



## **LANDMARKS AND HERITAGE ADVISORY BOARD**

Thursday, July 27, 2023 Meeting Minutes  
Special Regular and ZOOM Meeting  
6000 Main Street SW  
Lakewood, WA 98499

**"The mission of the City of Lakewood  
Landmarks and Heritage Advisory Board is to  
preserve, protect, and promote the unique heritage and historic  
resources of the City of Lakewood"**

### **CALL TO ORDER**

Mr. Glen Spieth, Chair called the meeting to order at 6:05 PM.

### **MEETING PROTOCOL**

#### **Roll Call**

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Chair; Christina Manetti, Vice Chair; Joan Cooley, and Beth Campbell

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: None

Staff Present: Jessica Olson, Planning Manager and Karen Devereaux, Administrative Assistant

Council Liaison to LHAB: Councilmember Trestin Lauricella (not present, attending a ribbon cutting ceremony)

**Acceptance/Changes to Agenda** None.

#### **Approval of Minutes**

Ms. Christina Manetti noted that she was shown as absent at the last meeting when she in fact was present. Mr. Glen Spieth noted on page 2 under LHAB Work Plan section, the name of the train station needed to be changed from Lakewood to Lakeview Train Station. Recording secretary made these had written changes.

**The minutes of the meeting held on June 22, 2023 were approved with corrections by voice vote, M/S/C Campbell/Cooley. Motion to approve the minutes passed unanimously, 4-0.**

#### **Announcements**

Western Sate Hospital is getting ready for building demolition. A ground-breaking ceremony is being planned, but no date has been announced.

Confirming that Mr. Josh Kubitz no longer works for the City, Ms. Jessica Olson stated she is looking to fill two associate planner positions quickly and one to help cover the advisory board meetings.



Ms. Olson queried the board of their knowledge around the Lakeside Country Club on American Lake due to an email received by a citizen looking for history. Members have no information to provide.

**PUBLIC COMMENTS** None. No public in attendance or online.  
**PUBLIC HEARINGS** None.

**REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF**

Lakewood Touring Map Printing

Staff received the draft electronic copy of the touring map brochure from the graphic artist. Later in the meeting a review will take place a decision to print and move forward.

Historical Property Development Forms and FAQ Sheet Update

No updates. Staff continues to work on completing the forms and FAQ sheets. The main purpose of the new documents is to make it clearer when a Certificate of Appropriateness application is needed, what is required with the application, and what the board is reviewing.

Masonic Cemetery Update

Ms. Olson provided assessors information on the property adding that through conversations with the Parks Department director they are not interested in taking on the additional responsibility of maintaining the cemetery. Members want to send a letter to the property owners asking them to improve the site.

LHAB Work Plan and 2024 Historic Preservation Grant Planning Reminder -Past Applications Review

Ms. Olson informed members the grant program clerk to alert her when applications became available.

**UNFINISHED BUSINESS**

Lakewood Touring Map Printing

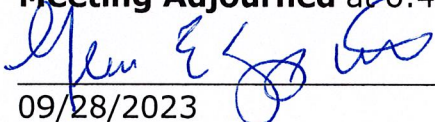
Members reviewed the draft map brochure and decided it was ready to be printed.


**The draft of the touring map brochure was approved as provided by voice vote, M/S/C Campbell/Cooley. Motion to approve the draft map for printing passed unanimously, 4-0.**

**NEW BUSINESS** None.

**Next Regular Meeting** would be held Thursday, August 24, 2023 at 6:00 p.m.

**Meeting Adjourned** at 6:43 p.m.

  
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09/28/2023  
Glen Spieth, Chair

  
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09/28/2023  
Karen Devereaux, Recording Secretary