



## LAKEWOOD CITY COUNCIL AGENDA

Tuesday, June 20, 2023

7:00 P.M.

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

**Virtual Comments:** If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

**By Phone:** For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), to use the "Raise Hand" feature press \*9 on your phone, to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in you may need to press \*6 to unmute yourself. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

**By ZOOM:** For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

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Page No.

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### PROCLAMATIONS AND PRESENTATIONS

### PUBLIC COMMENTS

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

**C O N S E N T   A G E N D A**

- (4) A. Approval of the minutes of the City Council special meeting of May 31, 2023.
- (6) B. Approval of the minutes of the City Council meeting of June 5, 2023.
- (11) C. Motion No. 2023-62
- Authorizing the execution of an amendment to the interlocal agreement with the Town of Steilacoom for court services.
- (14) D. Motion No. 2023-63
- Authorizing the execution of an amendment to the interlocal agreement the City of DuPont for court services.
- (16) E. Motion No. 2023-64
- Appointing Trestin Lauricella to serve as Representative and Mike Brandstetter as Alternate on the Pierce County Opioid Abatement Council (OAC).
- (18) F. Items filed in the Office of the City Clerk:
1. Public Safety Advisory Committee meeting minutes of April 5, 2023.

**R E G U L A R   A G E N D A****PUBLIC HEARINGS AND APPEALS**

- (21) This is the date set for a public hearing on the Six-Year (2024-2029) Transportation Improvement Program.
- (54) This is the date set for a public hearing on the 2023 Comprehensive Plan Amendments.

**ORDINANCE**

- (110) Ordinance No. 787

Authorizing the acquisition of real property under threat of condemnation or by condemnation for park and/or road purposes; authorizing payment thereof from the City's General Fund or from such other monies that the City may have available or attain for the acquisition; providing for severability; and establishing an effective date.

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

(120) Ordinance No. 788

Amending Chapter 9.06 of the Lakewood Municipal Code relating to Controlled Substances.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**REPORTS BY THE CITY MANAGER**

(126) Review of 1st Quarter (2023) Financial Report.

**CITY COUNCIL COMMENTS**

**ADJOURNMENT**

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*



## LAKESWOOD CITY COUNCIL MINUTES

Wednesday, May 31, 2023

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

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### CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

### ROLL CALL

Councilmembers Present: 6 – Mayor Jason Whalen; Deputy Mayor Mary Moss; Councilmembers Mike Brandstetter, Don Anderson, Patti Belle and Paul Bocchi.

Councilmembers Excused: 1 – Councilmember Trestin Lauricella.

### NEW BUSINESS

**Motion No. 2023-55 Authorizing obligations of the remaining American Rescue Plan Act (ARPA) funds awarded to the City of Lakewood, Washington.**

COUNCILMEMBER ANDERSON MOVED TO ADOPT MOTION NO. 2023-55.  
SECONDED BY COUNCILMEMBER BELLE.

\*\*\*\*\*

COUNCILMEMBER ANDERSON MOVED TO RECESS INTO EXECUTIVE SESSION, FOR APPROXIMATELY 15 MINUTES, PURSUANT TO RCW 42.30.110(1)(I) TO DISCUSS WITH LEGAL COUNCIL LITIGATION OR POTENTIAL LITIGATION. SECONDED BY COUNCILMEMBER BOCCHI. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

\*\*\*\*\*

THE CITY COUNCIL RECESED INTO EXECUTIVE SESSION AT 7:23 P.M. AND RECONVENED AT 7:36 P.M.

\*\*\*\*\*

COUNCILMEMBER BRANDSTETTER MOVED TO DELETE THE PROVISION TO OBLIGATE \$497,500 FOR ADMINISTRATION OF THE LPD BODY CAMERA PROGRAM AND PERSONELL TO SUPPORT OPERATIONS FOR 2025 AND 2026 AND OBLIGATE FUNDS, TOTALING \$724,721, FOR THE IMPROVEMENTS AT EDGEWATER PARK AND THE CREATION OF DOWNTOWN PARK. SECONDED BY COUNCILMEMBER ANDERSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

\*\*\*\*\*



VOICE VOTE WAS TAKEN ON MOTION NO. 2023-55 AS AMENDED AND CARRIED UNANIMOUSLY.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:41 p.m.

\_\_\_\_\_  
JASON WHALEN, MAYOR

ATTEST:

\_\_\_\_\_  
BRIANA SCHUMACHER  
CITY CLERK



## LAKESWOOD CITY COUNCIL MINUTES

Monday, June 5, 2023

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

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### CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

### ROLL CALL

Councilmembers Present: 4 – Mayor Jason Whalen; Councilmembers Mike Brandstetter, Trestin Lauricella and Paul Bocchi.

Councilmembers Excused: 3 – Deputy Mayor Mary Moss; Councilmembers Don Anderson and Patti Belle.

### PLEDGE OF ALLEGIANCE

Mayor Whalen paused for a moment of silence and led the Pledge of Allegiance.

### PROCLAMATIONS AND PRESENTATIONS

#### **Proclamation recognizing Juneteenth National Freedom Day.**

COUNCILMEMBER LAURICELLA PRESENTED A PROCLAMATION RECOGNIZING JUNETEENTH NATIONAL FREEDOM DAY TO DUKE WHITE, VICTORIA VASILEFF, AND JENNIE TUBIG-GACEK, ST. JOHN'S EPISCOPAL CHURCH.

#### **Proclamation recognizing the month of June as Lesbian, Gay, Bisexual, Transgender and Queer Pride Month.**

MAYOR WHALEN PRESENTED A PROCLAMATION RECOGNIZING THE MONTH OF JUNE AS LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER PRIDE MONTH TO MATTHEW WILSON AND SIGGY FRANK, OASIS YOUTH CENTER.

### **Youth Council Report and Recognition**

Youth Councilmember Hank Jones reflected on his experiences over the year. Youth Councilmember Brandon Elliott spoke about the Youth Summit event coming up on June 10 and thanked the City Council for their ongoing support. Youth Councilmember Caitlin Miller provided an update on the Youth Council's Police Roundtable. Youth Council then shared a video of their end-of-year interviews. Mayor Whalen presented certificates of recognition to youth council members in attendance.

## Clover Park School District Report

Clover Park School District (CPSD) Boardmember Carole Jacobs presented a report covering upcoming events including closing and graduation ceremonies for the local schools. She shared recent awards given to CPSD staff and students, an update on the budget process, and detailed upcoming summer programs for both education and lunch services.

## PUBLIC COMMENTS

Speaking before the Council were:

*Christina Manetti, Lakewood resident*, spoke in opposition to the recent destruction of trees, the Waughop Lake alum treatment plan, and the Clover Creek floodplain solutions.

*James Dunlop, Lakewood resident*, spoke about needing increased public participation in local democracy, the need for Councilmembers to question city bureaucrat solutions, and issues with education and library services.

*Darren Lowry, Lakewood residen*, spoke about a positive experience with the Parks Department and the MyLakewood 311 application.

*Dennis Haugen, Sioux Falls*, spoke about the educational performance of Lakewood schools and immigration issues.

*Kim Underwood* spoke in opposition to the Clover Creek flood mitigation plans and advised a delay for the upcoming United States Geological Survey (USGS) study release would be beneficial. She also spoke in opposition to the continuing Waughop Lake alum treatment and thanked Councilmember Lauricella for his dedication to local water resources.

## C O N S E N T   A G E N D A

- A. Approval of the minutes of the City Council meeting of May 15, 2023.
- B. Approval of the minutes of the City Council study session of May 22, 2023.
- C. Approval of claims vouchers, in the amount of \$3,663,084.82, for the period of April 20, 2023, through May 15, 2023.
- D. Approval of payroll checks, in the amount of \$2,709,827.25, for the period of April 16, 2023, through May 15, 2023.

E. Motion No. 2023-56

Accepting a \$5,000 sponsorship from Amazon Summer for Nights at the Pavilion program.

F. Motion No. 2023-57

Authorizing the award of a contract to Solitude Lake Management, in the amount of \$128,180, for the 2023 Waughop Lake Alum Treatment Project.

G. Motion No. 2023-58

Authorizing the execution of an agreement for the Opioid Abatement Council (OAC) formation for Pierce County.

H. Motion No. 2023-59

Authorizing the execution of interlocal agreements with the Department of Social and Health Services for Western State Hospital for Community Partnerships and Police Protection.

I. Motion No. 2023-60

Accepting the Clover Creek Flooding Engineering Alternatives Evaluation and setting direction for next steps.

J. Motion No. 2023-61

Appointing Dean Burke to serve on the Lodging Tax Advisory Committee.

## K. Items filed in the Office of the City Clerk:

1. Community Services Advisory Board meeting minutes of March 15, 2023.
2. Planning Commission meeting minutes of May 3, 2023.

COUNCILMEMBER LAURICELLA MOVED TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCILMEMBER BOCCHI. A VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## **R E G U L A R   A G E N D A**

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

None.

**REPORTS BY THE CITY MANAGER**

City Manager Caulfield discussed the delay of building code change acceptance to October 29, 2023 by the State Building Code Council due to pending litigation.

He shared that Judge Lisa Mansfield is submitting a grant to start a community court program, which should be decided within the next month.

He reported that the Fort Steilacoom Park turf improvements are to begin soon, shortly after SummerFEST. The plan includes the construction of a baseball field and the groundbreaking will be July 24 or July 27, depending on the City Council's schedule.

He congratulated the Deputy City Manager and the finance team who were again awarded the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Accounting for 2021.

He then shared that he and Bill Adamson, South Sound Military & Communities Partnership Program Director, met with the JBLM Garrison Commander, his Chief of Staff, and a number of his staff about identifying solutions for the North Clear Zone.

He then announced the following upcoming meetings and events:

- June 10, 11:00 a.m. to 3:00 p.m., Lakewood Youth Summit, Clover Park Technical College
- June 6, 2:00 p.m. to 7:00 p.m., Farmer's Market, Fort Steilacoom Park
- June 15, 6:00 p.m. Mayor's Coffeehouse with Police Chief Patrick Smith Meet and Greet, Fort Steilacoom Park Pavilion

**CITY COUNCIL COMMENTS**

Councilmember Bocchi shared that he enjoyed the Dancing in the Streets event on Saturday.

Councilmember Lauricella encouraged public participation. He spoke in support of the Waughop Lake and Clover Creek Floodplain solutions, shared that he was able to take a police ride along around Memorial Day and attended the Memorial Day service at JBLM. Councilmember Lauricella also extended his congratulations to all local graduates.

Councilmember Brandstetter shared his support of the Lake Waughop alum treatments. He shared that he attended the Memorial Day service at JBLM and the Dancing in the Streets event.

Mayor Whalen shared that he attended the Community in Schools breakfast event, a roundtable discussion on civility with community leaders and the Dancing in the Streets event. He spoke about the Opioid Abatement Council (OAC) formation, in support of the Lake Waughop alum plan, and looks forward to the Youth Council Summit and Fort Steilacoom Park Baseball Fields groundbreaking ceremony.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 8:44 p.m.

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JASON WHALEN, MAYOR

ATTEST:

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AMELIA HERNANDEZ  
ACTING CITY CLERK

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> June 20, 2023	<b>TITLE:</b> Authorizing the execution of an amendment to the agreement with Town of Steilacoom for court services	<b>TYPE OF ACTION:</b>  — ORDINANCE NO. — RESOLUTION NO. <u>X</u> MOTION NO. 2023-62 — OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Addendum to municipal court contract with the Town of Steilacoom	

**SUBMITTED BY:** Michael Vargas, Assistant to the City Manager/Policy Analyst

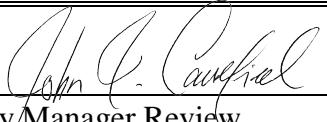
**RECOMMENDATION:** It is recommended that the City Council approve the addendum to the municipal court contract with the Town of Steilacoom that implements the following amendments: The new expiration date of the current contract term is now December 31, 2025; beginning December 31, 2025, the Contract will automatically renew every four years unless terminated per contract terms.

**DISCUSSION:** The City of Lakewood and the Town of Steilacoom are parties to an Interlocal Agreement for municipal court services, provided by the Lakewood Municipal Court. The Lakewood City Council and the Steilacoom Town Council appoints a municipal court judge on a four-year term basis, with the current term length expiring December 31, 2025. However, the current expiration date of the municipal court contract is December 31, 2023. Moreover, the municipal court contract does not have an automatic renewal clause.

The proposed addendum aligns the contract expiration date with that of the municipal court judge four-year term, such that both contract and position term expire on December 31, 2025. In addition, the addendum also adds an automatic renewal clause every of every four years, commensurate with the City's other municipal court contract. Both amendments increase administrative efficiency.

**ALTERNATIVE(S):** The City Council may elect to not authorize the amendments as presented. The administrative and contract implementation impacts would have to be examined for any new amendments proposed by the City Council.

**FISCAL IMPACT:** There are no direct fiscal impacts from the amendments.

Michael Vargas Prepared by	 City Manager Review
Department Director	

**ADDENDUM TO INTERLOCAL AGREEMENT BETWEEN THE CITY OF  
LAKEWOOD AND THE TOWN OF STEILACOOM FOR MUNICIPAL COURT  
SERVICES**

WHEREAS, the City of Lakewood ("Lakewood") and Town of Steilacoom ("Steilacoom") are parties to an Interlocal Agreement for Municipal Court Services (the "Contract");

WHEREAS, the Lakewood City Council and the Steilacoom Town Council appoints a municipal court Judge on a four-year term basis, with the current term length expiring December 31, 2025;

WHEREAS, the current Contract term expires December 31, 2023;

WHEREAS, the current Contract automatically renews for one additional four year term;

WHEREAS, Lakewood and Steilacoom are mutually interested in optimizing administrative efficiency by aligning the Contract expiration term with the Judge term length, as well as having the Contract automatically renew in four year increments in perpetuity, unless terminated or otherwise modified;

NOW THEREFORE, in consideration of the promises set forth herein and the mutual benefits to be derived, Lakewood and Steilacoom agree to modify Section H. Term. The underlying Contract between the Parties is amended, but only in the following respects:

1. The new expiration date of the current Contract term is now December 31, 2025.
2. Beginning December 31, 2025, the Contract will automatically renew every four (4) years unless terminated, consistent with Section H. Term and Section G. Termination.

IN WITNESS, the Parties hereto have caused this Addendum to be executed the day and year first above written.

CITY OF LAKEWOOD

TOWN OF STEILACOOM

\_\_\_\_\_  
John J. Caulfield, City Manager

\_\_\_\_\_  
Dick Muri, Mayor

ATTEST:

\_\_\_\_\_  
Briana Schumacher, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Heidi Wachter, City Attorney



## REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b>	<b>TITLE:</b> Authorizing the execution of an amendment to the agreement with City of DuPont for court services	<b>TYPE OF ACTION:</b>
June 20, 2023		— ORDINANCE NO.
		— RESOLUTION NO.
<b>REVIEW:</b>		<u>X</u> MOTION NO. 2023-63
	<b>ATTACHMENTS:</b>	— OTHER
	Addendum to municipal court contract with the City of DuPont	

**SUBMITTED BY:** Michael Vargas, Assistant to the City Manager/Policy Analyst

**RECOMMENDATION:** It is recommended that the City Council approve the addendum to the municipal court contract with the City of DuPont that implements the following amendment: The new expiration date of the current contract term is now December 31, 2025.

**DISCUSSION:** The City of Lakewood and the City of DuPont are parties to an Interlocal Agreement for municipal court services, provided by the Lakewood Municipal Court. The Lakewood City Council and the City of DuPont appoints a municipal court judge on a four-year term basis, with the current term length expiring December 31, 2025. However, the current expiration date of the municipal court contract is December 31, 2023.

The proposed addendum aligns the contract expiration date with that of the municipal court judge four-year term, such that both contract and position term expire on December 31, 2025. The amendment increases administrative efficiency.

**ALTERNATIVE(S):** The City Council may elect to not authorize the amendment as presented. The administrative and contract implementation impacts would have to be examined for any new amendment proposed by the City Council.

**FISCAL IMPACT:** There are no direct fiscal impacts from the amendment.

Michael Vargas  
Prepared by

  
City Manager Review

Department Director

**ADDENDUM TO INTERLOCAL AGREEMENT BETWEEN THE CITY OF  
LAKEWOOD AND THE CITY OF DUPONT FOR MUNICIPAL COURT SERVICES**

WHEREAS, the City of Lakewood ("Lakewood") and City of DuPont ("DuPont") are parties to an Interlocal Agreement for Municipal Court Services (the "Contract");

WHEREAS, the Lakewood City Council and the DuPont City Council appoints a municipal court Judge on a four-year term basis, with the current term length expiring December 31, 2025;

WHEREAS, the current Contract term expires December 31, 2023;

WHEREAS, Lakewood and DuPont are mutually interested in optimizing administrative efficiency by aligning the Contract expiration term with the Judge term length;

NOW THEREFORE, in consideration of the promises set forth herein and the mutual benefits to be derived, Lakewood and DuPont agree to modify Section H. Term. The underlying Contract between the Parties is amended, but only in the following respects:

1. The new expiration date of the current term is now December 31, 2025.

IN WITNESS, the Parties hereto have caused this Addendum to be executed the day and year first above written.

CITY OF LAKEWOOD

CITY OF DUPONT

\_\_\_\_\_  
John J. Caulfield, City Manager

\_\_\_\_\_  
Ron Frederick, Mayor

ATTEST:

\_\_\_\_\_  
Briana Schumacher, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Heidi Wachter, City Attorney

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> June 20, 2023	<b>TITLE:</b> Appointing Trestin Lauricella to serve as the City of Lakewood Representative and Mike Brandstetter as Alternate to the Pierce County Opioid Abatement Council (OAC).	<b>TYPE OF ACTION:</b> — ORDINANCE NO. — RESOLUTION NO. <u>X</u> MOTION NO. 2023-64
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Interlocal Agreement	— OTHER

**SUBMITTED BY:** Heidi Ann Wachter, City Attorney

**RECOMMENDATION:** It is recommended that the City Council appoint Trestin Lauricella to serve as the City of Lakewood Representative and Mike Brandstetter as Alternate on the Pierce County Opioid Abatement Council (OAC) in order to comply with the interlocal agreement and qualify for receipt of opioid fund disbursement.

**DISCUSSION:** To comply with the One Washington Memorandum of Understanding (MOU) between Washington Municipalities the formation of an Opioid Abatement Council (OAC) is required. The City Council authorized execution of the MOU on June 5, 2023.

Pierce County as a region constitutes one OAC. The purpose of the OAC is to provide comprehensive oversight of expenditure of funds, which is specifically to say that the OAC is not intended to provide authorization for expenditures. The OAC shall conduct an audit of expenditures from each jurisdiction annually to ensure that expenditures are consistent with the purpose of the One Washington MOU.

Pursuant to the terms of the agreement, appointed members of the OAC may be elected officials or duly appointed employees, subject matter experts or community members.

**ALTERNATIVE(S):** The City Council could choose to not appoint a representative, which jeopardizes compliance with the legal requirement, and consequently receipt of opioid fund disbursement.

**FISCAL IMPACT:** There is no fiscal impact associated with the interlocal agreement itself.

Heidi Ann Wachter, City Attorney  
Prepared by

  
City Manager Review

## **DISCUSSION:** (CONTINUED)

Duties of the OAC are as follows:

- **Accounting** – PCOAC shall account for all funds allocated.
- **Presenting** – PCOAC shall prepare and present the region’s distribution of all Opioid Abatement Funds derived from the Opioid Litigation.
- **Administrative Expenses** – Administrative support for the PCOAC performed by the Pierce County Auditor as authorized by the PCOAC.
- **Meetings** - The PCOAC shall meet at least one time per year to consider and review the allocations, distribution, and management of all currently available Opioid Abatement Funds derived from the Opioid Litigation.

Required Activities for each Jurisdiction within the OAC:

- Develop a methodology for obtaining proposals for use of Opioid Abatement Funds;
- Ensure opportunities for community-based input on priorities for Opioid Abatement Funds programs and services;
- Receive and review proposals for use of Opioid Abatement Funds consistent with the approved purposes set forth by the MOU and Exhibit A;
- Approve or deny proposals for use of Opioid Abatement Funds for approved uses;
- Receive funds from the Trustee for approved proposals and distribute the funds to the approved recipients.



## **PUBLIC SAFETY ADVISORY COMMITTEE**

Regular Meeting Minutes  
Wednesday, April 5, 2023  
Zoom and In-Person Meeting

### CALL TO ORDER

The meeting was called to order at 5:17 p.m.

### ROLL CALL

Public Safety Advisory Committee Members Present: Alan Hart, Ray Dotson, Mark Peila, James Hairston, Kamarie Wilson, Karen Ferreira, Martin Pullman, and Tod Wolf

Public Safety Advisory Committee Members Excused: Ken Witkoe and Teresa Imholt King

Public Safety Advisory Committee Members Absent: None

City Councilmember Present: Michael Brandstetter and Trestin Lauricella

Fire Department Staff Present: Assistant Fire Chief Scott Adams

Lakewood Youth Council Present: No Youth Council present.

Staff Present: Chief Patrick Smith and Committee Staff Support, Joanna LaVergne, Administrative Assistant

### APPROVAL OF MINUTES

Mark Peila motioned to approve the minutes. All ayes; minutes approved.

### PUBLIC COMMENT

No public comments.

### CITY COUNCIL LIAISON COMMENTS

Councilmember Mike Brandstetter discussed the new ordinances which would become effective around May 1<sup>st</sup>. Discussion ensued.

James Hairston asked about the Clover Creek Railroad Crossing; Councilmember Brandstetter stated that is it an active project, and Sound Transit has committed to the funding of the project, but it is still 2-4 years out. Discussion ensued.

### FIRE CHIEF COMMENTS

Assistant Fire Chief Scott Adams gave an update on their call load and recent cases. They are modifying their presentation/program for Lakes High School, this year, and doing a distracted driving program instead of the annual mock DUI.

Assistant Fire Chief Adams stated they graduated 14 citizens from their recent CERT Program, and discussed their Connected CARE program, which they started one year ago now and seems to be extremely successful.

Assistant Fire Chief Adams stated that Chief Sharp would like to come to the June meeting to present their "State of the Department" slideshow; Joanna LaVergne will add it to the June agenda.

### POLICE CHIEF COMMENTS

Chief Patrick Smith gave the Q4 crime stats report. Discussion ensued regarding his plans for the Community Policing Unit and other programs within the Department; Chief Smith also discussed the TikTok/YouTube video which was resulting in Hyundai's and Kia's being stolen.

### YOUTH COUNCIL COMMENTS

No Youth Council was present.

### UNFINISHED BUSINESS

Chair Martin Pullman asked about the Neighborhood Association Roadmap. Councilmember Mike Brandstetter stated that the Council has funded, but not hired yet, a Neighborhood Coordinator. Discussion ensued.

Mr. Pullman explained the Business Public Safety Survey and stated that PSAC would like to know what Chief Smith would like to learn from the survey. Discussion ensued; the subcommittee will request some time on the Chief's calendar, after they meet, to discuss it further.

Mr. Pullman asked the committee about SummerFest. Discussion ensued. Councilmember Michael Brandstetter mentioned Truck and Tractor Day which is more youth focused, since that seemed to be the direction PSAC was most interested in going; discussion ensued.

Dr. Alan Hart motioned to move PSAC involvement from SummerFest to Truck and Tractor Day, which is October 14<sup>th</sup> this year. All ayes; PSAC will start focusing on Truck and Tractor day instead. Mr. Pullman asked for a subcommittee to come up with ideas to present to the Committee; Mr. Ray Dotson, Mr. Mark Peila and Mr. Tod Wolf agreed to be on the subcommittee.

#### NEW BUSINESS

Mr. Mark Peila asked if we should add Clover Creek Crossing back on the agenda. Discussion ensued. Councilmember Brandstetter will reach out to Sound Transit to try to get a guest speaker at the next meeting. Joanna LaVergne will try to find the citizen who came to the meeting with the issue and see if she was interested in returning for a follow up.

#### REPORTS FROM BOARD MEMBERS & STAFF

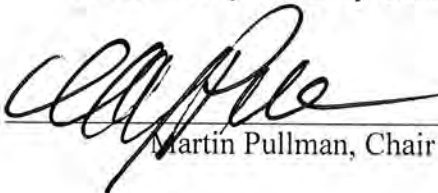
Members discussed their Neighborhood Associations, as applicable.


#### ADJOURNMENT

Karen Ferreira motioned to adjourn the meeting; all ayes. Meeting adjourned at 7:00 p.m.

Public Safety Advisory Committee:

Attest:

  
\_\_\_\_\_  
Martin Pullman, Chair

  
\_\_\_\_\_  
Joanna LaVergne, Secretary

# REQUEST FOR COUNCIL ACTION

**DATE ACTION IS REQUESTED:**

June 20, 2023

**TITLE:** A Public Hearing for the proposed City of Lakewood Six Year (2024-2029) Comprehensive Transportation Improvement Program (TIP)

**TYPE OF ACTION:**

— ORDINANCE

— RESOLUTION

— MOTION

X OTHER

**REVIEW:**

June 12, 2023 Study Session

**ATTACHMENTS:**

2023 TIP Powerpoint, Proposed Comprehensive Transportation Improvement Program 2024-2029

**SUBMITTED BY:** Paul A. Bucich, Public Works Engineering Director

**RECOMMENDATION:** It is recommended that the City Council hold a hearing on 6/20/2023 for public comment on the proposed City of Lakewood Six Year Comprehensive Transportation Improvement Program (TIP) (2024-2029).

**DISCUSSION:** A discussion of proposed TIP additions were considered at the study session on June 12, 2023. During the discussion a request was made for a map that shows the existing TIP projects and the proposed additions, see attached Powerpoint. All discussed additions, modifications, and deletions are in the attached proposed TIP which has been made available for public review. The public hearing this evening was advertised in the Tacoma News Tribune and through the City's social media accounts. If public comments are received, they can be reviewed and vetted for addition to the TIP prior to adoption scheduled for Council consideration on July 3, 2023.

**ALTERNATIVE(S):** The Council can decide to not add the proposed additions and direct PWE to submit the prior 2023-2028 TIP to the Secretary of the Washington Department of Transportation.

**FISCAL IMPACT:** The Transportation Improvement Plan does not have any fiscal impacts by itself. It is a planning document and does not obligate funds. The TIP is not required to be fiscally balanced and decisions on initiating projects comes with the adoption of the City's Capital Improvement Program as a part of the biennial budget.

Charles "Ted" Hill

Prepared by

Paul A. Bucich, P.E.

Department Director

  
City Manager Review





**CITY OF LAKEWOOD**  
**AMENDED SIX-YEAR COMPREHENSIVE**  
**TRANSPORTATION IMPROVEMENT PROGRAM**  
**2024-2029**  
**-- FINAL: 7/3/2023 --**

# PREFACE

Chapters 35.77.010 of the Revised Code of Washington (RCW) provide that each city shall annually update its Six-Year Comprehensive Transportation Program (Program) and file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) by July 1 of each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding, it must appear in the agency's current Program.

The Program is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the Program is to integrate the two to produce a comprehensive, realistic program for the orderly development and preservation of our street system. It is also important to note that the adoption of the Program does not irreversibly commit the City of Lakewood to construct the projects. The Program may at any time be revised by a majority of the City Council, but only after a public hearing.

## CONSISTENCY WITH LAND USE MANAGEMENT PLAN

The State's Growth Management Act (GMA) requires local governments to develop and adopt comprehensive plans covering land use, housing, capital facilities, utilities, and transportation. These comprehensive plans must balance the demands of growth with the provision of public facilities and services and, in particular, transportation facilities and services. The City of Lakewood was required to develop and adopt a comprehensive plan that is in conformance with the requirements of the GMA.

The City of Lakewood has, as part of its Comprehensive Plan, a Transportation Element with a Master Goal to "Ensure that the transportation and circulation system is safe, efficient and serves all segments of the population and reduces reliance on single-occupant vehicles and increase use of other modes of transportation."

Specific goals include the following.

1. To provide a safe, comfortable and reliable transportation system.
2. To reduce consumption of energy through an efficient and convenient transportation system.
3. To enhance options for future improvements to the transportation system by taking advantage of advances in technology and transportation research.
4. To keep travel times for people and goods as low as possible.

5. To emphasize the movement of people and goods, rather than vehicles, in order to obtain the most efficient use of transportation facilities.
6. To establish a minimum level of adequacy for transportation facilities through the use of consistent and uniform standards.
7. To protect the capital investment in the transportation system through adequate maintenance and preservation of facilities.

The projects in the Six-Year Comprehensive Transportation Program are intended to conform to the goals within the City's Comprehensive Plan.

## **GRANT APPLICATIONS AND LEVERAGING LOCAL DOLLARS**

The need to leverage local dollars through grant applications is very important to the City, especially in light of the decrease in funding available for transportation related capital improvements. The intent of this Program is not only to list and program projects for funding, but to establish City Council approval to submit grant applications on those projects contained in the Program.

## **FUNDING SOURCES**

### **A. Motor Vehicle Fuel Tax Funds**

The Motor Vehicle Fuel Tax Funds have been programmed to provide matching funds for federal aid and urban arterial projects and for projects to be implemented with Motor Vehicle Fuel Tax Funds only.

By law, each city receives a proportionate share of the total state motor vehicle fuel tax. Money received is a monthly allocation based on population. The dollars shown in this year's Program reflect the revenues from this source expected to be received by the City of Lakewood.

### **B. Federal Aid Funding Programs**

Each of the Federal aid programs listed below has specific requirements a project must meet to qualify for funding under the individual program. For a project to receive funding from any of these sources it must compete with other public agency projects.

On December 4, 2015, President Obama signed the Fixing America's Surface Transportation Act (FAST ACT). The Act authorizes \$305 billion over fiscal years 2016 through 2020 for the Department's highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology and statistics programs. The ACT essentially continues on with a number of specific funding programs that were funded under the previous Federal Transportation program (MAP 21). These include the following:

1. STP        Surface Transportation Program: This is a regionally competitive program.
2. CMAQ       Congestion Mitigation and Air Quality: This is a regionally competitive program intended for projects that significantly improve air quality.
3. HSIP        Highway Safety Improvement Program: Statewide competition for federal funds targeted at safety improvements at high accident locations.
4. TAP        Transportation Alternatives Program: This is a regionally competitive program and focuses on pedestrian and bicycle facilities (on and off road); safe-routes to schools, etc.; and other non-highway focused programs.

Much of the above said Federal grant funds are funneled thru the regional MPOs which for Lakewood that's Puget Sound Regional Council (PSRC). PSRC had its last call for projects for 2022 where roughly \$200,000,000 in grant funding is available throughout its four county region. Typically Lakewood projects are most competitive at County Wide level where we compete against all other Pierce County agencies for approximately \$19,960,000 (2022).

#### C. Washington State Transportation Improvement Board (TIB)

The TIB has a number of statewide competitive programs which use criteria developed by the TIB for prioritization of projects. The two TIB programs in which the City can compete are as follows:

1. UAP   Urban Arterial Program. This program is for arterial street construction with primary emphasis on safety and mobility.
2. SP   Sidewalk Program. This program is for the improvement of pedestrian safety, and to address pedestrian system continuity and connectivity.

3. Complete Streets. The Complete Streets Award is a funding opportunity for local governments that have an adopted complete streets ordinance. Board approved nominators may nominate an agency for showing practice of planning and building streets to accommodate all users, including pedestrians, access to transit, cyclists, and motorists of all ages and abilities.

#### D. Community Development Block Grants (CDBG)

This is a program to provide physical improvements within low-income census tracts or to promote economic development within the City. Through the years 2019-2024 it is anticipated that a minimum of \$250,000 (on average) per year will be made available for pavement preservation, street lighting, and pedestrian improvements in eligible neighborhoods.

#### E. City Funding Sources

1. Real Estate Excise Tax (REET). This funding source comes from the two ¼% REET's charged by the City on the sale of real estate within the City limits. The City's REET is restricted to funding capital, including transportation and related debt service. Revenue from REET has averaged \$3,599,521 between 2018 and 2022, the REET is estimated at \$2,917.500 annually.
2. General Fund Transfer In. This funding source comes from several different sources that make up the General Fund revenue including: property tax, sales tax, and utility tax and fees. The Street Capital Projects Fund is budgeted to receive approximately \$700,000 annually (on average) over the next 5 years in support of the pavement preservation program.
3. Transportation Benefit District (TBD). In 2014, the TBD Board implemented a \$20 per vehicle tab fee to provide funds toward a specific list of pavement preservation projects to be implemented between 2015 through 2020. The anticipated revenue is approximately \$835,000 per year.
4. General Obligation bonds: A general obligation bond (GO) is a municipal bond backed by the credit and taxing power of the issuing jurisdiction.
5. Downtown Plan Trip Mitigation Fee Policy: All businesses in the subarea plan that generate new PM Peak Hour trips as determined by the most recent edition of the ITE Trip Generation Manual, will be charged a Transportation Mitigation Fee (TMF).

F. Washington State Department of Transportation

1. Pedestrian and Bicycle Program: This is a statewide competitive program specifically oriented toward the elimination of hazards to the pedestrian and bicyclists. The recent call for projects has expanded the program's scope to emphasize "complete streets" – accommodation of all roadway users from vehicles to bicyclists to pedestrians. The programs focus for "complete streets" is for "Main Street" urban arterials and corridors. Historically, the city has not received much funding from this program. However, given the change in the grant scope, there may be opportunities from this source in the future.
2. Safe Routes to Schools Program: This is a statewide competitive program specifically oriented toward pedestrian and bicycle safety near schools.
3. Surface Water Management Program:

The City's Surface Water Management (SWM) Program pays for all drainage facilities constructed in conjunction with street improvements. The revenue from SWM is directly related to the amount of capital improvement projects constructed.

## PROJECT NUMBERING SYSTEM

Project numbers were revised to match the City's CIP Budget 2021/2022 using City's BARS numbering system for consistency. Most sections of the Program will have non-sequential project numbering, as projects are completed and removed from the list. Projects carried forward from previous year(s) retain the same project numbers from the previous year(s). Some projects will have the same numbering if they are part of a larger project that hasn't fully been funded.

## BUDGET DOLLARS

Costs shown are planning level estimates and are reflected in each year as FY20xx dollars, with 4% inflation per year to year of anticipated expenditure with an exception of 8% used for 2023.

2023	2024	2025	2026	2027	2028	2029
1.000	1.080	1.1232	1.168	1.215	1.263	1.312

**Note: Compounded Inflation Multiplier does not apply to grant amounts, these are fixed based upon the grant award.**

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024- 2029
<b>302.0024 Steilacoom Blvd - Farwest to Phillips</b> <b><i>Design/ROW funded, \$5,587,000 construction unfunded.</i></b> <i>Note: project is tied to 302.0137 and 302.0133 ROW funds</i>	This project designs and acquires ROW to construct curb, gutter, sidewalks, bike lanes, turn lanes, street lighting, drainage, overlay.	30	City	3						3
		999	Grant	25						25
			Other							0
		1,029	Total	28	0	0	0	0	0	28
<b>302.0073 150th Street Corridor Capacity</b>	Provide capacity for Woodbrook Industrial development: widening of 150th Street; bike/pedestrian facilities; structural pavement section improvements		City							0
			Grant							0
			Other							0
		5	Total	0	0	0	0	0	0	0
<b>302.0074 South Tacoma Way - 88th to North City Limits</b> <b>Design Funds Only</b>	Curb, gutter, sidewalks, bike lanes, street lighting, signal at 84th, drainage, overlay.	1,644	City	1,583						1,583
		<b>2,889</b>	Grant	<b>2,500</b>						<b>2,500</b>
			Other							0
		4,533	Total	4,083	0	0	0	0	0	4,083
<b>302.0075 Mt. Tacoma Dr. SW - Interlakken to Whitman Ave SW</b>	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Mt. Tacoma Dr. SW and Motor Ave. SW.		City		395	3,555				3,950
			Grant							0
			Other							0
		3,913	Total	0	395	3,555	0	0	0	3,950
<b>302.0076 Gravelly Lake Non-Motorized Trail - Phase 2 (Nyanza Rd. SW: GLD to GLD)</b>	Provide non-motorized path around Gravelly Lake along Nyanza Drive. Existing roadway cross section shifted to outside and overlaid. Lighting.	4,450	City	450	4,000					4,450
			Grant							0
			Other							0
		4,450	Total	450	4,000	0	0	0	0	4,450

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024- 2029
302.0083 Hipkins Rd. - 104th to Steilacoom Blvd.	Curb, gutters, sidewalks, street lighting, drainage, traffic calming, and overlay.	3,640	City							0
			Grant							0
			Other							0
		3,640	Total	0	0	0	0	0	0	0
302.0084 Interlaaken Drive SW Non-Motorized Improvements - Short Lane to Holly Hedge Ln. SW	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Interlaaken Dr.		City							0
		6,007	Grant							0
			Other							0
		6,007	Total	0	0	0	0	0	0	0
302.0085 Murray Road Corridor Capacity  <i>Notes: Assume multiple phases; multiple years</i>	Provide capacity for Woodbrook Industrial development: widening of Murray Road; bike/pedestrian facilities; structural pavement section improvements		City							0
		1,982	Grant							0
			Other							0
		1,982	Total	0	0	0	0	0	0	0
302.0092 Steilacoom Blvd. - Custer Rd SW to Lakewood Dr SW	Curbs, gutters, sidewalks, street lighting on both sides from BPW to Fairlawn. Overlay BPW to GLD.		City							0
		4,956	Grant							0
			Other							0
		4,956	Total	0	0	0	0	0	0	0
302.0093 Gravelly Lake Dr. - Pacific Hwy to Nyanza (south)	Curb, gutter, sidewalk, bike way, street lighting, pavement rehab		City							0
		2,162	Grant							0
			Other							0
		2,162	Total	0	0	0	0	0	0	0
302.0096 Union Avenue - W. Thorne Ln. to Spruce St.  <i>Notes: Limits revised to reflect recent improvements at Berkeley/Union.</i>	Widen to add turn lane, shared bike/travel lane, sidewalks, street lighting. Intersection improvements.	545	City							0
		<b>500</b>	Grant							0
			Other							0
		1,045	Total	0	0	0	0	0	0	0



PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024- 2029
302.0097 Lakewood Station - Non-Motorized Access Improvements (115th Ct. SW to Pedestrian Crossing at Kendrick St. SW)	Curb, gutters, sidewalks, and street lighting improvements per Lakewood's 2009 Non-Motorized Transportation Plan and Sound Transit Access Improvement Study.	1,502	City							0
			Grant							0
			Other							0
		1,502	Total	0	0	0	0	0	0	0
302.0109 Phillips Rd. Sidewalks and Bike Lanes - Agate to Steilacoom Blvd. (east side of roadway)	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement overlay.	2,673	City							0
			Grant							0
			Other							0
		2,673	Total	0	0	0	0	0	0	0
302.0111 Kendrick St. - 111th St. SW to 108th St. SW Roadway Improvements	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement rebuild. Sound Transit to Fund via Access Imp.	1,111	City							0
			Grant							0
			Other							0
		1,111	Total	0	0	0	0	0	0	0
302.0113 Military Rd. SW - Edgewood Dr. SW to Farwest Dr.	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. This connect Military Rd. to sidewalks constructed as part of development on Military Rd. and far west.	554	City	49			505			554
		3,546	Grant	311			3,235			3,546
			Other							0
		4,100	Total	360	0	0	3,740	0	0	4,100
302.0114 112th Sidewalks - Gravelly Lk. Dr. SW to Bridgeport Way SW	curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay. Sound Transit to Fund via Access Imp.		City							0
			Grant							0
			Other							0
		2,645	Total	0	0	0	0	0	0	0
302.0115 Davisson Rd. SW and Highland Ave SW - 112th St. SW to 108th St. SW	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. Sound Transit to Fund via Access Imp.	1,742	City							0
			Grant							0
			Other							0
		1,742	Total	0	0	0	0	0	0	0
302.0116 Custer Rd. SW - Bridgeport Way to Lakewood Dr. (East City Limits/74th St.)	curb, gutter, sidewalks, bike facilities, street lighting, drainage, road reconstruction, utility relocation	66	City	72						72
		3,653	Grant							0
			Other							0
		3,719	Total	72	0	0	0	0	0	72

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024- 2029
302.0118 Lakewood Drive - Custer/74th to N. City Limits	Traffic signal replacement, ADA upgrades, new sidewalk, storm drainage upgrades, and hot mix asphalt paving	8	City							0
		1,139	Grant							0
			Other							0
		1,147	Total	0	0	0	0	0	0	0
302.0120 Tye Park School Sidewalks - Seminole Rd. SW	Intersection upgrades and sidewalks to school		City							0
		570	Grant							0
			Other							0
		570	Total	0	0	0	0	0	0	0
302.0121 112th Sidewalks - Farwest Dr. SW to Butte Dr. SW	curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay	1,301	City	147	1,148					1,295
		2,318	Grant							0
			Other							0
		3,620	Total	147	1,148	0	0	0	0	1,295
302.0122 47th Ave. SW Sidewalks - Clover Creek to Pacific Hwy. SW	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. Sound Transit to Fund via Access Imp.	1,322	City							0
			Grant							0
			Other							0
		1,322	Total	0	0	0	0	0	0	0
302.0131 Custer Rd. SW -A166 Bridgeport Way SW to Steilacoom Blvd. SW	Curb, gutter, sidewalk, roadway widening, turn pockets, pedestrian ramps, signage, and striping.		City							0
		1,420	Grant	448	957					1,405
		1,639	Other							0
		3,059	Total	448	957	0	0	0	0	1,405
302.0135 Washington Blvd/North Gate Rd/Edgewood Ave SW - North Gate Rd. SW to Gravelly Lake Dr. SW Vernon Ave. SW - Wash. Blvd. SW to Veterans Dr. SW (JBLM North Access Project)	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	10,099	City	3,000						3,000
		7,856	Grant	4,274						4,274
			Other							0
		17,955	Total	7,274	0	0	0	0	0	7,274
302.0136 100th - 59th Ave. to South Tacoma Way	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.	733	City		40	528				568
		4,342	Grant		258	3,380				3,638
			Other							0
		5,075	Total	0	298	3,908	0	0	0	4,206
302.0137 Steilacoom Blvd/88th - 87th to Custer Rd.	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	786	City	786						786
		4,244	Grant	4,244						4,244
			Other							0
		5,030	Total	5,030	0	0	0	0	0	5,030

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
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SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024- 2029
302.0141 104th St. SW - Short Ln. to Lake Louise Dr.	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City							0
		4,331	Grant							0
		4,331	Other							0
		4,331	Total	0	0	0	0	0	0	0
302.0142 Ardmore Dr. SW: Steilacoom Blvd. SW to Whitman Ave. SW - Complete Street Improvements	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	2,292	City	2,100						2,100
			Grant							0
			Other							0
		2,292	Total	2,100	0	0	0	0	0	2,100
302.0144 146th St. SW: Woodbrook Dr. SW to Murray Rd. SW Industrial Road Section	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City							0
			Grant							0
			Other							0
		2,670	Total	0	0	0	0	0	0	0
302.0146 Downtown Plan - Green Street Loop - Gravelly Lake Dr., 59th Ave., Main St., Mt. Tacoma Dr., and Bridgeport Way	Downtown loop with full Green Street Amenities		City							0
			Grant							0
			Other							0
		21,692	Total	0	0	0	0	0	0	0
302.0147 59th Ave. SW and Towne Center Blvd. SW	Curb, gutter, sidewalks, street lighting, drainage, and paving		City							
		3003	Grant							
		3,003	Other							
		3,003	Total							
302.0148 100th St. SW / Bridgeport Way SW - Add westbound right turn pocket	Curb, gutter, sidewalks, drainage, and paving		City							
		781	Grant							
		781	Other							
		781	Total							
302.0150 Lake Louise Loop Patching and Road Restoration - Lake Louise Dr. SW and 101st St. SW	Roadway patching and repair, sidewalk, signage, markings, and striping.		City							
		1853	Grant							
		1,853	Other							
		1,853	Total							
302.0152 Oakbrook Non-Motorized Loop - Onyx Dr. SW/97th Ave SW to Zircon Dr. SW Zircon Dr. SW to Onyx Dr. SW/Phillips Rd. SW Coral Ln. SW/Amber Dr. SW: Onyx Dr. SW and Zircon Dr. SW	Curb, gutter, sidewalks, shared use path, turn lanes, street lighting, drainage, overlay. Total length 3.3 miles.		City							
		14,417	Grant							
		14,417	Other							
		14,417	Total							

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EXPENDITURE PLAN										TOTAL FUNDS
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SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024- 2029
<del>302.0155 Edgewater Dr. Wavy Dr. SW - 4227 Stenacoom Dr. SW</del> to Mt. Tacoma Dr. SW	Curb, gutter, sidewalks, bike facilities, parking, street lighting, drainage, road rebuild. Total length 0.6 miles.	3,003	City Grant Other							
		3,003	Total							
302.0158 Interlaaken Dr. SW - 112th St. SW to Washington Blvd. SW	Curb, gutter, sidewalks, shared use path, street lighting, drainage, pavement overlay and widening. Total length 0.5 miles.	1,900	City Grant Other	190	1710					1,900
		1,900	Total	190	1,710					1,900
302.0159 Idlewild Rd. SW - Idlewild School to 112th St. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.15 miles.	520	City Grant Other	468						468
		520	Total	468						468
302.0160 112th St. SW - Idlewild Rd. SW to Interlaaken Dr. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.15 miles.	490	City Grant Other	441						441
		490	Total	441	0	0	0	0	0	441
302.0161: N. Thorne Ln. - Union Ave. SW to Portland Ave. SW	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, pavement rebuild and widening. Total length 0.3 miles.	1,081	City Grant Other							0
		1,081	Total	0	0	0	0	0	0	0

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SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024- 2029
302.0163 Butte Dr. SW - Vernon - 104th St. SW to Washington Blvd. SW	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. Total length 1.1 miles.		City							0
		4,746	Grant							0
		4,746	Other							0
			Total	0	0	0	0	0	0	0
302.0164 Sidewalk fill-in on Farwest Dr. - 112th to Lakes High School, and 100th St. Ct. SW to Steilacoom Blvd. SW	Fill-in of missing sidewalks.		City							0
		781	Grant							0
		781	Other							0
			Total	0	0	0	0	0	0	0
302.0165 Pine St. SW - 84th St. SW to 80th St. SW(City Limits)	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.2 miles.		City							0
		961	Grant							0
		961	Other							0
			Total	0	0	0	0	0	0	0
302.0167 McChord Dr. SW - New York Ave SW: Pacific Hwy. SW to Bridgeport Way SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.73 miles. Sound Transit to Fund via Access Imp.		City							0
		1,703	Grant							0
		1,703	Other							0
			Total	0	0	0	0	0	0	0
302.0168 McChord Dr. SW -A263 Bridgeport Way SW to 47th Ave. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.11 miles. Sound Transit to Fund via Access Imp.		City							0
		257	Grant							0
		257	Other							0
			Total	0	0	0	0	0	0	0
302.0169 47th Ave. SW - McChord Dr SW to 127th St. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.20 miles. Sound Transit to Fund via Access Imp.		City							0
		467	Grant							0
		467	Other							0
			Total	0	0	0	0	0	0	0
302.0170 Lincoln Ave. SW - McChord Dr. SW to San Francisco Ave. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.35 miles. Sound Transit to Fund via Access Imp.		City							0
		816	Grant							0
		816	Other							0
			Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024- 2029
302.0171 Chicago Ave. SW - Spring Brook Ln. SW to McChord Dr. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.37 miles. Sound Transit to Fund via Access Imp.	863	City							0
			Grant							0
			Other							0
		863	Total	0	0	0	0	0	0	0
302.0172 San Francisco Ave. SW - Spring Brook Ln. SW to True Ln. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.22 miles. Sound Transit to Fund via Access Imp.	513	City							0
			Grant							0
			Other							0
		513	Total	0	0	0	0	0	0	0
302.0173 Clover Creek Dr. SW - Pacific Hwy. SW to Hillcrest Dr. SW *This does not include the work within the Sound Transit ROW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.06 miles. Sound Transit to Fund via Access Imp.	420	City							0
			Grant							0
			Other							0
		420	Total	0	0	0	0	0	0	0
302.0174 Boston Ave SW - I-5 to McChord Dr SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.28 miles. Sound Transit to Fund via Access Imp.	333	City							0
			Grant							0
			Other							0
		333	Total	0	0	0	0	0	0	0
302.0175 John Dower Road - 78th Street SW to 75th Street	Curb, gutter, sidewalks, street lighting, drainage, overlay east side only. Total length 0.22 miles.	798	City							0
			Grant							0
			Other							0
		798	Total	0	0	0	0	0	0	0
TOTALS		29,059	City	9,286	7,293	4,083	505	0	0	10,558
		34,143	Grant	11,802	1,215	3,380	3,235	0	0	13,561
		64,558	Other	0	0	0	0	0	0	0
		127,760	Total	21,088	8,508	7,463	3,740	0	0	

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 2 TRAFFIC SIGNALS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024-2029
302.0059 Steilacoom / Durango New Traffic Signal	Intersection meets warrants for traffic signal. Signal needed with new development in area. Special concern with adjacent train crossing becoming active.		City							0
			Grant							0
		931	Other							0
		931	Total	0	0	0	0	0	0	0
302.0078 So. Tacoma Way / 92nd Street	New warranted signal, improvements include associated ADA upgrades and pavement patching.		City							0
			Grant							0
		841	Other							0
		779	Total	0	0	0	0	0	0	0
302.0094 Gravelly Lake Drive / Avondale Traffic Signal	Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.		City							0
			Grant							0
		931	Other							0
		931	Total	0	0	0	0	0	0	0
302.0098 84th St. Pedestrian Crossing Signal at Pine St	Install pedestrian signal, connection to Pine street intersects Tacoma's Water Ditch Trail and Wards Lake Park.	86	City							0
		883	Grant							0
			Other							0
		969	Total	0	0	0	0	0	0	0
302.0123 Holden/Military Rd. New Traffic Signal S 80th St. Road Restoration	Intersection meets warrants for traffic signal. Increased volumes in and around Mann Middle School.		City							0
			Grant							0
		661	Other							0
		661	Total	0	0	0	0	0	0	0
302.0126 Custer Rd. and 88th Traffic Signal Replacement	Replace existing traffic signal with pole and mast arm signal.		City							0
			Grant							0
		661	Other							0
		661	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 2 TRAFFIC SIGNALS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024-2029
302.0166 Gravelly Lake Dr./112th St. SW Traffic Signal Replacement	Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.		City							0
			Grant							0
		931	Other							0
		931	Total	0	0	0	0	0	0	0
302.0174 Pacific Hwy. SW/Sharondale SW New Traffic Signal for Lakewood Station District Plan	Traffic signal for future increased volumes related to the Lakewood Station District Plan. Will include pedestrian ramp modifications and minor roadway patching.		City							0
			Grant							0
		904	Other							0
		904	Total	0	0	0	0	0	0	0
302.0177 Signal Work at Western State Hosp. Temp signal, new signal and removal or signal	Install Temp signal and after WSH is ready install a new permanent signal and remove the temp and the existing signal at Circle Dr. Funded 100% by WSH.		City							0
			Grant							0
		680	Other				430			430
		680	Total	0	0	0	430	0	0	430
TOTALS		86	City	0	0	0	0	0	0	0
		883	Grant	0	0	0	0	0	0	0
		6,540	Other	0	0	0	0	0	0	0
		7,509	Total	0	0	0	0	0	0	0



PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold &amp; Italicized numbers denote grant secured</i>										
SECTION 3 TRANSPORTATION PLANNING	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024- 2029
101.0000 Pavement Management System Pavement Condition Index Rating	4-year cycle. Consultant to perform.	50/4/yr	City				50			50
			Grant							0
			Other							0
		13/yr	Total	0	0	0	50	0	0	50
TOTALS		50	City	0	0	0	50	0	0	50
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		50	Total	0	0	0	50	0	0	50

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 4 STREET LIGHTING	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024-2029
302.0002 New Street Lighting	Install street lighting per identified Street Lighting Plan map (Yearly)	170/yr	City	180	180	185	0	0	0	545
			Grant							0
			Other							0
		170/yr	Total	180	180	185	0	0	0	545
TOTALS		170/yr	City	180	180	185	0	0	0	545
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		170	Total	180	180	185	0	0	0	545

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold &amp; Italicized numbers denote grant secured</i>										
SECTION 5 BRIDGES	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024-2029
101.0000 Bridge Inspection	On-going biennial bridge inspection.	5	City	5		6		6		17
			Grant							0
			Other							0
		5	Total	5	0	6	0	6	0	17
302.0130 Structural Guardrail Replacement Clover Creek Gravelly Lake Drive SW - 112th SW to Nyanza Rd SW Includes structural analysis of the box culvert.	Design and replace the existing guard rail over the south side of the roadway where Gravelly Lake Drive crosses Clover Creek between Nyanza and 112th.		City							0
			Grant							0
			Other							0
		162	Total	0	0	0	0	0	0	0
TOTALS		5	City	5	0	6	0	6	0	17
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		167	Total	5	0	6	0	6	0	17

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 6 ROADWAY RESTORATION PROJECTS	Description	Base Cost 2023	Sources	2024	2025	2026	2027	2028	2029	2024-2029
302.0004 Minor Capital Improvements	Roadway patching and repair, sidewalk, signage, markings, and striping.	250	City	260	260	260	270	270	270	1,590
			Grant							0
			Other							0
		250	Total	260	260	260	270	270	270	1,590
302.0005 Chip Seal Resurfacing Program	Projects in various locations may include pavement preservation contribution to planned utility projects to facilitate full roadway overlays.	360	City	360	360	380	380	390	390	2,260
			Grant							0
			Other							0
		360	Total	360	380	380	390	390	390	2,260
302.0145 150th St. SW Road Restoration - East City Limits to Woodbrook Dr. SW	Roadway patching and repair, sidewalk, signage, markings, and striping.		City							
			Grant							
		389	Other							
		389	Total	0	0	0	0	0	0	0
302.0151 S. Tacoma Way Road Restoration - 96th St. S to S 84th St.	Roadway patching and repair, overlay, signage, markings, and striping.		City							
			Grant							
		1001	Other							
		1,001	Total	0	0	0	0	0	0	0
302.0176 112th - South Tacoma Way to Steele St	Roadway patching and repair, overlay, signage, markings, and striping.	494	City			28	466			494
		750	Grant			43	707			750
			Other							
		1,244	Total	0	0	71	1,173	0	0	1,244
TOTALS		1,104	City							4,344
		750	Grant							750
		1,390	Other							0
		3,244.50	Total	620	640	711	1,833	660	660	5,094

**PROJECT COSTS IN THOUSANDS OF DOLLARS**

## EXPENDITURE PLAN

*NOTE: Bold & Italicized numbers denote grant secured*TOTAL  
FUNDS

<b>SECTION 7 NEIGHBORHOOD TRAFFIC MANAGEMENT</b>	<b>Description</b>	<b>Base Cost 2023</b>	<b>Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2024- 2029</b>
<b>302.0003 Neighborhood Traffic Safety Traffic Calming Various Locations</b>	May include speed humps, traffic circles, signage, radar feedback signs, etc.	25	City Grant Other	25	27	27	30	30	30	169
		25	Total	25	27	27	30	30	30	169
<b>TOTALS</b>		25	City Grant Other	25 0 0	27 0 0	27 0 0	30 0 0	30 0 0	30 0 0	169 0 0
		25	Total	25	27	27	30	30	30	169

Completed/Removed and Added Projects										
302.0000 ADA Transition Plan Update Update	Update ADA transition plan to address ADA deficiencies of existing curb ramps; signal access / operations; etc.		City	Deleted						0
			Grant							0
			Other						0	
			Total	0	0	0	0	0	0	
302.0068 Pacific Hwy - 108th to SR512	Roadway patching, overlay, markings, and striping.		City	Completed in 2022						0
			Grant							0
			Other						0	
		-	Total	0	0	0	0	0	0	
302.0082 City-Wide Traffic Signal Management System	City-hall based Traffic Management Center. Fiber optic interconnect. PTZ major corridors. Active traffic		City	Shift to new system in 2023 & County maintenance removes the need						0
			Grant							0
			Other						0	
			Total	0	0	0	0	0	0	
302.0090 96th Street - 2-way left turn lane	Widen 96th St. from 500' east of So. Tac. Wy to I-5 underpass to provide 2-way left turn lane. Does not include sidewalks or HMA overlay.		City	Deleted Project...NO Room with new Development						0
			Grant							0
			Other						0	
			Total	0	0	0	0	0	0	
302.0117 Round-a-bout 87th Ave. SW, Dresden Ln., and Ft. Steilacoom Park Entrance and sidewalks 87th Ave. SW Dresden Ln. to Steilacoom Blvd.	round-a-bout, curb, gutter, sidewalks, bike facilities, street lighting, drainage, road reconstruction, and signage		City	This project was combined with Elwood/Angle trail/sidewalk project CIP 302.0156 and will be completed in 2023						0
			Grant							0
			Other						0	
			Total	0	0	0	0	0	0	
302.0132 Non-Motorized Transportation Plan Update	Update NMTP to include relevant policy updates and capital improvement projects. (original plan adopted June 2009)		City	Completed Plan						0
			Grant							0
			Other						0	
			Total	0	0	0	0	0	0	

Completed/Removed and Added Projects									
302.0156 Elwood Dr. SW and Angle Lane SW -  Dresden Ln. SW to Hipkins Rd. SW	Curb, gutter, sidewalk, shared use path, street lighting, drainage, pavement overlay and widening. Total length 1.0 miles.		City	To be completed ...Partial with re-eval on other side of roadway					
			Grant						
			Other						
			Total						
302.0177 Steilacoom Blvd - Temp Signal and Permanent Signal	Install Temp signal and after WSH is ready install a new permanent signal and remove the temp and the existing signal at Circle Dr.		City	ADDED in 2023					
			Grant						
			Other						
			Total						



# City of Lakewood

## Transportation Improvement Program (TIP) 2024 - 2029

Charles “Ted” Hill, P.E.  
Public Works Engineering  
June 2023



# Completed or Under Construction

2022/23

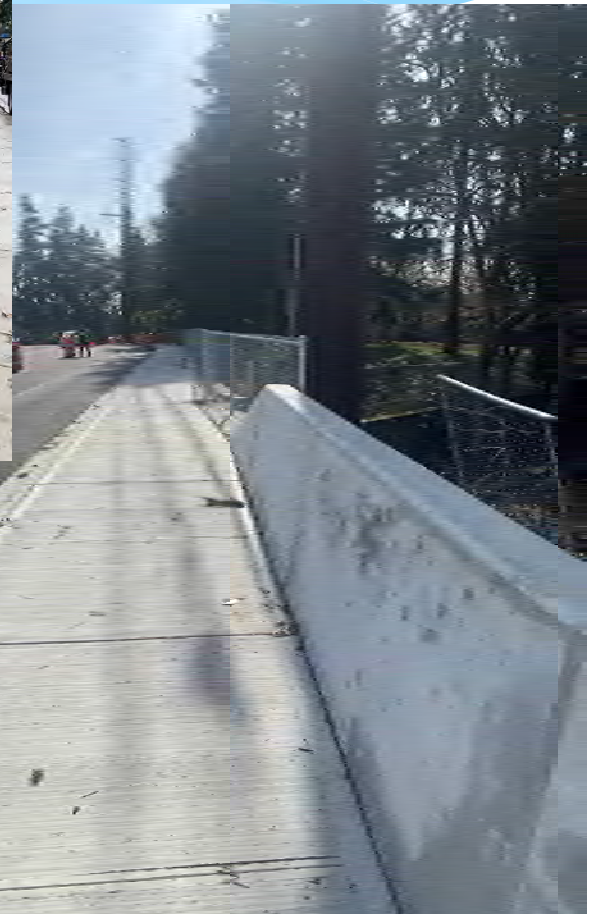
## To be removed from TIP

- Steilacoom Sidewalks (Non-SRTS “Phase 3”) (0137)
- South Tacoma Way Overlay (0068)
- Elwood/Angle, Trail/Sidewalk (0156)

(Project CIP Number, 302.0###)

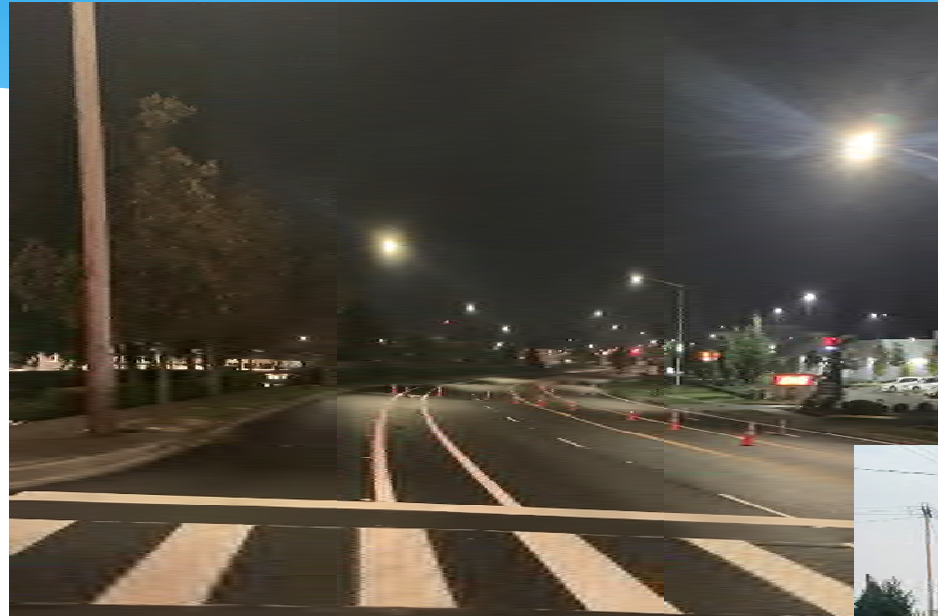
# Steilacoom Sidewalks Non SRTS

- Minor Road Widening
- Curb/Gutter
- Sidewalks
- Illumination
- ADA Compliance
- Signal Upgrades



# South Tacoma Way Overlay

- Mill and fill roadway wear course
- Repaired subgrade failures
- Brought ADA ramps up to current code
- Upgraded signal detection at 108<sup>th</sup>
- New pavement markings





# Elwood/Angle Lane

- New Round-a-bout at Fort Steilacoom Park Entrance
- Mixed use trail along west side of Elwood
- Sidewalk along south side of Angle
- Crosswalks to get to pedestrian facilities
- Pedestrian lighting of trail
- New pavement markings

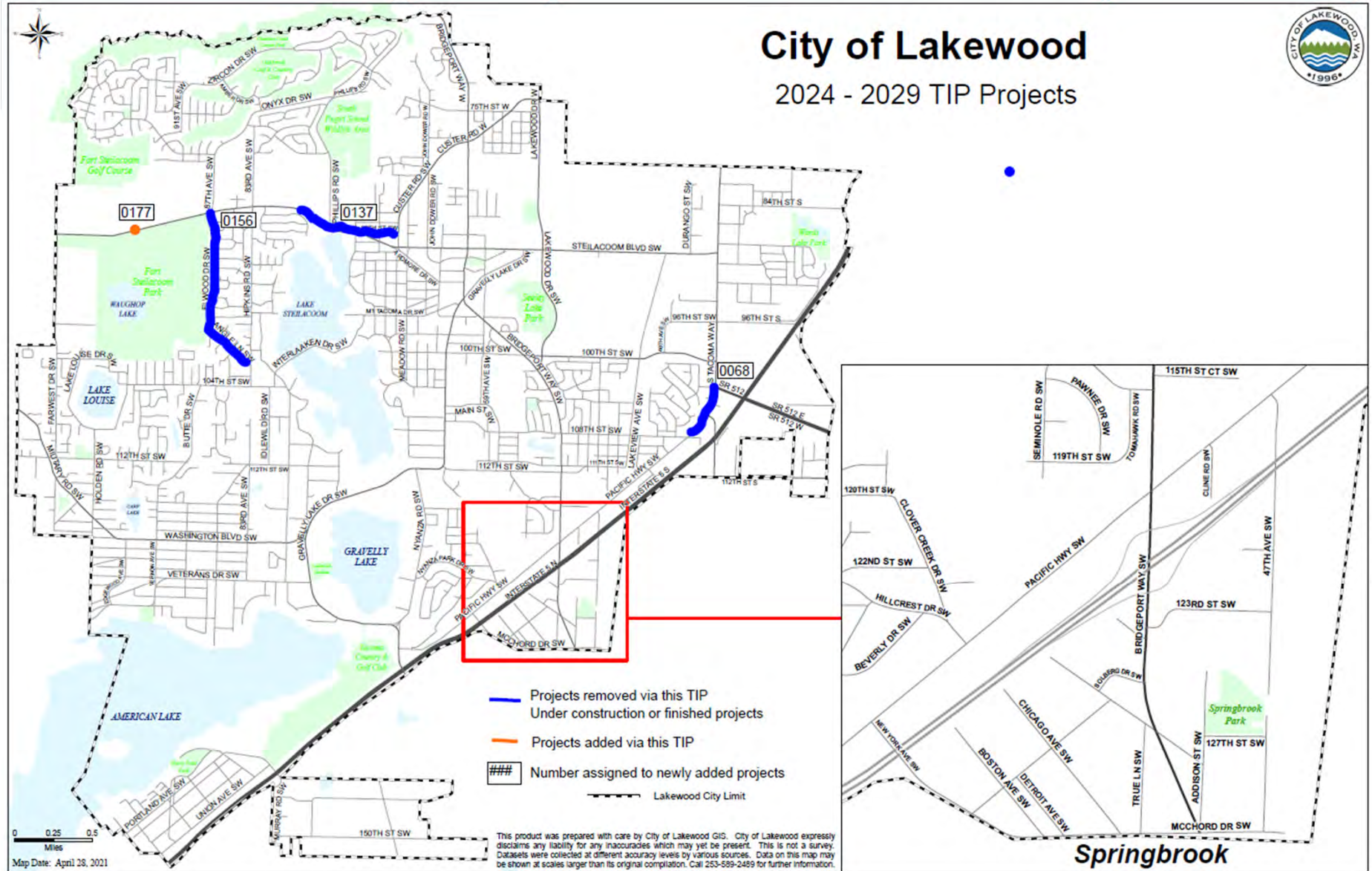


# Projects Proposed to be Added to TIP

## Roadway Improvement Projects

- Western State Hospital Signal(s) 302.0177  
(Project CIP Number, 302.0###)

# Roadway Improvement Projects





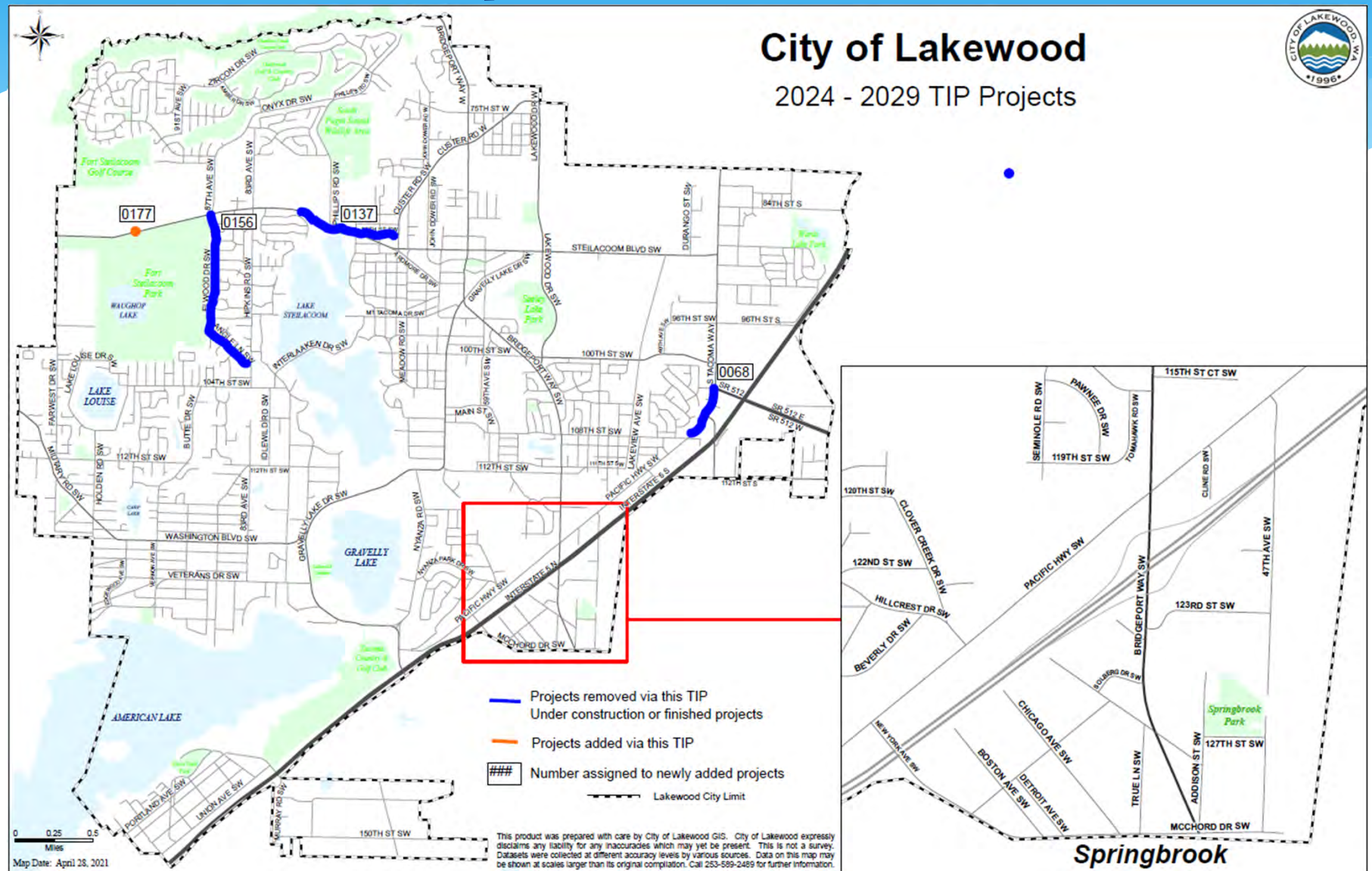
# Western State Hospital Signal(s)

- Temp Signal During Remodel, design and construction
- Permanent Signal at end of Remodel
- Estimated Cost  
\$250,000 (temp.)  
\$430,000 (perm.)





# Questions







TO: City Council  
FROM: Tiffany Speir, Long Range & Strategic Planning Manager  
THROUGH: John Caulfield, City Manager  
Dave Bugher, Assistant City Manager for Development Services  
DATE: June 20, 2023  
SUBJECT: 2023 Comprehensive Plan Amendments  
ATTACHMENT: Review and Evaluation Analyses for 2023 Comprehensive Plan Amendments (**Attachment A**)

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### **BACKGROUND**

In Resolution 2022-15, the Lakewood City Council set the docket list for the 2023 Comprehensive Plan amendment (23CPA) cycle to include nine (9) potential amendments.

The Planning Commission held a study session on March 15, 2023, opened its public hearing on April 5, continued the hearing for all amendments through April 19, and then continued the hearing for 2023-03 and 2023-05 through May 3. On May 31, 2023, the Planning Commission took final action on Resolution 2023-01 including its recommendations to the City Council for the 23CPA amendments.

The City Council is holding a public hearing on the 23CPA amendments on June 20, 2023. In summary, the amendments address the following issues:

**2023-01** Add a citywide tree canopy goal of 40% by 2050 to the Comprehensive Plan as Land Use Policy LU-60.4.

**2023-02** Redesignate/rezone:

- Parcels 0219024020, -4021 and -4022 from Multifamily (MF)/Multifamily 3 (MF3) to Downtown/Central Business District (CBD); and
- Parcels 6720100160, -170, -180, -191, -200 and 0219024024 from Multifamily (MF)/Multifamily 1 (MF1) to Downtown/Central Business District (CBD.)

**2023-03** Allow commercial and quasi-public health/fitness facilities in the Open Space & Recreation 2 (OSR2) zone; and

- Redesignate/rezone parcel(s) 0219111038, -1040, and 3097000312 from Mixed Residential (MR)/Mixed Residential 1 (MR1) to Open Space & Recreation (OSR)/Open Space & Recreation 2 (OSR2)

**2023-04** Redesignate/rezone:

- redesignate/rezone parcel(s) 5130001640 and -1650 from Residential (R)/Residential 4 (R4) to Neighborhood Business District (NBD)/Neighborhood Commercial 2 (NC2); and
- redesignate/rezone parcel(s) 5130001660 and -1671 from Arterial Corridor (ARC)/Arterial Residential-Commercial (ARC) to Neighborhood Business District (NBD)/Neighborhood Commercial 2 (NC2.)

**2023-05** Allow:

- Indoor Emergency Housing (EH) and Emergency Shelter (ES) within 1 mile of transit and also within any land use zone where hotels are allowed via an Emergency Housing and Emergency Shelter Overlay (EHESO) district; and
- Permanent Supportive Housing (PSH), Rapid Rehousing (RH), and Transitional Housing (TH) within the City's residential zones and in any land use zone where hotels are allowed; and
- Foster Care Facilities within the City's Residential (R) 1, 2, 3, and 4 zones; Mixed Residential (MR) 1 and 2 zones; Multifamily (MF) 1, 2, and 3 zones; Arterial Residential Commercial (ARC) Zone; Neighborhood Commercial (NC) 1 and 2 zones; Transit Oriented Commercial (TOC) zone; Central Business District (CBD) zone; and Commercial (C) 1, 2, and 3 zones;

Remove concomitant agreements from LMC 18A.10.180 and LMC 18A.40.120 (C)(4).

**2023-06** Amend Land Use Policy LU-5.3 to reflect changes in allowed types of funding for financial and relocation assistance for people displaced as a result of construction and development projects.

**2023-07** Redesignate/rezone parcel 8880900340 from Residential/Residential 3 (R3) to Open Space & Recreation (OSR)/Open Space & Recreation 1 (OSR 1) for expansion of Wards Lake Park.

**2023-08** Update Comprehensive Plan text and maps regarding Western State Hospital to reflect adoption of a new Master Plan.

**2023-09** Remove language from Land Use Policy LU-2.25 requiring that a property owner occupy either the primary or secondary unit when there is an accessory dwelling unit.

**DISCUSSION**

The nine (9) amendments included in the Planning Commission's Resolution 2023-01 are included below. The City analysis for each amendment per LMC 18A.30.030 is included at **Attachment A**. Sections of the Comprehensive Plan and Lakewood Municipal Code not included below are not affected by the 2023 Comprehensive Plan Amendments and remain unchanged.

**2023-01      Add a citywide tree canopy coverage goal of 40% by 2050 to the Comprehensive Plan at LU-60.4.**

Comprehensive Plan Section 3.12.6 Urban Forestry

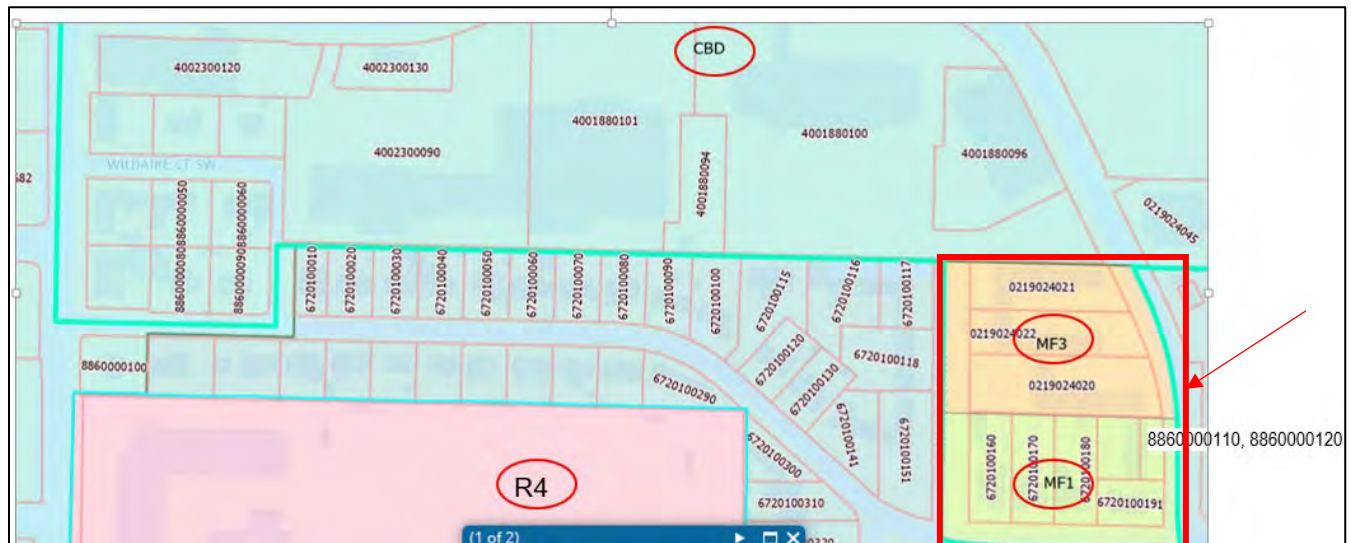
GOAL LU-60: Institute an urban forestry program to preserve significant trees, promote healthy and safe trees, and expand tree canopy coverage throughout the City.

Policies:

- LU-60.1: Establish an urban forestry program for the City.
- LU-60.2: Promote planting and maintenance of street trees.
- LU-60.3: Provide for the retention of significant tree stands and the restoration of tree stands within the City.
- LU-60.4: Work towards a citywide goal of 40% tree canopy cover by the year 2050. Consider opportunities to increase canopy and environmental equity when evaluating tree canopy distribution.

**2023-02      Redesignate/Rezone:**

- **Parcels numbered 0219024020, -4021 and -4022 from Multifamily (MF)/Multifamily 3 (MF3) to Downtown/Central Business District (CBD); and**
- **Parcels numbered 6720100160, -170, -180, -191, -200 and 0219024024 from Multifamily (MF)/Multifamily 1 (MF1) to Downtown/Central Business District (CBD.)**



*[\*If 2023-02 is approved, the City will update to the Downtown Subarea's boundaries to incorporate the parcels in question through adoption of a Supplement to the Subarea Plan and possibly the Planned Action Ordinance as part of the 2024 Comprehensive Plan Periodic Review.]*



	Zoning Classifications	
	OSR 1	OSR 2
<b>Open Space Land Uses</b>		
Docks and mooring facilities as regulated by applicable shoreline management regulations.	P	P
Eating and drinking establishment (Level 1/2).	P	–
Equestrian clubs.	C	
Facilities used in on-site grounds maintenance.	P	P
Fish hatcheries.	P	–
Funeral facilities such as preparation and display facilities, funeral chapels, cemeteries, crematories, subject to state air quality standards and intensity limits when situated within the military-related zoning districts, and affiliated offices.	–	C
“Health/fitness facility”, Commercial	-	P
“Health/fitness facility”, Quasi-Public	-	P
Historical cemeteries.	P	–
Hotels and motels associated with a sports complex facility.		C
Local water distribution systems, wellheads, and pump stations.	P	
Marinas.	C	C
Multi-use linear trails.	C	C
Natural gas distribution lines.	P	P
Natural open space and passive recreation.	P	P
Neighborhood-scale active recreation and limited accessory structures: Parks, playgrounds, arboretums, and community gardens two (2) acres or less in size; open sports fields two (2) acres or less in size, with no spectator seating; improved trail systems; paved multi-use areas and bridle trails within defined park areas; public restrooms; playground equipment; and picnic tables and shelters.	P	–
Office and administrative uses related to the operations of park facilities not to exceed five thousand (5,000) square feet.	P	–
On-site soil reclamation treatment in accordance with state regulations.	P	P
Open sports fields with unenclosed seating for up to four hundred (400) spectators.	C	P
Parks and playgrounds from two (2) to twenty (20) acres in size.	C	C
Performing arts theaters.		C
Pipelines engaged in the transmission of water, petroleum, oil, natural gas, or other substance, where lines do not serve as local distribution lines but may serve as a single regional facility.	–	C
Playgrounds over twenty (20) acres in size, open sports fields with unenclosed seating for more than four hundred (400) spectators, and regional recreational facilities.	C	C
Protected open space areas in a natural state, together with low-impact passive recreational facilities including single-track hiking trails, beaches, viewing areas, interpretive signage, and fences.	P	P
Public and private golf courses and associated driving ranges.	C	C
Public and private outdoor recreational facilities.		C



	Zoning Classifications	
	OSR 1	OSR 2
<b>Open Space Land Uses</b>		
Regional cable, fiber optics, traffic control, or telephone transmission lines, poles, or apparatus, not including antennas or wireless service facilities.	–	P
Retaining walls, freestanding walls, and fences.	P	P
Senior center.		C
Sewage collection facilities including distribution lines, such as wastewater transfer facilities, odor control structures, pump stations and lift stations.	P	P
Sports complex engaged in the provision of physical sports, entertainment, or recreational services to the general public or members, which may or may not include eating and drinking establishments, and without alcohol sales.	–	C
Maintenance and storage buildings and Outdoor storage, subject to the provisions of LMC <a href="#">18A.60.190</a> , outdoor storage and commercial yard surfacing standards, for maintenance of equipment and goods utilized in the primary use.	P	P
Storm water collection and local conveyance systems.	P	P
Storm water pond facilities that are also developed to allow uses such as parks, or for recreational purposes.	P	P
Swimming pools for community or regional use.	C	P
Water storage facilities.	P	P

P: Permitted Use C: Conditional Use “–”: Not permitted

\* Numbers in parentheses reference use-specific development and operating conditions under subsection [\(B\)](#) of this section.

**B. *Operating and Development Conditions for Uses Other than Health/Fitness Facilities.***

1. *Lot Coverage.* All building coverage and impervious surface maximums stated herein for the Open Space/Recreation zoning districts may be reduced at the time they are applied, because of storm water requirements. The maximum building and impervious surface coverage for the Open Space/Recreation zoning districts (OSR1 and OSR2) shall be as follows:

- a. Maximum building coverage: twenty (20) percent.
- b. Maximum impervious surface coverage: thirty (30) percent.

2. *Setbacks.* The minimum distance setbacks for the Open Space/Recreation zoning districts (OSR1 and OSR2) shall be as follows, except where increased setbacks due to landscaping or building/fire code requirements apply:

- a. Front yard/street setback: twenty-five (25) feet.
- b. Principal arterial and state highway setback: thirty-five (35) feet.
- c. Rear yard setback: twenty (20) feet.
- d. Interior setback: twenty (20) feet.

3. *Building Height.* The maximum building height, not including any applicable height bonus, for the Open Space/Recreation zoning districts shall be forty (40) feet.

4. *Design.* Design features shall be required as set forth in Chapter [18A.70](#) LMC, Article I, Community Design.

5. *Tree Preservation.* Significant tree identification and preservation and/or replacement shall be required as set forth in Chapter [18A.70](#) LMC, Article III.
6. *Landscaping.* Landscaping shall be provided as set forth in Chapter [18A.70](#) LMC, Article II.
7. *Parking.* Parking shall conform to the requirements of Chapter [18A.80](#) LMC, Parking.
8. *Signs.* Signage shall conform to the requirements of Chapter [18A.100](#) LMC, Signs.

C. *Operating and Development Conditions for Health/Fitness Facilities.*

1. *Lot Coverage.* All building coverage and impervious surface maximums stated herein for the Open Space/Recreation zoning districts may be reduced at the time they are applied, because of storm water requirements. The maximum building and impervious surface coverage for the Open Space/Recreation zoning districts (OSR1 and OSR2) shall be as follows:
  - a. Maximum building coverage: twenty (20) percent.
  - b. Maximum impervious surface coverage: fifty five (55) percent.
2. *Setbacks.* The minimum distance setbacks for the Open Space/Recreation zoning districts (OSR1 and OSR2) shall be as follows, except where increased setbacks due to landscaping or building/fire code requirements apply:
  - a. Front yard/street setback: twenty-five (25) feet.
  - b. Principal arterial and state highway setback: thirty-five (35) feet.
  - c. Rear yard setback: twenty (20) feet.
  - d. Interior setback: twenty (20) feet.
3. *Building Height.* The maximum building height, not including any applicable height bonus, for the Open Space/Recreation zoning districts shall be fifty (50) feet.
4. *Design.* Design features shall be required as set forth in Chapter [18A.70](#) LMC, Article I, Community Design.
5. *Tree Preservation.* Significant tree identification and preservation and/or replacement shall be required as set forth in Chapter [18A.70](#) LMC, Article III.
6. *Landscaping.* Landscaping shall be provided as set forth in Chapter [18A.70](#) LMC, Article II.
7. *Parking.* Parking shall conform to the requirements of Chapter [18A.80](#) LMC, Parking.
8. *Signs.* Signage shall conform to the requirements of Chapter [18A.100](#) LMC, Signs.

**18A.60.070 Open space area and dimensions.**

A. *Development Standards Table.*

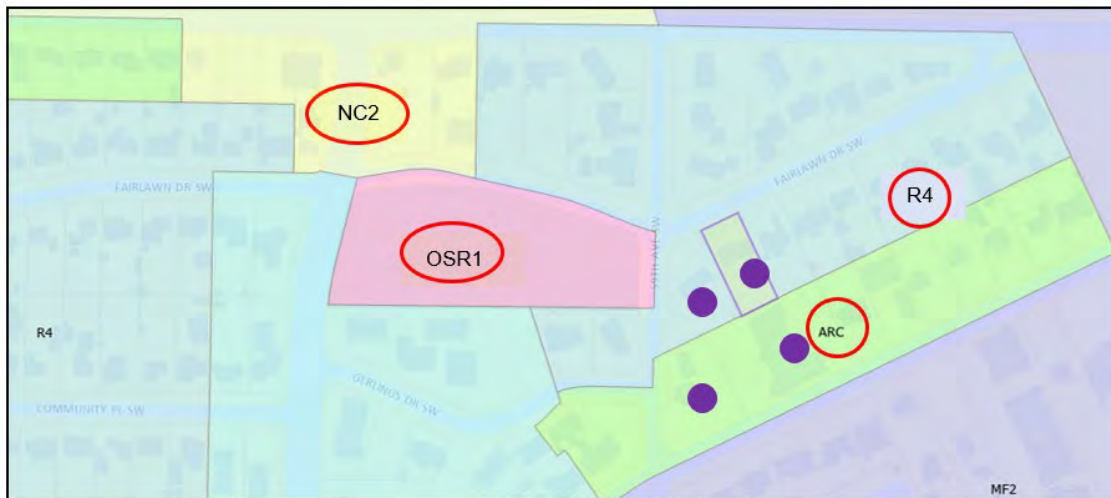
	OSR1	OSR2 for Uses other than Health/Fitness Facilities	OSR2 for Health/Fitness Facilities
Lot size	N/A	N/A	N/A
Building coverage	N/A	20%	20%

	<b>OSR1</b>	<b>OSR2 for Uses other than Health/Fitness Facilities</b>	<b>OSR2 for Health/Fitness Facilities</b>
Impervious surface	20%	30%	55%
Setbacks			
Front yard/street setback	25 feet	25 feet	25 feet
Principal arterial and state highway setback	35 feet	35 feet	35 feet
Rear yard setback	20 feet	20 feet	20 feet
Interior setback	20 feet	20 feet	20 feet
Building height	The maximum building height, not including any applicable height bonus, for the Open Space/Recreation zoning districts shall be 40 feet.		The maximum building height, not including any applicable height bonus, shall be 50 feet
Design	Design features shall be required as set forth in Chapter <a href="#">18A.70</a> , Article I.		Design features shall be required as set forth in Chapter <a href="#">18A.70</a> , Article I.
Landscaping	Landscaping shall be provided as set forth in Chapter <a href="#">18A.70</a> , Article II.		Landscaping shall be provided as set forth in Chapter <a href="#">18A.70</a> , Article II.
Tree Preservation	Significant tree identification and preservation and/or replacement shall be required as set forth in Chapter <a href="#">18A.70</a> , Article III.		Significant tree identification and preservation and/or replacement shall be required as set forth in Chapter <a href="#">18A.70</a> , Article III.
Parking	Parking shall conform to the requirements of Chapter <a href="#">18A.80</a> .		Parking shall conform to the requirements of Chapter <a href="#">18A.80</a> .
Signs	Signage shall conform to the requirements of Chapter <a href="#">18A.100</a> .		Signage shall conform to the requirements of Chapter <a href="#">18A.100</a> .



**2023-04 Redesignate/rezone:**

- *Parcels 5130001640 and -1650* from Residential (R)/Residential 4 (R4) to Neighborhood Business District (NBD)/ Neighborhood Commercial 2 (NC2); and
- *Parcels 5130001660 and -1671* from Arterial Corridor (ARC)/ Arterial Residential-Commercial (ARC) to Neighborhood Business District (NBD)/Neighborhood Commercial 2 (NC2)



**2023-05 Allow:**

- Indoor Emergency Housing (EH) and Emergency Shelter (ES) within 1 mile of transit via an Emergency Housing and Emergency Shelter Overlay (EHESO) district and also within any land use zone where hotels are allowed; and
- Foster Care Facilities within: the Residential (R) 1, 2, 3, and 4 zones; Mixed Residential (MR) 1 and 2 zones; Multifamily (MF) 1, 2, and 3 zones; Arterial Residential Commercial (ARC) Zone; Neighborhood Commercial (NC) 1 and 2 zones; Transit Oriented Commercial (TOC) zone; Central Business District (CBD) zone; and Commercial (C) 1, 2, and 3 zones; and
- Permanent Supportive Housing (PSH), Rapid Rehousing (RH), and Transitional Housing (TH) within the City's residential zones and in any land use zone where hotels are allowed.

Remove concomitant agreements from Sections LMC 18A.10.180 and LMC 18A.40.120 (C)(4).

**[Comprehensive Plan]**

**Table 1.4: Relationship between State Law/GMA Requirements for Housing and the Lakewood Comprehensive Plan**

<b>RCW Section &amp; GMA Requirement</b>	<b>Location where Lakewood Comprehensive Plan Complies with Requirement</b>
36.70A.070(2)(a) Inventory/analysis of existing/projected housing needs (housing element)	Housing section of background report EIS Section 3.5 Housing
36.70A.070(2)(b) Statement of goals/policies/objectives/ mandatory provision for the preservation/improvement/ development of sufficient land for housing (housing element)	Comp. plan Section 3.2: Residential Lands and Housing
36.70A.070(2)(c) Sufficient land for housing, including government-assisted, low- income, manufactured, multi- family, group homes, & foster care (housing element)	Comp. plan Section 3.2: Residential Lands and Housing Comp. plan Section 2.3: Land Use Designations
36.70A.070(2)(d) Provisions for existing/projected needs for all economic segments (housing element)	Comp. plan Section 3.2: Residential Lands and Housing
Chapter RCW 74.15 – Foster Family Homes and Group Care Facilities	LMC 18A.202.050, .080; 18A.40.110
RCW 36.70A.070.2(c) - Identify sufficient capacity of land for housing including, but not limited to, . . . foster care facilities[.]	LMC 18A.202.050, .080; 18A.40.110
RCW Chapter 43.185C (Homeless Housing and Assistance) – refers to RRH RCW 36.22.176 (Recorded document surcharge - Use) – refers to RRH	In LMC 18A.10.180, “Rapid re-housing” (RRH) means housing search and relocation services and short- and medium-term rental assistance to move homeless persons and families (with or without a disability) as rapidly as possible into permanent housing.
<a href="#">RCW 35A.21.430</a> - Indoor emergency housing (EH) and indoor emergency shelters (ES) shall be allowed in any zones in which hotels are allowed, except in cities that have adopted an ordinance authorizing indoor emergency shelters and indoor emergency housing in a majority of zones within one-mile of transit.	LMC 18A.50 Article III; Chapter 18A.120
RCW 35A.21.305 - Permanent supportive housing [PSH] shall be allowed in areas where multifamily housing is permitted.	LMC Chapter 18A.120
RCW 35A.21.430 - “A code city shall not prohibit transitional housing [TH] or permanent supportive housing [PSH] in any zones in which residential dwelling units or hotels are allowed.”	LMC Chapter 18A.120

### 3.2 Residential Lands and Housing

Housing is a central issue in every community, and it plays a major role in Lakewood’s comprehensive plan. The community's housing needs must be balanced with maintaining the established quality of certain neighborhoods and with achieving a variety of other goals related to transportation, utilities, and the environment. There are a number of considerations related to housing in Lakewood:

\* \* \*

Housing Affordability: The GMA calls for jurisdictions to provide opportunities for the provision of affordable housing to all economic segments of the population. Pierce County has established “fair share” allocations for affordable housing based on the 2010 census.

