



American Lake – Lake Management District No. 1 Advisory Board
Meeting Minutes
Thursday, December 14, 2023, 4:00 PM
Lakewood City Hall, American Lake Room
6000 Main Street SW Lakewood, WA 98499

CALL TO ORDER

ATTENDANCE:

American Lake – Lake Management District No. 1 Members:

Kate Read– Chair

Vacant – Vice-Chair

Jeff Cox

Thomas Blume(CM)

Richard Martinez - Elected Vice-Chair during the meeting

Todd Zuchowski(JBLM)

Mary Dodsworth(COL)

A quorum was reached

Staff: Weston Ott, Engineering Services Manager

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

Welcome to Jeff Cox, newest board Member.

Approval of draft meeting minutes from October 10, 2023.

- *Approved October 10, 2023 meeting minutes as presented, all in favor.*

NEW BUSINESS

- Vote on Replacement Vice-Chair, Richard Martinez was nominated, no other nominations were made. Approval was by voice vote, all in favor.
- Draft Work Plan, was discussed and edited by the board. The attached final draft was sent to City Council for the January 16, 2024 Council Review of all City Board work plans.
- AquaTechnex
 - Reviewed contract deliverables
 - Would like clarification on the costs of pre and post survey
 - Request for Terry's GIS files
 - The board would like to see a year by year map of the milfoil

Discussion on Education and Outreach

- Board would like education material at boat
- The board asked if the kiosk at American Lk. Park can have a step in payment process for launching a boat to add something about milfoil, like check your trailer for milfoil.

The board would like to see a year-end memo that summarizes what was done and what the expenses were. Also, add a section that shows what JBLM and Camp Murray contribute to the program.

Budget

Yearly Assessment as of 1/1/2023, \$23,766.29, Loan Repayment -\$2,759.00.

The yearly expenses in 2022 were \$16,945 + \$2,941 = \$19,886 - \$783.08 = \$19,102.92
\$23,766.29 - \$19,102.92 = \$4,663.37 plus June assessment.

Liens

Current Status

- Status is five liens

NEXT MEETING

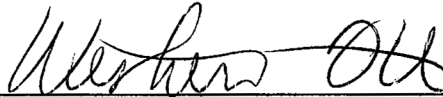
- *February 29, 2024, 4 p.m. at City Hall.*

ADJOURNMENT

- *The meeting was adjourned at approximately 5:35 p.m.*



Kate Read, Chair



Weston Ott

**American Lake – Lake Management District No. 1 Advisory Committee Meeting
December 14, 2023, 4:00 pm
American Lake Conference Room, Lakewood City Hall**

Committee members please initial by your name:

- Kate Reed (Chair)
 - Jeff Cox
 - Richard Martinez
 - TBD – Vice-Chair
 - Mary Dodsworth(COL)
 - Thomas Blume(CM)
 - Todd Zuchowski(JBLM)*
- *Non-voting member

Public guests please sign in:

Name: _____ Signature: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

AMERICAN LAKE – LAKE MANAGEMENT DISTRICT NO. 1 ADVISORY COMMITTEE 2024 ANNUAL WORK PLAN, BUDGET, AND MEETING SCHEDULE

Members:

Chair: Kate Read
 Vice-Chair: Richard Martinez
 Jeff Cox
 Thomas Blume(Camp Murray)
 Mary Dodsworth (City of Lakewood)
 Todd Zuchowski(JBLM) non-voting member

City Staff Support:

Paul Bucich, Public Works Engineering Director
 Weston Ott, Engineering Services Manager

Meeting Schedule 2024:

February, May, August, and November

2024 Work Plan & Budget:

1.	Aquatic vegetation surveys: Spring and Fall	\$1,500
2.	Formation Loan Repayment	\$2,800
3.	Invasive aquatic vegetation control/treatment	\$15,000
4.	Annual report, treatment permit, meetings	\$1,500
5.	Public education & outreach efforts	\$500
6.	Supplies, equipment, annual meeting	\$300
7.	City administrative costs	\$2,000
	Total Estimated Costs	\$23,600

Date	Topic(s)
Jan.	2024 work plan, budget, and schedule reviewed by City Council – chair and staff
Feb.	Elect Advisory Committee Chair and Vice-Chair for 2024 – Review Budget
March	Prepare member outreach postcard or newsletter – committee and staff
May	Distribute member outreach postcard or newsletter – staff
May	Conduct beginning of season aquatic vegetation survey – contractor
June-Aug	Conduct invasive aquatic vegetation control activities or herbicide treatment – contractor
Aug	Update to board on treatment activities
October	Conduct end of season aquatic vegetation survey – contractor
November	Review control/treatment report – committee
November	Develop 2025 work plan, budget, and schedule based on 2024 activities, LMD needs, and available budget – committee

Special Events:

Date	Event
TBD	Attend annual meeting of American Lake Improvement Board if invited.