



LAKEWOOD CITY COUNCIL AGENDA

Tuesday February 20, 2024

7:00 P.M.

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

Virtual Comments: If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

By Phone: For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), to use the "Raise Hand" feature press *9 on your phone, to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in you may need to press *6 to unmute yourself. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****PROCLAMATIONS AND PRESENTATIONS**

1. Recognizing the Clover Park School District Daffodil Princesses.
- (4) 2. Proclamation recognizing Michael David Bugher for his service to the City of Lakewood.

PUBLIC COMMENTS**C O N S E N T A G E N D A**

- (6) A. Approval of the minutes of the City Council meeting of February 5, 2024.
- (12) B. Approval of the minutes of the City Council study session of February 12, 2024.
- (16) C. Motion No. 2024-14

Authorizing the execution of an amendment to the agreement with Olson Bro Pro-Vac for vector cleaning services.
- (19) D. Motion No. 2024-15

Authorizing the execution of an amendment to the agreement with McDonough & Sons, Inc. for street sweeping services.
- (21) E. Items filed in the Office of the City Clerk:
 1. Lakewood Arts Commission meeting minutes of August 7, 2023.
 2. Lakewood Arts Commission meeting minutes of September 11, 2023.
 3. Lakewood Arts Commission meeting minutes of October 23, 2023.

4. Lakewood Arts Commission meeting minutes of November 6, 2023.
5. Parks and Recreation Advisory Board meeting minutes of November 28, 2023.
6. Lakewood Arts Commission meeting minutes of December 4, 2023.
7. Public Safety Advisory Committee meeting minutes of December 6, 2023.
8. Lakewood's Promise Advisory Board meeting minutes of December 7, 2023.
9. Lakewood's Promise Advisory Board meeting minutes of January 4, 2024.
10. Lakewood Arts Commission meeting minutes of January 8, 2024.

R E G U L A R A G E N D A

ORDINANCE

- (48) Ordinance No. 797

Amending Lakewood Municipal Code related to fines and forfeitures for parking.

UNFINISHED BUSINESS

NEW BUSINESS

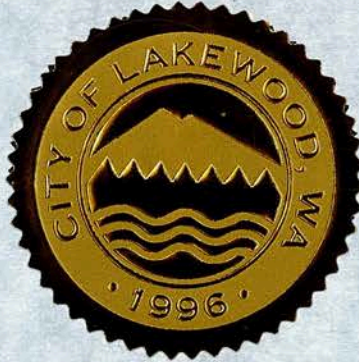
REPORTS BY THE CITY MANAGER

- (55) Flag Policy Update.

CITY COUNCIL COMMENTS

ADJOURNMENT

CITY OF LAKEWOOD



PROCLAMATION

WHEREAS, Michael David Bugher has served the City of Lakewood for twenty eight years with distinction and professionalism since the city's incorporation in February 1996 demonstrating unwavering commitment and remarkable leadership; and

WHEREAS, Mr. Bugher's meritorious municipal service totals forty-five years and demonstrates the highest level of dedication and excellence to the planning profession; and

WHEREAS, Mr. Bugher has served tirelessly in the role of Assistant City Manager for Community and Economic Development contributing invaluable expertise, and passion to the advancement of the city; and

WHEREAS, under his guidance, Lakewood has seen significant advancements in community development, sustainable economic growth, and urban planning, contributing to the city's prosperity and the well-being of its residents; and

WHEREAS, Mr. Bugher created and executed various long-range and strategic planning policies that has helped shape the city and its growth ensuring a balance between growth and the preservation of the community's unique character and encouraged public participation in the city's development process; and

WHEREAS, during his tenure he spearheaded numerous initiatives aimed at enhancing the city's economic vitality, attracting businesses, fostering job creation, improving the quality of life for all residents, and providing sound and honest guidance throughout his exemplary career with the city; and

WHEREAS, his extensive experience in current and comprehensive planning, the Growth Management Act, military and civilian growth and coordination to include crafting a land use zoning scheme to protect the operations of JBLM and the safety of Lakewood's residents, environmental analysis, housing programs, code enforcement, and building code administration have left an indelible and significant mark on our community making it stronger, more vibrant and better positioned for future success; and

WHEREAS, Mr. Bugher championed the expansion of safe, decent, and affordable housing for Lakewood residents through various programs and initiatives to include the establishment of the Rental Housing Safety Program and having established relationships with trade associations as well as affordable housing and manufactured housing advocates and champions to help the City's most vulnerable; and

WHEREAS, Mr. Bugher has been a long-time leader in tribal relations with the Nisqually Indian Tribe on behalf of Lakewood; and

WHEREAS, he has worked diligently and collaboratively with state agencies, regional local utilities, special districts, non-profit agencies, charities, and faith-based organizations to maximize partnerships and collaborations for the betterment of Lakewood and its residents; and

WHEREAS, he has proactively developed environmental and climate change policy for Lakewood, putting the city in a leadership position as state legislation is now being adopted; and

WHEREAS, Mr. Bugher has been instrumental in the cleanup of countless properties citywide, working across city departments to make way for positive redevelopment; and

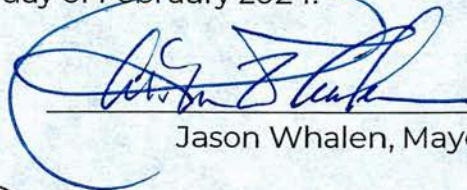
WHEREAS, his dedication to excellence, integrity, and public service has earned him the respect and admiration of colleagues, community leaders, and the residents of Lakewood.

NOW, THEREFORE, the Lakewood City Council hereby expresses its sincere gratitude and respect to

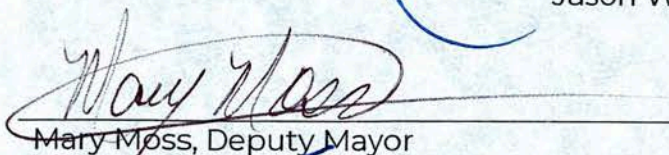
MICHAEL DAVID BUGHER

for his dedication, character and professionalism during his years of service to the City of Lakewood and congratulates him for his years of devoted municipal service.

PROCLAIMED this 20th day of February 2024.



Jason Whalen, Mayor



Mary Moss, Deputy Mayor



Ryan Pearson, Councilmember



J. Trestin Lauricella, Councilmember



Michael Brandstetter, Councilmember



Patti Belle, Councilmember



Paul Bocchi, Councilmember



LAKEWOOD CITY COUNCIL MEETING MINUTES

Monday, February 5, 2024

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen, Deputy Mayor Moss, Councilmembers Mike Brandstetter, Ryan Pearson, Patti Belle, J. Trestin Lauricella and Paul Bocchi.

PLEDGE OF ALLEGIANCE

Mayor Whalen paused for a moment of silence and led the Pledge of Allegiance.

PROCLAMATIONS AND PRESENTATIONS

Proclamation declaring February, 2024 as Black History month.

DEPUTY MAYOR MOSS PRESENTED A PROCLAMATION DECLARING FEBRUARY 2024 AS BLACK HISTORY MONTH TO REPRESENTATIVES FROM THE HARRISON PREPARATORY SCHOOL BLACK STUDENT UNION.

Youth Council Report.

Shannon Bennett shared that Youth Councilmembers attended and participated in the Lakewood's Promise Advisory Board Partnering for Progress workshop. Youth Councilmember Bridget Holbrook spoke about the need for youth mental health resources and Kaitlyn Miller spoke about the need for employment and career opportunities. Discussion ensued.

Clover Park School District.

Bryan Thomas, Clover Park School District (CPSD) Vice President, shared that in January three new members were elected to the School Board, various employment positions are being recruited for and CPSD is partnering with the City on the Hidden Heroes campaign, this month is Career and Technical Education month and twenty two students earned their diplomas during the Winter Graduation ceremony. Discussion ensued.

PUBLIC COMMENTS

Speaking before the Council were:

Ken Tokach, Lakewood resident, spoke about topics not on the agenda.

Dennis Haugen, Sioux Falls resident, spoke about topics not on the agenda.

Christina Manetti, Garry Oak Coalition, spoke about topics not on the agenda.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of January 16, 2024.
- B. Approval of the minutes of the City Council special meeting of January 22, 2024.
- C. Approval of the minutes of the City Council study session of January 22, 2024.
- D. Approval of claims vouchers, in the amount of \$5,943,245.44, for the period of December 16, 2023 through January 12, 2024.
- E. Approval of payroll checks, in the amount of \$3,230,757.63, for the period of December 16, 2023 through January 15, 2024.
- F. Motion No. 2024-09

Authorizing the execution of an agreement with KPG Psomas, Inc., in the amount of \$532,715.68, for design services related to the 100th Street SW project.

- G. Motion No. 2024-10

Authorizing the execution of an agreement with Parametrix, Inc., in the amount of \$353,115.01, for design services related to the Military Road project.

H. Motion No. 2024-11

Authorizing the execution of a collective bargaining agreement with the American Federation of State, County and Municipal Employees (AFSCME) for the period of January 1, 2024 through December 31, 2027.

I. Motion No. 2024-12

Authorizing the execution of an agreement with EDX Exhibits, in the amount of \$67,617, for the Nisqually Partnership Project design services.

J. Motion No. 2024-13

Authorizing the execution of an agreement with AHBL, Inc., for planning and development engineering review services.

K. Resolution No. 2024-04

Setting a public hearing on March 4, 2024, to consider the vacation of the 20 foot wide alley abutting Lots 1 through 14, Block 69 Town Plat of Lakeview.

L. Items filed in the Office of the City Clerk:

1. Planning Commission meeting minutes of December 6, 2023.
2. Planning Commission meeting minutes of January 3, 2024.

Councilmember Belle requested Item No. I, Motion No. 2024-12 be removed from the Consent Agenda.

