



## LAKWOOD CITY COUNCIL AGENDA

Monday, May 6, 2024

7:00 P.M.

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

**Virtual Comments:** If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

**By Phone:** For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), to use the "Raise Hand" feature press \*9 on your phone, to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in you may need to press \*6 to unmute yourself. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

**By ZOOM:** For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

<http://www.cityoflakewood.us>

**CALL TO ORDER****ROLL CALL****PLEDGE OF ALLEGIANCE****PROCLAMATIONS AND PRESENTATIONS**

- (5) 1. Proclamation recognizing May, 2024 as Asian American, Hawaiian, Pacific Islander Heritage Month. – *Lua Pritchard, Asia Pacific Cultural Center*
- (7) 2. Proclamation declaring May, 2024 as Hunger Awareness Month. – *Claire Aijian, Director of Development, Emergency Food Network*
- (9) 3. Proclamation recognizing May 5 – May 11, 2024 as Drinking Water Week. – *Gary Barton, Commissioner and Marshall Meyer, General Manager, Lakewood Water District*
- (11) 4. Proclamation recognizing May 6 – May 11, 2024 as Affordable Housing Week. – *Amanda Deshazo, Executive Director, Pierce County Affordable Housing Consortium*
- (13) 5. Proclamation recognizing May 12 – May 18, 2024 as Police Week. – *Chief Patrick Smith, Lakewood Police Department*
- (15) 6. Proclamation recognizing May 19 – May 25, 2024 as Public Works Week. – *Weston Ott, Acting Public Works Engineering Director*
- (16) 7. Proclamation recognizing May, 2024 as Building Safety Month. – *Rafik Gindy, Building Official*
8. Youth Council Report.
9. Clover Park School District Report. – *David Anderson, Boardmember*

**PUBLIC COMMENTS****C O N S E N T   A G E N D A**

- (18) A. Approval of the minutes of the City Council study session of April 8, 2024.

- (22) B. Approval of the minutes of the City Council of April 15, 2024.
- (29) C. Approval of the minutes of the City Council study session of April 22, 2024.
- (34) D. Approval of claims vouchers, in the amount of \$2,850,140.81, for the period of March 16, 2024 through April 15, 2024.
- (83) E. Approval of payroll checks, in the amount of \$3,256,596.03, for the period of March 16, 2024 through April 15, 2024.
- (85) F. Motion No. 2024-25
- Accepting a donation from Amazon, in the amount of \$8,000, in support of South Sound Military and Communities Partnership (SSMCP) special events and initiatives.
- (86) G. Motion No. 2024-26
- Authorizing the execution of a professional services agreement with Pacific Rim Talent for summer entertainment.
- (91) H. Motion No. 2024-27
- Authorizing the execution of a professional services agreement with Lakewood Building Maintenance, LLC, for janitorial services at city parks.
- (123) I. Motion No. 2024-28
- Authorizing the execution of a professional services agreement with BCRA, Inc., in the amount of \$442,925.36, for services related to the Nyanza Road SW project.
- (138) J. Motion No. 2024-29
- Approving the 2023 Transportation Benefit District Annual Report.
- (145) K. Motion No. 2024-30
- Authorizing the execution of a professional services agreement with Cascade Right of Way Services, in the amount of \$51,910, for services related to the 112<sup>th</sup> Street SW Idlewild Road project.

(151) L. Motion No. 2024-31

Authorizing the award of a construction contract to Ceccanti, Inc., in the amount of \$1,575,000, for the Farwest Drive Safe Routes to School Project.

(156) M. Motion No. 2024-32

Authorizing the execution of an amendment to the agreement with R.L. Alia Company, increasing contract authorization, for the JBLM North Access Improvement Project Phase 2.

## (157) N. Items filed in the Office of the City Clerk:

1. Parks and Recreation Advisory Board meeting minutes of March 26, 2024.

## **R E G U L A R   A G E N D A**

### **PUBLIC HEARINGS AND APPEALS**

- (159) This is the date set for a public hearing on the 2024 Carry Forward Budget Adjustment.

### **RESOLUTION**

(204) Resolution No. 2024-08

Adopting the Fiscal Year 2024 (July 1, 2024 – June 30, 2025) Joint Tacoma and Lakewood Consolidated Annual Action Plan.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **REPORTS BY THE CITY MANAGER**

### **CITY COUNCIL COMMENTS**

### **ADJOURNMENT**

# CITY OF LAKEWOOD



## PROCLAMATION

**WHEREAS**, in May we take time to reflect on and call special attention to the achievements and contributions of Asian Americans, Native Hawaiians and Pacific Islanders in our community, our state and our country; and

**WHEREAS**, in 1978 Congress created Asian/Pacific American Heritage Week in May to coincide with two milestones in Asian/Pacific American history: the arrival of the first Japanese immigrants (May 7, 1843) in the United States, and Chinese workers' role in building the transcontinental railroad, completed May 10, 1869; and

**WHEREAS**, Lakewood's connection to the Asian community goes back decades, from welcoming immigrants to the area as they arrived alongside service members stationed at Joint Base Lewis-McChord, to supporting business development and expansion endeavors within the city, and celebrating the many cultures, customs and heritage of the kaleidoscope of countries from the Asian continent and Pacific Islands represented in our community; and

**WHEREAS**, Asian Americans, Native Hawaiians and Pacific Islanders comprise nearly 12% of the city's population according to the 2020 Census and nationally are some of the fastest-growing racial and ethnic groups; and


**WHEREAS**, Asian Americans, Native Hawaiians and Pacific Islanders are some of our most devoted community members who serve as leaders in our military and in law enforcement, as experts in the fields of science, medicine and technology, as teachers, as distinguished lawyers, as innovative farmers, as business owners, as non-profit executives and as leaders within their community and beyond.

**NOW, THEREFORE**, the Lakewood City Council hereby proclaims May 2024 as

**ASIAN AMERICAN, NATIVE HAWAIIAN, PACIFIC ISLANDER  
HERITAGE MONTH**

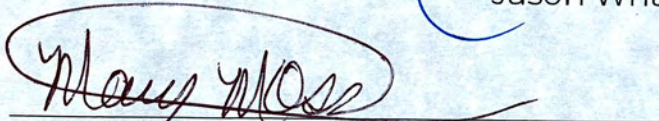
in the City of Lakewood and encourages all residents to recognize the vital role Asian Americans, Native Hawaiians and Pacific Islanders play in our community and urges residents to visit the Asia Pacific Cultural Center to learn more about their programs and commitment to bridge communities and generations through art, culture, education, and business.

PROCLAIMED this 6<sup>th</sup> day of May, 2024.




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Jason Whalen, Mayor




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Mary Moss, Deputy Mayor



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Michael Brandstetter, Councilmember



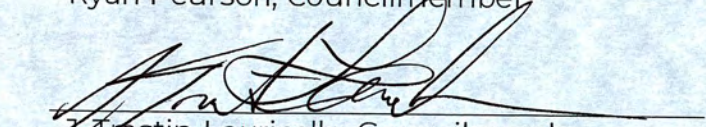
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Ryan Pearson, Councilmember



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Patti Belle, Councilmember



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J. Trestin Lauricella, Councilmember



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Paul Bocchi, Councilmember

## CITY OF LAKEWOOD



## PROCLAMATION

**WHEREAS**, adults, children, seniors, active duty military and veterans in Pierce County sought assistance in feeding themselves and their families twice as much in 2023 compared to 2019, demonstrating a true hunger crisis in our community; and

**WHEREAS**, it is important to address the food insecurity endured by the children in Lakewood, as the well-being of our children is an investment in our community's future health, education performance, and economic vitality; and

**WHEREAS**, local food pantries are currently serving an average of 249,800 visits every month from people struggling with unemployment, underemployment, and other physical and economic challenges; and

**WHEREAS**, the Emergency Food Network must maintain its capacity to distribute more than 14 million pounds of food to its more than 75 partner food pantries, meal sites, and shelters every year; and

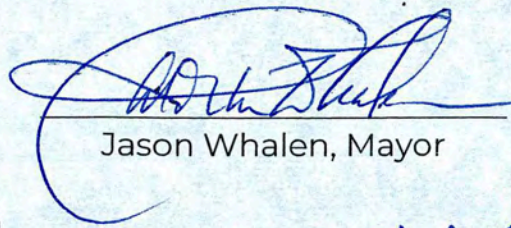
**WHEREAS**, rising food costs affect Lakewood residents and the local emergency food system and have already resulted in increased visits to the emergency food system.

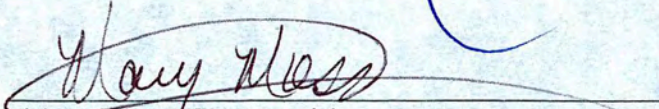
**NOW THEREFORE**, the Lakewood City Council do hereby proclaim May 2024 as

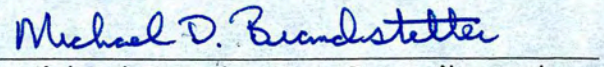
## HUNGER AWARENESS MONTH

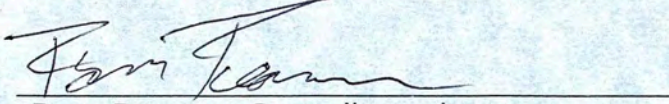
in the City of Lakewood and encourage all residents to support Hunger Awareness Month and recognize Emergency Food Network and its allies for their outstanding service, leadership, and commitment to providing food for residents in the City of Lakewood and Pierce County.

PROCLAIMED this 6<sup>th</sup> day of May, 2024.

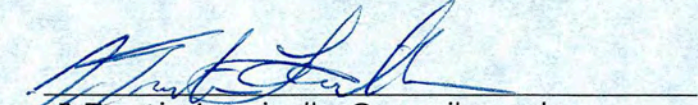
  
Jason Whalen, Mayor

  
Mary Moss, Deputy Mayor

  
Michael Brandstetter, Councilmember

  
Ryan Pearson, Councilmember

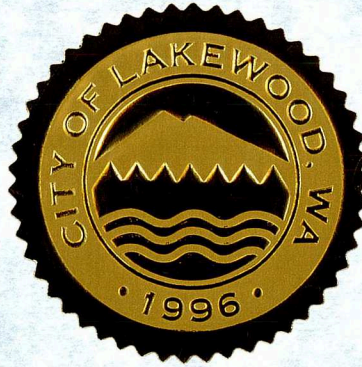
  
Patti Belle, Councilmember

  
J. Trestin Lauricella, Councilmember

  
Paul Bocchi, Councilmember



# CITY OF LAKEWOOD



## PROCLAMATION

**WHEREAS**, water is a fundamental part of our everyday lives and serves as the basic support system for all life on our planet; and

**WHEREAS**, water is our most valuable natural resource; and

**WHEREAS**, drinking water serves a vital role in daily life, serving an essential purpose to health, hydration and hygiene needs for the quality of life our residents enjoy; and

**WHEREAS**, tap water delivers public health protection, fire protection, and support for our economy; and

**WHEREAS**, hard work is performed by the entire water sector; whether designing capital projects, operators ensuring the safety and quality of drinking water or a member of a pipe crew maintaining the infrastructure communities rely on to transport high quality drinking water from its source to consumers' taps; and

**WHEREAS**, the pandemic shone a light on the importance of drinking water for health, hydration and hygiene needs; and

**WHEREAS**, we are all stewards of the water infrastructure upon which current and future generations depend; and

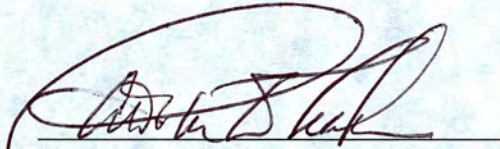
**WHEREAS**, the residents of our city are called upon to help protect our source waters from pollution, practice water conservation and get involved with their water by familiarizing themselves with it.

**NOW, THEREFORE, BE IT RESOLVED**, that the Lakewood City Council hereby proclaims May 5, 2024 through May 11, 2024 as

## DRINKING WATER WEEK

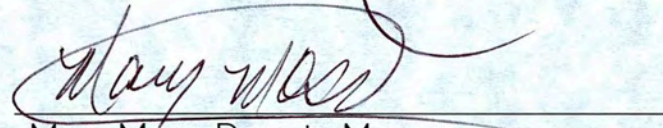
and urges all residents to observe the week with activities to enhance awareness about drinking water and the benefits of drinking water.

**PROCLAIMED** this 6<sup>th</sup> day of May, 2024.



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Jason Whalen, Mayor



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Mary Moss, Deputy Mayor



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Michael Brandstetter, Councilmember



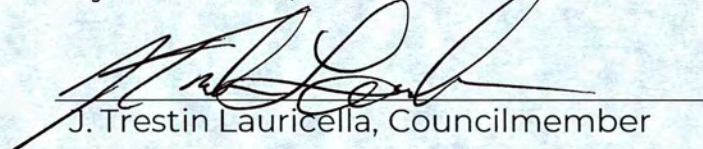
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Ryan Pearson, Councilmember



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Patti Belle, Councilmember



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J. Trestin Lauricella, Councilmember



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Paul Bocchi, Councilmember

# CITY OF LAKEWOOD



## PROCLAMATION

**WHEREAS**, all people should have access to decent, safe, and healthy affordable housing, and the escalating housing affordability crisis impacts all civic sectors and interests essential for vibrant community living; and

**WHEREAS**, one-third of all households in Pierce County, over 100,000 in total, are currently cost-burdened, spending more than thirty percent of their income on housing and have difficulty affording other necessities such as food, transportation, and medical care; the supply of affordable homes and the number of people experiencing homelessness remains at crisis levels; and

**WHEREAS**, the City of Lakewood recognizes the impact that a lack of affordable housing has on public health, transportation, racial and social justice, economic development, child welfare, access to education, including pursuits in higher education, and family well-being, all of which impact the social determinants of health and welfare of residents; and

**WHEREAS**, the availability of stable, affordable housing provides for a foundation for family well-being, reducing the risk of family separation and supports positive child development; and

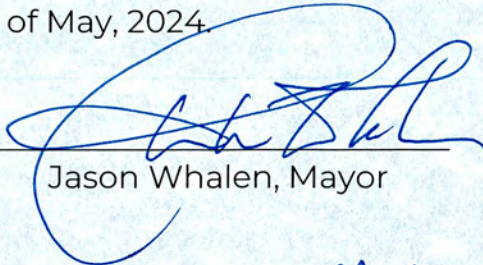
**WHEREAS**, to address the shortage of affordable housing, the City of Lakewood urges nonprofit organizations, funders, private developers, government agencies, and businesses to create cross-sector collaborations that will attract resources and increase efficiency to address social problems and support the further development of more affordable housing to build a healthier community.

**NOW, THEREFORE**, the Lakewood City Council do hereby proclaim the week of May 6 through May 10, 2024 as

## **AFFORDABLE HOUSING WEEK**

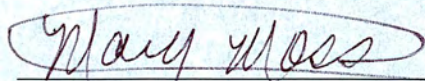
in the City of Lakewood and affirms its commitment to expanding affordable housing through innovative cross-sector partnerships and collaboration. We recognize the indispensable role of affordable housing in achieving comprehensive community well-being and call upon all sectors of the community to join in recognizing the importance of housing affordability and to actively participate in the ongoing efforts to make affordable housing accessible for all residents, thereby strengthening the fabric of our community for generations to come.

**PROCLAIMED** this 6th day of May, 2024.



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Jason Whalen, Mayor



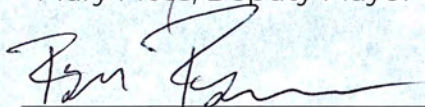
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Mary Moss, Deputy Mayor



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Michael Brandstetter, Councilmember



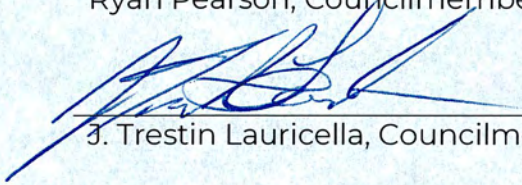
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Ryan Pearson, Councilmember



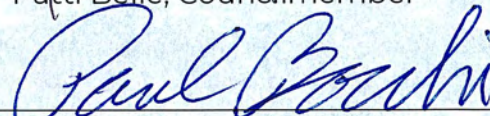
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Patti Belle, Councilmember



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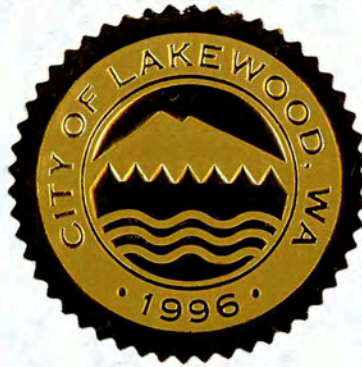
J. Trestin Lauricella, Councilmember



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Paul Bocchi, Councilmember

## CITY OF LAKEWOOD



### PROCLAMATION

**WHEREAS**, each May during the week surrounding May 15th, our nation salutes the American men and women who put their lives on the line every day to maintain public safety and hold accountable those who break the law; and

**WHEREAS**, over the last three years, the COVID-19 pandemic placed first responders at additional risk, dramatically impacting how they interact with the public and presenting challenges never faced before; and

**WHEREAS**, there are more than 900,000 sworn law enforcement officers serving in communities across the United States, including the 99 dedicated members of the Lakewood Police Department; and

**WHEREAS**, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 17,000 injuries; and

**WHEREAS**, since the first recorded death in 1786, more than 21,000 law enforcement officers in the United States have been killed in the line of duty, including four members of the Lakewood Police Department in 2009; and

**WHEREAS**, it is with heavy hearts we mourn the heroes taken from us only because they chose to serve, and we rededicate ourselves to carrying forward their noble legacy; and

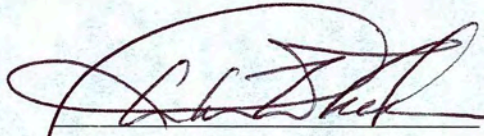
**WHEREAS**, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.

**NOW THEREFORE, BE IT RESOLVED** that the Lakewood City Council officially recognizes May 12 through May 18, 2024 as

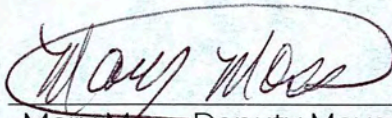
### **NATIONAL POLICE WEEK**

in the City of Lakewood, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

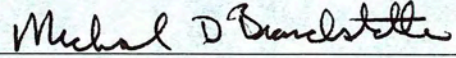
PROCLAIMED this 6<sup>th</sup> day of May, 2024.



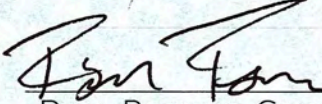
Jason Whalen, Mayor



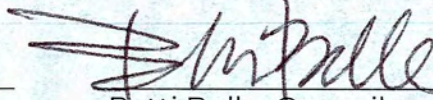
Mary Moss, Deputy Mayor



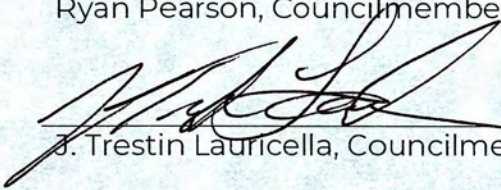
Michael Brandstetter, Councilmember



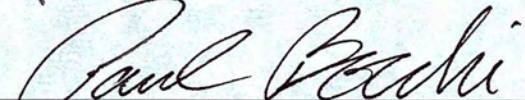
Ryan Pearson, Councilmember



Patti Belle, Councilmember



J. Trestin Lauricella, Councilmember



Paul Bocchi, Councilmember

# CITY OF LAKEWOOD



## PROCLAMATION

**WHEREAS**, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to public health, quality of life and the overall well-being of all people; and

**WHEREAS**, services like water delivery, sanitary sewers, storm drainage, solid waste collection, road design and construction and ongoing infrastructure maintenance and repair would not be possible without the dedicated efforts of public works professionals; and

**WHEREAS**, the health, safety and comfort of Lakewood residents greatly depends on these types of facilities and services and the community is grateful for the dedication of the city's public works employees.

**NOW, THEREFORE**, the Lakewood City Council do hereby proclaim the week of May 19 through 25, 2024 as

## PUBLIC WORKS WEEK

in the City of Lakewood and do hereby recognize the contributions which public works personnel make every day to our health, safety, comfort and quality of life.

**PROCLAIMED** this 6th day of May, 2024.

A large, stylized blue ink signature of Jason Whalen, Mayor, written over a horizontal line.

Jason Whalen, Mayor

A blue ink signature of Mary Moss, Deputy Mayor, written over a horizontal line.

Mary Moss, Deputy Mayor

A blue ink signature of Michael Brandstetter, Councilmember, written over a horizontal line.

Michael Brandstetter, Councilmember

A blue ink signature of Ryan Pearson, Councilmember, written over a horizontal line.

Ryan Pearson, Councilmember

A blue ink signature of Patti Belle, Councilmember, written over a horizontal line.

Patti Belle, Councilmember

A blue ink signature of Paul Bocchi, Councilmember, written over a horizontal line.

Paul Bocchi, Councilmember

A blue ink signature of J. Trestin Lauricella, Councilmember, written over a horizontal line.

J. Trestin Lauricella, Councilmember

## CITY OF LAKEWOOD



### PROCLAMATION

**WHEREAS**, the City of Lakewood recognizes that our community depends on the role safety plays in our homes, buildings and infrastructure, both in everyday life and when disaster strikes; and

**WHEREAS**, our confidence in the resilience of these buildings that make up our community is achieved through devotion of public servants like building safety and fire prevention officials, engineers, builders, laborers and others in the construction industry who work year round to ensure the safe construction of buildings; and

**WHEREAS**, these are experts in the built environment who create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, play; and

**WHEREAS**, we invite our residents to join us in supporting and recognizing these experts alongside the Washington Association of Building Officials and local chapters throughout the state; representing the State of Washington in national and local matters of public safety; and

**WHEREAS**, modern building codes include safeguards to protect the public from hazards such as snowstorms, wildland fires, floods and earthquakes; and

**WHEREAS**, Building Safety Month is sponsored by the Washington Association of Building Officials and International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety – our local code officials – who assure us of safe, sustainable and affordable buildings that are essential to our prosperity; and

**WHEREAS**, “Mission Possible,” the theme for Building Safety Month 2024, encourages us all to raise awareness about building safety on a personal, local and global scale; and

**WHEREAS**, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.



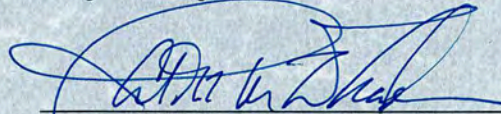
**WHEREAS**, the suspension of investigation fees for anyone who submits a permit application during City of Lakewood Building Safety Month from May 1, 2024 through May 31, 2024 will lead to voluntary compliance and increases safety of buildings in the City of Lakewood; and

**NOW, THEREFORE**, the Lakewood City Council do hereby proclaim the month of May, 2024 as

## **BUILDING SAFETY MONTH**

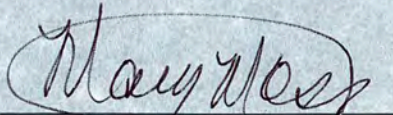
in the City of Lakewood and encourages our residents to join us as we participate in Building Safety Month activities.

**PROCLAIMED** this 6<sup>th</sup> day of May, 2024.



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Jason Whalen, Mayor

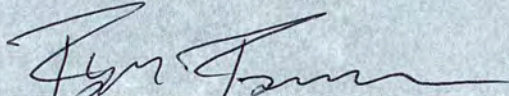


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Mary Moss, Deputy Mayor

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Michael Brandstetter, Councilmember



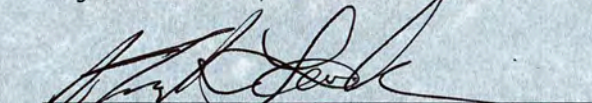
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Ryan Pearson, Councilmember



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Patti Belle, Councilmember



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J. Trestin Lauricella, Councilmember



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Paul Bocchi, Councilmember



## **LAKWOOD CITY COUNCIL MEETING MINUTES**

Monday, April 8, 2024

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

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### **CALL TO ORDER**

Mayor Whalen called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Councilmembers Present: 7 – Mayor Jason Whalen, Deputy Mayor Mary Moss, Councilmembers Mike Brandstetter, Ryan Pearson, Patti Belle, J. Trestin Lauricella and Paul Bocchi.

### **ITEMS FOR DISCUSSION:**

#### **State Legislative Session Update.**

Shelly Helder, Gordon Thomas Honeywell Governmental Affairs provided a high-level overview of the 2024 state legislative session which was a 60 day session and supplemental operating, capital and transportation budgets were adopted. She then highlighted the City's 2024 legislative priorities which included public safety initiatives, Geographic Equity in Discharge from State Facilities as well as progress made on policy manual items which included housing and homelessness services, Tax Increment financing, traffic safety cameras and military affairs.

#### **Tax Increment Financing Strategy Review.**

Becky Newton, Economic Development Manager introduced Bob Stowe, Stowe Development and Associates. Stowe provided an overview of the Tax Increment Financing (TIF) model, the key elements of the statute, the proposed tax increment area and levy rates. He then reviewed three development program scenarios based on aggressive, moderate and conservative allocation revenue projections. Newton shared that next steps will be to adopt an Ordinance approving the Tax Increment Area. Discussion ensued.

**Edgewater Park Master Plan Update.**

Mary Dodsworth, Parks, Recreation and Community Services Director was joined by David de la Cruz, Parks Development Project Manager. Dodsworth provided an overview of the process to develop an updated Master Plan for Edgewater Park. She shared that the Parks and Recreation Advisory Board (PRAB) held a number of public meetings to learn more about the Edgewater Park neighborhood and site and a consultant team was hired to research site issues and develop a conceptual plan. The PRAB has provided a draft recommendation for City Council review and consideration. Dodsworth then reviewed the recommended conceptual plans and drawings with proposed amenities for the site. Discussion ensued.

**ITEMS TENTATIVELY SCHEDULED FOR THE APRIL 15, 2024, CITY COUNCIL MEETING:**

1. Approving the Edgewater Parka Master Plan. – (Motion – Consent Agenda)
2. Authorizing the purchase of materials and supplies in support of the Tenzler Log relocation. – (Motion – Consent Agenda)
3. Authorizing the City Manager to seek grant funding assistance managed through the Washington State Recreation and Conservation Office. – (Resolution – Consent Agenda)
4. This is the date set for a public hearing on the FY 2024 Community Development Block Grant (CDBG) Annual Action Plan. – (Public Hearings and Appeals)
5. This is the date set for a public hearing on the proposed Resolution of the City Council acknowledging application of the nonuser statute and relinquishing any interest, except for utility easements, the city may have in unopened right-of-way as described herein and requested by abutting property owner Grange Properties, LLC represented by Claude Remy. – (Public Hearings and Appeals – Regular Agenda)
6. Resolution acknowledging the operation of the nonuser statute and relinquishing any interest, except for possible utility easements, the city may have in unopened right-of way as described herein and requested by abutting property owner Grange Properties, LLC represented by Claude Remy. – (Resolution – Regular Agenda)

7. Designating the Lakewood Downtown Tax Increment Area; setting a sunset date for the increment area; identifying the public improvements to be financed; indicating the city's intent to issue bonds to finance public improvement costs in a maximum principal amount not to exceed \$15,000,000; providing that the increment area will take effect on June 1, 2024; imposing a deadline for commencement of construction; and providing for related matters. – (Ordinance– Regular Agenda)
8. Amending Lakewood Municipal Code Title 3, Revenue and Finance, Property Tax Exemptions Chapter 3.64.030 Residential Target Area Designation and Standards Expanding the Central Business District Residential Target Area. – (Ordinance– Regular Agenda)

### **REPORTS BY THE CITY MANAGER**

City Manager Caulfield reported that on April 22<sup>nd</sup> the State Legislators will attend the City Council meeting to provide an update on the State Legislative Session and the Pierce County Library System's Board of Trustees' is beginning their progress to discuss long term planning for the Lakewood libraries. The first session is scheduled for Saturday, April 20th at 1:30 P.M. to 3:30 P.M.

The Association of Washington Cities will hold their Annual Conference on June 18 through June 21<sup>st</sup> in Vancouver, Washington, he requested that City Councilmembers who want to attend, notify the City Clerk.

### **CITY COUNCIL COMMENTS**

Councilmember Bocchi shared that he attended the South Sound Housing Affordability Partnership (SSHA<sup>3</sup>P) meeting.

Councilmember Lauricella expressed his appreciation for the Edgewater Park Master Plan discussion.

Councilmember Belle thanked those who presented at this evenings meeting.

Councilmember Pearson recognized the Parks and Recreation Advisory Board for their work on the Edgewater Master Plan. He questioned whether direction was needed regarding the H-Barn restoration project and partnerships.

Councilmember Brandstetter shared that he attended the memorial services for General Harrison and this week he will attend the Lakewood Community Collaboration meeting and a homeless solutions brainstorming session hosted by Pierce County Councilmember Hitchen.

Mayor Whalen shared that last week Youth Councilmember Angel Caldron shadowed him, he met with Tacoma Golf and Country Club to discuss public safety issues, he attended the memorial service for General Harrison and the Pierce Transit Board meeting. He reported that this week he will be traveling to Washington, D.C. to meet with the federal legislative delegation.

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Mayor Whalen announced that the City Council will recess into Executive Session for approximately 20 minutes pursuant to RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate and for 10 minutes pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The City Council is not expected to take action following the Executive Session other than to adjourn the meeting. The City Council recessed at 9:47 p.m. At 10:23, Mayor Whalen announced that the Executive Session will be extended for an additional five minutes. The City Council reconvened at 10:28 p.m.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:28 p.m.

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JASON WHALEN, MAYOR

ATTEST:

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BRIANA SCHUMACHER  
CITY CLERK



## LAKWOOD CITY COUNCIL MEETING MINUTES

Monday, April 15, 2024

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

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### CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

### ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen, Deputy Mayor Moss, Councilmembers Mike Brandstetter, Ryan Pearson, Patti Belle, J. Trestin Lauricella and Paul Bocchi.

### PLEDGE OF ALLEGIANCE

Mayor Whalen paused for a moment of silence in recognition of peace for families around the world who are struggling and led the Pledge of Allegiance.

### PUBLIC COMMENTS

The City Council received written comments in advance of the meeting from Mary Pat Bergin-Sperry, Mandy Candler, Eric and Jennifer Chandler, Casey Crook, Jen Imholt, Melissa Jackson, Carlo and Judith Manetti, Gretchen Ootkin, Tricia Parsons, Carla Pelster and Victoria Stanich.

Speaking before the Council were:

*Carla Pelster, Lakewood resident,* spoke in opposition to Ordinance No. 803.

*Alan Mason, Lakewood resident,* spoke about lack of space and parking in the Edgewater Park neighborhood.

*Susan Mason, Lakewood resident,* spoke about environmental and ecology impacts of the Edgewater Park Master Plan.

*Jody Pilarski, Lakewood resident,* spoke in opposition to Motion No. 2024-24.

*Polly MacLean, Lakewood resident, spoke in opposition to Motion No. 2024-24.*

*Jason Gerwen, Lakewood resident, Parks and Recreation Advisory Board Chair, spoke in support of Motion No. 2024-24.*

*Ebrahim Mirjalili, Lakewood resident, spoke in opposition to Motion No. 2024-24.*

*Steve Hibbs, Lakewood resident, spoke in opposition to Ordinance No. 803.*

*Jazmin Smith, Lakewood resident, spoke about homelessness and in opposition to Motion No. 2024-24.*

*Ed Gonzales, Lakewood resident, spoke in opposition to Motion No. 2024-24.*

*Dennis Haugen, Sioux Falls resident, spoke about the lack of power given to the people who live in the community, sanctuary states and suggested books for reading.*

*Christina Manetti, Lakewood resident, spoke in opposition to Motion No. 2024-24 and Ordinance No. 803.*

*Tichomir Dunlop, Lakewood resident, spoke in opposition to Motion No. 2024-24.*

*Kim Underwood, Lakewood resident, spoke in opposition to Ordinance No. 803 and in opposition to Motion No. 2024-24.*

*Tricia Parsons, Lakewood resident, spoke in opposition to Ordinance No. 803.*

*James Dunlop, Lakewood resident, spoke in opposition to Motion No. 2024-24.*

## **C O N S E N T   A G E N D A**

- A. Approval of the minutes of the City Council study session of March 25, 2024.
- B. Approval of the minutes of the City Council retreat of March 30, 2024.
- C. Approval of the minutes of the City Council meeting of April 1, 2024.

D. Motion No. 2024-23

Authorizing the purchase of materials and supplies in support of the Tenzler Library log relocation to Fort Steilacoom Park.

## E. Items filed in the Office of the City Clerk:

1. Planning Commission meeting minutes of January 17, 2024.
2. Parks and Recreation Advisory Board meeting minutes of January 23, 2024.
3. Public Safety Advisory Committee meeting minutes of February 7, 2024.
4. Planning Commission meeting minutes of February 7, 2024.
5. Community Services Advisory Board meeting minutes of February 20, 2024.
6. Parks and Recreation Advisory Board meeting minutes of February 27, 2024.
7. Planning Commission meeting minutes of March 6, 2024.
8. Planning Commission meeting minutes of March 20, 2024.

COUNCILMEMBER BOCCHI MOVED TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCILMEMBER BELLE. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## R E G U L A R   A G E N D A

### **PUBLIC HEARINGS AND APPEALS**

**This is the date set for a public hearing on the FY 2024 Consolidated Annual Action Plan.**

Speaking before Council were:

*Dennis Haugen, Sioux Falls resident*, spoke about cutting off grant funds until immigration laws are obeyed.

*Kim Underwood, Lakewood resident*, spoke about transparency in local government budgets and the fiscal impact of the projects overtime.

There being no further testimony, the public hearing was declared closed at 8:15 p.m.



**This is the date set for a public hearing on the proposed Resolution of the City Council acknowledging application of the nonuser statute and relinquishing any interest the city may have in unopened right-of-way as described herein and requested by abutting property owner Grange Properties, LLC.**

There being no testimony, the public hearing was declared closed at 8:18 p.m.

## **ORDINANCE**

**Ordinance No. 802 Designating the Lakewood Downtown Tax Increment Area; setting a sunset date for the increment area; identifying the public improvements to be financed; indicating the city's intent to issue bonds to finance public improvement costs in a maximum principal amount not to exceed \$15,000,000; providing that the increment area will take effect on June 1, 2024; imposing a deadline for commencement of construction; and providing for related matters.**

DEPUTY MAYOR MOSS MOVED TO ADOPT ORDINANCE NO. 802. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**Ordinance No. 803 Amending the Lakewood Municipal Code, Title 3, Revenue and Finance Property Tax Exemptions for Multifamily Housing, Chapter 3.64.030 Residential Target Area Designation and Standards Expanding the Central Business District Residential Target Area.**

MAYOR WHALEN PASSED THE GAVEL TO DEPUTY MAYOR MOSS AND RECUSED HIMSELF FROM VOTING ON ORDINANCE NO. 803.

