider (MSP) is an outsourced company that provides proactive management of information technology by a third party on behalf of an organization. These professionals have the technical expertise, personnel resources, automated software, and insightful solutions necessary to monitor the organization's technology infrastructure remotely, and respond and prevent technical issues from occurring. The proposed MSP includes: performance monitoring of critical IT infrastructure components, including networks, servers, end point devices, applications, databases, patch management, multifactor authentication, and helpdesk. The MSP does not replace City's IT personnel, rather it supplements it, improves the customer service level, and allows time for future enhancements.

#### **Microsoft 365, New/1-Time & Ongoing**

Add \$55,000 ongoing (includes \$20,000 1-time implementation) in 2023 and \$115,000 in 2024. This project is part of the City's strategic plan to migrate applications and data to secure cloud. Microsoft 365 is a turnkey suite of integrated collaboration and productivity applications designed to be deployed all at once to save time and resources. Businesses can use Microsoft 365 to deploy IT infrastructure that incorporates desktop and mobile devices, and the security and authentication systems required to keep data safe in a mobile workforce environment. Microsoft 365 combines features and toolsets from the Windows operating system, the Office 365 productivity suite and the Enterprise Mobility and Security package, which establishes authentication and security protocols for employees and systems to protect data and infiltration by outside influences.

### **504 Risk Management**

#### **Insurance Proceeds, Continuation/1-Time**

Transfer \$50,000 vehicle insurance proceeds to Fleet & Equipment.

#### **WCIA Assessment, New/1-Time**

Add \$54,000 per year for WCIA assessment to account for increases in general liability.

#### **Bridgeport Gateway Replacement, New/1-Time**

Add \$70,000 for replacement of Bridgeport Way Gateway funded by insurance proceeds.

**2023 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2023		Year 2024	
			Revenue	Expenditure	Revenue	Expenditure
<b>Grand Total - All Funds</b>			<b>\$ 37,724,725</b>	<b>\$ 60,354,890</b>	<b>\$ 2,253,634</b>	<b>\$ 2,062,524</b>
<b>Total - Fund 001 General</b>			<b>\$ 1,756,204</b>	<b>\$ 5,085,452</b>	<b>\$ 1,356,000</b>	<b>\$ 1,507,684</b>
RV Sales Tax	Rev	Ongoing	1,150,000	-	1,356,000	-
CC Gimhae Sister City Trip	New	1-Time	-	11,900	-	-
CC AWC Conference	New	1-Time	-	4,800	-	-
CD City Tree Fund	Continuation	1-Time	56,496	56,496	-	-
CD Lakewood Equity Map	New	1-Time	-	30,000	-	-
CD Comprehensive Plan Amendment	New	1-Time	-	50,000	-	-
CD Economic Development Strategy	New	1-Time	-	11,900	-	-
CD Tax Increment Financing Strategy	New	1-Time	-	58,500	-	-
CD Economic Development Annual Meeting Gold Sponsor	New	1-Time	-	6,000	-	-
CD Woodworth Industrial Park Community Park Assoc Dues	New	Ongoing	-	3,300	-	3,300
PK Lakewood Multicultural Cultural Coalition Signature Event	New	Ongoing	-	3,000	-	3,000
PK Amazon Sponsorship - SummerFest	Grant	1-Time	10,000	10,000	-	-
PK Amazon Sponsorship - Love Lakewood	Grant	1-Time	5,000	5,000	-	-
PK Virginia Mason Sponsorship - Love Lakewood Walk/Yoga	Grant	1-Time	5,000	5,000	-	-
PK Lakewood Rotary Sponsorship - Love Lakewood Walk/Yoga	Grant	1-Time	500	500	-	-
PK Washington State Health Care Authority HCA CHOICE	Grant	1-Time	330,925	330,925	-	-
LG Opioid Funds Distributions 1& 2 Received in 2022	New	1-Time	84,168	84,168	-	-
MC Office of Public Defense Grant	Grant	1-Time	77,947	77,947	-	-
PD Collective Bargaining Implementation LPIG (Lakewood Police Independent Guild)	New	Ongoing	-	955,478	-	998,587
PD Collective Bargaining Implementation LPMG (Lakewood Police Management Guild)	New	Ongoing	-	149,787	-	195,043
PD Tahoma Narcotics Enforcement Team (TNET)	Grant	1-Time	10,675	-	-	-
PD Pierce County Sex Offender Residency Verification Grant	Grant	1-Time	7,871	-	-	-
PD FBI Innocence Lost Grant	Grant	1-Time	17,622	-	-	-
Property Management Internal Service Charges:						
City Hall Space Reconfiguration Study - Total \$30,000	Continuation	1-Time	-	21,736	-	-
City Hall 3rd Floor ADA Hands Free Improvements - Total \$16,000	New	1-Time	-	11,594	-	-
City Hall Stairwell Card Reader - Total \$14,000	New	1-Time	-	10,144	-	-
City Hall Energy Upgrades	New	1-Time	-	421,566	-	-
Police Station Generator Controls	New	1-Time	-	75,000	-	-
Police Station HVAC Controller	New	1-Time	-	15,000	-	-
Police Station Fuel System Modernization	Continuation	1-Time	-	30,000	-	-
Fort Steilacoom Park Caretaker's House	Continuation	1-Time	-	28,600	-	-
Information Technology Internal Service Charges:						
Small Tools/Minor Equipment - Total \$11,500	Continuation	1-Time	-	10,075	-	-
Computer Replacement - Total \$70,000	Continuation	1-Time	-	61,329	-	-
Document Management - Total \$95,000	Continuation	1-Time	-	83,231	-	-
Rental Housing Safety Program Software Enhancements - Total \$30,000	Continuation	1-Time	-	30,000	-	-
Phone System Upgrade - Total \$20,000	Continuation	1-Time	-	17,522	-	-
Website Update/Upgrade	Continuation	1-Time	-	4,785	-	-
Copier Replacement - Total \$10,000	New	1-Time	-	8,761	-	-
Server Hardware Upgrade - Total \$50,000	New	1-Time	-	43,808	-	-
Replace Firewall -Total \$60,000	New	1-Time	-	52,567	-	-
Firewall M&O - Total \$20,000	New	Ongoing	-	-	-	17,522
Crowdstrike - Total \$38,000 / \$54,550	New	1-Time	-	33,294	-	47,792
Disaster Recovery Storage Server - Total \$109,850	New	1-Time	-	96,241	-	-
Disaster Recovery Storage Server M&O - Total \$25,000	New	Ongoing	-	-	-	21,904

