



To: Mayor and City Councilmembers  
From: Tho Kraus, Deputy City Manager  
Through: John J. Caulfield, City Manager  
Date: May 6, 2024  
Subject: Public Hearing on the Proposed 2024 Carry Forward Budget Adjustment

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## **BACKGROUND**

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the estimated beginning fund balance to reflect the final 2023 ending fund balance;
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects; and
- New allocations as necessary.

## **NEXT STEPS**

- Adoption on May 20, 2024

**PROPOSED BUDGET ADJUSTMENT SUMMARY**

Year 2024:

- Increase beginning fund balance by \$28.24M, resulting in a revised estimate of \$57.16M;
- Increases revenues by \$39.24M, resulting in a revised estimate of \$127.45M;
- Increases expenditures by \$64.41M, resulting in a revised estimate of \$157.73M; and
- Increases ending fund balance by \$3.07M, resulting in a revised estimate of \$26.88M.

The following table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget
<b>Total Year 2024</b>	\$ 28.92	\$ 28.24	\$ 57.16	\$ 88.21	\$ 39.24	\$ 127.45	\$ 93.32	\$ 64.41	\$ 157.73	\$ 23.81	\$ 3.07	\$ 26.88
General	\$ 11.46	\$ 2.04	\$ 13.50	\$ 46.33	\$ 2.70	\$ 49.03	\$ 50.15	\$ 4.53	\$ 54.68	\$ 7.64	\$ 0.21	\$ 7.85
Special Revenue	\$ 3.27	\$ 3.82	\$ 7.09	\$ 6.75	\$ 11.52	\$ 18.27	\$ 6.83	\$ 14.91	\$ 21.74	\$ 3.19	\$ 0.44	\$ 3.63
Debt Service	\$ 1.58	\$ 0.46	\$ 2.04	\$ 3.61	\$ -	\$ 3.61	\$ 3.68	\$ -	\$ 3.68	\$ 1.51	\$ 0.46	\$ 1.97
Capital Projects	\$ 0.79	\$ 16.02	\$ 16.81	\$ 16.66	\$ 23.45	\$ 40.11	\$ 17.08	\$ 39.53	\$ 56.61	\$ 0.37	\$ (0.06)	\$ 0.31
Enterprise	\$ 6.18	\$ 5.04	\$ 11.22	\$ 4.85	\$ 0.29	\$ 5.13	\$ 5.00	\$ 3.29	\$ 8.29	\$ 6.03	\$ 2.04	\$ 8.06
Internal Service	\$ 5.64	\$ 0.86	\$ 6.50	\$ 10.01	\$ 1.29	\$ 11.30	\$ 10.57	\$ 2.16	\$ 12.73	\$ 5.07	\$ (0.01)	\$ 5.07

## GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

Additionally, on November 15, 2021, the City Council via Ordinance 764 established an Economic Development Opportunity Fund within the General Fund ending fund balance for the purpose of accumulating excess funds from the General Fund and other funds that are eligible to provide funding for economic development opportunity related expenditures. The set aside amount as approved in the 2021/2022 mid-biennium budget adjustment is \$1,000,000 in each year of 2021 and 2022 for a total of \$2,000,000. The City shall appropriately use the funds as approved by the City Council.

The proposed budget adjustment maintains General Fund ending fund balance reserves, Economic Development Opportunity Fund, and a balanced budget as follows:

<b>General Fund Ending Fund Balance</b>	<b>2024 Budget</b>	
	<b>Current</b>	<b>Proposed</b>
2% Contingency Reserves	\$ 940,526	\$ 975,115
5% Ending Fund Balance Reserves	2,351,315	2,437,788
5% Strategic Reserves	2,351,315	2,437,788
<b>Total 12% Ending Fund Balance Reserves</b>	<b>5,643,156</b>	<b>5,850,691</b>
+ Economic Development Opportunity Fund	2,000,000	2,000,000
+ Unreserves/Designated for 2023/2024 Budget	32	-
<b>Total Ending Fund Balance</b>	<b>\$ 7,643,188</b>	<b>\$ 7,850,694</b>

<b>General Fund Financial Summary</b>	<b>2024 Budget</b>	
	<b>Current</b>	<b>Proposed</b>
Operating Revenue	\$ 46,046,370	\$ 47,775,832
Operating Expenditures	45,395,290	46,176,091
<b>Operating Income / (Loss)</b>	<b>651,080</b>	<b>1,599,741</b>
<b>As a % of Operating Expenditures</b>	<b>1.4%</b>	<b>3.5%</b>
Other Financing Sources	282,550	1,254,916
Other Financing Uses	4,752,614	8,501,825
<b>Beginning Fund Balance</b>	<b>\$ 11,462,172</b>	<b>\$ 13,497,864</b>
<b>Ending Fund Balance</b>	<b>\$ 7,643,188</b>	<b>\$ 7,850,694</b>

## **PROPOSED BUDGET ADJUSTMENT DETAILS**

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

### **Fund 001 General**

#### **Revenues**

- Increase property tax by \$42,000 for a revised estimate of \$7,846,100.
- Increase sales and use tax by \$300,000 for a revised estimate of \$14,273,000.
- Increase parks sales tax by \$100,800 for a revised estimate of \$865,800.
- Increase criminal justice sales tax by \$102,300 for a revised estimate of \$1,540,500.
- Increase admissions tax by \$50,000 for a revised estimate of \$394,800.
- Increase development services permits and fees by \$444,935 for a revised estimate of \$2,446,935.
- Increase interest earnings estimate by \$185,200 for a revised estimate of \$542,700.

#### **City-Wide AFSCME Collective Bargaining Agreement Implementation, New/Ongoing & 1-Time**

Add \$390,005 (\$379,005 ongoing / \$11,450 1-time) to implement the AFSCME Contract approved by the City Council in January 2024. This contract period is 12/1/2024–12/31/2027. The 2024 cost of living increase is 5%.

#### **AD – Office of Public Defense Grant, Revenue Neutral/1-Time**

Add \$68,000 for OPD grant received from Washington State Office of Public Defense for funding period 1/1/2024-12/31/2025. The funds must be used in accordance with the grant agreement which provides for reimbursement of training costs for public defense service providers, investigator and/or expert services, social worker services to assist public defense attorneys and interpreter services for attorney-client interviews and communications.

#### **CC – Friendship City Trip, New/1-Time**

Add \$15,000 for Friendship City Travel. The City of Lakewood's Friendship City, Danzhou City in Hainan Province, People's Republic of China, invited the Mayor and representatives from Lakewood to visit in 2024 to strengthen the relationship between the two municipalities. In early March 2024 the Lakewood City Council agreed to send a small delegation to Danzhou (Mayor, Economic Development Manager and Communications Manager) in early May. The budget covers airfare, meal/incidentals during travel days and includes a one-night hotel stay in China, if necessary. Danzhou City will cover all other expenses of the trip, including lodging, meals and transportation.

#### **CC – Sister City Delegation Visit, New/1-Time**

Add \$5,400 Sister City Delegation Visit. The City of Lakewood is hosting a delegation of dignitaries from Gimhae City, Republic of South Korea as part of its Sister Cities exchange program. The cost estimate is the discounted group rate offered for a four-night hotel stay. The true cost will be confirmed in June.

#### **CM – City Council Retreat Facilitator, New/1-Time**

Add \$10,000 for a consultant to facilitate the March 2024 City Council retreat.

#### **CM – Federal Government Relations Contract, New/Ongoing**

Add \$3,465 to increase the 2024 contract from \$59,535 to \$63,000.

#### **CM – City Manager Employment Agreement, New/Ongoing**

Add \$44,360 to implement City Manager employment agreement.

#### **CD – Economic Development Board Gold Sponsor, New/Ongoing**

Add \$6,000 for the City to sponsor the annual event.

#### **CD – General Contracted Plan Review, Revenue Neutral**

Carry forward \$100,000 in 2024 for plan review contract for projects other than Western State Hospital. This contract will provide for commercial plan review on an as needed basis as determined by the Building Official. The amount will vary from project-to-project and year-to year. The use of a consultant contract is based on staff availability and the complexity of the building plans. The cost of contracted services are reimbursed through the collection of plan review fees at the time a building permit application is submitted to the City.

#### **CD – Downtown Subarea Contracted Plan Review, Continuation/1-Time**

Carry forward \$22,950 for contracted services to review the Lakewood Downtown Subarea Plan. The City adopted the Lakewood Downtown Subarea Plan in 2018 and the Lakewood Station District Subarea Plan in 2021, with provisions to monitor and review the plans every two years. The Downtown Subarea Plan review coincides with The City's preparation of a Comprehensive Plan periodic review in 2024, whereas until amended the Station District Subarea Plan review was due in 2023. An amendment to review the Station Subarea Plan is anticipated to coincide with the Downtown Subarea District Review in 2024 and thereafter both would be reviewed every 5 years with either the Comprehensive Plan progress report or periodic update in 10 years. As part of the review, the consultant (BERK Consulting, contract approved August 1, 2023) will review the implementation status of policies, strategies, and infrastructure investments, as well as development activity in the subareas. Based on the initial review provided, the City may request further assistance to complete the subarea plan updates, should updates be appropriate. Potential funding source is Washington State Department of Commerce 2023 grant, however; the current proposed budget adjustments reflect costs to the General Fund and will not be spent if the grant materializes.

#### **CD – Tax Increment Financing Strategy, Continuation & New/1-Time**

Carry forward balance of \$13,520 (continuation) and add additional funds \$25,000 (new) for consultant services to conduct a Tax Increment Financing (TIF) analysis and to provide an implementation plan within the Downtown Subarea. The Downtown Planned Action Ordinance, adopted October 2018, requires upwards of \$30 million in infrastructure improvements plus a Downtown park. The area is a Regional Center, as designated by Puget Sound Regional Council, calling for a significant increase in commercial and residential development. The following thresholds of new land uses are contemplated by the Downtown Planned Action: By 2035, to support 2,257 net residential units, and to support 7,369 net jobs. At the time of subarea adoption there were 419 dwelling units, and approximately 5,000 jobs. The TIF for Jobs bill was signed by Governor Jay Inslee in May of 2021. TIF is a powerful public-private partnership tool that allows local governments to encourage private development in targeted areas by financing public infrastructure and improvements with additional property taxes from increased property values resulting from that public investment and the ensuing, related private investment. A local government may create increment areas and bond against future increases in taxes anticipated due to new development. An established TIF increment area will help the City of Lakewood to fund infrastructure within the Downtown. TIF increment areas require highly technical analysis, carefully planned implementation, and collaboration with private development in order to be successful. Timing is critical in creating increment areas where we know development will occur.

#### **CD – Department of Commerce Climate Planning Grant, Revenue Neutral/1-Time**

Add \$30,000 to design climate action plans that incorporate a variety of measures to reduce GHG emissions from across their economies in six key sectors (electricity generation, industry, transportation, buildings, agriculture/natural, and working land. The grant period is from 1/1/2024 to 06/15/2025.

#### **CD – Department of Commerce Growth Management Services Grant, Revenue Neutral/1-Time**

Add \$87,500 to address ways to accommodate growth. It requires that the fastest-growing cities and counties complete comprehensive plans and development regulations to guide future growth. The grant period is from 1/1/2024 to 06/15/2024.

#### **CD – Department of Commerce Middle Housing Grant, Revenue Neutral/1-Time**

Add \$49,900 Commerce's Middle Housing Program offers grants and technical assistance to help cities in the central Puget Sound region provide middle housing. These jurisdictions have the first state due dates to update their comprehensive plans and development regulations for accommodating housing needs. The grant period is from 1/1/2024 to 06/15/2025.

#### **CD – City Tree Fund, Revenue Neutral / 1-Time**

Carry forward the balance of \$474,096 for projects that meet certain program criteria. The City collects money for its City Tree Fund as payment in lieu of onsite tree replacement for removal of trees in excess of retention requirements, and as mitigation for oak trees removed in conjunction with development projects. The City has an obligation to spend the funds received for planting of trees to include oak trees and activities intended to improve Oregon White Oak Woodland habitat as well as improving the health of current or new tree and natural areas citywide. Since inception, the City has received \$535,840 in City Tree Funds and spent \$61,744 as of December 31, 2023.

The use of funds is earmarked/proposed as follows:

- \$25,000 for American Lake Park
- \$417,600 Pannatoni Mitigation
- \$31,496 Remaining Balance

#### **LG – Opioid Abatement, Revenue Neutral/1-Time**

Carry forward \$125,133 for 2022 & 2023 opioid distributions received less expenditures incurred (\$127,298 less \$2,165) and add \$246,269 for 2024 distributions received.

#### **LG – Stop Violence Against Women Grant, Revenue Neutral/1-Time**

Increase \$6,827 to cover the Assistant position assigned to this project which provides support on STOP grant activities that will enhance the prosecution's response to adult or teen victims of domestic violence, sexual assault, stalking, and dating violence.

#### **MC – Municipal Court Contract, Revenue /Ongoing**

Add \$215,786 in Municipal Court contract revenue based on 2023 true-up resulting in 2024 revenue of \$361,044 for the City of DuPont (added camera enforcement in 2023) and \$66,242 for the Town of Steilacoom.

#### **MC – Therapeutic Court Grant, Revenue Neutral /Ongoing**

Add \$187,115 in revenues and expenditures for grant received from Washington State Administrative Office of the Courts for Lakewood Municipal Court to establish a Therapeutic Court to serve Lakewood, DuPont and Steilacoom, similar to the Veterans Treatment Court. The grant, which is for one year, July 1, 2023, through June 30, 2024, will reimburse the City for costs related to Therapeutic Court. Funds will be used for the following: \$150,000 for personnel salaries and benefits (coordinator, case manager, peer support, prosecution, defense, judicial); \$3,065 for staff equipment; \$24,000 for training; \$4,125 for treatment services; and \$5,925 for recovery supports. The amounts between cost categories may vary. Funds cannot be used for: replacing or supplementing the salary of current employees of the Court (must take on additional work or be a new employee to be eligible for funding); program incentives that constitute a gift or reward; and items and activities outside the cost categories listed in the Court's contract.

#### **PD – FBI Innocence Lost Grant, Continuation/Ongoing**

Add \$20,422 to cover overtime work for two officers with the FBI in targeting the prosecution of organized crime groups responsible for the promotion of prostitution, specifically juvenile prostitution, interstate, or through the use of interstate commerce, drug trafficking, money laundering, and alien smuggling. The current contract runs from 10/1/2023 – 9/30/2024.

**PD – Tahoma Narcotics Enforcement Team Puyallup (TNET) – Grant/1-Time**

Add \$6,250 in carry forward revenue available for drawdown. The current contract runs from 7/1/2022 – 6/30/2024. This is indirect federal funding from the Department of Justice through the Department of Commerce and the City of Puyallup. These funds pay a portion of the regular time and benefits of a dedicated Lakewood Officer to TNET.

**PD – Western State Hospital Community Partnership – Revenue Neutral/Ongoing**

Add \$1,000 in carry forward revenue available for drawdown. The purpose of this contract is to establish a community partnership between WSH and the City of Lakewood to support community policing efforts in the Lakewood community surrounding WSH. The budget includes payment for salaries, benefits, supplies, and equipment of 1.0 FTE Investigator, 0.75 FTE Officer Mid-Level, and 0.5 FTE Community Service Officer. The current contract runs from 7/1/2023 to 6/30/2025.

**PD – Jail Service, New/Ongoing**

Add \$200,000 for jail services, increasing the budget from \$600,000 to \$800,000.

**PD – Criminal Investigations Digital & Electronic Small Tools & Equipment, New/1-Time**

Carry forward \$2,790 for the purchase of small tools and equipment. The Police department has been attempting to order mission specific equipment needed for digital and electronic investigations that allows them to search, preserve and gather evidence from phones, tablets and computers. The specific equipment needed is on backorder and the department is on a waiting list since October 2023.