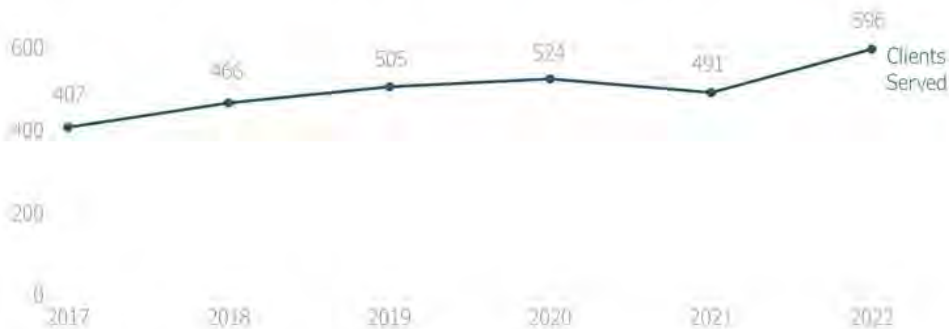
Each city within the County is expected to accommodate a certain portion of the County's affordable housing needs. The City has developed and possesses a number of tools and programs that help provide housing resources to low-income residents.

**Special Needs Housing and Foster Care:** Per state law, in 2023 the Department of Commerce established the number of emergency housing units as well as numbers of housing units for various Area Median Income (AMI) levels that Lakewood must plan to be available by 2044.

Lakewood must identify capacity and adopt regulations that allow for 574 emergency housing units by 2044. As of 2023, Lakewood had 8 shelter beds within its boundaries.

### Unique clients from Lakewood that were served by emergency shelters from 2017-2022.

The number of unique clients from Lakewood served by emergency shelters increased by 46% from 2017 to 2022.



Note: This includes clients who reported the city they last slept in was Lakewood or who reported their last permanent zip code was in Lakewood.

Source: HMIS, 3/9/2023

Between January 1 and April 15, 2023, 93 clients were served by referrals to emergency shelters outside of the City.

Lakewood must also plan for 9,378 units of its 9,714 unit 2044 growth target broken out into the Pierce County area median income (AMI) levels as shown below:

0-30% AMI PSH	0-30% AMI Non-PSH	>30-50% AMI	>50-80% AMI	>80-100% AMI	>100-120% AMI	>120% AMI
1,212	1,637	1,739*	1,375*	592	536	2,287

### Lakewood Municipal Code

#### 18A.10.180 Definitions.

"**Adult family home**" means a residential home in which a person or persons provide personal care, special care, room, and board to more than one (1) but not more than six (6) adults who are not related by blood or marriage to the person or persons providing

the services. An adult family home may provide services to up to eight (8) adults upon approval from the department under RCW [70.128.066](#). See also “Group home.”

**“Area median income”** means the median family income for the Tacoma, WA HUD Metro FMR Area as most recently determined by the Secretary of Housing and Urban Development (HUD) under Section 8(f)(3) of the United States Housing Act of 1937, as amended. In the event that HUD no longer publishes median family income figures for the Tacoma, WA HUD Metro FMR Area, the City may estimate the median income in such manner as the City shall determine.

**“Assisted living facility”** means any home or other institution, however named, which is advertised, announced, or maintained for the express or implied purpose of providing housing, basic services, and assuming general responsibility for the safety and well-being of the residents, and may also provide domiciliary care, consistent with chapter 142, Laws of 2004. However, an assisted living facility that is licensed for three (3) to six (6) residents prior to or on July 1, 2000, may maintain its assisted living facility license as long as it is continually licensed as an assisted living facility.

Assisted living facility shall not include facilities certified as group training homes pursuant to RCW [71A.22.040](#), nor any home, institution or section thereof which is otherwise licensed and regulated under the provisions of state law providing specifically for the licensing and regulation of such home, institution or section thereof. Nor shall it include any independent senior housing, independent living units in continuing care retirement communities, or other similar living situations, including those subsidized by the Department of Housing and Urban Development (HUD).

**“Emergency housing”** means temporary indoor accommodations for individuals or families who are homeless or at imminent risk of becoming homeless that is intended to address the basic health, food, clothing, and personal hygiene needs of individuals or families. Emergency housing may or may not require occupants to enter into a lease or an occupancy agreement. RCW 36.70A.030 (9). Emergency housing is not a Group Home under LMC Titles 18A, 18B, or 18C.

**“Emergency shelter”** means a facility that provides a temporary shelter for individuals or families who are currently homeless. Emergency shelter may not require occupants to enter into a lease or an occupancy agreement. Emergency shelter facilities may include day and warming centers that do not provide overnight accommodations. RCW 36.70A.030 (10). Emergency shelter facilities are not a Group Home under LMC Titles 18A, 18B, or 18C.

**“Enhanced services facility”** means a facility that provides support and services to persons meeting the admission criteria in RCW 70.97.030 and for whom acute inpatient treatment is not medically necessary (RCW 70.97.010(5).)

**“Essential public facilities”** means those facilities that are typically difficult to site, such as airports, state education facilities and state or regional transportation facilities as

defined in RCW [47.06.140](#), regional transit authority facilities as defined in RCW [81.112.020](#), state and local correctional facilities, solid waste handling facilities, and inpatient facilities including substance abuse facilities, mental health facilities, group homes, community facilities as defined in RCW [72.05.020](#), and secure community transition facilities as defined in RCW [71.09.020](#). Special needs housing as defined in this title are considered essential public facilities.

**“Extremely low income”** means an individual, family, or unrelated persons living together, regardless of age or ability, whose adjusted gross income is thirty (30) percent or less of the median income, adjusted for household size, as determined by the United States Department of Housing and Urban Development for the Tacoma, WA HUD Metro FMR Area.

**"Foster family home"** means an agency which regularly provides care on a twenty-four hour basis to one or more children, expectant mothers, or persons with developmental disabilities in the family abode of the person or persons under whose direct care and supervision the child, expectant mother, or person with a developmental disability is placed (RCW 74.15.020.)

**“Foster care facility”** means both a foster family home and a group-care facility as governed under Chapter RCW 74.15.

**"Group-care facility"** means an agency, other than a foster family home, which is maintained and operated for the care of a group of children on a twenty-four hour basis. "Group care facility" includes but is not limited to:

- (i) Qualified residential treatment programs as defined in RCW [13.34.030](#);
- (ii) Facilities specializing in providing prenatal, postpartum, or parenting supports for youth; and
- (iii) Facilities providing high quality residential care and supportive services to children who are, or who are at risk of becoming, victims of sex trafficking (RCW 74.15.020.)

**“Group home”** means group residential environments for people with disabilities, mental or physical. Group home does not include emergency housing or emergency shelter under LMC Title 18A. See also “Adult family home.” There are five (5) types of group homes:

1. “Type 1 Group Home” means publicly or privately operated living accommodations for related or unrelated individuals having handicaps, subject to compliance with all applicable federal, state, and/or local licensing requirements. For the purposes hereof, “handicap” shall mean a physical or mental impairment which substantially limits one or more of the person’s major life activities, a record of having such an impairment, or being regarded as having such an impairment; however, the term does not include current, illegal use of or an addiction to a controlled substance. A Type 1 Group Home includes an “adult family home.”
2. “Type 2 Group Home” means publicly or privately operated living accommodations for related or unrelated individuals such as group homes for



children, group homes providing an alternate residential setting for families in crisis, and other groups not listed in Type 1, 3, 4, or 5 group home residential use types; all subject to compliance with all applicable federal, state, and/or local licensing requirements.

3. “Type 3 Group Home” means publicly or privately operated living accommodations for juveniles under the jurisdiction of DSHS and/or the criminal justice system, including state-licensed group care homes or halfway houses for juveniles which provide residence in lieu of incarceration, and halfway houses providing residence to juveniles needing correction or for juveniles selected to participate in state-operated minimum security facilities as defined in RCW [72.05.150](#), as hereafter may be amended. A community facility as defined in RCW [72.05.020\(1\)](#), as hereafter may be amended, is considered to constitute a Type 3 Group Home. All are subject to compliance with all applicable federal, state, and/or local licensing and other requirements.

4. “Type 4 Group Home” means publicly or privately operated living accommodations for adults under the jurisdiction of the criminal justice system who have entered a pre- or post-charging diversion program or have been selected to participate in state-operated work/training release or other similar programs as provided in Chapters [137-56](#) and [137-57](#) WAC, as may hereafter be amended. All are subject to compliance with all applicable federal, state, and/or local licensing and other requirements.

5. “Type 5 Group Home” means a secure community transition facility as defined in RCW [71.09.020\(15\)](#), as hereafter may be amended, which is a residential facility that provides supervision and security for people who have completed their criminal sentences for sexually violent offenses but who remain subject to additional requirements for sexually violent predators under Chapter [71.09](#) RCW, as hereafter may be amended. All are subject to compliance with all applicable federal, state, and/or local licensing and other regulations.

**“Low-income household”** means a single person, family, or unrelated persons living together whose adjusted income is at or below eighty (80) percent of the median family income adjusted for family size, for the county, city, or metropolitan statistical area where the project is located, as reported for the Tacoma, WA HUD Metro FMR Area.

**“Moderate-income household”** means a single person, family, or unrelated persons living together whose adjusted income is more than eighty (80) percent but is at or below one hundred fifteen (115) percent of the median family income adjusted for family size, for the county, city, or metropolitan statistical area where the project is located, as reported for the Tacoma, WA HUD Metro FMR Area.

**“Permanent Supportive Housing”** means subsidized, leased housing with no limit on length of stay that prioritizes people who need comprehensive support services to retain tenancy and utilizes admissions practices designed to use lower barriers to entry than would be typical for other subsidized or unsubsidized rental housing, especially related to rental history, criminal history, and personal behaviors (RCW 36.70A.030 (19).)

Permanent supportive housing does not mean multifamily housing projects with fewer than 50% of the units providing permanent supportive housing.

**“Special Needs Housing”** means assisted living facilities, confidential shelters, continuing care retirement communities, emergency housing, emergency shelters, enhanced services facilities, hospice care centers, nursing homes, permanent supportive housing, rapid re-housing, transitional housing, adult family homes, and group home types 1-5. Special needs housing does not mean multifamily housing projects with fewer than 50% of the units providing special needs housing.

**“Transitional housing”** means a project that provides housing and supportive services to homeless persons or families for up to two years and that has as its purpose facilitating the movement of homeless persons and families into independent living (RCW 84.36.043 (2)(c).) Transitional housing does not mean multifamily housing projects with fewer than 50% of the units providing transitional housing. .

**“Very low income”** means an individual, family, or unrelated persons living together, regardless of age or ability, whose adjusted gross income is fifty (50) percent or less of the median income, adjusted for household size, as reported for the Tacoma, WA HUD Metro FMR Area

**“Zoning”** means the regulation of the use of private lands or the manner of construction related thereto in the interest of implementing the goals and policies of the comprehensive plan. Zoning includes both the division of land into separate and distinct zoning districts, and the specific use and development standards that regulate development. Such regulation shall also govern those public and quasi-public land uses and buildings that provide for government activities and proprietary type services for the community benefit, except as prohibited by law. State and federal governmental activities are strongly encouraged to cooperate under these regulations to secure harmonious City development. There are several general categories of zoning used in this code:

1. Residential zoning can include single-family or any number of other designations which cover homes, apartments, duplexes, trailer parks, co-ops, condominiums, and special needs housing. Residential zoning can cover issues such as whether mobile homes can be placed on property, and the number of structures allowed on certain property.
2. Commercial zoning usually has several categories and is dependent upon the business use of the property, and often the number of business patrons. Office buildings, shopping centers, nightclubs, hotels, certain warehouses, special needs housing, and some apartment complexes – as well as vacant land that has the potential for development into these types of buildings – can all be zoned as commercial.
3. Like commercial zoning, industrial zoning can be specific to the type of business. Environmental factors including noise concerns usually are issues in determining into which industrial level a business falls. Manufacturing plants and

many storage facilities have industrial zoning. Certain businesses – such as airports – may warrant their own designation. Industrial zoning is often dependent upon the amount of lot coverage (which is the land area covered by all buildings on a lot) and building height. Additionally, setback requirements are often higher for industrial zoned properties.

**18A.10.130 Establishment of overlay districts.**

\* \* \*

B. Each overlay district and the abbreviated designation suffix are listed below.

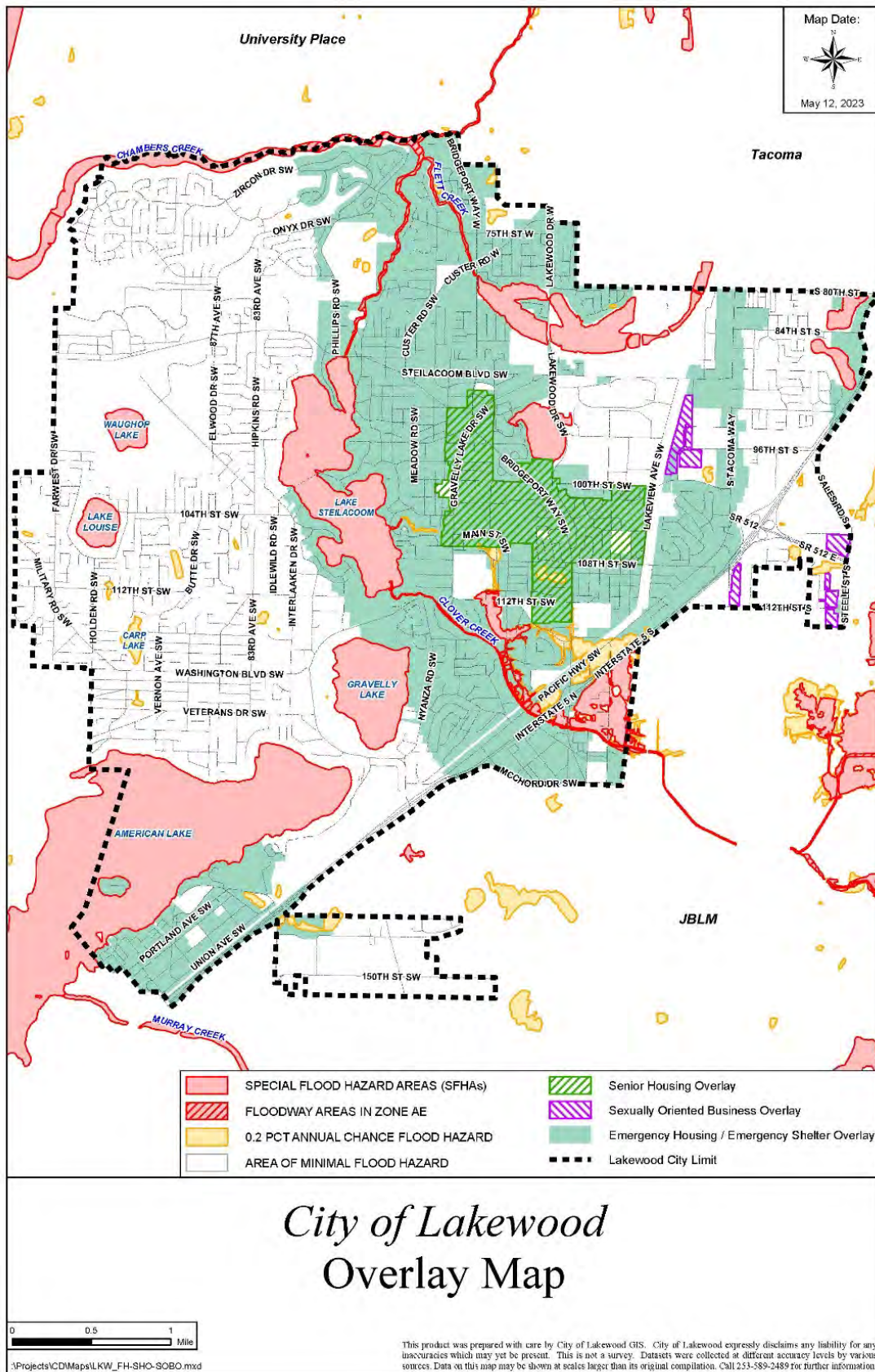
Overlay District	Abbreviated Designation
Emergency Housing Emergency Shelter Overlay	EHESO
Flood Hazard Overlay	FHO
Senior Housing Overlay	SHO
Sexually Oriented Business Overlay	SOBO

The boundaries of overlay districts are shown on the City’s official Overlay Districts Map, which is included below as Figure 1 and hereby adopted as part of this title, and are further described as follows:

1. The boundaries of the Emergency Housing Emergency Shelter Overlay (EHESO) district shall be the areas within Figure 1, designated as the Emergency Housing Emergency Shelter Overlay, in Lakewood Ordinance No. [XXX].
2. The boundaries of the Flood Hazard Overlay (FHO) district shall be the areas of flood hazards identified by the Federal Insurance Administration in a report entitled: “The Flood Insurance Study for Pierce County, and Incorporated Areas” dated March 7, 2017, and any revisions thereto, with an accompanying Flood Insurance Rate Map (FIRM), and any revisions thereto, are hereby adopted by reference and declared to be a part of this title. (The Flood Insurance Study and the FIRM are on file at the City of Lakewood, 6000 Main Street SW, Lakewood, WA) Lakewood Ordinance No. [659](#).
3. The boundaries of the Senior Housing Overlay (SHO) district shall be the areas shown as Figure 3.1, Senior Housing Overlay in the Lakewood Ordinance No. [237](#).
4. The boundaries of the Sexually Oriented Business Overlay (SOBO) district shall be the areas identified and described in Lakewood Ordinance No. [358](#) “Exhibit A”.

**Figure 1. Overlay Districts**





## LMC 18A.20 Article I. Administration

\* \* \*

### 18A.20.050 Complete permit applications, notice and time periods.

\* \* \*

#### H. *Application Time Limits.*

Application	Planning Permit	Engineering Permit	Building Permit	Review Time Limits (Days)
Accessory Building	Y	N	N	90
Accessory Dwelling Unit	Y	N	N	90
Administrative Nonconforming Determination	Y	N	N	90
Annexation	Y	N	N	180
Appeal to Hearing Examiner	Y	Y	Y	90
Binding Site Plan	Y	N	N	120
Business License	Y	N	N	120
Certificate of Occupancy	N	N	Y	60
Commercial Addition/Remodel	N	N	Y	120
Comprehensive Map amendment, Area Wide	Y	N	N	120
Comprehensive Map amendment, site specific	Y	N	N	120
Comprehensive text only amendment	Y	N	N	120
Conditional Use Permit	Y	N	N	120
Conditional Use Permit – Major Modification	Y	N	N	120
Conditional Use Permit – Minor Modification	Y	N	N	120
Cottage Housing Development	Y	N	N	120
Demolition Permit	N	N	Y	120
Design Review Permit	Y	N	N	90
Development Agreement	Y	N	N	120
Emergency Housing Permit*	N	N	Y	120
Emergency Shelter Permit*	N	N	Y	120
Environmental Review (SEPA Checklist and Threshold Determination)	Y	N	N	120
Environmental Impact Statement (Draft)	Y	N	N	365
Final Subdivision Plat (10 or more lots)	Y	N	N	120
Foster Care Facility Permit	N	N	Y	60
Home Occupation Permit	Y	N	N	90
Housing Incentives Permit	Y	N	N	90
Landscape Plan Review	Y	N	N	90
Land Use Approval	Y	N	N	120
Lot Line Adjustment	Y	N	N	90

Application	Planning Permit	Engineering Permit	Building Permit	Review Time Limits (Days)
Major Modification to a Type III Permit	Y	N	N	120
Manufactured/Mobile Home Setup Permit	N	N	Y	90
New Commercial Permit	N	N	Y	120
New Single-Family Permit	N	N	Y	60
New Multifamily Permit	N	N	Y	120
Permanent Supportive Housing Permit*	N	N	Y	120
Pre-Application	Y	Y	Y	60
Preliminary and Final Short Plats (creating 2 – 9 lots)	Y	Y	N	120
Preliminary Plat (10 or more lots)	Y	Y	N	120
Planned Development District	Y	N	N	120
Rapid Rehousing Permit*	N	N	Y	120
Reasonable Accommodation Request	Y	N	N	90
Residential Addition/Remodel	N	N	Y	60
Scrivener Corrections to Comprehensive Plan Map, and/or Comprehensive Plan text, Zoning Map, and/or Zoning Development Regulations	Y	N	N	N/A
Senior Housing Overlay Permit	Y	N	N	90
Shoreline Conditional Use Permit	Y	N	N	120
Shoreline Conditional Use Permit when Referred by the Shoreline Administrator	Y	N	N	120
Shoreline Exemption Permit	Y	N	N	120
Shoreline Master Program amendment	Y	N	N	120
Shoreline Substantial Development Permit	Y	N	N	120
Shoreline Substantial Development Permit when Referred by the Shoreline Administrator	Y	N	N	120
Shoreline Variance Permit	Y	N	N	120
Shoreline Variance Permit when Referred by the Shoreline Administrator	Y	N	N	120
Sign Permit	Y	N	N	60
Site Development Permit	N	Y	N	90
Small Cell Wireless Permit	Y	N	N	See Chapter <a href="#">18A.95</a> LMC
Temporary Use Permit	Y	N	N	90
Transfer of Development Rights	Y	N	N	120
Transitional Housing Permit*	N	N	Y	120
Transitory Accommodation Permit	Y	N	N	120
Tree Removal Permit	Y	N	N	90
Tree Retention Plan	Y	N	N	90
Time Extension or Minor Modification to a Type I Permit	Y	N	N	120
Time Extension or Minor Modification to a Type II Permit	Y	N	N	120
Time Extension or Minor Modification to a Type III Permit	Y	N	N	120

Application	Planning Permit	Engineering Permit	Building Permit	Review Time Limits (Days)
Variance	Y	N	N	120
Unusual Use(s) Permit	Y	N	N	120
Zoning Certification	Y	N	N	60
Zoning Interpretations (map and/or text)	Y	N	N	90
Zoning Map amendment, Area Wide	Y	N	N	120
Zoning Map, site specific	Y	N	N	120
Zoning amendment text only	N	N	N	120

**Notes:**

“Y” means Yes.

“N” means No.

\*A building permit is only necessary if there is: 1) new construction per LMC Title 15; 2) change of use per LMC Title 15; or 3) construction activity where a building permit is required per LMC Title 15.

\* \* \*

### **18A.20.070 Approval and appeal authorities.**

The project review process for an application or a permit may include review and approval by one or more of the following processes:

A. *Department Staff.* Individual staff shall have the authority to review and approve, deny, modify, or conditionally approve, among others, the following actions and/or permits:

1. Accessory building;
2. Accessory dwelling unit;
3. Administrative nonconforming determination;
4. Appeal to Hearing Examiner;
5. Binding site plan;
6. Business license;
7. Certificate of occupancy;
8. Commercial addition/remodel;
9. Conditional use permit;
10. Conditional use permit – minor modification;
11. Cottage housing development;
12. Demolition permit;
13. Design review permit;
14. Emergency Housing permit;
15. Emergency Shelter permit;
16. Environmental review (SEPA checklist and threshold determination);
17. Final subdivision plat (10 or more lots);
18. Foster Care Facility permit;
19. Home occupation permit;
20. Housing incentives permit;
21. Landscape plan review;
22. Land use approval;
23. Lot line adjustment;
24. Manufactured/mobile home setup permit;
25. New commercial permit;

26. New multifamily permit;
27. New single-family permit;
28. Permanent Supportive Housing permit;
29. Pre-application;
30. Preliminary and final short plats (creating 2 to 9 lots);
31. Rapid Rehousing Permit;
32. Reasonable accommodation request;
33. Residential addition/remodel;
34. Senior housing overlay permit;
35. Shoreline conditional use permit;
36. Shoreline substantial development permit;
37. Shoreline exemption;
38. Shoreline variance permit;
39. Sign permit;
40. Site development permit;
41. Senior housing permit;
42. Small cell wireless permit;
43. Temporary use permit;
44. Transfer of development rights;
45. Transitional Housing permit;
46. Transitory accommodation permit;
47. Tree retention plan;
48. Time extension or minor modification to a Type I permit;
49. Time extension or minor modification to a Type II permit;
50. Transitory accommodation permit;
51. Tree removal permit;
52. Unusual use(s) permit;
53. Zoning certification;
54. Zoning interpretations (map and/or text).

B. *Director*. Pursuant to Chapter [18A.30](#) LMC, Article V, Land Use Review and Approval, the Director shall have the authority to conduct pre-submission conferences and to grant, conditionally grant, deny, or modify, land use approvals regarding projects for which a public hearing is not required, and to extend the period of approval for land use approval granted by the Director or by the Hearing Examiner.

C. *Lakewood Hearing Examiner*. Lakewood Hearing Examiner shall have the authority vested pursuant to Chapter [1.36](#) LMC.

D. The City Environmental Review Officer shall administer the State Environmental Policy Act (SEPA), Chapter [14.02](#) LMC, Environmental Rules and Procedures, and Chapter [14.142](#) LMC, Critical Areas.

E. *Shoreline Permit Review Process*. See City of Lakewood Shoreline Master Program, Ordinance No. [711](#) or as amended hereafter.

F. *Subdivision Review Process*. See LMC Title [17](#).

**18A.20.080 Review authorities.**

The following table describes development permits, the public notice requirements, and the final decision and appeal authorities. See LMC [18A.20.400](#) et seq. for appeals. When separate applications are consolidated at the applicant's request, the final decision shall be rendered by the highest authority designated for any part of the consolidated application.

<b>KEY:</b>					
Appeal	=	Body to whom appeal may be filed			
Director	=	Community and Economic Development Director			
PC	=	Planning Commission			
HE	=	Hearing Examiner			
CC	=	City Council			
R	=	Recommendation to Higher Review Authority			
D	=	Decision			
O	=	Appeal Hearing (Open Record)			
C	=	Appeal Hearing (Closed Record)			
N	=	No			
Y	=	Yes			
Applications	Public Notice of Application	Director	HE	PC	CC
<b>TYPE I ADMINISTRATIVE</b>					
Accessory building	N	D	O/Appeal	N	N
Accessory dwelling unit	N	D	O/Appeal	N	N
Administrative nonconforming determination	N	D	O/Appeal	N	N
Boundary line adjustment	N	D	O/Appeal	N	N
Business license	N	D	O/Appeal	N	N
Certificate of occupancy	N	D	O/Appeal	N	N
Commercial addition/remodel	N	D	O/Appeal	N	N
Demolition permit	N	D	O/Appeal	N	N
Design review	N	D	O/Appeal	N	N
Emergency Housing Permit	N	D	O/Appeal	N	N
Emergency Shelter Permit	N	D	O/Appeal	N	N
Final subdivision plat (10 or more lots)	Y	D	O/Appeal	N	N
Form-based code review and decision	N	D	O/Appeal	N	N
Foster Care Facility Permit	N	D	O/Appeal	N	N
Home occupation permit			O/Appeal		
Hosting the homeless by religious organizations	See RCW <a href="#">35A.21.360</a>	D	O/Appeal	N	N
Land use permit – minor modification	N	D	O/Appeal	N	N
Manufactured/mobile home permit	N	D	O/Appeal	N	N
New commercial building permit	N	D	O/Appeal	N	N
New single-family building permit	N	D	O/Appeal	N	N

Permanent Supportive Housing Permit	N	D	O/Appeal	N	N
Pre-application conference permit	N	N	N	N	N
Preliminary and final short plats (creating 2 – 9 lots)	N	D	O/Appeal	N	N
Reasonable accommodation request	N	D	O/Appeal	N	N
Residential addition/remodel	N	D	O/Appeal	N	N
Shoreline exemption	N	D	O/Appeal	N	N
Sign permit	N	D	O/Appeal	N	N
Site development permit	N	D	O/Appeal	N	N
Small wireless facility permit	See Chapter <a href="#">18A.95</a> LMC				
Temporary use permit	N	D	O/Appeal	N	N
Transfer of development rights	N/A (Program administered by Pierce County)				
Time extension or minor modification to a Type I permit	N	D	O/Appeal	N	N
Transitional Housing Permit	N	D	O/Appeal	N	N
Tree removal permit	N	D	O/Appeal	N	N
Zoning certification	N	D	O/Appeal	N	N
Zoning (map and/or text) interpretation or determination	N	D	O/Appeal	N	N
<b>TYPE II ADMINISTRATIVE</b>					
Binding site plan	Y	D	O/Appeal	N	N
Cottage housing	Y	D	O/Appeal	N	N
Environmental review (SEPA) – (SEPA Checklist and Threshold Determination)	Y	D	O/Appeal	N	N
Preliminary and final short plats (2 – 9 lots)	Y	D	O/Appeal	N	N
Shoreline conditional use permit	Y	D	O/Appeal	N	N
Shoreline substantial development permit	Y	D	O/Appeal	N	N
Shoreline variance permit	Y	D	O/Appeal	N	N
Time extension or minor modification to a Type II permit	Y	D	O/Appeal	N	N
<b>TYPE III DISCRETIONARY</b>					
Conditional use permit	Y	R	D	N	N
Land use permit – major modification	Y	R	D	N	N
Major modification to a Type III permit	Y	R	D	N	N
Planned development district	Y	R	D	N	N
Preliminary plat, long	Y	R	D	N	N
Public facilities master plan	Y	R	D	N	N
Shoreline conditional use permit when referred by the Shoreline Administrator	Y	R	D	N	N
Shoreline substantial development permit when referred by the Shoreline Administrator	Y	R	D	N	N
Shoreline variance when referred by the Shoreline Administrator	Y	R	D	N	N
Time extension to a Type III permit	Y	R	D	N	N
Unusual use(s) permit	Y	R	D	N	N
Variance	Y	R	D	N	N



Zoning Map amendment, site specific	Y	R	D	N	CC/ Appeal
<b>TYPE IV OTHER</b>					
Scrivener corrections to CPA map and/or CPA text	Y	R	N	N	D
<b>TYPE V LEGISLATIVE</b>					
Annexation	Y	R	N	R	D
Comprehensive Plan Map only amendment, Area Wide	Y	R	N	R	D
Comprehensive Plan Map only amendment, site specific	Y	R	N	R	D
Comprehensive Plan text only amendment	Y	R	N	R	D
Development agreement	Y	R	N	R	D
Shoreline Master Program amendment	Y	R	N	R	D
Zoning amendment – Text only	Y	R	N	R	D

\* \* \*

#### **18A.20.100 Licenses and building permits.**

Business and occupational licenses shall not be issued unless the applicant has a final inspection or certificate of occupancy as required by Chapter [15.05](#) LMC and as defined hereunder. No building permit shall be issued for the construction, alteration, change of use, or relocation of any building, structure or part thereof unless the plans, specifications and intended use of such building or structure conforms in all respects with the provisions of this title.

\* \* \*

#### **18A.20.110 Certificate of occupancy.**

A certificate of occupancy shall be obtained from the Department when required by the International Construction Codes and LMC Title 15.

#### **18A.30.210 Special Needs Housing – Conditional Use Permit**

A conditional use permit is required for all special needs housing listed as conditional uses in LMC 18A.40.120.

#### **18A.40.040 Commercial and Industrial Uses.**

A. *Commercial and Industrial Land Use Table.* See LMC 18A.40.040(B) for Development and Operating Conditions. See LMC [18A.10.120\(D\)](#) for the Purpose and Applicability of Zoning Districts.

\* \* \*

	Zoning Classifications																					
Commercial and Industrial	R1	R2	R3	R4	MR1	MR2	MF1	MF2	MF3	MF3 (B)(1)	ARC	NC1	NC2	TOC	CBD	C1	C2	C3	IBP	I1	I2	P
Accessory commercial (B)(5)	-	-	-	-	-	-	-	-	-	-	P	P	P	P	P	P	P	P	P	-	-	-



\* \* \*

P: Permitted Use C: Conditional Use “–”: Not allowed

\* Numbers in parentheses reference use-specific development and operating conditions under subsection (B) of this section.

Applications for all uses must comply with all of subsection B’s relevant general requirements.

**B. Development and Operating Conditions.**

\* \* \*

**18A.40.060 Essential public facilities.**

A. *Essential Public Facilities Land Use Table.* See 18A.40.060(B) for Development and Operating Conditions. See LMC [18A.10.120\(D\)](#) for the purpose and applicability of zoning districts.

	Zoning Classifications																						
Essential Public Facilities	R1	R2	R3	R4	MR1	MR2	MF1	MF2	MF3	ARC	NC1	NC2	TOC	CBD	C1	C2	C3	IBP	I1	I2	PI	OSR1	OSR2
Airport (Seaplane) (B)(1)*	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	-

\* \* \*

P: Permitted Use C: Conditional Use “–”: Not allowed

\* Numbers in parentheses reference use-specific development and operating conditions under subsection (B) of this section. . Applications for all uses must comply with all of subsection B’s relevant general requirements.

**B. Development and Operating Conditions.**

1. RCW 36.70A.200 requires cities to include in their comprehensive plans a process for identifying and siting essential public facilities (EPFs). EPFs are described in the Growth Management Act (GMA) as those facilities which are typically difficult to site, but are needed to support orderly growth and delivery of services. The GMA states that no local comprehensive plan or development regulation may preclude the siting of essential public facilities.

2. Except for special needs housing, existing electrical transmission lines of higher voltage than 115 kV, and military installations, essential public facilities shall require a conditional use permit. In addition to the regular conditional use permit review criteria, the following shall apply:

a. \* \* \*

**18A.40.110 Residential uses.**

A. *Residential Land Use Table.* See LMC 18A.40.110(B) for Development and Operating Conditions. See LMC [18A.10.120\(D\)](#) for the purpose and applicability of zoning districts.

	Zoning Classifications																				
Residential Land Uses	R1	R2	R3	R4	MR1	MR2	MF1	MF2	MF3	ARC	NC1	NC2	TOC	CBD	C1	C2	C3	IBP	I1	I2	PI
Accessory caretaker's unit	-	-	-	-	-	-	-	-	-	-	P	P	P	P	P	P	P	-	P	P	-
Accessory dwelling unit (ADU) <a href="#">(B)(1)*</a>	P	P	P	P	P	P	P	P	-	-	-	-	P	-	-	-	-	-	-	-	
Babysitting care	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	
Boarding house <a href="#">(B)(2)</a>	C	C	C	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Cottage housing <a href="#">(B)(3)</a>	P	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Foster Care Facility	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	=	=	=	=	=	=	
Co-housing (dormitories, fraternities and sororities) <a href="#">(B)(4)</a>	-	-	-	-	P	P	P	P	P	-	P	P	-	-	-	-	-	-	-	-	
Detached single-family <a href="#">(B)(5)</a>	P	P	P	P	P	P	-	-	-	P	-	-	-	-	-	-	-	-	-	-	
Two-family residential, attached or detached dwelling units	-	-	-	C	P	P	P	-	-	P	P	P	-	-	-	-	-	-	-	-	
Three-family residential, attached or detached dwelling units	-	-	-	-	C	C	P	-	-	P	P	P	-	-	-	-	-	-	-	-	
Multifamily, four or more residential units	-	-	-	-	-	-	P	P	P	P	P	P	P	P	-	-	-	-	-	-	
Mixed use	-	-	-	-	-	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	
Family daycare <a href="#">(B)(6)</a>	P	P	P	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-	
Home agriculture	P	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-	-	-	
Home occupation <a href="#">(B)(7)</a>	P	P	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Mobile home parks <a href="#">(B)(8)</a>	-	-	C	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Mobile and/or manufactured homes, in mobile/manufactured home parks <a href="#">(B)(8)</a>	-	-	C	C	C	-	P	P	P	-	-	P	-	-	-	-	-	-	-	-	
Residential accessory building <a href="#">(B)(9)</a>	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	
Rooms for the use of domestic employees of the owner, lessee, or occupant of the primary dwelling	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Small craft distillery <a href="#">(B)(6)</a> , <a href="#">(B)(12)</a>	-	P	P	P	P	-	-	-	-	-	-	P	P	P	P	P	P	-	P	-	
Specialized senior housing <a href="#">(B)(10)</a>	-	-	-	-	C	C	C	C	C	-	-	P	C	C	-	-	-	-	-	-	
Accessory residential uses <a href="#">(B)(11)</a>	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	

P: Permitted Use C: Conditional Use “-”: Not allowed

\* Numbers in parentheses reference use-specific development and operating conditions under subsection (B) of this section. Applications for all uses must comply with all of subsection B's relevant general requirements.

## B. Development and Operating Conditions.

\* \* \*

### 10. See LMC 18A.40.120 Special Needs Housing

\* \* \*

13. Conditions for Foster Care Facilities. Foster Care Facilities, including Foster Family Homes and Group Care Facilities, must comply with Chapter RCW 74.15 and hold a business license as required thereunder.

### **18A.40.120 Special needs housing.**

A. *Intent.* It is found and declared that special needs housing facilities are essential public facilities which provide a needed community service. Public health and safety require that these facilities be subject to certain conditions.

B. *Special Needs Housing Table.* See LMC 18A.40.120 (C) for Development and Operating Conditions. See LMC [18A.10.120\(D\)](#) for the Purpose and Applicability of Zoning Districts. See LMC 18A.50 Article III for the Emergency Housing and Emergency Shelter Overlay (EHESO) district map.

Description(s)		Zoning Classifications									
		R1, R2, R3, R4,	MR1, MR2	MF1, MF2, MF3	ARC, NC1, NC2	TOC, CBD	C1, C2, C3	IBP, I1, I2	OSR1, OSR2	PI	ML, CZ, AC1, AC2
Assisted Living Facility		–	C	P	P	P	P	–	–	–	–
Confidential Shelter <a href="#">(C)(5)</a>		P	P	P	P	P	–	–	–	P	–
Continuing Care Retirement Community		–	C	P	P	P	P	–	–	–	–
Emergency Housing		P within EHESO	P within EHESO	P within EHESO	P within EHESO	P within EHESO	P within EHESO	=	=	=	=
Emergency Shelter		P within EHESO	P within EHESO	P within EHESO	P within EHESO	P within EHESO	P within EHESO	=	=	=	=
Enhanced Services Facility		–	–	–	C	C	C (C2 zone only)	–	–	–	–
Hospice Care Center		C	C	P	–	–	–	–	–	–	–
Nursing Home		–	C	P	P	P	P	–	–	–	–

Description(s)		Zoning Classifications									
		R1, R2, R3, R4,	MR1, MR2	MF1, MF2, MF3	ARC, NC1, NC2	TOC, CBD	C1, C2, C3	IBP, I1, I2	OSR1, OSR2	PI	ML, CZ, AC1, AC2
Permanent Supportive Housing		P	P	CP	CP	CP	P	-	-	C	-
Rapid Re-Housing		P	P	P	P	P	-	-	-	C	-
Transitional Housing		P	P	CP	CP	CP	P	-	-	C	-
Type 1 Group Home, adult family home <a href="#">(C)(1)</a>		P	P	P	P	P	-	-	-	C	-
Type 2 Group Home		P	P	P	P	P	-	-	-	C	-
Type 3 Group Home		-	C	C	C	C	-	-	-	C	-
Type 4 Group Home		-	-	-	-	-	C (C1 and C2 zones only)	-	-	-	-
Type 5 Group Home		-	-	-	C (NC2 zone only)	C	C (C2 zone only)	-	-	-	-

P: Permitted Use                      C: Conditional Use                      - : Not allowed

Numbers in parentheses reference use-specific development and operating conditions under subsection [\(C\)](#) of this section. Applications for all uses must comply with all of subsection C's relevant general requirements.

### C. *Development and Operating Conditions.*

1. *Adult Family Homes.* Adult family homes are permitted, subject to obtaining a state license in accordance with Chapter [70.128](#) RCW, Chapter 220, Laws of 2020 and the following:

- a. Compliance with all building, fire, safety, health code, and City licensing requirements;
- b. Conformance to lot size, setbacks, building coverage, hard surface coverage, and other design and dimensional standards of the zoning classification in which the home is located.

2. *Development Conditions for Special Needs Housing:*

a. Applications for special needs housing facilities shall be processed in accordance with the standard procedures and requirements as outlined in LMC Chapter 18A.20, Article I, and with the following additional requirements:

- i. *Required Submittals.* Applications for special needs housing for special needs housing facilities are public records and shall include the following:

- (a) A land use permit application containing all of the required information and submissions set forth in Chapter 18A.20 LMC, Article I;
- (b) A copy of any and all capital funding grants or award contracts related to the construction of a new structure or conversion of an existing structure to operate as a special needs housing facility;
- (c) Written documentation from the applicant agreeing to hold a public informational community meeting within four weeks, but no sooner than two weeks, from the time of application. The purpose of the community meeting is to provide an early, open dialogue between the applicant and the neighborhood surrounding the proposed facility.

The community meeting should acquaint the neighbors of the proposed facility with the operators and provide for an exchange of information about the proposal, including the goals, mission, and operation and maintenance plans for the proposed facility; the background of the operator, including their capacity to own, operate, and manage the proposed facility. The meeting is also an opportunity for the community to make the operator aware of the characteristics of the surrounding community and any particular issues or concerns.

The applicant shall provide written notification of the meeting to the appropriate neighborhood council, qualified neighborhood and community organizations, and to the owners of property located within three hundred (300) feet of the project site.

If the use is proposed in an existing facility, the community meeting shall be held following an inspection of the existing facility per (C)(2)(a)(i)(c) of this section.

- (c) Written request from the applicant to the Fire Marshall and Building Official for an inspection of an existing facility to determine if the facility meets the building and fire code standards for the proposed use. The purpose of this inspection is not to ensure that a facility meets the applicable Code requirements or to force an applicant to bring a proposed facility up to applicable standards prior to application for a permit, but instead is intended to ensure that the applicant, the City, and the public are aware, prior to making application, of the building modifications, if any, that would be necessary to establish the use.

- (d) An operation plan that provides per section (C)(5)(B)(1)(c)(iii) information about the proposed facility and its programs, per the requirements of the Community and Economic Development Department.

ii. *Participation in HMIS.* All special needs housing facilities should participate in the Pierce County homeless management information system (HMIS.)

3. *Development Application Process - Residents of Domestic Violence Shelters – Special Accommodations.* The Director may grant special accommodation to individuals who are residents of domestic violence shelters in order to allow them to live together in single-family dwelling units subject to the following:

- a. An application for special accommodation must demonstrate to the satisfaction of the Director that the needs of the residents of the domestic violence shelter make it necessary for the residents to live together in a group of the size proposed, and that adverse impacts on the neighborhood from the increased density will be mitigated.
- b. The Director shall take into account the size, shape and location of the dwelling unit and lot, the building occupancy load, the traffic and parking conditions on adjoining and neighboring streets, the vehicle usage to be expected from residents, staff and visitors, and any other circumstances the Director determines to be relevant as to whether the proposed increase in density will adversely impact the neighborhood.
- c. An applicant shall modify the proposal as needed to mitigate any adverse impacts identified by the Director, or the Director shall deny the request for special accommodation.
- d. A grant of special accommodation permits a dwelling to be inhabited only according to the terms and conditions of the applicant's proposal and the Director's decision. If circumstances materially change or the number of residents increases, or if adverse impacts occur that were not adequately mitigated, the Director shall revoke the grant of special accommodation and require the number of people in the dwelling to be reduced to six (6) unless a new grant of special accommodation is issued for a modified proposal.
- e. A decision to grant special accommodation is a Process Type I action. The decision shall be recorded with the Pierce County Auditor.

4. *Development Registration Process of Existing Special Needs Housing.* The State intends to regularly allocate a number of people the City should expect to accommodate in special needs housing. To ensure that the City is aware of the existing special needs housing operating within the City, those operating special needs housing prior to the effective date of the ordinance codified in this title shall register with the Community and Economic Development Department within one (1) year after the effective date of the ordinance codified in this title. Such registration shall be in a form provided by the Community and Economic Development Department and shall include the following information:

- a. The type of facility;
- b. The location of the facility;

- c. The size of the facility, including the number of clients served and number of staff; and
- d. Contact information for the facility and its operator.

5. General Development and Operating Conditions - Emergency Housing, Emergency Shelter, Permanent Supportive Housing, and Transitional Housing Development and Operation Conditions

- a. Purpose and Applicability.
  - i. The purpose of this section is to establish reasonable standards for the safe operation and appropriate siting of Emergency Housing, Emergency Shelter, Permanent Supportive Housing, and Transitional Housing facilities within the City of Lakewood, so as to protect public health and safety for both facility residents and the broader community. This section does not include regulations for foster care facilities or group homes.
  - ii. Supportive housing facilities are allowed in all residential districts, provided they are of a similar scale as surrounding development (e.g., lot coverage, setbacks, impervious surface requirements, building height, etc.) As the needs of residents increase and/or the size of the facilities increase, such facilities should be located within areas of the City that allow increasing intensity of use and are in proximity of services in accordance with state law.
- b. Performance Standards.
  - i. General Requirements for Emergency Housing, Emergency Shelter, Permanent Supportive Housing, and Transitional Housing Operations and Development Conditions
    - a. General.
      - i. When a site includes more than one (1) type of facility, the more restrictive requirements of this section shall apply.
      - ii. Each facility application will be reviewed through the Type 1 administrative permit review process in LMC Chapter 18A.20. In considering whether the permit should be granted, the Director shall use the requirements in this code to consider the effects on the health and safety of facility residents and the neighboring communities.
      - iii. All facilities shall comply with all federal, state, county and local requirements to ensure housing safety and habitability. See, e.g., [the Pierce County, WA Homeless Housing Program Policy and Operations Manual Chapters 5, 6, 7, and 8](#).
      - iv. All facilities are subject to the business license requirements under LMC Chapter 5.02 as applicable.

- v. All facilities must comply with the Building and Construction Code under LMC Title 15. All facilities must also comply with the relevant provisions of LMC Title 18A and with LMC Title 18B or 18C if applicable.
  - vi. All facilities must comply with the provisions of crime prevention through environmental design (CPTED) under 18A.60.090, 18B.500.530 or 18C.500.530 as applicable; provided, however, that existing buildings being converted to Emergency Housing, Emergency Shelter, Permanent Supportive Housing or Transitional Housing shall not be required to make structural changes solely to comply with CPTED unless the relevant structural elements of the building are being altered as part of the conversion.
- b. Site and Transit.
- i. Facilities shall match the bulk and scale of residential uses allowed in the zone where the facility is located.
  - ii. Exterior lighting must comply with LMC 18A.10.135.8 and 18A.60.085.
  - iii. The minimum number of off-street parking spaces required for each facility will be determined by the Director through the approval process per LMC Chapter 18A.80, LMC Chapter 18B.600, or LMC Chapter 18C.600 and taking into consideration factors such as the potential number of residents, site constraints, and impact on the surrounding neighborhood.
  - iv. A description of transit, pedestrian, and bicycle access from the subject site to services must be provided at time of application by the sponsor and/or managing agency.
- c. Facility Operations.
- i. The sponsor or managing agency shall comply with all relevant federal, state, and local laws and regulations. The facility is subject to inspections by local agencies and/or departments to ensure such compliance and shall implement all directives resulting therefrom within the specified time period.
  - ii. Service providers must provide on-site supervision of facilities and program participants at all times, unless providers demonstrate in the operations plan that another level of supervision will be effective in keeping residents and the public healthy and safe.
  - iii. The sponsor or managing agency must provide the City with an operation plan at the time of the application per section (C)(2)(a)(i)(d) that adequately addresses the following elements:
    - (A) Name and contact information for key staff;
    - (B) Roles and responsibilities of key staff;
    - (C) Site/facility management, including security policies and an emergency management plan;
    - (D) Site/facility maintenance;



- (E) Occupancy policies, to the degree legally applicable, including resident responsibilities and a code of conduct that address, at a minimum, the use or sale of alcohol and illegal drugs, threatening or unsafe behavior, and weapon possession;
- (F) Provision for human and social services, including staffing plan, credentials or certification, and outcome measures;
- (G) Outreach with surrounding property owners and residents and ongoing good neighbor policy; and
- (H) Procedures for maintaining accurate and complete records.

iv. Sponsors or managing agencies shall provide the City with accurate, written documentation demonstrating that the agency has applicable experience providing similar services to people experiencing homelessness.

v. Sponsors or managing agencies shall provide the City with accurate, written documentation demonstrating that the agency has a stable funding source for the facility and any on-site or off-site human and social services offered as part of the operations plan.

ii. Special Conditions for Emergency Housing and Emergency Shelters. In addition to the requirements under subsection (B)(1) of this section, emergency housing and emergency shelters are required to comply with the following:

a. Facility Standards.

i. No special needs housing may be located within a 1,000 foot radius of another property unless sponsored by the same governmental, religious, or not for profit agency.

ii. In residential zones, no more than one (1) adult bed per two hundred fifty (250) square feet of floor area is allowed per facility. For the purposes of this section the following zones are considered residential zones: R1, R2, R3, R4, MR1, MR2, MF1, MF2, and MF 3.

iii. In all other zones, no more than one (1) adult bed per thirty-five (35) square feet of floor area is allowed per facility.

b. Facility Operations.

i. Trash receptacles must be provided in multiple locations throughout the facility and site. A regular trash patrol in the immediate vicinity of the site must be provided.

ii. No children under the age of eighteen (18) are allowed to stay overnight in the facility, unless: the child is emancipated consistent with Chapter RCW 13.64; accompanied by a parent or guardian; or the facility is licensed to provide services to this population. If a non-emancipated child under the age of eighteen (18) without a parent or guardian present attempts to stay in a facility not specifically licensed for providing housing to youth, the sponsor and/or managing agency shall immediately contact Child Protective Services and actively endeavor to find alternative housing for the child.

- iii. No person under sex offender registration requirements can receive services from a provider, unless providing such services is consistent with the laws, regulations, and/or supervisory requirements related to such persons.
- c. Facility Services.
  - i. Residents shall have access to the following services on site; if not provided on site, transportation shall be provided:
    - (A) For all facilities, medical services, including mental and behavioral health counseling.
    - (B) For emergency housing facilities, access to resources on obtaining permanent housing and access to employment and education assistance.
    - (C) For emergency shelter facilities, substance abuse assistance.
  - ii. All functions associated with the facility, including adequate waiting space, must take place within a building or on the site proposed to house the facility.
  - iii. Facilities serving more than five (5) residents shall have dedicated spaces for residents to meet with service providers.
  - iv. The sponsor or managing agency shall coordinate with the homelessness service providers for referrals to their program and with other providers of facilities and services for people experiencing homelessness to encourage access to all appropriate services for their residents.
- iii. Special Conditions for Permanent Supportive and Transitional Housing. In addition to the requirements under subsection (B)(1) of this section, permanent supportive housing and transitional housing are required to comply with the following:
  - a. Facility Standards.
    - i. In residential zones, individual facilities shall not have more than eighty (80) dwelling units and are subject to the density standards of residential uses allowed in the zone where the facility is located. For the purposes of this section the following zones are considered residential zones: R1, R2, R3, R4, MR1, MR2, MF1, MF2, and MF 3.
    - ii. The multi-family housing design standards of LMC 18A.60.030 shall apply to all facilities with more than five (5) dwelling units.
  - b. Facility Services.
    - i. All residents shall have access to appropriate cooking and hygiene facilities.
    - ii. Facilities serving more than five (5) dwelling units shall have dedicated spaces for residents to meet with service providers.
    - iii. Residents shall have access to the following services on site or shall be provided transportation to such services by the sponsor or managing agency:
      - (A) Medical services, including mental and behavioral health counseling.
      - (B) Employment and education assistance.

6. *Abandonment of Special Needs Housing Use.* Any existing special needs housing facility that is abandoned for a continuous period of one (1) year or more shall not be permitted to be re-established, except as allowed in accordance with the standards and requirements for establishment of a new facility.

#### 18A.40.130 Air installation compatible use zones (AICUZ) and uses.

\* \* \*

D. *AICUZ Land Use Table.* See LMC 18A.40.130(E) for Development and Operating Conditions. See LMC [18A.10.120\(D\)](#) for the purpose and applicability of zoning districts.

Land Use Categories	APZ-I	APZ-II	CZ	Density
<b>Existing Uses</b>				
Continuation of conforming uses and structures already legally existing within the zone at the time of adoption of this chapter. Maintenance, repair, and alteration/addition of existing conforming structures shall be permitted.	P	P	–	N/A
Alteration or modification of nonconforming existing uses and structures. (Subject to LMC <a href="#">18A.40.130(E)(4)</a> and Chapter <a href="#">18A.20</a> LMC, Article II, Nonconforming Uses and Structures.)	Director/HE	Director/HE	–	N/A
Adult family home: Alteration or modification of existing residential structure for use as an adult family home. Not subject to intensity of use criteria, LMC <a href="#">18A.40.130(E)(1)</a> ; and subject to the Washington State Building Codes, as amended.	P	P	–	N/A
<b>Agriculture and Natural Resources</b>				
Agriculture	–	–	–	N/A
Agriculture, clear zone	–	–	P	N/A
Agriculture, home	P	P	–	N/A
Natural resource extraction/recovery	C	C	–	Maximum FAR of 0.28 in APZ-I, no activity which produces smoke, glare, or involves explosives.
Research, scientific (small scale)	C	P	–	Office use only. Maximum FAR of 0.22 in APZ-I and APZ-II.
Undeveloped land	P	P	P	N/A
<b>Residential Uses</b>				
Accessory caretaker's unit	–	–	–	N/A
Accessory dwelling unit	–	–	–	N/A
Cottage housing	–	–	–	N/A
Cohousing (dormitories, fraternities and sororities)	–	–	–	N/A
Detached single-family structure(s) on lot less than 20,000 square feet	–	–	–	N/A

<b>Land Use Categories</b>	<b>APZ-I</b>	<b>APZ-II</b>	<b>CZ</b>	<b>Density</b>
Detached single-family structure(s) on lot greater than 20,000 square feet	–	P	–	N/A
Foster care facilities	-	-	-	N/A
Two-family residential structure(s), attached or detached dwelling units	–	–	–	N/A
Three-family residential structure(s), attached or detached dwelling units	–	–	–	N/A
Multifamily structure(s), 4 or more residential units	–	–	–	N/A
Mixed use	–	–	–	N/A
Home occupation	P	P	–	N/A
Mobile home parks	–	–	–	N/A
Mobile and/or manufactured homes, in mobile/manufactured home parks	–	–	–	N/A
Rooms for the use of domestic employees of the owner, lessee, or occupant of the primary dwelling	–	P	–	N/A
Child care facility	–	–	–	N/A
Child day care center	–	–	–	N/A
Family day care provider	–	–	–	N/A
<b>Special Needs Housing (Essential Public Facilities)</b>				
Type 1 group home	–	–	–	N/A
Type 2 group home	–	–	–	N/A
Type 3 group home	–	–	–	N/A
Type 4 group home	–	–	–	N/A
Type 5 group home	–	–	–	N/A
Assisted living facilities	–	–	–	N/A
Emergency Housing	-	-	-	N/A
Emergency Shelter	-	-	-	N/A
Permanent Supportive Housing	-	-	-	N/A
Transitional Housing	-	-	-	N/A
Continuing care retirement community	–	–	–	N/A
Hospice care center	–	–	–	N/A
Enhanced services facility	–	–	–	N/A
Nursing home	–	–	–	N/A
<b>Commercial and Industrial Uses</b>				

\* \* \*

Director: Community and Economic Development Director  
HE: Hearing Examiner  
P: Permitted Use C: Conditional Use “–”: Not Allowed N/A: Not Applicable  
Applications for all uses must comply with all of subsection E’s general requirements.

## **Chapter 18A.50 OVERLAY DISTRICTS**

### **Sections:**

#### **18A.50.005 Definitions.**

#### **Article I. Flood Hazard Overlay (FHO)**

18A.50.010	Purpose.
18A.50.020	Applicability.
18A.50.030	Administration.
18A.50.040	Alteration of water courses.
18A.50.050	Interpretation of FIRM boundaries.
18A.50.060	Variances – Flood hazard overlay.
18A.50.070	Provisions for flood hazard reduction.
18A.50.080	Allowable activities within the Regulatory Floodplain.

#### **Article II. Senior Housing Overlay (SHO)**

18A.50.110	Purpose.
18A.50.120	Applicability.
18A.50.130	Provisions.
18A.50.140	Monitoring.

#### **Article III. Emergency Housing and Emergency Shelter Overlay (EHESO)**

18A.50.210	Purpose.
18A.50.220	Applicability.
18A.50.230	Provisions.
18A.50.240	Monitoring.

#### **Article IV. Sexually Oriented Businesses Overlay (SOBO)**

18A.50.310	Purpose and intent.
18A.50.320	Applicability.
18A.50.330	Definitions.
18A.50.340	Findings and legislative record.
18A.50.350	Sexually oriented business overlays (SOBOS) created.
18A.50.360	Sexually oriented business location within SOBOS.
18A.50.370	Processing of applications for licenses and permits.
18A.50.380	Conforming and nonconforming sexually oriented businesses.
18A.50.390	Notice to nonconforming sexually oriented business land uses.
18A.50.400	Expiration of nonconforming status.
18A.50.410	Notice and order.
18A.50.420	Provision for conformance.
18A.50.430	Prohibition and public nuisance.

#### **Article V. Lakewood Overlay Districts Map**

#### **18A.50.005 Definitions.**

See LMC [18A.10.180](#) for definitions relevant to this chapter.

\* \* \*

### **Article III. Emergency Housing and Emergency Shelter Overlay (EHESO)**

#### **18A.50.110 Purpose.**

In order to comply with RCW 35A.21.430, the Comprehensive Plan creates an overlay area in which Emergency Housing and Emergency Shelter is allowed. This article carries forward the Comprehensive Plan's intent in creating a regulatory construct for Emergency Housing and Emergency Shelter facilities within the Emergency Housing and Emergency Shelter Overlay (EHESO.)

#### **18A.50.120 Applicability.**

This section applies to land use applications for Emergency Housing and Emergency Shelter within the EHESO. This article shall not apply to Special Needs Housing other than Emergency Housing and Emergency Shelter. This article also shall not apply to foster care facilities.

#### **18A.50.130 Provisions.**

In addition to other relevant sections of LMC Titles 18A, 18B, and/or 18C, all of the provisions and requirements of the following municipal code sections related to Emergency Housing and Emergency Shelter shall apply in the EHESO:

- LMC Title 15;
- section LMC 18A.20 Article I;
- sections LMC 18A.40.040, .060, .110, .120, .130; and
- sections 18A.60.090 and .095.

#### **18A.50.140 Monitoring.**

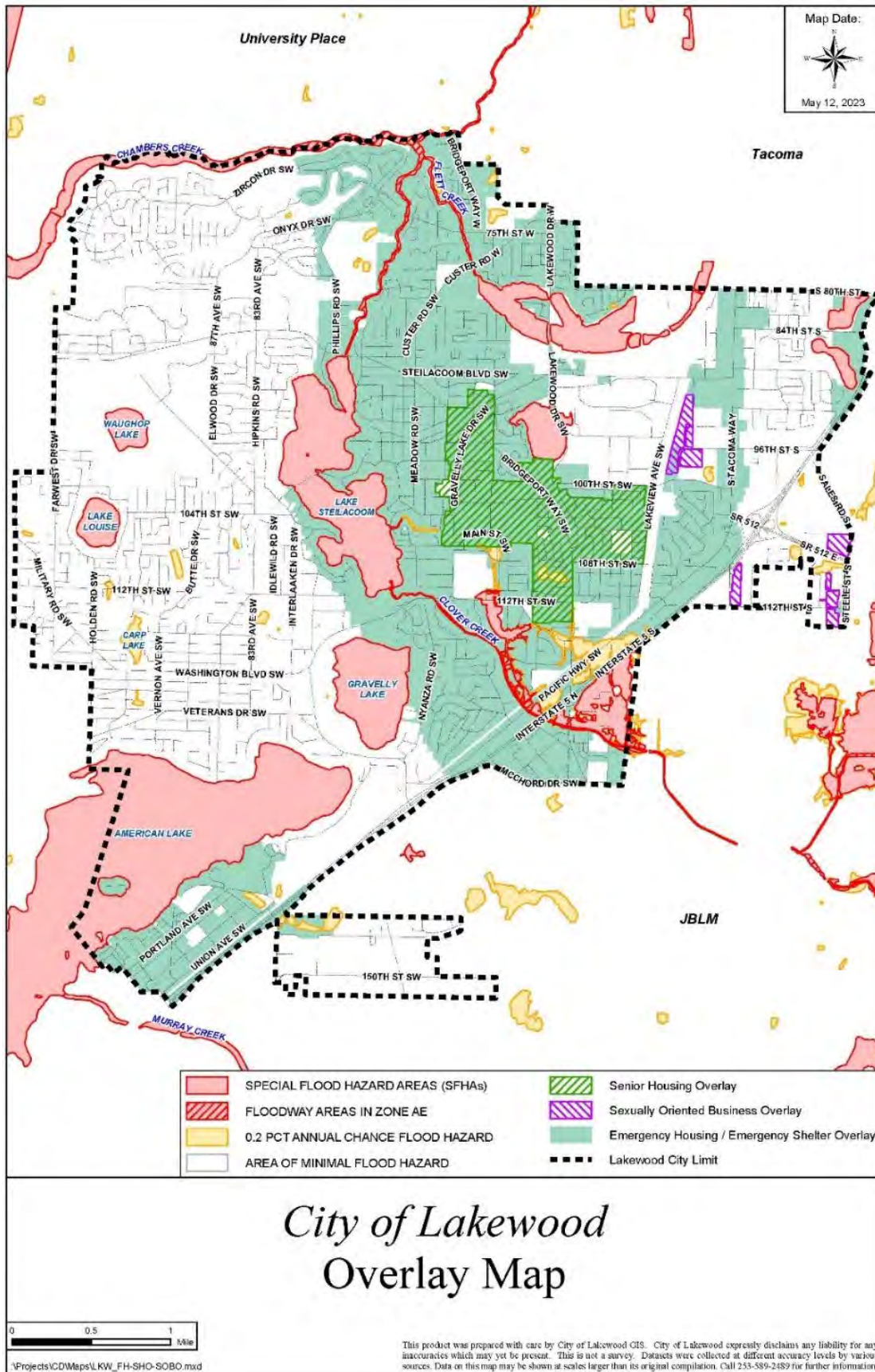
The Community and Economic Development Department shall maintain a list of all emergency housing and emergency shelter units created within the EHESO.

### **Article IV. Sexually Oriented Businesses Overlay (SOBO)**

\* \* \*

### **Article V. Lakewood Overlay Districts Map**

**Figure 1**





## 18A.60.090 General Standards

\* \* \*

C. Common Space. The common space shall be designed to ensure that the open space network addresses Crime Prevention through Environmental Design (CPTED) principles such as security and surveillance from residential units; provided, however, that existing buildings being converted to Emergency Housing, Emergency Shelter, Permanent Supportive Housing or Transitional Housing shall not be required to make structural changes solely to comply with CPTED unless the relevant structural elements of the building are being altered as part of the conversion. Common recreational spaces shall be located and arranged to allow windows to overlook them.

## 18A.60.095 Outdoor lighting code.

\* \* \*

F. *Lighting Zone-Specific Lighting Requirements.*

1. *Applicability.*

a. Except as provided in subsection (B) and (F)(2) of this section, in addition to the foregoing within this section, all outdoor lighting must meet the following requirements based on lighting zone and whether the subject property is residential or nonresidential:

Residential properties other than single-family, duplex, and mobile homes shall comply with Table 1; nonresidential properties shall comply with Table 2 as described below. For the purposes of these requirements, multifamily residential properties of eight (8) dwelling units or more shall be considered nonresidential.

For the purposes of these requirements, Special Needs Housing shall be considered residential if for less than eight (8) dwelling units and nonresidential if for more than eight (8) dwelling units.

b. Subsection (C)(5) of this section and Table 3 of this section govern the installation of street lighting within Lakewood. This subsection F and Tables 1 and 2 do not apply to street lighting.

## 2023-06 Amend Land Use Policy LU-5.3 to reflect changes in allowed types of funding for financial and relocation assistance for people displaced as a result of construction and development projects as follows:

LU-5.3: Enforce the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended by the Uniform Relocation Act Amendments of 1987 and any subsequent amendments, to provide financial and relocation assistance for people displaced as a result of construction and development projects **using federal funds**. Lakewood shall also enforce Section 104(d) of the Housing and Community Development Act of 1974, as amended, requiring the replacement of low- and moderate-income housing units that are demolished or converted to another use in connection with a CDBG project.



**2023-07      Redesignate/rezone Parcel 8880900340 from Residential (R)/Residential 3 (R3) to Open Space & Recreation (OSR)/Open Space & Recreation 1 (OSR 1) for expansion of Wards Lake Park**

The City purchased parcel 8880900340 with grant funds in 2020. It is immediately adjacent to Ward's Lake Park. Phase 2 of the City's Ward's Lake Park CIP improvements can be expanded to include this parcel once it is zoned OSR1.



**2023-08      Update Comprehensive Plan text regarding Western State Hospital (WSH) to reflect adoption of 2022 WSH Master Plan.**

On August 22, 2022, the Lakewood Hearing Examiner issued a Final Decision on the DSHS conditional use permit and master plan application to amend the 1999 Western State Hospital (WSH) Master Facilities Plan for a major reconstruction of the WSH campus. On August 30, the Department of Social and Health Services filed a request for reconsideration on the Hearing Examiner's Decision, and on September 21, the Hearing Examiner issued a Decision on the Request for Reconsideration.

Edits to the following Comprehensive Plan and related LMC text and maps are needed to reflect the new WSH Master Plan.

### 3.2.7 Housing Characteristics

\* \* \*

#### I. Group Quarters

There were 1,127 people living in group quarters in Lakewood at the time of the 2020 census, the most recent data available. This was equal to 1.8% of the total population in Lakewood of 63,612. Group quarters includes Western State Hospital, which is a regional facility serving 19 counties in Washington. There were 644 people counted residing at the psychiatric hospital in 2020.

\* \* \*

### 3.8 Western State Hospital (WSH)

Shortly after the City's incorporation in 1996, the state Department of Social and Health Services (DSHS) completed a master plan for the WSH campus. The WSH public facilities permit (LU98059) was approved by the Hearing Examiner on September 22, 1998, and formally ratified by the City after adoption of an interlocal agreement in March 30, 1999. Between 1999 and 2022, only minor additions/alterations were permitted on the WSH campus since no updates to the Master Plan were approved. In 2022, the City approved an updated Master Plan that would include, among other actions, a replacement of the current main building on the WSH campus.

**GOAL LU-40:** Recognize the unique nature of federal patent lands at Western State Hospital and Fort Steilacoom Golf Course.

Policies:

LU-40.1: Work with DSHS to implement and update the Western State Hospital Campus Master Plan.

LU-40.2: Enforce the City's public facilities master plan process confirming that: 1) appropriate provisions are made for infrastructure and/or services; 2) approval criteria and mitigation measures are incorporated into project approvals; and 3) the safety of the general public, as well as workers at, and visitors to, Western State Hospital is ensured.

LU-40.3: Avoid as much as possible incompatible uses on the WSH campus which could adversely impact existing uses, adjoining properties, or adversely impact at-risk or special needs populations, including but not limited to children and the physically or mentally disabled.

\* \* \*

### 7.1 Sanitary Sewers

Sewer service in the City of Lakewood is almost entirely provided by Pierce County Public Works and Utilities. Sewer service was recently expanded to serve the Tillicum and Woodbrook communities. The Town of Steilacoom provides sewer

service to Western State Hospital. The connection to the Steilacoom sewer system is at the southwest corner of the WSH campus. This connection is being upgraded in 2023, including the addition of a meter. Steilacoom has indicated that its facilities serving the Western State Hospital currently have additional growth capacity. Future development will require additional sewer capacity charges and will be based on the calculated sewer demand from Pierce County Public Works and Utilities “Documented Water Use Data.” The City of Tacoma provides sewer service to the Flett subdivision, and to commercial and residential users located in northeast Lakewood (80<sup>th</sup> Street and 84<sup>th</sup> Streets). Figure 7.2 describes the locations of all major sewer trunk lines within Lakewood.

\* \* \*

#### 7.1.1 Other Water Purveyors

Minor portions of the city are served by the Southeast Tacoma Mutual Water Company, and the City of Tacoma. Continued service to these areas is expected to be adequate for the 20-year planning period. Western State Hospital provides its own water service. There are also private wells servicing existing mobile home parks scattered throughout Lakewood.

**2023-09      Remove language from Land Use Policy LU-2.25 requiring that a property owner occupy either the primary or secondary unit when there is an accessory dwelling unit.**

LU-2.25: Support accessory dwelling units (ADUs) as strategies for providing a variety of housing types and as a strategy for providing affordable housing, with the following criteria:

- ~~▪ Ensure owner occupancy of either the primary or secondary unit;~~
- Allow both attached and detached accessory dwelling units and detached carriage units, at a maximum of one per single-family house, exempt from the maximum density requirement of the applicable zone;
- Require an additional parking space for each accessory dwelling unit, with the ability to waive this requirement for extenuating circumstances; and
- Allow a variety of entry locations and treatments while ensuring compatibility with existing neighborhoods.

**ATTACHMENT A  
REVIEW AND EVALUATION ANALYSES FOR  
2023 COMPREHENSIVE PLAN AMENDMENTS**

**2023-01 Review and Evaluation Analysis**

1. Is the proposed amendment consistent with the county-wide planning policies, the Growth Management Act (GMA), other state or federal law, or the Washington Administrative Code? **Yes. See Multicounty Planning Policies MPP-CC-1 through CC-12, CC-Action-3, CC-Action-4; MPP-PS-13 through PS-15, PS-20-21.) See also Countywide Planning Policies CPP-ENV-1, ENV-40 through ENV-43. See also Lakewood Comprehensive Plan's Energy & Climate Change Element (Chapter 10.)**
2. Would the proposed amendment have little or no adverse environmental impacts and is the time required to analyze impacts available within the time frame of the standard annual review process? **This is a non-project action. There would be no adverse environmental impacts due to its adoption.**
3. Is sufficient analysis completed to determine any need for additional capital improvements and revenues to maintain level-of-service, and is the time required for this analysis available within the time frame for this annual review process? **This is a non-project action. There would be no adverse environmental impacts due to its adoption.**
4. Can the proposed amendment be considered now without conflicting with some other Comprehensive Plan established timeline? **Yes. The adoption of this amendment in 2023 will assist with the review to be conducted for the 2024 Comprehensive Plan Periodic Review.**
5. Can the proposed amendment be acted on without significant other amendments or revisions not anticipated by the proponents and is the time required for processing those amendments or revisions available within the time frame of this annual review process? **This is a non-project action. The full review of the effects of its implementation (i.e., potential changes to zoning and/or development regulations) will be conducted as part of the 2024 Comprehensive Plan Periodic Review.**
6. If the proposed amendment was previously reviewed, ruled upon or rejected, has the applicant identified reasons to review the proposed amendment again? **N/A. This is a non-project action directed by the City Council stemming from the work of the 2022 Tree Code Advisory Committee and the adoption of amendments to the Lakewood Municipal Code per Ordinance 775.**

**CEDD RECOMMENDATION:** The CEDD recommends approval of Amendment 2023-01.

## **2023-02 Review and Evaluation Analysis**

1. Is the proposed amendment consistent with the county-wide planning policies, the Growth Management Act (GMA), other state or federal law, or the Washington Administrative Code? **Yes. This would rezone 9 parcels included within a Lakewood residential target area (RTA) and immediately adjacent to the current Downtown Subarea boundary from MF1 or MF3 to CBD zoning. This would allow the parcels to be incorporated within an updated Downtown Subarea boundary and be developed at a higher density in keeping with the intention for the Downtown, a regional Urban Growth Center, to be a focus area for future residential growth. The rezone to CBD would allow for more housing units to be developed that would be possible under the parcels' current zoning.**

**See MPP RGS-8, -9, and DP-Action-8. See also CPP-C-7, C-24. See also Lakewood Comprehensive Plan's Downtown Subarea Plan.**

2. Would the proposed amendment have little or no adverse environmental impacts and is the time required to analyze impacts available within the time frame of the standard annual review process? **Yes. This is a non-project action. This amendment would rezone 9 parcels currently zoned either MultiFamily 1 (MF1) or MultiFamily 3 (MF3) to the higher density Central Business District (CBD) zone.**

**Following separate legislative action to adopt a Supplement to the Downtown Subarea Plan and possibly Planned Action Ordinance, the parcels would be incorporated into the Downtown Subarea Plan boundaries and be located within the Town Center Incentive Transition Overlay (TCI-O) as defined in LMC 18B.200.210. Master planning per LMC 18B.700.720 would apply, and mixed-use development incorporating multifamily residential uses would be allowed.**

**Any environmental impacts coming from an application for development on the 9 parcels would be reviewed under the City's development and environmental protection regulations.**

3. Is sufficient analysis completed to determine any need for additional capital improvements and revenues to maintain level-of-service, and is the time required for this analysis available within the time frame for this annual review process? **Yes. This is a non-project action. Any environmental impacts coming from an application for development on the 9 parcels would be reviewed under the City's development and environmental protection regulations.**

4. Can the proposed amendment be considered now without conflicting with some other Comprehensive Plan established timeline? **Yes. This non-project action is being reviewed as part of the annual Comprehensive Plan amendment cycle under LMC Chapter 18A.30, Article I.**

5. Can the proposed amendment be acted on without significant other amendments or revisions not anticipated by the proponents and is the time required for processing those amendments or revisions available within the time frame of this annual review

process? **Yes. This is a non-project action. Any environmental impacts coming from a future application for development on the 9 parcels would be reviewed under the City's development and environmental protection regulations.**

6. If the proposed amendment was previously reviewed, ruled upon or rejected, has the applicant identified reasons to review the proposed amendment again? **N/A**

**CEDD RECOMMENDATION:** The CEDD recommends approval of Amendment 2023-02.



## **2023-03 Review and Evaluation Analysis**

1. Is the proposed amendment consistent with the county-wide planning policies, the Growth Management Act (GMA), other state or federal law, or the Washington Administrative Code? **Yes. This rezone of 3 parcels would return the zoning to what it had been prior to 2015 (Open Space & Recreation 2).**
2. Would the proposed amendment have little or no adverse environmental impacts and is the time required to analyze impacts available within the time frame of the standard annual review process? **Yes. This is a non-project action. Any environmental impacts coming from a future application for development on the included parcels would be reviewed under the City's development and environmental protection regulations.**
3. Is sufficient analysis completed to determine any need for additional capital improvements and revenues to maintain level-of-service, and is the time required for this analysis available within the time frame for this annual review process? **Yes. This is a non-project action. Any impacts on capital improvement or revenues coming from a future application for development on the 3 parcels would be reviewed under the City's development and environmental protection regulations.**
4. Can the proposed amendment be considered now without conflicting with some other Comprehensive Plan established timeline? **Yes. This application is part of the annual 2023 Comprehensive Plan amendment cycle.**
5. Can the proposed amendment be acted on without significant other amendments or revisions not anticipated by the proponents and is the time required for processing those amendments or revisions available within the time frame of this annual review process? **Yes. This is a non-project action. Any impacts from a future application for development on the 3 parcels would be reviewed under the City's development and environmental protection regulations.**
6. If the proposed amendment was previously reviewed, ruled upon or rejected, has the applicant identified reasons to review the proposed amendment again? **N/A**

**CEDD RECOMMENDATION:** The CEDD recommends approval of Amendment 2023-03.

### **5/31/23: Additional review of updated 2023-03**

Planning Commissioners expressed support for the planned expansion of the Lakewood Racquet Club given its benefit to the Lakewood community, while also recognizing that neither the NC2 zone and its allowed uses nor the current OSR2 zone and its allowed uses and development conditions can adequately address the Club. **As a result, there is an updated proposed 2023-03 amendment included in this memorandum.**

Per LMC 18A.10.180, "health/fitness facility" means:

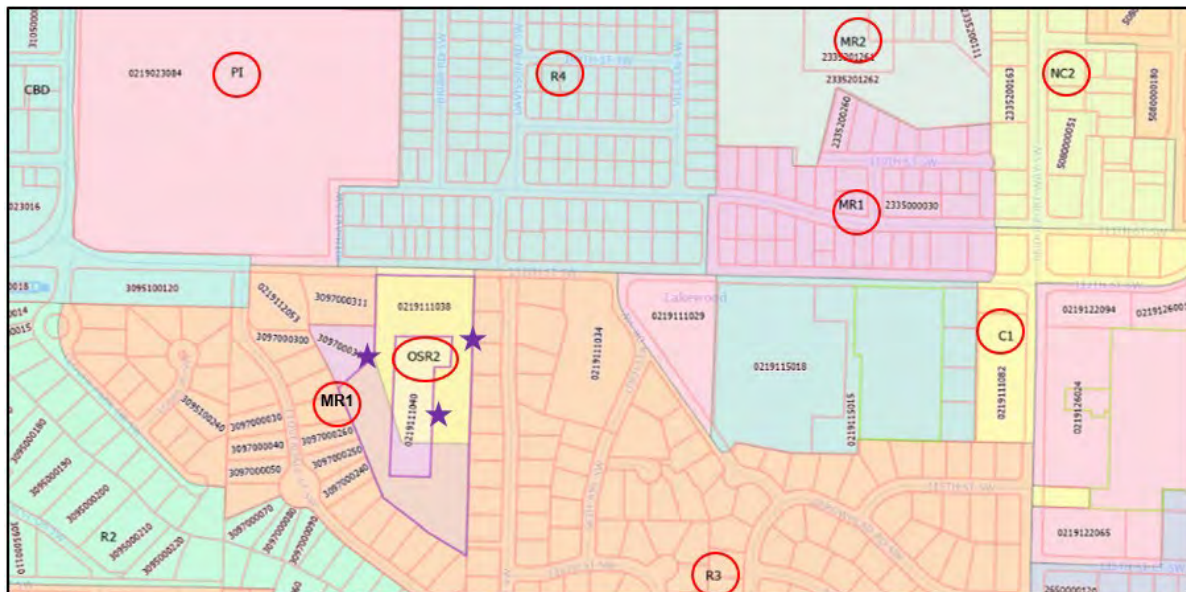
1. *Commercial.* A commercial, for profit, fitness center, gymnasium, health and athletic club, which may include any of the following: sauna, spa or hot tub facilities;

indoor tennis, handball, racquetball, archery and shooting ranges and other indoor sports activities.

2. *Quasi-Public*. A not-for-profit fitness center, gymnasium, health and athletic club, which may include any of the following: sauna, spa or hot tub facilities; weight training facilities; swimming pools; exercise pools; basketball, handball, racquetball, and/or other sport courts; meeting rooms and related facilities; and which would provide on-site as well as outreach community activities such as, but not limited to day care, camps, educational assistance programs, swimming instruction and/or other fitness programs.

Per LMC 18A.120(D)(9)(b), the OSR1 and OSR2 zoning districts are considered compatible with and may be applied to areas within all other comprehensive plan land use designations.

The **updated proposed amendment 2023-03 discussed below is recommended by the CED** and would amend the Open Space & Recreation (OSR) 2 zone to add “commercial and quasi-public health/fitness facilities” as allowed uses with specific operating and development conditions at LMC 18A.40.100 (C), and then rezone parcels 0219111038, - 1040, and 3097000312 to OSR2.



In particular, the draft conditions for health/fitness facilities in the OSR2 zone would allow for a maximum of 50 foot building height and 55% impervious surface lot coverage. The building height is based on the International Tennis Federation (ITF) vertical space requirements for tournament courts:

**Vertical Space Requirements:** Indoor courts require one additional consideration, sufficient overhead space that ensures the ball doesn’t hit the roof or ceiling during play.

The ITF offers minimum requirements for competitive tournaments and recreational or club play.



Type	Minimum Height Above Net*	Minimum Height Above Baseline	Minimum Height Above Backstop
Recreational	29.6 ft (9.00 m)	20 ft (6.10 m)	16 ft (4.88 m)
Tournament	40 ft (12.19 m)	40 ft (12.19 m)	40 ft (12.19 m)

\*Height above the net from the court surface.

<https://tenniscompanion.org/a-diagram-of-tennis-court-dimensions-layout/#vertical-space-requirements>

### **Lakewood Goals and Policies related to Open Space**

As described at Section 3.10.1 of the Comprehensive Plan, specifically Goals 1 and 2, the proposed allowance of health/fitness facilities in OSR2 is consistent with City and community goals and priorities:

In the spring of 2019, the City embarked on an update to the 2014 Legacy Plan producing the vision, mission, motto, and goals listed below. This update included a multi-pronged outreach and engagement plan, as well as a detailed demand and need analysis. The demand and need analysis included a review of existing environments, demographic trends, park and recreation trends, and input received from the community at public engagement efforts. For the needs analysis, the city performed gap analyses using the plan's level of service measurements: a walkshed measurement and a quality and diversity assessment, known as the Park Amenity Condition Assessment (PACA).

**Vision:** Lakewood is a healthy and vibrant community where opportunities abound.

**Mission:** Lakewood provides quality parks, diverse programs, and sustainable practices that encourage an engaged and livable community.

**Motto:** Safe, Clean, Green, and Equitable.

**Goal 1:** Protect, preserve, enhance and expand parks and open space facilities.

**Goal 2:** Provide equitable and community-driven services that are accessible for all.

**Goal 3:** Increase the connectivity of the community.

Taking action to allow health/fitness facilities in the OSR2 zone subject to specific development and operating conditions would also help implement the Comprehensive Plan Land Use Goals listed below (emphasis in bold text added.)

### **GOAL LU 41: Protect, preserve, enhance and expand parks and open space facilities.**

Policies:

LU 41.1: Protect irreplaceable natural, cultural and historical assets.

LU 41.2: Preserve existing parks and facilities by using preventative maintenance and innovative and sustainable practices.

**LU 41.3: Enhance parks by providing a variety of amenities that meet the diverse needs of a growing and changing population.**

LU 41.4: Expand park systems by strategically acquiring land and proactively planning for future system needs.

**GOAL LU 42: Provide equitable and community-driven services that are accessible for all.**

Policies:

LU 42.1: Provide a wide variety of park amenities and programs to meet the various needs of the community.

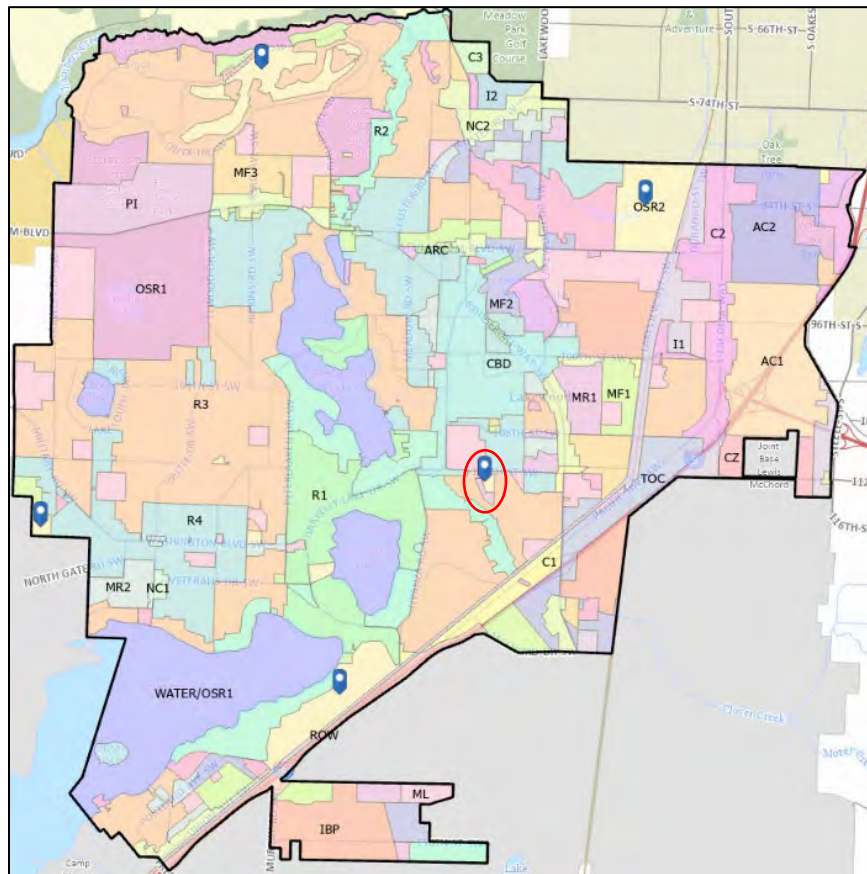
LU 42.2: Continue to remove physical, financial, and social barriers that prevent or deter park and recreation use.

LU 42.3: Celebrate and support the cultural diversity of the community.

**LU 42.4: Provide a variety of opportunities to involve residents, partners, and stakeholder groups in park and recreation planning, design, decision making, and program implementation.**

**LU 42.5: Develop policies to support active and healthy communities.**

There are a total of 468.21 acres of land currently zoned OSR2 in Lakewood, as shown by the blue markers on the map below. The red circle on the map locates the parcels in proposed amendment 2023-03.



## **2023-04 Review and Evaluation Analysis**

1. Is the proposed amendment consistent with the county-wide planning policies, the Growth Management Act (GMA), other state or federal law, or the Washington Administrative Code? **Yes. This non-project action would rezone 4 parcels to allow for higher residential density (up to 35 du) low-income housing adjacent to supportive services. See MPP-RC-2, H-3, H-4. See also CPP-AH-2. See also Comprehensive Plan Goal LU-2.**
2. Would the proposed amendment have little or no adverse environmental impacts and is the time required to analyze impacts available within the time frame of the standard annual review process? **Yes. This is a non-project action. Any environmental impacts coming from a future application for development on the included parcels would be reviewed under the City's development and environmental protection regulations.**
3. Is sufficient analysis completed to determine any need for additional capital improvements and revenues to maintain level-of-service, and is the time required for this analysis available within the time frame for this annual review process? **Yes. This is a non-project action. Any impacts on capital improvement or revenues coming from a future application for development on the included parcels would be reviewed under the City's development and environmental protection regulations.**
4. Can the proposed amendment be considered now without conflicting with some other Comprehensive Plan established timeline? **Yes. This application is part of the annual 2023 Comprehensive Plan amendment cycle.**
5. Can the proposed amendment be acted on without significant other amendments or revisions not anticipated by the proponents and is the time required for processing those amendments or revisions available within the time frame of this annual review process? **Yes. This is a non-project action. Any impacts from a future application for development on the 3 parcels would be reviewed under the City's development and environmental protection regulations.**
6. If the proposed amendment was previously reviewed, ruled upon or rejected, has the applicant identified reasons to review the proposed amendment again? **N/A**

**CEDD RECOMMENDATION:** The CEDD recommends approval of Amendment 2023-04.

## **2023-05 Review and Evaluation Analysis**

1. Is the proposed amendment consistent with the county-wide planning policies, the Growth Management Act (GMA), other state or federal law, or the Washington Administrative Code? **Yes. See RCW 35A.21.430 and 2021 HB 1220.**
2. Would the proposed amendment have little or no adverse environmental impacts and is the time required to analyze impacts available within the time frame of the standard annual review process? **Yes. This is a non-project action. Any environmental impacts coming from a future application for development on the included parcels would be reviewed under the City's development and environmental protection regulations.**
3. Is sufficient analysis completed to determine any need for additional capital improvements and revenues to maintain level-of-service, and is the time required for this analysis available within the time frame for this annual review process? **Yes. This is a non-project action. Any impacts on capital improvement or revenues coming from a future application for development on the included parcels would be reviewed under the City's development and environmental protection regulations.**
4. Can the proposed amendment be considered now without conflicting with some other Comprehensive Plan established timeline? **Yes. This application is being considered as part of the 2023 annual Comprehensive Plan amendment cycle.**
5. Can the proposed amendment be acted on without significant other amendments or revisions not anticipated by the proponents and is the time required for processing those amendments or revisions available within the time frame of this annual review process? **Yes. This is a non-project action. Once the proposed amendments to the Comprehensive Plan text and zone allowed uses and the related development regulations policies are adopted, any future applications for development within the affected land use zones would be reviewed under the City's development and environmental protection regulations.**
6. If the proposed amendment was previously reviewed, ruled upon or rejected, has the applicant identified reasons to review the proposed amendment again? **N/A. This City-initiated application is in response to the need to comply with RCW 35A.21.430 and 2021 HB 1220.**

**CEDD RECOMMENDATION:** The CEDD recommends approval of Amendment 2023-05.

## **2023-06 Review and Evaluation Analysis**

1. Is the proposed amendment consistent with the county-wide planning policies, the Growth Management Act (GMA), other state or federal law, or the Washington Administrative Code? **Yes. This is a non-project action addressing a technical change in the allowed funding for City of Lakewood financial and relocation assistance.**
2. Would the proposed amendment have little or no adverse environmental impacts and is the time required to analyze impacts available within the time frame of the standard annual review process? **Yes. This is a non-project action addressing a technical change in the allowed funding for City of Lakewood financial and relocation assistance. There are no adverse economic impacts.**
3. Is sufficient analysis completed to determine any need for additional capital improvements and revenues to maintain level-of-service, and is the time required for this analysis available within the time frame for this annual review process? **This is a non-project action addressing a technical change in the allowed funding for City of Lakewood financial and relocation assistance. There are no additional capital improvements or revenues needed should it be adopted.**
4. Can the proposed amendment be considered now without conflicting with some other Comprehensive Plan established timeline? **Yes. This non-project action is part of the annual Comprehensive Plan amendment cycle.**
5. Can the proposed amendment be acted on without significant other amendments or revisions not anticipated by the proponents and is the time required for processing those amendments or revisions available within the time frame of this annual review process? **Yes.**
6. If the proposed amendment was previously reviewed, ruled upon or rejected, has the applicant identified reasons to review the proposed amendment again? **N/A. This is a City-initiated amendment to reflect a technical change in the type of funding allowed for financial and relocation assistance.**

**CEDD RECOMMENDATION:** The CEDD recommends approval of Amendment 2023-06

## **2023-07 Review and Evaluation Analysis**

1. Is the proposed amendment consistent with the county-wide planning policies, the Growth Management Act (GMA), other state or federal law, or the Washington Administrative Code? **Yes. This amendment would allow for further expansion of Ward's Lake Park, which benefits residents in the northeast section of Lakewood. The City of Lakewood currently owns the property. The amendment would result in the loss of 1 single-family residentially zoned parcel.**

**See MPP-En-15, and DP-11. See CPPs ENV-12 and ENV-14. See also Lakewood Comprehensive Plan Goals LU-41 and LU-42.**

2. Would the proposed amendment have little or no adverse environmental impacts and is the time required to analyze impacts available within the time frame of the standard annual review process? **Yes. This is a non-project action. Any environmental impacts coming from a future application for development on the included parcels would be reviewed under the City's development and environmental protection regulations.**

3. Is sufficient analysis completed to determine any need for additional capital improvements and revenues to maintain level-of-service, and is the time required for this analysis available within the time frame for this annual review process? **Yes. This is a non-project action. Any impacts on capital improvement or revenues coming from a future application for development on the included parcels would be reviewed under the City's development and environmental protection regulations.**

4. Can the proposed amendment be considered now without conflicting with some other Comprehensive Plan established timeline? **Yes. This non-project action is part of the 2023 annual Comprehensive Plan amendment cycle.**

5. Can the proposed amendment be acted on without significant other amendments or revisions not anticipated by the proponents and is the time required for processing those amendments or revisions available within the time frame of this annual review process? **Yes.**

6. If the proposed amendment was previously reviewed, ruled upon or rejected, has the applicant identified reasons to review the proposed amendment again? **N/A. This is a City-initiated amendment to allow for the further improvement of Ward's Lake Park.**

**CEDD RECOMMENDATION:** The CEDD recommends approval of Amendment 2023-07.



## **2023-08 Review and Evaluation Analysis**

1. Is the proposed amendment consistent with the county-wide planning policies, the Growth Management Act (GMA), other state or federal law, or the Washington Administrative Code? **Yes. This is a non-project action to update Comprehensive Plan text to reflect the adoption of the 2022 Western State Hospital (WSH) Master Plan.**

**See Lakewood Comprehensive Plan Goal LU-40.**

2. Would the proposed amendment have little or no adverse environmental impacts and is the time required to analyze impacts available within the time frame of the standard annual review process? **Yes. This is a non-project action. Any environmental impacts coming from any applications for development on parcels governed by the WSH Master Plan would be reviewed under the City's development and environmental protection regulations.**

3. Is sufficient analysis completed to determine any need for additional capital improvements and revenues to maintain level-of-service, and is the time required for this analysis available within the time frame for this annual review process? **Yes. This is a non-project action. Any impacts on capital improvement or revenues coming from any applications for development on parcels governed by the WSH Master Plan would be reviewed under the City's development and environmental protection regulations.**

4. Can the proposed amendment be considered now without conflicting with some other Comprehensive Plan established timeline? **Yes. This non-project action is part of the annual Comprehensive Plan amendment cycle.**

5. Can the proposed amendment be acted on without significant other amendments or revisions not anticipated by the proponents and is the time required for processing those amendments or revisions available within the time frame of this annual review process? **Yes.**

6. If the proposed amendment was previously reviewed, ruled upon or rejected, has the applicant identified reasons to review the proposed amendment again? **Yes. This City-initiated non-project was continued from the 2021 and 2022 Comprehensive Plan amendment cycles due to the time taken to finalize the WSH Master Plan.**

**CEDD RECOMMENDATION:** The CEDD recommends approval of Amendment 2023-08.

## **2023-09 Review and Evaluation Analysis**

1. Is the proposed amendment consistent with the county-wide planning policies, the Growth Management Act (GMA), other state or federal law, or the Washington Administrative Code? **Yes. This non-project action removes outdated language to reflect what is already contained within LMC 18A.40.110 (A) and (B).**

**See CPP-AH-2. See also Comprehensive Plan Goals LU-1 and LU-3.**

2. Would the proposed amendment have little or no adverse environmental impacts and is the time required to analyze impacts available within the time frame of the standard annual review process? **Yes. This is a non-project action. Any environmental impacts coming from any applications for development of an accessory dwelling unit (ADU) would be reviewed under the City's development and environmental protection regulations.**

3. Is sufficient analysis completed to determine any need for additional capital improvements and revenues to maintain level-of-service, and is the time required for this analysis available within the time frame for this annual review process? **Yes. This is a non-project action. Any impacts on capital improvement or revenues coming from any applications for development of an accessory dwelling unit (ADU) would be reviewed under the City's development and environmental protection regulations.**

4. Can the proposed amendment be considered now without conflicting with some other Comprehensive Plan established timeline? **Yes. This is a non-project action and part of the annual Comprehensive Plan amendment cycle.**

5. Can the proposed amendment be acted on without significant other amendments or revisions not anticipated by the proponents and is the time required for processing those amendments or revisions available within the time frame of this annual review process? **Yes.**

6. If the proposed amendment was previously reviewed, ruled upon or rejected, has the applicant identified reasons to review the proposed amendment again? **N/A. This non-project action is a City-initiated amendment to reflect the intent of the City to allow ADUs without requiring that the owner occupy either the primary or secondary dwelling unit.**

**CEDD RECOMMENDATION:** The CEDD recommends approval of Amendment 2023-09.



# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> June 20, 2023	<b>TITLE:</b> An ordinance of the City Council authorizing the acquisition of real property under threat of condemnation or by condemnation for park and/or road purposes.	<b>TYPE OF ACTION:</b> <u>X</u> ORDINANCE NO. 787 — RESOLUTION NO. — MOTION NO. — OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Proposed Ordinance with exhibits	

**SUBMITTED BY:** Heidi Ann Wachter, City Attorney

**RECOMMENDATION:** It is recommended that the City Council adopt an Ordinance providing for the condemnation of the real property located at 9132 Edgewater Dr. SW Lakewood, Washington 98499-1926, identified as Pierce County Parcel Number 3085002170.