**2023 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/1-Time	Year 2023		Year 2024	
			Revenue	Expenditure	Revenue	Expenditure
Information Technology Managed Services Provider - Total \$123,250 / \$174,000	New	1-Time	-	107,983	-	152,446
Microsoft Office 365 - Total \$35,000 / \$115,000	New	Ongoing	-	30,665	-	100,756
Microsoft Office 365 Initial Setup- Total \$20,000	New	1-Time	-	17,522	-	-
Risk Management Internal Service Charges:						
WCIA Assessment Property Assessment Increase - Total \$54,000 / \$54,000	New	1-Time	-	46,877	-	46,877
General/Street Fund Subsidy	New	1-Time	-	113,695	-	23,699
General/Street Fund Subsidy	New	Ongoing	-	2,879	-	13,162
Transfers to Parks CIP:						
301.0020 Wards Lake Improvements	New	1-Time	-	220,000	-	200,000
301.0027 American Lake Park Access	New	1-Time	-	1,710,877	-	-
Transfers to Transportation CIP:						
302.0001 Personnel, Engineering & Professional Services Replace with Transfer from TBD \$20 VLF	Continuation	1-Time	-	(159,000)	-	(91,140)
302.0001 New LED Street Lights Replace with Transfer from TBD \$20 VLF	Continuation	1-Time	-	(180,000)	-	-
302.0003 Neighborhood Traffic Safety Replace with Transfer from TBD \$20 VLF	Continuation	1-Time	-	(25,000)	-	-
302.0004 Minor Capital & Major Maintenance Replace with Transfer from TBD \$20 VLF in 2023 Replace with Transfer from REET in 2024 \$99,399 & Various CIP Project Savings \$125,865	Continuation	1-Time	-	(260,000)	-	(225,264)
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway	New	1-Time	-	549,000	-	-
<b>Total - Special Revenue Funds</b>			<b>\$ 11,868,470</b>	<b>\$ 14,544,350</b>	<b>\$ 263,661</b>	<b>\$ 164,923</b>
<b>Total - Fund 101 Street O&amp;M</b>			<b>116,574</b>	<b>116,574</b>	<b>36,861</b>	<b>36,861</b>
TR General/Street Fund Subsidy	New	Ongoing	2,879	-	13,162	-
TR General/Street Fund Subsidy	New	1-Time	113,695	-	23,699	-
Property Management Internal Service Charges:						
City Hall Space Reconfiguration Study - Total \$30,000	Continuation	1-Time	-	5,120	-	-
City Hall 3rd Floor ADA Hands Free Improvements - Total \$16,000	Continuation	1-Time	-	2,731	-	-
City Hall Stairwell Card Reader - Total \$14,000	New	1-Time	-	2,389	-	-
Front Street O&M Security	New	1-Time	-	26,073	-	-
Sound Transit Elevator	New	1-Time	-	17,500	-	-
Information Technology Internal Service Charges:						
GIS Software	New	1-Time	-	5,000	-	-
Small Tools/Minor Equipment - Total \$11,500	Continuation	1-Time	-	946	-	-
Computer Replacement - Total \$70,000	Continuation	1-Time	-	5,758	-	-
Document Management - Total \$95,000	Continuation	1-Time	-	7,815	-	-
Phone System Upgrade - Total \$20,000	Continuation	1-Time	-	1,646	-	-
Server Hardware Upgrade - Total \$50,000	New	1-Time	-	4,113	-	-
Copier Replacement - Total \$10,000	New	1-Time	-	823	-	-
Replace Firewall -Total \$60,000	New	1-Time	-	4,936	-	-
Firewall M&O - Total \$20,000	New	Ongoing	-	-	-	1,646
Crowdstrike - Total \$38,000 / \$54,550	New	1-Time	-	3,126	-	4,488
Disaster Recovery Storage Server - Total \$109,850	New	1-Time	-	9,037	-	-
Disaster Recovery Storage Server M&O - Total \$25,000	New	Ongoing	-	-	-	2,056
Information Technology Managed Services Provider - Total \$123,250 / \$174,000	New	1-Time	-	10,139	-	14,314
Microsoft Office 365 - Total \$35,000 / \$115,000	New	Ongoing	-	2,879	-	9,460
Microsoft Office 365 Initial Setup- Total \$20,000	New	1-Time	-	1,646	-	-
Risk Management Internal Service Charges:						
WCIA Assessment Property Assessment Increase - Total \$54,000 / \$54,000	New	1-Time	-	4,897	-	<b>4,897</b>

**2023 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/1-Time	Year 2023		Year 2024	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Fund 103 Transportation Benefit District</b>			\$ -	\$ -	\$ -	\$ 91,140
AD Reduce Annual Debt Service Payment (Move Issue Debt Late 2023)	New	1-Time	-	(624,000)	-	-
AD Transfers to Transportation Projects (Swap General Fund)	New	1-Time	-	624,000	-	91,140
<b>Total - Fund 104 Hotel/Motel Lodging Tax</b>			\$ -	\$ (220,650)	\$ -	\$ -
AD Remove Original LTAC Grant Allocation Estimate	Grant	1-Time	-	(1,125,000)	-	-
AD Add Approved 2023 Grant Allocations	Grant	1-Time	-	904,350	-	-
<b>Total - Fund 105 Property Abatement</b>			\$ -	\$ 278,099	\$ -	\$ -
CD Abatement Program	Continuation	Ongoing	-	33,185	-	-
CD Rental Housing Safety Program	Continuation	Ongoing	-	(40,271)	-	-
CD 1406 Affordable Housing	Continuation	Ongoing	-	285,185	-	-
<b>Total - Fund 106 Public Art</b>			\$ -	\$ 50,588	\$ -	\$ -
PK Public Art Program - Earmark for Major Project To Be Determined	New	1-Time	-	50,588	-	-
<b>Total - Fund 180 Narcotics Seizure</b>			\$ -	\$ 55,667	\$ -	\$ -
PD Narcotics Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	55,667	-	-
<b>Total - Fund 181 Felony Seizure</b>			\$ -	\$ 23,305	\$ -	\$ -
PD Felony Seizure Balance Available for Eligible Expenditures	Continuation		-	23,305	-	-
<b>Total - Fund 182 Federal Seizure</b>			\$ -	\$ 703	\$ -	\$ -
PD Federal Seizure Balance Available for Eligible Expenditures	Continuation		-	703	-	-
<b>Total - Fund 190 CDBG</b>			\$ 728,370	\$ 2,592,103	\$ -	\$ -
FY 2023 CDBG:						
Housing Major Home Repair	Grant	1-Time	248,971	248,971	-	-
Housing - Emergency Assistance for Displaced Residents	Grant	1-Time	20,000	20,000	-	-
Housing - Rebuilding Together South Sound	Grant	1-Time	75,000	75,000	-	-
Services - CDBG Emergency Payments Program	Grant	1-Time	80,000	80,000	-	-
CDBG Admin of HOME Housing Services	Grant	1-Time	10,000	10,000	-	-
Administration	Grant	1-Time	108,493	108,493	-	-
Housing Major Home Repair - Reprogrammed CDBG	Grant	1-Time	3,958	3,958	-	-
Housing Major Home Repair - Program Income	Grant	1-Time	100,000	100,000	-	-
CDBG - CV2 Department of Commerce for LASA	Grant	1-Time	81,948	81,948	-	-
CDBG Restricted Funds	Grant	1-Time	-	1,863,733	-	-
<b>Total - Fund 191 Neighborhood Stabilization Program</b>			\$ 275,000	\$ 289,148	\$ -	\$ -
CD Neighborhood Stabilization Program1	Continuation	1-Time	275,000	275,000	-	-
CD Neighborhood Stabilization Program 3	Continuation	1-Time	-	14,148	-	-
<b>Total - Fund 192 South Sound Military Communities Partnership (SSMCP)</b>			\$ 216,000	\$ -	\$ 226,800	\$ 36,922
CD Tactical Tailor Lease Revenue (Pay Back General Fund Interfund Loan)	Continuation	1-Time	216,000	-	189,878	-
CD Tactical Tailor Lease Revenue (Earmark for Future NCZ Purchases)	Continuation	1-Time	-	-	36,922	36,922
<b>Total - Fund 195 Public Safety Grants</b>			\$ 112,821	\$ 112,821	\$ -	\$ -
PD Emergency Management Performance Grant (EMPG)	Grant	1-Time	33,384	33,384	-	-
PD WA State Parks & Recreation Boater Safety	Grant	1-Time	12,906	12,906	-	-
PD Ballistic Helmets and Rifle Plates Grant	Grant	1-Time	42,486	42,486	-	-
PD Pierce County Sheriff STOP Grant	Grant	1-Time	5,000	5,000	-	-
PD Washington Traffic Safety Commission - Motorcycle/Seatbelts/Distracted Driving	Grant	1-Time	5,000	5,000	-	-
PD Washington Traffic Safety Commission - Impaired & Distracted Driving Emphasis	Grant	1-Time	14,045	14,045	-	-
<b>Total - Fund 196 ARPA Grant</b>			\$ 10,419,705	\$ 11,245,992	\$ -	\$ -
Earmark - Program Income	Grant	1-Time	-	700,000	-	-
Earmark - Interest Earnings	Grant	1-Time	-	126,287	-	-
ARPA Grant - Balance	Grant	1-Time	10,419,705	10,419,705	-	-



