



**Lakewood Planning Commission  
January 3, 2024  
Meeting Minutes**

**MEETING PLACE/DATE**

Lakewood City Hall (6000 Main St SW, Lakewood, WA) / January 3, 2024.

**WELCOME/CALL TO ORDER**

Mr. Robert Estrada, Presiding Chair called the meeting to order at 6:30 p.m.

**ROLL CALL**

**Planning Commission Members Present** Robert Estrada; Philip Combs; Sharon Wallace, Mark Herr, Ellen Talbo and Philip Lindholm.

**Planning Commission Members Excused** Linn Larsen

**Staff** David Bugher, Assistant City Manager, Community and Economic Development Director; Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant

**Youth Council Liaison** None in attendance

**Council Liaison** A Councilmember to be assigned at the Monday, January 8, 2024 meeting and announced to commission members at the January 17<sup>th</sup> meeting.

**Recognition of Newly Appointed Planning Commissioners**

Mr. Robert Estrada, Presiding Chair welcomed the newly appointed commissioners and requested they introduce themselves to the group. Mr. Estrada then asked that staff introduce themselves to the new commissioners.

**ELECTION OF 2024 CHAIR AND VICE-CHAIR**

The floor was opened for nominations for Chair. Mr. Mark Herr nominated Mr. Robert Estrada. No other nominations were made. A voice vote was taken and Mr. Estrada was elected, 6-0.

Mr. Philip Lindholm nominated Mr. Phillip Combs for Vice-Chair. No other nominations were made. A voice vote was taken and Mr. Combs was elected, 6-0.

**APPROVAL OF MINUTES**

The minutes of the meeting held on December 6, 2023 were approved by voice vote 6-0 as written. M/S/C Combs/Talbo.

**AGENDA UPDATES** None.

**PUBLIC COMMENT**

No public in attendance at meeting and no online participants were present.

**UNFINISHED BUSINESS** None.

**NEW BUSINESS**

Review of Planning Commission 2024 Work Plan

Tiffany Speir reviewed the Commission’s 2024 work plan, including the strong focus on the 2024 Comprehensive Plan Periodic Review.

**REPORTS**

**Council Liaison Comments** None. The 2024 Council liaison would be appointed at the January 15 City Council meeting and was anticipated to be Councilmember Paul Bocchi.

**City Staff Comments**

Ms. Speir reviewed the upcoming meeting schedule with the Planning Commission:

- January 17: Overview of 2024 Comprehensive Plan Periodic Review

**Commission Members Comments** None.

**NEXT MEETING** The Planning Commission would next meet on January 17, 2024.

**ADJOURNMENT** Meeting adjourned at 7:20 p.m.

Robert Estrada  
Robert Estrada (Jan 18, 2024 11:53 PST)

Robert Estrada, Chair 01/17/2024

Karen Devereaux  
Karen Devereaux (Jan 22, 2024 04:01 PST)

Karen Devereaux, Clerk 01/17/2024