**DISCUSSION:** Improvements to Edgewater Park are identified in the City's 6 year Capital Improvement Plan "CIP" tied to the Park Legacy Plan, which is noted as the park/quality of life element in the city's Comprehensive Plan. Specific projects involve the enlargement and improvement of Edgewater Park and improvement of roads serving the park. Edgewater Park is currently bounded by residential homes which are encroaching city rights of way and limiting access to this waterfront park. Acquisition of certain rights and interests from the real property located at 9132 Edgewater Dr. SW Lakewood, Washington 98499-1926, identified as Pierce County Parcel Number 3085002170, and legally described in Exhibit A, attached to the proposed ordinance ("Parcel"), is necessary to enlarge and improve Edgewater Park. The City has commissioned a survey and appraisal of the Parcel. The survey shows significant encroachment by the purported property owner onto City-owned rights of way and real property. Appraisal of the property including the encroachments shows a value of approximately \$1.2M but the City cannot legally pay an individual for property the City already owns. The appraised value can be expected to be discounted accordingly. Good faith negotiations with the Owner have not resulted in agreed resolution. The City intends to continue negotiations and only proceed with condemnation as necessary.

**ALTERNATIVE(S):** Absent agreed resolution, condemnation is necessary to acquire property needed for expansion and improvement on Edgewater Park.

**FISCAL IMPACT:** The fiscal impact depends on the value of the Parcel, minus the City-owned portions of the Parcel, to be taken through condemnation and considered just compensation to the Parcel Owner, which should be less than the approximate \$1.2 million noted in the Appraisal. The fiscal impact will be the amount the City ultimately pays for the property; the maximum would be \$1.2M but this amount should ultimately be discounted by the value of the portion already owned by the City.

Heidi Ann Wachter

Prepared by

Department Director

  
City Manager Review

## **ORDINANCE NO. 787**

**AN ORDINANCE of the City Council of the City of Lakewood, Washington, authorizing the acquisition of real property under threat of condemnation or by condemnation for park purposes; authorizing payment thereof from the City's General Fund or from such other monies that the City may have available or attain for the acquisition; providing for severability; and establishing an effective date.**

**WHEREAS**, the City of Lakewood is a non-charter optional municipal code city as provided in title 35A RCW, incorporated under the laws of the State of Washington, and authorized to acquire title to real property for public purposes pursuant to RCW Chapter 8.12; and

**WHEREAS**, improvements to Edgewater Park are identified in the City's 6 year Capital Improvement Plan "CIP" tied to the Park Legacy Plan, which is noted as the park/quality of life element in the city's Comprehensive Plan; and

**WHEREAS**, the City determined that it must acquire certain rights and interests from the real property located at 9132 Edgewater Dr. SW Lakewood, Washington 98499-1926, identified as Pierce County Parcel Number 3085002170, and legally described in **Exhibit A**, attached hereto and incorporated by reference, as necessary to complete the planned improvements to Edgewater Park; and

**WHEREAS**, the City has obtained an appraisal of the fair market value of the aforementioned real property; and

**WHEREAS**, the City has attempted, and continues to attempt, to negotiate in good faith with the owner of the Parcel for the voluntary acquisition of the aforementioned real property; and

**WHEREAS**, the City has, to date, been unable to reach a negotiated voluntary resolution, and

**WHEREAS**, the City has complied with the notice requirements set forth in RCW 8.25.290 by providing notice to the owner of the Parcel of the planned final action adopting this Ordinance, and through publication once per week for two weeks, prior to the passage of a Motion authorizing condemnation and subsequent enactment of this Ordinance; and

**WHEREAS**, payment of just compensation and costs of litigation should be made from the City's general fund or from such other monies that the City may have available or attain for the acquisition.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:**

**Section 1. Incorporation of Recitals.** The recitals set forth above are hereby adopted and incorporated herein as if set forth in full.

**Section 2. Public Use and Necessity Declared.** The City Council of the City of Lakewood finds and declares that: i) planned improvements to Edgewater Park are identified in the City's 6 year Capital Improvement Plan "CIP" tied to the Park Legacy Plan, which is noted as the park/quality of life element in the city's Comprehensive Plan and are a public purpose; and ii) acquisition of the rights and interests in the Real Property Take legally described and depicted in **Exhibit A** is necessary for the planned improvements; and iii) the planned improvements to Edgewater Park are in the best interests of the citizens residing within the City of Lakewood.

**Section 3. Acquisition.** The City Council of the City of Lakewood authorizes the acquisition, condemnation and taking of the Real Property Take as legally described and depicted on **Exhibit A**. The City Council authorizes the acquisition of the Real Property Take under threat of condemnation or by initiation of legal action for condemnation to acquire the Real Property Take as necessary for the commencement and completion of the Park Project and the Road Project, subject to the making or paying of just compensation to the owner thereof in the manner provided by law.

**Section 4. Reservation of Rights.** Nothing in this ordinance limits the City in its identification and acquisition of property and property rights necessary for this public purpose. The City reserves the right to acquire additional or different properties as needed for the Park Project and the Road Project.

**Section 5. Authority of City Manager.** The City Manager, by and through his designees, is authorized and directed to continue negotiations for the acquisition of property and property rights and prosecute actions and proceedings in the manner provided by law to condemn, take, damage and appropriate the Real Property Take necessary to carry out the provisions of this ordinance. In conducting said negotiations and condemnation proceedings, the Lakewood City Attorney, by and through her designees, is hereby authorized to enter into stipulations for the Real Property Take. Settlement of any actions by the City Manager shall be made only upon the recommendation of legal counsel.

**Section 6. Compensation.** The compensation to be paid to the owners of the Real Property Take acquired through this condemnation action shall be paid from the City's General Fund or from such other monies that the City may have available or attain for the acquisition.

**Section 7. Severability.** If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of this Ordinance or the application of the provision to other persons or circumstances shall not be affected.

**Section 8. Effective Date.** This Ordinance shall be in full force and effect five days after its passage, approval, and publication as provided by law. A summary of this ordinance may be published in lieu of publishing the ordinance in its entirety.

ADOPTED by the City Council this 20<sup>th</sup> day of June, 2023.

CITY OF LAKEWOOD

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Jason Whalen, Mayor

Attest:

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Briana Schumacher, City Clerk

Approved as to form:

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Heidi Ann Wachter, City Attorney

**Exhibit A**

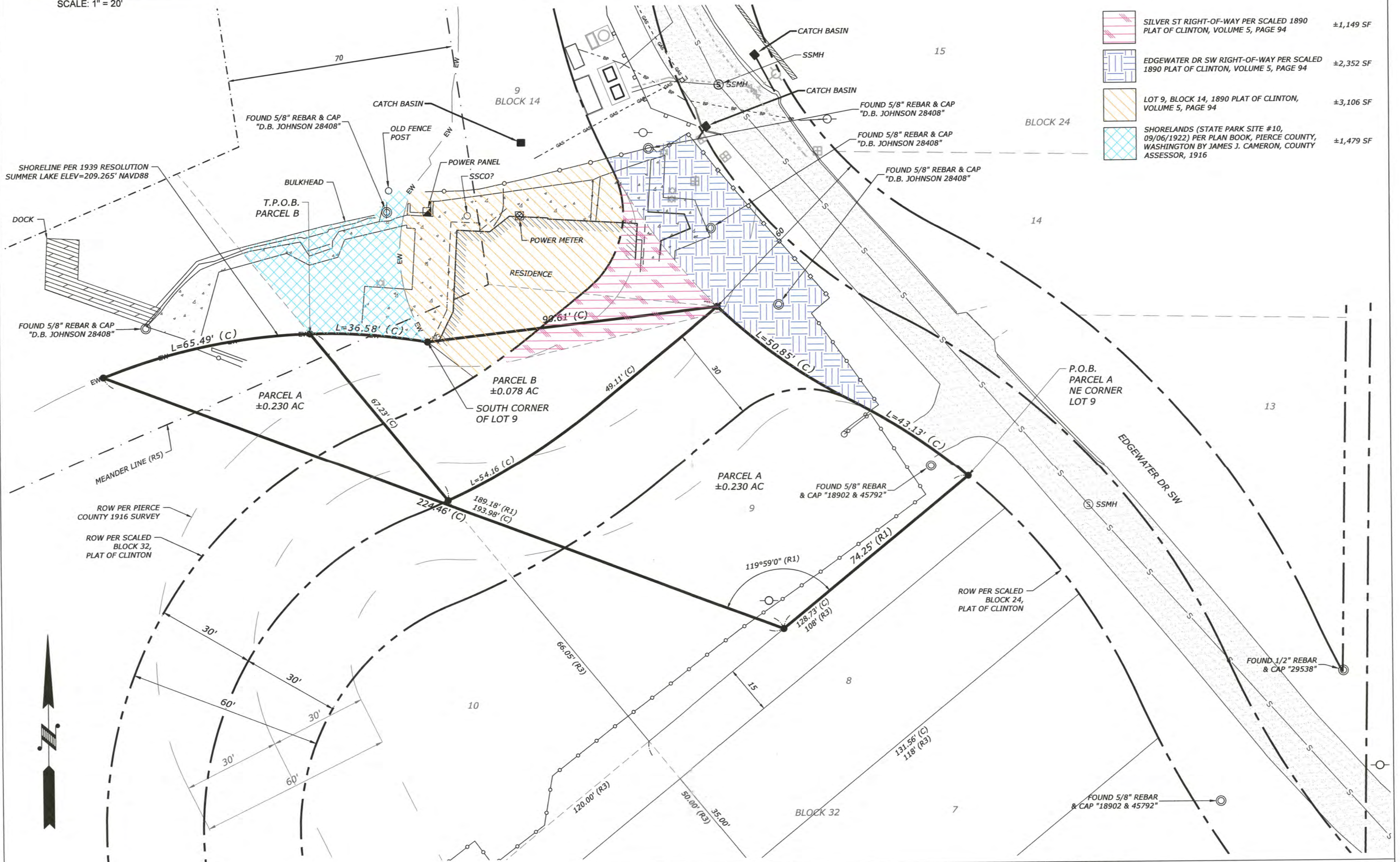
**Section 34 Township 20 Range 02 Quarter 43 CLINTON & CLINTON MANNS  
RESERVE: CLINTON & CLINTON MANNS RESERVE PART OF L 9 & 10 B 32  
BEG NE COR L 9 B 32 TH SWLY ON SELY LI 74.25 FT TH USING LI BET L 8 &  
9 AS A MERIDIAN & WITH A BEARING OF N 50 DEG 50 MIN E RUN N 69 DEG  
09 MIN W 189.18 FT M/L TO SH LI LK STEILACOOM TH ON SD SH LI IN  
NELY DIR TO PT ON EXT LI BET L 9 & 10 TH ON SD EXT LI SELY TO INTER  
WITH C/L OF VAC SILVER ST TH ON C TO R ON LI PAR TO & 30 FT NLY  
FROM NLY LI OF SD L 9 TO ITS INTER WITH SWLY LI OF EDGEWATER DR  
TH SELY TO BEG TOG/W 2ND CLASS SHLDS ABUTT ALSO TOG/W FOLL  
COM AT NE COR L 9 B 32 TH SWLY ALG SELY LI SD L 9 74.25 FT TH USING  
LI BET L 8 & 9 AS A MERIDIAN & WITH BEARING OF N 50 DEG 50 MIN E  
RUN N 69 DEG 09 MIN W 189.18 FT M/L TO SH LI LK STEILACOOM TH ON  
SD SH LI IN NELY DIR TO PT ON EXT LI BET L 8 & 9 TO TRUE POB TH  
CONT ON SD SH LI IN NELY DIR TO SLY LI L 9 B 14 TH ELY TO INTER OF LI  
PAR/TO & 60 FT SWLY FROM SWLY BDRY LI B 24 WITH LI PAR/TO & 30 FT  
NWLY OF NWLY LI L 9 B 32 TH SWLY ALG LI PAR/TO & 30 FT NWLY OF  
NWLY LI L 9 B 32 TO INTER LI BET L 9 & 10 B 32 EXT NWLY TH ON SD EXT  
LI NWLY TO POB TOG/W 2ND CLASS SHLDS ABUTT DC/BL02-04-02BL**



# SURVEY EXHIBIT

A PORTION OF THE WEST 1/2 OF THE SE 1/4 OF  
SECTION 34, TOWNSHIP 20 NORTH, RANGE 2 EAST, W.M.  
CITY OF LAKEWOOD, PIERCE COUNTY, WASHINGTON

20 10 0 20 40  
SCALE: 1" = 20'



- SILVER ST RIGHT-OF-WAY PER SCALED 1890 PLAT OF CLINTON, VOLUME 5, PAGE 94 ±1,149 SF
- EDGEWATER DR SW RIGHT-OF-WAY PER SCALED 1890 PLAT OF CLINTON, VOLUME 5, PAGE 94 ±2,352 SF
- LOT 9, BLOCK 14, 1890 PLAT OF CLINTON, VOLUME 5, PAGE 94 ±3,106 SF
- SHORELANDS (STATE PARK SITE #10, 09/06/1922) PER PLAN BOOK, PIERCE COUNTY, WASHINGTON BY JAMES J. CAMERON, COUNTY ASSESSOR, 1916 ±1,479 SF



**CONTACT**  
phone: 253-984-2900 beylerconsulting.com

**OFFICE**  
5920 100th Street SW, #25  
Lakewood, WA 98499

**SURVEY FOR:**  
CITY OF LAKEWOOD  
EDGEWATER DRIVE SW RIGHT-OF-WAY  
LAKEWOOD, WA 98499

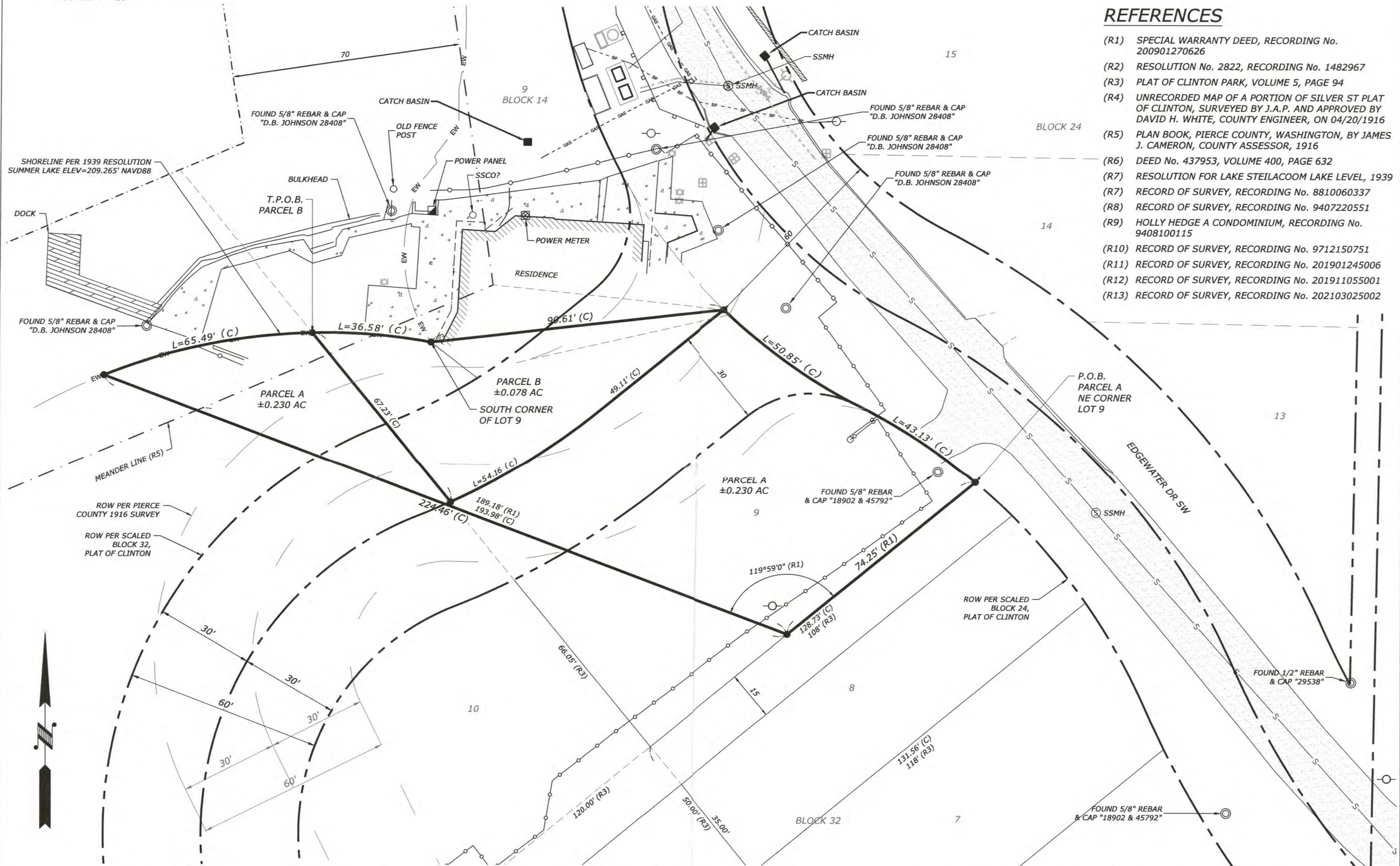
DRWN. BY: JSG	DATE: 09/20/2022	JOB #: 19.00390
CHKD. BY: TCF	SCALE: 1" = 20'	SHEET: SHEET 2 OF 2



# SURVEY EXHIBIT

A PORTION OF THE WEST 1/2 OF THE SE 1/4 OF  
SECTION 34, TOWNSHIP 20 NORTH, RANGE 2 EAST, W.M.  
CITY OF LAKEWOOD, PIERCE COUNTY, WASHINGTON

20 10 0 20 40  
SCALE: 1" = 20'



## REFERENCES

- (R1) SPECIAL WARRANTY DEED, RECORDING No. 200901270626
- (R2) RESOLUTION No. 2822, RECORDING No. 1482967
- (R3) PLAT OF CLINTON PARK, VOLUME 5, PAGE 94
- (R4) UNRECORDED MAP OF A PORTION OF SILVER ST PLAT OF CLINTON, SURVEYED BY J.A.P. AND APPROVED BY DAVID H. WHITE, COUNTY ENGINEER, ON 04/20/1916
- (R5) PLAN BOOK, PIERCE COUNTY, WASHINGTON, BY JAMES J. CAMERON, COUNTY ASSESSOR, 1916
- (R6) DEED No. 437953, VOLUME 400, PAGE 632
- (R7) RESOLUTION FOR LAKE STEILACOOM LAKE LEVEL, 1939
- (R7) RECORD OF SURVEY, RECORDING No. 8810060337
- (R8) RECORD OF SURVEY, RECORDING No. 9407220551
- (R9) HOLLY HEDGE A CONDOMINIUM, RECORDING No. 9408100115
- (R10) RECORD OF SURVEY, RECORDING No. 9712150751
- (R11) RECORD OF SURVEY, RECORDING No. 201901245006
- (R12) RECORD OF SURVEY, RECORDING No. 201911055001
- (R13) RECORD OF SURVEY, RECORDING No. 202103025002

**B**  
**BEYLER**  
CONSULTING

**CONTACT** phone: 253-984-2900 beylerconsulting.com  
**OFFICE** 5920 100th Street SW, #25 Lakewood, WA 98499

**SURVEY FOR:**  
CITY OF LAKEWOOD  
EDGEWATER DRIVE SW RIGHT-OF-WAY  
LAKEWOOD, WA 98499

DRWN. BY: JSG	DATE: 09/20/2022	JOB #: 19.00390
CHKD. BY: TCF	SCALE: 1" = 20'	SHEET: SHEET 1 OF 2



**From:** [Bruce Bodine](#)  
**To:** [Briana Schumacher](#)  
**Cc:** [ed.brooks@me.com](mailto:ed.brooks@me.com)  
**Subject:** Lake Steilacoom property condemnation  
**Date:** Tuesday, June 13, 2023 4:54:03 PM

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*- helpdesk@cityoflakewood.us ext. 4357*

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City Plans:

The City of Lakewood (the City) needs to acquire the real property located at 9132 Edgewater Dr. SW Lakewood, Washington 98499-1926, identified as Tax Parcel No. 3085002170

I live at 9020 Lake Steilacoom Pt. Rd. SW, Lakewood.

I oppose the condemnation of 9132 Edgewater Drive. Here are my reasons:

My wife and I strongly oppose any and all attempts to change Edgewater Park on Lake Steilacoom. Currently, there are problems associated with this park that we have already notified the City of Lakewood about and little has been done:

1. Park users have no knowledge and/or disregard for the legal laws regarding the use of the park and the lake.
2. The Park users have turned the park into a place that has health and safety issues. Garbage, drug paraphernalia, excrement etc.
3. There is danger in this lake area left by multiple tree stumps that people have injured themselves and property due to being unaware of the underwater landscape of the lakebed. Lake Steilacoom isn't suited to be expanded further for public use. The submerged stumps will cause serious injury to unsuspected boaters. I doubt the staff and elected officials that are sponsoring this plan have ever traveled on Lake Steilacoom with a boater unfamiliar with the stumps and the boating regulations on this lake.
4. On a typical Saturday or Sunday, the lake is maxxed out with boaters and PWC's. If there are more than 10 boats and PWC's on the north side of the bridge, it's too busy and not safe. There are too many PWC's with kids rushing around from one end to the other. If you add to this count, it becomes more dangerous. Lake Steilacoom is too narrow.
5. Very few park residents know of the low speed limit on this side of the lake and consistently break the speed limit law and put people (including children) in danger.
6. Some park users have consistently swam across the lake and have committed property crime and other crimes to the house owners on Lake Steilacoom Point Rd SW. I am a victim of such crime. Our boat was stolen from our dock and the criminals took it to Edgewater Park and attempted to lift it onto their truck or trailer. They failed, probably because it was too heavy. Later, LPD contacted me because I posted on "Your Steilacoom Park Neighbors" website and LPD saw the post and contacted me. By then, the boat had been moved to their secured parking lot and I went to retrieve it. Nobody knows how they got to our home, but we know they left through Edgewater Park.



7. There is no life guard or police patrol presence on the lake to deter any crime and/or keep people safe. The City of Lakewood is leaving itself open to lawsuits that will involve a lot of money.
8. The cost to do this could be better spent on serving the entire Lakewood Community: homelessness, mental health, crime, housing just to name a few. The above figure does not include construction and any other items. This is just buying the property. How will the City of Lakewood be able to do this while fulfilling all city, county, state and Department of Wildlife laws without spending a ridiculous amount of money?
9. Apparently, this project has been in the works for a while and that non notification until June 9th posted on the City of Lakewood website is not enough advance notice. The City of Lakewood, also did not notify all residents of Lake Steilacoom Pt Rd SW and **all** of the Lakewood Improvement Club members which is a direct violation of trust and fiduciary responsibility.
10. Please slow this process down so that the property owners around the lake can participate.
11. These funds should be spent elsewhere.

Thanks,

Bruce

**From:** [Bill and Gail Lehman](#)  
**To:** [Briana Schumacher](#)  
**Cc:** [Bill Lehman](#)  
**Subject:** Regarding: Notice of Planned Final Action Authorizing Condemnation on: Proposed Ordinance Authorizing Condemnation of Real Property Located at 9132 Edgewater Dr. SW Lakewood, Washington 98499-1926, identified as Tax Parcel No. 3085002170.  
**Date:** Wednesday, June 14, 2023 9:10:09 AM

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- [helpdesk@cityoflakewood.us](mailto:helpdesk@cityoflakewood.us) ext. 4357

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June 14, 2023

**ATTN:** Briana Schumacher, Lakewood City Clerk, [bschumacher@cityoflakewood.us](mailto:bschumacher@cityoflakewood.us)

**Regarding: Notice of Planned Final Action Authorizing Condemnation on: Proposed Ordinance Authorizing Condemnation of Real Property Located at 9132 Edgewater Dr. SW Lakewood, Washington 98499-1926, identified as Tax Parcel No. 3085002170.**

My husband and I strongly oppose any and all attempts to change Edgewater Park on Lake Steilacoom. Currently there are problems associated with this park that we have already notified the City of Lakewood about and little has been done. These problems need to be addressed immediately, before any further action is taken.

1. Park users have no knowledge and/or disregard for the legal laws regarding the use of the park and the lake.
2. The Park users have turned the park into a place that has health and safety issues. Garbage, drug paraphernalia, excrement etc.
3. There is **danger** in this lake area left by multiple tree stumps that people have injured themselves and property due to being unaware of the underwater landscape of the lakebed.
4. Very few park residents know of the low speed limit on this side of the lake and consistently break the speed limit law and put people (including children) in danger.
5. Some park users have consistently swam across the lake and have committed property crime and other crimes to the house owners on Lake Steilacoom Point Rd SW
6. There is no life guard or police patrol presence on the lake to deter any crime and/or keep people safe. The City of Lakewood is leaving itself open to lawsuits that will involve a lot of money.
7. The cost to do this could be better spent on serving the entire Lakewood Community: homelessness, mental health, crime, housing just to name a few. The above figure does not include construction and any other items. This is just buying the property. How will the City of Lakewood be able to do this while fulfilling all city, county, state and Department of Wildlife laws without spending a ridiculous amount of money?
8. Apparently this project has been in the works for a while and that **non notification until June 9th** posted on the City of Lakewood website is not enough advance notice. The City of Lakewood, **did not** notify all residents of Lake Steilacoom Pt Rd SW and **all** of the Lakewood Improvement Club members which is a direct violation of trust and fiduciary responsibility. The City of Lakewood must stop this process now and start again notifying all interested parties by mail.

Sincerely,

Gail and William Lehman  
8931 Lake Steilacoom Pt Rd SW  
Lakewood, WA 98498

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> June 20, 2023	<b>TITLE:</b> Amending Lakewood Municipal Code Chapter 9.06 related to Controlled Substances.	<b>TYPE OF ACTION:</b> <input checked="" type="checkbox"/> ORDINANCE NO.788 <input type="checkbox"/> RESOLUTION NO. <input type="checkbox"/> MOTION NO. <input type="checkbox"/> OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Draft Ordinance	

**SUBMITTED BY:** Heidi Ann Wachter, City Attorney

**RECOMMENDATION:** It is recommended that the City Council adopt an Ordinance amending the Lakewood Municipal Code Chapter 9.06 related to Controlled Substances. This Ordinance includes repeal of Ordinance No. 786 passed by the City Council on May 15, 2023.

**DISCUSSION:** *Background:* In February 2021, the Washington State Supreme Court invalidated the state's felony drug possession law due to what was ruled to be a Constitutional defect; specifically, state law did not include the element of knowledge. Cities responded to this ruling by adopting local ordinances incorporating the knowledge element and knowing possession of controlled substances became a crime in those jurisdictions. In the City of Lakewood, the knowing possession of controlled substances became a gross misdemeanor. <https://lakewood.municipal.codes/enactments/Ord750>

The State legislature followed with action preempting local government. This action had the effect of removing local authority to enforce city ordinances that make drug possession illegal. This legislative enactment has a sunset date of July 1, 2023. The City of Lakewood repealed Ordinance 750 as a result. <https://lakewood.municipal.codes/enactments/Ord757>

Initially, no new law to make knowing possession of drugs illegal was passed by the state legislature during the regular session, therefore the City of Lakewood passed [Ordinance No. 786 on May 15, 2023](#).


In a special session on May 16, 2023, the Legislature adopted permanent drug-related legislation in [SB 5536](#).<sup>1</sup> Portions of that law preempt city authority entirely and other sections mirror what individual cities have enacted. Adoption of the state law by reference would alleviate the need to repeatedly amend City Code as the state law changes and evolves and, through consistency with state law, provide clarity as to drug laws in effect in the City.

**ALTERNATIVE(S):** If the Ordinance is not adopted, portions of the City Code will be null and void through state law preemption. Other portions will be inconsistent with state law. Enforcement under City Code that is without authority potentially incurs liability to the City.

**FISCAL IMPACT:** None.

Heidi Ann Wachter

Prepared by

  
City Manager Review

<sup>1</sup> [5536-S2.PL.pdf \(wa.gov\)](#)

## ORDINANCE NO. 788

AN ORDINANCE of the City Council of the City of Lakewood, Washington, amending Chapter 9.06 of the Lakewood Municipal Code relating to Controlled Substances.

WHEREAS, the City of Lakewood finds that laws prohibiting possession of illegal drugs are a valuable tool to law enforcement in preserving public safety in the City; and

WHEREAS, the Supreme Court of the State of Washington has declared illegal and rendered useless the state law prohibiting possession of illegal drugs due to the deficiency in the state law of requiring the element of intent; and

WHEREAS, the State Legislature passed Senate Bill 5536 in the 2023 special legislative session to address drug possession and public drug use; and

WHEREAS, the City of Lakewood has the authority to adopt laws to protect public safety to the extent such laws are not in conflict with State or Federal law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN as Follows:

Section 1. That Ordinance No. 786, creating Lakewood Municipal Code Chapter 9.06.005 and Lakewood Municipal Code Chapter 9.06.090, adopted by the Lakewood City Council on May 15, 2023 is hereby repealed.

### ~~Section 9.06.005 Definitions~~

~~(1) RCW 69.50.101(e) is adopted by reference. "Controlled substance" means a drug, substance, or immediate precursor included in Schedules I through V as set forth in federal or state laws, or federal or commission rules.~~

### ~~Section 9.06.045 Possession of controlled substance~~

~~(1) It is unlawful for any person to knowingly possess a controlled substance unless the substance was obtained directly from, or pursuant to, a valid prescription or order of a practitioner while acting in the course of his or her professional practice, or except as otherwise authorized by this chapter.~~

~~(2) Any person who violates this section is guilty of a gross misdemeanor punishable pursuant to LMC 9.06.080.~~

~~(3)(a) The possession, by a person twenty one years of age or older, of useable cannabis, cannabis concentrates, or cannabis infused products in amounts that do not exceed those set forth in RCW 69.50.360(3) is not a violation of this section.~~

~~(b) The possession of cannabis, useable cannabis, cannabis concentrates, and cannabis infused products being physically transported or delivered within the state, in~~

amounts not exceeding those that may be established under RCW 69.50.385(3), by a licensed employee of a common carrier when performing the duties authorized in accordance with RCW 69.50.382 and 69.50.385, is not a violation of this section.

~~(4)(a) The delivery by a person twenty one years of age or older to one or more persons twenty one years of age or older, during a single twenty four hour period, for noncommercial purposes and not conditioned upon or done in connection with the provision or receipt of financial consideration, of any of the following cannabis products, is not a violation of this section:~~

- ~~(i) One half ounce of useable cannabis;~~
- ~~(ii) Eight ounces of cannabis infused product in solid form;~~
- ~~(iii) Thirty six ounces of cannabis infused product in liquid form; or~~
- ~~(iv) Three and one half grams of cannabis concentrates.~~

~~(b) The act of delivering cannabis or a cannabis product as authorized under this subsection (4) must meet one of the following requirements:~~

- ~~(i) The delivery must be done in a location outside of the view of general public and in a nonpublic place; or~~
- ~~(ii) The cannabis or cannabis product must be in the original packaging as purchased from the cannabis retailer.~~

~~(5) No person under twenty one years of age may knowingly possess, manufacture, sell, or distribute cannabis, cannabis infused products, or cannabis concentrates, regardless of THC concentration. This does not include qualifying patients with a valid authorization.~~

~~(6) The possession by a qualifying patient or designated provider of cannabis concentrates, useable cannabis, cannabis infused products, or plants in accordance with chapter 69.51A RCW is not a violation of this section.~~

Section 2. That Section 9.06.090 entitled “Use of dangerous drugs in public” is hereby repealed.

~~9.06.090 Use of dangerous drugs in public.~~

~~A. It is unlawful for any person to intentionally use any dangerous drug in a public place, except as now or hereafter authorized or expressly permitted by the laws of the state or except upon the written or oral order or prescription of a physician, surgeon, dentist, or other medical professional licensed to practice medicine and legally authorized to prescribe controlled substances.~~

~~B. *Definitions.* For purposes of this section, the following terms or words shall be interpreted as follows:~~

~~“Dangerous drug” means any controlled substance classified in Schedule I, II, III or IV of Chapter [69.50](#) RCW, excluding cannabis, as it now exists or shall hereafter be added to, deleted from, modified, or amended.~~

~~“Public place” means an area generally visible to public view and includes without limitation any place where the public has a right of access, which includes without limitation sidewalks, parking lots and parking garages, streets, alleys, highways, or roads; public buildings and grounds, including schools, parks, playgrounds, libraries, and meeting halls; establishments to which the public is invited such as commercial businesses, including, but not limited to, restaurants, theaters, stores, gas stations, meeting halls, lobbies, halls and dining rooms of hotels, bars, taverns, pubs, or establishments where beer or soft drinks may be sold, and their associated parking lots, parking structures, walkways, doorways, and entrances; railroad trains, light rail facilities, buses, transit facilities, and other public conveyances of all kinds and character, and their associated stations and platforms used in conjunction therewith which are open to unrestricted use and access by the public; any lake or body of water where the public has access to or can take enjoyment in; and all other places of like or similar nature.~~

~~“Use” means any effort taken in furtherance of an attempt to inject, ingest, inhale or otherwise introduce a controlled substance into the human body.~~

~~C. Unless another section expressly provides otherwise, any person who violates any provision of this section shall be guilty of a gross misdemeanor.~~

Section 3. That Section 9.06.105 entitled “Adoption of Specific RCW Sections related to Controlled Substances, Counterfeit Substances, Legend Drugs, and Drug Paraphernalia” is hereby created

That the following RCW sections, as currently enacted or as hereafter amended or recodified from time to time, is hereby adopted by reference and shall be given the same force and effect as if set forth herein in full:

69.50.101 - Definitions

69.50.102 Definitions

69.50.4011 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session, Section 1

69.50.4013 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session), Section 2

69.50.4014 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session), Section 3

69.41.030 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session), Section 4

69.50.509 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session), Section 5

The section created by 2E2SSB 5536, Section 6

69.50.4121 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session), Section 7

The section created by 2E2SSB 5536, Section 8

The section created by 2E2SSB 5536, Section 9

The section created by 2E2SSB 5536, Section 10

9.96.060 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session), Section 11

36.70A.200 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session), Section 12

71.24.589 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session), Section 13

71.24.590 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session), Section 14

The section created by 2E2SSB 5536, Section 15

The section created by 2E2SSB 5536, Section 17

RCW 84.36.043 as amended by 2E2SSB 5536 (68th Legislature, 2023 1st Special Session),

#### Section 18

The section created by 2E2SSB 5536, Section 19

The section created by 2E2SSB 5536, Section 20

The section created by 2E2SSB 5536, Section 21

The section created by 2E2SSB 5536, Section 22

RCW 42.56.360 as amended by 2E2SSB 5536, (68th Legislature, 2023 1st Special Session),

#### Section 23

The section created by 2E2SSB 5536, Section 24

RCW 71.24.115 as amended by 2E2SSB 5536, (68th Legislature, 2023 1st Special Session),

#### Section 25

The section created by 2E2SSB 5536, Section 26

The section created by 2E2SSB 5536, Section 27

The section created by 2E2SSB 5536, Section 28



The section created by 2E2SSB 5536, Section 29

The section created by 2E2SSB 5536, Section 30

The section created by 2E2SSB 5536, Section 31

The section created by 2E2SSB 5536, Section 32

The section created by 2E2SSB 5536, Section 33

The section created by 2E2SSB 5536, Section 34

The section created by 2E2SSB 5536, Section 35

The section created by 2E2SSB 5536, Section 36

RCW 18.64.600 as amended by 2E2SSB 5536, (68th Legislature, 2023 1st Special Session),

Section 37

The section created by 2E2SSB 5536, Section 38

Section 4. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 5. Effective Date. That this Ordinance shall be in full force and effect thirty (30) days after publication of the Ordinance Summary.

ADOPTED by the City Council this 20<sup>th</sup> day of June, 2023.

CITY OF LAKEWOOD

Attest:

\_\_\_\_\_  
Jason Whalen, Mayor

\_\_\_\_\_  
Briana Schumacher, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi Ann Wachter, City Attorney



To: Mayor and City Councilmembers  
 From: Tho Kraus, Deputy City Manager  
 Through: John J. Caulfield, City Manager  
 Date: June 20, 2023  
 Subject: Q1 2023 Quarterly Financial Report

## Introduction

The intent of the financial report is to provide an overview of activity in all funds through March 31, 2023. Additionally, performance measures and other data reporting are included at the end of this report.

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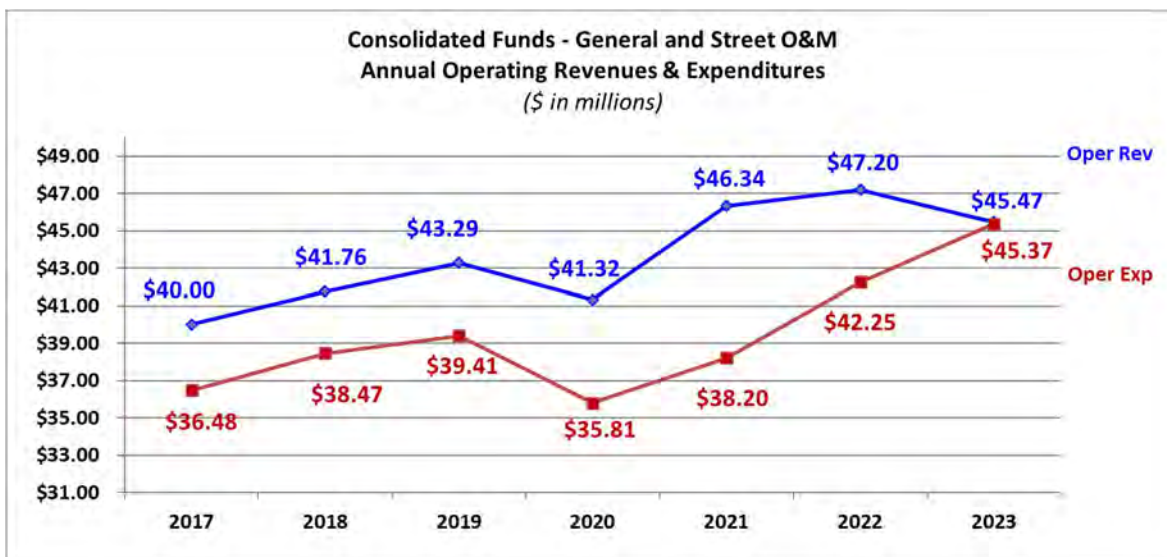
### Consolidated Funds - General/Street O&M

The funds are combined in this presentation, as these two funds are the City's primary general governmental operating funds. In 2023, the General Fund provides a total annual subsidy of \$2.93M, which equates to 75% of the Street O&M Fund total sources. This transfer subsidizes both one-time and ongoing expenditures.

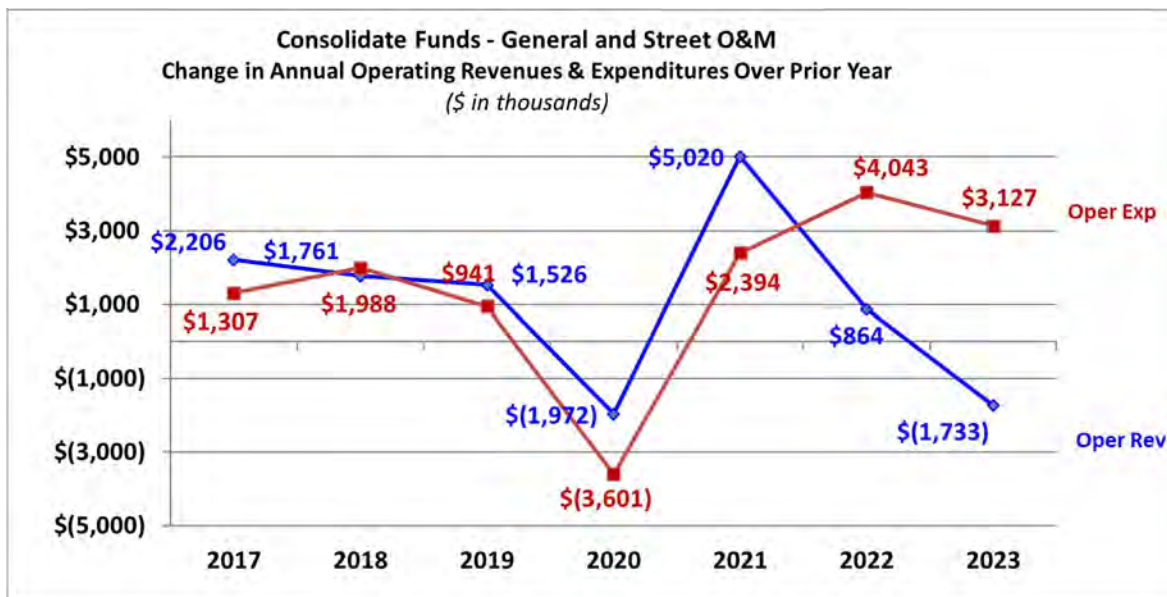
Consolidated General & Street O&M Funds	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Annual Actual	2023 Revised Budget
Operating Revenue	\$ 40,002,901	\$ 41,764,092	\$ 43,289,960	\$ 41,318,153	\$ 46,338,464	\$ 47,202,370	\$ 45,468,948
Operating Expenditures	\$ 36,480,054	\$ 38,468,132	\$ 39,409,137	\$ 35,808,185	\$ 38,201,881	\$ 42,245,038	\$ 45,372,189
Operating Income / (Loss)	\$ 3,522,847	\$ 3,295,960	\$ 3,880,823	\$ 5,509,968	\$ 8,136,582	\$ 4,957,332	\$ 96,759

The following table and charts provide a comparison of operating revenues, operating expenditures and the resulting operating income/loss for the current and historical years.

The following graph illustrates the total current budgeted and historical operating revenues and expenditures.



The following graph illustrates the change in total revenues collected and expenditures compared to the prior year.



						2023 Actual vs 2022 Actual		2023 YTD Actual vs 2023 YTD Budget	
						Over / (Under)		Over / (Under)	
General & Street O&M Funds	2022		2023						
Combined Summary	Annual Actual	YTD Actual	Revised Bdgt	YTD Budget	YTD Actual	\$ Chg	% Chg	\$ Chg	% Chg
<b>REVENUES:</b>									
Property Tax	\$ 7,636,449	\$ 3,459,817	\$ 7,703,900	\$ 3,308,370	\$ 3,534,007	74,190	2.1%	225,636	6.8%
Local Sales & Use Tax	14,471,103	3,385,917	13,150,000	3,024,005	3,382,708	(3,209)	-0.1%	358,704	11.9%
Sales/Parks	858,957	200,279	750,000	174,909	201,933	1,654	0.8%	27,023	15.4%
Brokered Natural Gas Use Tax	76,041	12,818	45,000	9,281	28,381	15,563	121.4%	19,100	205.8%
Criminal Justice Sales Tax	1,530,752	355,585	1,410,000	317,503	348,718	(6,867)	-1.9%	31,215	9.8%
Admissions Tax	337,384	62,117	334,800	78,734	68,465	6,348	10.2%	(10,268)	-13.0%
Utility Tax	5,628,300	1,535,878	5,442,300	1,489,411	1,599,406	63,527	4.1%	109,995	7.4%
Leasehold Tax	6,569	1,811	5,200	345	8,088	6,277	346.5%	7,742	2241.4%
Gambling Tax	3,931,398	1,014,653	3,910,200	985,207	942,861	(71,792)	-7.1%	(42,346)	-4.3%
Franchise Fees	4,494,718	1,072,464	4,630,200	1,098,085	1,054,581	(17,883)	-1.7%	(43,504)	-4.0%
Development Service Fees (CED)	1,816,106	489,750	1,952,000	439,321	481,766	(7,984)	-1.6%	42,445	9.7%
Permits & Fees (PW)	218,449	58,459	157,000	36,174	72,757	14,298	24.5%	36,583	101.1%
License & Permits (BL, Alarm, Animal)	413,472	126,859	388,000	130,681	125,821	(1,038)	-0.8%	(4,860)	-3.7%
State Shared Revenues	2,350,644	521,886	2,183,690	527,968	597,850	75,964	14.6%	69,882	13.2%
Intergovernmental	321,805	73,999	287,590	84,026	114,425	40,426	54.6%	30,399	36.2%
Parks & Recreation Fees	207,524	41,318	294,000	70,917	50,884	9,566	23.2%	(20,032)	-28.2%
Police Contracts, including Extra Duty	821,394	105,816	1,130,500	124,003	124,003	18,187	17.2%	-	0.0%
Other Charges for Services	3,729	1,535	1,800	802	135	(1,400)	-91.2%	(667)	-83.1%
Fines & Forfeitures - Municipal Court	288,151	83,554	346,500	97,234	71,529	(12,025)	-14.4%	(25,705)	-26.4%
Fines & Forfeitures - Camera Enforcement	1,134,328	330,539	850,000	198,088	257,630	(72,910)	-22.1%	59,542	30.1%
Miscellaneous/Interest/Other	370,397	21,317	211,568	39,094	190,018	168,701	791.4%	150,923	386.0%
Interfund Transfers	284,700	71,175	284,700	71,175	71,175	-	0.0%	-	0.0%
<b>Subtotal Operating Revenues</b>	<b>\$ 47,202,370</b>	<b>\$ 13,027,548</b>	<b>\$ 45,468,948</b>	<b>\$ 12,305,335</b>	<b>\$ 13,327,141</b>	<b>\$ 299,592</b>	<b>2.3%</b>	<b>\$ 1,021,805</b>	<b>8.3%</b>
<b>EXPENDITURES:</b>									
City Council	148,500	33,092	159,609	39,012	33,210	117	0.4%	(5,802)	-14.9%
City Manager	809,073	205,010	943,813	268,547	261,275	56,265	27.4%	(7,271)	-2.7%
Municipal Court	1,834,684	425,220	1,495,219	458,844	435,956	10,737	2.5%	(22,887)	-5.0%
Administrative Services	1,500,410	389,682	2,288,221	1,013,733	624,675	234,993	60.3%	(389,058)	-38.4%
Legal	2,410,990	579,133	2,557,084	754,812	692,828	113,695	19.6%	(61,984)	-8.2%
Community & Economic Development	3,089,038	682,413	3,192,773	877,905	859,570	177,157	26.0%	(18,335)	-2.1%
Parks, Recreation & Community Services	3,067,319	590,373	3,422,832	832,682	737,099	146,726	24.9%	(95,583)	-11.5%
Police	26,557,987	6,956,024	27,974,700	8,316,981	7,900,379	944,355	13.6%	(416,602)	-5.0%
Street Operations & Engineering	2,346,557	600,548	2,855,957	776,454	675,430	74,883	12.5%	(101,023)	-13.0%
Interfund Transfers	480,481	35,000	481,981	35,000	35,000	-	0.0%	-	0.0%
<b>Subtotal Operating Expenditures</b>	<b>\$ 42,245,038</b>	<b>\$ 10,496,496</b>	<b>\$ 45,372,189</b>	<b>\$ 13,373,968</b>	<b>\$ 12,255,422</b>	<b>1,758,926</b>	<b>16.8%</b>	<b>(1,118,545)</b>	<b>-8.4%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 4,957,332</b>	<b>\$ 2,531,052</b>	<b>\$ 96,759</b>	<b>\$ (1,068,633)</b>	<b>\$ 1,071,718</b>	<b>\$ (1,459,334)</b>	<b>-57.7%</b>	<b>\$ 2,140,351</b>	<b>-200.3%</b>
<b>OTHER FINANCING SOURCES:</b>									
Grants, Contrib, 1-Time Source	540,611	73,569	804,586	87,446	87,446	13,876	18.9%	-	0.0%
Transfers In	-	-	-	-	-	-	n/a	-	n/a
<b>Subtotal Other Financing Sources</b>	<b>\$ 540,611</b>	<b>\$ 73,569</b>	<b>\$ 804,586</b>	<b>\$ 87,446</b>	<b>\$ 87,446</b>	<b>\$ 13,876</b>	<b>18.9%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>OTHER FINANCING USES:</b>									
Capital & Other 1-Time	1,273,087	164,755	5,509,072	534,441	534,441	369,685	224.4%	-	0.0%
Interfund Transfers	2,527,325	920,465	3,392,877	3,392,877	3,392,877	2,472,412	268.6%	-	0.0%
<b>Subtotal Other Financing Uses</b>	<b>\$ 3,800,412</b>	<b>\$ 1,085,220</b>	<b>\$ 8,901,949</b>	<b>\$ 3,927,318</b>	<b>\$ 3,927,318</b>	<b>\$ 2,842,097</b>	<b>261.9%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 47,742,980</b>	<b>\$ 13,101,118</b>	<b>\$ 46,273,534</b>	<b>\$ 12,392,781</b>	<b>\$ 13,414,586</b>	<b>\$ 313,468</b>	<b>2.4%</b>	<b>\$ 1,021,805</b>	<b>8.2%</b>
<b>Total Expenditures and other Uses</b>	<b>\$ 46,045,450</b>	<b>\$ 11,581,716</b>	<b>\$ 54,274,138</b>	<b>\$ 17,301,286</b>	<b>\$ 16,182,740</b>	<b>\$ 4,601,024</b>	<b>39.7%</b>	<b>\$ (1,118,545)</b>	<b>-6.5%</b>
<b>Beginning Fund Balance:</b>	<b>\$ 17,774,437</b>	<b>\$ 17,774,437</b>	<b>\$ 19,387,798</b>	<b>\$ 19,387,798</b>	<b>\$ 19,471,967</b>	<b>\$ 1,697,530</b>	<b>9.6%</b>	<b>\$ 84,169</b>	<b>0.4%</b>
<b>Ending Fund Balance:</b>	<b>\$ 19,471,967</b>	<b>\$ 19,293,838</b>	<b>\$ 11,387,194</b>	<b>\$ 14,479,293</b>	<b>\$ 16,703,813</b>	<b>\$ (2,590,025)</b>	<b>-13.4%</b>	<b>\$ 2,224,520</b>	<b>15.4%</b>
Ending Fund Balance as a % of Oper Rev	41.3%	148.1%	25.0%	117.7%	125.3%				
Reserve - Total Target 12% of Oper Rev:	\$ 5,664,284	\$ 5,664,284	\$ 5,456,274	\$ 5,456,274	\$ 5,456,274				
2% Contingency Reserves	\$ 944,047	\$ 944,047	\$ 909,379	\$ 909,379	\$ 909,379				
5% General Fund Reserves	\$ 2,360,118	\$ 2,360,118	\$ 2,273,447	\$ 2,273,447	\$ 2,273,447				
5% Strategic Reserves	\$ 2,360,118	\$ 2,360,118	\$ 2,273,447	\$ 2,273,447	\$ 2,273,447				
Set Aside Economic Dev Opportunity Fund	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000				
Undesignated/Reserved for 2023-2024 Budgets	\$ 12,807,683	\$ 12,629,554	\$ 3,930,920	\$ 7,023,019	\$ 9,247,539				

Note: Undesignated/Reserved Balances are one-time funds and per the city's financial policies may not be used for ongoing operations.  
Additionally, the final 2022 annual actual amounts increased by \$84K due year-end entries made after the report date.

### Consolidated Funds – General and Street O&M Ending Fund Balance and Cash

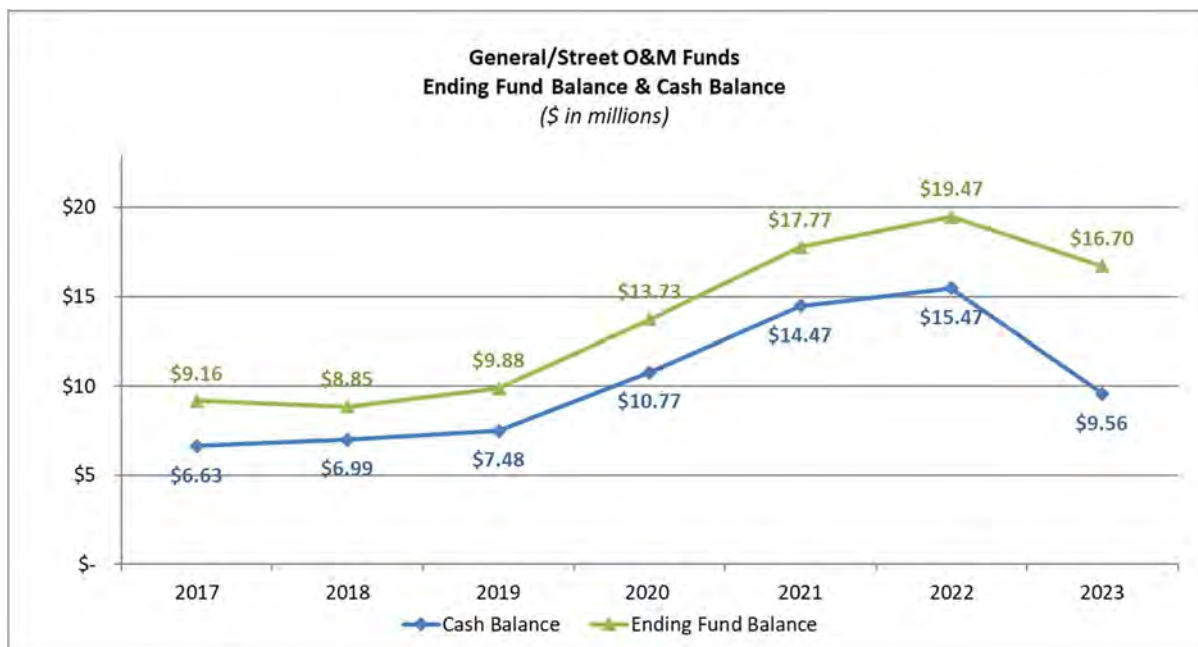
In support of the City's financial integrity, the City Council adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. For the 2023, this 12% equates to \$5.46M as follows:

- **2% General Fund Contingency Reserves:** The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on the General/Street O&M Funds operating revenues equates to \$909K.
- **5% General Fund Ending Fund Balance Reserves:** The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.27M.
- **5% Strategic Reserves:** The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major unanticipated events. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.27M.

Additionally, on November 15, 2021 the City Council via Ordinance 764 established an Economic Development Opportunity Fund within the General Fund ending fund balance for the purpose of accumulating excess funds from the General Fund and other funds that are eligible to provide funding for economic development opportunity related expenditures. The set aside amount as approved in the 2021/2022 mid-biennium budget adjustment is \$1,000,000 in each year of 2021 and 2022 for a total of \$2,000,000. The City shall appropriate and use the funds as approved by the City Council.

The following table and graph below provides the current and historical General/Street O&M Funds ending balance and cash & investment.

Year	Total Ending Fund Balance	Total Cash
2017	\$ 9,163,535	6,634,879
2018	\$ 8,847,536	6,986,782
2019	\$ 9,878,841	7,483,611
2020	\$ 13,730,802	10,769,320
2021	\$ 17,774,437	14,473,577
2022	\$ 19,471,967	15,469,988
2023	\$ 16,703,813	9,561,416

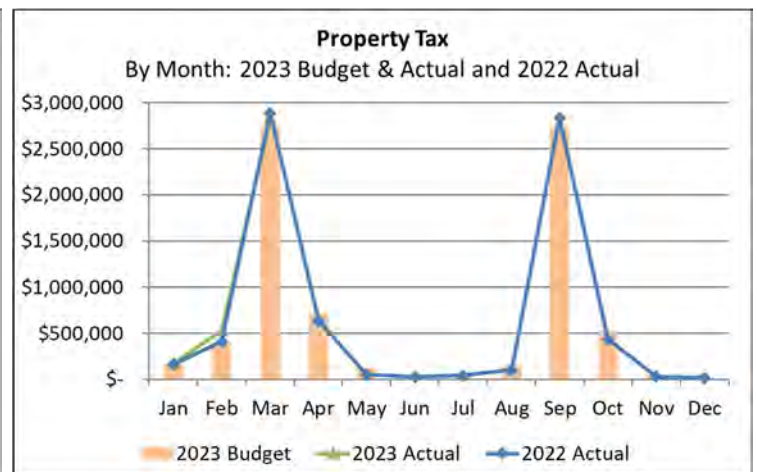


## Property Tax

A property tax rate is placed on each piece of property within the City and is used for general governmental purpose. The rate is expressed in “dollars per \$1,000 assessed value (AV), and is a function of the property tax levy permitted by law and adopted by the City Council. In the City of Lakewood, as in other Washington cities, the maximum regular levy cannot exceed \$3.60, which includes the maximum regular levy of \$3.375 plus an additional \$0.225 per \$1,000 AV to provide for the Firemen’s Pension Fund. Property tax is assessed on land, buildings, and residential homes, and on inventory and improvements to commercial property.

Levy Rate Per \$1,000 Assessed Value (AV)			
Taxing District	2021	2022	2023
City of Lakewood	\$ 0.91	\$ 0.81	\$ 0.71
Emergency Medical Services	0.49	0.45	0.41
Flood Control	0.10	0.10	0.10
Pierce County	0.98	0.88	0.75
Port of Tacoma	0.17	0.15	0.13
Rural Library	0.44	0.39	0.33
School District	3.74	3.46	3.13
Sound Transit	0.20	0.18	0.16
Washington State	2.93	2.66	2.31
West Pierce Fire District	2.67	2.26	2.00
<b>Total Levy Rate</b>	<b>\$ 12.63</b>	<b>\$ 11.35</b>	<b>\$ 10.04</b>
Total AV (\$ in billions)	\$ 8.11	\$ 9.33	\$ 10.95

Property Tax Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 175,819	\$ 162,826	\$ 163,841	\$ 170,966	\$ 8,140	5.0%	\$ 7,125	4.3%
Feb	386,370	409,507	398,650	530,518	121,011	29.6%	131,868	33.1%
Mar	2,765,349	2,887,483	2,745,880	2,832,523	(54,960)	-1.9%	86,643	3.2%
Apr	631,535	636,792	716,461	-	-	-	-	-
May	68,297	50,958	127,537	-	-	-	-	-
Jun	65,822	26,799	43,081	-	-	-	-	-
Jul	42,677	40,619	48,615	-	-	-	-	-
Aug	160,391	100,199	136,353	-	-	-	-	-
Sep	2,579,648	2,837,648	2,731,183	-	-	-	-	-
Oct	493,759	435,809	527,444	-	-	-	-	-
Nov	43,186	31,499	46,510	-	-	-	-	-
Dec	18,581	16,310	18,346	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 3,327,538</b>	<b>\$ 3,459,816</b>	<b>\$ 3,308,370</b>	<b>\$3,534,007</b>	<b>\$ 74,191</b>	<b>2.1%</b>	<b>\$ 225,638</b>	<b>6.8%</b>
<b>Total Annual</b>	<b>\$ 7,431,434</b>	<b>\$ 7,636,449</b>	<b>\$ 7,703,900</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):			2.1%					





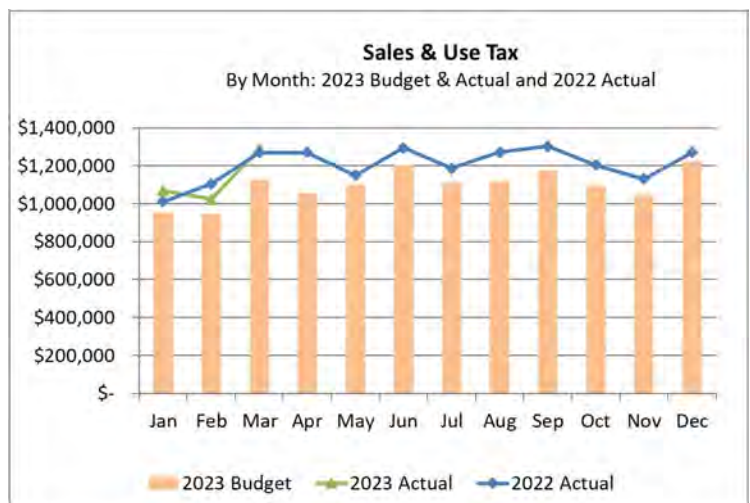
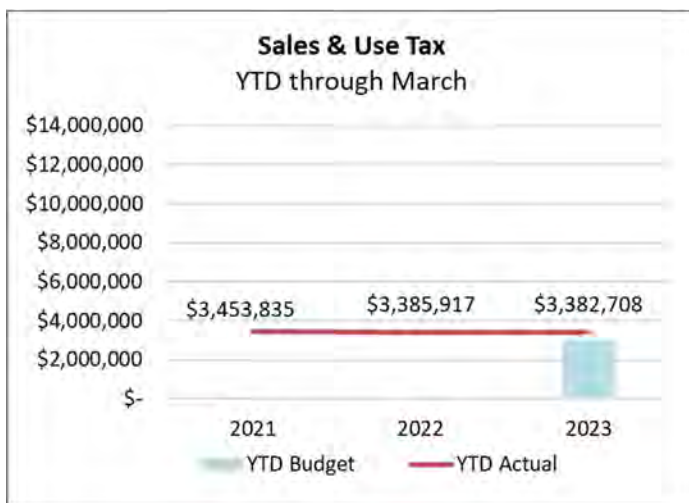
## Sales & Use Tax

The City imposes a sales and use tax of 1% to fund general government programs. Of this total, 15% is provided to Pierce County per state law. The City imposes both the basic 0.5% and the optional 0.5% sales and use tax. This tax is imposed on personal and business purchases of tangible property. The retail sales tax is also assessed on some services such as repairs and construction. The City receives 1% of the sales tax rate. Of the 1%, the City receives 0.84% (Pierce County receives 15% of the 1% and the State receives 1% of the 1% leaving 0.84% to the City).

Agency	Rate
State of Washington	6.50%
City of Lakewood	1.00%
Criminal Justice Sales Tax	0.10%
Pierce Transit	0.60%
Sound Transit	1.40%
Pierce County Juvenile Facilities	0.10%
Zoo-Park Fee	0.10%
South Sound 911	0.10%
Pierce County Mental Health & Chemical Dependency	0.10%
<b>Total Tax on Sales &amp; Use</b>	<b>10.00%</b>

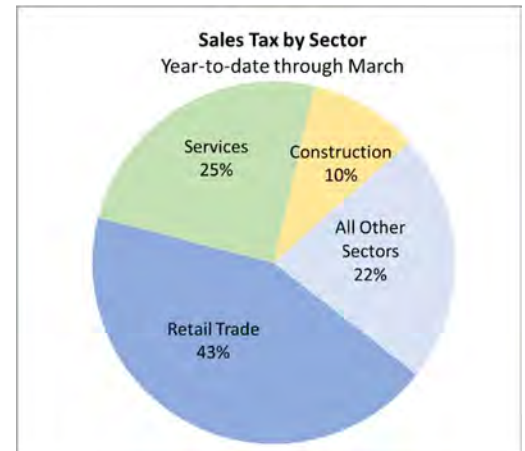
Sales Tax								
Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 1,045,104	\$ 1,010,937	\$ 952,884	1,069,324	\$ 58,387	5.8%	\$ 116,440	12.2%
Feb	1,069,437	1,105,666	944,817	1,024,400	(81,266)	-7.3%	79,583	8.4%
Mar	1,339,293	1,269,314	1,126,303	1,288,984	19,670	1.5%	162,681	14.4%
Apr	1,254,417	1,271,098	1,056,406	-	-	-	-	-
May	1,223,441	1,150,945	1,100,480	-	-	-	-	-
Jun	1,345,673	1,294,372	1,204,693	-	-	-	-	-
Jul	1,225,560	1,187,461	1,107,600	-	-	-	-	-
Aug	1,186,091	1,272,958	1,118,796	-	-	-	-	-
Sep	1,185,976	1,302,964	1,172,573	-	-	-	-	-
Oct	1,164,053	1,203,894	1,097,357	-	-	-	-	-
Nov	1,107,278	1,131,290	1,046,385	-	-	-	-	-
Dec	1,267,578	1,270,204	1,221,704	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 3,453,835</b>	<b>\$ 3,385,917</b>	<b>\$ 3,024,005</b>	<b>\$ 3,382,708</b>	<b>\$ (3,209)</b>	<b>-0.1%</b>	<b>\$ 358,704</b>	<b>11.9%</b>
<b>Annual Total</b>	<b>\$ 14,413,902</b>	<b>\$ 14,471,103</b>	<b>\$ 13,150,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

5-Year Ave Change (2018 - 2022): 6.4%



Retail trade, the largest economic sector, accounts for 43% of collections, followed by services and construction, which account for 25% and 10%, respectively.

Top 10 Taxpayers (Grouped by Sector) Year-to-date through March				
Sector	2022	2023	Over / (Under)	
			Change from 2022	
			\$	%
General Merchandise	\$ 187,803	\$ 186,783	(1,020)	-0.5%
Rental and Leasing Services	65,250	143,479	78,229	119.9%
Motor Vehicle and Parts Dealers	95,585	123,793	28,207	29.5%
Miscellaneous Store Retailers	77,632	86,994	9,362	12.1%
Building Material and Garden Equip & Supplies	66,618	65,338	(1,280)	-1.9%
Administrative and Support Services	48,294	49,025	731	1.5%
Administration of Economic Programs	40,203	43,381	3,178	7.9%
Couriers and Messengers	\$ 33,207	\$ 34,671	1,464	4.4%
<b>Total</b>	<b>\$ 614,592</b>	<b>\$ 733,464</b>	<b>\$ 118,872</b>	<b>19.3%</b>



The Marketplace Fairness Act, effective January 1, 2018, resulted in an increase in sales tax distributions for all cities and counties, but also eliminated the Streamlined Sales Tax (SST) mitigation payments that many cities and counties have received since 2008. SST mitigation helped compensate jurisdictions for sales tax revenues that were lost when the state switched from an origin-based to destination-based sales tax for delivery of goods. As jurisdictions receive increased sales tax revenues from internet and remote sales, their SST mitigation payments are reduced by a corresponding amount, and all mitigation payments will cease as of October 1, 2019. The City's SST mitigation ceased mid-2018 since sales tax from the Marketplace Fairness Act exceeded SST mitigation.

Marketplace Fairness Act				
Year	AWC Annual Est	Annual Actual	Over/Under Estimate	
			\$	%
2018	\$ 83,017	\$ 121,932	\$ 38,915	46.9%
2019	\$ 254,620	\$ 157,863	\$ (96,757)	-38.0%
2020	\$ 325,104	\$ 268,037	\$ (57,067)	-17.6%
2021	\$ 364,509	\$ 331,969	\$ (32,540)	-8.9%
2022	\$ 397,231	\$ 355,951	\$ (41,280)	-10.4%
2023	\$ 433,026			
<b>Total</b>	<b>\$ 1,857,507</b>			

Marketplace Fairness Act Quarterly Distributions								
	2018	2019	2020	2021	2022	2023	Chg From Prior Year Over/(Under)	
							\$	%
Q1	\$ 27,107	\$ 32,686	\$ 44,164	\$ 79,229	\$ 77,632	\$ 86,994	\$ 9,362	12.1%
Q2	28,007	36,003	69,638	83,651	84,292	-	-	-
Q3	29,402	39,758	68,020	76,691	88,714	-	-	-
Q4	37,416	49,416	86,215	92,398	105,313	-	-	-
<b>Total YTD Mar</b>	<b>\$ 27,107</b>	<b>\$ 32,686</b>	<b>\$ 44,164</b>	<b>\$ 79,229</b>	<b>\$ 77,632</b>	<b>\$ 86,994</b>	<b>\$ 9,362</b>	<b>12.1%</b>
<b>Total Annual</b>	<b>\$ 121,932</b>	<b>\$ 157,863</b>	<b>\$ 268,037</b>	<b>\$ 331,969</b>	<b>\$ 355,951</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

Sales & Use Tax by Sector (\$ in thousands)																		
Sector	2017			2018			2019			2020			2021			2022		
	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr
Retail Trade	\$ 4,587	46%	\$ 366 9%	\$ 5,013	46%	\$ 426 9%	\$ 5,348	45%	\$ 335 7%	\$ 5,572	47%	\$ 224 4%	\$ 6,659	46%	\$ 1,311 25%	\$ 6,259	43%	\$ (400) -6%
Services	\$ 2,381	24%	\$ 47 2%	\$ 2,650	24%	\$ 269 11%	\$ 2,759	23%	\$ 109 4%	\$ 2,555	21%	\$ (204) -7%	3,117	22%	\$ 358 13%	3,450	24%	\$ 333 11%
Construction	\$ 1,176	12%	\$ 254 28%	\$ 1,502	14%	\$ 326 28%	\$ 1,977	17%	\$ 476 32%	\$ 1,958	16%	\$ (19) -1%	2,375	16%	\$ 398 20%	2,019	14%	\$ (356) -15%
Wholesale Trade	\$ 494	5%	\$ 100 25%	\$ 467	4%	\$ (27) -5%	\$ 556	5%	\$ 89 19%	\$ 517	4%	\$ (40) -7%	668	5%	\$ 111 20%	794	5%	\$ 126 19%
Information	\$ 500	5%	\$ (4) -1%	\$ 484	4%	\$ (15) -3%	\$ 478	4%	\$ (6) -1%	\$ 483	4%	\$ 5 1%	517	4%	\$ 39 8%	552	4%	\$ 35 7%
Finance, Ins, Real Estate	\$ 385	4%	\$ (16) -4%	\$ 408	4%	\$ 23 6%	\$ 466	4%	\$ 58 14%	\$ 467	4%	\$ 1 0%	559	4%	\$ 93 20%	700	5%	\$ 141 25%
Manufacturing	\$ 206	2%	\$ (12) -5%	\$ 222	2%	\$ 16 8%	\$ 175	1%	\$ (46) -21%	\$ 170	1%	\$ (5) -3%	216	1%	\$ 40 23%	239	2%	\$ 23 11%
Government	\$ 135	1%	\$ 8 6%	\$ 171	2%	\$ 36 27%	\$ 124	1%	\$ (47) -27%	\$ 160	1%	\$ 36 29%	212	1%	\$ 88 71%	237	2%	\$ 25 12%
Other	\$ 95	1%	\$ 36 60%	\$ 61	1%	\$ (34) -36%	\$ 70	1%	\$ 9 15%	\$ 63	1%	(7) -10%	91	1%	\$ 21 31%	220	2%	\$ 129 141%
<b>Total</b>	<b>\$ 9,959</b>		<b>\$ 779 8%</b>	<b>\$ 10,978</b>		<b>\$ 1,019 10%</b>	<b>\$ 11,956</b>		<b>\$ 978 9%</b>	<b>\$ 11,946</b>		<b>\$ (10) 0%</b>	<b>\$ 14,414</b>		<b>\$ 2,458 21%</b>	<b>\$ 14,471</b>		<b>\$ 57 0.4%</b>

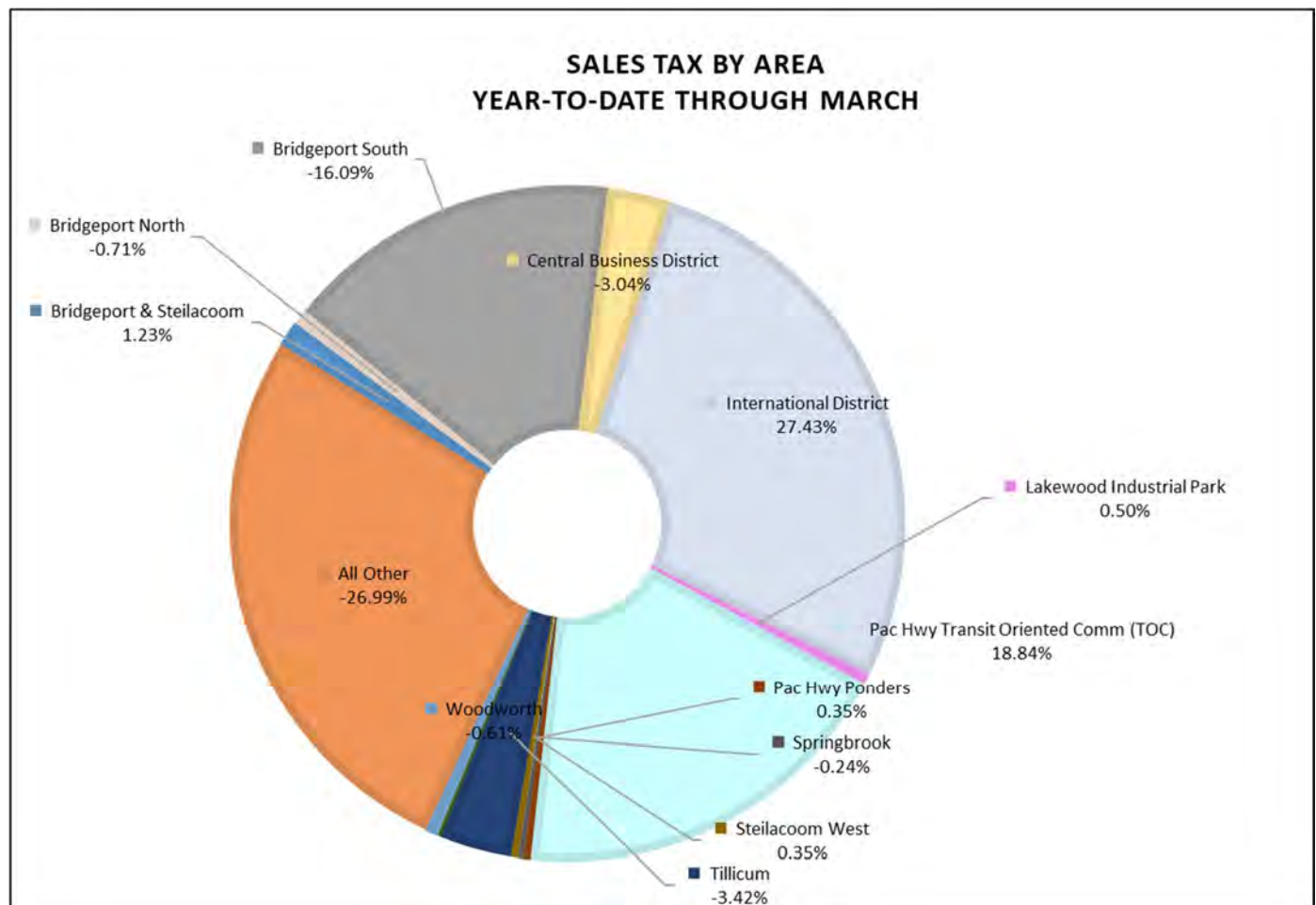
Sales & Use Tax by Sector							
Year-to-date through March							
Sector	Actual		Over / (Under)		Explanation of Variance		
			Change from 2022				
	2022	2023	\$	%	Increase / (Decrease)		
					\$ in Thousands		
Retail Trade	\$ 1,432,770	\$ 1,468,565	\$ 35,795	2.5%	\$ 15	7%	Miscellaneous Store Retailers
					\$ 13	18%	Sporting Goods, Hobby, Musical Instrument & Books
					\$ 12	4%	Motor Vehicle and Parts Dealers
					\$ 4	2%	General Merchandise
					\$ 2	6%	Gasoline Stations and Fuel Dealers
					\$ 2	3%	Clothing and Clothing Accessories Stores
					\$ (2)	-6%	Nonstore Retailers
					\$ (3)	-6%	Electronics and Appliance Stores
					\$ (10)	-18%	Furniture, Home Furnishings, Electronics, and Appl
Services	775,285	834,798	59,513	7.7%	\$ 30	8%	Food Services and Drinking Places
					\$ 16	341%	Educational Services
					\$ 13	51%	Amusement, Gambling, and Recreation Industries
					\$ 6	14%	Professional, Scientific, and Technical Services
					\$ 1	26%	Religious, Grantmaking, Civic, Professional, and S
					\$ (1)	-12%	Ambulatory, Nursing, and Residential Care
					\$ (2)	-26%	Waste Management and Remediation Services
					\$ (2)	-2%	Administrative and Support Services
					\$ (12)	-52%	Accommodation
Construction	525,378	332,303	(193,074)	-36.7%	\$ (20)	-42%	Heavy and Civil Engineering Construction
					\$ (37)	-19%	Specialty Trade Contractors
					\$ (136)	-48%	Construction of Buildings
Wholesale Trade	200,410	186,124	(14,286)	-7.1%	\$ 1	59%	Wholesale Electronic Markets and Agents & Brokers
					\$ (12)	-20%	Merchant Wholesalers, Nondurable Goods
Information	127,905	147,659	19,755	15.4%	\$ 13	118%	Publishing
					\$ 2	25%	Motion Picture and Sound Recording Industries
					\$ (2)	-25%	Computer and Electronic Product Manufacturing
Finance, Insurance, Real Estate	150,978	211,255	60,277	39.9%	\$ 79	68%	Rental and Leasing Services
					\$ 1	20%	Real Estate
					\$ (9)	-33%	Credit Intermediation and Related Activities
					\$ (10)	-359%	Insurance Carriers and Related Activities
Manufacturing	58,303	51,792	(6,511)	-11.2%	\$ 2	203%	Plastics and Rubber Products Manufacturing
					\$ 1	41%	Machinery Manufacturing
					\$ (3)	-67%	Wood Product Manufacturing
					\$ (9)	-73%	Fabricated Metal Product Manufacturing
Government	59,452	85,099	25,648	43.1%	\$ 19	129%	Govt/Unclassifiable
					\$ 4	344%	Justice, Public Order, and Safety Activities
					\$ 3	8%	Administration of Economic Programs
					\$ (1)	-26%	Executive, Legislative, & Other General Government
Other	55,438	65,114	9,676	17.5%	\$ 3	20%	Support Activities for Transportation
					\$ 3	19444%	Other
					\$ (17)	-63%	Transit and Ground Passenger Transportation
Total	\$ 3,385,917	\$ 3,382,708	\$ (3,209)	-0.1%			

*Note on Wholesale Tax Classification: Sales tax applies if the buyer does not have a reseller permit or exemption certificate. Additionally, purchases made for personal or household use is not exempt from sales tax. This includes items used in a business that are not resold, such as office supplies, tools, equipment and equipment rentals.*

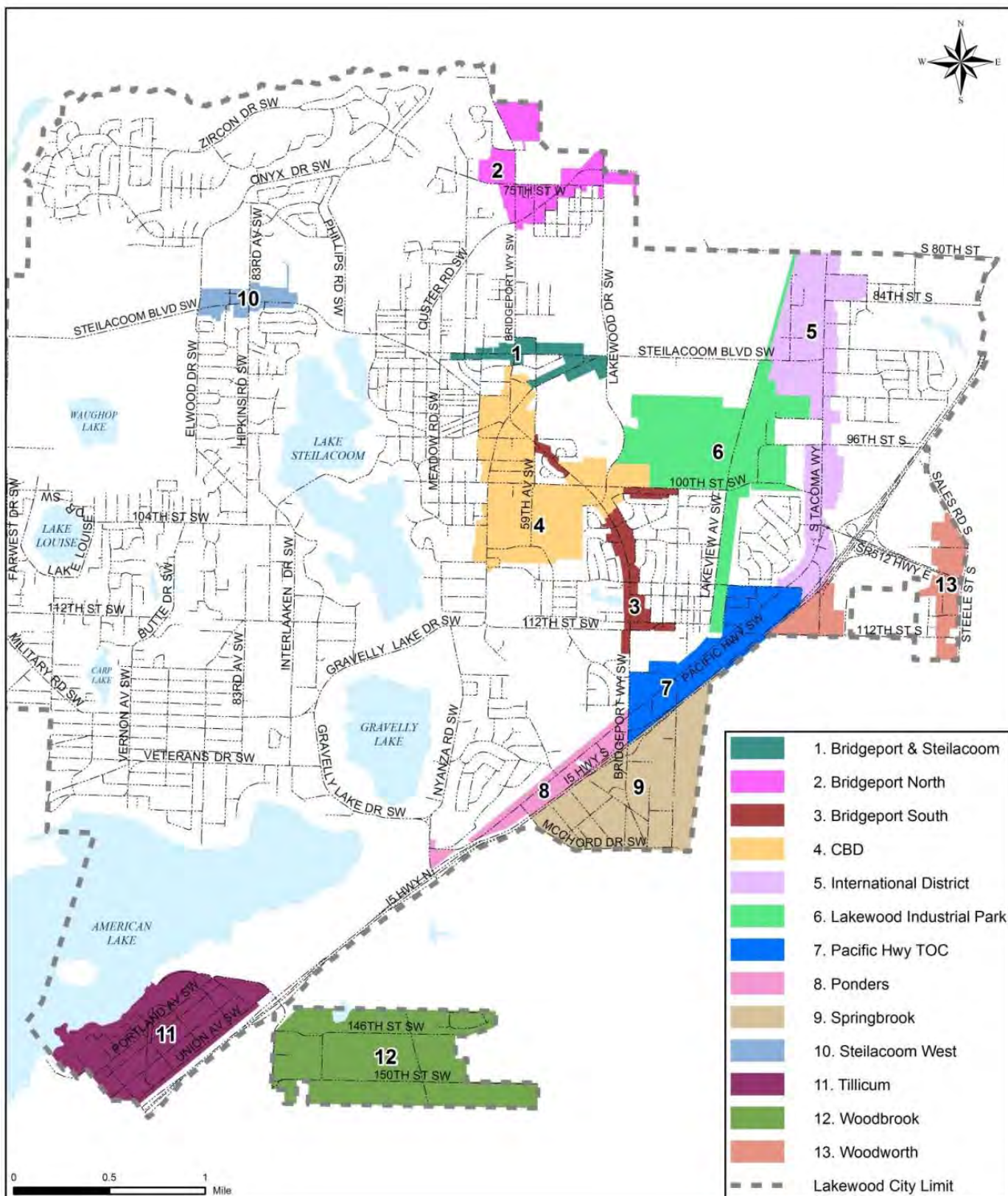
The following section provides a sales tax comparison by retail area and is based on UBI numbers and physical location addresses received from the Washington State Business License database, matched against UBI numbers in the City's sales tax database.

The area category title "All Other" which includes food services & drinking places, construction, and telecommunications attempts to capture: businesses that have multiple locations reporting under a single UBI number is excluded from the retail area reporting (such as Walgreens, O'Reilly's, Starbucks, Dollar Tree, McDonald's, etc.); businesses that do not fall under the retail area as currently defined (such food services & drinking places); or businesses that do not have a physical location in the City but are providing services within the City limits ( telecommunications and construction). Businesses are added to the sales and use tax area periodically throughout the year; therefore, amounts reported in previous periods may differ.

Area	Map ID	Location
Bridgeport & Steilacoom	1	Steilacoom Boulevard from John Dower Road to Lakewood Drive
Bridgeport North	2	Bridgeport Wy from Custer Rd to University Place city limit & Custer Road from Bridgeport Way to Tacoma city limit
Bridgeport South	3	Bridgeport Way from 108th Street to 59th Avenue
Central Business District	4	Lakewood Towne Center, the Colonial Center, and Lowes/Hobby Lobby Complex
International District	5	South Tacoma Way and Durango Avenue from 87th Street to the B&I
Lakewood Industrial Park	6	Lakeview Avenue from 108th Street to Steilacoom Boulevard and Lakewood Industrial Park
Pacific Highway TOC	7	Pacific Highway from 108th St SW to Bridgeport Way
Pacific Highway Ponders	8	Pacific Highway from Gravelly Lake Drive to Bridgeport Way
Springbrook	9	Springbrook Neighborhood
Steilacoom West	10	Steilacoom Drive from 87th Avenue to Phillips Road
Tillicum	11	Tillicum Neighborhood
Woodbrook	12	Woodbrook Neighborhood
Woodworth	13	112th Street & South Tacoma Way/Steel Street/Sales Road (East Lakewood)







# Retail Tax Areas

Map Date: April 03, 2015  
 I:\Projects\Finance\RetailTax\RTAs.mxd

This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Data on this map may be shown at scales larger than its original compilation. Call 253-589-2489 for further information.



Sales & Use Tax by Area							
Year-to-date through March							
Map ID/Area	2022	2023	Over / (Under)		Explanation of Variance		
			Change from 2022		Increase / (Decrease)		
			\$	%	\$ in Thousands		
1 Bridgeport & Steilacoom	\$ 44,510	\$ 46,310	\$ 1,800	4.0%	\$ 5	22%	Services
					\$ (3)	-14%	Retail Trade
2 Bridgeport North	139,371	138,324	(1,047)	-0.8%	\$ 1	1%	Retail Trade
					\$ (2)	-13%	Services
3 Bridgeport South	169,314	145,729	(23,585)	-13.9%	\$ (6)	-39%	Wholesale Trade
					\$ (7)	-49%	Construction
					\$ (9)	-41%	Fin, Ins, Real Est
4 Central Business District	479,055	474,604	(4,450)	-0.9%	\$ 11	9%	Services
					\$ (1)	-30%	Government
					\$ (1)	-14%	Information
					\$ (13)	-4%	Retail Trade
5 International District	245,125	285,344	40,219	16.4%	\$ 27	62%	Fin, Ins, Real Est
					\$ 15	19%	Services
					\$ 2	20%	Other
					\$ (1)	-70%	Construction
					\$ (2)	-78%	Wholesale Trade
6 Lakewood Industrial Park	26,578	27,315	737	2.8%	\$ 2	14%	Services
					\$ 1	66%	Wholesale Trade
					\$ (2)	-83%	Construction
7 Pacific Highway (TOC) Transit Oriented Commercial	143,839	171,461	27,622	19.2%	\$ 30	23%	Retail Trade
					\$ (1)	-46%	Wholesale Trade
					\$ (1)	-7%	Services
8 Pacific Highway Ponders	30,977	31,490	513	1.7%	\$ 1	3%	Services
9 Springbrook	2,251	1,903	(348)	-15.5%			
10 Steilacoom West	40,942	41,454	512	1.3%			
11 Tillicum	47,967	42,954	(5,012)	-10.4%	\$ (1)	-6%	Retail Trade
					\$ (3)	-19%	Services
12 Woodbrook	0	290	290	100.0%			
13 Woodworth	8,604	7,709	(895)	-10.4%	\$ 1	184%	Other
					\$ (2)	-31%	Services
Other:							
Food Services, Drinking Places	170,232	175,229	4,997	2.9%	\$ 6	4%	Services
					\$ (1)	-3%	Retail Trade
Construction	498,536	314,929	(183,608)	-36.8%	\$ (184)	-37%	
Telecommunications	80,346	88,646	8,300	10.3%	\$ 8	10%	
All Other Categories	1,258,271	1,389,016	130,745	110.4%	\$ 43	51%	Fin, Ins, Real Est
					\$ 30	12%	Services
					\$ 26	46%	Government
					\$ 23	4%	Retail Trade
					\$ 13	36%	Information
					\$ 7	16%	Other
					\$ (5)	-11%	Manufacturing
					\$ (6)	-4%	Wholesale Trade
<b>Total</b>	<b>\$ 3,385,917</b>	<b>\$ 3,382,708</b>	<b>\$ (3,209)</b>	<b>-0.1%</b>			

## Criminal Justice Sales Tax

Criminal Justice Sales Tax is a local option sales tax of 0.10 percent that is collected in addition to retail sales tax and use taxes by the Department of Revenue. Only counties may impose this non-voted 0.1% sales tax for criminal justice purposes, but the county must share its revenues with all cities and towns in the county. 10% of the funds are distributed to the county in which the tax was collected. The remaining 90% of the funds is distributed to the county (for unincorporated areas) and cities within the county based on population as last determined by the Office of Financial Management. The Department of Revenue retains 1% as an administrative fee.