**2023 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2023		Year 2024	
			Revenue	Expenditure	Revenue	Expenditure
<b>Grand Total - Debt Service Funds</b>			\$ -	\$ 109,584	\$ -	\$ -
<b>Total - Fund 202 LID Debt Service</b>			\$ -	\$ 109,584	\$ -	\$ -
Earmark for Early Redemption	Continuation	1-Time	-	109,584	-	-
<b>Total - Capital Improvement Project Funds</b>			\$ 22,519,927	\$ 36,903,941	\$ 191,423	\$ (71,025)
<b>Total - Fund 301 Parks CIP</b>			\$ 12,022,858	\$ 15,970,226	\$ 670,788	\$ 670,788
301.0003 Harry Todd Park Phase 1 & 2 Funded by Project Balance	Continuation	1-Time	-	197,801	-	-
301.0005 Chambers Creek Trail - Bridge 1 & Bridge 2 Funded by SWM \$100,000 / Project Balance \$560,860	Continuation	1-Time	100,000	660,860	-	-
301.0006 Gateways Funded by Project Balance \$81,170	Continuation	1-Time	-	81,170	-	-
301.0014 FSP Angle Lane Parking & Trail Improvement Funded by Project Balance	Continuation	1-Time	-	46,657	-	-
301.0016 Park Equipment Replacement Funded by Project Balance	Continuation	1-Time	-	42,863	-	-
301.0017 Playground Resurfacing Funded by Project Balance	Continuation	1-Time	-	10,294	-	-
301.0019 Edgewater Dock Funded by Project Balance	Continuation	1-Time	-	51,556	-	-
301.0020 Wards Lake Funded by Grants \$1,850,000 / Gen Fund \$20,000 / SWM \$56,277 / Project Bal \$328,459 REET \$969,762 / General Fund \$420,000 / Project Balance MVET Paths & Trails \$23,575	Continuation New	1-Time 1-Time	1,926,277 742,549	2,254,736 766,124	- 670,788	- 670,788
301.0022 Banners & Brackets Phase II Funded by Project Balance	Continuation	1-Time	-	7,858	-	-
301.0027 American Lake Park Funded by Grants \$1,160,059 & Project Balance \$982,341 Funded by General Fund \$1,710,877 & REET \$71,575 REET	Continuation New	1-Time 1-Time	1,160,059 1,782,452	2,142,400 1,782,452	-	-
301.0028 Oakbrook Park Funded by Project Balance	Continuation	1-Time	-	50,000	-	-
301.0031 Fort Steilacoom Park Turf Infields Funded by Grants \$5,618,716 / Project Balance \$264,487	Continuation	1-Time	5,618,716	5,883,203	-	-
301.0032 Springbrook Park Expansion Phase V Funded by Grant \$592,805 / Parks CIP Savings, Interest, etc \$77,659 / Project Balance \$739,481	Continuation	1-Time	592,805	1,409,945	-	-
301.0034 Park Sign Replacement/Monument Signs Funded by Project Balance	Continuation	1-Time	-	209,104	-	-
301.0037 Seeley Lake Funded by SWM \$50,000 / Project Balance \$31,399	Continuation	1-Time	50,000	81,399	-	-
301.0038 Playground Replacement Funded by Project Balance \$55,000	Continuation	1-Time	-	55,000	-	-
301.0041 Park Sign Replacement (Design) Funded by Project Balance \$16,416 / Parks CIP Savings, Interest, etc \$42,930	Continuation	1-Time	-	59,346	-	-
301.0042 Downtown Park Schematic Design and Planning Funded by Project Balance	Continuation	1-Time	-	100,000	-	-
301.0045 Motor Avenue Uplighting & Gary Oaks Funded by Various CIP Project Savings	New	1-Time	-	27,458	-	-
301.0048 Nisqually Partnership Project Funded by General Fund New \$28,096 / Parks CIP Savings, Interest, etc \$21,904	New	1-Time	50,000	50,000	-	-

