



## **LAKWOOD CITY COUNCIL SPECIAL MEETING AGENDA**

Wednesday, May 31, 2023

7:00 P.M.

City of Lakewood

Council Chambers

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel:

<https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215-8782 and enter meeting ID: 868 7263 2373

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### **CALL TO ORDER**

### **ROLL CALL**

### **NEW BUSINESS**

(2) Motion No. 2023-55

Authorizing obligations of the remaining American Rescue Plan Act (ARPA) funds awarded to the City of Lakewood, Washington.

### **ADJOURNMENT**

*Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

<http://www.cityoflakewood.us>

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> May 31, 2023	<b>TITLE:</b> Authorizing Obligations of the remaining American Rescue Plan Act (ARPA) funds awarded to the City of Lakewood, WA.	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2023-55 <input type="checkbox"/> OTHER
<b>REVIEW:</b> May 15, 2023 May 31, 2023	<b>ATTACHMENTS:</b>	

**SUBMITTED BY:** Tiffany Speir, Long Range & Strategic Planning Manager, ARPA Program Manager


**RECOMMENDATION:** It is recommended that the City Council approve Motion 2023-55 in accordance with Ordinance 759 and subsequent ARPA funding City Council actions to appropriate all remaining ARPA funds from the \$13,766,236 awarded to the City of Lakewood as follows:

- Obligate \$2,500 to the 9th & 10th Cavalry Buffalo Soldiers Museum for its 2023 Labor Day Festival Event;
- Obligate \$100,000 to the Development of a Master Plan for improvements at the Camp Murray Boat Launch;
- Obligate \$340,000 for the establishment and administration of a City of Lakewood Urban Forestry Program through December 31, 2026;
- Obligate \$497,500 for administration of the LPD body worn camera program and personnel to support operations for 2025 and 2026;
- Obligate \$227,221 to the improvements at Edgewater Park and creation of a Downtown Park; and
- Obligate any funds not fully exhausted by December 1, 2026 for any approved ARPA projects or City administration of the ARPA program to the improvements at Edgewater Park and creation of a Downtown Park.

**DISCUSSION:** On the following pages.

**ALTERNATIVE(S):** The City Council could choose to amend this motion or choose not to approve this motion.

**FISCAL IMPACT:** As of May 26, 2023, a total of \$12,599,015 of the City’s \$13,755,236 in ARPA funds had been obligated. This motion would obligate the remainder of the ARPA funds.

Prepared by:  <u>Tiffany Speir, Long Range &amp; Strategic Planning Manager, ARPA Program Manager</u>	 _____ City Manager Review
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**DISCUSSION:**

A summary of Lakewood ARPA funding obligations approved by the City Council to date and the recommended uses of the remaining funds is included below:

Recipient / Subrecipient	Project Name	CC Action	CC Action Date	Amount per CC Action
City of Lakewood	HR Temporary Staffing for COVID-19 Tracing	Motion 2021-112	12/20/2021	\$32,162.00
Career Team (CSAB 1%)	Workforce Training	Ord. 759	09/20/2021	\$73,146.00
Low Income Housing Institute (LIHI)	Contribution to Purchase and Operations of Comfort Inn/Aspen Court as Enhanced Shelter (Original award = \$1,050,000. 10/31/22: \$700,000 bridge loan returned to City = net \$350,000)	Ord. 759	09/20/2021	\$350,000.00
Habitat for Humanity	Infrastructure for Boat St. Housing	Motion 2021-81	11/01/2021	\$254,100.00
Rebuilding Together South Sound	Rebuilding a Healthy Neighborhood Program	Ord. 759 & Motion 2021-103 (motion in error)	9/20/2021 & 12/20/2021	\$341,250.00
Communities in Schools Lakewood	Warriors of Change Teen Leadership Development Program	Motion 2021-80	11/01/2021	\$71,873.00
Pierce County	Contribution to Pierce County BIPOC Business Accelerator Program	Motion 2021-82	11/01/2021	\$525,000.00
Boys & Girls Club	Teen Late Nights, Teen Mental Health First Aid, Talk Saves Lives	Motion 2021-104	12/20/2021	\$237,374.00
City of Lakewood	HVAC Cooler System Replacement at City Hall.	Motion 2021-108	12/20/2021	\$525,000.00
	Handwashing Stations at City Parks w no Bathrooms 5/1/23: CC reallocated funds from handwashing station to Springbrook Park improvements via Motion 2023-52	Motion 2021-109	12/20/2021	\$78,750.00
	Code Red Emergency Services Alert & Warning System. 7/28/22 - '22 Costs covered by South Sound 911; 5/1/23 - '23 costs covered by SS911	Ord. 759	09/20/2021	\$13,331.00
	City website translation to multiple languages	Ord. 759	09/20/2021	\$35,000.00
	City Reader Boards	Ord. 759	09/20/2021	\$320,000.00
	Municipal Court Technology	Motion 2021-106	12/20/2021	\$141,750.00
	Retention Bonus	Motion 2021-111	12/20/2021	\$669,375.00
	Administration of the LPD body camera program and personnel to support operations for 2021 through 2024 (\$350,651 '21-'22 / \$417,839 '23-'24)	Ord. 759 / Ord.779	09/20/2021 / 11/21/2022	\$768,490.00
	LPD Body Cameras - hardware and personnel	Ord. 759	09/20/2021	\$102,904.00
	City Hall reconfiguration	Motion 2021-110 / Motion 2022-30	12/20/2021 / 4/18/22	\$105,000.00
	City Hall Energy Audit Improvements	Motion 2023-52	05/01/2023	\$500,000.00
	Dolly Parton Imagination Library	Motion 2023-52	05/01/2023	\$77,426.00
Clover Park School District (CSAB 1%)	Youth Mental Health Services	Ord. 759	09/20/2021	\$71,400.00
Emergency Food Network	Construct a second food storage warehouse at its Monte Vista location.	Motion 2022-101	12/05/2022	\$1,000,000.00

LASA	Authorizing \$1 million for the LASA Gravelly Lake Commons phase 3 affordable housing project, <i>provided that the project is fully funded and the City Council approves disbursement of ARPA funds by Resolution.</i>	Motion 2023-15	02/06/2023	\$1,000,000.00
Nourish Pierce County	Authorizing \$1,250,000 for purchase of building to relocate and expand food bank services in Lakewood; 1-to-1 match of up to \$750,000 in additional funds if NPC successfully raises over \$1M.	Motion 2022-99	12/05/2022	\$2,000,000.00
NW Youth Corps	Youth Employment Program	Ord. 759	09/20/2021	\$84,000.00
Springbrook Connections	Fund cost of office space and operational support: rent and utilities; program supplies and staffing for ongoing community outreach and referral services; mailboxes for homeless individuals; and monthly meetings and annual programs managed and maintained by the Springbrook Connections organization.	Motion 2023-34	03/20/2023	\$50,000.00
Tacoma Rescue Mission	Support Pierce County Village, <i>provided funding for Phase 1 secured</i> , a project to place chronically homeless, including veterans, in permanent supportive housing.	Motion 2022-100	12/05/2022	\$1,000,000.00
Tacomaprobono	Lakewood Housing Justice Project Eviction Prevention Legal Services	Motion 2021-102	12/20/2021	\$472,500.00
West Pierce Fire & Rescue	Update WPFR Operations Center; purchase of HAM radios; translation of emergency messages into other languages	Motion 2021-83	11/01/2021	\$241,500.00
YMCA	Summer Learning Academies, Early Learning/Little Learners, Leaders	Motion 2021-105	12/20/2021	\$769,372.00
	Child Care, Summer Day Camp, Afterschool Club			
	Water Safety/Swimming Lessons, Youth Sports, Art Classes, Gymnastics			
	YMCA direct administrative costs (not subawards)			
City of Lakewood	Indirect Administrative Costs	Ord. 759	09/20/2021	\$688,312.00
Buffalo Museum	Support 2023 Labor Day Event	Motion 2023-55	5/31/2023	\$2,500.00
City of Lakewood	Camp Murray Boat Launch Master Plan	Motion 2023-55	5/31/2023	\$100,000.00
	Establishment and Administration of an Urban Forestry Program through 2026	Motion 2023-55	5/31/2023	\$340,000.00
	Administration of the LPD body camera program and (Associate City Attorney and PRA/Legal Specialist) to support operations for 2025 and 2026 (estimated at \$497,425)	Motion 2023-55	5/31/2023	\$497,500.00
	Improvements at Edgewater Park and Creation of a Downtown Park	Motion 2023-55	5/31/2023	\$227,221.00 & Any Residual ARPA Funds not Exhausted by Other Approved Projects by 12/1/2026
Obligated Before Motion 2023-55				\$12,599,015.00
Total ARPA Award				\$13,766,236.00
Remaining after Motion 2023-055				\$0.00