**PD – Patrol Ballistic Plates & Helmets, New/1-Time**

Add \$15,027 for the purchase of active shooter kits for all commissioned officers in the Police department. The first half of the purchase was covered largely by a grant while the second purchase will not be covered.

**PD – Professional Standards Training, New/1-Time**

Add \$64,716 for continuation for professional development. As Covid restrictions have been loosened, the department is seeing an increase in officers requesting to increase their knowledge and attend both in and out of state training. Continuing education is instrumental in the continued improvement of officers and ultimately the success of the department.

**PD – Drone/UAS Program, Revenue Neutral/Ongoing**

Add \$14,500 for drone equipment replacement funded by drone pilot registration program revenues. The Lakewood Police Department's drone program is operating with equipment that is antiquated and becoming more unreliable. There has not been significant investment in this equipment in years and technology is rapidly changing. The request is for a designated Drone/UAS (Unmanned Aircraft System) program beginning with 2024. The purpose of this program is to provide funding for the purchase of equipment necessary to operate the City's drone program.

The Police department has scheduled two classes for 2024 where they will instruct for FAA Part 107 Drone pilot certification. The classes will have 22 registered students that will be charged \$330 for tuition, billed to their agency at the start of the class. Payments received will be accumulated and earmarked for the purchase and maintenance of UAS program equipment.

**PD – Lexipol, New/1-Time**

Add \$66,000 for Lexipol. Anticipated year 1 cost (2024) for implementation is \$66,000 and then annual subscription cost of approximately \$26,000 per year starting year 2 (2025). Lexipol writes policy each year during the legislative cycle or when CJTC (Criminal Justice Training Commission) makes changes to police requirements. A large percentage of law enforcement agencies in the state already subscribe to Lexipol. Lakewood currently adjusts policy in-house and it is not always consistent with surrounding agencies, nor is it the most efficient way to adopt policy. Lexipol provides a full library of customizable local government policies and training bulletins that are updated in response to new federal laws and court decisions. In 2024, cellular phone services



migrated from AT&T to T-Mobile saving the City approximately \$30,000 annually. These savings can be used to offset the annual subscription cost beginning in 2025. This item is budgeted in the Information Technology internal service fund with a chargeback to the Police department.

### **PK – CHOICE Grant, Grant/1-Time**

Carry forward program expenditures of \$68,928 funded by grant revenue from the Washington State Health Care Authority (HCA) CHOICE. The City has been the fiscal agent for the Lakewood's CHOICE program since July 1, 2019. It is a behavioral health initiative that serves parents and youth directly with various programs and curricula in partnership with the school district and local nonprofit organizations. This initiative does high impact work and is a great partner in Lakewood. The contract ends 12/31/2023. Most of the contract pays for the two CHOICE contractors who perform the work, and 8% is set aside to cover a portion of the administrative costs as it relates to the Human Services Coordinator position but does not cover other administrative costs such as finance and accounting.

### **Internal Service Charges:**

See internal services funds for additional information.

- Fleet & Equipment
  - Continuation/1-Time
    - \$70,400 Replace Police Vehicle #40781
- Property Management
  - Continuation/1-Time
    - \$28,885 City Hall Space Evaluation
    - \$35,178 Police Station Firearms Range
    - \$405,904 HVAC Upgrades
    - \$75,000 Police Station Generator Controls
    - \$8,025 FSP Caretakers House Repairs
  - New/1-Time
    - \$99,822 Police Station Firearms Range
- Information Technology
  - Continuation/1-Time:
    - \$85,497 Document Management Visual Vault
    - \$19,257 Microsoft Office 365 Implementation
    - \$13,095 Security Enhancements
    - \$4,607 Website Update/Redesign
    - \$19,257 WI-FI Access Points
    - \$14,443 Server Replacement
  - New/1-Time:
    - \$7,500 Copier Replacement - Police
    - \$7,500 Copier Replacement – Municipal Court
    - \$45,000 Mobile Laptop Replacement – Police
    - \$24,505 CrowdStrike Endpoint Detection & Response
    - \$12,517 Information Technology Incident Response Plan
    - \$4,814 GIS (Geographical Information System) View/Edit Licenses
    - \$12,518 Microsoft Teams Share Point Design
    - \$5,777 Drop Box Subscription

### **Transfers to Parks CIP, New/1-Time**

See Parks CIP Fund for additional information.

- \$25,000 to 301.0027 American Lake Access Park (use of City Tree Fund)
- \$250,000 to 301.0055 for Tenzler Log Relocation



## **General/Street Fund Subsidy**

See Street O&M Fund for additional information.

## **Fund 101 Streets O&M**

### **City-Wide AFSCME Collective Bargaining Agreement Implementation, New/Ongoing:**

Add \$38,359 to implement the AFSCME Collective Bargaining Agreement. The AFSCME Contract was settled and approved by the City Council in January 2024. This contract dates are from January 1, 2024- December 31, 2027. The 2024 Cost of Living increase is 5%.

### **PWE - Replace Traffic Control Signals, Continuation/1-Time**

Add \$610,000 for the replacement of traffic control signals. The City uses 63 signal controllers of which 60 are at various stages in their life cycle. Three of the controllers were replaced recently with the same controllers that Pierce County uses and are working successfully as stand-alone units. With the shift to Pierce County maintenance on our traffic signal systems, it is recommended that all controllers be replaced with the same units the County utilizes for their systems. It is not feasible to operate two different controller systems and a number of existing controllers are at the end of their life. The City's controllers are not used by any other jurisdiction in Pierce County which requires additional training, parts inventory, and decreases responsiveness by the County's staff.

Cost is \$610,000 to purchase and install controllers and software necessary to operate and program them. Annual ongoing cost is \$10,000, which is less than the current annual cost of \$15,000 resulting in annual savings of \$5,000.

### **PWE - Replace School Zone Lights, Continuation/1-Time & Ongoing**

Add \$194,000 for the purchase and installation of 34 new school zone lights and associated materials (poles, boxes, etc.) The cost includes hardware, posts, \$14,000 (increase from \$10,000) ongoing annual fee for cell/cloud-based services, electrical installation services.

The City owns and operates 34 school zone lights. These lights are reaching their service life and is requiring expensive and time-consuming repairs. The lights require a staff member to access via ladder to program and an outside electrical services provider to repair. Replacing all 34 units with modern systems serviced via Bluetooth connectivity from the ground or cloud-based services will provide greater safety to staff, little reliance on outside services to repair for a period of time, and enhanced responsiveness to the School District's changes schedules and needs.

### **Internal Service Charges:**

See internal services funds for additional information.

- Property Management
  - Continuation/1-Time
    - \$2,669 City Hall Space Evaluation
    - \$37,507 HVAC Upgrades
- Information Technology
  - Continuation/1-Time:
    - \$7,900 Document Management Visual Vault
    - \$1,780 Microsoft Office 365 Implementation
    - \$1,780 Phone System Upgrade
    - \$1,210 Security Enhancements
    - \$426 Website Update/Redesign
    - \$1,780 WI-FI Access Points
    - \$1,335 Server Replacement
  - New/1-Time:
    - \$2,265 CrowdStrike Endpoint Detection & Response

- \$1,157 Information Technology Incident Response Plan
- \$445 ARCGIS (Geographical Information System) Migration
- \$400 GIS (Geographical Information System) View/Edit Licenses
- \$1,156 Microsoft Teams Share Point Design
- \$534 Drop Box Subscription
- Risk Management
  - New/Ongoing
    - \$7,738 WCIA (Washington Cities Insurance) Liability Assessment Increase

## **Fund 105 Property Abatement/Rental Housing Safety Program /1406 Affordable Housing**

### **Property Abatement, Continuation/1-Time**

Carry forward \$924,698 in expenditures funded Karwan Village abatement revenue \$1,076,982 offset by expenditures incurred in 2023. The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

### **Rental Housing Safety Program, Continuation/1-Time**

Reduce expenditures by \$50,472 due to ending balance shortfall. Program fees will be evaluated as part of the upcoming 2025/2026 budget.

### **1406 Affordable Housing, Continuation/1-Time**

Carry forward \$307,958 funded by ending balance.

## **Fund 106 Public Art**

### **Public Art, Continuation/1-Time**

Earmark \$26,902 for a major art project to be determined funded by ending fund balance.

## **Fund 180 Narcotics Seizure Fund**

### **Drug Enforcement Administration - Tacoma Regional Task Force), Grant/1-Time**

Add \$10,755 in revenues and expenditures funded by the Drug Enforcement Administration to provide funding for officer overtime to work on behalf of the Tacoma Regional Task Force concerning the use and abuse of controlled substances. The current contract runs from 10/1/2023 – 9/30/2024.

### **Organized Crime Drug Enforcement Task Forces (OCDETF), Grant/1-Time**

Add \$17,840 in revenues and expenditures funded by the US. Department of Justice organized Crime Drug Enforcement Task Force for the Pacific Region with a period of performance of 10/01/2023-09/30/24. This grant reimburses overtime hours worked by detectives and investigators with the Special Operations Unit as they assist with surveillance, and other duties as requested by the Task Force Officer or the Drug Enforcement Administration Supervisor. This program is a multi-agency initiative that targets major drug trafficking and money laundering organizations in the United States. The initiatives have been awarded as follows:

**The High Mileage Initiative \$4,444** - This initiative focuses on dismantling drug trafficking organizations that distribute large quantities of drugs across the United States. The program targets drug traffickers who use vehicles to transport drugs across the country, hence the name "High Mileage".

**The Family Knots initiative \$10,000** – This initiative combats drug trafficking organizations that use family members to facilitate their illegal activities. The initiative aims to identify and

dismantle these organizations by targeting their leadership, financial infrastructure, and communication networks.

**Operation LY initiative \$3,396** – This initiative is to continue identifying members of the drug trafficking organization and then dismantle the organization by arresting and prosecuting those involved.

#### **Narcotic Seizure Balance Available for Eligible Expenditures, New/1-Time**

Add \$76,230 in expenditures for eligible uses.

The purpose of this fund is to track assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

#### **Fund 181 Felony Seizure**

##### **Felony Seizure Balance Available for Eligible Expenditures, New/1-Time**

Add \$22,370 in expenditures for eligible felony seizure related activity.

The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however, may not be used to supplant existing funding sources.

#### **Fund 182 Federal Seizure**

##### **Federal Seizure, New/1-Time**

Add \$4,671 in expenditures for eligible federal seizure related activity.

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community-based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures extravagant expenditures or wasteful

expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

### **Fund 190 Community Development Block Grant (CDBG) Fund**

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

#### **HUD - Community Development Block Grant, Grant/1-Time**

Add \$273,464 provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

#### **Affordable Housing Project HOME, Grant/1-Time**

Add \$425,940 to coordinate and mark the programs in accordance with applicable HOME rules and regulations to households whose gross annual household income is at or below eighty percent (80%) of the median under income guidelines established annually by HUD for the Tacoma-Lakewood area.

#### **CDBG – Restricted Funds, Grant/1-Time**

Earmark \$1,852,040 restricted funds for future loan programs. The required accounting does not recognize revenues or expenditures since these are revolving funds.

### **Fund 191 Neighborhood Stabilization Program**

#### **NSP1 (Neighborhood Stabilization Program 1), Continuation/1-Time**

Add \$303,000 for abatements funded by program income, abatement charges and abatement interest.

#### **NSP3 (Neighborhood Stabilization Program 3), Continuation/1-Time**

Carry forward \$14,148 funded by project balance.

### **Fund 192 South Sound Military Communities Partnership**

#### **SSMCP Operations, Continuation/1-Time**

Carry forward \$34,240 balance for eligible SSMCP-related activity.

#### **North Clear Zone Property Purchase Department of Commerce Grant, 1-Time/Revenue Neutral**

Add \$900,000 in grant funds from the Defense Community Compatibility Account (DCCA) grant program for the JBLM McChord North Clear Zone project. The 2023 Legislature created this grant program to facilitate the compatibility between military installations and neighboring communities. Funding comes from DCCA, Growth Management Services, and Washington State Department of Commerce Capital Budget. Project costs started on July 1, 2023 and expended \$8,433 in 2023.

#### **SSMCP: Office of Local Defense Communities Coalition (OLDCC), Grant/1-Time**

Add \$266,885 to address issues that affect military and civilian communities around Joint Base Lewis McChord (JBLM) and to foster outcomes that are mutually beneficial for the South Puget Sound Region

## **Fund 195 Public Safety Grants**

### **Washington Auto Theft Prevention Authority, Grant/1-Time**

Add \$ 563,678 to provide Lakewood Police Officers to the task force in support of the Washington Auto Theft Prevention Grant Program. The officers will serve in the capacity of Detective. The grant period is 7/1/2023 – 6/30/2025.

### **Washington Traffic Safety Commission – Impaired Driving Emphasis, Grant/1-Time**

Add \$17,758 in revenues and expenditures for the WTSC Impaired Driving Emphasis grant (10/1/2023-09/30/2024). The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI, distracted, speeding, and safety patrols.

### **Washington Traffic Safety Commission – Motorcycle & Seatbelts, Grant/1-Time**

Add \$5,000 for the grant period 10/1/2023 – 9/30/2024. This grant provides funding for overtime and related benefits for law enforcement personnel to participate in scheduled multijurisdictional seatbelt and motorcycle-focused patrol.

### **Patrick Leahy Bulletproof Vest, Grant/1-Time**

Add \$7,538 in revenues and expenditures. The Patrick Leahy Bulletproof Vest Partnership (BVP) reimburses states, units of local government, and federally recognized Indian tribes, for up to 50 percent of the cost of body armor vests purchased for law enforcement officers. The grant period is 4/1/2023 – 8/31/2025.

### **Emergency Management Planning, Grant/1-Time**

Carry forward \$28,690 for remaining balance for grant period of 6/1/2023-6/30/2024. The grant pays the partial salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue and the City of University Place. This grant requires a match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of coordinator's salary.

### **JAG Real Time Crime Center, Grant/1-Time**

Add \$47,051 for grant starting 10/1/2022 and expires 9/30/2026. This grant builds a video wall system that will allow the department to better equip the emergency operations center and the training center by offering a large multi-screen display that allows for a myriad of set ups to enhance the ability to monitor ongoing emergent situation.

### **Pierce County Sheriff's STOP Grant 2023, Grant/1-Time**

Add \$6,000 for the grant period 1/1/2024 – 12/31/2024. This grant provides funding for training of law enforcement officers to more effectively identify and respond to violent crimes against women.

## **Fund 196 American Rescue Plan Act (ARPA)**

### **ARPA Programs, Grant/1-Time**

Carry forward \$7,957,253 for ARPA programs funded by grant balance \$6,656,176 and life-to-date 2023 interest earnings \$601,077.

## **Fund 301 Parks Capital**

### **301.0005 Chambers Creek Trail, Continuation/1-Time**

Carry forward \$660,860 in project expenditures funded by project balance of \$560,860 surface water management of \$100,000 for storm related elements of the project. In 2019 Lakewood, Pierce County and University Place entered into an interlocal agreement for the purpose of designing and constructing the Chambers Creek Trail along with bridges and one boardwalk. Bridge #1 construction was completed in late 2021 and opened approximately one mile of trail to users. Phase

2 will build approximately 3.5 miles of trail in the Canyon and will include two more bridges and the associated boardwalks.