COUNCILMEMBER PEARSON MOVED TO ADOPT THE CONSENT AGENDA MINUS ITEM NO. I, MOTION NO. 2024-12. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

DEPUTY MAYOR MOSS MOVED TO ADOPT NO. 2024-12. SECONDED BY COUNCILMEMBER LAURICELLA. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A

ORDINANCE

Ordinance No. 796 Granting a five (5) year, nonexclusive telecommunications franchise to Zayo Group, LLC; providing for severability; and establishing an effective date.

COUNCILMEMBER BELLE MOVED TO ADOPT ORDINANCE NO. 796. SECONDED BY COUNCILMEMBER LAURICELLA. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

REPORTS BY THE CITY MANAGER

City Manager Caulfield shared that the State Legislative Session continues, the Parks and Recreation Advisory Board will be holding an update on the Edgewater Master Plan on February 6th and the City hosted a community meeting to obtain feedback specific to the 2024 Comprehensive Plan updates on January 23rd the next meeting is scheduled for February 28th at the Clover Park Technical College Rotunda from 5:30 P.M. to 7:00 P.M.

He reported that the Maureen Howard Homeless Shelter is close to final approval and will open soon and State voted again to delay the adoption of the new 2021 International Building Codes to March 15, 2024.

He then recommended that the City Council hold their Retreat on Saturday, March 30th. After discussion, the City Council confirmed that the Retreat will be scheduled for this date.

He then announced the following upcoming meetings and events:

- February 7-8, AWC City Action Days, The Norman Worthington Conference Center at Saint Martin's University
- February 8, 11:30 A.M. to 1:00 P.M., Lakewood Chamber of Commerce General Membership Meeting, Tacoma Country and Golf Club

- February 22, 6:30 P.M. to 8:00 P.M., Boys & Girls Clubs of South Puget Sound's Annual Legacy of Hope Event, Hotel Murano, Bicentennial Pavilion
- February 27, 6:00 P.M., Mayor's Coffeehouse, Fort Steilacoom Park Pavilion

CITY COUNCIL COMMENTS

Councilmember Bocchi shared that last week he attended the Planning Commission meeting and spoke about eligible use of 1406 funds.

Councilmember Brandstetter thanked the students who accepted the Black History proclamation this evening. He shared that he attended the Chambers Watershed Council meeting, the Washington-Tacoma Korean American Association Korean Night and he spoke about the Community Services Advisory Board's recommendation on how use opioid funds.

Councilmember Pearson shared that he attended the Caring for Kids fundraiser and the Puget Sound Regional Council meeting.

Councilmember Belle shared that she attended the Caring for Kids fundraiser and thanked the Black Student Union for attending this evenings meeting.

Councilmember Lauricella thanked those who attended this evenings meeting and participated. He shared that he attended the Caring for Kids fundraiser and this week he will attend the Public Safety Advisory Committee meeting.

Deputy Mayor Moss spoke about attending the Black Student Union event at Lakes High School, the 62nd Airlift Wing Social and Awards Ceremony, the Caring for Kids fundraiser and Lakewood's Promise Advisory Board workshop. This week she will attend the ALS Graduation, the Lakewood Chamber luncheon and she shared that the Lakewood Multicultural Coalition Gala will be held on March 15th.

Mayor Whalen shared that he attended the Horizons Economic Forecaster event, the Caring for Kids fundraiser and he met with the Mayor of Puyallup to discuss public safety initiatives, the Executive Director of the Lakewood Playhouse and Transportation Choices.

Mayor Whalen announced that the City Council will recess into Executive Session for approximately 15 minutes pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The City Council is not expected to take action following the Executive Session other than to adjourn the meeting. The City Council recessed at 8:51 p.m. At 9:05 p.m., Mayor Whalen extended for an additional 10 minutes. The City Council reconvened at 9:13 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:13 p.m.

JASON WHALEN, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



LAKEWOOD CITY COUNCIL MEETING MINUTES

Monday, February 12, 2024

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen, Deputy Mayor Mary Moss, Councilmembers Mike Brandstetter, Ryan Pearson, Patti Belle, J. Trestin Lauricella and Paul Bocchi.

ITEMS FOR DISCUSSION:

Partners for Parks Update.

Dave Betz and Alan Billingsley, Partners for Parks introduced themselves. Betz provided an overview of the history of the H-Barn restoration project. Billingsley shared that the campaign is on schedule and half of the funding has been secured. Discussion ensued.

Review of Lakewood Police Department 2023 Annual Report.

Chief Smith introduced himself as well as Assistant Chief Unfred, Lieutenant's Chris Westby, Andy Gildehaus, Jeremy Prater and Peter Johnson. He reported that calls for service increased to 53,921 and the response time on life threatening calls was 4.3 minutes and other priority calls was 8.1 minutes. He reviewed services provided by each of the specialty units as well as the work of the Community Safety Resource Team, Behavioral Health Mental Health Contact Team and the Office of Professional Standards. He spoke about community outreach conducted such as Shop with an Officer, Holiday Meals, the Citizens Academy and National Night Out. He then shared that there were 1870 total arrests in 2023, motor vehicles thefts are down 57% and collisions were down totaling 1057. Discussion ensued.

Review of code amendments related to fines and forfeitures for parking.

City Attorney Wachter who was joined by Lieutenant Chris Westby reported that law enforcement is experiencing ongoing issues with illegal parking and current fines do not sufficiently discourage repeat offenders. She shared that it is recommended that the City Council authorize a penalty for these parking infractions. Discussion ensued, the City Council does not want to pursue impound as a penalty and would like to see additional options for the financial penalty. An Ordinance will come forward for City Council action on February 20th.

Review of City Council Rules of Procedure.

City Attorney Wachter shared that it is recommended that the City continue with the current process and procedure for public comment. Discussion ensued.

ITEMS TENTATIVELY SCHEDULED FOR THE FEBRUARY 20, 2024 CITY COUNCIL MEETING:

1. Recognizing the Clover Park School District Daffodil Princesses.
2. Proclamation recognizing Micheal David Bugher for his service to the City of Lakewood.
3. Authorizing the execution of an amendment to the agreement with Olson Bros. Pro-Vac, LLC for surface water infrastructure cleaning and inspection services. – (Motion – Consent Agenda)
4. Authorizing the execution of an amendment to the agreement with McDonough & Sons, Inc. for street sweeping services. – (Motion – Consent Agenda)
5. Amending Lakewood Municipal Code Chapter 9 related to fines and forfeitures for parking. – (Ordinance – Regular Agenda)
6. Flag Policy Update. – (Reports by the City Manager)

REPORTS BY THE CITY MANAGER

City Manager Caulfield shared that advance of the City Council retreat, Consultant Michael Pendleton would like to meet for one hour with each Councilmember to prepare, meetings will be scheduled on March 11th or 12th.

He then announced the following meetings and events:

- February 22, 5:30 P.M., Boys and Girls of South Puget Sound Legacy of Hope, Hotel Murano
- February 27, 6:00 P.M., Mayors Coffeehouse, Fort Steilacoom Park Pavilion
- March 12, 11:30 A.M., Habitat for Humanity Changing Lives Luncheon, Hotel Murano
- March 15, 4:00 P.M., American Lake Veterans Hospital Centennial Celebration
- March 15, 7:00 P.M., Dr. Claudia Thomas Award Gala, McGavick Conference Center
- March 20, 11:30 A.M., Tacoma Pierce County Economic Development Annual Meeting, Hotel Murano

CITY COUNCIL COMMENTS

Councilmember Pearson shared that he attended the Parks and Recreation Advisory Board Edgewater Park meeting.

Councilmember Brandstetter recognized the Hidden Heroes campaign and crime trends in the city.

Councilmember Bocchi thanked Chief Smith for his presentation this evening and shared that last week he attended the Planning Commission meeting and this week is the Pierce County Regional Council meeting.

Deputy Mayor Moss shared that she attended the Lakewood Chamber Luncheon, the graduation ceremony and shared that she will be inducted into the Joint Base Lewis McChord Civilian Hall of Fame.

Mayor Whalen shared that he attended the Lakewood Chamber Luncheon, Lakewood Rotary where Major Brunson presented and a Pierce County Annual Bar Association event.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:40 p.m.

JASON WHALEN, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:	TITLE: Motion authorizing the City Manager to execute a contract Addendum No. 5 with Olson Bros Pro-Vac for vector cleaning services	TYPE OF ACTION:
February 20, 2024		<input type="checkbox"/> ORDINANCE
		<input type="checkbox"/> RESOLUTION
REVIEW:	ATTACHMENTS: Addendum No. 5	<input checked="" type="checkbox"/> MOTION 2024-14
		<input type="checkbox"/> OTHER

SUBMITTED BY: Paul A. Bucich, P.E., Public Works Engineering Director/City Engineer.

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to execute Amendment No. 5 for Olson Bros Pro-Vac for vector cleaning services.

DISCUSSION: The City entered into the original agreement on September 10, 2018 with a provision for annual extensions based on mutual agreement for a period not to exceed 5 years. This has been done the past four years and the City is satisfied with Olson Bros Pro-Vac services. Extension of the contract will include an inflation increase of \$24,844.90 from \$559,471.30 to \$584,316.20 in 2024.

ALTERNATIVE(S): Council could decline to authorize the execution of the amendment and direct a re-issuance of a bid for services. It is unlikely the bidding climate would result in any savings over the current contract. Olson Bros Pro-Vac has developed an understanding of the City's system and needs while a new vendor would have to go through this training requiring City resources.

FISCAL IMPACT: This project is fully funded and budgeted within the Surface Water Utility and will not have a fiscal impact.