## RECOMMENDED ARPA OBLIGATIONS

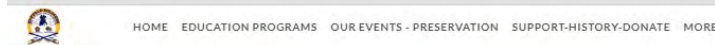
### Buffalo Museum – Support of 2023 Veterans Day Event

The 9th and 10th Horse Cavalry Buffalo Soldiers Museum is one of only two of its kind in the country dedicated to honoring the Buffalo Soldiers, the other being the Buffalo Soldiers National Museum in Houston. The mission of the Museum is to educate, preserve, and present the history and outstanding contributions of Americas' Buffalo Soldiers from 1866 - 1944 and this includes WWII.

#### Vision

- We envision the museum will be a place where American history, and culture exchange is a link to a better community
- We envision being an educational support to the school system in the education of US History and inspiration to the youth
- We envision being a community partner in celebration and military appreciation on Veterans' Day, and Memorial Day to honor all serve men who have served this country
- We envision the museum experience will build deeper understanding of integrity and devotion in appreciation of the motto of these soldiers "We Can, We Will" and "Ready - Forward"
- We envision the museum will institute and maintain a sense of pride for Black American's and the building of the western frontier
- We envision that the community will come together and learn more about the valor, dedication and integrity of African American Soldiers

The ARPA funding from Lakewood would support the following event:



GK to pay \$2,500 sponsorship ARRA - Del 5/16/2023



March 27, 2023

**"Honoring Our Military Labor Force Event"**

1940 S Wilkeson Street  
Tacoma, WA 98405

**Board of Directors**

Willie Stewart  
President

Linda Evans Miller  
Secretary

Billy Hebert  
Treasurer

Jackie Jones-Hook  
Executive Director

James Dimond  
Historian

Stevan Nave  
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Charles Compton

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Darrel Nash

Derrick Estrada

David Boyd

Kevin Washington –  
Executive Seattle  
Project

The museum provides significant educational, historical and cultural resources and has a longstanding, robust relationship with the region's large active duty and veteran military population, local tribal leadership, and Tacoma's BIPOC community.

Each year we celebrate the legacy of the Buffalo Soldiers and their military service, as well as current and retired military members and their families, through engaging community events. **This year's "Honoring Our Military Labor Force" event will be a day of appreciation and fun.**

Labor Day event highlights include:

- Army vs. Air Force softball game at Cheney Stadium
- Music and entertainment
- Family festival with a variety of games, activities, food vendors, local businesses, and much more!

We seek corporate support for the 2023 Labor Day Festival scheduled for September 4, 2023, at Cheney Stadium. **Your partnership as a Presenting Sponsor will demonstrate your company's commitment to the values of hard work, sacrifice and service to others.** We respectfully request a sponsorship level to cover the costs of the festival. Information about sponsorship levels and benefits accompanies this letter.

This community-building, family-friendly day of events has traditionally been held in Tacoma to honor service members from all branches of the armed forces – Army, Navy, Air Force and Marines – and celebrate their historical and current significance to the region. The highlight of the day will be when JBLM active duty take the field to play a good-spirited game of softball, a favorite pastime of service members.

Our military is *"Always There"* for this region. This event is our way to acknowledge their service to our PNW communities and the nation. Please do not hesitate to contact me at (253) 272-4257 if I can answer any questions. Visit [www.buffalosoldierstacoma.org](http://www.buffalosoldierstacoma.org) for more information about the museum and upcoming events.