Moneys received from this tax are restricted for criminal justice purposes. Criminal justice purposes are defined as activities that substantially assist the criminal justice system, which may include circumstances where ancillary benefit to the civil justice system occurs, and which includes domestic violence services such as those provided by domestic violence programs, community advocates, and legal advocates, as defined by RCW 70.123.020.

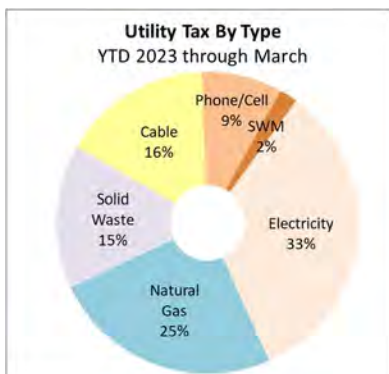
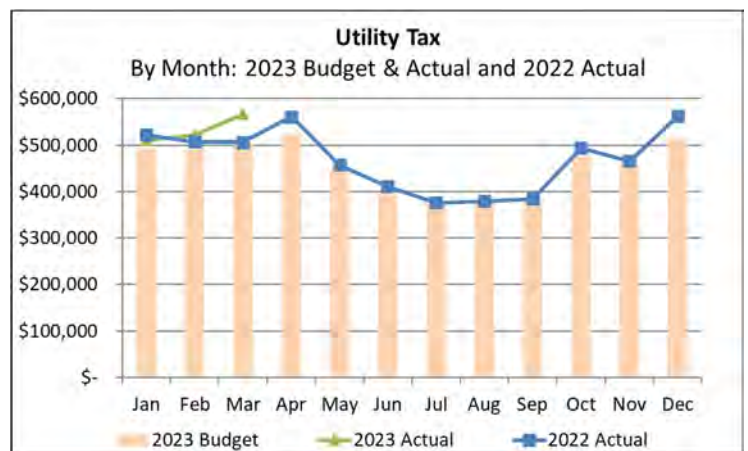
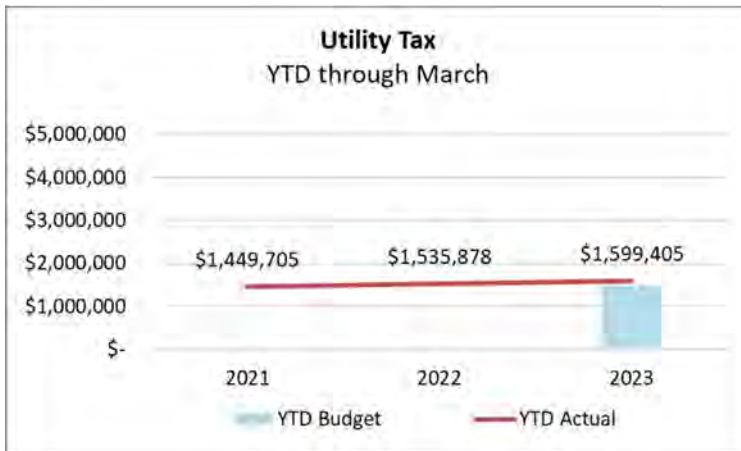
Criminal Justice Sales Tax Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 99,947	111,289	\$ 101,873	111,514	\$ 225	0.2%	\$ 9,641	9.5%
Feb	99,087	112,135	97,927	110,490	(1,645)	-1.5%	12,563	12.8%
Mar	127,037	132,162	117,703	126,714	(5,448)	-4.1%	9,011	7.7%
Apr	111,841	126,749	109,647	-	-	-	-	-
May	121,585	122,597	117,902	-	-	-	-	-
Jun	127,625	135,388	126,469	-	-	-	-	-
Jul	121,635	131,211	121,688	-	-	-	-	-
Aug	122,384	133,838	122,123	-	-	-	-	-
Sep	126,914	136,897	125,537	-	-	-	-	-
Oct	121,150	130,311	119,328	-	-	-	-	-
Nov	121,484	120,186	116,174	-	-	-	-	-
Dec	133,605	137,989	133,628	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 326,071</b>	<b>\$ 355,586</b>	<b>\$ 317,503</b>	<b>\$ 348,718</b>	<b>\$ (6,868)</b>	<b>-1.9%</b>	<b>\$ 31,215</b>	<b>9.8%</b>
<b>Annual Total</b>	<b>\$ 1,434,294</b>	<b>\$ 1,530,752</b>	<b>\$ 1,410,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):		7.0%						



## Utility Tax

The City levies a tax on utilities provided within the city. The tax is currently 5% of gross income for electric and gas services and 6% of gross income for solid waste, cable, cellular phone, landlines and storm drainage.

Utility Tax								
Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Budget vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 462,655	\$ 522,437	\$ 493,088	\$ 510,741	\$ (11,696)	-2.2%	\$ 17,653	3.6%
Feb	490,246	507,053	490,876	521,666	14,613	2.9%	30,790	6.3%
Mar	496,804	506,388	505,447	566,998	60,610	12.0%	61,551	12.2%
Apr	548,293	561,128	524,859	-	-	-	-	-
May	490,158	457,928	447,886	-	-	-	-	-
Jun	376,706	411,096	394,380	-	-	-	-	-
Jul	375,618	375,966	378,016	-	-	-	-	-
Aug	377,828	379,590	378,945	-	-	-	-	-
Sep	388,283	384,957	381,548	-	-	-	-	-
Oct	484,797	493,869	475,649	-	-	-	-	-
Nov	453,199	465,773	457,622	-	-	-	-	-
Dec	492,214	562,115	513,984	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 1,449,705</b>	<b>\$ 1,535,878</b>	<b>\$ 1,489,411</b>	<b>\$ 1,599,405</b>	<b>\$ 63,527</b>	<b>4.1%</b>	<b>\$ 109,994</b>	<b>7.4%</b>
<b>Total Annual</b>	<b>\$ 5,436,801</b>	<b>\$ 5,628,300</b>	<b>\$ 5,442,300</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):			0.8%					



Utility Tax by Type									
Year-to-date through March									
Type	2022		2023			Over / (Under)			
	Annual Actual	YTD Actual	Annual Budget	YTD Budget	YTD Actual	2023 YTD Actual vs 2022 YTD Actual		2023 Actual vs 2023 YTD Budget	
						\$	%	\$	%
Electricity	\$ 1,837,314	\$ 529,427	\$ 1,781,900	\$ 513,409	\$ 532,854	\$ 3,427	0.6%	\$ 19,445	3.8%
Natural Gas	895,931	338,048	793,100	327,821	394,312	56,264	16.6%	66,491	20.3%
Solid Waste	969,328	239,517	952,800	232,271	246,701	7,184	3.0%	14,430	6.2%
Cable	1,061,441	266,485	1,114,700	258,423	256,005	(10,480)	-3.9%	(2,418)	-0.9%
Phone/Cell	566,202	135,665	522,000	131,561	138,293	2,628	1.9%	6,732	5.1%
SWM	298,084	26,736	277,800	25,927	31,240	4,504	16.8%	5,313	20.5%
<b>Total</b>	<b>\$ 5,628,300</b>	<b>\$1,535,878</b>	<b>\$ 5,442,300</b>	<b>\$1,489,411</b>	<b>\$1,599,405</b>	<b>\$ 63,527</b>	<b>4.1%</b>	<b>\$ 109,994</b>	<b>7.4%</b>

## Gambling Tax

The City levies a gambling tax on gross receipts derived by operators of gambling activities, including punchboards; pull tabs, bingo, raffles, amusement games, and social card rooms. Fund raising activities and charitable and non-profit organizations that involve game of chance are subject to the tax. The gambling tax rates by activity are as follows: card rooms (11% of gross receipts), punch boards (3% of gross receipts), pull tabs (5% of gross receipts), bingo (5% off gross receipts less amounts paid as prizes), raffles (5% of gross receipts less amount paid as prizes); amusement games (2% of gross receipts less amount paid as prizes). Gambling tax from card rooms account for the majority of the revenues.

Gambling Tax Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 232,113	\$ 290,597	\$ 304,709	\$ 298,468	\$ 7,871	2.7%	\$ (6,241)	-2.0%
Feb	223,710	319,743	321,606	273,646	(46,097)	-14.4%	(47,960)	-14.9%
Mar	347,645	404,314	358,893	370,747	(33,567)	-8.3%	11,854	3.3%
Apr	306,619	292,542	282,503	-	-	-	-	-
May	338,481	332,710	298,430	-	-	-	-	-
Jun	273,233	364,209	301,238	-	-	-	-	-
Jul	361,766	356,269	334,024	-	-	-	-	-
Aug	295,328	312,710	325,557	-	-	-	-	-
Sep	330,022	296,987	353,497	-	-	-	-	-
Oct	406,522	333,493	343,454	-	-	-	-	-
Nov	345,800	322,430	346,978	-	-	-	-	-
Dec	325,531	305,394	339,310	-	-	-	-	-
Total YTD	\$ 803,468	\$ 1,014,654	\$ 985,207	\$ 942,861	\$ (71,793)	-7.1%	\$ (42,346)	-4.3%
Total Annual	\$ 3,786,768	\$ 3,931,398	\$ 3,910,200	n/a	n/a	n/a	n/a	n/a
5-Year Ave Change (2018 - 2022):		4.7%						

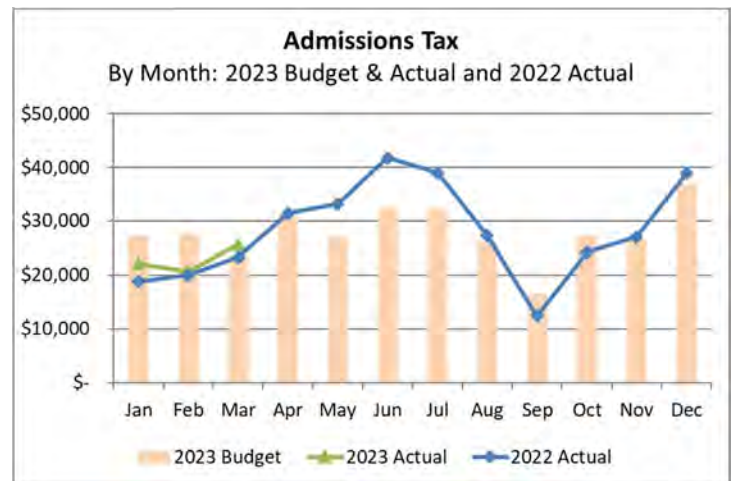
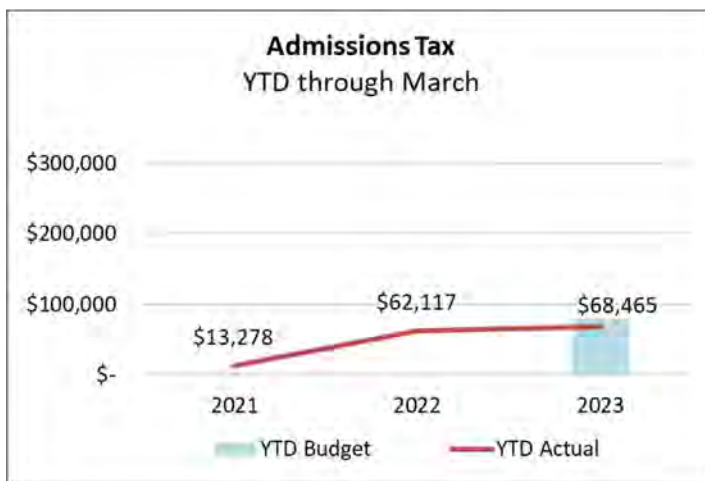


Card Room Gambling Tax - Major Establishments Only								
Year-to-date through March								
Major Establishment	2021		2022		2023	Over / (Under)		
	Actual	YTD	Actual	YTD		YTD Actual	YTD 2023 Actual vs YTD 2022 Actual	
							\$	%
Chips Casino	\$ 1,344,141	\$ 262,391	\$ 1,555,756	\$ 406,542	\$ 400,549	\$ (5,993)	-1.5%	
Great American Casino	493,162	114,599	505,775	124,302	137,397	13,095	10.5%	
Macau Casino	1,074,966	228,144	1,050,555	273,305	210,080	(63,226)	-23.1%	
Palace Casino	770,399	178,599	711,856	180,338	162,747	(17,591)	-9.8%	
Total	\$ 3,682,668	\$ 783,734	\$ 3,823,942	\$ 984,487	\$ 910,772	\$ (73,715)	-7.5%	

## Admissions Tax

The City levies an admissions tax of 5% on activities such as movie and play tickets, entrance fees and over charges to clubs. The tax is levied on the person or organization collecting the admission fee.

Admissions Tax Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 7	\$ 18,817	\$ 27,319	\$ 22,100	\$ 3,283	17.4%	\$ (5,219)	-19.1%
Feb	6,301	19,992	27,612	20,691	699	3.5%	(6,921)	-25.1%
Mar	6,970	23,308	23,803	25,674	2,366	10.2%	1,871	7.9%
Apr	16,432	31,455	31,079	-	-	-	-	-
May	10,354	33,180	27,080	-	-	-	-	-
Jun	23,805	41,748	32,163	-	-	-	-	-
Jul	22,495	38,979	32,263	-	-	-	-	-
Aug	23,271	27,272	26,228	-	-	-	-	-
Sep	16,122	12,424	16,478	-	-	-	-	-
Oct	33,390	24,269	27,263	-	-	-	-	-
Nov	23,463	27,048	26,617	-	-	-	-	-
Dec	43,554	38,891	36,895	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 13,278</b>	<b>\$ 62,117</b>	<b>\$ 78,734</b>	<b>\$ 68,465</b>	<b>\$ 6,348</b>	<b>10.2%</b>	<b>\$ (10,269)</b>	<b>-13.0%</b>
<b>Total Annual</b>	<b>\$ 226,164</b>	<b>\$ 337,383</b>	<b>\$ 334,800</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022): -7.6% Decreases in 2020 and 2021 due to COVID-19 caused closure/reduced capacity.								



Admissions Tax by Payer Year-to-date through March								
Major Establishment	2021		2022		2023 YTD Actual	Over / (Under)		
	Annual	YTD	Annual	YTD		YTD 2023 Actual vs YTD 2022 Actual		
						\$	%	
AMC Theatres	\$ 141,501	\$ 10,285	\$ 220,878	\$ 45,144	\$ 52,222	\$ 7,078	15.7%	
Fandango Media	5,101	-	7,648	-	-	-	-	
GolfNow, LLC	-	-	965	-	-	-	-	
Grand Prix Raceway	14,176	1,462	13,078	2,382	-	-	-	
Oakbrook Golf Club	21,170	1,531	19,769	1,261	1,023	(238)	-18.8%	
Regal Cinemas	44,217	-	75,046	13,331	15,221	1,889	14.2%	
<b>Total</b>	<b>\$ 226,165</b>	<b>\$ 13,278</b>	<b>\$ 337,384</b>	<b>\$ 62,117</b>	<b>\$ 68,465</b>	<b>\$ 6,347</b>	<b>10.2%</b>	

Note: Regal Cinemas reopened May 2021.

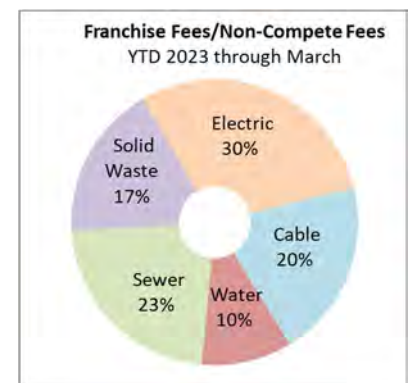


## Franchise Fees & Non-Compete Fees

Franchise fees are charges levied on private utilities for their use of City streets and other public properties to place utility infrastructure and to recoup City costs of administering franchise agreements. The franchise fees on light, natural gas, and telephone utilities are limited by statute to the actual administrative expenses incurred by the City directly related to receiving and approving permits, licenses, or franchises. Cable TV franchise fees are governed by the Federal Cable Communications Policy Act of 1996 and are negotiated with cable companies for an amount not to exceed 5% of gross revenues.

	Utility	Contract Expiration	Utility Tax	Franchise Fee	Non-Compete Fee
1	Comcast Phone	11/02/25	6.00%	-	-
2	Comcast Cable	12/04/25	6.00%	5.00%	-
3	Integra Communications	07/27/24	6.00%	-	-
4	Lakeview Light & Power	12/22/27	5.00%	-	-
5	Lakewood Water District	12/22/26	-	-	6.00%
6	Pierce County Sanitary Sewer	03/13/31	-	-	6.00%
7	Puget Sound Energy	01/20/26	5.00%	-	-
8	Rainier Connect (formerly Click!)	05/07/24	6.00%	5.00%	-
9	TPU Light	06/01/25	-	-	6.00%
10	TPU Water	11/19/26	-	-	8.00%
11	Waste Connections	12/31/25	6.00%	4.00%	-
12	Small Cell Wireless (fee is admin cost) - AT&T Small Wireless	06/08/25	-	-	-

Franchise Fees/Non-Compete Fees Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ -	\$ -	\$ -	\$ -	-	-	-	-
Feb	64,436	87,969	82,708	91,639	3,670	4.2%	8,931	10.8%
Mar	947,940	984,495	1,015,376	962,941	(21,554)	-2.2%	(52,435)	-5.2%
Apr	-	-	-	-	-	-	-	-
May	86,552	94,667	94,399	-	-	-	-	-
Jun	976,967	1,007,125	1,036,973	-	-	-	-	-
Jul	-	-	-	-	-	-	-	-
Aug	84,107	90,378	91,774	-	-	-	-	-
Sep	1,120,262	1,065,155	1,130,119	-	-	-	-	-
Oct	-	-	-	-	-	-	-	-
Nov	66,060	94,330	82,158	-	-	-	-	-
Dec	1,018,124	1,070,599	1,096,693	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 1,012,376</b>	<b>\$ 1,072,464</b>	<b>\$ 1,098,085</b>	<b>\$ 1,054,580</b>	<b>\$ (17,884)</b>	<b>-1.7%</b>	<b>\$ (43,505)</b>	<b>-4.0%</b>
<b>Total Annual</b>	<b>\$ 4,364,448</b>	<b>\$ 4,494,720</b>	<b>\$ 4,630,200</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):		2.3%						



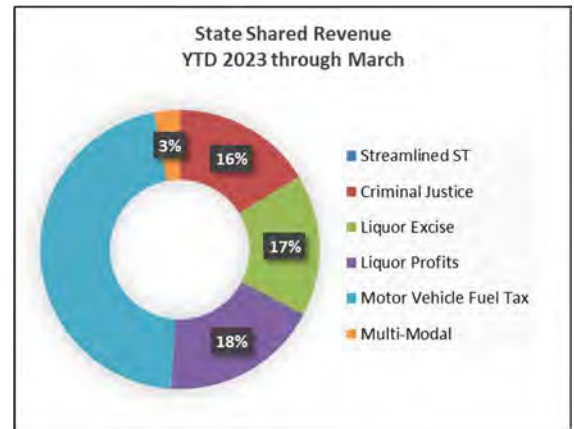
Franchise Fees/Non-Compete Fees by Type Year-to-date through March										
Type	2021 Annual Actual	2022		2023			Over / (Under)			
		Annual Actual	YTD Actual	Annual Budget	YTD Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs Budget	
							\$	%	\$	%
Cable	\$ 899,002	\$ 664,340	\$ 221,145	\$ 953,800	\$ 226,428	\$ 212,237	(8,908)	-4.0%	(14,191)	-6.3%
Water	560,212	567,214	98,286	594,300	100,634	107,759	9,473	9.6%	7,125	7.1%
Sewer	1,044,648	1,106,182	270,989	1,108,300	277,463	239,283	(31,706)	-11.7%	(38,180)	-13.8%
Solid Waste	687,654	722,964	177,921	729,500	182,171	184,310	6,389	3.6%	2,139	1.2%
Electric	1,172,934	1,434,018	304,122	1,244,300	311,387	310,991	6,869	2.3%	(396)	-0.1%
<b>Total</b>	<b>\$ 4,364,448</b>	<b>\$ 4,494,720</b>	<b>\$ 1,072,464</b>	<b>\$ 4,630,200</b>	<b>\$ 1,098,084</b>	<b>\$ 1,054,580</b>	<b>\$ (17,884)</b>	<b>-1.7%</b>	<b>\$ (43,504)</b>	<b>-4.0%</b>



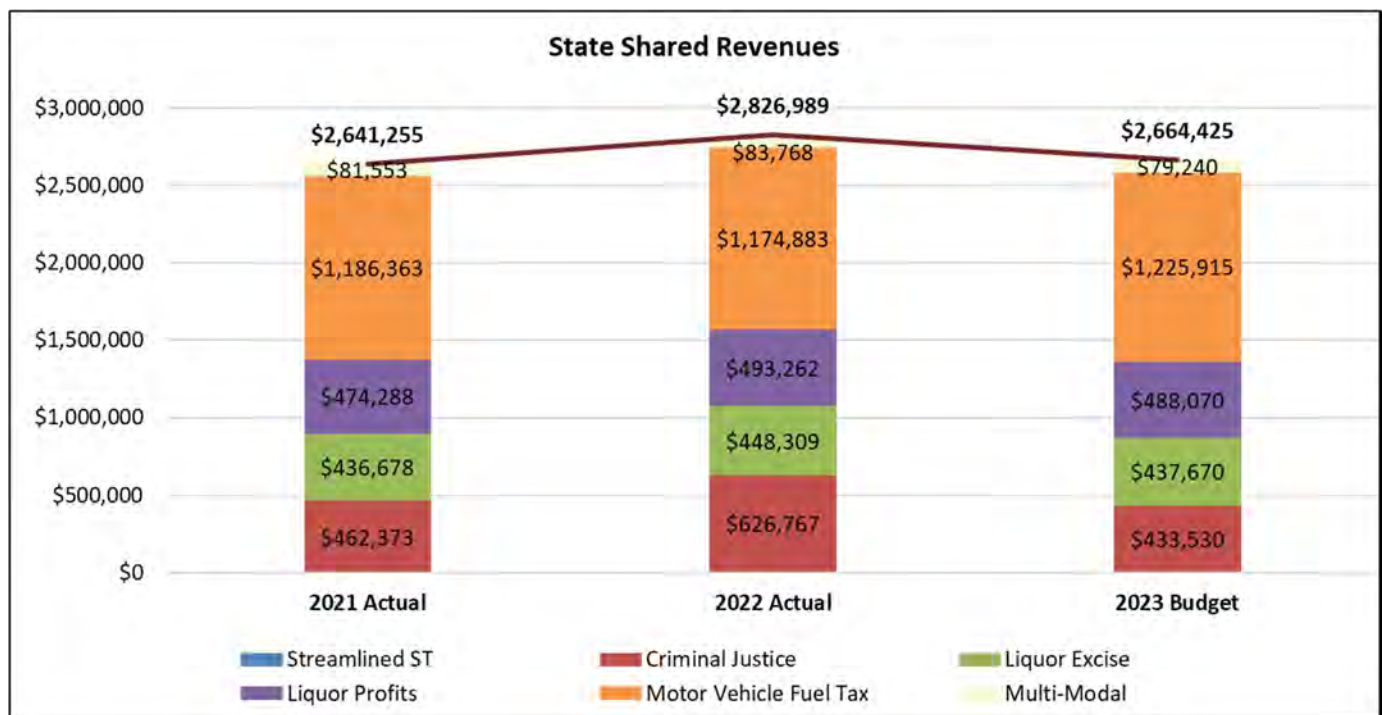
## State Shared Revenues

State-shared revenues are from taxes and fees collected by the State and disbursed to municipalities based on population or other criteria. The source of these shared revenues include: sales tax mitigation, criminal justice, leasehold excise tax, state lodging tax sharing, liquor excise tax and liquor profits, and motor vehicle fuel tax.

The following tables provides a comparison of state shared revenues, including the portion of motor vehicle fuel tax, increased gas tax and multi-modal revenue receipted directly in the transportation capital fund.



State Shared Revenue Year-to-date through March							
Revenue	2021 Annual Actual	2022		2023		2023 YTD Actual vs 2022 YTD Actual	
		Annual Actual	YTD Actual	Annual Budget	YTD Actual	Over/(Under)	
						\$	%
CJ-Violent Crimes/Population	\$ 104,137	\$ 108,244	\$ 26,438	\$ 95,000	\$ 27,068	\$ 630	2.4%
CJ-Special Programs	72,951	78,240	18,817	81,030	19,744	927	4.9%
CJ-DUI Cities	10,254	4,703	2,658	8,000	78	(2,580)	-97.1%
CJ-High Crime	275,031	435,580	49,329	249,500	128,141	78,812	159.8%
Liquor Excise Tax	436,678	448,309	119,084	437,670	117,888	(1,196)	-1.0%
Liquor Board Profits	474,288	493,262	123,331	488,070	121,943	(1,388)	-1.1%
Motor Vehicle Fuel Tax	791,652	782,125	182,228	824,420	182,988	760	0.4%
<b>Subtotal - General/Street</b>	<b>\$ 2,164,991</b>	<b>\$ 2,350,463</b>	<b>\$ 521,885</b>	<b>\$ 2,183,690</b>	<b>\$ 597,850</b>	<b>\$ 75,966</b>	<b>14.6%</b>
Motor Vehicle Fuel Tax	323,351	319,460	74,431	331,860	74,741	310	0.4%
Increase Motor Vehicle Fuel Tax	71,360	73,298	18,327	69,635	18,121	(206)	-1.1%
Multi-Modal	81,553	83,768	20,945	79,240	20,709	(236)	-1.1%
<b>Subtotal - Capital Projects</b>	<b>476,264</b>	<b>476,526</b>	<b>113,703</b>	<b>480,735</b>	<b>113,571</b>	<b>\$ (132)</b>	<b>-0.1%</b>
<b>Total</b>	<b>\$ 2,641,255</b>	<b>\$ 2,826,989</b>	<b>\$ 635,588</b>	<b>\$ 2,664,425</b>	<b>\$ 711,421</b>	<b>\$ 75,833</b>	<b>11.9%</b>



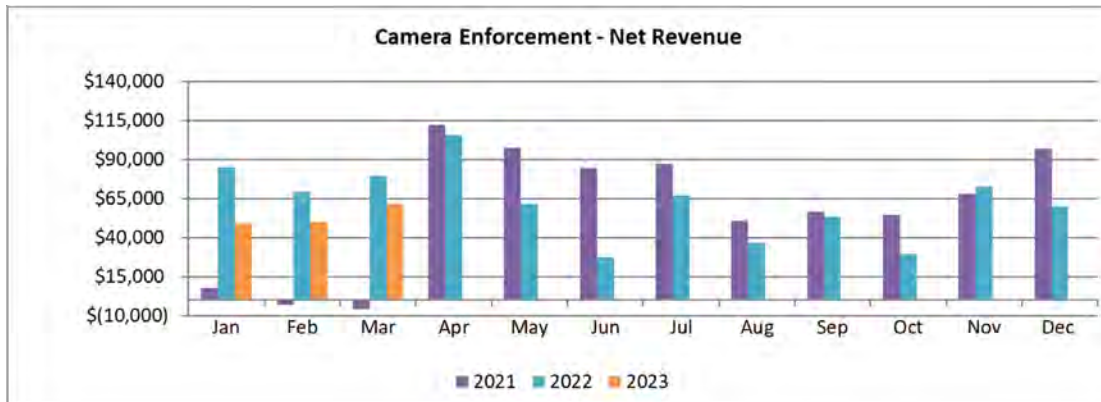
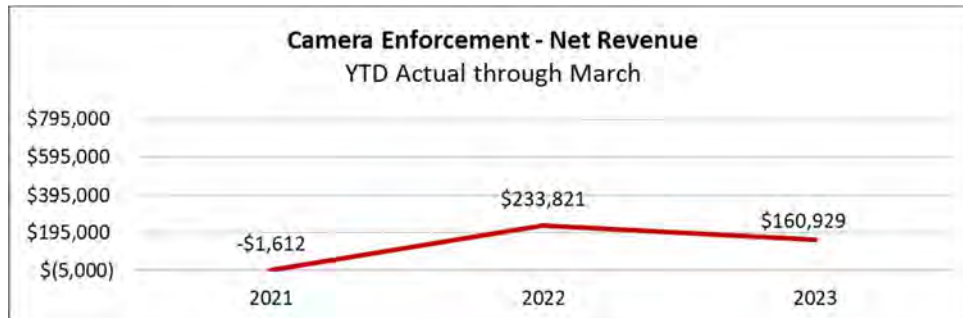
## POLICE

### Photo Infraction – Red Light/School Zone Enforcement

The City currently has eight cameras operating at five locations:

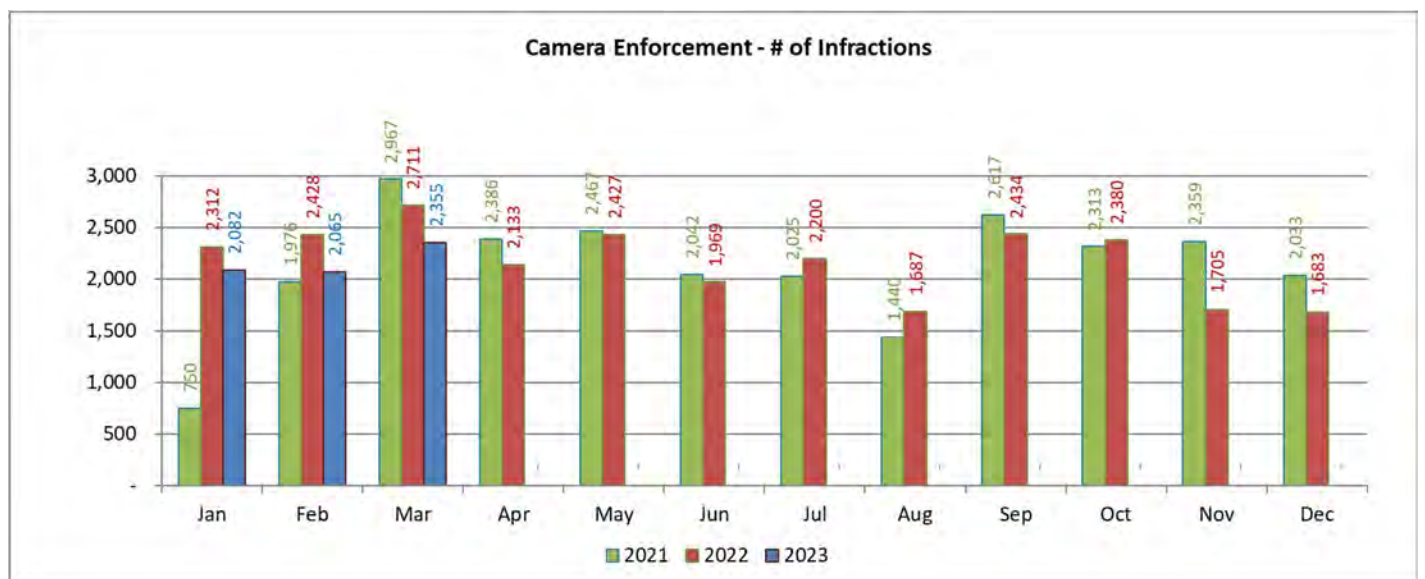
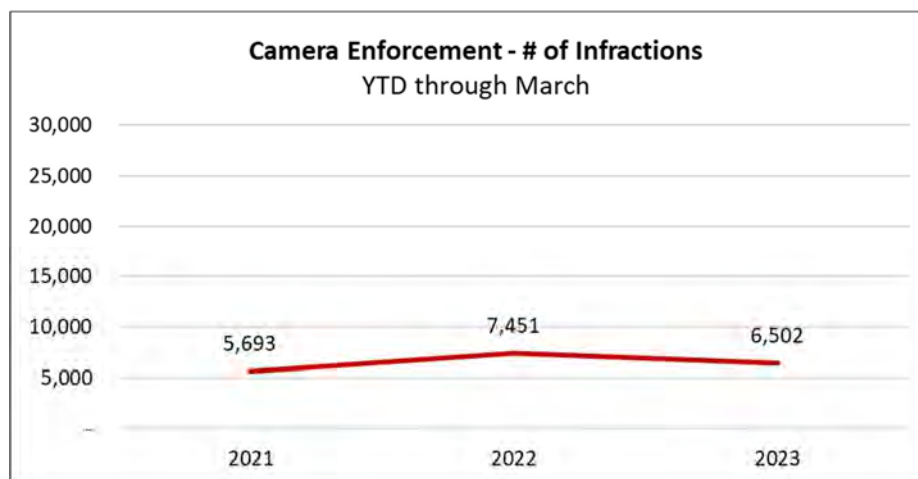
- Two (2) school zone cameras located at: 5405 Steilacoom Blvd – WB and 9904 Gravelly Lake Drive – SB.
- Six (6) red light cameras located at:
  - Bridgeport Blvd SW & San Francisco Ave SW – SB & NB
  - Steilacoom Blvd SW & Phillips Rd SW – WB & EB
  - South Tacoma Way & SR 512 – NB & SB.

Photo Infraction - Red Light / School Zone Enforcement Year-to-Date through March											
Month	Year 2021			Year 2022			Year 2023			Over / (Under)	
	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Net Revenue 2023 vs 2022	
										\$	%
Jan	\$ 30,145	\$ 22,500	\$ 7,645	\$ 117,106	\$ 32,240	\$ 84,866	\$ 81,379	\$ 32,240	\$ 49,139	\$ (35,727)	-42.1%
Feb	29,016	32,240	(3,224)	101,450	32,240	69,210	82,180	32,240	49,940	(19,270)	-27.8%
Mar	26,207	32,240	(6,033)	111,985	32,240	79,745	94,090	32,240	61,850	(17,895)	-22.4%
Apr	144,618	32,240	112,378	137,962	32,240	105,722	-	-	-	-	-
May	129,806	32,240	97,566	93,839	32,240	61,599	-	-	-	-	-
Jun	116,950	32,240	84,710	59,580	32,240	27,340	-	-	-	-	-
Jul	119,476	32,240	87,236	99,362	32,240	67,122	-	-	-	-	-
Aug	82,813	32,240	50,573	68,644	32,240	36,404	-	-	-	-	-
Sep	88,671	32,240	56,431	85,580	32,240	53,340	-	-	-	-	-
Oct	86,712	32,240	54,472	61,574	32,240	29,334	-	-	-	-	-
Nov	100,345	32,240	68,105	104,801	32,240	72,561	-	-	-	-	-
Dec	129,194	32,240	96,954	92,447	32,240	60,207	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 85,366</b>	<b>\$ 86,980</b>	<b>\$ (1,612)</b>	<b>\$ 330,539</b>	<b>\$ 96,720</b>	<b>\$ 233,821</b>	<b>\$ 257,649</b>	<b>\$ 96,720</b>	<b>\$ 160,929</b>	<b>\$ (72,892)</b>	<b>-31.2%</b>
<b>Total Annual</b>	<b>\$1,083,953</b>	<b>\$377,140</b>	<b>\$706,813</b>	<b>\$1,134,330</b>	<b>\$386,880</b>	<b>\$747,450</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>



# of Infraction Notices Generated Year-to-date through March															
	BP Way & San Francisco			Steilacoom & Phillips			South Tacoma Way & SR512			School Zones			Total		
Month	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Jan	69	100	120	143	235	217	538	717	775	-	1,260	970	750	2,312	2,082
Feb	76	99	105	207	234	197	611	822	787	1,082	1,273	976	1,976	2,428	2,065
Mar	78	109	110	219	242	254	778	954	898	1,892	1,406	1,093	2,967	2,711	2,355
Apr	113	124	-	243	266	-	850	913	-	1,180	830	-	2,386	2,133	-
May	114	118	-	324	323	-	902	1,003	-	1,127	983	-	2,467	2,427	-
Jun	108	169	-	361	344	-	974	1,019	-	599	437	-	2,042	1,969	-
Jul	110	140	-	433	466	-	1,137	1,140	-	345	454	-	2,025	2,200	-
Aug	100	159	-	330	369	-	1,010	1,049	-	-	110	-	1,440	1,687	-
Sep	98	163	-	285	368	-	1,006	882	-	1,228	1,021	-	2,617	2,434	-
Oct	86	115	-	256	331	-	1,016	755	-	955	1,179	-	2,313	2,380	-
Nov	81	147	-	230	275	-	775	570	-	1,273	713	-	2,359	1,705	-
Dec	107	151	-	285	252	-	780	707	-	861	573	-	2,033	1,683	-
Total YTD	223	308	335	569	711	668	1,927	2,493	2,460	2,974	3,939	3,039	5,693	7,451	6,502
Total Annual	1,140	1,594	n/a	3,316	3,705	n/a	10,377	10,531	n/a	10,542	10,239	n/a	25,375	26,069	n/a

COVID-19 caused school closures and stay home/work from home affected school zone and red light camera infractions notices generated in 2020 and early 2021. The huge spike beginning in April 2021 is due to schools opening up and violations after pandemic.

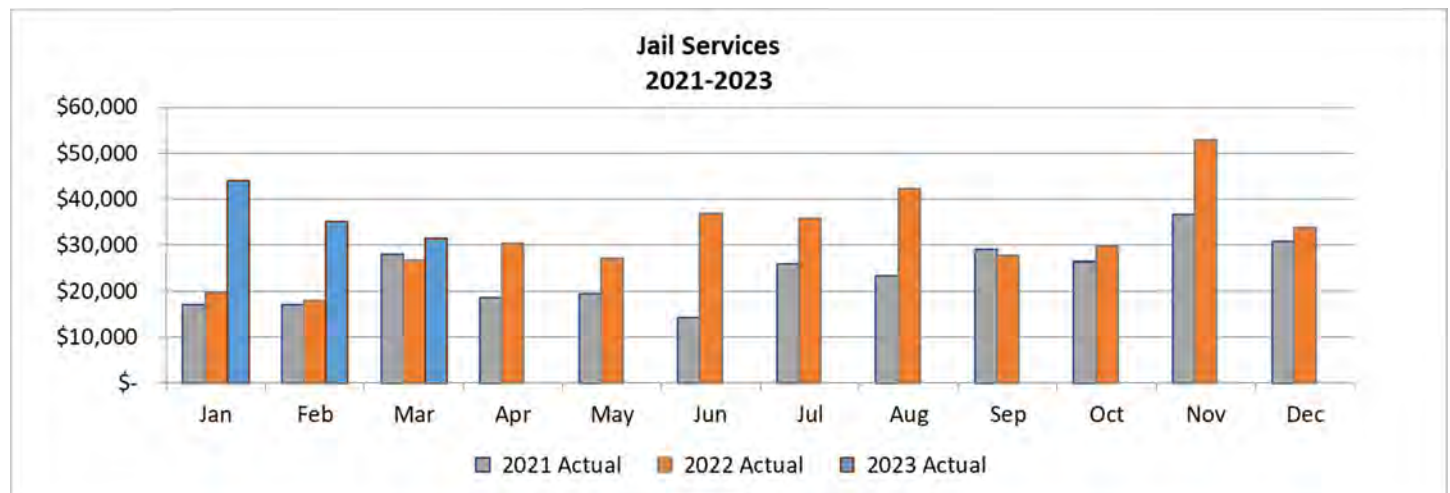


## Jail Services

The City contracts with various agencies to provide jail services. Current contracts are with Nisqually and Pierce County.

2023 Jail Rates					
Pierce County	Booking Fee	\$66.08	Nisqually	Booking Fee	\$20.00
	Daily Rate	\$98.08		Daily Rate	\$65.00
	Escort Fee*	\$146.29		Major Medical Costs	City Pays
	Mental Health Fee	\$272.63			
	Special Identification Process	\$66.08			
	Major Medical Costs	City Pays			

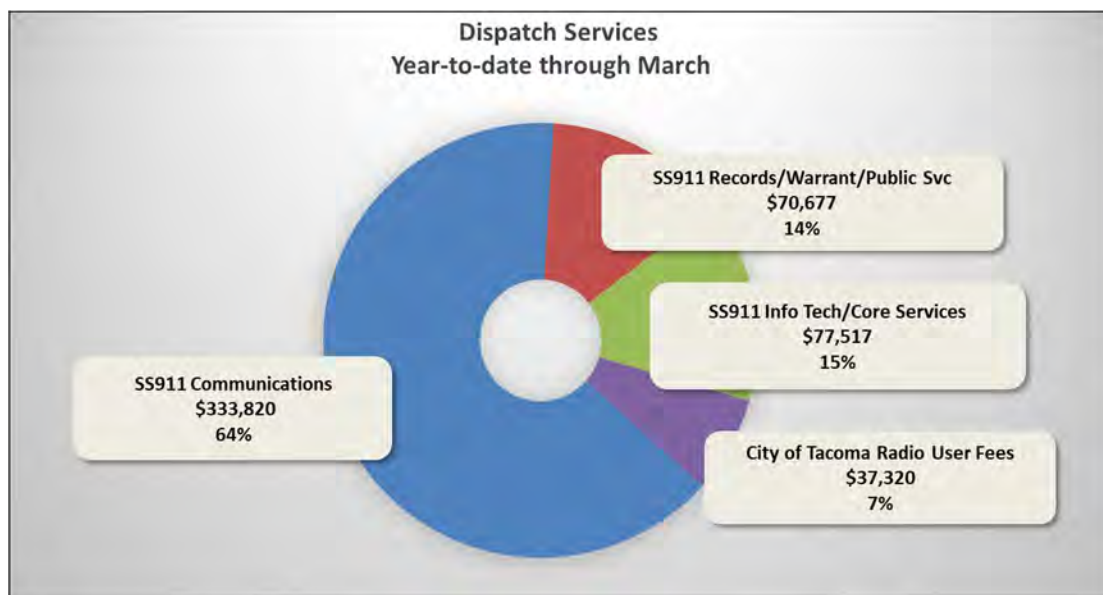
Year 2021					Year 2022				Year 2023				
Service Period	Pierce			Total by Month	Pierce			Total by Month	Pierce			Total by Month	
	Nisqually	County	Medical		Nisqually	County	Medical		Nisqually	County	Medical		
Jan	\$ 14,662	\$ 1,349	\$ 1,085	\$ 17,095	\$ 17,412	\$ 2,200	\$ -	\$ 19,613	\$ 30,944	\$ 6,585	\$ 6,415	\$ 43,944	
Feb	16,610	513	-	17,123	16,301	1,698	-	18,000	22,475	3,203	9,359	35,038	
Mar	27,534	300	-	27,834	24,381	2,299	-	26,680	28,156	3,268	-	31,424	
Apr	18,087	572	-	18,659	22,516	7,748	-	30,264				-	
May	17,353	2,178	-	19,531	21,515	5,476	-	26,991				-	
Jun	11,146	2,992	-	14,138	30,095	5,188	1,475	36,758				-	
Jul	21,419	4,530	-	25,949	33,623	2,066	-	35,689				-	
Aug	21,516	1,765	-	23,281	34,337	6,455	1,377	42,169				-	
Sep	27,079	1,918	-	28,996	25,624	2,170	-	27,794				-	
Oct	25,762	676	-	26,437	26,335	2,976	361	29,672				-	
Nov	33,150	3,389	-	36,539	32,180	3,237	17,369	52,786				-	
Dec	28,910	1,732	-	30,641	31,412	2,403	-	33,814				-	
Annual Total	\$ 263,226	\$ 21,914	\$ 1,085	\$ 286,225	\$ 315,732	\$ 43,917	\$ 20,581	\$ 380,230	\$ 81,575	\$ 13,056	\$ 15,774	\$ 110,405	
Annual Budget				\$ 950,000	Annual Budget				Annual Budget				\$ 600,000
YTD as % of Annual Budget				30.1%	YTD as % of Annual Budget				YTD as % of Annual Budget				18.4%



## Dispatch Services

South Sound 911 PDA (Public Development Authority) provides dispatch emergency communication, records and technology services, and regional, interoperable first responder radio system.

South Sound 911 Dispatch Services Year-to-date through March				
Category	2021 Annual Actual	2022 Annual Actual	2023	
			Annual Budget	Actual
Communication	\$ 1,390,920	\$ 1,335,280	\$ 1,420,275	\$ 333,820
Records/Warrant/Public Services	188,060	256,100	192,029	70,677
Information Technology/Core Service	298,750	271,471	305,086	77,517
<b>Subtotal</b>	<b>\$ 1,877,730</b>	<b>\$ 1,862,850</b>	<b>\$ 1,917,390</b>	<b>\$ 482,015</b>
Radio User Fees City of Tacoma	146,481	153,997	147,000	37,320
<b>Total Dispatch Services</b>	<b>\$ 2,024,211</b>	<b>\$ 2,016,847</b>	<b>\$ 2,064,390</b>	<b>\$ 519,335</b>
Change Over Prior Year - \$	\$ (24,626)	\$ (7,363)	\$ 47,543	
Change Over Prior Year - %	-1.2%	-0.4%	2.4%	



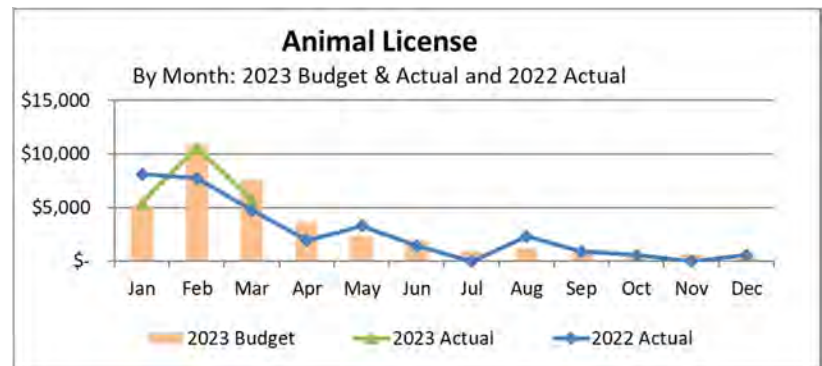


## Animal License

The City requires all dogs and cats over the age of eight weeks and residing in the city limits to be licensed annually. All licenses expire on December 31. Licenses not renewed by February 28 are subject to a \$2 late penalty.

Animal License Fees		
Fee Type	Senior (65+) or	
	Regular	Physically Disabled
Unaltered Dogs/Cats	\$55.00	\$30.00
Spayed/Neutered Dogs	\$20.00	\$10.00
Spayed/Neutered Cats	\$12.00	\$4.00
Pets Unders 6 Months Old	\$4.00	\$4.00
Service Dogs	\$0.00	\$0.00
Late Fee (after February 28)	\$2.00	\$2.00

Animal License Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 6,557	\$ 8,072	\$ 5,255	\$ 5,497	\$ (2,575)	-31.9%	\$ 242	4.6%
Feb	11,271	7,693	10,821	10,556	2,863	37.2%	(265)	-2.4%
Mar	5,453	4,757	7,477	5,662	905	19.0%	(1,815)	-24.3%
Apr	2,927	1,964	3,623	-	-	-	-	-
May	3,275	3,302	2,282	-	-	-	-	-
Jun	1,193	1,464	1,889	-	-	-	-	-
Jul	704	-	875	-	-	-	-	-
Aug	1,115	2,334	1,215	-	-	-	-	-
Sep	869	911	819	-	-	-	-	-
Oct	370	587	631	-	-	-	-	-
Nov	460	-	615	-	-	-	-	-
Dec	754	585	499	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 23,281</b>	<b>\$ 20,522</b>	<b>\$ 23,552</b>	<b>\$ 21,715</b>	<b>\$ 1,193</b>	<b>5.8%</b>	<b>\$ (1,837)</b>	<b>-7.8%</b>
<b>Total Annual</b>	<b>\$ 34,948</b>	<b>\$ 31,669</b>	<b>\$ 36,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022): -3.1%								



Animal Control Year-to-date through March							
Operating Revenues & Expenditures	2021 Annual Actual	2022		2023		Over / (Under)	
		Annual Actual	YTD Actual	Annual Budget	YTD Actual	2023 YTD Actual vs 2022 YTD Actual	
						\$	%
<b>Operating Revenue:</b>							
Animal License	\$ 34,948	\$ 31,669	\$ 20,522	\$ 36,000	\$ 21,715	\$ 1,193	5.8%
Animal Services - City of Dupont	34,595	37,288	9,322	37,990	9,498	176	1.9%
Animal Services - Town of Steilacoom	17,543	21,203	3,931	16,800	3,333	(598)	-15.2%
<b>Total Operating Revenues</b>	<b>\$ 87,086</b>	<b>\$ 90,160</b>	<b>\$ 33,775</b>	<b>\$ 90,790</b>	<b>\$ 34,546</b>	<b>\$ 771</b>	<b>2.3%</b>
<b>Operating Expenditures:</b>							
Personnel	213,976	224,201	53,503	231,112	59,405	5,902	11.0%
Supplies	1,657	2,985	500	3,360	500	-	0.0%
Humane Society	153,478	162,153	40,757	175,581	43,895	3,138	7.7%
Other Services & Charges	-	121	-	1,200	-	-	n/a
<b>Total Operating Expenditures</b>	<b>\$ 369,110</b>	<b>\$ 389,460</b>	<b>\$ 94,760</b>	<b>\$ 411,253</b>	<b>\$ 103,801</b>	<b>\$ 9,041</b>	<b>9.5%</b>
<b>Net Program Cost</b>	<b>\$ (282,024)</b>	<b>\$ (299,300)</b>	<b>\$ (60,985)</b>	<b>\$ (320,463)</b>	<b>\$ (69,255)</b>	<b>\$ (8,270)</b>	<b>13.6%</b>

Note - operating expenditures do not include internal service allocations (such as vehicle repairs & maintenance, vehicle replacement reserves, etc.) as all police internal service charges are accounted for under Command Section.

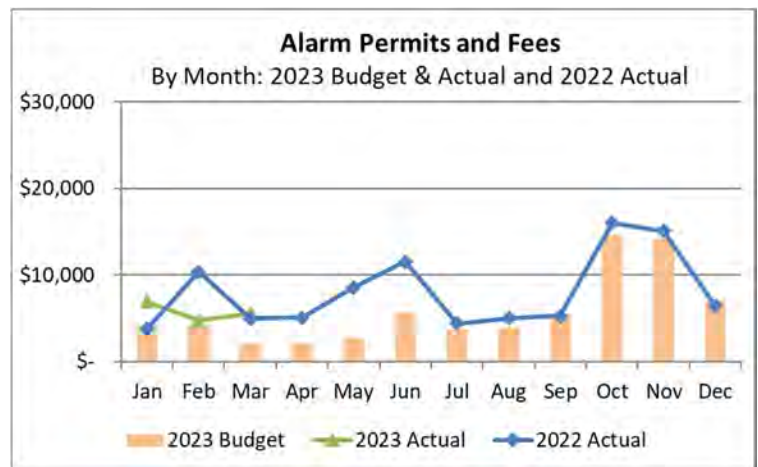
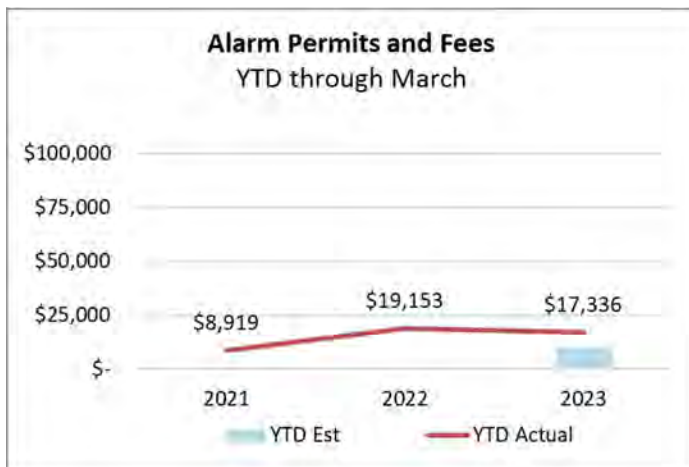


## Alarm Permits and Fees

False alarms cost the City and citizens thousands of dollars per year and take officers away from actual emergencies. The false alarm ordinance includes a registration process, provides for annual alarm permit fees for residential and business alarms, and provides for fees for false alarms to encourage all alarm users to maintain the reliability of and to properly use their alarm equipment.

Alarm Permits and Fees								
Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 2,564	\$ 3,793	\$ 4,218	\$ 6,967	\$ 3,174	83.7%	\$ 2,749	65.2%
Feb	3,930	10,385	4,076	4,797	(5,588)	-53.8%	721	17.7%
Mar	2,425	4,975	2,111	5,572	597	12.0%	3,461	164.0%
Apr	1,259	5,114	2,239	-	-	-	-	-
May	3,917	8,577	2,749	-	-	-	-	-
Jun	16,442	11,545	5,702	-	-	-	-	-
Jul	2,868	4,413	3,651	-	-	-	-	-
Aug	4,117	5,024	3,941	-	-	-	-	-
Sep	3,223	5,327	5,527	-	-	-	-	-
Oct	4,074	16,063	14,567	-	-	-	-	-
Nov	26,341	15,089	14,142	-	-	-	-	-
Dec	21,336	6,498	7,077	-	-	-	-	-
Total YTD	\$ 8,919	\$ 19,153	\$ 10,405	\$ 17,336	\$ (1,817)	-9.5%	\$ 6,931	66.6%
Total Annual	\$ 92,496	\$ 96,803	\$ 70,000	n/a	n/a	n/a	n/a	n/a
5-Year Ave Change (2018 - 2022):			-1.5%					

Note: The table reflects gross revenue and does not take into account of related processing and other fees totaling \$47,004 in 2021, \$61,849 in 2022, and \$6,004 YTD 2023.



## Seizure Funds

### Fund 180 Narcotics Seizure Fund

The purpose of this fund is for tracking assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

Fund 180 - Narcotics Seizure Year-to-date through March				
	2021 Annual Actual	2022 Annual Actual	2023	
			Annual Budget	YTD Actual
<b>Sources:</b>				
Forfeitures	\$ 30,294	\$ 105,547	\$ -	\$ 87,615
Law Enforcement Contracts	2,217	25,340	-	7,039
Interest /Misc	171	3,086	-	616
<b>Total Sources</b>	<b>\$ 32,681</b>	<b>\$ 133,973</b>	<b>\$ -</b>	<b>\$ 95,271</b>
<b>Uses:</b>				
Investigations	66,876	97,006	55,667	28,721
Capital	-	173,301	-	-
<b>Total Uses</b>	<b>\$ 66,876</b>	<b>\$ 270,307</b>	<b>\$ 55,667</b>	<b>\$ 28,721</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ (34,195)</b>	<b>\$ (136,334)</b>	<b>\$ (55,667)</b>	<b>\$ 66,549</b>
<b>Beginning Balance</b>	<b>\$ 226,196</b>	<b>\$ 192,000</b>	<b>\$ 55,667</b>	<b>\$ 55,667</b>
<b>Ending Balance</b>	<b>\$ 192,000</b>	<b>\$ 55,667</b>	<b>\$ -</b>	<b>\$ 122,217</b>

### Fund 181 Felony Seizure Fund

The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however may not be used to supplant existing funding sources.

Fund 181 - Felony Seizure Year-to-date through March				
	2021 Annual Actual	2022 Annual Actual	2023	
			Annual Budget	YTD Actual
<b>Sources:</b>				
Forfeitures	\$ -	\$ 25,920	\$ -	\$ -
Interest /Misc	40	418	-	196
<b>Total Sources</b>	<b>\$ 40</b>	<b>\$ 26,338</b>	<b>\$ -</b>	<b>\$ 196</b>
<b>Uses:</b>				
Investigations	11,679	16,047	23,305	1,375
Capital Purchases	-	23,184	-	-
<b>Total Uses</b>	<b>\$ 11,679</b>	<b>\$ 39,231</b>	<b>\$ 23,305</b>	<b>\$ 1,375</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ (11,640)</b>	<b>\$ (12,893)</b>	<b>\$ (23,305)</b>	<b>\$ (1,180)</b>
<b>Beginning Balance</b>	<b>\$ 47,837</b>	<b>\$ 36,198</b>	<b>\$ 23,305</b>	<b>\$ 23,305</b>
<b>Ending Balance</b>	<b>\$ 36,198</b>	<b>\$ 23,305</b>	<b>\$ -</b>	<b>\$ 22,125</b>

## Fund 182 Federal Seizure Fund

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community-based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; personal or political use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures or wasteful expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

Fund 182 - Federal Seizure Year-to-date through March				
	2021 Annual Actual	2022 Annual Actual	2023	
			Annual Budget	YTD Actual
<b>Sources:</b>				
Forfeitures	\$ -	\$ 18,701	\$ -	\$ -
Interest/Misc	1,100	1,374	-	5
<b>Total Sources</b>	<b>\$ 1,100</b>	<b>\$ 20,075</b>	<b>\$ -</b>	<b>\$ 5</b>
<b>Uses:</b>				
Crime Prevention	-	93	703	1,684
Capital Purchases	18,501	162,783	-	-
<b>Total Uses</b>	<b>\$ 18,501</b>	<b>\$ 162,876</b>	<b>\$ 703</b>	<b>\$ 1,684</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ (17,401)</b>	<b>\$ (142,801)</b>	<b>\$ (703)</b>	<b>\$ (1,679)</b>
<b>Beginning Balance</b>	<b>\$ 160,907</b>	<b>\$ 143,505</b>	<b>\$ 703</b>	<b>\$ 703</b>
<b>Ending Balance</b>	<b>\$ 143,505</b>	<b>\$ 703</b>	<b>\$ -</b>	<b>\$ (976)</b>

**Fund 195 Public Safety Grants**

The purpose of this fund is to account for the revenues and expenditures related to public safety grants. The following table provides a financial summary of these grants.

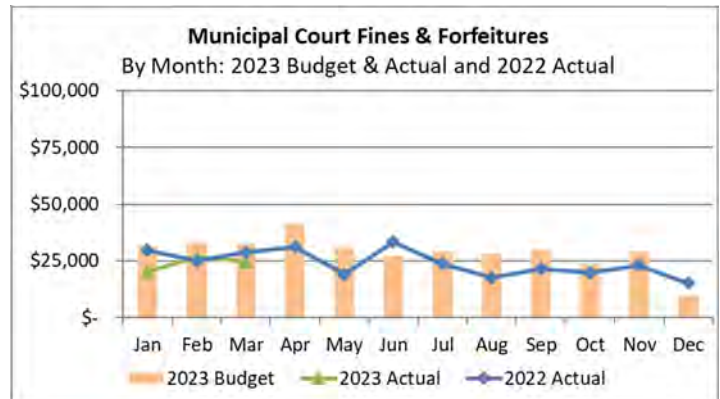
Public Safety Grants	Year-to-date through March 2023			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Dept. of Justice - Bulletproof Vest Partnership	\$ -	\$ 2,768	\$ 2,768	-
Dept. of Justice - Veterans Treatment Court	-	4,453	4,453	-
Pierce County - WTSC - Phlebotomy Certification	-	2,690	2,690	-
Washington Auto Theft Prevention Authority (WATPA)	-	75,107	75,107	-
Washington Traffic Safety Commission (WTSC) Impaired Driving	-	2,969	2,969	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 87,987</b>	<b>\$ 87,987</b>	<b>\$ -</b>

Public Safety Grants	2023	
	Annual Budget	YTD Mar
Dept. of Justice - Bulletproof Vest Partnership	\$ -	\$ 2,768
Dept. of Justice - JAG Helmets and Exterior Vests	42,486	-
Dept. of Justice - Veterans Treatment Court	-	4,453
Pierce County - STOP Violence Against Women	5,000	-
Washington Auto Theft Prevention Authority (WATPA)	-	75,107
Washington State Military Department - Emergency Management (EMPG)	33,384	-
Washington State Parks & Recreation Boaters Safety	12,906	-
Washington State Patrol - Phlebotomy Mobile Unit	-	-
Washington Traffic Safety Commission (WTSC) PC Phlebotomy	-	2,690
Washington Traffic Safety Commission (WTSC) Impaired & Distracted Driving	14,045	2,969
Washington Traffic Safety Commission (WTSC) Motorcycle/Seatbelt	5,000	-
<b>Total</b>	<b>\$ 112,821</b>	<b>\$ 87,987</b>

## MUNICIPAL COURT

Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases. Revenues from 2015 cases and forward are collected by the City and remitted on a monthly basis to the contract jurisdictions (City of DuPont, City of University Place and Town of Steilacoom). The City of University Place contract ended in 2022.

Municipal Court Fines & Forfeitures Year-to-date through March								
Month	2021	2022	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 40,542	\$ 29,625	\$ 31,723	\$ 20,289	\$ (9,336)	-31.5%	\$ (11,434)	-36.0%
Feb	40,724	25,074	33,286	26,496	1,422	5.7%	(6,790)	-20.4%
Mar	37,627	28,855	32,225	24,744	(4,111)	-14.2%	(7,481)	-23.2%
Apr	88,547	31,236	41,458	-	-	-	-	-
May	62,056	19,193	31,006	-	-	-	-	-
Jun	50,509	33,380	27,137	-	-	-	-	-
Jul	54,057	23,680	28,986	-	-	-	-	-
Aug	38,634	17,583	28,360	-	-	-	-	-
Sep	39,934	21,487	29,906	-	-	-	-	-
Oct	32,347	19,800	23,586	-	-	-	-	-
Nov	38,969	23,099	29,031	-	-	-	-	-
Dec	22,101	15,137	9,796	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 118,893</b>	<b>\$ 83,554</b>	<b>\$ 97,234</b>	<b>\$ 71,529</b>	<b>\$ (12,025)</b>	<b>-14.4%</b>	<b>\$ (25,705)</b>	<b>-26.4%</b>
<b>Total Annual</b>	<b>\$ 546,047</b>	<b>\$ 288,149</b>	<b>\$ 346,500</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022): -12.8%								

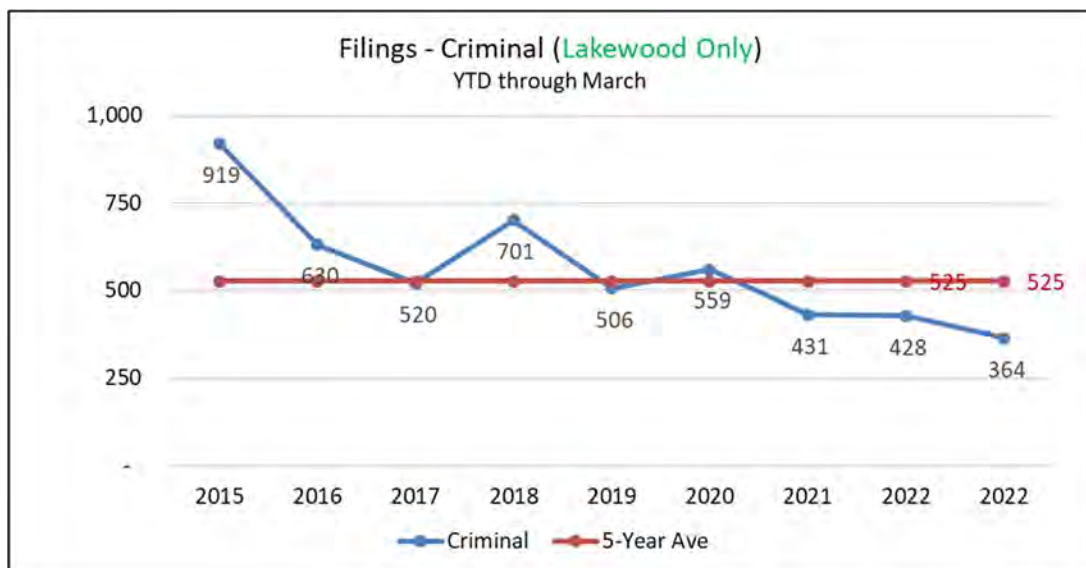
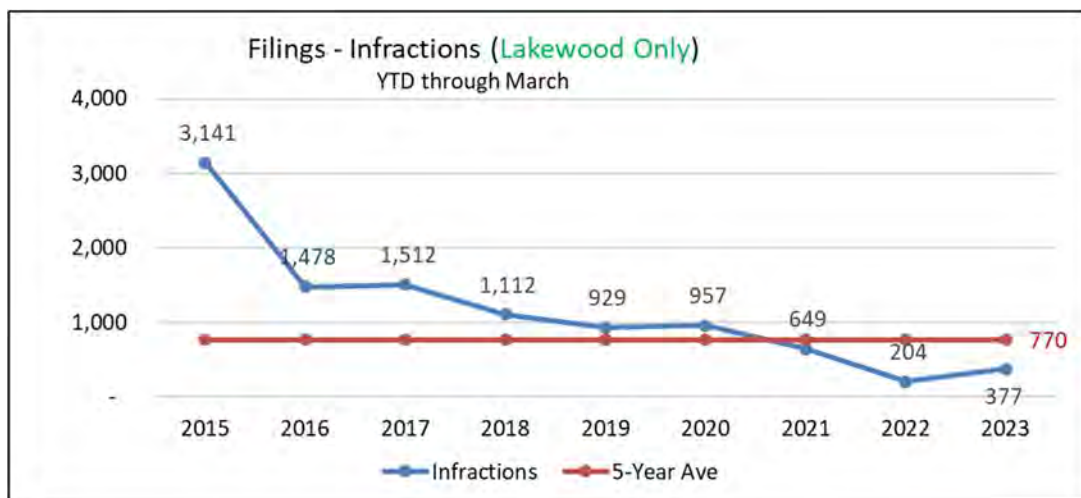


Municipal Court Fines & Forfeitures										
Year-to-date through March										
Category	2020 Actual	2022		2023			Over / (Under)		Over / (Under)	
		Annual Actual	YTD Actual	Annual Budget	YTD Budget	YTD Actual	2023 YTD Actual vs 2022 YTD Actual		2023 YTD Actual vs 2023 YTD Budget	
							\$	%	\$	%
Admin, Filing, Copy, Forms, Legal	\$ 35,376	\$ 26,790	\$ 7,064	\$ 30,600	\$ 8,221	\$ 3,941	\$ (3,123)	-44.2%	\$ (4,280)	-52.1%
Detention & Correction Services	101,691	61,999	18,982	81,000	22,090	11,490	(7,492)	-39.5%	(10,600)	-48.0%
Civil Penalties	1,142	239	16	400	19	-	(16)	-100.0%	(19)	-100.0%
Civil Infraction Penalties	339,875	148,809	42,345	179,000	49,278	40,025	(2,320)	-5.5%	(9,253)	-18.8%
Civil Parking Infractions	6,691	1,141	341	2,000	397	-	(341)	-100.0%	(397)	-100.0%
Criminal Traffic Misdemeanor Fines	12,648	7,987	1,063	10,000	1,237	1,987	924	86.9%	750	60.6%
Criminal Non-Traffic Fines	209	5,090	5,550	8,000	6,459	9,014	3,464	62.4%	2,555	39.6%
Court Cost Recoupment	20,439	12,319	4,064	15,400	4,729	1,774	(2,290)	-56.3%	(2,955)	-62.5%
Interest/Other/Misc	27,976	23,776	4,129	20,100	4,805	3,298	(831)	-20.1%	(1,507)	-31.4%
Total	\$ 546,047	\$ 288,149	\$ 83,554	\$ 346,500	\$ 97,234	\$ 71,529	\$ (12,025)	-14.4%	\$ (25,705)	-26.4%

Municipal Court Year-to-date through March							
Operating Revenues & Expenditures	2021 Annual Actual	2022		2023		Over / (Under)	
		Annual Actual	YTD Actual	Annual Budget	YTD Actual	2023 YTD Actual vs 2022 YTD Actual	
						\$	%
<b>Operating Revenue:</b>							
Fines & Forfeitures	\$ 546,047	\$ 288,149	\$ 83,554	\$ 346,500	\$ 71,529	\$ (12,026)	-14.4%
Court Services - City of University Place	6,000	(13,520)	-	-	-	-	n/a
Court Services - Town of Steilacoom	63,917	110,167	28,500	112,400	59,070	30,570	107.3%
Court Services - City of DuPont	68,080	128,914	28,379	92,900	35,399	7,020	24.7%
<b>Total Operating Revenues</b>	<b>\$ 684,044</b>	<b>\$ 513,710</b>	<b>\$ 140,433</b>	<b>\$ 551,800</b>	<b>\$ 165,998</b>	<b>\$ 25,565</b>	<b>18.2%</b>
<b>Operating Expenditures:</b>							
Judicial Services	1,007,638	1,011,751	286,405	1,091,709	373,299	86,894	30.3%
Professional Services*	573,451	582,340	95,568	55,000	14,716	(80,852)	-84.6%
Probation & Detention	164,071	240,593	43,247	348,510	47,941	4,694	10.9%
<b>Total Operating Expenditures</b>	<b>\$ 1,745,160</b>	<b>\$ 1,834,684</b>	<b>\$ 425,220</b>	<b>\$ 1,495,219</b>	<b>\$ 435,956</b>	<b>\$ 10,736</b>	<b>2.5%</b>
<b>Net Revenue (Cost)</b>	<b>\$ (1,061,116)</b>	<b>\$ (1,320,974)</b>	<b>\$ (284,787)</b>	<b>\$ (943,419)</b>	<b>\$ (269,958)</b>	<b>\$ 14,829</b>	<b>-5.2%</b>

\* Professional Services includes Pro-Tem Judge, Public Defender, Jury/Witness Fees and Interpreter Services.

The following charts provides current and historical filings and fines & forfeitures for Lakewood (does not include photo infraction filings and revenues).





**Fines & Forfeitures and Filings**  
**Lakewood Only**  
**YTD through March**



**Fines & Forfeitures and Filings**  
**Lakewood Only**  
**Annual Totals**



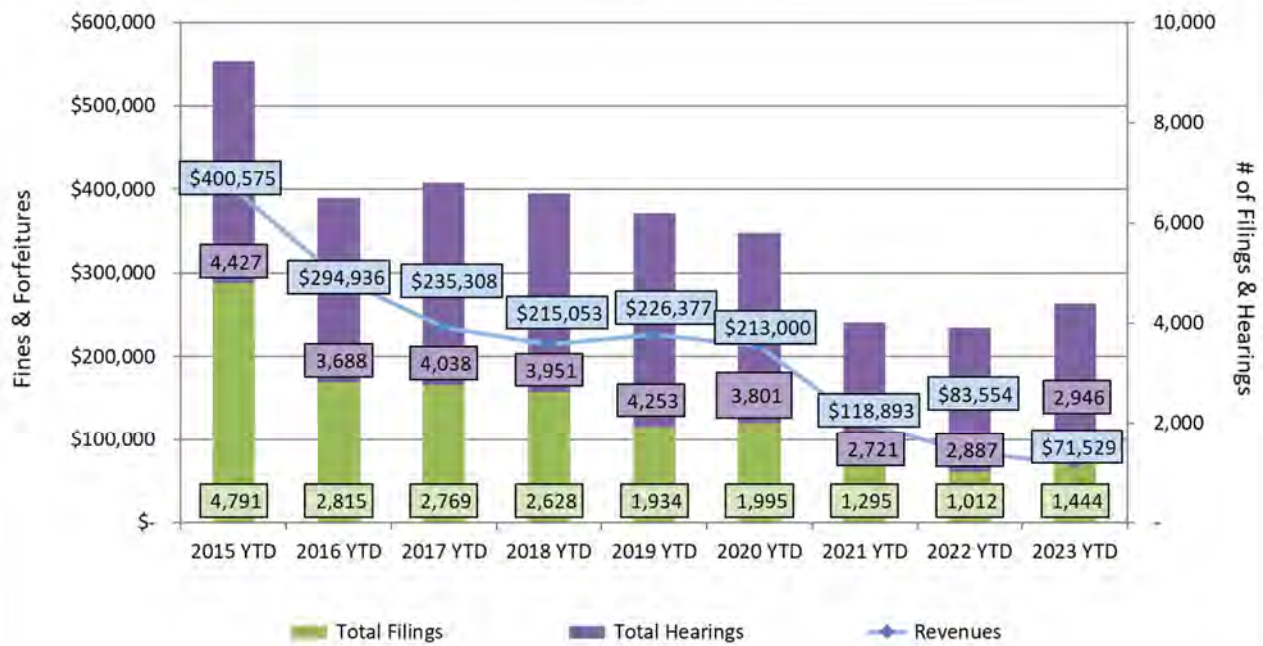
## Filings and Hearings by Jurisdiction – YTD Totals

Total YTD Mar	FILINGS			HEARINGS			Photo/Camera	
	Infractions	Criminal	Total Filings	Infractions	Criminal	Total Hearings	Filings	Hearings
<b>2023</b>	<b>1,050</b>	<b>394</b>	<b>1,444</b>	<b>327</b>	<b>2,619</b>	<b>2,946</b>	<b>5,165</b>	<b>121</b>
Lakewood	377	364	741	103	2,394	2,497	5,165	121
University Place	2	-	2	3	40	43	-	-
Steilacoom	69	17	86	36	109	145	-	-
DuPont	602	13	615	185	76	261	-	-
<b>2022</b>	<b>535</b>	<b>477</b>	<b>1,012</b>	<b>188</b>	<b>2,699</b>	<b>2,887</b>	<b>5,436</b>	<b>106</b>
Lakewood	204	428	632	96	2,421	2,517	5,436	106
University Place	3	1	4	1	87	88	-	-
Steilacoom	280	28	308	74	101	175	-	-
DuPont	48	20	68	17	90	107	-	-
<b>2021</b>	<b>807</b>	<b>488</b>	<b>1,295</b>	<b>350</b>	<b>2,371</b>	<b>2,721</b>	<b>4,444</b>	<b>27</b>
Lakewood	649	431	1,080	273	2,062	2,335	4,444	27
University Place	6	4	10	19	151	170	-	-
Steilacoom	87	26	113	34	80	114	-	-
DuPont	65	27	92	24	78	102	-	-
<b>2020</b>	<b>1,327</b>	<b>668</b>	<b>1,995</b>	<b>781</b>	<b>3,020</b>	<b>3,801</b>	<b>4,162</b>	<b>89</b>
Lakewood	957	559	1,516	623	2,532	3,155	4,162	89
University Place	114	53	167	76	308	384	-	-
Steilacoom	150	31	181	44	90	134	-	-
DuPont	106	25	131	38	90	128	-	-
<b>2019</b>	<b>1,320</b>	<b>614</b>	<b>1,934</b>	<b>616</b>	<b>3,637</b>	<b>4,253</b>	<b>3,294</b>	<b>98</b>
Lakewood	929	506	1,435	435	2,895	3,330	3,294	98
University Place	90	50	140	81	402	483	-	-
Steilacoom	215	41	256	74	190	264	-	-
DuPont	86	17	103	26	150	176	-	-
<b>2018</b>	<b>1,717</b>	<b>911</b>	<b>2,628</b>	<b>604</b>	<b>3,347</b>	<b>3,951</b>	<b>3,241</b>	<b>87</b>
Lakewood	1,112	701	1,813	432	2,591	3,023	3,241	87
University Place	107	77	184	47	367	414	-	-
Steilacoom	260	57	317	66	151	217	-	-
DuPont	238	76	314	59	238	297	-	-
<b>2017</b>	<b>2,052</b>	<b>717</b>	<b>2,769</b>	<b>645</b>	<b>3,393</b>	<b>4,038</b>	<b>3,338</b>	<b>100</b>
Lakewood	1,512	520	2,032	482	2,586	3,068	3,338	100
University Place	110	97	207	46	465	511	-	-
Steilacoom	141	40	181	33	156	189	-	-
DuPont	289	60	349	84	186	270	-	-
<b>2016</b>	<b>1,944</b>	<b>871</b>	<b>2,815</b>	<b>645</b>	<b>3,043</b>	<b>3,688</b>	<b>3,747</b>	<b>83</b>
Lakewood	1,478	630	2,108	473	2,338	2,811	3,747	83
University Place	68	75	143	31	341	372	-	-
Steilacoom	158	36	194	51	139	190	-	-
DuPont	240	130	370	90	225	315	-	-
<b>2015</b>	<b>3,640</b>	<b>1,151</b>	<b>4,791</b>	<b>1,238</b>	<b>3,189</b>	<b>4,427</b>	<b>2,520</b>	<b>112</b>
Lakewood	3,141	919	4,060	1,166	2,740	3,906	2,520	112
University Place	89	134	223	72	449	521	-	-
Steilacoom	205	57	262	-	-	-	-	-
DuPont	205	41	246	-	-	-	-	-

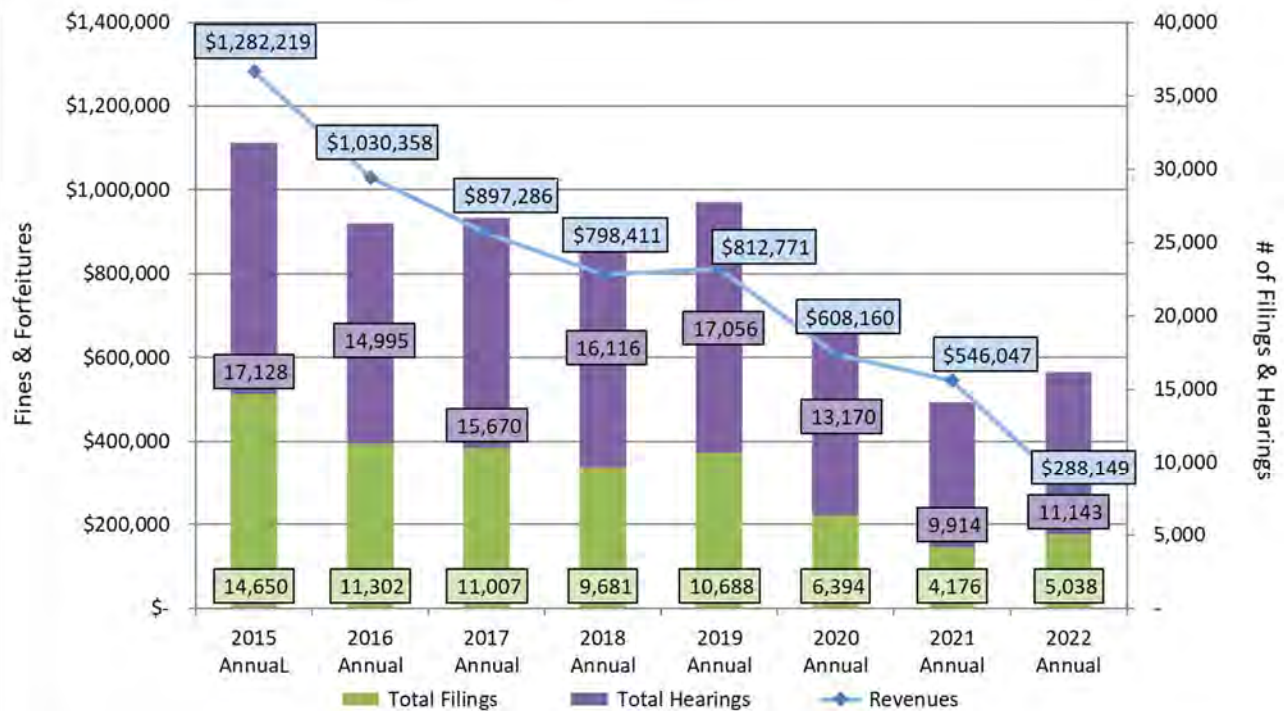
## Filings and Hearings by Jurisdiction – Annual Totals

Annual Totals	FILINGS			HEARINGS			Photo/Camera	
	Infractions	Criminal	Total Filings	Infractions	Criminal	Total Hearings	Filings	Hearings
<b>2022</b>	<b>3,415</b>	<b>1,623</b>	<b>5,038</b>	<b>914</b>	<b>10,229</b>	<b>11,143</b>	<b>19,004</b>	<b>380</b>
Lakewood	1,218	1,472	2,690	407	9,213	9,620	19,004	380
University Place	4	1	5	2	210	212	-	-
Steilacoom	1,252	100	1,352	296	476	772	-	-
DuPont	941	50	991	209	330	539	-	-
<b>2021</b>	<b>2,600</b>	<b>1,576</b>	<b>4,176</b>	<b>1,201</b>	<b>8,713</b>	<b>9,914</b>	<b>20,982</b>	<b>351</b>
Lakewood	1,724	1,395	3,119	929	7,694	8,623	20,982	351
University Place	12	5	17	42	393	435	-	-
Steilacoom	606	87	693	160	327	487	-	-
DuPont	258	89	347	70	299	369	-	-
<b>2020</b>	<b>4,120</b>	<b>2,274</b>	<b>6,394</b>	<b>2,408</b>	<b>10,762</b>	<b>13,170</b>	<b>10,143</b>	<b>267</b>
Lakewood	2,777	1,876	4,653	1,788	9,005	10,793	10,143	267
University Place	392	201	593	242	1,067	1,309	-	-
Steilacoom	633	102	735	226	374	600	-	-
DuPont	318	95	413	152	316	468	-	-
<b>2019</b>	<b>7,638</b>	<b>3,050</b>	<b>10,688</b>	<b>2,710</b>	<b>14,346</b>	<b>17,056</b>	<b>16,644</b>	<b>298</b>
Lakewood	5,678	2,481	8,159	2,070	11,598	13,668	16,644	298
University Place	419	302	721	194	1,655	1,849	-	-
Steilacoom	922	188	1,110	301	596	897	-	-
DuPont	619	79	698	145	497	642	-	-
<b>2018</b>	<b>6,494</b>	<b>3,187</b>	<b>9,681</b>	<b>2,392</b>	<b>13,724</b>	<b>16,116</b>	<b>15,680</b>	<b>333</b>
Lakewood	4,008	2,390	6,398	1,608	10,727	12,335	15,680	333
University Place	687	340	1,027	264	1,585	1,849	-	-
Steilacoom	1,053	234	1,287	313	604	917	-	-
DuPont	746	223	969	207	808	1,015	-	-
<b>2017</b>	<b>7,910</b>	<b>3,097</b>	<b>11,007</b>	<b>2,615</b>	<b>13,055</b>	<b>15,670</b>	<b>14,413</b>	<b>364</b>
Lakewood	5,303	2,235	7,538	1,890	9,898	11,788	14,413	364
University Place	629	396	1,025	227	1,843	2,070	-	-
Steilacoom	1,151	204	1,355	266	583	849	-	-
DuPont	827	262	1,089	232	731	963	-	-
<b>2016</b>	<b>7,733</b>	<b>3,569</b>	<b>11,302</b>	<b>2,581</b>	<b>12,414</b>	<b>14,995</b>	<b>15,107</b>	<b>398</b>
Lakewood	5,463	2,623	8,086	1,933	9,567	11,500	15,107	398
University Place	602	409	1,011	199	1,583	1,782	-	-
Steilacoom	678	162	840	179	487	666	-	-
DuPont	990	375	1,365	270	777	1,047	-	-
<b>2015</b>	<b>10,453</b>	<b>4,197</b>	<b>14,650</b>	<b>4,806</b>	<b>12,322</b>	<b>17,128</b>	<b>10,761</b>	<b>368</b>
Lakewood	8,204	3,308	11,512	4,569	10,784	15,353	10,761	368
University Place	316	458	774	237	1,538	1,775	-	-
Steilacoom	787	197	984	-	-	-	-	-
DuPont	1,146	234	1,380	-	-	-	-	-

**Filings & Hearings for Infractions & Criminal  
& Lakewood Retained Fines & Forfeiture Revenues**  
YTD through March Totals



**Filings & Hearings for Infractions & Criminal  
& Lakewood Retained Fines & Forfeiture Revenues**  
Annual Totals



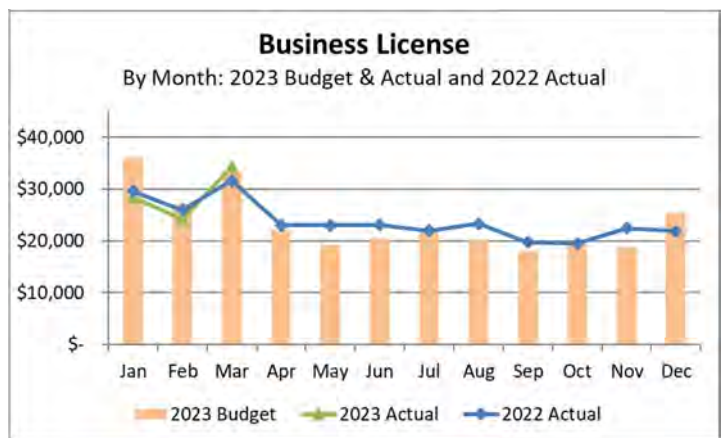


## COMMUNITY & ECONOMIC DEVELOPMENT

### Business License

Businesses located or doing business in the City are required to obtain a local business license prior to commencing operations. Business license fees are set by the City Council and may change from time to time. Currently, the cost of a general business license is \$60 for a 12-month period. Additional fees may apply to specialty businesses. Organization exempt from taxation under 26 USC 501(C)(3) and (4) must apply and obtain a business license, but are exempt from the business license fee. The number of business licenses in a given year range between 3,800 – 4,200 with roughly 3,800 renewals annually.

Business License Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 26,370	\$ 29,635	\$ 36,109	\$ 28,380	\$ (1,255)	-4.2%	\$ (7,729)	-21.4%
Feb	21,420	25,930	27,143	24,180	(1,750)	-6.7%	(2,963)	-10.9%
Mar	34,490	31,620	33,473	34,210	2,590	8.2%	737	2.2%
Apr	21,490	22,970	21,960	-	-	-	-	-
May	18,780	22,980	19,083	-	-	-	-	-
Jun	22,175	23,105	20,441	-	-	-	-	-
Jul	22,945	21,985	22,087	-	-	-	-	-
Aug	19,855	23,295	20,200	-	-	-	-	-
Sep	20,350	19,705	17,981	-	-	-	-	-
Oct	21,060	19,465	19,288	-	-	-	-	-
Nov	20,140	22,460	18,834	-	-	-	-	-
Dec	33,475	21,850	25,402	-	-	-	-	-
Total YTD	\$ 82,280	\$ 87,185	\$ 96,724	\$ 86,770	\$ (415)	-0.5%	\$ (9,954)	-10.3%
Annual Total	\$ 282,550	\$ 285,000	\$ 282,000	n/a	n/a	n/a	n/a	n/a
5-Year Ave Change (2018 - 2022): 0.7%								



Business License By Type Year-to-date through March							
Month	2021 Annual	2022		2023		Over / (Under)	
		Annual	YTD	Budget	YTD Actual	2023 YTD Actual vs 2022 YTD Actual	
						\$	%
General	\$271,075	\$270,125	\$ 75,160	\$244,800	\$ 78,370	\$ 3,210	4.3%
Specialty	11,475	14,875	12,025	37,200	8,400	(3,625)	-30.1%
Total	\$282,550	\$285,000	\$ 87,185	\$282,000	\$ 86,770	\$ (415)	-0.5%

## City Tree Fund

The City collects money for its City Tree Fund as payment in lieu of onsite tree replacement for removal of trees in excess of retention requirements, and as mitigation for oak trees removed in conjunction with development projects. The City has an obligation to spend the funds received for planting of trees to include oak trees and activities intended to improve Oregon White Oak Woodland habitat as well as improving the health of current or new tree and natural areas citywide.

City Tree Fund				
Date	Received From / Project	Sources	Uses	Balance
9/15/2009	Claude Remy: Mitigate oak tree removal for Gravelly Lake Brownstones Development.	\$ 5,000	\$ -	\$ 5,000
11/23/2009	Claude Remy: Mitigate oak tree removal for Gravelly Lake Brownstones Development.	8,230	-	13,230
12/31/2009	Parks Tree Planting - Oak Prairie Mediations: attempt (unsuccessful) to replant Garry Oak trees in Fort Steilacoom Park.	-	379	12,851
10/8/2013	Claude Remy: Mitigate oak tree removal for Gravelly Lake Brownstones Development.	7,560	-	20,411
11/10/2015	Clover Park School District	8,000	-	28,411
4/26/2017	Pierce County Restoration Project: purchase of small oak trees for planting.	-	2,000	26,411
5/16/2017	Jeffrey Edwards Trust Fine imposed for fir tree removal without City permit. Portion of family inheritance was used to pay the fine.	82,000		108,411
8/24/2017	Beaumont Grand	6,400		114,811
12/31/2017	Fort Steilacoom Park Waughop Lake and Angle Lane: trees and shrubs.	-	9,321	105,490
12/31/2017	Fort Steilacoom Park Waughop Lake: Trees & shrubs, irrigation and contractor services.	-	6,044	99,446
12/31/2018	Removal of 33 trees at Fort Steilacoom Park by Stumpy Tree Service.	-	24,000	75,446
12/31/2019	FSP South Angle Lane Parking & Trail: trees, shrubs and landscaping services.	-	20,000	55,446
12/31/2021	Megan Court: Applicant submitted cash guarantee in lieu of providing the required landscaping within the Farwest Drive SW right-of-way.	1,050	-	56,496
Life-to-date Totals & Balance at @ March 31, 2023		\$ 118,240	\$ 61,744	\$ 56,496

The \$82,000 from the Jeffrey Edwards Trust was an inheritance passed on to family members, Shane Clark and his brother. Clark proposed to demolish an existing, older single family residence and replace it with a new one. In the process, he wanted to remove a fir tree. He needed a tree removal permit. He failed to obtain one and hired a firm to remove the tree without City approval. The tree company got caught and Mr. Clark received a substantial fine. The fine upheld in Lakewood Municipal Court. Mr. Clark appealed court action to Pierce County Superior Court. He used part of the inheritance to pay for his fine.