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COUNCILMEMBER BELLE MOVED TO SEND THIS ITEM BACK TO THE PLANNING COMMISSION FOR FURTHER CONSIDERATION AND RECOMMENDATION TO EXPAND COMMUNITY NOTICE TO INCLUDE POSTCARD MAILINGS, RESIDENT PARTICIPATION AND PUBLIC HEARING. SECONDED BY COUNCILMEMBER LAURICELLA. VOICE VOTE WAS TAKEN AND CARRIED WITH COUNCILMEMBER LAURICELLA AND PEARSON VOTING IN OPPOSITION.

## RESOLUTION

**Resolution No. 2024-06 Acknowledging the operation of the nonuser statute and relinquishing any interest, the city may have in unopened right-of way as described herein and requested by abutting property owner Grange Properties, LLC.**

COUNCILMEMBER LAURICELLA MOVED TO ADOPT RESOLUTION NO. 2024-06. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## UNFINISHED BUSINESS

None.

## NEW BUSINESS

**Motion No. 2024-24 Approving the Edgewater Park Master Plan.**

COUNCILMEMBER BOCCHI MOVED TO ADOPT MOTION NO. 2024-24. SECONDED BY COUNCILMEMBER PEARSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**Resolution No. 2024-07 Authorizing the City Manager to seek grant funding assistance managed through the Washington State Recreation and Conservation Office for the Edgewater Park capital improvement projects.**

COUNCILMEMBER PEARSON MOVED TO ADOPT RESOLUTION NO. 2024-07. SECONDED BY DEPUTY MAYOR MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## REPORTS BY THE CITY MANAGER

Acting City Manager Kraus announced the following upcoming meetings and events:

- April 17, 7:30 A.M., LASA Annual FriendRaising Breakfast, McGavick Conference Center
- April 24, 5:30 P.M., Lakes High School Student Celebration of Art, St. Clare Hospital
- April 25, 6:00 P.M., Lakeview Light & Power's 102<sup>nd</sup> Annual Meeting, Lakewood City Hall. Councilmember Brandstetter will serve as the City's voting member.

- April 26, 5:30 P.M. with top-off at 6:30 P.M., 15th Annual Cops versus Teachers Charity Basketball Game/Silent Auction, Lakes High School
- April 27, Parks Appreciation Day, Harry Todd Park, Fort Steilacoom Park, Community Garden, Edgewater Park, and Kiwanis Park
- April 27, 12:00 P.M., Ribbon cutting dedication of the new ball fields at Fort Steilacoom Park
- April 27 and 28, 8:00 A.M. to 2:00 P.M., Spring Community Clean-up, Lakewood Transfer Station, 3869 94<sup>th</sup> St SW

### **CITY COUNCIL COMMENTS**

Councilmember Bocchi shared that he will attend the Planning Commission and Pierce County Regional Council meetings.

Councilmember Lauricella spoke about the public comments, community engagement and using Tax Increment Financing to fund investments in the community. This week he will attend the South Sound 911 meeting.

Councilmember Pearson shared that he will attend the Cops v. Teachers Charity Basketball game and the Lakewood Rotary event.

Councilmember Belle shared that she attended the 2<sup>nd</sup> Quarter Artist Reception this evening and she thanked those who presented this evening.

Deputy Mayor Moss shared that last week she traveled to Washington D.C. to meet with Federal Legislators, this week she will attend the Spring Community Clean up and St. Clare Hospital Student Celebration for Art.

Mayor Whalen questioned whether there will be street lightening installed for the Ardmore/Whitman/93<sup>rd</sup> Street project. He shared that last week he traveled to Washington, D.C. to meet with Federal Legislators, provided Council Remarks at the Clover Park School District Board meeting and spoke about the various events he will attend over the coming weeks. He then thanked the Parks and Recreation Advisory Board for their work on the Edgewater Park Master Plan and the public for their constructive dialogue.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:45 p.m.

\_\_\_\_\_  
JASON WHALEN, MAYOR

ATTEST:

\_\_\_\_\_  
BRIANA SCHUMACHER  
CITY CLERK



## **LAKWOOD CITY COUNCIL MEETING MINUTES**

Monday, April 22, 2024

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

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### **CALL TO ORDER**

Mayor Whalen called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Councilmembers Present: 7 – Mayor Jason Whalen, Deputy Mayor Mary Moss, Councilmembers Mike Brandstetter, Ryan Pearson, Patti Belle, J. Trestin Lauricella and Paul Bocchi.

State Legislators Present: 2 – Senator T’wina Nobles and Representative Mari Leavitt.

### **ITEMS FOR DISCUSSION:**

#### **State Legislators Update.**

Senator T’wina Nobles and Representative Mari Leavitt provided a high-level overview of the 2024 State Legislative session. Discussion ensued.

#### **Review of 1<sup>st</sup> Quarter (2024) Police Report.**

Chief Patrick Smith provided an overview of the 1<sup>st</sup> Quarter 2024 Police Report noting that overall calls for service totaled 11,795 and arrests totaled 493. He reviewed person crimes, property and society crimes, shots fired, pursuits, eluding and collisions. Discussion ensued.

#### **Review of 2023 Transportation Benefit District (TBD) Annual Report.**

Deputy City Manager Tho Kraus shared that the TBD eligible projects funded in 2023 were personal engineering professional services, led street lights, neighborhood safety and traffic calming, minor capital, major maintenance and the chip seal program. She shared that the ending fund balance totals \$110,000. Discussion ensued.

**Review of 2023 Year-End Financial Report.**

Deputy City Manager Tho Kraus highlighted the activity in all funds through December 31, 2023. Discussion ensued.

**Review of 2024 Carry Forward Budget Adjustment.**

Deputy City Manager Tho Kraus provided an overview of the 2024 Carry Forward Budget adjustment. Discussion ensued.

**ITEMS TENTATIVELY SCHEDULED FOR THE MAY 6, 2024, CITY COUNCIL MEETING:**

1. Proclamation recognizing May, 2024 as Asian American, Hawaiian, Pacific Islander Heritage Month. – *Lua Pritchard, Asia Pacific Cultural Center*
2. Proclamation recognizing May, 2024 as Hunger Awareness Month. – *Claire Aijian, Director of Development, Emergency Food Network*
3. Proclamation recognizing May 5 – 11, 2024 as Drinking Water Week. – *Gary Barton, Commissioner and Marshall Meyer, General Manager Lakewood Water District*
4. Proclamation recognizing May 6 – 10, 2024 as Affordable Housing Week. – *Amanda Deshazo, Executive Director of Tacoma Pierce County Affordable Housing Consortium*
5. Proclamation recognizing Police Week. – *Chief Patrick Smith, Lakewood Police Department*
6. Proclamation recognizing Public Works Week. – *Weston Ott, Acting Public Works Engineering Director*
7. Proclamation recognizing May 2024 as Building Safety Month. – *Rafik Gindy, Building Official*
8. Youth Council Report. – *Reinida Benavente, Lui Owejan and Dontah Janzen, Youth Councilmembers*
9. Clover Park School District Report. – *David Anderson, Boardmember*
10. Authorizing the execution of a professional services agreement with Pacific Rim Talent for summer entertainment. – (Motion – Consent Agenda)

11. Authorizing the execution of a professional services agreement with Lakewood Building Maintenance for janitorial services at city parks.  
– (Motion – Consent Agenda)
12. Authorizing the execution of a professional services agreement with BCRA for the design of Nyanza Road – Gravelly Lake Drive (South) to Gravelly Lake Drive (North). – (Motion – Consent Agenda)
13. Authorizing the execution of a professional services agreement with Cascade Right of Way Services for right of way acquisition services related to the Nyanza Road – Gravelly Lake Drive (South) to Gravelly Lake Drive (North) project. – (Motion – Consent Agenda)
14. Authorizing the execution of a professional services agreement with Cascade Right of Way Services for right of way acquisition services related to the Idlewild Road and 112<sup>th</sup> Street project. – (Motion – Consent Agenda)
15. Authorizing the award the construction contract to Ceccanti, Inc. for the Farwest Drive – 112<sup>th</sup> to 91<sup>st</sup> Avenue Ct SW project.  
– (Motion – Consent Agenda)
16. Approving the 2023 Transportation Benefit District Annual Report.  
– (Motion – Consent Agenda)
17. This is the date set for a public hearing on the 2024 Carry Forward Budget Adjustment. – (Public Hearings and Appeals – Regular Agenda)
18. Ordinance approving a Franchise Agreement with Rainier Connect.  
– (Ordinance – Regular Agenda)
19. Approving the FY 2024 Community Development Block Grant (CDBG) Annual Action Plan. – (Resolution – Regular Agenda)

## **REPORTS BY THE CITY MANAGER**

City Manager Caulfield reported that the Dr. Martin Luther King, Jr. Committee is planning the 2025 event which will be held in person and the Pierce County Village project is moving forward following the Pierce County Hearings Examiner decision which is expected in May.

He shared that Select USA in coordination with the State Department of Commerce is hosting an event on June 20<sup>th</sup> at the Clover Park Technical College focused on job creation.

He then announced the following meetings and events:

- April 23, 4:00 P.M, South Tacoma Way Improvement Project Open House, Lakewood City Hall
- April 24, 5:30 P.M., Lakes High School Student Celebration of Art, St. Clare Hospital
- April 25, 6:00 P.M., Lakeview Light & Power's 102<sup>nd</sup> Annual Meeting, Lakewood City Hall. Councilmember Brandstetter will serve as the City's voting member.
- April 26, 5:30 P.M., 15th Annual Cops versus Teachers Charity Basketball Game/Silent Auction, Lakes High School
- April 27, Parks Appreciation Day, American Lake Park, Fort Steilacoom Park, Community Garden, and Kiwanis Park
- April 27, 12:00 P.M., Ribbon cutting dedication of the new ball fields at Fort Steilacoom Park
- April 27 and 28, 8:00 A.M. to 2:00 P.M., Spring Community Clean-up, Lakewood Transfer Station, 3869 94<sup>th</sup> St SW
- May 2, 8:00 A.M., SSMCP Elected Officials Council, Eagles Pride Golf Course
- May 3, 8:30 A.M., Clover Park School District Tour of Gravelly Lake K-12 Academy
- May 9, 6:00 P.M., Pierce County Law Enforcement Memorial Ceremony, Bethany Baptist Church, Puyallup
- May 15, 9:00 A.M., Communities in Schools Breakfast, McGavick Conference Center

### **CITY COUNCIL COMMENTS**

Councilmember Bocchi shared that he looks forward to the events this weekend.

Councilmember Lauricella thanked those who presented this evening and shared he looks forward to Parks Appreciation Day. He shared that he attended the Pierce County Library System meeting regarding the future of Lakewood libraries and shared that the garage service provider has expanded its program to accept food waste in yard waste containers.



Councilmember Brandstetter thanked the State Legislators who attended this evening's meeting. He shared that his thoughts are with Mr. Bugher and he will be unable to attend the memorial service. He shared that he looks forward to city summer events, he will be absent from the May 13<sup>th</sup> study session and suggested an article on parks in the Council Corner of the next Connections Magazine.

Councilmember Pearson spoke about financial transparency in the City's financial reporting.

Councilmember Belle thanked those who presented this evening and shared that she looks forward to the events scheduled for this weekend.

Deputy Mayor Moss shared that she will attend the Lakes High School Student Art Celebration, Chief Hodges luncheon on the 24<sup>th</sup>, the Cops v. Teachers Basketball Game, Parks Appreciation Day and the Rotary event.

Mayor Whalen shared that last week he attended the Goodwill Luncheon, a meeting with Senator Cantwell's Office, Pierce Transit Service Delivery meeting and the Pierce County Regional Council meeting. He will attend all of the events scheduled this weekend and will be absent for the May 6 and May 13 City Council meetings.

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Mayor Whalen announced that the City Council will recess into Executive Session for approximately 15 minutes pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the city litigation or potential litigation and for 15 minutes pursuant to RCW 42.30.110(1)(b) to consider the acquisition of real estate. The City Council is not expected to take action following the Executive Session other than to adjourn the meeting. The City Council recessed into Executive Session at 9:58 p.m. and reconvened at 10:28 p.m.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:28 p.m.

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JASON WHALEN, MAYOR

ATTEST:

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BRIANA SCHUMACHER  
CITY CLERK



To: Mayor and City Councilmembers  
From: Tho Kraus, Deputy City Manager  
Through: John J. Caulfield, City Manager *John J. Caulfield*  
Date: May 06, 2024  
Subject: Claims Voucher Approval

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**Check Run Period:** March 16, 2024 – April 15, 2024  
**Total Amount:** \$2,850,140.81

Checks Issued:

03/29/24	Checks 99082-99138	\$ 125,693.70
04/15/24	Checks 99139-99206	\$ 103,461.15

EFT Checks Issued:

03/29/24	Checks 23467-23550	\$ 1,080,318.82
04/09/24	Checks 23551	\$ 1,000.94
04/15/24	Checks 23552-23647	\$ 1,539,666.20

**Grand Total** **\$ 2,850,140.81**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

*Dana Kapla*  
\_\_\_\_\_  
Dana Kapla  
Assistant Finance Director

*Tho Kraus*  
\_\_\_\_\_  
Tho Kraus  
Deputy City Manager

*John J. Caulfield*  
\_\_\_\_\_  
John J. Caulfield  
City Manager

# City of Lakewood - Accounts Payable Voucher Report

Heritage Bank

Page 1 of 48

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23467</b>	<b>3/29/2024</b>	<b>011591</b>		<b>911 SUPPLY INC.</b>			<b>\$1,082.51</b>
001.0000.15.521.22.31.008			3/5/2024	INV-2-36343	PD Badge	26.65	
001.0000.15.521.22.31.008			3/18/2024	INV-2-36675	PD Patches	522.98	
001.0000.15.521.22.31.008			3/20/2024	INV-2-36741	PD Jackets, Patches: J. Dier	532.88	
<b>23468</b>	<b>3/29/2024</b>	<b>012534</b>		<b>ABS VALUATION.</b>			<b>\$6,750.00</b>
196.6022.99.518.63.41.001			3/18/2024	24-0009A	ARPA The Emmert Lkwd Center LL	6,750.00	
<b>23469</b>	<b>3/29/2024</b>	<b>002293</b>		<b>AHBL INC.</b>			<b>\$2,376.25</b>
001.9999.07.558.50.41.001			2/29/2024	144015	CD AG 2024-017 01/26-02/25 Cur	2,376.25	
<b>23470</b>	<b>3/29/2024</b>	<b>013618</b>		<b>ALBA. CAROLINA</b>			<b>\$134.62</b>
001.0000.09.518.10.43.004			3/28/2024	03/13-03/14/24 Meals	HR Healthy Worksite Summit: Al	51.00	
001.0000.09.518.10.43.003			3/28/2024	03/13-03/14/24 Miles	HR Healthy Worksite Summit: Al	83.62	
<b>23471</b>	<b>3/29/2024</b>	<b>013557</b>		<b>ALLIANCE TECHNICAL GROUP LLC.</b>			<b>\$164.00</b>
401.0000.41.531.10.41.001			12/19/2023	2312294	PWSW Waughop Lake Alum Testing	80.00	
401.0000.41.531.10.41.001			3/18/2024	2403233	PWSW Waughop Lake Alum Testing	84.00	
<b>23472</b>	<b>3/29/2024</b>	<b>011713</b>		<b>ALLSTREAM.</b>			<b>\$1,537.30</b>
503.0000.04.518.80.42.001			3/8/2024	20372512	IT 03/08-04/07 Phone	1,537.30	
<b>23473</b>	<b>3/29/2024</b>	<b>011576</b>		<b>ALWAYS CONNECT SOLUTIONS.</b>			<b>\$8,701.02</b>
503.0000.04.518.80.35.030			3/18/2024	INV-026684	IT - Cradlepoint routers to re	8,701.02	
<b>23474</b>	<b>3/29/2024</b>	<b>013545</b>		<b>ASSOCIATED EARTH SCIENCES. INC.</b>			<b>\$1,409.06</b>
301.0031.11.594.76.41.001			1/31/2024	063356	PK AG 2023 Thru 01/15 150 Ft.	1,409.06	
<b>23475</b>	<b>3/29/2024</b>	<b>007445</b>		<b>ASSOCIATED PETROLEUM PRODUCTS.</b>			<b>\$19,963.75</b>
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24	60.93	
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24	373.45	
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24	140.13	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		134.40
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		57.34
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		90.32
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		7.17
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		21.50
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		68.81
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		91.03
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		165.22
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		75.26
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		81.00
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		92.11
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		159.85
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		40.86
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		31.54
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		34.41
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		23.30
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		87.09
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		99.64
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		97.84
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		289.94
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		75.98
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		102.86
501.0000.51.548.79.32.001			1/23/2024	24-054365	PKFL 3/2-3/19/24		53.76
501.0000.51.548.79.32.002			1/23/2024	24-054365	PKFL 3/2-3/19/24		169.88
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		111.19
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		199.31
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		68.08
501.0000.51.548.79.32.002			3/5/2024	24-043533	PKFL 2/21-3/1/24		110.44
501.0000.51.548.79.32.002			3/5/2024	24-043533	PKFL 2/21-3/1/24		11.35
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		138.04
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		13.24
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		177.00
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		263.23

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		111.57
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		96.82
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		95.69
501.0000.51.548.79.32.002			3/5/2024	24-043533	PKFL 2/21-3/1/24		183.43
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		93.79
501.0000.51.548.79.32.001			3/5/2024	24-043533	PKFL 2/21-3/1/24		227.28
501.0000.51.521.10.32.001			3/14/2024	24-050311	PD 03/14 Fuel		15,337.67
<b>23476</b>	<b>3/29/2024</b>	<b>012453</b>		<b>ATKINS, JOSEFINA</b>			<b>\$51.00</b>
001.0000.09.518.10.43.004			3/28/2024	03/13-03/14/24 Meals	HR Healthy Worksite Summit: At		51.00
<b>23477</b>	<b>3/29/2024</b>	<b>006119</b>		<b>BCRA.</b>			<b>\$15,569.13</b>
301.0020.11.594.76.63.001			3/8/2024	32120	PK AG 2022-037 02/24 Wards Lak		2,493.75
301.0020.11.594.76.63.001			3/8/2024	32121	PK AG 2022-037 02/24 Wards Lak		13,075.38
<b>23478</b>	<b>3/29/2024</b>	<b>004071</b>		<b>BEACON ATHLETICS LLC.</b>			<b>\$19,149.75</b>
301.0031.11.594.76.63.001			2/12/2024	0584659-IN	PK Mounds For FSP Baseball Fie		17,393.04
301.0031.11.594.76.63.001			2/12/2024	0584659-IN	Sales Tax		1,756.71
<b>23479</b>	<b>3/29/2024</b>	<b>011956</b>		<b>BUCICH, PAUL</b>			<b>\$50.00</b>
101.0000.21.544.20.43.004			3/28/2024	04/10-04/12/24 Meals	PWST APWA Spring Conf: Bucich		50.00
<b>23480</b>	<b>3/29/2024</b>	<b>010800</b>		<b>CAULFIELD, JOHN</b>			<b>\$158.00</b>
001.0000.03.513.10.43.004			3/28/2024	04/11-04/12/24 Meals	CM Mtg With Fed Delegation: Ca		158.00
<b>23481</b>	<b>3/29/2024</b>	<b>009866</b>		<b>CELLEBRITE INC..</b>			<b>\$19,707.90</b>
503.0000.04.518.80.48.003			2/5/2024	INVUS265783	PD UFED 4PC Ultimate Subscript		6,900.00
503.0000.04.518.80.48.003			2/5/2024	INVUS265783	PD Premium aaS 35 Unlocks and		11,000.00
503.0000.04.518.80.48.003			2/5/2024	INVUS265783	Sales Tax		1,807.90
<b>23482</b>	<b>3/29/2024</b>	<b>010262</b>		<b>CENTURYLINK.</b>			<b>\$1,134.03</b>
503.0000.04.518.80.42.001			3/20/2024	333797504	IT 03/20-04/20 Phone		50.35
503.0000.04.518.80.42.001			3/20/2024	333878305	IT 03/20-04/20 Phone		66.51
503.0000.04.518.80.42.001			3/15/2024	333545327 03/15/24	IT 03/15-04/15 Phone		201.60

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
503.0000.04.518.80.42.001			3/17/2024	333627933	IT 03/17-04/17 Phone		321.03
503.0000.04.518.80.42.001			3/17/2024	333628514 03/17/24	IT 03/17-04/17 Phone		280.06
503.0000.04.518.80.42.001			3/17/2024	333796411 03/17/24	IT 03/17-04/17 Phone		65.00
503.0000.04.518.80.42.001			3/17/2024	333880118	IT 03/17-04/17 Phone		149.48
<b>23483</b>	<b>3/29/2024</b>	<b>000536</b>		<b>CITY TREASURER CITY OF TACOMA,</b>			<b>\$1,452.88</b>
101.0000.11.542.64.47.005			3/15/2024	100432466 03/15/24	PKST 02/14-03/14 5911 112th St		2.07
101.0000.11.542.63.47.006			3/19/2024	100415564 03/19/24	PKST 02/14-03/15 9450 Steil Bl		65.87
101.0000.11.542.63.47.006			3/19/2024	100415566 03/19/24	PKST 02/14-03/15 9000 Steil Bl		68.30
101.0000.11.542.63.47.006			3/19/2024	100415597 03/19/24	PKST 02/14-03/15 10000 Steil B		60.23
101.0000.11.542.63.47.006			3/19/2024	100471519 03/19/24	PKST 02/14-03/15 8312 87th St		43.78
101.0000.11.542.64.47.005			3/19/2024	100658937 03/19/24	PKST 02/14-03/15 10300 Steil B		38.58
101.0000.11.542.64.47.005			3/19/2024	100687561 03/19/24	PKST 02/14-03/15 8623 87th Ave		30.27
101.0000.11.542.64.47.005			3/19/2024	101086773 03/19/24	PKST 02/14-03/15 9550 Steil Bl		26.11
001.0000.11.576.81.47.005			3/20/2024	100384880 03/20/24	PKFC 02/17-03/19 8700 Steil Bl		18.66
101.0000.11.542.63.47.006			3/20/2024	101350293 03/20/24	PKST 02/14-03/15 9872 Steil. B		14.63
101.0000.11.542.63.47.006			3/14/2024	100349419 03/14/24	PKST 01/12-03/13 7502 Lkwd Dr		26.84
101.0000.11.542.64.47.005			3/14/2024	100350986 03/14/24	PKST 01/12-03/13 8800 Custer R		136.86
101.0000.11.542.63.47.006			3/14/2024	100440754 03/14/24	PKST 02/13-03/13 7211 BPW W St		18.94
101.0000.11.542.64.47.005			3/14/2024	100463727 03/14/24	PKST 01/12-03/13 7919 Custer R		4.14
101.0000.11.542.64.47.005			3/14/2024	100520997 03/14/24	PKST 01/12-03/13 7609 Custer R		70.92
101.0000.11.542.64.47.005			3/14/2024	100892477 03/14/24	PKST 01/12-03/13 8108 John Dow		124.81
101.0000.11.542.63.47.006			3/14/2024	100898201 03/14/24	PKST 02/13-03/13 7729 BPW W		147.64
101.0000.11.542.64.47.005			3/21/2024	100228710 03/21/24	PKST 01/20-03/20 8915 Meadow R		57.38
101.0000.11.542.64.47.005			3/21/2024	100228892 03/21/24	PKST 01/20-03/20 9299 Whitman		55.94
101.0000.11.542.64.47.005			3/21/2024	100433653 03/21/24	PKST 01/20-03/20 5460 Steil Bl		4.14
101.0000.11.542.64.47.005			3/26/2024	100228748 03/26/24	PKST 01/25-03/25 11170 GLD SW		90.11
101.0000.11.542.64.47.005			3/26/2024	100254732 03/26/24	PKST 02/23-03/25 11023 GLD SW		22.43
101.0000.11.542.64.47.005			3/22/2024	100228932 03/22/24	PKST 02/22-03/21 8300 Steil Bl		148.13
101.0000.11.542.64.47.005			3/22/2024	100228949 03/22/24	PKST 02/22-03/21 8200 Steil Bl		69.17
001.0000.11.576.81.47.005			3/22/2024	100384879 03/18/24	PKFC 02/15-03/15 8750 Steil Bl		37.31
101.0000.11.542.64.47.005			3/25/2024	100228868 03/25/24	PKST 01/24-03/22 10099 GLD SW		47.96
101.0000.11.542.64.47.005			3/25/2024	100665891 03/25/24	PKST 02/23-03/22 7309 Onyx Dr		21.66

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23484</b>	<b>3/29/2024</b>	<b>005786</b>		<b>CLASSY CHASSIS.</b>			<b>\$608.75</b>
180.0000.15.521.21.48.005			3/8/2024	6015	PDFL 03/24 Oil Change	50.09	
501.0000.51.521.10.48.005			3/8/2024	6015	PDFL 03/24 Oil Change	54.82	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	5.90	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	7.40	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	33.43	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	24.30	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	15.39	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	12.15	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	12.15	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	14.80	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	21.87	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	46.17	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	14.80	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	37.26	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	12.15	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	25.11	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	25.11	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	19.44	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	21.87	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	9.72	
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash	12.15	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash		7.40
180.0000.15.521.21.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash		9.72
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash		6.20
501.0000.51.521.10.48.005			2/29/2024	W-1958	PDFL 02/24 Carwash		12.15
<b>23485</b>	<b>3/29/2024</b>	<b>000100</b>		<b>CLOVER PARK TECHNICAL COLLEGE,</b>			<b>\$360.00</b>
001.0000.09.518.10.41.001			3/26/2024	12/04/24 Rotunda	HR 12/04/24 Rotunda Recognitio		360.00
<b>23486</b>	<b>3/29/2024</b>	<b>013387</b>		<b>COCKLE, RADER</b>			<b>\$461.20</b>
001.0000.15.521.40.43.001			3/29/2024	04/24-04/29 Airfare	PD TTPOA Conf: R. Cockle		461.20
<b>23487</b>	<b>3/29/2024</b>	<b>010510</b>		<b>CZULEGER, KEITH</b>			<b>\$1,338.60</b>
001.0000.15.521.40.43.002			3/29/2024	04/24-04/29 Lodging	PD TTPOA Conf: K. Czuleger		1,338.60
<b>23488</b>	<b>3/29/2024</b>	<b>013162</b>		<b>D.A. HOGAN AND ASSOCIATES INC.</b>			<b>\$3,836.25</b>
301.0031.11.594.76.41.001			2/29/2024	24-8494	PK AG 2021-331 Thru 02/24 Ft.		3,836.25
<b>23489</b>	<b>3/29/2024</b>	<b>003867</b>		<b>DELL MARKETING LP.</b>			<b>\$22,240.96</b>
503.0000.04.518.80.35.001			3/8/2024	10736015632	IT Desktop Dock For Latitude 1		3,958.90
503.0000.04.518.80.35.001			3/8/2024	10736015632	Sales Tax		399.85
503.0015.04.518.80.35.030			3/5/2024	10735103204	IT - DELL 7220 TABLETS PD		16,241.80
503.0015.04.518.80.35.030			3/5/2024	10735103204	Sales Tax		1,640.41
<b>23490</b>	<b>3/29/2024</b>	<b>013688</b>		<b>DONOVAN, ELIZABETH</b>			<b>\$256.00</b>
001.0000.15.521.40.43.004			3/27/2024	04/07-04/11 Per Diem	PD WSNIA Conf: E. Donovan		256.00
<b>23491</b>	<b>3/29/2024</b>	<b>013653</b>		<b>ETHOS PNW.</b>			<b>\$9,687.50</b>
001.9999.07.558.60.41.001			3/26/2024	24-0005	CD AG 2024-008 03/11-03/25 Int		9,687.50
<b>23492</b>	<b>3/29/2024</b>	<b>012975</b>		<b>FOSTER GARVEY PC.</b>			<b>\$36,520.20</b>
196.6022.99.518.63.41.001			3/13/2024	2880719	ARPA Thru 02/29 Mirjalili/Lape		36,520.20
<b>23493</b>	<b>3/29/2024</b>	<b>010115</b>		<b>GREEN TECH EXCAVATION.</b>			<b>\$9,516.18</b>
105.0001.07.559.20.41.001			3/11/2024	19173	AB AG 2024-041 Abatement Of 85		19,032.36
105.0000.00.223.40.00.000			3/11/2024	19173	AB AG 2024-041 Retainage		-9,516.18



Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23494</b>	<b>3/29/2024</b>	<b>012308</b>		<b>HONEY BUCKET.</b>			<b>\$563.05</b>
001.0000.11.576.80.41.001			3/7/2024	0554044846	PKFC 03/07-04/03 Sani-Can: 550	443.05	
001.0000.02.523.30.47.004			3/4/2024	0554036442	MC 03/04-03/31 Sani-Can: 8714	120.00	
<b>23495</b>	<b>3/29/2024</b>	<b>004036</b>		<b>HORIZON AUTOMATIC RAIN CO.</b>			<b>\$18.85</b>
001.0000.11.542.70.31.001			3/13/2024	3N167959	PKST Turfgo	1.45	
001.0000.11.542.70.31.001				3N167936	PKST Exchange PVC Caps	-5.28	
001.0000.11.542.70.31.001			3/21/2024	3N168366	PKST PVC Pipe	22.68	
<b>23496</b>	<b>3/29/2024</b>	<b>012113</b>		<b>HUNT, MICHELLE</b>			<b>\$207.00</b>
195.0012.15.521.30.43.004			3/27/2024	03/31-04/03 Per Diem	PD Int'l Conf On SA, DV & Cycl	207.00	
<b>23497</b>	<b>3/29/2024</b>	<b>011985</b>		<b>JAMES GUERRERO ARCHITECT INC.</b>			<b>\$2,399.90</b>
502.0040.17.518.35.41.001			3/20/2024	5534	PKFC Glulam Beam Overhand Cond	450.40	
502.0040.17.518.35.41.001			2/20/2024	5496	PKFC Provide A Glulam Beam Ove	1,949.50	
<b>23498</b>	<b>3/29/2024</b>	<b>012881</b>		<b>JOURNAL GRAPHICS INC.</b>			<b>\$7,083.60</b>
001.0000.03.557.20.49.005			3/18/2024	732107	CM Spring 2024 Connections	7,083.60	
<b>23499</b>	<b>3/29/2024</b>	<b>011937</b>		<b>KEATING. BUCKLIN &amp; MCCORMACK.</b>			<b>\$8,868.10</b>
401.0000.41.531.10.41.001			3/8/2024	21976	PWSW 02/01-02/09 Lkwd adv. Con	8,868.10	
<b>23500</b>	<b>3/29/2024</b>	<b>011961</b>		<b>KELLEY CREATE.</b>			<b>\$2,422.20</b>
503.0000.04.518.80.48.003			3/6/2024	IN1574334	IT PaperCut MF - MFD Edu/Go, 1	2,200.00	
503.0000.04.518.80.48.003			3/6/2024	IN1574334	Sales Tax	222.20	
<b>23501</b>	<b>3/29/2024</b>	<b>003132</b>		<b>LAKEWOLD GARDENS.</b>			<b>\$15,932.68</b>
104.0004.01.557.30.41.001			2/29/2024	LTAC 02.29.2024	HM AG 2024-125 Lodging Tax Gra	15,932.68	
<b>23502</b>	<b>3/29/2024</b>	<b>000280</b>		<b>LAKEWOOD CHAMBER OF COMMERCE.</b>			<b>\$683.00</b>
001.0000.13.558.70.49.001			5/1/2024	SJ2228	ED 2024 Lkwd Chamber Of Commer	683.00	
<b>23503</b>	<b>3/29/2024</b>	<b>008414</b>		<b>LAKEWOOD FORD.</b>			<b>\$3,928.02</b>
501.0000.51.548.79.48.005			3/13/2024	LCCS519353	PKFL Transmission Repair	3,928.02	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23504</b>	<b>3/29/2024</b>	<b>000288</b>		<b>LAKEWOOD HARDWARE &amp; PAINT.</b>			<b>\$1,600.08</b>
001.0000.11.542.70.31.001			3/14/2024	737210	PKST Maint Supplies	129.21	
502.0000.17.518.35.31.001			3/15/2024	737331	PKFC Deco Switch Plate, Paint	47.89	
001.0000.11.542.70.35.001			3/15/2024	737348	PKST Stihl FC91 Edger	396.35	
001.0000.11.576.80.31.001			3/15/2024	737367	PKFC 4X4X8	125.45	
001.0000.11.576.80.31.001			3/12/2024	737072	PKFC Air Fresheners	27.37	
001.0000.11.542.70.31.030			3/20/2024	737688	PKST Bulbs, Plants, Flowers	19.78	
101.0000.11.544.90.48.001			3/20/2024	737723	PKST Re-Screen	27.51	
502.0000.17.518.35.31.001			3/20/2024	737752	PKFC Paint Supplies	69.30	
502.0000.17.518.35.31.001			3/26/2024	738248	PKFC Paint, Easy Cutter	63.86	
001.0000.11.576.81.31.001			3/27/2024	738287	PKFC Primer	163.98	
001.0000.11.576.81.31.001			3/21/2024	737900	PKFC 6Pk HP Ultra 6.4 Fl Oz	129.21	
001.0000.11.542.70.31.001			3/22/2024	737940	PKST Carpinito-Steer Gro, Nozz	87.97	
502.0000.17.518.35.31.001			3/25/2024	738120	PKFC Paint, Gloves, Roller Fra	297.90	
001.0000.11.542.70.31.001			3/25/2024	738134	PKST Oregon Power Trim Belt	14.30	
<b>23505</b>	<b>3/29/2024</b>	<b>000298</b>		<b>LAKEWOOD TOWING AND TRANSPORT.</b>			<b>\$88.08</b>
001.0000.15.521.10.41.070			3/13/2024	255139	PD 03/12 Chrysler 300M	88.08	
<b>23506</b>	<b>3/29/2024</b>	<b>003008</b>		<b>LARSEN SIGN CO.</b>			<b>\$1,883.81</b>
104.0010.01.557.30.41.001			3/19/2024	33946	HM Prints & Banners For FM	1,883.81	
<b>23507</b>	<b>3/29/2024</b>	<b>012383</b>		<b>LEGEND DATA SYSTEMS INC.</b>			<b>\$765.20</b>
503.0000.04.518.80.48.002			3/26/2024	139353	IT 03/01/24-02/28/25 On-Site H	765.20	
<b>23508</b>	<b>3/29/2024</b>	<b>010674</b>		<b>MACKAY COMMUNICATIONS INC.</b>			<b>\$55.08</b>
503.0000.04.518.80.42.001			3/24/2024	SB_202402_82923	IT PD 02/24 Air-Time AQ01968	55.08	
<b>23509</b>	<b>3/29/2024</b>	<b>010314</b>		<b>MALLORY SAFETY &amp; SUPPLY LLC.</b>			<b>\$291.77</b>
001.0000.11.576.81.31.001			3/15/2024	5849061	PKFC Fire Extinguishers	291.77	
<b>23510</b>	<b>3/29/2024</b>	<b>011324</b>		<b>MCDUGAL. MARY</b>			<b>\$174.00</b>
001.0000.09.518.10.43.004			3/28/2024	04/07-04/10/24 Meals	HR Nat'l PELRA Conf: McDougal	174.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23511</b>	<b>3/29/2024</b>	<b>009724</b>		<b>MILES RESOURCES LLC.</b>			<b>\$314,846.00</b>
101.0000.11.542.30.31.030			3/18/2024	354496	PKST Cold Mix	148.50	
101.0000.11.542.30.31.030			3/11/2024	354130	PKST Cold Mix	228.46	
302.0098.21.595.30.63.001			2/29/2024	AG 2023-240 PP # 1	PWCP AG 2023-240 01/22-02/29 P	314,469.04	
<b>23512</b>	<b>3/29/2024</b>	<b>009853</b>		<b>MOSS, MARY</b>			<b>\$158.00</b>
001.0000.01.511.60.43.004			3/28/2024	04/11-04/12/24 Meals	CC Mtg With Fed Delegation: Mo	158.00	
<b>23513</b>	<b>3/29/2024</b>	<b>002287</b>		<b>NEOGOV,</b>			<b>\$12,693.40</b>
503.0000.04.518.80.48.003			9/25/2024	INV-43019	IT 08/25/24-08/24/25 Gov't Job	1,802.53	
503.0000.04.518.80.48.003			9/25/2024	INV-43019	IT 08/25/24-08/24/25 Insight	9,726.44	
503.0000.04.518.80.48.003			9/25/2024	INV-43019	Sales Tax	1,164.43	
<b>23514</b>	<b>3/29/2024</b>	<b>002421</b>		<b>NORTHWEST PLAYGROUND EQUIP.</b>			<b>\$587.05</b>
301.0031.11.594.76.63.001			3/14/2024	53087	PK Surface Mount Pkg	587.05	
<b>23515</b>	<b>3/29/2024</b>	<b>008092</b>		<b>NVL LABORATORIES INC.</b>			<b>\$1,433.96</b>
190.4008.52.559.32.41.001			3/6/2024	2024-0148	CDBG Lead Risk Assessment 8406	1,433.96	
<b>23516</b>	<b>3/29/2024</b>	<b>000378</b>		<b>OGDEN MURPHY WALLACE.</b>			<b>\$556.50</b>
001.0000.06.515.30.41.001			3/12/2024	889117	LG Thru 02/29 Public Defense	556.50	
<b>23517</b>	<b>3/29/2024</b>	<b>012500</b>		<b>O'REILLY AUTO PARTS.</b>			<b>\$3.74</b>
502.0000.17.518.35.31.001			3/22/2024	2863-282393	PKFC Mini Lamp	3.74	
<b>23518</b>	<b>3/29/2024</b>	<b>009798</b>		<b>OTT. WESTON</b>			<b>\$50.00</b>
401.0000.41.531.10.43.004			3/28/2024	04/10-04/12/24 Meals	PWSW APWA Spring Conf: Ott	50.00	
<b>23519</b>	<b>3/29/2024</b>	<b>010255</b>		<b>PAPE' MACHINERY EXCHANGE.</b>			<b>\$3,745.69</b>
501.0000.51.548.79.48.005			3/18/2024	657947	PKFL Deck Repair	155.75	
501.0000.51.548.79.48.005			3/20/2024	2164482	PKFL Machine Repair: Wire Harn	3,589.94	
<b>23520</b>	<b>3/29/2024</b>	<b>000407</b>		<b>PIERCE COUNTY.</b>			<b>\$25,666.95</b>
101.0000.11.542.64.41.001			3/19/2024	CI-348564	PKST 02/24 Traffic Ops Maint S	17,504.12	
301.9999.11.576.90.41.001			3/5/2024	CI-348140	PK 02/24 Recording Quit Claim	315.50	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
401.0000.41.531.10.41.001			3/5/2024	CI-348140	PWSW 02/24 Recording Permit		310.50
001.0000.15.521.10.41.125			3/26/2024	CI-348752	PD 02/24 Jail Svcs		7,536.83
<b>23521</b>	<b>3/29/2024</b>	<b>010630</b>		<b>PRINT NW.</b>			<b>\$115.54</b>
001.0000.13.558.70.49.005			3/13/2024	40089101	ED Business Cards: B Newton		115.54
<b>23522</b>	<b>3/29/2024</b>	<b>013410</b>		<b>PROFAST SUPPLY INC.</b>			<b>\$929.10</b>
001.0000.11.576.81.31.001			3/14/2024	54410	PKFC Gloves & Earplugs		476.90
001.0000.11.576.81.31.001			3/14/2024	54411	PKFC Tie Wrap & Drill Bit Sets		289.63
001.0000.11.576.81.31.001			3/22/2024	54568	PKFC Lubricant		162.57
<b>23523</b>	<b>3/29/2024</b>	<b>007183</b>		<b>PRO-VAC.</b>			<b>\$12,666.82</b>
401.0000.11.531.10.48.001			2/29/2024	174297813	PKSW AG 2018-151D 02/24 Catch		12,666.82
<b>23524</b>	<b>3/29/2024</b>	<b>000445</b>		<b>PUGET SOUND ENERGY.</b>			<b>\$1,804.33</b>
001.0000.11.576.81.47.005			3/20/2024	200001527551 3/20/24	PKFC 02/16-03/19 9115 Angle Ln		181.94
502.0000.17.518.35.47.011			3/19/2024	200018357661 3/19/24	PKFC 02/15-03/18 6000 Main St		1,289.83
101.0000.11.542.63.47.006			3/19/2024	220033539960 3/19/24	PKST 02/15-03/18 9210 Elwood D		193.90
101.0000.11.542.64.47.005			3/18/2024	300000005037 3/18/24	PKST 02/29-03/18 Gravelly Lk &		138.66
<b>23525</b>	<b>3/29/2024</b>	<b>009761</b>		<b>PUGET SOUND SPECIALTIES INC.</b>			<b>\$9,224.18</b>
001.0000.11.576.81.31.001			3/18/2024	28139	PKFC Rye Seed & Fertilizer		9,224.18
<b>23526</b>	<b>3/29/2024</b>	<b>012953</b>		<b>R. L. ALIA COMPANY.</b>			<b>\$411,268.96</b>
302.0142.21.595.30.63.001			2/29/2024	AG 2023-222 PP # 3	PWCP AG 2023-222 02/01-02/29		432,914.70
302.0000.00.223.40.00.000			2/29/2024	AG 2023-222 PP # 3	PWCP AG 2023-222 Retainage		-21,645.74
<b>23527</b>	<b>3/29/2024</b>	<b>013553</b>		<b>REDWOOD TOXICOLOGY LAB INC.</b>			<b>\$180.00</b>
001.0000.02.523.30.41.001			2/29/2024	30852920242	MC 02/24 UA's		180.00
<b>23528</b>	<b>3/29/2024</b>	<b>000473</b>		<b>ROBBLEE'S TOTAL SECURITY INC.</b>			<b>\$1,017.49</b>
001.0000.11.576.80.31.001			3/13/2024	142826	PKFC PDLKS & Keys		1,017.49
<b>23529</b>	<b>3/29/2024</b>	<b>013330</b>		<b>SAURI. MARCO A</b>			<b>\$2,054.08</b>
001.9999.11.565.10.41.020			3/27/2024	03/23/24 Refreshment	PKHS Reimburse Incredible Yrs		54.08

