



## LAKEWOOD CITY COUNCIL AGENDA

Monday, October 16, 2023

7:00 P.M.

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

**Virtual Comments:** If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

**By Phone:** For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), to use the "Raise Hand" feature press \*9 on your phone, to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in you may need to press \*6 to unmute yourself. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

**By ZOOM:** For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

<http://www.cityoflakewood.us>

**CALL TO ORDER****ROLL CALL****PLEDGE OF ALLEGIANCE****PROCLAMATIONS AND PRESENTATIONS**

1. Police Commissioning and Awards Ceremony.  
– *Chief Patrick Smith, Lakewood Police Department*

**PUBLIC COMMENTS****C O N S E N T   A G E N D A**

- (4) A. Approval of the minutes of the City Council study session of September 25, 2023.
- (8) B. Approval of the minutes of the City Council meeting of October 2, 2023.
- (14) C. Motion No. 2023-92  
  
Authorizing the execution of a Memorandum of Understanding with the Nisqually Indian Tribe and approving work plans supporting the current partnership project at Fort Steilacoom Park.
- (23) D. Motion No. 2023-93  
  
Authorizing the award of a contract to Marles Corporation DBA Amaya Electric, in the amount of \$350,000, for the 2023 Electrical Services project.
- (26) E. Motion No. 2023-94  
  
Appointing Amelia Escobedo to serve on the Landmarks and Heritage Advisory Board through December 31, 2026.
- (29) F. Motion No. 2023-95  
  
Reappointing Linda Smith to serve on the Lodging Tax Advisory Committee.

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(32) G. Motion No. 2023-96

Appointing Shauna Alexander and Laura Martinez and reappointing Earl Borgert, Sylviann Estrella, Paige Hansen, Lani Neil and Faaluaina Pritchard to the Lakewood Arts Commission through October 15, 2026.

(47) H. Motion No. 2023-97

Appointing Nancy Read and Sheldon Thiel to serve on the Parks and Recreation Advisory Board through September 19, 2026.

- (59) I. Items filed in the Office of the City Clerk:
1. Parks and Recreation Advisory Board meeting minutes of July 26, 2023.
  2. Public Safety Advisory Committee meeting minutes of August 2, 2023.
  3. Community Services Advisory Board meeting minutes of August 28, 2023.
  4. Planning Commission meeting minutes of September 20, 2023.

## **R E G U L A R   A G E N D A**

### **RESOLUTION**

(70) Resolution No. 2023-10

Naming the plaza area on Motor Avenue, Colonial Plaza.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **REPORTS BY THE CITY MANAGER**

- (73) Review of 3<sup>rd</sup> Quarter (2023) Police Report.

### **CITY COUNCIL COMMENTS**

### **ADJOURNMENT**

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*



## **LAKEWOOD CITY COUNCIL STUDY SESSION AGENDA**

Monday, September 25, 2023

City of Lakewood

Council Chambers

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

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### **CALL TO ORDER**

Mayor Whalen called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Councilmembers Present: 5 – Mayor Whalen; Deputy Mayor Mary Moss; Councilmember Don Anderson, J. Trestin Lauricella and Paul Bocchi.

Councilmembers Excused: 2 – Councilmembers Mike Brandstetter and Patti Belle.

Lakewood Arts Commission Members Present Board Members Present:  
9 – Chair Emily Feleen, Vice-Chair Earl Borgert, Sylvi Estrella, Paige Hansen, Lani Neil, Darryl Owens, Lua Pritchard, Phillip Raschke and Susan Warner.

### **ITEMS FOR DISCUSSION:**

#### **Joint Lakewood Arts Commission meeting.**

Lakewood Arts Commission Boardmembers introduced themselves. Arts Commission members highlighted events and activities that were coordinated such as the Rotating Artist Showcase and Reception, the Holiday Parade, Signal Box Wrap Program, Martin Luther King, Jr. video, Gateway Arcs Public Art, Summer Concerts, Fiesta de la Familia and the Mural at Fort Steilacoom Park. They shared that an Arts Commission Retreat will be held on October 17<sup>th</sup> at Lakewold Gardens and the Holiday Parade will be held on December 9<sup>th</sup>. Discussion ensued.

**Review of Naming Process for Motor Ave.**

Parks, Recreation and Community Services Director Mary Dodsworth provided an overview of prior discussions related to options and processes that could be used to name or rename the plaza area on Motor Avenue in Lakewood. Discussion ensued and it was recommended that the area be named as Colonial Plaza which will come forward for City Council action at a future meeting.

**2024 Comprehensive Plan Periodic Review Update.**

Long Range and Strategic Planning Manager Tiffany Speir provided an overview of House Bill 1110 related to housing densities, reviewed historically racially restricted parcels, options for usage of accessory dwelling units, a map highlighting the critical areas, oak canopies and the transit buffer zones. Speir then highlighted the Puget Sound Regional Council Displacement Risk index by Census Tract, planned displacement in the Air Corridor zones and map excerpts from the City of Lakewood's Equity Index Map. Discussion ensued.

**ITEMS TENTATIVELY SCHEDULED FOR THE OCTOBER 2, 2023 REGULAR CITY COUNCIL MEETING:**

1. Proclamation recognizing the Filipino American History month. – *Maria Manalac, Board member, Filipino American Historical Society, Greater Puget Sound Chapter*
2. Proclamation recognizing October as Domestic Violence Awareness month. – *Lise Schumacher, Assistant City Attorney, City of Lakewood*
3. Youth Council Report. – *Kaitlynn Miller and Violet Johnson, Youth Councilmembers*
4. Clover Park School District Report. – *Anthony Veliz, Boardmember*
5. Authorizing the execution of an amendment to the interagency agreement with the Washington State Department of Enterprise Services for the Lakewood City Hall Phase I Energy Upgrades. – (Motion – Consent Agenda)
6. Authorizing the execution of an agreement for the Western State Hospital Plan review. – (Motion – Consent Agenda)
7. Appointing Youth Councilmembers Alli Laska, Alexis Lynn, Katherine Kaiser and Launa Nieto-Johnson to serve on the

Lakewood's Promise Advisory Board for the 2023-2024 school year.  
– (Motion – Consent Agenda)

8. Reports by the City Manager - Review of 2024 Property Tax Levy Ordinance. – (Reports by the City Manager)

## **REPORTS BY THE CITY MANAGER**

City Manager Caulfield shared that the October 9<sup>th</sup> Study Session will include a review of the Federal, State and County legislative agenda and policy manuals. He shared that on October 2<sup>nd</sup> the City will bring forward a motion to authorize the termination of the emergency proclamation related to the fire at Fort Steilacoom Park and the Lodging Tax Advisory Committee met last week and recommendations for funding will come forward at a future meeting.

He then announced the following upcoming meetings and events:

- September 27, 5:00 P.M. to 6:30 P.M., Volunteer Recognition Event, Clover Park Technical College Rotunda
- September 27, 6:30 P.M., Pierce County Council District 6 meeting, DuPont City Council Chambers, 1700 Civic Drive
- September 28, 6:00 P.M., Mayor's Coffeehouse, Fort Steilacoom Park Pavilion
- October 5, 1:00 P.M., Economic Development Board Manufacturing Day, Clover Park Technical College
- October 14, 12:00 P.M. to 3:00 P.M., Truck & Tractor Day, Fort Steilacoom Park
- October 18, 8:30 A.M. to 12:00 P.M. Pierce County Thriving Together for Small Businesses, McGavick Conference Center

## **CITY COUNCIL COMMENTS**

Councilmember Bocchi shared that he attended the Pierce County Regional Council meeting and he visited the new Nourish Food Bank building.

Councilmember Lauricella shared that he participated in the Lakewood Farmers Market and expressed thanks for the work that went into the event and the Arts Commission for their presentation this evening.

Councilmember Anderson spoke about stolen vehicles in Pierce County year to year.

Deputy Mayor Moss thanked the Arts Commission for their presentation this evening.

Mayor Whalen shared that last week he attended the Pierce Transit Board of Commissioners meeting, the Pierce County Regional Council meeting and the Lodging Tax Advisory Committee meeting.

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Mayor Whalen announced that the City Council will recess into Executive Session pursuant to RCW 42.30.110(1)(g) to review the performance of a public official. The City Council is not expected to take action following the Executive Session other than to adjourn the meeting.

The City Council recessed into Executive Session at 9:41 p.m. and reconvened at 9:55 p.m.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:55 p.m.

ATTEST:

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JASON WHALEN, MAYOR

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BRIANA SCHUMACHER  
CITY CLERK



## **LAKEWOOD CITY COUNCIL MINUTES**

Monday, October 2, 2023

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

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### **CALL TO ORDER**

Mayor Whalen called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Councilmembers Present: 6 – Mayor Jason Whalen, Deputy Mayor Mary Moss, Mike Brandstetter, Don Anderson, Patti Belle, and Paul Bocchi.

Councilmembers Excused: 1 – Councilmember J. Trestin Lauricella.

### **PLEDGE OF ALLEGIANCE**

Mayor Whalen paused for a moment of silence and led the Pledge of Allegiance.

### **PROCLAMATIONS AND PRESENTATIONS**

#### **Proclamation recognizing Filipino American History month.**

COUNCILMEMBER ANDERSON PRESENTED A PROCLAMATION RECOGNIZING FILIPINO AMERICAN HISTORNY MONTH TO MARIA MANLAC, BOARDMEMBER, FILIPINO AMERICAN HISTORICAL SOCIETY, GREATER PUGET SOUND CHAPTER. MAYOR WHALEN THEN CALLED UPON FILIPINO YOUTH AND RESIDENTS IN ATTENDANCE WHO SANG THE PHILLIPINE NATIONAL ANTHEM.

#### **Proclamation recognizing October as Domestic Violence Awareness month.**

COUNCILMEMBER BRANDSTETTER PRESENTED A PROCLAMATION RECOGNIZING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH TO LISE SCHUMACHER, ASSISTANT CITY ATTORNEY, CITY OF LAKEWOOD.



**Youth Council Report.**

Youth Councilmembers Violet Johnson, Ruffaro Guzha and Dylan Pant introduced themselves. Guzha reported that at last months meeting students were assigned to advisory boards and committees and elected Chair and Vice Chair. Pant shared that committees began planning goals and activities for their term on the Youth Council. Johnson shared that goals for the Justice and Safety Committee.

**Clover Park School District Report.**

None.

**PUBLIC COMMENTS**

The City Council received written comments in advance of the meeting from Amelia Escobedo.

Speaking before the Council were:

*Cindy Baij, Lakewood resident*, spoke about the inability to punish people due to state law and creating lake access on Gravelly Lake and not just Steilacoom Lake.

*Amelia Escobedo, Lakewood resident*, thanked the City Council for issuing the Proclamation recognizing Hispanic Heritage month. Escobedo spoke about Motion No. 2023-89, slander that was used against her during the vote for appointment to the Landmarks and Heritage Advisory Board and requested to be reconsidered for the position.

*Christopher Escobedo, Lakewood resident*, spoke about the right to assemble, protest and freedom of speech. Escobedo spoke in support of Amelia Escobedo for her work in the community and police leadership for hosting the Police Citizens Academy.

*Ebrahim Mirjalili, Lakewood resident*, spoke about humanity, violence and read poetry regarding human pain.

*Christina Manetti, Garry Oak Coalition*, spoke in support of Amelia Escobedo for the Landmarks and Heritage Advisory Board. Manetti spoke about the importance of the city educating employees regarding the tree protection code requirements and in support of tree preservation.

*Bunchy Carter, Black Panther Party*, spoke about not seeing Amelia Escobedo at SummerFEST and elected officials lying on the community they serve.

*James Dunlop, Lakewood resident*, spoke in support of preservation of the tree canopy, the cutting of trees at the temporary Lakewood Library location and reconsidering the issue of de-annexation from the Pierce County Library System.

*Addo Aequitas, Panther Party*, spoke about the false statements made about Amelia Escobedo and elected officials not working for the community they serve.

## **C O N S E N T   A G E N D A**

- A. Approval of the minutes of the City Council meeting of September 5, 2023.
- B. Approval of the minutes of the City Council study session of September 11, 2023.
- C. Approval of the minutes of the City Council meeting of September 18, 2023.
- D. Approval of claims vouchers, in the amount of \$3,310,532.68, for the period of August 17, 2023 through September 15, 2023.
- E. Approval of payroll checks, in the amount of \$3,259,455.62, for the period of August 16, 2023 through September 15, 2023.
- F. Motion No. 2023-85

Authorizing the execution of an amendment to the interagency agreement with the Washington State Department of Enterprise Services for the Lakewood City Hall Investment Grade Audit Phase 1 Implementation.

- G. Motion No. 2023-90

Ratification of the Proclamation terminating the civil emergency proclamation on August 16, 2023 related to fire at Fort Steilacoom Park.

- H. Motion No. 2023-91

Appointing Youth Councilmembers Alli Laska, Alexis Lynn, Katherine Kaiser and Launa Nieto-Johnson to serve on the Lakewood's Promise Advisory Board for the 2023-2024 school year.

- I. Items filed in the Office of the City Clerk:
  1. Planning Commission meeting minutes of June 7, 2023.
  2. Planning Commission meeting minutes of September 6, 2023.

COUNCILMEMBER ANDERSON MOVED TO ADOPT THE CONSENT AGENDA. SECONDED BY BOCCHI. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## **R E G U L A R   A G E N D A**

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

None.

### **REPORTS BY THE CITY MANAGER**

#### **Review of 2024 Property Tax Levy.**

Acting City Manager Kraus shared that it is recommended that the City Council increase the property tax by 1% which will result in a decrease of \$15.01 or 4.0%. She shared that a public hearing will be held at the November 6<sup>th</sup> City Council meeting.

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She then announced the following upcoming meetings and events:

- October 5, 1:00 P.M. to 5:00 P.M., Pierce County Manufacturing Day Expo, Clover Park Technical College, Advanced Manufacturing, Building 24
- October 13, 5:00 P.M. to 9:00 P.M., Filipino American History Month Youth and Community Summit, Thomas Middle School
- October 14, 12:00 P.M. to 3:00 P.M., Truck & Tractor Day, Fort Steilacoom Park
- October 18, 8:30 A.M. to 12:00 P.M., Pierce County Thriving Together Small Business Resource Event, McGavick Conference Center
- November 2, , 8:00 A.M. to 10:00 A.M., SSMCP Elected Officials Council (EOC), Eagle's Pride Golf Course

- November 11 and 12, Fall 2023 Community Cleanup, 8:00 A.M. to 2:00 P.M., Waste Connections Transfer Station, 3869 94<sup>th</sup> Street SW, Lakewood, WA 98499
- December 9, Association of Washington Cities, Elected Officials Workshop
- December 9, 4:30 P.M., Holiday Parade and Tree Lighting Event
- January 5, 6:00 P.M., 2/2 Stryker Brigade Combat Team Community Connector Event, Thornewood Castle

### **CITY COUNCIL COMMENTS**

Councilmember Bocchi shared that this week he will be attended the South Sound Housing Affordability Partnership (SSHA<sup>3</sup>P) meeting.

Councilmember Brandstetter spoke about the discussion regarding naming of Colonial Plaza and shared that on October 19<sup>th</sup> he will attend the Lt. Governor's Civic Summit event.

Councilmember Belle complimented the Volunteer Recognition Event that took place last week and shared that she attended the Artist Reception this evening.

Councilmember Anderson apologized for misidentifying Amelia Escobedo as being in attendance at SummerFEST.

Deputy Mayor Moss shared that she enjoyed attending the Volunteer Recognition Event and shared that tomorrow she will attend the Lakewood's Promise Advisory Board meeting.

Mayor Whalen complimented those who coordinated the Volunteer Recognition Event and shared that last week he hosted Coffeehouse with the Mayor. He shared that this week he will attend the Economic Development Board of Pierce County Manufacturing Day event, spoke about the vehicle burnouts at Colonial Plaza, the tree removal at the interim Lakewood Library site and questioned whether or not the City Council would like to revisit the recommendation of appointment of Amelia Escobedo to the Landmarks and Heritage Advisory Board.

