



**LAKEWOOD CIVIL SERVICE COMMISSION
MEETING AGENDA**
Thursday, July 6, 2023
9:30 a.m.
City Hall
6000 Main Street SW
Lakewood, WA 98499

MEMBERS

Gayle Selden,
Commission Chair

Dennis Roden,
Commissioner

Eileen Bisson,
Commissioner

STAFF

Tracey Freeman,
Secretary-Chief Examiner

Residents can virtually attend Civil Service Commission meetings by watching them live on the city's YouTube channel:
<https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1 (253) 215-8782 and enter Webinar ID: 831 6423 9531 Passcode: 2022

Call to Order

Approval of Minutes

May 2, 2023
May 26, 2023

New Business

Cancellation of Entry Eligibility
Cancellation of Lateral Eligibility
Cancellation of Court Compliance Eligibility
Certification of Sergeants Eligibility List
Entry Level Police Officer Process Change

Chief Examiner's Report

Q2 2023 Police Department Workforce Demographics

Adjourn



Lakewood Civil Service Commission

Tuesday, May 2, 2023

9:30 a.m.

Lakewood City Hall

6000 Main Street SW

Lakewood, WA 98499

Present: Chair Gayle Selden, Commissioner Dennis Roden, Commissioner Eileen Bisson, Civil Service Secretary-Chief Examiner Tracey Freeman, Associate City Attorney Samantha Johnson, Sergeant Tim Borchardt

MINUTES

Call to Order

Chair Gayle Selden called the meeting to order at 9:30 a.m.

Approval of Minutes

It was moved and seconded to approve the minutes for the March 2, 2023 meeting. The motion carried unanimously.

New Business

Cancellation of Eligibility - Entry Level Police Officer

It was moved and seconded to disqualify Colby Charbonnet, Shelby Schniebs and Sean Benson from the Entry Level Police Officer eligibility list. The motion carried unanimously.

Certification of Court Compliance Officer Eligibility List

Lakewood Civil Service Commission.

The following is a true and certified list of the final standing of those candidates who qualified for the position of Court Compliance Officer and their dates of expiration from this list:

1. Robilliard, Jeff 5/2/24
2. Mclaurin-Bowin, Tyiqua 5/2/24
3. Massey, Julian 5/2/24
4. Kidwell, Austin 5/2/24

3 males 1 female: 2 White, 2 Black

It was moved and seconded to approve the Court Compliance Officer Eligibility List. The motion carried unanimously.

Examiner's Report

The Crime Analyst position was filled as of May 1, 2023.

The Sergeants Exam Process update – Six officers applied for the Sergeants promotional opportunity. The written exam is on May 3, 2023.

The Lieutenant's eligibility list expiration date was extended, and three remaining names are on the list.

Entry Level Police Officer Process update- Thirty two applicants applied to test on April 5, 2023, thirteen applicants showed up for the written/PAT, two applicants failed the PAT, and four applicants failed the written. The remaining seven applicants were invited to the oral board on May 15, 2023. PSS is exploring changing the Entry Level Police Officer process because of our low number of candidates. Also, PSS plans to have an officer dedicated to recruiting.

Entry Level Police Officer Eligibility List update – One candidate should have a final offer by next week, four candidates are in the background portion. There are a total of five candidates still on the eligibility list.

Lateral Level Police Officer process update – 5 applicants were invited to an oral board on May 12, 2023.

There are seven Police Officer positions that need to be filled and ten over hire positions.

It was moved and seconded to adjourn the meeting. The motion passed unanimously.

The meeting ended at 9:50 a.m.

Approved by:

Gayle Selden, Commission Chair

Date

Tracey Freeman, Secretary-Chief Examiner

Date

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Lakewood Civil Service Commission

Friday, May 26, 2023
9:30 a.m.
Lakewood City Hall
6000 Main Street SW
Lakewood, WA 98499

Present: Chair Gayle Selden, Commissioner Dennis Roden, Commissioner Eileen Bisson, Civil Service Secretary-Chief Examiner Tracey Freeman, City Attorney Heidi Wachter

MINUTES

Call to Order

Chair Gayle Selden called the meeting to order at 9:30 a.m.

Approval of Minutes

It was moved and seconded to approve the minutes for the March 2,, 2023 meeting. The motion carried unanimously.

New Business

Cancellation of Eligibility - Entry Level Police Officer

It was moved and seconded to disqualify Matthew Rios and Kenyatta Blacksher from the March 2, 2023 Entry Level Police Officer eligibility list. The motion carried unanimously.

Discussion: PSS included a detailed memo for the disqualification of one of the candidates. Sending the detailed memo was done in error. Because of privacy interests, no one outside of PSS should get a detailed memo.

Certification of Entry Level Officer Eligibility List

Lakewood Civil Service Commission.

The following is a true and certified list of the final standing of those candidates who qualified for the position Entry Level Police Officer and their dates of expiration from this list:

1. Berglund, Jeff 5/26/24
2. Clark, Michael 5/26/24
3. Tyler, Daffyd 5/26/24
4. Koziej, Michael 11/3/23
5. Lavanway, Ari 5/26/24
6. Cookston, Jonathon 5/26/24
7. Son, Thomas 12/1/23
8. Concepcion, Jemanuel 5/26/24
9. Taylor IV, James 5/26/24
10. Carlin, Robert 9/1/23

9 males 1 female: 6 White, 1 Black, 1 Hispanic, 1 Asian, 1 2+

It was moved and seconded to approve the Entry Police Officer Eligibility List. The motion carried unanimously.

Certification of Lateral Level Officer Eligibility List

Lakewood Civil Service Commission.

The following is a true and certified list of the final standing of those candidates who qualified for the position Lateral Level Police Officer and their dates of expiration from this list:

1. **Sayed, Jeremiah 5/26/24**
2. **Conrad, Joshua 5/26/24**
3. **Crochet, Shawn 3/2/24**
4. **Lautt, Andrew 5/26/24**

4 males: 3 White, 1 2+

It was moved and seconded to approve the Lateral Police Officer Eligibility List. The motion carried unanimously

It was moved and seconded to adjourn the meeting. The motion passed unanimously.

The meeting ended at 9:40 a.m.

Approved by:

Gayle Selden, Commission Chair

Date

Tracey Freeman, Secretary-Chief Examiner

Date

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