<u>Sources/Project Costs</u>	<u>Phase I – Bridge</u>	<u>Phase 2 - Trail</u>
City of Lakewood	\$179,451	\$657,659
City of University Place	\$179,451	\$657,659
Pierce County	\$179,451	\$657,659
RCO Grant	\$150,000	\$709,000
<b>Total</b>	<b>\$688,353</b>	<b>\$2,681,977</b>

This budget adjustment results in a life-to-date 2024 cost estimate of \$837,110 funded by:

\$591,701 General Fund  
\$100,000 REET  
\$20,409 Paths & Trails  
\$125,000 SWM  
**\$837,110 Total Sources**

**301.0006 Gateways, Continuation/1-Time**

Carry forward \$81,170 in project expenditures funded by project balance. Funds will be used to construct new gateways. The cost of a gateway is estimated at \$75,000 and is based on standards costs and does not consider potential unknowns.

**301.0014 Fort Steilacoom Park/South Angle Lane, Continuation/1-Time**

Carry forward \$46,657 in project expenditures funded by project balance.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$1,525,827 funded by:

\$500,000 WWRP Grant  
\$24,763 Contributions/Donations  
\$350,000 General Fund  
\$390,130 REET  
\$209,870 LTAC  
\$51,064 Project Savings from North Angle Lane Improvements  
**\$1,525,827 Total Sources**

Fort Steilacoom Park is the most popular park in our system. Access from Elwood and Angle Lane is limited and has created issues regarding illegal parking and unauthorized access into the park. These issues create negative neighborhood impacts, safety issues when people pull in and back out at various angles. Parking lot improvements on park land adjacent to Angle Lane could provide another way to support use of the park and provide neighborhood and safe pedestrian access at the south end of the park. Temporary use of this area occurred while the roadway was built and was well received by visitors. Improvements included trail heads, signage, a new parking area on the south side of the park and a new restroom near the dog park and Waughop Lake trail parking lot.

**301.0016 Park Equipment Replacement – Annual Program, Continuation/1-Time**

Carry forward \$58,345 in project expenditures funded by project balance and increase the total amount available in 2024 to \$78,345. Upon incorporation the City started rehabilitating park sites. This included adding concrete picnic tables and benches to address excessive use and vandalism. The City also inherited metal framed wooden picnic tables from Pierce County. Equipment replacement is needed at all of the parks. The current standard for tables and benches is a heavy gauge metal mesh with thermoplastic coating. This protective coating creates a smooth surface that stays cool to the touch even in the sun, resists fading, mold and vandalism, and will ensure durability through years of high traffic usage. This annual replacement program (current 6-year CIP plan includes \$20,000 cost per year) would enable the City to replace up to 20 tables each year unless funds are needed for park equipment replacement. Equipment replacement may include drinking fountains, benches, damaged playground elements and other site amenities as they wear out, are vandalized or need replacement. The City is able to offset the cost and/or expand this program by



allowing visitors to purchase memorable tables and benches at the park. Specific projects to be determined based on park need and equipment replacement schedules.

### **301.0017 Park Playground Resurfacing – Annual Program, Continuation/1-Time**

Carry forward \$16,456 in project expenditures funded by project balance and increase the total amount available in 2024 to \$31,456. Playgrounds at all City parks are used year-round. The engineered wood chips below the structure get compressed, worn down and migrate to the edges of the park. Replacement is needed to keep the areas safe and to meet national playground and risk management safety standards. Besides wood chips, mats and other surfacing materials are purchased to support areas under swings, slides and entry ramps. Traditionally, the City purchases large quantities in advance of Parks Appreciation Day and Make a Difference Day and utilizes volunteers to move and spread the material.

### **301.0019 Edgewater Dock, Continuation/1-Time**

Add \$201,494 to project expenditures funded by project balance. The City will submit for an RCO grant in 2024. The additional funds will be used for engineering, traffic study, design, and cost estimating in advance of the grant application.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$327,512 funded by:

- \$50,000 REET
- \$125,000 General Fund
- \$152,512 Various CIP Project Savings
- \$327,512 Total Sources**

### **301.0020 Wards Lake Improvements, Continuation & New/1-Time**

Carry forward \$2,714,578 in project expenditures funded by project balance \$829,061, MVET Paths & Trails \$3,921, WWRP grant \$479,420, Land & Water Conservation Fund \$920,899, YAF Grant \$350,000, and surface water management fund \$56,277 for storm drainage element of the project.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$5,942,518 funded by:

- \$7,315 Grant - Pierce County Conservation Futures
- \$1,850,000 Funds Anticipated
- \$500,000 Grant - WWRP
- \$960,430 Grant- LWCF (Land & Water Conservation Fund)
- \$350,000 Grant - YAF (Youth Athletic Fields)
- \$252,840 Grant – DOC (Department of Commerce)
- \$637,500 General Fund
- \$1,260,837 REET
- \$100,000 SWM
- \$23,575 MVET for Paths & Trails
- \$5,942,518 Total Sources**

Wards Lake Park is located in the Northeast neighborhood area of Lakewood. Since incorporation, the City has utilized a variety of funding sources (approx. \$2 million) to purchase several parcels of contiguous land to make up the Wards Lake Park property. At over 26 acres, Wards Lake is an amazing natural area in a densely populated area. This project would start to implement elements of the master plan approved in 2010. Improvements would include removing aquatic vegetation affecting the storm water pond, demolition and removal of the vacated duplex near the 25th Ave South entry and park development accessible from 88th street south. Development would include pathways to connect to the current trail system, enhanced open space areas, picnic shelter, tables and benches and access to a fishing dock (already on site). The City will work with the neighborhood to discuss improvements and impacts. We will also work with adjacent property owners to purchase land or obtain easements to create a loop trail around Wards Lake which would provide more pedestrian access and also allow City to more easily access and clean up area(s) when dumping or encampments are created.



### **301.0027 American Lake Improvements, Continuation & New/1-Time**

Carry forward/add \$3,205,024 funded (includes new \$25,000) project expenditures funded by project balance \$2,703,079, RCO Grant \$476,945, and General Fund (City Tree Fund) \$25,000.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$4,218,802 funded by:

- \$1,000,000 Grant – RCO, combined WWRP and ALEA
- \$252,840 Grant - DOC (Department of Commerce)
- \$35,000 Pierce County
- \$3,500 Donations/Contributions
- \$2,330,887 General Fund
- \$25,000 City Tree Fund
- \$571,575 REET

**\$4,218,802 Total Sources**

American Lake park is a 5 ½ acre park with upland play spaces and viewing areas, 450 feet of freshwater shoreline and includes a boat launch. This project will expand and improve 3 acres of the 5-acre site. By completing this project, American Lake Park will continue to be an important community asset providing a place where visitors can play, exercise, gather and enjoy the outdoors. Improvements will include ADA access to the waterfront, a new restroom building, group picnic shelter, viewpoint upgrades, and new entry sign.

### **301.0028 Oakbrook Park Improvements, Continuation/1-Time**

Carry forward \$150,000 in project expenditures funded by project balance.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$200,000 funded by:

- \$37,000 Grant - Pierce County
- \$100,000 General Fund
- \$63,000 REET

**\$200,000 Total Sources**

Oakbrook Park is located in the NW neighborhood of Lakewood. In 2022 (\$50,000) funds were provided to make improvements at this site. After meeting with neighborhood groups, additional resources totaling \$100,000 is needed to complete the anticipated improvements which include: picnic shelter, perimeter walking path, site furnishings, vegetation removal, landscaping, fencing and sport court.

### **301.0031 Fort Steilacoom Parks Turf Infields, Continuation/1-Time**

Carry forward \$1,973,202 in project expenditures funded by project balance \$236,726 and grants totaling \$1,706,476.

Pierce College increased their financial contribution from \$4,472,339 to \$6,000,000, an increase of \$1,527,661. In addition to paying for their share of infield turf, Pierce College will install outfield turf, add ballfield lighting for field #1 that they would use along with all the necessary electrical upgrades and some other proposed improvements such as dugouts, press box, and batting facility.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$7,610,000 funded by:

- \$6,000,000 Grant - State Community College Pierce
- \$350,000 Grant – YAF (Youth Athletic Fields)
- \$994,700 Grant – DOC (Department of Commerce)
- \$15,300 General Fund
- \$250,000 REET

**\$7,610,000 Total Sources**

The City has made major improvements at Fort Steilacoom Park to support youth sports in recent years. This project would continue in that tradition. The baseball fields at Fort Steilacoom Park serve

youth throughout Pierce, Thurston and South King Counties, and are also home to the Lakewood Baseball Club. Often baseball tournament organizers select tournament locations where they are assured a full day or weekend of play. Replacing these dirt infields with synthetic turf material would make Fort Steilacoom Park a more desirable location for large tournaments. Fields could be used year-round in all types of weather. This improvement would also save the City 60% on annual ballfield maintenance costs. By leaving the grass outfields, the City would retain an old fashioned baseball tradition and feel of playing on the grass. With an increase in ballgames, these fields could provide local economic increases for businesses, restaurants, and hotels in and around Lakewood. This project also includes the development of a home field for Pierce College baseball program.

#### **301.0034 Park Sign Replacement/Monument Signs, Continuation/1-Time**

Carry forward \$329,104 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$330,000 funded by:

\$120,000 General Fund

\$210,000 REET

**\$330,000 Total Sources**

#### **301.0037 Seeley Lake Improvement Project, Continuation/1-Time**

Carry forward \$81,399 in project expenditures funded by project balance \$31,399 and surface water management \$50,000 for the storm drainage element of the project. Pierce County will be contributing approximately \$100,000 in additional funding directly to project and site improvements to include parking area, trail access, bidding and construction management.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$175,000 funded by:

\$100,000 Pierce County Grant

\$25,000 General Fund (new)

\$50,000 SWM

**\$175,000 Total Sources**

#### **301.0038 Playground Replacement – Annual Program, Continuation/1-Time**

Carry forward \$165,000 in project expenditures funded by project. The amount available in 2024 increases from \$125,000 to \$290,000 funded by \$235,000 General Fund \$235,000 and REET \$55,000. Playgrounds are an important amenity in city parks, especially neighborhood parks. Playgrounds are regularly inspected and repaired as needed. The life span of a playground is influenced by use, materials and environment but can typically last between 15-20 years.

#### **301.0041 Parks Sign Replacement (Design), Continuation/1-Time**

Carry forward \$51,906 project balance, bringing the total amount available in 2024 to \$62,930 funded by General Fund \$20,000 and various project savings \$42,930. While reviewing park entry sign design options, the City Council requested expansion of the program to include a review of signs city-wide to ensure they are cohesive uniform. Outside support and skills are needed to provide review, design services and project management. Council authorized \$20,000 in the 2022 budget for design services to support a park sign replacement program for 11 different park sites. The City created a stakeholder's group to support the project. During the first stakeholders meeting it became apparent there were several concurrent projects and community needs that could be coordinated to make best use of the stakeholder team and the hired consultants. Examples include electronic reader boards, park and pedestrian and vehicle wayfinding. The expanded scope of work will focus on park wayfinding to include the Fort Steilacoom Park main entry, and communications and electronic reader boards.

#### **301.0042 Downtown Park Schematic Design & Planning, Continuation/1-Time**

Carry forward \$100,000 for schematic design and planning for a total project budget of \$100,000. The City's Legacy Plan regarding Parks Capital Facility Plan (PCFP) consists of the top ranked projects. Two PCFPs are provided to account for the development of two different downtown parks:

1) a 2-acre park and 2) a 4-acre park. Funds will be used to explore the options, including schematic design and planning.

#### **301.0045 Motor Avenue Uplighting & Gary Oaks, New/1-Time**

Add \$27,458 funded by project balance. The City's downtown sub area plan identifies improvements to road corridors for vehicular and pedestrian functioning and safety. General streetscape improvements such as street lighting, landscaping and signage contribute to increase use and the overall public experience. These funds will be used to design, install and add up lighting and landscaping improvements near the Garry oak trees adjacent to the new public art installation and colonial plaza festival street improvements on Motor Avenue.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$98,329 funded by:

\$15,000 General Fund

\$83,329 Various CIP Project Savings

**\$98,329 Total Sources**

Uplighting of the oak trees on the city property near the old QFC project was complete in 2022. However, additional work is needed to landscape the area, install water meter and plantings. This will be done in the spring. Costs for lights/meters was \$54,000 with the remainder to be used for landscaping (install water service/meter, update irrigation and landscaping supplies. The City will do the work. The infrastructure (water and power meters / systems) put in now may support future events, restroom building or community park.

#### **301.0048 Nisqually Partnership Project, Continuation/1-Time**

Add \$100,000 to increase the state legislative ask to \$300,000 for a total project cost of \$300,000.

The City, in partnership with the Nisqually Indian Tribe, is expected to receive \$250,000 from the state legislature to fully fund art and signage improvements at Fort Steilacoom Park related to the history and culture of the Nisqually Indian Tribe. The City of Lakewood and the Nisqually Indian Tribe are engaged in a collaborative partnership to develop interpretive installations on public lands within the City featuring the unique culture and history of the Nisqually Indian Tribe. The City and Nisqually Indian Tribe's partnership pilot project at Ft. Steilacoom Park intends to add signage, art, and interpretive information throughout the park that will provide an introduction to the Nisqually people and will include Lushootseed language. The installations incorporate information regarding Chief Leschi's legacy. Cultural interpretive markers will be installed along the 1.7-mile Nisqually Loop Trail. The plaza area will include a new kiosk sign with a historic territory map, land acknowledgement statement and introduction to Nisqually tribe along with new benches that include tribal artwork. The Nisqually loop trail will include 6-8 interpretive markers featuring seasonal tribal cultural practices and/or highlighting flora and fauna endemic to the park with Lushootseed language along the trail. The Chief Leschi Trailhead will include kiosk signage and a significant sculptural art installation at newly established park entrance honoring the past and present legacy of the tribe and Chief Leschi.

#### **301.0049 Harry Todd Park Pickleball Courts, Continuation/1-Time**

Carry forward \$150,000 project balance funded by grants anticipated.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$700,000 funded by:

\$350,000 Grants Anticipated

\$350,000 General Fund

**\$700,000 Total Sources**

### **301.0050 Fort Steilacoom Park Pavilion Acoustics, Continuation/1-Time**

Carry forward \$50,000 funded by project balance.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$100,000 funded by:  
\$50,000 Various CIP Project Savings  
\$50,000 General Fund  
**\$100,000 Total Sources**

### **301.0053 Fort Steilacoom Park Overflow Parking, Continuation/1-Time**

Carry forward \$25,000 project balance.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$275,000 funded by:  
\$275,000 General Fund  
**\$275,000 Total Sources**

### **301.0055 Tenzler Log Relocation, New/1-Time**

Add \$247,210 in project expenditures (shelter kit, cradle installation, netting installation and sales tax) funded by General Fund \$250,000 offset by \$2,790 expenditures previously incurred in 2023.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$250,000 funded by:  
\$250,000 General Fund  
**\$250,000 Total Sources**

## **Fund 302 Transportation Capital**

### **302.0000 Earmark Traffic Mitigation LTD 2023 Balance, Continuation/1-Time**

Life-to-date through December 2023 traffic mitigation fees received a total of \$114,312. Plan for the use of this money is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds. The carry forward budget adjustment includes earmarking \$114,312 of life-to-date 2024 funds for these purposes.

### **302.0001 Personnel, Engineering, Professional Services (Annual Program), Continuation/1-Time**

Carry forward project expenditures of \$29,019 funded by project balance resulting in a 2024 budget of \$708,019. This project accounts for Public Works Engineering time for grant writing, feasibility studies, street capital program management, federal funding reporting requirements, and professional services. The professional services include traffic engineering studies, professional land surveyor research and exhibits, geotechnical and structural engineering, and comprehensive planning.

### **302.0002 New LED Street Light (Annual Program), Continuation/1-Time**

Carry forward project expenditures of \$326,362 funded by project balance. This budget adjustments results in a 2024 budget of \$506,362.