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Mayor Whalen announced that the City Council will recess into Executive Session for approximately 30 minutes pursuant to RCW 42.30.110(1)(g) to review the performance of a public official. The City Council is not

expected to take action following the Executive Session other than to adjourn the meeting.

The City Council recessed into Executive Session at 8:14 p.m. At 8:44 p.m., Mayor Whalen announced that the Executive Session will be extended an additional 10 minutes. The City Council reconvened at 8:54 p.m.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:55 p.m.

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JASON WHALEN, MAYOR

ATTEST:

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BRIANA SCHUMACHER  
CITY CLERK

# REQUEST FOR COUNCIL ACTION

**DATE ACTION IS REQUESTED:**

October 16, 2023

**TITLE:** Memorandum of Understanding between City of Lakewood and the Nisqually Indian Tribe

**TYPE OF ACTION:**

☐ ORDINANCE NO.

☐ RESOLUTION NO.

**REVIEW:**

July 24, 2023

**ATTACHMENTS:**

Memorandum of Understanding  
Work program 1 & 2

☒ MOTION NO. 2023-92

☐ OTHER

**SUBMITTED BY:** Mary Dodsworth, Parks, Recreation and Community Services Director

**RECOMMENDATION:** It is recommended that Council authorizes the City Manager to execute a Memorandum of Understanding (MOU) with the Nisqually Indian Tribe and approve work plans supporting the current partnership project at Fort Steilacoom Park.


**DISCUSSION:** The City and the Nisqually Indian Tribe have a positive history of collaboration and partnership and are working on the development of interpretive elements at Fort Steilacoom Park to inform park visitors of the tribes vibrant past but also note the important current work the tribe is doing in our community. The partnership project intends to add signage, art, and interpretive information throughout the park and will be featured along the 1.7 mile Nisqually Loop Trail. The exhibits will include Lushootseed language. A MOU has been prepared to support current and future projects along with supplemental work programs to define specific project tasks, milestones and timelines.

**ALTERNATIVE(S):** Council could not approve the MOU or work programs which would delay our ability to meet current grant deadlines. Council could modify the MOU elements or work programs to include additional tasks or project details.

**FISCAL IMPACT:** There is no fiscal impact of the MOU. The current interpretive projects (work plans 1 & 2) are funded by a legislative appropriation of \$300,000. The city is the fiscal agent for the work program. The tribe may add additional funds as needed to complete the project.

Mary Dodsworth

Prepared by

  
City Manager Review

## **Memorandum of Understanding Between the Nisqually Indian Tribe and the City of Lakewood**

The Nisqually Indian Tribe (Tribe) and the City of Lakewood (Lakewood) are engaged in a collaborative partnership to develop interpretive installations on public lands within the City featuring the unique culture and history of the Nisqually Indian Tribe. This Memorandum of Understanding (MOU) between the Tribe and Lakewood set forth the parties' understandings regarding their desire to work cooperatively on partnership projects. The elements of this understanding are set forth below.

1. The Nisqually Indian Tribe is signatory to the Treaty of Medicine Creek of 1854 and its traditional homelands include the land known today as the City of Lakewood.
2. Specific areas within the City are of special prehistorical, historical, cultural, and environmental significance. The pre-settlement prairies, lakes and creeks are central to the identity of the Tribe as the Squally-Absch people. The name Squally-Absch means "People of the River, people of the Grass" (prairie lands in the Nisqually river drainage.) Modern Lakewood encompasses ancestral villages, fishing sites, sacred sites, and prairie grassland. The lands and waters included in Lakewood are culturally and historically significant to the Tribe.
3. The Tribe and Lakewood mutually agree to engage in a collaborative process to develop installations and facilities on public lands within Lakewood that interpret the unique culture and history of the Nisqually Tribe.
4. Both the Tribe and Lakewood are willing to devote staff and resources toward the cooperative planning process as set forth therein. Lakewood's authority to enter into this agreement is under RCW 39.34. The Tribe's authority to enter into this MOU is as per the Nisqually Constitution Article VI.
5. Specifically, the parties are committed to reaching agreement on all current and future phases of partnership projects to include interpretive installations and community events, including but not limited to design and selection of location(s), preferred alternative, submission of any and all permits necessary including mitigation actions, selection of consultants, and adaptive management actions to on-site issues discovered during construction.
6. The parties will jointly and cooperatively develop a series of work plans relative to specific tasks and deadlines central to the progress and implementation of a shared vision of interpreting the Tribe's history in Lakewood. These work plans will be project specific and incorporated by reference to this MOU and be governed by its terms.

7. The parties commit to each other that State and Federal guidelines will be followed as they pertain to cultural resources and that Nisqually Tribal Historic Preservation Office (THPO) staff will be consulted before any ground-disturbing activities are commenced in relation to partnership projects. The Nisqually THPO also reserves the right to have THPO staff monitor all ground disturbing activities as needed.
8. In the event that either party becomes aware that an action has been taken by the other that is inconsistent with this MOU, or if a dispute arises concerning the implementation of this MOU that cannot be resolved by the designated contacts, notification in writing describing the issue(s) will be provided by the grieving party to the other. Following written notification, the issue(s) will be referred to the signatories of this agreement and they will meet within 30 days in an attempt to resolve the dispute.
9. The parties will act in good faith to meet the above terms and conditions over the 5-year term of the MOU and conduct periodic reviews of implementation at minimum of every 3 months.
10. This MOU is a statement of intent and understanding on a mutually desirable course of action. The MOU is not a contract and not enforceable as such. The parties have a sincere desire to proceed as described and express a commitment to good faith in working with each other to attain the objectives identified. In order to maintain this spirit of cooperation, dispute resolution provisions are provided, but a party to this MOU may also withdraw by providing 45 days written notice to the other party.
11. Responsibilities: The parties commit to ensuring through performance of certain tasks and responsibilities as follows:
  - A. The City shall perform the following tasks:
    - a. Act as fiscal agent for City projects;
    - b. Consult and cooperate with the Tribe in the planning, location, design, and development of interpretive elements, special events and art facilities within Fort Steilacoom Park specific to Nisqually Indian Tribe.
    - c. Coordinate all permits and requirements necessary to update the facilities;
    - d. Develop and track milestones and manage and approve all final decisions during the construction period;
    - e. Own the improvements and be responsible for management, maintenance and operations of all improved areas.
  - B. Nisqually Tribe shall perform the following tasks:
    - a. Coordinate staff and key decision makers to implement projects
    - b. Consult and cooperate with the City in the planning, location, design, and



development of interpretive elements, special events and art facilities within the City specific to Nisqually Indian Tribe.

c. Contribute interpretive and thematic content for projects and provide review and approval based on established work plan timelines

d. Contribute staff or other tribal resources and participate in meetings as needed to support the completion of projects.

12. Financial Commitment. Each party seeks to make this joint approach to planning and construction of interpretive facilities at the Park successful, and each intends to devote resources to the process as needed. A proposed budget will be established within each project work plan. Each party's contribution is subject to available resources for that entity in light of other commitments and responsibilities. Each party agrees to bear the costs of any resources committed to the process. Neither side shall have a claim against the other for the costs of resources devoted to this process. Nothing in this agreement shall constitute a waiver of the Nisqually Indian Tribe's sovereign immunity from suit, which is expressly reserved.

13. Points of Contact. Each party will designate contacts for the purpose of facilitating the development of the work plans and stewardship of this MOU.

For City of Lakewood:

Mary Dodsworth, Parks, Recreation and Community Services Director

Phone: 253-983-7741

[mdodsworth@cityoflakewood.us](mailto:mdodsworth@cityoflakewood.us)

For Nisqually Tribe:

Lisa Breckenridge, Parks & Planning

Phone: 360-867-3346

[breckenridge.lisa@nisqually-nsn.gov](mailto:breckenridge.lisa@nisqually-nsn.gov)

14. Public Reporting and Communications.

a. All reports, presentations, data, and all other work product prepared or gathered by the parties will not be disseminated publicly without written approval by the other party.

b. Both parties have permission to take photos of any meetings, ribbon-cutting ceremonies, or other gatherings related to the work; a photo release form will be used to gain permission if any identifiable individuals appear in any photos.

c. Lakewood Communications Manager (Brynn Grimley [bgrimley@cityoflakewood.us](mailto:bgrimley@cityoflakewood.us) 253-983-7761) will seek prior review and approval from Information Officer Debbie Preston ([preston.debbie@nisqually-nsn.gov](mailto:preston.debbie@nisqually-nsn.gov) (360) 780-1295) of newsletter articles, social media posts, or similar public communication showcasing the project and work activities.

15. Duration. This agreement will last for a period of five years from signing date At the end of this five (5) year period, the agreement will automatically renew with two more 5 year renewal terms existing on this MOU, unless any party gives the other written notice of its intent not to renew the agreement at least 45 days before the expiration of this agreement.

16. Amendments. The agreement may be updated to include additional specific projects or additional detail on the current project by mutual written agreement of both parties.

**CITY OF LAKEWOOD**

Dated: \_\_\_\_\_

\_\_\_\_\_  
John Caulfield, City Manager  
[jcaulfield@cityoflakewood.us](mailto:jcaulfield@cityoflakewood.us)

**NISQUALLY INDIAN TRIBE**

Dated: \_\_\_\_\_

\_\_\_\_\_  
William Frank, III, Chairman  
[frank.willie@nisqually-nsn.gov](mailto:frank.willie@nisqually-nsn.gov)

## **Nisqually Indian Tribe and the City of Lakewood Work Plan #1**

### **Project Title: Nisqually Interpretive & Art Installation at Ft. Steilacoom Park**

**Project Description:** The City of Lakewood and the Nisqually Indian Tribe are engaged in a collaborative partnership to develop interpretive installations on public lands within the City featuring the unique history and current culture of the Nisqually Indian Tribe. The partnership pilot project at Ft. Steilacoom Park intends to add signage, art, and interpretive information throughout the park that will provide an introduction to the Nisqually people and will include Lushootseed language. The installations incorporate information regarding Chief Leschi's legacy. Cultural interpretive markers will be installed along the 1.7 mile Nisqually Loop Trail

**Funding:**       **City of Lakewood - \$300,000**  
                      **Nisqually Indian Tribe - TBD**

**Work Plan:**   Develop improvements to inform park visitors of the tribes vibrant past along with the important current work the tribe is doing in our community. Improvements are planned at the following areas:

- Plaza Area: a new sign will be placed on the kiosk and may feature territory maps, important Nisqually sites and locations, Lushootseed language, City land acknowledgement statement and/or photos and other graphic elements. Carved wood or steel back benches displaying tribal artwork and other seating areas will be located in the plaza area near the dog park and Waughop Lake parking lot.
- Interpretive Markers: Educational information will be placed along the 1.7 mile Nisqually Loop Trail and may include markers, artwork and other types of interpretive information to include Lushootseed language. Benches along the trail may be installed and/or used as interpretive markers.
- Chief Leschi Trailhead: a new sign will be placed on the kiosk and may feature information regarding the legacy of Chief Leschi and his family as well as other site amenities such as benches or public art (see Work Plan #2 for public art element) located in or near the Angle Lane parking lot and entry on the south east side of the park.

### **Phase 1: Pre Contract Elements (June - September 2023)**

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#### **City of Lakewood**

- Manage the project associated with this work plan.
- Develop and approve project budget.
- Act as fiscal agent and manage grants, donations and other revenue sources to complete project.
- Designate key staff members, consultants and other city resources for project development.
- Communicate and collaborate with Tribe on consultant solicitation and selection.
- Review and update MOU and future work plans as needed to complete project.
- Develop proposed site plan and construction documents to support project.
- Manage local, state and federal permits, including cultural resource survey, as needed to complete project.

#### **Nisqually Tribe**

- Designate key staff members, consultants and other tribal resources for project development and completion. For the purposes of this project, key decision makers include Tribal Council Art Workgroup.
- Communicate and collaborate with City on consultant solicitation and selection.
- Review and approve budget for various project elements and procure funding as needed to supplement project budget.
- Develop interpretive themes and content outline for kiosks and up to eight (8) interpretive signs/areas.
- Develop interpretive themes and sample bench for 8-10 benches. Produce a sample bench to assess size, style, process to meet project timeline.

## Phase 2: Project Development and Construction (City of Lakewood and Nisqually Tribe)

- Approval of project elements to include signs, interpretive areas, trail layout and art.
- City to manage consultant contracts to implement project elements
- Attend project meetings as needed and meet established project milestones

### Milestones

Task	Timeline for completion	Tribe Review & Approval	City Review Approval	Comments
Approve MOU	8-30-23	October, 2023	October, 2023	
Develop and Approve Themes and Interpretive Concepts	June-October	October 2023	October 2023	Tribe support HRA consultant
Approve Bench base and designs	June- October	October 2023	October 2023	prototype fabricated and themes/locations confirmed
Approve artwork/sculpture	See work plan #2	TBD	TBD	Size, location and foundry cost estimate needed
Site verify exhibits, art and bench locations	October	October	October	Define area location and measure trail route
Prelim Layout Map & Finalized Scope	October	October 2023	October 2023	Need City / Tribe review approval
Cultural Survey and review(s)	Nov-Dec 2023	Approved by DHAP and DOC February 2024	Approved by DHAP and DOC February 2024	Confirm CR consultant with Tribe staff
DOC contract readiness submittal & grant contract issuance	Feb 2024	NA	February, 2024	Pending cultural survey completion & Tribes & DAHP approval
Contract with Consultants and Project Support	February 2024 - June 2025		February 2024	RFQ/ RFP Nov-Dec 2023
Kick Off Meeting	Feb 2024			City/Tribe
30% Design	Feb-April 2024			Cost est review
60% Design	May-June 2024			Cost est review
90% Design	July-Aug 2024			Final cost est & funding review
Permit Submittal & Issuance	Sept-Dec 2024			
Construction	January - June 2025			
Bench Fabrication	January - Aug 2024			Tribe summer program support
Dedication	June 2025			
Closeout	July-Aug 2025			

## **Nisqually Indian Tribe and the City of Lakewood Work Plan #2**

### **Project Title: Nisqually Art Installation at Ft. Steilacoom Park**

**Project Description:** The City of Lakewood and the Nisqually Indian Tribe are engaged in a collaborative partnership to develop interpretive installations on public lands within the City featuring the unique history and current culture of the Nisqually Indian Tribe. This partnership project at Ft. Steilacoom Park intends to add an art installation to honor the legacy of Chief Leschi. The installation will be located on or near the 1.7 mile Nisqually Loop Trail

**Funding:**       **City of Lakewood – TBD**  
                      **Nisqually Indian Tribe – TBD**  
                      **A portion of or remaining funds from work plan #1 will be directed to art installation**

**Work Plan:**    Develop an art installation that interprets Nisqually history and current culture. Improvements are planned on or near the Chief Leschi Trailhead located at the south east side of the park. Alternate locations will be considered during the design phase.

### **Phase 1: Pre Contract Elements (June - September 2023)**

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#### **City of Lakewood**

- Manage the project associated with this work plan.
- Develop and approve project budget.
- Act as fiscal agent and manage grants, donations and other revenue sources to complete project.
- Designate key staff members, consultants and other city resources for project development.
- Communicate and collaborate with Tribe on consultant solicitation and selection.
- Review artwork proposal and facilitate City approval
- Develop proposed site plan and construction documents to support project.
- Manage local, state and federal permits, including cultural resource survey, as needed to complete project.
- Update MOU and future work plans as needed to complete project.

#### **Nisqually Tribe**

- Designate key staff members, consultants and other tribal resources for project development and completion. For the purposes of this project, key decision makers include Tribal Council Art Workgroup.
- Develop and approve project budget and procure funding as needed to supplement project budget.
- Communicate and collaborate with City on consultant and artist solicitation and selection.
- Develop art installation concepts (Leschi Circle: Chief Leschi & Quiemuth, Circle of Life) and potential locations and provide to City for approval.

