



**Community Services Advisory Board  
Meeting Minutes**

MEETING PLACE/DATE:

**Wednesday, January 17, 2024**

**In-Person and Zoom Virtual Meeting**

**American Lake Conference Room, City Hall Lobby**

**6000 Main St SW Lakewood, WA 98499**

**5:30-6:30PM**

**CALL TO ORDER:**

Kyle Franklin called the meeting to order at 5:36 pm

**ATTENDANCE:**

**Community Services Advisory Board Members Present:**

Kyle Franklin, Michael LaCadie and Laurie Maus

**Community Services Advisory Board Members Excused:**

Darrin Lowry, Denise Nicole Franklin, Edith Owen-Wallace and Shelby Taylor

**Staff:** Shannon Bennett provided staff support

**Guests:**

None

**Youth Council Liaison:**

Ariano Melo

**Council Liaison:**

Michael Brandstetter

**APPROVAL OF MINUTES:** No quorum was present, and no minutes were approved.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Members continued their discussion on how to effectively spend opioid settlement funds and agreed to procure a community needs consultant through issuing a Request

for Proposal (RFP) or Request for Qualifications (RFQ) in the spring of 2024 and to have the Youth Council continue their work on gaining the youth's voice in the process. Community feedback will be used to develop a scope of work when inviting the community to submit project bids in 2025.

**BOARD MEMBER HIGHLIGHTS:** None

**MEETING ADJOURN:** Kyle Franklin adjourned the meeting at 6:21 pm.

**NEXT MEETING:**

February 21, 2024 from

  
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Kyle Franklin, Vice Chair

  
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Shannon Bennett, Staff Person