### **302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming (Annual Program), Continuation/1-Time**

Carry forward \$53,384 in project expenditures funded by project balance. This budget adjustment results in a 2024 budget of \$78,384.

### **302.0004 Minor Capital & Major Maintenance (Annual Program), Continuation/1-Time**

Carry forward \$8,112 in project expenditures funded by project balance. This budget adjustment results in a 2024 budget of \$268,112.

### **302.0005 Chip Seal Program – Local Access Roads (Annual Program), Continuation/1-Time**

Carry forward \$80,497 in project expenditures funded by project balance. This budget adjustment results in a 2024 budget of \$440,497.

### **302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Road (ROW Only), Continuation/1-Time**

Carry forward \$464,022 in project expenditures funded by project fund balance..

This budget adjustment results in a life-to-date through 2024 cost estimate of \$2,206,421 funded by:

- \$1,269,915 Federal WSDOT Grant
- \$134,052 Other/Town of Steilacoom
- \$163,190 General Fund
- \$526,300 REET
- \$15,964 SWM
- \$97,000 302.0000

**\$2,206,421 Total Sources**

### **302.0074 Streets: South Tacoma Way – 88<sup>th</sup> to 80<sup>th</sup> Street, Continuation/1-Time**

Carry forward \$4,486,009 in expenditures funded by project balance \$1,710,171, Federal Highway Administration (FHWA) grant balance \$275,838, and anticipated Congressional funds of \$2,500,000.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$4,619,704 funded by:

- \$390,019 Grant - FHWA
- \$6,685 Contributions
- \$2,500,000 Funds Anticipated – Congressional Direct Spending
- \$960,000 REET
- \$763,000 Unallocated CIP (from various project savings, interest earnings, other revenue)

**\$4,619,704 Total Sources**

### **302.0078 New Traffic Signal – South Tacoma Way & 92<sup>nd</sup> Street, New/1-Time**

Add \$1,250,000 in project expenditures funded by TIB grant \$750,000 and transfer in from General Fund \$500,000.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$1,250,000 funded by:

- \$750,000 Grant - TIB
- \$500,000 General Fund

**\$1,250,000 Total Sources**

### **302.0083 Hipkins Road SW from Steilacoom Blvd to 104<sup>th</sup> St SW Continuation/1-Time**

Carry forward \$3,009,756 funded by project balance \$1,078,412, GO Bonds of \$1,422,000 and transfer in from SWM \$509,344 for storm drainage element of project.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$3,948,488 funded by:

- \$1,422,000 GO Bonds Funded by TBD \$20 VLF
- \$1,153,000 REET
- \$364,000 TBD \$20 VLF
- \$517,000 SWM
- \$337,500 Unallocated CIP (from various project savings, interest earnings, other revenue)

**\$3,948,488 Total Sources**

### **302.0096 Union Avenue, Berkley to Thorne Lane, Continuation & New**

Carry forward \$171,240 funded by project balance \$101,681 and TIB Grant \$69,559.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,065,000 funded by:

- \$500,000 Grant - TIB
- \$452,000 REET (Grant Match Match)
- \$48,000 Fee-in Lieu Manic Meatballs (Grant Match)
- \$65,000 General Fund

**\$1,065,000 Total Sources**

### **302.0098 Pine Street Sidewalk & Pedestrian Crossing, New/1-Time**

Carry forward \$1,000,319 funded by project balance \$84,874 and WSDOT Grant \$805,040 and SWM \$110,405 for the storm drainage element of the project. The project scope includes installing a full traffic signal at 84th & Pine along with sidewalks on Pine Street 200' north along with street lighting. Additional elements include pedestrian lighting at crossings, crosswalks, ADA curb ramp retrofits, bike lanes on Pine Street, lighting, and removal of some on-street parking.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,079,811 funded by:

- \$882,481 Grant - WSDOT
- \$86,000 REET
- \$111,330 SWM

**1,079,811 Total Sources**

### **302.0113 Military Road SW – Edgewood to 112th, New/1-Time**

Carry forward \$358,806 funded by project balance \$48,439 and WSDOT Grant \$310,367.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$360,000 funded by:

- \$311,400 Grant - WSDOT
- \$48,600 REET

**\$360,000 Total Sources**

### **302.0114 112<sup>th</sup> St SW – Clover Park High School Sidewalk – Gravelly Lake Drive to Highland, Continuation/1-Time**

Carry forward \$33,470 funded by project balance \$12,407 and WSDOT Grant \$21,063. Project scope includes pedestrian lighting at crossings, school speed zone flashing beacons and signage re-installed, ADA curb ramp retrofits, sidewalk with curb, pedestrian-scale lighting, and bike lane on one side of the road.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$812,898 funded by:

- \$656,000 WSDOT Safe Routes to Schools
- \$42,898 REET
- \$114,000 SWM

**\$812,898 Total Sources**

### **302.0116 Custer Road from Bridgeport Way to 75<sup>th</sup> Street - Continuation/1-Time**

Carry forward \$3,785,858 funded by project balance \$65,000, TIB Grant \$2,976,686, transfer in from SWM \$513,000 for the storm drainage element of the project, and unallocated CIP (from various project savings, interest earnings, other revenue) \$231,172.

This budget adjustment results in a life-to-date 2024 cost estimate of \$3,785,858 funded by:

- \$65,000 General Fund
- \$2,976,686 Grant – TIB
- \$513,000 SWM
- \$231,172 Unallocated CIP (from various project savings, interest earnings, other revenue)

**\$3,785,858 Total Sources**



### **302.0131 Overlay & Sidewalk Fill-In: Custer Rd-John Dower 500' W of BPW, Continuation/1-Time**

Carry forward \$1,572,706 funded by project balance \$11,175, WSDOT grant \$1,419,531 and SWM \$142,000 for storm drainage element of project. This project costs two phases of work. Phase 1 constructs improvements to the existing signal at John Dower and Custer Boulevard with left turn pockets and includes curb/gutter and sidewalks on the north side of Custer from the intersection to the existing sidewalk approximately 500' west of Bridgeport Way. Phase 2 is under design and will identify ROW needs and will be used in pursuit of additional funding as opportunities arise.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$1,762,000 funded by:

\$1,420,000 Grant – WSDOT (Phase 1)

\$75,000 General Fund (Phase 2)

\$142,000 SWM

**\$1,637,000 Total Sources**

### **302.0133 Streets & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW, Continuation/1-Time**

Carry forward \$1,100,000 in project expenditures funded by project balance \$165,000 and PSRC grant \$935,000. This project is the ROW acquisition and construction to add sidewalks and bike lanes from 87th Ave SW to Weller Rd. Improvements would include Curb, gutter, sidewalks, sharrows, turn lanes, street lighting, drainage, and overlay.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$6,130,000 funded by:

\$1,698,705 Grant – PSRC (ROW)

\$1,500,000 Grant – PRSC (Construction)

\$442,680 Grant – TIB (Construction)

\$2,301,800 Grant - Safety (Construction)

\$186,815 REET

**\$6,130,000 Total Sources**

### **302.0135 JBLM North Access, Continuation/1-Time**

Carry forward \$859,264 in project expenditures funded by TIB grant \$130,215, Lakewood Water District \$279,902, project balance \$289,147, unallocated CIP from various project savings, interest earnings, other revenue \$160,000.

The budget adjustment results in a life-to-date through 2024 budget of \$22,750,746 as follows:

\$5,484,970 GO Bonds

\$6,698,002 Grants - TIB

\$252,860 General Fund

\$2,389,108 REET

\$195,000 TBD \$20 VLF

\$123,530 Developer Fees

\$4,311,914 SWM

\$3,295,362 Lakewood Water District

**\$22,750,746 Total Sources**

Through this project, the City will reconstruct the roadway along Washington Boulevard between Interlaaken Drive and Edgewood Avenue, along Edgewood Avenue between Washington Boulevard and North Gate Road, along North Gate Road between Edgewood Avenue and Nottingham Road, and along Vernon Avenue between Washington Boulevard and Veterans Drive. Improvements include reconstructed pavement, storm drainage, water main, street lighting, curb, sidewalk and landscaping. All water main work will be covered by the Interlocal agreement with the Lakewood Water District currently in place. It is anticipated that construction will be completed in March 2024. This second phase of the JBLM North Access Improvement Project will complete a vision for the corridor from JBLM North Gate to I-5 the City has been working towards since 2020.



### **302.0136 100<sup>th</sup> St SW from Lakeview Dr to So Tac Way, inclusive of 40th, Continuation/1-Time**

Carry forward \$583,381 funded by project balance \$169,335 and PSRC Grant \$413,230.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$633,000 funded by:

\$413,230 PSRC Grant

\$100,000 General Fund

\$119,770 REET

**\$633,000 Total Sources**

### **302.0137 Streets: Steilacoom Boulevard/88<sup>th</sup> (Weller to Custer Road), Continuation/1-Time**

Carry forward \$1,024,160 in project expenditures funded by project balance \$870,384, Federal WSDOT grant \$111,690 and SWM \$42,086 for storm drainage element of project. The accounting below includes other projects that were merged with this project.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$5,351,430 funded by:

\$1,197,000 Federal WSDOT Grant

\$2,981,730 General Obligation Bonds

\$75,000 General Fund

\$405,194 REET

\$461,506 Transportation Benefit District

\$231,000 SWM

**\$5,351,430 Total Sources**

### **302.0142 Ardmore/Whitman/93rd, Continuation/1-Time**

Carry forward \$2,560,028 in project expenditures funded by project balance \$2,334,069 and SWM \$225,959 for storm drainage element of project. The intent of this project is to complete Ardmore/Whitman/93rd Streets with curb, gutter, and sidewalks and a new driving surface where appropriate. This will connect the Steilacoom Boulevard corridor to the new Colonial Plaza and Towne Center shopping complex. This will improve pedestrian and non-motorized access through the corridor and improve the ride quality for the motoring public that utilize this road. The reconstruction of this roadway will be accomplished by bringing the infrastructure up to current standards by completing the street lighting system along the corridor, curb, gutter and sidewalks, pavement milling of the existing roadway and an overlay to improve mobility and ride quality. Existing traffic signals will be upgraded with cameras for vehicle detection, and improved storm drain facilities will be installed.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$3,375,000 funded by:

\$1,683,500 REET

\$1,354,000 TBD \$20 VLF

\$337,500 SWM

**\$3,375,000 Total Sources**

### **302.0151 South Tacoma Way Between 96th St South & Steilacoom Boulevard, Continuation/1-Time**

Carry forward \$843,634 in project expenditures funded by project fund balance of \$114,711 grants \$728,923. The purpose of this project is to reconstruct the wearing course of asphalt along South Tacoma Way between 96th Street SW and Steilacoom Boulevard. Improvements also include pavement repair, grinding, two-inch overlay, channelization, upgrading sidewalk ramps to conform to ADA, and signage.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$868,000 funded by:

\$705,000 WSDOT Grant

\$45,000 Anticipated Grant

\$118,000 REET

**\$868,000 Total Sources**

### **302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway – Continuation & New/1-Time**

Carry forward \$51,578 in project expenditures funded by project fund balance of \$51,578.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$2,340,470 funded by:

\$746,000 Complete Streets Grant

\$553,119 General Fund

\$316,241 REET

\$220,000 SWM

\$329,500 Unallocated CIP (from various project savings, interest earnings, other revenue)

**\$2,340,470 Total Sources**

### **302.0159 Idlewild Road SW – Idlewild School to 112th, Continuation/1-Time**

Carry forward \$52,000 in revenues and expenditures funded by General Obligation Bonds \$47,000 and transfer in from SWM \$5,000.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$520,000 funded by:

\$468,000 General Obligation Bonds

\$52,000 SWM

**\$520,000 Total Sources**

### **302.0160 112th St SW: Idlewild Rd SW to Interlaaken Dr SW, Continuation/1-Time**

Carry forward \$44,000 in revenues and expenditures funded by General Obligation Bonds \$44,000 and transfer in from SWM \$5,000.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$490,000 funded by:

\$441,000 General Obligation Bonds

\$49,000 SWM

**\$490,000 Total Sources**

### **302.0164 Sidewalk Fill-in Farwest Drive from 112th to Lakes High School, & 100th St Ct SW to Steilacoom Boulevard, Continuation/1-Time**

Carry forward \$1,539,635 in project expenditures funded by project balance \$317,000 and WSDOT grant \$1,222,605. The project scope includes pedestrian lighting, road reconfiguration, ADA curb ramp retrofits, sidewalk with curb, and bike lanes. Project is anticipated to open to traffic in July 2023.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,653,030 funded by:

\$1,336,000 Safe Routes to Schools

\$317,030 REET

**\$1,653,030 Total Sources**

### **302.0177 Western State Hospital Traffic Lights, Continuation/1-Time**

Add \$103,450 in revenues and expenditures funded by WA Dept of Social and Health Services grant. This portion of the project involves a temporary traffic light, which will be replaced with a permanent traffic light with additional funding from DSHS grant once Western State Hospital finishes other hospital construction.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$250,000 funded by:

\$250,000 DSHS Grant

**\$250,000 Total Sources**

### **Fund 303 Real Estate Excise Tax**

- Eliminate transfer to 302.0133 Street & Sidewalks (Farwest to Weller) Project due to additional federal grant funds received, decreasing the City's financial obligation.
- Add transfer of \$500,000 to 302.0078 New Traffic Signal 92<sup>nd</sup> Street & South Tacoma Way for required grant match.
- Add interest earning revenue estimate of \$20,024.
- Decrease real estate excise tax revenue estimates by \$564,000 resulting in a revised estimate of \$2,353,500.

### **Fund 311 Sewer Capital Projects**

#### **311.0002 Side Sewers, Continuation/1-Time**

Carry forward \$350,419 in project expenditures funded by project balance. This is annual program averaging \$51,000 per year starting in 2017.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$408,000 funded by:  
\$408,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)

**\$408,000 Total Sources**

#### **311.0004 North Thorne Lane Sewer Extension, Continuation/1-Time**

Carry forward \$7,615 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,419,000 funded by:  
\$450,000 Pierce County Interlocal Grant  
\$35,000 Sewer Availability  
\$934,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)

**\$1,419,000 Total Sources**

#### **311.0005 Maple Street Sewer Extension, Continuation/1-Time**

Carry forward \$327,905 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,316,905 funded by:  
\$1,141,905 Sewer Availability  
\$27,000 General Fund (for transportation CIP element of project)  
\$140,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)  
\$8,000 SWM (for storm drainage element of project)

**\$1,316,905 Total Sources**

#### **311.0006 Rose Road & Forest Road Sewer Extension, Continuation/1-Time**

Carry forward \$928,103 in project expenditures funded by project balance \$449,707 and Pierce County ARPA Grant \$478,396.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,209,000 funded by:  
\$611,005 Sewer Availability  
\$597,995 Pierce County ARPA Grant

**\$1,209,000 Total Sources**

### **311.0007 Wadsworth, Silcox & Boat Street Sewer Extension, Continuation/1-Time**

Carry forward \$1,378,543 in project expenditures funded by project balance \$287,000 and Pierce County ARPA Grant \$417,178.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,887,000 funded by:

\$287,000 Sewer Availability  
\$1,182,822 Pierce County ARPA Grant  
\$417,178 Fund 204

**\$1,887,000 Total Sources**

### **311.0008 Grant Avenue & Orchard Street Sewer Extension, Continuation/1-Time**

Carry forward \$735,600 in project expenditures funded by Pierce County ARPA grant.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$735,600 funded by:

\$735,600 Pierce County ARPA Grant

**\$735,600 Total Sources**

### **311.0013 Fort Steilacoom Park Sewer Extension, Continuation/1-Time**

Carry forward \$152,000 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$152,000 funded by:

\$152,000 Sewer Availability Charges

**\$152,00 Total Sources**

## **Fund 401 Surface Water Management**

### **City-Wide AFSCME Collective Bargaining Agreement Implementation, New/Ongoing**

Add \$29,770 to implement the AFSCME Collective Bargaining Agreement. The AFSCME Contract was settled and approved by the City Council in January 2024. This contract dates are from January 1, 2024- December 31, 2027. The 2024 Cost of Living increase is 5%.

