



**Lakewood Planning Commission  
January 17, 2024  
Meeting Minutes**

**MEETING PLACE/DATE**

Lakewood City Hall (6000 Main St SW, Lakewood, WA) on 1/17/24

**WELCOME/CALL TO ORDER**

Mr. Robert Estrada, Presiding Chair called the meeting to order at 6:30 p.m.

**ROLL CALL**

**Planning Commission Members Present** Robert Estrada, Chair; Philip Combs, Vice Chair; Sharon Wallace, Mark Herr, Ellen Talbo, and Philip Lindholm.

**Planning Commission Members Excused** Linn Larsen

**Staff** Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant

**Youth Council Liaison** None in attendance

**Council Liaison** Councilmember Paul Bocchi

**APPROVAL OF MINUTES**

The minutes of the meeting held on January 3, 2024, were approved by voice vote 6-0 as written. M/S/C Herr/Wallace.

**AGENDA UPDATES** None.

**PUBLIC COMMENT**

No public attended the meeting, and no online participants were present to comment.

**UNFINISHED BUSINESS** None.

**NEW BUSINESS**

Overview of 2024 Comprehensive Plan Periodic Review

Ms. Tiffany Speir reviewed the processes for review explaining that it must be completed and submitted by December 31, 2024; future periodic reviews will be conducted every 10 years starting in 2034. In addition, Lakewood will be required to submit an "implementation progress report" on key outcomes five (5) years after each period review and revision of the Comprehensive Plan (i.e., the first implementation progress report is due December 31, 2029, 5 years after the 24CPR is complete.)

Ms. Speir explained the legislative schedule for the Planning Commission as follows:

January – April 2024: Technical review and drafting new policies and regulations; Open Houses; Steering Committee Work; Focus Topic Discussions at Planning Commission and City Council meetings.

May 1, 2024: Introduction of Official 24CPPR Package to Planning Commission

June 5, 2024: Planning Commission Public Hearing

June 26, 2024: Planning Commission Action on Recommendation to City Council

## **REPORTS**

### **Council Liaison Comments**

Councilmember Bocchi updated commissioners on the following topics:

Introductions were made and Councilmember Bocchi thanked commissioners for taking on the responsibility of their appointed position. Mr. Bocchi explained that the City Council is dependent on their work, and it is appreciated.

Commissioners were invited to attend the Ft. Steilacoom Welcome Walk around Waughop Lake on Saturday, January 20, 2024, from 11 a.m. to 2:00 p.m.

### **City Staff Comments**

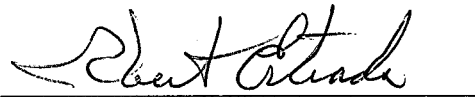
Ms. Speir reviewed the upcoming meeting schedule with the Planning Commission:

- January 23: 24CPPR Steering Committee Meeting at the Lakewood Ft. Steilacoom Pavilion 5:30 – 7:00 PM
- February 7: MFTE Program and Downtown RTA Map update introduction
- February 21: Public Hearing re MFTE Downtown RTA Map; 24CPPR TWSP status, subarea biennial reviews

**Commission Members Comments** None.

**NEXT MEETING** The Planning Commission would next meet on February 7, 2024.

**ADJOURNMENT** Meeting adjourned at 7:39 p.m.



Robert Estrada, Chair



Karen Devereaux, Clerk