### **Phase 2: Project Development and Construction (City of Lakewood and Nisqually Tribe)**

---

- Approve art project and/or phases and location
- City to manage consultant and artist contracts to implement project elements
- Provide funding for artwork as noted in approved budget.
- Attend project meetings as needed and meet established project milestones
- Support dedication ceremony

## Milestones

Task	Timeline for completion	Tribe Approval	City Approval	Comments
Develop art themes and location concepts	July – Dec 2023			Size, location and foundry cost estimate needed
Select Artist and location		January 2024	January 2024	
Contract for services (artist and foundry)	Feb 2024			
30% Design	March - April 2024			Cost est review
60% Design	May-June 2024			Cost est review
90% Design	July-Aug 2024	August 2024	August 2024	Final cost est & funding review
Permit Submittal & Issuance	Sept-Dec 2024			
Artwork Fabrication	January – May 2025			Determine who contracts for fabrication and installation
Artwork Installation	May 2025			
Dedication	June 2025			
Closeout	July-Aug 2025			

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 16, 2023	<b>TITLE:</b> Motion authorizing award of a contract to Marles Corporation DBA Amaya Electric in the amount of \$350,000.00 for the 2023 Electrical Services project.	<b>TYPE OF ACTION:</b>  <input type="checkbox"/> ORDINANCE NO. <input type="checkbox"/> RESOLUTION NO. <input checked="" type="checkbox"/> MOTION NO. 2023-93 <input type="checkbox"/> OTHER
<b>REVIEW:</b>		
<b>ATTACHMENTS:</b> Bid Tabulations		

**SUBMITTED BY:** Paul A. Bucich, P.E. Public Works Engineering Director

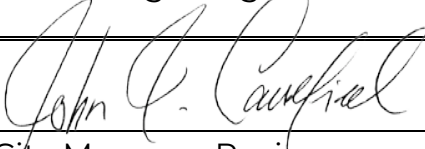
**RECOMMENDATION:** It is recommended that the City Council authorize award of a contract to Marles Corporation DBA Amaya Electric in the amount of \$350,000.00 for the 2023 Electrical Services project. The bid price was used as a basis for award, bid tabulation is attached. The hourly rates and unit prices on work assigned under this contract will be the corresponding bid rates. Actual expenditures will be limited to a total of up to \$350,000.00 over the one year duration. The contract has an option to extend the contract for a second year if mutually agreed to between the City and the contractor at no additional contract cost extension.

**DISCUSSION:** The purpose of this contract is to establish set prices for electrical work that the City can draw upon over the duration of the project. This will enable the city to continue to repair or replace damaged streetlights, traffic signals, and other electrical components in a timely basis. While this contract does not guarantee any work to the contractor, it allows the City to issue task authorizations individually tied to allocated budgets: capital, maintenance, or risk pool. **Continued on page 2.**

**ALTERNATIVE(S):** The City received three (3) bids for this project. It is not anticipated that rebidding the project would result in lower bids.

**FISCAL IMPACT:** There is no fiscal impact to the City as this contract will be used to support current and on going efforts to repair/replace/rehabilitate existing infrastructure or new infrastructure covered in existing budgets.

Paul Bucich  
Prepared by

  
City Manager Review

**DISCUSSION CONTINUED:**

This is the third Electrical Services project recommended by the Public Works Engineering Department. The 2020 Electrical Services project completed 66 tasks with a total cost of over \$276,000 in a two year time period. The 2022 Electrical Services project was recently completed and consisted of 20 tasks totaling just under \$350,000.00 in a one year period. A major driver of the 2022 expenditure was the installation of a new temporary signal at Chapel Gate and Steilacoom Blvd. This is/was fully funded by an agreement with DSHS previously approved by the City Council.



# BID TABULATIONS

2023 Electrical Services  
Bid Opening: 10/10/2023

Tuesday, October 10, 2023

Note: We hereby certify that these tabulated bids represent all bids received and that the additions of all prices shown have been checked and corrected.

				ENGINEER'S ESTIMATE		Amaya Electric		Transportation Systems, Inc		Elite Electrical Contracting	
ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE OR %	AMOUNT	UNIT PRICE OR %	AMOUNT	UNIT PRICE OR %	AMOUNT	UNIT PRICE OR %	AMOUNT
1	Electricians - Inside Wireman Fully burdened rate per hour, per person, Straight time hours _____AM to _____PM	500	HR	\$150.00	\$75,000.00	\$149.00	\$74,500.00	\$172.00	\$86,000.00	\$180.00	\$90,000.00
2	Electricians - Foreman, fully burdened rate, per hour per person, Straight time hours _____AM to _____PM	200	HR	\$150.00	\$30,000.00	\$149.00	\$29,800.00	\$178.00	\$35,600.00	\$180.00	\$36,000.00
3	Power Equipment Operator - Shovel, Excavator, Backhoe, Tractors under 15 MT, fully burdened rate, per hour per person, Straight time hours _____AM to _____PM	100	HR	\$150.00	\$15,000.00	\$149.00	\$14,900.00	\$130.00	\$13,000.00	\$180.00	\$18,000.00
4	General Laborer, fully burdened rate, per hour per person, Straight time hours _____AM to _____PM	100	HR	\$80.00	\$8,000.00	\$60.00	\$6,000.00	\$96.00	\$9,600.00	\$120.00	\$12,000.00
5	Flaggers, fully burdened rate, per hour per person, straight time hours _____AM to _____PM	100	HR	\$80.00	\$8,000.00	\$60.00	\$6,000.00	\$80.00	\$8,000.00	\$85.00	\$8,500.00
6	Traffic Control Supervisor, fully burdened rate, per hour per person, Straight time hours _____AM to _____PM	100	HR	\$90.00	\$9,000.00	\$70.00	\$7,000.00	\$96.00	\$9,600.00	\$95.00	\$9,500.00
7	Other Temporary Traffic Control	\$10,000.00	EST	1.00	\$10,000.00	1.00	\$10,000.00	1.00	\$10,000.00	1.00	\$10,000.00
8	Minor Change	\$5,000.00	FA	1.00	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00
9	Equipment Markup	\$10,000	EST	21.00%	\$12,100.00	1.17	\$11,700.00	1.20	\$12,000.00	1.10	\$11,000.00
10	Material Mark up	\$80,000	EST	21.00%	\$96,800.00	1.17	\$93,600.00	1.20	\$96,000.00	1.30	\$104,000.00
11	Subcontractor Mark up	\$70,000	EST	12.00%	\$78,400.00	1.15	\$80,500.00	1.15	\$80,500.00	1.10	\$77,000.00
	<b>TOTAL</b>			<b>\$347,300.00</b>		<b>\$339,000.00</b>		<b>\$365,300.00</b>		<b>\$381,000.00</b>	

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 16, 2023	<b>TITLE:</b> Appointing Amelia Escobedo to serve on the Landmarks and Heritage Advisory Board through December 31, 2026.	<b>TYPE OF ACTION:</b>  <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2023-94 <input type="checkbox"/> OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Candidate application	

**SUBMITTED BY:** Briana Schumacher, City Clerk on behalf of Mayor Whalen.

**RECOMMENDATION:** It is recommended that the City Council confirm the Mayor's appointment of Amelia Escobedo to serve on the Landmarks and Heritage Advisory Board through December 31, 2026.

**DISCUSSION:** Notices and outreach to seek volunteers to fill vacancies on the Landmarks and Heritage Advisory Board were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were distributed through the City's Weekly Informational Bulletins and notices were posted on the City's website.

**ALTERNATIVE(S):** The Council could choose not to confirm the appointment for this position.

**FISCAL IMPACT:** There is no fiscal impact.

Briana Schumacher, City Clerk  
Prepared by

  
City Manager Review

Heidi Ann Wachter, City Attorney  
Department Director



**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

*The information in this document is subject to public disclosure and can be made available to the public.  
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- |  |  |
|--|--|
| <input type="checkbox"/> Arts Commission   | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input checked="" type="checkbox"/> Community Services Advisory Board  | <input type="checkbox"/> Planning Commission                 |
| <input type="checkbox"/> Lakewood's Promise Advisory Board   | <input type="checkbox"/> Public Safety Advisory Committee    |
| <input checked="" type="checkbox"/> Landmarks and Heritage Advisory Board  | <input type="checkbox"/> Salary Commission                   |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) |  |

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood - City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: Amelia Isabel Escobedo

(Please Print)

Home Address: 8011 LESCHI RD SW

City: LAKEWOOD State: WA Zip: 98498

Home Phone Number: (325) 513-4355 E-mail: amelia524escobedo@yahoo.com

Present Employer: Clover Park School District

Address: 10903 Gravelly Lake Drive SW Work Phone: (253) 583-5000

Cell: \_\_\_\_\_

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☐

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☒

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes      No      If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Date available for appointment: August 2nd, 2023

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☐ No ☒

Recommended by: 29th District Rep Conway

Education:

Pierce Colledge DTA Associates Degree  
UWT Politics Philosophy and Economics Student

Professional and/or community activities:

President of League of United Latin American Citizens #47020  
Police Academy 2023 Graduate

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

I am interested in preserving landmarks and making sure our community gets the resources needed. I am happy and willing to be a team member and help cause change that is beneficial to all residents in Lakewood.

Please explain why you would like to be part of this board, committee or commission:

As a resident with five children I want to make sure we preserve the beauty and people in Lakewood. As a student I understand the importance of leading the way in the community through civic engagement. I would love the chance to be a part of the team.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Amelia L Escobedo

Date: 08/02/2023

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUEST</b>	<b>TITLE:</b> Reappointing Linda Smith to serve on the Lodging Tax Advisory Committee.	<b>TYPE OF ACTION:</b>
October 16, 2023		<input type="checkbox"/> ORDINANCE
	<b>ATTACHMENTS:</b>	<input type="checkbox"/> RESOLUTION
<b>REVIEW:</b>	Application	<input checked="" type="checkbox"/> MOTION NO. 2023-95
		<input type="checkbox"/> OTHER

**SUBMITTED BY:** Briana Schumacher, City Clerk on behalf of Mayor Jason Whalen.

**RECOMMENDATION:** It is recommended that the City Council confirm the reappointment of Linda Smith to represent individuals involved in activities that are authorized to be funded by the lodging tax.

**DISCUSSION:** The Lodging Tax Advisory Committee was created pursuant to State law.

Any proposals for the imposition or expenditure of hotel-motel lodging tax funds, whether it involves the imposition of a tax, an increase in the rate of a tax, repeal of an exemption from a tax, or a change in the use of revenue received shall be submitted to the Lodging Tax Advisory Committee for review and comment. The submission shall occur at least forty-five days before final action on or passage of the proposal by the municipality. The advisory committee shall submit comments on the proposal in a timely manner through generally applicable public comment procedures. The comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increase tourism, and the extent to which the proposal will affect the long-term stability of the fund created under RCW [67.28.1815](#). Failure of the advisory committee to submit comments before final action on or passage of the proposal shall not prevent the municipality from acting on the proposal.

**ALTERNATIVE(S):** The Council could choose not to confirm the appointment or re-advertise for this position. However, Lodging Tax revenue may only be spent pursuant to the process involving the statutorily proscribed Lodging Tax Advisory Committee.

**FISCAL IMPACT:** There is no fiscal impact.

Briana Schumacher

Prepared by

Department

  
City Manager Review



**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

*The information in this document is subject to public disclosure and can be made available to the public.  
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- |   |  |
|---|--|
| <input type="checkbox"/> Arts Commission  | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board  | <input type="checkbox"/> Planning Commission                 |
| <input type="checkbox"/> Lakewood's Promise Advisory Board  | <input type="checkbox"/> Public Safety Advisory Committee    |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board  | <input type="checkbox"/> Salary Commission                   |
| <input checked="" type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) |  |

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood - City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: Linda Smith  
(Please Print)

Home Address: 6527 93rd St SW

City: Lakewood State: WA Zip: 98499

Home Phone Number: 253-677-4125 E-mail: lsmith@lakewood-wa.ca

Present Employer: Lakewood Chamber of Commerce

Address: 6310 Mt Tacoma Dr SW Work Phone: 253-582-9400

Cell: 253-677-4125

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☒ No ☐

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes ☒ No ☐ If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served):

Yes, I currently serve on the Lodging Tax Advisory Committee.

Date available for appointment: Immediately

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: Self

Education:

HS Graduate

Clover Park Technical College

Professional and/or community activities:

Tacoma Public Facilities District Board

Lakewood Police Advisory Board

Lakewood Lodging Tax Advisory Committee

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Have been involved in hospitality/convention/tourism related work for over 45 years through Tacoma Chamber of Commerce, Tacoma-Pierce County Convention & Visitors Bureau, as well as Lakewood Chamber of Commerce.

Please explain why you would like to be part of this board, committee or commission:

Would like to continue lending my expertise and knowledge of the industry as part of the decision making body to make recommendations to the city council. Also like to stay connected with the lodging and hospitality industry to keep my finger on the pulse of their needs and objectives to expand our work on their

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:



Date: 6/20/2023

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 16, 2023	<b>TITLE:</b> Appointing Shauna Alexander and Laura Martinez and reappointing Earl Borgert, Sylviann Estrella, Paige Hansen, Lani Neil and Faaluaina Pritchard to the Lakewood Arts Commission through October 15, 2026.	<b>TYPE OF ACTION:</b>  <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2023-96 <input type="checkbox"/> OTHER
<b>REVIEW:</b>		
<b>ATTACHMENTS:</b> Candidate applications		

**SUBMITTED BY:** Briana Schumacher, City Clerk on behalf of Mayor Jason Whalen.

**RECOMMENDATION:** It is recommended that the City Council confirm the Mayor's appointment of Shauna Alexander and Laura Martinez and reappointment of Earl Borgert, Sylviann Estrella, Paige Hansen, Lani Neil and Faaluaina Pritchard to the Lakewood Arts Commission through October 15, 2026.

**DISCUSSION:** Notices and outreach to seek volunteers to fill vacancies on the Lakewood Arts Commission were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were posted to the City's website.

The role of the Lakewood Arts Commission is to assess needs, establish priorities and make recommendations for enrichment of the community and promotion of its cultural vitality through the arts.

The Lakewood Arts Commission will do the following:

- Promote the visual, performing and literary arts;
- Encourage the creative contribution of local artists;
- Make recommendations for Public Art to the City Council;
- Support community-building events; and
- Foster the City's cultural heritage.

**ALTERNATIVE(S):** The City Council could choose not to confirm the appointments.

**FISCAL IMPACT:** There is no fiscal impact.

Briana Schumacher, City Clerk  
Prepared by

  
City Manager Review

Heidi Ann Wachter, City Attorney  
Department Director





**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

*The information in this document is subject to public disclosure and can be made available to the public.  
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Arts Commission  | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board   | <input type="checkbox"/> Planning Commission                 |
| <input type="checkbox"/> Lakewood's Promise Advisory Board   | <input type="checkbox"/> Public Safety Advisory Committee    |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board   | <input type="checkbox"/> Salary Commission                   |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) |  |

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood - City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: [bschumacher@cityoflakewood.us](mailto:bschumacher@cityoflakewood.us)

Name: Shauna Alexander  
(Please Print)

Home Address: 9832 Washington BLVD SW

City: Lakewood State: WA Zip: 98498

Home Phone Number: 253-232-3573 E-mail: shaunaalexander@aol.com

Present Employer: Harborstone Credit Union

Address: 9611 Gravelly Lake DR SW Work Phone: 253-584-2260

Cell: \_\_\_\_\_

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes No

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes No **Page 2**

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes      No ☒ If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Date available for appointment: October 2, 2023

Are you available to attend evening meetings? Yes ☒ No

Are you available to attend daytime meetings? Yes ☒ No      I could attend daytime meetings on occasion with advanced notice.

Recommended by: \_\_\_\_\_

Education:

Professional and/or community activities:

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

I have volunteered and or participated in many community events during the last 8 years. A few of my favorite events to support include Parks Appreciation Day, National Night Out and the Christmas Parade.

