



Community Development Department
6000 Main Street SW
Lakewood, WA 98499
253-512-2266
permits@cityoflakewood.us
www.cityoflakewood.us

ZONING CERTIFICATE/ DIRECTORS DETERMINATION APPLICATION

*Applications and all required documentation are required to be submitted through our online dashboard
<https://pals.cityoflakewood.us/palsonline/#/dashboard>.*

GENERAL SUBMITTAL DOCUMENTS

REQUIRED: A=Always; M= Maybe

Zoning Certificate/Determination Application	A
Zoning Certificate <input type="checkbox"/> \$51 Director Determination Fee <input type="checkbox"/> \$250	A
Description of Uses and/or Requested Information	A



ZONING CERTIFICATE / DIRECTORS DETERMINATION APPLICATION

APPLICATION #: _____ **ZONE:** _____

OFFICE USE ONLY

CURRENT/PROPOSED USE: _____

ADDRESS/LOCATION: _____

PIERCE COUNTY PARCEL NUMBER (S): _____ **ACRES:** _____

APPLICANT: (mandatory)

Name: _____ Daytime Phone: _____

Mailing Address: _____

Email Address: _____

Signature: _____

AGENT/ CONSULTANT/ ATTORNEY: (mandatory if primary contact is different from applicant)

Name: _____ Daytime Phone: _____

Mailing Address: _____ E-Mail: _____

City/State/Zip: _____ License No: _____



PROPERTY OWNER 1: (mandatory if different from applicant)

Name: _____ Daytime Phone: _____

Mailing Address: _____ E-Mail: _____

City/State/Zip: _____ Signature: _____

PROPERTY OWNER 2: (if more than two property owners attach additional info/signature sheets)

Name: _____ Daytime Phone: _____

Mailing Address: _____ E-Mail: _____

City/State/Zip: _____ Signature: _____

The above signed property owners, certify that the above information is true and correct to the best of our knowledge and under penalty of perjury, each state that we constitute all of the legal owners of the property described above and designate the above parties to act as our agent with respect to this application:



OFFICE USE ONLY:

DATE APPLICATION RECEIVED: _____ RECEIVED BY: _____

DATE APPLICATION COMPLETE: _____ COMPLETENESS REVIEW BY: _____

THE APPLICANT MUST PROVIDE THE FOLLOWING WHEN SUBMITTING A ZONING CERTIFICATE / DETERMINATION APPLICATION:

1. The completed original application form and one (1) additional copy, making sure that all of the required signatures have been obtained.
2. Zoning Certificate / Determination Application fee.
3. Copy of a detailed description of the existing uses and any proposed new uses, and the information you would like the City to address.
4. **For Directors Determination:** Please provide a detailed list of questions and/or proposals for the Director to consider.

All above items and any other material that may be required by the city must be submitted at the time of application in order for the application to be accepted as complete.

Handouts and application forms may be revised without notice.