### **401.0012 Outfall Retrofit Feasibility, Continuation/1-Time**

Carry forward \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$60,000 funded by SWM.

### **401.0014 Water Quality Improvements 2021, Continuation/1-Time**

Carry forward \$228,531 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$245,000 funded by SWM.

### **401.0018 Waughop Lake Treatment, Continuation/1-Time**

Carry forward \$81,799 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$648,650 funded by:

\$301,883 SWM  
\$46,565 Department of Ecology Grant  
\$300,202 Pierce County Flood Control

**\$648,650 Total Sources**

### **401.0020 Drainage Pipe Repair 2022, Continuation/1-Time**

Carry forward \$85,729 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$350,000 funded by SWM.

### **401.0021 American Lake Management District, Continuation/1-Time**

Carry forward \$31,037 in project expenditures funded by project balance from special assessments.

#### **401.0023 Clover Creek Reduction Study, Continuation/1-Time**

Carry forward \$159,478 in project expenditures funded by project balance. This budget adjustment result in a life-to-date through 2024 cost estimate of \$371,263 funded by SWM fees.

#### **401.0024 Clover Creek Streambank Restoration Study, Continuation/1-Time**

Carry forward \$134,280 in project expenditures funded by project balance. This budget adjustment result in a life-to-date through 2024 cost estimate of \$135,000 funded by SWM fees.

#### **401.0025 Drainage Pipe Repair 2023, Continuation/1-Time**

Carry forward \$370,719 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$375,000 funded by SWM.

#### **401.0026 Drainage Pipe Repair 2024, Continuation/1-Time**

Carry forward \$38,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$395,000 funded by SWM.

#### **401.9999 Biennial Stormwater Capacity Grant, New/1-Time**

Add \$130,000 in project expenditures funded by Department of Ecology Grant. This grant helps with the implementation or management of municipal stormwater programs.

#### **401.9999 Pollution Prevention Assistance with Department of Ecology, Continuation/1-Time**

Carry forward \$157,342 in project expenditures funded by Department of Ecology Grant.

#### **Transfers to Parks CIP**

Total \$156,277 – See Parks CIP Fund for details.

- \$100,000 to 301.0005 Chambers Creek Trail Phase II
- \$56,277 to 301.0020 Wards Lake Improvements

#### **Transfers to Transportation CIP**

Total \$1,546,087 – See Transportation CIP Fund for details.

- \$502,637 to 302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW
- \$110,405 to 302.0098 Pine Street Sidewalk & Pedestrian Crossing
- \$513,000 to 302.0116 Custer Road from BPW to 75<sup>th</sup> St
- \$142,000 to 302.0131 Overlay & Sidewalk Fill-In: Custer-John Dower to 500' West of BPW
- \$42,086 to 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)
- \$225,959 to 302.0142 Ardmore/Whitman/93<sup>rd</sup>
- \$5,000 to 302.0159 Idlewild Rd SW: Idlewild School to 112<sup>th</sup> SW
- \$5,000 to 302.0160 112<sup>th</sup> St SW: Idlewild Rd SW to Interlaaken Dr SW

#### **Internal Service Charges**

See internal services funds for additional information.

#### **Fund 501 Fleet & Equipment**

#### **Vehicle & Equipment Purchases/Replacements, Continuation/1-Time**

Carry forward the following:

- \$40,000 Replace unmarked police vehicle 40352, funded by replacement reserves.
- \$26,700 Replace marked police vehicle 40472, funded by insurance proceeds.
- \$70,400 Replace marked police vehicle 40781, funded by chargeback to department.
- \$65,000 Replace PW/PRCS O&M vehicle 42330, funded by replacement reserves.
- \$50,000 Replace PRCS O&M double drum roller 42970, funded by replacement reserves.
- \$65,000 Replace PRCS O&M rake-o-vac 42880, funded by replacement reserves.

#### **PD - Public Address (PA) Microphones, Continuation/1-Time**

Carry forward \$18,000 for the purchase of PA microphones funded by replacement reserves. The Washington State Criminal Justice Training Commission (WSCJTC) is providing legislatively mandated training for all commissioned officers called Patrol Tactics. The training teaches de-escalation as well as basic patrol tactical concepts that includes high risk stops. These are used when an officer needs to detain/arrest a high-risk subject (i.e. subject who did a shooting, robbery, or possesses firearms). The old technique was to use the PA microphone from the driver's seat and instruct the suspect to exit their car and walk back to the officer. The new tactic that is being taught/recommended by WSCJTC is to conduct this stop while the officer is standing at the rear of the patrol vehicle. This is a much safer technique and requires new microphones installed at the rear of the patrol vehicle at a cost of \$300 per marked patrol vehicle for a total cost of approximately \$18,000. This item was previously approved as part of the 2021/2022 mid-biennium budget.

#### **PD – Upfit Municipal Court Van, Continuation/1-Time**

Carry forward \$14,212 to complete upfitting due to supply chain delays causing parts to become unavailable until 2024. Funding source is fleet vehicle reserves.

#### **Fund 502 Property Management**

#### **City-Wide AFSCME Collective Bargaining Agreement Implementation, New/Ongoing**

Add \$12,882 to implement the AFSCME Collective Bargaining Agreement. The AFSCME Contract was settled and approved by the City Council in January 2024. This contract dates are from January 1, 2024- December 31, 2027. The 2024 Cost of Living increase is 5%.

#### **City Hall Beam Maintenance Continuation/1-Time**

Carry forward \$59,819 plus use savings totaling \$108,512 various projects to seal and protect the exposed exterior beams on City Hall building, funded by replacement reserves.

- \$14,082 City Hall Parking Lot Improvements (2025 Project)
- \$50,000 City Hall Plaza Improvements (On Hold)
- \$14,000 City Hall Stairwell Card Reader (savings, charged to ARPA instead)
- \$17,500 Sound Transit Elevator Repair (savings, charged to ARPA)
- \$8,774 Police Station Gate Repair/Replace (Balance)
- \$4,156 Police Station HVAC Controller Upgrade (Balance)

#### **City Hall Space Evaluation Continuation/1-Time**

Carry forward \$30,000 for consultant services to perform a needs and space assessment of City Hall as it relates to the current lease to Congresswoman Strickland.

#### **City Hall HVAC/Energy Upgrades, Continuation/1-Time**

Carry forward \$421,566 and add \$130,000 for City Hall energy upgrades for a total of \$551,566. Lakewood City Hall is over 20 years old and several of the building systems are experiencing lifecycle issues. Over the next six years or three biennium's, it is recommended that the City update the City Hall HVAC system which includes three components; the chillers (which create cold air); the boilers (that create warm air); and the air handlers (which move the air through the building). All systems contribute to City Hall air quality. In order to implement a facility upgrade project and to make the necessary and/or selected improvements within the required timeline, engineering is needed to develop the designs and plans needed to complete the work. The City will also need to allow time at the end of the project to review energy savings to ensure we have met compliance by June 1, 2028.

#### **Police Station Firearms Range, Continuation and New/1-Time**

Carry forward \$35,178 and add \$99,822 for total of \$135,000 funded by project balance (replacement reserves). The hearing unit that provides heat to the firearms range has failed and replacement of the Reznor Makeup Air Unit (MAU) with a similar, yet more efficient unit. The firearms range cannot connect to the rest of the police station HVAC system. It must be on it's own system (air handling and heat) because the lead in the bullets creates a hazmat clean up situation. Northwest Abatement provides filter replacement and lead removal services. There are other offices in the basement too,



however, they are connected to the building's HVAC system. There are pipes in this area that could freeze. This project is also not connected to the IGA (Investment Grade Audit) work that will be done at the police station. However, if the State requires significant improvements to be made, a heat pump is more efficient, but the power improvements would need to be completed first.

#### **Police Station Generator Controls, New/1-Time**

Add \$75,000 to replace generator controls. The pro-logic computer (PCL) controls the Police Station backup generator system which is used as an emergency power supply during system / electrical failures. The automatic monthly testing sequence is out of sync and needs to be replaced in order to keep the generator in normal operating condition.

#### **Parks FSP Caretakers House Repairs Continuation/1-Time**

Carry Forward \$8,025 for caretaker house repairs funded by replacement reserves. Other than painting the exterior of the house in 2006 when the City took over maintenance and operations from Pierce County, there haven't been any major repairs. This will ensure a safe living environment is maintained for the tenant at this site.

#### **Parks Front St O&M New Fuel Tank, Paving of Wash Station & Salt Cover Continuation/1-Time**

Carry Forward \$170,000 to be used to complete a new fuel tank at the Front Street location, pave the Wash Station and complete the Salt cover project. This project would remove a fuel system from the FS shop that has met its useful life and install a new modern fueling station at the O&M Shop that all city vehicles would use to fuel utilizing a card system and computerized tracking which would help in auditing for the finance department.

### **Fund 503 Information Technology**

#### **CW - Document Management System/Visual Vault System, Continuation/1-Time**

Carry forward \$88,795. Working in partnership with GRM, City employees are working with the vendor to implement the document management system. This process will take some time to complete as the project spans across all City departments. Once completed, the system will provide a comprehensive solution for managing the creation, capture, indexing, storage, retrieval, and disposition of records within the city. The roll out has been slow due to other higher priority projects such as PALS/CED+, daily City operations, and more recently, issues with the GRM system requiring GRM engineers to resolve and City to test. Target date for completion is December 2024.

#### **CW - Microsoft 365, Continuation/1-Time**

Add \$20,000 ongoing. This project is part of the City's strategic plan to migrate applications and data to secure cloud. Microsoft 365 is a turnkey suite of integrated collaboration and productivity applications designed to be deployed all at once to save time and resources. Businesses can use Microsoft 365 to deploy IT infrastructure that incorporates desktop and mobile devices, and the security and authentication systems required to keep data safe in a mobile workforce environment. Microsoft 365 combines features and toolsets from the Windows operating system, the Office 365 productivity suite and the Enterprise Mobility and Security package, which establishes authentication and security protocols for employees and systems to protect data and infiltration by outside influences.

#### **CW - Phone System Upgrade, Continuation/1-Time**

Carry forward \$20,000 for upgrade of phone system servers and controllers. The City is currently two upgrade versions behind and is likely another version will be released in 2023/2024 which would make the City three versions behind and is not recommended. Funded by replacement reserves.

#### **CW - Security Enhancements, Continuation/1-Time**

Carry forward \$13,600 cyber security enhancements.



**CW - Website Update/Redesign, Continuation/1-Time**

Carry forward \$4,785 for continuation of the City's website redesign project. This process will modernize the system, provide additional enhancements to include video, enhanced customer service options and provide a solution which not only looks better, but one that works better for both visitors and search engines.

**WIFI Access Points, Continuation/1-Time**

Carry forward \$20,000 for WIFI Access Points.

**CW - Server Replacement, Continuation/1-Time**

Carry forward \$15,000 to replace two physical servers that have reached the end of life but have not yet replaced. It is essential to maintain information technology equipment that performs critical processing functions at a level to ensure their reliability and availability to support the business process for the City. Objectives related to energy efficiency, performance & operating system migration will be thoroughly considered prior to procurement. Further analysis related to the separation of processing capability and data management will be evaluated as well as positioning to improve our security, disaster recovery and continued business operations.

**CD - RHSP Software Enhancements, Continuation/1-Time**

Carry forward \$30,000 for third party software developer to continue working with RHSP team to streamline the processes, resolve outstanding bugs and implement newly requested. Funded by replacement reserves.

**PD – Lexipol, New/1-Time**

Add \$66,000 for Lexipol. Anticipated year 1 cost (2024) for implementation is \$66,000 and then annual subscription cost of approximately \$26,000 per year starting year 2 (2025). Lexipol writes policy each year during the legislative cycle or when CJTC (Criminal Justice Training Commission) makes changes to police requirements. A large percentage of law enforcement agencies in the state already subscribe to Lexipol. Lakewood currently adjusts policy in-house and it is not always consistent with surrounding agencies, nor is it the most efficient way to adopt policy. Lexipol provides a full library of customizable local government policies and training bulletins that are updated in response to new federal laws and court decisions. In 2024, cellular phone services migrated from AT&T to T-Mobile saving the City approximately \$30,000 annually. These savings can be used to offset the annual subscription cost beginning in 2025.

**PD & MC - Copier Replacement, New/1-Time**

Add \$15,000 for copier replacement for the Police Department and Municipal Court. The existing copiers are in need of replacement due to the continuous maintenance and repair required to keep them up and running. These replacement copiers will continue to provide secure printing, scanning, repository hold and e-mail capability.

**PD – Replace 20 Mobile Laptop Computer Replacement, New/1-Time**

Add \$45,000 to replace 20 mobile laptops for the Police Department.

**CW - CrowdStrike, New/1-Time**

Add \$25,450 in 2024 for additional cost of 24x7x365 service and software to monitor all computers and servers and detect suspicious activities, disable virus or malware and a Security Operation Center (SOC) to response to any Zero Day event. CrowdStrike is one of the leading systems for Endpoint Detection and Response (EDR) and Managed Detection and Response services (MDR).

**CW - Information Technology Incident Response Plan, New/1-Time**

Add \$13,000 for the development of an information technology incident response plan. The purpose of this plan is to review the City's preparedness, identify gaps, identify RTO (Recovery Time Objective) and RPO (Recovery Point Objective) and establish the related policies, procedures, and plans.

**CW – ARC GIS Online Migration, New/1-Time**

Add \$5,000 for migration to ARC GIS online.

**CW - GIS View/Edit Licenses, New/1-Time**

Add \$4,500 to replace the current GIS View/Edit License. Additional software licenses and support needed to develop a Public portal to our GIS data. Allows citizens, contractors, and consultants access to maps and data.

**CW - Microsoft Teams Share Point Design, New/1-Time**

Add \$13,000 for MS Teams and SharePoint design and development. The City is migrating to Microsoft 365, this includes identity and email exchange in the cloud, M365 includes a newer version of SharePoint and MS Teams. The consulting service helps up upgrade our current SharePoint 2010 / Intranet to the new site and helps us develop guidelines and governance for MS Teams.

**CW - Drop Box Subscription, New/Ongoing**

Add \$6,000 for drop box subscription for transfer of large files and drawing to and from the contractors. DropBox provides a secure and fast environment for file transfer.

**PWE - School Zone Lights Cloud, Continuation/1-Time & Ongoing**

Add \$14,000 (increase from \$10,000) ongoing annual fee for cell/cloud-based services, electrical installation services.

**CW - AFSCME Collective Bargaining Agreement Implementation, New/Ongoing**

Add \$22,901 to implement the AFSCME Collective Bargaining Agreement. The AFSCME Contract was settled and approved by the City Council in January 2024. This contract dates are from January 1, 2024- December 31, 2027. The 2024 Cost of Living increase is 5%.

**504 Risk Management****Insurance Proceeds, Continuation/1-Time**

Transfer \$26,700 vehicle insurance proceeds to Fleet & Equipment.

**WCIA Assessment, New/1-Time**

Add \$87,045 per year for WCIA assessment to account for increases in general liability.