Please explain why you would like to be part of this board, committee or commission:

I would enjoy being on the Art Commission here in Lakewood to provide feedback and drive engagement of cultural activities in our city. I have an appreciation for all cultures without bias and support neighbors sharing their heritage through our community events.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Shauna Alexander

Date: 09/20/2023



**CITY OF LAKEWOOD**

6000 Main Street SW

Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

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(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Arts Commission  | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board   | <input type="checkbox"/> Planning Commission                 |
| <input type="checkbox"/> Lakewood's Promise Advisory Board   | <input type="checkbox"/> Public Safety Advisory Committee    |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board   | <input type="checkbox"/> Salary Commission                   |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of<br>this committee must be representative of an agency<br>involved in tourism promotion.) |  |

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood - City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: **EARL BORGERT**

(Please Print)

Home Address: **PO BOX 98266**

City: **LAKEWOOD** State: **WA** Zip: **98496**

Home Phone Number: **(253) 905-4657** E-mail: **earlborgert@hotmail.com**

Present Employer: **SDC CREATIONS**

Address: **935 Powell Ave SW #110 Renton, WA 98057** Work Phone: **(844) 732-5900**

Cell: \_\_\_\_\_

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☒

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served):

Yes, I have served on the City of Lakewood Arts Commission for many years

Date available for appointment: ASAP

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☐ No ☒

Recommended by: Sally Gilpin Martinez

Education:

Professional and/or community activities:

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Please explain why you would like to be part of this board, committee or commission:

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:



Date: 10/5/23



**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

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(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Arts Commission  | <input type="checkbox"/> Parks and Recreation Advisory Board |
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| <input type="checkbox"/> Lakewood's Promise Advisory Board   | <input type="checkbox"/> Public Safety Advisory Committee    |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board   | <input type="checkbox"/> Salary Commission                   |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) |  |

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood - City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: Sylviann Estrella  
\_\_\_\_\_  
(Please Print)

Home Address: 3800 Bridgeport Way West A-145  
\_\_\_\_\_

City: University Place State: WA Zip: 98466

Home Phone Number: \_\_\_\_\_ E-mail: bluescootermedia@gmail.com

Present Employer: self  
\_\_\_\_\_

Address: same as above Work Phone: \_\_\_\_\_

Cell: (206)787-0771  
\_\_\_\_\_

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☒

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Art Commission 2021-

Date available for appointment: October 2023

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: Sally Martinez

Education:

BA Media Production

Professional and/or community activities:

Media Production, Art Commission, volunteer at community events

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

I have background in art and great appreciation for the arts

Please explain why you would like to be part of this board, committee or commission:

I have enjoyed working with everyone on the committee, promoting, creating opportunities for art enrichment in the community of Lakewood.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Syhiann Estrella

Date: Oct. 5, 2023



**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

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Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: Paige J. Hansen

(Please Print)

Home Address: 6716 Glen Echo Lane SW

City: Lakewood State: WA Zip: 98499

Home Phone Number: 253-589-5034 E-mail: paigejhansen@gmail.com

Present Employer: KNKX-FM (Pacific Public Media)

Address: 6716 Glen Echo Lane SW Work Phone: 877-677-5659

Cell: 253-678-5218

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☐

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☐

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? **Yes** No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served):

I've served for the past few years on the arts commission which I've throughoutly enjoyed and currently serve on the board of directors at Lakewood Playhouse. As a member of both the Kawanis Club and Rotary Club (Clover Park chapters) my heart to serve has grown especially toward helping to keep and maintain living quality in Lakewood for all of our residents. If one of the other commissions or boards of the city would be served by my involvment I'd be honored to join. Put me in coach!

Date available for appointment: **immediate**

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: **Sally Martinez**

Education:

BA Communications, University of Northern Colorado 1995 (Go Bears!)

Professional and/or community activities:

Lakewood Playhouse Board (2021-current)  
Lakewood Arts Commission (2020-current)  
Kawanis Club of Clover Park (2022-current)  
Clover Park Rotary Chapter (2022-current)  
KNKX DEI Committee (2022)  
Christ Lutheran Church member (2018-current)  
Christ Lutheran Church workshop team member (2018-current)

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

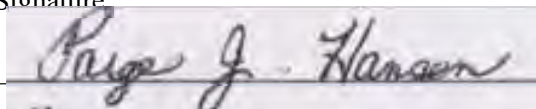
I value listening and empathy and have learned more through connecting to others who are different than myself than by solely surrounding myself with like-minded individuals. I think we have much more in common with each other than we may think and that we may share many common goals with only a disagreement regarding the ways in which we choose to get there.

Please explain why you would like to be part of this board, committee or commission:

I have been given much and as my mother always said "To whom much is given - much is required." I want to share as much of my time as I am able now that my teens are getting older and needing less of it. My professional work is less demanding also as I am employed part-time.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:



Date: **10-4-2023**





**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

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Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: [bschumacher@cityoflakewood.us](mailto:bschumacher@cityoflakewood.us)

Name: \_\_\_\_\_  
(Please Print)

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Present Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes No

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ~~4~~No

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes      No      If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Date available for appointment: \_\_\_\_\_

Are you available to attend evening meetings? Yes      No

Are you available to attend daytime meetings? Yes      No

Recommended by: \_\_\_\_\_

Education:

Professional and/or community activities:

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Please explain why you would like to be part of this board, committee or commission:

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Laura Martinez

Date: \_\_\_\_\_



**CITY OF LAKEWOOD**

6000 Main Street SW  
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(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: Lani Neil  
(Please Print)

Home Address: 10016 Dekoven Dr SW

City: Lakewood State: WA Zip: 98499

Home Phone Number: 253-722-9802 E-mail: makeroffun@gmail.com

Present Employer: City of Lakewood - Parks, Recreation and Community Services

Address: 6000 Main Street SW, Lakewood Work Phone: 253-985-9195

Cell: 253-722-9802

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☐

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☐

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes      No      If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Yes I am a current member of the Arts Commission.

Date available for appointment: Current

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: Sally Martinez

Education:

Bachelors Fine Art, Industrial Design - University of Washington  
AA Graphic Technologies (in progress) - Clover Park Technical College

Professional and/or community activities:

Current member of Arts Commission  
Various volunteer projects in Lakewood community and Clover Park School District

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Current Arts Commission Member  
Extensive professional experience in design industry, marketing, branding design

Please explain why you would like to be part of this board, committee or commission:

I have enjoyed working on the committee and would like to continue

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Lani Wollwage Neil Digitally signed by Lani Wollwage Neil  
Date: 2023.09.21 08:04:18 -07'00' Date: \_\_\_\_\_



**CITY OF LAKEWOOD**  
6000 Main Street SW  
Lakewood, WA 98499

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Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: **FAALUAINA PRITCHARD**

(Please Print)

Home Address: **9306 112TH ST CT SW**

City: **LAKEWOOD** State: **WA** Zip: **98498**

Home Phone Number: **253-590-7457** E-mail: **faaluaiana@asiapacificculturalcenter.org**

Present Employer: **ASIA PACIFIC CULTURAL CENTEER**

Address: **3513 EAST PORTLAND AVENUE, TACOMA, WA 98404** Work Phone: **253-383-3900**

Cell: **253-590-7457**

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☒ No ☐

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served):

YES - I presently serve on the Arts Commission.

Date available for appointment: anytime

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: Mayor Whalen

Education:

15 years plus mutple professional certificates on specific professional topics.

Professional and/or community activities:

Board of Tacoma Urban League, WA State Asia Pacific Islander Coalition, World Affairs Council of Tacoma, WA State Dept of Commerce Business Resilience Network Advisory Council, Pierce County Arts Commission, Pierce County Affordable Housing Consortium, SSHAP Advisory Council, Pierce County United Way, Pierce County Arts & Culture Coalition.

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

APCC is an arts and culture organization. I represent the Asian Americans Native Hawaiians Pacific Islanders population. I also come with many professional skills in management and fundraising.

Please explain why you would like to be part of this board, committee or commission:

I want to continue to serve on this board because I feel that I am just now getting to know the board members better so we can work together better to serve the community.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:



Date: October 5, 2023

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 16, 2023	<b>TITLE:</b> Appointing Nancy Read and Sheldon Thiel to serve on the Parks and Recreation Advisory Board through September 19, 2026.	<b>TYPE OF ACTION:</b>  <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2023-97 <input type="checkbox"/> OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Candidate Applications	

**SUBMITTED BY:** Briana Schumacher, City Clerk, on behalf of Mayor Jason Whalen.

**RECOMMENDATION:** It is recommended that the City Council confirm the Mayor's appointment of Nancy Read and Sheldon Thiel to serve on the Parks and Recreation Advisory Board through September 19, 2026.

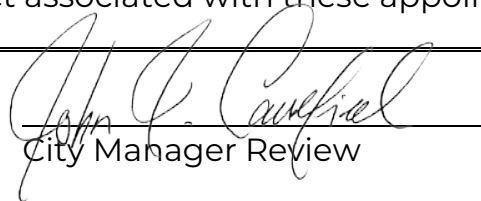
**DISCUSSION:** Notices and outreach to seek volunteers to fill vacancies on the Parks and Recreation Advisory Board were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were distributed through the City's Weekly Informational Bulletins and notices were posted on the City's website. Five (5) applications were received and transmitted to the Mayor for candidate interviews. Applications were received from the following:

1. Kerry Hills
2. Ronald Irwin
3. Nancy Read (Appoint)
4. Linda Shehan
5. Sheldon Thiel (Appoint)

**ALTERNATIVE(S):** The Council could choose to appoint other candidates, not to confirm the appointments or re-advertise for these positions.

**FISCAL IMPACT:** There is no fiscal impact associated with these appointments.

Briana Schumacher, City Clerk  
Prepared by

  
City Manager Review

Heidi Ann Wachter, City Attorney  
Department Director

**DISCUSSION:** (continued from page 1)

The Parks and Recreation Advisory Board is created to assist the City Council in the following areas:

A. The Parks and Recreation Advisory Board shall advise the Mayor, the City Council and City staff or officials administering parks, regarding the general operation and development of all parks and recreational facilities and programs of Lakewood. The Parks and Recreation Advisory Board shall advise and make recommendations regarding: the development of park and/or recreation facilities, programs, long range park planning, needs assessment, program evaluation, acquisition, construction, development, concessions or privileges in parks and/or playgrounds, sports fields, recreation grounds, and/or other municipally owned recreational facilities, including community buildings, and improvements to the same. The Parks and Recreation Advisory Board shall also work with neighborhood groups and ad-hoc committees to formulate recommendations to the City Council.

B. The Parks and Recreation Advisory Board shall recommend rules and regulations for the government, management, operation, supervision, and control of City parks and recreational facilities and programs.

C. The Parks and Recreation Advisory Board shall advise the City Council in connection with parks and recreation issues as may be referred to the Parks and Recreation Advisory Board by the City Council which may include, but is not limited to, the following:

1. Facilitate cooperation and coordination with City staff, citizens' groups and other entities, agencies and organizations on parks and recreation issues;
2. Recommend to the City Council strategies to enhance awareness of, and interest in, Parks and Recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or of the federal government;
3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City;
4. Advise the City Council on acquisition of parks and recreation facilities and properties; and
5. Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues.





**CITY OF LAKEWOOD**

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| <input type="checkbox"/> Landmarks and Heritage Advisory Board   | <input type="checkbox"/> Salary Commission                              |
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6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: Kerry Hills  
(Please Print)

Home Address: 11403 Cloverdale CT SW

City: Lakewood State: WA Zip: 98499

Home Phone Number: None E-mail: hills\_km@msn.com

Present Employer: Pierce County District Court

Address: 930 Tacoma Ave S, Tacoma, WA 98402 Work Phone: 253 798 8135

Cell: 253 389 8299

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

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Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes    No    If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served):  
NO

Date available for appointment: current

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☐ No ☒

Recommended by: posting in Suburban Times

Education:

BA in Community Psychology CWU 1991

Professional and/or community activities:

I have been employed with Pierce County District Court for 6 years as a Probation Officer. Prior to that I was employed by Greater Lakes Mental Health for 20 years as a Case Manager.

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

I have been employed or volunteered in recreation in several capacities. I was a US Swim Coach for a total of 14 years between two different clubs, I was a volunteer athletic director for Cabrini School. I coached at Cabrini School for both Volley ball and Cross Country. I am an avid cyclist completing the STP 5 times (3x as a one day rider) and I have worked at the YMCA for the last 10 years as a spin instructor. I completed the Summerfest Triathlon twice and I am currently training for a marathon swim across Lake Erie.

Please explain why you would like to be part of this board, committee or commission:

I was born and have lived in Lakewood most of my life. I have seen significant change in the last 45 years and would like to help promote positive change with healthy behaviors within our city.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:



Date: 08/11/2020



RECEIVED

AUG 21 2023

CITY OF  
LAKEWOOD



**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

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Email: bschumacher@cityoflakewood.us

Name: Ronald Irwin

(Please Print)

Home Address: 11412 Gravelly Ik Dr

City: Lakewood State: WA Zip: 98499

Home Phone Number: 253 584 3167 E-mail: rgirwin\_01@msn.com

Present Employer: Reeder Management

Address: 3201 Jahn Ave ste 218 Work Phone: 253 584 3167

Cell: 206 488 4919

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☒ 51

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

I have no dates  
Twice served on the library advisory Committee  
Twice served on Pierce College advisory Board  
Twice served on the YMCA advisory Board  
I was on two long range advisory Boards for CPSD  
Worked on three Fire levies for the LFD  
Current and former board of Steilacoom Lake advisory Board  
Was on the Business Development Board for the City of Lakewood

Date available for appointment: Any time

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: \_\_\_\_\_

Education:

Clover Park 1965

TCC

UPS

No degrees

Professional and/or community activities:

Managed family Business for 25 years

Past President of the Lakewood Chamber of Commerce

Past President of Lakewood Rotary

Former Board member of the Wash State Retail Council

Currently in Commercial RE

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

In my years in business I ran hundreds of meetings on many levels.

I have been on many Committees and Boards. I enclosed a partial list.

I know how to work in a Committee settings to get problems solved.

I was born and raised in Lakewood and only want the best for this City.

Please explain why you would like to be part of this board, committee or commission:

I have been in Lakewood Rotary for 42 years. Over those years we have done many great things at Fort Steilacoom Park and other parks, like Springbrook Park. I have been a part of many of those endeavors and would like to continue my work at our parks and our City.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Michael G. Farnsworth

Date: 8/21/23





**CITY OF LAKEWOOD**

6000 Main Street SW  
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AUG 23 2023

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| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) |   |

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood - City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: Nancy K. Read  
(Please Print)

Home Address: 9004 Dolly Madison St SW

City: Lakewood State: WA Zip: 98498

Home Phone Number: (253) 588-9228 E-mail: kateread@aim.com

Present Employer: Retired

Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: (415) 509-8018

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☒

Have you previously served or are you currently on one of Lakewood's Boards, Committees or Commissions? Yes ☒ No ☐ If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

I currently serve on the Lake Management District No. 1 committee. I do not believe that the demands of this service would conflict with service on the Parks and Recreation Advisory Board. On the contrary, concurrent service would, in my opinion, be complementary.

Date available for appointment: Immediately, whenever a vacancy occurs.

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: Mike Brandstetter

Education:

Bachelor of Landscape Architecture, University of Washington, 1972; HS Diploma, Annie Wright Seminary, 1965

Professional and/or community activities:

I served on the Board of Directors, Lakewood Gardens, 2013-2019; board president, 2014-2016. I serve as Chairperson, Lake Management District No 1, as of 2022-.

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Landscape architect, C&C of San Francisco, 1973-2000 with extensive playground design experience; SFPUC, Proj Mgr, environmental remediation, construction, security; and the SCADA system for the Water Division, 2000-2009, .