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.9999.11.565.10.41.020			3/26/2024	42	PKHS AG 2023-170 03/16-03/31 L		2,000.00
<b>23530</b>	<b>3/29/2024</b>	<b>003181</b>			<b>SKIP'S LAKEWOOD IRON WORKS.</b>		<b>\$452.52</b>
001.0000.11.576.81.31.001			3/25/2024	03/25/2024	PKFC Shelf Brackets		452.52
<b>23531</b>	<b>3/29/2024</b>	<b>002912</b>			<b>SOUND ELECTRONICS,</b>		<b>\$1,415.12</b>
502.0000.17.521.50.48.001			3/18/2024	516236	PKFC Annual Fire Alarm Inspec		1,415.12
<b>23532</b>	<b>3/29/2024</b>	<b>002913</b>			<b>SOUND ENERGY SYSTEMS,</b>		<b>\$2,206.33</b>
502.0000.17.521.50.48.001			3/13/2024	109689	PKFC VAV Controller Replacemen		2,206.33
<b>23533</b>	<b>3/29/2024</b>	<b>012013</b>			<b>SOUTH SOUND MOTORCYCLES.</b>		<b>\$5,750.71</b>
501.0000.51.521.10.48.005			3/21/2024	6011933	PDFL 03/24 Oil Change		1,101.26
501.0000.51.521.10.48.005			3/21/2024	6011933	PDFL 03/24 Brakes		175.28
501.0000.51.521.10.48.005			3/21/2024	6011933	PDFL 03/24 Others		157.17
501.0000.51.521.10.48.005			3/21/2024	6011933	PDFL 03/24 Clutch		1,464.50
501.0000.51.521.10.48.005			3/20/2024	6011915	PDFL 01/24 Oil Change		413.01
501.0000.51.521.10.48.005			3/20/2024	6011915	PDFL 03/24 Brakes		174.99
501.0000.51.521.10.48.005			3/20/2024	6011916	PDFL 03/24 Oil Change		325.17
501.0000.51.521.10.48.005			3/20/2024	6011916	PDFL 03/24 Batteries		628.14
501.0000.51.521.10.48.005			3/20/2024	6011916	PDFL 03/24 Brakes		191.00
501.0000.51.521.10.48.005			3/20/2024	6011934	PDFL 03/24 Oil Change		1,018.00
501.0000.51.521.10.48.005			3/20/2024	6011934	PDFL 03/24 Batteries		102.19
<b>23534</b>	<b>3/29/2024</b>	<b>003267</b>			<b>SOUTH TACOMA GLASS SPECIALISTS.</b>		<b>\$269.75</b>
180.0000.15.521.21.48.005			3/5/2024	71383	PDFL Auto Glass		269.75
<b>23535</b>	<b>3/29/2024</b>	<b>002881</b>			<b>SPRAGUE PEST SOLUTIONS CO.</b>		<b>\$74.85</b>
502.0000.17.542.65.48.001			3/12/2024	5383773	PKFC 03/12 Pest Control 11424		74.85
<b>23536</b>	<b>3/29/2024</b>	<b>009493</b>			<b>STAPLES ADVANTAGE.</b>		<b>\$453.27</b>
101.0000.21.544.20.31.001			3/7/2024	3561503373	PWST Pens, Highlighters		46.46
001.0000.15.521.10.31.001			3/7/2024	3561503374	PD Office Supplies		120.38
105.0002.07.559.20.31.001			3/13/2024	3561877870	AB Document Holder, Sharpies		22.87

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.02.512.50.31.001			2/28/2024	3560535521	MC Office Supplies		263.56
<b>23537</b>	<b>3/29/2024</b>	<b>002458</b>		<b>SUMMIT LAW GROUP.</b>			<b>\$6,619.00</b>
001.0000.15.521.10.41.001			2/21/2024	151973	PD General Labor: Client 20117		2,871.00
001.0000.15.521.10.41.001			3/19/2024	152829	PD 02/24 J. Wellman		2,484.00
001.0000.15.521.10.41.001			3/19/2024	152892	PD Gen Labor Thru 02/29		1,264.00
<b>23538</b>	<b>3/29/2024</b>	<b>005033</b>		<b>SUNBELT RENTALS.</b>			<b>\$1,739.20</b>
502.0000.17.518.35.45.004			3/16/2024	141143312-0011	PKFC Portable A/C		1,739.20
<b>23539</b>	<b>3/29/2024</b>	<b>006497</b>		<b>SYSTEMS FOR PUBLIC SAFETY.</b>			<b>\$16,232.71</b>
180.0000.15.521.21.48.005			3/4/2024	46646	PDFL 02/24 Other		27.46
501.0000.51.521.10.48.005			3/22/2024	46411	PDFL 02/24 Oil Change		151.11
501.0000.51.521.10.48.005			3/22/2024	46411	PDFL 02/24 Safety Inspection		536.97
501.0000.51.521.10.48.005			3/22/2024	46411	PDFL 02/24 Other		53.21
501.0000.51.521.10.48.005			3/22/2024	46654	PDFL 03/24 Oil Change		158.23
501.0000.51.521.10.48.005			3/22/2024	46654	PDFL 03/24 Safety Inspection		24.22
501.0000.51.521.10.48.005			3/22/2024	46654	PDFL 03/24 Other		25.32
501.0000.51.521.10.48.005			3/22/2024	46692	PDFL 03/24 Other		22.02
501.0000.51.521.10.48.005			3/22/2024	46722	PDFL 03/24 Oil Change		145.55
501.0000.51.521.10.48.005			3/22/2024	46722	PDFL 03/24 Safety Inspection		25.51
501.0000.51.521.10.48.005			3/22/2024	46722	PDFL 03/24 Brakes		584.95
501.0000.51.521.10.48.005			3/22/2024	46722	PDFL 03/24 Tire Repair		83.26
501.0000.51.521.10.48.005			3/22/2024	46722	PDFL 03/24 Tire Rotation		35.97
501.0000.51.521.10.48.005			3/22/2024	46722	PDFL 03/24 Other		26.61
501.0000.51.521.10.48.005			3/22/2024	46732	PDFL 03/24 Other		23.88
501.0000.51.521.10.48.005			3/22/2024	46732	PDFL 03/24 Diagnostics		54.16
501.0000.51.521.10.48.005			3/22/2024	46807	PDFL 03/24 Other		51.05
501.0000.51.521.10.48.005			3/22/2024	46807	PDFL 03/24 Electrical		386.04
501.0000.51.521.10.48.005			3/20/2024	46328	PDFL 02/24 Oil Change		144.40
501.0000.51.521.10.48.005			3/20/2024	46328	PDFL 02/24 Safety Inspection		491.48
501.0000.51.521.10.48.005			3/20/2024	46328	PDFL 02/24 Tire Repair		179.79
501.0000.51.521.10.48.005			3/20/2024	46328	PDFL 02/24 Brakes		718.05

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000	51.521.10.48.005		3/20/2024	46328	PDFL 02/24 Wipers		49.30
501.0000	51.521.10.48.005		3/20/2024	46328	PDFL 02/24 Battery		267.08
501.0000	51.521.10.48.005		3/20/2024	46328	PDFL 02/24 Other		792.90
501.0000	51.521.10.48.005		3/20/2024	46328	PDFL 02/24 Alignmnet		108.04
501.0000	51.521.10.48.005		3/20/2024	46376	PDFL 02/24 Tire Repair		63.20
501.0000	51.521.10.48.005		3/20/2024	46399	PDFL 02/24 Oil Change		94.73
501.0000	51.521.10.48.005		3/20/2024	46399	PDFL 02/24 Safety Inspection		268.95
501.0000	51.521.10.48.005		3/20/2024	46399	PDFL 02/24 Brakes		718.55
501.0000	51.521.10.48.005		3/20/2024	46399	PDFL 02/24 Wheel		392.59
501.0000	51.521.10.48.005		3/20/2024	46399	PDFL 02/24 Alternator		795.10
501.0000	51.521.10.48.005		3/20/2024	46399	PDFL 02/24 Battery		267.57
501.0000	51.521.10.48.005		3/20/2024	46399	PDFL 02/24 Wipers		47.49
501.0000	51.521.10.48.005		3/20/2024	46400	PDFL 02/24 Oil Change		105.13
501.0000	51.521.10.48.005		3/20/2024	46400	PDFL 02/24 Safety Inspection		181.74
501.0000	51.521.10.48.005		3/20/2024	46400	PDFL 02/24 Sterring		255.19
501.0000	51.521.10.48.005		3/20/2024	46400	PDFL 02/24 Tire		944.64
501.0000	51.521.10.48.005		3/20/2024	46400	PDFL 02/24 Other		114.36
501.0000	51.521.10.48.005		3/20/2024	46400	PDFL 02/24 Electrical		31.20
501.0000	51.521.10.48.005		3/20/2024	46400	PDFL 02/24 Brakes		547.39
501.0000	51.521.10.48.005		3/20/2024	46422	PDFL 02/24 Safety Inspection		109.82
501.0000	51.521.10.48.005		3/20/2024	46662	PDFL 03/24 Tire Repair		59.76
501.0000	51.521.10.48.005		3/20/2024	46662	PDFL 03/24 Other		24.02
501.0000	51.521.10.48.005		3/20/2024	46669	PDFL 03/24 Oil Change		161.19
501.0000	51.521.10.48.005		3/20/2024	46669	PDFL 03/24 Safety Inspection		27.80
501.0000	51.521.10.48.005		3/20/2024	46669	PDFL 03/24 Tire		817.10
501.0000	51.521.10.48.005		3/20/2024	46669	PDFL 03/24 Other		28.89
501.0000	51.521.10.48.005		3/20/2024	46693	PDFL 03/24 Electrical		55.80
501.0000	51.521.10.48.005		3/20/2024	46702	PDFL Electrical		402.14
501.0000	51.521.10.48.005		3/20/2024	46737	PDFL 03/24 Other		109.82
501.0000	51.521.10.48.005		3/26/2024	46321	PDFL 03/24 Oil Change		140.96
501.0000	51.521.10.48.005		3/26/2024	46321	PDFL 03/24 Safety Inspection		73.22
501.0000	51.521.10.48.005		3/26/2024	46321	PDFL 03/24 Electrical		99.37
501.0000	51.521.10.48.005		3/26/2024	46321	PDFL 03/24 Other		22.01

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000	51.521.10.48.005		3/26/2024	46686	PDFL 03/24 Diagnostics		59.18
501.0000	51.521.10.48.005		3/26/2024	46686	PDFL 03/24 Steering		3,906.87
501.0000	51.521.10.48.005		3/26/2024	46686	PDFL 03/24 Other		28.90
501.0000	51.521.10.48.005		3/26/2024	46686	PDFL 03/24 Alignment		111.47
<b>23540</b>	<b>3/29/2024</b>	<b>011317</b>		<b>TETRA TECH INC.</b>			<b>\$935.00</b>
401.0018	41.531.10.41.001		3/18/2024	52216153	PWSW AG 2018-164 02/01-02/23 W		935.00
<b>23541</b>	<b>3/29/2024</b>	<b>012587</b>		<b>TOWNZEN &amp; ASSOCIATES INC.</b>			<b>\$3,602.54</b>
001.0000	07.558.50.41.001		3/14/2024	24-033	CD 02/24 On-Site Manpower Svcs		3,602.54
<b>23542</b>	<b>3/29/2024</b>	<b>000153</b>		<b>TYLER TECHNOLOGIES INC.</b>			<b>\$116.60</b>
503.0000	04.518.80.48.003		3/15/2023	020-150549	IT 04/15-05/14 Tyler Supervisi		116.60
<b>23543</b>	<b>3/29/2024</b>	<b>012914</b>		<b>VERIZON COMMUNICATIONS INC.</b>			<b>\$248.71</b>
503.0000	04.518.80.42.001		3/1/2024	302000055080	IT 02/24 GPS		248.71
<b>23544</b>	<b>3/29/2024</b>	<b>002509</b>		<b>VERIZON WIRELESS.</b>			<b>\$539.05</b>
503.0000	04.518.80.42.001		3/16/2024	9959305625	IT 02/17-03/16 Phone		215.93
503.0000	04.518.80.42.001		3/16/2024	9959305626	IT 02/17-03/16 Phone		323.12
<b>23545</b>	<b>3/29/2024</b>	<b>011595</b>		<b>WALTER E NELSON CO.</b>			<b>\$206.97</b>
502.0000	17.518.35.31.001		3/15/2024	976087	PKFC Urine Remover		93.05
502.0000	17.518.35.31.001		3/13/2024	975362	PKFC Urine Remover		101.30
502.0000	17.518.35.31.001		3/20/2024	976896	PKFC Gloves		106.69
502.0000	17.518.35.31.001			974564	PKFC Maint Supplies		-94.07
<b>23546</b>	<b>3/29/2024</b>	<b>000593</b>		<b>WASHINGTON STATE TREASURER.</b>			<b>\$956.50</b>
631.0002	07.586.10.00.040		3/29/2024	02/24 Bldg. Code	CD 02/24 State Bldg. Code		956.50
<b>23547</b>	<b>3/29/2024</b>	<b>012410</b>		<b>WATT BANKS. LISA</b>			<b>\$2,008.75</b>
001.9999	11.565.10.41.020		3/26/2024	116	PKHS AG 2023-170 03/16-3/31 Lk		2,008.75
<b>23548</b>	<b>3/29/2024</b>	<b>006166</b>		<b>WESTERN TOWING SERVICES.</b>			<b>\$88.08</b>
001.0000	15.521.10.41.070		3/12/2024	24-41487	PD 03/12 BMW 7 Series		88.08



Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23549</b>	<b>3/29/2024</b>	<b>009819</b>		<b>WHALEN, JASON</b>			<b>\$158.00</b>
001.0000.01.511.60.43.004			3/28/2024	04/11-04/12/24 Meals	CC Mtg With Fed Delegation: Wh		158.00
<b>23550</b>	<b>3/29/2024</b>	<b>001272</b>		<b>ZUMAR INDUSTRIES INC.</b>			<b>\$6,062.11</b>
101.0000.11.542.64.31.001			3/6/2024	46704	PKST Signs		334.70
101.0000.11.542.64.31.001			3/14/2024	46786	PKST 2"X2"X12' 14GA Perf Tube		2,862.60
101.0000.11.542.64.31.001			3/14/2024	46787	PKST Signs		2,864.81
<b>23551</b>	<b>4/9/2024</b>	<b>013669</b>		<b>GUIDE PROPERTY SERVICES.</b>			<b>\$1,000.94</b>
190.1006.52.559.32.41.001			4/2/2024	CWatkins-02	CDBG EPP: C Watkins 04/24 Unpa		1,000.94
<b>23552</b>	<b>4/15/2024</b>	<b>011591</b>		<b>911 SUPPLY INC.</b>			<b>\$1,109.38</b>
001.0000.15.521.22.31.008			3/22/2024	INV-2-36818	PD Pants		77.06
001.0000.15.521.22.31.008			3/22/2024	INV-2-36849	PD Uniform Clothing: Dier		1,032.32
<b>23553</b>	<b>4/15/2024</b>	<b>009906</b>		<b>ABEYTA &amp; ASSOCIATES.</b>			<b>\$34,156.33</b>
302.0024.21.595.15.41.049			3/29/2024	2263	PWCP AG 2022-197 Q1/24 Steil.		34,156.33
<b>23554</b>	<b>4/15/2024</b>	<b>002293</b>		<b>AHBL INC.</b>			<b>\$1,643.75</b>
302.0116.21.595.20.61.006			3/31/2024	144466	PWCP AG 2024-053 02/26-03/25 C		1,643.75
<b>23555</b>	<b>4/15/2024</b>	<b>012498</b>		<b>ALL TRAFFIC SOLUTIONS, INC..</b>			<b>\$654.54</b>
302.0003.21.544.20.35.001			3/26/2024	SIN040260	PWCP Portable Post, Std, Foldi		283.05
302.0003.21.544.20.35.001			3/26/2024	SIN040260	PWCP LFP Battery Charger		220.32
302.0003.21.544.20.35.001			3/26/2024	SIN040260	freight		91.13
302.0003.21.544.20.35.001			3/26/2024	SIN040260	Sales Tax		28.59
302.0003.21.544.20.35.001			3/26/2024	SIN040260	Sales Tax		22.25
302.0003.21.544.20.35.001			3/26/2024	SIN040260	Sales Tax		9.20
<b>23556</b>	<b>4/15/2024</b>	<b>001693</b>		<b>AMERICAN REPORTING COMPANY.</b>			<b>\$28.63</b>
190.4008.52.559.32.41.001			4/8/2024	3067426	CDBG MHR-203 Helen Talbo		28.63
<b>23557</b>	<b>4/15/2024</b>	<b>010395</b>		<b>ARAMARK REFRESHMENT SERVICES.</b>			<b>\$1,042.63</b>
001.0000.99.518.40.31.001			4/8/2024	3226078	ND Water Filter Cartridges - C		571.86

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.99.518.40.31.001			4/8/2024	3226277	ND In-Line Water Filters, UV L		211.44
001.0000.99.518.40.45.004			3/28/2024	8855282	ND Water Filtration: PD		98.82
001.0000.99.518.40.45.004			3/28/2024	8856553	ND Water Filtration: 9420 Fron		115.60
001.0000.99.518.40.45.004			3/28/2024	8856705	ND Water Filtration: 9915 Angl		44.91
<b>23558</b>	<b>4/15/2024</b>	<b>013545</b>		<b>ASSOCIATED EARTH SCIENCES, INC.</b>			<b>\$5,498.09</b>
301.0031.11.594.76.41.001			3/28/2024	063717	PK AG 2023-150 Thru 03/24 Ft.		5,498.09
<b>23559</b>	<b>4/15/2024</b>	<b>007445</b>		<b>ASSOCIATED PETROLEUM PRODUCTS.</b>			<b>\$2,479.30</b>
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		63.45
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		145.52
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		104.06
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		118.45
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		153.98
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		15.23
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		42.73
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		91.80
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		109.98
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		29.19
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		108.72
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		46.53
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		67.68
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		46.96
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		55.84
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		74.87
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		28.77
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		61.34
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		9.31
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		101.10
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		219.55
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		217.85
501.0000.51.548.79.32.001			4/2/2024	24-063812	PKFL 3/19-4/2/24		76.14
501.0000.51.548.79.32.002			4/2/2024	24-063812	PKFL 3/19-4/2/24		208.12

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000	51.548.79.32.001		4/2/2024	24-063812	PKFL 3/19-4/2/24		109.98
501.0000	51.548.79.32.001		4/2/2024	24-063812	PKFL 3/19-4/2/24		172.15
<b>23560</b>	<b>4/15/2024</b>	<b>013480</b>		<b>AVASEK LLC,</b>			<b>\$15,964.50</b>
503.0050	04.518.80.41.001		4/10/2024	A3733	IT AG 2023-102 03/24 MSP Month		15,964.50
<b>23561</b>	<b>4/15/2024</b>	<b>012523</b>		<b>AXON ENTERPRISE INC.</b>			<b>\$171,568.31</b>
503.0044	04.518.80.35.010		4/1/2024	INUS238638	IT Axon Fleet ALPR License- Ca		52,760.69
503.0044	04.518.80.35.010		4/1/2024	INUS238638	IT Axon Respond- License Fleet		13,415.86
503.0044	04.518.80.35.010		4/1/2024	INUS238811	IT Fleet 3 Basic		93,768.74
503.0044	04.518.80.35.010		4/1/2024	INUS238850	IT Fleet 3 Basic		11,623.02
<b>23562</b>	<b>4/15/2024</b>	<b>006119</b>		<b>BCRA.</b>			<b>\$12,198.19</b>
301.0020	11.594.76.63.001		4/3/2024	32212	PK AG 2022-037 03/24 Wards Lak		12,198.19
<b>23563</b>	<b>4/15/2024</b>	<b>011039</b>		<b>BERK CONSULTING INC.</b>			<b>\$4,167.50</b>
001.0000	07.558.65.41.001		3/25/2024	10827-02-24	CD AG 2023-167 02/01-02/29 Sub		4,167.50
<b>23564</b>	<b>4/15/2024</b>	<b>000065</b>		<b>BOYS AND GIRLS CLUBS OF.</b>			<b>\$29,711.69</b>
196.3004	99.518.63.41.001		4/3/2024	8 Q4/23	ARPA AG 2021-427 Q4/23 Subreci		15,660.31
196.3004	99.518.63.41.001		4/12/2024	9 Q1/24	ARPA AG 2021-427 Q1/24 Subreci		14,051.38
<b>23565</b>	<b>4/15/2024</b>	<b>011701</b>		<b>BUENAVISTA SERVICES INC.</b>			<b>\$8,397.21</b>
502.0000	17.518.30.41.001		3/20/2024	11542	PKFC/PKST 03/24 Janitorial Svc		4,532.44
502.0000	17.521.50.48.001		3/20/2024	11542	PKFC/PKST 03/24 Janitorial Svc		2,313.93
502.0000	17.542.65.48.001		3/20/2024	11542	PKFC/PKST 03/24 Janitorial Svc		1,100.96
001.0000	11.576.81.41.001		3/20/2024	11542	PKFC/PKST 03/24 Janitorial Svc		449.88
<b>23566</b>	<b>4/15/2024</b>	<b>005038</b>		<b>CARROLL, JEFF</b>			<b>\$43.47</b>
501.0000	51.521.10.32.001		3/14/2024	03/14/2024	PDFL Fuel For Vehicles 41180 &		43.47
<b>23567</b>	<b>4/15/2024</b>	<b>010262</b>		<b>CENTURYLINK.</b>			<b>\$322.63</b>
503.0000	04.518.80.42.001		3/23/2024	206-T31-6789 758B	IT 03/23-04/23 Phone		83.27
503.0000	04.518.80.42.001		4/3/2024	333964560 04/03/24	IT 04/03-05/02 Phone		71.04
503.0000	04.518.80.42.001		4/2/2024	333543562 04/02/24	IT 04/02-05/01 Phone		71.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
503.0000.04.518.80.42.001			4/2/2024	333880787 04/02/24	IT 04/02-05/01 Phone		97.32
<b>23568</b>	<b>4/15/2024</b>	<b>000536</b>		<b>CITY TREASURER CITY OF TACOMA.</b>			<b>\$51,986.63</b>
101.0000.11.542.64.47.005			4/3/2024	100233510 04/03/24	PKST 03/01-04/01 2310 84th St		19.79
101.0000.11.542.64.47.005			4/4/2024	100230603 04/04/24	PKST 03/04-04/02 7429 Custer R		24.93
101.0000.11.542.63.47.006			4/4/2024	100230616 04/04/24	PKST 03/04-04/02 7400 Custer R		27.93
101.0000.11.542.64.47.005			4/5/2024	100436443 04/05/24	PKST 02/06-04/04 8103 83rd Ave		41.18
101.0000.11.542.64.47.005			4/5/2024	101129625 04/05/24	PKST 02/06-04/04 7804 83rd Ave		45.96
001.0000.15.521.10.49.020			4/1/2024	9100073	PD Q2/24 Radio User Fees		37,845.00
001.0000.15.521.10.49.020			4/1/2024	91200234	PD 04/24 RSC Service Charge		866.03
101.0000.11.542.63.47.006			4/2/2024	100223530 04/02/24	PKST 03/02-04/01 9315 GLD SW		2,483.54
502.0000.17.518.35.47.005			3/29/2024	100113209 03/29/24	PKFC 02/29-03/28 6000 Main St		10,297.90
101.0000.11.542.63.47.006			3/29/2024	100218262 03/29/24	PKST 02/29-03/28 10601 Main St		105.43
101.0000.11.542.63.47.006			3/29/2024	100218270 03/29/24	PKST 02/29-03/28 10602 Main St		10.34
101.0000.11.542.64.47.005			3/29/2024	100218275 03/29/24	PKST 02/29-03/28 10511 GLD SW		76.00
101.0000.11.542.63.47.006			3/29/2024	100262588 03/29/24	PKST 01/30-03/28 6100 Lkwd Tow		102.30
101.0000.11.542.64.47.005			3/26/2024	100707975 03/26/24	PKST 02/23-03/25 7403 Lkwd Dr		40.30
<b>23569</b>	<b>4/15/2024</b>	<b>005786</b>		<b>CLASSY CHASSIS.</b>			<b>\$1,347.93</b>
180.0000.15.521.21.48.005			3/7/2024	6036	PDFL 03/24 Oil Change		95.78
501.0000.51.521.10.48.005			3/22/2024	6020	PDFL 03/24 Oil Change		117.88
501.0000.51.521.10.48.005			3/22/2024	6020	PDFL 03/24 Carwash		17.25
501.0000.51.521.10.48.005			3/22/2024	6020	PDFL 03/24 Oil Change		101.72
501.0000.51.521.10.48.005			3/22/2024	6020	PDFL 03/24 Carwash		17.25
501.0000.51.521.10.48.005			3/22/2024	6020	PDFL 03/24 Oil Change		101.72
501.0000.51.521.10.48.005			3/22/2024	6020	PDFL 03/24 Carwash		17.25
501.0000.51.521.10.48.005			3/22/2024	6020	PDFL 03/24 Oil Change		103.54
501.0000.51.521.10.48.005			3/22/2024	6020	PDFL 03/24 Oil Change		119.70
501.0000.51.521.10.48.005			3/29/2024	6033	PDFL 03/24 Oil Change		103.94
501.0000.51.521.10.48.005			3/29/2024	6033	PDFL 03/24 Oil Change		103.54
501.0000.51.521.10.48.005			3/29/2024	6033	PDFL 03/24 Oil Change PDFL 03/		302.15
501.0000.51.548.79.48.005			3/31/2024	6024	PKFL 03/24 Car Washes		102.17
501.0000.51.521.10.48.005			4/5/2024	6037	PDFL 04/24 Carwash		44.04