Weston Ott
Prepared by


City Manager Review

Paul A. Bucich
Department Director

ADDENDUM NO. 5

ADDENDUM TO AGREEMENT BETWEEN OLSON BROS. PRO-VAC, LLC AND THE CITY OF LAKEWOOD RELATING TO surface water infrastructure cleaning and inspection services.

THIS ADDENDUM made and entered into this ____ day of _____, 2024, by and between OLSON BROS. PRO-VAC, LLC (hereinafter referred to as "Contractor") and the CITY OF LAKEWOOD, a municipal corporation of the State of Washington (hereinafter referred to as the "CITY"), as an addendum to the Agreement between the parties executed on the 10th day of September, 2018.

W I T N E S S E T H:

WHEREAS, the CITY desires to amend the Agreement entered into with the Contractor;
and,

NOW THEREFORE in consideration of their mutual covenants, conditions and promises,
the PARTIES HERETO HEREBY AGREE as follows:

ITEM ONE BUDGET is increased by \$24,844.90 from \$559,471.30 to \$584,316.20 as outlined in Exhibit A.

ITEM TWO The supplement agreement will be in effect for a period of 1/1/2024 to 12/31/2024.

ITEM THREE REMAINING TERMS UNCHANGED: That all other provisions of the Agreement between the parties, executed on the 10th day of September, 2018, shall remain unchanged, and in full force and effect.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

OLSON BROS. PRO-VAC, LLC

CITY OF LAKEWOOD

By:

Amanda Punsalan
Name: Amanda Punsalan
Title: Contract Specialist

By: _____
John J. Caulfield, City Manager

Attest:

By: _____
Briana Schumacher, City Clerk

Approved as to form:

By: _____
Heidi Ann Watcher, City Attorney

Exhibit A

Revised cost schedule with bold text changes:

Item	Description	Qty	Units	Unit Price	Total
1	Inspect Storm Drain System	1000	HR	\$33.02	\$33,020.00
2	Clean Type I and Dry Well Storm Drain Structures (5,780 structures cleaned every two years)	2,890	EA	\$27.76	\$80,226.40
3	Clean Type II and Manhole Storm Drain Structures (1,000 structures cleaned every two years)	500	EA	\$48.91	\$24,455.00
4	Clean Storm Line and Culvert	30,000	LF	\$2.63	\$78,900.00
5	Decant Disposal	130,000	GAL	\$0.43	\$55,900.00
6	Vacuumed Solids/Spoils Disposal	700	TN	\$125.60	\$87,920.00
7	Traffic Control for Drainage (min. \$43.11/HR)	200	HR	\$54.29	\$10,858.00
8	Storm Line Video Inspection	800	HR	\$195.65	\$156,520.00
9	Emergency/Misc. Storm Drain Cleaning/Potholing – Vacuum Truck w/Driver	120	HR	\$224.76	\$26,971.20
10	Emergency/Misc. Storm Drain Cleaning/Potholing – Vacuum Truck w/Driver + Laborer	90	HR	\$284.24	\$25,581.60
11	Potholing – Extracted Spoils Wet/Native Soils	200	TN	\$19.82	\$3,964.00
				TOTAL	\$584,316.20

Note:

1) Items 1 thru 11 are each increased by 4.4% for the next contract year (1/1/24 – 12/31/24) to reflect the Seattle/Tacoma/Bellevue CPI-U in accordance with the Contract Documents.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:	TITLE: Motion authorizing the City Manager to execute a contract Addendum No. 2 with McDonough & Sons, Inc. for street sweeping services.	TYPE OF ACTION:
February 20, 2024		<input type="checkbox"/> ORDINANCE
		<input type="checkbox"/> RESOLUTION
REVIEW:	ATTACHMENTS: Addendum No. 2	<input checked="" type="checkbox"/> MOTION 2024-15
		<input type="checkbox"/> OTHER

SUBMITTED BY: Paul A. Bucich, P.E., Public Works Engineering Director/City Engineer.

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to execute Amendment No. 2 for McDonough & Sons for street sweeping services.

DISCUSSION: The City entered into the original agreement on April 27, 2020 with a provision for annual extensions based on mutual agreement for a period not to exceed 5 years. This has been done the past two years and the City is satisfied with McDonough & Sons services. Extension of the contract will not include an inflation increase in 2024.

ALTERNATIVE(S): Council could decline to authorize the execution of the amendment and direct a re-issuance of a bid for services. It is unlikely the bidding climate would result in any savings over the current contract.

FISCAL IMPACT: This project is fully funded and budgeted within the Surface Water Utility and will not have a fiscal impact.

Weston Ott
Prepared by

Paul A. Bucich
Department Director


City Manager Review

**CONTRACT 2020-0075:
ADDENDUM NO. 2**

ADDENDUM TO AGREEMENT BETWEEN MCDONOUGH & SONS, INC AND THE CITY OF LAKEWOOD RELATING TO the 2020-2025 Street Sweeping Services Contract.

THIS ADDENDUM made and entered into this 22nd day of JANUARY, 2024, by and between McDonough & Sons, Inc. (hereinafter referred to as "Contractor") and the CITY OF LAKEWOOD, a municipal corporation of the State of Washington (hereinafter referred to as the "CITY"), as an addendum to the Agreement between the parties executed on the 27th day of April, 2020.

WITNESSETH:

WHEREAS, the CITY desires to amend the Agreement entered into with the Contractor;
and,

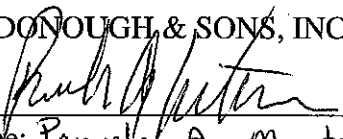
NOW THEREFORE in consideration of their mutual covenants, conditions and promises,
the PARTIES HERETO HEREBY AGREE as follows:

ITEM ONE TERM OF AGREEMENT is extended for a period of 1/1/2024 to 12/31/2024.

ITEM TWO REMAINING TERMS UNCHANGED: That all other provisions of the Agreement between the parties, executed on the 27th day of April, 2020, shall remain unchanged, and in full force and effect as well as any subsequent addendums.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

MCDONOUGH & SONS, INC

By: 
Name: Pamela A Meitman
Title: President

CITY OF LAKEWOOD

By: _____
John J. Caulfield, City Manager

Attest:

By: _____
Briana Schumacher, City Clerk

Approved as to form:

By: _____
Heidi Ann Watcher, City Attorney



LAKEWOOD ARTS COMMISSION
REGULAR MONTHLY MEETING Minutes
Date: Monday, August 7, 2023 Time: 5:00PM – 6:15 PM
In Person and Virtual Zoom Meeting

CALL TO ORDER

Emily Feleen called the meeting to order at 5:05p.m.

ATTENDANCE:

Arts Commission Members Present: Emily Feleen- Chair, Earl Borgert - Vice-Chair, Adriana Serrienne, Paige Hansen, Sylvi Estrella, Lani Neil, Darryl Owens, Phil Raschke, Lua Pritchard, Susan Warner

Arts Commission Members Excused: Darwin Peters

Staff: Sally Martinez, Recreation Coordinator, Nicolette York, Office Assistant

Council Liaison: Patti Belle

Guests: Angelina Villalobos

Approval of Minutes: Adriana Serrienne motioned to approve the June 5, 2023 Minutes. Paige Hansen seconded. MPU. There were no minutes to approve from the July subcommittee meeting.

Unfinished Business:

Signal box wraps Update: The commission reviewed the proofs from the print shop. Artist Juan La Torre's Dancer and Sail Boat. Artist Jose Orantes' Sail Boats. The commission agreed that they look great. Print NW is an in kind sponsor and will have a display of all of the signal boxes and locations at the Fiesta de la Familia event. The public will be able to vote on their favorite signal box design.

Mural Artist Presentation: Angelina Villalobos presented her final design concept for the mural at the Fort Steilacoom Park restroom building mural. The first panel had flowers painted on each restroom door. Pink for the women's restroom and yellow for the men's. There was a sun where the light is on the building. A water design is located in the middle where the water fountain is located. The next panel had wildlife and was more conservative and would be seen by people as they drive into the park towards the playground. The next panel has a purple bunny and will be seen from Steilacoom Boulevard. The last panel will be facing the Farmers Market. It will have hot air balloons and butterflies. Angelina was very intentional and what items were on the mural and when people would see them. Paige Hansen commented that the colors were beautiful. Patti Belle had some concerns about the bunny's face. The cost for all for walls is \$10,000 which is less than the cost of two signal boxes. Lua Pritchard liked the colors and design but wasn't sure about the colors of the bunny. Darryl Owens liked the hot air balloons and asked if they were inspired by SummerFEST. This is exciting for the community to see and it would be great if it could be done during a market day so Angelina could be onsite to answer questions. Adrianna liked the QR code on Angelina's other murals and asked about linking it to sounds. There would be an additional cost associated with it. Susan Warner knows local composers that may be interested in creating a two minute instrumental. Phil Raschke was amazed by the design. Lani Neil made a motion to approve the mural design. Phil seconded. MPU. The design could be completed by September 9th for an unveiling at the Fiesta de la Familia event. The commission Thanked Angelina.

Board Comments:

Adrianna Serrienne asked about the Performing Art Sub-Committee meeting again regarding the concert series.

Paige Hansen suggested considering looking at statistics on working peoples schedules and to considering programming on Saturdays.

Darryl Owens extended his gratitude for the new walking path along Elwood Dr. It is wonderful to see.

Sally Martinez shared that next week is National Farmers Market Week.

NEXT MEETING:

Regular Arts Commission Meeting on Monday, September 11th at 5:30 p.m. in the American Lake Room at Lakewood City Hall.

Dancing in the Street Festival will be on Saturday August 12th from 4pm-8pm on Motor Ave.

Fiesta de la Familia will be on Saturday September 9th from Noon-7pm at Fort Steilacoom Park.

ADJOURNMENT: The meeting adjourned at 6:03 p.m.