Please explain why you would like to be part of this board, committee or commission:

Born and raised in Lakewood. I believe my education and KSA acquired during my working career will prove to be a significant contribution to the Parks & Recreation Advisory Board.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Nancy Read

Date: 8-19-2023



**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

*The information in this document is subject to public disclosure and can be made available to the public.  
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- |  |   |
|--|---|
| <input type="checkbox"/> Arts Commission   | <input checked="" type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board   | <input type="checkbox"/> Planning Commission                            |
| <input type="checkbox"/> Lakewood's Promise Advisory Board   | <input type="checkbox"/> Public Safety Advisory Committee               |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board   | <input type="checkbox"/> Salary Commission                              |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) |   |

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood - City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: Linda Shehan  
(Please Print)

Home Address: 9116 81st St SW

City: Lakewood State: WA Zip: 98498

Home Phone Number: 253.226.9218 E-mail: Lshehan@yahoo.com

Present Employer: Retired

Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: 253.226.9218

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☐

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☐

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes    No    If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served):

No

Date available for appointment: **September, 2023**

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: \_\_\_\_\_

Education:

Bachelor of Business Administration

Masters at Teaching

Professional and/or community activities:

Lakewood History Society Docent

Christ Lutheran Church Outreach Committee

Little Free Library Steward Fort Steilacoom Park

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Retired from Tacoma Public Library and U.S. Navy

25 year homeowner in Pierce County

Life-long user of parks and recreation services

Please explain why you would like to be part of this board, committee or commission:

I believe the parks in Lakewood are extremely important to the quality of life of it's residents. Living in Oakbrook for the last 20 years, I have witnessed the amazing improvement of our parks. They are a joy and welcoming asset for all ages, and an important piece of the economic and liveability index of the City.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:



Date: **August 24, 2023**



RECEIVED

AUG 24 2023

CITY OF  
LAKEWOOD



**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

*The information in this document is subject to public disclosure and can be made available to the public.*

*(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- |  |   |
|--|---|
| <input type="checkbox"/> Arts Commission   | <input checked="" type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board   | <input type="checkbox"/> Planning Commission                            |
| <input type="checkbox"/> Lakewood's Promise Advisory Board   | <input type="checkbox"/> Public Safety Advisory Committee               |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board   | <input type="checkbox"/> Salary Commission                              |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) |   |

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood - City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: **Sheldon (Shelly) Thiel**

(Please Print)

Home Address: **8104 Sapphire Drive S.W.**

City: **Lakewood** State: **WA** Zip: **98498**

Home Phone Number: \_\_\_\_\_ E-mail: **shellythiel33@gmail.com**

Present Employer: **Retired**

Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: **206-930-1109**

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☒

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes      No      If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served):

No.

Date available for appointment: Immediately

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: Rick Selden, Joe Keller

Education:

BA+ in Education, Western Washington University, University of Washington

Professional and/or community activities:

Washington Interscholastic Activities Association (WIAA) District Director, Enumclaw HS Athletic/Activity Director, Enumclaw Park Board Member, Enumclaw Parks and Recreation Summer Director, Renton Parks Summer Supervisor, Enumclaw Community Hospital Board of Directors, Washington Secondary School Administrators Association (WSSAAA) Board Member.

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Prior experience (as noted above) with youth and community members at the local and state level.

Please explain why you would like to be part of this board, committee or commission:

As a new resident in Lakewood (4+ years), I am retired but wish to serve the community in a volunteer program. Given my past experience I am looking forward to contributing as needed in the Parks and Recreation program.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

S. E. Thiel

Date: August 24, 2023



**PARKS & RECREATION ADVISORY BOARD MINUTES**  
**Tuesday July 26, 2023– 5:30 PM**  
**American Lake Conference Room @ City Hall & Zoom**

**CALL TO ORDER**

Vito Iacobazzi called the meeting to order at 5:46 p.m.

**ATTENDANCE**

**PRAB Members Present:** Vito Iacobazzi-Vice-Chair, Alan Billingsley, Anessa McClendon, Janet Spingath

**PRAB Members Excused:** Jason Gerwen-Chair, Sylvia Allen, Michael Lacadie

**Youth Council:**

**PRAB Staff Present:** Mary Dodsworth – Director, Nikki York – Office Assistant

**Council Liaisons:** Don Anderson

**Guests:** Stacey Redding, Charlie Theo

**APPROVAL OF MINUTES:** Alan Billingsley moved and Anessa McClendon seconded the motion to approve the minutes of the April 25, 2023 meeting as written. MPU. No meeting in May- joint meeting with Council. No meeting in June

**Public Comments:** No public comments

**NEW BUSINESS:**

**Parks CIP Update:** Mary Dodsworth and Stacey Redding reviewed the Parks Capital Improvement Projects. Completed Projects include: Gateway Monument Signs, American Lake North Parking Lot, Street Ends Update, Wards Lake Land Acquisition, Springbrook Park Expansion and Restoration. Projects Underway include: Fort Steilacoom Park Boundary Line Adjustment, Motor Ave Lighting, Chambers Creek Trail Planning and Development, Wards Lake Improvements (Phase 1, 2 & 3), American Lake Park Access Improvements, Fort Steilacoom Park Turf Infields, Seeley Lake Improvements, Nisqually Partnership, Oakbrook Park Improvements, Primley Park, Park Sign Replacement. Projects On Deck include Gateway Monument Signs, Park Sign Replacement Program, Playground Equipment Replacement, Edgewater Park Master Plan, Harry Todd Park Pickleball Courts, Fort Steilacoom Park Pavilion Acoustics, Fort Steilacoom Park Overflow Parking. Future Projects include: H-Barn, Down Town Park, Camp Murray Boat Launch. Vito Iacobazzi commented that it was a great report. Janet Spingath loves the sidewalks around Gravelly Lake and asked if art would be installed. Mary said that is an idea on the horizon as a linear park with benches.

**Directors Report:** Mary Dodsworth provided an update that included: SummerFEST recap, Farmers Market, Concerts, Street Festival on August 12<sup>th</sup>, Fiesta de la Familia, Day Camp and Senior Programs.


**Board Member Comments:**

Alan Billingsley reminded the Board that Pierce County Trails Day is on Saturday July 27<sup>th</sup>. South Sound Wildlife Area has a work party.

Janet Spingath shared about her mission in Africa and trip to Scotland.

**NEXT MEETING:** The next meeting is a regular meeting on Tuesday September 26, 2023 at 5:30 p.m. in the American Lake Room at Lakewood City Hall.

**ADJOURNMENT:** Alan Billingsley motioned to adjourn the meeting at 6:52 p.m. Anessa Mclendon seconded. MPU

  
\_\_\_\_\_  
Jason Gerwen, Chair

  
\_\_\_\_\_  
Nikki York, Office Assistant



## **PUBLIC SAFETY ADVISORY COMMITTEE**

Regular Meeting Minutes  
Wednesday, August 2, 2023  
Zoom and In-Person Meeting

### **CALL TO ORDER**

The meeting was called to order at 5:17 p.m.

### **ROLL CALL**

Public Safety Advisory Committee Members Present: Alan Hart, Mark Peila, James Hairston, Karen Ferreira, Ken Witkoe, Ray Dotson, Kamarie Wilson, Teresa Imholt King and Tod Wolf

Public Safety Advisory Committee Members Excused: Martin Pullman

Public Safety Advisory Committee Members Absent: None

City Councilmember Present: Trestin Lauricella

Fire Department Staff Present: Assistant Fire Chief Scott Adams

Lakewood Youth Council Present: Violet Johnson

Staff Present: Chief Patrick Smith and Committee Staff Support, Joanna LaVergne, Administrative Assistant

### **APPROVAL OF MINUTES**

Mark Peila motioned to approve the minutes. All ayes; minutes approved.

### **PUBLIC COMMENT**

No public comments.

**PUBLIC SPEAKER COMMENTS – Deana Wright, Court Administrator,  
Lakewood Municipal Court**

Court Administrator Deana Wright gave an overview of the Lakewood Municipal Court and what types of cases they handled. Discussion ensued.

**CITY COUNCIL LIAISON COMMENTS**

Councilmember Trestin Lauricella discussed where they were in the hiring process for a neighborhood revitalization liaison and the position has been added to the 2023-2024 budget.

Councilmember Lauricella discussed the Business Public Safety Survey; he spoke with City Manager John Caulfield and he believes the Chief will address the survey further. Also, the City is doing their Biennial Community Survey soon, as well.

Councilmember Lauricella discussed the school zone/red light cameras which is out for bid again, and they will be looking for input from citizens and PSAC. Discussion ensued.

**FIRE CHIEF COMMENTS**

Assistant Fire Chief Scott Adams gave their recap on SummerFest, 4<sup>th</sup> of July, National Night Out, and recent call loads. Discussion ensued.

**POLICE CHIEF COMMENTS**

Chief Patrick Smith discussed National Night Out and the 1<sup>st</sup> and 2<sup>nd</sup> quarter statistics. Chief Smith also discussed the traffic/speed cameras and stated that there would be a presentation later.

Committee member Mr. Mark Peila asked about the License Plate Readers in Lakewood. Chief Patrick Smith gave brief overview of Flock Safety Cameras, which had been approved by City Council. Discussion ensued.

Committee member Dr. Alan Hart asked about the NPO/CSO program and if/when it would be reinstated. Discussion ensued over hiring efforts.

**YOUTH COUNCIL COMMENTS**

Violet Johnson discussed their upcoming Youth Violence Summit and Youth Council Kick-Off Summit. This year they will have 37 youth council members which is the most they've ever had.

## **UNFINISHED BUSINESS**

Vice Chair Karen Ferreira stated that at this time they were holding off on the Neighborhood Association Roadmap, per Councilmember Lauricella's update today, while the Neighborhood Coordinator is hired and has a chance to get up and running.

Ms. Ferreira stated that the committee will also hold off on the Business Survey, for now, also per Councilmember Lauricella's update. More information to follow this fall.

Ms. Ferreira asked about Truck and Tractor Day. No new updates regarding that, other than looking for some activities for kids to play.

## **NEW BUSINESS**

Vice Chair Karen Ferreira discussed what's on the next meeting's agenda, which will be elections for Chair and Vice Chair and the 2024 Work Plan.

## **REPORTS FROM BOARD MEMBERS & STAFF**

Members discussed their Neighborhood Associations, as applicable.


## **ADJOURNMENT**

Tod Wolf motioned to adjourn the meeting; all ayes. Meeting adjourned at 6:11 p.m.

Public Safety Advisory  
Committee:

Attest:

  
Karen Ferreira, Vice Chair

  
Joanna LaVergne, Secretary





**Community Services Advisory Board  
August 28, 2023 Meeting Minutes  
Lakewood City Hall American Lake Conference Room  
6000 Main St SW Lakewood WA 98499  
In-person and via Zoom**

**CALL TO ORDER**

Edith Owen-Wallace called the meeting to order at 5:33 p.m.

**ATTENDANCE VIA ZOOM**

**ATTENDANCE IN-PERSON**

Board Members Present: Edith Owen-Wallace, Laurie Maus, Kyle Franklin, Denice Nicole' Franklin and Shelby Taylor

**MEMBERS ABSENT**

Darrin Lowry and Michael Lacadie

**CITY COUNCIL LIAISON:** Mike Brandstetter

**STAFF MEMBERS PRESENT:** Shannon Bennett

**MINUTES**

June 21 and July 19 meeting minutes were unanimously approved.

**PUBLIC COMMENT**

There was no one present who wished to comment.

**NEW BUSINESS**

Opioid Funding Presentation

Brandon Chung, City of Lakewood Intern, gave an Opioid Funding and Abatement Strategies presentation to members. Per Attorney General resolution-in-principle opioid distributors to pay \$518 million to Washington State. City of Lakewood could receive 0.5% of the settlement to combat opioid addiction. \$1,067,830 total projected distribution from 2022-2038. Mean Avg. of Projected funds each year is \$62,702 (2024-2038). Funds may be used for treatment methods to include, but not limited to connections to care, addressing the needs of persons involved in the criminal justice system, and pregnant or parenting women and their families. Prevention methods may focus on, but are not limited to, overprescribing, misuse, overdose deaths and other harms. Other strategies may include, but are not limited to, first responder and leadership planning and coordination, and training and research.

Human Services Funding Priorities Discussion

CSAB members participated in a discussion about best practices for spending the Opioid funds. Members decided to recommend (to Council) including the Opioid funds in the 25/26 Human Services funding application (to be released in summer of '24).



Recommended options for its inclusion will be to either add a sixth priority to the current five priorities or fold the funds into one of the existing five priorities. Members will continue working on their recommendations, to include how the application and rating tool will be affected, in preparation to present their recommendations to Council during the October 23rd meeting.

#### **ADJOURNMENT**

There being no other business, Owen-Wallace adjourned the meeting at 6:31 p.m.

Prepared by:

Date: 09/13/2023



Shannon Bennett

  
Edith Owen-Wallace, Chair

9/20/2023  
Date



**PLANNING COMMISSION  
MEETING MINUTES  
September 20, 2023**

Hybrid In-Person/Virtual Meeting via ZOOM  
6000 Main Street SW, Lakewood, WA

**Call to Order**

Mr. Don Daniels, Chair, called the hybrid ZOOM meeting to order at 6:30 p.m.

**Roll Call**

Planning Commission Members Present: Don Daniels, Chair; Ryan Pearson, Vice-Chair; Robert Estrada, Brian Parsons

Planning Commission Members Excused: Phillip Combs, Paul Wagemann, Linn Larsen

Commission Members Absent: None

Staff Present: Tiffany Speir, Long Range & Strategic Planning Manager; Jessica Olson, Current Planning Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Councilmember Paul Bocchi (Absent)

**Approval of Minutes**

**The minutes of the meeting held on June 21, 2023 was approved as written by voice vote M/S/C Pearson/Estrada. The motion carried unanimously, 4-0.**

**Agenda Updates**      None.

**Public Comments**      None.

**Public Hearings**

2023 Annual Development Regulation Amendments

Ms. Jessica Olson, Current Planning Manager, reviewed the 12 recommended amendments to various Lakewood Municipal Code (LMC) development regulation text, sections and maps. The amendments are based on statutory and regulatory updates, city staff experience and interaction with the City code, and customer feedback.

Ms. Olson reviewed Amendments 1 through 10; Ms. Speir reviewed Amendments 11 and 12.

**Amendment 1.** Permit standalone truck/trailer parking as a use type in the IBP, I1 and I2 spaces for general industrial and warehouses.

- Addresses increased requests for off-site truck/trailer parking for warehousing and industrial uses to meet logistic needs
- Warehouse sites are often built as shell buildings that maximize building space and do not always provide the level of truck/trailer parking potentially needed for future tenants

**Amendment 2.** Permit electric fencing in C1, C2, C3, and TOC zone classifications.

- Due to the State's law enforcement pursuit laws, vehicle dealerships are seeing an increase in stolen vehicles and have been requesting electric fencing to prevent theft
- Electric fencing is currently allowed in industrial zones. The amendment would expand to commercial zones along the freeway where the larger dealerships are situated

**Amendment 3.** Define "Unusual Use" and clarify that the Unusual Use Permit is for uses not similar to other uses or accessory uses within the municipal code.

- The Unusual Use permit has been used for permitting typical uses in unusual circumstances rather than for its true intent to review uses that could not be anticipated in code
- Amending the definition would close the loophole to limit Unusual Use permits to those uses that are truly unusual

**Amendment 4.** Correct inconsistencies between Title 17 and 18A and acknowledge binding site plan amendments, plat alterations, and short plat amendments in the list of permit types, review authorities, and timeframes.

- The list of permit types in the administrative section were not exhaustive to those listed in the subdivision code
- The amendment adds the missing permit types and removes a duplicate entry for short plats that placed it in both Type I and Type II permit categories (per the subdivision code it is Type II)

**Amendment 5.** Move sign permit administration-related regulations with the other administration-related regulations in 18A and remove from the sign regulations in 18A.100 to avoid code inconsistencies.

- 18A.20 (Administration) and 18A.100 (Signs) state conflicting timeframes for sign permit review
- The amendment removes old language from 18A.100 and moves any remaining administration language to 18A.20

**Amendment 6.** Update appeal timeframes for SEPA and land use decisions for internal consistency and consistency with State laws.

- Time frames are varied throughout the code
- All timeframes have been set to 14 days, or 21 days when combined with another land use decision
- Proposed amendment is consistent with RCW

**Amendment 7.** Clarify that uses with a flex space building must be permitted in the applicable zone classification.

- Applicants try to use the “flex space” use type to allow uses that are not permitted in the zone
- The amendment clarifies that the use type is in regard to the building type, and the uses within the flex space building must be permitted in the zone

**Amendment 8.** Remove redundancy in mobile / manufactured home land use table and update permitted locations to current zone classifications.