**2023 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2023		Year 2024	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Fund 302 Transportation CIP</b>			<b>\$ 9,548,485</b>	<b>\$ 18,763,110</b>	<b>\$(1,196,865)</b>	<b>\$(1,071,000)</b>
302.0000 Earmark LTD 2022 Traffic Mitigation Fees Funded by Project Balance	Continuation	1-Time	-	103,505	-	-
302.0001 Personnel, Engineering & Professional Services Funded by Project Balance	Continuation	1-Time	-	114,824	-	-
302.0002 Street Lights: New LED Street Lights Funded by Project Balance	Continuation	1-Time	-	285,529	-	-
302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming Funded by Project Balance	Continuation	1-Time	-	34,990	-	-
302.0004 Minor Capital & Major Maintenance Funded by Project Balance \$112,849 / Change General Fund Source to Various CIP Savings \$125,865	Continuation	1-Time	-	112,849	(125,865)	-
302.0005 Chip Seal Program - Local Access Roads Funded by Project Balance \$198,764	Continuation	1-Time	-	198,764	-	-
302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Rd (ROW Only) Funded by Grant Balance \$195,035 & Project Balance \$718,037	Continuation	1-Time	195,035	718,037	-	-
302.0038 Bridgeport Way - I-5 Ramp To Pac Highway Refund Contributions	Continuation	1-Time	(6,210)	-	-	-
302.0074 Streets: S Tacoma Way - 88th to 80th St Funded by Grant Balance \$284,814 & Project Balance \$128,692	Continuation	1-Time	284,814	413,506	-	-
302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW Funded by SWM \$190,000 & Project Balance \$313,050 Return REET Source Not Needed (Increase SWM Eligible) \$153,500	Continuation	1-Time	190,000	466,550	-	-
302.0096 Union Ave, Berkley to Thorne Lane Funded by Grant Project Balance \$65,000 and New Grant \$500,000 / REET Grant Match \$452,000 / Fee-In Lieu \$48,000	Continuation New	1-Time 1-Time	- 1,000,000	65,000 1,000,000	- -	- -
302.0098 Pine Street Sidewalk & Pedestrian Crossing Funded by Grant \$86,716 & Project Balance \$86,000	Continuation	1-Time	86,716	172,716	-	-
302.0114 112th Street SW - Clover Park High School Sidewalk Funded by Grant \$54,679	Continuation	1-Time	54,679	54,679	-	-
302.0116 Custer Road from BPW to 75th St Funded by Project Balance \$65,000	Continuation	1-Time	-	65,000	-	-
302.0131 Overlay & Sidewalk Fill-In: Custer-John Dower to 500' West of BPW Funded by Grant \$1,420,000 SWM \$142,000 & Project Balance \$11,303	Continuation	1-Time	1,524,000	1,535,303	(125,000)	(125,000)
302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW Funded by Grant \$935,000 / Project Balance \$165,000	Continuation	1-Time	935,000	1,100,000	-	-
302.0135 Streets: WA Blvd & Edgewood Dr (North Fort to Gravelly Lk. Dr. Funded by Grant \$605,999 / Developer Contributions \$845,829 / SWM \$357,849 / Project Balance \$380,710	Continuation	1-Time	1,809,677	6,249,607	-	-
302.0136 100th St SW from Lakeview Dr to So Tac Way, including 40th Funded by Project Balance \$50,381	Continuation New	1-Time 1-Time	- 533,000	50,381 533,000	- -	- -
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.) Funded by Grant \$111,690 / SWM \$58,010 / Project Balance \$1,962,175	Continuation	1-Time	169,700	2,131,875	-	-
302.0142 Ardmore/Whitman/93rd Funded by SWM \$34,500 / Project Balance \$179,381	Continuation	1-Time	34,500	213,881	-	-
302.0144 146th St. SW: Murray Rd. SW to Woodbrook Dr. SW Funded by Project Balance \$69,540 & SWM \$50,000 Return REET Source Not Needed \$77,584	Continuation	1-Time	49,080	118,620	-	-
302.0151 So Tac Way Between 96th St So & Steilacoom Blvd Funded by Grant \$868,000 / Project Balance \$118,000	Continuation	1-Time	695,000	813,000	(946,000)	(946,000)
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway Funded by Grant \$713,055 / Project Balance \$79,000 / SWM 138,186 Funded by General Fund \$549,000 / REET \$316,241 / SWM \$76,000	Continuation New	1-Time 1-Time	851,241 941,241	930,241 941,241	- -	- -
302.0164 Sidewalk Fill-in: Farwest Dr 112th to LHS, 100th St Ct SW to STL Blvd Funded by Grant \$152,412 / Project Balance \$139,000	Continuation	1-Time	152,412	291,412	-	-
302.xxxx Military Road SW - Edgewood to 112th Earmark Grant Match from REET \$48,600	New	1-Time	48,600	48,600	-	-

**2023 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2023		Year 2024	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Fund 303 Real Estate Excise Tax</b>			\$ 948,584	\$ 1,540,735	\$ 717,500	\$ 329,187
REET Revenue Increase	New	1-Time	717,500	-	717,500	-
Transfers to Parks CIP:						
301.0020 Wards Lake Park	New	1-Time	-	542,549	-	470,788
301.0027 American Lake Park Access	New	1-Time	-	71,575	-	-
Transfers to/from Transportation CIP:						
302.0004 Minor Capital & Major Maintenance Change General Fund Source to REET	New	1-Time	-	-	-	99,399
302.xxxx Military Road SW - Edgewood to 112th	New	1-Time	-	48,600	-	-
302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW SWM Eligible Increase / Reduce REET Source	Continuation	1-Time	153,500	-	-	-
302.0096 Union Avenue, Berkley to Thorne Lane	New	1-Time	-	452,000	-	-
302.0136 100th St: 59th to South Tacoma Way	New	1-Time	-	119,770	-	-
302.0144 146th St. SW: Murray Rd. SW to Woodbrook Dr. SW	Continuation	1-Time	77,584	-	-	-
302.0151 So Tac Way Between 96th St So & Steilacoom Blvd	Continuation	1-Time	-	(10,000)	-	(241,000)
302.0156 Angle Lane/Elwood Sidewalks & Pedestrian Pathway	New	1-Time	-	316,241	-	-
<b>Total - Fund 311 Sewer Project CIP</b>			\$ -	\$ 629,870	\$ -	\$ -
311.0002 Side Sewers	New	1-Time	-	300,419	-	-
311.0004 North Thorne Lane Sewer Extension	New	1-Time	-	7,615	-	-
311.0005 Maple Street Sewer Extension	New	1-Time	-	327,905	-	-
311.0006 Rose Road & Forest Road Sewer Extension	New	1-time	-	(6,069)	-	-
<b>Total - Enterprise Funds</b>			\$ -	\$ 1,707,814	\$ -	\$ 18,392
<b>Total - Fund 401 Surface Water Management</b>			\$ -	\$ 1,707,814	\$ -	\$ 18,392
401.0012 Outfall Retrofit Feasibility	Continuation	1-Time	-	60,000	-	-
401.0014 Water Quality Improvements 2021	Continuation	1-Time	-	228,531	-	-
401.0018 Wauhop Lake Treatment	Continuation	1-Time	-	16,364	-	-
401.0020 Drainage Pipe Repair 2022	Continuation	1-Time	-	85,729	-	-
401.0021 American Lake Management District	Continuation	1-Time	-	32,912	-	-
401.0023 Clover Creek Risk Reduction Study	Continuation	1-Time	-	188,987	-	-
401.0025 Drainage Pipe Repair Project 2023	Continuation	1-Time	-	30,719	-	-
Transfer to Parks CIP:						
301.0005 Chambers Creek Trail - Bridge 1 & Bridge 2	Continuation	1-Time	-	100,000	-	-
301.0020 Wards Lake	Continuation	1-Time	-	56,277	-	-
301.0037 Seeley Lake Resource Conservancy Park	Continuation	1-Time	-	50,000	-	-
Transfers to Transportation CIP:						
302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW	Continuation	1-Time	-	36,500		
302.0131 Overlay & Sidewalk Fill-In: Custer-John Dower to 500' West of BPW	Continuation	1-Time	-	142,000		
302.0135 Streets: WA Blvd & Edgewood Dr (North Fort to Gravelly Lk. Dr.)	Continuation	1-Time	-	357,849		
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)	Continuation	1-Time	-	58,010		
302.0142 Ardmore/Whitman/93rd	Continuation	1-Time	-	34,500		
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway	Continuation	1-Time	-	194,186		
Property Management Internal Service Charges:						
City Hall Space Reconfiguration Study - Total \$30,000	Continuation	1-Time	-	3,144	-	-
City Hall 3rd Floor ADA Hands Free Improvements - Total \$16,000	Continuation	1-Time	-	1,675	-	-
City Hall Stairwell Card Reader - Total \$14,000	New	1-Time	-	1,467	-	-
Information Technology Internal Service Charges:						
Small Tools/Minor Equipment - Total \$11,500	Continuation	1-Time	-	479	-	-
Computer Replacement - Total \$70,000	Continuation	1-Time	-	2,913	-	-
Document Management - Total \$95,000	Continuation	1-Time	-	3,954	-	-