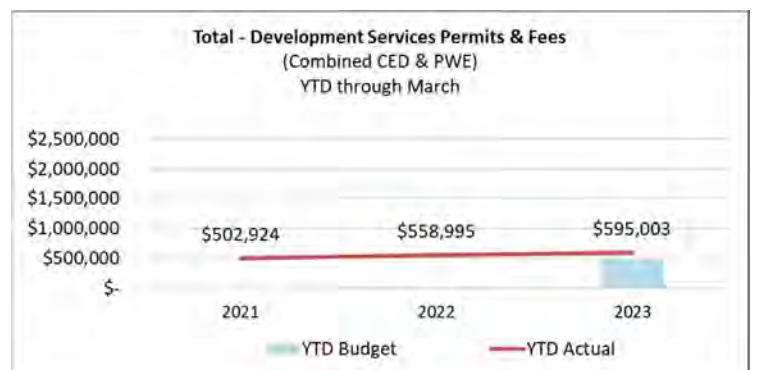
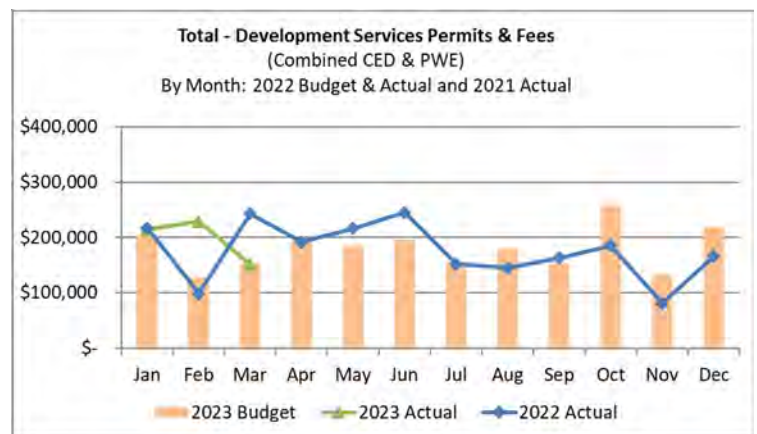
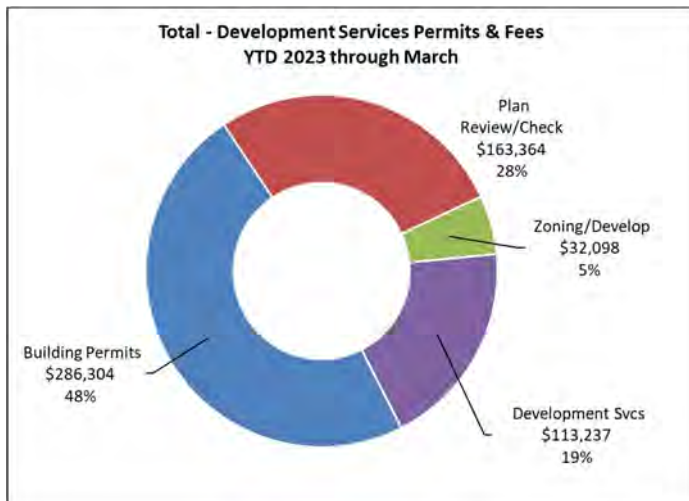


## Development Services Permits & Fees

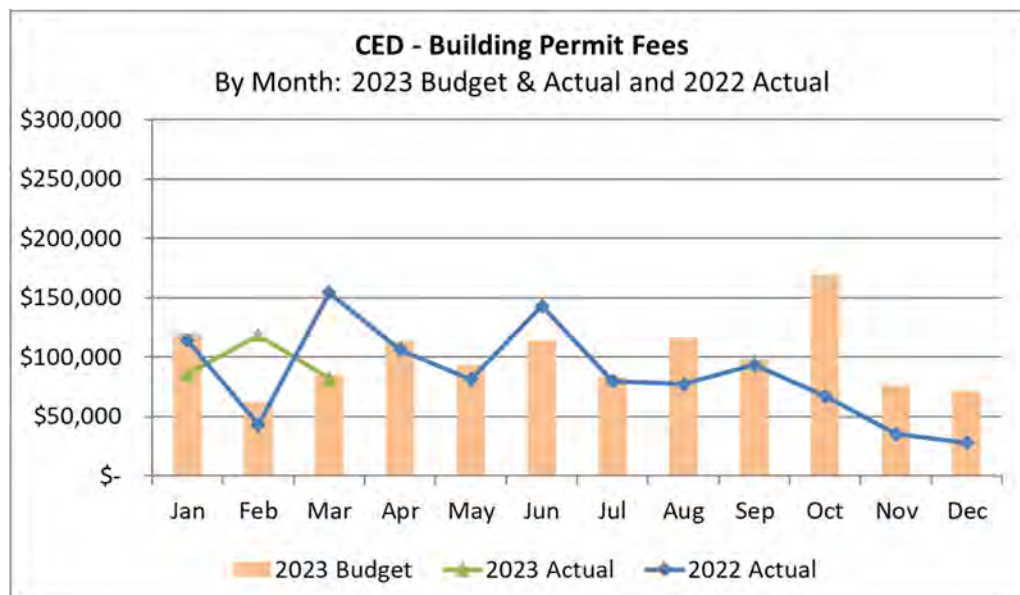
Development Services Permits & Fees include revenues from Community & Economic Development (Fund 001 General Fund) and Public Works Engineering Services (Fund 101 Street Engineering and Fund 401 SWM Engineering).

Community and Economic Development permits and fees include building and related permits (i.e. mechanical, plumbing), plan review fees, plan check fees and zoning and development fees. Public Works Engineering permits and fees include oversize load permits, right-of-way permits, site development permits street vacation permits, street opening permits and engineering review services.

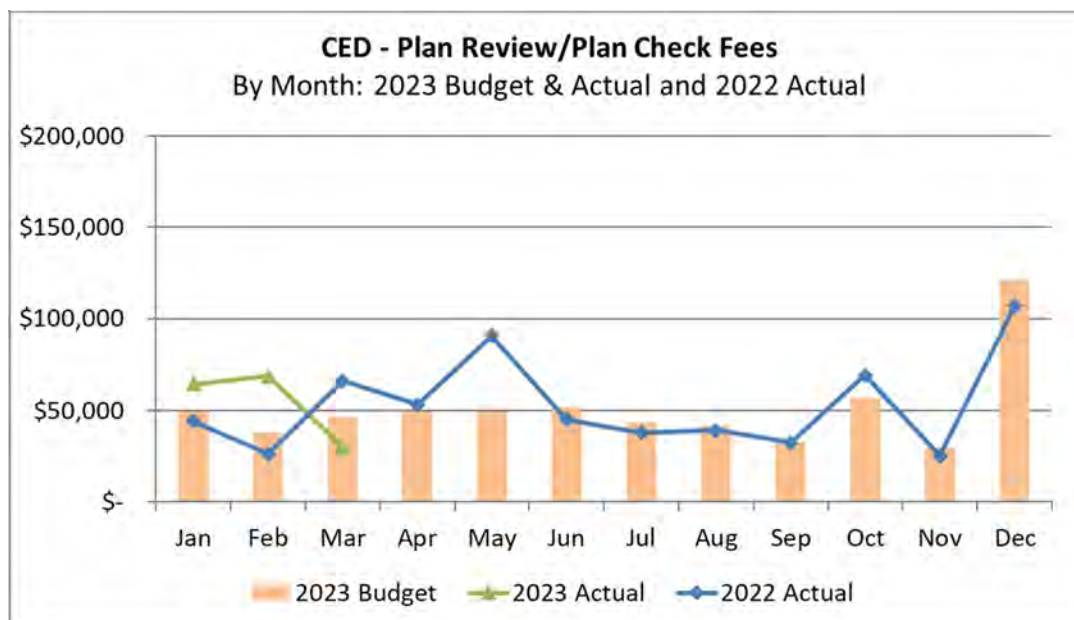
Total - Development Services Permits & Fees (Combined CED & PWE) Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 223,911	\$ 217,123	\$ 203,487	\$ 214,985	\$ (2,138)	-1.0%	\$ 11,498	5.7%
Feb	121,333	98,603	127,589	229,071	130,468	132.3%	101,482	79.5%
Mar	157,680	243,269	153,244	150,947	(92,322)	-38.0%	(2,297)	-1.5%
Apr	363,968	191,918	194,526	-	-	-	-	-
May	214,688	216,359	185,897	-	-	-	-	-
Jun	187,746	244,909	196,460	-	-	-	-	-
Jul	140,942	151,699	155,157	-	-	-	-	-
Aug	196,127	144,876	179,894	-	-	-	-	-
Sep	104,430	163,239	153,505	-	-	-	-	-
Oct	195,559	185,624	258,271	-	-	-	-	-
Nov	149,695	81,019	130,699	-	-	-	-	-
Dec	297,086	165,812	220,274	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 502,924</b>	<b>\$ 558,995</b>	<b>\$ 484,320</b>	<b>\$ 595,003</b>	<b>\$ 36,008</b>	<b>6.4%</b>	<b>\$ 110,683</b>	<b>22.9%</b>
<b>Total Annual</b>	<b>\$ 2,353,165</b>	<b>\$ 2,104,449</b>	<b>\$ 2,159,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):		-2.6%						



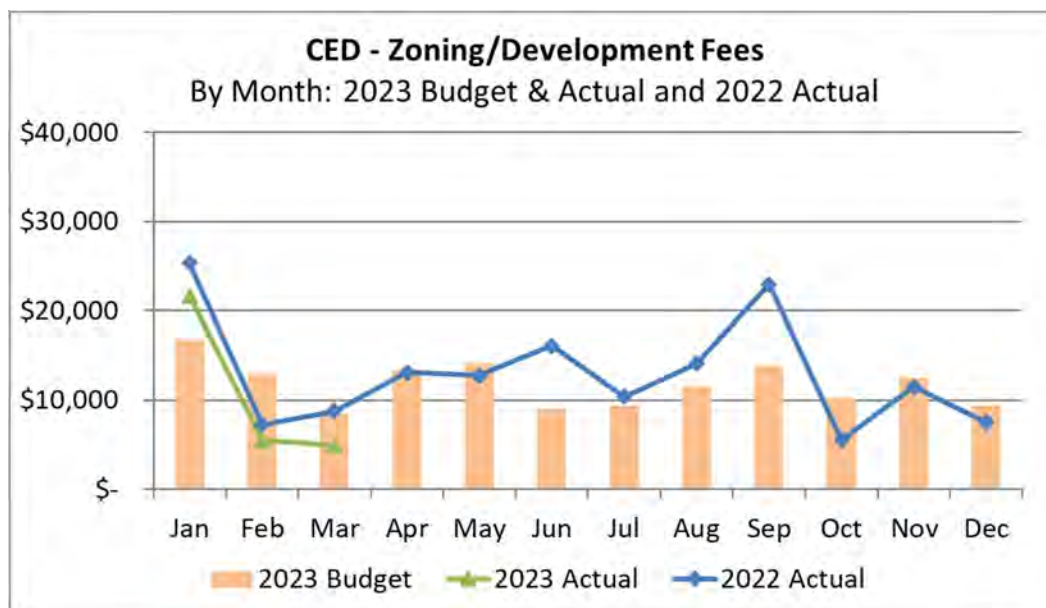
CED - Building Permit Fees								
Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 87,473	\$ 114,127	\$ 120,336	\$ 85,532	\$ (28,595)	-25.1%	\$ (34,804)	-28.9%
Feb	39,191	43,211	61,984	118,816	75,605	175.0%	56,832	91.7%
Mar	70,527	154,372	84,993	81,956	(72,416)	-46.9%	(3,037)	-3.6%
Apr	233,354	106,305	113,239	-	-	-	-	-
May	117,693	81,581	93,062	-	-	-	-	-
Jun	100,532	143,130	113,792	-	-	-	-	-
Jul	64,643	79,972	83,293	-	-	-	-	-
Aug	121,642	77,090	115,635	-	-	-	-	-
Sep	51,690	93,559	97,625	-	-	-	-	-
Oct	110,674	66,936	169,243	-	-	-	-	-
Nov	61,142	35,241	76,121	-	-	-	-	-
Dec	80,167	28,075	71,278	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 197,191</b>	<b>\$ 311,710</b>	<b>\$ 267,312</b>	<b>\$ 286,304</b>	<b>\$ (25,406)</b>	<b>-8.2%</b>	<b>\$ 18,992</b>	<b>7.1%</b>
<b>Total Annual</b>	<b>\$ 1,138,728</b>	<b>\$ 1,023,599</b>	<b>\$ 1,200,600</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):		-5.3%						



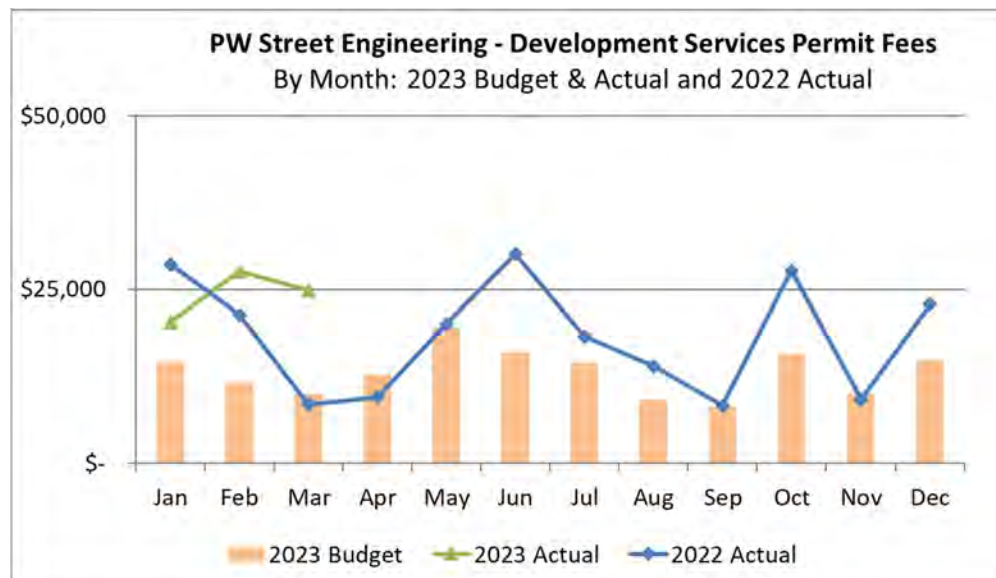
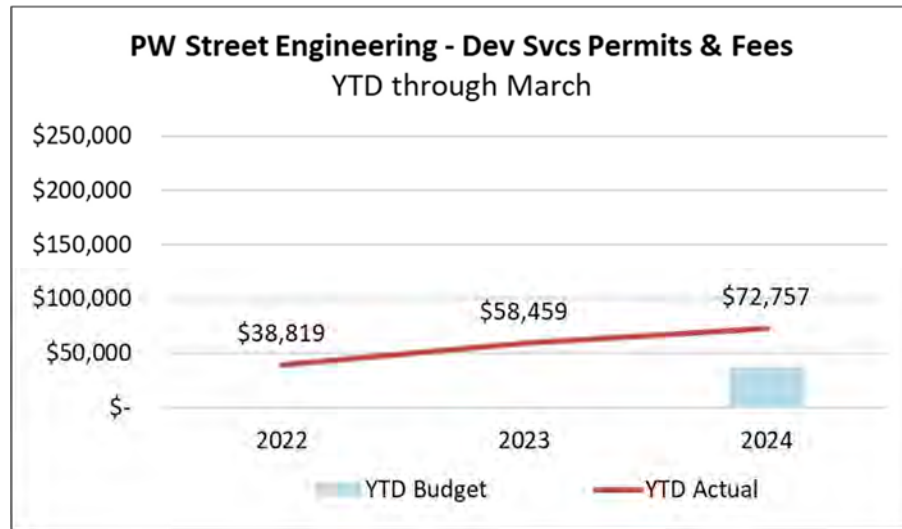
CED - Plan Review/Plan Check Fees								
Year-to-date through March								
Month	2021 Actual	2022 Actual	2022		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 113,615	\$ 44,030	\$ 49,447	\$ 64,497	\$ 20,467	46.5%	\$ 15,050	30.4%
Feb	47,394	26,293	38,065	68,942	42,649	162.2%	30,877	81.1%
Mar	57,098	66,306	46,248	29,925	(36,381)	-54.9%	(16,323)	-35.3%
Apr	82,668	53,275	49,403	-	-	-	-	-
May	41,850	90,850	49,347	-	-	-	-	-
Jun	44,261	45,259	51,425	-	-	-	-	-
Jul	39,689	38,053	43,149	-	-	-	-	-
Aug	48,110	39,235	41,711	-	-	-	-	-
Sep	25,868	32,441	32,749	-	-	-	-	-
Oct	43,315	69,336	56,865	-	-	-	-	-
Nov	29,548	25,082	29,699	-	-	-	-	-
Dec	174,532	106,914	121,492	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 218,107</b>	<b>\$ 136,629</b>	<b>\$ 133,760</b>	<b>\$ 163,364</b>	<b>\$ 26,735</b>	<b>19.6%</b>	<b>\$ 29,604</b>	<b>22.1%</b>
<b>Total Annual</b>	<b>\$ 747,948</b>	<b>\$ 637,074</b>	<b>\$ 609,600</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
Ave Change (2018 - 2022):		0.4%						



CED - Zoning/Development Fees								
Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 11,960	\$ 25,310	\$ 16,831	\$ 21,650	\$ (3,660)	-14.5%	\$ 4,819	28.6%
Feb	8,472	7,300	12,969	5,458	(1,842)	-25.2%	(7,511)	-57.9%
Mar	11,295	8,802	8,447	4,990	(3,812)	-43.3%	(3,457)	-40.9%
Apr	21,462	13,119	13,446	-	-	-	-	-
May	31,379	12,790	14,084	-	-	-	-	-
Jun	6,769	16,110	9,033	-	-	-	-	-
Jul	8,080	10,372	9,414	-	-	-	-	-
Aug	21,070	14,120	11,546	-	-	-	-	-
Sep	15,354	22,950	13,875	-	-	-	-	-
Oct	10,580	5,550	10,160	-	-	-	-	-
Nov	20,581	11,500	12,558	-	-	-	-	-
Dec	12,460	7,510	9,438	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 31,727</b>	<b>\$ 41,412</b>	<b>\$ 38,247</b>	<b>\$ 32,098</b>	<b>\$ (9,314)</b>	<b>-22.5%</b>	<b>\$ (6,149)</b>	<b>-16.1%</b>
<b>Total Annual</b>	<b>\$ 179,462</b>	<b>\$ 155,433</b>	<b>\$ 141,800</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):		-3.5%						

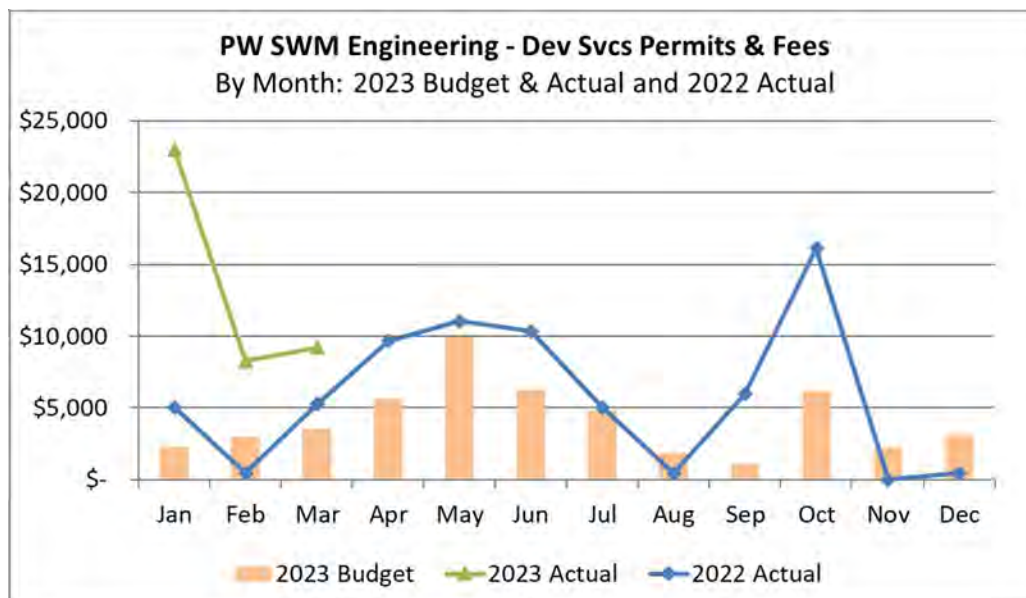
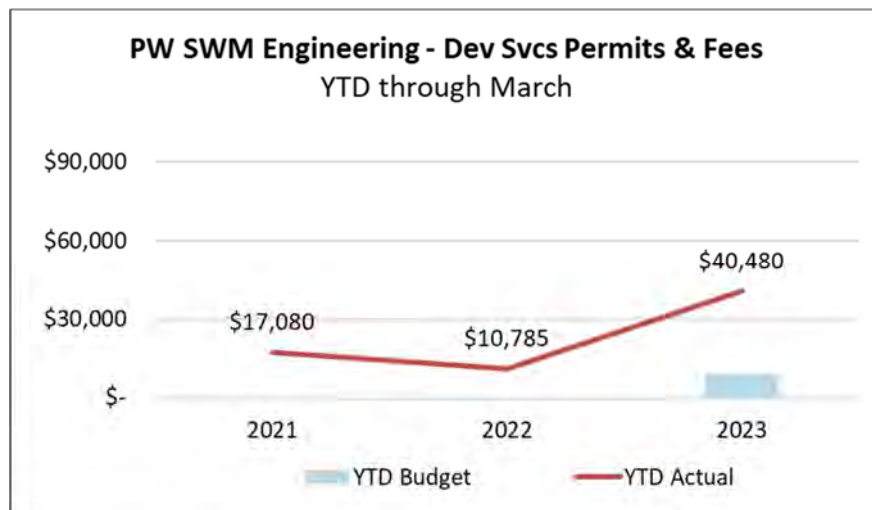


PW Street Engineering - ROW Permits & Fees								
Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 9,113	\$ 28,596	\$ 14,556	\$ 20,306	\$ (8,290)	-29.0%	\$ 5,750	39.5%
Feb	17,841	21,339	11,614	27,575	6,236	29.2%	15,961	137.4%
Mar	11,865	8,524	10,006	24,876	16,352	191.8%	14,870	148.6%
Apr	18,289	9,559	12,836	-	-	-	-	-
May	16,846	20,098	19,476	-	-	-	-	-
Jun	23,714	30,060	15,938	-	-	-	-	-
Jul	19,785	18,242	14,440	-	-	-	-	-
Aug	5,305	13,971	9,140	-	-	-	-	-
Sep	11,518	8,309	8,170	-	-	-	-	-
Oct	19,720	27,702	15,822	-	-	-	-	-
Nov	28,304	9,196	10,092	-	-	-	-	-
Dec	18,582	22,853	14,913	-	-	-	-	-
Total YTD	\$ 38,819	\$ 58,459	\$ 36,174	\$ 72,757	\$ 14,298	24.5%	\$ 36,583	101.1%
Total Annual	\$ 200,882	\$ 218,448	\$ 157,000	n/a	n/a	n/a	n/a	n/a
5-Year Ave Change (2018 - 2022):		7.1%						





PW SWM - Permits & Fees								
Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 1,750	\$ 5,060	\$ 2,317	\$ 23,000	\$ 17,940	354.5%	\$ 20,683	892.7%
Feb	8,435	460	2,958	8,280	7,820	1700.0%	5,322	179.9%
Mar	6,895	5,265	3,550	9,200	3,935	74.7%	5,650	159.1%
Apr	8,195	9,660	5,601	-	-	-	-	-
May	6,920	11,040	9,929	-	-	-	-	-
Jun	12,470	10,350	6,272	-	-	-	-	-
Jul	8,745	5,060	4,861	-	-	-	-	-
Aug	-	460	1,862	-	-	-	-	-
Sep	-	5,980	1,087	-	-	-	-	-
Oct	11,270	16,100	6,180	-	-	-	-	-
Nov	10,120	-	2,229	-	-	-	-	-
Dec	11,345	460	3,154	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 17,080</b>	<b>\$ 10,785</b>	<b>\$ 8,825</b>	<b>\$ 40,480</b>	<b>\$ 29,695</b>	<b>275.3%</b>	<b>\$ 31,655</b>	<b>358.7%</b>
<b>Total Annual</b>	<b>\$ 86,145</b>	<b>\$ 69,895</b>	<b>\$ 50,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):		5.0%						





## Cost Recovery – Development Services

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for development review services:

*Target Cost Recovery Level for Development Review Services.* The cost recovery policy applies to the following development programs/services: planning (long and short plats, privately initiated re-zonings and comprehensive plan amendments, variances, use permits); building and safety (building permits, structural plan checks, inspections); engineering (public improvement plan checks, inspections, subdivision requirements, encroachments, right-of-way permits); and fire plan check. Cost recovery for these services should generally be very high. In most instances, the City's cost recovery ratio goal should be 85%. The timeline to achieve the cost recovery is no later than year 2021. In setting cost recovery levels, the City shall clearly establish and articulate performance measurements to ensure that there is "value for cost."

The table below provides historical annual and current estimated annual and actual subsidy and recovery ratio by program.

Development Services Permits & Fees								
(Includes Community & Economic Development, Public Works Engineering & Surface Water Management)								
Year-to-date through March								
	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Annual Actual	2023	
							Annual Budget	Annual Actual
<b>Operating Revenues:</b>								
Building Related Permits	860,776	1,390,775	1,005,902	1,266,291	1,138,728	1,023,599	1,200,600	286,304
Plan Review/Plan Check Fees	661,291	625,754	603,498	810,634	747,948	637,074	609,600	163,364
Other Zoning/Development Fees	134,106	188,137	139,627	175,840	179,462	155,433	141,800	32,098
Oversize Load Permits	6,851	6,636	4,591	3,370	9,778	255	6,000	170
ROW Permits	88,026	97,528	97,035	65,164	81,630	23,670	94,000	8,124
Site Development Permits	79,678	113,246	93,936	149,632	180,570	175,670	100,000	77,280
Other PWE Permits & Fees	2,754	2,620	2,000	1,000	15,049	88,752	2,500	27,663
<b>Total Operating Revenue</b>	<b>\$1,833,482</b>	<b>\$ 2,424,696</b>	<b>\$ 1,946,589</b>	<b>\$ 2,471,931</b>	<b>\$ 2,353,165</b>	<b>\$ 2,104,453</b>	<b>\$ 2,154,500</b>	<b>\$ 595,003</b>
<b>Operating Expenditures:</b>								
Current Planning	630,971	659,093	718,158	715,817	849,705	1,054,208	1,117,788	344,694
Building	1,014,891	1,035,962	1,146,618	1,135,909	1,186,925	1,431,140	1,548,287	332,296
Development Services	325,821	331,330	382,403	365,394	359,601	417,595	466,101	117,991
<b>Total Operating Expenditures</b>	<b>\$1,971,683</b>	<b>\$ 2,026,385</b>	<b>\$ 2,247,179</b>	<b>\$ 2,217,120</b>	<b>\$ 2,396,231</b>	<b>\$ 2,902,943</b>	<b>\$ 3,132,176</b>	<b>\$ 794,981</b>
<b>General Fund Subsidy Amount</b>	<b>\$ 138,201</b>	<b>\$ (398,311)</b>	<b>\$ 300,590</b>	<b>\$ (254,811)</b>	<b>\$ 43,066</b>	<b>\$ 798,490</b>	<b>\$ 977,676</b>	<b>\$ 199,978</b>
<b>Recovery Ratio</b>	<b>93%</b>	<b>120%</b>	<b>87%</b>	<b>111%</b>	<b>98%</b>	<b>72%</b>	<b>69%</b>	<b>75%</b>
<b>5-Year Average Actual Recovery:</b> General Fund Subsidy (2018 - 2022) \$ 97,805 Recovery Ratio (2018 - 2022) 98%								

**Note:**

- Expenditures do not include indirect overhead cost allocation for finance, human resources, legal, legislative and executive functions.
- Public Works Development Services Permits includes associated revenues and expenditures accounted for in the SWM Fund; also includes 10% overhead cost.

**Fund 105 Property Abatement / Rental Housing Safety Program / 1406 Affordable Housing Program****Property Abatement**

The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

<b>Property Abatement</b> <i>Year-to-date through March 2023</i>				
<b>Operating Revenues &amp; Expenditures</b>	<b>2021 Annual Actual</b>	<b>2022 Annual Actual</b>	<b>2023</b>	
			<b>Annual Budget</b>	<b>YTD Actual</b>
<b>Operating Revenue:</b>				
Abatement Charges	\$ 93,741	\$ 312,224	\$ 37,000	\$ 4,503
Misc/Interest/Other	44,768	20,535	5,500	9,508
<b>Total Operating Revenues</b>	<b>\$ 138,509</b>	<b>\$ 332,759</b>	<b>\$ 42,500</b>	<b>\$ 14,011</b>
<b>Operating Expenditures:</b>				
Personnel Costs	49,737	58,435		9,334
Supplies	767	88		136
Professional Services	313,842	1,192,539	110,685	275,840
Other Services & Charges	840	2,221	-	41
Intergovernmental	-	-		-
Office Furniture & Equipment	-	-		-
<b>Total Operating Expenditures</b>	<b>\$ 365,186</b>	<b>\$ 1,253,284</b>	<b>\$ 110,685</b>	<b>\$ 285,350</b>
<b>Net Program Income (Cost)</b>	<b>\$ (226,676)</b>	<b>\$ (920,525)</b>	<b>\$ (68,185)</b>	<b>\$ (271,339)</b>
<b>Other Sources / (Uses)</b>				
Transfer In From General Fund	35,000	535,000	35,000	35,000
Abatement Program	-		-	-
<b>Total Sources / (Uses)</b>	<b>\$ 35,000</b>	<b>\$ 535,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
<b>Beginning Balance</b>	<b>\$ 610,387</b>	<b>\$ 418,710</b>	<b>\$ 33,185</b>	<b>\$ 33,186</b>
<b>Ending Balance</b>	<b>\$ 418,710</b>	<b>\$ 33,185</b>	<b>\$ -</b>	<b>\$ (203,153)</b>

Outstanding payments on abatement liens as of December 31, 2022 are as follows:

<b>Outstanding Payments on Abatement Liens</b>				
<b>Property Owner</b>	<b>Address</b>	<b>Lien Year</b>	<b>Fund 105 Abatement</b>	<b>Fund 191 NSP</b>
5408SBLVD LLC	5408 Steilacoom Blvd SW 98499	2022	\$ 3,177	\$ -
Brian Buckner	8808 Wildwood Ave SW 98498	2022	24,218	-
Verna Cheatham	5501 116th St SW 98499	2022	44,280	-
Bluestar Mgmt Svcs LLC	9018 Lawndale Ave SW 98498	2022	3,219	-
Dirk Mayberry	9616 Gravelly Lake Dr SW 98499	2022	316,801	291,047
<b>Subtotal by Fund</b>			<b>\$ 391,696</b>	<b>\$ 291,047</b>
<b>Total</b>			<b>\$682,742</b>	

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Amount Billed							Date Lien Filed & Payment Received		
						Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed	Payment Received	Amount Paid
Year	Owner Name	Property Address & Parcel #	Year Built	Started	Completed	Cost	Interest	Total 105	Cost	Interest	Total				
2015						\$ 149,102	\$ 62,726	\$ 211,828	28,074	4,788	32,862	\$ 244,689			\$ 244,689
1	Alphonso & Isabell Knight	8811 Forest Rd SW 98498 0219212079	1943	12/3/2013	1/2/2015	\$ 2,584	\$ 827	\$ 3,411	13,089	4,188	17,277	\$ 20,687	4/30/2015	1/10/2018	\$ 20,687
2	Manning/Funkhouser	12116 Vernon Ave SW 98499 5005004720	1948	2/10/2014	3/30/2015	\$ 45,813	\$ 15,697	\$ 61,510	-	-	-	\$ 61,510	4/30/2015	12/10/2018	\$ 61,510
3	Bella Vita Investments, LLC	15121 Boat St SW 98498 0219212116 0219212056	1964	12/31/2013	7/24/2015	\$ 25,852	\$ 8,531	\$ 34,383	-	-	-	\$ 34,383	10/1/2015	10/10/2019	\$ 34,383
4	Bella Vita Investments, LLC	15123-27 88th Ave Ct SW 98498 0219212017	1955	12/31/2013	7/24/2015	\$ 15,722	\$ 7,390	\$ 23,112	-	-	-	\$ 23,112	10/1/2015	10/10/2019	\$ 23,112
5	Bank of America	9625 Newgrove Ave SW 98498 6385100190	1940	2/6/2013	7/24/2015	\$ 4,393	\$ 176	\$ 4,569	14,985	599	15,585	\$ 20,154	11/3/2015	4/11/2016	\$ 20,154
6	Beady Bankston	9406 Winona St SW 989498 5005005340	1910	6/23/2014	11/20/2015	\$ 54,737	\$ 30,106	\$ 84,843	-	-	-	\$ 84,843	4/29/2016	1/8/2021	\$ 84,843

Total Outstanding Repayments \$ -

DANGEROUS BUILDING & PUBLIC NUISANCES Performed by City - By Completion Year				Date		Amount Billed						Date Lien Filed & Payment Received			
Year	Owner Name	Property Address & Parcel #	Year Built			Started	Completed	Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed
				Cost	Interest			Total 105	Cost	Interest	Total				
2016						\$ 38,560	\$ 6,657	\$ 45,216	\$ 30,377	\$ 1,604	\$ 31,981	77,197			\$ 77,197
1	Bank of America	11014 Lakeview Ave SW 98499 5080001931	1948	3/10/2015	2/8/2016	\$ 20,227	\$ 607	\$ 20,834	\$ -	\$ -	\$ -	\$ 20,834	5/18/2016	9/9/2016	\$ 20,834
2	Bernie & Juanita Barrett	7305 146th St SW #2 & #3 98439 0219221002 0219221042	1963	7/13/2015	5/4/2016	\$ -	\$ -	\$ -	\$ 13,057	\$ 392	\$ 13,449	\$ 13,449	8/4/2016	11/8/2016	\$ 13,449
3	Bank of America	8316 Wildwood Ave SW 98498 5005001258	1984	2/29/2016	8/10/2016	\$ 18,333	\$ 6,050	\$ 24,383	\$ -	\$ -	\$ -	\$ 24,383	9/29/2016	8/8/2019	\$ 24,383
4	Bank of America/ Beltran	5023 101st St SW 98499 0219114035	1949	4/22/2016	10/7/2016	\$ -	\$ -	\$ -	\$ 17,320	\$ 1,212	\$ 18,532	\$ 18,532	12/7/2016	7/26/2017	\$ 18,532

Total Outstanding Repayments \$ -

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Amount Billed							Date Lien Filed & Payment Received		
Year	Owner Name	Property Address & Parcel #	Year Built			Started	Completed	Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed
				Cost	Interest			Total 105	Cost	Interest	Total				
2017						\$154,611	\$20,400	\$ 175,010	133,993	23,438	157,432	\$ 332,442			\$ 332,442
1	Deutsche Bank/ Jim Resinger	15210 Portland Ave SW 98498 0219212063	1925	5/16/2016	1/20/2017	\$ -	\$ -	\$ -	\$ 20,661	\$ 9,710	\$ 30,371	\$ 30,371	4/25/2017	5/10/2021	\$ 30,371
2	David & Cornelia Parkhurst	11201-11203 Military Rd SW 98498 0219081033	1956	5/5/2016	1/20/2017	\$ -	\$ -	\$ -	\$ 21,177	\$ 1,271	\$ 22,447	\$ 22,447	3/20/2017	10/11/2017	\$ 22,447
3	Pacific NW Pro, LLC/ Chung	3413 86th St S 98499 0320312073	1941	2/25/2016	2/23/2017	\$ 27,460	\$ 9,219	\$ 36,679	\$ -	\$ -	\$ -	\$ 36,679	3/27/2017	12/10/2018	\$ 36,679
4	Loraine Allen/ FannieMae	9121 Hipkins Rd SW 98498 9455000100	1954	8/25/2016	4/4/2017	\$ 20,392	\$ 204	\$ 20,596	\$ -	\$ -	\$ -	\$ 20,596	7/7/2017	9/8/2017	\$ 20,596
5	Maria Avery Gutema	8809 Frances Folsom St SW 98498 6385300202	1948	11/15/2016	5/11/2017	\$ 32,548	\$ 651	\$ 33,199	\$ -	\$ -	\$ -	\$ 33,199	7/6/2017	11/9/2017	\$ 33,199
6	Eun Taek Yi/ Bankers Ins. Co.	11618 Pacific Highway SW 98499 0219126003	1974	9/1/2016	5/17/2017	\$ 22,407	\$ 8,963	\$ 31,370	\$ -	\$ -	\$ -	\$ 31,370	7/6/2017	12/9/2020	\$ 31,370
7	Terry & Tangi Seals	2622 92nd St So 98499 0320314076	1978	1/25/2017	7/28/2017	\$ -	\$ -	\$ -	\$ 42,266	\$12,257	\$ 54,523	\$ 54,523	10/4/2017	4/10/2020	\$ 54,523
8	Wilmington Savings Fund	11219 Military Rd SW 98498 0219085014	1948	3/8/2017	7/26/2017	\$ 17,504	\$ -	\$ 17,504	\$ -	\$ -	\$ -	\$ 17,504	10/4/2017	1/10/2018	\$ 17,504
9	Jin Li Hu (Colonial Motel)	12117 Pacific Hwy SW 98499 0219114106	1935	2/21/2017	10/2/2017	\$ 1,031	\$ -	\$ 1,031	\$ -	\$ -	\$ -	\$ 1,031	n/a	10/16/2017	\$ 1,031
10	Milmor Lumber Mfg., Inc.	15001 Woodbrook Dr SW 98439 0219232027	1963	12/22/2016	10/3/2017	\$ -	\$ -	\$ -	\$ 4,001	\$ 200	\$ 4,201	\$ 4,201	12/4/2017	6/8/2018	\$ 4,201
11	William Chung/BA & C Prop Mgt	9704 South Tacoma Way 98499 0219011127	1938	8/21/2012	11/2/2017	\$ 31,666	\$ 1,267	\$ 32,932	\$ -	\$ -	\$ -	\$ 32,932	12/5/2017	6/8/2018	\$ 32,932
12	Terry & Tangi Seals	2616 92nd St S 98499 0320314055	1970	1/25/2017	11/9/2017	\$ -	\$ -	\$ -	\$ 45,888	\$ -	\$ 45,888	\$ 45,888	12/6/2017	9/27/2019	\$ 45,888
13	TD Bank/James & Jean Olson	14618 W Thorne Ln SW 98498 2200000050	1949	6/14/2017	12/30/2017	\$ 1,603	\$ 96	\$ 1,699	\$ -	\$ -	\$ -	\$ 1,699	1/18/2019	8/8/2019	\$ 1,699

Total Outstanding Repayments \$ -

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Amount Billed						Date Lien Filed & Payment Received			
Year	Owner Name	Property Address & Parcel #	Year Built			Started	Completed	Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed
				Cost	Interest			Total 105	Cost	Interest	Total				
2018						\$ 127,397	\$ 7,024	\$ 134,421	\$ 29,700	\$ 2,098	\$ 31,798	\$ 226,272			\$ 226,272
1	Monica E. Smith	14927 W Thorne Ln SW 98498 2200000050	1938	6/14/2017	1/9/2018	\$ -	\$ -	\$ -	\$ 9,808	\$ 1,766	\$ 11,574	\$ 11,574	3/12/2018	11/8/2019	\$ 11,574
2	Christiana Trust	5212 San Francisco Ave SW 98499 0219114111	1948	10/6/2017	1/16/2018	\$ -	\$ -	\$ -	\$ 16,619	\$ 332	\$ 16,952	\$ 16,952	3/2/2018	6/8/2018	\$ 16,952
3	Violette Dyson	8201 Spruce St SW 98498 2200002660	1960	11/15/2017	1/31/2018	\$ -	\$ -	\$ -	\$ 3,273	\$ -	\$ 3,273	\$ 3,273	n/a	3/27/2018	\$ 3,273
4	Heirs of William & Emma Thompson	8817 121st St SW 98498 5005003460	1955	12/22/2016	2/7/2018	\$ 47,479	\$ 2,849	\$ 50,328	\$ -	\$ -	\$ -	\$ 50,328	4/6/2018	12/10/2018	\$ 50,328
5	Robert Torrez	8209 Maple St SW 98498 2200002211	1923	12/14/2017	5/12/2018	\$ 22,370	\$ 2,684	\$ 25,055	\$ -	\$ -	\$ -	\$ 25,055	10/10/2018	11/8/2019	\$ 25,055
6	Dirk Mayberry	9616 Gravelly Lake Dr SW 98499 0219022168	1955	3/8/2017	5/7/2018	\$ 7,272	\$ 873	\$ 8,145	\$ -	\$ -	\$ -	\$ 8,145	10/2/2018	11/8/2019	\$ 8,145
7	Kwang & Jinsoo Choe	15302 Union Ave SW 98498 2200001250	1962	8/11/2017	7/27/2018	\$ 23,953	\$ 92	\$ 24,045	\$ -	\$ -	\$ -	\$ 24,045	10/2/2018	11/9/2018	\$ 24,045
8	Holly Loeza	7305 146th St SW 98439 (front) 0219221002	1960	10/3/2017	7/31/2018	\$ 16,009	\$ 321	\$ 16,330	\$ -	\$ -	\$ -	\$ 16,330	10/2/2018	12/11/2018	\$ 16,330
9	Holly Loeza	7305 146th St SW 98439 (back) 0219221042	1969	10/3/2017	7/31/2018	\$ 10,313	\$ 205	\$ 10,518	\$ -	\$ -	\$ -	\$ 10,518	10/2/2018	1/10/2019	\$ 10,518
10	William Chung/ BA & C Prop	3411 90th St S 98499 0320313029	1916	2/7/2018	8/3/2018	\$ 19,461	\$ 4,281	\$ 23,743	\$ -	\$ -	\$ -	\$ 23,743	10/13/2019	12/9/2021	\$ 23,743
11	Sergiu Cucereavii	10101 Hemlock St SW 98498 5420000010	1960	5/18/2017	9/5/2018	\$ 1,851	\$ -	\$ 1,851	\$ -	\$ -	\$ -	\$ 1,851	n/a	11/5/2018	\$ 1,851
12	Todd & Carmen Warnstadt	8801-8805 Commercial St SW 98498 2200002840	1949	12/7/2017	9/8/2018	\$ 1,882	\$ 19	\$ 1,900	\$ -	\$ -	\$ -	\$ 1,900	11/26/2018	2/15/2019	\$ 1,900
13	Rhona Radcliffe	5908 Lake Grove St SW 98499 6765000060	1965	8/11/2017	10/24/2018	\$ -	\$ -	\$ -	\$ 21,750	\$ 6,090	\$ 27,840	\$ 27,840	12/4/2018	5/3/2021	\$ 27,840
14	Frank Zazeski/ Tom McKee	9111 Newgrove Ave SW 98498 2205000470	1941	2/9/2018	12/28/2018	\$ 2,152	\$ -	\$ 2,152	\$ -	\$ -	\$ -	\$ 2,152	5/30/2019	4/26/2019	\$ 2,152
15	Cecil Woolfolk - NUISANCE	3902 108th St SW 98499 0219014046	1985	1/26/2018	5/22/2018	\$ 2,556	\$ 10	\$ 2,567	\$ -	\$ -	\$ -	\$ 2,567	6/13/2018	11/9/2018	\$ 2,567

Total Outstanding Repayments \$ (0)



DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Completed By		Amount Billed							Date Lien Filed & Payment Received		
Year	Owner Name	Property Address & Parcel #	Year Built	Started	Completed	Owner	City	Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed	Payment Received	Amount Paid
								Cost	Interest	Total 105	Cost	Interest	Total				
2019								\$ 52,834	\$ 8,386	\$ 58,089	\$ -	\$ -	\$ -	\$ 58,089			\$ 58,089
1	Stockman Family Living Trust	9128 Moreland Ave SW 98498 5005002020	1913	12/6/2018	3/11/2019	x		\$ 295	\$ 9	\$ 304	\$ -	\$ -	\$ -	\$ 304	6/26/2019	11/8/2019	\$ 304
2	Reinhard Meier	14433 Union Ave SW 98498 0219222039	1941	10/25/2018	6/30/2019		x	\$ 22,136	\$ 1,107	\$ 23,243	\$ -	\$ -	\$ -	\$ 23,243	7/29/2019	2/10/2020	\$ 23,243
3	Nancy Burrington - NUISANCE	8113 Sherwood Forest St. SW 98498 7570000100	1961	9/4/2018	8/1/2019	x		\$ 703	\$ 14	\$ 717	\$ -	\$ -	\$ -	\$ 717	8/1/2019	12/10/2019	\$ 717
5	Gary Anderson	6821 150th St SW WA 98439 0219221072	1922	10/25/2018	10/25/2019		x	\$ 24,907	\$ 7,223	\$ 32,130	\$ -	\$ -	\$ -	\$ 32,130	2/5/2020	6/10/2022	\$ 32,130
6	Integrity II LLC	5103 Filbert Ln SW 98499 5400200770	1949	7/11/2019	12/30/2019	x		\$ 1,662	\$ 33	\$ 1,696	\$ -	\$ -	\$ -	\$ 1,696	2/6/2020	4/10/2020	\$ 1,696

Total Outstanding Repayments \$ -

DANGEROUS BUILDING & PUBLIC NUISANCES Performed by City - By Completion Year				Date		Amount Billed							Date Lien Filed & Payment Received		
Year	Owner Name	Property Address & Parcel #	Year Built			Started	Completed	Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed
				Cost	Interest			Total 105	Cost	Interest	Total				
2020						\$ 1,102	\$ 22	\$ 1,124	\$ -	\$ -	\$ -	\$ 1,124			\$ 1,124
1	5408SBLVD LLC - NUISANCE	5408 Steilacoom Blvd SW 98499 0220354091	1927	12/3/2019	2/4/2020	\$ 1,102	\$ 22	\$ 1,124	\$ -	\$ -	\$ -	\$ 1,124	7/30/2020	11/10/2020	\$ 1,124

Total Outstanding Repayments \$ -

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Amount Billed							Date Lien Filed & Payment Received		
Year	Owner Name	Property Address & Parcel #	Year Built	Started	Completed	Fund 105 Abatement			Fund 191 NSPA			Total Billed	Filed	Payment Received	Amount Paid
						Cost	Interest	Total 105	Cost	Interest	Total				
2021						\$ 4,338	\$ -	\$ 4,338	\$ -	\$ -	\$ -	\$ 4,338			\$ 4,338
1	National Retail Properties LP	6112 100th St SW 98499 0219022217	1979	5/16/2019	12/30/2021	\$ 4,338	\$ -	\$ 4,338	\$ -	\$ -	\$ -	\$ 4,338		5/2/2022	\$ 4,338

Total Outstanding Repayments \$ -

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Amount Billed						Date Lien Filed & Payment Received			
Year	Owner Name	Property Address & Parcel #	Year Built			Started	Completed	Fund 105 Abatement			Fund 191 NSPA			Total Billed	Filed
				Cost	Interest			Total 105	Cost	Interest	Total				
2022						\$438,268	\$ -	\$ 438,268	\$292,444	\$ -	\$292,444	\$ 730,711			\$ 47,969
1	Larry E. & Carol E. Bell NUISANCE	9808 Lawndale Ave SW 98498 5005006580	1963	1/21/2022	6/16/2022	\$ 23,349	\$ -	\$ 23,349	\$ -	\$ -	\$ -	\$ 23,349		9/1/2022	\$ 23,349
2	Karwan Village LLC	2621 84th St S 98499 0320311042	1967	1/9/2019	5/31/22- demo	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
3	5408SBLVD LLC Payment O/S	5408 Steilacoom Blvd SW 98499 0220354091	1927	11/1/2021	5/31/2022	\$ 3,177	\$ -	\$ 3,177	-	-	\$ -	\$ 3,177	8/30/2022		O/S
4	Youn H. Sim & Suk Chong	3851 Steilacoom Blvd SW 98499 0220364045	1950	6/1/2022	6/30/2022	\$ 2,097	\$ -	\$ 2,097	\$ -	\$ -	\$ -	\$ 2,097		9/15/2022	\$ 2,097
5	Patsy Lininger - NUISANCE	9704-9706 121st St SW 98498 5005004331	1968	1/21/2021	7/20/2022	\$ 21,125	\$ -	\$ 21,125	\$ -	\$ -	\$ -	\$ 21,125	10/5/2022	11/3/2022	\$ 21,125
6	Brian Buckner Payment O/S	8808 Wildwood Ave SW 98498 5005001320	1995	10/21/2021	10/31/2022	\$ 24,218	\$ -	\$ 24,218	\$ -	\$ -	\$ -	\$ 24,218			O/S
7	Verna Cheatham Payment O/S	5501 116th St SW 98499 7095000330	1974	12/14/2020	11/10/2022	\$ 44,280	\$ -	\$ 44,280	\$ -	\$ -	\$ -	\$ 44,280			O/S
8	Bluestar Mgmt Svcs LLC Paymment O/S	9018 Lawndale Ave SW 98498 5005006370	1940	3/16/2022	12/30/2022	\$ 3,219	\$ -	\$ 3,219	\$ -	\$ -	\$ -	\$ 3,219			O/S
9	Dirk Mayberry Payment O/S	9616 Gravelly Lake Dr SW 98499 0219022081	1955	11/1/2021	12/30/2022	\$316,801	\$ -	\$ 316,801	\$291,047	\$ -	\$291,047	\$ 607,848			O/S
10	Benjamin M. Stockman	11206-11208 Military Rd SW 98499	1942	4/1/2022		\$ -	\$ -	\$ -	\$ 1,397	\$ -	\$ 1,397	\$ 1,397	n/a	6/23/2022	\$ 1,397

Total Outstanding Repayments \$ 682,742

## Rental Housing Safety Program

On August 1, 2016, the Lakewood City Council approved Ordinance No. 644 creating a Rental Housing Safety Program (RHSP). The program requires all residential rental properties (apartments, single family homes, duplexes, etc.) within Lakewood city limits to be registered. The program is designed to ensure that all rental housing units comply with specific life and safety standards and are providing a safe place for tenants to live. As of October 4, 2017, all rental properties owners will be required to register their property with the City every year and have the property inspected once every five years.

Rental Housing Safety Program Year-to-date through March 2023				
Operating Revenues & Expenditures	2021 Annual Actual	2022 Annual Actual	2023	
			Budget	Actual
<b>Operating Revenue:</b>				
Registration Program Fees	\$ 162,967	\$ 165,503	\$ 200,000	\$ 56,882
<b>Total Operating Revenues</b>	<b>\$ 162,967</b>	<b>\$ 165,503</b>	<b>\$ 200,000</b>	<b>\$ 56,882</b>
<b>Operating Expenditures:</b>				
Personnel Costs	219,368	227,410		39,335
Supplies	823	750	-	152
Professional Services	370	55,930	188,179	-
Other Services & Charges	15	72	300	44
Internal Service Charges	17,836	21,165	21,250	5,313
<b>Total Operating Expenditures</b>	<b>\$ 238,412</b>	<b>\$ 305,327</b>	<b>\$ 209,729</b>	<b>\$ 44,844</b>
<b>Net Program Income (Cost)</b>	<b>\$ (75,445)</b>	<b>\$ (139,824)</b>	<b>\$ (9,729)</b>	<b>\$ 12,038</b>
<b>Other Sources / (Uses)</b>				
Transfer In From General Fund	149,287	50,000	50,000	50,000
<b>Total Sources / (Uses)</b>	<b>\$ 149,287</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Beginning Balance</b>	<b>\$ (24,287)</b>	<b>\$ 49,554</b>	<b>\$ (40,271)</b>	<b>\$ (40,271)</b>
<b>Ending Balance</b>	<b>\$ 49,554</b>	<b>\$ (40,271)</b>	<b>\$ -</b>	<b>\$ 21,767</b>

Rental Housing Safety Program Fees Year-to-date through Mar			
Month	2021	2022	2023
Jan	79,429	45,406	6,510
Feb	24,951	32,733	21,572
Mar	25,589	29,016	28,800
Apr	9,181	20,487	-
May	3,907	9,517	-
Jun	4,039	3,757	-
Jul	2,938	7,232	-
Aug	1,720	6,049	-
Sep	5,643	3,496	-
Oct	1,338	4,405	-
Nov	298	971	-
Dec	3,934	2,434	-
<b>Total YTD</b>	<b>\$ 129,969</b>	<b>\$ 107,155</b>	<b>\$ 56,882</b>
<b>Annual Total</b>	<b>\$ 162,967</b>	<b>\$ 165,503</b>	<b>n/a</b>
<b>2023 Annual Estimate =</b>			<b>\$ 200,000</b>
<b>% of Revenue Collected =</b>			<b>28%</b>



## 1406 Affordable Housing Program

On March 2, 2020, the City Council approved Ordinance 731 relating to local sales and use tax, authorizing the maximum capacity of the tax authorized under the provisions of Substitute House Bill 1406 for affordable and supporting housing. The revenue to the City is a credit of the state's sales tax. With adoption of this ordinance, the City is able to impose the rate of 0.0073%. According to the Department of Revenue (DOR), the maximum amount the City may receive is \$98K per state fiscal year for twenty years totaling an estimated \$1.95M. The City notified DOR on March 13, 2020 and DOR began imposing the tax effective May 1, 2020. The City received its first full distribution amount in July 2020 with some funds trickling through in May and June due to early returns filed.

The direction from the Lakewood City Council is to use the funds in conjunction with the City's CDBG Major Home Repair Program, CDBG Major Home Repair and Sewer Loan Program, and HOME Housing Rehabilitation Loan Program given that there is a high demand for home repair and rehabilitation loans in the City.

CDBG is a federal entitlement program and provides annual grants on a formula basis to states, cities, and counties to provide decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. The City processes on average six to eight CDBG housing repair programs annually.

"1406" Affordable Housing Program Funds are reserved for persons and/or housing repairs not eligible under CDBG, those who fall just outside CDBG program guidelines but where some level of assistance may be required.

"1406" projects are as follows:

- 8509 Veterans Drive SW: Single family residence rehabilitation & repairs, loan amount \$25,000 (completed);
- 12522 Nyanza Road SW: Single family residence rehabilitation & repairs, loan amount pending application (in process of obtaining owner approval before bidding process begins- estimated \$25K);
- 9006 71<sup>st</sup> St Ct SW: Single family residence replacement of water heater & air conditioning, installation of heat pump under new energy regulation, loan amount \$13,250 (completed); and
- 8804 Veterans Drive SW: Single family residence installation of walk-in shower, bathroom repair, misc. electrical (loan amount pending final application/documentation from homeowner- estimated \$20K);
- 8215 118<sup>th</sup> St. Ct. SW: Single family residence installation of flooring, fencing, appliances and front door (awaiting construction to commence; loan amount \$30,000);
- 8805 Lorraine Ave. S: Single family residence installation of fencing (bids due 6/7/23; anticipated contract of approx. \$16-17K to be awarded 6/12/23).

1406 Affordable Housing Program Year-to-date through March 2023				
Operating Revenues & Expenditures	2021 Annual Actual	2022 Annual Actual	2023 Annual Budget      YTD Actual	
<b>Operating Revenue:</b>				
Sales & Use Tax	\$ 109,042	\$ 98,562	\$ 98,000	\$ 13,278
<b>Total Operating Revenues</b>	<b>\$ 109,042</b>	<b>\$ 98,562</b>	<b>\$ 98,000</b>	<b>\$ 13,278</b>
<b>Operating Expenditures:</b>				
Professional Services	-	32,985	383,185	213
<b>Total Operating Expenditures</b>	<b>\$ -</b>	<b>\$ 32,985</b>	<b>\$ 383,185</b>	<b>\$ 213</b>
<b>Net Program Income (Cost)</b>	<b>\$ 109,042</b>	<b>\$ 65,577</b>	<b>\$ (285,185)</b>	<b>\$ 13,065</b>
<b>Other Sources / (Uses)</b>				
Transfer In From General Fund	-	-	-	-
SHB-1406 Home Repair Program Loans	-	38,250	-	(5,054)
<b>Total Sources / (Uses)</b>	<b>\$ -</b>	<b>\$ 38,250</b>	<b>\$ -</b>	<b>\$ (5,054)</b>
<b>Beginning Balance</b>	<b>\$ 72,316</b>	<b>\$ 181,358</b>	<b>\$ 285,185</b>	<b>\$ 285,185</b>
<b>Ending Balance</b>	<b>\$ 181,358</b>	<b>\$ 285,185</b>	<b>\$ -</b>	<b>\$ 293,196</b>

1406 Affordable Housing Program Year-to-date through March			
Month	2021	2022	2023
Jan	\$ 8,941	8,742	9,311
Feb	9,198	5,401	3,967
Mar	7,349	-	-
Apr	-	-	-
May	10,758	10,152	-
Jun	11,237	10,783	-
Jul	10,527	10,262	-
Aug	10,243	11,030	-
Sep	10,211	11,411	-
Oct	10,153	10,335	-
Nov	9,524	9,490	-
Dec	10,901	10,957	-
<b>Total YTD</b>	<b>\$ 25,488</b>	<b>\$ 14,142</b>	<b>\$ 13,278</b>
<b>Annual Total</b>	<b>\$ 109,042</b>	<b>\$ 98,562</b>	<b>n/a</b>

SHB-1406 Home Repair Program										
As of March 2023										
Loan ID #	Original Loan Amount	Loan Modification	Total Principal Paid	Loan Balance	Closing Date	First Payment Date	Maturity Date	Interest Rate		
Year 2022										
2 = Total # Loans										
2 = Total Outstanding	\$ 38,250	\$ 5,054	\$ 180	\$ 33,016						
1406-001	\$ 25,000	\$ 3,549	\$ -	\$ 21,452	3/28/2022	3/1/2042	3/1/2042	0.0%		
1406-003	\$ 13,250	\$ 1,506	\$ 180	\$ 11,564	7/27/2022	9/1/2042	9/1/2042	0.0%		



## **Fund 190 Community Development Block Grant**

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

### **CDBG:**

CDBG is Authorized under Title 1 of the Housing and Community Development Act of 1974, the Community Development Block Grant (CDBG) program is a grant to local jurisdictions to assist in the development of viable communities. Funds are to be expended to principally benefit low- and moderate-income individuals through the provision of: 1) decent housing; 2) a suitable living environment; and 3) expanded economic opportunities. Each CDBG grantee is responsible for choosing how best to serve its community's interests and meet the needs of eligible citizens.

Eligible CDBG activities include the following:

- (1) **Public Facilities/Infrastructure Improvements:** Acquisition, construction, rehab or installation of public or community facilities; and infrastructure installation or improvements (i.e. roads, sidewalks, sewers, street lighting, etc.)
- (2) **Public Service:** Employment and education services; childcare; health and substance abuse services; services for seniors; fair housing counseling; services for homeless; and job training and employment services.
- (3) **Affordable Housing:** Homeowner rehabilitation; down payment assistance; rental rehabilitation; acquisition and demolition; lead paint activities; and new construction if carried out by a CBDO (Community Board Development Organization).
- (4) **Economic Development:** microenterprise assistance; commercial rehabilitation; job training and technical assistance; and special economic development - acquisition, construction, rehab, installation of property or equipment.

Investments made in various housing programs (Major Home Repair/Sewer Loan Program, Down Payment Assistance, and Multi-family Housing), and economic development activities (Microenterprise Loan Program) have created multiple Revolving Loan Funds (RLF) for each of the funded activities.

In addition to tracking the various CDBG grant allocation's revenue and expenditures in Fund 190 CDBG, notes receivable for Housing Program Loans are also tracked. These are revolving loans for Major Home Repair, Major Home Repair for Sewer and Down Payment Assistance for qualifying homebuyers.

The following tables provide a summary of loans and grants for Major Home and Sewer Repair Down Payment Assistance. These are zero interest loans with 20-year terms. Payments are revolving which dictates that the principal received is applied to current program expenditures before billing CDBG.

<b>CDBG Entitlement Funding History</b>			
<b>Program Year</b>	<b>Annual Allocation</b>	<b>Change Over Prior Year</b>	
		<b>\$</b>	<b>%</b>
2023	\$ 542,464	\$ (11,355)	-2.1%
2022	553,819	(19,533)	-3.4%
2021	573,352	(22,563)	-3.8%
2020	595,915	32,791	5.8%
2019	563,124	1,893	0.3%
2018	561,231	76,865	15.9%
2017	484,366	17,316	3.7%
2016	467,050	(698)	-0.1%
2015	467,748	(4,004)	-0.8%
2014	471,752	(9,846)	-2.0%
2013	481,598	10,703	2.3%
2012	470,895	(106,895)	-18.5%
2011	577,790	(114,016)	-16.5%
2010	691,806	50,755	7.9%
2009	641,051	5,749	0.9%
2008	635,302	(24,966)	-3.8%
2007	660,268	(3,682)	-0.6%
2006	663,950	(77,700)	-10.5%
2005	741,650	(43,350)	-5.5%
2004	785,000	(21,000)	-2.6%
2003	806,000	(91,000)	-10.1%
2002	897,000	(46,000)	-4.9%
2001	943,000	30,000	3.3%
2000	913,000	n/a	n/a
<b>Total</b>	<b>\$ 14,092,848</b>		

**Major Home Repairs & Sewer and Down Payment Assistance Loans and Grants:**

<b>Major Home Repairs &amp; Sewers (MHRS) / Down Payment Assistance (DPA)</b> <b>Loans and Grants</b> <i>As of March 31, 2023</i>				
Program Year	MHRS		DPA	
	# of Projects	Original Amount	# of Projects	Original Amount
2023	1	\$ 30,000	-	\$ -
2022	4	\$ 248,319	1	\$ 27,500
2021	8	\$ 482,791	-	\$ -
2020	4	\$ 99,994	-	\$ -
2019	6	\$ 158,875	-	\$ -
2018	9	\$ 188,210	-	\$ -
2017	4	\$ 72,323	-	\$ -
2016	6	\$ 129,356	-	\$ -
2015	1	\$ 37,144	-	\$ -
2014	5	\$ 72,979	1	\$ 3,365
2013	8	\$ 144,408	-	\$ -
2012	9	\$ 106,977	1	\$ 2,250
2011	8	\$ 170,407	-	\$ -
2010	13	\$ 256,287	2	\$ 8,619
2009	6	\$ 102,652	5	\$ 23,791
2008	3	\$ 37,224	4	\$ 19,379
2007	4	\$ 56,347	2	\$ 8,700
2006	6	\$ 67,556	1	\$ 7,000
2005	7	\$ 69,634	-	\$ -
2004	4	\$ 36,058	3	\$ 14,901
2003	8	\$ 49,136	8	\$ 35,336
2002	3	\$ 19,999	-	\$ -
2001	-	\$ -	11	\$ 51,621
2000	-	\$ -	1	\$ 5,000
<b>Total</b>	<b>127</b>	<b>\$ 2,636,676</b>	<b>40</b>	<b>\$ 207,462</b>

Major Home Repairs & Sewer Loans Detail:

Major Home Repair & Sewer Loans (MHRs)											
As of March 31, 2023											
Loan ID #	Original Loan / Grant Amount		Principal Payments	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate		
Year 2002											
3 = Total # Loans/Grants											
0 = Total Outstanding	\$	19,999	\$	19,999	\$	-					
MHR-001	\$	6,000	\$	6,000	\$	-	9/23/2002		Paid Off		0.0%
MHR-003	\$	5,999	\$	5,999	\$	-	2/24/2003		Paid Off		0.0%
MHR-004	\$	8,000	\$	8,000	\$	-	5/5/2003		Paid Off		0.0%
Year 2003											
8 = Total # Loans/Grants											
1 = Total Outstanding	\$	49,137	\$	41,181	\$	7,956					
MHR-006	\$	7,831	\$	7,831	\$	-	7/23/2003		Paid Off		0.0%
MHR-008	\$	4,523	\$	4,523	\$	-	9/8/2003	10/1/2023	Paid Off	9/8/2023	0.0%
MHR-009	\$	7,956	\$	-	\$	7,956	9/16/2003	10/1/2023		9/10/2023	0.0%
MHR-011	\$	7,237	\$	7,237	\$	-	10/21/2003		Paid Off		0.0%
MHR-018	\$	6,950	\$	6,950	\$	-	1/28/2004		Paid Off		0.0%
MHR-016	\$	6,640	\$	6,640	\$	-	3/2/2004	3/1/2024	Paid Off	2/25/2024	0.0%
MHR-019	\$	8,000	\$	8,000	\$	-	5/12/2004		Paid Off		0.0%
MHR-017	\$	-	\$	-	\$	-	5/21/2004		Written Off		0.0%
Year 2004											
4 = Total # Loans/Grants											
0 = Total Outstanding	\$	36,058	\$	36,058	\$	-					
MHR-020	\$	12,554	\$	12,554	\$	-	9/15/2004		Paid Off		0.0%
MHR-024	\$	8,000	\$	8,000	\$	-	12/3/2004		Paid Off		0.0%
MHR-029	\$	8,000	\$	8,000	\$	-	11/1/2004		Written Off		0.0%
MHR-030	\$	7,504	\$	7,504	\$	-	9/23/2004		Paid Off		0.0%
Year 2005											
7 = Total # Loans/Grants											
2 = Total Outstanding	\$	69,634	\$	49,989	\$	19,645					
MHR-031	\$	9,235	\$	1,590	\$	7,645	9/1/2005	4/1/2016		3/1/2026	0.0%
MHR-032	\$	7,302	\$	7,302	\$	-	9/2/2005		Paid Off		0.0%
MHR-034	\$	7,993	\$	7,993	\$	-	10/19/2005		Paid Off		0.0%
MHR-036	\$	15,840	\$	15,840	\$	-	12/15/2005		Paid Off		0.0%
MHR-038	\$	7,064	\$	7,064	\$	-	8/29/2005		Paid Off		0.0%
MHR-040	\$	10,200	\$	10,200	\$	-	4/11/2006		Paid Off		0.0%
MHR-047	\$	12,000	\$	-	\$	12,000	6/7/2006	6/1/2026		6/1/2026	0.0%
Year 2006											
6 = Total # Loans/Grants											
2 = Total Outstanding	\$	67,556	\$	48,942	\$	18,614					
MHR-046	\$	9,697	\$	9,697	\$	-	7/26/2006		Paid Off		0.0%
MHR-052	\$	11,927	\$	11,927	\$	-	11/14/2006	12/1/2026	Paid Off	11/8/2026	0.0%
MHR-053	\$	11,858	\$	11,858	\$	-	12/20/2006		Paid Off		0.0%
MHR-054	\$	11,988	\$	-	\$	11,988	4/25/2007	5/1/2027		4/19/2027	0.0%
MHR-055	\$	10,126	\$	3,500	\$	6,626	1/3/2007	1/1/2027		12/27/2026	0.0%
MHR-056	\$	11,960	\$	11,960	\$	-	5/22/2007		Paid Off		0.0%
Year 2007											
4 = Total # Loans/Grants											
2 = Total Outstanding	\$	56,346	\$	29,179	\$	27,167					
MHR-061	\$	11,777	\$	-	\$	11,777	11/8/2007	12/1/2027		11/2/2027	0.0%
MHR-062	\$	18,390	\$	3,000	\$	15,390	11/20/2007	12/1/2027		11/14/2027	0.0%
MHR-063	\$	19,291	\$	19,291	\$	-	11/20/2007		Paid Off		0.0%
MHR-064	\$	6,888	\$	6,888	\$	-	2/4/2008		Paid Off		0.0%

## Major Home Repair & Sewer Loans (MHRS) - continued

As of March 31, 2023

Loan ID #	Original Loan / Grant Amount	Principal Payments	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2008</b>								
<b>3 = Total # Loans/Grants</b>								
<b>1 = Total Outstanding</b>	<b>\$ 37,224</b>	<b>\$ 25,325</b>	<b>\$ 11,899</b>					
MHR-066	\$ 11,899	\$ -	\$ 11,899	8/21/2008	9/1/2028		8/15/2028	0.0%
MHR-069	\$ 11,980	\$ 11,980	\$ -	12/29/2008		Written Off		0.0%
MHR-070	\$ 13,345	\$ 13,345	\$ -	2/12/2009		Paid Off		0.0%
<b>Year 2009</b>								
<b>6 = Total # Loans/Grants</b>								
<b>2 = Total Outstanding</b>	<b>\$ 102,653</b>	<b>\$ 91,541</b>	<b>\$ 11,112</b>					
MHR-073	\$ 14,137	\$ 3,025	\$ 11,112	12/23/2009	6/1/2013		12/1/2017	0.0%
MHR-075	\$ 14,397	\$ 14,397	\$ -	9/21/2009	9/1/2013	Paid Off	9/1/2016	0.0%
MHR-077	\$ 12,597	\$ 12,597	\$ -	11/13/2009	12/1/2013	Paid Off	11/1/2016	0.0%
MHR-079	\$ 23,168	\$ 23,168	\$ -	11/4/2009		Paid Off		0.0%
MHR-080	\$ 13,164	\$ 13,164	\$ -	4/16/2010		Paid Off		0.0%
MHR-082	\$ 25,190	\$ 25,190	\$ -	5/28/2010	6/1/2030	Paid Off	6/1/2030	0.0%
<b>Year 2010</b>								
<b>13 = Total # Loans/Grants</b>								
<b>6 = Total Outstanding</b>	<b>\$ 256,287</b>	<b>\$ 165,160</b>	<b>\$ 91,127</b>					
MHR-076	\$ 25,110	\$ -	\$ 25,110	7/2/2010	7/1/2030		6/25/2013	0.0%
MHR-083	\$ 26,232	\$ 26,232	\$ -	10/8/2010		Paid Off		0.0%
MHR-085	\$ 22,449	\$ 10,800	\$ 11,649	5/14/2014	7/1/2014		7/1/2029	0.0%
MHR-086	\$ 21,778	\$ 21,778	\$ -	11/29/2010		Paid Off		0.0%
MHR-087	\$ 19,930	\$ 4,260	\$ 15,670	9/30/2010	9/1/2030		9/23/2030	0.0%
MHR-088	\$ 21,124	\$ -	\$ 21,124	9/30/2010	10/1/2030		9/24/2030	0.0%
MHR-089	\$ 3,474	\$ -	\$ 3,474	10/29/2010	11/1/2030		10/22/2030	0.0%
MHR-090	\$ 16,770	\$ 16,770	\$ -	3/14/2011	4/1/2031	Paid Off	3/8/2031	0.0%
MHR-092 (Grant)	\$ 12,100	\$ 12,100	\$ -	2/28/2011			n/a	n/a
MHR-093	\$ 24,390	\$ 24,390	\$ -	2/28/2011	6/1/2016	Paid Off	2/18/2031	0.0%
MHR-094	\$ 25,020	\$ 25,020	\$ -	4/4/2011	4/1/2031	Paid Off	3/29/2031	0.0%
MHR-095	\$ 26,790	\$ 12,690	\$ 14,100	6/28/2011	4/1/2015		4/1/2031	0.0%
MHR-096 (Grant)	\$ 11,120	\$ 11,120	\$ -	4/21/2011			n/a	n/a
<b>Year 2011</b>								
<b>8 = Total # Loans/Grants</b>								
<b>3 = Total Outstanding</b>	<b>\$ 170,407</b>	<b>\$ 113,246</b>	<b>\$ 57,161</b>					
MHR-098	\$ 22,293	\$ -	\$ 22,293	7/21/2011	8/1/2031		7/13/2031	0.0%
MHR-099	\$ 19,414	\$ -	\$ 19,414	12/30/2011	1/1/2031		12/21/2031	0.0%
MHR-100	\$ 18,858	\$ 18,858	\$ -	9/20/2011	6/1/2017	Paid Off	9/14/2016	0.0%
MHR-101	\$ 26,182	\$ 26,182	\$ -	11/9/2011	12/1/2031	Paid Off	11/2/2016	0.0%
MHR-102	\$ 6,386	\$ 6,386	\$ -	12/19/2011		Paid Off		0.0%
MHR-103	\$ 24,974	\$ 9,520	\$ 15,454	1/11/2012	8/1/2017		1/5/2017	0.0%
MHR-105/to MHR-162	\$ 25,000	\$ 25,000	\$ -	5/14/2012	6/1/2022	Sub-Ordinate	5/8/2017	0.0%
MHR-107	\$ 27,300	\$ 27,300	\$ -	1/10/2012		Short Sale		0.0%
<b>Year 2012</b>								
<b>9 = Total # Loans/Grants</b>								
<b>5 = Outstanding Loans</b>	<b>\$ 106,977</b>	<b>\$ 27,714</b>	<b>\$ 79,263</b>					
MHR-106	\$ 28,913	\$ -	\$ 28,913	8/28/2012	9/1/2022		8/21/2022	0.0%
MHR-112	\$ 12,230	\$ -	\$ 12,230	2/27/2013	3/1/2033		2/20/2033	0.0%
MHR-113	\$ 17,850	\$ -	\$ 17,850	12/8/2012	12/1/2032		12/4/2032	0.0%
MHR-114 (Grant)	\$ 1,696	\$ 1,696	\$ -	7/18/2012			n/a	n/a
MHR-117	\$ 10,174	\$ 10,174	\$ -	6/17/2013		Paid Off		0.0%
MHRS-01	\$ 7,150	\$ 7,150	\$ -	9/27/2012		Paid Off		0.0%
MHRS-05	\$ 10,022	\$ -	\$ 10,022	9/18/2012	10/1/2032		9/11/2032	0.0%
MHRS-06	\$ 10,248	\$ -	\$ 10,248	9/27/2012	12/1/2017		9/20/2017	0.0%
MHRS-07	\$ 8,694	\$ 8,694	\$ -	9/11/2012	12/1/2017	Paid Off	9/5/2017	0.0%

# Major Home Repair & Sewer Loans (MHRS) - continued

As of March 31, 2023

Loan ID #	Original Loan / Grant Amount	Principal Payments	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2013</b>								
<b>8 = Total # Loans/Grants</b>								
<b>3 = Total Outstanding</b>	<b>\$ 144,408</b>	<b>\$ 89,001</b>	<b>\$ 55,407</b>					
MHR-091	\$ 12,188	\$ -	\$ 12,188	1/23/2014	8/17/2034		8/17/2015	0.0%
MHR-118	\$ 27,921	\$ 27,921	\$ -	10/16/2013	10/10/2018	Paid Off	10/10/2018	0.0%
MHR-119	\$ 11,969	\$ 11,969	\$ -	7/1/2013		Paid Off		0.0%
MHR-120	\$ 15,100	\$ 15,100	\$ -	11/22/2013	1/1/2014	Paid Off	12/1/2033	0.0%
MHR-121 (Grant)	\$ 8,457	\$ 8,457	\$ -	9/6/2013			n/a	n/a
MHR-122 (Grant)	\$ 12,597	\$ 12,597	\$ -	10/3/2013			n/a	n/a
MHR-123	\$ 24,938	\$ 5,388	\$ 19,550	3/6/2014	5/1/2014		5/1/2034	0.0%
MHR-124	\$ 31,238	\$ 7,569	\$ 23,669	4/14/2014	8/1/2014		8/1/2034	0.0%
<b>Year 2014</b>								
<b>5 = Total # Loans/Grants</b>								
<b>1 = Total Outstanding</b>	<b>\$ 72,979</b>	<b>\$ 62,648</b>	<b>\$ 10,331</b>					
MHR-126	\$ 11,140	\$ 11,140	\$ -	9/22/2014	12/1/2014	Paid Off	1/12/2034	0.0%
MHR-127	\$ 12,558	\$ 12,558	\$ -	2/5/2015		Paid Off		0.0%
MHR-128	\$ 14,014	\$ 3,683	\$ 10,331	1/14/2015	4/1/2015		3/1/2035	0.0%
MHR-129	\$ 24,497	\$ 24,497	\$ -	12/30/2014	3/1/2015	Paid Off	3/1/2035	0.0%
MHRS-04	\$ 10,770	\$ 10,770	\$ -	1/29/2015	4/1/2015	Paid Off	4/1/2035	0.0%
<b>Year 2015</b>								
<b>1 = Total # Loans/Grants</b>								
<b>1 = Outstanding Loans</b>	<b>\$ 37,144</b>	<b>\$ 9,312</b>	<b>\$ 27,832</b>					
MHR-132	\$ 37,144	\$ 9,312	\$ 27,832	12/22/2015	2/1/2016		1/1/2036	0.0%
<b>Year 2016</b>								
<b>6 = Total # Loans/Grants</b>								
<b>3 = Total Outstanding</b>	<b>\$ 129,356</b>	<b>\$ 83,293</b>	<b>\$ 46,063</b>					
MHR-133	\$ 25,000	\$ 25,000	\$ -	8/16/2016	8/1/2036	Paid Off	7/1/2036	0.0%
MHR-135	\$ 28,303	\$ 5,888	\$ 22,415	12/9/2016	2/1/2017		1/1/2037	0.0%
MHR-136	\$ 10,702	\$ 10,702	\$ -	12/5/2016	1/1/2037	Paid Off	1/1/2037	0.0%
MHR-138	\$ 14,866	\$ -	\$ 14,866	1/20/2017	12/1/2037		12/31/2037	0.0%
MHRS-09	\$ 12,724	\$ 3,942	\$ 8,782	12/19/2016	2/1/2017		1/1/2037	0.0%
MHRS-10	\$ 37,761	\$ 37,761	\$ -	12/19/2016	2/1/2017	Paid Off	1/1/2037	0.0%
<b>Year 2017</b>								
<b>4 = Total # Loans/Grants</b>								
<b>2 = Total Outstanding</b>	<b>\$ 72,322</b>	<b>\$ 43,454</b>	<b>\$ 28,868</b>					
MHR-137	\$ 28,225	\$ 7,600	\$ 20,625	11/15/2017	12/1/2037		11/1/2037	0.0%
MHR-145	\$ 12,565	\$ 12,565	\$ -	11/16/2017	1/1/2037	Paid Off		0.0%
MHRS-08	\$ 8,243	\$ -	\$ 8,243	6/15/2017	6/1/2037		6/1/2037	0.0%
MHRS-11	\$ 23,289	\$ 23,289	\$ -	6/19/2017	8/1/2017	Paid Off	7/1/2037	0.0%
<b>Year 2018</b>								
<b>9 = Total # Loans/Grants</b>								
<b>6 = Total Outstanding</b>	<b>\$ 188,210</b>	<b>\$ 33,941</b>	<b>\$ 154,269</b>					
MHR-140	\$ 14,779	\$ 14,779	\$ -	1/29/2018	1/1/2038	Paid Off	1/29/2038	0.0%
MHR-142	\$ 9,405	\$ -	\$ 9,405	1/29/2018	1/1/2038		1/29/2038	0.0%
MHR-146	\$ 32,250	\$ -	\$ 32,250	2/16/2018	2/1/2038		2/16/2038	0.0%
MHR-147	\$ 13,285	\$ -	\$ 13,285	7/28/2018	7/1/2038		7/28/2038	0.0%
MHR-149	\$ 5,201	\$ 5,201	\$ -	2/6/2018	2/1/2038	Paid Off	2/1/2038	0.0%
MHR-150	\$ 5,201	\$ -	\$ 5,201	1/11/2018	1/1/2038		1/11/2038	1.0%
MHR-151	\$ 12,686	\$ 12,686	\$ -	2/16/2018	3/1/2018	Paid Off	3/1/2038	1.0%
MHR-154	\$ 70,203	\$ 1,275	\$ 68,928	11/29/2018	11/1/2038		11/29/2038	0.0%
MHR-162/MHR-105	\$ 25,200	\$ -	\$ 25,200	12/6/2018	12/1/2038		12/6/2038	0.0%

# Major Home Repair & Sewer Loans (MHRs) - continued

As of March 31, 2023

Loan ID #	Original Loan / Grant Amount	Principal Payments	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2019</b>								
<b>6 = Total # Loans/Grants</b>								
<b>5 = Total Outstanding</b>	<b>\$ 158,875</b>	<b>\$ 43,545</b>	<b>\$ 115,330</b>					
MHR-155	\$ 22,442	\$ 4,499	\$ 17,943	2/28/2019	6/1/2019		5/1/2039	1.0%
MHR-158	\$ 44,800	\$ 584	\$ 44,216	5/15/2019	8/1/2019		6/1/2039	1.0%
MHR-160	\$ 36,736	\$ 36,736	\$ -	4/26/2019	6/1/2019	Paid Off	5/1/2039	1.0%
MHR-161	\$ 33,595	\$ 974	\$ 32,621	5/8/2019	6/30/2019		6/1/2039	1.0%
MHR-164	\$ 12,108	\$ -	\$ 12,108	2/13/2020	1/1/2039		1/1/2039	1.0%
MHR-165	\$ 9,194	\$ 752	\$ 8,442	8/1/2019	8/1/2019		7/1/2039	1.0%
<b>Year 2020</b>								
<b>4 = Total # Loans/Grants</b>								
<b>4 = Total Outstanding</b>	<b>\$ 99,994</b>	<b>\$ 2,795</b>	<b>\$ 97,199</b>					
MHR-163	\$ 23,791	\$ 2,795	\$ 20,996	3/12/2020	3/1/2040		3/1/2040	1.0%
MHR-168	\$ 30,500	\$ -	\$ 30,500	2/6/2020	2/1/2040		2/1/2040	0.0%
MHR-173	\$ 3,440	\$ -	\$ 3,440	5/26/2020	5/26/2040		5/26/2040	0.0%
MHR-177	\$ 42,263	\$ -	\$ 42,263	11/20/2020	11/1/2040		11/1/2040	1.0%
<b>Year 2021</b>								
<b>8 = Total # Loans/Grants</b>								
<b>8 = Total Outstanding</b>	<b>\$ 482,791</b>	<b>\$ 1,570</b>	<b>\$ 481,221</b>					
MHR-170	\$ 118,000	\$ -	\$ 118,000	5/12/2021	5/1/2041		5/1/2041	0.0%
MHR-172	\$ 46,652	\$ -	\$ 46,652	3/8/2021	3/1/2041		3/1/2041	0.0%
MHR-175	\$ 12,336	\$ 1,262	\$ 11,074	1/14/2021	1/1/2041		1/1/2041	1.0%
MHR-178	\$ 16,376	\$ -	\$ 16,376	3/8/2021	3/1/2041		3/1/2041	0.0%
MHR-180	\$ 64,941	\$ -	\$ 64,941	3/8/2021	3/1/2041		3/1/2041	0.0%
MHR-181	\$ 78,500	\$ 308	\$ 78,192	9/7/2021	9/1/2041		9/1/2041	0.0%
MHR-183	\$ 48,986	\$ -	\$ 48,986	9/7/2021	9/1/2041		9/1/2041	0.0%
MHR-184	\$ 97,000	\$ -	\$ 97,000	9/3/2021	9/1/2041		9/1/2041	0.0%
<b>Year 2022</b>								
<b>4 = Total # Loans/Grants</b>								
<b>4 = Total Outstanding</b>	<b>\$ 248,319</b>	<b>\$ 597</b>	<b>\$ 247,722</b>					
MHR-185	\$ 55,000	\$ -	\$ 55,000	4/5/2022	5/1/2042		5/1/2042	0.0%
MHR-186	\$ 100,000	\$ -	\$ 100,000	5/23/2022	7/1/2042		7/1/2042	1.0%
MHR-190	\$ 75,000	\$ 597	\$ 74,403					
MHR-193	\$ 18,319	\$ -	\$ 18,319	5/26/2022	7/1/2042		7/1/2042	0.0%
<b>Year 2023</b>								
<b>1 = Total # Loans/Grants</b>								
<b>1 = Total Outstanding</b>	<b>\$ 30,000</b>	<b>\$ 1,018,490</b>	<b>\$ 30,000</b>					
MHR-194	\$ 30,000	\$ -	\$ 30,000	1/10/2023	7/1/2043		2/1/2043	1.0%
<b>Life-to-Date Total</b>								
<b>127 = Total # Loans/Grants</b>								
<b>62 = Total Outstanding</b>	<b>\$ 2,636,676</b>	<b>\$ 1,018,490</b>	<b>\$ 1,618,186</b>					



Down Payment Assistance Loans & Grants Detail:

Down Payment Assistance - Loans & Grants									
As of March 31, 2023									
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2000									
1 = Total # Loans/Grants									
0 = Total Outstanding	\$ 5,000	\$ 5,000	\$ -						
DPA-001	\$ 5,000	\$ 5,000	\$ -	12/5/2001		Paid Off		0.0%	
Year 2001									
11 = Total # Loans/Grants									
0 = Total Outstanding	\$ 51,622	\$ 51,622	\$ -						
DPA-002	\$ 5,000	\$ 5,000	\$ -	7/2/2001		Paid Off		0.0%	
DPA-004	\$ 3,366	\$ 3,366	\$ -	8/28/2001		Paid Off		0.0%	
DPA-005	\$ 5,000	\$ 5,000	\$ -	9/4/2001		Paid Off		0.0%	
DPA-006	\$ 5,000	\$ 5,000	\$ -	9/20/2001		Paid Off		0.0%	
DPA-007	\$ 5,000	\$ 5,000	\$ -	9/21/2001		Written Off		0.0%	
DPA-008	\$ 4,425	\$ 4,425	\$ -	10/18/2001		Paid Off		0.0%	
DPA-009	\$ 3,973	\$ 3,973	\$ -	12/5/2001		Paid Off		0.0%	
DPA-012	\$ 5,000	\$ 5,000	\$ -	1/25/2002		Paid Off		0.0%	
DPA-011	\$ 5,000	\$ 5,000	\$ -	1/31/2002		Paid Off		0.0%	
DPA-013	\$ 4,778	\$ 4,778	\$ -	2/28/2002		Paid Off		0.0%	
DPA-014	\$ 5,080	\$ 5,080	\$ -	3/21/2002		Paid Off	2/1/2022	0.0%	
Year 2003									
8 = Total # Loans/Grants									
0 = Total Outstanding	\$ 35,336	\$ 35,336	\$ -						
DPA-015	\$ 5,000	\$ 5,000	\$ -	8/1/2003		Paid Off		0.0%	
DPA-016	\$ 2,167	\$ 2,167	\$ -	8/20/2003		Paid Off		0.0%	
DPA-017 (Grant)	\$ 5,000	\$ 5,000	n/a	12/3/2003			n/a	n/a	
DPA-018 (Grant)	\$ 5,000	\$ 5,000	n/a	1/22/2004			n/a	n/a	
DPA-020 (Grant)	\$ 3,169	\$ 3,169	n/a	2/17/2004			n/a	n/a	
DPA-022 (Grant)	\$ 5,000	\$ 5,000	n/a	4/22/2004			n/a	n/a	
DPA-021 (Grant)	\$ 5,000	\$ 5,000	n/a	4/29/2004			n/a	n/a	
DPA-023 (Grant)	\$ 5,000	\$ 5,000	n/a	6/30/2004			n/a	n/a	
Year 2004									
3 = Total # Loans/Grants									
0 = Total Outstanding	\$ 14,901	\$ 14,901	\$ -						
DPA-024	\$ 5,000	\$ 5,000	\$ -	9/2/2004		Paid Off		0.0%	
DPA-025	\$ 4,901	\$ 4,901	\$ -	9/28/2004		Paid Off		0.0%	
DPA-026	\$ 5,000	\$ 5,000	\$ -	5/2/2005		Paid Off		0.0%	
Year 2006									
1 = Total # Loans/Grants									
1 = Total Outstanding	\$ 7,000	\$ 2,691	\$ 4,309						
DPA-027	\$ 7,000	\$ 2,691	\$ 4,309	7/26/2006	7/17/2026		7/17/2026	0.0%	
Year 2007									
2 = Total # Loans/Grants									
1 = Total Outstanding	\$ 8,700	\$ 3,500	\$ 5,200						
DPA-029	\$ 5,200	\$ -	\$ 5,200	2/28/2008	2/27/2028		2/27/2028	0.0%	
DPA-030	\$ 3,500	\$ 3,500	\$ -			Written Off		0.0%	
Year 2008									
4 = Total # Loans/Grants									
0 = Total Outstanding	\$ 19,379	\$ 19,379	\$ -						
DPA-032	\$ 6,959	\$ 6,959	\$ -	11/21/2008		Written Off		0.0%	
DPA-033	\$ 2,550	\$ 2,550	\$ -	12/22/2008	2/18/2028	Paid Off	12/18/2028	0.0%	
DPA-034	\$ 6,995	\$ 6,995	\$ -	Short Sale		Written Off		0.0%	
DPA-035	\$ 2,875	\$ 2,875	\$ -	5/11/2009	4/27/2029	Paid Off	4/27/2029	0.0%	

## Down Payment Assistance - Loans & Grants (continued)

As of March 31, 2023

Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2009</b>								
<b>5 = Total # Loans/Grants</b>								
<b>0 = Total Outstanding</b>	<b>\$ 23,791</b>	<b>\$ 23,791</b>	<b>\$ -</b>					
DPA-041	\$ 7,000	\$ 7,000	\$ -	9/30/2009		Paid Off		0.0%
DPA-042	\$ 4,410	\$ 4,410	\$ -	10/9/2009	10/7/2029	Paid Off	10/7/2029	0.0%
DPA-044	\$ 2,091	\$ 2,091	\$ -	11/30/2009		Paid Off		0.0%
DPA-046	\$ 7,000	\$ 7,000	\$ -	5/12/2010		Paid Off	5/5/2030	0.0%
DPA-055	\$ 3,290	\$ 3,290	\$ -	6/18/2010		Paid Off		0.0%
<b>Year 2010</b>								
<b>2 = Total # Loans/Grants</b>								
<b>1 = Total Outstanding</b>	<b>\$ 8,619</b>	<b>\$ 7,000</b>	<b>\$ 1,619</b>					
DPA-048	\$ 1,619	\$ -	\$ 1,619	11/18/2010	10/29/2030		10/29/2030	0.0%
DPA-049	\$ 7,000	\$ 7,000	\$ -	5/25/2011	5/16/2031	Paid Off	5/16/2031	0.0%
<b>Year 2012</b>								
<b>1 = Total # Loans/Grants</b>								
<b>1 = Total Outstanding</b>	<b>\$ 2,250</b>	<b>\$ -</b>	<b>\$ 2,250</b>					
DPA-050	\$ 2,250	\$ -	\$ 2,250	10/24/2012	10/16/2032		10/16/2032	0.0%
<b>Year 2014</b>								
<b>1 = Total # Loans/Grants</b>								
<b>0 = Total Outstanding</b>	<b>\$ 3,364</b>	<b>\$ 3,364</b>	<b>\$ -</b>					
DPA-051	\$ 3,364	\$ 3,364	\$ -	9/30/2014		Paid Off		0.0%
<b>Year 2022</b>								
<b>1 = Total # Loans/Grants</b>								
<b>1 = Total Outstanding</b>	<b>\$ 27,500</b>	<b>\$ -</b>	<b>\$ 27,500</b>					
DPA-059	\$ 27,500	\$ -	\$ 27,500	4/28/2022	5/1/2052		5/1/2052	1.0%
<b>Life-to-Date Total</b>								
<b>40 = Total # Loans/Grant</b>								
<b>5 = Total Outstanding</b>	<b>\$ 207,462</b>	<b>\$ 166,584</b>	<b>\$ 40,878</b>					

### CDBG Loan Detail:

The City of Lakewood note receivable from Living Access Support Alliance (LASA) of \$250,000 is for partial funding of the Client Services Center project. This is a 20 year deferred loan at zero interest.

### CDBG Entitlement Loan - Living Access Support Alliance Loan (LASA)

As of March 31, 2023

Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Loans Receivable	Closing Date	First Payment Date	Maturity Date	Interest Rate
2013-01	\$ 250,000	\$ -	\$ 250,000	6/2/2014	7/23/2023	6/2/2034	0.0%
<b>Life-to-Date Total</b>							
<b>1 = Total # Loans</b>							
<b>1 = Outstanding</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>				

**HOME:**

In accordance with HOME federal regulations, expenditures for the HOME program have primarily focused investment in the creation of, maintenance of, or acquisition of affordable housing for low and moderate income individuals. Programs funded include the Housing Rehabilitation Program (single-family homeowner rehabilitation), Down Payment Assistance, and the Affordable Housing Fund (investments primarily with Habitat for Humanity and various non-profit housing providers). The Housing Rehabilitation, Down Payment, and Affordable Housing Funds all have corresponding Revolving Loan Funds (RLF) established in accordance with HUD regulations, which allow for the recapture and reuse of loan funds for similar housing activities.

The HOME program is funded annually through the Lakewood and Tacoma HOME Consortium. The Consortium reimburses expenditures for the City of Lakewood's projects/programs, which include Housing Rehabilitation, Affordable Housing, and Home Down Payment Loans, to the City of Lakewood. The notes on these loans are held and tracked by the Lakewood and Tacoma HOME Consortium in Tacoma, and are not accounted for in Fund 190 CDBG.