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23570</b>	<b>4/15/2024</b>	<b>013428</b>	<b>COLLINS, JULIA</b>				<b>\$168.00</b>
001.0000.11.571.20.41.001		4/11/2024	04/09/2024		PKFC Session 3 Chair Yoga Inst	168.00	
<b>23571</b>	<b>4/15/2024</b>	<b>010286</b>	<b>CUMMINS, TOM</b>				<b>\$288.00</b>
101.0000.11.542.66.43.004		4/12/2024	04/27-05/01 Meals		PKST North American Snow Conf:	288.00	
<b>23572</b>	<b>4/15/2024</b>	<b>013711</b>	<b>DAFE, YANILDA</b>				<b>\$5,650.00</b>
190.1006.52.559.32.41.001		4/12/2024	Sabrina Gravely		CDBG EPP: S Gravely Rent, Depo	5,650.00	
<b>23573</b>	<b>4/15/2024</b>	<b>003867</b>	<b>DELL MARKETING LP,</b>				<b>\$5,340.07</b>
503.0015.04.518.80.35.030		4/10/2024	10742203110		IT Havis Docking Station PD/Ca	4,850.20	
503.0015.04.518.80.35.030		4/10/2024	10742203110		Sales Tax	489.87	
<b>23574</b>	<b>4/15/2024</b>	<b>013653</b>	<b>ETHOS PNW.</b>				<b>\$9,250.00</b>
001.9999.07.558.60.41.001		4/11/2024	24-0006		CD AG 2024-008 03/26-04/11 Int	9,250.00	
<b>23575</b>	<b>4/15/2024</b>	<b>001716</b>	<b>FENCE SPECIALISTS LLC,</b>				<b>\$11,120.10</b>
401.0000.11.531.10.48.001		4/4/2024	0059279		PK Fence Install: 10720 26th A	8,367.60	
401.0000.11.531.10.48.001		4/4/2024	0059280		PKFC Fence Repair: Steele St P	2,752.50	
<b>23576</b>	<b>4/15/2024</b>	<b>013406</b>	<b>FERNANDEZ, PATREA M</b>				<b>\$819.00</b>
001.0000.11.571.20.41.001		4/11/2024	04/09/2024		PKFC Session 3 Yoga Instructor	819.00	
<b>23577</b>	<b>4/15/2024</b>	<b>013485</b>	<b>GIBSON, DEREK</b>				<b>\$127.00</b>
001.0000.03.557.20.43.004		4/12/2024	04/15-04/18/24 Meals		CM Gov't Social Media Conf: Gi	127.00	
<b>23578</b>	<b>4/15/2024</b>	<b>007965</b>	<b>GORDON THOMAS HONEYWELL,</b>				<b>\$8,780.00</b>
192.0000.00.558.60.41.001		3/31/2024	March 2024 1014		SSMCP AG 2023-231 03/24 Gov'tl	5,260.00	
192.0000.00.558.60.41.001		3/31/2024	March 2024 1185		SSMCP AG 2023-231 03/24 Gov'tl	3,520.00	
<b>23579</b>	<b>4/15/2024</b>	<b>012423</b>	<b>GUARDIAN ALLIANCE TECH INC.,</b>				<b>\$190.00</b>
001.0000.15.521.40.41.001		3/31/2024	23280		PD 03/24 Software Platform- PS	190.00	
<b>23580</b>	<b>4/15/2024</b>	<b>011900</b>	<b>HEMISPHERE DESIGN INC.</b>				<b>\$11,500.00</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.9999.03.513.10.41.001			4/1/2024	BYBH240401	CM AG 2024-049 04/24 Build You		5,000.00
104.0007.01.557.30.44.001			4/1/2024	LTAC240401	HM AG 2024-047 04/24 NEARcatio		6,500.00
<b>23581</b>	<b>4/15/2024</b>	<b>013469</b>		<b>HENDERWORKS, INC.,</b>			<b>\$20,000.00</b>
001.9999.03.513.10.41.001			4/11/2024	2 LAKEWOOD 04.11.24	CM AG 2023-088 Q1/24 DEI Strat		20,000.00
<b>23582</b>	<b>4/15/2024</b>	<b>013418</b>		<b>HID GLOBAL,</b>			<b>\$4,422.72</b>
503.0015.04.518.80.35.030			4/2/2024	13402018300	IT Fingerprint Scanner		3,559.50
503.0015.04.518.80.35.030			4/2/2024	13402018300	IT 04/02/24-04/01/24 CMT Advan		427.50
503.0015.04.518.80.35.030			4/2/2024	13402018300	freight		30.00
503.0015.04.518.80.35.030			4/2/2024	13402018300	Sales Tax		359.51
503.0015.04.518.80.35.030			4/2/2024	13402018300	Sales Tax		46.21
<b>23583</b>	<b>4/15/2024</b>	<b>012229</b>		<b>HINES, LAUREN</b>			<b>\$97.00</b>
001.0000.07.558.60.43.004			4/12/2024	04/21-04/23/24 Meals	WSAPT Spring Education Conf: H		97.00
<b>23584</b>	<b>4/15/2024</b>	<b>004036</b>		<b>HORIZON AUTOMATIC RAIN CO.</b>			<b>\$659.88</b>
001.0000.11.542.70.31.001			4/3/2024	3N169047	PKST Maint Supplies		530.96
001.0000.11.542.70.31.001			4/3/2024	3N169067	PKST Maint Supplies		57.80
001.0000.11.542.70.31.001			4/4/2024	3N169127	PKST Rain Bird		57.80
001.0000.11.542.70.31.001			4/5/2024	3N169161	PKST PVC Caps		13.32
<b>23585</b>	<b>4/15/2024</b>	<b>011300</b>		<b>HORWATH LAW PLLC.</b>			<b>\$52,368.61</b>
001.0000.99.512.51.41.004			4/10/2024	March 2024	ND AG 2020-203 03/24 Public De		46,125.00
001.9999.02.512.51.41.001			4/10/2024	March 2024	MC 03/24 Investigator Svcs		2,975.50
001.9999.02.512.51.41.001			4/10/2024	March 2024	MC 03/24 Social Worker Svcs		2,550.00
001.9999.02.512.51.41.001			4/10/2024	March 2024	MC Community Court		718.11
<b>23586</b>	<b>4/15/2024</b>	<b>000234</b>		<b>HUMANE SOCIETY FOR TACOMA &amp; PC.</b>			<b>\$14,778.07</b>
001.0000.15.554.30.41.008			4/1/2024	PS-INV103173	PD AG 2020-261 04/24 Animal Sh		14,778.07
<b>23587</b>	<b>4/15/2024</b>	<b>010730</b>		<b>JAYMARC AV.</b>			<b>\$483.07</b>
503.0000.04.518.80.41.001			3/26/2024	8535	IT Configured Aurora Device		483.07
<b>23588</b>	<b>4/15/2024</b>	<b>010885</b>		<b>JOHNSTON GROUP LLC,</b>			<b>\$5,250.00</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.03.513.10.41.001			4/2/2024	1649	CM AG 2023-218 04/24 Fed. Gov.		5,250.00
<b>23589</b>	<b>4/15/2024</b>	<b>012346</b>			<b>LAKWOOD BUILDING MAINT. LLC.</b>		<b>\$1,300.00</b>
001.0000.11.576.80.41.001			4/1/2024	1044	PK AG 2023-126 03/24 Janitoria		1,217.51
001.0000.11.576.81.41.001			4/1/2024	1044	PK AG 2023-126 03/24 Janitoria		82.49
<b>23590</b>	<b>4/15/2024</b>	<b>000280</b>			<b>LAKWOOD CHAMBER OF COMMERCE.</b>		<b>\$9,812.69</b>
104.0005.01.557.30.41.001			4/11/2024	03/24	HM AG 2024-129 03/24 Lodging T		9,812.69
<b>23591</b>	<b>4/15/2024</b>	<b>000288</b>			<b>LAKWOOD HARDWARE &amp; PAINT.</b>		<b>\$471.80</b>
502.0000.17.518.35.31.001			4/8/2024	739308	PKFC Paint, Tray Kit, Wall Pla		57.42
001.0000.11.542.70.31.030			4/8/2024	739311	PKST Flower Seeds		13.16
101.0000.11.542.70.31.001			4/2/2024	738722	PKST Maint Supplies		192.50
502.0000.17.518.35.35.001			4/5/2024	739102	PKFC 8Gal Wet/Dry Vac		99.08
502.0000.17.518.35.31.001			4/5/2024	739102	PKFC Paint, Brush		41.69
001.0000.11.576.80.31.001			4/5/2024	739110	PKFC Trailor Receiver		33.02
001.0000.11.576.81.31.001			4/3/2024	738877	PKFC Maint Supplies		34.93
<b>23592</b>	<b>4/15/2024</b>	<b>000298</b>			<b>LAKWOOD TOWING AND TRANSPORT.</b>		<b>\$138.73</b>
001.0000.15.521.10.41.070			3/25/2024	255382	PD 03/22 Ford Explorer		138.73
<b>23593</b>	<b>4/15/2024</b>	<b>002296</b>			<b>LEXIS NEXIS.</b>		<b>\$939.15</b>
503.0000.04.518.80.48.003			3/31/2024	3095021067	IT 03/24 LexisNexis		939.15
<b>23594</b>	<b>4/15/2024</b>	<b>009711</b>			<b>LEXIS NEXIS RISK DATA MGMT INC.</b>		<b>\$220.20</b>
001.0000.15.521.10.41.001			3/31/2024	1226184-20240331	PD 03/24 Person Searches		220.20
<b>23595</b>	<b>4/15/2024</b>	<b>013256</b>			<b>LOMELI. DAISY</b>		<b>\$191.00</b>
001.0000.02.523.30.43.004			4/9/2024	04/28-05/01 Per diem	MC Misdemeanant Prob Assoc Con		191.00
<b>23596</b>	<b>4/15/2024</b>	<b>002185</b>			<b>LOWE'S COMPANIES INC.</b>		<b>\$1,483.74</b>
001.0000.11.576.80.31.001			2/27/2027	923893	PKFC Maint Supplies		185.41
502.0000.17.518.35.31.001			3/7/2024	923791	PKFC Maint Supplies		92.63
001.0000.11.576.81.31.001			3/7/2024	923895	PKFC Maint Supplies		269.19
502.0000.17.521.50.31.001			3/11/2024	923564	PKFC Maint Supplies		39.90

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.576.80.31.001			2/28/2024	923289	PKFC Maint Supplies		139.06
502.0000.17.521.50.31.001				914077	PKFC Return: Maint Supplies		-8.02
502.0000.17.518.35.31.001			3/13/2024	984186	PKFC Maint Supplies		23.32
502.0000.17.518.35.31.001			3/13/2024	984227	PKFC Maint Supplies		19.16
101.0000.11.542.64.31.001			3/13/2024	984286	PKST Maint Supplies		145.53
001.0000.11.576.81.31.001			3/13/2024	984547	PKFC Maint Supplies		365.86
502.0000.17.518.35.31.001			2/27/2024	923926	PKFC Maint Supplies		73.19
502.0000.17.521.50.31.001			2/27/2024	923927	PKFC Maint Supplies		25.12
502.0000.17.518.35.31.001			3/15/2024	923500	PKFC Maint Supplies		62.71
001.0000.11.542.70.31.001			3/19/2024	923323	PKST Maint Supplies		31.37
502.0000.17.518.35.31.001			3/20/2024	923672	PKFC Maint Supplies		19.31
<b>23597</b>	<b>4/15/2024</b>	<b>004073</b>		<b>MACDONALD-MILLER FACILITY SOL.</b>			<b>\$4,935.63</b>
502.0000.17.521.50.48.001			3/31/2024	SVC294318	PKFC Install New Bearings, Al		2,019.83
502.0000.17.518.35.48.001			3/31/2024	SVC294387	PKFC Svc Call For Basement Ven		1,385.65
502.0000.17.521.50.48.001			3/31/2024	SVC294390	PKFC Extra Hrs For Bearings Re		1,530.15
<b>23598</b>	<b>4/15/2024</b>	<b>013647</b>		<b>MADRONA JOURNEY.</b>			<b>\$92.40</b>
001.0000.11.571.20.41.001			4/11/2024	04/09/2024	PKFC Session 3 Cardio Drumming		92.40
<b>23599</b>	<b>4/15/2024</b>	<b>012586</b>		<b>MARSH USA INC.</b>			<b>\$2,732.00</b>
504.0000.09.518.31.46.001			3/28/2024	920056230283	RM 03/16/24-03/16/25 Storage T		2,732.00
<b>23600</b>	<b>4/15/2024</b>	<b>000360</b>		<b>MCCLATCHY COMPANY LLC.</b>			<b>\$3,340.40</b>
302.0076.21.595.12.44.001			3/31/2024	243671	PWCP RFQ Nyanza Rd SW - GLD SW		973.60
001.0000.06.514.30.44.001			3/31/2024	243671	LG Ord. 799		202.10
001.0000.06.514.30.44.001			3/31/2024	243671	LG Ord. 800		207.22
001.0000.07.558.60.44.001			3/31/2024	243671	CD RFP Tree Planting		196.18
401.0020.41.531.10.44.001			3/31/2024	243671	PWSW Stormwater Mgmt Program U		620.32
001.0000.06.514.30.44.001			3/31/2024	243671	LG Public Hearing: Ord. To Ame		245.86
001.0000.07.558.60.44.001			3/31/2024	243671	CD Public Hearing On A Tax Inc		212.74
001.0000.06.514.30.44.001			3/31/2024	243671	LG Ord. 801		185.14
001.0000.07.558.60.44.001			3/31/2024	243671	CD NOA & ODNS Olympic Moving S		306.58
001.0000.07.558.60.44.001			3/31/2024	243671	CD Public Briefing On A Tax In		190.66



Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23601</b>	<b>4/15/2024</b>	<b>009430</b>	<b>MCCLENDON, ANESSA</b>				<b>\$81.20</b>
001.0000.11.571.20.41.001		4/11/2024	March 2024	PKFC Session 3 Sit & Fit Instr		81.20	
<b>23602</b>	<b>4/15/2024</b>	<b>011324</b>	<b>MCDUGAL, MARY</b>				<b>\$64.00</b>
001.0000.09.518.10.43.004		4/12/2024	04/11/24 Meals	HR Nat'l PELRA Conf: McDougal		64.00	
<b>23603</b>	<b>4/15/2024</b>	<b>007032</b>	<b>MICRO TEL.</b>				<b>\$1,293.00</b>
503.0000.04.518.80.42.001		3/22/2024	24 - 0620783	IT 06/21/24-06/22/25 Microcall		1,293.00	
<b>23604</b>	<b>4/15/2024</b>	<b>009724</b>	<b>MILES RESOURCES LLC.</b>				<b>\$799.60</b>
101.0000.11.542.30.31.030		3/25/2024	354568	PKST Cold Mix		342.68	
101.0000.11.542.30.31.030		3/31/2024	354909	PKFC Cold Mix		114.23	
101.0000.11.542.30.31.030		4/8/2024	355089	PKST Cold Mix		342.69	
<b>23605</b>	<b>4/15/2024</b>	<b>013514</b>	<b>NEELEY CONSTRUCTION COMPANY,</b>				<b>\$299,833.16</b>
301.0031.11.594.76.63.001		4/10/2024	502310-09	PK AG 2023-136 03/24 Ft. Steil		299,833.16	
<b>23606</b>	<b>4/15/2024</b>	<b>000365</b>	<b>NORTHWEST ABATEMENT SVC INC.</b>				<b>\$9,672.21</b>
001.0000.15.521.10.41.001		4/10/2024	124-4244	PD Empty Lead Buckets & Chgd F		9,584.21	
001.0000.15.521.10.41.001		4/5/2024	124-4229RT	PD Empty Lead Buckets & Change		88.00	
<b>23607</b>	<b>4/15/2024</b>	<b>013632</b>	<b>NWB LAKEWOOD LLC.</b>				<b>\$4,690.00</b>
502.0000.17.521.50.48.009		4/1/2024	Q2/24	PKFC Q2/24 Lkwd Industrial Pk-		4,690.00	
<b>23608</b>	<b>4/15/2024</b>	<b>013399</b>	<b>ODP BUSINESS SOLUTIONS, LLC.</b>				<b>\$319.28</b>
001.0000.15.521.10.31.001		3/18/2024	35660155001	PD Office Supplies		319.28	
<b>23609</b>	<b>4/15/2024</b>	<b>000378</b>	<b>OGDEN MURPHY WALLACE.</b>				<b>\$1,197.00</b>
001.0000.06.515.30.41.001		2/12/2024	887891	LG Thru 01/31 Public Defense		1,197.00	
<b>23610</b>	<b>4/15/2024</b>	<b>012500</b>	<b>O'REILLY AUTO PARTS.</b>				<b>\$100.16</b>
001.0000.11.576.81.31.001		4/4/2024	3626-471176	PKFC Maint Supplies		100.16	
<b>23611</b>	<b>4/15/2024</b>	<b>010255</b>	<b>PAPE' MACHINERY EXCHANGE.</b>				<b>\$1,144.26</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.576.80.35.001			3/30/2024	WM 332294 S	PKFC Edger		1,144.26
<b>23612</b>	<b>4/15/2024</b>	<b>012470</b>		<b>PARKLAND QUICK PRINT.</b>			<b>\$792.73</b>
001.0000.04.514.20.31.001			2/28/2024	66479	FN Qty. 2,500 Blank AP Check S		390.86
001.0000.11.571.22.49.005			4/5/2024	66689	PKFC Healthy Bucks		401.87
<b>23613</b>	<b>4/15/2024</b>	<b>000417</b>		<b>PERTEET INC.</b>			<b>\$9,962.52</b>
302.0159.21.595.12.41.001			4/10/2024	20220279.0000-1	PWCP AG 2024-117 01/29-03/31 1		9,962.52
<b>23614</b>	<b>4/15/2024</b>	<b>000407</b>		<b>PIERCE COUNTY.</b>			<b>\$2,598.57</b>
105.0001.07.559.20.41.001			4/5/2024	CI-349679	AB/PWSC 03/24 Recordings		316.50
311.0000.01.535.30.41.001			4/5/2024	CI-349679	AB/PWSC 03/24 Recordings		54.00
401.0000.41.531.10.41.001			4/5/2024	CI-349679	PWSW 03/24 Recording Permit #P		310.50
001.0000.15.521.22.49.005			3/28/2024	CI-348892	PD 03/24 Printing Charges: Tre		1,917.57
<b>23615</b>	<b>4/15/2024</b>	<b>000428</b>		<b>PIERCE COUNTY SEWER.</b>			<b>\$1,496.61</b>
001.0000.11.576.80.47.004			4/1/2024	1032275 04/01/24	PKFC 03/24 8421 Pine St S		20.78
001.0000.11.576.80.47.004			4/1/2024	936570 04/01/24	PKFC 03/24 6002 Fairlawn DR SW		26.57
502.0000.17.521.50.47.004			4/1/2024	1360914 04/01/24	PKFC 03/24 9401 Lkwd Dr SW		414.36
001.0000.11.576.81.47.004			4/1/2024	1431285 04/01/24	PKFC 03/24 9107 Angle Ln SW Co		113.38
101.0000.11.543.50.47.004			4/1/2024	1552201 04/01/24	PKST 03/24 9420 Front St S		36.22
001.0000.11.576.80.47.004			4/1/2024	162489 04/01/24	PKFC 03/24 9222 Veterans Dr SW		258.09
001.0000.11.576.81.47.004			4/1/2024	2020548 04/01/24	PKFC 03/24 8200 87th Ave SW Sh		72.88
001.0000.11.576.81.47.004			4/1/2024	2029430 04/01/24	PKFC 03/24 9101 Angle Ln SW		69.46
001.0000.11.576.81.47.001			4/1/2024	2067277 04/01/24	PKFC 03/24 9251 Angle LN SW		136.54
001.0000.11.576.80.47.004			4/1/2024	2079712 04/01/24	PKFC 03/24 8928 North Thorne L		177.06
502.0000.17.518.35.47.004			4/1/2024	870307 04/01/24	PKFC 03/24 6000 Main St SW		171.27
<b>23616</b>	<b>4/15/2024</b>	<b>013710</b>		<b>POSALSKI, JENNIFER</b>			<b>\$97.00</b>
001.0000.07.558.60.43.004			4/12/2024	04/21-04/23/24 Meals	CD WSAPT Spring Education Conf		97.00
<b>23617</b>	<b>4/15/2024</b>	<b>010630</b>		<b>PRINT NW.</b>			<b>\$513.58</b>
001.0000.07.558.60.49.005			4/9/2024	40293301	CD Business Cards: B Stewart,		166.04
101.0000.21.543.30.49.005			4/9/2024	40293301	PWST Business Cards: B Shields		83.02

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001.0000.07.558.60.49.005			4/2/2024	40249001	CD Business Cards: K Rupert		84.88
101.0000.21.543.30.49.005			4/2/2024	40255001	PWST Business Cards: JB Hur		84.88
001.0000.07.558.60.49.005			3/21/2024	40168501	CD Business Cards: Rimack		94.76
<b>23618</b>	<b>4/15/2024</b>	<b>009152</b>		<b>PUBLIC FINANCE INC.</b>			<b>\$330.00</b>
202.0000.01.514.20.41.001			4/1/2024	0002512	DS Q2/24 LID Admin: CLID No. 1		94.29
202.0000.02.514.20.41.001			4/1/2024	0002512	DS Q2/24 LID Admin: CLID No. 1		47.14
202.0000.03.514.20.41.001			4/1/2024	0002512	DS Q2/24 LID Admin: CLID No. 1		188.57
<b>23619</b>	<b>4/15/2024</b>	<b>008199</b>		<b>PUBLIC SAFETY TESTING.</b>			<b>\$1,500.00</b>
001.0000.15.521.40.41.001			4/8/2024	2024-297	PD Q1/24 Recruiting Testing		1,500.00
<b>23620</b>	<b>4/15/2024</b>	<b>000445</b>		<b>PUGET SOUND ENERGY.</b>			<b>\$19,349.23</b>
001.0000.11.576.81.47.005			3/22/2024	300000010896 3/22/24	PKFC 02/16-03/19 Ft Steil Park		822.28
001.0000.11.576.81.47.005			3/22/2024	300000010938 3/22/24	PKFC 02/16-03/19 8802 Dresden		287.32
001.0000.11.576.80.47.005			4/1/2024	200001526637 4/1/24	PKFC 02/28-03/29 9222 Veteran'		28.33
101.0000.11.542.63.47.006			4/1/2024	200006381095 4/1/24	PKST 02/28-03/29 7819 150th St		30.35
101.0000.11.542.63.47.006			4/1/2024	220008814687 4/1/24	PKST 02/28-03/29 7000 150th St		25.91
001.0000.11.576.80.47.005			4/1/2024	220018963391 4/1/24	PKFC 02/28-03/29 10365 112th S		79.51
101.0000.11.542.63.47.005			4/1/2024	220025290614 4/1/24	PKST 02/28-03/29 12702 Vernon		266.04
101.0000.11.542.63.47.005			4/1/2024	220025290630 4/1/24	PKST 02/28-03/29 8299 Veterans		163.44
001.0000.11.576.80.47.005			4/1/2024	220026435523 4/1/24	PKFC 02/28-03/29 8928 N Thorne		192.32
101.0000.11.542.63.47.006			4/1/2024	220028304982 4/1/24	PKST 02/28-03/29 12810 Gravell		137.52
101.0000.11.542.63.47.005			4/1/2024	220029285701 4/1/24	PKST 02/28-03/29 12319 GLD SW		168.68
101.0000.11.542.63.47.005			4/1/2024	220030615417 4/1/24	PKST 02/28-03/29 11828 Gravell		113.63
101.0000.11.542.63.47.005			4/1/2024	220031520764 4/1/24	PKST 02/28-03/29 12112 Edgewoo		103.01
101.0000.11.542.63.47.006			4/1/2024	220032386637 4/1/24	PKST 02/28-03/29 9201 WA Blvd		135.77
101.0000.11.542.63.47.006			4/1/2024	220034217525 4/1/24	PKST 02/28-03/29 8601 WA Blvd		170.30
101.0000.11.542.63.47.005			4/1/2024	220034218267 4/1/24	PKST 02/28-03/29 14630 Union A		88.77
001.0000.11.576.80.47.005			4/1/2024	300000000129 4/1/24	PKFC 02/28-03/29 11500 Militar		338.32
101.0000.11.542.63.47.006			4/1/2024	300000007165 4/1/24	PKST 03/01-04/01 N of Lk WA Bl		15,434.57
001.0000.11.576.80.47.005			4/1/2024	300000010268 4/1/24	PKFC 02/28-03/29 Woodlawn Ave		158.15
001.0000.11.576.81.47.005			4/1/2024	300000010938 4/1/24	PKFC 02/21-03/21 9107 Angle Ln		390.03

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.576.81.47.005			3/22/2024	200001527346 3/22/24	PKFC 02/21-03/21 8714 87th Ave		10.87
001.0000.11.576.81.47.005			3/22/2024	220024933081 3/22/24	PKFC 02/21-03/21 8714 87th Ave		204.11
<b>23621</b>	<b>4/15/2024</b>	<b>007505</b>		<b>REDFLEX TRAFFIC SYSTEMS INC.</b>			<b>\$32,240.00</b>
001.0000.15.521.71.41.080			3/31/2024	INV0073810	PD 03/24 Photo Enforcement		32,240.00
<b>23622</b>	<b>4/15/2024</b>	<b>010740</b>		<b>RFI ENTERPRISES INC.</b>			<b>\$117.95</b>
101.0000.11.544.90.41.001			4/4/2024	654809	PKFC 05/01-07/31 Instrusion Mo		117.95
<b>23623</b>	<b>4/15/2024</b>	<b>000473</b>		<b>ROBBLEE'S TOTAL SECURITY INC.</b>			<b>\$38.26</b>
101.0000.11.542.63.31.001			4/8/2024	143904	PKFC Keys		38.26
<b>23624</b>	<b>4/15/2024</b>	<b>009723</b>		<b>SHERIDAN, SELINDA</b>			<b>\$372.00</b>
001.0000.11.569.50.41.001			4/15/2024	03/04-04/08/2024	PKSR 03/04-04/408 Sumi Art Ins		372.00
<b>23625</b>	<b>4/15/2024</b>	<b>010348</b>		<b>SME SOLUTIONS, LLC.</b>			<b>\$663.63</b>
502.0000.17.521.50.48.001			3/31/2024	2220799	PD Retractor Cord Repair		663.63
<b>23626</b>	<b>4/15/2024</b>	<b>002912</b>		<b>SOUND ELECTRONICS.</b>			<b>\$168.28</b>
502.0000.17.518.35.48.001			4/1/2024	516300	PKFC Q2/24 Security Monitoring		65.89
502.0000.17.521.50.48.001			4/1/2024	519299	PKFC Q2/24 Fire Alarm Monitori		102.39
<b>23627</b>	<b>4/15/2024</b>	<b>013496</b>		<b>SOUND PACIFIC CONSTRUCTION LLC.</b>			<b>\$422,533.35</b>
302.0083.21.595.30.63.001			3/31/2024	AG 2023-235 PP # 4	PWCP AG 2023-235 03/01-03/31 H		264,546.30
302.0083.21.534.30.63.001			3/31/2024	AG 2023-235 PP # 4	PWCP AG 2023-235 03/01-03/31 H		157,987.05
<b>23628</b>	<b>4/15/2024</b>	<b>010656</b>		<b>SOUTH SOUND 911.</b>			<b>\$163,897.50</b>
001.0000.15.521.10.41.126			4/1/2024	2704	PD 04/24 Communication Svcs		106,822.50
001.0000.15.521.10.41.126			4/1/2024	2704	PD 04/24 RMS Svcs		26,123.34
001.0000.15.521.10.41.126			4/1/2024	2704	PD 04/24 Record Svcs		21,780.83
001.0000.15.521.10.41.126			4/1/2024	2704	PD 04/24 Warrant Svcs		9,170.83
<b>23629</b>	<b>4/15/2024</b>	<b>012013</b>		<b>SOUTH SOUND MOTORCYCLES.</b>			<b>\$584.68</b>
501.0000.51.521.10.48.005			4/9/2024	6012272	PDFL 4/24 Batteries		584.68

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23630</b>	<b>4/15/2024</b>	<b>003267</b>		<b>SOUTH TACOMA GLASS SPECIALISTS.</b>			<b>\$737.68</b>
501.9999.51.594.21.64.005			4/10/2024	72254	PDFL 04/24 New Build		467.93
180.0000.15.521.21.48.005			3/5/2024	71383	PDFL 03/24 Window		269.75
<b>23631</b>	<b>4/15/2024</b>	<b>011046</b>		<b>SPEIR, TIFFANY</b>			<b>\$261.14</b>
001.0000.07.558.65.31.005			4/1/2024	04/01/2024 Reimb	CD 04/02 2024 Comprehensive Pl		261.14
<b>23632</b>	<b>4/15/2024</b>	<b>002881</b>		<b>SPRAGUE PEST SOLUTIONS CO.</b>			<b>\$191.59</b>
001.0000.11.576.81.41.001			4/6/2024	5414598	PKFC 04/06 Pest Control 9115 A		116.74
502.0000.17.542.65.48.001			4/5/2024	5414874	PKFC 04/05 Pest Control: Lkwd		74.85
<b>23633</b>	<b>4/15/2024</b>	<b>009493</b>		<b>STAPLES ADVANTAGE.</b>			<b>\$114.11</b>
001.0000.09.518.10.31.001			3/13/2024	3561877869	HR Ultra Duster		25.00
105.0002.07.559.20.31.001			3/19/2024	3562269821	AB HP Ink Cartridges		56.14
001.0000.09.518.10.31.001			3/16/2024	3562150964	HR Badge Holder		32.97
<b>23634</b>	<b>4/15/2024</b>	<b>013407</b>		<b>STEWART HIZON, MACKENZIE</b>			<b>\$200.00</b>
001.0000.11.571.20.41.001			4/3/2024	04/03/2024	PKRC Sd Healing Workshop		200.00
<b>23635</b>	<b>4/15/2024</b>	<b>006497</b>		<b>SYSTEMS FOR PUBLIC SAFETY.</b>			<b>\$18,977.57</b>
501.0000.51.521.10.48.005			4/1/2024	46409	PDFL 02/24 Oil Change		110.50
501.0000.51.521.10.48.005			4/1/2024	46409	PDFL 02/24 Safety Inspection		848.17
501.0000.51.521.10.48.005			4/1/2024	46409	PDFL 02/24 Wipers		67.57
501.0000.51.521.10.48.005			4/1/2024	46624	PDFL 03/24 Oil Change		146.20
501.0000.51.521.10.48.005			4/1/2024	46624	PDFL 03/24 Safety Inspection		27.80
501.0000.51.521.10.48.005			4/1/2024	46624	PDFL 03/24 Brakes		678.27
501.0000.51.521.10.48.005			4/1/2024	46624	PDFL 03/24 Other		28.90
501.0000.51.521.10.48.005			4/1/2024	46657	PDFL 03/24 Oil Change		149.23
501.0000.51.521.10.48.005			4/1/2024	46657	PDFL 03/24 Safety Inspection		24.62
501.0000.51.521.10.48.005			4/1/2024	46657	PDFL 03/24 Tire		111.04
501.0000.51.521.10.48.005			4/1/2024	46657	PDFL 03/24 Other		25.71
501.0000.51.521.10.48.005			3/26/2024	46661	PDFL 03/24 Oil Change		146.47
501.0000.51.521.10.48.005			3/26/2024	46661	PDFL 03/24 Safety Inspection		26.42
501.0000.51.521.10.48.005			3/26/2024	46661	PDFL 03/24 Battery		269.14

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000	51.521.10.48.005		3/26/2024	46661	PDFL 03/24 Electrical		188.55
504.0000	09.518.35.48.001		3/26/2024	46661	PDFL 03/24 Insurance Repair		4,120.73
501.0000	51.521.10.48.005		3/29/2024	46677	PDFL 03/24 Oil Change		162.63
501.0000	51.521.10.48.005		3/29/2024	46677	PDFL 03/24 Safety Inspection		131.02
501.0000	51.521.10.48.005		3/29/2024	46677	PDFL 03/24 Engine		1,480.23
501.0000	51.521.10.48.005		3/29/2024	46677	PDFL 03/24 Alternator		1,265.92
501.0000	51.521.10.48.005		3/29/2024	46677	PDFL 03/24 Other		133.82
501.0000	51.521.10.48.005		3/29/2024	46691	PDFL 03/24 Tire Repair		60.65
501.0000	51.521.10.48.005		3/29/2024	46740	PDFL 03/24 Oil Change		158.13
501.0000	51.521.10.48.005		3/29/2024	46740	PDFL 03/24 Safety Inspection		24.22
501.0000	51.521.10.48.005		3/29/2024	46740	PDFL 03/24 Other		25.31
501.0000	51.521.10.48.005		3/29/2024	46779	PDFL 03/24 Oil Change		149.27
501.0000	51.521.10.48.005		3/29/2024	46779	PDFL 03/24 Safety Inspection		79.20
501.0000	51.521.10.48.005		3/29/2024	46779	PDFL 03/24 Tires		255.94
501.0000	51.521.10.48.005		3/29/2024	46779	PDFL 02/24 Other		28.00
501.0000	51.521.10.48.005		3/29/2024	46781	PDFL 03/24 Diagnostics		107.76
501.0000	51.521.10.48.005		3/29/2024	46781	PDFL 03/24 Other		25.19
501.0000	51.521.10.48.005		3/29/2024	46827	PDFL 03/24 Tire		124.28
182.0000	15.521.21.48.005		3/29/2024	46830	PDFL 03/24 Oil Change		145.38
182.0000	15.521.21.48.005		3/29/2024	46830	PDFL 03/24 Safety Inspection		460.36
182.0000	15.521.21.48.005		3/29/2024	46830	PDFL 03/24 Wipers		50.90
182.0000	15.521.21.48.005		3/29/2024	46830	PDFL 03/24 Electrical		110.40
504.0000	09.518.35.48.001		3/29/2024	46847	PDFL 03/24 Insurance Claim		3,750.59
501.0000	51.521.10.48.005		3/29/2024	46855	PDFL Tire Repair		59.76
501.0000	51.521.10.48.005		3/29/2024	46855	PDFL Other		24.02
501.0000	51.521.10.48.005		4/9/2024	46840	PDFL 3/24 Alternator		857.23
501.0000	51.521.10.48.005		4/9/2024	46840	PDFL 3/24 Batteries		356.91
501.0000	51.521.10.48.005		4/9/2024	46846	PDFL 3/24 Engine		1,342.29
501.0000	51.521.10.48.005		4/9/2024	46846	PDFL 3/24 Other		438.35
501.0000	51.521.10.48.005		4/9/2024	46861	PDFL 4/24 Oil Change		151.19
501.0000	51.521.10.48.005		4/9/2024	46861	PDFL 4/24 Safety Inspection		24.10
501.0000	51.521.10.48.005		4/9/2024	46861	PDFL 4/24 Other		25.20

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>23636</b>	<b>4/15/2024</b>	<b>008186</b>		<b>TRCVB.</b>			<b>\$8,615.91</b>
104.0016.01.557.30.41.001			3/31/2024	LW-2024-03	HM AG 2024-121 03/24 Lodging T		8,615.91
<b>23637</b>	<b>4/15/2024</b>	<b>009372</b>		<b>VENTEK INTERNATIONAL.</b>			<b>\$90.00</b>
503.0000.04.518.80.42.001			4/1/2024	142945	IT 04/24 CCU Server Hosting Mo		45.00
503.0000.04.518.80.42.001			4/1/2024	142945	IT 04/24 Digital Cell Carrier		45.00
<b>23638</b>	<b>4/15/2024</b>	<b>012914</b>		<b>VERIZON COMMUNICATIONS INC.</b>			<b>\$1,846.37</b>
503.0000.04.518.80.42.001			4/8/2024	Z9566790	IT Thru 04/30 Internet		1,597.66
503.0000.04.518.80.42.001			4/1/2024	314000053348	IT 03/24 GPS		248.71
<b>23639</b>	<b>4/15/2024</b>	<b>002509</b>		<b>VERIZON WIRELESS.</b>			<b>\$2,193.46</b>
180.0000.15.521.21.42.001			3/26/2024	9960185626	IT 02/27-03/26 Phone		379.00
503.0000.04.518.80.42.001			3/26/2024	9960185626	IT 02/27-03/26 Phone		1,814.46
<b>23640</b>	<b>4/15/2024</b>	<b>011512</b>		<b>WA STATE DEPT OF CORRECTIONS.</b>			<b>\$1,025.38</b>
001.0000.15.521.10.41.001			4/2/2024	FCU2403.7672	PD 03/24 Work Crew Svcs		1,025.38
<b>23641</b>	<b>4/15/2024</b>	<b>002977</b>		<b>WACHTER, HEIDI</b>			<b>\$101.00</b>
001.0000.06.515.30.43.004			4/12/2024	04/24-04/26/24 Meals	LG WSAMA Spring Conf: Wachter		101.00
<b>23642</b>	<b>4/15/2024</b>	<b>011595</b>		<b>WALTER E NELSON CO.</b>			<b>\$2,250.42</b>
502.0000.17.521.50.31.001			4/5/2024	980463	PKFC Maint Supplies		1,969.24
101.0000.11.544.90.31.001			4/3/2024	979862	PKFC Maint Supplies		281.18
<b>23643</b>	<b>4/15/2024</b>	<b>012987</b>		<b>WEX BANK.</b>			<b>\$2,233.35</b>
501.0000.51.548.79.32.001			3/31/2024	96066495	03/24 PK Fuel		100.49
501.0000.51.521.10.32.001			3/31/2024	96066495	03/24 PD Fuel		53.15
501.0000.51.521.10.32.001			3/31/2024	96066495	03/24 PD Fuel		23.11
501.0000.51.521.10.32.001			3/31/2024	96066495	03/24 PD Fuel		63.83
501.0000.51.521.10.32.001			3/31/2024	96066495	03/24 PD Fuel		154.29
501.0000.51.521.10.32.001			3/31/2024	96066495	03/24 PD Fuel		37.00
501.0000.51.521.10.32.001			3/31/2024	96066495	03/24 PD Fuel		267.89
501.0000.51.521.10.32.001			3/31/2024	96066495	03/24 PD Fuel		28.74