Emily Feleen
Emily Feleen Feb 13, 2024 10:52 PST

Emily Feleen - Chair

Sally Martinez

Sally Martinez, Recreation Coordinator



City of Lakewood

Arts Commission Meeting Minutes

Monday, September 11, 2023

City of Lakewood – American Lake Conference Room

6000 Main Street SW Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 996 7750 5460

CALL TO ORDER

Earl Borgert called the meeting to order at 5:08 p.m.

ROLL CALL

Arts Commission Members Present: Earl Borgert-Vice Chair, Darryl Owens, Lani Neil, Paige Hansen, Susan Warner, Sylvi Estrella

Arts Commission Members Excused: Emily Feleen-Chair, Adriana Serrienne, Phil Raschke

Staff Present: Sally Martinez- Recreation Coordinator, Nikki York- Office Assistant

Youth Council Liaison Present: TBD

City Council Liaison Present: None

APPROVAL OF MINUTES

PAIGE HANSEN MOVED TO ADOPT THE ARTS COMMISSION MEETING MINUTES OF AUGUST 7, 2023. SECONDED BY SUSAN WARNER. VOICE VOTE WAS TAKEN AND MPU.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

Mural Artist Ribbon Cutting on September 9, 2023.

The ribbon cutting to unveil the new mural at the Fort Steilacoom Park restroom was done as part of the Fiesta de la Familia event. Artist Angelina Villalobos attended and spoke about the artwork.

Fiesta de la Familia Update.

The event was a success! The Mexican consulate attended and really enjoyed the event. Darryl Owens wanted to acknowledge the maintenance staff at the event. They had the best attitude throughout the day. Sylvi Estrella would like to see more youth artists at the event. There will be a committee recap meeting on September 26th.

Signal Box Wraps

The commission reviewed the print shop drafts. Paige Hansen moved to approve the Chuck Mathias artwork. Seconded by Susan Warner. Voice vote was taken and MPU. Paige Hansen moved to approve the Renee Meschi artwork. Seconded by Earl Borgert. Voice vote was taken and MPU.

NEW BUSINESS

Develop Arts Commission 2024 Work Plan.

Sally Martinez reviewed the workplan and talking points with the commission.

Joint Council Meeting.

Sally Martinez reminded the commission that they will be meeting with the Council on Monday September 25th at 7:00p.m.

Retreat.

The commission discussed having a fall retreat at Lakewold Gardens on October 17th from 5:00-7:30p.m. Susan will bring an artist in to talk about How to have a constructive dialogue to align the vision. Once the decision has been made to trust in the process and the artist without giving too much feedback.

BOARD MEMBER COMMENTS

None.

NEXT MEETING

The next regular meeting of the Arts Commission is scheduled for Monday, October 2, 2023 at 5:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:15 p.m.


Emily Feleen (Feb 13, 2024 10:52 PST)

Emily Feleen, Chair


Sally Martinez, Recreation Coordinator



Arts Commission Meeting Minutes

Monday, October 23, 2023

Lakewold Gardens, Wagner House

12317 Gravelly Lake Drive SW Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 996 7750 5460

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

Arts Commission Members Present: Emily Feleen-Chair, Earl Borgert-Vice Chair, Shauna Alexander, Sylvi Estrella, Paige Hansen, Laura Martinez, Lani Neil, Darryl Owens, Lua Pritchard, Phil Raschke, Adriana Serrienne, Susan Warner.

Staff Present: Sally Martinez- Recreation Coordinator, Nikki York- Office Assistant

Youth Council Liaison Present: None

City Council Liaison Present: Patti Belle

WELCOME AND INTRODUCTIONS

The Commission began with a group photo. Sally Martinez thanked Susan Warner for allowing the retreat to be held at Lakewold Gardens. Sally welcomed the new members Shauna Alexander and Laura Martinez. Each Commission member introduced themselves. During introductions, Sally said how long each member had served on the Commission. Sally introduced the guest speaker Tyler Budge, who has taught Art at UW Tacoma for twenty years.

GROUP ACTIVITY- *Exploring Personal Art Preferences*

The Commission members each submitted a piece of art which was displayed. Each member had to try to guess which member submitted it. Each member then told the story of why their art piece resonated with them.

DINNER

TRUSTING IN THE PROCESS PRESENTATION

Tyler Budge spoke about the creative process and gave numerous examples. Some of

the main take-aways from the Tyler were:

1. Creativity means not being afraid of failure.
2. Selecting art isn't about personal preference, *it's about listening to the story.*
3. When selecting art, in terms of the long-term time frame, its relevance can't be predicted.
4. The creative process can't be worked through by command, but through conversation.
5. Remember these 3 words: Intention, context and audience.

GROUP ACTIVITY-*Trusting in the process*

Tyler led the Commission through a hands-on sculpting activity using mashed potatoes to create a memorial for the Boys in the Boat. He reiterated that when selecting public art, it is about listening to the story.

REVIEW OF CITY OF LAKEWOOD ART POLICY

Tabled until next meeting.

NEXT MEETING

The next regular meeting of the Arts Commission is scheduled for Monday, November 6, 2023 at 5:00 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:47 p.m.

Emily Feleen

Emily Feleen (Feb 13, 2024 10:53 PST)

Emily Feleen, Chair

Sally Martinez

Sally Martinez, Recreation Coordinator



City of Lakewood

Arts Commission Meeting Minutes

Monday, November 6, 2023, 5:00p.m.

City of Lakewood – American Lake Conference Room

6000 Main Street SW Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 996 7750 5460

CALL TO ORDER

Emily Feleen called the meeting to order at 5:04 p.m.

ROLL CALL

Arts Commission Members Present: Emily Feleen-Chair, Earl Borgert-Vice Chair, Sylvi Estrella, Paige Hansen, Lani Neil, Darryl Owens, Phil Raschke, Adriana Serrienne

Arts Commission Members Excused: Laura Martinez, Susan Warner

Staff Present: Sally Martinez- Recreation Coordinator, Nikki York- Office Assistant

Youth Council Liaison Present: Jaqueline Rodriguez Leal

City Council Liaison Present: None

APPROVAL OF MINUTES

LUA PRITCHARD MOVED TO ADOPT THE ARTS COMMISSION MEETING MINUTES OF SEPTEMBER 11, 2023. SECONDED BY PAIGE HANSEN. VOICE VOTE WAS TAKEN AND MPU. PHIL RASCHKE MOVED TO ADOPT THE ARTS COMMISSION RETREAT MEETING MINUTES OF OCTOBER 23, 2023. SECONDED BY LUA PRITCHARD. VOICE VOTE WAS TAKEN AND MPU. AN ARTIST RECEPTION WAS HELD IN LIEU OF THE REGULAR ARTS COMMISSION MEETING OF OCTOBER 2, 2023

PUBLIC COMMENT

None.

NEW BUSINESS

Arts Commission Member Changes

Darwin Peters II resigned.

Welcome to new members Shauna Alexander and Laura Martinez.

New Youth Council liaisons: Jaqueline Rodriguez Leal, Ruffaro Guzha and Marcos Rivera

UNFINISHED BUSINESS

Public Art Policy Review

Emily Feleen read through the draft policy. The Commission made a few corrections to the formatting and wording. There was discussion on decommissioning of art work. It was recommended to add that the City of Lakewood reserves the right to decommission for any reason. Sylvi Estrella asked if a piece could be decommissioned if the artist as found to be anti-semitic or racist. Sally Martinez will compare to other City policies. Earl Borgert asked if the artist could have the option to purchase their artwork back if it were to be decommissioned. Paige Hansen moved to recommend the Public Art Policy to Council with changes. Earl Borgert seconded. MPU

Public Art Committee

River Mechschi Signal Box Art

The Commission reviewed the two designs. Phil Raschke moved to approve the designs. Paige Hansen seconded. MPU

Select 10 Locations for 2024 Signal Box Art

Earl Borgert will provide options for the commission to consider at the next meeting. Paige Hansen suggested Lake Steilacoom/Steilacoom Blvd. Earl Borgert asked if the electrical boxes that are pillars could be wrapped. A new map is needed since there are some locations that do not have a traffic signal as they have been replaced with roundabouts. Potential locations include 512 & Pac Hwy with a military theme and in one in front of the Ford Dealership.

Juan LaTorre Art Reception on October 2, 2023

67 people attended the reception.

Rotating Artists

The current rotating artists are Roberto Sanchez & Rene Julio.

Art Reception

The next Artist Reception for the current rotating art will be on November 20, 2023 from 5 p.m. to 7 p.m. at Lakewood City Hall. Paige Hansen suggested having a microphone so that the artists can speak about their work. Sally Martinez said that there may be a demo by the artists at the receptions.

2024 Rotating Artists

Emily Feleen said that the Pierce College is interested in providing art for the rotating art exhibit. Faculty could have art up in 2nd quarter. Students can provide art for the 4th quarter. The Commission reviewed work of artist Ron Snowden. Ron can show in the 1st quarter. Paige Hansen moved to have Ron Snowden be the rotating artist for the first quarter. Darryl Owens seconded. MPU The Commission reviewed work of Stephanie Boussard. It was also discussed that Sylvi Estrella and Darryl Owens have artwork. Sylvi Estrella suggested having an Arts Commission show. Sally Martinez would like to be prepared to have the rotating art selected at the beginning of the year so that it can be promoted. The Commission decided that they would like to review the artists work prior to selecting them. Sally Martinez asked that if artist have work they can email with the subject line: Rotating Art so that she can compile into a powerpoint presentation. If they do not have enough art to fill the space, they must be willing to share. Shauna Alexander suggested working with the Clover Park High Schools since they already have students creating artwork. Sally Martinez will reach out to the school district.

Review 2024 Work Plan

Tabled until next meeting.

Library Log Location

Tabled

Joint Council Meeting Recap

Sally Martinez thanked the Commission for being professional and passionate at the joint Council meeting.