<b>HOME Housing Rehabilitation Loans As of March 31, 2023</b>		
<b>Program Year</b>	<b># of Projects</b>	<b>Original Amount</b>
2023	-	\$ -
2022	-	\$ -
2021	-	\$ -
2020	-	\$ -
2019	-	\$ -
2018	1	\$ 82,718
2017	1	\$ 39,000
2016	1	\$ 74,611
2015	2	\$ 88,697
2014	-	\$ -
2013	1	\$ 36,258
2012	4	\$ 198,142
2011	2	\$ 131,300
2010	3	\$ 178,130
2009	6	\$ 412,850
2008	7	\$ 289,765
2007	3	\$ 179,627
2006	7	\$ 379,491
2005	7	\$ 286,313
2004	10	\$ 396,715
2003	11	\$ 343,491
2002	5	\$ 155,914
2001	3	\$ 126,899
2000	1	\$ 40,000
<b>Total</b>	<b>75</b>	<b>\$ 3,439,921</b>

## HOME Housing Rehabilitation Loan Detail:

HOME Housing Rehabilitation Loans										
As of March 31, 2023										
Loan ID #	Original Loan Amount	Loan Reduction/ modification	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2000</b>										
<b>1 = Total # Loans</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>					
LHR-001	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/23/2002		Paid Off		0.0%
<b>Year 2001</b>										
<b>3 = Total # Loans</b>	<b>\$ 126,899</b>	<b>\$ -</b>	<b>\$ 126,899</b>	<b>\$ 126,899</b>	<b>\$ -</b>					
LHR-002	\$ 49,979	\$ -	\$ 49,979	\$ 49,979	\$ -	7/23/2003		Paid Off		0.0%
LHR-004	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/8/2003		Paid Off		0.0%
LHR-005	\$ 36,920	\$ -	\$ 36,920	\$ 36,920	\$ -	9/16/2003		Paid Off		0.0%
<b>Year 2002</b>										
<b>5 = Total # Loans</b>	<b>\$ 155,914</b>	<b>\$ -</b>	<b>\$ 155,914</b>	<b>\$ 140,467</b>	<b>\$ 15,447</b>					
LHR-003	\$ 39,028	\$ -	\$ 39,028	\$ 39,028	\$ -	9/15/2004		Paid Off		0.0%
LHR-006	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ -	7/22/2002		Paid Off		0.0%
LHR-007	\$ 30,735	\$ -	\$ 30,735	\$ 30,735	\$ -	9/23/2004		Paid Off		0.0%
LHR-008	\$ 15,808	\$ -	\$ 15,808	\$ 361	\$ 15,447	2/28/2003	2/1/2023		2/28/2023	0.0%
LHR-011	\$ 20,343	\$ -	\$ 20,343	\$ 20,343	\$ -	12/3/2004		Paid Off		0.0%
<b>Year 2003</b>										
<b>11 = Total # Loans</b>	<b>\$ 343,491</b>	<b>\$ 8,084</b>	<b>\$ 335,407</b>	<b>\$ 204,549</b>	<b>\$ 130,858</b>					
LHR-009	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000	7/31/2003	4/1/2023		8/23/2025	0.0%
LHR-012	\$ 45,176	\$ -	\$ 45,176	\$ 45,176	\$ -	10/19/2005		Paid Off		0.0%
LHR-012B	\$ 23,145	\$ -	\$ 23,145	\$ 23,145	\$ -	5/14/2004		Paid Off		0.0%
LHR-013	\$ 35,328	\$ -	\$ 35,328	\$ 35,328	\$ -	9/1/2005		Paid Off		0.0%
LHR-014	\$ 45,560	\$ -	\$ 45,560	\$ 4	\$ 45,556	6/1/2024	6/1/2024			0.0%
LHR-016	\$ 42,304	\$ -	\$ 42,304	\$ 42,304	\$ -	4/11/2006		Paid Off		0.0%
LHR-019	\$ 23,344	\$ -	\$ 23,344	\$ 2,100	\$ 21,244	12/18/2003	12/18/2023		12/18/2023	0.0%
LHR-020	\$ 18,744	\$ -	\$ 18,744	\$ 18,744	\$ -	11/13/2003	11/1/2023	Paid Off	11/13/2023	0.0%
LHR-022	\$ 26,520	\$ -	\$ 26,520	\$ 26,520	\$ -	6/7/2006		Paid Off		0.0%
LHR-026	\$ 28,760	\$ -	\$ 28,760	\$ 4,702	\$ 24,058	5/4/2004	5/1/2024		5/4/2024	0.0%
LHR-032	\$ 14,610	\$ 8,084	\$ 6,526	\$ 6,526	\$ -	6/21/2004		Paid Off		0.0%
<b>Year 2004</b>										
<b>10 = Total # Loans</b>	<b>\$ 396,715</b>	<b>\$ 35,570</b>	<b>\$ 361,145</b>	<b>\$ 259,987</b>	<b>\$ 101,158</b>					
LHR-018	\$ 51,089	\$ 19,574	\$ 31,515	\$ 31,515	\$ -	11/14/2006		Paid Off		0.0%
LHR-019B	\$ 19,500	\$ -	\$ 19,500	\$ 214	\$ 19,286	4/29/2005	4/29/2025		12/27/2026	0.0%
LHR-021	\$ 34,100	\$ -	\$ 34,100	\$ 111	\$ 33,989	7/28/2004	7/1/2024		7/28/2024	0.0%
LHR-025R	\$ 53,097	\$ -	\$ 53,097	\$ 53,097	\$ -	10/11/2004		Paid Off	10/11/2024	0.0%
LHR-027	\$ 47,838	\$ -	\$ 47,838	\$ 47,838	\$ -	4/2/2005		Paid Off		0.0%
LHR-028	\$ 48,000	\$ -	\$ 48,000	\$ 117	\$ 47,883	6/6/2005	6/6/2025		6/6/2025	0.0%
LHR-030	\$ 48,000	\$ 15,996	\$ 32,004	\$ 32,004	\$ -	12/16/2004		Paid Off		0.0%
LHR-031	\$ 13,072	\$ -	\$ 13,072	\$ 13,072	\$ -	12/20/2006		Paid Off		0.0%
LHR-039	\$ 38,704	\$ -	\$ 38,704	\$ 38,704	\$ -	3/30/2005	3/30/2025	Paid Off	3/30/2025	0.0%
LHR-041	\$ 43,315	\$ -	\$ 43,315	\$ 43,315	\$ -	5/22/2007		Paid Off		0.0%
<b>Year 2005</b>										
<b>7 = Total # Loans</b>	<b>\$ 286,313</b>	<b>\$ -</b>	<b>\$ 286,313</b>	<b>\$ 187,944</b>	<b>\$ 98,369</b>					
LHR-033R	\$ 33,752	\$ -	\$ 33,752	\$ 33,752	\$ -	8/29/2005		Paid Off		0.0%
LHR-034	\$ 52,577	\$ -	\$ 52,577	\$ 44,708	\$ 7,869	8/23/2005	8/23/2025		8/23/2025	0.0%
LHR-038	\$ 26,504	\$ -	\$ 26,504	\$ 26,504	\$ -	2/14/2006		Paid Off		0.0%
LHR-043	\$ 41,480	\$ -	\$ 41,480	\$ 41,480	\$ -	11/8/2007		Paid Off		0.0%
LHR-047	\$ 25,500	\$ -	\$ 25,500	\$ -	\$ 25,500	6/8/2006	6/8/2026		6/8/2026	0.0%
LHR-049	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000	6/1/2006	6/1/2026		6/1/2026	0.0%
LHR-052	\$ 41,500	\$ -	\$ 41,500	\$ 41,500	\$ -	6/23/2006	6/23/2026	Paid Off	6/23/2026	0.0%
<b>Year 2006</b>										
<b>7 = Total # Loans</b>	<b>\$ 379,491</b>	<b>\$ (4,100)</b>	<b>\$ 383,591</b>	<b>\$ 249,697</b>	<b>\$ 133,894</b>					
LHR-040	\$ 42,420	\$ (4,100)	\$ 46,520	\$ 46,520		10/4/2006		Paid Off		0.0%
LHR-050	\$ 52,000	\$ -	\$ 52,000	\$ 52,000	\$ -	8/23/2006	1/1/2013	Paid Off	8/23/2026	0.0%
LHR-053	\$ 73,910	\$ -	\$ 73,910	\$ 73,910	\$ -	10/24/2006		Written Off		0.0%
LHR-054	\$ 47,570	\$ -	\$ 47,570	\$ 47,570	\$ -	1/31/2007	8/1/2017	Paid Off	1/31/2027	0.0%
LHR-055	\$ 69,150	\$ -	\$ 69,150	\$ 17	\$ 69,133	1/31/2007	1/31/2026		1/31/2027	0.0%
LHR-057	\$ 65,039	\$ -	\$ 65,039	\$ 278	\$ 64,761	3/29/2007	3/29/2027		3/29/2027	0.0%
LHR-060	\$ 29,402	\$ -	\$ 29,402	\$ 29,402	\$ -	2/12/2009		Written Off		0.0%

HOME Housing Rehabilitation Loans											
As of March 31, 2023											
Loan ID #	Original Loan Amount	Loan Reduction	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2007</b>											
<b>3 = Total # Loans</b>	<b>\$ 179,627</b>	<b>\$ -</b>	<b>\$ 179,627</b>	<b>\$ 57,160</b>	<b>\$ 122,467</b>						
LHR-062	\$ 57,060	\$ -	\$ 57,060	\$ 57,060	\$ -	12/23/2009		Paid Off		0.0%	
LHR-058/087	\$ 56,967		\$ 56,967	\$ -	\$ 56,967	8/17/2007	8/17/2018		8/17/2027	0.0%	
LHR-063	\$ 65,600	\$ -	\$ 65,600	\$ 100	\$ 65,500	1/31/2008	2/1/2028		1/31/2028	0.0%	
<b>Year 2008</b>											
<b>7 = Total # Loans</b>	<b>\$ 289,765</b>	<b>\$ 750</b>	<b>\$ 289,015</b>	<b>\$ 200,569</b>	<b>\$ 88,446</b>						
LHR-066	\$ 36,915	\$ -	\$ 36,915	\$ 36,915	\$ -	7/2/2010		Paid Off		0.0%	
LHR-068	\$ 49,085	\$ -	\$ 49,085	\$ 49,085	\$ -	10/10/2008	10/10/2028	Paid Off	10/10/2028	0.0%	
LHR-069	\$ 26,450	\$ -	\$ 26,450	\$ 181	\$ 26,269	2/24/2009	12/19/2028		2/24/2029	0.0%	
LHR-070	\$ 38,050	\$ -	\$ 38,050	\$ 38,050	\$ -	10/10/2008		Paid Off		0.0%	
LHR-071	\$ 62,845	\$ -	\$ 62,845	\$ 668	\$ 62,177	10/10/2008	10/10/2028		10/10/2028	0.0%	
LHR-072	\$ 50,070	\$ 750	\$ 49,320	\$ 49,320	\$ -	9/30/2010		Paid Off		0.0%	
LHR-073	\$ 26,350	\$ -	\$ 26,350	\$ 26,350	\$ -	4/10/2009	4/10/2029	Paid Off	4/10/2029	0.0%	
<b>Year 2009</b>											
<b>6 = Total # Loans</b>	<b>\$ 412,850</b>	<b>\$ -</b>	<b>\$ 412,850</b>	<b>\$ 295,977</b>	<b>\$ 116,873</b>						
LHR-074	\$ 59,525	\$ -	\$ 59,525	\$ 3,243	\$ 56,282	10/2/2009	10/2/2029		10/2/2029	0.0%	
LHR-076	\$ 64,300	\$ -	\$ 64,300	\$ 64,300	\$ -	11/6/2009	11/1/2029	Paid Off	11/6/2029	0.0%	
LHR-077	\$ 83,100	\$ -	\$ 83,100	\$ 83,100	\$ -	11/9/2011		Paid Off		0.0%	
LHR-078	\$ 65,000	\$ -	\$ 65,000	\$ 65,000	\$ -	9/15/2009	9/15/2029	Paid Off	9/15/2029	0.0%	
LHR-080	\$ 61,685	\$ -	\$ 61,685	\$ 1,094	\$ 60,591	12/17/2009	12/31/2029		12/17/2029	0.0%	
LHR-082	\$ 79,240	\$ -	\$ 79,240	\$ 79,240	\$ -	2/16/2010	2/16/2030	Paid Off		0.0%	
<b>Year 2010</b>											
<b>3 = Total # Loans</b>	<b>\$ 178,130</b>	<b>\$ -</b>	<b>\$ 178,130</b>	<b>\$ 73,892</b>	<b>\$ 104,238</b>						
LHR-081	\$ 59,150	\$ -	\$ 59,150	\$ 59,150	\$ -	1/31/2011	12/28/2030	Paid Off	1/31/2031	0.0%	
LHR-085	\$ 52,200	\$ -	\$ 52,200	\$ 14,742	\$ 37,458	2/2/2011	2/18/2031		2/2/2031	0.0%	
LHR-086	\$ 66,780	\$ -	\$ 66,780	\$ -	\$ 66,780	5/5/2011	5/5/2031		5/5/2031	0.0%	
<b>Year 2011</b>											
<b>2 = Total # Loans</b>	<b>\$ 131,300</b>	<b>\$ -</b>	<b>\$ 131,300</b>	<b>\$ 7,864</b>	<b>\$ 123,436</b>						
LHR-090	\$ 47,500	\$ -	\$ 47,500	\$ 7,627	\$ 39,873	4/5/2012	4/5/2032		4/5/2032	0.0%	
LHR-091	\$ 83,800	\$ -	\$ 83,800	\$ 237	\$ 83,563	5/8/2012	5/8/2032		5/8/2032	0.0%	
<b>Year 2012</b>											
<b>4 = Total # Loans</b>	<b>\$ 198,142</b>	<b>\$ -</b>	<b>\$ 198,142</b>	<b>\$ 73,203</b>	<b>\$ 124,939</b>						
LHR-094	\$ 31,467	\$ -	\$ 31,467	\$ 31,467	\$ -	9/28/2012	9/28/2032	Paid Off	9/28/2032	0.0%	
LHR-095	\$ 41,175	\$ -	\$ 41,175	\$ 41,175	\$ -	12/30/2014		Paid Off		0.0%	
LHR-096	\$ 50,000	\$ -	\$ 50,000	\$ 561	\$ 49,439	1/23/2013	1/29/2018		1/23/2033	0.0%	
LHR-097	\$ 75,500	\$ -	\$ 75,500	\$ -	\$ 75,500	2/20/2013	2/20/2033		4/20/2033	0.0%	
<b>Year 2013</b>											
<b>1 = Total # Loans</b>	<b>\$ 36,258</b>	<b>\$ -</b>	<b>\$ 36,258</b>	<b>\$ 22,185</b>	<b>\$ 14,073</b>						
LHR-066R	\$ 36,258	\$ -	\$ 36,258	\$ 22,185	\$ 14,073	8/27/2013	10/1/2013		8/27/2033	0.0%	
<b>Year 2015</b>											
<b>2 = Total # Loans</b>	<b>\$ 88,697</b>	<b>\$ -</b>	<b>\$ 88,697</b>	<b>\$ 42,997</b>	<b>\$ 45,700</b>						
LHR-099X/018	\$ 15,947	\$ -	\$ 15,947	\$ 15,947	\$ -	12/29/2015	1/1/2016		12/29/2035	0.0%	
LHR-100	\$ 72,750	\$ -	\$ 72,750	\$ 27,050	\$ 45,700	9/28/2015	11/1/2015		9/28/2035	0.0%	
<b>Year 2016</b>											
<b>1 = Total # Loans</b>	<b>\$ 74,611</b>	<b>\$ -</b>	<b>\$ 74,611</b>	<b>\$ 74,611</b>	<b>\$ -</b>						
LHR-101	\$ 74,611	\$ -	\$ 74,611	\$ 74,611	\$ -	8/26/2016	8/26/2036	Paid Off	7/1/2036	0.0%	
<b>Year 2017</b>											
<b>1 = Total # Loans</b>	<b>\$ 39,000</b>	<b>\$ -</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>	<b>\$ -</b>						
LHR-103	\$ 39,000	\$ -	\$ 39,000	\$ 39,000	\$ -	1/3/2018	3/1/2018	Paid Off	2/1/2038	0.0%	
<b>Year 2018</b>											
<b>1 = Total # Loans</b>	<b>\$ 82,718</b>	<b>\$ 7,718</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>						
LHR-104	\$ 82,718	\$ 7,718	\$ 75,000	\$ -	\$ 75,000	7/28/2018	8/1/2038		8/1/2038	0.0%	
<b>Year 2022</b>											
<b>0 = Total # Loans</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>						
<b>Life-to-Date Total</b>											
<b>75 = Total # Loans</b>	<b>\$ 3,439,921</b>	<b>\$ 48,022</b>	<b>\$ 3,391,899</b>	<b>\$ 2,097,001</b>	<b>\$ 1,294,898</b>						

**Section 108:**

The Section 108 program funds are used to fund large-scale, capital intensive economic development, housing, public facilities, and infrastructure and community development projects throughout Lakewood. This funding source most closely mirrors CDBG program regulations and requirements, in that, it must meet the national objective of serving low and moderate income individuals (primarily through the creation or retention of jobs for low and moderate income persons). Funding is to be awarded to qualifying projects as “gap funding” and is typically the final piece of the financing puzzle required to complete a project’s budget. Funds are to be provided as loans with terms up to 20 years and carry standard underwriting and collateralization requirements. Section 108 loans require borrower (jurisdiction) to pledge current and future CDBG allocations as principal security for the loan guarantee with additional collateral security being provided to the City by the final borrower (business or end use).

In 2012, the City of Lakewood applied for and was allocated \$2,888,000 in Section 108 Loan Guarantee funding from HUD. To be eligible for continuation of this loan program, the City must reapply every five years, which the City did not. If the City were to reapply, the City may be eligible for \$1.97M as of June 6, 2023 (maximum loan amount is five times the current allocation of \$542,464, less outstanding principal balances of \$739,000). Changes in underwriting requirements and complexity, new administrative and programmatic regulations, along with additional HUD charges and increasing commercial borrowing rates were some of the determining factors to not reapply and pursue this type of financing source only as last resort.

<b>Section 108 Loans</b>								
<i>As of March 31, 2023</i>								
<b>Loan ID #</b>	<b>Original Loan/Grant Amount</b>	<b>Total Principal Paid</b>	<b>Total Interest Paid</b>	<b>Loan Balance</b>	<b>Closing Date</b>	<b>First Payment Date</b>	<b>Maturity Date</b>	<b>Interest Rate</b>
<b>Year 2014</b>								
<b>1 = Total # Loans</b>								
<b>1 = Total Outstanding</b>	<b>\$ 700,000</b>	<b>\$ 223,000</b>	<b>\$ 160,725</b>	<b>\$ 477,000</b>				
Curbside Motors	\$ 700,000	\$ 223,000	\$ 160,725	\$ 477,000	12/5/2014	8/1/2015	8/1/2034	4.25%
<b>Year 2015</b>								
<b>1 = Total # Loans</b>								
<b>1 = Total Outstanding</b>	<b>\$ 310,000</b>	<b>\$ 48,000</b>	<b>\$ 85,350</b>	<b>\$ 262,000</b>				
Living Access Support Alliance (LASA)	\$ 310,000	\$ 48,000	\$ 85,350	\$ 262,000	8/1/2015	8/1/2020	8/1/2034	4.25%
<b>Year 2017</b>								
<b>1 = Total # Loans</b>								
<b>0 = Total Outstanding</b>	<b>\$ 141,000</b>	<b>\$ 141,000</b>	<b>\$ 6,349</b>	<b>\$ -</b>				
City of Lakewood 108th Street	\$ 141,000	\$ 141,000	\$ 6,349	\$ -	8/31/2017	8/1/2018	8/31/2020	1.5% variable
<b>Life-to-Date Total</b>								
<b>3 = Total # Loans</b>								
<b>2 = Total Outstanding</b>	<b>\$ 1,151,000</b>	<b>\$ 412,000</b>	<b>\$ 252,424</b>	<b>\$ 739,000</b>				

On August 31, 2017, the City entered into a Contract Loan Guarantee with Housing Urban Development for the overlay project 108th Street. The loan amount is \$141,000 to be paid with three years of CDBG entitlement funds. This was approved in the annual action plan and the note application. The security pledge is the City’s full faith and credit. The interest rate is variable and is set by LIBOR. As of 9/30/2020 the outstanding principal balance for this loan is zero.

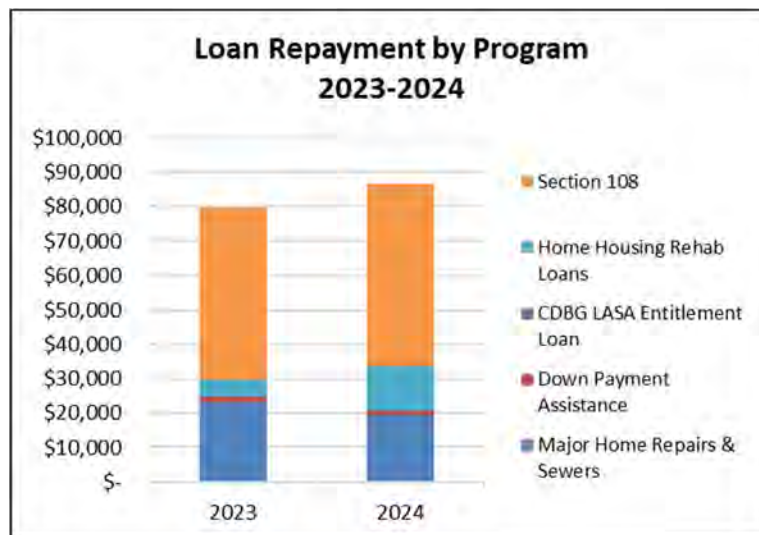
A Section 108 Loan in the amount of \$700,000 was issued in 2014 for Curbside Motors Incorporated and another for \$310,000 in 2015 for Living Access Support Alliance by the United States Department of Housing and Urban Development (HUD) to the City. The outstanding combined principal balance as of March 31, 2023 of \$739,000 is being repaid by a third party and, therefore, is not recognizable as debt on the City’s long-term debt schedule or City’s financials.



### Loan Repayment by Program

The following table provides a schedule of loan repayments by program.

Loan Repayment by Program	2023	2024	2025-2029	2030-2060
Major Home Repairs & Sewers	\$ 23,216	\$ 19,457	\$ 106,367	\$ 1,469,145
Down Payment Assistance	1,501	1,404	1,979	35,994
CDBG LASA Entitlement Loan	-	-	-	250,000
Home Housing Rehab Loans	4,889	12,721	173,672	1,103,616
Section 108	50,000	53,000	300,000	336,000
<b>Total</b>	<b>\$ 79,606</b>	<b>\$ 86,582</b>	<b>\$ 582,018</b>	<b>\$ 3,194,755</b>
Average Annual Years 2025-2029				\$ 97,003
Average Annual Years 2030-2060				\$ 106,492



### CDBG Fund Summary

The following tables provide the fund's financial information.

Fund 190 CDBG Balance Sheet As of March 31, 2023	
<b>Assets:</b>	
Cash	\$ (41,089)
Due From Other Governments	\$ 63,176
Notes/Loan Receivable - CDBG Down Payment Assistance	40,878
Notes/Loan Receivable - CDBG Major Home & Sewer Repairs	1,618,185
Notes/Loan Receivable - CDBG LASA	250,000
<b>Total Assets</b>	<b>\$ 1,931,150</b>
<b>Liabilities:</b>	
Accounts Payable	\$ -
Retainage Payable	26,741
Payroll Payable	13,014
Interfund Loan Payable	-
HUD DPA Checking Interest	198
<b>Total Liabilities</b>	<b>\$ 39,953</b>
<b>Fund Balance (Restricted)</b>	<b>\$ 1,891,197</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 1,931,150</b>

Fund 190 CDBG Summary	Year-to-date through March 31, 2023			
	Beginning Balance	Revenue	Expenditure	Fund Balance
CDBG	\$ 1,856,486	\$ 97,738	\$ 70,275	\$ 1,883,949
CDBG - Department of Commerce	-	1,904	1,904	-
HOME	-	6,639	6,639	-
Nisqually Tribal	7,248	-	-	7,248
<b>Total</b>	<b>\$ 1,863,734</b>	<b>\$ 106,281</b>	<b>\$ 78,818</b>	<b>\$ 1,891,197</b>

Fund 190 CDBG	Beginning Balance	Revenue	Expenditure	Balance
CDBG	\$ 1,856,486	\$ 97,738	\$ 70,275	\$ 1,883,949
<b>Administration</b>	-	<b>31,567</b>	<b>32,241</b>	<b>(674)</b>
Administration - FFY 2022/23	-	31,567	31,567	-
Administration - Revolving Program Income <sup>1</sup>	-	-	674	(674)
<b>Public Service</b>	-	<b>7,662</b>	<b>7,662</b>	-
Emergency Payments Program	-	7,662	7,662	-
<b>Physical Improvements</b>	-	<b>6,759</b>	<b>6,759</b>	-
Phillips Rd. Sidewalks	-	6,759	6,759	-
<b>Housing Programs</b>	<b>1,606,486</b>	<b>51,750</b>	<b>23,613</b>	<b>1,634,623</b>
Major Home Repair/Sewer	-	38,539	38,539	-
Emergency Assistance Displaced Resident	-	8,112	8,112	-
Admin of HOME Programs	-	4,527	4,527	-
Major/DPA Revolving Loans <sup>2</sup>	1,606,486	572	(27,565)	1,634,622
<b>Affordable Housing</b>	<b>250,000</b>	-	-	<b>250,000</b>
CDBG Loan	250,000	-	-	250,000
<b>CDBG Department of Commerce - LASA CVD 2</b>	<b>\$ -</b>	<b>1,904</b>	<b>1,904</b>	<b>\$ -</b>
Affordable Housing	-	1,904	1,904	-
<b>HOME</b>	<b>\$ -</b>	<b>6,639</b>	<b>6,639</b>	<b>-</b>
Administration	-	6,639	6,639	-
<b>NISQUALLY &amp; OTHER</b>	<b>\$ 7,248</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,248</b>
<b>Emergency Assist Displaced Residents</b>	<b>441</b>	-	-	<b>441</b>
Emergency Assist Displaced Residents	441	-	-	441
<b>Minor Home Repairs</b>	<b>6,807</b>	-	-	<b>6,807</b>
Minor Home Repairs	6,807	-	-	6,807
<b>Total</b>	<b>\$ 1,863,734</b>	<b>\$ 106,281</b>	<b>\$ 78,818</b>	<b>\$ 1,891,197</b>

<sup>1</sup> Loan payment program Income expenditures.

<sup>2</sup> Major Revolving Loan Activity - Loan payment interest and fees/ expenditures and loan disbursements.

### **Fund 191 Neighborhood Stabilization Program**

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Neighborhood Stabilization Program. The NSP was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. The NSP1 program provides funds to purchase and redevelop foreclosed and abandoned residential properties and/or structures. The NSP3 program provides a third round of neighborhood stabilization grants to all states and select governments on a formula basis. Revolving funds are used to pay for program costs.

In January 2020, the City met with the Washington State Department of Commerce to close out NSP1 funds. If the City has any NSP1 funds after five years of close out date, the City may reprogram unspent funds with no restrictions. This means, the City could use the funds for abatements, set up a housing loan program similar to CDBB/HOME without all the federal requirements, or even put funds back to the General Fund.

Neighborhood Stabilization Program	Year-to-date through March 31, 2023			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Neighborhood Stabilization Program 1	\$ -	\$ -	\$ -	\$ -
Neighborhood Stabilization Program 3	\$ 14,148	\$ -	\$ -	\$ 14,148
<b>Total</b>	<b>\$ 14,148</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,148</b>

### **Fund 192 South Sound Military Communities Partnership**

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Office of Economic Adjustment Grant Program, which provides grants to assist communities with the alleviation of socioeconomic effects that may result from military base closures and realignments. This fund also accounts for all activity associated with the South Sound Military Communities Partnership (SSMCP). The following table provides a financial summary of the SSMCP and associated programs (OLDCC Office of Local Defense Community Cooperation, formerly Office of Economic Adjustment).

South Sound Military Communities Partnership	2023	
	Annual Budget	Actual YTD Mar
<b>Operating Revenues:</b>		
SSMCP Participation - City of Lakewood	\$ 75,000	\$ 75,000
SSMCP Participation - Others	236,125	178,950
Contributions & Donations	-	-
<b>Total Operating Revenues</b>	<b>\$ 311,125</b>	<b>\$ 253,950</b>
<b>Operating Expenditures:</b>		
Personnel	258,087	65,213
Supplies	2,300	-
Other Services & Charges	45,990	7,050
<b>Total Operating Expenditures</b>	<b>\$ 306,377</b>	<b>\$ 72,263</b>
<b>Subtotal Operating Revenues Over/(Under) Uses</b>	<b>\$ 4,748</b>	<b>\$ 181,687</b>
<b>Other Sources:</b>		
<b>Tactical Tailor Building Acquisition:</b>		
Tactical Tailor Lease & Other Reimbursements <sup>1</sup>	216,000	-
<b>Subtotal</b>	<b>216,000</b>	<b>-</b>
<b>Total Other Sources</b>	<b>\$ 216,000</b>	<b>\$ -</b>
<b>Other Uses:</b>		
<b>Tactical Tailor Building Acquisition:</b>		
Tactical Tailor Lease & Other Costs	-	201
<b>Subtotal</b>	<b>-</b>	<b>201</b>
<b>Total Other Uses</b>	<b>\$ -</b>	<b>\$ 201</b>
<b>Subtotal Other - Sources Over/(Under) Uses</b>	<b>\$ 216,000</b>	<b>\$ (201)</b>
<b>TOTAL SOURCES</b>	<b>\$ 527,125</b>	<b>\$ 253,950</b>
<b>TOTAL USES</b>	<b>\$ 306,377</b>	<b>\$ 72,465</b>
<b>Total - Sources Over/(Under) Uses</b>	<b>\$ 220,748</b>	<b>\$ 181,485</b>
<b>Beginning Balance</b>	<b>\$ (405,878)</b>	<b>\$ (354,814)</b>
<b>Ending Balance</b>	<b>\$ (185,130)</b>	<b>\$ (173,329)</b>

(1) The total interfund loan was \$593,801 and will be repaid by Tactical Tailor lease payments.

### **Fund 196 American Rescue Plan Act (ARPA)**

On March 12, 2021, President Biden signed the American Rescue Plan Act of 2021 (ARPA). Per Title IX Part 8 Subtitle M of the act, ARPA allocates funds to states, counties and cities for their use to mitigate the effects of COVID-19 has had on their government's revenue and operations as well as their citizens

ARPA funds total \$1.9 trillion, of which \$350 billion is allocate to states and local governments. The State portion of the funding is \$195 billion of which \$1.25 billion minimum is distributed equally among the 50 states and the District of Columbia. The remaining state portion is distributed according to a formula that takes into account each state's share of unemployed individuals.

The local portion of the funding totals \$130 billion, which is equally divided between cities and counties. For cities, \$45.5 billion of the \$65 billion will be allocated to metropolitan cities (population over 50,000) utilizing a modified formula and the remaining amounts for smaller jurisdictions (population under 50,000) will be allocated according to population share but will not exceed 75% of their most recent budget. For counties, the \$65 billion is allocated based on the county share of population. Counties that are CDBG recipients will receive the larger share between the population based on CDBG formula.

As a metropolitan city, Lakewood was allocated \$13.77 million in ARPA funds. Funds will be disbursed in two tranches, each 50% (\$6.88M). The City received the first disbursement in August 2021 and the second disbursement in August 2022 (12 months after the first distribution).

Eligible uses include:

- (A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to responds to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the State, territory, or Tribal / local government that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenues of such State, territory, or Tribal/local government due to the COVID-19 public health emergency relative to revenues collected in the most recent full year of the State, territory, or Tribal / local government prior to the emergency; or
- (D) to make necessary investments in water, sewer, or broadband infrastructure.

ARPA funds are one-time monies, and commensurate with City financial policies, should only be used for one-time purposes versus ongoing operations. The additional administrative support needed to administer ARPA funds will depend on the scope and number of grants or programs the City Council directs to be established.

The entire program funds are budgeted in the year the City Council approved the program even though the program may span over multiple years. The rationale for this is to account for the programs on a project length basis. Unspent funds will be carried over to the following year and unspent funds after that will roll over into the next year through 2026, which is the year in which all ARPA funds must be spent or returned to Treasury.

Per Treasury, the funds may accumulate interest, which the City may keep and use at its discretion. The plan is to bring forward the accumulated interest earned for City Council consideration (for example, to use on other ARPA related programs or transfer to the General Fund) at a later date.

Fiscal Recovery Funds must be used in eligible use categories specified in the American Rescue Plan Act and implemented in the Interim Final Rule. Over the past year these have been adjusted to provide substantial flexibility for each jurisdiction to meet local needs.

Life-to-date ARPA activity and budgeted program details are provided in the sections that follow.

Program	Recipient/Subaward	Date City Council Authorized	Total Obligated	Actual			
				2021	2022	2023	Life to Date
<b>Total - Category 1 Public Health:</b>			<b>32,162</b>	<b>1,098</b>	<b>2,035</b>	<b>-</b>	<b>3,133</b>
HR Temporary Staffing for COVID Tracing 12/1/2021-06/30/2022	City of Lakewood	12/1/2021	32,162	1,098	2,035	-	3,133
<b>Total - Category 2 Negative Economic Impact:</b>			<b>1,615,369</b>	<b>1,133,420</b>	<b>(299,250)</b>	<b>-</b>	<b>834,170</b>
Pierce County BIPOC Business Accelerator Contribution	Pierce County Economic Dev	11/1/2021	525,000	99,250	400,750	-	500,000
Aspen Court	Low Income Housing Institute (LIHI)	9/20/2021	350,000	1,000,000	(700,000)	-	300,000
Lakewood Community Services Advisory Board (CSAB) 1% Funds Career Team Workforce Training (2 years)	Workforce	9/20/2021	73,146	-	-	-	-
Warriors of Change	CPSD Communities in Schools	11/1/2021	71,873	34,170	-	-	34,170
Habitat for Humanity Boat Street Project	Habitat for Humanity	11/1/2021	254,100	-	-	-	-
Rebuilding Together South Sound	Rebuilding Together South Sound	9/20/2021 & 12/20/2021	341,250	-	-	-	-
<b>Total - Category 6 Revenue Replacement:</b>			<b>10,263,172</b>	<b>115,970</b>	<b>1,423,038</b>	<b>756,850</b>	<b>2,295,859</b>
Lakewood Community Services Advisory Board (CSAB) 1% Funds Youth Mental Health	Clover Park School District	9/20/2021	71,400	-	70,313	-	70,313
LPD Body Cameras Purchase of Cameras & Video Storage	City of Lakewood	9/20/2021	102,904	98,044	4,900	-	102,944
LPD Body Cameras Operations	City of Lakewood	9/20/2021 & 11/21/2022	768,490	15,815	190,430	44,986	251,231
Emergency Services Alert & Warning System	Emergency Management	9/20/2021	13,331	1,065	-	-	1,065
West Pierce Fire & Rescue	West Pierce Fire & Rescue	11/1/2021	241,500	-	158,090	-	158,090
City Website and Multilingual Services	City of Lakewood	9/20/2021	35,000	1,046	14,005	-	15,051
Youth Employment Program	Northwest Youth	9/20/2021	84,000	-	26,352	-	26,352
City Reader Boards	City of Lakewood	9/20/2021	320,000	-	-	-	-
Tacomaprobono Housing Justice (2022-2023)	Tacomaprobono	12/20/2021	472,500	-	167,023	34,609	201,632
Boys & Girls Club (2022-2026)	Boys & Girls Club	12/20/2021	237,374	-	46,738	-	46,738
YMCA Child & Teen Services Programs (2022-2026) Child Care, Summer Day Camp, Afterschool Club	YMCA	12/20/2021	409,500	-	14,362	-	14,362
YMCA Child & Teen Services Programs (2022-2026)	YMCA	12/20/2021	165,375	-	2,450	-	2,450
YMCA Child and Teen Services Programs (2002-2026) Water Safety/Swimming Lessons, YMCA Direct	YMCA	12/20/2021	157,500	-	-	-	-
Municipal Court Technology Improvements	City of Lakewood	12/20/2021	36,997	-	-	-	-
City Hall HVAC Air Handlers & Bipolar Ionization	City of Lakewood	12/20/2021	141,750	-	54,976	-	54,976
American Lake Park Improvement Plan reallocated from Handwashing Stations	City of Lakewood	12/20/2021	525,000	-	5,146	-	5,146
City Hall Space Evaluation	City of Lakewood	12/20/2021 & 4/18/2022	78,750	-	-	-	-
LPD Retention Bonus	City of Lakewood	12/20/2021	105,000	-	60,755	20,363	81,117
Monte Vista Warehouse	City of Lakewood	12/20/2021	669,375	-	607,500	-	607,500
Nourish Pierce County Food Bank	Emergency Food Network	12/5/2022	1,000,000	-	-	-	-
Pierce County Village	Pierce County	12/5/2023	2,000,000	-	-	656,893	656,893
LASA Gravelly Lake Phase 3	Tacoma Rescue Mission	12/2/2022	1,000,000	-	-	-	-
Springbrook Connections	LASA	2/6/2023	1,000,000	-	-	-	-
Energy Audit Improvements		3/20/2023	50,000	-	-	-	-
Dolly Parton Imagination Library		5/1/2023	500,000	-	-	-	-
		5/1/2023	77,426	-	-	-	-
<b>Total - Category 7 Administrative Cost:</b>			<b>688,312</b>	<b>48,786</b>	<b>77,230</b>	<b>17,600</b>	<b>143,617</b>
Indirect Administrative Cost (Including ARPA Coordinator & Finance)	City of Lakewood	9/20/2021	688,312	48,786	77,230	17,600	143,617
<b>Grand Total</b>			<b>\$12,599,015</b>	<b>\$1,299,275</b>	<b>\$ 1,203,054</b>	<b>\$774,450</b>	<b>\$3,276,779</b>

Life-to-Date Interest Earnings \$ 240,896  
Program Income from Aspen Court \$ 700,000

## **Program Details**

### **Category 1 – Public Health**

#### **HR Temporary Staffing for COVID Tracing – Total Budget \$30,360**

(Program Cost \$30,360 + 5% Direct Admin Cost \$0)

Human Resources is responsible for tracking employees who test positive and/or are exposed to COVID-19 and working with affected employees to comply with state COVID protocols. The administrative requirements have resulted in an unanticipated increased workload. This funding would cover the costs for a temporary HR Assistant who would handle the COVID-19 related work between December 1, 2021 and September 30, 2022.

#### **Expenditure Status – Total LTD \$3,133:**

For City of Lakewood personnel performing COVID tracing.

### **Category 2 – Negative Economic Impact**

#### **Pierce County BIPOC Business Accelerator Contribution – Total Budget \$525,000**

(Program Cost \$500,000 + 5% Direct Admin Cost \$25,000)

Partnership opportunity -- Entrepreneurial & Technical Assistance with focus Opportunities. The County Council has set aside \$5M of their ARPA funds toward this initiative with the caveat that they receive matching funds from cities, non-profits and the business community. During the CARES process the County with thousands of businesses and saw some gaps and opportunities to grow entrepreneurship and help Black, Indigenous and People of color (BIPOC) communities and small and micro businesses grow their companies. Programs will have a county-wide focus to include: growing entrepreneurship; BIPOC; structured cohort opportunities; and tailored individual opportunities. Resources will go to training, technical resources needed by businesses, innovation grants to help with seed money funding, financial reporting programs and mentors/navigators to help the businesses learn to use the tools. Success measures include the number of businesses launched and growing wealth in our communities.

#### **Expenditure Status – Total LTD \$500,000**

\$140,000 for Cohort Training for City of Lakewood Businesses – Completion of 6 weeks of in class training for 14 businesses:

- In Focus Productions (Veteran, Women & Minority Owned)
- Undeniable Bajinya (Women & Minority Owned)
- Chaskas LLC (Women & Minority Owned)
- Naked Face Cosmetics (Veteran, Women & Minority Owned)
- Imperial Cleaners (Women & Minority Owned)
- Kyoto Japanese Restaurant (Minority Owned)
- Lakewood Bubble Island Inc (Women & Minority Owned)
- Vihaco Inc USA (Minority Owned)
- Yes Nails Enterprise LLC (Minority Owned)
- 33imports.com (Veteran Owned)
- Lash Lady Aesthetics (Women & Minority Owned)
- The It Factor Hair Studio/The Curl Factor (Women & Minority Owned)
- BahDiallo African Imports (Women & Minority Owned)
- Neaxus (Minority Owned)

\$254,030 Matching Grant Awards for Small Business Economic Assistance

\$35,000 Commercial Lease Reimbursements

\$70,970 Professional Service Grants

#### **Aspen Court – Total Budget \$1,050,000**

(Program Cost \$1,000,000 + 5% Direct Admin Cost \$50,000)

This provides for the City's conditional funding of \$1 million in capital needs to be used in combination with funds from the City of Tacoma and Pierce County, by Low Income housing Institute (LIHI) to purchase the building and pay associated costs of closing. \$700,000 will be conditionally committed as an acquisition bridge loan, and \$300,000 will be committed as a deferred loan as permanent financing. The City understands that LIHI is seeking to leverage State Department of Commerce Funding through their Rapid Capital Housing Acquisition program in the amount of \$7,000,000. A portion of these funds will be used to repay the City's bridge loan. The City's funding amount is subject to change based on final project capital and



operating costs. If there are decreases in development costs or increases in other projected capital revenue sources, the City and other public funders explicitly reserve the right to decrease the final subsidy award to the minimum level needed. The conditional funding is subject to: the reservation of 12 emergency shelter beds for Lakewood individuals; approval of the final project development and operations budget; consistency with the City of Lakewood 5-Year 2020-2024 Consolidated Plan and FY2021 Consolidated Annual Action Plan (approved); Income and Affordability levels of the Multi-Family Lending term sheet; and additional City of Lakewood requirements will be identified as further details become available regarding the project's construction costs, operational costs, and timelines for conversion from an enhanced shelter to permanent supportive housing. The conditional commitment does not cover all federal, state, and local requirements, nor all the terms that will be included in loan documents including legal rights and obligations.

Expenditure Status – Total LTD

\$1,000,000 for City of Lakewood's contribution to capital needs.

Program Income - \$700,000 Loan Repayment

**Lakewood Community Services Advisory Board (CSAB) 1% Funds - Workforce – Total Budget \$73,146**

(Program Cost \$69,663 + 5% Direct Admin Fee \$3,483)

Allocate 1% per year in 2022 and 2023 to support human service needs. CSAB members concur with the Lakewood's Promise Advisory Board that the two human services strategic initiatives (workforce development and youth mental health) are critical investments to address changes that have been exacerbated by COVID-19 pandemic. CSAB recommends allocating half of the 1% allocation to the Lakewood Thrives workforce development initiative that is now being managed by Career TEAM, and half towards youth mental health. The CSAB board will need additional time working with partners to form a recommendation for a youth mental health investment. The City will work with the Clover Park School District, Communities in Schools, Lakewood's Promise, and the Lakewood Youth Council.

Expenditure Status – Total LTD \$0

**Warriors of Change – Total Budget \$71,873**

(Program Cost \$68,450 + 5% Direct Admin Cost \$3,423)

The Clover Park School District (CPSD) is providing funding for school – staff and teachers, facilitator costs, and the contract with Quantum Learning. CPSD requesting funding from the City of Lakewood for Communities in Schools of Lakewood portion of the Warriors Change Program and cash incentives for student participants.

ARPA program funds total \$68,450 and will provide:

- \$40,000 Student end-of-program incentives (80 students @ \$500/each)
- \$8,000 Cohort-Mentor stipends (8 college age students @ \$1,000/each)
- \$4,800 Administration costs for managing students and mentors (10%)
- \$9,150 Summer Program Coordinator costs (2 months -> 2 weeks planning + 6 week program)
- \$6,500 Summer Site Coordinator costs (2 months)
- \$68,450 Total Program Costs**

Note: The Warriors of Change 2021 is the pilot program of a 6-week leadership development project-based learning experience for Clover Park High School rising seniors, with the hope that the program can grow to expand and serve more students for futures year.

Expenditure Status – Total LTD \$34,170

\$34,170 to Communities in Schools of Lakewood

- o \$14,090 for Program personnel costs
- o \$14,520 for Students and alumni stipend/incentives
- o \$4,800 for Administration
- o \$760 for Other/supplies

**Habitat for Humanity Boat Street Project – Total Budget \$254,100**

(Program Cost \$242,000 + 5% Direct Admin Cost \$12,100)

Provide for off-site construction costs including sanitary sewer extension, water main extension and hydrants, storm drainage, joint utility trench, and public street work (paving sidewalk, traffic control, etc.)

Expenditure Status – Total LTD \$0

### **Rebuilding Together South Sound - Total Budget \$341,250**

(Program Cost \$325,000 + 5% Direct Admin Cost \$16,250)

Provide funds to operate a Rebuilding a Healthy Neighborhood (RaHN) Program for 1 to 2 years in each of the 4 neighborhoods that the City of Lakewood has identified as specific neighborhoods in need of attention with regards to safe and healthy housing (Tillicum/Woodbrook, Springbrook, Lakeview, and Monte Vista areas). Some Rebuilding Together Affiliates have had a much better success rate when they focus on one neighborhood for two consecutive years. Other affiliates have had good results with a single year focus in neighborhoods. The cost per neighborhood is \$65,000. The \$325,000 would provide for \$65,000/year for 5 years. A 5-year span would allow for a RaHN event in either each of the 4 neighborhoods plus an additional neighborhood or select 2 neighborhoods for 2-year programs and 1 neighborhood for a single year program.

Expenditure Status – Total LTD \$0

## **Category 6 – Revenue Replacement**

### **Lakewood Community Services Advisory Board (CSAB) 1% Funds – Clover Park School District – Total Budget \$71,400**

(Program Cost \$68,000 + 5% Direct Admin Fee \$3,400)

Allocate 1% per year in 2022 and 2023 to support human service needs. CASB members concur with the Lakewood's Promise Advisory Board that the two human services strategic initiatives (workforce development and youth mental health) are critical investments to address changes that have been exacerbated by COVID-19 pandemic. CASB recommends allocating half of the 1% allocation to the Lakewood Thrives workforce development initiative that is now being managed by Career TEAM, and half towards youth mental health. The CSAB board will need additional time working with partners to form a recommendation for a youth mental health investment. The City will work with the Clover Park School District, Communities in Schools, Lakewood's Promise, and the Lakewood Youth Council.

Expenditure Status – Total LTD \$70,313

### **LPD Body Cameras Purchase of Cameras & Video Storage – Total Budget \$102,944**

(Program Cost \$98,044 + 5% Direct Admin Cost \$4,900)

Purchase of 80 body cameras (includes cameras, docking stations, software with training and 5-year service plan). Total estimated 1-time cost for cameras and video storage of \$336,304 is funded in part with State police reform funding of \$238,260.

Expenditure Status – Total LTD \$102,944

Total cost is \$354,805 funded by:

\$98,044 ARPA

\$238,260 State Legislative Funding for Police Reform

\$18,501 Federal Seizure

For purchase of 82 body cameras, 68 docks and remote storage and support.

### **LPD Body Cameras Operations – Total Budget \$298,247**

(Program Cost \$284,045 + 5% Direct Admin Cost \$14,202)

Funds to support Year 2021 and 2022 operations. Includes Records Specialist 1.0 FTE beginning August 2021 and Associate Attorney 1.0 FTE beginning in January 2022.

Expenditure Status – Total LTD \$251,231

For City of Lakewood personnel costs.

### **Emergency Services Alert & Warning System – Total Budget \$13,998**

(Program Cost \$13,331 + 5% Direct Admin Cost \$667)

Funds for annual subscription. Lakewood is a part of a coalition that provides emergency management services to Lakewood, University place, West Pierce Fire and Rescue and Steilacoom (joining coalition in January 2022). The coalition is evaluating its own alert and warning system. The system would allow the coalition to send emergency messages via reverse 911 to landlines and/or to any cell phone within the alert boundary. It would also allow for residents to subscribe for routine messages from the City.

#### Expenditure Status – Total LTD \$1,065

- \$1,065 for Program personnel costs

### **West Pierce Fire & Rescue - Total Budget \$241,500**

(Program Cost \$230,000 + 5% Direct Admin Cost \$11,500)

Funds to improve 2 items of the emergency management program. They are: 1) update WPFR's Department Operations Center (DOC) and backup DOCS to better communicate with the City and stakeholders during times of emergency or disaster, including technology to hold virtual meetings. Cost of technology upgrades at 4 fire stations total \$200,000. Also, \$10,000 for HAM radios for similar level of capabilities as the City to be able to communicate seamlessly if phone and internet fail during an emergency; and 2) Translation of basic emergency messages into additional languages to better serve the community. WPFR would serve as lead on this project for the Emergency Management Coalition. Cost to translate emergency messages into the top 4 languages utilized in the fire district is approximately \$20,000.

#### Expenditure Status – Total LTD \$158,090

- Professional Services to West Pierce Fire & Rescue

### **City Website and Multilingual Services – Total Budget \$36,750**

(Program Cost \$35,000 + 5% Direct Admin Cost \$1,750)

Implementation of transition software and comprehensive overhaul of the City's website for usability improvements.

#### Expenditure Status – Total LTD \$15,051

- \$14,414 for City of Lakewood personnel costs
- \$198 for Website translation services
- \$439 for Multimedia software.

### **Youth Employment Program – Total Budget \$88,200**

(Program Cost \$84,000 + 5% Direct Admin Cost \$4,200)

To provide a more traditional Youth Corp work crew program for the 2022 summer season. The 12-week program would include hands on work throughout the City as well as leadership and employment readiness training. The program including estimated costs involves: 2 recreation leaders \$25,000; 8 youth workers \$57,000; and fuel and program supplies \$1,000.

#### Expenditure Status – Total LTD \$26,352

For City of Lakewood personnel costs.

### **City Reader Boards – Total Budget \$336,000**

(Program Cost \$320,000 + 5% Direct Admin Cost \$16,000)

Funds to purchase 2 reader boards at \$160,000 each. Considerations for locations of the reader boards include: average daily traffic count; whether location is at a stop light; competition for attention (are there too many other signs in the area?); access to right-of-way for installation; and zoning.

#### Expenditure Status – Total LTD \$0

### **Tacomaprobona Housing Justice (2022-2023) – Total Budget \$472,500**

(Program Cost \$450,000 + 5% Direct Admin Cost \$22,500)

Funds to provide personnel (staff attorney 1.0 FTE / Paralegal 1.0 FTE) and support for expanded outreach materials (paper publications, videos, increased targeting of vulnerable populations, translation). Their goals are: 1) provide direct representation to clients prior to eviction matters being filed in court; 2) provide legal services in other areas that directly impact housing security, such as legal financial obligation reconsideration, criminal records sealing and relicensing; and 3) provide additional resources to increase general community outreach and education, focusing on communities of color. Tacomaprobono's Housing Justice Project can do the essential work of keeping evictions off records with funding for additional staff attorneys to represent Lakewood residents prior to cases being filed. Previously, the organization was able to use other funds to support this work for Lakewood residents. Pierce County has funded their staff to handle pre-eviction filing cases in rural areas of the county, excluding the City of Tacoma, City of Lakewood, and other more urban municipalities. In late 2021, when Right to Counsel was certified in Pierce County, Tacomaprobono's Housing Justice Project will not have the funding or staff to assist Lakewood renters who receive an eviction notice. With additional staff, Tacomaprobono would be able to assist City of Lakewood residents and prevent evictions from ever being filed by responding to the case immediately. Their attorneys would negotiate with landlords to remedy the underlying issue, leading to a complete resolution or additional time to move out – both of which eliminate the need for a landlord to proceed with litigation. This is crucial to keep evictions off records, preventing homelessness and promoting long term housing security. American Rescue Plan Act (ARPA) funds would fill the gap in services that, if left unfunded, will detrimentally impact the City's residents and communities of color by displacing thousands of renters and increasing the homelessness crisis.

#### **Expenditure Status – Total LTD \$201,632**

- Contract to Tacomaprobona for personnel costs, lease, telephone and internet services, office and computer supplies, advertising/marketing, outreach, insurance, travel, and litigation expenses

### **Boys & Girls Club Teen Service Programs (2022-2026) – Total Budget \$237,374**

(Program Cost \$226,070 + 5% Direct Admin Cost \$11,304)

Funds to provide Teen Service Programs ("Teen Late Nights", "Teen Mental Health First Aid", "Talk Saves Lives") (5 years)

#### **Expenditure Status – Total LTD \$46,738**

### **2021-105 YMCA Child and Teen Care Service Programs (2022-2026) – Total Budget \$732,375**

(Program Cost \$697,500 + 5% Direct Admin Cost \$34,875)

Note – YMCA budget is overstated by \$37,000. For correct allocation is used for this reporting.

Funds to provide Child and Teen Service Programs as follows:

- Child Care, Summer Day Camp, Afterschool Club – Total \$409,500  
(Program Cost \$390,000 + 5% Direct Admin Cost \$19,500)
- Summer Learning Academies – Total \$165,375  
(Program Cost \$157,500 + 5% Direct Admin Cost \$7,875)
- Water Safety/Swimming Lessons, Youth Sports, Art Classes, Gymnastics – Total \$157,500  
(Program Cost \$150,000 + 5% Direct Admin Cost \$7,500)

#### **Expenditure Status – Total LTD \$16,812**

### **Municipal Court Technology Improvements –Total Budget \$141,750**

(Program Cost \$135,000 + 5% Direct Admin Cost \$6,750)

The funds provide for the following: replace existing audio solution with technology to include wireless microphones, handheld and lapel microphones; implement wireless content sharing providing real time collaboration during court proceedings; replace existing overhead speakers with new units to eliminate any overhead feedback or squeal; replace existing amplifiers, signal processors and mixing hardware; build the system around digital audio recordings software; implement new video solution to include cameras, digital display screens; remote streaming capacity along with local recording options; implement new video solution which provides enhanced streaming capability, numerous recording and archival options for long term storage of court proceedings and provide online; remove services and court proceedings for the public; add assisted listing technology; and comply with all state and federal guidelines pertaining to COVID-19.

#### Expenditure Status – Total LTD \$54,976

- \$54,976 Computer hardware

### **City Hall HVAC Air Handlers and Bipolar Ionization – Total Budget \$525,000**

(Program Cost \$500,000 + 5% Direct Admin Cost \$25,000)

Funds to provide for the replacement City Hall air handlers that are near their end of life resulting in a more energy efficient HVAC system. In addition, an air cleaning bipolar ionization system to reduce exposure risks would be installed similar to that funded for West Pierce Fire and Rescue with CARES funding in 2020. The system would reduce or eliminate recirculating pathogens throughout City Hall in public and employee spaces. Upgrading the HVAC system at City Hall would be a first step to meet the WA state clean building energy efficiency legislation requirements, as outlined in the following webpage link <https://apps.leg.wa.gov/wac/default.aspx?cite=194-50>. This legislation is required on all government buildings over 50,000 sq. ft. and work needs to be done by 2028. City Hall is the only City of Lakewood building that qualifies. By doing this assessment work early (by July 2022), Lakewood could apply for a \$100,000 grant to help offset our actual upgrade work to meet code compliance. Cost savings will be calculated during the City Hall assessment regarding what needs to be done (HVAC, lighting, etc.) The City has established an energy efficient portfolio manager that connects our facility to our various utility companies; the City will contract with its current HVAC service provider, McDonald Miller, to help create the entire energy efficiency plan. Any new equipment and upgrades will be more energy efficient than what we have now and will help us reduce energy costs. More detailed costs, anticipated energy savings and information will be available once the City proceeds with the project. The City Council will be provided status updates.

#### Expenditure Status – Total LTD \$5,146

- City of Lakewood personnel costs.

### **American Lake Park Improvement Plan – Total Budget \$78,750**

(Program Cost \$75,000 + 5% Direct Admin Cost \$3,750)

Reallocated from Handwashing Stations at City Parks without Restrooms

#### Expenditure Status – Total LTD \$0

### **City Hall Space Reconfiguration Study – Total Budget \$105,000**

(Program Cost \$100,000 + 5% Direct Admin Cost \$5,000)

The City is looking to reconfigure the City's operations in City Hall to just the 1st and 2<sup>nd</sup> floors in order to open up the 3rd floor for other uses. This recommended ARPA funding would be for the first phase, hiring a space expert to analyze how to organize the first two floors. Actual remodeling and relocation would be handled in future phases with as-yet unidentified funds. The proposed phase 1 plan does not include anticipating the creation of a vet center in City Hall; however, the idea is to consolidate space needed for City services (to one or two floors) to allow "other" types of businesses / agencies to use or lease space. Note - There is an additional \$30,000 budgeted for this study in the Property Management Fund, for a total of \$135,000 (\$130,000 Project Cost + \$5,000 Direct Admin Fee).

#### Expenditure Status – Total LTD \$81,117

\$2,267 City of Lakewood personnel costs.

\$78,850 Needs Assessment

**Lakewood Police Department Retention Bonus – Total Budget \$669,375**

(Program Cost \$637,500 + 5% Direct Admin Cost \$31,875)

Funds to create a one-time retention bonus funded with ARPA funds. The offer to existing officers would be a \$7,500 lump sum payment (current 85 officers equates to \$637,500) in exchange for a commitment to remain with the department for three years. That amount of time should allow LPD to hire enough people to get staffing back up to a level commensurate with the services we are expected to provide. The City is expecting a large number of police officer retirements to occur in the near future. When the Police Department was established in 2004, many of the officers who were hired from other agencies with approximately the same number of years' experience; early to mid-career. Since then, LPD is now expecting earlier than originally planned retirements, and others looking to leave the state altogether. New impacts from COVID-19, such as when we have to periodically quarantine an employee due to potential exposure to the disease (e.g., prisoner transport, family exposure) has exacerbated the need to find new officers quickly. LPD has been maintaining shift coverage with the use of overtime; however, that is not an optimal solution. Most members of the special operations unit have been reassigned to patrol and the remaining to conducting background checks on applicants. This has not been enough to maintain full staffing levels in patrol and LPD projects overtime will continue to rise. This not only has a budgetary impact, it also puts significant stress on officers, leading to burnout and exasperating the issue. In addition, LPD may need to pull officers from ancillary units like neighborhood policing and property crimes unit to help support basic staffing in patrol. This could require the termination of the Western State Hospital Community Partnership contract and the Behavioral Health Contact Team in order to reassign the affiliated neighborhood police officers (NPOs). LPD also continues to aggressively recruit both new police officers and laterals as quickly as the state civil service process allows. We recently implemented incentives to attract lateral applications; however, we also need to provide incentives to entice current officers from not leaving and/or retiring early.

**Expenditure Status – Total LTD \$607,500**

For 81 police officers retention bonuses.

**Emergency Food Network – Total Budget \$1,000,000**

(Program Cost \$950,000 + 5% Direct Admin Cost \$50,000)

Funds to construct a second food storage warehouse at its Monte Vista location.

**Expenditure Status – Total LTD \$0****Nourish Pierce County Food Bank – Total Budget \$2,000,000**

(Program Cost \$1,900,000 + 5% Direct Admin Cost \$100,000)

Funds in support of Nourish Pierce County's purchase and renovation of a new building to relocate and expand food bank services in Lakewood. One to One match of up to \$750,000 in additional funds if Nourish Pierce County successfully raises over \$1,000,000.

**Expenditure Status – Total LTD \$656,893****Tacoma Rescue Mission – Pierce County Village – Total Budget \$1,000,000**

(Program Cost \$950,000 + 5% Direct Admin Cost \$50,000)

Support Pierce County Village, provided funding for Phase One secured, a project to place chronically homeless, including veterans, in permanent supportive housing. Pierce County Village will welcome, and plans to set aside, 25 micro-homes for veterans.

**Expenditure Status – Total LTD \$0****LASA Gravelly Park Phase 3 - Total Budget \$1,000,000**

(Program Cost \$950,000 + 5% Direct Admin Cost \$50,000)

Authorizing \$1,000,000 for the LASA Gravelly Lake Commons phase 3 affordable housing project, provided if the project is fully funded and the City Council approves disbursement of ARPA funds by Resolution.

**Expenditure Status – Total LTD \$0**



**LASA Gravelly Park Phase 3 - Total Budget \$1,000,000**

(Program Cost \$950,000 + 5% Direct Admin Cost \$50,000)

Authorizing \$1,000,000 for the LASA Gravelly Lake Commons phase 3 affordable housing project, provided that the project is fully funded and the City Council approves disbursement of ARPA funds by Resolution.

Expenditure Status – Total LTD \$0

**Springbrook Connections - Total Budget \$50,000**

(Program Cost \$47,500 + 5% Direct Admin Cost \$2,500)

Fund cost of office space and operational support: rent and utilities; program supplies and staffing for ongoing community outreach and referral services; mailboxes for homeless individuals; and monthly meetings and annual programs managed and maintained by the Springbrook Connections organization. Programs include free community meals, ongoing access to free resources (clothes, baby supplies, food), summer youth programs, community garden and seasonal events.

Expenditure Status – Total LTD \$0

**Energy Audit Improvements - Total Budget \$500,000**

(Program Cost \$475,000 + 5% Direct Admin Cost \$25,000)

Expenditure Status – Total LTD \$0

**Dolly Parton Imagination Library - Total Budget \$77,426**

(Program Cost \$73,556 + 5% Direct Admin Cost \$3,870)

Expenditure Status – Total LTD \$0

**Indirect Administration – Finance 1.0 FTE and ARPA Coordinator 1.0 FTE – Total Budget - \$688,312**

(Program Cost \$688,312 + 5% Direct Admin Cost \$0)

Limited Term Positions ending 12/31/2026 or sooner – TBD

Positions in support of ARPA Program. Add grant accountant position to ensure compliance with financial accounting, auditing and interim/annual reporting. Grant requirements, including accounting and reporting, have become increasing complex, as well as accessing/utilizing the various specific granting agency systems and portals. Add ARPA coordinator position to assist ARPA Program Manager in various ARPA program requirements, serve as Lakewood ARPA Resident Navigator and point of contact for Lakewood businesses seeking ARPA assistance available from County, State and Federal levels. The City's Resident Navigator program referral assistance to city residents seeking ARPA rent/mortgage and utility funds, child care services, workforce training, medical and behavioral health services, and/or emergency shelter.

Expenditure Status – Total LTD \$143,616

For personnel costs not associated specifically with a program, specifically ARPA Coordinator and ARPA Manager (Long Range/Strategic Planning Manager) and Finance support (Deputy City Manager & Assistant Finance Director).

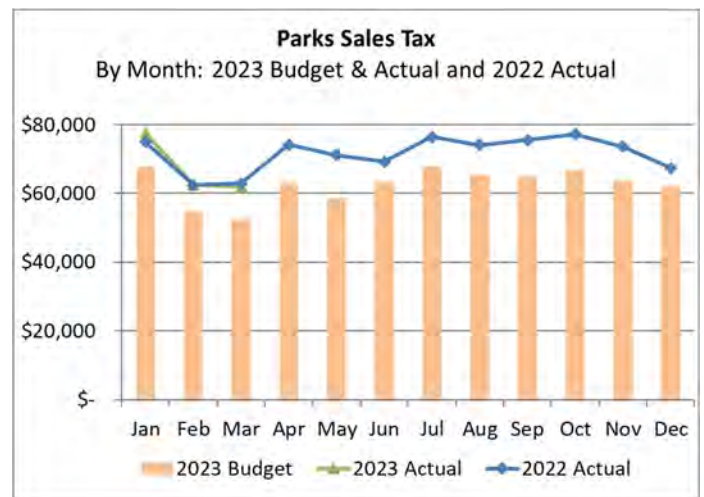
## **PARKS, RECREATION & COMMUNITY SERVICES**

### **Parks Sales Tax**

On September 19, 2000, Pierce County voters approved the ballot measure to increase local sales taxes by one-tenth of 1 percent. A sales and use tax equal to one-tenth of one percent (0.001%) within Pierce County provides funds to acquire, improve, rehabilitate, maintain, or develop regional and local parks; to improve, rehabilitate, maintain or expand accredited zoo, aquarium and wildlife preserves pursuant to RCW 82.14.400(6); for community-based housing; and to implement the creation of a zoo and aquarium advisory authority.

The tax was proposed as a funding mechanism for Tacoma Metro Park District (the zoo). The money collected is shared 50-50 between the Parks District and the cities not contained in the District and the county.

<b>Parks Sales Tax</b>								
<i>Year-to-date through March</i>								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 69,579	\$ 74,948	\$ 67,845	\$ 77,404	\$ 2,456	3.3%	\$ 9,559	14.1%
Feb	56,065	62,429	54,591	62,552	123	0.2%	7,961	14.6%
Mar	55,579	62,902	52,473	61,977	(925)	-1.5%	9,504	18.1%
Apr	71,262	74,138	63,071	-	-	-	-	-
May	61,925	71,104	58,586	-	-	-	-	-
Jun	68,116	69,193	63,191	-	-	-	-	-
Jul	71,499	76,412	67,802	-	-	-	-	-
Aug	68,146	74,057	65,227	-	-	-	-	-
Sep	65,867	75,540	64,900	-	-	-	-	-
Oct	68,303	77,265	66,706	-	-	-	-	-
Nov	65,083	73,550	63,382	-	-	-	-	-
Dec	68,037	67,419	62,225	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 181,223</b>	<b>\$ 200,279</b>	<b>\$ 174,909</b>	<b>\$ 201,933</b>	<b>\$ 1,654</b>	<b>0.8%</b>	<b>\$ 27,024</b>	<b>15.5%</b>
<b>Total Annual</b>	<b>\$ 789,461</b>	<b>\$ 858,957</b>	<b>\$ 750,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):		7.2%						



## Cost Recovery – Parks, Recreation & Community Services

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for parks programs/services:

*Target Cost Recovery Level for Parks Programs/Services.* The cost recovery policy applies to the following parks and recreation programs/services: recreation services; special events and community gathering; senior services; and all parks. The following should be considered when determining pricing levels: The higher the community benefit, the higher the General Fund subsidy level and the higher the individual benefit, the lower the General Fund subsidy level. The overall cost recovery goal for all parks programs and services should be 45%.

Included in the revenues is the parks sales tax, which is allocated to the various parks programs/functions based on prorated share of expenditures. The growth in parks sales tax has helped reduce the general fund subsidy amount.

The table below provides historical annual and current budgeted annual and actual subsidy and recovery ratio by program.

Parks, Recreation & Community Services Year-to-Date through March							
Program	2018 Annual Actual	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Annual Actual	2023	
						Annual Budget	YTD Actual
<b>Recreation:</b>							
Revenues	\$ 259,786	\$ 273,458	\$ 152,314	\$ 221,709	\$ 317,354	\$ 370,083	\$ 71,780
Expenditures	\$ 405,448	\$ 467,173	\$ 297,314	\$ 359,860	\$ 506,322	\$ 540,102	\$ 98,964
General Fund Subsidy	\$ 145,662	\$ 193,715	\$ 145,000	\$ 138,151	\$ 188,968	\$ 170,019	\$ 27,184
Recovery Ratio	64%	59%	51%	62%	63%	69%	73%
<b>Senior Services:</b>							
Revenues	\$ 135,302	\$ 164,863	\$ 120,842	\$ 80,541	\$ 95,369	\$ 152,258	\$ 22,416
Expenditures	\$ 236,627	\$ 246,535	\$ 180,325	\$ 153,114	\$ 173,804	\$ 267,464	\$ 46,381
General Fund Subsidy	\$ 101,325	\$ 81,672	\$ 59,483	\$ 72,573	\$ 78,435	\$ 115,206	\$ 23,965
Recovery Ratio	57%	67%	67%	53%	55%	57%	48%
<b>Parks Facilities:</b>							
Revenues	\$ 207,559	\$ 216,183	\$ 211,344	\$ 249,287	\$ 279,965	\$ 247,007	\$ 50,797
Expenditures	\$ 500,484	\$ 544,466	\$ 424,886	\$ 499,351	\$ 599,361	\$ 597,629	\$ 131,800
General Fund Subsidy	\$ 292,925	\$ 328,283	\$ 213,542	\$ 250,064	\$ 319,396	\$ 350,622	\$ 81,003
Recovery Ratio	41%	40%	50%	50%	47%	41%	39%
<b>Fort Steilacoom Park:</b>							
Revenues	\$ 282,142	\$ 298,997	\$ 245,841	\$ 329,182	\$ 303,514	\$ 291,183	\$ 75,198
Expenditures	\$ 672,444	\$ 733,560	\$ 619,238	\$ 715,634	\$ 621,533	\$ 680,754	\$ 184,066
General Fund Subsidy	\$ 390,302	\$ 434,563	\$ 373,397	\$ 386,452	\$ 318,019	\$ 389,571	\$ 108,868
Recovery Ratio	42%	41%	40%	46%	49%	43%	41%
<b>Subtotal Direct Cost:</b>							
Revenues	\$ 884,789	\$ 953,501	\$ 730,341	\$ 880,719	\$ 996,202	\$ 1,060,531	\$ 220,191
Expenditures	\$ 1,815,003	\$ 1,991,734	\$ 1,521,763	\$ 1,727,959	\$ 1,901,020	\$ 2,085,949	\$ 461,211
General Fund Subsidy	\$ 930,214	\$ 1,038,233	\$ 791,422	\$ 847,240	\$ 904,818	\$ 1,025,418	\$ 241,020
Recovery Ratio	49%	48%	48%	51%	52%	51%	48%
<b>Administration (Indirect Cost):</b>							
Revenues	\$ 89,860	\$ 94,133	\$ 122,958	\$ 154,319	\$ 170,708	\$ 118,219	\$ 51,103
Expenditures	\$ 301,174	\$ 329,201	\$ 341,371	\$ 419,838	\$ 471,515	\$ 390,322	\$ 156,263
General Fund Subsidy	\$ 211,314	\$ 235,068	\$ 218,413	\$ 265,519	\$ 300,807	\$ 272,103	\$ 105,160
Recovery Ratio	30%	29%	36%	37%	36%	30%	33%
<b>Total Direct &amp; Indirect Cost:</b>							
Revenues	\$ 974,649	\$ 1,047,634	\$ 853,299	\$ 1,035,038	\$ 1,166,910	\$ 1,178,750	\$ 271,294
Expenditures	\$ 2,116,177	\$ 2,320,935	\$ 1,863,134	\$ 2,147,797	\$ 2,372,535	\$ 2,476,271	\$ 617,474
General Fund Subsidy	\$ 1,141,528	\$ 1,273,301	\$ 1,009,835	\$ 1,112,759	\$ 1,205,625	\$ 1,297,521	\$ 346,180
Recovery Ratio	46%	45%	46%	48%	49%	48%	44%
5-Year Average General Fund Subsidy (2018 - 2022)						\$ 1,148,610	
5-Year Average Recovery Ratio (2018 - 2022)						47%	

COVID-19 caused closure/event cancellation and participant capacity limitations in 2020 and 2021.

### Note:

- Revenues includes Parks Sales
- Revenues for Administration (Indirect Cost) is the program's prorated share of Parks Sales Tax.
- Expenditures do not include Indirect overhead Cost allocation for finance, human resources, legal, legislative and executive functions.

## Farmers Market

In 2020, State pandemic restrictions forced the City to move its traditional “Night Market” to Fort Steilacoom Park, which is more wide-open and suitable to social distancing guidelines. With this move, the event experienced increased vendor sales as local demand for fresh produce in a safe environment was stimulated during the lockdown. The 2023 season begins June 6 from 2:00pm -7:00pm. The market features food trucks and local wine and beer in addition to local produce and handcraft.

Farmers Market Activity Year-to-date through March				
Financial Information	2021	2022	2023	
	Annual Actual	Annual Actual	Budget	YTD Actual
Sources:				
Vendor Fees	\$ 23,176	\$ 24,717	\$ 22,000	\$ 18,211
Grants	20,000	-	-	-
Sponsorships & Donations	11,000	10,502	31,000	-
Lodging Tax	5,974	35,000	57,000	-
<b>Total Sources</b>	<b>60,150</b>	<b>70,219</b>	<b>110,000</b>	<b>18,211</b>
Uses:				
Temporary Personnel	-	-	19,580	-
Office & Operating Supplies	7,814	26,393	4,100	-
Professional Services	12,047	42,486	23,000	169
Advertising	8,117	495	15,400	-
Printing & Binding	118	421	-	-
Travel & Training	-	-	570	404
Memberships & Dues	-	300	350	-
Tourism & Promotion	3,477	-	57,000	-
<b>Total Uses *</b>	<b>31,573</b>	<b>70,095</b>	<b>120,000</b>	<b>573</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ 28,577</b>	<b>\$ 124</b>	<b>\$ (10,000)</b>	<b>\$ 17,638</b>

\* Uses does not include regular employees personnel costs.

Market Sales and Attendance								
Month	Market Sales				Estimated Attendance*			
	2020	2021	2022	2023	2020	2021	2022	2023
May	\$ 49,313	\$ 98,536	\$ -	\$ -	4,227	8,446	-	-
June	127,631	146,316	218,807	-	10,940	12,541	18,752	-
July	108,710	149,971	176,140	-	9,318	12,855	15,098	-
August	108,709	108,960	195,888	-	9,318	9,339	16,613	-
September	121,001	142,081	57,257	-	10,372	12,178	4,907	-
	<b>\$ 515,364</b>	<b>\$ 645,864</b>	<b>\$ 648,092</b>	<b>\$ -</b>	<b>44,174</b>	<b>55,360</b>	<b>55,370</b>	<b>-</b>

\* Estimated attendance assumes average sales of \$35 per person and each person is accompanied by two other people, for a total family or group of three.

## Human Services Program

Since incorporation, the City has dedicated 1% of General Fund in for human services programs that support our most vulnerable populations and create conditions that enable people in need to access resources and support services which foster healthy and functional individuals and families where children thrive and achieve their full potential.

Agency	Program	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Allocation
	<b>Total</b>	<b>\$ 353,356</b>	<b>\$ 329,605</b>	<b>\$ 354,224</b>	<b>\$ 369,337</b>	<b>\$ 435,000</b>
<b>Access to Health &amp; Behavior Health</b>		<b>\$ 59,000</b>	<b>\$ 54,005</b>	<b>\$ 39,054</b>	<b>\$ 43,946</b>	<b>\$ 84,850</b>
Community Healthcare	Primary Medical Care	20,000	15,000	14,000	14,000	15,000
Lindquist Dental Clinic for Children	Dental Care for Children	14,000	14,005	15,000	15,000	25,000
Pierce County Aids Foundation	Case Management	12,500	12,500	-	-	14,850
Pierce County Project Access	Donated Care Program	12,500	12,500	10,054	14,946	15,000
Your Money Matters	Youth Financial Literacy	-	-	-	-	15,000
<b>Emotional Supports and Youth Programming</b>		<b>\$ 86,903</b>	<b>\$ 85,973</b>	<b>\$ 101,670</b>	<b>\$ 115,177</b>	<b>\$ 118,150</b>
Asian Pacific Cultural Center	Promised Leaders of Tomorrow	-	-	20,000	20,000	20,250
Centerforce	Inclusion for Adult with Disabilities	10,000	10,000	-	-	-
Children's Therapy Center	Children with Special Needs	-	-	-	-	20,250
Communities In Schools	After School Program/Support	17,500	17,500	25,000	27,500	25,000
Lakewood Boys & Girls Club	After School Program	20,000	20,000	20,000	22,500	-
Pierce College / City of Lakewood (*)	Lakewood's Promise	21,403	25,664	17,964	19,089	32,650
Pierce County Aids Foundation	Oasis Youth Center	10,000	10,000	10,588	17,500	20,000
YMCA of Pierce & Kitsap Counties	Late Night Youth Programs	8,000	2,809	8,117	8,588	-
<b>Housing Assistance and Homelessness Prevention</b>		<b>\$ 25,953</b>	<b>\$ 29,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 75,250</b>
Catholic Community Services	Family Housing Network	11,953	15,000	14,000	14,000	-
Lakewood Area Shelter Association (LASA)	Emergency Shelter	-	-	-	-	15,000
Lakewood Area Shelter Association (LASA)	Client Services & Hygiene Center	-	-	-	-	20,250
Rebuilding Together South Sound	Community Revitalization	14,000	14,000	14,000	14,000	25,000
Tacoma Rescue Mission	Family Shelter & Emergency Svc	-	-	12,000	12,000	15,000
<b>Crisis Stabilization and Advocacy</b>		<b>\$ 106,500</b>	<b>\$ 85,627</b>	<b>\$ 68,000</b>	<b>\$ 68,000</b>	<b>\$ 40,500</b>
Greater Lakes Mental Health	Emergency Assistance	25,000	25,000	25,000	25,000	-
Lakewood Area Shelter Association (LASA)	Client Services Center	18,750	3,555	-	-	-
Rebuilding Hope Sexual Assault Center	Therapy & Advocacy Programs	14,000	14,000	12,500	12,500	20,250
Springbrook Connections	Direct Services & Resouce Connections	-	-	12,500	12,500	-
Tacoma Community House	Victims of Crime Advocacy Program	18,750	13,072	-	-	-
YWCA Pierce County	Domestic Violence Services	30,000	30,000	18,000	18,000	20,250
<b>Access to Food</b>		<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 105,500</b>	<b>\$ 102,214</b>	<b>\$ 116,250</b>
Emergency Food Network	Food Distribution	25,000	25,000	25,000	25,000	20,250
Emergency Food Network (Co-op)	Food Purchasing Program					20,250
Making a Difference Foundation	Food Delivery	-	-	15,500	15,500	20,250
Multicultural Child and Family Hope	Food Distribution					20,250
Nourish Pierce Co (Fish Food Banks)	Nutritious Food for Families	20,000	20,000	25,000	25,000	20,250
St. Leo Food Connection	Feeding the Hungry	-	-	-	-	15,000
St. Leo Food Connection	Springbrook Mobile Food Bank	30,000	30,000	25,000	25,000	-
Tillicum Community Center	Emergency Services - Food	-	-	15,000	11,714	-

\* In 2017, the City brought Lakewood's Promise work back in-house and cancelled the contract with Pierce College.

## **Fund 502 Property Management**

The table below provides the operating costs of maintaining City Hall, Police Station and Sounder Station and 1-time property management expenditures.

<b>Property Management Operating Expenditures</b>				
<b>Year-to-date through March</b>				
	<b>2021</b>	<b>2022</b>	<b>2023</b>	
	<b>Annual Actual</b>	<b>Annual Actual</b>	<b>Annual Budget</b>	<b>YTD Actual</b>
<b>Sources:</b>				
M&O Revenue	\$ 769,605	\$ 760,062	\$ 812,134	\$ 149,534
Interest Earnings/Misc	549	9,253	-	6,497
Replacement Reserves Collections	-	100,000	100,000	25,000
1-Time M&O/Capital Contributions/Transfer	26,782	26,930	673,739	27,619
<b>Total Sources</b>	<b>\$ 796,936</b>	<b>\$ 896,245</b>	<b>\$ 1,585,873</b>	<b>\$ 208,650</b>
<b>Operating Exp:</b>				
<b>City Hall Facility</b>	<b>\$ 415,462</b>	<b>\$ 399,345</b>	<b>\$ 419,436</b>	<b>\$ 91,798</b>
Personnel	118,484	141,653	163,936	29,315
Supplies	27,064	23,691	35,810	11,805
Services	159,622	116,955	80,400	26,413
Utilities	110,292	117,046	139,290	24,266
<b>Police Station</b>	<b>\$ 294,847</b>	<b>\$ 318,335</b>	<b>\$ 321,799</b>	<b>\$ 54,772</b>
Personnel	56,654	73,680	90,729	11,229
Supplies	24,205	26,865	25,700	2,158
Services	97,543	102,037	84,390	15,672
Utilities	116,446	115,753	120,980	25,713
<b>Sounder Station *</b>	<b>\$ 59,844</b>	<b>\$ 51,635</b>	<b>\$ 70,899</b>	<b>\$ 9,461</b>
Personnel	11,769	12,293	13,749	1,247
Supplies	2,263	3,712	5,000	2,053
Services	42,276	32,132	46,150	5,442
Utilities	3,536	3,498	6,000	718
<b>Subtotal - Operating Exp</b>	<b>\$ 770,154</b>	<b>\$ 769,314</b>	<b>\$ 812,134</b>	<b>\$ 156,031</b>
<b>Capital &amp; Other 1-Time:</b>				
City Hall 3rd Floor ADA Improvements	-	-	16,000	16,775
City Hall Beam Maintenance	-	-	75,000	600
City Hall Boiler & Chiller/Fan Replacement	-	-	230,000	
City Hall Energy Audit	-	-	421,566	
City Hall Hands Free Upgrade	-	15,010	-	-
City Hall Parking Lot Improvements	-	145	14,855	-
City Hall Plaza Improvements	-	-	50,000	
City Hall Space Evaluation	-	-	30,000	-
City Hall Stairwell Card Reader	-	-	14,000	-
Police Firearms Range Equipment	9,822	-	35,178	-
Police Fuel System Modernization	-	-	30,000	-
Police Generator Controls	-	-	75,000	-
Police HVAC Controller Upgrade	-	2,750	15,000	10,844
Police Parking Lot Gate Repair & Replace	-	-	40,000	-
Police Station Impound Yard Security Fence	-	-	50,000	-
Police Station Parking Lot Improvements	-	18,707	1,293	-
PRCS Caretaker House Repairs	11,858	5,243	32,899	3,630
PRCS Front Street O& M Shop Security System Repairs	-	3,927	-	-
PRCS Front Street O&M New Fuel Tank and Paving of Washdown Station	-	-	196,073	-
Sound Transit Elevator Repair	14,924	-	17,500	-
<b>Subtotal 1-Time/Capital</b>	<b>\$ 36,604</b>	<b>\$ 45,783</b>	<b>\$ 1,344,364</b>	<b>\$ 31,849</b>
<b>Total Uses</b>	<b>\$ 806,758</b>	<b>\$ 815,097</b>	<b>\$ 2,156,498</b>	<b>\$ 187,880</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ (9,822)</b>	<b>\$ 81,148</b>	<b>\$ (570,625)</b>	<b>\$ 20,770</b>
<b>Beginning Balance</b>	<b>\$ 584,300</b>	<b>\$ 574,478</b>	<b>\$ 655,625</b>	<b>\$ 655,625</b>
<b>Ending Balance</b>	<b>\$ 574,478</b>	<b>\$ 655,625</b>	<b>\$ 85,000</b>	<b>\$ 676,395</b>

\* Reflects Sounder Station operating expenditures accounted for in Fund 502 Property Management.



**Fund 301 – Parks CIP**

The Parks Capital Project Fund accounts for the receipts and disbursements related to the acquisition or construction of major park capital facilities with the exception of those facilities financed by proprietary and trust funds.

<b>Fund 301 Parks CIP - As of March 31, 2023</b>		<b>2023 Budget</b>	<b>2023 Actual</b>
<b>Revenues:</b>			
Grants		\$ 9,546,580	\$ 175,870
MVET		-	1,082
Interest/Other		-	37,032
Transfer In - Fund 001 General		2,620,877	2,620,877
Transfer In - Fund 303 REET		614,124	-
Transfer In - Fund 401 SWM		206,277	-
<b>Total Revenues</b>		<b>\$ 12,987,858</b>	<b>\$ 2,834,862</b>
<b>Expenditures:</b>			
301.0003	Harry Todd Playground Replacement	197,801	-
301.0005	Chambers Creek Trail Planning	660,860	-
301.0006	Gateways	81,170	-
301.0014	Ft Steilacoom Park/South Angle Lane Parking & Elwood Fencing	46,657	-
301.0016	Park Equipment Replacement	62,863	2,545
301.0017	Park Playground Resurfacing	25,294	-
301.0018	Project Support	175,000	32,418
301.0019	Edgewater Dock	126,556	-
301.0020	Wards Lake Improvements	3,095,860	37,196
301.0022	Street Banners & Brackets Phase II	7,858	-
301.0027	American Lake Improvement (ADA, Playground)	3,924,852	-
301.0028	Oakbrook Park Improvements	150,000	41,602
301.0031	Fort Steilacoom Park Turf Infields	5,883,203	66,265
301.0032	Springbrook Park Expansion V	1,409,945	67,903
301.0034	Park Sign Replacement	329,104	-
301.0037	Seeley Lake Improvement Project	81,399	-
301.0038	Property Acquisition & Demolition (Near Washington Park)	165,000	-
301.0041	Parks Sign Design	59,346	-
301.0042	Downtown Park	100,000	-
301.0045	Colonial Plaza Up Lighting & Garry Oaks	27,458	-
301.0048	Nisqually Partnership Project	100,000	-
301.0049	Harry Todd Pickleball Courts	150,000	-
301.0050	Ft Steilacoom Park Pavilion Acoustics	50,000	-
301.0053	Ft Steilacoom Park ADA Overflow Parking	25,000	-
<b>Total Expenditures</b>		<b>\$ 16,935,226</b>	<b>\$ 247,929</b>
<b>Beginning Fund Balance</b>		<b>\$ 3,947,368</b>	<b>\$ 3,947,368</b>
<b>Ending Fund Balance</b>		<b>\$ 0</b>	<b>\$ 6,534,301</b>

### **Fund 303 Real Estate Excise Tax**

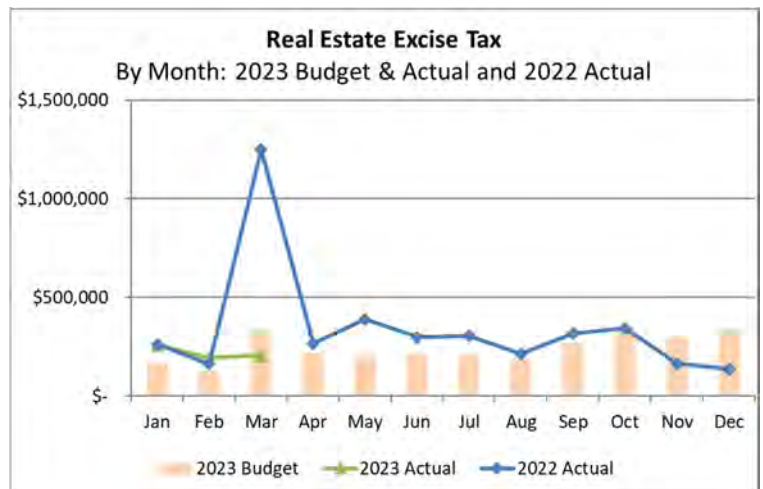
Prior to January 1, 2020, the State of Washington levied a flat 1.28% real estate excise tax (REET) upon all sales of real estate under chapter 82.45 RCW. Beginning January 1, 2020 the state implemented a graduated tax scale based on the selling price ranging from 1.1% for the portion of sale that is \$500,000 and less to 3.0% on the portion that is greater than \$3M. The selling price thresholds listed above will be reviewed and adjusted every fourth year beginning July 1, 2022 based on the growth of the Consumer Price Index (CPI) for shelter of 5.0%, whichever is less, rounded to the nearest \$1,000. If the CPI growth is negative, the thresholds will remain unchanged.

This graduated scale applies only to the state portion of real estate excise tax. The locally imposed REET remains unchanged.

Chapter 82.46 RCW authorizes cities and towns to impose local real estate excise taxes on top of the state rate. The tax is calculated based on the full selling price, including the amount of any liens, mortgages and other debts given to secure the purchase. The City of Lakewood is planning under the Growth Management Act (GMA) and enacted both the first ¼% and second ¼% tax, for a total of 0.50%.

Real estate excise taxes are typically the responsibility of the seller of the property, not the buyer, although the buyer is liable if the tax is not paid. However, sometimes the buyer pays some or all of the tax as part of the negotiated sale agreement. The Pierce County Treasurer collects the real estate excise tax and remits to the City on a monthly basis.

<b>Real Estate Excise Tax</b>								
<b>Year-to-date through March</b>								
<b>Month</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>		<b>Over / (Under)</b>			
			<b>Budget</b>	<b>Actual</b>	<b>2023 Actual vs 2022 Actual</b>		<b>2023 Actual vs 2023 Budget</b>	
					<b>\$</b>	<b>%</b>	<b>\$</b>	<b>%</b>
Jan	\$ 219,089	\$ 262,570	168,358	\$ 258,227	\$ (4,343)	-1.7%	\$ 89,869	53.4%
Feb	176,802	162,001	128,240	194,297	32,296	19.9%	66,057	51.5%
Mar	231,280	1,250,177	340,488	205,420	(1,044,757)	-83.6%	(135,068)	-39.7%
Apr	314,889	266,777	219,850	-	-	-	-	-
May	286,068	387,669	199,984	-	-	-	-	-
Jun	364,377	298,316	213,868	-	-	-	-	-
Jul	265,602	305,538	203,257	-	-	-	-	-
Aug	315,485	213,248	187,875	-	-	-	-	-
Sep	698,559	316,744	268,588	-	-	-	-	-
Oct	828,032	343,304	343,830	-	-	-	-	-
Nov	524,688	165,231	299,034	-	-	-	-	-
Dec	332,161	135,897	344,128	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 627,171</b>	<b>\$ 1,674,748</b>	<b>\$ 637,085</b>	<b>\$ 657,944</b>	<b>\$ (1,016,804)</b>	<b>-60.7%</b>	<b>\$ 20,859</b>	<b>3.3%</b>
<b>Total Annual</b>	<b>\$ 4,557,032</b>	<b>\$ 4,107,472</b>	<b>\$ 2,917,500</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):		10.5%						



Transactions that are exempt from REET include (WAC 458-61A):

- Gifts;
- Inheritance of devise;
- Community property, dissolution of marriage or domestic partnership, legal separation, decree of invalidity;
- Tenants in common and joint tenants;
- Governmental transfers\*;
- Condemnation proceedings;
- Bankruptcy;
- Transfers pursuant to deeds of trusts, foreclosure proceedings, executions of judgment, deeds in lieu of foreclosure, and contract forfeiture;
- Rescission of sale;
- Irrevocable trusts;
- Mere change in identity or form – family corporations and partnerships;
- Transfers where gain is not recognized under the Internal Revenue Code;
- IRS “tax deferred” exchange;
- Nominee;
- Clearing or exiting title, and additions to title;
- Mortgage insurers;
- Rerecord;
- Low income housing; and
- Developmentally disabled person-Housing-Transfers and Improvements.

*\* The transfer from a governmental is not subject to the tax. However, transfers to a governmental entity is generally subject to the tax, unless otherwise exempted (condemnation not subject to tax). Transfers to a governmental entity for a public purpose in connection with the development of real property by a developer when the transfer is required for plat approval are not subject to the real estate excise tax (example – a developer who deeds property to the city for streets and utilities).*

The following tables summarize by month, the number of taxable and exempt real estate transactions, and lists major transactions (sales price of \$1M and greater).