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000	51.521.10.32.001		3/31/2024	96066495	03/24 PD Fuel		19.95
501.0000	51.521.10.32.001		3/31/2024	96066495	03/24 PD Fuel		45.24
180.0000	15.521.21.32.001		3/31/2024	96066495	03/24 PD Fuel		103.65
501.0000	51.548.79.32.001		3/31/2024	96066495	03/24 PK Fuel		83.76
180.0000	15.521.21.32.001		3/31/2024	96066495	03/24 PD Fuel		342.39
181.0000	15.521.30.32.001		3/31/2024	96066495	03/24 PD Fuel		100.08
190.0008	52.559.31.32.001		3/31/2024	96066495	03/24 PK Fuel		83.33
501.0000	51.521.10.32.001		3/31/2024	96066495	03/24 PD Fuel		189.84
501.0000	51.521.10.32.001		3/31/2024	96066495	03/24 PD Fuel		24.20
501.0000	51.521.10.32.001		3/31/2024	96066495	03/24 PD Fuel		180.15
501.0000	51.521.10.32.001		3/31/2024	96066495	03/24 PD Fuel		92.81
501.0000	51.521.10.32.001		3/31/2024	96066495	03/24 PD Fuel		91.33
501.0000	51.521.10.32.001		3/31/2024	96066495	03/24 PD Fuel		148.12
<b>23644</b>	<b>4/15/2024</b>	<b>013708</b>		<b>WILSON'S AIR TECHNOLOGIES, INC.</b>			<b>\$165.45</b>
001.0000	15.521.80.48.001		3/22/2004	44196	PD Compressor Scvs		165.45
<b>23645</b>	<b>4/15/2024</b>	<b>000620</b>		<b>WINNING SEASONS.</b>			<b>\$919.89</b>
101.0000	11.542.30.31.008		3/26/2024	S2024089	PK HATS		459.44
001.0000	11.576.80.31.008		3/26/2024	S2024089	PK HATS		460.45
<b>23646</b>	<b>4/15/2024</b>	<b>011031</b>		<b>XIOLOGIX LLC.</b>			<b>\$362.32</b>
503.0000	04.518.80.48.002		4/3/2024	10857	IT Renewal Thru 06/21/25		362.32
<b>23647</b>	<b>4/15/2024</b>	<b>012926</b>		<b>ZOHO CORPORATION.</b>			<b>\$3,660.83</b>
503.0000	04.518.80.48.003		4/10/2024	2400842	IT 04/11/24-06/29/25 ManageEng		945.00
503.0000	04.518.80.48.003		4/10/2024	2400842	IT 04/11/24-06/29/25 ManageEng		345.00
503.0000	04.518.80.48.003		4/10/2024	2400842	IT 04/11/24-06/29/25 ManageEng		2,035.00
503.0000	04.518.80.48.003		4/10/2024	2400842	Sales Tax		335.83
<b>99082</b>	<b>3/29/2024</b>	<b>006968</b>		<b>ASCAP.</b>			<b>\$873.75</b>
001.0000	11.571.20.41.082		3/20/2024	500579376 03/20/2024	PKRC 01/01/2024-03/31/2025 Mus		873.75
<b>99083</b>	<b>3/29/2024</b>	<b>000042</b>		<b>AT&amp;T.</b>			<b>\$900.00</b>



Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.21.41.001			3/1/2024	500633	PD 01/11-02/10 LEA Tracking Fi		900.00
<b>99084</b>	<b>3/29/2024</b>	<b>002406</b>		<b>COSTCO.</b>			<b>\$120.00</b>
001.0000.99.518.40.49.001			3/28/2024	Renew thru 05/31/25	ND Costco Renew Thru 05/31/24		120.00
<b>99085</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2027	03/26/2024 40202	PD License & Reg Veh 40202~		5,425.54
<b>99086</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2024	03/26/2024 40192	PD License & Reg Veh 40192~		5,425.54
<b>99087</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2024	03/26/2024 40402	PD License & Reg Veh 40402~		5,425.54
<b>99088</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2024	03/26/2024 40382	PD License & Reg Veh 40382~		5,425.54
<b>99089</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2024	03/26/2024 40342	PD License & Reg Veh 40342~		5,425.54
<b>99090</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2024	03/26/2024 40332	PD License & Reg Veh 40332~		5,425.54
<b>99091</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2024	03/26/2024 40272	PD License & Reg Veh 40272~		5,425.54
<b>99092</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2024	03/26/2024 40222	PD License & Reg Veh 40222~		5,425.54
<b>99093</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2024	03/26/2024 40212	PD License & Reg Veh 40212~		5,425.54
<b>99094</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005			3/26/2024	03/26/2024 40452	PD License & Reg Veh 40452~		5,425.54

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>99095</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005		3/26/2024	03/26/2024 40781	PD License & Reg Veh 40781~		5,425.54	
<b>99096</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005		3/26/2024	03/26/2024 40642	PD License & Reg Veh 40642~		5,425.54	
<b>99097</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005		3/26/2024	03/26/2024 40532	PD License & Reg Veh 40532~		5,425.54	
<b>99098</b>	<b>3/29/2024</b>	<b>002976</b>		<b>DEPT OF LICENSING.</b>			<b>\$5,425.54</b>
501.9999.51.594.21.64.005		3/26/2024	03/26/2024 40492	PD License & Reg Veh 40492~		5,425.54	
<b>99099</b>	<b>3/29/2024</b>	<b>004710</b>		<b>EQUIFAX CREDIT NORTHWEST CORP.</b>			<b>\$120.23</b>
001.0000.15.521.10.41.001		3/23/2024	2059628834	PD 02/18-03/17		120.23	
<b>99100</b>	<b>3/29/2024</b>	<b>013681</b>		<b>FLYGARE &amp; ASSOC. INC.</b>			<b>\$93.70</b>
001.0000.06.515.30.41.001		3/12/2024	8004082	LG Certified & Original Transc		93.70	
<b>99101</b>	<b>3/29/2024</b>	<b>000184</b>		<b>FREEWAY TRAILER SALES INC.</b>			<b>\$180.86</b>
501.0000.51.548.79.48.005		3/22/2024	179236	PKFL Electrical		180.86	
<b>99102</b>	<b>3/29/2024</b>	<b>013258</b>		<b>GONZALEZ, XENIA</b>			<b>\$1,000.00</b>
001.9999.11.565.10.41.020		3/26/2024	3	PKSH 03/236-04/13 Lkwd's Choic		1,000.00	
<b>99103</b>	<b>3/29/2024</b>	<b>002817</b>		<b>GRAINGER.</b>			<b>\$1,023.03</b>
502.0000.17.518.35.31.001			9043445080	PKFC Return: Pipe Marker		-47.67	
301.0031.11.594.76.63.001		3/25/2024	9064808505	PKFC Bulk Containers		422.10	
301.0031.11.594.76.63.001		3/25/2024	9064808513	PKFC Maint Supplies		236.63	
001.0000.11.576.81.31.001		3/25/2024	9064808513	PKFC Maint Supplies		229.89	
502.0000.17.518.35.31.001		3/20/2024	9059906173	PKRC Toggle Switch		73.83	
502.0000.17.518.35.31.001		3/6/2024	9043953232	PKFC Pipe Marker		22.59	
502.0000.17.521.50.31.001		2/23/2024	9031507370	PKFC Vacuum Breaker Kit		37.99	
502.0000.17.518.35.31.001		2/5/2024	9009905184	PKFC Pipe Markers		47.67	
<b>99104</b>	<b>3/29/2024</b>	<b>013683</b>		<b>HAHN, GERALDINE A</b>			<b>\$2.00</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.00.233.10.00.000			3/27/2024	Ref000222118	LI Refund Cst #00001741		2.00
<b>99105</b>	<b>3/29/2024</b>	<b>013684</b>		<b>HARDING, SHOKO</b>			<b>\$10.00</b>
001.0000.00.233.10.00.000			3/27/2024	Ref000222119	LI Refund Cst #00001815		10.00
<b>99106</b>	<b>3/29/2024</b>	<b>004863</b>		<b>I O SOLUTIONS INC,</b>			<b>\$93.00</b>
001.0000.09.518.10.41.001			1/23/2024	C58899A	HR Exams/Scoring Nat'l Correct		60.00
001.0000.99.518.40.42.002			1/23/2024	C58899A	ND S/ H On Exams - FedEx Expre		33.00
<b>99107</b>	<b>3/29/2024</b>	<b>013689</b>		<b>INKS, DANIELLE</b>			<b>\$5.00</b>
001.0000.00.233.10.00.000			3/27/2024	Ref000222172	LI Refund Cst #00030042		5.00
<b>99108</b>	<b>3/29/2024</b>	<b>013297</b>		<b>ITSON, MAUREESE</b>			<b>\$300.00</b>
001.0000.11.571.20.41.082			3/18/2024	210	PKFC 03/18 Music Perf: Artist		300.00
<b>99109</b>	<b>3/29/2024</b>	<b>004761</b>		<b>JENNINGS EQUIPMENT INC,</b>			<b>\$1,585.88</b>
501.0000.51.548.79.48.005			3/5/2024	62136P	PKFL Tractor Repair		1,585.88
<b>99110</b>	<b>3/29/2024</b>	<b>000299</b>		<b>LAKEVIEW LIGHT &amp; POWER CO.,</b>			<b>\$10,843.34</b>
502.0000.17.521.50.47.005			3/21/2024	117448-001 03/21/24	PKFC 02/18-03/18 Lkwd Police S		8,079.12
101.0000.11.542.64.47.005			3/7/2024	67044-002 03/07/24	PKST 02/04-03/04 Pac Hwy & STW		77.79
101.0000.11.542.64.47.005			3/7/2024	67044-012 03/07/24	PKST 02/04-03/04 Hwy 512 & STW		108.50
101.0000.11.542.63.47.006			3/7/2024	67044-014 03/07/24	PKST 01/30-03/01 Hwy 512 & STW		91.54
101.0000.11.542.64.47.005			3/7/2024	67044-016 03/07/24	PKST 02/04-03/04 40th Ave SW		63.32
101.0000.11.542.64.47.005			3/7/2024	67044-031 03/07/24	PKST 02/04-03/04 84th St S & S		68.41
101.0000.11.542.64.47.005			3/7/2024	67044-032 03/07/24	PKST 02/04-03/04 100th ST SW &		84.40
101.0000.11.542.64.47.005			3/7/2024	67044-050 03/07/24	PKST 02/04-03/04 Lkwd Dr SW/St		77.70
101.0000.11.542.64.47.005			3/7/2024	67044-053 03/07/24	PKST 02/04-03/04 4648 Steil Bl		59.66
101.0000.11.543.50.47.005			3/7/2024	67044-074 03/07/24	PKST 02/04-03/04 9424 Front St		482.23
101.0000.11.542.64.47.005			3/7/2024	67044-078 03/07/24	PKST 02/04-03/04 100th St SW &		112.42
101.0000.11.542.64.47.005			3/7/2024	67044-079 03/07/24	PKST 02/04-03/04 96th St S & S		163.50
101.0000.11.542.64.47.005			3/7/2024	67044-080 03/07/24	PKST 02/04-03/04 8802 STW		78.33
101.0000.11.542.64.47.005			3/7/2024	67044-081 03/07/24	PKST 02/04-03/04 3601 Steil Bl		74.48
101.0000.11.542.63.47.006			3/7/2024	67044-083 03/07/24	PKST 02/04-03/04 40th & 100th		106.89

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
101.0000.11.542.64.47.005			3/7/2024	67044-084 03/07/24	PKST 02/04-03/04 Steil & Lkww		84.22
101.0000.11.542.63.47.006			3/7/2024	67044-085 03/07/24	PKST 02/04-03/04 26th & 88th S		46.90
101.0000.11.542.63.47.006			3/7/2024	67044-087 03/07/24	PKST 02/04-03/04 123rd & BPW S		76.26
101.0000.11.542.63.47.006			3/7/2024	67044-089 03/07/24	PKST 02/04-03/04 9520 Front ST		51.26
101.0000.11.542.63.47.006			3/7/2024	67044-092 03/07/24	PKST 02/04-03/04 8909 STW		44.76
101.0000.11.542.64.47.005			3/14/2024	67044-004 03/14/24	PKST 02/11-03/11 108th St SW &		73.59
101.0000.11.542.64.47.005			3/14/2024	67044-010 03/14/24	PKST 02/11-03/11 108th St SW &		69.84
101.0000.11.542.64.47.005			3/14/2024	67044-017 03/14/24	PKST 02/11-03/11 112th St SW &		57.62
101.0000.11.542.64.47.005			3/14/2024	67044-030 03/14/24	PKST 02/11-03/11 112th ST SW &		74.13
101.0000.11.542.63.47.006			3/14/2024	67044-072 03/14/24	PKST 02/11-03/11 11302 Kendric		121.09
502.0000.17.542.65.47.005			3/14/2024	67044-073 03/14/24	PKFC 02/11-03/11 11420 Kendric		357.31
101.0000.11.542.63.47.006			3/14/2024	67044-091 03/14/24	PKST 02/11-03/11 4713 111th St		58.07
<b>9911</b>	<b>3/29/2024</b>	<b>000300</b>		<b>LAKWOOD WATER DISTRICT.</b>			<b>\$523.57</b>
101.0000.11.542.70.47.001			3/19/2024	62853.01 03/19/24	PKST 01/08-03/09 PKST 83rd & W		51.84
101.0000.11.542.70.47.001			3/12/2024	26996.03 03/12/24	PKST 02/15-03/03 12200 Pac Hwy		51.84
001.0000.11.576.80.47.001			3/12/2024	15038.05 03/12/24	PKFC 01/02-03/03 12616 47th Av		69.04
502.0000.17.518.35.47.001			3/12/2024	16702.02 03/12/24	PKFC 01/02-03/03 6000 Main St		250.86
502.0000.17.518.35.47.001			3/12/2024	16706.02 03/12/24	PKFC 01/02-03/03 6000 Main St		51.84
101.0000.11.542.70.47.001			3/24/2024	26756.03 03/12/24	PKST 02/15-03/03 SE CO BP & Pa		48.15
<b>99112</b>	<b>3/29/2024</b>	<b>004680</b>		<b>LANGUAGE LINE SERVICES.</b>			<b>\$35.28</b>
001.0000.02.512.51.49.009			2/29/2024	11234215	MC 02/24		35.28
<b>99113</b>	<b>3/29/2024</b>	<b>000309</b>		<b>LES SCHWAB TIRE CENTER.</b>			<b>\$44.04</b>
501.0000.51.548.79.48.005			3/21/2024	30500823356	PKFL Tire		44.04
<b>99114</b>	<b>3/29/2024</b>	<b>013691</b>		<b>MATMAN WRESTLING CO.</b>			<b>\$5.00</b>
001.0000.00.233.10.00.000			3/27/2024	Ref000222175	LI Refund Cst #00040988		5.00
<b>99115</b>	<b>3/29/2024</b>	<b>008988</b>		<b>MCDONOUGH &amp; SONS INC.</b>			<b>\$8,622.62</b>
401.0000.11.531.10.48.001			3/31/2024	273656	PKFC/PKSW AG 2020-075B 03/24 S		8,286.85
502.0000.17.518.35.48.001			3/31/2024	273656	PKFC/PKSW AG 2020-075B 03/24 S		335.77

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>99116</b>	<b>3/29/2024</b>	<b>013671</b>	<b>MCGUIRE, MOLLY</b>				<b>\$150.00</b>
001.0000.02.512.51.49.009		3/29/2024	January 2024	MC 01/24 Interpreter		150.00	
<b>99117</b>	<b>3/29/2024</b>	<b>013626</b>	<b>NATHE, JULIA</b>				<b>\$200.00</b>
001.0000.11.571.20.41.001		2/24/2024	Sound Healing 2024	PKFC 02/24 Sd Healing Wkshp		200.00	
<b>99118</b>	<b>3/29/2024</b>	<b>013680</b>	<b>NEW DIRECTIONS COUNSELING.</b>				<b>\$480.00</b>
195.0021.02.512.53.41.001		2/8/2024	January 2024	MC 01/24 UA's: Douglas Janko		200.00	
195.0021.02.512.53.41.001		3/8/2024	February 2024	MC 02/24 UA's: Douglas Janko		280.00	
<b>99119</b>	<b>3/29/2024</b>	<b>013685</b>	<b>NGO, DAO</b>				<b>\$5.00</b>
001.0000.00.233.10.00.000		3/27/2024	Ref000222120	LI Refund Cst #00003212		5.00	
<b>99120</b>	<b>3/29/2024</b>	<b>010743</b>	<b>NISQUALLY INDIAN TRIBE.</b>				<b>\$58.88</b>
001.0000.15.521.10.41.125		1/31/2024	38869	PD 01/24 Pharmacy Reimb		58.88	
<b>99121</b>	<b>3/29/2024</b>	<b>001929</b>	<b>OMWBE.</b>				<b>\$2,001.15</b>
101.0000.21.544.20.49.001		3/5/2024	30314777	PWST 07/01/23-06/30/25 Politic		2,001.15	
<b>99122</b>	<b>3/29/2024</b>	<b>000930</b>	<b>PACIFIC PLANTS INC.</b>				<b>\$1,130.18</b>
001.0000.11.542.70.31.030		3/26/2024	100301	PKST Plants		647.94	
001.0000.11.542.70.31.030		3/26/2024	100302	PKST Plants		482.24	
<b>99123</b>	<b>3/29/2024</b>	<b>006117</b>	<b>PETTY CASH.</b>				<b>\$472.50</b>
001.0000.02.512.51.49.008		3/29/2024	03/24 Jury	MC 03/24 Replenish Jury Petty		472.50	
<b>99124</b>	<b>3/29/2024</b>	<b>000424</b>	<b>PIERCE COLLEGE FOUNDATION.</b>				<b>\$750.00</b>
302.0024.21.595.20.61.007		3/27/2024	12	PWCP Legal Fees re: Steil. Blv		750.00	
<b>99125</b>	<b>3/29/2024</b>	<b>011181</b>	<b>POLLARD, ANDREA</b>				<b>\$1,040.00</b>
101.0000.11.542.30.49.003		2/8/2024	385	PKFC/PKST 02/07 Flagger Class		320.00	
001.0000.11.542.70.49.003		2/8/2024	385	PKFC/PKST 02/07 Flagger Class		160.00	
001.0000.11.576.80.49.003		2/8/2024	385	PKFC/PKST 02/07 Flagger Class		560.00	
<b>99126</b>	<b>3/29/2024</b>	<b>010896</b>	<b>PUGET SOUND TITLE - TACOMA.</b>				<b>\$410.49</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
190.4008.52.559.32.41.001			3/13/2024	225456	CDBG MHR-200 Deed Of Trust, GE		410.49
<b>99127</b>	<b>3/29/2024</b>	<b>013686</b>		<b>RABISA, BETTY J</b>			<b>\$50.00</b>
001.0000.00.233.10.00.000			3/27/2024	Ref000222158	LI Refund Cst #00003566		50.00
<b>99128</b>	<b>3/29/2024</b>	<b>013687</b>		<b>RAND, ELIZABETH</b>			<b>\$3.00</b>
001.0000.00.233.10.00.000			3/27/2024	Ref000222164	LI Refund Cst #00003580		3.00
<b>99129</b>	<b>3/29/2024</b>	<b>013477</b>		<b>SCHEIBMEIR, KELLY &amp; NELSON, PS,</b>			<b>\$2,925.00</b>
001.0000.07.558.60.41.007			2/29/2024	259358	CD 02/20-02/22 Review Report,		1,237.50
001.0000.07.558.60.41.007			2/29/2024	25939	CD 11/21-12/05/23 STD, LLC App		315.00
001.0000.07.558.60.41.007			2/29/2024	25939	CD 02/01-02/25 STD, LLC Appeal		1,372.50
<b>99130</b>	<b>3/29/2024</b>	<b>011227</b>		<b>SHOW CASE MEDIA.</b>			<b>\$505.00</b>
001.0000.11.571.20.44.001			3/9/2024	5396	PKFC 1/4 Spring Issue		505.00
<b>99131</b>	<b>3/29/2024</b>	<b>005575</b>		<b>SUMNER VETERINARY HOSPITAL.</b>			<b>\$43.23</b>
001.0000.15.521.10.41.001			3/19/2024	1345540	PD DiaGel For Kona		43.23
<b>99132</b>	<b>3/29/2024</b>	<b>010277</b>		<b>TACOMA DODGE CHRYSLER JEEP.</b>			<b>\$1,108.40</b>
501.0000.51.548.79.48.005			2/29/2024	6476203/2	PKFL Brakes		1,108.40
<b>99133</b>	<b>3/29/2024</b>	<b>013693</b>		<b>THE PUBLIC GROUP.</b>			<b>\$617.00</b>
001.0000.15.369.20.00.000			3/22/2024	03/22/2024	PD Refund: Auction Proceeds		617.00
<b>99134</b>	<b>3/29/2024</b>	<b>013648</b>		<b>THE RIDGE MOTORSPORTS PARK.</b>			<b>\$4,750.00</b>
001.0000.15.521.40.49.003			3/7/2024	4399	PD 3/24 EVOC Training		4,750.00
<b>99135</b>	<b>3/29/2024</b>	<b>013690</b>		<b>THOMPSON, MICHAEL</b>			<b>\$10.00</b>
001.0000.00.233.10.00.000			3/27/2024	Ref000222174	LI Refund Cst #00030531		10.00
<b>99136</b>	<b>3/29/2024</b>	<b>013692</b>		<b>VILLA PLAZA APTS..</b>			<b>\$21.00</b>
001.0000.00.233.10.00.000			3/27/2024	Ref000222176	LI Refund Cst #00041499		21.00
<b>99137</b>	<b>3/29/2024</b>	<b>012715</b>		<b>VISA - 5244.</b>			<b>\$3,174.01</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.01.511.60.49.005			2/25/2024	5244/Schuma 02/25/24	CC Name Tags For Councilmember		92.48
001.0000.01.511.60.49.003			2/25/2024	5244/Schuma 02/25/24	CC Lkwd Chamber Membership Lun		30.00
001.0000.06.514.30.49.001			2/25/2024	5244/Schuma 02/25/24	LG IIMC Membership: B Schumach		225.00
001.0000.01.511.60.43.001			2/25/2024	5244/Schuma 02/25/24	CC Mtg With Fed Delegation: Mo		1,116.20
001.0000.01.511.60.43.001			2/25/2024	5244/Schuma 02/25/24	CC Mtg With Fed Delegation: Wh		1,116.20
001.0000.06.514.30.49.001			2/25/2024	5244/Schuma 02/25/24	LG 02/09-03/09 Online Notary S		19.00
001.0000.06.514.30.49.001			2/25/2024	5244/Schuma 02/25/24	LG 02/09/24-02/09/25 1 Yr. Cer		60.00
001.0000.06.514.30.49.001			2/25/2024	5244/Schuma 02/25/24	LG 01/09-02/09 Online Notary (		50.00
001.0000.03.513.10.49.005			2/25/2024	5244/Schuma 02/25/24	CM Bugher Recognition Plaques		280.15
001.0000.03.513.10.49.001			2/25/2024	5244/Schuma 02/25/24	CM Annual Smartsheet		184.98
<b>99138</b>	<b>3/29/2024</b>	<b>012486</b>		<b>WOODWORTH INDUSTRIAL PARK.</b>			<b>\$3,450.00</b>
192.0013.07.558.60.61.007			2/28/2024	2024-10	SSMP '24 Dues: Lots 8, 17, 18,		3,450.00
<b>99139</b>	<b>4/15/2024</b>	<b>010899</b>		<b>ACCESS INFORMATION MANAGEMENT.</b>			<b>\$2,062.09</b>
001.0000.06.514.30.41.001			3/31/2024	10844012	LG 03/24 Record Retention & Mg		2,062.09
<b>99140</b>	<b>4/15/2024</b>	<b>008307</b>		<b>AT&amp;T MOBILITY.</b>			<b>\$15,012.30</b>
180.0000.15.521.21.42.001			3/19/2024	287293165778 03/24	IT/PD Thru 03/19 Phone		397.83
503.0000.04.518.80.42.001			3/19/2024	287293165778 03/24	IT/PD Thru 03/19 Phone		8,816.18
503.0000.04.518.80.42.001			3/19/2024	287296255265 03/24	IT Thru 03/19 Phone		5,785.77
503.0000.04.518.80.42.001			3/19/2024	287304884473 03/24	IT Thru 03/19 Phone		12.52
<b>99141</b>	<b>4/15/2024</b>	<b>002408</b>		<b>CITY OF TACOMA.</b>			<b>\$502.39</b>
302.0002.21.595.63.41.124			3/28/2024	91199887	PWCP True-Up On Review On Perm		502.39
<b>99142</b>	<b>4/15/2024</b>	<b>013699</b>		<b>DE LOS SANTOS, FLORENCIA</b>			<b>\$60.00</b>
001.0000.07.321.99.00.001			4/9/2024	50339921	CD Refund Coiffure Florencia B		60.00
<b>99143</b>	<b>4/15/2024</b>	<b>000140</b>		<b>DEPT OF REVENUE-LEASEHOLD.</b>			<b>\$4,237.20</b>
001.0000.00.237.10.00.000			4/10/2024	Q1/24	FN/CD Q1/24 Leasehold Tax		385.20
192.0000.00.237.10.00.000			4/10/2024	Q1/24	FN/CD Q1/24 Leasehold Tax		3,852.00
<b>99144</b>	<b>4/15/2024</b>	<b>009472</b>		<b>DISH NETWORK LLC.</b>			<b>\$179.13</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
503.0000.04.518.80.42.001			4/4/2024	8255 7070 8168 1616	IT 04/16-05/15 PD TV/HD Receiv		179.13
<b>99145</b>	<b>4/15/2024</b>	<b>010425</b>		<b>DOYLE PRINTING COMPANY.</b>			<b>\$912.73</b>
001.0000.15.521.10.49.005			3/22/2024	66149	PD Business Cards		912.73
<b>99146</b>	<b>4/15/2024</b>	<b>013532</b>		<b>FLEXENTIAL,</b>			<b>\$2,349.95</b>
503.0000.04.518.80.48.003			4/10/2024	INV758075	IT 04/01-04/30 IP Bandwidth, T		2,349.95
<b>99147</b>	<b>4/15/2024</b>	<b>005398</b>		<b>GLOBAL SECURITY &amp;</b>			<b>\$174.90</b>
101.0000.11.543.50.41.001			4/1/2024	4606409	PKFC 04/01-06/30 Intrusion Mon		115.44
101.0000.11.543.50.41.001			4/1/2024	4606409	PKFC 04/01-06/30 Alarm.com Com		59.46
<b>99148</b>	<b>4/15/2024</b>	<b>013201</b>		<b>GOVOLUTION LLC,</b>			<b>\$71.80</b>
503.0000.04.518.80.42.001			3/31/2024	13836	IT 03/24 Velocity Technology		71.80
<b>99149</b>	<b>4/15/2024</b>	<b>011428</b>		<b>GUNDERSON LAW OFFICE PLLC,</b>			<b>\$2,985.00</b>
001.0000.06.515.31.41.001			3/29/2024	1362	LG 03/24 Prosecution Svcs		2,985.00
<b>99150</b>	<b>4/15/2024</b>	<b>009728</b>		<b>HSA BANK.</b>			<b>\$119.25</b>
001.0000.09.518.10.41.001			4/4/2024	W534461	HR 03/24 HSA Svc Fee		119.25
<b>99151</b>	<b>4/15/2024</b>	<b>000299</b>		<b>LAKEVIEW LIGHT &amp; POWER CO..</b>			<b>\$2,261.83</b>
101.0000.11.542.64.47.005			3/21/2024	67044-001 03/21/24	PKST 02/18-03/18 100th St SW &		68.14
101.0000.11.542.64.47.005			3/21/2024	67044-003 03/21/24	PKST 02/18-03/18 Motor Ave & W		72.79
101.0000.11.542.64.47.005			3/21/2024	67044-005 03/21/24	PKST 02/18-03/18 BP Wy SW & Lk		76.71
101.0000.11.542.64.47.005			3/21/2024	67044-006 03/21/24	PKST 02/18-03/18 108th St SW &		70.74
101.0000.11.542.64.47.005			3/21/2024	67044-019 03/21/24	PKST 02/18-03/18 BPW SW & 100t		73.06
101.0000.11.542.64.47.005			3/21/2024	67044-020 03/21/24	PKST 02/18-03/18 59th Ave SW &		89.48
101.0000.11.542.64.47.005			3/21/2024	67044-022 03/21/24	PKST 02/18-03/18 GLD SW & BPW		94.67
101.0000.11.542.64.47.005			3/21/2024	67044-024 03/21/24	PKST 02/18-03/18 GLD SW & Stei		70.20
001.0000.11.576.80.47.005			3/21/2024	67044-034 03/21/24	PKFC 02/18-03/18 10506 Russell		41.36
101.0000.11.542.64.47.005			3/21/2024	67044-046 03/21/24	PKST 02/18-03/18 10013 GLD SW		200.18
101.0000.11.542.64.47.005			3/21/2024	67044-047 03/21/24	PKST 02/18-03/18 59th Ave SW &		73.41
001.0000.11.576.80.47.005			3/21/2024	67044-063 03/21/24	PKFC 02/18-03/18 6002 Fairlawn		133.68



Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
101.0000.11.542.64.47.005			3/21/2024	67044-064 03/21/24	PKST 02/18-03/18 93rd & BPW		62.78
101.0000.11.542.64.47.005			3/21/2024	67044-082 03/21/24	PKST 02/18-03/18 GLD & Mt Tac		173.68
101.0000.11.542.63.47.006			3/21/2024	67044-086 03/21/24	PKST 02/18-03/18 6119 Motor Av		65.91
101.0000.11.542.63.47.005			3/21/2024	67044-088 03/21/24	PK 02/18-03/18 11950 47th St S		51.37
101.0000.11.542.63.47.006			3/21/2024	67044-090 03/21/24	PKST 02/18-03/18 5310 100th St		92.34
101.0000.11.542.63.47.006			3/21/2024	67044-093 03/21/24	PKST 02/18-03/18 9511 GLD SW		47.70
101.0000.11.542.64.47.005			3/28/2024	67044-028 03/28/24	PKST 02/25-03/25 Pac Hwy SW &		71.99
401.0000.41.531.10.47.005			3/28/2024	67044-037 03/28/24	PWSW 02/25-03/25 Pac Hwy SW		47.07
101.0000.11.542.64.47.005			3/28/2024	67044-038 03/28/24	PKST 02/25-03/25 BP Way & Pac		70.64
001.0000.11.576.80.47.005			3/28/2024	67044-041 03/28/24	PKFC 02/25-03/25 4721 127th St		38.08
101.0000.11.542.64.47.005			3/28/2024	67044-043 03/28/24	PKST 02/25-03/25 BPW SW & San		158.14
101.0000.11.542.64.47.005			3/28/2024	67044-054 03/28/24	PKST 02/25-03/25 11417 Pac Hwy		70.82
101.0000.11.542.64.47.005			3/28/2024	67044-055 03/28/24	PKST 02/25-03/25 11424 Pac Hwy		67.62
101.0000.11.542.64.47.005			3/28/2024	67044-056 03/28/24	PKST 02/25-03/25 11517 Pac Hwy		73.24
401.0000.41.531.10.47.005			3/28/2024	67044-057 03/28/24	PWSW 02/25-03/25 5118 Seattle		53.15
101.0000.11.542.63.47.006			4/12/2024	67044-039 03/21/24	PKST 02/18-03/18 5700 100th St		52.88
<b>99152</b>	<b>4/15/2024</b>	<b>000300</b>		<b>LAKWOOD WATER DISTRICT.</b>			<b>\$1,024.92</b>
001.0000.11.576.81.47.001			4/2/2024	26554.02 04/02/24	PKFC 01/26-03/24 8714 87th Ave		90.85
001.0000.11.576.81.47.001			4/2/2024	27581.01 04/02/24	PKFC 01/26-03/24 9101 Angle Ln		48.15
001.0000.11.576.81.47.001			4/2/2024	27583.01 04/02/24	PKFC 01/26-03/24 9115 Angle Ln		101.27
001.0000.11.576.81.47.001			4/2/2024	27585.01 04/02/24	PKFC 01/26-03/24 9251 Angle Ln		94.95
001.0000.11.576.81.47.001			4/2/2024	27586.01 04/02/24	PKFC 01/26-03/24 9349 Angle LN		62.07
001.0000.11.576.80.47.001			4/2/2024	10152.01 04/02/24	PKFC 01/26-03/24 59th Ave & Fa		48.15
101.0000.11.542.70.47.001			4/2/2024	10567.02 04/02/24	PKST 01/26-03/24 8902 Meadow R		48.15
001.0000.11.576.81.47.001			4/2/2024	11535.02 04/02/24	PKFC 01/26-03/24 8714 87th Ave		531.33
<b>99153</b>	<b>4/15/2024</b>	<b>011263</b>		<b>LAW OFFICES OF MATTHEW RUSNAK.</b>			<b>\$375.00</b>
001.0000.99.512.51.41.035			4/8/2024	454	ND 03/19 R. Suhay		375.00
<b>99154</b>	<b>4/15/2024</b>	<b>005685</b>		<b>LEMAY MOBILE SHREDDING,</b>			<b>\$713.00</b>
001.0000.15.521.10.41.001			4/1/2024	4833696S185	PD 03/24 Shredding		393.00
001.0000.99.518.40.41.001			4/1/2024	4835714S185	ND 03/24 Shredding 3rd Floor		320.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>99155</b>	<b>4/15/2024</b>	<b>000309</b>		<b>LES SCHWAB TIRE CENTER.</b>			<b>\$4,983.13</b>
501.0000.51.521.10.48.005			3/14/2024	30500822119	PDFL 03/24 Wheel		1,079.80
501.0000.51.521.10.48.005			3/14/2024	30500822119	PDFL 03/24 Brakes		1,435.31
501.0000.51.521.10.48.005			3/14/2024	30500822119	PDFL 03/24 Tire		1,012.64
501.0000.51.548.79.48.005			4/9/2024	30500825986	PKFL Tires Installed		1,455.38
<b>99156</b>	<b>4/15/2024</b>	<b>009189</b>		<b>MCCLAIN'S SOIL SUPPLY.</b>			<b>\$25.37</b>
001.0000.11.542.70.31.030			4/1/2024	4404	PKST Top Soil		25.37
<b>99157</b>	<b>4/15/2024</b>	<b>008988</b>		<b>MCDONOUGH &amp; SONS INC.</b>			<b>\$165.15</b>
401.0000.11.531.10.48.001			3/22/2024	273684	PKSW AG 2020-075B 03/22 Emerge		165.15
<b>99158</b>	<b>4/15/2024</b>	<b>013444</b>		<b>MULLEN COUGHLIN LLC.</b>			<b>\$1,255.50</b>
001.9999.99.518.80.41.001			3/31/2024	74185	RM Thru 02/26 RW - Claim # 929		1,255.50
<b>99159</b>	<b>4/15/2024</b>	<b>011393</b>		<b>NAVIA BENEFIT SOLUTIONS.</b>			<b>\$283.80</b>
001.0000.09.518.10.41.001			3/28/2024	10838634	HR 03/24 Participant Fee		283.80
<b>99160</b>	<b>4/15/2024</b>	<b>006703</b>		<b>PENDLETON CONSULTING LLC.</b>			<b>\$6,503.80</b>
001.0000.03.513.10.41.001			3/31/2024	03/31/2024	CM 03/30 City Council Retreat		6,503.80
<b>99161</b>	<b>4/15/2024</b>	<b>006117</b>		<b>PETTY CASH.</b>			<b>\$148.94</b>
001.0000.15.521.10.31.001			4/12/2024	02/26-03/27 JL	PD Moody 02/28 Drill Bits		22.00
001.0000.15.521.10.31.001			4/12/2024	02/26-03/27 JL	PD Westby 02/28 Storage Bins		96.94
001.0000.15.521.10.43.003			4/12/2024	02/26-03/27 JL	PD McNeil Feb & Mar Mileage		24.50
001.0000.15.521.10.43.005			4/12/2024	02/26-03/27 JL	PD Markert 01/27 Toll Charge		5.50
<b>99162</b>	<b>4/15/2024</b>	<b>010204</b>		<b>PROTECT YOUTH SPORTS.</b>			<b>\$43.80</b>
001.0000.09.518.10.41.001			3/31/2024	1152940	HR 03/24 Basic Nat'l Combo Sea		43.80
<b>99163</b>	<b>4/15/2024</b>	<b>012825</b>		<b>READY SET TOW LLC.</b>			<b>\$88.08</b>
001.0000.15.521.10.41.070			3/26/2024	79	PD 03/26 Honda Accord		88.08
<b>99164</b>	<b>4/15/2024</b>	<b>005575</b>		<b>SUMNER VETERINARY HOSPITAL.</b>			<b>\$2,022.91</b>
001.0000.15.521.10.41.001			3/27/2024	1347306	PD 03/27 Vet Visit: Hawk		400.00