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Grand Total - All Funds</b>			<b>\$ 39,239,800</b>	<b>\$ 64,411,856</b>
<b>Total - Fund 001 General</b>			<b>\$ 2,701,828</b>	<b>\$ 4,530,014</b>
RV Property Tax	Revenue	Ongoing	42,000	-
RV Sales and Use Tax	Revenue	Ongoing	300,000	-
RV Parks Sales Tax	Revenue	Ongoing	100,800	-
RV Criminal Justice Sales Tax	Revenue	Ongoing	102,300	-
RV Admissions Tax	Revenue	Ongoing	50,000	-
RV Development Services Permits & Fees	Revenue	Ongoing	444,935	-
RV Interest Earnings	Revenue	Ongoing	185,200	-
CW AFSCME Collective Bargaining Agreement Implementation	New	Ongoing	-	379,005
CW AFSCME Collective Bargaining Agreement Implementation	New	1-Time	-	11,450
AD Office of Public Defense Grant	Revenue	1-Time	68,000	68,000
CC Friendship City Danzhou China	New	1-Time	-	15,000
CC Sister City Gimhae Delegation Visit	New	1-Time	-	5,400
CM City Council Retreat Facilitator	New	1-Time	-	10,000
CM Federal Government Relations Contract	New	Ongoing	-	3,465
CM City Manager Employment Agreement	Continuation	Ongoing	-	44,360
CD Economic Development Board Gold Sponsor	New	Ongoing	-	6,000
CD General Contracted Plan Review (Shown in Development Services Permits & Fees Revenue Adjustment)	Revenue Neutral	1-Time	-	100,000
CD Downtown Subarea Contracted Plan Review	Continuation	1-Time	-	22,950
CD Tax Increment Financing Strategy	Continuation	1-Time	-	13,520
CD Tax Increment Financing Strategy - Additional Funding	New	1-Time	-	25,000
CD Dept of Commerce Grant - Climate Planning	Revenue	1-Time	30,000	30,000
CD Dept of Commerce Grant - Growth Management Services	Revenue	1-Time	87,500	87,500
CD Dept of Commerce Grant - Middle Housing	Revenue	1-Time	49,900	49,900
CD City Tree Fund - Use for American Lake Park	Revenue	1-Time	25,000	25,000
CD City Tree Fund - From Pannatoni Mitigation	Revenue	1-Time	417,600	417,600
CD City Tree Fund - Remaining Balance	Revenue	1-Time	31,496	31,496
LG Opioid Abatement	Revenue	1-Time	246,269	246,269
LG Opioid Abatement (LTD 2023 Revenue \$127,298 less LTD Exp \$2,165)	Revenue	1-Time	-	125,133
LG Stop Violence Against Women Grant	Revenue	1-Time	6,827	6,827
MC Municipal Court Contract Revenue 2023 True up - City of Dupont \$118,068 Town of Steilacoom (31,096)	Revenue	Ongoing	215,786	-
MC Therapeutic Court Grant	Revenue	1-Time	187,115	187,115
PD FBI Pacific Northwest Innocence Lost Grant	Revenue	1-Time	20,422	20,422
PD DOC Grant - Tahoma Narcotics Enforcement Team (TNET)	Revenue	1-Time	6,250	-
PD Western State Hospital Community Partnership	Revenue	Ongoing	1,000	-
PD Jail Services	New	Ongoing	-	200,000
PD Criminal Investigations Digital & Electronic Small Tools/Equipment	Continuation	1-Time	-	2,790
PD Patrol Ballistic Plates & Helmets	Continuation	1-Time	-	15,027
PD Professional Standards - Training	Continuation	1-Time	-	64,716

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

		Adjustment Type	Ongoing/ 1-Time	Year 2024	
				Revenue	Expenditure
PD	Drone Program	Revenue	Ongoing	14,500	14,500
PD	Lexipol Year 1 Implementation Cost of \$66,000 Annual Subscription Cost \$26,000 Begins Year 2 (2025)	New	1-Time	-	66,000
PK	Washington State HCA (Health Care Authority) CHOICE Grant	Revenue	1-Time	68,928	68,928
PW	General/Street Fund Subsidy Replace Traffic Signal Controls	New	1-Time	-	610,000
PWE	Replace School Zone Lights	Continuation	1-Time	-	180,000
ISF	School Zone Lights Cloud Services	Continuation	Ongoing	-	10,000
ISF	School Zone Lights Cloud Services - Additional Cost	New	Ongoing	-	4,000
ISF	Replace Marked Police Vehicle #40781	Continuation	1-Time	-	70,400
ISF	City Hall Space Evaluation	Continuation	1-Time	-	28,885
ISF	Police Station Firearms Range	Continuation	1-Time	-	35,178
		New	1-Time	-	99,822
ISF	City Hall HVAC Upgrades	Continuation	1-Time	-	405,904
ISF	Police Station Generator Controls	Continuation	1-Time	-	75,000
ISF	FSP Caretakers House Repairs	Continuation	1-Time	-	8,025
ISF	City-Wide Document Management Visual Vault	Continuation	1-Time	-	85,497
ISF	City-Wide MS Office 365 Implementation	Continuation	1-Time	-	19,257
ISF	City-Wide Security Enhancements	Continuation	1-Time	-	13,095
ISF	City-Wide Website Update/Redesign	Continuation	1-Time	-	4,607
ISF	WIFI Access Points	Continuation	1-Time	-	19,257
ISF	City-Wide Replace Server	Continuation	1-Time	-	14,443
ISF	PD Copier Replacement	New	1-Time	-	7,500
ISF	MC Copier Replacement	New	1-Time	-	7,500
ISF	PD Replace 20 Mobile Laptops	New	1-Time	-	45,000
ISF	Crowdstrike Endpoint Detection & Response	New	1-Time	-	24,505
ISF	City-Wide Information Technology Incident Response Plan	New	1-Time	-	12,517
ISF	City-Wide ARCGIS Online Migration	New	1-Time	-	4,814
ISF	City-Wide GIS View/Edit Licenses	New	1-Time	-	4,333
ISF	City-Wide Microsoft Teams Share Point Design	New	1-Time	-	12,518
ISF	City-Wide Drop Box Subscription	New	Ongoing	-	5,777
ISF	City-Wide Washington Cities Insurance Liability Assessment Increase	New	Ongoing	-	83,807
Transfers to Parks CIP-Parks CIP					
	301.0027 American Lake Park (Use of City Tree Funds)	Revenue Neutral	1-Time	-	25,000
	301.0055 Tenzler Log Relocation	New	1-Time	-	250,000

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Total - Special Revenue Funds</b>			<b>\$ 11,519,726</b>	<b>\$ 14,908,942</b>
<b>Total - Fund 101 Street O&amp;M</b>			<b>910,661</b>	<b>910,661</b>
CW AFSCME CBA Implementation Funded by General Fund Subsidy	New	Ongoing	38,359	38,359
PWE Replace Traffic Control Signals Funded by General Fund Subsidy	Continuation	1-Time	610,000	610,000
PWE Replace School Zone Lights School Zone Lights Cloud Services School Zone Lights Cloud Services - Additional Costs Funded by General Fund Subsidy	Continuation Continuation New	1-Time Ongoing Ongoing	180,000 10,000 4,000	180,000 10,000 4,000
ISF City-Wide City Hall HVAC Upgrade Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	37,507	37,507
ISF City-Wide Space Evaluation Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	2,669	2,669
ISF City-Wide Document Management Visual Vault Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	7,900	7,900
ISF City-Wide MS Office 365 Implementation Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	1,780	1,780
ISF City-Wide Security Enhancements Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	1,210	1,210
ISF City-Wide Website Update/Redesign Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	426	426
ISF WIFI Access Points Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	1,780	1,780
ISF City-Wide Replace Server Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	1,335	1,335
ISF CrowdStrike Endpoint Detection & Response Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	2,265	2,265
ISF City-Wide Information Technology Incident Response Plan Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	1,157	1,157
ISF City-Wide ARCGIS Online Migration Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	445	445
ISF City-Wide GIS View/Edit Licenses Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	400	400
ISF City-Wide Microsoft Teams Share Point Design Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	1,156	1,156
ISF City-Wide Drop Box Subscription Internal Service Charge, Funded by General Fund Subsidy	New	Ongoing	534	534
ISF City-Wide Washington Cities Insurance Liability Assessment Increase Internal Service Charge, Funded by General Fund Subsidy	New	Ongoing	7,738	7,738

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

		Adjustment Type	Ongoing/ 1-Time	Year 2024	
				Revenue	Expenditure
<b>Total - Fund 105 Property Abatement</b>				<b>\$ 1,079,291</b>	<b>\$ 1,182,184</b>
CD	Abatement Program Funded by Karwan Abatement Revenue \$1,076,982 abatement revenue received in 2024 offset by expenditure overage \$154,593 in 2023.	Revenue Neutral	1-Time	1,079,291	924,698
CD	Rental Housing Safety Program Decrease 2024 expenditures by overage in 2023	Continuation	1-Time	-	(50,472)
CD	1406 Affordable Housing Funded by Fund Balance	Revenue Neutral	1-Time	-	307,958
<b>Total - Fund 106 Public Art</b>				<b>\$ -</b>	<b>\$ 26,902</b>
PK	Public Art Program - Earmark for Major Project To Be Determined	New	1-Time	-	26,902
<b>Total - Fund 180 Narcotics Seizure</b>				<b>\$ 28,595</b>	<b>\$ 104,825</b>
PD	Drug Enforcement Administration - Tacoma Regional Task Force	Revenue Neutral	1-Time	10,755	10,755
PD	Organized Crime Drug Enforcement Task Force (OCDETF) - The High Mileage Initiative	Revenue Neutral	1-Time	4,444	4,444
PD	Organized Crime Drug Enforcement Task Force (OCDETF) - The Family Knots Initiative	Revenue Neutral	1-Time	10,000	10,000
PD	Organized Crime Drug Enforcement Task Force (OCDETF) - Operations LY	Revenue Neutral	1-Time	3,396	3,396
PD	Earmark for Other Narcotics Eligible Expenditures	Revenue	1-Time	-	76,230
<b>Total - Fund 181 Felony Seizure</b>				<b>\$ -</b>	<b>\$ 22,370</b>
PD	Felony Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	22,370
<b>Total - Fund 182 Federal Seizure</b>				<b>\$ -</b>	<b>\$ 4,671</b>
PD	Federal Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	4,671
<b>Total - Fund 190 CDBG</b>				<b>\$ 699,404</b>	<b>\$ 2,551,444</b>
CD	HUD - Community Development Block Grant	Revenue	1-Time	273,464	273,464
CD	Affordable Housing Proj HOME	Revenue	1-Time	425,940	425,940
CD	Earmark CDBG Loan Program	Revenue	1-Time	-	1,852,040
<b>Total - Fund 191 Neighborhood Stabilization Program</b>				<b>\$ 303,000</b>	<b>\$ 317,148</b>
CD	Neighborhood Stabilization Program1	Continuation	1-Time	303,000	303,000
CD	Neighborhood Stabilization Program 3	Continuation	1-Time	-	14,148
<b>Total - Fund 192 South Sound Military Communities Partnership (SSMCP)</b>				<b>\$ 1,166,885</b>	<b>\$ 1,155,770</b>
CD	SSMCP Operations Balance	Revenue Neutral	1-Time	-	34,240
CD	North Clear Zone Property Purchase	Revenue Neutral	1-Time	900,000	854,645
CD	SSMCP OLDCC Grant	Revenue	1-Time	266,885	266,885
<b>Total - Fund 195 Public Safety Grants</b>				<b>\$ 675,714</b>	<b>\$ 675,714</b>
PD	Washington Auto Theft Prevention Authority Grant	Revenue	1-Time	563,678	563,678
PD	WTSC - Impaired and Distracted Driving	Revenue	1-Time	17,758	17,758
PD	WTSC - Motorcycle and Seatbelt	Revenue	1-Time	5,000	5,000
PD	Patrick Leavy Bulletproof Vest Partnership	Revenue	1-Time	7,538	7,538
PD	Emergency Management Planning EMPG	Revenue	1-Time	28,690	28,690
PD	US DOJ Justice Assistance Grant - Real Time Crime Center	Revenue	1-Time	47,051	47,051
PD	Pierce County - STOP Violence Against Women	Revenue	1-Time	6,000	6,000

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Total - Fund 196 ARPA Grant</b>			<b>\$ 6,656,176</b>	<b>\$ 7,957,253</b>
ARPA Projects	Revenue	1-Time	6,656,176	7,356,176
Funded by ARPA Grant & Program Income	Neutral			
Earmark - 2023 Interest Earnings	Revenue	1-Time	-	601,077
<b>Total - Capital Improvement Project Funds</b>			<b>\$ 23,445,555</b>	<b>\$ 39,529,437</b>
<b>Total - Fund 301 Parks CIP</b>			<b>\$ 4,743,938</b>	<b>\$ 10,404,863</b>
301.0005 Chambers Creek Trail Funded SWM \$100,000 & Project Balance \$560,860	Continuation	1-Time	100,000	660,860
301.0006 Gateways Funded by Project Balance	Continuation	1-Time	-	81,170
301.0014 Fort Steilacoom Park/South Angle Lane Parking & Trail Funded by Project Balance	Continuation	1-Time	-	46,657
301.0016 Park Equipment Replacement Funded by Project Balance	Continuation	1-Time	-	58,345
301.0017 Park Playground Resurfacing Funded by Project Balance	Continuation	1-Time	-	16,456
301.0019 Edgewater Dock Funded by Project Balance	Continuation	1-Time	-	201,494
301.0020 Wards Lake Funded by Funds Anticipated \$75,000 / RCO Grants \$1,789,899 / SWM \$56,277 / MVET for Paths & Trails / Project Balance \$832,962	Continuation	1-Time	1,885,517	2,714,578
301.0027 American Lake (ADA, Playground, Sanican Enclosure) Funded by City Tree Fund \$25,000 / RCO Grant \$476,945 / Project Balance \$2,703,079	Continuation	1-Time	501,945	3,205,024
301.0028 Oakbrook Park Funded by Project Balance	Continuation	1-Time	-	150,000
301.0031 Fort Steilacoom Park Turf Infields Funded by RCO Grant \$35,000 / Dept of Commerce \$114,706 / Pierce College \$1,556,770 / Project Balance \$236,726	Continuation	1-Time	1,706,476	1,943,202
301.0034 Park Sign Replacement/Monument Signs Funded by Project Balance	Continuation	1-Time	-	329,104
301.0037 Seeley Lake Funded by Project Balance \$31,399 and SWM \$50,000	Continuation	1-Time	50,000	81,399
301.0038 Playground Replacement Funded by Project Balance	Continuation	1-Time	-	165,000
301.0041 Parks Sign Replacement Funded by Project Balance	Continuation	1-Time	-	51,906
301.0042 Downtown Park Schematic Design & Planning Funded by Project Balance	Continuation	1-Time	-	100,000
301.0045 Colonial Plaza Uplighting & Gary Oaks Funded by Project Balance	Continuation	1-Time	-	27,458
301.0048 Nisqually Partnership Funded by Funds Anticipated	Continuation	1-Time	100,000	100,000
301.0049 Harry Todd Pickleball Courts Funded by Funds Anticipated	Continuation	1-Time	150,000	150,000
301.0050 Fort Steilacoom Park Pavilion Acoustics Funded by Project Balance	Continuation	1-Time	-	50,000
301.0053 Fort Steilacoom Park ADA & Overflow Parking Funded by Project Balance	Continuation	1-Time	-	25,000
301.0055 Tenzler Log Relocation Funded by SWM \$150,000 Offset by 2023 Project Expenditures	New	1-Time	250,000	247,210