- Mobile homes are only permitted in mobile home parks, but the use table allows them in zones where mobile home parks are not permitted, which is confusing to applicants
- The amendment consolidates the use types to just permit mobile home parks where they are already allowed and leaves the placement of new mobile homes in non-conforming code

**Amendment 9.** Update MR2 lot size standards to clarify lot size and reorganize interior setbacks for readability.

- The MR2 zone only sets a minimum lot size for 2 or more units and does not address single family residences
- The amendment removes the “for 2 or more units” threshold and leaves the minimum lot size as 3,000 gross square feet

**Amendment 10.** Update Air Installation Compatible Use Zone (AICUZ) section for consistency with adopted Air Corridor 1 (AC1) and Air Corridor 2 (AC2) land use designations and zone classifications.

- When the Air Corridor (AC) zones were established in LMC, the language referring to Accident Potential Zones (APZ) from AICUZ study was used
- The general public often voices confusion when looking for the AC zones, so the amendment updates “APZ” to AC”

**Amendment 11.** Expanding Land Use Zones Allowing Child Care Facilities.

- This amendment would allow commercial care facilities in more of Lakewood's land use zones as well as change the use from conditional to permitted outright in certain zones that currently allow them
- Allowing them in MF3 and NC2 zones will open up opportunities in the Springbrook and Lakeview child care deserts

**Amendment 12.** Prohibit use of Accessory Dwelling Units as Short-Term Rentals.

- This amendment would add definitions related to short term rentals as provided for in 2023 HB1337
- As stated and adopted in HB 1337 Nothing in this section or in section 4 of this act prohibits a city or county from restricting the use of accessory dwelling units for short term rentals

Don Daniels, Chair, opened the floor for public comment on the proposed amendments.

### **PUBLIC HEARING TESTIMONY**

Ms. Maria Tobin, SSMCP Program Manager, via ZOOM spoke in favor of Amendment 11 that would expand where commercial childcare facilities are allowed in Lakewood.

Mr. Daniels, Chair closed public hearing. After discussion the commissioners decided to table additional discussion and then take action at the October 4 meeting.

**Unfinished Business** None.

### **New Business**

#### 2024 Comprehensive Plan Periodic Review -Subarea Plan Update Processes

Ms. Tiffany Speir reviewed three of the subarea packages

- a.) The Tillicum Neighborhood Plan (TNP);
- b.) The Downtown Subarea Plan, Development Code, and SEPA Planned Action Ordinance (DSAP package); and
- c.) The Lakewood Station District Subarea Plan, Development Code, and Planned Action Ordinance (LSDS package).

The Tillicum Neighborhood Plan was adopted in 2011. The 2022 TNP Implementation Status Update reported that 38 of the 68 Implementation Strategies in the TNP were done or ongoing. The remaining 30 have not been completed due to various reasons (e.g., lack of funding, lack of other resources, changed circumstances, etc.) The planning process and public engagement for the TNP update launched in August 2023. The update will include a thorough review and rewrite of the TNP and will be formally reviewed with the full 2024 Comprehensive Plan Periodic Review package.

Lakewood adopted the Downtown Subarea Plan in 2018. Per the 2023 Commerce HAPT Housing Targets for Lakewood by area median income (AMI) level as adopted by Pierce County I Ordinance 2023-22s, Downtown's 2,257 planned new units by 2034 compromise about 24% OF THE City's total 2044 housing target. The job growth planned by 2035 within the Downtown Subarea compromises a full 75% of the City's employment growth by 2044.

The Lakewood Station District's 1,722 planned new housing units by 2035 compromise about 18% of the City's total 2044 housing target. The 1,276 net job growth planned by 2035 with the LSDS compromises 13% of the City's employment growth by 2044.

**Report from Council Liaison** None.

### **Reports from Commission Members and Staff**

Ms. Speir reviewed the upcoming meetings schedule with commissioners:

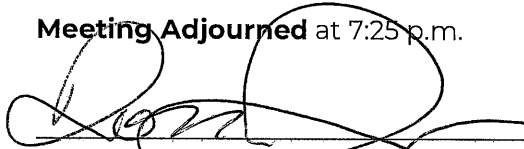
- |             |   |
|-------------|---|
| October 4:  | Action on 2023 Annual Development Regulations   |
| October 4:  | 2024 Comprehensive Plan Periodic Review (E2SHB 1181 and Transportation, Utilities, Climate Change Elements) |
| October 18: | 2024 Comprehensive Plan Periodic Review (Regulatory Update Overview)  |

Mr. Daniels, Chair, announced that he would not be re-applying to fill a position on the Planning Commission when his term expires at the end of the year. He reminded other

members of their expiring terms and urged that they help to recruit new members for the future of the commission.

**The Next Regular Meeting** would be held as a hybrid in-person/ZOOM meeting on Wednesday, October 4, 2023 at 6:30 p.m.

**Meeting Adjourned** at 7:25 p.m.

  
Don Daniels, Chair  
Planning Commission 10/04/2023

  
Karen Devereaux, Recording Secretary  
Planning Commission 10/04/2023

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 16, 2023	<b>TITLE:</b> Resolution naming the plaza area on Motor Avenue, Colonial Plaza	<b>TYPE OF ACTION:</b>  — ORDINANCE NO. <u>  X  </u> RESOLUTION NO. 2023-10 — MOTION NO. — OTHER
<b>REVIEW:</b> September 25, 2023	<b>ATTACHMENTS:</b> Resolution	

**SUBMITTED BY:** Mary Dodsworth, Parks, Recreation and Community Services Director

**RECOMMENDATION:** It is recommended that City Council adopt a Resolution naming the plaza area on Motor Avenue the Colonial Plaza.

**DISCUSSION:** On October 24, 2022, February 27, 2023 and September 25, 2023 the City Council discussed a series of options and processes that could be used to name or rename the plaza area on Motor Avenue in Lakewood. The City Council requested community input regarding this topic. The City utilized a variety of outreach methods to inform and survey the community to include City Manager updates, website and social media posts and in person voting at street festival and farmers market events. The City received 687 responses to the survey. Colonial Plaza was the fan favorite and after further discussion the City Council directed the topic be placed on an agenda for final consideration of the naming.

**ALTERNATIVE(S):** The City Council can choose another name for the referenced area or postpone the decision regarding naming until future development of the area is planned or completed.

**FISCAL IMPACT:** There is no fiscal impact associated with adoption of the Resolution. Additional resources may be needed in the future to update signage and other elements identifying the site.

Mary Dodsworth Prepared by	_____ City Manager Review
-------------------------------	------------------------------

RESOLUTION NO. 2023-10

A RESOLUTION of the City Council of the City of Lakewood, Washington, naming the plaza area on Motor Avenue, Colonial Plaza.

WHEREAS, historically, the plaza area on Motor Avenue is referred to as “Colonial Plaza” because of its proximity to the Lakewood Colonial Center and the traditional New England architectural style of nearby buildings to include the Lakewood Theatre; and

WHEREAS, designed and built by Lakewood visionary and well-known businessman Norton Clapp, the Lakewood Colonial Center complex was the first of its kind west of the Mississippi when it was built and its name reflects the colonial style architectural features that still stand today; and

WHEREAS, in 2018 the City Council approved the Lakewood Downtown Plan vision which included suggested land use changes and gathering places to help bring about desired change and development; and

WHEREAS, in 2019 Motor Avenue was improved as a “complete street” and banners identifying the area with historic images and uses were installed as part of the citywide banners and brackets program; and

WHEREAS, in connection with the development of this neighborhood gathering area, it is appropriate for the city to identify an appropriate name for this area; and

WHEREAS, pursuant to City of Lakewood Resolution No. 2022-06, on October 24, 2022 and February 27, 2023, the City Council discussed a series of options and processes that could be used to name or rename the plaza area; and

WHEREAS, in order to find such a name or names, the City solicited suggestions and information from residents and guests of the City regarding the historical, cultural and traditional uses

of the area and geography of the city.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD,  
WASHINGTON, HEREBY RESOLVES, as follows:

Section 1. The area adjacent to in the plaza area on Motor Avenue shall be referred to as the  
Colonial Plaza.

Section 2. This Resolution shall be in full force and effect upon passage and signatures  
hereon.

PASSED by the City Council this 16<sup>th</sup> day of October, 2023.

CITY OF LAKEWOOD

---

Jason Whalen, Mayor

Attest:

---

Briana Schumacher, City Clerk

Approved as to form:

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Heidi Ann Wachter, City Attorney



# LAKEWOOD POLICE QUARTERLY STATS

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*3<sup>rd</sup> Quarter 2023*

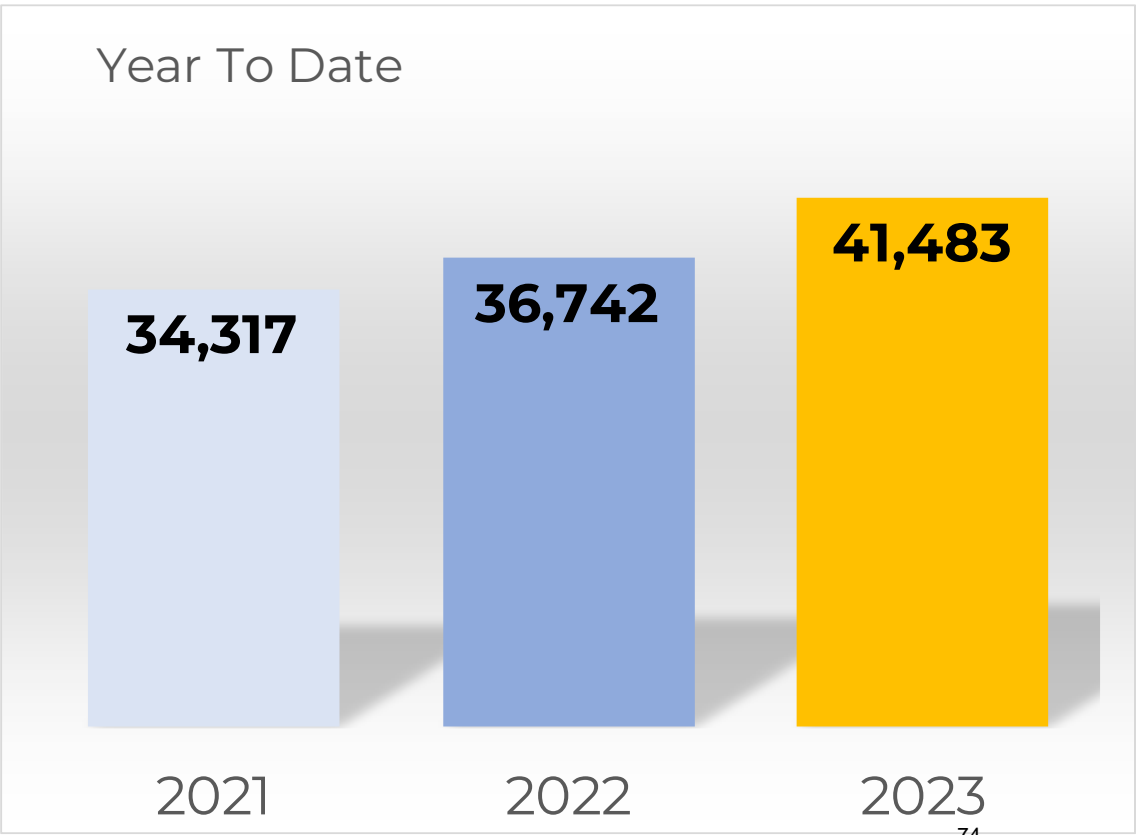
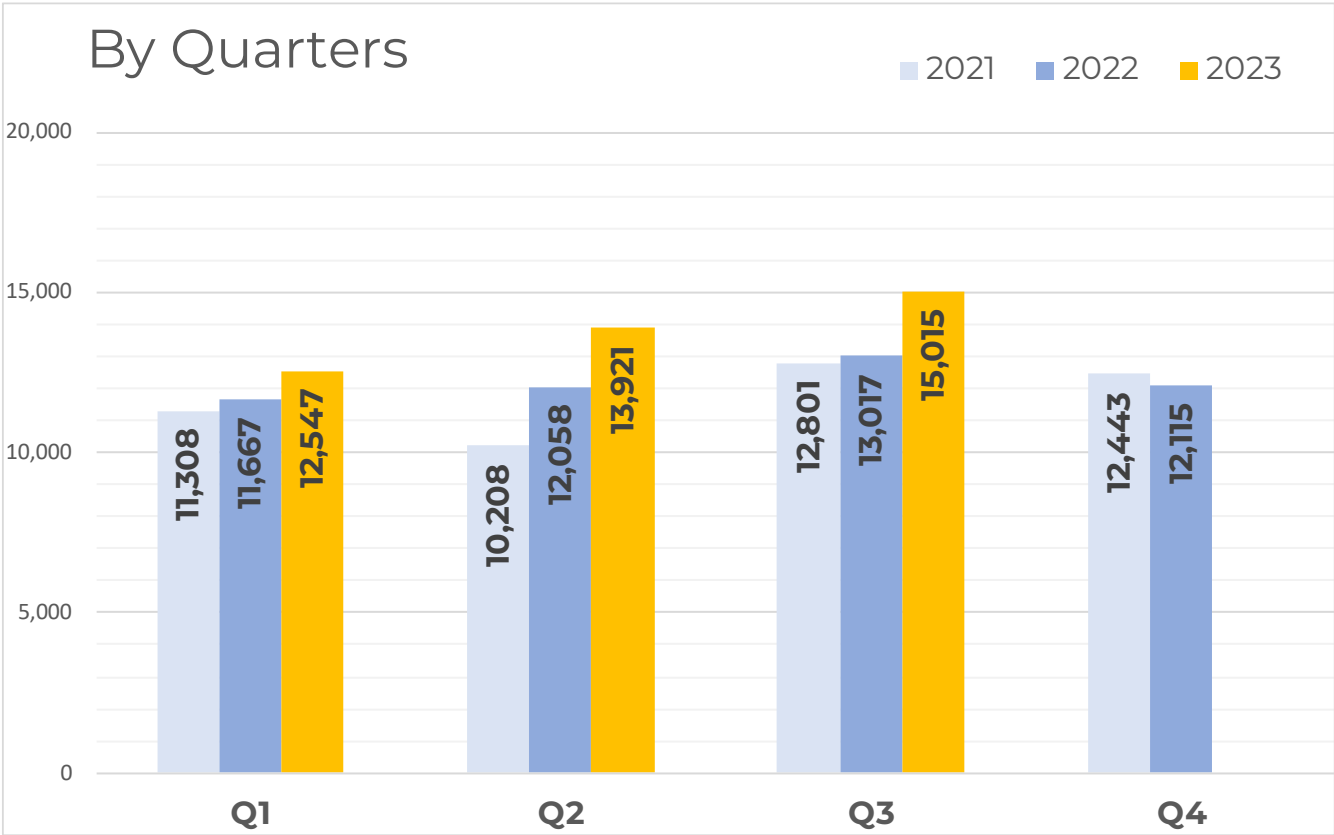


# Calls for Service



\*Calls for Service include resident calls for service in Lakewood’s jurisdiction & self-initiated activity by officers.