Retreat Recap

The commission enjoyed Tyler Budge's presentation.

BOARD MEMBER COMMENTS

Jaqueline Rodriguez Leal, Youth Council Liason spoke to the Arts Commission about the idea of having student artists at the Jingle Bell 5k to present their work and encourage runners to keep going. The art could be selected by the youth council. Paige Hansen suggested that the Arts Commission act as mentors and help with choosing the art. The Commission is excited about the idea and can review the art on the December 4th meeting.

Earl Borgert asked if the City Council could do anything to possibly turn the old theater into an art gallery. The City does not own the property.

NEXT MEETING

The next regular meeting of the Arts Commission is scheduled for Monday, December 4, 2023 at 5:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:27 p.m.

Emily Feleen

Emily Feleen (Feb 13, 2024 10:54 PST)

Emily Feleen, Chair

Sally Martinez

Sally Martinez, Recreation Coordinator



City of Lakewood

Parks and Recreation Advisory Board Meeting Minutes

Tuesday November 28, 2023

City of Lakewood – Council Chambers

6000 Main Street SW Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 920 3804 6123

CALL TO ORDER

Jason Gerwen called the meeting to order at 5:31 p.m.

ROLL CALL

Parks and Recreation Advisory Board Members Present: Jason Gerwen-Chair, Vito Iacobazzi- Vice Chair, Alan Billingsley, Anessa McClendon, Kate Read, Janet Spingath, Shelly Thiel

Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant

Youth Council Liaison Present: None

City Council Liaison Absent: Don Anderson, absent

Guests: Charlie Jensen and Paul Walters

APPROVAL OF MINUTES

VITO IACOBAZZI MOVED TO ADOPT THE PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES OF OCTOBER 24, 2023. SECONDED BY ALAN BILLINGSLEY. NO FURTHER DISCUSSION. VOICE VOTE WAS TAKEN AND MPU.

NEW BUSINESS

Eagle Scout Project Update

Charlie Jenson gave a presentation and update to the board on the completion of the Eagle Scout Project that included installing markers along critical areas for the 5K course at Fort Steilacoom Park. Charlie discussed the background of the project, timeline, donations and challenges. Vito Iacobazzi thanked Charlie for coming back to present a final update to the board. Mary Dodsworth asked Charlie what the total number of volunteers and volunteer hours were for the project. Charlie will email Mary with the total volunteer hours. Janet Spingath asked about the starting point for the course. A copy of

the course map will be emailed to the board. Jason Gerwen commented that Charlie did a great job and also thanked her Uncle Paul for the amount of time that he put in assisting Charlie with the project.

2024 Work Plan Review

Mary Dodsworth reviewed the draft 2024 work plan with the board. The board discussed adding the Edgewater Park Master Plan, Senior Services Update, Playground Design Options. An Open Space Plan Update that will be part of the PROS Plan update in 2026.

Directors Report

Mary Dodsworth provided a report with updates including: Parks Sign Project, Tensler Log, Nisqually Partnership Program, Fee Schedule Update, Fallen Officer Food Drive, Holiday Parade of Lights, Deferred Maintenance Grant Award in the amount of \$100,000 for Harry Todd Park, Springbrook Park, Turf Infields at Fort Steilacoom Park, Wards Lake I and II, and Volunteer Management.

NEXT MEETING

The next regular meeting of the Parks and Recreation Advisory Board is scheduled for Tuesday, January 23 at 5:30 p.m. in the Council Chambers at Lakewood City Hall, 6000 Main St SW, Lakewood, WA 98499

ADJOURNMENT

Vito Iacobazzi moved to adjourn the meeting at 6:56 p.m. Anessa McClendon seconded. MPU.

Jason H. Gerwen

Jason Gerwen, Chair

Nicolette York

Nikki York, Office Assistant

Signature: *Jason H. Gerwen*
Jason H. Gerwen (Feb 2, 2024 13:44 PST)

Email: jason.gerwen@cityoffederalway.com



City of Lakewood

Arts Commission Meeting Minutes

Monday, December 4, 2023, 5:00p.m.

City of Lakewood – American Lake Conference Room

6000 Main Street SW Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 996 7750 5460

CALL TO ORDER

Emily Feleen called the meeting to order at 5:02 p.m.

ROLL CALL

Arts Commission Members Present: Emily Feleen-Chair, Earl Borgert-Vice Chair, Sylvi Estrella, Paige Hansen, Laura Martinez, Lani Neil, Darryl Owens, Phil Raschke, Adriana Serrienne

Arts Commission Members Excused: Susan Warner

Staff Present: Sally Martinez- Recreation Coordinator, Nikki York- Office Assistant

Youth Council Liaison Absent: Jaqueline Rodriguez-Leal, Ruffaro Guzha, Marcos Rivera

City Council Liaison Absent: Patti Belle

APPROVAL OF MINUTES

DARRYLL OWENS MOVED TO ADOPT THE ARTS COMMISSION MEETING MINUTES OF NOVEMBER 6. SECONDED BY PHIL RASCHKE. VOICE VOTE WAS TAKEN AND MPU.

PUBLIC COMMENT

None.

NEW BUSINESS

None

UNFINISHED BUSINESS

Public Art Policy Review

Lani Neil gave an overview of the changes since the last draft to provide. The goal was to revise some of the wording for clarity, less redundancy and to be similar to the Naming Policy. Phil Rashcke moved to recommend the Public Art Policy to Council as written. Laura Martinez seconded. MPU

Review 2024 Work Plan

The commission reviewed the draft 2024 work plan and discussed talking points. Laura made a motion to recommend the work plan as written. Phil Raschke seconded. MPU

2024 Rotating Art

The commission reviewed art work for the quarterly art rotations. Emily Feleen made a motion to approve Ron Snowden/Stephanie as the artists for the first quarter. Earl Borgert seconded. MPU. Earl Borgert made a motion to approve Pierce College Faculty for the second quarter and Pierce College Students for the fourth quarter. Lani Neil seconded. MPU. Lani Neil made a motion to approve Sylvi Estrella and Lauri Davenport as the artists for the third quarter. Laura Martinez made a motion to select Mary and Deb for a quarter in 2025. Lani Neil seconded. MPU.

Art Reception Recap

The Artist Reception for Rene Julio and Roberto Sanchez was on November 20, 2023 from 5 p.m. to 7 p.m. at Lakewood City Hall. It had about 45 people in attendance but most people were gone when Rene Julio arrived. Earl Borgert asked if the artist profiles could be poster size and if there could be a program with set speaking times. Earl Borgert also asked about extending invitations to previous artists and posting on the Tacoma Art list serve.

MLK Update

Sylvi Estrella talked about this year's focus being on youth. She was limited on shooting at the schools due to Clover Park School District policies. Darryl Owens commented that he was really encouraged by youth hope.

Signal Box Wraps

Sally Martinez asked if the commission wanted to do a call to artists or if they wanted to submit artists that they liked. The commission decided that they would like to do both. The commission can review art in January and February and select the artwork for the 2024 signal boxes.

Parade Judges

The judges would meet at Park Lodge Elementary before the parade and then view along the route. Trophy's can be mailed to the winners at a later date. Paige Hansen, Darryl Owens, Earl Borgert and Adrianna Serrienne will be the judges this year. .

BOARD MEMBER COMMENTS

None

NEXT MEETING

The next regular meeting of the Arts Commission is scheduled for Monday, January 8, 2023 at 5:00 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:12 p.m.

Emily Feleen
Emily Feleen (Feb 13, 2024 10:54 PST)

Emily Feleen, Chair

Sally Martinez
Sally Martinez, Recreation Coordinator



**Lakewood Public Safety Advisory Committee
Meeting Minutes**

MEETING PLACE/DATE:

Lakewood Police Department, December 6, 2023

CALL TO ORDER:

5:20 p.m.

ATTENDANCE:

Lakewood Public Safety Advisory Committee Members Present: Alan Hart, Mark Piela, Karen Ferreira, James Hairston, Kamarie Wilson, Ken Witkoe, Ray Dotson, Tod Wolf, Teresa Imholt-King, and Martin Pullman

Lakewood Public Safety Advisory Committee Members Excused: None

Staff: Lieutenant Chris Westby, Acting Chief John Unfred and Committee Staff Support Joanna LaVergne, Administrative Assistant

Youth Council Liaison: Violet Johnson, Kaitlyn Miller, Lincoln Estrada Perez, Ava Qualls, and Kimberly Estrada

Council Liaison: Trestin Lauricella

West Pierce Fire and Rescue Liaison: Assistant Fire Chief Michael Dobbs

APPROVAL OF MINUTES

Tod Wolf motioned to approve the minutes. All ayes; minutes approved.

PUBLIC COMMENT:

Charles Ames spoke about his new job as a reporter, and stated he would like to be connected with our PIO for news/information.

PUBLIC SPEAKER:

Lieutenant Chris Westby, Lakewood Police Department

Lieutenant Chris Westby gave a presentation on the speed cameras survey results. We are still waiting for the school zone and red-light camera effectiveness results and he will share those once we have them. Discussion ensued.

CITY COUNCIL LIAISON COMMENTS:

Councilmember Trestin Lauricella discussed the Holiday Parade, tree lighting and 5K coming up over the next two weekends. Councilmember Lauricella also stated that the City Council is focusing on public safety with the State Legislators, specifically regarding vehicle pursuits and juvenile interaction during police contact. Discussion ensued.

FIRE DEPARTMENT COMMENTS:

Assistant Fire Chief Michael Dobbs gave a summary of their call volume, as well as some of their upcoming events, to include Pictures with Santa on Tuesday at 5:30 at Station 21.

POLICE COMMENTS:

Assistant Chief John Unfred informed PSAC members that he would be the liaison for the committee moving forward. Assistant Chief Unfred also stated that hiring to LPD was finally tapering off, as we have almost filled all of our staffing numbers, and everyone was pretty happy about that.

