



City of
Lakewood

**COMMUNITY SERVICES ADVISORY BOARD
MEETING AGENDA
WEDNESDAY, JANUARY 17, 2024
5:30pm**

How to attend

In-person: American Lake Conference Room (first floor lobby), Lakewood City Hall, 6000 Main St SW.

Virtually: Online or by phone. Online: <https://us06web.zoom.us/j/84362838382> Enter meeting ID: 843 6283 8382 Or call: 253-215-8782.

Livestream: YouTube.Com/CityofLakewoodWA

Persons requesting special accommodations or language interpreters should call 253-983-7827, as soon as possible in advance of the meeting so that an attempt to provide special accommodations can be made.

WELCOME/CALL TO ORDER

PUBLIC COMMENT

MEETING MINUTES

- Review and approve November 15, 2023 meeting minutes

NEW BUSINESS

- Elect Chair and Vice-chair
- Establish ad hoc committee for reviewing application materials and process
- Review 2023 contract performance

NEXT STEPS

- Determine deliverables between this meeting and the next.

BOARD MEMBER HIGHLIGHTS

FUTURE MEETING DATE / AGENDA ITEMS

- February 21 / CDBG – Review draft and 2024 Action Plan

ADJOURN



**Community Services Advisory Board
Meeting Minutes**

MEETING PLACE/DATE:

Wednesday, November 15, 2023

In-Person and Zoom Virtual Meeting

American Lake Conference Room, City Hall Lobby

6000 Main St SW Lakewood, WA 98499

5:30-6:30PM

CALL TO ORDER:

Kyle Franklin called the meeting to order at 5:32 pm

ATTENDANCE:

Community Services Advisory Board Members Present:

Kyle Franklin, Michael LaCadie, Darrin Lowry, Denise Nicole Franklin, Laurie Maus

Community Services Advisory Board Members Excused:

Edith Owen-Wallace and Shelby Taylor

Staff: Shannon Bennett provided staff support

Guests:

Brenda Kiner, DeCarlo Braddy and William Wayburn, Pierce County AIDS Foundation
Angela Lefaith and Philip Angelo, Lakewood residents

Youth Council Liaison:

Reinida Benavente

Council Liaison:

Michael Brandstetter

APPROVAL OF MINUTES: Michael made a motion and Denise seconded to approve the October 18, 2023 meeting minutes which were unanimously approved.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Brenda Kiner (Interim CEO), De'Carlo Braddy (Director of Ending the Epidemics), and William Wayburn (President of the Board) presented on the state of Pierce County AIDS foundation (PCAF), changes in staffing, who they are serving, and how the services are being delivered.

While medical case management has largely been taken over by the Washington State Department of Health and Tacoma/Pierce County Health Department, PCAF continues to work directly with clients living with HIV/AIDS to acquire or maintain health insurance and addresses other barriers to care by providing gas vouchers or bus tickets. When the client's needs go beyond what PCAF can provide directly, staff refer clients to partner non-profits and organizations to ensure that the client's needs are met.

HIV transmission prevention efforts continue to be a major priority for PCAF and it continues to collaborate with organizations serving the populations most at-risk for infection, including but not limited to black, indigenous, and people of color in addition to the LGBTQIA+ community.

Members felt PCAF staff were very candid about their need to rebuild trust and that part of rebuilding trust is to make accountability a foundation of their future growth, to include expanding the staff by hiring a forensic accountant.

Members also appreciated PCAF staff sharing their plan to rework the board because of lessons learned when working with the former Executive Director. Brenda and William are working together to re-empower the board to have more oversight into the business aspects of PCAF. Additionally, they are growing the board to include accountants, attorneys, and others who have the acumen to ensure the future of PCAF.

After PCAF's presentation, all committee members present voted unanimously to recommend to the city council fully funding PCAF in 2024 and that City staff would work with PCAF to develop deliverables and outcomes for 2024 that represent PCAF's new organizational structure and business model.

BOARD MEMBER HIGHLIGHTS: None

MEETING ADJOURN: Kyle Franklin adjourned the meeting at 6:54 pm.

NEXT MEETING:

December's meeting was cancelled due to the Holidays.

Kyle Franklin, Vice Chair

Shannon Bennett, Staff Person