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001.0000.15.521.10.41.001			3/20/2024	1345885	PD 03/20 Urgent Care Visit: Ko		1,622.91
<b>99165</b>	<b>4/15/2024</b>	<b>013696</b>		<b>THE RUSTY RACK GUYS.</b>			<b>\$836.76</b>
301.0031.11.594.76.63.001			3/27/2024	49630	PKFC Used Beams & Frames		836.76
<b>99166</b>	<b>4/15/2024</b>	<b>009354</b>		<b>TK ELEVATOR,</b>			<b>\$1,637.36</b>
502.0000.17.518.35.48.001			3/31/2024	3007830985	PKFC 03/24 Elevator Svcs: CH,		608.54
502.0000.17.521.50.48.001			3/31/2024	3007830985	PKFC 03/24 Elevator Svcs: CH,		304.27
502.0000.17.542.65.48.001			3/31/2024	3007830985	PKFC 03/24 Elevator Svcs: CH,		724.55
<b>99167</b>	<b>4/15/2024</b>	<b>009354</b>		<b>TK ELEVATOR,</b>			<b>\$136.36</b>
502.0000.17.518.35.48.001			3/27/2024	6000714457	PKFC Elevator Svc @ CH		136.36
<b>99168</b>	<b>4/15/2024</b>	<b>009580</b>		<b>T-MOBILE USA.</b>			<b>\$3,675.05</b>
180.0000.15.521.21.42.001			3/21/2024	996033566 03/21/24	IT 02/21-03/20 Phone		93.16
503.0000.04.518.80.42.001			3/21/2024	996033566 03/21/24	IT 02/21-03/20 Phone		3,212.06
180.0000.15.521.21.42.001			3/12/2024	996226608 03/21/24	IT 02/21-03/20 Phone		304.28
180.0000.15.521.21.42.001			2/21/2024	996226608 02/21/24	PD 02/02-02/20 Phone		65.55
<b>99169</b>	<b>4/15/2024</b>	<b>009580</b>		<b>T-MOBILE USA.</b>			<b>\$200.00</b>
001.0000.15.521.21.41.001			3/28/2024	9563917896	PD 03/15-05/13 GPS Locate		100.00
001.0000.15.521.21.41.001			3/28/2024	9563917897	PD 03/15-05/13 GPS Locate		100.00
<b>99170</b>	<b>4/15/2024</b>	<b>010640</b>		<b>TRANSUNION RISK AND.</b>			<b>\$207.65</b>
001.0000.15.521.21.41.001			4/1/2024	212084-202403-1	PD 03/24 People Searches		207.65
<b>99171</b>	<b>4/15/2024</b>	<b>009856</b>		<b>UTILITIES UNDERGROUND LOCATION.</b>			<b>\$332.64</b>
101.0000.11.544.90.41.001			3/31/2024	4030175	PKFC 03/24 Excavation Notifica		332.64
<b>99172</b>	<b>4/15/2024</b>	<b>013709</b>		<b>VBT SCENIC PINES LLC.</b>			<b>\$1,339.00</b>
190.1006.52.559.32.41.001			4/12/2024	Leaella Swan 1	CDBG EPP: L Swan Rent, Deposit		1,339.00
<b>99173</b>	<b>4/15/2024</b>	<b>013425</b>		<b>VISA - 0143.</b>			<b>\$196.59</b>
001.0000.15.521.10.49.001			3/27/2024	0143/LaVerg 03/27/24	PD IACP Membership: P Johnson		190.00
001.0000.15.521.10.31.001			3/27/2024	0143/LaVerg 03/27/24	PD Wall Charger		6.59

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<b>99174</b>	<b>4/15/2024</b>	<b>011525</b>		<b>VISA - 0183.</b>			<b>\$182.17</b>
001.0000.15.521.30.35.010			3/27/2024	0183/Westby 03/27/24	PD Paint		182.17
<b>99175</b>	<b>4/15/2024</b>	<b>011958</b>		<b>VISA - 0975.</b>			<b>\$198.92</b>
105.0001.07.559.20.35.001			3/27/2024	0975/Gumm 03/27/24	AB Camera For Dangerous Bldgs.		97.99
105.0001.07.559.20.31.001			3/27/2024	0975/Gumm 03/27/24	AB Flashlight For Abatement In		22.02
190.1006.52.559.32.41.001			3/27/2024	0975/Gumm 03/27/24	CDBG EPP: A Roberts Car Paymen		628.58
001.0000.99.518.40.42.002			3/27/2024	0975/Gumm 03/27/24	ND Mail Abatement Lien Filing		2.11
190.1006.52.559.32.41.001			3/27/2024	0975/Gumm 03/27/24	CDBG EPP: M Roberts 03/20-04/1		161.50
190.1006.52.559.32.41.001			3/27/2024	0975/Gumm 03/27/24	CDBG EPP: M Roberts Refund 02/		-713.28
<b>99176</b>	<b>4/15/2024</b>	<b>013460</b>		<b>VISA - 1166.</b>			<b>\$960.94</b>
503.0000.04.518.80.41.090			3/27/2024	1166/Sadri 03/27/24	IT Pandora Music For CH Lobby		31.87
503.0000.04.518.80.41.090			3/27/2024	1166/Sadri 03/27/24	IT Monthly MailChimp		145.33
503.0000.04.518.80.41.090			3/27/2024	1166/Sadri 03/27/24	IT 03/11-04/11 Fix & Protect		29.99
503.0000.04.518.80.41.090			3/27/2024	1166/Sadri 03/27/24	IT Int'l Trx Fee On Fix & Prot		0.30
503.0000.04.518.80.41.090			3/27/2024	1166/Sadri 03/27/24	IT 03/11-04/11 ChatGPT Plus Su		22.02
503.0000.04.518.80.35.001			3/27/2024	1166/Sadri 03/27/24	IT Converter For Council Chamb		312.68
503.0000.04.518.80.41.090			3/27/2024	1166/Sadri 03/27/24	IT Thru 04/13/24 DreamShield F		3.00
503.0000.04.518.80.41.090			3/27/2024	1166/Sadri 03/27/24	IT Thru 02/14/25 DreamPress Pl		395.76
503.0000.04.518.80.41.090			3/27/2024	1166/Sadri 03/27/24	IT Milspouseemployment.com Rene		19.99
<b>99177</b>	<b>4/15/2024</b>	<b>011540</b>		<b>VISA - 1371.</b>			<b>\$218.72</b>
501.0000.51.521.10.31.006			3/27/2024	1371/Gildeh 03/27/24	PD Emerg Dash Lights		218.72
<b>99178</b>	<b>4/15/2024</b>	<b>013268</b>		<b>VISA - 2868.</b>			<b>\$512.49</b>
001.0000.99.518.40.42.002			3/27/2024	2868/RHSP 03/27/24	ND RHSP Certified 1st Class Ma		6.00
105.0002.07.559.20.49.001			3/27/2024	2868/RHSP 03/27/24	AB ICC Membership: Urquhart		66.00
001.0000.99.518.40.42.002			3/27/2024	2868/RHSP 03/27/24	ND RHSP Certified 1st Class Ma		28.99
105.0002.07.559.20.41.001			3/27/2024	2868/RHSP 03/27/24	AB Exam Fee For ICC Inspector:		240.00
105.0002.07.559.20.41.001			3/27/2024	2868/RHSP 03/27/24	AB Svc Fee For RH Program		53.30
001.0000.99.518.40.42.002			3/27/2024	2868/RHSP 03/27/24	ND RHSP Certified 1st Class Ma		28.23
001.0000.99.518.40.42.002			3/27/2024	2868/RHSP 03/27/24	ND RHSP Certified 1st Class Ma		61.74

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001.0000.99.518.40.42.002			3/27/2024	2868/RHSP 03/27/24	ND RHSP Certified 1st Class Ma		28.23
<b>99179</b>	<b>4/15/2024</b>	<b>013495</b>		<b>VISA - 3485.</b>			<b>\$150.00</b>
001.0000.15.521.10.49.001			3/27/2024	3485/Smith 03/27/24	PD PERF Membership: P Smith		150.00
<b>99180</b>	<b>4/15/2024</b>	<b>013084</b>		<b>VISA - 3768.</b>			<b>\$504.95</b>
001.0000.15.521.80.31.001			3/27/2024	3768/Beard 03/27/24	PD Gloves		267.21
001.0000.15.521.80.31.008			3/27/2024	3768/Beard 03/27/24	PD Pants		198.18
001.0000.15.521.80.31.008			3/27/2024	3768/Beard 03/27/24	PD Alterations: Work Pants		39.56
<b>99181</b>	<b>4/15/2024</b>	<b>012415</b>		<b>VISA - 3853.</b>			<b>\$945.52</b>
001.0000.99.518.40.42.002			3/27/2024	3853/Fin 2 03/27/24	ND FedEx Freight Bill # 973773		174.00
001.0000.99.518.40.42.002			3/27/2024	3853/Fin 2 03/27/24	ND Postage Stamps		108.80
401.0000.41.531.10.31.001			3/27/2024	3853/Fin 2 03/27/24	PWSW Chain For Radar Stands		42.72
001.0000.09.518.10.49.003			3/27/2024	3853/Fin 2 03/27/24	HR WAPELRA Conf: Hillig		125.00
001.0000.07.558.50.49.003			3/27/2024	3853/Fin 2 03/27/24	CD Understanding Construction		75.00
001.0000.07.558.50.49.003			3/27/2024	3853/Fin 2 03/27/24	CD Understanding Construction		75.00
001.0000.09.518.10.49.003			3/27/2024	3853/Fin 2 03/27/24	HR AWC Labor Relations Institu		345.00
<b>99182</b>	<b>4/15/2024</b>	<b>012656</b>		<b>VISA - 4197.</b>			<b>\$31.00</b>
101.0000.21.544.20.31.001			3/27/2024	4197/Fin 6 03/27/24	PWST APWA Poster		31.00
<b>99183</b>	<b>4/15/2024</b>	<b>012715</b>		<b>VISA - 5244.</b>			<b>\$11,241.36</b>
001.0000.03.513.10.31.005			3/27/2024	5244/Schuma 03/27/24	CM Bugher Retirement Event		148.41
001.0000.03.513.10.31.005			3/27/2024	5244/Schuma 03/27/24	CM Bugher Retirement Event		43.05
001.0000.06.515.30.49.001			3/27/2024	5244/Schuma 03/27/24	LG TPC Bar Assoc Renewal: McKa		200.00
001.0000.06.515.30.49.001			3/27/2024	5244/Schuma 03/27/24	LG TPC Bar Assoc Renewal: Wach		140.00
001.0000.03.513.10.49.005			3/27/2024	5244/Schuma 03/27/24	CM Framing For Bugher Retireme		29.72
001.0000.06.514.30.49.001			3/27/2024	5244/Schuma 03/27/24	LG 02/09-03/09 Online Notary (		50.00
001.0000.06.514.30.49.001			3/27/2024	5244/Schuma 03/27/24	LG 03/09-04/09 Online Notary B		19.00
001.0000.06.514.30.49.001			3/27/2024	5244/Schuma 03/27/24	LG WAPRO Annual Dues: Schumach		25.00
001.0000.07.558.50.35.004			3/27/2024	5244/Schuma 03/27/24	CD Office Chair: J Rimack		658.40
001.0000.01.573.90.43.001			3/27/2024	5244/Schuma 03/27/24	CC Lkwd Sister Cities Delegati		3,292.17
001.0000.01.573.90.43.001			3/27/2024	5244/Schuma 03/27/24	CC Lkwd Sister Cities Delegati		3,292.17

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.01.573.90.43.001			3/27/2024	5244/Schuma 03/27/24	CC Lkwd Sister Cities Delegati		3,292.17
001.0000.01.511.60.31.005			3/27/2024	5244/Schuma 03/27/24	CC Food For City Council Retre		51.27
<b>99184</b>	<b>4/15/2024</b>	<b>013357</b>		<b>VISA - 5580.</b>			<b>\$3,752.38</b>
001.0000.15.521.10.31.001			3/27/2024	5580/Prater 03/27/24	PD Award Medals & Pins		3,752.38
<b>99185</b>	<b>4/15/2024</b>	<b>013358</b>		<b>VISA - 5739.</b>			<b>\$112.75</b>
001.0000.11.571.20.44.001			3/27/2024	5739/Graham 03/27/24	PKRC MLK Committee Video Ads		96.79
001.0000.03.557.20.49.004			3/27/2024	5739/Graham 03/27/24	CM Seattle Times Digital Subsc		15.96
<b>99186</b>	<b>4/15/2024</b>	<b>013544</b>		<b>VISA - 6041.</b>			<b>\$1,227.87</b>
001.0000.15.521.22.43.005			3/27/2024	6041/PD1 03/27/24	PD Good To Go Replenish		200.00
181.0000.15.521.21.48.005			3/27/2024	6041/PD1 03/27/24	PD Battery For Van		149.95
001.0000.15.521.10.31.001			3/27/2024	6041/PD1 03/27/24	PD Disposer & Pipe Cleaner		17.54
181.0000.15.521.21.48.005			3/27/2024	6041/PD1 03/27/24	PD Charger		154.12
001.0000.15.521.10.31.001			3/27/2024	6041/PD1 03/27/24	PD iPhone Charger		459.44
001.0000.15.521.10.31.001			3/27/2024	6041/PD1 03/27/24	PD iPhone Cases		106.80
501.0000.51.521.10.31.006			3/27/2024	6041/PD1 03/27/24	PD Light Bulbs		68.16
501.0000.51.521.10.31.006			3/27/2024	6041/PD1 03/27/24	PD Window Markers		23.01
001.0000.15.521.10.31.001			3/27/2024	6041/PD1 03/27/24	PD Screwdriver Set		15.91
001.0000.15.521.10.31.001			3/27/2024	6041/PD1 03/27/24	PD iPhone Screen Protectors		32.94
<b>99187</b>	<b>4/15/2024</b>	<b>013165</b>		<b>VISA - 6167.</b>			<b>\$364.50</b>
502.0000.17.518.35.31.008			3/27/2024	6167/Willia 03/27/24	PKFC Shirts: E. Hammond		89.29
101.0000.11.544.90.31.001			3/27/2024	6167/Willia 03/27/24	PKFC Lightbar & Tailgate Light		275.21
<b>99188</b>	<b>4/15/2024</b>	<b>013367</b>		<b>VISA - 6364.</b>			<b>\$635.94</b>
001.9999.02.523.30.41.010			3/27/2024	6364/Wright 03/27/24	MC Community Court Conf		635.94
<b>99189</b>	<b>4/15/2024</b>	<b>013394</b>		<b>VISA - 6687.</b>			<b>\$381.17</b>
001.0000.00.231.90.00.005			3/27/2024	6687/Fin 1 03/27/24	March Employee Bday Celebratio		132.77
001.0000.00.231.90.00.005			3/27/2024	6687/Fin 1 03/27/24	March Employee Bday Celebratio		59.11
001.0000.99.518.40.42.002			3/27/2024	6687/Fin 1 03/27/24	ND Fed Ex Inv 8-438-77358 03/0		67.29
001.0000.09.518.10.41.001			3/27/2024	6687/Fin 1 03/27/24	HR Pre-Employment CDL Testing:		122.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>99190</b>	<b>4/15/2024</b>	<b>011659</b>		<b>VISA - 7212.</b>			<b>\$1,543.33</b>
502.0000.17.518.35.31.001			3/24/2024	7212/PWOM 03/27/24	PKFC Motor For Sally Port @ CH	458.12	
502.0000.17.518.35.31.001			3/24/2024	7212/PWOM 03/27/24	PKFC Pitch Sheave For Sally Po	71.57	
501.0000.51.548.79.48.005			3/24/2024	7212/PWOM 03/27/24	PKFL Repairs & Oil Change	1,013.64	
<b>99191</b>	<b>4/15/2024</b>	<b>011136</b>		<b>VISA - 7750.</b>			<b>\$64.74</b>
001.0000.99.518.40.42.002			3/27/2024	7750/Allen 03/27/24	ND PD Shipping	64.74	
<b>99192</b>	<b>4/15/2024</b>	<b>011138</b>		<b>VISA - 7776.</b>			<b>\$3,936.52</b>
001.0000.11.576.80.31.001			3/27/2024	7775/Anders 03/27/24	PKFC Sensor	295.26	
001.0000.11.576.80.35.001			3/27/2024	7775/Anders 03/27/24	PKFC Galvanized Door	3,647.87	
001.0000.11.576.80.35.001				7776/Ander 03/27/24	PKFC Refund: Overcharge	-6.61	
<b>99193</b>	<b>4/15/2024</b>	<b>011140</b>		<b>VISA - 7800.</b>			<b>\$3,326.86</b>
501.0000.51.548.79.31.006			3/27/2024	7800/Cummin 03/27/24	PKFL Plug/Wiring For Car Trail	51.83	
501.0000.51.548.79.32.001			3/27/2024	7800/Cummin 03/27/24	PKFL 19 Gallons Gas	73.97	
101.0000.11.542.64.31.001			3/27/2024	7800/Cummin 03/27/24	PKST Auger For Barrier Install	115.08	
001.0000.11.576.80.31.030			3/27/2024	7800/Cummin 03/27/24	PKFC 5 Gallons Taginator For P	880.69	
101.0000.11.542.70.31.030			3/27/2024	7800/Cummin 03/27/24	PKFC 5 Gallons Tagaway For Str	462.36	
101.0000.11.544.90.31.008			3/27/2024	7800/Cummin 03/27/24	PKST Work Pants, Rain Gear, Ho	684.86	
501.0000.51.548.79.48.005			3/27/2024	7800/Cummin 03/27/24	PKFL Tailgate For Truck # 4298	1,058.07	
<b>99194</b>	<b>4/15/2024</b>	<b>013609</b>		<b>VISA - 7924.</b>			<b>\$2,236.66</b>
001.0000.11.571.20.31.001			3/27/2024	7924/Martin 03/27/24	PKRC Antibacterial Wipes	62.64	
001.0000.11.571.20.31.050			3/27/2024	7924/Martin 03/27/24	PKRC Tea For Pavilion Events	127.24	
001.0000.11.571.20.31.001			3/27/2024	7924/Martin 03/27/24	PKRC Name Tags: Arts Commissio	91.21	
001.0000.11.571.20.49.003			3/27/2024	7924/Martin 03/27/24	PKRC NW Event Show Registratio	102.57	
104.0010.01.557.30.44.001			3/27/2024	7924/Martin 03/27/24	HM/PKRC WFEA Event Listings	195.00	
104.0011.01.557.30.44.001			3/27/2024	7924/Martin 03/27/24	HM/PKRC WFEA Event Listings	195.00	
104.0033.01.557.30.44.001			3/27/2024	7924/Martin 03/27/24	HM/PKRC WFEA Event Listings	195.00	
001.0000.11.571.20.44.001			3/27/2024	7924/Martin 03/27/24	HM/PKRC WFEA Event Listings	390.00	
001.0000.11.571.20.31.001			3/27/2024	7924/Martin 03/27/24	PKRC Paper Cups	29.72	
001.0000.11.571.20.31.001			3/27/2024	7924/Martin 03/27/24	PKRC Floor Cleaner	33.02	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
104.0010.01.557.30.49.001			3/27/2024	7924/Martin 03/27/24	HM FM Annual Application Fee		543.00
001.0000.11.571.20.31.050			3/27/2024	7924/Martin 03/27/24	PKRC Supplies: Arts Commission		266.22
001.0000.11.571.20.31.001			3/27/2024	7924/Martin 03/27/24	PKRC Water		6.04
<b>99195</b>	<b>4/15/2024</b>	<b>011158</b>		<b>VISA - 7966.</b>			<b>\$7,770.09</b>
180.0000.15.521.21.49.003			3/27/2024	7966/Pitts 03/27/24	PD Child Death Invest: M Merri		400.00
001.0000.15.521.90.49.003			3/27/2024	7966/Pitts 03/27/24	PD NWGIA Conf: White		400.00
180.0000.15.521.21.43.001			3/27/2024	7966/Pitts 03/27/24	PD Human Trafficking: Catlett		386.20
180.0000.15.521.21.49.003			3/27/2024	7966/Pitts 03/27/24	PD NATIA Conf: Dier		845.00
180.0000.15.521.21.43.001			3/27/2024	7966/Pitts 03/27/24	PD NATIA Conf: Dier		741.20
001.0000.15.521.40.49.003			3/27/2024	7966/Pitts 03/27/24	PD TTPOA Conf: Tenney, Cockle,		930.00
001.0000.15.521.40.49.003			3/27/2024	7966/Pitts 03/27/24	PD Interview & Interrogation;		399.00
195.0012.15.521.30.49.003			3/27/2024	7966/Pitts 03/27/24	PD International Conf on SA: H		770.00
195.0012.15.521.30.43.001			3/27/2024	7966/Pitts 03/27/24	PD International Conf on SA: H		496.20
001.0000.15.521.10.31.001			3/27/2024	7966/Pitts 03/27/24	PD Book For Training		39.54
001.0000.15.521.40.49.003			3/27/2024	7966/Pitts 03/27/24	PD 2024 HITS K9 Conf:		397.19
180.0000.15.521.21.43.002			3/27/2024	7966/Pitts 03/27/24	PD WSNIA Conf: Teclemariam		689.59
180.0000.15.521.21.49.003			3/27/2024	7966/Pitts 03/27/24	PD WSNIA Conf: Teclemariam		495.00
001.0000.15.521.10.31.001			3/27/2024	7966/Pitts 03/27/24	PD Maint Supplies For Range		281.17
001.0000.15.521.40.49.003			3/27/2024	7966/Pitts 03/27/24	PD Bullet Rpt Writing : Dragt		225.00
001.0000.15.521.40.49.003			3/27/2024	7966/Pitts 03/27/24	PD AI & The Public Safety: Pra		75.00
001.0000.15.521.40.49.003			3/27/2024	7966/Pitts 03/27/24	PD Hom Invest & Crime Scene Mg		200.00
<b>99196</b>	<b>4/15/2024</b>	<b>012291</b>		<b>VISA - 7970.</b>			<b>\$10.00</b>
001.0000.03.513.10.43.005			3/27/2024	7970/Caulfi 03/27/24	CM EDB Annual Mtg: Caulfield,		8.00
001.0000.03.513.10.43.005			3/27/2024	7970/Caulfi 03/27/24	CM Focus Group Mtg re: EDB CEO		2.00
<b>99197</b>	<b>4/15/2024</b>	<b>011159</b>		<b>VISA - 7974.</b>			<b>\$177.93</b>
001.0000.11.569.50.31.001			3/27/2024	7974/Scheid 03/27/24	PKSR Supplies		77.93
001.0000.11.569.50.49.003			3/27/2024	7974/Scheid 03/27/24	PKSR Aging Expo Vendor Booth F		100.00
<b>99198</b>	<b>4/15/2024</b>	<b>011162</b>		<b>VISA - 8006.</b>			<b>\$30.00</b>
001.0000.15.521.40.43.001			3/27/2024	8006/Unfred 03/27/24	PD AHIMTA Conf: Unfred		30.00



Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>99199</b>	<b>4/15/2024</b>	<b>011167</b>		<b>VISA - 8055.</b>			<b>\$464.93</b>
001.0000.09.518.10.41.001			3/27/2024	8055/Fin 3 03/27/24	HR CDL Drug/Alcohol Testing: Y	122.00	
001.0000.06.515.30.41.001			3/27/2024	8055/Fin 3 03/27/24	LG Thurston County NCO - LKM#	3.50	
001.0000.09.518.10.49.003			3/27/2024	8055/Fin 3 03/27/24	HR AWC Labor Relations Institu	345.00	
104.0011.01.557.30.45.004				8055/Fin 3 03/27/24	PK Olympic Farm Style Events R	-5.57	
<b>99200</b>	<b>4/15/2024</b>	<b>011172</b>		<b>VISA - 8105.</b>			<b>\$437.34</b>
001.0000.15.521.40.43.002			3/27/2024	8105/PD2 03/27/24	PD 1st Responder MH & Wellness	437.34	
<b>99201</b>	<b>4/15/2024</b>	<b>011177</b>		<b>VISA - 8550.</b>			<b>\$13.22</b>
001.0000.13.558.70.49.004			3/27/2024	8550/Newton 03/27/24	ED 02/28-03/29 Dropbox	13.22	
<b>99202</b>	<b>4/15/2024</b>	<b>012925</b>		<b>VISA - 9311.</b>			<b>\$348.63</b>
001.0000.09.518.10.31.005			3/27/2024	9311/Fin 4 03/27/24	HR Entry Officer Oral Board In	150.45	
301.0031.11.594.76.63.001			3/27/2024	9311/Fin 4 03/27/24	PK Field 1 Signs	198.18	
<b>99203</b>	<b>4/15/2024</b>	<b>013244</b>		<b>VISA - 9393.</b>			<b>\$589.86</b>
001.0000.15.521.21.31.001			3/27/2024	9393/Sale 03/27/24	PD Certification Books	197.22	
001.0000.15.521.21.31.001			3/27/2024	9393/Sale 03/27/24	PD Super Glue	30.24	
001.0000.15.521.21.31.001			3/27/2024	9393/Sale 03/27/24	PD Filters For Lens	114.94	
001.0000.15.521.21.31.001			3/27/2024	9393/Sale 03/27/24	PD Print Kits	201.00	
001.0000.15.521.21.31.001			3/27/2024	9393/Sale 03/27/24	PD SD Cards	46.46	
<b>99204</b>	<b>4/15/2024</b>	<b>011707</b>		<b>VISA - 9465.</b>			<b>\$3,306.98</b>
001.9999.11.565.10.41.020			3/27/2024	9465/Fairfi 03/27/24	PKHS Lkwd Choice Scvs	265.00	
001.0000.11.571.20.49.001			3/27/2024	9465/Fairfi 03/27/24	PKRC 03/19 CANVA Subscription	12.99	
001.0000.11.571.20.49.001			3/27/2024	9465/Fairfi 03/27/24	PKRC Agents Of Discovery Subsc	3,028.99	
<b>99205</b>	<b>4/15/2024</b>	<b>006002</b>		<b>WASHINGTON STATE CRIMINAL.</b>			<b>\$300.00</b>
001.0000.15.521.40.49.003			4/5/2024	201139459	PD Sudden Unexp Death Investig	300.00	
<b>99206</b>	<b>4/15/2024</b>	<b>013703</b>		<b>WHITE. KELLY</b>			<b>\$360.00</b>
001.0000.11.571.20.41.001			4/10/2024	010.2024	PKRC 03/24 Sd Healing Meditati	360.00	

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Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
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**# of Checks Issued 306**

**Total \$ 2,850,140.81**



# City of Lakewood

To: Mayor and City Councilmembers

From: Tho Kraus, Deputy City Manager

Through: John J. Caulfield, City Manager

Date: May 06, 2024

Subject: Payroll Check Approval

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**Payroll Period(s):** March 16-31, 2024, and April 1-15, 2024

**Total Amount:** \$3,256,596.03

Checks Issued:

Check Numbers: 114590-114598

Total Amount of Checks Issued: \$32,837.74

Electronic Funds Transfer:

Total Amount of EFT Payments: \$1,003,767.20

Direct Deposit:

Total Amount of Direct Deposit Payments: \$1,950,080.33

Federal Tax Deposit:

Total Amount of Deposit: \$269,910.76

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

Dara Kapla  
Assistant Finance Director

Tho Kraus  
Deputy City Manager

John J. Caulfield  
City Manager

**Payroll Distribution**

**City of Lakewood**

**Pay Period ending 03-16-2024 thru 04-15-2024**

Direct Deposit and ACH in the amount of:	\$	3,223,758.29
Payroll Ck#'s 114590 - 114598 in the amount of:	\$	32,837.74
<b>Total Payroll Distribution:</b>	<b>\$</b>	<b>3,256,596.03</b>

**Employee Pay Total by Fund:**

<u>Fund 001 - General</u>	<u>Amount</u>
City Council	\$ 11,720.00
Municipal Court	\$ 66,147.67
City Manager	\$ 44,937.32
Administrative Services	\$ 73,764.00
Legal and Human Resources	\$ 115,582.58
Community and Economic Development	\$ 129,794.09
Parks, Recreation and Community Services	\$ 114,063.90
Police	\$ 1,300,267.40
Non-Departmental	\$ -
<b>General Fund Total</b>	<b>\$ 1,856,276.96</b>

Fund 101 - Street	\$ 55,922.05
Fund 105 - Property Abatement/Rental Housing Safety Program	\$ 15,347.16
Fund 180 - Narcotics Seizure	\$ 1,092.96
Fund 190 - CDBG Grants	\$ 15,821.60
Fund 192 - SSMCP	\$ 17,843.00
Fund 195 - Public Safety Grants	\$ 26,513.24
Fund 196 - ARPA Grant	\$ 13,136.99
Fund 301 - Parks CIP	\$ 15,098.80
Fund 302 - Transportation CIP	\$ 79,881.94
Fund 311 - Sewer Capital Project	\$ 3,182.62
Fund 401 - Surface Water Management	\$ 53,667.11
Fund 502 - Property Management	\$ 16,290.35
Fund 503 - Information Technology	\$ 48,336.95
<b>Other Funds Total</b>	<b>\$ 362,134.77</b>

Employee Gross Pay Total:	\$	2,218,411.73
Benefits and Deductions:	\$	1,038,184.30
<b>Grand Total:</b>	<b>\$</b>	<b>3,256,596.03</b>

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> May 6, 2024	<b>TITLE:</b> Donation Acceptance from Amazon	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE NO. <input type="checkbox"/> RESOLUTION NO. <input checked="" type="checkbox"/> MOTION NO. 2024-25 <input type="checkbox"/> OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b>	



**SUBMITTED BY:** Maria Tobin, South Sound Military and Communities Partnership, Program Coordinator

**RECOMMENDATION:** It is recommended that the City Council accept a \$8,000 donation from Amazon to support SSMCP’s special events and initiatives.

**DISCUSSION:** Lakewood Municipal Code (LMC) 1.51 requires Council approval for donations over \$5,000. The Amazon company is operating in our community, and they inquired about donating to our City. They have offered to donate \$8,000 to support SSMCP events. If approved, the \$8,000 donation would be used towards the following the May and November, 2024 Elected Officials Council.

**ALTERNATIVE(S):** The City Council could not accept donations and cover the event and activity costs.

**FISCAL IMPACT:** The total fiscal impact is \$8,000 donated to the City of Lakewood for SSMCP.

Maria Tobin Prepared by   Bill Adamson Program Director	 City Manager Review
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# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> May 6, 2024	<b>TITLE:</b> Pacific Rim Talent Contract Approval	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE NO. <input type="checkbox"/> RESOLUTION NO. <input checked="" type="checkbox"/> MOTION NO.2024-26 <input type="checkbox"/> OTHER
<b>REVIEW:</b> May 6, 2024	<b>ATTACHMENTS:</b> Pacific Rim Professional Services Contract	


**SUBMITTED BY:** Mary Dodsworth, Parks, Recreation and Community Services Director

**RECOMMENDATION:** It is recommended that the Council authorize the City Manager to execute a contract with Pacific Rim Talent in the amount of \$54,500 to provide entertainment for summer events.

**DISCUSSION:** The City provides entertainment throughout the summer to enhance special events, encourage community gathering, showcase talent and represent our diverse community. The City has worked with Pacific Rim Talent for many years to book a variety to talent for our events. Pacific Rim Talent is an efficient use of resources, ensures the entertainment is appropriate to the event, family friendly, completes necessary paperwork and contractual requirements and that they show up ready to play.

**ALTERNATIVE(S):** Council could not approve the contract and then the City would need to identify each band / entertainer and contract with each contractor separately, ensure all requirement contracts, invoices and paperwork are completed in advance of each performance. Each of these steps take hours of time and if not completed properly, could delay or create no shows at events.

**FISCAL IMPACT:** \$54,500 – funds were appropriated in the 2024 budget and covered by LTAC grants and various sponsorships.

Mary Dodsworth Prepared by  <i>Mary Dodsworth</i> Department Director	 City Manager Review
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# CITY OF LAKEWOOD PERSONAL SERVICES CONTRACT

**THIS AGREEMENT** made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between the City of Lakewood, a municipal corporation organized under the laws of the State of Washington, hereinafter referred to as "City," and \_\_\_\_\_, hereinafter referred to as the "Contractor."

1. Services: The Contractor agrees to perform, as a self-employed and independent contractor, the following services: \_\_\_\_\_  
Hours: \_\_\_\_\_  
Start date: \_\_\_\_\_  
End date: \_\_\_\_\_  
Location: \_\_\_\_\_

2. Compensation: The City agrees to compensate the Contractor as follows: \_\_\_\_\_
- 

City will make payment payable to: \_\_\_\_\_

3. The Contractor agrees to perform all necessary duties to provide said services and shall adhere to each of the following:
- a. Use only authorized facilities and leave all facilities in a neat, clean and secured manner upon conclusion of performance of duties.
  - b. Undertake adequate preparation and arrive in time to ensure all duties and/or activities begin and end on schedule.
  - c. Use best efforts to conform to all applicable rules and policies in fulfilling all requirements of contract.
  - d. Contractor shall at all times have complete supervision, direction and control over the services provided, and shall at all times have complete supervision, direction and control over the services and work of Contractor's employees and/or sub-contractors.
  - e. Upon City request, Contractor shall submit identifying information necessary for a Washington State Patrol background check for Contractor and any employees or sub-contractors.
  - f. Conduct the services in a professional manner and in accordance with all state and local laws, rules, regulations, policies, permitting, licensing and mandatory reporting requirements.
  - g. Contractor agrees to pay all payroll taxes, charges and fees applicable under state and federal law for Contractor and employees of Contractor.
  - h. Immediately notify the City and appropriate medical personnel in the case of emergency or injury to the Contractor, employees of the Contractor, sub-contractor, or any person participating in any event or activity applicable to this contract. Completion of an incident report may be required.