**2023 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/1-Time	Year 2023		Year 2024	
			Revenue	Expenditure	Revenue	Expenditure
Phone System Upgrade - Total \$20,000	Continuation	1-Time	-	832	-	-
Server Hardware Upgrade - Total \$50,000	New	1-Time	-	2,079	-	-
Copier Replacement - Total \$10,000	New	1-Time	-	416	-	-
Replace Firewall -Total \$60,000	New	1-Time	-	2,497	-	-
Firewall M&O - Total \$20,000	New	Ongoing	-	-	-	832
Crowdstrike - Total \$38,000 / \$54,550	New	1-Time	-	1,580	-	2,270
Disaster Recovery Storage Server - Total \$109,850	New	1-Time	-	4,572	-	-
Disaster Recovery Storage Server M&O - Total \$25,000	New	Ongoing	-	-	-	1,040
Information Technology Managed Services Provider - Total \$123,250 / \$174,000	New	1-Time	-	5,128	-	7,240
Microsoft Office 365 - Total \$35,000 / \$115,000	New	Ongoing	-	1,456	-	4,784
Microsoft Office 365 Initial Setup- Total \$20,000	New	1-Time	-	832	-	-
Risk Management Internal Service Charges:						
WCIA Assessment Property Assessment Increase - Total \$54,000 / \$54,000	New	1-Time	-	2,226	-	2,226
<b>Total - Internal Service Funds</b>			<b>\$ 1,580,124</b>	<b>\$ 2,003,749</b>	<b>\$ 442,550</b>	<b>\$ 442,550</b>
<b>Total - Fund 501 Fleet &amp; Equipment</b>			<b>\$ 50,000</b>	<b>\$ 348,000</b>	<b>\$ -</b>	<b>\$ -</b>
Vehicle & Equipment Replacements Funded by Replacement Reserves:						
Replace Police Vehicle 41790	Continuation	1-Time	-	65,000	-	-
Police Public Address Microphone	Continuation	1-Time	-	18,000	-	-
Replace Municipal Court Van 42160	Continuation	1-Time	-	70,000	-	-
Purchase Safety Light for PRCS O&M Vehicles	Continuation	1-Time	-	15,000	-	-
Replace PW/PRCS O&M Vehicle 42420	Continuation	1-Time	-	65,000	-	-
Replace PRCS O&M Double Drum Roller 42970	Continuation	1-Time	-	50,000	-	-
Replace PRCS O&M Rake-O-Vac 42880	Continuation	1-Time	-	65,000	-	-
Insurance Proceeds from Risk Management	Continuation	1-Time	50,000	-	-	-
<b>Total - Fund 502 Property Management</b>			<b>\$ 673,739</b>	<b>\$ 799,364</b>	<b>\$ -</b>	<b>\$ -</b>
PK City Hall Exterior Beam Painting	Continuation	1-Time	-	75,000	-	-
PK City Hall Parking Lot Improvements	Continuation	1-Time	-	9,855	-	-
PK City Hall Space Reconfiguration Study	Continuation	1-Time	30,000	30,000	-	-
PK City Hall 3rd Floor ADA Hands Free Improvements	New	1-Time	16,000	16,000	-	-
PK City Hall Stairwell Card Reader	New	1-Time	14,000	14,000	-	-
PK City Hall Energy Upgrades	New	1-Time	421,566	421,566	-	-
PK Police Station Firearms Range Equipment	Continuation	1-Time	-	35,178	-	-
PK Police Station Fuel System Modernization	Continuation	1-Time	30,000	30,000	-	-
PK Police Station Parking Lot Improvements	Continuation	1-Time	-	1,293	-	-
PK Police Station Generator Controls	New	1-Time	75,000	75,000	-	-
PK Police Station HVAC Controller	New	1-Time	15,000	15,000	-	-
PK Fort Steilacoom Park Caretaker's House	Continuation	1-Time	28,600	32,899	-	-
PK Front Street O&M Shop Security System	Continuation	1-Time	26,073	26,073	-	-
PK Sound Transit Elevator Repair	Continuation	1-Time	17,500	17,500	-	-

**2023 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2023		Year 2024	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Fund 503 Information Technology</b>			<b>682,385</b>	<b>682,385</b>	<b>388,550</b>	<b>388,550</b>
AD Small Tools/Minor Equipment	Continuation	1-Time	11,500	11,500	-	-
AD Computer Replacement	Continuation	1-Time	70,000	70,000	-	-
AD Document Management System	Continuation	1-Time	95,000	95,000	-	-
AD Website Update/Redesign	Continuation	1-Time	4,785	4,785	-	-
AD Server Hardware Upgrade	New	1-Time	50,000	50,000	-	-
AD Rental Housing Safety Program Software Enhancement	New	1-Time	30,000	30,000	-	-
AD Phone System Upgrade	New	1-Time	20,000	20,000	-	-
AD Copier Replacement	New	1-Time	10,000	10,000	-	-
AD GIS Software for Streets	New	1-Time	5,000	5,000	-	-
AD Replace Firewall	New	1-Time	60,000	60,000	-	-
Annual M&O	New	Ongoing	-	-	20,000	20,000
AD New Disaster Recovery Storage Server	New	1-Time	109,850	109,850	-	-
Annual M&O	New	Ongoing	-	-	25,000	25,000
AD Crowdstrike	New	1-Time	38,000	38,000	54,550	54,550
AD Information Technology Managed Services Provider	New	1-Time	123,250	123,250	174,000	174,000
AD Microsoft Office 365	New	1-Time	20,000	20,000	-	-
Annual M&O	New	Ongoing	35,000	35,000	115,000	115,000
<b>Total - Fund 504 Risk Management</b>			<b>\$ 174,000</b>	<b>\$ 174,000</b>	<b>\$ 54,000</b>	<b>\$ 54,000</b>
Transfer Insurance Proceeds to Fleet for Vehicle 40731	Continuation	1-Time	50,000	50,000	-	-
WCIA Assessment Property Assessment Increase	New	1-Time	54,000	54,000	54,000	54,000
Bridgeport Way Gateway Replacement Funded by Insurance Proceeds	New	1-Time	70,000	70,000	-	-