**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Total - Fund 302 Transportation CIP</b>			<b>\$ 16,940,054</b>	<b>\$ 25,508,094</b>
302.0000 Unallocated CIP Earmark LTD 2023 Traffic Mitigation Fees Funded by Project Balance	Continuation	1-Time	-	114,312
302.0001 Personnel, Engineering & Professional Services Funded by Project Balance	Continuation	1-Time	-	29,019
302.0002 Street Lights: New LED Street Lights Funded by Project Balance	Continuation	1-Time	-	326,362
302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming Funded by Project Balance	Continuation	1-Time	-	53,384
302.0004 Minor Capital & Major Maintenance Funded by Project Balance	Continuation	1-Time	-	8,112
302.0005 Chip Seal Program - Local Access Roads Funded by Project Balance	Continuation	1-Time	-	80,497
302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Rd Funded by Project Balance	Continuation	1-Time	-	464,022
302.0074 Streets: S Tacoma Way - 88th to 80th St Funded by WSDOT Grant \$275,838 / Grants Anticipated \$2,500,000 / Project Balance \$1,710,171	Continuation	1-Time	2,775,838	4,486,009
302.0078 New Traffic Signal 92nd Street & So Tacoma Way Funded by TIB Grant \$750,000 / REET Grant Match \$500,000	Revenue New	1-Time 1-Time	750,000 500,000	750,000 500,000
302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW Funded by GO Bonds \$1,422,000 / SWM \$509,344 / Project Balance \$1,078,412	Continuation	1-Time	1,924,637	3,009,756
302.0096 Union Ave, Berkley to Thorne Lane Funded by TIB Grant \$69,559 / Project Balance \$101,681	Continuation	1-Time	69,559	171,240
302.0098 Pine Street Sidewalk & Pedestrian Crossing Funded by WSDOT Grant \$805,040 / SWM \$110,405 / Project Balance \$84,874	Continuation	1-Time	915,445	1,000,319
302.0113 Military Road - Edgewood to 112th St Funded by WSDOT Grant \$310,367 / Project Balance \$48,839	Continuation	1-Time	310,367	358,806
302.0114 112th Sidewalks: GLD SW to BPW SW Funded by WSDOT Grant \$21,063 / Project Balance \$12,407	Continuation	1-Time	21,063	33,470
302.0116 Custer Road from Bridgeport Way to 75th Street Funded by TIB Grant \$2,976,686 / SWM \$513,000 Grant Match / Project Balance \$65,000 / Fund Interest Earnings \$231,172 Grant Match	Continuation	1-Time	3,720,858	3,785,858
302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' W of BPW Funded by WSDOT Grant \$1,419,531 / SWM \$142,000 / Project Balance \$11,175	Continuation	1-Time	1,561,531	1,572,706
302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW Funded by PSRC Grant \$935,000 / Additional Federal Grant \$763,705 offset by Decrease in REET Source \$763,705 / Project Balance \$165,000	Continuation	1-Time	935,000	1,100,000
302.0135 Streets: WA Blvd & Edgewood Drive (North Fort to Gravelly Lk. Dr.) Funded by TIB Grant \$130,215 / Lakewood Water District \$279,902 / Project Balance \$289,147 / Various Project Savings \$160,000	Continuation	1-Time	410,117	859,264
302.0136 100th St SW from Lakeview Dr So Tacoma Way, Inclusive of 40th Funded by PSRC Grant \$412,138 / Project Balance \$169,335	Continuation	1-Time	509,926	581,473
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.) Funded by WSDOT Grant \$111,690 / SWM \$42,086 / Project Balance \$870,384	Continuation	1-Time	153,776	1,024,160
302.0142 Ardmore/Whitman/93rd Funded by SWM \$225,959 / Project Balance \$2,334,069	Continuation	1-Time	225,959	2,560,028
302.0151 South Tacoma Way Between 96th St South & Steilacoom Boulevard Funded by WSDOT Grant \$683,923 / Grants Secured \$45,000 / Project Balance \$114,711	Continuation	1-Time	728,923	843,634

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway Funded by Project Balance	Continuation	1-Time	-	51,578
302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW Funded by GO Bonds \$47,000 / SWM \$5,000	Continuation	1-Time	52,000	52,000
302.0160 Streets: 112th St SW: Idlewild Rd SW to Interlaaken Dr SW Funded by GO Bonds \$44,000 / SWM \$5,000	Continuation	1-Time	49,000	49,000
302.0164 Sidewalk Fill-in on Farwest 112th to LHS, & 100th St Ct SW-STL Blvd Funded by WSDOT Grant \$1,222,605 / Project Balance \$317,030	Continuation	1-Time	1,222,605	1,539,635
302.0177 Western State Hospital Traffic Lights Funded by WDSHS Grant \$103,450	Continuation	1-Time	103,450	103,450
<b>Total - Fund 303 Real Estate Excise Tax</b>			<b>\$ (543,976)</b>	<b>\$ (263,705)</b>
Eliminate Transfer to 302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) offset by Additional Federal Grant	Revenue Neutral	1-Time	-	(763,705)
Transfer to Transportation CIP 302.0078 New Traffic Signal 92nd Street & So Tacoma Way for Grant Match	New	1-Time	-	500,000
Interest Earnings	Revenue	Ongoing	20,024	-
Reduce REET Revenue Estimate	Revenue Neutral	1-Time	(564,000)	-
<b>Total - Fund 311 Sewer Project CIP</b>			<b>\$ 2,305,539</b>	<b>\$ 3,880,185</b>
311.0002 Side Sewers Funded by Project Balance	Revenue Neutral	1-Time	-	350,419
311.0004 North Thorne Lane Sewer Extension Funded by Project Balance	Revenue Neutral	1-Time	-	7,615
311.0005 Maple Street Sewer Extension Funded by Project Balance	Revenue Neutral	1-Time	-	327,905
311.0006 Rose Road & Forest Road Sewer Extension Funded by Pierce County ARPA Grant \$478,396 & Project Balance \$449,707	Revenue Neutral	1-Time	478,396	928,103
311.0007 Wadsworth, Silcox, Boat Road Sewer Extension Funded by Pierce County ARPA Grant	Revenue Neutral	1-Time	1,091,543	1,378,543
311.0008 Grant Avenue & Orchard Street Sewer Extension Funded by Pierce County ARPA Grant	Revenue Neutral	1-Time	735,600	735,600
311.0013 American Lake Townhomes Sewer Extension Funded by Pierce County ARPA Grant	Revenue Neutral	1-Time	-	152,000
<b>Total - Enterprise Funds</b>			<b>\$ 287,342</b>	<b>\$ 3,287,571</b>
<b>Total - Fund 401 Surface Water Management</b>			<b>\$ 287,342</b>	<b>\$ 3,287,571</b>
AFSCME Collective Bargaining Agreement Implementation	New	Ongoing	-	29,770
401.0012 Outfall Retrofit Feasibility Study	Continuation	1-Time	-	60,000
401.0014 Water Quality Improvements Year 2021	Continuation	1-Time	-	228,531
401.0018 Waughop Lake Treatment	Continuation	1-Time	-	81,799
401.0020 Drainage Pipe Repair Year 2022	Continuation	1-Time	-	85,729
401.0021 American Lake Management District	Continuation	1-Time	-	31,037
401.0023 Clover Creek Risk Reduction Study	Continuation	1-Time	-	159,478
401.0024 Clover Creek Streambank Restoration Study	Continuation	1-Time	-	134,280
401.0025 Drainage Pipe Repair 2023	Continuation	1-Time	-	370,719
401.0026 Drainage Pipe Repair Year 2024	Continuation	1-Time	-	38,000
401.9999 Pollution Prevention Assistance Grant	New	1-Time	130,000	130,000
DOE Grant - Pollution Prevention (2023-2025)	Revenue Neutral	1-Time	157,342	157,342

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
Transfers to Parks CIP:				
301.0005 Chambers Creek Trail Project Phase II	Continuation	1-Time	-	100,000
301.0020 Wards Lake	Continuation	1-Time	-	56,277
301.0037 Seeley Lake	Continuation	1-Time	-	50,000
Transfers to Transportation CIP:				
To Trans CIP 302.0083	Continuation	1-Time	-	502,637
To Trans CIP 302.0098	Continuation	1-Time	-	110,405
To Trans CIP 302.0116	Continuation	1-Time	-	513,000
To Trans CIP 302.0131	Continuation	1-Time	-	142,000
To Trans CIP 302.0137	Continuation	1-Time	-	42,086
To Trans CIP 302.0142	Continuation	1-Time	-	225,959
To Trans CIP 302.0159	Continuation	1-Time	-	5,000
To Trans CIP 302.0160	Continuation	1-Time	-	5,000
ISF City-Wide City Hall HVAC Upgrade Internal Service Charge	Continuation	1-Time	-	15,660
ISF City-Wide Space Evaluation Internal Service Charge	Continuation	1-Time	-	1,114
ISF City-Wide Document Management Visual Vault Internal Service Charge	Continuation	1-Time	-	3,298
ISF City-Wide MS Office 365 Implementation Internal Service Charge	Continuation	1-Time	-	743
ISF City-Wide Security Enhancements Internal Service Charge	Continuation	1-Time	-	505
ISF City-Wide Website Update/Redesign Internal Service Charge	Continuation	1-Time	-	178
ISF WIFI Access Points Internal Service Charge	Continuation	1-Time	-	743
ISF City-Wide Replace Server Internal Service Charge	Continuation	1-Time	-	557
ISF Crowdstrike Endpoint Detection & Response Internal Service Charge	New	1-Time	-	945
ISF City-Wide Information Technology Incident Response Plan Internal Service Charge	New	1-Time	-	483
ISF City-Wide ARCGIS Online Migration Internal Service Charge	New	1-Time	-	186
ISF City-Wide GIS View/Edit Licenses Internal Service Charge	New	1-Time	-	167
ISF City-Wide Microsoft Teams Share Point Design Internal Service Charge	New	1-Time	-	482
ISF City-Wide Drop Box Subscription Internal Service Charge	New	Ongoing	-	223
ISF City-Wide Washington Cities Insurance Liability Assessment Increase Internal Service Charge	New	Ongoing	-	3,238

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

		Adjustment Type	Ongoing/ 1-Time	Year 2024	
				Revenue	Expenditure
<b>Total - Internal Service Funds</b>				<b>\$ 1,285,349</b>	<b>\$ 2,155,892</b>
<b>Total - Fund 501 Fleet &amp; Equipment</b>				<b>\$ 97,100</b>	<b>\$ 349,312</b>
PD	Replace Unmarked Police Vehicle #40352 Funded by Replacement Reserves	Continuation	1-Time	-	40,000
PD	Replace Police Marked Totaled Vehicle #40471 Funded by Insurance Proceeds	Continuation	1-Time	26,700	26,700
PD	Replace Police Marked Vehicle #40781 Internal Service Charge	Continuation	1-Time	70,400	70,400
PD	Public Announcement Microphones Funded by Replacement Reserves	Continuation	1-Time	-	18,000
PK	Upfit Municipal Court Van #42161 Funded by Replacement Reserves	Continuation	1-Time	1-Time	14,212
PK	Replace PRCS Truck #42330 Funded by Replacement Reserves	Continuation	1-Time	-	65,000
PK	PRCS-O&M Double Drum Roller Funded by Replacement Reserves	Continuation	1-Time	-	50,000
PK	PRCS -O&M Rake Ovac Funded by Replacement Reserves	Continuation	1-Time	-	65,000
<b>Total - Fund 502 Property Management</b>				<b>\$ 682,473</b>	<b>\$ 1,250,804</b>
CW	AFSCME Collective Bargaining Implementation	New	Ongoing	12,882	12,882
CW	City Hall Beam Maintenance Balance \$59,819 Plus Use Savings From: \$14,082 City Hall Parking Lot Improvements (2025 Project) \$50,000 City Hall Plaza Improvements (On Hold) \$14,000 City Hall Stairwell Card Reader (savings, charged to ARPA instead) \$17,500 Sound Transit Elevator Repair (savings, charged to ARPA) \$8,774 Police Station Gate Repair/Replace (Balance) \$4,156 Police Station HVAC Controller Upgrade (Balance)	Continuation	1-Time	-	168,331
CW	City Hall Space Evaluation	Continuation	1-Time	30,000	30,000
CW	City Hall HVAC Upgrade	Continuation	1-Time	421,566	651,566
PD	Police Station Firearms Range	Continuation	1-Time	35,178	35,178
PD	Total \$135,000	New	1-Time	99,822	99,822
PD	Police Station Generator Controls	Continuation	1-Time	75,000	75,000
PK	FSP Caretakers House Repairs	Continuation	1-Time	8,025	8,025
PK	Front Street O&M New Fuel Tank, Paving of Washdown Station & Salt Cover	Continuation	1-Time	-	170,000
<b>Total - Fund 503 Information Technology</b>				<b>392,031</b>	<b>442,031</b>
CW	City-Wide Document Management Visual Vault Implementation	Continuation	1-Time	88,795	88,795
CW	City-Wide MS Office 365 Implementation	Continuation	1-Time	20,000	20,000
CW	City-Wide Phone System Upgrade Funded by Replacement Reserves	Continuation	1-Time	-	20,000
CW	City-Wide Security Enhancements	Continuation	1-Time	13,600	13,600
CW	City-Wide Website Update/Redesign	Continuation	1-Time	4,785	4,785
CW	City-Wide WIFI Access Points	Continuation	1-Time	20,000	20,000
CW	City-Wide Server Replacement	Continuation	1-Time	15,000	15,000
CD	CD Rental Housing Software Development Funded by Replacement Reserves	Continuation	1-Time	-	30,000
PD	Lexipol Implementation	New	1-Time	66,000	66,000
PD	Police - Copier Replacement	New	1-Time	7,500	7,500

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

		Adjustment Type	Ongoing/ 1-Time	Year 2024	
				Revenue	Expenditure
MC	Municipal Court Copier Replacement	New	1-Time	7,500	7,500
PD	Police - Replace 20 Mobile Laptops	New	1-Time	45,000	45,000
CW	City-Wide CrowdStrike Endpoint Detection & Response	New	1-Time	25,450	25,450
CW	City-Wide Information Technology Incident Response Plan	New	1-Time	13,000	13,000
CW	City-Wide ARCGIS Online Migration	New	1-Time	5,000	5,000
CW	City-Wide GIS View/Edit Licenses	New	1-Time	4,500	4,500
CW	City-Wide Microsoft Teams Share Point Design	New	1-Time	13,000	13,000
CW	City-Wide Drop Box Subscription	New	Ongoing	6,000	6,000
PWE	School Zone Lights Cloud Services	Continuation	Ongoing	10,000	10,000
		New	Ongoing	4,000	4,000
CW	AFSCME Collective Bargaining Implementation	New	Ongoing	22,901	22,901
<b>Total - Fund 504 Risk Management</b>				<b>\$ 113,745</b>	<b>\$ 113,745</b>
PD	Transfer Insurance Proceeds For Vehicle #40391	New	1-Time	26,700	26,700
CW	WCIA Assessment Property Assessment Increase	New	1-Time	87,045	87,045