Month	Transaction Type			# of Parcels	Major Transactions - <b>2023</b>		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	27	49	76	85	Single Family Residence 7123 Interlaaken Drive SW Lost Lake Forest Apts 7907 Washington Blvd SW Single Family Residence 11419 Gravelly Lake Dr SW Single Family Residence 7119 Interlaaken Dr SW Noursish Land & Improvements 8916 Lakewood Dr SW Pineridge Apts 5612 Boston Ave SW Evergreen Court Apts 12805 47th Ave SW Garden Park 12850 Lincoln Ave SW Colonial Court 9120 Lawndale Ave SW	\$1,216,500 \$1,536,000 \$1,740,750 \$2,700,000 \$3,700,000 \$4,200,000 \$6,210,000 \$7,000,000 \$7,160,000	\$6,022 \$7,603 \$8,617 \$13,365 \$18,315 \$20,790 \$30,740 \$34,650 \$35,442
Feb	29	54	83	89	Village Studio Apts 4402 110th St SW Synergy Petroleum Enterprises 8533 S Tacoma Way Duplex 37 Country Club Dr SW Unit B BCI IV Lakewood Logistics Center I LLC BCI Lakewood Logistics Center V LLC BCI Lakewood Logistics Center IV LLC IPT Lakewood Logistics Center II LLC	\$1,000,000 \$1,100,000 \$1,295,000 \$2,858,879 \$1,781,543 \$509,764 \$6,022,566	\$4,950 \$5,445 \$6,410 \$14,151 \$8,819 \$2,523 \$29,812
Mar	52	88	140	146	Single Family Residence 7602 Langlow St SW Single Family Residence 12108 Gravelly Lake Drive SW	\$1,100,000 \$1,535,000	\$5,445 \$7,598
<b>Total YTD Mar</b>	<b>108</b>	<b>191</b>	<b>299</b>	<b>320</b>		<b>\$52,666,002</b>	<b>\$260,697</b>

Month	Transaction Type			# of Parcels	Major Transactions - 2022		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	55	84	139	148	General Merchandise Retail Trade 11626 TO 11634 Pacific Hwy S Midas Muffler Shop 9140 Gravelly Lake Drive Single Family Residence 7711 Bernese Road SW Lou's Automotive 8920 Gravelly Lake Dr SW Flett Creek Plaza Condo 7602 Bridgeport Way W Unit 1A Commercial Professional Services 4928 109th St SW Duplex Condo 22 Country Club Drive SW Unit E Single Family Residence 10213 Green Lane SW Multi Family Complex 12413 Bridgeport Way SW Tactical Tailor 2916 107th St S	\$1,000,000 \$1,075,000 \$1,250,000 \$1,350,000 \$1,400,000 \$1,400,000 \$1,516,000 \$1,700,000 \$1,897,500 \$7,360,000	\$4,950 \$5,321 \$6,188 \$6,683 \$6,930 \$6,930 \$7,504 \$8,415 \$9,393 \$36,432
Feb	43	70	113	119	Single Family Residence 11621 Gravelly Lake Drive SW	\$2,250,000	\$11,138
Mar	58	92	150	161	Single Family Residence 12418 Harwood Cove Lane SW Land & Improvements Perkins II Building XXX 36th Ave Ct SW Vacant Land Use Sec Schools 7802 150th St SW Vacant Undeveloped Commercial Land 15102 WOODBROOK DR S General Warehousing Storage 7530 150TH ST SW General Warehousing Storage 14802 Spring Street	\$1,010,000 \$3,200,000 \$9,700,000 \$33,900,000 \$54,400,000 \$114,600,000	\$5,000 \$15,840 \$45,977 \$160,681 \$257,848 \$543,188
Apr	66	95	161	178	Vacant Industrial Land xxx Sales Road S Single Family Residence 10837 Evergreen Terrace SW Single Family Condo 7201 Holly Hedge Lane SW Single Family Residence 11615 Gravelly Lake Drive SW Brentwood Apts 3102 92nd St S	\$1,247,500 \$1,375,000 \$1,570,000 \$1,700,000 \$2,362,000	\$6,175 \$6,806 \$7,772 \$8,415 \$11,692
May	48	96	144	158	Single Family Residence 6520 Flanagan Road West Single Family Residence 9830 Dekoven Drive SW Centerforce 5204 Solberg Drive SW Bell Garden Apts 8810 John Dower Road SW Cottage Lane Apts 4711 115th St Ct SW Retail Center (Former Costco) 11013 Pacific Highway SW	\$1,050,000 \$1,700,000 \$2,615,000 \$3,846,400 \$7,188,000 \$17,720,000	\$5,198 \$8,415 \$12,944 \$19,040 \$35,581 \$87,714
Jun	31	109	140	147	Professional Services Building 5202 100th St SW Single Family Residence 11320 Military Road SW Single Family Residence 11013 Lagoon Lane SW Single Family Residence 11923 Gravelly Lake Drive SW Commercial General Merchandise Retail 14902 Union Ave SW	\$1,150,000 \$1,560,000 \$1,950,000 \$2,100,000 \$3,850,000	\$5,693 \$7,722 \$9,653 \$10,395 \$19,058
Jul	45	92	137	146	AAMCO Auto Repair 12006 Pacific Hwy So General Warehousing Storage 8129 Durango St SW Johnson Stoner Counters 1201 Pacific Ave Ste 1400 Single Family Residence 11821 Gravelly Lake Dr SW Mai Tai Apts 11320 Bridgeport Way SW Lockburn Villa 8814 Lochburn Lane SW Clover Meadows Apts 12517 47th Ave SW Greer Industrial Park Buildings ABC 11302 Steel St So	\$1,300,000 \$1,318,340 \$1,442,770 \$1,494,000 \$1,499,100 \$2,593,000 \$4,346,100 \$5,650,000	\$6,435 \$6,526 \$7,142 \$7,395 \$7,421 \$12,835 \$21,513 \$27,968
Aug	37	87	124	128	Single Family Residence 11617 Gravelly Lake Drive SW Single Family Residence 12222 Gravelly Lake Drive SW Single Family Residence 11521 Gravelly Lake Drive SW Single Family Residence 12718 Gravelly Lake Drive SW	\$1,025,000 \$1,299,999 \$1,511,250 \$3,500,000	\$5,074 \$6,435 \$7,481 \$17,325
Sep	50	81	131	135	Single Family Residence 9714 Veterans Drive Single Family Residence 53 Country Club Rd SW Triplex 14814 to 14818 Woodlawn St SW Single Family Resince 10931 Greendale Dr SW Multi-Family 14405 to 14417 Union Ave SW Single Family Residence 8017 Thorne Lane SW Macau Casino 9811 South Tacoma Way	\$1,200,000 \$1,275,000 \$1,350,000 \$1,849,990 \$2,497,900 \$3,320,000 \$22,122,231	\$5,940 \$6,311 \$6,683 \$9,157 \$12,365 \$16,434 \$109,505
Oct	45	64	109	125	Commercial Vacant Land 10202 Gravelly Lake Drive Single Family Residence 12617 Gravelly Lake Drive Single Family Residence 77 Country Club Circle SW Single Family Residence 96 Country Club Circle SW Commercial Vacant Land 3418 to 3422 84th St South Lakewood Business Park 10029 South Tacoma Way	\$1,187,500 \$1,215,000 \$1,400,000 \$2,400,000 \$4,100,000 \$32,895,000	\$5,878 \$6,014 \$6,930 \$11,880 \$20,295 \$162,830
Nov	32	72	104	108	Single Family Residence 7205 Interlaaken Drive SW Single Family Residence 11407 Gravelly Lake Drive SW	\$1,250,000 \$3,850,000	\$6,188 \$19,058
Dec	41	53	94	97	Oak Terrace Apts 5123 Seattle Ave SW Emerald Village Apts 5610 Boston Ave SW Carrig & Dancer Insulation 2520 112th St S	\$1,500,000 \$2,500,000 \$3,380,000	\$7,425 \$12,375 \$16,731
<b>Total Annual</b>	<b>551</b>	<b>995</b>	<b>1,546</b>	<b>1,650</b>		<b>\$408,264,580</b>	<b>\$1,976,236</b>

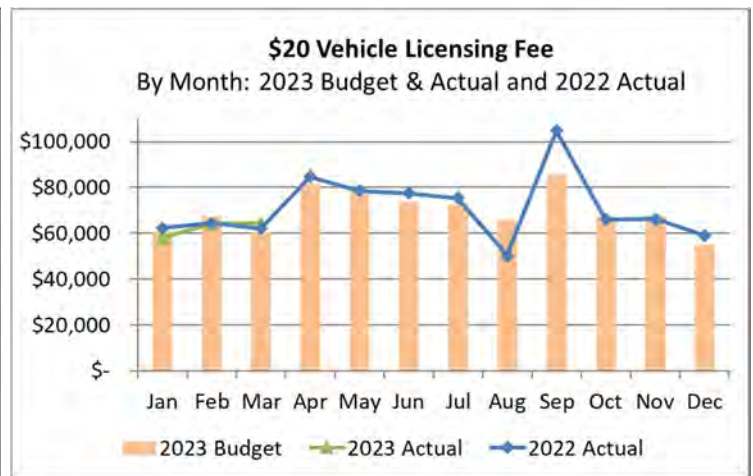
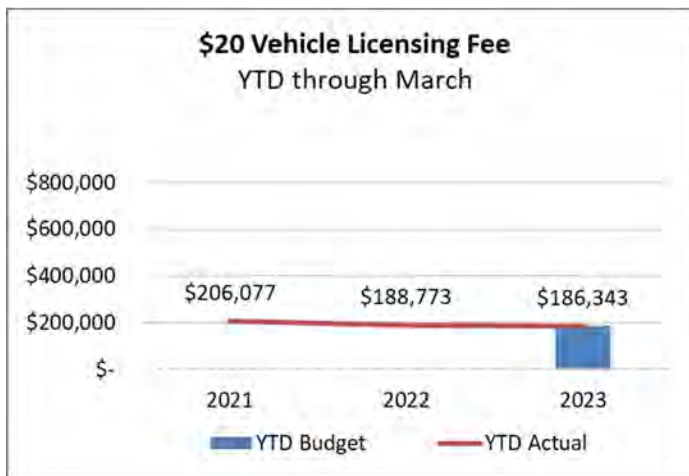
Month	Transaction Type			# of Parcels	Major Transactions - <b>2021</b>		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	54	81	135	143	Single Family Residence 128 Country Club Circle SW Condo 13140 Country Club Drive SW Unit 403 Vacant Commercial Land & Improvements 7907 WA Blvd SW Bridgeport Plaza 11001 to 10017 Bridgeport Way Americas Best Value Inn 4215 Sharondale St Industrial Land & Land Improvements 10720 26th Ave S	\$1,120,000 \$1,425,000 \$1,500,000 \$2,500,000 \$4,200,000 \$5,553,000	\$5,544 \$7,054 \$7,425 \$12,375 \$20,790 \$27,487
Feb	65	98	163	171	Woodbrook Food Center 14421 Woodbrook SW Dirk's Truck Repair 2421 110th St S Single Family Residence 8921 North Thorne Lane SW New Apartment Complex 14607 - 14619 Murray Rd SW NewDuplexes 8113 to 8133 John Dower Road SW Vacant Industrial Land 7402 150th St SW	\$1,030,000 \$1,200,000 \$1,500,000 \$1,750,000 \$1,760,500 \$3,390,017	\$5,099 \$5,940 \$7,425 \$8,663 \$8,714 \$16,781
Mar	56	99	155	158	Apartments 14405 to 14417 Union Ave SW Single Family Residence 12785 Gravelly Lake Drive SW Single Family Residence 7235 Interlaaken Drive SW Herfy's Texaco Minimart & Laundry 12706 Bridgeport Way SW	\$1,521,440 \$1,680,000 \$1,999,000 \$2,840,000	\$7,531 \$8,316 \$9,895 \$14,058
Apr	56	121	177	189	Single Family Residence 6803 75th St W Darrelyn Apartments 3409 88th St S Single Family Residence 7817 Walnut St SW Single Family Residence 12230 Gravelly Lake Dr SW The Fairy Store Cinema Plaza Pad "D" 2202 84th St S Flett Creek Plaza Condo 7602 Bridgeport Way W Unit 1A Foothills Family Property 3612 100th St SW Single Family Residence 8019 N Thorne Ln SW Days Inn 9325 S Tacoma Way	\$1,010,000 \$1,050,000 \$1,150,000 \$1,200,000 \$1,350,000 \$1,658,800 \$1,700,000 \$2,229,000 \$5,770,000	\$5,000 \$5,198 \$5,693 \$5,940 \$6,683 \$8,211 \$8,415 \$11,034 \$28,562
May	74	116	190	202	Kentucky Fried Chcken 15116 Union Ave South Single Family Residence 13006 Avenue DuBois SW Single Family Residence 108 County Club Cir SW Single Family Residence 8201 North Thorne Lane SW Monta Vista Court Apts 3407 to 3411 92nd St S	\$1,500,000 \$1,850,000 \$2,000,000 \$2,650,000 \$2,750,000	\$7,425 \$9,158 \$9,900 \$13,118 \$13,613
Jun	50	120	170	181	Single Family Residence 31 Country Club Drive SW Single Family Residence 10501 Brook Lane SW Single Family Residence 7420 North St SW Westland Apts 6124 88th St SW Single Family Residence 12629 Gravelly Lake Drive SW Single Family Residence 10311 Interlaaken Drive SW Condo 13140 Country Club Drive SW Unit 304 Heritage Bank 8801 South Tacoma Way Maple Creek Retirement Home 10420 Gravelly Lake Drive Single Family Residence 11407 Gravelly Lake Drive Oak Terrace Apts 42 Thunderbird Parkway SW	\$1,130,000 \$1,149,000 \$1,164,795 \$1,305,000 \$1,350,000 \$1,370,000 \$1,450,000 \$1,490,000 \$3,181,260 \$3,550,000 \$10,500,000	\$5,594 \$5,688 \$5,766 \$6,460 \$6,683 \$6,782 \$7,178 \$7,376 \$15,747 \$17,573 \$51,975

Month	Transaction Type			# of Parcels	Major Transactions - 2021 (continued)		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jul	71	118	189	201	Commercial Retail 12314 Pacific Highway SW Single Family Residence 14 Beach Lane SW Retail, Residential & Storage Space 5503 - 5495 Steilacoom Blvd Single Family Residence 85 Country Club Circ SW Gas Station Mini Mart 3701 Steilacoom Blvd SW Ponders Collision Center 12424 Pacific Highway SW	\$1,000,000 \$1,338,000 \$1,500,000 \$1,699,500 \$1,900,000 \$3,911,169	\$4,950 \$6,623 \$7,425 \$8,413 \$9,405 \$19,360
Aug	42	112	154	161	Single Family Residence 6708 70th St SW Commercial Vacant Land 6145 Steilacoom Blvd SW Single Family Residence 8719 North Thorne Ln SW Black Angus Restaurant 9905 Bridgeport Way SW Other Residential 8902 Frances Folsom St SW Commercial Vacant Land Panattoni XXX 47th Ave SW Commercial Retail 9522 to 9537 Gravelly Lake Dr SW	\$1,000,000 \$1,075,000 \$1,362,000 \$1,450,000 \$1,600,000 \$4,500,000 \$10,375,000	\$4,950 \$5,321 \$6,742 \$7,178 \$7,920 \$22,275 \$51,356
Sep	43	126	169	177	Duplex 11013 to 11013 B Lagoon Lane SW Melody Apts 4914 115th St Ct SW Villa Lane Village 10102 Bridgeport Way SW Custer Square Commercial Retail 7402 to 7406 Custer Rd W Evergreen Ridge Apts 12615 to 12623 Lincoln Ave SW Woodspring Suites Hotel 11329 Pacific Hwy SW Citizen and Oak Apts 5406 82nd St SW	\$1,025,000 \$1,577,662 \$2,430,000 \$2,900,000 \$2,916,225 \$19,042,000 \$59,785,000	\$5,074 \$7,809 \$12,029 \$14,355 \$14,435 \$94,258 \$295,936
Oct	59	109	168	175	Single Family Residence 11440 Gravelly Lake Dr SW Vacant Commercial Land Star Lite 8327 South Tacoma Way Used Car Lot 8121 South Tacoma Way European Square 6108 Mt Tacoma Dr SW Lakewood Professional Center 7502 Lakewood Dr West Clover Creek Apts 12502 Addison St SW Steilacoom Blvd Plaza 8520 Steilacoom Blvd SW Lakewood You Store It 12611 Pacific Highway SW Curbsmart Storage 12117 Pacific Highway SW Wellstone Bridgeport Apts 12535 Bridgeport Way SW	\$1,400,000 \$1,400,000 \$1,700,000 \$2,120,000 \$2,415,000 \$2,700,000 \$7,500,000 \$10,950,000 \$14,500,000 \$71,821,212	\$6,930 \$6,930 \$8,415 \$10,494 \$11,954 \$13,365 \$37,125 \$54,203 \$71,775 \$355,515
Nov	59	109	168	176	Single Family Residence 11409 Gravelly Lake Drive SW Single Family Residence 3411 South 90th St Retail Trade 9315 Gravelly Lake Dr SW Jack In the Box 8814 South Tacoma Way Single Family Residence 9908 Meadow Road SW Single Family Residence 13006 Avenue Dubois SW Chandelle Apts 3408 to 3412 South 90th St Somerset Gardens Apts 5110 Chicago Ave SW Grand Central Casino 10115 to 10117 South Tacoma Way The James Apts 4828 123rd St SW	\$1,325,000 \$1,450,000 \$1,500,000 \$1,540,000 \$1,695,000 \$2,115,500 \$4,984,000 \$5,487,400 \$8,250,000 \$32,550,000	\$6,559 \$7,178 \$7,425 \$7,623 \$8,390 \$10,472 \$24,671 \$27,163 \$40,838 \$161,123
Dec	60	105	165	181	Single Family Residence 11406 Gravelly Lake Drive SW Single Family Residence 8815 Lake Steilacoom Point Rd SW Commercial Vacant Land 3515 82nd Street South Vacant Undeveloped Land XXX Country Club Lane SW Lakewood Village/Towne Center Apts 10240 BPW Ste 106	\$1,085,000 \$1,200,000 \$2,000,000 \$3,000,000 \$9,266,750	\$5,371 \$5,940 \$9,900 \$14,850 \$45,870
<b>Total Annual</b>	<b>689</b>	<b>1,314</b>	<b>2,003</b>	<b>2,115</b>		<b>\$406,818,230</b>	<b>\$2,013,750</b>



# **Fund 103 Transportation Benefit District**

<b>\$20 Vehicle Licensing Fee</b> <i>Year-to-date through March</i>								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 70,902	\$ 62,251	\$ 60,452	57,880	\$ (4,371)	-7.0%	\$ (2,572)	-4.3%
Feb	70,983	64,449	67,073	64,093	(356)	-0.6%	(2,980)	-4.4%
Mar	64,192	62,073	60,388	64,370	2,297	3.7%	3,982	6.6%
Apr	88,760	84,665	81,627	-	-	-	-	-
May	86,863	78,675	78,622	-	-	-	-	-
Jun	73,042	77,557	73,649	-	-	-	-	-
Jul	78,742	75,285	72,399	-	-	-	-	-
Aug	79,022	50,406	65,557	-	-	-	-	-
Sep	82,114	104,944	85,637	-	-	-	-	-
Oct	68,261	65,962	67,049	-	-	-	-	-
Nov	68,100	66,112	67,564	-	-	-	-	-
Dec	61,816	59,022	54,983	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 206,077</b>	<b>\$ 188,773</b>	<b>\$ 187,913</b>	<b>\$ 186,343</b>	<b>\$ (2,431)</b>	<b>-1.3%</b>	<b>\$ (1,570)</b>	<b>-0.8%</b>
<b>Annual Total</b>	<b>\$ 892,797</b>	<b>\$ 851,401</b>	<b>\$ 835,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Chg (2018 - 2022):			0.4%					



On August 6, 2012, the Lakewood City Council adopted Ordinance #550, creating a transportation benefit district (TBD) in the City of Lakewood, referred to as the Lakewood TBD. The TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing and funding transportation improvement within the city limits of Lakewood. It has the authority to impose certain taxes and fees, either through the vote of the people of board action, for transportation purposes. The TBD is governed by the members of the Lakewood City Council as the District's Board of Directors and the Mayor services as Chair of the Board. The Transportation Benefit District authority automatically expires on 12:01 am on July 16, 2032, unless dissolved sooner.

On September 15, 2014, the Lakewood TBD adopted Ordinance #TBD-01, authorizing an annual \$20 vehicle licensing fee for the TBD. The TBD Board found this fee is the best way to preserve, maintain, operate, construct, or reconstruct the transportation infrastructure of the City of Lakewood and fund transportation improvements within the District that are consistent with existing state, regional or local transportation plans necessitated by existing or reasonably foreseeable congestion levels.

The fees are effective for tabs due beginning April 1, 2015. The Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City on a monthly basis. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The 1% administration fee is the maximum amount permitted by RCW 82.80.140.

On July 1, 2015 the Washington State Legislature enacted Second Engrossed Substitute Bill 5987 (SESSB 5987), which authorizes the City to assume the rights, powers, functions, and obligation of the TBD. On November 22, 2016, the City Council declared its intent to conduct a public hearing to consider the proposed assumption of the rights, powers, function, and obligations of the existing City of Lakewood TBD. The City Council conducted the public hearing on December 5, 2016. On December 12, 2016, the City Council adopted the ordinance to assume the TBD.

On December 20, 2021 the City Council approved to use the Transportation Benefit District \$20 vehicle license fee to leverage the issuance of bonds in support of seven transportation projects totaling \$11,600,000. The estimated bond repayment period is 20 years with annual debt service of \$835,000. Ordinance 767 added these seven projects the list of TBD eligible projects and extended the original sunset date from 12:01 AM on July 16, 2032 unless dissolved sooner to 12:01 AM December 2, 2044 to coincide with the debt service schedule.

On December 20, 2021, the Lakewood TBD adopted Ordinance # 767, authorizing seven additional eligible projects and identified completed TBD projects as follows:

#### Completed Projects

- Steilacoom Boulevard – Lakewood Drive to West of South Tacoma Way
- Lakewood Drive – 100<sup>th</sup> to Steilacoom Boulevard
- Main Street – Gravelly Lake Drive to 108<sup>th</sup> St
- 59<sup>th</sup> – Main Street to 100<sup>th</sup>
- 108<sup>th</sup> – Bridgeport to Pacific Highway
- 108<sup>th</sup> – Main Street to Bridgeport

#### Current Eligible Projects

- Pacific Highway – 108<sup>th</sup> to SR 512
- 100<sup>th</sup> – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads
- Lakewood Drive – Flett Creek to North City Limits
- 59<sup>th</sup> – 100<sup>th</sup> to Bridgeport
- Custer – Steilacoom to John Dower
- 88<sup>th</sup> – Steilacoom to Custer
- 100<sup>th</sup> – 59<sup>th</sup> to Lakeview
- Non-Motorized Trail: Gravelly Lake Drive – Washington Blvd to Nyanza Road SW (added 5/6/2019)
- Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way (added 5/6/2019)
- Nyanza Road SW: Gravelly Lake Drive to Gravelly Lake Drive (added 12/20/2021)
- Mt Tacoma Drive SW (Interlaaken to Whitman Ave SW) (added 12/20/2021)
- Ardmore/Whitman/93rd Street (added 12/20/2021)
- Hipkins Road SW from Steilacoom Boulevard to 104th Street SW (added 12/20/2021)
- Idlewild Road SW: Idlewild School to 112th Street SW (added 12/20/2021)
- 112th Street SW: Idlewild Road SW to Interlaaken Drive SW (added 12/20/2021)
- Interlaaken from 112th Street to Washington Boulevard (added 12/20/2021)

## Vehicles Subject to the Vehicle Licensing Fee

The annual vehicle fee is due for each vehicle subject to license tab fees and for each vehicle subject to gross weight fees with an unladen (scale) weight of 6,000 pounds or less as described in table below. Vehicles with non-expiring registration, such as Disabled American Veteran and Collector Vehicles, are exempt from the tax. The annual vehicle licensing fee applies only when renewing a vehicle registration, and is effective upon the registration renewal date as provided by the Department of Licensing.

The following vehicles are subject to the vehicle licensing fee under RCW 82.80.140:

Vehicles Subject to the VLF		
Use Type	Description	Authority
CAB	Taxicab	RCW 46.17.350
CMB	Combination	RCW 46.17.355 if scale weight is 6000 pounds or less
CMB (non-powered)	Trailers	RCW 46.16A.450(b)
COM	Commercial vehicle	RCW 46.17.350 if scale weight is 6000 pounds or less
COM non powered	Commercial	RCW 46.16A.450
CYC	Motorcycle	RCW 46.17.350
FIX	Fixed Load vehicle	RCW 46.17.355 if scale weight is 6000 pounds or less
FRH, 6 seats or less	For Hire	RCW 46.17.350
FRH, 7 seats or more	For Hire	RCW 46.17.355 if scale weight is 6000 pounds or less
HDL	House Moving Dolly	RCW 46.17.350
LOG (powered)	Used Exclusively for hauling logs	RCW 46.17.355 if scale weight is 6000 pounds or less
LOG (non-powered)	Used exclusively for hauling logs	RCW 46.17.355
MHM	Motor home	RCW 46.17.350
MOB	Mobile Home	RCW 46.17.350 (if actually licensed)
PAS	Passenger vehicle	RCW 46.17.350
STA, 6 seats or less	Stage	RCW 46.17.350
STA, 7 seats or more	Stage	RCW 46.17.355 if scale weight is 6000 pounds or less
TLR	Private –use trailer (if over 2000 pounds scale weight)	RCW 46.17.350
TOW	Tow truck	RCW 46.17.350
TRK	Truck	RCW 46.17.355 if scale weight is 6000 pounds or less
TVL	Travel trailer	RCW 46.17.350
NEP	Neighborhood electric passenger vehicle	RCW 46.17.350
NET	Neighborhood electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less
MEP	Medium-speed electric passenger vehicle	RCW 46.17.350
MET	Medium-speed electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less

## Vehicles Exempt from the Vehicle Licensing Fee

The following vehicles are specifically exempted from the vehicle licensing fee:

- a. Campers, as defined in RCW 46.04.085;
- b. Farm tractors or farm vehicles as defined in RCW 46.04.180 and 46.04.181;
- c. Mopeds, as defined in RCW 46.04.304;
- d. Off-road and non-highway vehicles as defined in RCW 46.04.365;
- e. Private use single-axle trailer, as defined in RCW 46.04.422;
- f. Snowmobiles as defined in RCW 46.04.546; and
- g. Vehicles registered under chapter 46.87 RCW and the international registration plan.

The following vehicles are not subject to the vehicle fee under RCW 82.80.140:

Vehicles Exempt from VLF		
Use Type	Description	Reasoning
ATQ	Antique Vehicle (any vehicle 30 years old)	Not subject to license fees
ATV	Motorized Non highway vehicle	Not subject to RCW 82.80.140
CGR	Converter Gear	Not subject to license fees
CMP	Campers	Exempt under RCW 82.80.140
GOV	State, County, City, Tribal	Not subject to license fees
FAR	Farm	Exempt under RCW 82.80.140
FCB	Farm Combination	Exempt under RCW 82.80.140
FED	Federally Owned	Not subject to license fees
FEX	Farm Exempt	Not subject to license fees
FMC	Federal Motorcycle Trailer	Not subject to license fees
ORV	Off Road Vehicles	Exempt under RCW 82.80.140
PED	Moped	Exempt under RCW 82.80.140
ATQ	Restored and Collector Vehicles	Not subject to license fees
SCH	Private School	Not subject to license fees
SNO, SNV	Snowmobiles	Exempt under RCW 82.80.140
SNV	Vintage snowmobiles	Exempt under RCW 82.80.140
SNX	State, County, City owned snowmobiles	Exempt under RCW 82.80.140
TLR	Personal use trailers, single axle (less than 2,000 pounds scale weight)	Exempt under RCW 82.80.140

## **Fund 302 – Transportation CIP**

The **Transportation Capital Projects Fund** accounts for receipts and disbursements related to acquisition, design, construction and any other related street capital project expenditures. Revenues supporting this fund's activities include motor vehicle fuel tax; direct and indirect federal grants; state grants; GO bond proceeds; transfers in from the Real Estate Excise Tax Fund; contribution from General Fund, Community Development Block Grant, and the councilmanic \$20 vehicle licensing fees from the Transportation Benefit District Fund.

<b>Fund 302 Transportation CIP - As of March 31, 2023</b>		<b>2023 Budget</b>	<b>2023 Actual</b>
<b>Revenues:</b>			
Motor Vehicle Excise Tax		\$ 331,860	\$ 73,659
Increased Motor Vehicle Excise Tax		72,732	18,121
Multi-Modal Distribution		82,940	20,709
Grants		11,215,140	472,622
Contributions From Utilities/Developers/Partners		887,619	407,852
Pavement Degradation		-	29,516
Interest/Other		-	134,609
GO Bond Proceeds		1,513,000	-
Transfer In - Fund 001 General		625,000	625,000
Transfer In - Fund 103 TBD		624,000	-
Transfer In - Fund 303 REET		3,553,239	-
Transfer In - Fund 401 SWM		1,796,955	55,160
<b>Total Revenues</b>		<b>\$ 20,702,485</b>	<b>\$ 1,837,248</b>
<b>Expenditures:</b>			
302.0000	Unallocated	103,505	260
302.0001	Personnel, Engineering & Professional Svcs	761,824	142,251
302.0002	New LED Streetlights	465,529	737
302.0003	Neighborhood Traffic Safety	59,990	-
302.0004	Minor Capital	372,849	5,439
302.0005	Chip Seal Program	558,764	7,347
302.0024	Steilacoom Blvd - Farwest to Phillips	718,037	-
302.0074	Streets: S Tacoma Way - 88th to 80th St	4,496,506	579
302.0083	Streets: Oakbrook: Onyx Dr SW – Garnet to Phillips Rd	3,742,550	36,579
302.0096	Streets: Union Avenue – West Thorne Lane to Spruce Street	1,065,000	321
302.0098	Pedestrian Crossing Signal: 84th St at Pine St S Intersection	1,050,716	6,597
302.0113	Military Road SW - Edgewood to 112th	48,600	-
302.0114	112th Sidewalks: Gravelly Lk Dr SW to Bridgeport Way SW	708,679	36,561
302.0116	Street & Sidewalks: Custer Rd. SW: BPW - Lakewood Dr. SW(East City Limits/74th St.)	65,000	-
302.0131	Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' West of BW	1,573,303	-
302.0133	Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW Acquisition	1,100,000	-
302.0135	Building, Street & Park Improvements	6,249,607	1,052,349
302.0136	Street & Sidewalks: 100th St.: 59th Ave. to S. Tacoma Way	583,381	-
302.0137	Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)	2,131,875	680,884
302.0142	Streets: Ardmore Dr SW - Custer Rd SW to Whitman Ave SW	3,240,881	140,591
302.0144	146th St - Woodbrook to Murray	118,620	-
302.0151	S Tacoma Way between 96th St S & Steilacoom Blvd	868,000	-
302.0156	Elwood Dr. SW and Angle Lane SW Pedestrian Improvements	1,871,482	20,830
302.0159	Idlewild Rd SW: Idlewild School to 112th SW	52,000	-
302.0160.	112th St SW; Idlewild Rd SW to Interlaaken Dr SW	49,000	-
302.0164	Sidewalks: Farwest Dr, 112th to Lakes HS, 100th St Ct SW to STL Blvd	1,628,412	3,943
<b>Total Expenditures</b>		<b>\$ 33,684,110</b>	<b>\$ 2,135,267</b>
<b>Beginning Fund Balance</b>		<b>\$ 13,107,494</b>	<b>\$ 13,107,494</b>
<b>Ending Fund Balance</b>		<b>\$ 125,869</b>	<b>\$ 12,809,475</b>

### Sewer CIP Funds

The Sewer Capital Project CI Fund accounts for the construction and expansion of a sewer system and related costs to maintain and operate the fund. The City Council also adopted Resolution 2018-19, which supports continuing the sewer surcharge and expanding the geographical area to include the entire city and identifies that the surcharge are to be used for design, construction and other costs associated with sewer projects beyond paying for debt service. This will allow the City to use surcharge revenue to pay for sewer projects both inside and outside of Tillicum and Woodbrook.

<b>Fund 311 Sewer Capital Project - As of March 31, 2023</b>		<b>2023 Budget</b>	<b>2023 Actual</b>
<b>Revenues:</b>			
Grant		\$ 597,995	\$ -
Sewer Availability charges		195,870	73,120
Sewer Collection charges		-	188
Interest/Other		-	18,455
Transfer In - Fund 204 Sewer Project Debt (4.75% Surcharge)		50,000	-
<b>Total Revenues</b>		<b>\$ 843,865</b>	<b>\$ 91,762</b>
<b>Expenditures:</b>			
311.0000	Unallocated	35,000	4,151
311.0002	Side Sewer CIPS	350,419	-
311.0004	North Thorne Lane Sewer Extension	7,615	-
311.0005	Maple St Sewer Extension	327,905	-
311.0006	Rose Rd. & Forest Rd. Sewer Extension	1,067,931	536
311.0007	Wadsworth, Silcox & Boat St. Sewer Extension	287,000	-
<b>Total Expenditures</b>		<b>\$ 2,075,870</b>	<b>\$ 4,687</b>
<b>Beginning Fund Balance</b>		<b>\$ 1,785,029</b>	<b>\$ 1,785,029</b>
<b>Ending Fund Balance</b>		<b>\$ 553,024</b>	<b>\$ 1,872,104</b>



**Fund 401 – Surface Water Management Operations & CIP**

The Surface Water Management Fund accounts for activities that provide storm water collection and disposal services to the City. Activities include administration, engineering, construction, operation, maintenance, and repairs, which are primarily supported by user fees. The fees are billed by Pierce County and are included in the semi-annual property taxes, and remitted by the County to the City.

<b>Fund 401 Surface Water Management - As of March 31, 2023</b>		<b>2023 Budget</b>	<b>2023 Actual</b>
Storm Drainage Fees & Charges		\$ 4,629,310	\$ 509,556
Site Development Permits		50,000	40,480
Special Assessment		33,640	290
Interest Earnings / Other		18,500	56,199
Interest - SWM Bond		-	36,301
Grants/Contributions		-	21,649
<b>Total Revenues</b>		<b>\$ 4,731,450</b>	<b>\$ 664,476</b>
<b>Expenditures:</b>			
401.0000	Operations & Maintenance	3,394,979	522,800
401.0000	Transfers to General Fund	284,700	71,175
401.0000	Transfers to Parks CIP	957,607	-
401.0000	Transfers to Transportation CIP	823,045	55,160
401.0000	Debt Service Payment	451,085	-
401.0000	Debt Service Interest	49,910	-
401.0012	Outfall Retrofit Feasibility Project	60,000	-
401.0014	Water Quality Improvements - Stormwater Vault	228,531	-
401.0018	Waughop Lake Treatment	266,364	-
401.0021	American Lake Treatment Project	65,549	356
401.0022	Drainage Pipe Repair 2022	85,729	-
401.0023	Clover Creek Flood Risk Reduction Study	188,987	-
401.0024	Clover Creek Streambank Restoration Study	135,000	-
401.0025	2023 Drainage Pipe Repair Project	370,719	-
401.0026	2024 Drainage Pipe Repair Project	38,000	-
401.9999	Other 1-Time Programs	39,472	10,289
<b>Total Expenditures</b>		<b>\$ 7,439,677</b>	<b>\$ 659,781</b>
<b>Beginning Fund Balance</b>		<b>\$ 9,228,747</b>	<b>\$ 9,228,747</b>
<b>Ending Fund Balance</b>		<b>\$ 6,520,520</b>	<b>\$ 9,233,442</b>

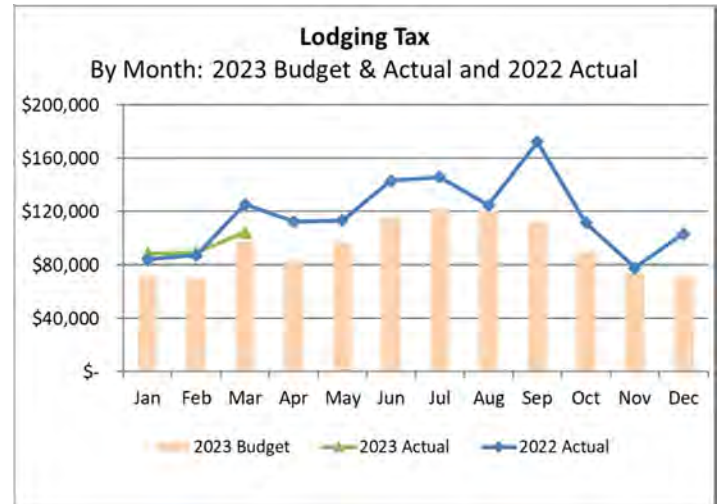
## ADMINISTRATIVE SERVICES

### Fund 104 Lodging Tax

There is an excise tax of 7% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of similar license to use real property. The hotel/motel taxes generated from the rental of rooms are restricted to the promotion of tourism in the City.

The City's Lodging Tax Advisory Committee makes recommendations to the City Council in regards to how the taxes are to be used.

Lodging Tax								
Year-to-date through March								
Month	2021 Actual	2022 Actual	2023		Over / (Under)			
			Budget	Actual	2023 Actual vs 2022 Actual		2023 Actual vs 2023 Budget	
					\$	%	\$	%
Jan	\$ 78,567	\$ 84,139	\$ 71,489	\$ 88,499	\$ 4,360	5.2%	\$ 17,010	23.8%
Feb	61,859	86,982	69,820	89,116	2,134	2.5%	19,296	27.6%
Mar	99,524	125,151	97,230	104,450	(20,701)	-16.5%	7,220	7.4%
Apr	88,869	112,337	82,917	-	-	-	-	-
May	111,327	113,323	96,518	-	-	-	-	-
Jun	140,640	143,017	116,112	-	-	-	-	-
Jul	144,932	145,951	121,837	-	-	-	-	-
Aug	155,248	124,544	121,054	-	-	-	-	-
Sep	108,717	172,299	111,941	-	-	-	-	-
Oct	90,941	111,419	90,004	-	-	-	-	-
Nov	81,749	77,909	74,056	-	-	-	-	-
Dec	77,448	103,018	72,020	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 239,950</b>	<b>\$ 296,272</b>	<b>\$ 238,539</b>	<b>\$ 282,065</b>	<b>\$ (14,207)</b>	<b>-4.8%</b>	<b>\$ 43,526</b>	<b>18.2%</b>
<b>Annual Total</b>	<b>\$ 1,239,821</b>	<b>\$ 1,400,089</b>	<b>\$ 1,125,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2018 - 2022):		6.5%	Decreases in 2020 due to COVID-19 caused closure/cancellation of events.					



The following table provides details of lodging tax revenues and grant allocations for year-to-date March 31, 2023.

		2023	
Lodging Tax Summary		Annual Budget	Actual YTD Mar
<b>4% Revenue:</b>			
Special Hotel/Motel Tax (2%)		\$ 285,714	\$ 80,551
Transient Rental Income (2%)	104.0000.13.31	285,714	80,689
<b>Subtotal</b>		<b>571,428</b>	<b>161,239</b>
<b>3% Revenue:</b>			
Special Hotel/Motel Tax (3%)	104.0000.13.31	428,572	120,826
<b>Subtotal</b>		<b>428,572</b>	<b>120,826</b>
<b>Interest</b>	104.0000.00.36	-	<b>30,259</b>
<b>Total Revenue</b>		<b>1,125,000</b>	<b>312,324</b>
<b>4% Expenditure:</b>			
Asia Pacific Cultural Center	104.0001	15,000	-
City of Lakewood - Communications - Imaging Promotion	104.0007	60,000	5,077
City of Lakewood - Concert Series	104.0021	30,000	-
City of Lakewood - Saturday Street Festivals on Motor Ave.	104.0029	37,500	-
City of Lakewood - PRCS - Farmers Market	104.0010	57,000	1,895
City of Lakewood - PRCS - SummerFEST	104.0011	135,000	2,328
Grave Concerns	104.0017	5,000	-
Historic Fort Steilacoom Association	104.0003	12,000	-
Lakewold Gardens	104.0004	100,000	-
Lakewood Arts Festival Association	104.0022	23,000	-
Lakewood Chamber of Commerce	104.0005	100,000	13,759
Lakewood Chamber of Commerce - Nights of Lights	104.0023	25,000	-
Lakewood Historical Society & Museum	104.0008	32,500	-
Lakewood Playhouse	104.0013	25,000	-
Lakewood Sister Cities Association - Friendship Delegation	104.0026	21,500	-
Lakewood Sister Cities Association - Int'l Festival	104.0027	9,000	-
Tacoma Regional Convention + Visitor Bureau & Tacoma Sound Sports Comm	104.0016	115,000	7,234
<b>Subtotal</b>		<b>802,500</b>	<b>30,293</b>
<b>3% Expenditure:</b>			
CPTC McGavick Center Payment	104.0002	101,850	
<b>Subtotal</b>		<b>101,850</b>	
			-
<b>Total Expenditures</b>		<b>\$ 904,350</b>	<b>\$ 30,293</b>
<b>Beginning Balance</b>		<b>\$ 3,010,175</b>	<b>\$ 3,010,175</b>
<b>Ending Balance</b>		<b>\$ 3,230,825</b>	<b>\$ 3,292,206</b>

## **Fund 501 Fleet & Equipment**

The Fleet and Equipment Replacement Fund accounts for all costs associated with operating, maintaining and replacing the City's vehicles and other motorized equipment. This fund owns and depreciates all non-proprietary fund assets of this nature. Fleet and equipment user charges are allocated to the operating funds based on usage.

<b>Fund 501 - Fleet &amp; Equipment Fund</b>				
<i>As of March 31, 2023</i>				
	<b>2021 Annual Actual</b>	<b>2022 Annual Actual</b>	<b>2023</b>	
			<b>Annual Budget</b>	<b>YTD Actual</b>
<b>Sources:</b>				
M&O Revenue	\$ 609,767	\$ 715,706	\$ 800,720	\$ 114,814
Interest Earnings/Misc	3,932	73,798	-	52,307
Interfund Loan Proceeds	-	-	-	-
Replacement Reserves Collections	835,636	843,892	852,806	213,202
Capital Contributions	99,695	-	1,245,420	-
Proceeds from Sale of Assets	30,580	80,293	-	-
Transfer In from Insurance Recovery	-	52,170	50,000	-
<b>Total Sources</b>	<b>\$ 1,579,610</b>	<b>\$ 1,765,858</b>	<b>\$ 2,948,946</b>	<b>\$ 380,322</b>
Operating Exp:				
Fuel/Gasoline	323,367	431,757	459,150	82,085
Other Supplies	12,089	15,199	3,990	2,724
Repairs & Maintenance	308,472	422,251	337,580	82,312
Other Services & Charges	352	590	-	-
<b>Subtotal - Operating Exp</b>	<b>\$ 644,280</b>	<b>\$ 869,796</b>	<b>\$ 800,720</b>	<b>\$ 167,121</b>
Capital & Other 1-Time:				
Fleet & Equipment Replacement	585,059	312,269	2,073,800	63,900
Transfer to Fund 180 Narcotics Seizure	14,500	-	-	-
<b>Subtotal - Capital &amp; Other 1-Time Exp</b>	<b>\$ 599,559</b>	<b>\$ 312,269</b>	<b>\$ 2,073,800</b>	<b>\$ 63,900</b>
<b>Total Uses</b>	<b>\$ 1,243,839</b>	<b>\$ 1,182,065</b>	<b>\$ 2,874,520</b>	<b>\$ 231,020</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ 335,771</b>	<b>\$ 583,792</b>	<b>\$ 74,426</b>	<b>\$ 149,302</b>
<b>Beginning Balance</b>	<b>\$ 4,261,308</b>	<b>\$ 4,597,079</b>	<b>\$ 5,180,871</b>	<b>\$ 5,180,871</b>
<b>Ending Balance</b>	<b>\$ 4,597,079</b>	<b>\$ 5,180,871</b>	<b>\$ 5,255,297</b>	<b>\$ 5,330,174</b>

### **Fund 503 Information Technology**

The Information Technology Fund accounts for all costs and services associated with the City's Information Technology needs. This fund supports all internal systems such as the City's Geographical Information Systems (GIS) needs, Internal & External Web Resources (WWW, Intranet & FTP), E-Mail Systems, business continuity needs, infrastructure resources, applications and overall support. In addition, the fund leverages emerging technologies to reduce cost, limit growth in the workforce, and improve services to citizens and employees; and to provide the most innovative and cost effective technology services for managing the City of Lakewood. Information technology costs are allocated to the operating funds based on a combination of FTEs and usage.

<b>Fund 503 - Information Technology</b>				
<i>As of March 31, 2023</i>				
	2021 Annual Actual	2022 Annual Actual	2023	
			Annual Budget	YTD Actual
<b>Sources:</b>				
M&O Revenue	\$ 1,381,651	\$ 1,874,210	\$ 2,308,546	\$ 470,793
Interest Earnings/Misc	215	4,453	-	3,340
Replacement Reserves Collections	-	66,576	66,844	16,711
Capital Contributions/Grants	344,580	404,150	1,247,485	233,287
<b>Total Sources</b>	<b>\$ 1,726,446</b>	<b>\$ 2,349,389</b>	<b>\$ 3,622,875</b>	<b>\$ 724,131</b>
<b>Operating Exp:</b>				
Personnel	583,361	640,728	770,961	178,727
Supplies	49,704	94,684	179,520	26,604
Other Services & Charges	748,801	1,143,251	1,358,065	268,802
<b>Subtotal - Operating Exp</b>	<b>\$ 1,381,866</b>	<b>\$ 1,878,663</b>	<b>\$ 2,308,546</b>	<b>\$ 474,133</b>
<b>Capital &amp; Other 1-Time:</b>				
CD Rental Housing Project	17,836	26,754	30,000	-
CW Co-Location Disaster Recovery Servers	-	136,639	-	-
CW Co-Location Disaster Recovery Servers	-	-	109,850	109,851
CW Computer Replacement	68,808	160,853	170,000	42,143
CW Computer Software/Hardware	-	-	8,500	-
CW Crowdstrike	-	-	38,000	73,205
CW Document Management System	194,613	6,616	95,000	1,276
CW Enterprise Vault	10,463	-	-	-
CW Managed Services Provider	-	-	123,250	-
CW Microsoft Office 365	-	-	20,000	-
CW Phone System Upgrade	-	-	20,000	-
CW Replace Firewall	-	-	60,000	-
CW Replacement Copiers	-	-	45,000	-
CW Security Enhancements	-	-	13,600	-
CW Server/Hardware Upgrades	-	22,055	-	-
CW Server/Hardware Upgrades	-	-	50,000	6,812
CW Website Update/Redesign	2,421	293	4,785	-
CW Wireless Access Point (WI-FI)	-	-	20,000	-
PD 1-Time Projects (Body Cameras)	-	50,941	-	-
PD AXON Body Cameras	-	-	431,000	-
PD Criminal Investigations Cellebrite System	-	-	12,000	-
PD Disaster Recover/Co-Location	19,957	-	-	-
PD Redundant Voice/Data	5,596	-	-	-
Replace Radio Antenna	24,886	-	-	-
<b>Subtotal - Capital &amp; Other 1-Time Exp</b>	<b>\$ 344,580</b>	<b>\$ 404,150</b>	<b>\$ 1,250,985</b>	<b>\$ 233,287</b>
<b>Total Uses</b>	<b>\$ 1,726,446</b>	<b>\$ 2,282,813</b>	<b>\$ 3,559,531</b>	<b>\$ 707,420</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ -</b>	<b>\$ 66,576</b>	<b>\$ 63,344</b>	<b>\$ 16,710.99</b>
<b>Beginning Balance</b>	<b>\$ 205,524</b>	<b>\$ 205,522</b>	<b>\$ 272,098</b>	<b>\$ 272,098</b>
<b>Ending Balance</b>	<b>\$ 205,522</b>	<b>\$ 272,098</b>	<b>\$ 335,440</b>	<b>\$ 288,809</b>

## **Fund 504 Risk Management**

The Risk Management Fund accounts for the financial administration of the City's comprehensive risk management program. The Fund assures that the revenues and assets of the City are protected through an established risk control and risk finance program including risk management goals and objectives, a formalized risk assessment process and methodology for reviewing and monitoring of the effectiveness of the risk management program. Risk management functions include property, casualty and general liability and similar functions. Risk management provides departments with information and assistance about recommended insurance requirements for various City contracts. Through the safety program, information and training is provided on how to reduce the risk of injury to employees, the general public and the City owned and leased property. This fund is funded primarily through user charges allocated to the operating funds based on a combination of FTEs and usage.

<b>Fund 504 - Risk Management</b>				
<i>As of March 31, 2023</i>				
	2021 Annual Actual	2022 Annual Actual	2023	
			Annual Budget	YTD Actual
<b>Sources:</b>				
M&O Revenue	\$ 1,273,297	\$ 1,652,141	\$ 2,102,830	\$ 2,277,496
AWC Retro Refund	117,286	-	-	-
Insurance Proceeds/3rd Party Recoveries	215,508	217,548	520,000	1,000
<b>Total Sources</b>	<b>\$ 1,606,091</b>	<b>\$ 1,869,688</b>	<b>\$ 2,622,830</b>	<b>\$ 2,278,496</b>
<b>Uses:</b>				
Safety Program	2,754	1,748	3,980	2,460
AWC Retro Program	33,944	66,497	77,450	57,085
WCIA Assessment	1,364,838	1,477,145	2,021,400	2,018,180
Claims/Judgments & Settlements	204,553	324,297	470,000	200,770
Transfer Insurance Proceeds to Fleet & Equipment	-	-	50,000	-
<b>Total Uses</b>	<b>\$ 1,606,090</b>	<b>\$ 1,869,688</b>	<b>\$ 2,622,830</b>	<b>\$ 2,278,496</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Beginning Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

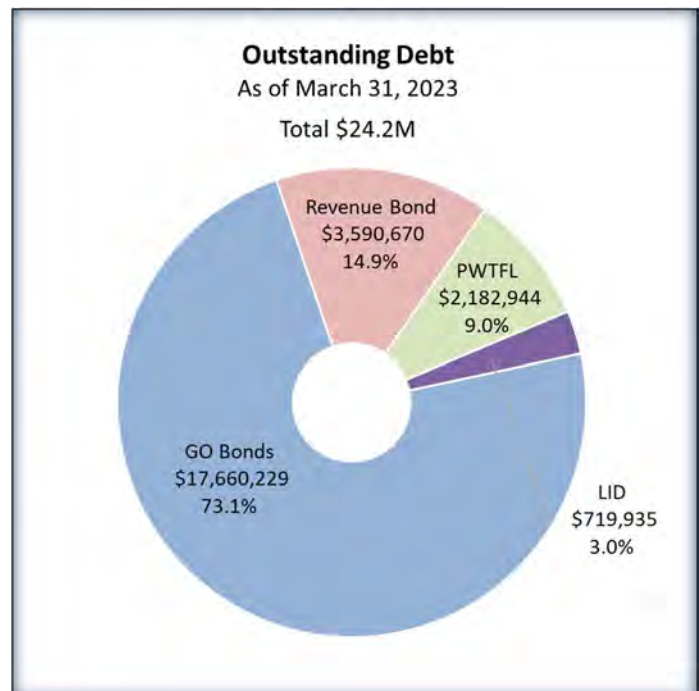


## Debt Service

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). These two components are combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore, the City's remaining debt capacity without voter approval is \$123.2M and an additional \$93.9M may be accessed with voter approval. The voter-approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax. In addition to this general purpose debt capacity, RCW 39.36.030(4) also allows voter approval of park facilities and utility bond issues, each limited to 2.5% of the City's assessed valuation. Therefore, legally the City can issue up to a total of 7.5% of the City's assessed valuation in bonds for \$803.8M. The tables below show the City's available debt capacity and outstanding debt as of March 31, 2023.

Computation of Limitation of Indebtedness As of March 31, 2023					
Description	General Purpose		Excess Levy Open Space & Park (voted)	Excess Levy Utility Purposes (voted)	Total Debt Capacity
	Councilmanic (Limited GO)	Excess Levy (with a vote)			
AV = \$10,952,642,723 (A)					
1.50%	\$ 164,289,641	\$ (164,289,641)			\$ -
2.50%		\$ 273,816,068	\$ 273,816,068	\$ 273,816,068	\$ 821,448,204
Add: Cash on Hand for Redemption (B)	\$ -				\$ -
Less: Bonds Outstanding	\$ (17,660,229)	\$ -	\$ -	\$ -	\$ (17,660,229)
Remaining Debt Capacity	\$146,629,412	\$109,526,427	\$273,816,068	\$273,816,068	\$803,787,975
General Capacity (C)	\$256,155,839				
(A) Certified Values for Tax Year 2023					
(B) Debt Service Prefunding (the City currently does not prefund debt service)					
(C) Combined Total for Councilmanic and Excess Levy Capacities					

**Public Works Trust Fund Loans & SWM Revenue Bonds:** The City borrowed a total of \$7.93M at rates between 0.50% and 1.0% for 20 years from the State's Public Works Trust Fund (PWTF) to finance sewer projects. The PWTF is a revolving loan managed by the State to provide below market rate financing for health and safety related public works improvement projects through a competitive application process. The City also issued \$4.0 in SWM Revenue Bonds in 2021. These loans are backed by the rates collected from users thus are not considered as the City's general obligation debt nor are they subject to the limitation of calculation.



Summary of Outstanding Debt As of March 31, 2023								
Description	Purpose	Issue Date	Final Maturity	Interest Rate %	Amount Issued	Outstanding Debt	Average Annual Payment	Funding Source
2021A LTGO	Transportation Projects	10/16/2021	12/01/2023	1.00%	\$ 667,375	\$ 334,245	\$ 338,000	REET
2021B LTGO	Transportation Projects	10/16/2021	12/01/2037	2.00%	\$ 5,971,635	\$ 5,971,635	\$ 465,000	REET
2020 LTGO	Transportation Projects	12/9/2020	12/1/2035	2.00%	\$ 3,029,885	\$ 2,674,805	\$ 236,000	REET
2019 LTGO	Transportation Projects	5/8/2019	12/1/2038	3.0 - 5%	\$ 7,460,000	\$ 6,645,000	\$ 540,000	REET
2016 LTGO	Refunding 2009 LTGO	4/19/2016	12/1/2028	1.40 - 2.41%	\$ 1,884,032	\$ 1,173,771	\$ 211,000	General Fund
LOCAL Financing	LED Streetlight Retrofit	3/24/2015	12/1/2027	2.33%	\$ 1,460,000	\$ 715,000	\$ 157,000	General Fund
59th Avenue Promissory Note	Right-of-Way / Roadway in Lakewood Towne Center	4/30/2005	4/30/2024	3.74%	\$ 1,071,000	\$ 145,773	\$ 77,000	General Fund
Subtotal					\$ 21,543,927	\$ 17,660,229	\$ 2,024,000	
2021 SWM Revenue Bond	Surface Water Management Projects	10/16/2021	12/01/2030	1.50%	\$ 4,028,365	\$ 3,590,670	\$ 476,000	SWM
Subtotal					\$ 4,028,365	\$ 3,590,670	\$ 476,000	
PWTFL 04-691-PRE-132	American Lake Gardens/ Tillicum Sewer	7/7/2005	7/7/2024	1.00%	\$ 593,864	\$ 59,430	\$ 30,000	Assessments on all Lakewood Sewer Accounts
PWTFL 06-962-022	American Lake Gardens/ Tillicum Sewer	9/18/2006	9/18/2026	0.50%	\$ 5,000,000	\$ 1,177,928	\$ 298,000	Assessments on all Lakewood Sewer Accounts
PWTFL 08-951-025	American Lake Gardens/ Tillicum Sewer	3/1/2008	7/1/2028	0.50%	\$ 1,840,000	\$ 624,157	\$ 106,000	Assessments on all Lakewood Sewer Accounts
PWTFL 12-951-025	American Lake Gardens/ Tillicum Sewer	6/1/2012	6/1/2031	0.50%	\$ 500,000	\$ 321,429	\$ 37,000	Assessments on all Lakewood Sewer Accounts
Subtotal					\$ 7,933,864	\$ 2,182,944	\$ 471,000	
Local Improvement District (LID) 1108	Street Improvements	1/1/2008	12/1/2023	4.22 - 5.3%	\$ 880,000	\$ 9,935	\$ 10,000	Assessment on Single Business
Local Improvement District (LID) 1109	Street Improvements	3/2/2020	3/1/2033	2.76 - 3.47%	\$ 922,757	\$ 710,000	\$ 83,000	Assessment on Single Business
Subtotal					\$ 1,802,757	\$ 719,935	\$ 93,000	
Total					\$ 35,308,913	\$ 24,153,778	\$ 3,064,000	

Compensated absences are an unfunded liability comprised of all outstanding vacation pay and accrued compensatory time that is recorded as an expenditure when paid. This occurs when an employee is paid out for unused vacation or compensatory time when an employee leaves the City. The calculation is made on an annual basis. As of December 31, 2022, this unfunded liability totals \$3.4M.

Legacy Cost						
Group	December 31, 2020		December 31, 2021		December 31, 2022	
	FTE	Total Liability	FTE	Total Liability	FTE	Total Liability
Non-Rep	33.00	\$ 525,929	35.00	\$ 600,304	36.00	\$ 669,160
AFSCME	86.00	\$ 664,352	90.50	\$ 711,374	94.75	\$ 740,049
LPMG	4.00	\$ 222,861	4.00	\$ 215,585	5.00	\$ 275,003
LPIG	92.00	\$ 1,845,670	95.00	\$ 1,443,539	96.00	\$ 1,691,570
Teamsters	4.00	\$ 22,168	2.00	\$ 18,163	2.00	\$ 17,299
<b>Total</b>	<b>219.00</b>	<b>\$ 3,280,980</b>	<b>226.50</b>	<b>\$ 2,988,965</b>	<b>233.75</b>	<b>\$ 3,393,081</b>

## Cash & Investments

The City currently maintains cash in its bank account to earn earnings credit, which offsets banking service fees. The remainder is invested with the Local Government Investment Pool (LGIP). As of March 31, 2023, the total invested with the LGIP is \$58.9M with net earnings of 4.76% compared to the average yield on the 6-month Treasury Bill of 4.92%.

## By Fund Summary

The following table provides a summary of each fund's activity as of March 31, 2023.

Fund	Beginning Fund Balance 1/1/2023	YTD Activity		Revenue Over/(Under) Expenditures	Ending Fund Balance 3/31/2023	Cash Balance <sup>(3)</sup> 3/31/2023
		Revenues <sup>(1)</sup>	Expenditures <sup>(2)</sup>			
<b>Total All Funds</b>	<b>\$63,169,420</b>	<b>\$ 26,175,053</b>	<b>\$ 24,769,822</b>	<b>\$ 1,405,231</b>	<b>\$ 64,574,658</b>	<b>\$ 64,547,084</b>
<b>001 General Fund</b>	<b>\$19,471,966</b>	<b>\$ 13,158,674</b>	<b>\$ 15,926,828</b>	<b>\$ (2,768,154)</b>	<b>\$ 16,703,813</b>	<b>\$ 9,635,367</b>
<b>1XX Special Revenue Funds</b>	<b>\$ 5,859,031</b>	<b>\$ 2,876,117</b>	<b>\$ 2,176,453</b>	<b>\$ 699,664</b>	<b>\$ 6,558,699</b>	<b>\$ 14,419,726</b>
101 Street Operations & Maintenance	-	734,992	734,992	-	-	(73,951)
103 Transportation Benefit District	91,140	187,887	-	187,887	279,027	279,026
104 Hotel/Motel Lodging Tax	3,010,175	312,324	30,294	282,030	3,292,208	3,098,641
105 Property Abatement/RHSP/1406 Funds	278,099	\$169,171	335,461	(166,290)	111,809	123,110
106 Public Art	50,588	38,996	30,206	8,790	59,377	59,377
180 Narcotics Seizure	55,667	95,271	28,721	66,549	122,218	125,163
181 Felony Seizure	23,305	196	1,375	(1,180)	22,125	22,125
182 Federal Seizure	703	5	1,684	(1,679)	(976)	(975)
190 CDBG	1,863,733	106,281	78,818	27,463	1,891,195	(41,089)
191 Neighborhood Stabilization Program	14,148	-	-	-	14,149	30,481
192 South Sound Military Partnership	(354,814)	253,950	\$72,465	181,485	(173,329)	233,250
195 Public Safety Grants	-	87,986	87,986	-	-	(174,077)
196 ARPA (American Rescue Plan Act)	826,287	889,059	774,450	114,609	940,896	10,738,646
<b>2XX Debt Service Fund</b>	<b>\$ 1,365,100</b>	<b>\$ 303,112</b>	<b>\$ 93,027</b>	<b>\$ 210,084</b>	<b>\$ 1,575,184</b>	<b>\$ 1,575,270</b>
201 General Obligation Bond Debt Service	-	-	-	-	-	-
202 Local Improvement District Debt Service	109,585	99,706	93,027	6,679	116,264	116,263
204 Sewer Project Debt Service	1,120,328	202,039	-	202,039	1,322,367	1,322,452
251 Local Improvement District Guaranty	135,188	1,367	-	1,367	136,555	136,555
<b>3XX Capital Project Funds</b>	<b>\$21,098,667</b>	<b>\$ 5,443,173</b>	<b>\$ 2,387,883</b>	<b>\$ 3,055,290</b>	<b>\$ 24,153,957</b>	<b>\$ 23,584,702</b>
301 Parks CIP	3,947,369	2,834,862	247,929	2,586,933	6,534,303	6,168,817
302 Transportation CIP	13,107,494	1,837,248	2,135,267	(298,020)	12,809,474	13,000,991
303 Real Estate Excise Tax	2,258,775	679,302	-	679,302	2,938,076	2,538,361
311 Sewer Project CIP	1,785,029	91,762	4,687	87,075	1,872,104	1,876,533
<b>4XX Enterprise Funds</b>	<b>\$ 9,228,747</b>	<b>\$ 664,476</b>	<b>\$ 659,781</b>	<b>\$ 4,695</b>	<b>\$ 9,233,443</b>	<b>\$ 8,843,847</b>
401 Surface Water Management	9,228,747	664,476	659,781	4,695	9,233,442	8,843,847
<b>5XX Internal Service Funds</b>	<b>\$ 6,108,592</b>	<b>\$ 3,591,599</b>	<b>\$ 3,404,816</b>	<b>\$ 186,783</b>	<b>\$ 6,295,377</b>	<b>\$ 6,433,989</b>
501 Fleet & Equipment	5,180,871	380,322	231,020	149,302	5,330,174	5,334,877
502 Property Management	655,625	208,650	187,880	20,770	676,396	698,165
503 Information Technology	272,098	724,131	707,420	16,711	288,809	390,548
504 Risk Management	-	2,278,496	2,278,496	-	-	10,399
<b>6XX Fiduciary Funds</b>	<b>\$ 37,316</b>	<b>\$ 137,902</b>	<b>\$ 121,033</b>	<b>\$ 16,869</b>	<b>\$ 54,185</b>	<b>\$ 54,184</b>
631 Custodial Funds	37,316	137,902	121,033	16,869	54,185	54,184

(1) Revenues includes all sources, ongoing and one-time.

(2) Expenditures includes all uses, ongoing and one-time.

(3) Negative cash balance due to timing of grant reimbursements and/or revenue collection.

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Revised	2023 Actual YTD
<b>(001) GENERAL FUND</b>						
REVENUES:						
<b>Taxes</b>	<b>\$33,579,772</b>	<b>\$34,476,953</b>	<b>\$10,028,876</b>	<b>\$31,601,400</b>	<b>\$32,751,400</b>	<b>\$10,114,566</b>
Property Tax	7,431,434	7,636,449	3,459,817	7,703,900	7,703,900	3,534,007
Local Sales & Use Tax	14,413,902	14,471,103	3,385,917	12,000,000	13,150,000	3,382,708
Sales/Parks	789,461	858,957	200,279	750,000	750,000	201,933
Brokered Natural Gas Use Tax	54,213	76,041	12,818	45,000	45,000	28,381
Criminal Justice Sales Tax	1,434,092	1,530,752	355,585	1,410,000	1,410,000	348,718
Admissions Tax	226,165	337,384	62,117	334,800	334,800	68,465
Utility Tax	5,436,800	5,628,300	1,535,878	5,442,300	5,442,300	1,599,406
Leasehold Tax	6,936	6,569	1,811	5,200	5,200	8,088
Gambling Tax	3,786,769	3,931,398	1,014,653	3,910,200	3,910,200	942,861
<b>Franchise Fees</b>	<b>4,364,450</b>	<b>4,494,718</b>	<b>1,072,464</b>	<b>4,630,200</b>	<b>4,630,200</b>	<b>1,054,581</b>
Cable, Water, Sewer, Solid Waste	3,191,516	3,278,231	768,342	3,385,900	3,385,900	743,589
Tacoma Power	1,172,934	1,216,487	304,122	1,244,300	1,244,300	310,991
Small Cell	-	-	-	-	-	-
<b>Development Service Fees</b>	<b>2,066,139</b>	<b>1,816,106</b>	<b>489,750</b>	<b>1,952,000</b>	<b>1,952,000</b>	<b>481,766</b>
Building Permits	963,054	768,106	241,844	900,000	900,000	215,235
Other Building Permit Fees	175,675	255,493	69,865	300,600	300,600	71,069
Plan Review/Plan Check Fees	747,948	637,074	136,628	609,600	609,600	163,364
Other Zoning/Development Fees	179,462	155,433	41,412	141,800	141,800	32,098
<b>Licenses &amp; Permits</b>	<b>409,993</b>	<b>413,472</b>	<b>126,859</b>	<b>388,000</b>	<b>388,000</b>	<b>125,821</b>
Business License	282,550	285,000	87,185	282,000	282,000	86,770
Alarm Permits & Fees	92,496	96,803	19,153	70,000	70,000	17,336
Animal Licenses	34,947	31,669	20,522	36,000	36,000	21,715
<b>State Shared Revenues</b>	<b>1,373,339</b>	<b>1,568,519</b>	<b>339,658</b>	<b>1,359,270</b>	<b>1,359,270</b>	<b>414,863</b>
Criminal Justice	187,341	191,367	47,914	184,030	184,030	46,890
Criminal Justice High Crime	275,031	435,580	49,329	249,500	249,500	128,141
Liquor Excise Tax	436,678	448,309	119,084	437,670	437,670	117,888
Liquor Board Profits	474,288	493,262	123,331	488,070	488,070	121,943
<b>Intergovernmental</b>	<b>224,685</b>	<b>321,805</b>	<b>73,999</b>	<b>287,590</b>	<b>287,590</b>	<b>114,425</b>
Police FBI & Other Misc	12,960	15,000	-	12,000	12,000	-
Police-Animal Svcs-Steilacoom	17,543	21,303	3,931	16,800	16,800	3,333
Police-Animal Svcs-Dupont	34,595	37,288	9,322	37,990	37,990	9,498
Police-South Sound 911 Background Investigations	21,590	22,653	3,868	15,500	15,500	7,125
Muni Court-University Place Contract	6,000	(13,520)	-	-	-	-
Muni Court-Town of Steilacoom Contract	63,917	110,167	28,500	112,400	112,400	59,070
Muni Court-City of Dupont	68,080	128,914	28,379	92,900	92,900	35,399

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>(001) GENERAL FUND-continued</b>						
<b>Charges for Services &amp; Fees</b>	<b>1,243,338</b>	<b>1,032,647</b>	<b>148,670</b>	<b>1,426,300</b>	<b>1,426,300</b>	<b>175,023</b>
Parks & Recreation Fees	153,762	207,524	41,318	294,000	294,000	50,884
Police - Various Contracts	9,855	122,947	11,250	-	-	-
Police - Towing Impound Fees	-	-	-	-	-	-
Police - Extra Duty	719,810	-	-	775,000	775,000	74,778
Police - Western State Hospital Community Policing	355,750	698,446	94,566	355,500	355,500	49,225
Other	4,162	3,729	1,535	1,800	1,800	135
<b>Fines &amp; Forfeitures</b>	<b>1,629,997</b>	<b>1,422,479</b>	<b>414,094</b>	<b>1,196,500</b>	<b>1,196,500</b>	<b>329,159</b>
Municipal Court	546,047	288,151	83,554	346,500	346,500	71,529
Photo Infraction	1,083,951	1,134,328	330,539	850,000	850,000	257,630
<b>Miscellaneous/Interest/Other</b>	<b>169,515</b>	<b>370,397</b>	<b>21,317</b>	<b>127,400</b>	<b>211,568</b>	<b>190,018</b>
Interest Earnings	19,124	251,912	5,959	62,400	62,400	161,160
Penalties & Interest - Taxes	19,004	2,023	1,048	3,500	3,500	224
Miscellaneous/Other	131,388	116,461	14,310	61,500	145,668	28,634
<b>Interfund Transfers</b>	<b>284,700</b>	<b>284,700</b>	<b>71,175</b>	<b>284,700</b>	<b>284,700</b>	<b>71,175</b>
Transfers In - Fund 401 SWM	284,700	284,700	71,175	284,700	284,700	71,175
<b>Subtotal Operating Revenues</b>	<b>\$45,345,928</b>	<b>\$46,201,795</b>	<b>\$12,786,862</b>	<b>\$43,253,360</b>	<b>\$44,487,528</b>	<b>\$13,071,396</b>
<b>EXPENDITURES:</b>						
<b>City Council</b>	<b>132,143</b>	<b>148,500</b>	<b>33,092</b>	<b>159,609</b>	<b>159,609</b>	<b>33,210</b>
Legislative	132,128	148,017	33,092	156,159	156,159	33,210
Sister City	15	483	-	3,450	3,450	(0)
<b>City Manager</b>	<b>618,248</b>	<b>809,073</b>	<b>205,010</b>	<b>943,314</b>	<b>943,813</b>	<b>261,275</b>
Executive	519,561	613,149	178,508	594,434	594,933	184,997
Communications	98,687	195,924	26,503	348,880	348,880	76,278
<b>Municipal Court</b>	<b>1,745,159</b>	<b>1,834,684</b>	<b>425,220</b>	<b>1,493,471</b>	<b>1,495,219</b>	<b>435,956</b>
Judicial Services	1,007,638	1,011,751	286,405	1,089,961	1,091,709	373,299
Professional Services	573,451	582,340	95,568	55,000	55,000	14,716
Probation & Detention	164,071	240,593	43,247	348,510	348,510	47,941
<b>Administrative Services</b>	<b>1,398,748</b>	<b>1,500,410</b>	<b>389,682</b>	<b>2,286,890</b>	<b>2,288,221</b>	<b>624,675</b>
Finance	1,279,028	1,377,366	335,848	1,554,825	1,556,156	415,410
Non-Departmental (City-Wide) / Internal Service Charges to Be Allocated	119,720	123,043	53,834	732,065	732,065	209,265
<b>Legal</b>	<b>2,161,184</b>	<b>2,410,990</b>	<b>579,133</b>	<b>2,554,837</b>	<b>2,557,084</b>	<b>692,828</b>
Civil Legal Services	977,929	1,145,619	288,565	1,016,935	1,018,350	367,090
Criminal Prosecution Services	214,387	244,960	62,500	262,412	262,412	73,002
City Clerk	195,951	203,213	47,694	385,295	385,461	57,794
Election	171,865	125,155	-	180,000	180,000	-
Human Resources	601,053	692,043	180,374	710,195	710,861	194,941

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>(001) GENERAL FUND-continued</b>						
<b>Community &amp; Economic Development</b>	<b>2,439,060</b>	<b>3,089,038</b>	<b>682,413</b>	<b>3,186,228</b>	<b>3,192,773</b>	<b>859,570</b>
Current Planning	849,705	1,054,208	275,389	1,116,207	1,117,788	344,694
Long Range Planning	203,805	303,817	68,104	285,498	285,997	102,292
Building	1,186,925	1,431,140	267,444	1,547,288	1,548,287	332,296
Economic Development	198,627	299,873	71,477	237,235	240,701	80,289
<b>Parks, Recreation &amp; Community Services</b>	<b>2,788,467</b>	<b>3,067,319</b>	<b>590,373</b>	<b>3,417,376</b>	<b>3,422,832</b>	<b>737,099</b>
Human Services	419,355	430,860	17,213	517,738	520,738	16,981
Administration	419,773	471,306	125,146	389,323	390,322	156,263
Recreation	359,924	506,531	83,030	540,102	540,102	98,964
Senior Services	153,114	173,804	38,607	267,464	267,464	46,381
Parks Facilities	499,351	599,361	119,984	597,171	597,629	131,800
Fort Steilacoom Park	715,634	621,533	146,035	574,232	680,754	184,066
Street Landscape Maintenance	221,316	263,925	60,360	531,346	425,823	102,644
<b>Police</b>	<b>24,337,584</b>	<b>26,557,987</b>	<b>6,956,024</b>	<b>26,850,296</b>	<b>27,974,700</b>	<b>7,900,379</b>
Command	4,009,900	4,895,906	1,587,989	5,139,338	5,158,477	2,380,427
Jail Service	286,225	380,230	64,292	600,000	600,000	110,405
Dispatch Services/SS911	2,024,211	2,016,847	502,333	2,064,390	2,064,390	519,335
Investigations	4,133,204	3,725,373	916,606	4,100,049	4,100,049	1,027,434
Patrol	8,247,439	10,166,298	2,615,575	8,547,101	8,547,101	2,398,531
Special Units	150,489	61,403	4,182	115,340	115,340	6,658
Special Response Team (SRT)	95,717	131,728	50,812	91,300	91,300	20,595
Neighborhood Policing Unit	1,278,287	912,746	221,993	602,356	1,707,621	325,993
Contracted Services (Extra Duty, offset by Revenue)	804,173	782,869	193,336	775,000	775,000	229,769
Community Safety Resource Team (CSRT)	429,601	528,654	123,737	1,026,158	1,026,158	139,900
Training	853,910	875,519	206,320	1,206,895	1,206,895	188,261
Traffic Policing	762,349	820,678	194,892	1,109,612	1,109,612	223,469
Property Room	263,380	306,184	72,269	323,152	323,152	82,674
Reimbursements	207,665	128,083	10,207	64,650	64,650	35,727
Support Services/Emergency Management	44,785	49,129	-	283,702	283,702	10,682
Animal Control	369,110	389,460	94,760	411,253	411,253	103,801
Road & Street/Camera Enforcement	377,140	386,880	96,720	390,000	390,000	96,720
<b>Interfund Transfers</b>	<b>1,764,403</b>	<b>1,874,874</b>	<b>361,712</b>	<b>2,353,639</b>	<b>2,356,518</b>	<b>514,080</b>
Transfer to Fund 101 Street O&M	1,280,910	1,394,393	326,712	1,871,658	1,874,537	479,080
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	35,000	35,000
Transfer to Fund 201 GO Bond Debt Service	448,494	445,481	-	446,981	446,981	-
<b>Subtotal Operating Expenditures</b>	<b>\$37,384,996</b>	<b>\$41,292,873</b>	<b>\$10,222,661</b>	<b>\$43,245,660</b>	<b>\$44,390,769</b>	<b>\$12,059,072</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>OPERATING INCOME (LOSS)</b>	<b>7,960,932</b>	<b>4,908,922</b>	<b>2,564,201</b>	<b>7,700</b>	<b>96,759</b>	<b>1,012,324</b>
<b>As a % of Operating Expenditures</b>	<b>21.29%</b>	<b>11.89%</b>	<b>25.08%</b>	<b>0.02%</b>	<b>0.22%</b>	<b>8.39%</b>



	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>(001) GENERAL FUND-continued</b>						
<i>OTHER FINANCING SOURCES:</i>						
Grants, Donations/Contrib, 1-Time	712,586	529,239	63,450	282,550	804,586	87,278
Contributions/Donations/Other	78,706	227,714	16,582	252,250	329,246	16,303
Grants	633,879	301,525	46,868	30,300	475,340	70,975
Transfers In	-	-	-	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$712,586</b>	<b>\$529,239</b>	<b>\$63,450</b>	<b>\$282,550</b>	<b>\$804,586</b>	<b>\$87,278</b>
<i>OTHER FINANCING USES:</i>						
Capital & Other 1-Time	1,169,618	1,189,525	164,004	2,485,262	4,456,032	474,879
Municipal Court	66,228	48,825	5,719	7,460	125,959	39,619
City Council	-	-	-	-	16,700	-
City Manager	32,293	12,970	10,326	127,922	565,859	8,925
Administrative Services	10,137	7,139	89	4,246	35,143	9,399
City-Wide COVID-19 Grants	5,847	-	-	-	-	-
Legal	48,572	74,880	4,064	84,118	220,425	70,382
Community & Economic Development	209,439	263,911	46,590	488,102	806,309	100,637
Parks, Recreation & Community Services	261,131	377,685	23,347	310,735	741,440	43,099
Police	535,972	404,116	73,871	1,462,679	1,944,197	202,819
Interfund Transfers	3,484,047	2,527,325	920,465	2,476,344	4,445,916	3,392,877
Transfer Out - Fund 101 Street	-	-	-	939,344	1,053,039	-
Transfer Out - Fund 105 Property Abatement/RHSP	149,287	550,000	50,000	50,000	50,000	50,000
Transfer Out - Fund 106 Public Art	22,500	30,000	30,000	22,000	22,000	22,000
Transfer Out - Fund 192 SSMCP	50,000	80,000	50,000	75,000	75,000	75,000
Transfer Out - Fund 301 Parks CIP	2,562,260	647,500	357,500	690,000	2,620,877	2,620,877
Transfer Out - Fund 302 Transportation CIP	700,000	1,219,825	432,965	700,000	625,000	625,000
<b>Subtotal Other Financing Uses</b>	<b>\$4,653,665</b>	<b>\$3,716,850</b>	<b>\$1,084,469</b>	<b>\$4,961,606</b>	<b>\$8,901,948</b>	<b>\$3,867,756</b>
<b>Total Revenues and Other Sources</b>	<b>\$46,058,514</b>	<b>\$46,731,034</b>	<b>\$12,850,312</b>	<b>\$43,535,910</b>	<b>\$45,292,114</b>	<b>\$13,158,674</b>
<b>Total Expenditures and other Uses</b>	<b>\$42,038,661</b>	<b>\$45,009,723</b>	<b>\$11,307,130</b>	<b>\$48,207,265</b>	<b>\$53,292,717</b>	<b>\$15,926,828</b>
<b>Beginning Fund Balance:</b>	<b>\$13,730,802</b>	<b>\$17,750,655</b>	<b>\$17,750,655</b>	<b>\$15,837,013</b>	<b>\$19,387,797</b>	<b>\$19,471,966</b>
<b>Ending Fund Balance:</b>	<b>\$17,750,655</b>	<b>\$19,471,966</b>	<b>\$19,293,837</b>	<b>\$11,165,658</b>	<b>\$11,387,194</b>	<b>\$16,703,811</b>
Ending Fund Balance as a % of Gen/Street Operating Rev	38.3%	41.3%	148.1%	25.2%	25.0%	125.3%
Reserve - Total Target 12% Reserves & Set Aside	\$6,560,616	\$7,664,284	\$7,207,015	\$5,308,174	\$7,456,274	\$7,456,274
2% Contingency Reserves	\$926,769	\$944,047	\$867,836	\$884,696	\$909,379	\$909,379
5% General Fund Reserves	\$2,316,923	\$2,360,118	\$2,169,589	\$2,211,739	\$2,273,447	\$2,273,447
5% Strategic Reserves	\$2,316,923	\$2,360,118	\$2,169,589	\$2,211,739	\$2,273,447	\$2,273,447
Set Aside for Economic Development Opportunity Fund	\$1,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Unreserved/Designated 2023-2024 Budget	\$11,190,039	\$11,807,681	\$12,086,822	\$3,857,484	\$3,930,920	\$9,247,538

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 101 STREET OPERATIONS &amp; MAINTENANCE</b>						
<i>REVENUES:</i>						
Permits	189,474	138,273	46,683	152,000	152,000	47,365
Engineering Review Fees	11,408	80,176	11,776	5,000	5,000	25,392
Motor Vehicle Fuel Tax	791,653	782,125	182,228	824,420	824,420	182,988
<b>Subtotal Operating Revenues</b>	<b>\$ 992,535</b>	<b>\$ 1,000,575</b>	<b>\$ 240,687</b>	<b>\$ 981,420</b>	<b>\$ 981,420</b>	<b>\$ 255,744</b>
<i>EXPENDITURES:</i>						
Street Lighting	390,257	400,486	56,181	472,210	472,210	80,713
Traffic Control Devices	311,617	374,479	47,742	487,911	487,911	72,346
Snow & Ice Response	39,171	78,644	59,092	45,500	45,500	1,098
Road & Street Preservation	1,356,749	1,492,948	437,533	1,847,457	1,850,336	521,274
<b>Subtotal Operating Expenditures</b>	<b>\$2,097,795</b>	<b>2,346,557</b>	<b>600,548</b>	<b>2,853,078</b>	<b>2,855,957</b>	<b>675,430</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(\$1,105,260)</b>	<b>(\$1,345,983)</b>	<b>(\$359,861)</b>	<b>(\$1,871,658)</b>	<b>(\$1,874,537)</b>	<b>(\$419,686)</b>
<i>OTHER FINANCING SOURCES:</i>						
Grants/Donations/Contributions	-	10,000	10,000	-	-	-
Judgments, Settlements/Miscellaneous	3,247	1,372	119	-	-	168
Transfer In From General Fund	1,280,910	\$1,394,393	\$326,712	\$2,811,003	\$2,927,577	\$479,080
<b>Subtotal Other Financing Sources</b>	<b>\$1,284,157</b>	<b>\$1,405,765</b>	<b>\$336,831</b>	<b>\$2,811,003</b>	<b>\$2,927,577</b>	<b>\$479,248</b>
<i>OTHER FINANCING USES:</i>						
Grants/Other	-	-	-	-	-	-
Building, Vehicles, Equipment & Other 1-Time	155,117	83,563	751	939,344	1,053,040	59,562
<b>Subtotal Other Financing Uses</b>	<b>\$155,117</b>	<b>\$83,563</b>	<b>\$751</b>	<b>\$939,344</b>	<b>\$1,053,040</b>	<b>\$59,562</b>
<b>Total Revenues and Other Sources</b>	<b>\$2,276,692</b>	<b>\$2,406,340</b>	<b>\$577,518</b>	<b>\$3,792,423</b>	<b>\$3,908,997</b>	<b>\$734,992</b>
<b>Total Expenditures and other Uses</b>	<b>\$2,252,912</b>	<b>\$2,430,120</b>	<b>\$601,299</b>	<b>\$3,792,423</b>	<b>\$3,908,997</b>	<b>\$734,992</b>
<b>Beginning Fund Balance:</b>	<b>(\$0)</b>	<b>\$23,780</b>	<b>\$23,780</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$23,780</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 103 LAKEWOOD TRANSPORTATION BENEFIT DISTRICT</b>						
<i>REVENUES:</i>						
\$20 Vehicle License Fee (Net of State Admin Fee)	892,796	851,401	188,773	835,000	835,000	186,343
Interest Earnings	875	16,315	529	-	-	1,544
<b>Total Revenue</b>	<b>\$893,671</b>	<b>\$867,716</b>	<b>\$189,302</b>	<b>\$835,000</b>	<b>\$835,000</b>	<b>\$187,887</b>
<i>EXPENDITURES:</i>						
Transfer to Fund 201 Debt Service				835,000	211,000	-
Transfer to Fund 302 Transportation Capital	-	2,358,000	640,000	-	624,000	-
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$2,358,000</b>	<b>\$640,000</b>	<b>\$835,000</b>	<b>\$835,000</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$687,753</b>	<b>\$1,581,424</b>	<b>\$1,581,424</b>	<b>\$58,424</b>	<b>\$91,140</b>	<b>\$91,140</b>
<b>Ending Fund Balance:</b>	<b>\$1,581,424</b>	<b>\$91,140</b>	<b>\$1,130,726</b>	<b>\$58,424</b>	<b>\$91,140</b>	<b>\$279,027</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 104 HOTEL/MOTEL LODGING TAX</b>						
<i>REVENUES:</i>						
Special Hotel/Motel Lodging Tax (5%)	\$884,764	\$1,000,059	\$211,623	\$803,570	\$803,570	\$201,376
Transient Rental income Tax (2%)	355,057	400,029	84,649	321,430	321,430	80,689
Interest Earnings	2,118	38,681	716	-	-	30,259
<b>Total Revenues</b>	<b>\$1,241,939</b>	<b>\$1,438,770</b>	<b>\$296,988</b>	<b>\$1,125,000</b>	<b>\$1,125,000</b>	<b>\$312,324</b>
<i>EXPENDITURES:</i>						
Lodging Tax Programs	527,489	734,027	43,435	1,125,000	904,350	30,293
Lodging Tax Programs-Transfer Out to Fund 301 Parks CIP	68,049	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$595,538</b>	<b>\$734,027</b>	<b>\$43,435</b>	<b>\$1,125,000</b>	<b>\$904,350</b>	<b>\$30,293</b>
<b>Beginning Fund Balance:</b>	<b>\$1,659,033</b>	<b>\$2,305,435</b>	<b>\$2,305,435</b>	<b>\$2,677,042</b>	<b>\$3,010,178</b>	<b>\$3,010,178</b>
<b>Ending Fund Balance</b> <i>(earmarked for next year's grant awards)</i>	<b>\$2,305,435</b>	<b>\$3,010,178</b>	<b>\$2,558,988</b>	<b>\$2,677,042</b>	<b>\$3,230,828</b>	<b>\$3,292,209</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 105 PROPERTY ABATEMENT/RENTAL HOUSING SAFETY PROGRAM/1406 FUNDS</b>						
<i>REVENUES:</i>						
<b>Abatement Program:</b>	<b>173,509</b>	<b>867,759</b>	<b>35,222</b>	<b>77,500</b>	<b>77,500</b>	<b>49,011</b>
Abatement Charges	93,741	312,224	-	37,000	37,000	4,503
Interest Earnings	44,768	20,535	222	5,500	5,500	6,508
Judgments & Settlements/Other Misc	-	-	-	-	-	3,000
Transfer In - Fund 001 General	35,000	535,000	35,000	35,000	35,000	35,000
<b>Rental Housing Safety Program:</b>	<b>312,254</b>	<b>215,503</b>	<b>157,155</b>	<b>250,000</b>	<b>250,000</b>	<b>106,882</b>
Transfer In - Fund 001 General	149,287	50,000	50,000	50,000	50,000	50,000
Rental Housing Safety Program Fees	162,967	165,503	107,155	200,000	200,000	56,882
<b>1406 Affordable Housing Program:</b>	<b>109,042</b>	<b>98,562</b>	<b>14,143</b>	<b>98,000</b>	<b>98,000</b>	<b>13,278</b>
Sales Tax	109,042	98,562	14,143	98,000	98,000	13,278
<b>Total Revenues</b>	<b>\$594,805</b>	<b>\$1,181,823</b>	<b>\$206,520</b>	<b>\$425,500</b>	<b>\$425,500</b>	<b>\$169,171</b>
<i>EXPENDITURES:</i>						
Abatement	365,186	1,253,284	12,961	77,500	110,685	285,350
Rental Housing Safety Program	238,412	305,327	82,183	250,000	209,729	44,844
1406 Affordable Housing Program	-	(5,265)	-	98,000	383,185	5,267
<b>Total Expenditures</b>	<b>\$603,598</b>	<b>\$1,553,346</b>	<b>\$95,144</b>	<b>\$425,500</b>	<b>\$703,599</b>	<b>\$335,461</b>
<b>Beginning Fund Balance:</b>	<b>\$658,414</b>	<b>\$649,622</b>	<b>\$649,622</b>	<b>\$0</b>	<b>\$278,099</b>	<b>\$278,099</b>
<b>Ending Fund Balance:</b>	<b>\$649,622</b>	<b>\$278,099</b>	<b>\$760,998</b>	<b>\$0</b>	<b>\$0</b>	<b>\$111,809</b>
Abatement Program	\$418,710	\$33,185	\$440,972	\$0	\$0	(\$203,154)
Rental Housing Safety Program	\$49,554	(\$40,271)	\$124,525	\$0	\$0	\$21,767
1406 Affordable Housing Program	\$181,359	\$285,185	\$195,501	\$0	\$0	\$293,196

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 106 PUBLIC ART</b>						
<i>REVENUES:</i>						
Interest Earnings	124	1,443	35	-	-	496
Facility Rentals	-	10,500	6,000	15,000	15,000	16,500
Donations/Contributions	-	-	-	-	-	-
Transfer In - Fund 001 General	22,500	30,000	30,000	22,000	22,000	22,000
<b>Total Revenues</b>	<b>\$22,624</b>	<b>\$41,943</b>	<b>\$36,035</b>	<b>\$37,000</b>	<b>\$37,000</b>	<b>\$38,996</b>
<i>EXPENDITURES:</i>						
Arts Commission Programs	-	-	-	2,000	2,000	206
Public Art	37,902	111,579	33,364	35,000	85,588	30,000
<b>Total Expenditures</b>	<b>\$37,902</b>	<b>\$111,579</b>	<b>\$33,364</b>	<b>\$37,000</b>	<b>\$87,588</b>	<b>\$30,206</b>
<b>Beginning Fund Balance:</b>	<b>\$135,500</b>	<b>\$120,223</b>	<b>\$120,223</b>	<b>\$0</b>	<b>\$50,587</b>	<b>\$50,587</b>
<b>Ending Fund Balance:</b>	<b>\$120,223</b>	<b>\$50,587</b>	<b>\$122,894</b>	<b>\$0</b>	<b>\$0</b>	<b>\$59,377</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 180 NARCOTICS SEIZURE</b>						
<i>REVENUES:</i>						
Forfeitures	15,794	106,506	5,628	-	-	87,615
Law Enforcement Contracts	2,217	25,340	41	-	-	7,039
Interest Earnings	171	2,127	45	-	-	616
Transfer In from Fleet & Equipment Fund	14,500			-	-	-
<b>Total Revenues</b>	<b>32,681</b>	<b>\$133,973</b>	<b>\$5,714</b>	<b>\$0</b>	<b>\$0</b>	<b>\$95,271</b>
<i>EXPENDITURES:</i>						
Investigations	66,876	97,007	12,788	-	55,667	28,721
Capital	-	173,301	133,375	-	-	-
<b>Total Expenditures</b>	<b>\$66,876</b>	<b>\$270,308</b>	<b>\$146,163</b>	<b>\$0</b>	<b>\$55,667</b>	<b>\$28,721</b>
<b>Beginning Fund Balance:</b>	<b>\$226,196</b>	<b>\$192,000</b>	<b>\$192,000</b>	<b>\$0</b>	<b>\$55,667</b>	<b>\$55,667</b>
<b>Ending Fund Balance:</b>	<b>\$192,000</b>	<b>\$55,667</b>	<b>\$51,551</b>	<b>\$0</b>	<b>\$0</b>	<b>\$122,216</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 181 FELONY SEIZURE</b>						
<i>REVENUES:</i>						
Forfeitures/Misc/Interest	40	26,338	10	-	-	196
<b>Total Revenues</b>	<b>\$40</b>	<b>\$26,338</b>	<b>\$10</b>	<b>\$0</b>	<b>\$0</b>	<b>\$196</b>
<i>EXPENDITURES:</i>						
Investigations/Predictive Policing	11,679	16,047	1,595	-	23,305	1,375
Capital Purchases	-	23,184	-	-	-	-
<b>Total Expenditures</b>	<b>\$11,679</b>	<b>\$39,231</b>	<b>\$1,595</b>	<b>\$0</b>	<b>\$23,305</b>	<b>\$1,375</b>
<b>Beginning Fund Balance:</b>	<b>\$47,837</b>	<b>\$36,198</b>	<b>\$36,198</b>	<b>\$0</b>	<b>\$23,305</b>	<b>\$23,305</b>
<b>Ending Fund Balance:</b>	<b>\$36,198</b>	<b>\$23,305</b>	<b>\$34,613</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,125</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 182 FEDERAL SEIZURE</b>						
<i>REVENUES:</i>						
Forfeitures	919	18,701	-	-	-	-
Interest Earnings	181	1,374	30	-	-	5
<b>Total Revenues</b>	<b>\$1,100</b>	<b>\$20,075</b>	<b>\$30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5</b>
<i>EXPENDITURES:</i>						
Crime Prevention	0	17,884	-	-	703	1,684
Capital	18,501	144,992	133,375	-	-	-
<b>Total Expenditures</b>	<b>\$18,501</b>	<b>\$162,876</b>	<b>\$133,375</b>	<b>\$0</b>	<b>\$703</b>	<b>\$1,684</b>
<b>Beginning Fund Balance:</b>	<b>\$160,907</b>	<b>\$143,505</b>	<b>\$143,505</b>	<b>\$0</b>	<b>\$703</b>	<b>\$703</b>
<b>Ending Fund Balance:</b>	<b>\$143,505</b>	<b>\$703</b>	<b>\$10,160</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$976)</b>



	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 190 CDBG</b>						
<i>REVENUES:</i>						
Grants	925,565	1,215,475	251,899	553,819	1,282,189	106,281
Interest Earnings	6	15	-	-	-	-
Miscellaneous/Contributions	5,661	1,800	300	-	-	-
<b>Total Revenues</b>	<b>\$931,232</b>	<b>\$1,217,289</b>	<b>\$252,199</b>	<b>\$553,819</b>	<b>\$1,282,189</b>	<b>\$106,281</b>
<i>EXPENDITURES:</i>						
Grants	799,461	867,051	288,215	553,819	3,145,922	78,818
<b>Total Expenditures</b>	<b>\$799,461</b>	<b>\$867,051</b>	<b>\$288,215</b>	<b>\$553,819</b>	<b>\$3,145,922</b>	<b>\$78,818</b>
<b>Beginning Fund Balance:</b>	<b>\$1,381,724</b>	<b>\$1,513,495</b>	<b>\$1,513,495</b>	<b>\$1,513,495</b>	<b>\$1,863,733</b>	<b>\$1,863,733</b>
<b>Ending Fund Balance:</b>	<b>\$1,513,495</b>	<b>\$1,863,733</b>	<b>\$1,477,479</b>	<b>\$1,513,495</b>	<b>\$0</b>	<b>\$1,891,196</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 191 NEIGHBORHOOD STABILIZATION PROGRAM</b>						
<i>REVENUES:</i>						
Grant-NSP 1	46,093	29,581	9,358	-	275,000	-
Grant-NSP 3	-	-	-	-	-	-
Abatement Charges	-	-	-	25,000	25,000	-
Abatement Interest	6,090	6,326	-	3,000	3,000	-
<b>Total Revenues</b>	<b>\$52,182</b>	<b>\$35,907</b>	<b>\$9,358</b>	<b>\$28,000</b>	<b>\$303,000</b>	<b>\$0</b>
<i>EXPENDITURES:</i>						
Grant-NSP 1	9,263	276,435	1,156	28,000	303,000	-
Grant-NSP 3	43,357	-	-	-	14,148	-
<b>Total Expenditures</b>	<b>\$52,620</b>	<b>\$276,435</b>	<b>\$1,156</b>	<b>\$28,000</b>	<b>\$317,148</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$255,115</b>	<b>\$254,676</b>	<b>\$254,676</b>	<b>\$0</b>	<b>\$14,148</b>	<b>\$14,148</b>
<b>Ending Fund Balance:</b>	<b>\$254,676</b>	<b>\$14,148</b>	<b>\$262,878</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,148</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 192 SSMCP (SOUTH SOUND MILITARY COMMUNITIES PARTNERSHIP)</b>						
<b>REVENUES:</b>						
Grants	531,351	6,903,052	6,840,082	-	-	-
Partner Participation	204,800	205,550	149,400	236,125	236,125	178,950
Misc/Other	-	228,768	18,000	-	216,000	-
Transfer In From Fund 001 General	50,000	80,000	50,000	75,000	75,000	75,000
<b>Total Revenues</b>	<b>\$786,151</b>	<b>\$7,417,370</b>	<b>\$7,057,482</b>	<b>\$311,125</b>	<b>\$527,125</b>	<b>\$253,950</b>
<b>EXPENDITURES:</b>						
SSMCP Capital & 1-Time	771,870	7,804,483	7,498,439	306,377	306,377	72,465
<b>Total Expenditures</b>	<b>\$771,870</b>	<b>\$7,804,483</b>	<b>\$7,498,439</b>	<b>\$306,377</b>	<b>\$306,377</b>	<b>\$72,465</b>
<b>Beginning Fund Balance:</b>	<b>\$18,018</b>	<b>\$32,299</b>	<b>\$32,299</b>	<b>\$0</b>	<b>(\$405,884)</b>	<b>(\$354,814)</b>
<b>Ending Fund Balance:</b>	<b>\$32,299</b>	<b>(\$354,814)</b>	<b>\$ (408,658)</b>	<b>\$4,748</b>	<b>(\$185,136)</b>	<b>(\$173,329)</b>

Note: The negative ending fund balance is due to accounting of the General Fund interfund loan as a liability in this fund.