*Willie Stewart* – President  
*Jackie Jones-Hook* - Executive Director

9th & 10th Cavalry Buffalo Soldiers Museum is a nonprofit 501(c)(3) organization (tax ID number: 37-1660458)

Linda Evans Miller



**HONORING OUR MILITARY LABOR FORCE  
4 SEPTEMBER 2023  
CHENEY STADIUM**

**HISTORY AND COMMUNITY  
EVENT SPONSORSHIPS**

Presenting Sponsors \$10,000

- Company Name and Logo on all Festival flyers and P.R.
- Company Name and Logo displayed on the video board at Cheney Stadium during event softball game
- Company Name and Logo on Buffalo Soldiers Museum's 2024 Military and Baseball History Calendar
- Company provided banner hung at Cheney Stadium Field during event softball game
  - Reserved tickets to sponsor suite for event softball game
  - Wave vendor fee (if interested in also being a vendor)

Grand Slam Sponsors \$2,500

- Company Name and Logo on all Festival flyers and P.R.
- Company Name and Logo displayed on the video board at Cheney Stadium during event softball game
- Company Name and Logo on Buffalo Soldiers Museum's 2024 Military and Baseball History Calendar
  - 25 reserved tickets to sponsor suite for event softball game
  - Wave vendor fee (if interested in also being a vendor)

Home Run Sponsors \$1,000

- Company Name and Logo on all Festival flyers and P.R.
- Company Name and Logo displayed on the video board at Cheney Stadium during event softball game
- Company Name and Logo on Buffalo Soldiers Museum's 2024 History Calendar
  - 10 reserved tickets to sponsor suite for event softball game
  - Wave vendor fee (if interested in also being a vendor)



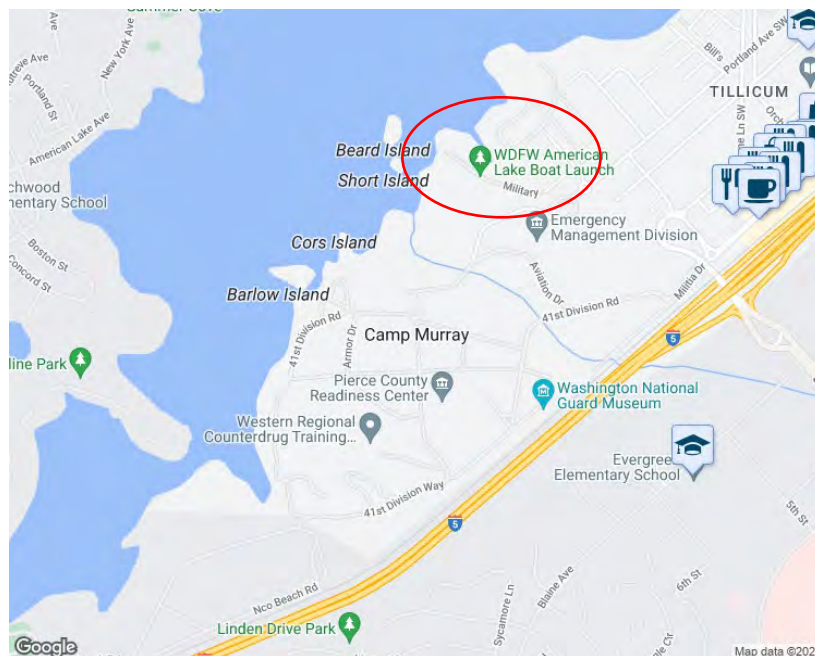
Buffalo Soldiers Museum  
Federal Tax ID 37-1660458

## **Camp Murray Boat Launch Joint Master Plan**

In May 2023, representatives from Camp Murray and City met following the annexation analysis Camp Murray and the City undertook in 2020. The purpose of the meeting was to discuss how to realize and fund improvements and access at the American Lake Boat Launch located on Camp Murray, to include the City supporting and/or partnering on state grant and/or legislative opportunities. The project would address long standing inequities in current pedestrian and bicycle access to water amenities and activities for the Tillicum and Woodbrook neighborhoods.

While Camp Murray representatives still have security concerns given the recently federalized perimeter of Camp Murray to match that of JBLM, they stated that the concerns could be addressed as part of future improvements. Camp Murray also recognized the importance of providing better access to this location, not just for boaters, but also pedestrians and bicyclists from the Tillicum and Woodbrook neighborhoods; Camp Murray representatives recognized that the City has proven itself to be a solid partner given the coordination and planning that resulted in the new Camp Murray gate over 10 years ago.