4. City Staff may cancel program, change location and/or reschedule program as needed. Efforts will be made to reduce any disruption to program participants. Staff may observe program for purposes of evaluating instruction, program content and participant satisfaction.
5. Indemnification: The Contractor shall defend, indemnify and hold the City, as well as the City's officers, officials, employees and volunteers, harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with the performance of this agreement, excluding injuries or damages caused by the direct negligence of the City.
6. Insurance: Required \_\_\_\_\_ (attach proof of policy) Waived \_\_\_\_\_
7. Cancellation/Breach/Dispute: This contract may be cancelled by mutual written consent of both the City and the Contractor. Should the contractor breach the duties or be unable to perform the duties stated in this agreement or fail to abide by the requirements stated herein, the City may immediately terminate this agreement. All disputes are to be negotiated between the Contractor and City Manager, or designee, on behalf of the City. Any lawsuit arising from or under the terms or services provided for in this contract shall be filed in a court of competent jurisdiction within Pierce County, Washington, and subject to adjudication under the laws of the state of Washington. The prevailing party shall have all attorney fees and court costs reimbursed to it by the non-prevailing party.
8. Notification: Notice pertinent to this agreement shall be sent to the persons and addresses listed below:

TO CITY:  
 City Manager  
 City of Lakewood  
 6000 Main Street SW  
 Lakewood, Washington 98499

TO CONTRACTOR:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_

9. Discrimination Prohibited: The Contractor shall not discriminate against any employee, applicant for employment or any person seeking or provided services under this contract based upon race, color, creed, religion, sex, age, national origin, marital status or the presence of any sensory, mental or physical handicap.
10. Assignment and Subcontract: The contractor shall not assign or subcontract any portion of the services contemplated by this contract without the written consent of the City.
11. Employment Eligibility Requirements: The Contractor and any subcontractors shall comply with E-Verify as set forth in Lakewood Municipal Code Chapter 1.42. E-Verify is an Internet-based system operated by United States Citizenship and Immigration Services in partnership with the Social Security Administration. E-Verify is free to employers and is available in all 50 states. E-Verify provides an automated link to



federal databases to help employers determine employment eligibility of new hires and the validity of their Social Security numbers. The Contractor shall enroll in, participate in and document use of E-Verify as a condition of the award of this contract. The Contractor shall continue participation in E-Verify throughout the course of the Contractor's contractual relationship with the City. If the Contractor uses or employs any subcontractor in the performance of work under this contract, or any subsequent renewals, modifications or extension of this contract, the subcontractor shall register in and participate in E-Verify and certify such participation to the Contractor. The Contractor shall show proof of compliance with this section, and/or proof of subcontractor compliance with this section, within three (3) working days of the date of the City's request for such proof.

12. Contractor's Employees – Department of Retirement Systems (DRS) Retiree Return to Work Verification Process. The City's obligation to comply with DRS Retiree Return to Work Verification Process extends to Independent Contractors and Third Party Workers. Contractor and any subcontractors shall provide worker information as requested by the City. The Contractor shall provide such requested information, and/or proof of subcontractor compliance with this section, within three (3) working days of the date of the City's request for same.
13. Entire Agreement: This contract contains the entire agreement between the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this agreement, shall be deemed to exist or bind the parties hereto. Changes to this contract must be mutually agreed to, made in writing and incorporated as written amendments to this agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this contract to be executed effective the day and year first set forth above.

**CITY OF LAKEWOOD**

**CONTRACTOR**

\_\_\_\_\_  
John J. Caulfield, City Manager

\_\_\_\_\_  
Title:

Dated:

Attest:

\_\_\_\_\_  
Briana Schumacher, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi Wachter, City Attorney

## EXHIBIT A

Services provide for SummerFEST July 20<sup>th</sup> by Pacific Rim Talent include the following 5 bands, and an emcee:

12:30-1:30	Abbagraphs	\$3,000.00	Abba Tribute
2:15-3:30	Olson Brothers	\$5,000.00	Country
4:15-5:30	Groove Nation	\$2,500.00	Top 40
6:15-7:30	Prom Date Mixtape	\$3,500.00	80's
8:15-9:45	Kalimba	\$7,500.00	Earth, Wind, and Fire Tribute
11:00-9:45	Super Dave	\$2,500.00	DJ-Emcee
TOTAL	\$24,000		

Services provided for the Summer Concert series includes 8 bands and a sound person.

MO	DATE	TIME	BAND	GO	PRICE
JUNE	25	6:30-8:00	Jokers Run		\$2,500.00
JULY	2	6:30-8:00	Pookela		\$2,000.00
	9	6:30-8:00	Hair Nation		\$3,000.00
	30	6:30-8:00	Chapter 5		\$3,500.00
AUG	6	6:30-8:00	Catch A Wave		\$4,000.00
	13	6:30-8:00	Wally & The Beavs		\$3,000.00
	20	6:30-8:00	Abbagraphs		\$3,000.00
	27	6:30-8:00	Mr. Pink		\$3,500.00
			53rd Steet Sound	\$750 per date	\$6,000.00
TOTAL					\$30,500.00

Contract total is \$54,500

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> May 6, 2024	<b>TITLE:</b> Contract Approval for Park Custodial Support	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE NO.
<b>REVIEW:</b> May 6, 2024	<b>ATTACHMENTS:</b> 2023 Agreement 2024 Amendment	<input type="checkbox"/> RESOLUTION NO. <input checked="" type="checkbox"/> MOTION NO. 2024-27 <input type="checkbox"/> OTHER


**SUBMITTED BY:** Mary Dodsworth, Parks, Recreation and Community Services Director

**RECOMMENDATION:** It is recommended that City Council authorize the City Manager to execute amendment #1 with Lakewood Building Maintenance LLC.

**DISCUSSION:** The City of Lakewood provides maintenance and operations in city parks 7 days a week, 365 days a year. Park crews work from 6:30 a.m. – 3:00 p.m. each day. In order to meet the sanitation needs for each site the City contracts for custodial services throughout the year to clean the restrooms in the evenings. The contractor cleans the facilities, collects the trash in and around the area, closes and locks the restrooms and gates. This allows the City to keep the restrooms open until the parks close each night. City staff open the restrooms in the mornings, inspect the sites, remove the garbage collected in the evening, and address any issues that occurred throughout the night or reported issues such as repairs, graffiti or vandalism. Increase in cost is due to adding four new restrooms at Fort Steilacoom Park and increases in Washington state sales tax.

**ALTERNATIVE(S):** Council could not approve the contract which would reduce our ability to address the many other park maintenance needs throughout the city each day, could require park restrooms to be closed earlier in the day when shifts end and/or trigger temporary closers of restrooms when issues are discovered in the morning before other park sites are open.

**FISCAL IMPACT:** \$61,105.50 each year. Utilizing professional services is an efficient way to address this work and funds are appropriated in our 2024 PRCS budget. Council authorization is required for contracts over \$50,000.

Mary Dodsworth Prepared by	 City Manager Review
_____ Department Director	

**FIRST ADDENDUM TO THE CITY OF LAKEWOOD PROFESSIONAL SERVICES AGREEMENT**

THIS ADDENDUM is made and entered into this \_\_\_\_ day of May, 2024 and between the City of Lakewood (City) and Lakewood Building Maintenance, LLC (Contractor). The parties do hereby agree to the following amendment to the original agreement executed May 9, 2023

ITEM ONE. Services – The Contractor shall perform the services more specifically described in Exhibit "A" Services,

ITEM TWO: Compensation: The Contractor will be paid by the City for services as provided in Exhibit “B” Compensation, attached hereto.

ITEM THREE. All other terms of the professional services agreement shall remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the day and year written above.

**CITY OF LAKEWOOD**

**LAKEWOOD BUILDING MAINTENANCE, LLC**

\_\_\_\_\_  
John Caulfield, City Manager

\_\_\_\_\_  
Roy Allen, Jr. / CEO

Date: \_\_\_\_\_

Date \_\_\_\_\_

Attest:

\_\_\_\_\_  
Briana Schumacher, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi Ann Wachter, City Attorney

## Exhibit “A”

### Scope of Work – Janitorial Services

1. Workdays and Hours: Contractor will perform duties 7 days a week between the hours of 8:00 p.m. and 11:00 p.m. (or as mutually agreed upon by City / Contractor)
2. Summer Months - May 1, 2024 (or as directed) through September 30, 2024
3. Summer Locations – American Lake Park, Fort Steilacoom, Harry Todd Park and Kiwanis Skate Park
4. Winter Months – October 1, 2024 through April 30, 2025
5. Winter Locations – American Lake Park and Harry Todd Park
6. Daily tasks include:
  - Empty all the trash cans and dispose onsite in City of Lakewood dumpsters.
  - Pick up all parking lots, beach, and park grass area ground garbage
  - Clean and disinfect toilets and sinks, polish mirrors
  - Restock paper and soap dispensers
  - Spray disinfectant on walls and floors sinks and toilets with new foam sprayer system
  - Sweep and squeegee floors dry
  - Lock and secure bathroom and gates
  - Wipe down and disinfect all touch surfaces
  - Report any supply needs, vandalism, building damages or park issues with City point of contact as soon as possible.

### Parking Lots, Grounds, Beach Garbage and All Trash Cans Disposal

1. Work Days and Hours: Contractor will perform duties 7 days a week between the hours of 8:00 p.m. and 11:00 p.m. (or as mutually agreed upon by City / Contractor)
2. Summer Months - May 1, 2024 (or as directed) through September 30, 2024
3. Summer Locations – American Lake Park and Harry Todd
4. Daily tasks include:
  - Empty all the trash cans and dispose onsite in City of Lakewood dumpsters
  - Pick up all parking lots, beach, and park grounds garbage
  - Report any supply needs, vandalism, building damages or park issues with City point of contact as soon as possible.

### Compensation:

#### Summer Months – Exhibit “B”

#### Winter Months – Exhibit “B”

If facilities are closed due to vandalism, executive orders or other “state of emergency” or City directive, the monthly rate will vary based on what restrooms / shelters are available to clean. The City is not allowed to pay for work that is not completed.

As much notice as possible will be made by the City / Contractor for any changes to contract. Any changes will be made in writing and incorporated as written amendments to this agreement.

Lakewood Building Maintenance, LLC

INVOICE # NO. 10002  
DATE: 04/10/2024

PO BOX 39186,  
LAKEWOOD, WA 98496  
206.372.3290  
[www.lakewoodbm.com](http://www.lakewoodbm.com)  
[info@lakewoodbm.com](mailto:info@lakewoodbm.com)

TO City of Lakewood  
City of Lakewood  
Parks/Operations & Maintenance  
Customer ID No. COLPOM1000

HARRY TODD PARK  
AMERICAN LAKE PARK

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Roy Allen, CEO	Janitorial Winter Cleaning Services for City of Lakewood Parks	Due on receipt	

QTY	SCOPE OF WORK		
	Empty all the trash cans and dispose onsite in City of Lakewood dumpsters.		
	Spray foam soap, wipe down and disinfect all touch surfaces		
	Spray foam soap clean and disinfect toilets and sinks, polish mirrors		
	Restock paper and soap dispensers		
	Sweep and spray foam soap on walls and floors squeegee floors and walls		
	Lock and Secure Bathrooms		
	Lock and Secure Parks		
	Report any supply needs, vandalism, building damage or park issues with city point of contact as soon as possible.		

**“If facilities are closed due to vandalism, executive orders or other “state of emergency” or city directive, the monthly rate will vary based on what restrooms/shelters are available to clean.”**

TAX	151.50
TOTAL	\$1651.50

Lakewood Building Maintenance, LLC

INVOICE # NO. 10001  
DATE: 04/09/2024

PO BOX 39186,  
LAKEWOOD, WA 98496  
206.372.3290  
[www.lakewoodbm.com](http://www.lakewoodbm.com)  
[info@lakewoodbm.com](mailto:info@lakewoodbm.com)

TO City of Lakewood  
City of Lakewood  
Parks/Operations & Maintenance  
Customer ID No. COLPOM1000

HARRY TODD PARK  
AMERICAN LAKE PARK  
FORT STEILACOOM PARK  
KIWANIS PARK

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Roy Allen, CEO	Summer Janitorial, City of Lakewood Parks	Due upon receipt	

QTY	SCOPE OF WORK		BID AMOUNT
	Empty all the trash cans and dispose onsite in City of Lakewood dumpsters.		
	Pick up all parking lots, beach, and park grass area grounds garbage		
	Clean and disinfect toilets and sinks, polish mirrors		
	Restock paper and soap dispensers		
	Spray disinfectant on walls and floors sinks and toilets with new foam sprayer system		
	Sweep and squeegee floors dry		
	Lock and Secure Bathrooms		
	Lock and Secure gates		
	Wipe down and disinfect all touch surfaces		
	Report any supply needs, vandalism, building damages or park issues with city point of contact as soon as possible.		

**“If facilities are closed due to vandalism, executive orders or other “state of emergency” or city directive, the monthly rate will vary based on what restrooms/shelters are available to clean.”**

<b>TAX</b>	<b>909.00</b>
TOTAL	\$9909.00

**PROFESSIONAL SERVICES AGREEMENT  
FOR**

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This Professional Services Agreement ("Agreement"), made and entered into this 9<sup>th</sup> day of May, 2023, by and between the City of Lakewood, a Washington municipal corporation ("City"), and \_\_\_\_\_, \_\_\_\_\_ ("Contractor"). The City and Contractor (together "Parties") are located and do business at the below addresses which shall be valid for any notice required under this Agreement:

:	<b>CITY OF LAKEWOOD:</b>
---	--------------------------

The Parties agree as follows:

1. **TERM.** The term of this Agreement shall commence upon the effective date of this Agreement, which shall be the date of mutual execution, and shall continue until the completion of the Work, but in any event no later than \_\_\_\_\_ ("Term"). This Agreement may be extended for additional periods of time upon the mutual written agreement of the City and the Contractor.
  
2. **SERVICES.** The Contractor shall perform the services more specifically described in Exhibit "A", attached hereto and incorporated by this reference ("Services"), in a manner consistent with the accepted professional practices for other similar services within the Puget Sound region in effect at the time those services are performed, performed to the City's satisfaction, within the time period prescribed by the City and pursuant to the direction of the City Manager or his or her designee. The Contractor warrants that it has the requisite training, skill, and experience necessary to provide the Services and is appropriately accredited and licensed by all applicable agencies and governmental entities, including but not limited to obtaining any applicable City of Lakewood business license. Services shall begin immediately upon the effective date of this Agreement. Services shall be subject, at all times, to inspection by and approval of the City, but the making (or failure or delay in making) such inspection or approval shall not relieve Contractor of responsibility for performance of the Services in accordance with this Agreement, notwithstanding the City's knowledge of defective or non-complying performance, its substantiality or the ease of its discovery.
  
3. **TERMINATION.** Either party may terminate this Agreement, with or without cause, upon providing the other party \_\_\_\_\_ days written notice at its address set forth above. The City may terminate this Agreement immediately if the Contractor fails to maintain required insurance policies, breaches confidentiality, or materially violates Section 12; and such may result in ineligibility for further City agreements.



#### **4. COMPENSATION.**

4.1 Amount. In return for the Services, the City shall pay the Contractor an amount not to exceed a maximum amount and according to a rate or method as delineated in Exhibit "B", attached hereto and incorporated by this reference. The Contractor agrees that any hourly or flat rate charged by it for its services contracted for herein shall remain locked at the negotiated rate(s) for the Term. Except as otherwise provided in Exhibit "B", the Contractor shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Agreement.

4.2 Method of Payment. On a monthly basis, the Contractor shall submit a voucher or invoice in the form specified by the City, including a description of what Services have been performed, the name of the personnel performing such Services, and any hourly labor charge rate for such personnel. The Contractor shall also submit a final bill upon completion of all Services. Payment shall be made on a monthly basis by the City only after the Services have been performed and within thirty (30) days after receipt and approval by the appropriate City representative of the voucher or invoice. If the Services do not meet the requirements of this Agreement, the Contractor will correct or modify the work to comply with the Agreement. The City may withhold payment for such work until the work meets the requirements of the Agreement.

4.3 Non-Appropriation of Funds. If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will not be obligated to make payments for Services or amounts incurred after the end of the current fiscal period, and this Agreement will terminate upon the completion of all remaining Services for which funds are allocated. No penalty or expense shall accrue to the City in the event this provision applies.

#### **5. INDEMNIFICATION.**

5.1 Contractor Indemnification. Contractor shall defend, indemnify and hold the Public Entity, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the Public Entity.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the Public Entity, its officers, officials, employees, and volunteers, the Contractor's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

5.2 Industrial Insurance Act Waiver. It is specifically and expressly understood that the Contractor waives any immunity that may be granted to it under the Washington State industrial insurance act, Title 51 RCW, solely for the purposes of this indemnification. Contractor's indemnification shall not be limited in any way by any limitation on the amount of damages, compensation or benefits payable to or by any third party under workers' compensation acts, disability benefit acts or any other benefits acts or programs. The Parties acknowledge that they have mutually negotiated this waiver.

5.3 Survival. The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

6. **INSURANCE**. The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

6.1. No Limitation. Contractor's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the Public Entity's recourse to any remedy available at law or in equity.

6.2. Minimum Scope of Insurance. Contractor shall obtain insurance of the types and coverage described below:

- a. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- b. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The Public Entity shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the Public Entity using an additional insured endorsement at least as broad as ISO CG 20 26.
- c. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- d. Professional Liability insurance appropriate to the Contractor's profession.

6.3. Minimum Amounts of Insurance. Contractor shall maintain the following insurance limits:

- a. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- b. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- c. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

6.4. Other Insurance Provision. The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the Public Entity. Any Insurance, self-insurance, or self-insured pool coverage maintained by the Public Entity shall be excess of the Contractor's insurance and shall not contribute with it.

6.5. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

6.6. Verification of Coverage. Contractor shall furnish the Public Entity with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the

additional insured endorsement, evidencing the insurance requirements of the Contractor before commencement of the work.

6.7 Notice of Cancellation. The Contractor shall provide the Public Entity with written notice of any policy cancellation within two business days of their receipt of such notice.

6.8 Failure to Maintain Insurance. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the Public Entity may, after giving five business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Public Entity on demand, or at the sole discretion of the Public Entity, offset against funds due the Contractor from the Public Entity.

6.9 Public Entity Full Availability of Contractor Limits. If the Contractor maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Contractor.

6.10 Survival. The provisions of this Section shall survive the expiration or termination of this Agreement.

7. **WORK PRODUCT.** All originals and copies of work product, including plans, sketches, layouts, designs, design specifications, records, files, computer disks, magnetic media or material which may be produced or modified by Contractor while performing the Work shall belong to the City upon delivery. The Contractor shall make such data, documents, and files available to the City and shall deliver all needed or contracted for work product upon the City's request. At the expiration or termination of this Agreement, all originals and copies of any such work product remaining in the possession of Contractor shall be delivered to the City.

8. **BOOKS AND RECORDS.** The Contractor agrees to maintain books, records, and documents which sufficiently and properly reflect all direct and indirect costs related to the performance of the Work and maintain such accounting procedures and practices as may be deemed necessary by the City to assure proper accounting of all funds paid pursuant to this Agreement. These records shall be subject, at all reasonable times, to inspection, review or audit by the City, its authorized representative, the State Auditor, or other governmental officials authorized by law to monitor this Agreement.

9. **INDEPENDENT CONTRACTOR.** The Parties intend that the Contractor shall be an independent contractor and that the Contractor has the ability to control and direct the performance and details of its work, the City being interested only in the results obtained under this Agreement. The City shall be neither liable nor obligated to pay Contractor sick leave, vacation pay or any other benefit of employment, nor to pay any social security or other tax which may arise as an incident of employment. Contractor shall take all necessary precautions and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the contract work and shall utilize all protection necessary for that purpose. All work shall be done at Contractor's own risk, and Contractor shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work. The Contractor shall pay all income and other taxes due except as specifically provided in Section 4. Industrial or any other insurance that is purchased for the benefit of the City, regardless of whether such may provide a secondary or incidental benefit to

the Contractor, shall not be deemed to convert this Agreement to an employment contract. If the Contractor is a sole proprietorship or if this Agreement is with an individual, the Contractor agrees to notify the City and complete any required form if the Contractor retired under a State of Washington retirement system and agrees to indemnify any losses the City may sustain through the Contractor's failure to do so.

**10. CONFLICT OF INTEREST.** It is recognized that Contractor may or will be performing professional services during the Term for other parties; however, such performance of other services shall not conflict with or interfere with Contractor's ability to perform the Services. Contractor agrees to resolve any such conflicts of interest in favor of the City. Contractor confirms that Contractor does not have a business interest or a close family relationship with any City officer or employee who was, is, or will be involved in the Contractor's selection, negotiation, drafting, signing, administration, or evaluating the Contractor's performance.

**11. EQUAL OPPORTUNITY EMPLOYER.** In all services, programs, activities, hiring, and employment made possible by or resulting from this Agreement or any subcontract, there shall be no discrimination by Contractor or its subcontractors of any level, or any of those entities' employees, agents, subcontractors, or representatives against any person because of sex, age (except minimum age and retirement provisions), race, color, religion, creed, national origin, marital status, or the presence of any disability, including sensory, mental or physical handicaps, unless based upon a bona fide occupational qualification in relationship to hiring and employment. This requirement shall apply, but not be limited to the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Contractor shall comply with and shall not violate any of the terms of Chapter 49.60 RCW, Title VI of the Civil Rights Act of 1964, the Americans With Disabilities Act, Section 504 of the Rehabilitation Act of 1973, 49 CFR Part 21, 21.5 and 26, or any other applicable federal, state, or local law or regulation regarding non-discrimination.

**12. GENERAL PROVISIONS.**

12.1 Interpretation and Modification. This Agreement, together with any attached Exhibits, contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no prior statements or agreements, whether oral or written, shall be effective for any purpose. Should any language in any Exhibits to this Agreement conflict with any language in this Agreement, the terms of this Agreement shall prevail. The respective captions of the Sections of this Agreement are inserted for convenience of reference only and shall not be deemed to modify or otherwise affect any of the provisions of this Agreement. Any provision of this Agreement that is declared invalid, inoperative, null and void, or illegal shall in no way affect or invalidate any other provision hereof and such other provisions shall remain in full force and effect. Any act done by either Party prior to the effective date of the Agreement that is consistent with the authority of the Agreement and compliant with the terms of the Agreement, is hereby ratified as having been performed under the Agreement. No provision of this Agreement, including this provision, may be amended, waived, or modified except by written agreement signed by duly authorized representatives of the Parties.

12.2 Assignment and Beneficiaries. Neither the Contractor nor the City shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other Party. If the non-assigning party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent. Subject to the foregoing, the rights and obligations of the Parties shall inure to the benefit of and be binding upon their respective successors in interest, heirs and assigns. This Agreement is made and entered into for the sole protection and

benefit of the Parties hereto. No other person or entity shall have any right of action or interest in this Agreement based on any provision set forth herein.

12.3 Compliance with Laws. The Contractor shall comply with and perform the Services in accordance with all applicable federal, state, local, and city laws including, without limitation, all City codes, ordinances, resolutions, regulations, rules, standards and policies, as now existing or hereafter amended, adopted, or made effective.

12.4 Contractor's Employees – Employment Eligibility Requirements. The Contractor and any subcontractors shall comply with E-Verify as set forth in Lakewood Municipal Code Chapter 1.42. E-Verify is an Internet-based system operated by United States Citizenship and Immigration Services in partnership with the Social Security Administration. E-Verify is free to employers and is available in all 50 states. E-Verify provides an automated link to federal databases to help employers determine employment eligibility of new hires and the validity of their Social Security numbers. The Contractor shall enroll in, participate in and document use of E-Verify as a condition of the award of this contract. The Contractor shall continue participation in E-Verify throughout the course of the Contractor's contractual relationship with the City. If the Contractor uses or employs any subcontractor in the performance of work under this contract, or any subsequent renewals, modifications or extension of this contract, the subcontractor shall register in and participate in E-Verify and certify such participation to the Contractor. The Contractor shall show proof of compliance with this section, and/or proof of subcontractor compliance with this section, within three (3) working days of the date of the City's request for such proof.

12.5 Contractor's Employees - Department of Retirement Systems (DRS) Retiree Return to Work Verification Process. The City's obligation to comply with DRS Retiree Return to Work Verification Process extends to Independent Contractors and Third Party Workers. Contractor and any subcontractors shall provide worker information to the City. The Contractor shall provide such requested information, and/or proof of subcontractor compliance with this section.

12.6 Enforcement. Time is of the essence of this Agreement and each and all of its provisions in which performance is a factor. Adherence to completion dates set forth in the description of the Services is essential to the Contractor's performance of this Agreement. Any notices required to be given by the Parties shall be delivered at the addresses set forth at the beginning of this Agreement. Any notices may be delivered personally to the addressee of the notice or may be deposited in the United States mail, postage prepaid, to the address set forth above. Any notice so posted in the United States mail shall be deemed received three (3) days after the date of mailing. Any remedies provided for under the terms of this Agreement are not intended to be exclusive, but shall be cumulative with all other remedies available to the City at law, in equity or by statute. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect. Failure or delay of the City to declare any breach or default immediately upon occurrence shall not waive such breach or default. Failure of the City to declare one breach or default does not act as a waiver of the City's right to declare another breach or default. This Agreement shall be made in, governed by, and interpreted in accordance with the laws of the State of Washington. If the Parties are unable to settle any dispute, difference or claim arising from this Agreement, the exclusive means of resolving that dispute, difference, or claim, shall be by filing suit under the venue, rules and jurisdiction of the Pierce County Superior Court, Pierce County, Washington, unless the parties agree in writing to an alternative process.

If the Pierce County Superior Court does not have jurisdiction over such as suit, then suit may be filed in any other appropriate court in Pierce County, Washington. Each party consents to the personal jurisdiction of the state and federal courts in Pierce County, Washington and waives an objection that such courts are an inconvenient forum. If either Party brings any claim or lawsuit arising from this Agreement, each party shall pay all its legal costs and attorney's fees and expenses incurred in defending or bringing such claim or lawsuit, including all appeals, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the Parties' rights to indemnification under Section 5 of this Agreement.


12.7 Execution. Each individual executing this Agreement on behalf of the City and Contractor represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and with the same effect as if all Parties hereto had signed the same document. All such counterparts shall be construed together and shall constitute one instrument, but in making proof hereof it shall only be necessary to produce one such counterpart. The signature and acknowledgment pages from such counterparts may be assembled together to form a single instrument comprised of all pages of this Agreement and a complete set of all signature and acknowledgment pages. The date upon which the last of all of the Parties have executed a counterpart of this Agreement shall be the "date of mutual execution" hereof.

[Signature page follows]


IN WITNESS, the Parties hereto have caused this agreement to be executed the day and year first above written.

Date: May 9, 2023

CITY OF LAKEWOOD

  
Tho Kraus, Acting City Manager  
John J. Caulfield, City Manager

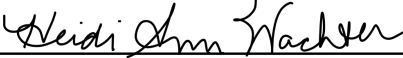
Lakewood Building Maintenance, LLC

  
Roy Allen, Jr.

ATTEST:  5/9/2023

Briana Schumacher, City Clerk

APPROVED AS TO FORM:

  
Heidi Ann Wachter, City Attorney

## **EXHIBIT “A”**

### **SERVICES**

Provide a complete description of any services that the Contractor will render including any limitations or requirements, special methods, and any instructions on how to do the services, reports or track the services.

1. The Contractor shall do or provide the following:



## **EXHIBIT “B”**

### **COMPENSATION**

1. Total Compensation: In return for the Services, the City shall pay the Contractor an amount not to exceed \$45,725 and 00/100 Dollars (Forty Five Thousand Seven Hundred Twenty Five and 00/100 Dollars) and Washington State sales tax equal to \$0 and 00/100 Dollars (zero and 00/100 dollars) for a total amount not to exceed \$45,725 and 00/100 Dollars (Forty Five Thousand Seven Hundred Twenty Five and 00/100 Dollars).

2. Method of Compensation:

See Bidder’s Proposal

Lakewood Building Maintenance, LLC

INVOICE # NO. 10000  
DATE: 04/25/2023

PO BOX 39186,  
LAKEWOOD, WA 98496  
206.372.3290  
[www.lakewoodbm.com](http://www.lakewoodbm.com)  
[info@lakewoodbm.com](mailto:info@lakewoodbm.com)

TO City of Lakewood  
City of Lakewood  
Parks/Operations & Maintenance  
Customer ID No. COLPOM1000

HARRY TODD PARK  
AMERICAN LAKE PARK  
FORT STEILACOOM PARK  
KIWANIS PARK

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Roy Allen	CEO	Due on receipt	

QTY	SCOPE OF WORK		
	Empty all the trash cans and dispose onsite in City of Lakewood dumpsters.		
	Pick up all parking lots, beach, and park grass area grounds garbage		
	Clean and disinfect toilets and sinks, polish mirrors		
	Restock paper and soap dispensers		
	Sweep and mop floors		
	Lock and Secure Bathrooms		
	Lock and Secure Parks		
	Wipe down and disinfect all touch surfaces		

**\*\*The increased dollar amount that is shown for Ft. Steilacoom park includes the doggy park's four restrooms. The previous amount has remained the same with no dollar increase since the restrooms were added to Ft. Steilacoom park in the year 2020. \*\***

TOTAL \$7325.00

# Lakewood Building Maintenance LLC

## Summer Janitorial Nightly services for the City of Lakewood Parks; Harry Todd, American Lake, Ft. Steilacoom, and Kiwanis Park Public restrooms & Covered areas Proposal

### Prepared for

City of Lakewood Parks/Operations & Maintenance  
(253) 267-1628 (Office) | [JAguon@cityoflakewood.us](mailto:JAguon@cityoflakewood.us)  
[JAnderson@cityoflakewood.us](mailto:JAnderson@cityoflakewood.us) | [SWilliams@cityoflakewood.us](mailto:SWilliams@cityoflakewood.us)

### Prepared by

DonYell King  
Operations Manager  
Lakewood Building Maintenance LLC, LIC#LAKEWOODBM814JN  
206.372.3290 | [info@lakewoodbm.com](mailto:info@lakewoodbm.com) | [www.lakewoodbm.com](http://www.lakewoodbm.com)

This bid/quote is with an additional addendum to an earlier cleaning proposal already submitted.

# City of Lakewood Park; Harry Todd Park Janitorial Proposal

The prices quoted herein will remain, of this monthly cleaning services for these City of Lakewood Parks; **Harry Todd Park cleaning services for five restrooms proposal** unless changes are agreed upon verbally and in writing by both parties. **Summer nightly cleaning services for five restrooms are scheduled to start on May 1, 2023 and end on September 30, 2023.** Cleaning services will be performed by Lakewood Building Maintenance LLC every 7 days on a weekly basis for the City of Lakewood Park; Harry Todd Park, with payment due monthly upon completion of cleaning services.

<b>City of Lakewood Park cleaning services for Five Restroom</b>			
<b>Cleaning Fee 7 days</b>			
<b>Scope of Work</b>			
Wipe down and disinfect all touch surfaces			
Clean and disinfect toilets and sinks, polish mirrors			
Restock paper and soap dispensers			
Sweep and mop floors			
Empty trash containers			
Lock and Secure Bathrooms			
Lock and Secure Parks			
		<b>Total</b>	<b>\$875.00</b>

The following forms of payment are accepted by Lakewood Building Maintenance LLC:

- Direct Deposit
- Cashier's Check
- Check

LIC#LAKEWOODBM814J

# City of Lakewood Park; American Lake Park Janitorial Proposal

The prices quoted herein will remain, of this monthly cleaning services for these City of Lakewood Park; **American Lake Park cleaning services for two restrooms proposal**, unless changes are agreed upon in verbal and in writing by both parties. **Summer nightly cleaning services for two restrooms are scheduled to start on May 1, 2023 and end on September 30, 2023.** Cleaning services will be performed by Lakewood Building Maintenance LLC every 7 days on a weekly basis for the City of Lakewood Park; American Lake Park, with payment due monthly upon completion of cleaning services.

<b>City of Lakewood Park cleaning services for Two Restrooms</b>			
<b>Cleaning Fee 7 days</b>			
<b>Scope of Work</b>			
Wipe down and disinfect all surface points of contact			
Clean and disinfect toilets and sinks, polish mirrors			
Restock paper and soap dispensers			
Sweep and mop floors			
Empty trash containers			
Lock and Secure Bathrooms			
Lock and Secure Parks			
		<b>Total</b>	<b>\$875.00</b>

The following forms of payment are accepted by Lakewood Building Maintenance LLC:

- Direct Deposit
- Cashier's Check
- Check

LIC#LAKEWOODBM814J

# City of Lakewood Park; Ft. Steilacoom Park Janitorial Proposal

The prices quoted herein will remain, of this monthly cleaning services for these City of Lakewood Park; Ft. Steilacoom Park cleaning services for ten restrooms proposal, unless changes are agreed upon in verbal and in writing by both parties. **Summer nightly cleaning services for ten restrooms are scheduled to start on May 1, 2023 and end on September 30, 2023.** Cleaning services will be performed by Lakewood Building Maintenance LLC every 7 days on a weekly basis for the City of Lakewood Park; Ft. Steilacoom Park, with payment due monthly upon completion of cleaning services.

<b>City of Lakewood Park cleaning services for Ten Restrooms</b>			
<b>Cleaning Fee 7 days</b>			
<b>Scope of Work</b>			
Wipe down and disinfect all surface points of contact			
Clean and disinfect toilets and sinks, polish mirrors			
Restock paper and soap dispensers			
Sweep and mop floors			
Empty trash containers			
Lock and Secure Bathrooms			
Lock and Secure Parks			
		<b>Total</b>	<b>\$1275.00</b>

The following forms of payment are accepted by Lakewood Building Maintenance LLC:

- Direct Deposit
- Cashier's Check
- Check

LIC#LAKEWOODBM814J

# City of Lakewood Park; Kiwanis Park Janitorial Proposal

The prices quoted herein will remain, of this monthly cleaning services for these City of Lakewood Park; **Kiwanis Park cleaning services for two restrooms proposal**, unless changes are agreed upon in verbal and in writing by both parties. **Summer nightly cleaning services for two restrooms are scheduled to start on May 1, 2023 and end on September 30, 2023.** Cleaning services will be performed by Lakewood Building Maintenance LLC every 7 days on a weekly basis for the City of Lakewood Park; Kiwanis Park, with payment due monthly upon completion of cleaning services.