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 195 PUBLIC SAFETY GRANTS</b>						
<b>REVENUES:</b>						
Grants	460,460	506,449	84,939	-	112,821	87,987
<b>Total Revenues</b>	<b>\$460,460</b>	<b>\$506,449</b>	<b>\$84,939</b>	<b>\$0</b>	<b>\$112,821</b>	<b>\$87,987</b>
<b>EXPENDITURES:</b>						
Grants	460,460	506,449	84,939	-	112,821	87,987
<b>Total Expenditures</b>	<b>\$460,460</b>	<b>\$506,449</b>	<b>\$84,939</b>	<b>\$0</b>	<b>\$112,821</b>	<b>\$87,987</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 196 ARPA (AMERICAN RESCUE PLAN ACT) GRANT</b>						
<b>REVENUES:</b>						
Grants	1,298,065	1,904,263	699,128	-	10,419,705	774,450
Program Income	-	700,000	-			
Interest	1,209	125,077	1,700	-	-	114,609
<b>Total Revenues</b>	<b>\$1,299,275</b>	<b>2,729,341</b>	<b>700,828</b>	<b>\$0</b>	<b>\$10,419,705</b>	<b>889,059</b>
<b>EXPENDITURES:</b>						
Grants	1,299,275	1,903,054	697,918	-	11,245,992	774,450
<b>Total Expenditures</b>	<b>\$ 1,299,275</b>	<b>\$1,903,054</b>	<b>\$697,918</b>	<b>\$0</b>	<b>\$11,245,992</b>	<b>\$774,450</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,209</b>	<b>\$826,287</b>	<b>\$826,287</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$826,287</b>	<b>\$2,910</b>	<b>\$19,209</b>	<b>\$0</b>	<b>\$940,896</b>

Note: ARPA funds received totaling \$13.77M is deposited as unearned revenue in the balance sheet and recorded as revenue as expenditures are incurred.

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 201 GENERAL OBLIGATION BOND DEBT SERVICE</b>						
<b>REVENUES:</b>						
Transfer-In From General Fund	448,494	445,481	-	446,981	446,981	-
Transfer-In REET Fund	773,601	1,240,597	-	1,239,997	1,239,997	-
Transfer-In TBD Fund (\$20 VLF)	-			835,000	835,000	-
<b>Total Revenues</b>	<b>\$1,222,095</b>	<b>\$1,686,078</b>	<b>\$0</b>	<b>\$2,521,978</b>	<b>\$2,521,978</b>	<b>\$0</b>
<b>EXPENDITURES:</b>						
Principal & Interest - 59th Avenue	77,000	77,000	-	77,000	77,000	-
Principal & Interest - Police Station - 2009/2016	212,594	210,706	-	213,582	213,582	-
Principal & Interest - LOCAL LED Streetlight	158,900	157,775	-	156,400	156,400	-
Principle & Interest - Transp CIP - LTGO 2019	537,900	539,400	-	540,150	540,150	-
Principle & Interest - Transp CIP - LTGO 2020	235,701	235,699	-	235,701	235,701	-
Principle & Interest - Transp CIP - LTGO 2021	-	465,498	-	464,145	464,145	-
Principle & Interest - TBD \$20 VLF Bonds	-	-	-	835,000	835,000	-
<b>Total Expenditures</b>	<b>\$1,222,095</b>	<b>\$1,686,078</b>	<b>\$0</b>	<b>\$2,521,978</b>	<b>\$2,521,978</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 202 LOCAL IMPROVEMENT DISTRICT (LID) DEBT SERVICE</b>						
<i>REVENUES:</i>						
Interest	224	1,763	34	-	-	1,296
Assessments	252,218	144,858	-	236,692	236,692	98,411
<b>Total Revenues</b>	<b>\$252,442</b>	<b>\$146,621</b>	<b>\$34</b>	<b>\$236,692</b>	<b>\$236,692</b>	<b>\$99,706</b>
<i>EXPENDITURES:</i>						
LID 1101/1103	220,690	330	-	-	109,584	90
LID 1108	63,100	60,142	-	10,962	10,962	45
LID 1109	97,739	95,515	94,686	225,730	225,730	92,892
<b>Total Expenditures</b>	<b>\$381,529</b>	<b>155,987</b>	<b>94,686</b>	<b>\$236,692</b>	<b>\$346,276</b>	<b>93,027</b>
<b>Beginning Fund Balance:</b>	<b>\$248,038</b>	<b>\$118,951</b>	<b>\$118,951</b>	<b>\$0</b>	<b>\$109,584</b>	<b>\$109,584</b>
<b>Ending Fund Balance:</b>	<b>\$118,951</b>	<b>\$109,585</b>	<b>\$24,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$116,263</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 204 SEWER PROJECT DEBT SERVICE</b>						
<i>REVENUES:</i>						
Sewer Charges (4.75% Sewer Surcharge)	790,478	900,320	242,700	826,000	826,000	190,377
Interest Earnings/Other	734	13,533	266	5,200	5,200	11,662
Sanitary Side Sewer Connection Home Loan Repayment	5,649	-	-	20,058	20,058	-
<b>Total Revenues</b>	<b>\$796,861</b>	<b>\$913,853</b>	<b>\$242,966</b>	<b>\$851,258</b>	<b>\$851,258</b>	<b>\$202,039</b>
<i>EXPENDITURES:</i>						
Principal & Interest	480,086	477,618	-	475,150	475,150	-
Transfer To Fund 311 Sewer Capital	190,000	50,000	-	50,000	50,000	-
<b>Total Expenditures</b>	<b>\$670,086</b>	<b>\$527,618</b>	<b>\$0</b>	<b>\$525,150</b>	<b>\$525,150</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$607,313</b>	<b>\$734,088</b>	<b>\$734,088</b>	<b>\$1,070,728</b>	<b>\$1,120,324</b>	<b>\$1,120,324</b>
<b>Ending Fund Balance:</b>	<b>\$734,088</b>	<b>\$1,120,324</b>	<b>\$977,054</b>	<b>\$1,396,836</b>	<b>\$1,446,432</b>	<b>\$1,322,363</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 251 LOCAL IMPROVEMENT DISTRICT (LID) GUARANTY DEBT SERVICE</b>						
<i>REVENUES:</i>						
Interest Earnings	125	2,095	43	-	-	1,367
<b>Total Revenues</b>	<b>\$125</b>	<b>\$2,095</b>	<b>\$43</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,367</b>
<i>EXPENDITURES:</i>						
Transfer Out - Fund 001 General	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$132,968</b>	<b>\$133,093</b>	<b>\$133,093</b>	<b>\$133,093</b>	<b>\$135,188</b>	<b>\$135,188</b>
<b>Ending Fund Balance:</b>	<b>\$133,093</b>	<b>\$135,188</b>	<b>\$133,136</b>	<b>\$133,093</b>	<b>\$135,188</b>	<b>\$136,555</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 301 PARKS CAPITAL</b>						
<i>REVENUES:</i>						
Grants	686,715	563,591	18,142	275,000	9,546,580	175,870
Motor Vehicle Excise Tax for Paths & Trails	4,683	4,627	1,078	-	-	1,082
Funds Anticipated	-	-	-	-	-	-
Interest Earnings	1,539	58,752	1,126	-	-	37,032
Contributions/Donations/Utility & Developers	13,540	11,000	-	-	-	-
Proceeds from Sale of Land	-	-	-	-	-	-
Transfer In From Fund 001 General	2,562,260	647,500	357,500	690,000	2,620,877	2,620,877
Transfer In From Fund 102 REET	158,000	624,500	624,500	-	614,124	-
Transfer In From Fund 104 Hotel/Motel Lodging Tax	68,049	-	-	-	-	-
Transfer In From Fund 302 Transportation CIP	-	-	-	-	-	-
Transfer In From Fund 401 Surface Water Mgmt	-	-	-	-	206,277	-
<b>Total Revenues</b>	<b>\$3,494,786</b>	<b>\$1,909,970</b>	<b>\$1,002,346</b>	<b>\$965,000</b>	<b>\$12,987,858</b>	<b>\$2,834,862</b>
<i>EXPENDITURES:</i>						
Capital	2,712,062	1,350,824	115,533	965,000	16,935,226	247,929
<b>Total Expenditures</b>	<b>\$2,712,062</b>	<b>\$1,350,824</b>	<b>\$115,533</b>	<b>\$965,000</b>	<b>\$16,935,226</b>	<b>\$247,929</b>
<b>Beginning Fund Balance:</b>	<b>\$2,605,500</b>	<b>\$3,388,224</b>	<b>\$3,388,224</b>	<b>\$0</b>	<b>\$3,947,369</b>	<b>\$3,947,369</b>
<b>Ending Fund Balance:</b>	<b>\$3,388,224</b>	<b>\$3,947,369</b>	<b>\$4,275,036</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,534,302</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 302 TRANSPORTATION CAPITAL PROJECT</b>						
<b>REVENUES:</b>						
Motor Vehicle Excise Tax	318,668	314,833	73,353	331,860	331,860	73,659
State Transportation Package - Multi-Modal Distribution	81,553	83,768	20,945	82,940	82,940	20,709
State Transportation Package - Increased Gas Tax (MVET)	71,360	73,298	18,327	72,732	72,732	18,121
Traffic Mitigation Fees	-	-	-	-	-	-
Pavement Degradation Fees	44,110	47,386	3,211	-	-	29,516
Grants/Congressional Direct Spending	3,574,537	5,658,915	746,624	5,075,510	11,215,140	472,622
Contributions from Utilities/Developers/Partners	950,443	1,153,924	102,787	-	887,619	407,852
LID Financing	-	-	-	91,000	91,000	-
Proceeds from Sale of Asset/Street Vacation	-	28,685	-	-	-	-
Interest/Other	4,346	138,918	2,052	-	-	134,609
Interfund Loan From Fleet & Equipment Reserves	-	-	-	-	-	-
GO Bond Proceeds	6,639,010	-	-	1,422,000	1,422,000	-
Transfer In - Fund 001 General	700,000	1,219,825	432,965	700,000	625,000	625,000
Transfer In - Fund 102/303 REET	818,295	5,187,200	711,200	2,626,628	3,553,239	-
Transfer In - Fund 103 TBD	-	2,358,000	640,000	-	624,000	-
Transfer In - Fund 190 CDBG	18,137	276,823	26,581	-	-	-
Transfer In - Fund 401 SWM	930,556	3,893,169	-	751,330	1,796,955	55,160
<b>Total Revenues</b>	<b>\$14,151,015</b>	<b>\$20,434,745</b>	<b>\$2,778,045</b>	<b>\$11,154,000</b>	<b>\$20,702,485</b>	<b>\$1,837,248</b>
<b>EXPENDITURES:</b>						
Capital Projects	11,981,972	14,274,739	1,811,426	14,921,000	33,530,610	2,135,267
Debt Issue Cost	49,389	-	-	-	-	-
Transfer Out - Fund 303 REET	-	42,084	-	-	153,500	-
<b>Total Expenditures</b>	<b>\$12,031,361</b>	<b>\$14,316,823</b>	<b>\$1,811,426</b>	<b>\$14,921,000</b>	<b>\$33,684,110</b>	<b>\$2,135,267</b>
<b>Beginning Fund Balance:</b>	<b>\$4,869,918</b>	<b>\$6,989,572</b>	<b>\$6,989,572</b>	<b>\$3,767,000</b>	<b>\$13,107,493</b>	<b>\$13,107,493</b>
<b>Ending Fund Balance:</b>	<b>\$6,989,572</b>	<b>\$13,107,493</b>	<b>\$7,956,191</b>	<b>\$0</b>	<b>\$125,868</b>	<b>\$12,809,473</b>



	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 303 REAL ESTATE EXCISE TAX</b>						
<i>REVENUES:</i>						
Real Estate Excise Tax	4,557,032	4,134,784	1,674,748	2,200,000	2,917,500	657,944
Interest Earnings	1,817	53,741	1,499	-	-	21,357
Transfer In - Parks CIP	-	-	-	-	-	-
Transfer In - Transportation CIP	-	42,084	-	-	231,084	-
<b>Total Revenue</b>	<b>\$4,558,849</b>	<b>4,230,609</b>	<b>1,676,247</b>	<b>2,200,000</b>	<b>3,148,584</b>	<b>\$679,302</b>
<i>EXPENDITURES:</i>						
Transfer Out - Fund 201 GO Bond Debt Service	773,601	1,240,597	-	1,239,997	1,239,997	-
Transfer Out - Fund 301 Parks CIP	158,000	624,500	624,500	-	614,124	-
Transfer Out - Fund 302 Transportation CIP	818,295	5,187,200	797,200	2,626,628	3,553,239	-
<b>Total Expenditures</b>	<b>\$1,749,896</b>	<b>\$7,052,297</b>	<b>\$1,421,700</b>	<b>\$3,866,625</b>	<b>\$5,407,360</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$2,271,510</b>	<b>\$5,080,463</b>	<b>\$5,080,463</b>	<b>\$2,068,447</b>	<b>\$2,258,775</b>	<b>\$2,258,775</b>
<b>Ending Fund Balance:</b>	<b>\$5,080,463</b>	<b>\$2,258,775</b>	<b>\$5,335,010</b>	<b>\$401,822</b>	<b>\$0</b>	<b>\$2,938,077</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 311 SEWER CAPITAL PROJECT</b>						
<i>REVENUES:</i>						
Grants	-	-	-	597,995	597,995	-
Sewer Availability Charge	613,517	285,655	74,671	195,870	195,870	73,308
Interest Earnings	81,850	26,183	633	-	-	18,327
Proceeds from Lien	4,081	1,664	678	-	-	128
Transfer In Fund 204 Sewer Debt (Sewer Surcharge 4.75%)	190,000	50,000	-	50,000	50,000	-
<b>Total Revenues</b>	<b>\$889,447</b>	<b>\$363,502</b>	<b>\$75,982</b>	<b>\$843,865</b>	<b>\$843,865</b>	<b>\$91,762</b>
<i>EXPENDITURES:</i>						
Capital/Administration	895,865	103,974	24,331	1,446,000	2,075,870	4,687
<b>Total Expenditures</b>	<b>\$895,865</b>	<b>103,974</b>	<b>24,331</b>	<b>\$1,446,000</b>	<b>\$2,075,870</b>	<b>4,687</b>
<b>Beginning Fund Balance:</b>	<b>\$1,531,919</b>	<b>\$1,525,500</b>	<b>\$1,525,500</b>	<b>\$974,310</b>	<b>\$1,633,030</b>	<b>\$1,785,029</b>
<b>Ending Fund Balance:</b>	<b>\$1,525,500</b>	<b>\$1,785,029</b>	<b>\$1,577,151</b>	<b>\$372,175</b>	<b>\$401,025</b>	<b>\$1,872,104</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 401 SURFACE WATER MANAGEMENT</b>						
<i>REVENUES:</i>						
Storm Drainage Fees	4,682,408	4,990,889	445,603	4,629,310	4,629,310	509,556
Site Development Permit Fee	86,145	69,895	10,785	50,000	50,000	40,480
Interest Earnings & Misc	6,283	176,624	3,532	18,500	18,500	92,501
<b>Subtotal Operating Revenues</b>	<b>\$4,774,836</b>	<b>\$5,237,408</b>	<b>\$459,920</b>	<b>\$4,697,810</b>	<b>\$4,697,810</b>	<b>\$642,537</b>
<b>% Revenue Change over Prior Year</b>	<b>4.30%</b>			<b>-10.30%</b>	<b>-10.30%</b>	
<i>EXPENDITURES:</i>						
Engineering Services	1,478,580	1,526,948	335,377	2,094,793	2,096,249	447,021
Operations & Maintenance	889,557	600,622	69,496	1,298,729	1,298,729	75,436
Revenue Bonds - Debt Service (15-Year Life, 4%)	-	501,000	-	500,995	500,995	-
Transfer to Fund 001 General Admin Support	284,700	284,700	71,175	284,700	284,700	71,175
<b>Subtotal Operating Expenditures</b>	<b>\$2,652,837</b>	<b>\$2,913,270</b>	<b>\$476,049</b>	<b>\$4,179,217</b>	<b>\$4,180,673</b>	<b>\$593,631</b>
<b>% Expenditure Change over Prior Year</b>	<b>13.43%</b>			<b>43.45%</b>	<b>43.50%</b>	
<b>OPERATING INCOME (LOSS)</b>	<b>\$2,122,000</b>	<b>\$2,324,139</b>	<b>(\$16,129)</b>	<b>\$518,593</b>	<b>\$517,137</b>	<b>\$48,906</b>
<b>As a % of Operating Expenditures</b>	<b>80.0%</b>	<b>79.8%</b>	<b>-3.4%</b>	<b>12.4%</b>	<b>12.4%</b>	<b>8.2%</b>
<i>OTHER FINANCING SOURCES:</i>						
Grants/Contributions	37,518	127,817	11,236	-	-	21,649
American Lake Management District	32,659	24,564	444	33,640	33,640	290
Flood Control Opportunity Fund	-	146,263	-	-	-	-
Revenue Bonds - Bond Proceeds	4,028,365	-	-	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$4,098,541</b>	<b>\$298,645</b>	<b>\$11,679</b>	<b>\$33,640</b>	<b>\$33,640</b>	<b>\$21,938</b>
<i>OTHER FINANCING USES:</i>						
Capital/1-Time	75,635	460,152	23,800	768,678	1,412,802	10,632
Debt Issue Cost	28,361	-	-	-	-	-
American Lake Management District	31,129	16,594	975	32,637	65,549	356
Transfer to Fund 301 Parks CIP	-	-	-	751,330	957,607	-
Transfer to Fund 302 Transportation Capital	930,556	3,893,169	-	-	823,045	55,160
<b>Subtotal Other Financing Uses</b>	<b>\$1,065,681</b>	<b>\$4,369,915</b>	<b>\$24,775</b>	<b>\$1,552,645</b>	<b>\$3,259,003</b>	<b>\$66,148</b>
<b>Total Revenues and Other Sources</b>	<b>\$8,873,377</b>	<b>\$5,536,053</b>	<b>\$471,599</b>	<b>\$4,731,450</b>	<b>\$4,731,450</b>	<b>\$664,476</b>
<b>Total Expenditures and other Uses</b>	<b>\$3,718,518</b>	<b>\$7,283,185</b>	<b>\$500,824</b>	<b>\$5,731,862</b>	<b>\$7,439,676</b>	<b>\$659,780</b>
<b>Beginning Fund Balance:</b>	<b>\$5,821,019</b>	<b>\$10,975,879</b>	<b>\$10,975,879</b>	<b>\$4,393,180</b>	<b>\$11,009,735</b>	<b>\$9,228,747</b>
<b>Ending Fund Balance:</b>	<b>\$10,975,879</b>	<b>\$9,228,747</b>	<b>\$10,946,654</b>	<b>\$3,392,768</b>	<b>\$8,301,509</b>	<b>\$9,233,443</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 501 FLEET &amp; EQUIPMENT</b>						
<i>OPERATING REVENUES:</i>						
M&O Revenue	609,767	715,706	160,249	800,720	800,720	114,814
Interest Earnings	3,932	73,798	1,451	-	-	52,307
<b>Total Revenues</b>	<b>\$613,700</b>	<b>\$789,504</b>	<b>\$161,700</b>	<b>\$800,720</b>	<b>\$800,720</b>	<b>\$167,121</b>
<i>OPERATING EXPENDITURES:</i>						
Fuel/Gasoline	323,367	431,757	70,200	459,150	459,150	82,085
Other Supplies	12,089	16,430	1,547	3,990	3,990	2,724
Repairs & Maintenance	308,472	421,019	96,844	337,580	337,580	82,312
Other Services & Charges	352	590	64	-	-	-
<b>Total Expenditures</b>	<b>\$644,280</b>	<b>\$869,796</b>	<b>\$168,654</b>	<b>\$800,720</b>	<b>\$800,720</b>	<b>\$167,121</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>(\$30,580)</b>	<b>(\$80,293)</b>	<b>(\$6,955)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING SOURCES:</i>						
Replacement Reserves Collections	835,636	843,892	-	852,806	852,806	213,202
Capital Contribution	99,695	52,170	-	1,245,420	1,245,420	-
Proceeds From Sale of Assets	30,580	80,293	6,955	-	-	-
Transfer In From Fund 504 Risk Management	-	-	-	-	50,000	-
<b>Total Other Financing Sources</b>	<b>\$965,911</b>	<b>\$976,354</b>	<b>\$6,955</b>	<b>\$2,098,226</b>	<b>\$2,148,226</b>	<b>\$213,202</b>
<i>OTHER FINANCING USES:</i>						
Fleet & Equipment New & Replacement	585,059	312,269	83,436	1,725,800	2,073,800	63,900
Transfer to Fund 180 Narcotics Seizure	14,500	-	-	-	-	-
<b>Total Other Financing Uses</b>	<b>\$599,559</b>	<b>\$312,269</b>	<b>\$83,436</b>	<b>\$1,725,800</b>	<b>\$2,073,800</b>	<b>\$63,900</b>
<b>Total Revenues</b>	<b>\$1,579,611</b>	<b>\$1,765,858</b>	<b>\$168,654</b>	<b>\$2,898,946</b>	<b>\$2,948,946</b>	<b>\$380,322</b>
<b>Total Expenditures</b>	<b>\$1,243,839</b>	<b>\$1,182,065</b>	<b>\$252,090</b>	<b>\$2,526,520</b>	<b>\$2,874,520</b>	<b>\$231,020</b>
<b>Beginning Fund Balance:</b>	<b>\$4,261,308</b>	<b>\$4,597,080</b>	<b>\$4,597,080</b>	<b>\$5,000,658</b>	<b>\$5,180,872</b>	<b>\$5,180,872</b>
<b>Ending Fund Balance:</b>	<b>\$4,597,080</b>	<b>\$5,180,872</b>	<b>\$4,513,644</b>	<b>\$5,373,084</b>	<b>\$5,255,298</b>	<b>\$5,330,174</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 502 PROPERTY MANAGEMENT</b>						
<i>OPERATING REVENUES:</i>						
M&O Revenue	769,605	760,062	142,742	812,134	812,134	149,534
Interest Earnings	549	9,253	181	-	-	6,497
<b>Total Operating Revenues</b>	<b>\$ 770,154</b>	<b>\$ 769,314</b>	<b>\$ 142,923</b>	<b>\$ 812,134</b>	<b>\$ 812,134</b>	<b>\$ 156,031</b>
<i>OPERATING EXPENDITURES:</i>						
City Hall Facility	415,462	399,345	72,604	419,436	419,436	91,798
Police Station	294,848	318,335	61,081	321,799	321,799	54,772
Parking Facilities/Light Rail	59,844	51,635	9,238	70,899	70,899	9,461
<b>Total Operating Expenditures</b>	<b>\$ 770,154</b>	<b>\$ 769,314</b>	<b>\$ 142,923</b>	<b>\$ 812,134</b>	<b>\$ 812,134</b>	<b>\$ 156,031</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>OTHER FINANCING SOURCES:</i>						
Annual Replacement Reserve Collections / Other 1-Time	26,782	126,930	25,000	100,000	773,739	52,619
<b>Total Other Financing Sources</b>	<b>\$ 26,782</b>	<b>\$ 126,930</b>	<b>\$ 25,000</b>	<b>\$ 100,000</b>	<b>\$ 773,739</b>	<b>\$ 52,619</b>
<i>OTHER FINANCING USES:</i>						
Capital/1-Time/6-Year Property Management Plan	36,604	45,783	-	545,000	1,344,364	31,849
<b>Total Other Financing Uses</b>	<b>\$ 36,604</b>	<b>\$ 45,783</b>	<b>\$ -</b>	<b>\$ 545,000</b>	<b>\$ 1,344,364</b>	<b>\$ 31,849</b>
<b>Total Revenues</b>	<b>\$ 796,936</b>	<b>\$ 896,245</b>	<b>\$ 167,923</b>	<b>\$ 912,134</b>	<b>\$ 1,585,873</b>	<b>\$ 208,650</b>
<b>Total Expenditures</b>	<b>\$ 806,758</b>	<b>\$ 815,097</b>	<b>\$ 142,923</b>	<b>\$ 1,357,134</b>	<b>\$ 2,156,498</b>	<b>\$ 187,880</b>
<b>Beginning Fund Balance:</b>	<b>\$584,300</b>	<b>\$574,479</b>	<b>\$574,479</b>	<b>\$530,000</b>	<b>\$655,626</b>	<b>\$655,626</b>
<b>Ending Fund Balance:</b>	<b>\$574,479</b>	<b>\$655,626</b>	<b>\$599,479</b>	<b>\$85,000</b>	<b>\$85,001</b>	<b>\$676,396</b>

	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 503 INFORMATION TECHNOLOGY</b>						
<i>REVENUES:</i>						
M&O Revenue	1,381,651	1,874,210	498,675	2,273,546	2,308,546	470,793
Misc/Interest/Other	215	4,453	43	-	-	3,340
6-Year IT Strategic Plan/Revenues to be Allocated	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>\$ 1,381,866</b>	<b>\$ 1,878,663</b>	<b>\$ 498,718</b>	<b>\$ 2,273,546</b>	<b>\$ 2,308,546</b>	<b>\$ 474,133</b>
<i>EXPENDITURES:</i>						
Personnel	583,361	640,728	149,051	770,961	770,961	178,727
Supplies	49,704	94,684	17,175	179,520	179,520	26,447
Services & Charges	748,801	1,143,251	332,492	1,323,065	1,358,065	268,959
6-Year IT Strategic Plan/IS Expenses to be Allocated	-	-	-	-	-	-
<b>Total Operating Expenditures</b>	<b>\$1,381,866</b>	<b>\$1,878,663</b>	<b>\$498,718</b>	<b>\$2,273,546</b>	<b>\$2,308,546</b>	<b>\$474,133</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING SOURCES:</i>						
Replacement Reserve Collection	-	66,576	16,644	66,844	66,844	16,711
Capital Contrib & Other 1-Time /6-Year Strategic Plan	344,580	404,150	95,118	600,100	1,247,485	233,287
<b>Total Other Financing Sources</b>	<b>\$344,580</b>	<b>\$470,726</b>	<b>\$111,762</b>	<b>\$666,944</b>	<b>\$1,314,329</b>	<b>\$249,998</b>
<i>OTHER FINANCING USES:</i>						
One-Time/Capital	344,580	404,150	95,118	603,600	1,250,985	233,287
<b>Total Other Financing Uses</b>	<b>\$344,580</b>	<b>\$404,150</b>	<b>\$95,118</b>	<b>\$603,600</b>	<b>\$1,250,985</b>	<b>\$233,287</b>
<b>Total Revenues</b>	<b>\$1,726,446</b>	<b>\$2,349,389</b>	<b>\$610,479</b>	<b>\$2,940,490</b>	<b>\$3,622,875</b>	<b>\$724,131</b>
<b>Total Expenditures</b>	<b>\$1,726,446</b>	<b>\$2,282,813</b>	<b>\$593,835</b>	<b>\$2,877,146</b>	<b>\$3,559,531</b>	<b>\$707,420</b>
<b>Beginning Fund Balance:</b>	<b>\$205,523</b>	<b>\$205,522</b>	<b>\$205,522</b>	<b>\$272,278</b>	<b>\$272,098</b>	<b>\$272,098</b>
<b>Ending Fund Balance:</b>	<b>\$205,523</b>	<b>\$272,098</b>	<b>\$222,166</b>	<b>\$335,622</b>	<b>\$335,442</b>	<b>\$288,809</b>



	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 504 RISK MANAGEMENT</b>						
<i>REVENUES:</i>						
M&O Revenue	1,273,297	1,644,051	1,527,473	2,048,830	2,102,830	2,277,496
AWC Retro Refund	117,286	0	0	-	-	-
Interest/Miscellaneous	-	205	-	-	-	-
Insurance Proceeds/3rd Party Recoveries	215,508	225,432	41,249	400,000	520,000	1,000
<b>Total Revenues</b>	<b>\$1,606,091</b>	<b>\$1,869,688</b>	<b>\$1,568,723</b>	<b>\$2,448,830</b>	<b>\$2,622,830</b>	<b>\$2,278,496</b>
<i>EXPENDITURES:</i>						
Safety Program	2,754	2,223	991	3,980	3,980	2,460
AWC Retro Program	33,945	231	29,923	77,450	77,450	57,085
WCIA Assessment	1,364,838	1,477,145	1,477,145	1,967,400	2,021,400	2,018,180
Claims/Judgments & Settlements	204,554	390,089	60,664	400,000	470,000	200,771
<b>Total Expenditures</b>	<b>\$1,606,091</b>	<b>\$1,869,688</b>	<b>\$1,568,723</b>	<b>\$2,448,830</b>	<b>\$2,572,830</b>	<b>\$2,278,496</b>
<i>OTHER FINANCING SOURCES:</i>						
Capital Contribution/1-Time M&O	-	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING USES:</i>						
Transfer To Fund 501 Fleet & Equipment	-	-	-	-	50,000	-
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$1,606,091</b>	<b>\$1,869,688</b>	<b>\$1,568,723</b>	<b>\$2,448,830</b>	<b>\$2,622,830</b>	<b>\$2,278,496</b>
<b>Total Expenditures</b>	<b>\$1,606,091</b>	<b>\$1,869,688</b>	<b>\$1,568,723</b>	<b>\$2,448,830</b>	<b>\$2,622,830</b>	<b>\$2,278,496</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

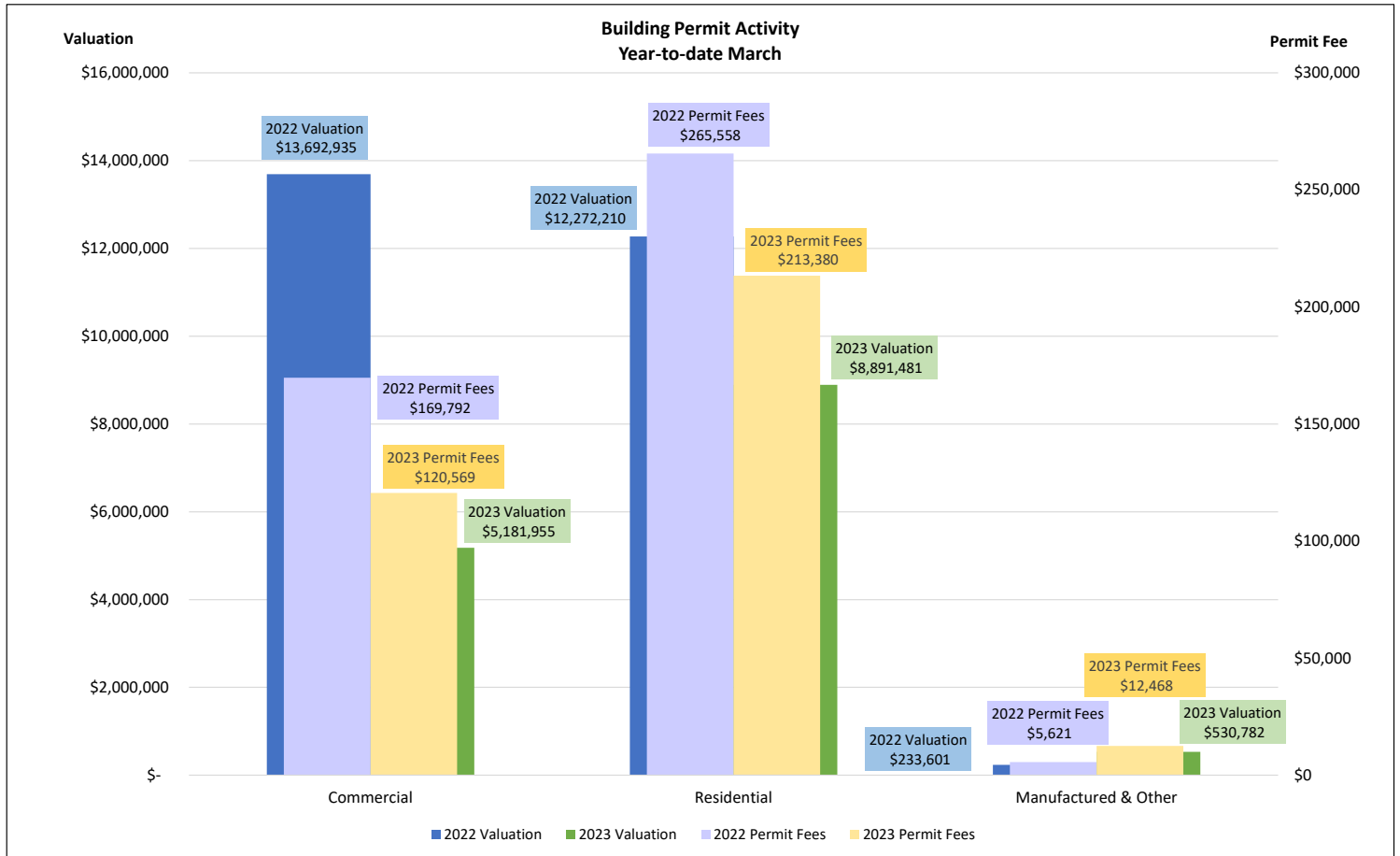
	2021 Annual Actual	2022 Annual	2022 Actual YTD	2023 Original	2023 Current Revised	2023 Actual YTD
<b>FUND 631 CUSTODIAL ACTIVITIES (Check Title per Ordinance)</b>						
<i>REVENUES:</i>						
Municipal Court	728,472	537,561	81,347	-	-	118,653
Police	293	-	-	-	-	-
Parks	-	14,632	-	-	-	-
Sales & Use Tax	105,756	135,601	30,983	-	-	19,248
<b>Total Revenues</b>	<b>\$834,521</b>	<b>\$687,794</b>	<b>\$112,329</b>	<b>\$0</b>	<b>\$0</b>	<b>\$137,902</b>
<i>EXPENDITURES:</i>						
Municipal Court	719,060	529,020	78,877	-	-	100,077
Police	-	64,523	-	-	-	-
Parks	-	12,885	-	-	-	-
Sales & Use Tax	105,756	135,601	30,983	-	-	19,248
Custodial Activities	9,712	8,241	918	-	4,256	1,708
<b>Total Expenditures</b>	<b>\$834,528</b>	<b>\$750,270</b>	<b>\$110,777</b>	<b>\$0</b>	<b>\$4,256</b>	<b>\$121,033</b>
<b>Total Revenues</b>	<b>\$834,521</b>	<b>\$687,794</b>	<b>\$112,329</b>	<b>\$0</b>	<b>\$0</b>	<b>\$137,902</b>
<b>Total Expenditures</b>	<b>\$834,528</b>	<b>\$750,270</b>	<b>\$110,777</b>	<b>\$0</b>	<b>\$4,256</b>	<b>\$121,033</b>
<b>Beginning Fund Balance:</b>	<b>\$99,799</b>	<b>\$99,792</b>	<b>\$99,792</b>	<b>\$0</b>	<b>\$37,316</b>	<b>\$37,316</b>
<b>Ending Fund Balance:</b>	<b>\$99,792</b>	<b>\$37,316</b>	<b>\$101,345</b>	<b>\$0</b>	<b>\$33,060</b>	<b>\$54,185</b>

## Building Permit Activity Report

Permit Type Description	2022 Total YTD March			2023 Total YTD March			2023 Change over 2022 Increase/(Decrease)					
	# of Permits	Permit Fees	Valuation	# of Permits	Permit Fees	Valuation	# of Permits		Permit Fees		Valuation	
<b>Commercial</b>	<b>73</b>	<b>\$ 169,792</b>	<b>\$ 13,692,935</b>	<b>84</b>	<b>\$ 120,569</b>	<b>\$ 5,181,955</b>	<b>11</b>	<b>15%</b>	<b>\$ (49,223)</b>	<b>-29%</b>	<b>\$ (8,510,980)</b>	<b>-62%</b>
Commercial Addition	2	\$ 4,340	\$ 179,900	3	\$ 6,162	\$ 287,949	1	50%	\$ 1,822	42%	\$ 108,049	60%
Commercial Carport	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Commercial Deck	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Commercial Demolition Permit	4	\$ 1,334	\$ 177,750	2	\$ 654	\$ 7,000	(2)	-50%	\$ (680)	-51%	\$ (170,750)	-96%
Commercial Gate	2	\$ 2,908	\$ 105,394	2	\$ 3,893	\$ 166,045	0	0%	\$ 985	34%	\$ 60,651	58%
Commercial Mechanical	24	\$ 14,114	\$ 458,135	24	\$ 27,348	\$ 1,056,094	0	0%	\$ 13,234	94%	\$ 597,959	131%
Comm Over-the-Counter Mechanical	1	\$ 233	\$ 8,050	-	\$ -	\$ -	(1)	-100%	\$ (233)	-100%	\$ (8,050)	-100%
Solar - Comm/Non-prescriptive Res	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
New Commercial Building	3	\$ 35,390	\$ 3,690,970	1	\$ 10,732	\$ 720,000	(2)	-67%	\$ (24,658)	-70%	\$ (2,970,970)	-80%
New Commercial Bldg - Multi-Family	1	\$ 22,221	\$ 2,065,213	-	\$ -	\$ -	(1)	-100%	\$ (22,221)	-100%	\$ (2,065,213)	-100%
Commercial Plumbing	8	\$ 1,715	\$ -	14	\$ 2,845	\$ 62,401	6	75%	\$ 1,130	66%	\$ 62,401	n/a
Commercial Swimming Pool/Spa	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Comm over-the-counter plumbing	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Commercial Retaining Wall	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Commercial Remodel	28	\$ 87,539	\$ 7,007,523	34	\$ 65,345	\$ 2,760,917	6	21%	\$ (22,194)	-25%	\$ (4,246,607)	-61%
Commercial Re-roof	-	\$ -	\$ -	3	\$ 2,711	\$ 72,825	3	n/a	\$ 2,711	n/a	\$ 72,825	n/a
Comm re-roof over-the-counter	-	\$ -	\$ -	1	\$ 880	\$ 48,725	1	n/a	\$ 880	n/a	\$ 48,725	n/a
Commercial Window Replacement	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Comm Window replacement OTC	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
<b>Residential</b>	<b>328</b>	<b>\$ 265,558</b>	<b>\$ 12,272,210</b>	<b>337</b>	<b>\$ 213,380</b>	<b>\$ 8,891,481</b>	<b>9</b>	<b>3%</b>	<b>\$ (52,179)</b>	<b>-20%</b>	<b>\$ (3,380,729)</b>	<b>-28%</b>
Residential Accessory Structure	2	\$ 1,336	\$ 33,850	6	\$ 9,831	\$ 392,962	4	200%	\$ 8,495	636%	\$ 359,112	1061%
Residential Addition	6	\$ 6,755	\$ 160,225	8	\$ 12,281	\$ 566,641	2	33%	\$ 5,526	82%	\$ 406,416	254%
Residential Accessory Dwelling Unit	2	\$ 7,060	\$ 307,947	-	\$ -	\$ -	(2)	-100%	\$ (7,060)	-100%	\$ (307,947)	-100%
Residential Demolition Permit	9	\$ 1,727	\$ 93,480	7	\$ 1,368	\$ 10,900	(2)	-22%	\$ (359)	-21%	\$ (82,580)	-88%
Residential Gate	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Residential Mechanical	10	\$ 1,190	\$ -	37	\$ 9,069	\$ 18,100	27	270%	\$ 7,879	662%	\$ 18,100	n/a
Res over-the-counter mechanical	144	\$ 11,413	\$ -	119	\$ 9,083	\$ -	(25)	-17%	\$ (2,330)	-20%	\$ -	n/a
New Single Family Residence	30	\$ 149,174	\$ 8,336,808	13	\$ 78,296	\$ 5,144,169	(17)	-57%	\$ (70,877)	-48%	\$ (3,192,639)	-38%
Residential Plumbing	16	\$ 3,047	\$ 23,500	39	\$ 8,127	\$ 56,025	23	144%	\$ 5,080	167%	\$ 32,525	138%
Res over-the-counter plumbing	20	\$ 1,268	\$ -	11	\$ 667	\$ -	(9)	-45%	\$ (602)	-47%	\$ -	n/a
Residential Re-roof	-	\$ -	\$ -	15	\$ 5,581	\$ 237,088	15	n/a	\$ 5,581	n/a	\$ 237,088	n/a
Res re-roof over-the-counter	19	\$ 7,807	\$ 335,143	4	\$ 1,695	\$ 69,414	(15)	-79%	\$ (6,112)	-78%	\$ (265,729)	-79%
Residential Remodel/Repair	50	\$ 61,601	\$ 2,592,580	48	\$ 54,803	\$ 1,733,053	(2)	-4%	\$ (6,798)	-11%	\$ (859,527)	-33%
Solar - Residential Prescriptive OTC	5	\$ 2,651	\$ 68,844	17	\$ 16,158	\$ 512,897	12	240%	\$ 13,507	510%	\$ 444,053	645%
Residential Window Replacement	5	\$ 780	\$ 26,318	7	\$ 2,921	\$ 69,220	2	40%	\$ 2,141	274%	\$ 42,902	163%
Res Window replacement OTC	10	\$ 9,750	\$ 293,515	6	\$ 3,501	\$ 81,011	(4)	-40%	\$ (6,249)	-64%	\$ (212,503)	-72%
WEB Residential Furnace	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
WEB Residential Water Heater	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
<b>Manufactured Home</b>	<b>2</b>	<b>\$ 532</b>	<b>\$ 10,300</b>	<b>4</b>	<b>\$ 2,525</b>	<b>\$ 70,412</b>	<b>2</b>	<b>100%</b>	<b>\$ 1,993</b>	<b>374%</b>	<b>\$ 60,112</b>	<b>584%</b>
Manufactured Home - residential lot	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Manufactured Home - MH Park	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Monument Sign	2	\$ 532	\$ 10,300	4	\$ 2,525	\$ 70,412	2	100%	\$ 1,993	374%	\$ 60,112	584%
<b>Other</b>	<b>10</b>	<b>\$ 5,088</b>	<b>\$ 223,301</b>	<b>31</b>	<b>\$ 9,943</b>	<b>\$ 460,370</b>	<b>21</b>	<b>210%</b>	<b>\$ 4,855</b>	<b>95%</b>	<b>\$ 237,069</b>	<b>106%</b>
Change of Use	-	\$ -	\$ -	10	\$ 2,550	\$ -	10	n/a	\$ 2,550	n/a	\$ -	n/a
Day Care	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Pole Sign	2	\$ 2,800	\$ 184,000	-	\$ -	\$ -	(2)	-100%	\$ (2,800)	-100%	\$ (184,000)	-100%
Wall Sign	4	\$ 1,552	\$ 39,301	9	\$ 3,041	\$ 60,370	5	125%	\$ 1,489	96%	\$ 21,069	54%
Adult Family Home	4	\$ 736	\$ -	11	\$ 2,024	\$ -	7	175%	\$ 1,288	175%	\$ -	n/a
Universal Base Plan	-	\$ -	\$ -	1	\$ 2,328	\$ 400,000	1	n/a	\$ 2,328	n/a	\$ 400,000	n/a
	<b>413</b>	<b>\$ 440,972</b>	<b>\$ 26,198,746</b>	<b>456</b>	<b>\$ 346,417</b>	<b>\$ 14,604,218</b>	<b>43</b>	<b>10%</b>	<b>\$ (94,555)</b>	<b>-21%</b>	<b>\$ (11,594,528)</b>	<b>-44%</b>

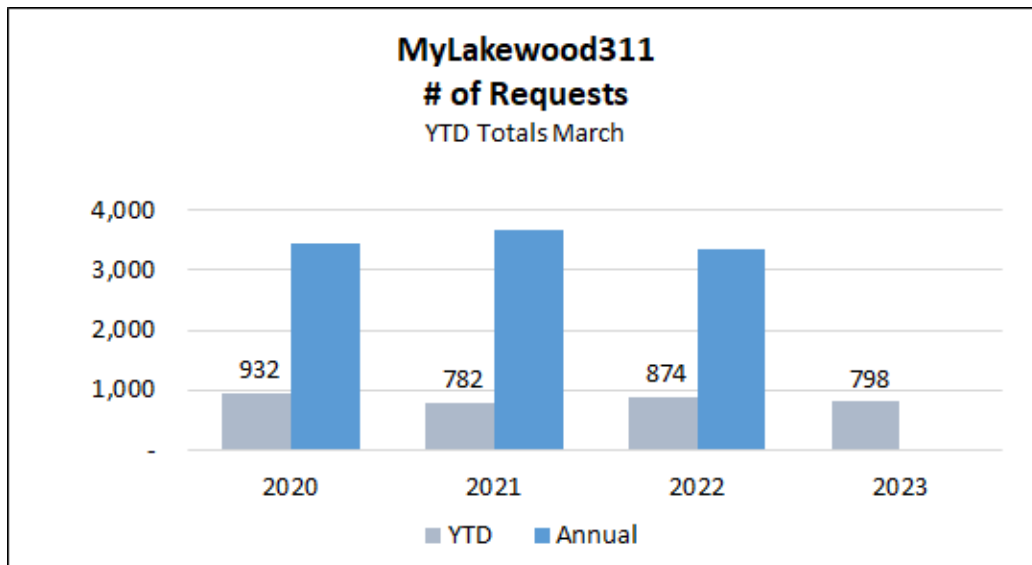
### Note:

- Reports generated in the permits module are based either on application date range or issued date range and are meant to show activity.
- At application a portion of the fees are collected with the balance being collected at issuance which could fall in two different reporting periods.
- The report is not intended to be a revenue report, rather it is intended to show the number and types of permits and information on what those permits generated overall in permit fees and valuation.
- The Building Permit Report only reflects the building division and does not include planning and public works.
- The revenue reported on this spreadsheet is based on issued permits and will never match the financial revenue report as it does not include monies collected on permits that have not yet been issued.

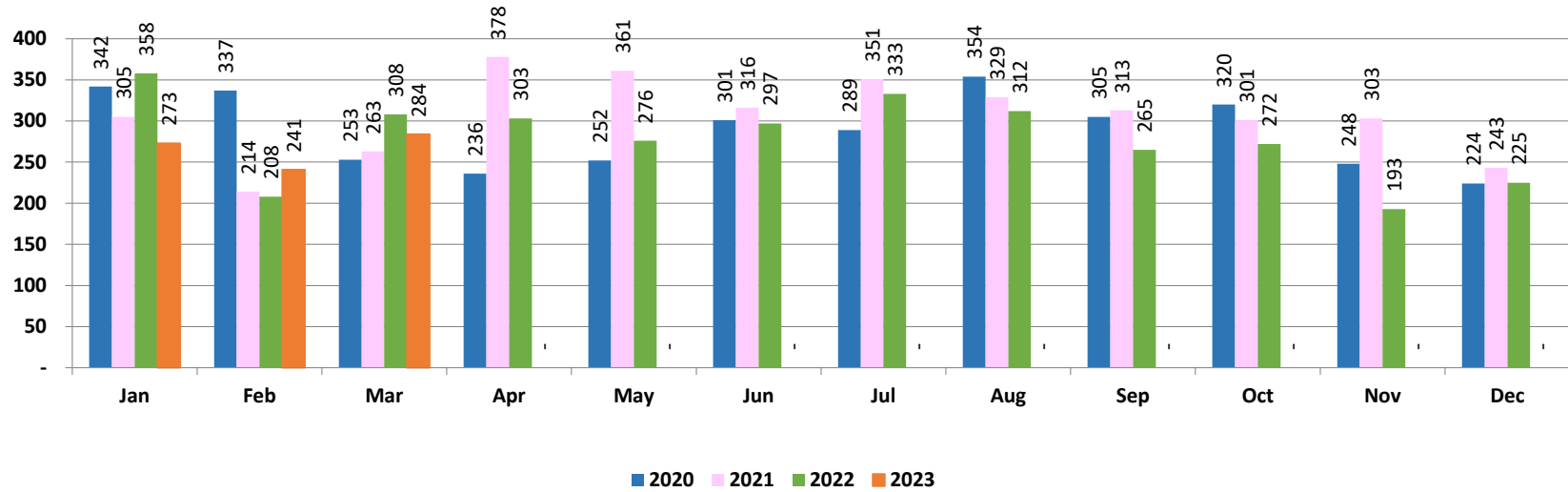


Annual Totals	2022 # Permits	2023 # Permits	2022 Permit Fees	2023 Permit Fees	2022 Valuation	2023 Valuation
Commercial	73	84	\$ 169,792	\$ 120,569	\$ 13,692,935	\$ 5,181,955
Residential	328	337	\$ 265,558	\$ 213,380	\$ 12,272,210	\$ 8,891,481
Manufactured & Other	12	35	\$ 5,621	\$ 12,468	\$ 233,601	\$ 530,782
Total	413	456	\$ 440,972	\$ 346,417	\$ 26,198,746	\$ 14,604,218

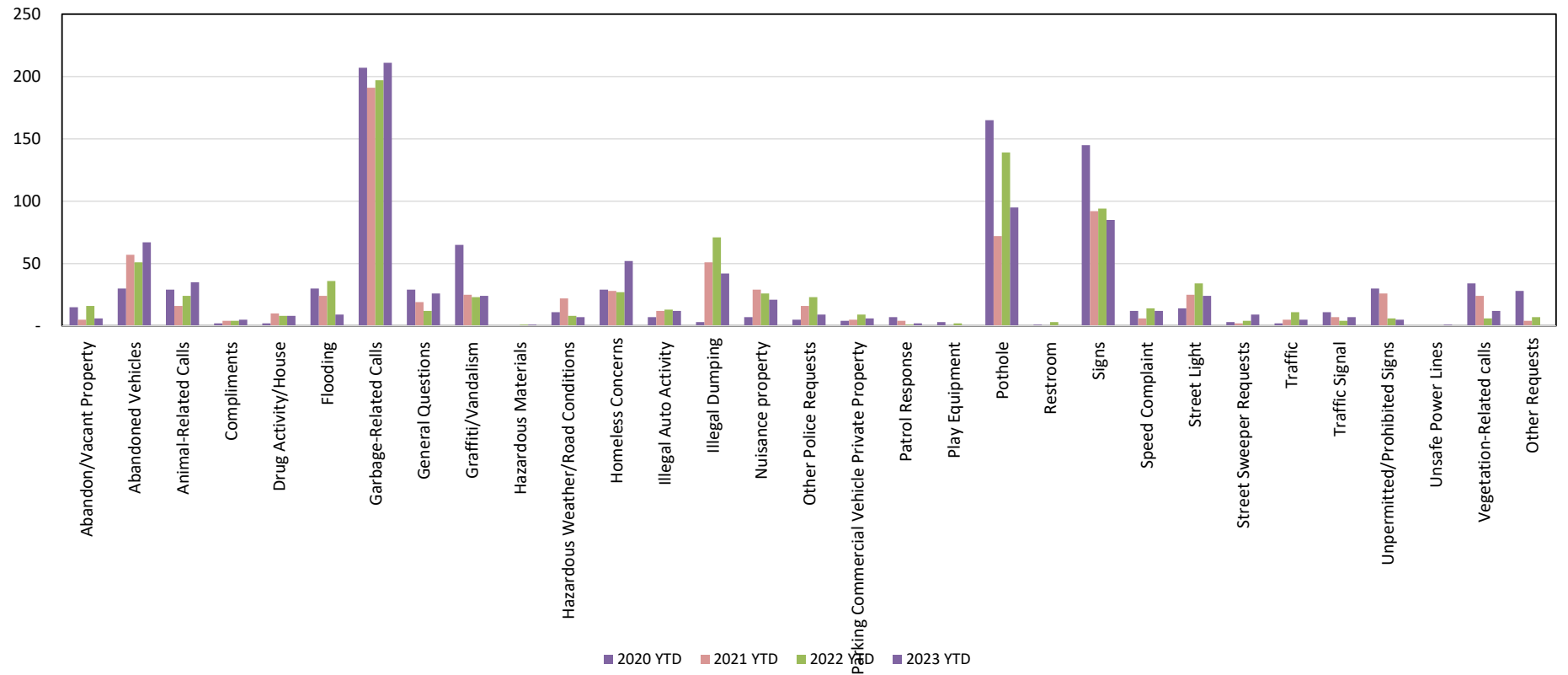
MyLakewood311 # of Requests by Type							
	2020		2021		2022		2023
Type	YTD	Annual	YTD	Annual	YTD	Annual	YTD
Abandon/Vacant Property	15	53	5	61	16	52	6
Abandoned Vehicles	30	180	57	250	51	210	67
Animal-Related Calls	29	56	16	98	24	129	35
Compliments	2	10	4	11	4	15	5
Drug Activity/House	2	27	10	38	8	25	8
Flooding	30	95	24	67	36	60	9
Garbage-Related Calls	207	861	191	988	197	794	211
General Questions	29	115	19	87	12	96	26
Graffiti/Vandalism	65	192	25	141	23	97	24
Hazardous Materials	-	4	-	2	1	4	1
Hazardous Weather/Road Conditions	11	46	22	60	8	30	7
Homeless Concerns	29	141	28	173	27	188	52
Illegal Auto Activity	7	38	12	62	13	37	12
Illegal Dumping	3	6	51	238	71	235	42
Nuisance property	7	90	29	143	26	119	21
Other Police Requests	5	34	16	102	23	70	9
Parking Commercial Vehicle Private Property	4	30	5	35	9	24	6
Patrol Response	7	24	4	13	1	11	2
Play Equipment	3	11	-	6	2	11	-
Pothole	165	294	72	196	139	326	95
Restroom	1	2	-	8	3	4	-
Signs	145	401	92	362	94	270	85
Speed Complaint	12	47	6	62	14	45	12
Street Light	14	54	25	82	34	101	24
Street Sweeper Requests	3	26	2	56	4	37	9
Traffic	2	24	5	26	11	44	5
Traffic Signal	11	39	7	43	4	39	7
Unpermitted/Prohibited Signs	30	127	26	101	6	50	5
Unsafe Power Lines	-	8	-	4	-	5	1
Vegetation-Related calls	34	148	24	123	6	169	12
Other Requests	28	267	4	28	7	53	-
<b>Total</b>	<b>932</b>	<b>3,461</b>	<b>782</b>	<b>3,677</b>	<b>874</b>	<b>3,350</b>	<b>798</b>



### MyLakewood311 # of Requests by Month



**MyLakewood311**  
**# Requests by Type**  
 Year-to-date through March



MyLakewood311 # of Requests by Type															
Year 2020															
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD March	Total Annual	
Abandon/Vacant Property	3	7	5	1	5	1	4	7	11	3	3	3	15	53	
Abandoned Vehicles	8	11	11	6	21	16	22	18	17	24	12	14	30	180	
Animal-Related Calls	10	11	8	5	-	1	-	1	5	12	-	3	29	56	
Compliments	-	1	1	1	-	2	1	1	2	-	-	1	2	10	
Drug Activity/House	1	1	-	4	1	4	9	1	5	-	-	1	2	27	
Flooding	25	1	4	-	1	3	1	1	31	13	10	5	30	95	
Gang Activity	2	-	-	-	-	-	3	4	-	-	1	1	2	11	
Garbage-Related Calls	65	74	68	63	58	71	70	123	93	64	54	58	207	861	
General Questions	8	9	12	20	16	13	11	4	3	5	6	8	29	115	
Graffiti/Vandalism	25	17	23	11	16	8	12	10	9	24	24	13	65	192	
Hazardous Materials	-	-	-	-	-	1	-	-	-	2	-	1	-	4	
Hazardous Weather/Road Conditions	6	5	-	3	6	5	4	4	1	5	1	6	11	46	
Homeless Concerns	12	11	6	7	4	12	15	18	18	19	7	12	29	141	
Illegal Auto Activity	4	1	2	8	4	1	3	1	7	2	3	2	7	38	
Illegal Dumping	3	-	-	-	-	-	3	-	-	-	-	-	3	6	
Noise/Nuisance	2	3	2	3	10	13	9	13	6	5	11	13	7	90	
Other Police Requests	-	1	4	4	1	1	3	3	8	5	2	2	5	34	
Parking Commercial Vehicle Private Property	1	-	3	1	3	2	7	6	3	1	3	-	4	30	
Patrol Response	2	1	4	7	-	6	-	-	2	-	1	1	7	24	
Play Equipment	-	1	2	1	-	-	4	2	-	-	1	-	3	11	
Pothole	65	74	26	33	4	29	5	15	12	4	14	13	165	294	
Restroom	-	1	-	-	-	-	-	-	-	-	1	-	1	2	
Signs	63	53	29	28	21	18	23	38	24	52	38	14	145	401	
Speed Complaint	5	3	4	3	9	2	7	5	3	3	2	1	12	47	
Street Light	2	7	5	2	2	2	5	3	2	9	6	9	14	54	
Street Sweeper Requests	-	3	-	-	3	4	2	1	1	5	3	4	3	26	
Traffic	-	-	2	1	3	2	3	5	3	4	-	1	2	24	
Traffic Signal	6	2	3	-	1	2	5	7	4	4	3	2	11	39	
Unpermitted/Prohibited Signs	9	15	6	2	9	23	7	20	12	14	8	2	30	127	
Unsafe Power Lines	-	-	-	-	-	-	6	2	-	-	-	-	-	8	
Vegetation-Related calls	13	15	6	8	17	13	16	25	3	16	10	6	34	148	
Other Requests	2	9	17	14	37	46	29	16	20	25	24	28	28	267	
Total	342	337	253	236	252	301	289	354	305	320	248	224	932	3,461	



MyLakewood311 # of Requests by Type															
Year 2021															
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD March	Total Annual	
Abandon/Vacant Property	-	3	2	13	9	7	10	9	3	-	2	3	5	61	
Abandoned Vehicles	22	15	20	22	28	22	33	21	13	16	14	24	57	250	
Animal-Related Calls	5	2	9	7	14	10	10	11	12	6	4	8	16	98	
Compliments	2	1	1	-	1	-	2	-	2	1	-	1	4	11	
Drug Activity/House	6	2	2	4	2	4	3	4	4	1	3	3	10	38	
Flooding	21	3	-	-	-	4	-	-	5	7	18	9	24	67	
Gang Activity	-	-	1	-	2	2	2	3	-	-	1	-	1	11	
Garbage-Related Calls	71	53	67	126	109	75	97	99	95	87	57	52	191	988	
General Questions	5	5	9	12	3	10	8	5	9	3	12	6	19	87	
Graffiti/Vandalism	15	3	7	13	10	5	15	25	19	16	12	1	25	141	
Hazardous Materials	-	-	-	-	-	-	1	-	-	-	-	1	-	2	
Hazardous Weather/Road Conditions	17	5	-	-	-	1	3	4	3	3	9	15	22	60	
Homeless Concerns	6	7	15	25	14	11	16	25	20	20	4	10	28	173	
Illegal Auto Activity	2	6	4	6	7	5	9	5	6	5	4	3	12	62	
Illegal Dumping	16	16	19	29	23	15	37	17	18	20	13	15	51	238	
Noise/Nuisance	9	8	12	11	14	7	13	17	11	18	13	10	29	143	
Other Police Requests	2	7	7	10	11	14	8	7	16	7	9	4	16	102	
Parking Commercial Vehicle Private Property	-	2	3	1	9	3	2	2	4	2	5	2	5	35	
Patrol Response	2	1	1	1	-	2	1	4	1	-	-	-	4	13	
Play Equipment	-	-	-	-	2	1	-	2	-	-	-	1	-	6	
Pothole	28	27	17	16	17	13	10	6	7	11	20	24	72	196	
Restroom	-	-	-	1	-	-	2	-	3	1	1	-	-	8	
Signs	43	22	27	32	38	30	24	16	29	40	41	20	92	362	
Speed Complaint	2	1	3	3	6	6	10	5	8	5	11	2	6	62	
Street Light	5	11	9	4	4	-	3	4	6	12	12	12	25	82	
Street Sweeper Requests	1	-	1	8	-	10	2	2	4	8	15	5	2	56	
Traffic	3	2	-	2	3	1	3	2	2	2	4	2	5	26	
Traffic Signal	3	-	4	5	5	1	-	4	5	3	8	5	7	43	
Unpermitted/Prohibited Signs	7	6	13	7	9	25	6	11	6	4	5	2	26	101	
Unsafe Power Lines	-	-	-	-	-	1	-	1	-	1	1	-	-	4	
Vegetation-Related calls	11	4	9	17	17	26	18	17	-	-	3	1	24	123	
Other Requests	1	2	1	3	4	5	3	1	2	2	2	2	4	28	
Total	305	214	263	378	361	316	351	329	313	301	303	243	782	3,677	

MyLakewood311 # of Requests by Type														
Year 2022														
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD March	Total Annual
Abandon/Vacant Property	9	1	6	5	-	10	5	6	2	4	1	3	16	52
Abandoned Vehicles	18	12	21	22	17	25	21	12	10	22	17	13	51	210
Animal-Related Calls	13	1	10	11	13	9	14	21	14	11	4	8	24	129
Compliments	1	1	2	1	-	-	-	5	4	1	-	-	4	15
Drug Activity/House	6	1	1	1	2	5	1	2	2	1	1	2	8	25
Flooding	32	2	2	-	4	2	2	1	-	4	8	3	36	60
Garbage-Related Calls	63	54	80	70	72	46	77	81	75	64	56	56	197	794
General Questions	5	3	4	4	6	3	15	13	8	12	9	14	12	96
Graffiti/Vandalism	7	7	9	19	11	7	6	6	5	7	6	7	23	97
Hazardous Materials	-	-	1	-	1	-	1	-	-	-	1	-	1	4
Hazardous Weather/Road Conditions	7	1	-	3	2	4	5	2	3	1	-	2	8	30
Homeless Concerns	8	5	14	18	11	11	19	28	23	26	15	10	27	188
Illegal Auto Activity	6	4	3	4	4	5	4	2	2	1	2	-	13	37
Illegal Dumping	18	29	24	18	16	14	23	17	30	22	14	10	71	235
Noise/Nuisance	8	10	8	8	5	20	22	12	10	8	5	3	26	119
Other Police Requests	11	6	6	1	3	6	7	4	3	9	4	10	23	70
Parking Commercial Vehicle Private Property	3	2	4	-	-	2	5	2	2	1	1	2	9	24
Patrol Response	1	-	-	-	-	1	1	1	2	3	1	1	1	11
Play Equipment	-	-	2	1	-	1	1	2	3	1	-	-	2	11
Pothole	75	13	51	37	39	35	21	11	9	6	8	21	139	326
Restroom	-	-	3	-	-	-	1	-	-	-	-	-	3	4
Signs	42	26	26	31	20	13	17	23	13	18	21	20	94	270
Speed Complaint	6	2	6	4	4	4	4	5	4	5	-	1	14	45
Street Light	10	16	8	6	6	6	5	12	9	10	2	11	34	101
Street Sweeper Requests	1	1	2	7	3	1	4	3	3	4	5	3	4	37
Traffic	2	4	5	4	2	8	1	8	4	5	1	-	11	44
Traffic Signal	2	2	-	2	5	5	10	3	3	2	3	2	4	39
Unpermitted/Prohibited Signs	1	3	2	6	2	4	6	4	7	6	3	6	6	50
Unsafe Power Lines	-	-	-	-	-	2	3	-	-	-	-	-	-	5
Vegetation-Related calls	-	-	6	11	16	42	31	20	15	14	3	11	6	169
Other Requests	3	2	2	9	12	6	1	6	-	4	2	6	7	53
Total	358	208	308	303	276	297	333	312	265	272	193	225	874	3,350

MyLakewood311 # of Requests by Type YTD March 2023				
Type	Jan	Feb	Mar	YTD March
Abandon/Vacant Property	2	4	-	6
Abandoned Vehicles	22	20	25	67
Animal-Related Calls	10	10	15	35
Compliments	1	2	2	5
Drug Activity/House	-	3	5	8
Flooding	7	-	2	9
Garbage-Related Calls	74	53	84	211
General Questions	4	9	13	26
Graffiti/Vandalism	7	4	13	24
Hazardous Materials	1	-	-	1
Hazardous Weather/Road Conditions	1	5	1	7
Homeless Concerns	23	11	18	52
Illegal Auto Activity	7	3	2	12
Illegal Dumping	13	15	14	42
Nuisance property	6	8	7	21
Other Police Requests	2	4	3	9
Parking Commercial Vehicle Private Property	4	-	2	6
Patrol Response	1	-	1	2
Play Equipment	-	-	-	-
Pothole	39	29	27	95
Restroom	-	-	-	-
Signs	17	38	30	85
Speed Complaint	3	5	4	12
Street Light	18	5	1	24
Street Sweeper Requests	1	3	5	9
Traffic	1	1	3	5
Traffic Signal	3	2	2	7
Unpermitted/Prohibited Signs	1	3	1	5
Unsafe Power Lines	-	1	-	1
Vegetation-Related calls	5	3	4	12
				-
Total	273	241	284	798

		YTD				Previous Year Ends			
Performance Measures	Target	Q1	Q2	Q3	Q4	2022	2021	2020	2019
Percentage of performance evaluations due during quarter completed	100%	52%				48%	31%	38%	44%

		YTD				Previous Year Ends			
Informational Measures	Historic Average	Q1	Q2	Q3	Q4	2022	2021	2020	2019
Percentage of employees in compliance with quarterly mandatory training	91%	90%				97%	81%	91%	89%
Percentage of performance evaluations due during quarter completed	100%	52%				48%	31.25%	38%	43.75%
Worker's Compensation Experience Factor (not cumulative)	<1.0	0.92				0.90	0.89	1.01	1.02
Percentage of new hires from underutilized EEO category	60%	33%				25%	N/A	N/A	N/A

Performance Measures	Target	YTD				Previous Year Ends			
		Q1	Q2	Q3	Q4	2022	2021	2020	2019
% of accounts receivable aged balances over 60 days versus annual billing	5%	10.39%				1.47%	0.17%	0.07%	1.54%
GFOA Award Received for the Annual Comprehensive Financial Report (ACFR) (2013-2020)	Yes	Pending				Yes	Yes	Yes	Yes
GFOA Award Received for the Popular Annual Financial Report (PAFR) (2013-2020)	Yes	Pending				Yes	Yes	Yes	Yes
GFOA Award Received for Biennium's Budget Document	Yes	n/a				Yes	Yes	Yes	Yes
Clean Audit for Prior Fiscal Year	Yes	Pending				Clean Audit for FY2021, FY2022 in Review	Yes	Yes	Yes
Bond Rating Per Standard & Poor's	AA	AA				AA	AA	AA	AA

Informational Measures	Historic Average	YTD				Previous Year Ends			
		Q1	Q2	Q3	Q4	2022	2021	2020	2019
# of invoices paid annually	7577	1,942				7,453	7,221	7,160	8,350
% of invoices paid within 30 days of invoice date	95%	87%				89%	89.25%	89.18%	89.83%

Performance Measures	Target	YTD				Previous Year Ends			
		Q1	Q2	Q3	Q4	2022	2021	2020	2019
Overall Phish-Phone Percentage (Cyber Phishing)	< 29%	10%				7%	5%	19%	N/A

Informational Measures	Historic Average	YTD				Previous Year Ends			
		Q1	Q2	Q3	Q4	2022	2021	2020	2019
# of users served	248	250				250	259	223	259
# of personal computers maintained	466	455				500	492	444	428
# of applications maintained	140	140				140	140	139	139
# of servers maintained (LAN/WAN)	83	60				85	81	82	83
# of Cell Phones maintained	222	222				250	205	205	229
# of Shoretel phones operated and maintained	290	290				290	290	290	290
% of IT system up-time during normal business hours	97%	98%				90%	100%	100%	99%
% of communications up-time during normal business hours	98%	99%				90%	100%	100%	100%
Number of help desk requests received (YTD)	1612	850				1,498	1,601	1,466	1,885
Help desk requests resolved: Total requests resolved (YTD)	1570	803				1,732	1,478	1,311	1,759

Performance Measures	Target	YTD	Previous Year Ends			
		Q1	2022	2021	2020	2019
# of City Council retreats	1 time this year	0	3	2	1	1
# of City Council sponsored/supported events	20 per year	7	25	21	5	33

New Year, New You Welcome Walk  
 23rd Korean American Night  
 Steilacoom Kiwanis Winter Fest  
 Chief Leschi Memorial Walk  
 25th Annual Asia Pacific New Year Ceremony  
 Lakewood Multicultural Coalition Dr. Claudia Thomas Community Service Gala  
 Lakewood Rotary Annual Fundraiser



		YTD	Previous Year Ends			
Performance Measures	Target	Q1	2022	2021	2020	2019
CDBG						
# of owner-occupied units rehabilitated	25	3	10	7	11	4
# of new affordable housing units constructed	9	0	Boat St not started	0	0	5
# persons assisted with CDBG emergency payments programs, including rent/mortgage assistance	< 30	19	122	394	n/a	n/a
# persons with access to affordable housing through fair housing activities or emergency relocation assistance	100	29	138	0	15	7
Nuisances and Abatements						
# of dangerous building abatements completed	25	3	18	12	14	14
RHSP						
# rental properties inspected	913	46	369	254	283	232
# rental units inspected	2,451	133	498	394	735	787
# of household units provided relocation assistance	< 20	48	22	N/A	N/A	N/A
Economic Development						
# of participant attending forums, focus groups, or special events	500	87	560	153	36	495

		YTD	Previous Year Ends			
Informational Measures	Historic Average	Q1	2022	2021	2020	2019
Measure- CDBG						
# of persons with new or improved access to public facility or infrastructure	5,115	0	5,345	0	875	5,115
# units assisted that are occupied by the elderly	12	4	12	28	5	4
\$ program income received (CDBG & NSP)	\$180,894	\$11,011	\$364,600	\$270,294	\$171,163	\$101,225
Measure - Nuisances and Abatements**						
#of dangerous building abatements pending	65	7	8	78	75	41
# of public nuisances completed annually	3	0	6	5	14	3
# of public nuisances pending	10	5	5	16	7	6
Measure- RHSP						
# rental properties registered	3,732	918	5,120	1,921	2,499	198
# rental units registered	13,915	6,091	29,474	11,629	13,902	1,116
Measure- Economic Development						
\$ investment created through economic dev efforts	\$320,000,000	\$67,270,220	\$569,306,864	\$470,001,046	\$488,375,205	\$303,316,305
# of business retention/expansion of interviews conducted	80	17	103	106	127	101
# of new market rate, owner-occupied housing units constructed annually	40	12	143	89	25	48
# of projects where permit assistance was provided	40	13	80	60	37	48
# of special projects completed	50	12	55	64	46	71
# of economic development inquiries received	200	68	306	277	266	636
# of business licenses issued in Lakewood	700	217	760	732	755	553
# of new development projects assisted	30	7	42	32	38	32
Measure- Building Permit						
# of permits issued	tbd	456	2,405	tbd	1,769	1,716
# of plan reviews performed	tbd	443	1,111	tbd	875	1,057
# of inspections performed	tbd	1,079	6,117	tbd	5,443	7,174
Average turnaround time for 1st review - Site Development Permits	tbd	35	50	30	30	29

Informational Measures	Historic Average	YTD	Previous Year Ends			
		Q1	2022	2021	2020	2019
<b>Measure- Long Range Planning</b>						
Annual Comprehensive Plan & Development Regulation Amendments (setting docket, drafting city-initiated amendments, SEPA review of city-initiated amendments and privately-initiated amendments)	N/A	In-process	Completed	Completed for 2021	Completed for 2020	In-process
Annual Development Regulation Amendments	N/A	Part of annual comprehensive plan review/action	Completed	Not started	Completed for 2020	Not started
Annual Shoreline Restoration Plan and Master Program Review	N/A	Completed	Completed	Completed for 2021	Completed for 2020	Completed
Biennial Review of Downtown Subarea Plan (even years)	N/A	Not started	Completed	n/a	Completed for 2020	In-process
Biennial Review of Lakewood Station District Subarea Plan (odd years)	N/A	Part of 2023 review	Not started	Subarea Plan app'd in 2021; next review 2023	N/A	Not started
American Rescue Plan Act (ARPA) Program - Distribute Funds, Quarterly Reports to Treasury, Quarterly Reports to City Council, Technical Assistance to Subrecipients	N/A	In-process	In-process	In-process	In-process	In-process
Statutory Periodic Review of Comprehensive Plan per GMA (every 8 years/every 10 years)	N/A	In-process	In-process	Not started in 2021	Not started in 2020	In-process
Participation on Countywide and Regional Planning Bodies (GMCC, PSRC Regional Staff Committee, SSHAP Staff Working Group, TLP Continuum of Care, Other Appointed Positions)	N/A	Continual	Ongoing	Continual	Continual	Continual
Reporting to City Council re Projects and Programs	N/A	Continual	Ongoing	Continual	Continual	Continual
Monthly Lakewood Planning Commission Meetings	N/A	6	4	20-24	20-24	20-24
Buildable Lands Report - Development and Tracking	N/A	N/A in 2023	Completed	Completed for 2021	In-process for 2020	In-process 2019
City Population and Employment Growth Targets - Development and Tracking	N/A	N/A in 2023	Completed	In-process	In-process for 2020	In-process
Dicennial Census Data Development and Tracking	N/A	N/A 2023	Completed	In-process/ nearing completion	In-process for 2020	In-process for 2019

Permit Type- Current Planning	Target # of Days to first review	Q1				Total Permits at Year End			
		Total Permits	Average Days	% w/in Target?	# Outside Target	2022	2021	2020	2019
Zoning Certification	28	6	22.00	50%	3	55	43	28	38
Conditional use	28	0	0.00	0.00	0.00	2	1	4	4
Design Review	28	5	29.00	40%	3	18	19	10	12
Preliminary plat	28	0	0.00	0.00	0.00	1	0	0	0
Sign permit	28	20	8	95%	1	40	62	55	51
SEPA Environmental	28	3	30.00	67%	1	39	20	13	9
Building Permit	28	66	15	83%	11	672	393	346	335
Shoreline permit	28	9	22.5	55%	4	19	21	27	19

Permit Type	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target
Commercial Building Permits	30	139	24.5	75.00%	35
New commercial buildings *	30	1	18.0	100.00%	0
New multi-family *	30	0	0.0	0.00%	0
Residential Building Permits	30	67	11.98	99.94%	4
New Single Family Homes	30	5	11.4	99.94%	0
Mechanical	30	188	5.1	99.95%	8
Plumbing	30	74	12.6	99.88%	9
Site Development	30	9	35.3	11.11%	8
Accessory Dwelling Unit	30	1	7	100.00%	0

Performance Measures	Target	YTD	Previous Year Ends			
		Q1	2022	2021	2020	2019
Average # of items on study session agenda	< 6 items	5.75	4	5	5	4
# of presentations of the State of the City	10	1	5	6	6	11

Information Measures	Historic Average	YTD	Previous Year Ends			
		Q1	2022	2021	2020	2019
# of new followers: City Twitter (sunset at end of 2024)	834	54	210	2,710	198	219
# of new followers: LPD Twitter (sunset at end of 2024)	2869	230	1,146	8,809	550	969
# of new followers: City FB (sunset at end of 2024)	4134	210	856	10,907	3,612	1,160
# of new followers: LPD FB (sunset at end of 2024)	7210	366	981	18,248	N/A	2,402
# of new followers: Senior Center FB (sunset at end of 2024)	211	-1	44	523	N/A	67
# of posts: LPD Instagram (sunset at end of 2024)	N/A	7	N/A	N/A	N/A	N/A
# of posts: City Instagram (sunset at end of 2024)	158	158	279	49	N/A	145
# of multimedia items produced - Video (sunset at end of 2024)	26	n/a	47	7	N/A	23
Audience Growth Rate %: City FB	tbd	1.90%	N/A	N/A	N/A	N/A
Audience Growth Rate %: LPD FB	tbd	2	N/A	N/A	N/A	N/A
Audience Growth Rate %: Senior Center FB	tbd	negative	N/A	N/A	N/A	N/A
Audience Growth Rate %: City Instagram	tbd	4	N/A	N/A	N/A	N/A
Audience Growth Rate %: LPD Instagram	tbd	25	N/A	N/A	N/A	N/A
Audience Growth Rate %: City Twitter	tbd	2	N/A	N/A	N/A	N/A
Audience Growth Rate %: LPD Twitter	tbd	2	N/A	N/A	N/A	N/A
Total impressions: City FB	tbd	586,019	N/A	N/A	N/A	N/A
Total impressions: LPD FB	tbd	174,718	N/A	N/A	N/A	N/A
Total impressions: Senior Center FB	tbd	3,997	N/A	N/A	N/A	N/A
Total impressions: City Instagram	tbd	81,190	N/A	N/A	N/A	N/A
Total impressions: LPD Instagram	tbd	2,355	N/A	N/A	N/A	N/A
Total impressions: City Twitter	tbd	50,759	N/A	N/A	N/A	N/A
Total impressions: LPD Twitter	tbd	46,783	N/A	N/A	N/A	N/A
Total engagement: City FB	tbd	37,968	N/A	N/A	N/A	N/A
Total engagement: LPD FB	tbd	21,683	N/A	N/A	N/A	N/A
Total engagement: Senior Center FB	tbd	432	N/A	N/A	N/A	N/A
Total engagement: City Instagram	tbd	4,053	N/A	N/A	N/A	N/A
Total engagement: LPD Instagram	tbd	92	N/A	N/A	N/A	N/A
Total engagement: City Twitter	tbd	2,029	N/A	N/A	N/A	N/A
Total engagement: LPD Twitter	tbd	2,113	N/A	N/A	N/A	N/A
Total Video views: City FB	tbd	9,282	N/A	N/A	N/A	N/A
Total Video views: LPD FB	tbd	2,166	N/A	N/A	N/A	N/A
Total Video views: Senior Center FB	tbd	4	N/A	N/A	N/A	N/A
Total Video views: City YouTube Channel	tbd	5,500	N/A	N/A	N/A	N/A

	YTD		Previous Year Ends			
Performance Measures	Target	Q1	2022	2021	2020	2019
# of days on average to review/process a contract	2.3	2.59	2.57	2.78	2.12	1.8
Average days from incident to charging decision by Prosecutor	14	14	2	N/A	N/A	N/A
Average days from charging decision to filing complaint in Muncipal Court	5	4.5	6.06	N/A	N/A	N/A

	YTD		Previous Year Ends			
Informational Measures	Historic Average	Q1	2022	2021	2020	2019
# of criminal citation cases filed	2,131	394	1,623	1,576	2,274	3,050
# of days on average for PRA response (Next Request)	27	13.3	27.57	34	21	24
# of days on average for PRA response (GovQA)	26	10.69	15.73	21.82	13.31	52.19

		YTD	Previous Year Ends			
Performance Measures	Target	Q1	2022	2021	2020	2019
# of community group road tours	8	3	12	15	6	16
Cost saved from reduced number of court transports	\$35,000	\$0	\$21,249	\$30,516	\$25,708	\$24,113
Number of Veteran's Court participants	18	4	7	29	26	33

		YTD	Previous Year Ends			
Informational Measures	Historic Average	Q1	2022	2021	2020	2019
# of work crew hours performed in lieu of jail	1,048	96	408	568	872	2,344
Cost saved by using alternative sentencing	\$47,406	\$18,470	\$83,048	\$30,426	\$46,751	\$29,399
Number of Veteran's Court graduates	5	0	2	7	5	5

		YTD	Previous Year Ends			
Performance Measures	Target	Q1	2022	2021	2020	2019
Specialty Units						
Successful Property Room Audits (percentage)	100%	0%	100%	100%	100%	100%
K9 training hours	tbd	379	1,017	128	N/A	N/A
Marine Service Hours	90	0	501	131	216	363
Criminal Investigations						
Cases assigned for follow up (percent of cases followed up)	1000	232	1,186	1,284	619	1,914
# of findings during Special Operations quarterly audits	0	0	0	0	0	0
Patrol						
Non-Priority Calls (Priority 2-9): # of minutes to respond to call for service	25	25.8	22.9	20.2	19.0	23.6
Top Priority calls (Priority 1): Average time from receipt to dispatch (in minutes)	4	4.6	3.5	2.8	2.9	3.3
Top Priority calls (Priority 1): Average time from dispatch to arrival on scene (in minutes)	3.5	4.5	2.7	4.1	4.0	4.4
Professional Standards						
% of officers meeting state requirements for annual training hours	100%	0%	100%	100%	100%	100%
# of training hours provided	8,080	4,164	18,318	12,453	11,190	11,199
Use of force as percent of arrests	5%	10%	6.92%	7%	6.25%	5.25%
Uses of force as percent of calls for service	0.20%	0.32%	0.21%	0.23%	0.21%	0.20%
CSRT						
Average calendar days: Code complaint to first investigation	7	2	4	2.5	2.25	2.25



		YTD	Previous Year Ends			
Informational Measures	Historic Average	Q1	2022	2021	2020	2019
Specialty Units						
# of traffic stops	5,467	930	4,477	3,437	5,021	8,934
Animal Complaints	1,763	341	1,847	1,366	1,301	2,538
# of captures by K9	17	3	15	17	16	22
Special Response Team (SRT) Missions/Callout	13	7	14	15	10	14
Special Response Team (SRT) Training Days	33	9	39	30	32	30
Civil Disturbance missions	3	0	0	1	9	0
Civil Disturbance Team Training Days	3	1	1	4	2	6
Vehicle Collisions (Fatality)	3	0	1	3	3	3
Vehicle Collisions (Injury)	196	70	126	231	194	233
Vehicle Collisions (Non-Injury)	1087	231	1522	992	832	1000
Narcotics Detections	40	N/A	N/A	N/A	N/A	N/A
Criminal Investigations						
Cases cleared by investigation	956	184	743	1,284	621	1,177
Amount of narcotics seized (lbs)	37	1	4	62	45	n/a
Patrol						
# of arrests	1,752	406	1,474	1,455	1,806	2,271
# of self-initiated calls for service	14,353	1,744	10,772	10,792	14,399	21,448
Total calls for service	50,943	12,655	48,964	48,496	49,474	56,838
Professional Standards						
Successful WASPC accreditation	Yes	Yes	Yes	Yes	Yes	Yes
# of internal investigations conducted	9	0	5	6	13	12
Pursuits	32	8	29	25	39	34
Pursuit Terminations	11	3	4	6	16	17
Promotional processes completed	2	3	4	2	0	3
Hiring processes completed	8	4	13	12	2	5
Resignations/Retirements/Termination	9	6	11	17	3	5
CSRT						
Total number of code enforcement complaints received	664	138	649	708	619	680
Total code enforcement cases initiated during the reporting period	617	130	596	671	503	700
Code enforcement cases resolved through voluntary compliance	224	50	220	242	202	234
Code enforcement cases resolved through forced compliance	63	5	71	65	72	45
Code enforcement: Average calendar days, Inspection to Forced Compliance	9	0	1	24	10	2
Code enforcement: Average calendar days, Inspection to Voluntary Compliance	26	16	37	41	14	11.25
Code enforcement: Average calendar days, Inspection to Compliance	49	8	14	65	59	58
Community Meetings Attended	85	9	62	92	28	159

		YTD	Previous Year Ends			
Performance Measures	Target	Q1	2022	2021	2020	2019
Street Operations and Maintenance						
% of completed MyLakewood311 requests	100%	99%	90%	97%	97%	98%
# of illegal dumping requests responded to	tbd	189	N/A	N/A	N/A	N/A
# of potholes responded to	<275	91	326	187	289	259

		YTD	Previous Year Ends			
Informational Measures	Historic Average	Q1	2022	2021	2020	2019
Admin						
Cost Recovery % Target - 45% for parks and recreation services *	45 %	44%	49%	49%	44%	46%
Human Services						
Monthly average attendance at Lakewood Community Collaboration Meetings (duplicate participants)	40 each month	18	28.5	102	145	150
# of human services contracts managed	22	22	22	26	26	24
Recreation						
\$ vendor sales generated from Farmers Market	\$352,635	\$0	\$462,041	\$520,000	\$56,000	\$372,500
# of partners at SummerFEST	105	10	200	N/A	20	95
\$ vendor fees generated from SummerFest	\$9,460	\$8,170	\$13,220	N/A	\$5,700	N/A
\$ sponsorship, grants and in-kind service	\$87,813	\$153,000	123,800	\$52,150	\$62,000	\$113,300
# of dollars distributed for SNAP for Farmers Market	tbd	N/A	N/A	N/A	N/A	N/A
Senior Center						
# of unduplicated seniors served	1,149	435	1,144	687	1,074	1,692
\$ revenue generated from grants, fees, donations & in-kind support	\$45,638	\$6,848	\$30,865	\$26,514	\$46,607	\$78,566
# of volunteer hours	1,035	87	255	552	1192	2140
Park Facilities						
# of special use permits generated at park site (not FSP)	102	1	129	100	36	144
Boat Launch Revenue	\$57,190	\$5,984	\$54,242	\$61,932	\$60,869	\$51,716
# of returning customers	39	1	53	39	11	52
Fort Steilacoom						
# of special use permits for park use	234	22	315	313	66	241
# of returning customers	82	18	142	111	24	52
Property Management						
# of unscheduled system failures	25	5	19	26	12	44
# of service requests	457	68	237	547	356	689
Street Operations and Maintenance						
# of MyLakewood311 service requests regarding street maintenance	1,652	403	1,656	1,943	1,183	1,824
# of reported downed signs	337	80	253	326	385	385
# of traffic signal major equipment failures	0	0	0	0	0	0
# of after hour call outs	93	21	84	112	119	59

		YTD	Previous Year Ends			
Performance Measures	Target	Q1	2022	2021	2020	2019
<b>SWM Operations &amp; Maintenance</b>						
# of City street curb miles swept	3,600	831	3,918	4,270	4,234	3,776
# of catch basins cleaned or inspected	3,400	1,736	3,501	3,242	3,269	4,765
<b>Engineering Services</b>						
Average turnaround time for Right of Way Permits	5 days	5	5	5	5	6
% of time traffic signals are repaired within 30 days	100%	100%	100%	N/A	N/A	N/A
% of time street lights are repaired within 30 days	100%	62%	86%	N/A	N/A	N/A

		YTD	Previous Year Ends			
Informational Measures	Historic Average	Q1	2022	2021	2020	2019
<b>SWM Operations &amp; Maintenance</b>						
# of hours of storm drain pipe video inspections recorded	642	221	150	1,267	442	709
# of linear feet of storm drain pipe cleaned	23,597	0	53	1,752	21,586	47,452
# of tons of sweeping and vector waste disposed of	1,150	598	796	1,538	886	1,381
<b>Engineering Services</b>						
# of businesses/properties inspected for SWM compliance	197	43	257	110	189	234
# of traffic signals operated and maintained	68	64	64	68	69	69
# of City maintained street lights	2,555	2,637	2,637	2555	2372	2372