



Call to Order

Mr. Don Daniels, Chair, called the hybrid ZOOM meeting to order at 6:30 p.m.

Roll Call

Planning Commission Members Present: Don Daniels, Chair; Ryan Pearson, Vice-Chair; Phillip Combs, Paul Wagemann, Robert Estrada, and Brian Parsons

Planning Commission Members Excused: Linn Larsen

Commission Members Absent: None

Staff Present: Tiffany Speir, Long Range & Strategic Planning Manager and Karen Devereaux, Administrative Assistant

Council Liaison: Councilmember Paul Bocchi (Not present)

Approval of Minutes

The minutes of the meeting held on September 20, 2023 was approved as written by voice vote. M/S/C Parsons/Pearson. The motion carried unanimously, 6-0.

Agenda Updates None.

Public Comments None.

Public Hearings None.

Unfinished Business

Action on Recommendation Regarding 2023 Annual Development Regulations

Ms. Tiffany Speir reviewed the 12 proposed amendments with the commissioners noting the twelfth amendment has had the most discussion among the group.

Mr. Phillip Combs made a motion to approve Resolution 2023-03 as written.

Commissioners then requested to vote on the amendments separately.

Mr. Phillip Combs made the motion to approve Amendments 1 through 11 as written. Mr. Robert Estrada seconded. A voice vote was taken and the motion carried, 6-0.

Mr. Phillip Combs recused himself from voting on Amendment 12.

Mr. Ryan Pearson made the motion to revise Amendment 12 by striking out section b and section m of the Resolution 2023-03 to allow Accessory Dwelling Units as short-term rentals. Mr. Brian Parsons seconded. A voice vote was taken and the motion carried, 4-0.

New Business

2024 Comprehensive Plan Periodic Review: Impact of 2023 E2SHB 1181 on Climate Change, Transportation, and Utility Element Updates

In 2023 State Legislature passed E2SHB 1181 that significantly affects Lakewood's ongoing 2024 Comprehensive Plan Periodic Review and changes what is required for the updates of the following:

- Land Use Element
- Capital Facilities Element
- Utilities Element

- Transportation Element
- Parks & Recreation Element
- Climate Change & Resiliency Element

Ms. Speir explained that staff is reviewing how much of what is required by E2SHB 1181 is already included in the City's Comprehensive Plan and what is not. The City began a review of the current Energy & Climate Change Chapter in 2022, has draft updates to the element that predate E2SHB 1181, and will verify what additional updates may be required.

The Planning Commission will start a formal review on May 1, 2024 then take action with a recommendation on June 26, 2024. On July 1, 2024 City Council will begin their formal review and take action on July 22, 2024.

Report from Council Liaison None.

Reports from Commission Members and Staff

Ms. Speir reviewed the upcoming meetings schedule with commissioners:

- October 18: 2024 Comprehensive Plan Periodic Review (Regulatory Update Overview)
- November 1: Open House regarding 2024 Comprehensive Plan Periodic Review 5:30 PM – 6:15 PM in Council Chambers prior to the Planning Commission meeting

The Next Regular Meeting would be held as a hybrid in-person/ZOOM meeting on Wednesday, November 1, 2023 at 6:30 p.m.

Meeting Adjourned at 7:32 p.m.


Don Daniels, Chair
Planning Commission 11/01/2023


Karen Devereaux, Recording Secretary
Planning Commission 11/01/2023