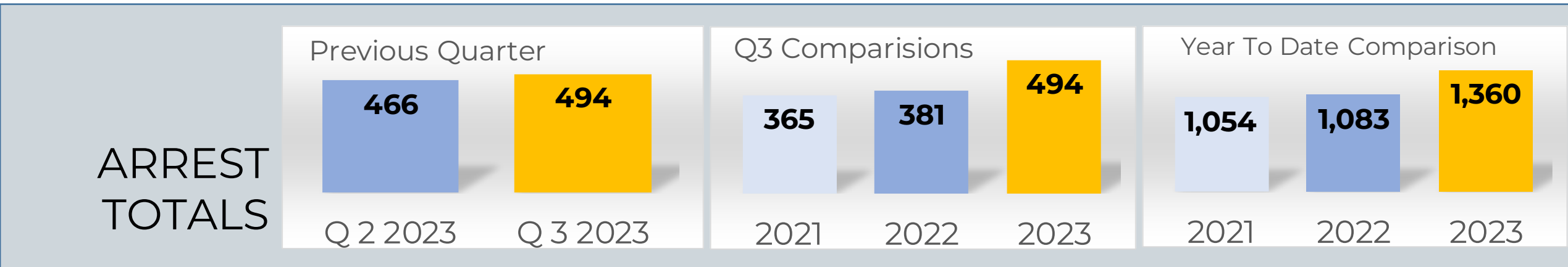
	2nd Quarter 2023	3rd Quarter 2023	% Change	3rd Quarter 2022	3rd Quarter 2023	% Change	Year to Date 2022	Year to Date 2023	% Change
Calls for Service	13,921	15,015	7.9%	13,017	15,015	15.3%	36,742	41,483	12.9%



# Arrests

\*Arrests are counted by the highest charge for an individual under the same case number. Example: an individual arrested on multiple charges (Felony, Misdemeanor and Warrant) under the same case number will only be counted as a Felony arrest.

	2nd Quarter 2023	3rd Quarter 2023	% Change	3rd Quarter 2022	3rd Quarter 2023	% Change	Year to Date 2022	Year to Date 2023	% Change
Felony	155	155	0.0%	87	155	78.2%	254	426	67.7%
Gross Misdemeanor	5	6	20.0%	4	6	50.0%	6	21	250.0%
Misdemeanor	179	202	12.8%	179	202	12.8%	510	563	10.4%
Warrants	127	131	3.1%	111	131	18.0%	313	350	11.8%
<b>Total</b>	<b>466</b>	<b>494</b>	<b>6.0%</b>	<b>381</b>	<b>494</b>	<b>29.7%</b>	<b>1083</b>	<b>1360</b>	<b>25.6%</b>



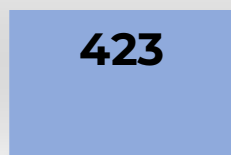
# Crimes Against PERSONS



	2nd Quarter 2023	3rd Quarter 2023	% Change	3rd Quarter 2022	3rd Quarter 2023	% Change	Year to Date 2022	Year to Date 2023	% Change
Aggravated Assault	113	117	3.5%	121	117	-3.3%	338	320	-5.3%
Simple Assault	258	282	9.3%	254	282	11.0%	726	763	5.1%
Homicide	3	1	-66.7%	1	1	0.0%	3	5	66.7%
Robbery	19	34	78.9%	25	34	36.0%	74	78	5.4%
Sex (Forcible & Non-Forcible)	30	21	-30.0%	26	21	-19.2%	70	89	27.1%
<b>Total</b>	<b>423</b>	<b>455</b>	<b>7.6%</b>	<b>427</b>	<b>455</b>	<b>6.6%</b>	<b>1211</b>	<b>1255</b>	<b>3.6%</b>

## PERSON TOTALS

### Previous Quarter

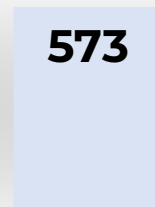


Q 2 2023



Q 3 2023

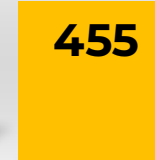
### Q3 Comparisions



2021

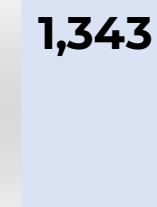


2022



2023

### Year To Date Comparison



2021



2022



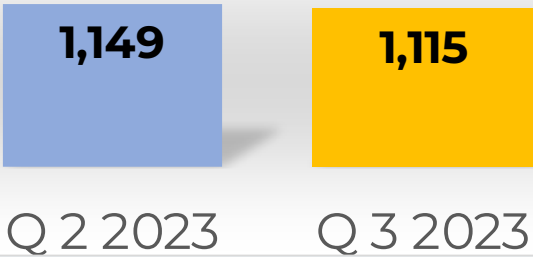
2023

# Crimes Against PROPERTY & SOCIETY

	2nd Quarter 2023	3rd Quarter 2023	% Change	3rd Quarter 2022	3rd Quarter 2023	% Change	Year to Date 2022	Year to Date 2023	% Change
Burglary	107	102	-4.7%	121	102	-15.7%	425	318	-25.2%
Fraud (Counterfeit & Embezzlement)	54	59	9.3%	64	59	-7.8%	193	179	-7.3%
Larceny	274	281	2.6%	445	281	-36.9%	1417	825	-41.8%
Motor Vehicle Theft	315	307	-2.5%	189	307	62.4%	720	967	34.3%
Stolen Property	50	45	-10.0%	42	45	7.1%	157	137	-12.7%
Vandalism	317	296	-6.6%	293	296	1.0%	955	892	-6.6%
Weapon Laws Violations	32	25	-21.9%	31	25	-19.4%	92	91	-1.1%
Total	1,149	1,115	-3.0%	1,185	1,115	-5.9%	3,959	3,409	-13.9%

PROPERTY  
TOTALS

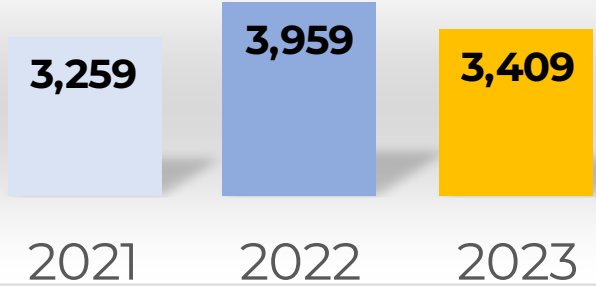
Previous Quarter



Q3 Comparisins



Year To Date Comparison

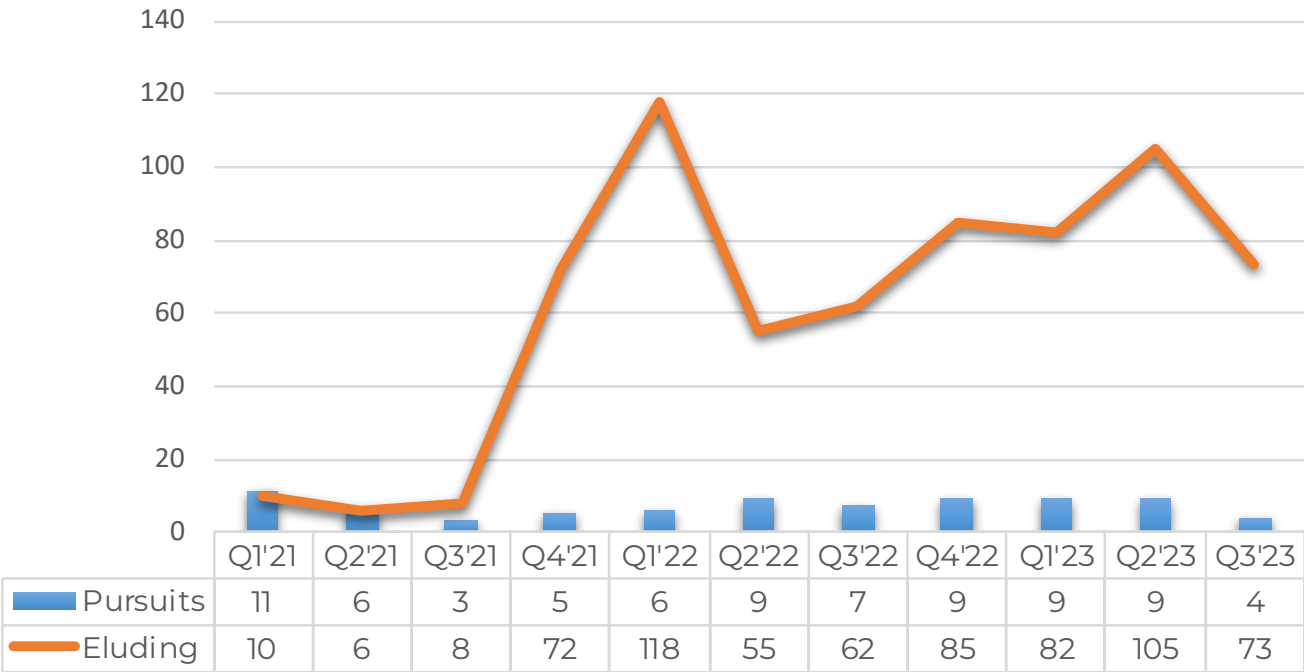


# Pursuits & Eluding

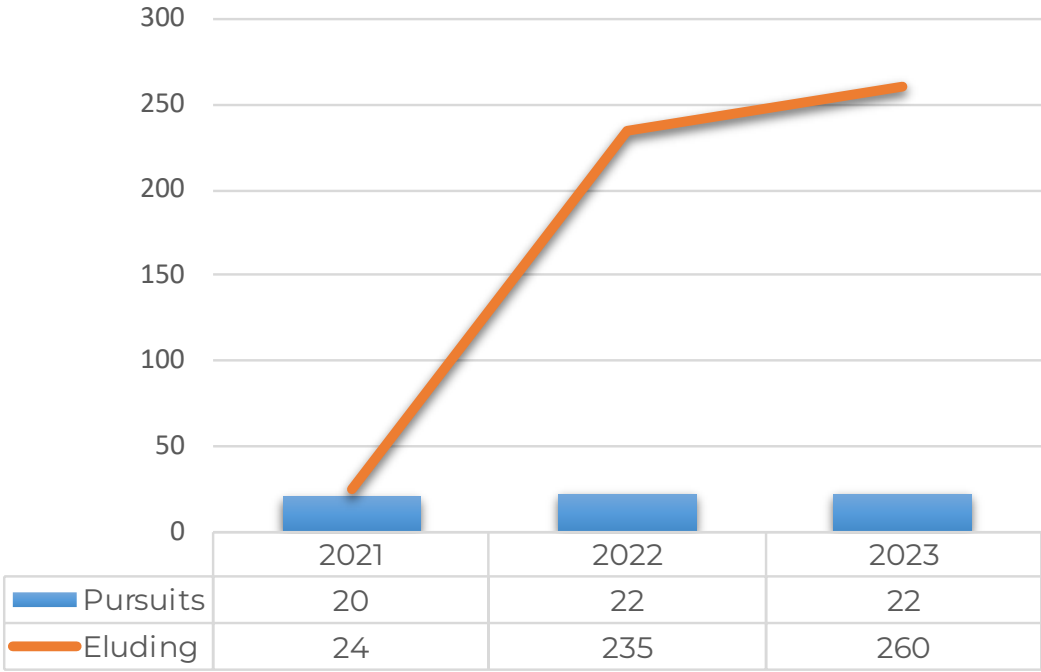


	2nd Quarter 2023	3rd Quarter 2023	% Change	3rd Quarter 2022	3rd Quarter 2023	% Change	Year to Date 2022	Year to Date 2023	% Change
Pursuits	9	4	-55.6%	7	4	-42.9%	22	22	0.0%
Eluding	105	73	-30.5%	62	73	17.7%	235	260	10.6%

Three Year Trend by Quarter



Year to Date Comparison

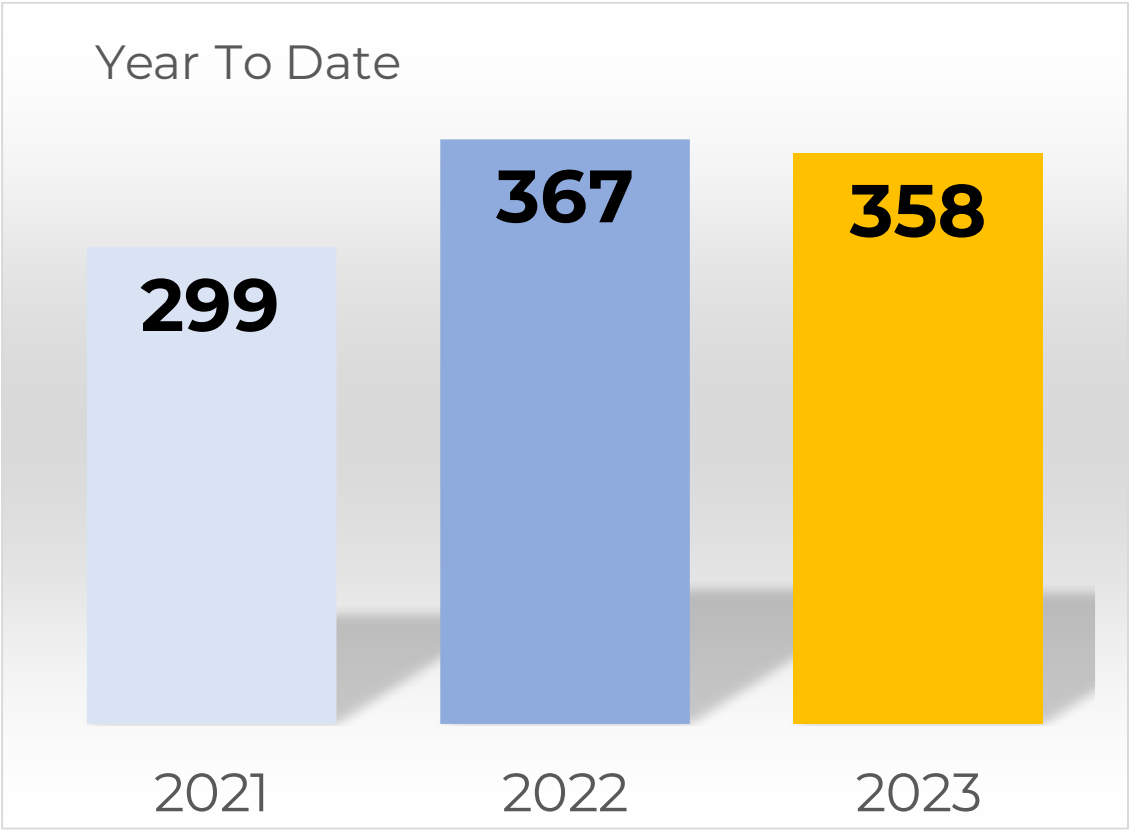
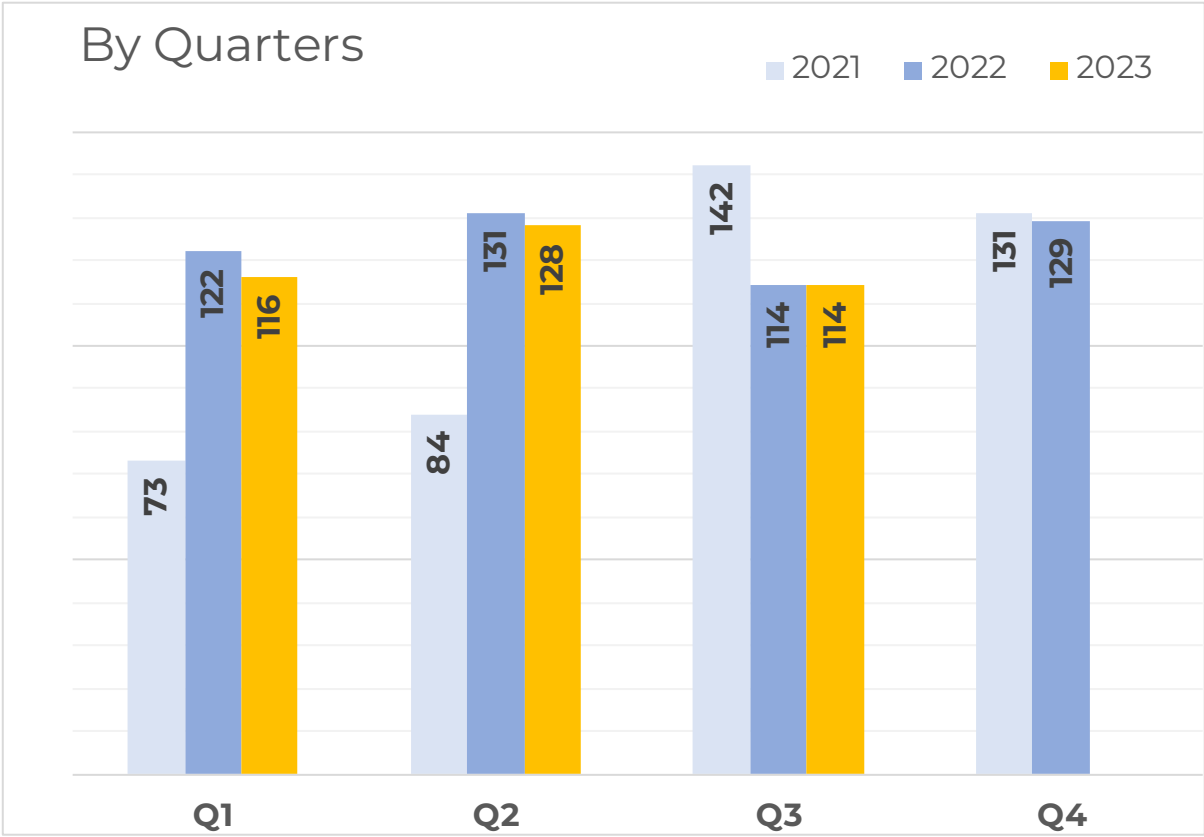


# Shots Fired



\*Numbers include Calls for Service within Lakewood with a call type of SHOOT, SHOTS, or SHOTSD.