	2022 Annual	2023 Original	2023 Current Revised	2023 Proposed Adjustments	2023 Proposed Revised	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND</b>									
<i>REVENUES:</i>									
<b>Taxes</b>	<b>\$34,476,953</b>	<b>\$31,601,400</b>	<b>\$31,601,400</b>	<b>1,150,000</b>	<b>\$32,751,400</b>	<b>\$32,094,600</b>	<b>\$32,094,600</b>	<b>1,356,000</b>	<b>\$33,450,600</b>
Property Tax	7,636,449	7,703,900	7,703,900	-	7,703,900	7,804,100	7,804,100	-	7,804,100
Local Sales & Use Tax	14,471,103	12,000,000	12,000,000	1,150,000	13,150,000	12,240,000	12,240,000	1,356,000	13,596,000
Sales/Parks	858,957	750,000	750,000	-	750,000	765,000	765,000	-	765,000
Brokered Natural Gas Use Tax	76,041	45,000	45,000	-	45,000	45,000	45,000	-	45,000
Criminal Justice Sales Tax	1,530,752	1,410,000	1,410,000	-	1,410,000	1,438,200	1,438,200	-	1,438,200
Admissions Tax	337,384	334,800	334,800	-	334,800	344,800	344,800	-	344,800
Utility Tax	5,628,300	5,442,300	5,442,300	-	5,442,300	5,542,100	5,542,100	-	5,542,100
Leasehold Tax	6,569	5,200	5,200	-	5,200	5,200	5,200	-	5,200
Gambling Tax	3,931,398	3,910,200	3,910,200	-	3,910,200	3,910,200	3,910,200	-	3,910,200
<b>Franchise Fees</b>	<b>4,494,718</b>	<b>4,630,200</b>	<b>4,630,200</b>	<b>-</b>	<b>4,630,200</b>	<b>4,769,000</b>	<b>4,769,000</b>	<b>-</b>	<b>4,769,000</b>
Cable, Water, Sewer, Solid Waste	3,278,231	3,385,900	3,385,900	-	3,385,900	3,487,400	3,487,400	-	3,487,400
Tacoma Power	1,216,487	1,244,300	1,244,300	-	1,244,300	1,281,600	1,281,600	-	1,281,600
Small Cell	-	-	-	-	-	-	-	-	-
<b>Development Service Fees</b>	<b>1,816,106</b>	<b>1,952,000</b>	<b>1,952,000</b>	<b>-</b>	<b>1,952,000</b>	<b>1,952,000</b>	<b>1,952,000</b>	<b>-</b>	<b>1,952,000</b>
Building Permits	768,106	900,000	900,000	-	900,000	900,000	900,000	-	900,000
Other Building Permit Fees	255,493	300,600	300,600	-	300,600	300,600	300,600	-	300,600
Plan Review/Plan Check Fees	637,074	609,600	609,600	-	609,600	609,600	609,600	-	609,600
Other Zoning/Development Fees	155,433	141,800	141,800	-	141,800	141,800	141,800	-	141,800
<b>Licenses &amp; Permits</b>	<b>413,472</b>	<b>388,000</b>	<b>388,000</b>	<b>-</b>	<b>388,000</b>	<b>393,600</b>	<b>393,600</b>	<b>-</b>	<b>393,600</b>
Business License	285,000	282,000	282,000	-	282,000	287,600	287,600	-	287,600
Alarm Permits & Fees	96,803	70,000	70,000	-	70,000	70,000	70,000	-	70,000
Animal Licenses	31,669	36,000	36,000	-	36,000	36,000	36,000	-	36,000
<b>State Shared Revenues</b>	<b>1,568,519</b>	<b>1,359,270</b>	<b>1,359,270</b>	<b>-</b>	<b>1,359,270</b>	<b>1,329,160</b>	<b>1,329,160</b>	<b>-</b>	<b>1,329,160</b>
Criminal Justice	191,367	184,030	184,030	-	184,030	187,480	187,480	-	187,480
Criminal Justice High Crime	435,580	249,500	249,500	-	249,500	249,500	249,500	-	249,500
Liquor Excise Tax	448,309	437,670	437,670	-	437,670	410,890	410,890	-	410,890
Liquor Board Profits	493,262	488,070	488,070	-	488,070	481,290	481,290	-	481,290
<b>Intergovernmental</b>	<b>321,805</b>	<b>287,590</b>	<b>287,590</b>	<b>-</b>	<b>287,590</b>	<b>295,010</b>	<b>295,010</b>	<b>-</b>	<b>295,010</b>
Police FBI & Other Misc	15,000	12,000	12,000	-	12,000	12,000	12,000	-	12,000
Police-Animal Svcs-Steilacoom	21,303	16,800	16,800	-	16,800	16,800	16,800	-	16,800
Police-Animal Svcs-Dupont	37,288	37,990	37,990	-	37,990	38,710	38,710	-	38,710
Police-South Sound 911 Background Investigations	22,653	15,500	15,500	-	15,500	16,000	16,000	-	16,000
Muni Court-University Place Contract	(13,520)	-	-	-	-	-	-	-	-
Muni Court-Town of Steilacoom Contract	110,167	112,400	112,400	-	112,400	115,800	115,800	-	115,800
Muni Court-City of Dupont	128,914	92,900	92,900	-	92,900	95,700	95,700	-	95,700