Assistant Chief John Unfred gave updates on the uptick in juvenile crimes, especially vehicle thefts and robberies, the upcoming holiday shopping retail theft emphasis and some Emergency Management concerns with the recent storms and flooding. Discussion ensued.

Alan Hart asked Joanna LaVergne what our final Fallen Officer Food Drive numbers were and she stated that EFN was still counting, but the last numbers she had been given were: 3,600 pounds of food and \$8,989.07. Donations will continue to come in throughout the month, so hopefully we can get a "final" total by next meeting; everyone expects those numbers to go up some more.

YOUTH COUNCIL COMMENTS:

Violet Johnson gave the youth council update, outlining what they had accomplished so far, as well as some of their upcoming goals, two of which were more community events geared for youth, as well as looking at finding safe spaces for youth. There are currently none, except for the YMCA. Councilmember Trestin Lauricella stated that the City Council has on their agenda plans to look at a multi-generational place for everyone, because they recognize the need is there. Discussion ensued.

UNFINISHED BUSINESS:

Board Comments:

Committee member Martin Pullman reiterated that the committee has been waiting for the new Neighborhood Connections Coordinator in order to begin working on the Neighborhood Association Roadmap. Chris Davis introduced himself as the Neighborhood Connections Coordinator, who had just started with the City roughly a month ago. His focus right now will be on starting conversations, attending interest meetings, and meeting with the City Council to hear where they would like to see him to focus his efforts. Discussion ensued. We will have Mr. Davis back again next year to see if there's something PSAC can do to help him with this project.

Committee member Martin Pullman asked about the Business Public Safety Survey and whether the Chief had any ideas regarding that topic. Councilmember Trestin Lauricella stated that the Citizen Survey had gone out last week. Assistant Chief John Unfred stated that the Chief had mentioned he was hoping for more actionable items and asked if the subcommittee had a draft of questions. The committee does; Vice Chair Karen Ferreira stated that they had been hoping for more direction from the City Council as well, in light of the Citizen Survey going out. Discussion ensued.

Committee Member Martin Pullman gave a recap of the Joint City Council meeting that happened back in October. His main take away was that they want PSAC to focus more on citizen involvement, like working with Mr. Davis, the Neighborhood Connections Coordinator and anything else the committee can think of, to involve the community in conversations with our Legislators.

Chair Kamarie Wilson opened the discussion to finalize the 2024 work plan. Items which had been sent to Joanna LaVergne were listed for everyone to look at, and vote on for removal or inclusion.

Item #1 was City Council requested and therefore would stay on the agenda; it was agreed that the committee would continue to ask for guidance from City Council and work with Mr. Davis.

Item #2 was also City Council requested, and would therefore stay on the work plan until they got further guidance from the City Council and the Chief.

Item #3 Truck and Tractor Day; the Committee voted to participate in this event in 2024.

Item #4 More community Involvement with Legislature was requested by City Council and was voted on; it was agreed to keep this on the agenda as a brainstorming activity for the members.

Item #5 was brought by Vice Chair Karen Ferreira, and she suggested PSAC be a part of reviewing the City's Emergency Management plans for comments and input. Assistant Chief John Unfred stated that public outreach was actually required by a couple of our grants, so this was definitely something that could happen. Assistant Chief Unfred also stated that the City was in the process of transitioning to being a part of the West Pierce Coalition which meant that only one plan would be created, moving forward. Discussion ensued. Vice Chair Ferreira motioned to put this on the work plan; all ayes. We will likely have to move this up to April but that will depend on when the plan is completed. Assistant Chief Unfred will keep us informed.

NEW BUSINESS:

Board Comments:

February 7, 2024 at 5:15 p.m. Neighborhood Association Revitalization and more discussion on Truck and Tractor Day as needed.

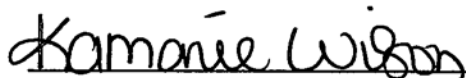
REPORTS FROM BOARD MEMBERS AND STAFF:

Board Comments:

Members discussed their Neighborhood Associations, as applicable.

ADJOURNMENT:

Mark Peila motioned to adjourn the meeting; all ayes. Meeting adjourned at 6:53 p.m.


Kamarie Wilson, Chair


Joanna LaVergne, Staff Person/Minutes



**Lakewood's Promise Advisory Board
Meeting Minutes**

MEETING PLACE/DATE:

Thursday, December 7, 2023

In-Person and Zoom Virtual Meeting

American Lake Conference Room, City Hall Lobby

6000 Main St SW Lakewood, WA 98499

7:30 am – 8:30 am

CALL TO ORDER:

Kerri Pedrick called the meeting to order at 7:35 am

ATTENDANCE:

Lakewood's Promise Advisory Board Members Present:

Kerri Pedrick, Megan Dempsey, Ellie Wilson, Dr. Joyce Loveday, Ron Banner, Julie White and Mary Dodsworth

Lakewood's Promise Advisory Board Members Excused:

Kyle Manglona.

Staff: Mary Dodsworth provided staff support

Youth Council Liaison:

No youth councilmembers attended

Council Liaison:

Mary Moss, Deputy Mayor

APPROVAL OF MINUTES: Ellie made a motion and Julie seconded to approve the November 2, 2023 meeting minutes which were unanimously approved.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Youth focused agencies summit planning efforts: Kerri provided the Board with an update of the January 27th event we are now calling Partnering for Progress. The event

will be at the Lakewood Boys and Girls Club and emphasis will be around youth mental health. Thirty five (35) agencies have been invited to include Mental Health Pierce County and mental health professionals will help facilitate the various conversations. We have space for 130 people and want a balance between adults and youth and are looking for up to 2 reps per agency. Invites are being developed and will be sent soon. Kerri will send out a new / updated flyer. You can register on the City's website /Lakewood Promise page.

Election of Officers: Kerri asked each board member to share why serving on the Lakewood Promise Board is important. Responses included: we support youth becoming the best they can be, collaboration helps both the community and us individually, continuing the vision of supporting youth that was set when the City incorporated, reminding the community that we have a community of collaboration – that's how we do it, connecting and working together, having a place for new people to join in the community, our community collaboration and connection is unique and impressive (other communities strive for this but don't always do it), we model and teach skills for youth to learn and use in the future, allows groups to work outside their silos. We keep the message of supporting youth and families alive!

In preparation of electing officers in January, Kerri asked members to consider being the chair knowing that this board is supported by staff and others will step up to vice chair.

BOARD MEMBER HIGHLIGHTS: Mary Dodsworth shared information in the ordinance that created the LPAB regarding size and membership. There are four open seats and board members shared potential youth serving agency/members to recruit to include the Library, Boys and Girls Club, YMCA and Oasis Youth Center. Diversity and support of underrepresented people or areas should be considered. Members offered to reach out to the agencies to share opportunities to participate. All individuals would need to apply and the Mayor / Council approves all Board members.

Ron noted that CPSD will be running a replacement levy and there is a citizens committee helping to promote the need / impacts of the District.

MEETING ADJOURN: Kerri Pedrick adjourned the meeting at 8:25 am.

NEXT MEETING:

January 4, 2024 – 7:30 AM.


Kerri Pedrick, Chair
Shannon Bennett, Staff Person



**Lakewood's Promise Advisory Board
Meeting Minutes**

MEETING PLACE/DATE:

Thursday, January 4, 2024

In-Person and Zoom Virtual Meeting

American Lake Conference Room, City Hall Lobby

6000 Main St SW Lakewood, WA 98499

7:30 am – 8:30 am

CALL TO ORDER:

Kerri Pedrick called the meeting to order at 7:50 am

ATTENDANCE:

Lakewood's Promise Advisory Board Members Present:

Kerri Pedrick, Megan Dempsey, Ellie Wilson, Dr. Joyce Loveday and Mary Dodsworth

Lakewood's Promise Advisory Board Members Excused:

Ron Banner, Julie White and Kyle Manglona.

Staff: Shannon Bennett provided staff support

Youth Council Liaison:

No youth councilmembers attended

Council Liaison:

Mary Moss, Deputy Mayor

APPROVAL OF MINUTES: No minutes were approved during the meeting.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Youth focused agencies summit planning efforts: Kerri and Shannon provided the Board with an update of the January 27th event. Shannon elaborated on how a recent meeting taken with the facilitators flushed out additional details on the breakout session format and a list of four questions participants will answer to generate healthy

conversation and help develop agreed-upon community strategies and goals to support our youth and youth-facing adults. In addition, Shannon informed the group that Clover Park School District employees, Grant Twyman and Amari Davis, were developing a PowerPoint presentation consisting of specific needs feedback received from students and faculty for consideration and discussion during the event.

Election of Officers: In preparation for electing officers in February, Kerri reminded members to consider being the chair or vice chair.

BOARD MEMBER HIGHLIGHTS: Mary D. reminded members of the January 20th Welcome Walk taking place at Fort Steilacoom Park.

MEETING ADJOURN: Kerri Pedrick adjourned the meeting at 8:32 am.

NEXT MEETING:

February 1, 2024 – 7:30 AM.



Kerri Pedrick, Chair

Shannon Bennett, Staff Person



Arts Commission Meeting Minutes

Monday, January 8, 2024, 5:00p.m.

City of Lakewood – American Lake Conference Room

6000 Main Street SW Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 996 7750 5460

CALL TO ORDER

Emily Feleen called the meeting to order at 5:05 p.m.