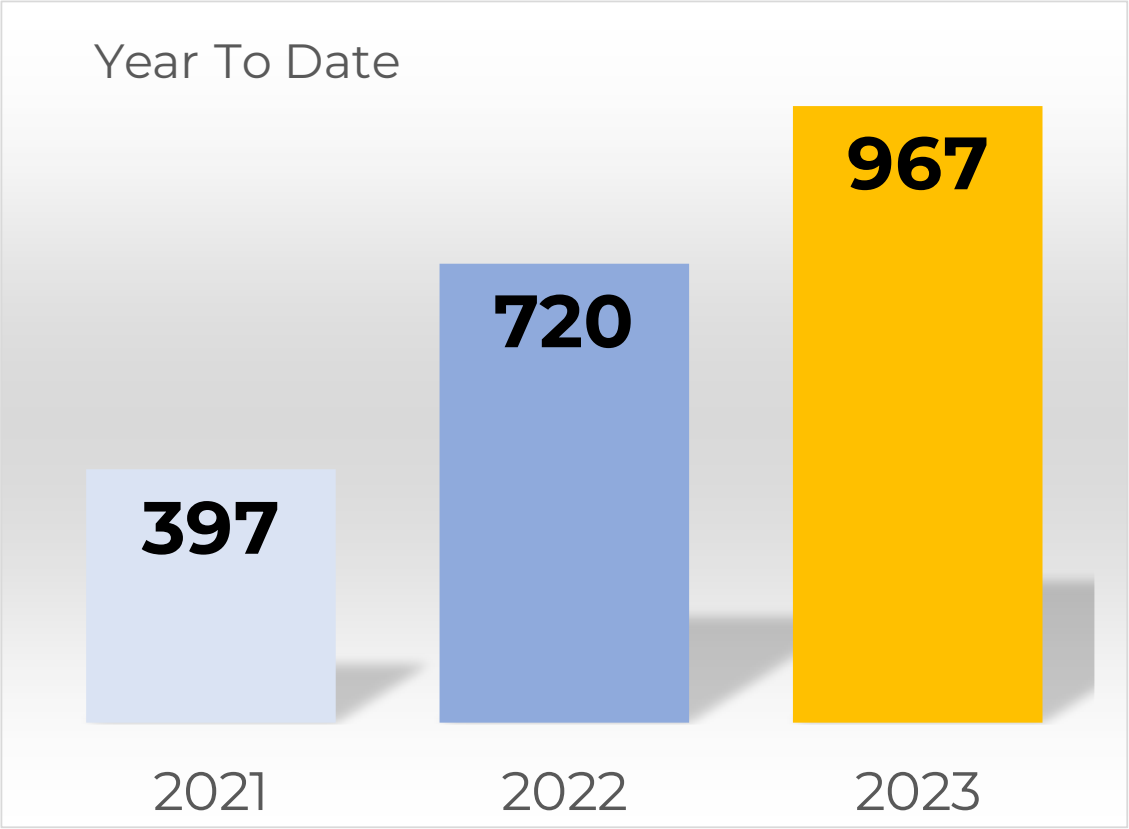
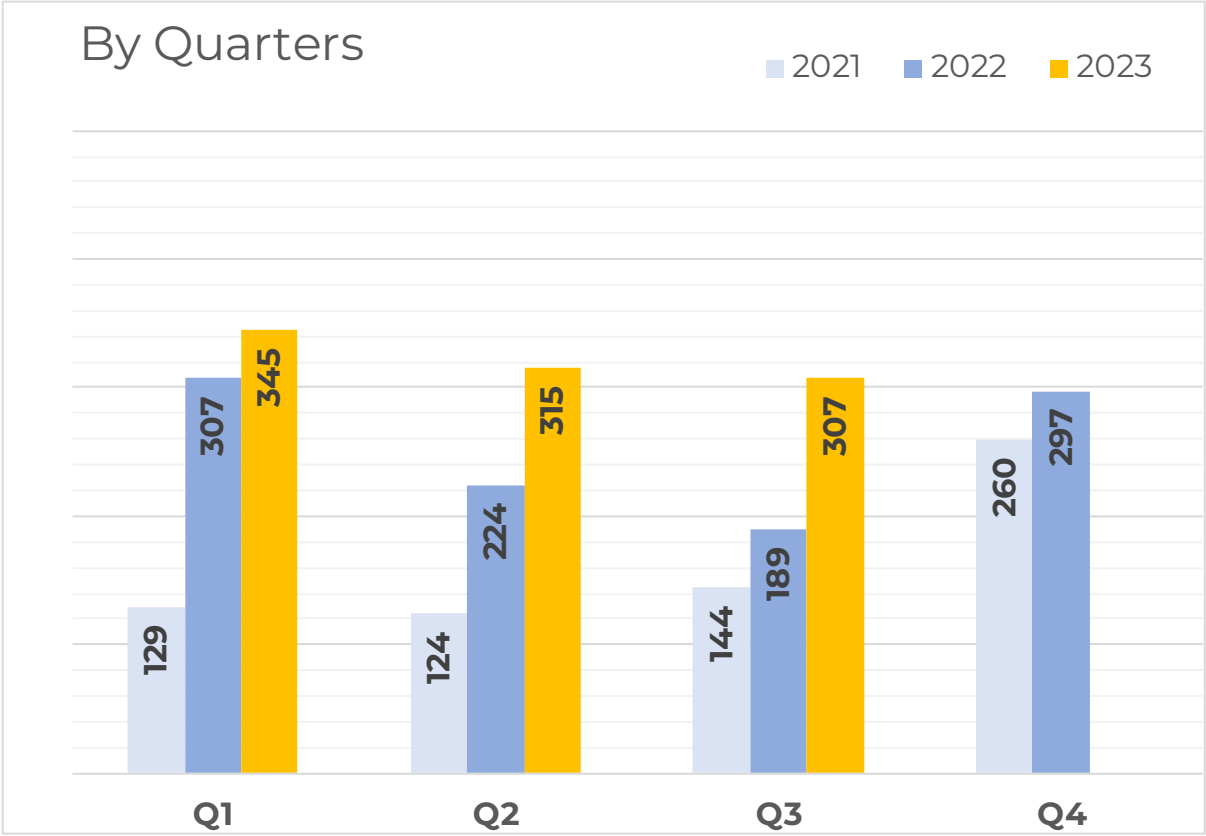
	2nd Quarter 2023	3rd Quarter 2023	% Change	3rd Quarter 2022	3rd Quarter 2023	% Change	Year to Date 2022	Year to Date 2023	% Change
Shots Fired	128	114	-10.9%	114	114	0.0%	367	358	-2.5%



# Motor Vehicle Thefts



	2nd Quarter 2023	3rd Quarter 2023	% Change	3rd Quarter 2022	3rd Quarter 2023	% Change	Year to Date 2022	Year to Date 2023	% Change
Motor Vehicle Thefts	315	307	-2.5%	189	307	62.4%	720	967	34.3%



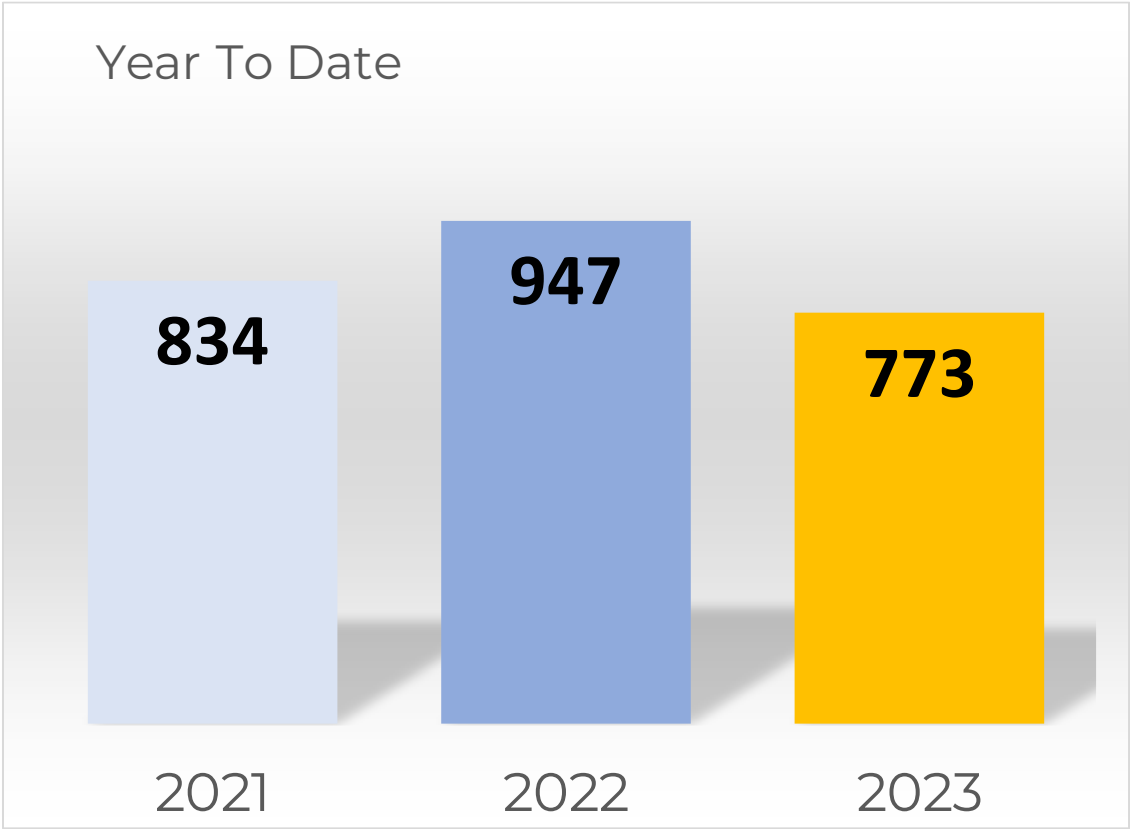
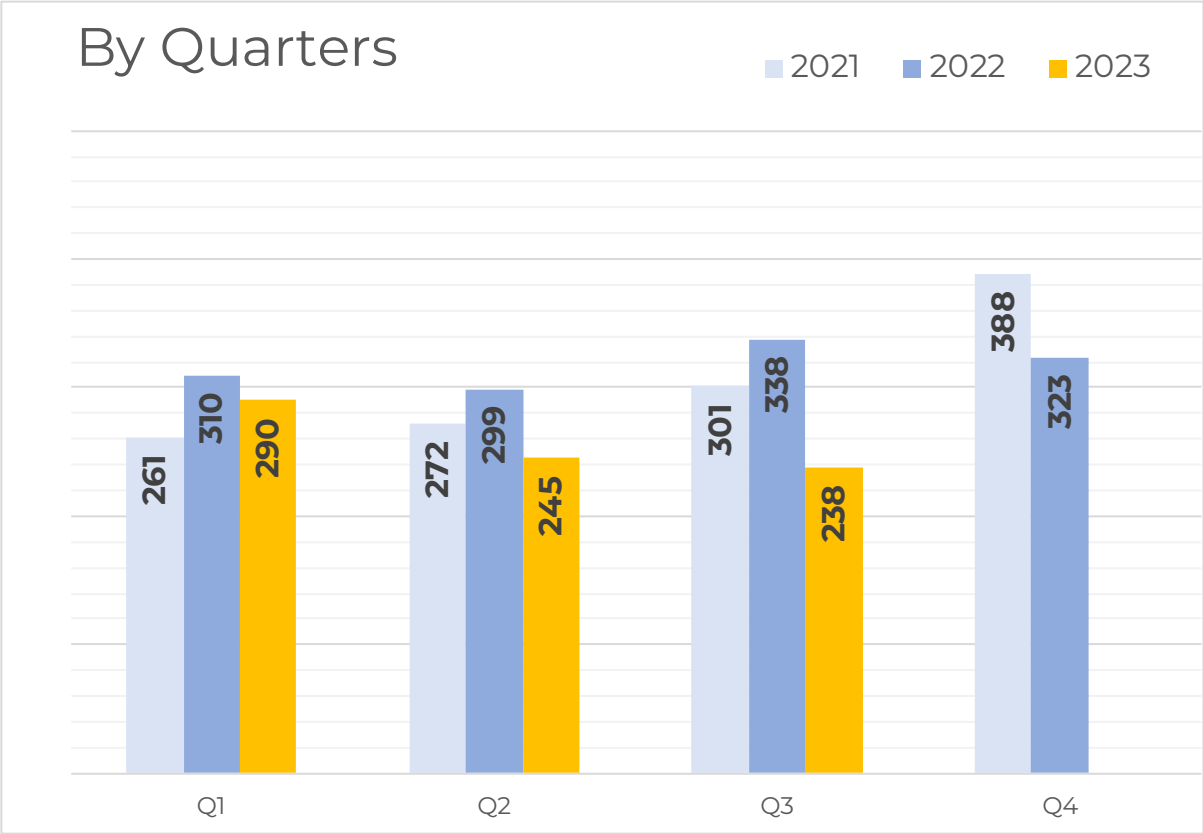


# Collisions



\*Reports taken by Lakewood PD for Collisions.

	2nd Quarter 2023	3rd Quarter 2023	% Change	3rd Quarter 2022	3rd Quarter 2023	% Change	Year to Date 2022	Year to Date 2023	% Change
Collision Reports	245	238	-2.9%	338	238	-29.6%	947	773	-18.4%



# Summary of Crimes



	2nd Quarter 2023	3rd Quarter 2023	% Change	3rd Quarter 2022	3rd Quarter 2023	% Change	Year to Date 2022	Year to Date 2023	% Change
Calls for Service	13,921	15,015	7.9%	13,017	15,015	15.3%	36,742	41,483	12.9%
Arrests									
Felony	155	155	0.0%	87	155	78.2%	254	426	67.7%
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<b>Total</b>	423	455	7.6%	427	455	6.6%	1211	1255	3.6%
Property & Society Crimes									
Burglary	107	102	-4.7%	121	102	-15.7%	425	318	-25.2%
Fraud (Counterfeit & Embezzlement)	54	59	9.3%	64	59	-7.8%	193	179	-7.3%
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Weapon Laws Violations	32	25	-21.9%	31	25	-19.4%	92	91	-1.1%
<b>Total</b>	1149	1115	-3.0%	1185	1115	-5.9%	3959	3409	-13.9%
Other Crimes Of Interest									
Shots Fired	128	114	-10.9%	114	114	0.0%	367	358	-2.5%
Pursuits	9	4	-55.6%	7	4	-42.9%	22	22	0.0%
Eluding	105	73	-30.5%	62	73	17.7%	235	260	10.6%
Collision Reports	245	238	-2.9%	338	238	-29.6%	947	773	-18.4%