	2022 Annual	2023 Original	2023 Current Revised	2023 Proposed Adjustments	2023 Proposed Revised	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND-continued</b>									
<b>Charges for Services &amp; Fees</b>	<b>1,032,647</b>	<b>1,426,300</b>	<b>1,426,300</b>	-	<b>1,426,300</b>	<b>1,426,300</b>	<b>1,426,300</b>	-	<b>1,426,300</b>
Parks & Recreation Fees	207,524	294,000	294,000	-	294,000	294,000	294,000	-	294,000
Police - Various Contracts	122,947	-	-	-	-	-	-	-	-
Police - Towing Impound Fees	-	-	-	-	-	-	-	-	-
Police - Extra Duty	-	775,000	775,000	-	775,000	775,000	775,000	-	775,000
Police - Western State Hospital Community Policing	698,446	355,500	355,500	-	355,500	355,500	355,500	-	355,500
Other	3,729	1,800	1,800	-	1,800	1,800	1,800	-	1,800
<b>Fines &amp; Forfeitures</b>	<b>1,422,479</b>	<b>1,196,500</b>	<b>1,196,500</b>	-	<b>1,196,500</b>	<b>1,196,500</b>	<b>1,196,500</b>	-	<b>1,196,500</b>
Municipal Court	288,151	346,500	346,500	-	346,500	346,500	346,500	-	346,500
Photo Infraction	1,134,328	850,000	850,000	-	850,000	850,000	850,000	-	850,000
<b>Miscellaneous/Interest/Other</b>	<b>286,228</b>	<b>127,400</b>	<b>127,400</b>	-	<b>127,400</b>	<b>122,500</b>	<b>122,500</b>	-	<b>122,500</b>
Interest Earnings	251,720	62,400	62,400	-	62,400	57,500	57,500	-	57,500
Penalties & Interest - Taxes	2,023	3,500	3,500	-	3,500	3,500	3,500	-	3,500
Miscellaneous/Other	32,485	61,500	61,500	-	61,500	61,500	61,500	-	61,500
<b>Interfund Transfers</b>	<b>284,700</b>	<b>284,700</b>	<b>284,700</b>	-	<b>284,700</b>	<b>284,700</b>	<b>284,700</b>	-	<b>284,700</b>
Transfers In - Fund 401 SWM	284,700	284,700	284,700	-	284,700	284,700	284,700	-	284,700
<b>Subtotal Operating Revenues</b>	<b>\$46,117,627</b>	<b>\$43,253,360</b>	<b>\$43,253,360</b>	<b>\$1,150,000</b>	<b>\$44,403,360</b>	<b>\$43,863,370</b>	<b>\$43,863,370</b>	<b>\$1,356,000</b>	<b>\$45,219,370</b>
<i>EXPENDITURES:</i>									
<b>City Council</b>	<b>148,500</b>	<b>159,609</b>	<b>159,609</b>	-	<b>159,609</b>	<b>159,609</b>	<b>159,609</b>	-	<b>159,609</b>
Legislative	148,017	156,159	156,159	-	156,159	156,159	156,159	-	156,159
Sister City	483	3,450	3,450	-	3,450	3,450	3,450	-	3,450
<b>City Manager</b>	<b>809,073</b>	<b>943,314</b>	<b>943,314</b>	-	<b>943,314</b>	<b>966,845</b>	<b>966,844</b>	-	<b>966,844</b>
Executive	613,149	594,434	594,434	-	594,434	607,730	607,730	-	607,730
Communications	195,924	348,880	348,880	-	348,880	359,115	359,114	-	359,114
<b>Municipal Court</b>	<b>1,834,684</b>	<b>1,493,471</b>	<b>1,493,471</b>	-	<b>1,493,471</b>	<b>1,524,353</b>	<b>1,524,353</b>	-	<b>1,524,353</b>
Judicial Services	1,011,751	1,089,961	1,089,961	-	1,089,961	1,113,277	1,113,277	-	1,113,277
Professional Services	582,340	55,000	55,000	-	55,000	55,000	55,000	-	55,000
Probation & Detention	240,593	348,510	348,510	-	348,510	356,076	356,076	-	356,076
<b>Administrative Services</b>	<b>1,500,410</b>	<b>2,286,890</b>	<b>2,286,890</b>	<b>30,665</b>	<b>2,317,555</b>	<b>2,337,034</b>	<b>2,337,034</b>	<b>140,182</b>	<b>2,477,216</b>
Finance	1,377,366	1,554,825	1,554,825	-	1,554,825	1,592,969	1,592,969	-	1,592,969
Non-Departmental (City-Wide) / Internal Service Charges to Be Allocated	123,043	732,065	732,065	30,665	762,730	744,065	744,065	140,182	884,247
<b>Legal</b>	<b>2,410,990</b>	<b>2,554,837</b>	<b>2,554,837</b>	-	<b>2,554,837</b>	<b>2,562,219</b>	<b>2,562,219</b>	-	<b>2,562,219</b>
Civil Legal Services	1,145,619	1,016,935	1,016,935	-	1,016,935	1,043,612	1,043,611	-	1,043,611
Criminal Prosecution Services	244,960	262,412	262,412	-	262,412	270,470	270,470	-	270,470
City Clerk	203,213	385,295	385,295	-	385,295	400,680	400,680	-	400,680
Election	125,155	180,000	180,000	-	180,000	110,000	110,000	-	110,000
Human Resources	692,043	710,195	710,195	-	710,195	737,457	737,458	-	737,458

	2022 Annual	2023 Original	2023 Current Revised	2023 Proposed Adjustments	2023 Proposed Revised	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND-continued</b>									
<b>Community &amp; Economic Development</b>	<b>3,089,038</b>	<b>3,186,228</b>	<b>3,186,228</b>	<b>3,300</b>	<b>3,189,528</b>	<b>3,272,911</b>	<b>3,272,911</b>	<b>3,300</b>	<b>3,276,211</b>
Current Planning	1,054,208	1,116,207	1,116,207	3,300	1,119,507	1,159,192	1,159,192	3,300	1,162,492
Long Range Planning	303,817	285,498	285,498	-	285,498	294,280	294,279	-	294,279
Building	1,431,140	1,547,288	1,547,288	-	1,547,288	1,573,794	1,573,793	-	1,573,793
Economic Development	299,873	237,235	237,235	-	237,235	245,646	245,647	-	245,647
<b>Parks, Recreation &amp; Community Services</b>	<b>3,067,319</b>	<b>3,417,376</b>	<b>3,417,376</b>	<b>3,000</b>	<b>3,420,376</b>	<b>3,459,218</b>	<b>3,459,217</b>	<b>3,000</b>	<b>3,462,217</b>
Human Services	430,860	517,738	517,738	3,000	520,738	523,754	523,754	3,000	526,754
Administration	471,515	389,323	389,323	-	389,323	397,772	397,772	-	397,772
Recreation	506,322	540,102	540,102	-	540,102	545,295	545,295	-	545,295
Senior Services	173,804	267,464	267,464	-	267,464	268,694	268,694	-	268,694
Parks Facilities	599,361	597,171	597,171	-	597,171	603,708	603,708	-	603,708
Fort Steilacoom Park	621,533	574,232	574,232	-	574,232	579,559	579,559	-	579,559
Street Landscape Maintenance	263,925	531,346	531,346	-	531,346	540,436	540,435	-	540,435
<b>Police</b>	<b>26,557,987</b>	<b>26,850,296</b>	<b>26,850,296</b>	<b>1,105,265</b>	<b>27,955,561</b>	<b>27,101,475</b>	<b>27,101,474</b>	<b>1,193,630</b>	<b>28,295,104</b>
Command	4,895,906	5,139,338	5,139,338	-	5,139,338	5,148,821	5,148,820	-	5,148,820
Jail Service	380,230	600,000	600,000	-	600,000	600,000	600,000	-	600,000
Dispatch Services/SS911	2,016,847	2,064,390	2,064,390	-	2,064,390	2,064,390	2,064,390	-	2,064,390
Investigations	3,725,373	4,100,049	4,100,049	-	4,100,049	4,148,764	4,148,764	-	4,148,764
Patrol	10,166,298	8,547,101	8,547,101	1,105,265	9,652,366	8,656,354	8,656,354	1,193,630	9,849,984
Special Units	61,403	115,340	115,340	-	115,340	115,340	115,340	-	115,340
Special Response Team (SRT)	131,728	91,300	91,300	-	91,300	91,300	91,300	-	91,300
Neighborhood Policing Unit	912,746	602,356	602,356	-	602,356	605,786	605,786	-	605,786
Contracted Services (Extra Duty, offset by Revenue)	782,869	775,000	775,000	-	775,000	775,000	775,000	-	775,000
Community Safety Resource Team (CSRT)	528,654	1,026,158	1,026,158	-	1,026,158	1,049,979	1,049,979	-	1,049,979
Training	875,519	1,206,895	1,206,895	-	1,206,895	1,215,289	1,215,289	-	1,215,289
Traffic Policing	820,678	1,109,612	1,109,612	-	1,109,612	1,126,380	1,126,380	-	1,126,380
Property Room	306,184	323,152	323,152	-	323,152	339,906	339,906	-	339,906
Reimbursements	128,083	64,650	64,650	-	64,650	64,650	64,650	-	64,650
Support Services/Emergency Management	49,129	283,702	283,702	-	283,702	284,967	284,967	-	284,967
Animal Control	389,460	411,253	411,253	-	411,253	424,549	424,549	-	424,549
Road & Street/Camera Enforcement	386,880	390,000	390,000	-	390,000	390,000	390,000	-	390,000
<b>Interfund Transfers</b>	<b>1,874,874</b>	<b>2,353,639</b>	<b>2,353,639</b>	<b>2,879</b>	<b>2,356,518</b>	<b>2,384,328</b>	<b>2,384,328</b>	<b>13,162</b>	<b>2,397,490</b>
Transfer to Fund 101 Street O&M	1,394,393	1,871,658	1,871,658	2,879	1,874,537	1,906,572	1,906,572	13,162	1,919,734
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	-	35,000	35,000	35,000	-	35,000
Transfer to Fund 201 GO Bond Debt Service	445,481	446,981	446,981	-	446,981	442,756	442,756	-	442,756
<b>Subtotal Operating Expenditures</b>	<b>\$41,292,873</b>	<b>\$43,245,660</b>	<b>\$43,245,660</b>	<b>\$1,145,109</b>	<b>\$44,390,769</b>	<b>\$43,767,992</b>	<b>\$43,767,989</b>	<b>\$1,353,274</b>	<b>\$45,121,263</b>
<b>OPERATING INCOME (LOSS)</b>	<b>4,824,753</b>	<b>7,700</b>	<b>7,700</b>	<b>4,891</b>	<b>12,591</b>	<b>95,378</b>	<b>95,381</b>	<b>2,726</b>	<b>98,107</b>
<b>As a % of Operating Expenditures</b>	<b>11.68%</b>	<b>0.02%</b>	<b>0.02%</b>		<b>0.03%</b>	<b>0.22%</b>	<b>0.22%</b>		<b>0.22%</b>