ROLL CALL

Arts Commission Members Present: Emily Feleen-Chair, Shauna Alexander, Sylvi Estrella, Paige Hansen, Laura Martinez, Lani Neil, Darryl Owens, Adriana Serrianne, Susan Warner

Arts Commission Members Excused: Earl Borgert-Vice Chair, Lua Pritchard, Phil Raschke

Staff Present: Sally Martinez- Recreation Coordinator, Nikki York- Office Assistant

Youth Council Liaison Absent: Jaqueline Rodriguez-Leal, Ruffaro Guzha, Marcos Rivera

City Council Liaison Present: Patti Belle

APPROVAL OF MINUTES

DARRYLL OWENS MOVED TO ADOPT THE ARTS COMMISSION MEETING MINUTES OF DECEMBER 4, 2023. SECONDED BY PAIGE HANSEN. VOICE VOTE WAS TAKEN AND MPU.

PUBLIC COMMENT

None.

NEW BUSINESS

None

UNFINISHED BUSINESS

Public Art Policy Presentation

Lani Neil made a presentation to Council on December 11, 2023. There was one minor edit. The council seemed pleased and they should approve the Public Art Policy at the January 16, 2024 meeting.

Parade of Lights Recap

Emily Feleen shared the trophy winners as follows:

- Most Spirited: Clover Park School District
- Best Theme (tie) Cub Scout Pack 32 - with Troop 436
- Best Theme (tie): Gene's Towing
- Most Original (tie): Northwest Trail Riders
- Most Original (tie): PNW Broncos

Signal Box Wraps

Location discussions tabled until next meeting when Earl Borgert can present. The Commission reviewed Artwork from Gayle Gray, Bret Carlson, Chrystine Ward Westphal, Colin Dixon, and Diny Winkle. The Commission discussed graffiti art and military themed art. Phil Raschke was unable to attend but gave feedback that both Army and Airforce should be honored and each have a signal box. The Commission decided to continue to see if they could look at other artists work and will review again next month and decide in March. Sally Martinez will email the art that was reviewed in the meeting for the Commission to review on their own. Susan Warner will reach out to artist Charles Burt to see if he has a piece or could create something suitable for the military box(s).

Rotating Art

Ron Snowden's art is at City Hall from January 3rd to March 29th. Reception will be on March 18th from 4 p.m.- 7 p.m. Please put on your calendar and share with friends and family.

MLK Update

Sylvi Estrella and Kimi Ginn accepted the Dr. Martin Luther King, Jr. Day of Service Proclamation at the last Council meeting on behalf of the MLK Committee. The preview of the first video went out on Social Media today. There are three videos in the series. The focus this year was on youth. Darryl Owens is featured in the first video. The feedback that Sylvi has received has been that this is the best series in over the past four years.

Parade Judges

Sally Martinez thanked Darryl Owens and Earl Borgert for judging the parade this year.

BOARD MEMBER COMMENTS

None

NEXT MEETING

The next regular meeting of the Arts Commission is scheduled for Monday, February 5, 2023 at 5:00 p.m. in the American Lake Room at Lakewood City Hall, 6000 Main St SW, Lakewood, WA 98499

ADJOURNMENT

There being no further business, the meeting adjourned at 5:43 p.m.

Emily Feleen

Emily Feleen (Feb 13, 2024 10:55 PST)

Emily Feleen, Chair

Sally Martinez

Sally Martinez, Recreation Coordinator

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 20, 2024	TITLE: Amending certain sections of the Lakewood Municipal Code relative to parking fines.	TYPE OF ACTION: <input checked="" type="checkbox"/> ORDINANCE NO. 797 <input type="checkbox"/> RESOLUTION NO. <input type="checkbox"/> MOTION NO. <input type="checkbox"/> OTHER
REVIEW: February 12, 2024	ATTACHMENTS: Ordinance	

SUBMITTED BY: Heidi Ann Wachter, City Attorney

RECOMMENDATION: It is recommended that the City Council adopt Ordinance No. 797 related to fines for parking.

DISCUSSION: The city's effort to enforce parking regulations has thus far not been successful in controlling illegal parking such as parking in the right of way and on city sidewalks. Fines among the more common parking offenses vary, but are typically low and thus ineffective in modifying parking habits.


Illegal parking can present hazards to pedestrians who must navigate around a vehicle blocking what is intended to be a safe path for the pedestrian. Illegal parking detracts from the appearance of a neighborhood and can create traffic issues.

Penalties detailed in the proposed ordinance are within the authority of the city to set and would impact the following parking violations:

- RCW 46.61.570 Improper Parking¹
- LMC 10.16.010 Parking on Roadway
- LMC 10.16.015 Parking in Public ROW
- LMC 10.16.030 Oversize vehicle
- LMC 10.16.040 Postal Interference
- LMC 8.76.190 Parking/Am Lake Boat Launch
- The proposed ordinance creates a penalty scheme to incentivize compliance.

ALTERNATIVE(S): The City Council could propose amendments to the Ordinance or decline adoption.

FISCAL IMPACT: Fiscal impact for the City is expected to be de minimis at most. While the ordinance proposes some higher fines, it also proposes some lower fines for first violations, depending on the parking violation cited.

Heidi Ann Wachter Prepared by	 City Manager Review
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¹ This RCW is adopted by reference through the Model Traffic Ordinance (MTO), which is adopted at [LMC 10.04.010](#). The MTO is contained in the [Washington Administrative Code \(WAC\) 308-330-462](#). 48

ORDINANCE NO. 797

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, AMENDING CERTAIN SECTIONS OF LAKEWOOD MUNICIPAL RELATIVE TO PARKING FINES.

WHEREAS, from the time of incorporation the city has endeavored to improve traffic and pedestrian safety throughout the city; and

WHEREAS, the city has similarly invested resources in improving the overall appearance of the city; and

WHEREAS, the city has invested city resources and sought grant funding in order to improve traffic and pedestrian safety as well as the overall appearance of the city; and

WHEREAS, illegal parking interferes with the city's goals of a safe and attractive city by blocking safe pedestrian passage on sidewalks, blocking views of the roadway for drivers and creating unnecessary visual clutter; and

WHEREAS, efforts to enforce legal parking are hampered by fines that incentivize the illegal parking; and

WHEREAS, it is within the authority of the city to implement not only increased fines but also the potential for vehicle impoundment which is expected to deter the ongoing illegal parking.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. Lakewood Municipal Code Section 10.04.010 entitled Adoption of Model Traffic Ordinance is hereby amended to read as follows:

A. The "Washington Model Traffic Ordinance," as set forth in Chapter 308-330 WAC, is hereby adopted by reference as the traffic ordinance of the City of Lakewood, as set forth in full-and as amended by the City.

B. The penalty for violation of section 308-330-462 of the Model Traffic Ordinance regarding Stopping, standing, and parking shall be as follows:

Violation of this section shall constitute a traffic infraction punishable by a penalty not to exceed \$500, with a minimum fine of \$50 for a first violation; a minimum fine of \$150 for the second violation; a minimum fine of \$250 for a third violation; and a \$500 minimum fine

for a fourth or subsequent violation in addition to other costs and assessments provided by law. In the event that parking enforcement action must be taken more than three times for the same vehicle, the city may impound such vehicle in accordance with state law.

SECTION 2. Lakewood Municipal Code Section 10.16.010 entitled Parking on Roadway or in a manner which impedes traffic - Exceptions, is hereby amended to read as follows:

A. It shall be unlawful for any driver or operator of a vehicle to stop, park or leave standing any vehicle, whether attended or unattended, on the travel portion of any public roadway or park, stop or leave any motor vehicle in any other location which impedes, restricts or prevents travel over, or across any public roadway. ~~Violation of this section shall constitute a traffic infraction punishable by a penalty not to exceed the amount of \$124.00, in addition to other costs and assessments provided by law.~~ The penalty for this violation in the City of Lakewood shall be as follows:

Violation of this section shall constitute a traffic infraction punishable by a penalty not to exceed \$500, with a minimum fine of \$50 for a first violation; a minimum fine of \$150 for the second violation; a minimum fine of \$250 for the third violation and a minimum fine of \$500 for a fourth or subsequent violation in addition to other costs and assessments provided by law.

B. The travel portion of any public roadway, for the purposes of this section, shall include any roadway median, center, merge or turn lane.

C. A law enforcement officer may immediately remove any vehicle that is unsafely parked, stopped or blocking traffic on a public street. Such removal may take place without notice to the driver or registered owner of the vehicle.

D. It is provided, however, that this section shall not apply to the driver of a public transit vehicle who temporarily stops the vehicle upon the roadway for the purpose of and while actually engaged in receiving or discharging passengers at a marked transit vehicle stop; and, this section shall not apply to the driver of a solid waste collection company or recycling company vehicle who temporarily stops the vehicle as close as practical to the right edge of the right-hand shoulder of the roadway or right edge of the roadway if no shoulder exists for the purpose of and while actually engaged in collection of solid waste or recyclables, or both under Chapters 81.77, 35.21, and 35A.21 RCW or by contract under RCW 36.58.030.

E. A vehicle is defined as any device capable or designed to be capable of moving upon a public highway whether motorized or not; including vehicles

towed by another vehicle such as trailers.

SECTION 3. Lakewood Municipal Code Section 10.16.015 entitled Parking in public right-of-way, is hereby amended to read as follows:

A. Consistent with the procedures and requirements of RCW 46.55.085, as now stated or hereinafter amended, a law enforcement officer discovering an unauthorized vehicle parked upon public right-of-way shall attach to the vehicle a readily visible notification sticker. The sticker shall contain the following information:

1. The date and time the sticker was attached;
 2. The identity of the officer;
 3. A statement that if the vehicle is not removed within 48 hours from the time the sticker is attached, the vehicle may be taken into custody and stored at the owner's expense;
 4. A statement that if the vehicle is not removed from the roadway, the registered owner will have committed the crime of littering, a gross misdemeanor; and
 5. The address and telephone number where additional information may be obtained about the notification.
- B. If the vehicle has a current vehicle license plate, the officer shall check the record to determine the identity of the registered owner and, if possible, contact the owner.
- C. For purposes of this chapter, law enforcement officers shall include police officers as well as those employees who have special limited commissions such as code enforcement officers and community service officers.
- D. If the vehicle is not removed within 48 hours from the time the notification sticker is attached, the law enforcement officer may take custody of the vehicle and provide for the vehicle's removal to a place of safety. A vehicle that does not pose a safety hazard may remain on the roadside for more than 48 hours if the owner or operator is unable to remove it from the place where it is located and so notifies law enforcement officials and requests assistance for removal of the vehicle.