Camp Murray representatives will take this proposal to Major General Daugherty and recommend that Camp Murray and the City enter into an MOU to move this project forward that would start with the development of a joint master plan for this site. The City would commit to providing the funds (\$100,000) to create an American Lake Boat Launch Master Plan. Once completed, the City and Camp Murray would be able to apply for state park grants, including WWRP, ALEA, and Land and Water Conservation Funds that City has successfully sought for other City parks. These state park funds would not conflict with state capital budget grants, which is the source of funds for Camp Murray's current priorities.





**Urban Forestry Program – Establishment, Administration through 2026**

This follows up on the adoption of, and implements:

- the adopted City Comprehensive Plan Energy & Climate Change Chapter,
- the adopted Lakewood Tree Code Update;
- the May 22, 2023 direction from City Council following the presentation by Evans School of Public Policy & Governance students regarding launching an urban forestry program.

Description	2023	2024	2025	2026	Totals
Contract arborist	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
Tree assessment	-	\$100,000	-	-	\$100,000
Public outreach	-	-	\$50,000	\$50,000	\$100,000
	\$35,000	\$135,000	\$85,000	\$85,000	<b>\$340,000</b>

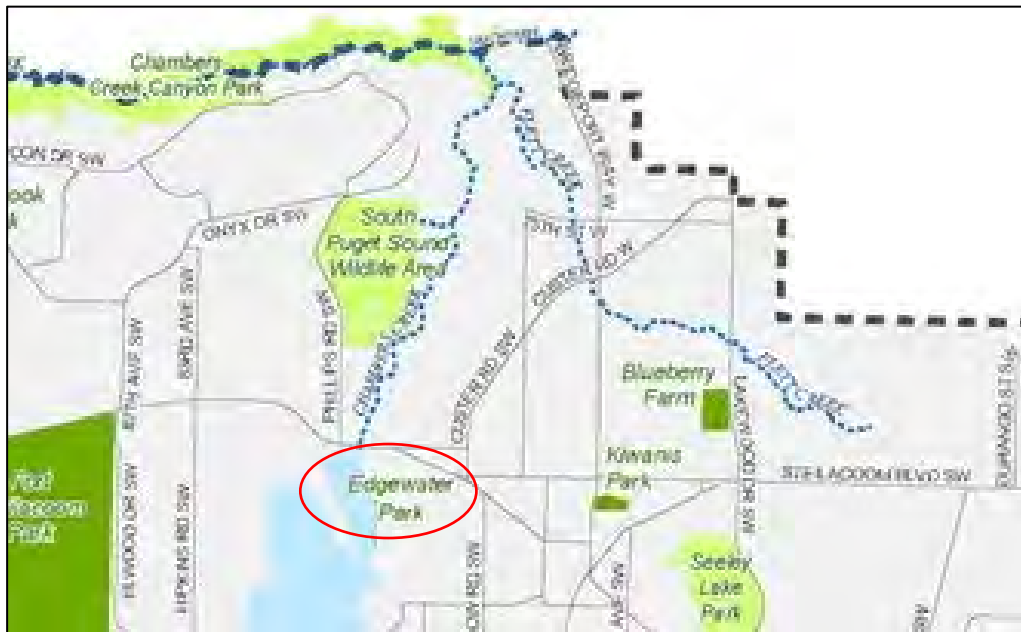
**Lakewood Police Department Body Worn Cameras Costs in 2025 and 2026**

Continued administration costs (Associate City Attorney and PRA/Legal Specialist) of the LPD body worn camera program to support operations for 2025 and 2026 (estimated at \$497,425.)

**Park Improvements**

Edgewater Park Improvements: (Capital Project 301.0019) Edgewater Park Master Plan Improvements (ROW acquisition: 2023. Construction: 2026)

Description: This 1 acre linear park is relatively undeveloped. A draft master plan has been completed. These funds may be used for land acquisition near Edgewater Park, for parking expansion, or for a new launch. These improvements will help begin to correct lack of access to inner City water assets for residents.



## Downtown Park

Part of the Downtown Subarea Plan adopted in 2018 and recognizing the value of gathering spaces and active, healthy lifestyles by residents and businesses, coupled with the current lack of parks and recreation space, the creation of a focal Downtown Park is a high priority for the City. Land acquisition, infrastructure and capital improvement planning, and more are needed to make this project a reality.