	2022 Annual	2023 Original	2023 Current Revised	2023 Proposed Adjustments	2023 Proposed Revised	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND-continued</b>									
<i>OTHER FINANCING SOURCES:</i>									
Grants, Donations/Contrib, 1-Time	529,239	282,550	282,550	606,204	888,754	282,550	282,550	-	282,550
Contributions/Donations/Other	227,714	252,250	252,250	161,164	413,414	252,250	252,250	-	252,250
Grants	301,525	30,300	30,300	445,040	475,340	30,300	30,300	-	30,300
<b>Subtotal Other Financing Sources</b>	<b>\$529,239</b>	<b>\$282,550</b>	<b>\$282,550</b>	<b>\$606,204</b>	<b>\$888,754</b>	<b>\$282,550</b>	<b>\$282,550</b>	<b>\$0</b>	<b>\$282,550</b>
<i>OTHER FINANCING USES:</i>									
Capital & Other 1-Time	1,189,525	2,485,262	2,485,262	1,970,771	4,456,033	2,210,997	2,211,000	247,115	2,458,115
Municipal Court	48,825	7,460	7,460	77,947	85,407	11,599	11,600	-	11,600
City Council	-	-	-	16,700	16,700	-	-	-	-
City Manager	12,970	127,922	127,922	-	127,922	106,834	106,834	-	106,834
Administrative Services	7,139	4,246	4,246	-	4,246	6,602	6,602	-	6,602
Internal Service Charges to be Allocated	-	-	-	1,227,635	1,227,635	-	-	247,115	247,115
Legal/Clerk	74,880	84,118	84,118	84,168	168,286	89,816	89,816	-	89,816
Community & Economic Development	263,911	488,102	488,102	212,896	700,998	474,624	474,624	-	474,624
Parks, Recreation & Community Services	377,685	310,735	310,735	351,425	662,160	260,052	260,054	-	260,054
Police	404,116	1,462,679	1,462,679	-	1,462,679	1,261,470	1,261,470	-	1,261,470
Interfund Transfers	2,527,325	2,476,344	2,476,344	1,969,572	4,445,916	1,858,526	1,858,526	(92,705)	1,765,821
Transfer Out - Fund 101 Street	-	939,344	939,344	113,695	1,053,039	71,526	71,526	23,699	95,225
Transfer Out - Fund 105 Property Abatement/RHSP	550,000	50,000	50,000	-	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 106 Public Art	30,000	22,000	22,000	-	22,000	22,000	22,000	-	22,000
Transfer Out - Fund 192 SSMCP	80,000	75,000	75,000	-	75,000	75,000	75,000	-	75,000
Transfer Out - Fund 301 Parks CIP	647,500	690,000	690,000	1,930,877	2,620,877	940,000	940,000	200,000	1,140,000
Transfer Out - Fund 302 Transportation CIP	1,219,825	700,000	700,000	(75,000)	625,000	700,000	700,000	(316,404)	383,596
<b>Subtotal Other Financing Uses</b>	<b>\$3,716,850</b>	<b>\$4,961,606</b>	<b>\$4,961,606</b>	<b>\$3,940,343</b>	<b>\$8,901,949</b>	<b>\$4,069,521</b>	<b>\$4,069,526</b>	<b>\$154,410</b>	<b>\$4,223,936</b>
<b>Total Revenues and Other Sources</b>	<b>\$46,646,865</b>	<b>\$43,535,910</b>	<b>\$43,535,910</b>	<b>\$1,756,204</b>	<b>\$45,292,114</b>	<b>\$44,145,920</b>	<b>\$44,145,920</b>	<b>\$1,356,000</b>	<b>\$45,501,920</b>
<b>Total Expenditures and other Uses</b>	<b>\$45,009,723</b>	<b>\$48,207,265</b>	<b>\$48,207,266</b>	<b>\$5,085,451</b>	<b>\$53,292,716</b>	<b>\$47,837,512</b>	<b>\$47,837,515</b>	<b>\$1,507,684</b>	<b>\$49,345,199</b>
<b>Beginning Fund Balance:</b>	<b>\$17,750,655</b>	<b>\$15,837,013</b>	<b>\$15,837,013</b>		<b>\$19,387,798</b>	<b>\$11,165,657</b>	<b>\$11,165,657</b>		<b>\$11,387,195</b>
<b>Ending Fund Balance:</b>	<b>\$19,387,797</b>	<b>\$11,165,658</b>	<b>\$11,165,657</b>		<b>\$11,387,195</b>	<b>\$7,474,065</b>	<b>\$7,474,062</b>		<b>\$7,543,916</b>
Ending Fund Balance as a % of Gen/Street Operating Rev	41.1%	25.2%	25.2%		25.1%	16.7%	16.7%		16.3%
Reserve - Total Target 12% Reserves & Set Aside	\$7,654,184	\$5,308,174	\$7,308,174		\$5,446,174	\$5,381,196	\$7,381,196		\$5,543,916
2% Contingency Reserves	\$942,364	\$884,696	\$884,696		\$907,696	\$896,866	\$896,866		\$923,986
5% General Fund Reserves	\$2,355,910	\$2,211,739	\$2,211,739		\$2,269,239	\$2,242,165	\$2,242,165		\$2,309,965
5% Strategic Reserves	\$2,355,910	\$2,211,739	\$2,211,739		\$2,269,239	\$2,242,165	\$2,242,165		\$2,309,965
Set Aside for Economic Development Opportunity Fund	\$2,000,000	\$2,000,000	\$2,000,000		\$2,000,000	\$2,000,000	\$2,000,000		\$2,000,000
Unreserved/Designated 2023-2024 Budget	\$11,733,613	\$3,857,484	\$3,857,483		\$3,941,021	\$92,869	\$92,866		\$0