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND</b>						
REVENUES:						
<b>Taxes</b>	<b>\$34,476,953</b>	<b>\$33,680,724</b>	<b>\$32,094,600</b>	<b>\$33,827,600</b>	<b>\$595,100</b>	<b>\$34,422,700</b>
Property Tax	7,636,449	7,762,883	7,804,100	7,804,100	42,000	7,846,100
Local Sales & Use Tax	14,471,103	14,221,039	12,240,000	13,973,000	300,000	14,273,000
Sales/Parks	858,957	840,609	765,000	765,000	100,800	865,800
Brokered Natural Gas Use Tax	76,041	74,873	45,000	45,000	-	45,000
Criminal Justice Sales Tax	1,530,752	1,495,607	1,438,200	1,438,200	102,300	1,540,500
Admissions Tax	337,384	484,965	344,800	344,800	50,000	394,800
Utility Tax	5,628,300	5,732,027	5,542,100	5,542,100	-	5,542,100
Leasehold Tax	6,569	20,084	5,200	5,200	-	5,200
Gambling Tax	3,931,398	3,048,637	3,910,200	3,910,200	-	3,910,200
<b>Franchise Fees</b>	<b>4,494,718</b>	<b>4,606,254</b>	<b>4,769,000</b>	<b>4,769,000</b>	<b>-</b>	<b>4,769,000</b>
Cable, Water, Sewer, Solid Waste	3,278,231	3,362,288	3,487,400	3,487,400	-	3,487,400
Tacoma Power	1,216,487	1,243,966	1,281,600	1,281,600	-	1,281,600
<b>Development Service Fees</b>	<b>1,816,106</b>	<b>2,348,200</b>	<b>1,952,000</b>	<b>2,002,000</b>	<b>444,935</b>	<b>2,446,935</b>
Building Permits	768,106	945,734	900,000	900,000	74,100	974,100
Other Building Permit Fees	255,493	331,334	300,600	300,600	40,700	341,300
Plan Review/Plan Check Fees	637,074	958,219	609,600	659,600	330,135	989,735
Other Zoning/Development Fees	155,433	112,913	141,800	141,800	-	141,800
<b>Licenses &amp; Permits</b>	<b>413,472</b>	<b>410,011</b>	<b>393,600</b>	<b>393,600</b>	<b>-</b>	<b>393,600</b>
Business License	285,000	288,640	287,600	287,600	-	287,600
Alarm Permits & Fees	96,803	89,556	70,000	70,000	-	70,000
Animal Licenses	31,669	31,815	36,000	36,000	-	36,000
<b>State Shared Revenues</b>	<b>1,568,519</b>	<b>1,436,289</b>	<b>1,329,160</b>	<b>1,329,160</b>	<b>-</b>	<b>1,329,160</b>
Criminal Justice	191,367	216,693	187,480	187,480	-	187,480
Criminal Justice High Crime	435,580	282,159	249,500	249,500	-	249,500
Liquor Excise Tax	448,309	449,632	410,890	410,890	-	410,890
Liquor Board Profits	493,262	487,806	481,290	481,290	-	481,290
<b>Intergovernmental</b>	<b>321,805</b>	<b>491,598</b>	<b>295,010</b>	<b>295,010</b>	<b>215,786</b>	<b>510,796</b>
Police FBI & Other Misc	15,000	11,790	12,000	12,000	-	12,000
Police-Animal Svcs-Steilacoom	21,303	21,710	16,800	16,800	-	16,800
Police-Animal Svcs-Dupont	37,288	37,992	38,710	38,710	-	38,710
Police-South Sound 911 Background Investigations	22,653	36,716	16,000	16,000	-	16,000
Muni Court-University Place Contract	(13,520)	-	-	-	-	-
Muni Court-Town of Steilacoom Contract	110,167	213,840	115,800	115,800	(49,558)	66,242
Muni Court-City of Dupont	128,914	169,551	95,700	95,700	265,344	361,044

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND-continued</b>						
<b>Charges for Services &amp; Fees</b>	<b>1,032,647</b>	<b>1,341,673</b>	<b>1,426,300</b>	<b>1,426,300</b>	<b>42,172</b>	<b>1,468,472</b>
Parks & Recreation Fees	207,524	224,581	294,000	294,000	-	294,000
Police - Various Contracts	122,947	5,776	-	-	41,172	41,172
Police - Extra Duty	-	913,138	775,000	775,000	-	775,000
Police - Western State Hospital Community Policing	698,446	197,145	355,500	355,500	1,000	356,500
Other	3,729	1,033	1,800	1,800	-	1,800
<b>Fines &amp; Forfeitures</b>	<b>1,422,479</b>	<b>1,212,917</b>	<b>1,196,500</b>	<b>1,296,500</b>	<b>-</b>	<b>1,296,500</b>
Municipal Court	288,151	239,325	346,500	346,500	-	346,500
Photo Infraction	1,134,328	973,592	850,000	950,000	-	950,000
<b>Miscellaneous/Interest/Other</b>	<b>370,482</b>	<b>775,267</b>	<b>122,500</b>	<b>422,500</b>	<b>431,469</b>	<b>853,969</b>
Interest Earnings	251,912	686,146	57,500	357,500	185,200	542,700
Penalties & Interest - Taxes	2,023	2,619	3,500	3,500	-	3,500
Miscellaneous/Opioid/Other	116,546	86,502	61,500	61,500	246,269	307,769
<b>Interfund Transfers</b>	<b>284,700</b>	<b>284,700</b>	<b>284,700</b>	<b>284,700</b>	<b>-</b>	<b>284,700</b>
Transfers In - Fund 401 SWM	284,700	284,700	284,700	284,700	-	284,700
<b>Subtotal Operating Revenues</b>	<b>\$46,201,880</b>	<b>\$46,587,634</b>	<b>\$43,863,370</b>	<b>\$46,046,370</b>	<b>\$1,729,462</b>	<b>\$47,775,832</b>
<b>% Revenue Change over Prior Year</b>	<b>1.9%</b>	<b>0.8%</b>		<b>-1.2%</b>		<b>2.6%</b>
<b>EXPENDITURES:</b>						
<b>City Council</b>	<b>148,500</b>	<b>169,119</b>	<b>159,609</b>	<b>171,214</b>	<b>-</b>	<b>171,214</b>
Legislative	148,017	167,931	156,159	167,764	-	167,764
Sister City	483	1,188	3,450	3,450	-	3,450
<b>City Manager</b>	<b>809,073</b>	<b>1,017,897</b>	<b>966,844</b>	<b>986,785</b>	<b>65,253</b>	<b>1,052,038</b>
Executive	613,149	667,671	607,730	624,721	59,528	684,249
Communications	195,924	350,227	359,114	362,064	5,725	367,789
<b>Municipal Court</b>	<b>1,834,684</b>	<b>1,473,378</b>	<b>1,524,353</b>	<b>1,552,505</b>	<b>38,109</b>	<b>1,590,614</b>
Judicial Services	1,011,751	1,158,311	1,113,277	1,141,429	20,934	1,162,363
Professional Services	582,340	85,356	55,000	55,000	-	55,000
Probation & Detention	240,593	229,711	356,076	356,076	17,175	373,251
<b>Administrative Services</b>	<b>1,500,410</b>	<b>2,225,614</b>	<b>2,337,034</b>	<b>2,476,594</b>	<b>54,941</b>	<b>2,531,535</b>
Finance	1,377,366	1,539,453	1,592,969	1,730,529	54,941	1,785,470
Non-Departmental (City-Wide & Public Defender)	123,043	686,161	744,065	746,065	-	746,065
<b>Legal</b>	<b>2,410,990</b>	<b>2,578,738</b>	<b>2,562,219</b>	<b>2,627,063</b>	<b>29,721</b>	<b>2,656,784</b>
Civil Legal Services	1,145,619	1,080,778	1,043,611	1,077,064	20,590	1,097,654
Criminal Prosecution Services	244,960	243,426	270,470	270,470	5,725	276,195
City Clerk	203,213	239,289	400,680	415,492	1,703	417,195
Election	125,155	208,956	110,000	110,000	-	110,000
Human Resources	692,043	806,289	737,458	754,037	1,703	755,740



	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND-continued</b>						
<b>Community &amp; Economic Development</b>	<b>3,089,038</b>	<b>3,342,796</b>	<b>3,272,911</b>	<b>3,423,157</b>	<b>78,962</b>	<b>3,502,119</b>
Current Planning	1,054,208	1,140,589	1,159,192	1,205,375	17,029	1,222,404
Long Range Planning	303,817	302,435	294,279	308,306	10,059	318,365
Building	1,431,140	1,583,794	1,573,793	1,649,656	42,156	1,691,812
Economic Development	299,873	315,978	245,647	259,820	9,718	269,538
<b>Parks, Recreation &amp; Community Services</b>	<b>3,067,319</b>	<b>3,455,544</b>	<b>3,459,217</b>	<b>3,347,327</b>	<b>108,452</b>	<b>3,455,779</b>
Human Services	430,860	495,033	523,754	526,754	4,294	531,048
Administration	471,306	421,875	397,772	349,229	2,559	351,788
Recreation	506,531	619,482	545,295	545,295	20,038	565,333
Senior Services	173,804	206,487	268,694	268,694	11,450	280,144
Parks Facilities	599,361	739,043	603,708	582,348	34,834	617,182
Fort Steilacoom Park	621,533	710,977	579,559	657,607	19,894	677,501
Street Landscape Maintenance	263,925	262,646	540,435	417,400	15,383	432,783
<b>Police</b>	<b>26,557,987</b>	<b>28,949,671</b>	<b>27,101,474</b>	<b>28,333,643</b>	<b>345,266</b>	<b>28,678,909</b>
Command	4,895,906	5,804,904	5,148,820	5,129,979	264,544	5,394,523
Jail Service	380,230	799,450	600,000	600,000	-	600,000
Dispatch Services/SS911	2,016,847	2,070,342	2,064,390	2,118,770	-	2,118,770
Investigations	3,725,373	4,329,076	4,148,764	4,148,764	-	4,148,764
Patrol	10,166,298	9,721,009	8,656,354	8,656,354	-	8,656,354
Special Units	61,403	89,797	115,340	115,340	14,500	129,840
Special Response Team (SRT)	131,728	104,332	91,300	91,300	-	91,300
Neighborhood Policing Unit	912,746	1,453,132	605,786	1,799,416	-	1,799,416
Contracted Services (Extra Duty, offset by Revenue)	782,869	1,057,846	775,000	775,000	-	775,000
Community Safety Resource Team (CSRT)	528,654	569,321	1,049,979	1,052,979	17,175	1,070,154
Training	875,519	640,090	1,215,289	1,215,289	5,725	1,221,014
Traffic Policing	820,678	950,848	1,126,380	1,126,380	-	1,126,380
Property Room	306,184	348,982	339,906	339,906	11,450	351,356
Reimbursements	128,083	155,586	64,650	64,650	20,422	85,072
Support Services/Emergency Management	49,129	53,479	284,967	284,967	-	284,967
Animal Control	389,460	414,596	424,549	424,549	11,450	435,999
Road & Street/Camera Enforcement	386,880	386,880	390,000	390,000	-	390,000
<b>Interfund Transfers</b>	<b>1,874,874</b>	<b>1,920,222</b>	<b>2,384,328</b>	<b>2,477,002</b>	<b>60,097</b>	<b>2,537,099</b>
Transfer to Fund 101 Street O&M	1,394,393	1,438,241	1,906,572	1,999,246	60,097	2,059,343
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	-	35,000
Transfer to Fund 201 GO Bond Debt Service	445,481	446,981	442,756	442,756	-	442,756
<b>Subtotal Operating Expenditures</b>	<b>\$41,292,873</b>	<b>\$45,132,979</b>	<b>\$43,767,989</b>	<b>\$45,395,290</b>	<b>\$780,801</b>	<b>\$46,176,091</b>
<b>% Expenditure Change over Prior Year</b>	<b>10.5%</b>	<b>9.3%</b>		<b>0.6%</b>		<b>2.3%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>4,909,007</b>	<b>1,454,655</b>	<b>95,381</b>	<b>651,080</b>	<b>948,661</b>	<b>1,599,741</b>
<b>As a % of Operating Expenditures</b>	<b>11.9%</b>	<b>3.2%</b>		<b>1.4%</b>		<b>3.5%</b>

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND-continued</b>						
<i>OTHER FINANCING SOURCES:</i>						
<b>Grants, Donations/Contrib, 1-Time</b>	<b>529,239</b>	<b>801,216</b>	<b>282,550</b>	<b>282,550</b>	<b>972,366</b>	<b>1,254,916</b>
Contributions/Donations/Other	227,714	83,456	252,250	252,250	474,096	726,346
Grants	301,525	717,760	30,300	30,300	498,270	528,570
<b>Subtotal Other Financing Sources</b>	<b>\$529,239</b>	<b>\$801,216</b>	<b>\$282,550</b>	<b>\$282,550</b>	<b>\$972,366</b>	<b>\$1,254,916</b>
<i>OTHER FINANCING USES:</i>						
<b>Capital &amp; Other 1-Time</b>	<b>1,189,525</b>	<b>4,497,671</b>	<b>2,210,997</b>	<b>3,116,115</b>	<b>2,623,647</b>	<b>5,739,762</b>
Municipal Court	48,825	153,830	11,600	25,683	289,845	315,528
City Council	-	8,237	-	-	10,400	10,400
City Manager	12,970	143,914	106,834	110,857	22,376	133,233
Administrative Services	7,139	24,693	6,602	467,331	24,755	492,086
City-Wide COVID-19 Grants	-	326,617	-	-	-	-
Legal	74,880	149,595	89,816	107,923	433,461	541,384
Community & Economic Development	263,911	496,688	474,623	600,775	891,462	1,492,237
Parks, Recreation & Community Services	377,685	347,636	260,052	279,838	126,462	406,300
Police	404,116	2,846,461	1,261,470	1,523,708	824,886	2,348,594
<b>Interfund Transfers</b>	<b>2,527,325</b>	<b>3,732,387</b>	<b>1,858,526</b>	<b>1,636,499</b>	<b>1,125,564</b>	<b>2,762,063</b>
Transfer Out - Fund 101 Street	-	449,339	71,526	39,687	850,564	890,251
Transfer Out - Fund 105 Property Abatement/RHSP	550,000	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 106 Public Art	30,000	22,000	22,000	22,000	-	22,000
Transfer Out - Fund 192 SSMCP	80,000	75,000	75,000	75,000	-	75,000
Transfer Out - Fund 301 Parks CIP	647,500	2,620,877	940,000	1,140,000	275,000	1,415,000
Transfer Out - Fund 302 Transportation CIP	1,219,825	515,171	700,000	309,812	-	309,812
<b>Subtotal Other Financing Uses</b>	<b>\$3,716,850</b>	<b>\$8,230,057</b>	<b>\$4,069,521</b>	<b>\$4,752,614</b>	<b>\$3,749,211</b>	<b>\$8,501,825</b>
<b>Total Revenues and Other Sources</b>	<b>\$46,731,119</b>	<b>\$47,388,850</b>	<b>\$44,145,920</b>	<b>\$46,328,920</b>	<b>\$2,701,828</b>	<b>\$49,030,748</b>
<b>Total Expenditures and other Uses</b>	<b>\$45,009,723</b>	<b>\$53,363,036</b>	<b>\$47,837,509</b>	<b>\$50,147,904</b>	<b>\$4,530,012</b>	<b>\$54,677,916</b>
<b>Beginning Fund Balance:</b>	<b>\$17,750,655</b>	<b>\$19,472,051</b>	<b>\$11,165,657</b>	<b>\$11,462,172</b>		<b>\$13,497,864</b>
<b>Ending Fund Balance:</b>	<b>\$19,472,051</b>	<b>\$13,497,864</b>	<b>\$7,474,068</b>	<b>\$7,643,188</b>		<b>\$7,850,694</b>
Ending Fund Balance as a % of Gen/Street Operating Rev	41.3%	28.3%	16.7%	16.3%		16.1%
Reserve - Total Target 12% Reserves	\$5,664,295	\$16,817,282	\$5,381,196	\$5,643,156		\$5,850,691
2% Contingency Reserves	\$944,049	\$953,007	\$896,866	\$940,526		\$975,115
5% General Fund Reserves	\$2,360,123	\$2,382,518	\$2,242,165	\$2,351,315		\$2,437,788
5% Strategic Reserves	\$2,360,123	\$2,382,518	\$2,242,165	\$2,351,315		\$2,437,788
Set Aside for Economic Development Opportunity Fund	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000		\$2,000,000
Unreserved/Designated	\$11,807,756	\$5,779,822	\$92,872	\$32		(\$0)