



## LANDMARKS AND HERITAGE ADVISORY BOARD

Thursday, March 23, 2023 Meeting Minutes  
Special Regular and ZOOM Meeting  
6000 Main Street SW  
Lakewood, WA 98499

**"The mission of the City of Lakewood  
Landmarks and Heritage Advisory Board is to  
preserve, protect, and promote the unique heritage and historic  
resources of the City of Lakewood"**

### CALL TO ORDER

Mr. Glen Spieth, Chair called the meeting to order at 6:01 PM.

### MEETING PROTOCOL

#### Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Chair;  
and Christina Manetti, Vice Chair; and Joan Cooley

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: Beth Campbell

Staff Present: Josh Kubitza, Associate Planner

Council Liaison to LHAB: Councilmember Paul Bocchi (not present)

**Acceptance/Changes to Agenda** None.

#### Approval of Minutes

**The minutes of the meeting held on February 9, 2023 were approved as presented by voice vote, M/S/C Cooley/Spieth. Motion to approve the minutes passed unanimously, 3-0.**

**Announcements** None.

**PUBLIC COMMENTS** None. No public in attendance or online.

**PUBLIC HEARINGS** None.

### REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF

#### Heritage Tree Code Update

Mr. Josh Kubitza informed members City staff has created a Heritage Tree Application Form which is available on the LHAB website.

Board Vice-Chair, Ms. Christina Manetti, voiced concerns over an invasive species being allowed to be nominated. It was noted the heritage tree designation and nomination are the same process as the Lakewood Landmark and Community Landmark designation and nomination process. Board members would be allowed to review and make recommendation to City Council; City Council shall be the final authority in approving a nomination.

Historical Property Development Forms

City staff is working to revise the Certificate of Appropriateness application, create a window replacement FAQ sheet, and create a solar panel fact sheet. The board will have opportunity to review and comment once these documents are ready. The main purpose of the new documents is to make it clearer when a Certificate of Appropriateness application is needed, what is required with the application, and what the board is reviewing.

Upcoming Certificate of Appropriateness Applications

Staff anticipates a new application from the owners of the Boatman House off 112<sup>th</sup> St SW for the installation of solar panels (on the rooftop facing away from the road), historic window replacement, and gutter replacement. Once the submittal is made staff will reach out to the board chair to determine if a special meeting would be needed or not.

**UNFINISHED BUSINESS**

Lakewood Touring Map Review and Comments

At the February 9<sup>th</sup> meeting, members agreed to move forward with their own updates if nothing had transpired from Nisqually Tribe after months of attempts at collaboration. A final review will be completed at the April meeting and then forwarded to printer. Once a draft has been received back board members will review and return to printer. Once printing has been completed staff will post to the City website and distribute to Clover Park School District and other partners.

Ms. Joan Cooley suggested doing a group participation tour of the actual driving map. (Staff would recommend that members do this individually. Due to time constraints, staff would not be able to participate in the group activity.)

Little Church on the Prairies Update

Ms. Manetti, Vice-Chair, shared that she has not had another response from administration and believes they are not interested in a designation at this time.

Other

Ms. Manetti asked staff to confirm if the City of Lakewood is taking over the Old Settlers Cemetery and if not the City, who is now responsible for upkeep. Mr. Josh Kubitzka will research and share what he finds out.

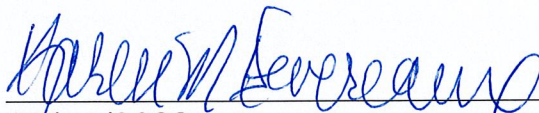
**NEW BUSINESS** None.

**Next Regular Meeting** would be held Thursday, April 27, 2023 at 6:00 p.m.

**Meeting Adjourned** at 6:23 p.m.

  
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05/11/2023  
Glen Spieth, Chair  
Landmarks & Heritage Advisory Board

  
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05/11/2023  
Karen Devereaux, Recording Secretary  
Landmarks & Heritage Advisory Board