~~E. In addition, a violation of this section shall constitute a traffic infraction punishable by a penalty not to exceed the amount of \$20.00, in-~~

addition to other costs and assessments provided by law. The penalty for this violation in the City of Lakewood shall be as follows:

Violation of this section shall constitute a traffic infraction punishable by a penalty not to exceed \$500, with a minimum fine of \$50 for a first violation; a minimum fine of \$150 for the second violation; a minimum fine of \$250 for a third violation; and a minimum fine of \$500 for a fourth or subsequent violation in addition to other costs and assessments provided by law.

SECTION 4. Lakewood Municipal Code Section 10.16.030 entitled No oversize or commercial vehicles on residential streets, is hereby amended to read as follows:

No person shall park any vehicle which is more than 80 inches in width or any commercial vehicle larger than a three-quarter-ton pick-up on any street, alley or public right-of-way in any residential neighborhood in the City. For the purposes hereof, a residential neighborhood shall mean an area where the majority of property in the vicinity is used for residential purposes and/or open space uses and is zoned for residential purposes or open space uses; provided, that it shall be a defense to a violation of this section that the vehicle was parked directly adjacent to and on the same side of the street as property on which a commercial business, other than a home occupation, is located; and it shall be a defense to a violation of this section that during the entire time that the vehicle was parked in the residential neighborhood the operator of the vehicle was actively engaged in making a delivery or providing services to residents in the immediate vicinity of where the vehicle was parked. ~~The penalty for parking in violation of this section shall be a fine of up to \$250.00, with a minimum fine of \$100.00 per violation, in addition to other costs and assessments provided by law. A violation of this section shall be considered an infraction and shall be processed in accordance with the state statutes regarding infractions. Each 24-hour period during which a violation occurs constitutes a separate infraction. The penalty for this violation in the City of Lakewood shall be as follows:~~

Violation of this section shall constitute a traffic infraction punishable by a penalty not to exceed \$500, with a minimum fine of \$50 for a first violation; a minimum fine of \$150 for the second violation; a minimum fine of \$250 for a third violation; and a minimum fine of \$500 for a fourth or subsequent violation in addition to other costs and assessments provided by law.

SECTION 5. Lakewood Municipal Code Section 10.16.040 entitled Interference with Postal Service, is hereby amended to read as follows:

It shall be unlawful for any person to park any vehicle in front of, adjacent or in such proximity to any mailbox, postal drop box, or other similar postal receptacle so as to interfere with the delivery of mail by the United States Postal Service. ~~The penalty for parking in violation of this section shall be \$35.00, in addition to other costs and assessments provided by law. A violation of this section shall be considered an infraction and shall be processed in accordance with the state statutes regarding infractions. The penalty for this violation in the City of Lakewood shall be as follows:~~

Violation of this section shall constitute a traffic infraction punishable by a penalty not to exceed \$500, with a minimum fine of \$50 for a first violation; a minimum fine of \$150 for the second violation; a minimum; a minimum fine of \$250 for the third violation; and a minimum fine of \$500 for a fourth or subsequent violation in addition to other costs and assessments provided by law.

SECTION 6. Lakewood Municipal Code Section 8.76.190 entitled Motor vehicles – Parking is hereby amended to read as follows:

No operator of any automobile, trailer, camper, boat trailer, or other vehicle, shall park such vehicle in any park area, except where the operator is using the area for the designated recreational purpose and the vehicle is parked either in the designated parking area, or in another area with the permission of a facility supervisor and for which all applicable fees have been paid. No person shall park, leave standing, or abandon a vehicle in any park area after closing time except persons using park facilities as part of an activity authorized by the Department. ~~In addition to the penalties found in Article V of this chapter, any vehicle found parked in violation of this section may be towed away at the owner's expense, consistent with signs posted in conformity with state law. The penalty for this violation in the City of Lakewood shall be as follows:~~

Violation of this section shall constitute a traffic infraction punishable by a penalty not to exceed \$500, with a minimum fine of \$50 for a first violation; a minimum fine of \$150 for the second violation; a minimum \$250 for the third violation; and a minimum fine of \$500 for a fourth or subsequent violation in addition to other costs and assessments provided by law.

Overnight parking in the American Lake Park boat launch parking lot is allowed only if an overnight pass is purchased from the launch kiosk. The receipt will note the time of purchase and is valid for 24 hours from the dated time stamp. The City of Lakewood is absolved of all liability and/or responsibility for damage to the vehicle or boat trailer parked in the parking lot overnight.

No recreational vehicle may be parked overnight in any City of Lakewood park facility unless authorized by the Department.

SECTION 7. Impoundment of vehicle for ongoing parking violations. In the event that parking enforcement action must be taken more than three times for the same vehicle, the city may impound such vehicle in accordance with state law.

SECTION 8. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 9. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

SECTION 10. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the City Council this 20th day of February, 2024.

CITY OF LAKEWOOD

Jason Whalen, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney



TO: Mayor and City Council

FROM: Heidi Ann Wachter, City Attorney

THROUGH: John J. Caulfield, City Manager

DATE: February 20, 2024

SUBJECT: Flag Policy Update

This is to review the city's current practice regarding the display of flags and propose codification of the City's practice.

Municipal Research Services Center provides relevant authority regarding display of flags by cities.¹ State law requires Code cities to display and maintain the U.S. and Washington State flags in city buildings.² Additionally, on specific dates, cities are required to display the POW/MIA flag.³ Beyond what is required, the display of any flag by the city is discretionary.⁴

The flags on display in the City Council chambers include some that are discretionary – the city is not required to display them. To the degree the POW/MIA flag is flown in front of City Hall when not required is also discretionary.

The city does not currently have a written policy for the exercise of discretion in flag displays. The clear practice has been to consistently display the same government flags as chosen by the city.

Where flag display is exclusively chosen by the city, it is generally governed by the government speech doctrine. Where flag display is by request of individuals or groups as permitted or denied by the city it is subject to First Amendment scrutiny.⁵ Essentially, flags are either displayed for the purpose

¹ [See, generally, 'Flag Display' on the MRSC website.](#)

² [Id., citing RCW 35A.21.180.](#)

³ *Id.*

⁴ *Id.*

⁵ *Id.*, citing *City of Pleasant Grove v. Summum* (2009) as the seminal case on government speech and *Shurtleff v. City of Boston* where the U.S. Supreme Court unanimously determined the City of Boston's denial of a request to raise a Christian flag was a violation of the religious organization's free speech rights.

of conveying the city's message or displayed for the purpose of conveying the message of another. If the government speech doctrine does not apply, then any restriction the city places on flag display will be reviewed for violation of First Amendment Free Speech protection.

This suggests that the city reserve flag display for government speech as a more clear standard; additionally this is consistent with the city's current practice. A written policy for reference given the occasional request for an individual or group flag display would be beneficial. The recommendation is to codify the current practice, which is to display the legally required flags and those already on display. A draft ordinance to that effect has been prepared.

ORDINANCE NO. XXX

AN ORDINANCE of the City Council of the City of Lakewood, Washington, adopting a new section of the Lakewood Municipal Code, Chapter 1.22 City Flag Policy; providing for severability; and establishing an effective date.

WHEREAS, the City consistently follows certain practices regarding the display of flags inside and outside City facilities; and

WHEREAS, codification of these consistent practices will provide clarity for both the public and city employees; and

WHEREAS, the policy will ensure compliance with federal and state law regarding flag display.

NOW, THEREFORE, the City Council of the City of Lakewood do ordain as follows:

Section 1. Adoption of New Chapter 1.22 City Flag Policy. The Lakewood Municipal Code is amended to adopt a new Chapter 1.22, City Flag Policy, as described in Exhibit A, attached hereto and incorporated by this reference as if set forth in full.

Section 2. Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary clerical corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section or subsection numbers and any references thereto.

Section 3. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 4. Effective Date. Effective Date. That this Ordinance shall be in full force and effect thirty (30) days after publication of the Ordinance Summary.

ADOPTED by the City Council this 4th day of March, 2024.

CITY OF LAKEWOOD

Attest:

Jason Whalen, Mayor

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

Exhibit A

Chapter 1.22 FLAG DISPLAY

Sections:

1.22.010 Purpose and intent.

1.22.020 Allowed flags on city property.

1.22.030 Lowering flags to half-staff.

1.22.010 Purpose and intent. The purpose of this chapter is to regulate the official display of flags inside and outside of city facilities. It is the specific intent of the City Council of the city of Lakewood to follow the United States Flag Code and Washington State law in its flag displays on city property. Flag display in any city facility or on city property constitutes government speech. Raising flags is an expression of government sentiment and does not open up any city facility or property as a forum for public or limited public participation.

1.22.020 Allowed flags on city property. The city will fly or display only the following flags on property owned by the city: The flag of the United States of America; the Washington State flag; the POW/MIA flag; the City of Lakewood flag; and any other flag mandated by federal or Washington State law. The City will display only the following additional flags in City Council Chambers: the Army, Marine Corps, Navy, Air Force, Space Force, Coast Guard and Merchant Marine flags.

1.22.030 Lowering flags to half-staff. The city will lower flags displayed on City flagpoles to half-staff in the following circumstances: A. At the direction of the President of the United States; B. At the request of the Governor of the State of Washington; or C. At the request of the City Manager.