



## LANDMARKS AND HERITAGE ADVISORY BOARD

Thursday, May 11, 2023 Meeting Minutes  
Special Regular and ZOOM Meeting  
6000 Main Street SW  
Lakewood, WA 98499

**"The mission of the City of Lakewood  
Landmarks and Heritage Advisory Board is to  
preserve, protect, and promote the unique heritage and historic  
resources of the City of Lakewood"**

### CALL TO ORDER

Mr. Glen Spieth, Chair called the meeting to order at 6:00 PM.

### MEETING PROTOCOL

#### Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Chair;  
and Christina Manetti, Vice Chair; and Beth Campbell

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: Joan Cooley

Staff Present: Josh Kubitza, Associate Planner

Council Liaison to LHAB: Councilmember Paul Bocchi (present) and Councilmember  
Trestin Lauricella (present)

**Acceptance/Changes to Agenda** None.

#### Approval of Minutes

**The minutes of the meeting held on February 9, 2023 were approved as written by voice vote, M/S/C Campbell/Manetti. Motion to approve the minutes passed unanimously, 3-0.**

**The minutes of the meeting held on March 23, 2023 were approved as written by voice vote, M/S/C Campbell/Manetti. Motion to approve the minutes passed unanimously, 3-0.**

**Announcements** None.

**PUBLIC COMMENTS** None. No public in attendance or online.

### PUBLIC HEARINGS

#### Boatman-Ainsworth Solar Panels Type II Certificate of Appropriateness

Mr. Josh Kubitza explained the proposal will result in exterior alteration. The existing roof is materials made of asphalt/composite and is no longer a historic feature of wooden shingles. The solar panel equipment is located and sized appropriately to be compatible with the historic property and its environment. If the

solar panels and associated equipment was removed in the future, the form and integrity of the property would be unimpaired.

Mr. Glen Spieth, Chair, opened the public hearing. Testimony was heard from the applicant Ms. Jeanne Candau. Ms. Fabiola Carasssco, Solgen Power representative, was available to answer the boards many questions.

Mr. Kubitza clarified staff finds the proposed project is compliant with Secretary of the Interior's Standards for Rehabilitation and Recommends the Boards approval.

**Ms. Beth Campbell made the motion to approve the Boatman-Ainsworth Solar Panels Type II Certificate of Appropriateness. M/S/C Campbell/Manetti. Motion to approve passed unanimously, 3-0.**

## **REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF**

### Lakewood Touring Map Update

The touring map edits have been forwarded to the editor and a draft should be returned before the next meeting in June. Mr. Kubitza noted he made an addition to the map of the Munson House which was placed on the Washington Historic Registry in 2019. Munson House is located near Gravelly Lake off of Gravelly Lk Dr SW.

### Historical Property Development Forms and FAQ Sheet Update

City staff is working to revise the Certificate of Appropriateness application, create a window replacement FAQ sheet, and create a solar panel fact sheet. The board will have opportunity to review and comment once these documents are ready. The main purpose of the new documents is to make it clearer when a Certificate of Appropriateness application is needed, what is required with the application, and what the board is reviewing.

### Old Settlers Cemetery Update

Pierce County and the city's Parks Department are working to transition the ownership of the cemetery to the City. Mr. Kubitza will update the board as information becomes available.

Mr. Glenn Spieth requested staff to research ownership of the Masonic Cemetery noting it appears to be abandoned.

### LHAB Work Plan and Historic Preservation Grant Planning Reminder

Members were encouraged to begin brainstorming ideas to submit during the fall round of grant opportunities. Mr. Kubitza will provide copies of past applications at the June meeting. Some of the projects awarded in the past were the historical markers placed at landmark designated historic homes and the historic street name signs installed two years ago. Typically grant awards are near \$10,000 amounts.

**UNFINISHED BUSINESS** None

**NEW BUSINESS** None

**Next Regular Meeting** would be held Thursday, June 22, 2023 at 6:00 p.m.

**Meeting Adjourned** at 6:23 p.m.



06/22/2023

Glen Spieth, Chair

Landmarks & Heritage Advisory Board



06/22/2023

Karen Devereaux, Recording Secretary

Landmarks & Heritage Advisory Board