<b>City of Lakewood Park cleaning services for Two Restrooms</b>			
<b>Cleaning Fee 7 days</b>			
<b>Scope of Work</b>			
Wipe down and disinfect all surface points of contact			
Clean and disinfect toilets and sinks, polish mirrors			
Restock paper and soap dispensers			
Sweep and mop floors			
Lock and Secure Bathrooms			
		<b>Total</b>	<b>\$400</b>

The following forms of payment are accepted by Lakewood Building Maintenance LLC:

- Direct Deposit
- Cashier's Check
- Check

LIC#LAKEWOODBM814J

# Lakewood Building Maintenance LLC

**Summer nightly Janitorial services for the City of  
Lakewood Parks, Harry Todd and American Lake  
Parking Lots, Grounds and Beaches Garbage and All  
Trash Cans Disposal, Proposal**

**Prepared for**

City of Lakewood Parks/Operations & Maintenance  
(253) 267-1628 (Office) | [JAguon@cityoflakewood.us](mailto:JAguon@cityoflakewood.us)  
[JAnderson@cityoflakewood.us](mailto:JAnderson@cityoflakewood.us) | [SWilliams@cityoflakewood.us](mailto:SWilliams@cityoflakewood.us)

**Prepared by**

DonYell King  
Operations Manager  
Lakewood Building Maintenance LLC, LIC#LAKEWOODBM814JN  
206.372.3290 | [info@lakewoodbm.com](mailto:info@lakewoodbm.com) | [www.lakewoodbm.com](http://www.lakewoodbm.com)



# City of Lakewood Parks, Harry Todd Parking Lot, Park Grass Grounds, and Beach Garbage and All Trash Cans Disposal, Proposal

The prices quoted herein will remain, of this monthly cleaning services for these City of Lakewood Parks; **Harry Todd Park parking lot, park grass grounds and beach garbage and all trash cans disposal, proposal** unless changes are agreed upon verbally and in writing by both parties. **Summer nightly cleaning services are scheduled to start on May 1, 2023 and end on September 30, 2023.** Cleaning services will be performed by Lakewood Building Maintenance LLC every 7 days on a weekly basis for the City of Lakewood Park; Harry Todd Park with payment due monthly upon completion of cleaning services.

<b>City of Lakewood Parks Scope of Work</b>		
<b>Parking lot, park grass grounds and beach cleanup and all trash cans disposal Harry Todd Park, 7 days weekly.</b>		
Empty all the trash cans in Harry Todd Park dispose onsite in City of Lakewood dumpsters.		
Pick up all parking lots, beach, and park grounds garbage		
	<b>Total</b>	<b>\$1950</b>

The following forms of payment are accepted by Lakewood Building Maintenance:

- Direct Deposit
- Cashier’s Check
- Check

LIC#LAKEWOODBM814JN

# City of Lakewood Parks, American Lake Park, Parking Lot, Park Grass Grounds, and Beach Garbage and All Trash Cans Disposal, Proposal

The prices quoted herein will remain, of this monthly cleaning services for these City of Lakewood Parks; **American Lake Park, parking lot, park grass grounds and beach garbage and all trash cans disposal, proposal** unless changes are agreed upon verbally and in writing by both parties. **Summer nightly cleaning services are scheduled to start on May 1, 2023 and end on September 30, 2023.** Cleaning services will be performed by Lakewood Building Maintenance LLC every 7 days on a weekly basis for the City of Lakewood Park; American Lake Park with payment due monthly upon completion of cleaning services.

<b>City of Lakewood Parks Scope of Work</b>		
<b>Parking lot, park grass grounds and beach cleanup and all trash cans disposal American Lake Park, 7 days weekly.</b>		
Empty all the trash cans in American Lake Park dispose onsite in City of Lakewood dumpsters.		
Pick up all parking lot, park grounds and beach garbage		
	<b>Total</b>	<b>\$1950</b>

The following forms of payment are accepted by Lakewood Building Maintenance:

- Direct Deposit
- Cashier's Check
- Check

LIC#LAKEWOODBM814JN

Lakewood Building Maintenance, LLC

INVOICE # NO. 10001  
DATE: 04/30/2023

PO BOX 39186,  
LAKEWOOD, WA 98496  
206.372.3290  
[www.lakewoodbm.com](http://www.lakewoodbm.com)  
[info@lakewoodbm.com](mailto:info@lakewoodbm.com)

TO City of Lakewood  
City of Lakewood  
Parks/Operations & Maintenance  
Customer ID No. COLPOM1000

HARRY TODD PARK  
AMERICAN LAKE PARK

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Roy Allen	CEO	Due on receipt	

QTY	SCOPE OF WORK		
	<b>Empty all the trash cans and dispose onsite in City of Lakewood dumpsters.</b>		
	<b>Wipe down and disinfect all touch surfaces</b>		
	<b>Clean and disinfect toilets and sinks, polish mirrors</b>		
	<b>Restock paper and soap dispensers</b>		
	<b>Sweep and mop floors</b>		
	<b>Lock and Secure Bathrooms</b>		
	<b>Lock and Secure Parks</b>		
		TOTAL	\$1300.00

# Lakewood Building Maintenance LLC

## Winter Nightly Janitorial services for the City of Lakewood Parks, Harry Todd and American Lake Public Restrooms

### Prepared for

City of Lakewood Parks/Operations & Maintenance  
(253) 267-1628 (Office) | [JAquon@cityoflakewood.us](mailto:JAquon@cityoflakewood.us)  
[JAnderson@cityoflakewood.us](mailto:JAnderson@cityoflakewood.us) | [SWilliams@cityoflakewood.us](mailto:SWilliams@cityoflakewood.us)

### Prepared by

DonYell King  
Operations Manager  
Lakewood Building Maintenance LLC, LIC#LAKEWOODBM814JN  
206.372.3290 | [info@lakewoodbm.com](mailto:info@lakewoodbm.com) | [www.lakewoodbm.com](http://www.lakewoodbm.com)

# City of Lakewood Parks; American Lake and Harry Todd Janitorial Restroom Bid

The prices quoted herein will remain, of this monthly cleaning services for these City of Lakewood Parks; **American Lake and Harry Todd Park winter nightly restroom cleaning proposal starting, October 1, 2023 through April 30, 2024** unless changes are agreed upon verbally and in writing by both parties. Cleaning services will be performed by Lakewood Building Maintenance LLC every 7 days on a weekly basis for the City of Lakewood Parks; Harry Todd and American Lake Park, with payment due monthly upon completion of cleaning services.

<b>City of Lakewood Parks Restroom cleaning services</b>			
<b>Cleaning Fee 7 days</b>			
<b>Scope of Work</b>			
Wipe down and disinfect all touch surfaces			
Clean and disinfect toilets and sinks, polish mirrors			
Restock paper and soap dispensers			
Sweep and mop floors			
Empty trash containers			
Lock and Secure Bathrooms			
Lock and Secure Parks			
		<b>TOTAL</b>	<b>\$1300</b>

The following forms of payment are accepted by Lakewood Building Maintenance LLC:

- Direct Deposit
- Cashier's Check
- Check

LIC#LAKEWOODBM814J

**CITY OF LAKEWOOD**

**AFFIDAVIT OF COMPLIANCE WITH LAKEWOOD MUNICIPAL CODE 1.42  
"E-VERIFY"**

As the person duly authorized to enter into such commitment for

Lakewood Building Maintenance  
(Company or Organization Name)

I hereby certify that the Company or Organization named herein will

(check one box below)

Be in compliance with all of the requirements of City of Lakewood Municipal Code Chapter 1.42 for the duration of the contract entered into between the City of Lakewood and the Company or Organization.

OR

Hire no employees for the term of the contract between the City and the Company or Organization.



NAME

CEO

TITLE

May 2, 2023

DATE

**LIST OF PROPOSED SUBCONTRACTORS**

Bidder shall list ALL subcontractor(s) proposed to be used on this project. FAILURE TO LIST SUBCONTRACTORS SHALL BE CONSIDERED TO BE A NON-RESPONSIVE BID. If there are no subcontractor(s) used, write NO- SUBCONTRACTORS WILL BE USED>

NAME AND ADDRESS	DESCRIPTION OF WORK	ESTIMATED CONTRACT \$
Tax ID#: No-subcontractors will be used		
Tax ID#: No subcontractors will be used		
Tax ID#: No subcontractors will be used		
Tax ID#: No subcontractors will be used		
Tax ID#: no subcontractors will be used		

Signed by: Roy M. Allen  
PRINT NAME

C.E.O.  
TITLE

Signature: R. M. Allen

May 2, 2023  
DATE



# CONTINUOUS CONTRACTOR'S SURETY BOND

(Optional)

UBI No. 604354647
Registration No. LAKEWBM814JN

Bond No. 46-CF805241
-------------------------

Required by the Contractor's Registration Act RCW 18.27  
 (MUST BE TYPED)

LAKEWOOD BUILDING MAINT LLC, doing business as \_\_\_\_\_,  
 as Principal, and \_\_\_\_\_ The North River Insurance Company \_\_\_\_\_, a corporation organized and  
 existing under the laws of the State of \_\_\_\_\_ New Jersey \_\_\_\_\_ and authorized to transact surety  
 business in the State of Washington, as Surety, by this bond bind ourselves and our heirs, executors, administrators, successors, and  
 assigns, jointly and severally, to pay the State of Washington \$12,000 \_\_\_\_\_ dollars lawful  
 money of the United States of America.

The Principal has applied for a Certificate of Registration, from the Contractor's Registration Section of the Washington State  
 Department of Labor and Industries, to carry on the business of a contractor in the State of Washington. The Principal is required  
 by chapter 18.27 of the Revised Code of Washington (RCW) to furnish a bond in the penal sum of \$12,000 \_\_\_\_\_ dollars with  
 good and sufficient surety. The bond must be conditioned as required by RCW 18.27.040.

If the Principal, in compliance with the provisions of chapter 18.27 RCW, pays all (1) wages and benefits to persons furnishing  
 labor to the Principal, (2) amounts that ay be adjudged against the Principal by reason of breach of contract including negligent or  
 improper work in the conduct of the contracting business, (3) persons who furnish labor and materials or rent or supply equipment  
 to the Principal, and (4) taxes and contributions due to the State of Washington, the obligation of the Principal and the Surety shall  
 be null and void. If the Principal does not pay the above claims, the bond shall remain in full force and effect. In no case shall the  
 Surety be liable for any claim not included in RCW 18.27.040.

Any person that has a claim against the Principal, arising from the failure of the Principal to pay any of the four items referred to in  
 paragraph 3, may bring suit upon this bond in the superior court of the county in which the work was done, or of any county in  
 which the court has jurisdiction over the Principal. The suit must be brought within the time and the manner required by RCW  
 18.27.040.

The aggregate liability of the Surety under this bond for claims against this bond shall not exceed the penal sum of this bond. No  
 extension by continuation certificate, reinstatement, reissue, or renewal of this bond shall increase the liability of the Surety. If the  
 claims against the bond that are pending at any one time exceed the remainder of the aggregate liability minus the amounts  
 previously paid by the Surety because of other claims against this bond, the claims shall be satisfied in accordance with the  
 provisions of RCW 18.27.040.

This bond shall become effective on 07 / 20 / 2022 and shall be void if not filed with the Contractor's Registration Section  
 by 09 / 18 / 2022 and shall remain in force continuously unless the Surety gives written notice to the Director of Labor  
 and Industries of its intent to cancel the bond. A cancellation or revocation of the bond or withdrawal of the Surety from the bond  
 suspends the registration issued to the registrant until a new bond or reinstatement notice has been filed and approved as provided  
 in the statute.

IN WITNESS OF THIS CONTRACT, the Principal and surety have affixed their hands and seals this date: 07 / 20 / 2022	
Principal's Name LAKEWOOD BUILDING MAINT LLC	Surety's Name and Seal The North River Insurance Company
BY: <i>Lakewood Building Maintenance LLC</i>	BY: <i>[Signature]</i>





**POWER OF ATTORNEY  
THE NORTH RIVER INSURANCE COMPANY  
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY**

**KNOW ALL MEN BY THESE PRESENTS:** That North River Insurance Company, a corporation duly organized and existing under the laws of the state of New Jersey, has made, constituted and appointed, and does hereby make, constitute and appoint:

Kenda Wannemaker

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind The North River Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of The North River Insurance Company at its principal office, in amounts or penalties not exceeding: **Unlimited**.

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind The North River Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of The North River Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;

(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

**IN WITNESS WHEREOF**, The North River Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 10<sup>th</sup> day of March, 2016.



**THE NORTH RIVER INSURANCE COMPANY**

\_\_\_\_\_  
Anthony R. Slimowicz, Executive Vice President

State of New Jersey }  
County of Morris }

On this 10<sup>th</sup> day of March 2016, before me, a Notary public of the State of New Jersey, came the above named officer of The North River Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of The North River Insurance Company thereto by the authority of his office.

**SONIA SCALA  
NOTARY PUBLIC OF NEW JERSEY  
MY COMMISSION EXPIRES 3/25/2024  
No. 2163686**

\_\_\_\_\_  
Sonia Scala (Notary Public)

I, the undersigned officer of The North River Insurance Company, a New Jersey corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of The North River Insurance Company on the 20 day of July 20 22



**THE NORTH RIVER INSURANCE COMPANY**

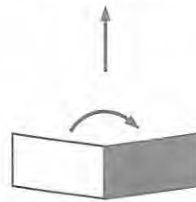
\_\_\_\_\_  
Peter M. Quinn, Senior Vice President

# Your Contractors License Bond Verification Card

Contractors License Bond Verification Card		Contractors License Bond Verification Card	
LAKEWOOD BUILDING MAINT LLC			
LICENSE NUMBER: LAKEWBM814JN BOND NUMBER: 46-CF805241      EXP: 7/20/2026 SURETY CO.: THE NORTH RIVER INSURANCE COMPANY This card is not proof of current bond status. For current status of bond and license shown, please contact the licensing board.		Questions? Please contact your agent.  Ozanich Ins Brokers LTD 253-564-2622 3925 S Orchard Street Tacoma WA 98466	

### Instructions:

1. **Print** this page.
2. **Cut** along the dashed line.
3. **Fold** your card in half.
4. **Laminate**.



## Additional Cards for Your Convenience

Contractors License Bond Verification Card		Contractors License Bond Verification Card	
LAKEWOOD BUILDING MAINT LLC			
LICENSE NUMBER: LAKEWBM814JN BOND NUMBER: 46-CF805241      EXP: 7/20/2026 SURETY CO.: THE NORTH RIVER INSURANCE COMPANY This card is not proof of current bond status. For current status of bond and license shown, please contact the licensing board.		Questions? Please contact your agent.  Ozanich Ins Brokers LTD 253-564-2622 3925 S Orchard Street Tacoma WA 98466	

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# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> May 6, 2024	<b>TITLE:</b> Motion authorizing the City Manager to enter into a professional services agreement with BCRA, Inc. in an amount not to exceed \$442,925.36 for services related to the Nyanza Rd SW project.	<b>TYPE OF ACTION:</b> — ORDINANCE — RESOLUTION <input checked="" type="checkbox"/> MOTION 2024-28 — OTHER
<b>REVIEW:</b> May 6, 2024	<b>ATTACHMENTS:</b> Scope and Budget	

**SUBMITTED BY:** Weston Ott, P.E., Interim Public Works Engineering Director/City Engineer.


**RECOMMENDATION:** It is recommended that the City Council authorize the City Manager to enter into a professional services agreement with BCRA, Inc. in an amount not to exceed \$442,925.36 for design engineering services related to the Nyanza Rd SW – Gravelly Lake Dr SW (north) to Gravelly Lake Dr SW (south) project.

**DISCUSSION:** This project will construct approximately 5,600 feet of roadway improvements to include a combination pedestrian and bicycle path, traffic calming measures, pedestrian crossing(s), curb, gutter, storm drainage, and a new asphalt surface on Nyanza Rd SW from Gravelly Lake Dr SW (north) to Gravelly Lake Dr SW (south).

Design is anticipated to commence in early 2024 and complete by the end of year 2024.

**ALTERNATIVE(S):** There is no practical alternative other than to conduct a new consultant selection process and negotiate a new fee.

**FISCAL IMPACT:** Funding for the design of Nyanza Road is fully funded in the Adopted 2023-2024 Biennial Budget. No further funding is needed at this time.

Troy Pokswinski Prepared by	 City Manager Review
Weston Ott Interim Department Director	

**EXHIBIT A  
SCOPE OF SERVICES**

**City of Lakewood  
Nyanza Road SW Improvements**

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## **PROJECT DESCRIPTION**

BCRA will provide engineering design services as described in this Scope of Services, to the City of Lakewood for the design of a combination pedestrian and bicycle path and roadway improvements to approximately 5,600 feet of Nyanza Road SW from Gravelly Lake Drive SW to Gravelly Lake Drive SW. Work includes analysis and design of intersection treatments at the roadway's northern intersection with Gravelly Lake Drive SW, evaluation and design of traffic calming measures, design of pedestrian crossings and associated accessible curb ramps, and design of illumination improvements. Surveying will be completed to support the design work.

## **SCOPE OF SERVICES**

### **Phase 01 – Project Management**

#### **Task C1 – Contract Administration**

The following activities will be performed:

1. Prepare Project Management Plan (PMP) discussing project goals, risks, communication, and changes.
2. Prepare subconsultant agreements and manage subconsultants.
3. Monitor and control scope, schedule, and budget.
4. Prepare monthly invoices and progress reports.

#### *Meetings:*

- *Project kickoff meeting (virtual, 3 staff, 1 hour)*

#### *Assumptions:*

- *Project duration will be approximately nine months as shown on the project schedule.*

#### *Deliverables:*

- *Executed contract (pdf)*
- *Project Management Plan (PMP) (pdf)*
- *Monthly invoices and progress reports (pdf)*

### **Phase 02 – Site Investigation and Analysis**

#### **Task C1 – Civil Engineering**

The following activities will be performed to gather data related to the existing site and prepare initial analyses:

1. Coordinate work of sub-consultants performing site investigations.
2. Visit site to observe existing conditions.
3. Perform code study and review background information, including GIS data, to understand project goals, opportunities, and constraints.
4. Coordinate with traffic engineer on intersection control analyses (ICAs), evaluation of traffic calming measures, and locations of pedestrian crossings.
5. Meet with City of Lakewood staff to review results of ICAs and select preferred option to move forward with design.

#### **Task XT1 – Traffic Engineering (Transpo Group)**

BCRA will contract with Transpo Group for traffic engineering assistance to evaluate intersection control at the northern intersection of Nyanza Road SW and Gravelly Lake Drive SW as well as potential locations for marked crossings of Nyanza Road SW and appropriate treatments at those crossings.

The following activities will be performed as part of the analysis:

1. Level-of-service analysis of the northern intersection of Nyanza Road SW and Gravelly Lake Drive SW assuming stop-control and single-lane roundabout. Synchro will be utilized to evaluate stop-control approaches and Sidra will be used to evaluate roundabout alternatives.

#### Task XV1 – Survey (Lanktree Land Surveying)

BCRA will contract with Lanktree Land Surveying, Inc. for boundary and topographic survey and legal descriptions and exhibits as described below.

1. Boundary Survey: Lanktree Land Surveying, Inc. will complete a Boundary Survey of the Right-of-Way of Nyanza Road as outlined on attached aerial exhibit. The Boundary Survey will be based on NAD83 horizontal datum, as required by the primary reviewing jurisdiction. We will survey and map any observable perimeter occupational indicators. Boundary will be delineated per available record from the Pierce County Auditor website and/or supplied by client. For the purposes of this survey, it is assumed that open access has been arranged with appropriate parties.
2. Topographic Survey: Lanktree Land Surveying, Inc. will survey the topography and observable improvements of the full right-of-way width as outlined in the attached aerial exhibit. We will also survey the locations of existing trees in accordance with primary reviewing jurisdiction requirements. Marking placed by subconsultants prior to the start of the survey will be located, e.g., wetland flags, soil test pits, and septic test pits. The Topographic Survey will be prepared using NAVD88 vertical datum as required by the primary reviewing jurisdiction, and will show all spot elevations, breaks-in-grade, and a 1-foot contour interval in sufficient detail for your engineer, planner, and subconsultants to determine slope gradients as may be required by the primary reviewing jurisdiction. Items buried or obscured by heavy vegetation may not be located due to their existence being hidden. All visible, aboveground utilities will be shown, as well as any reference paint marks for underground utilities. Invert elevations will be provided where possible. The topographic survey will be prepared in AutoCAD format and a hard copy provided.
3. Utility Locates: Lanktree Land Surveying, Inc. will contact the private utility locate company and coordinate the locating of the underground utilities prior to commencement of the survey. The locate company will locate conductible utilities. Wet utilities not observable from the surface will require a more detailed locate using different technology and is not part of this proposal.
4. Legal Description and Exhibits: Lanktree Land Surveying, Inc. will prepare up to four Legal Descriptions and Graphical Exhibits for clients to use in acquiring right-of-way from adjoining property owners.

#### *Meetings:*

- *ICA review meeting (virtual, 3 staff, 1 hour)*

#### *Assumptions:*

- *Intersection control analyses will be performed for the northern intersection of Nyanza Road SW and Gravelly Lake Drive SW.*

#### *Deliverables:*

- *Boundary and topographic survey*
- *Legal descriptions and exhibits for right-of-way acquisition*

## **Phase 10 – 30% Design**

### **Task C1 – Civil Engineering**

The following activities will be performed to develop the 30% design and prepare associated documents:

1. Prepare project-specific CAD standard document detailing organization and naming conventions of the files and references. This will be provided to the City of Lakewood along with CAD files at project completion.
2. Develop horizontal and vertical roadway and path alignments.
3. Review project impacts against stormwater management thresholds.
4. Prepare 30% storm drainage design including collection and conveyance layout and preliminary water quality and detention/infiltration system sizing.
5. Coordinate with traffic engineer for design of intersection and traffic calming treatments.
6. Coordinate with illumination designer for location of luminaire poles.
7. Prepare 30% design strip plot showing:
  - a. Horizontal layout
  - b. Design profile
  - c. General limits of pavement replacement and overlay
  - d. Impacts to adjacent properties and infrastructure
  - e. Preliminary channelization design
  - f. Preliminary curb ramp layouts
  - g. Storm drainage system design
  - h. Preliminary design of intersection and traffic calming treatments
  - i. Luminaire pole locations
8. Prepare Intersection Plan for northern intersection of Nyanza Road SW and Gravelly Lake Drive SW.
9. Prepare 30% roadway design sections for up to four (4) locations along the alignment.
10. Prepare engineer's opinion of probable costs for improvements based on 30% design.
11. Prepare design memo describing key design decisions and code compliance.
12. Perform quality control review of 30% design and revise documents to address comments.
13. Meet with City of Lakewood staff to review 30% design documents.
14. Prepare meeting notes detailing City comments on 30% design.

### **Task L1 – Landscape Architecture**

The following activities will be performed to develop landscape design:

1. Review City of Lakewood landscape code and existing conditions.
2. Coordinate with City staff regarding aesthetic and maintenance goals for landscaping.

### **Task XT1 – Traffic Eng. and Illumination Design (Transpo Group)**

BCRA will contract with Transpo Group for traffic engineering assistance related to intersection and traffic calming treatments and for the design of roadway illumination systems.

The following activities will be performed:

1. Prepare 30% illumination plans including:
  - a. Roadway illumination plans at 1" = 40' scale (7 sheets)
2. Develop horizontal geometry for roundabout for incorporation into roadway plans.
3. Prepare engineer's opinion of probable cost for illumination improvements based on 30% design.

**Meetings:**

- 30% Design Review Meeting (virtual, 3 staff, 1 hour)
- Four (4) Bi-weekly Check-In Meetings (virtual, 2 staff, 1 hour)

**Assumptions:**

- Duration of 30% design phase will be seven weeks as shown on project schedule.
- Roadway intersection is understood to be similar to the roadway section utilized for the adjacent segments of Gravelly Lake Drive SW with approximately 52 feet of paved area.
- Sizing of storm drainage facilities for 30% design will be based on models of the overall site and general data. Modeling of individual catchment areas will not be performed for 30% design phase.
- Landscaping along path alignment will utilize a consistent palette and pattern and will be based off a standard design.
- Irrigation design will not be performed for 30% design phase.
- For purposes of estimating level of effort for this task, it is assumed that the traffic analysis task in Phase 02 will recommend a roundabout at the northern intersection of Nyanza Road SW and Gravelly Lake Drive SW.

**Deliverables:**

- Draft and final report summarizing the traffic study and alternatives evaluation (PDF electronic copy only)
- Nyanza Road CAD Standards (pdf)
- 30% Strip Plot (pdf and 1 hard copy)
- 30% Roadway Sections (pdf and 1 hard copy)
- 30% Intersection Plan (pdf and 1 hard copy)
- 30% OPC (pdf and 1 hard copy)
- Design Memo (pdf and 1 hard copy)

**Phase 20 – 60% Design**

**Task C1 – Civil Engineering**

The following activities will be performed to advance the design to a 60% level:

1. Update design based on City of Lakewood comments on the 30% design documents and prepare memo detailing how comments were addressed.
2. Develop roadway and path grading design, including superelevations.
3. Refine storm drainage basins and update storm drainage design, including developing hydrologic model for water quality treatment and infiltration system sizing.
4. Coordinate with traffic engineer for design of intersection and traffic calming treatments.
5. Coordinate with illumination designer on illumination system design.
6. Prepare 60% design plans including:
  - a. Cover sheet
  - b. Legends and abbreviations sheet
  - c. Alignment and survey control plan
  - d. Roadway sections
  - e. Site preparation plans
  - f. Roadway plans and profiles, including storm drainage design
  - g. Curb ramp layouts
  - h. Pavement marking and signage plans
7. Prepare 60% Special Provisions for the project.
8. Update engineer's opinion of probable costs for improvements based on 60% design.



9. Prepare preliminary Stormwater Site Plan detailing the storm drainage system design and provide calculations for facility sizing.
10. Update design memo based on 60% design.
11. Perform quality control review of 60% design and revise documents to address comments.
12. Meet with City of Lakewood staff to review 60% design documents.
13. Prepare meeting notes detailing City comments on 60% design.

#### Task L1 – Landscape Architecture

The following activities will be performed to advance the landscape design to a 60% level:

1. Update landscape design based on City of Lakewood comments on the 30% design documents.
2. Perform preliminary irrigation calculations and layout.
3. Prepare 60% landscape and irrigation plans including:
  - a. Landscape legend and general notes
  - b. Planting plans (1 sheet)
  - c. Irrigation plans (1 sheet)

#### Task XT1 – Traffic Eng. and Illumination Design (Transpo Group)

BCRA will contract with Transpo Group for traffic engineering assistance related to intersection layouts and for the design of roadway illumination systems.

The following activities will be performed:

1. Prepare 60% illumination plans including:
  - a. Roadway illumination plans at 1" = 40' scale (7 sheets)
  - b. Roadway illumination details and notes (1 sheet)
2. Update engineer's opinion of probable cost for illumination improvements based on 60% design.
3. Prepare supporting light level calculations as required by the City of Lakewood.
4. Review 60% design plans (roundabout related items only), focusing on the following:
  - a. General adoption of the 30% layout line work
  - b. Preliminary striping and signing

#### *Meetings:*

- *60% Design Review Meeting (virtual, 3 staff, 1 hour)*
- *Four (4) Bi-weekly Check-In Meetings (virtual, 2 staff, 1 hour)*

#### *Assumptions:*

- *Duration of 60% Design phase will be eight weeks as shown on project schedule.*
- *City of Lakewood will provide review comments on 30% design within two weeks of receipt of documents.*
- *Comments will not change design substantially from the layouts shown on the 30% design.*
- *Landscaping along path alignment will utilize a consistent palette and pattern and will be based off a standard design.*
- *The City of Lakewood will prepare the SEPA Checklist and manage the environmental permitting process.*

#### *Deliverables:*

- *30% Comment Response Memo (pdf and 1 hard copy)*
- *60% Design Plans (pdf and 1 full-size hard copy)*
- *60% OPC (pdf and 1 hard copy)*
- *Preliminary Stormwater Site Plan (pdf and 1 hard copy)*

- *Light Level Calculations (pdf and 1 hard copy)*
- *60% Design Memo (pdf and 1 hard copy)*
- *Meeting notes of City comments on 60% design*

### **Phase 30 – 90% Design**

#### **Task C1 – Civil Engineering**

The following activities will be performed to advance the design to a 90% level:

1. Update design based on City of Lakewood comments on the 60% design documents and prepare memo detailing how comments were addressed.
2. Update storm drainage system design and develop backwater analysis for sizing of storm drainage conveyance system as needed.
3. Update roadway grading and perform detailed curb ramp grading.
4. Coordinate with illumination designer on progressing illumination system design.
5. Prepare 90% design plans including:
  - a. Cover sheet
  - b. Legends and abbreviations sheet
  - c. Alignment and survey control plan
  - d. Roadway sections
  - e. Site preparation plans
  - f. Roadway plans and profiles, including storm drainage design
  - g. Curb ramp layouts and detailed grading
  - h. Pavement marking and signage plans
  - i. Construction details
  - j. Standard traffic control plans
6. Prepare 90% Special Provisions for the project.
7. Compile full specification package.
8. Update engineer's opinion of probable costs for improvements based on 90% design.
9. Prepare final Stormwater Site Plan in accordance with City of Lakewood and Washington State Department of Ecology requirements.
10. Update design memo based on 90% design.
11. Perform quality control review of 90% design and revise documents to address comments.
12. Meet with City of Lakewood staff to review 90% design documents.
13. Prepare meeting notes detailing City comments on 90% design.

#### **Task L1 – Landscape Architecture**

The following activities will be performed to advance the landscape design to a 90% level:

1. Update landscape design based on City of Lakewood comments on the 60% design documents.
2. Prepare 90% landscape and irrigation plans including:
  - a. Landscape legend and general notes
  - b. Planting plans (1 sheet)
  - c. Irrigation plans (1 sheet)
  - d. Planting and irrigation details (2 sheets)

### Task XT1 – Illumination Design (Transpo Group)

BCRA will contract with Transpo Group for the design of roadway illumination systems.

The following activities will be performed:

1. Prepare 90% illumination plans including:
  - a. Roadway illumination plans at 1" = 40' scale (7 sheets)
  - b. Roadway illumination details and notes (1 sheet)
2. Prepare 90% Special Provisions for illumination work.
3. Update engineer's opinion of probable cost for illumination improvements based on 90% design.
4. Update light level calculations based on 90% design.

#### *Meetings:*

- *90% Design Review Meeting (virtual, 3 staff, 1 hour)*
- *Four (4) Bi-weekly Check-In Meetings (virtual, 2 staff, 1 hour)*

#### *Assumptions:*

- *Duration of 90% Design phase will be seven weeks as shown on project schedule.*
- *City of Lakewood will provide review comments on 90% design within three weeks of receipt of documents.*
- *Landscaping along path alignment will utilize a consistent palette and pattern and will be based off a standard design.*
- *Comments will not change design substantially from the layouts shown on the 60% design.*
- *Project will be paid for with local funds and will not require WSDOT review and coordination.*

#### *Deliverables:*

- *60% Comment Response Memo (pdf and 1 hard copy)*
- *90% Design Plans (pdf and 1 full-size hard copy)*
- *90% Specifications (pdf and 1 hard copy)*
- *90% OPC (pdf and 1 hard copy)*
- *Stormwater Site Plan (pdf and 1 hard copy)*
- *90% Light Level Calculations (pdf and 1 hard copy)*
- *90% Design Memo (pdf and 1 hard copy)*
- *Meeting notes of City comments on 90% design*

### **Phase 40 – 100% Design**

#### Task C1 – Civil Engineering

The following activities will be performed to advance the design to a 100% level and prepare final documents for bid advertisement:

1. Update design based on City of Lakewood comments on the 90% design documents and prepare memo detailing how comments were addressed.
2. Prepare 100% plans based on updated design.
3. Prepare 100% specification package for the project based on comments received on 90% documents.
4. Update engineer's opinion of probable costs for improvements based on 100% design.
5. Update Stormwater Site Plan based on comments received on 90% documents.
6. Update design memo based on 100% design.
7. Perform quality control review of 100% design and revise documents to address comments.
8. Submit 100% documents to City of Lakewood for review.
9. Meet with City of Lakewood staff to review 100% design documents.

10. Update documents based on City comments and compile final plans, specifications, and estimate for bid advertisement.
11. Compile AutoCAD Civil 3D design files and transmit to the City.

#### Task L1 – Landscape Architecture

The following activities will be performed to advance the landscape design to a 100% level and prepare final landscape plans for bid advertisement:

1. Update landscape design based on City of Lakewood comments on the 90% design documents.
2. Prepare 100% landscape and irrigation plans including:
  - a. Landscape legend and general notes
  - b. Planting plans (1 sheet)
  - c. Irrigation plans (1 sheet)
  - d. Planting and irrigation details (2 sheets)
3. Update documents based on City comments and prepare final plans for bid advertisement.

#### Task XT1 – Illumination Design (Transpo Group)

BCRA will contract with Transpo Group the design of roadway illumination systems.

The following activities will be performed:

1. Prepare 100% illumination plans including:
  - a. Roadway illumination plans at 1" = 40' scale (7 sheets)
  - b. Roadway illumination details and notes (1 sheet)
2. Prepare 100% Special Provisions for illumination work.
3. Update engineer's opinion of probable cost for illumination improvements based on 100% design.
4. Update light level calculations based on 100% design.
5. Prepare final plans, special provisions, and estimate for illumination improvements.

#### *Meetings:*

- *Two (2) Bi-weekly Check-In Meetings (virtual, 2 staff, 1 hour)*

#### *Assumptions:*

- *Duration of 100% Design phase will be seven weeks, including three weeks for City review of 100% documents, as shown on project schedule.*
- *City of Lakewood will provide review comments on 90% design within three weeks of receipt of documents.*
- *Comments will not change design substantially from the layouts shown on the 90% design.*

#### *Deliverables:*

- *90% Comment Responses Memo (pdf and 1 hard copy)*
- *100% Design Plans (pdf and 1 full-size hard copy)*
- *100% Specifications (pdf and 1 hard copy)*
- *100% OPC (pdf and 1 hard copy)*
- *Stormwater Site Plan (pdf and 1 hard copy)*
- *100% Light Level Calculations (pdf and 1 hard copy)*
- *100% Design Memo (pdf and 1 hard copy)*
- *Final PS&E for advertisement (pdfs and 1 full-size, unbound hard copy)*
- *AutoCAD design files for City's records*

## **PROJECT ASSUMPTIONS**

1. Bidding and construction phase services, if needed, will be added as an additional service or performed under a new contract and are not a part of this Scope of Services.
2. The project will be designed in accordance with the 2019 Stormwater Management Manual for Western Washington (SWMMWW).
3. The City of Lakewood will register the project's stormwater infiltration facilities under the WA State Dept. of Ecology's (WADOE) Underground Injection Control (UIC) program as needed. UIC registration is not included in this Scope of Services.
4. Preparation of the Stormwater Pollution Prevention Plan (SWPPP) will be done by the contractor at time of construction and is not included in this Scope of Services. The Special Provisions and OPC will reflect this.
5. The City of Lakewood will perform soil sampling and testing to determine extents of the site impacted by the Tacoma Smelter Plume as needed.
6. Traffic control plans will be based on WSDOT Standard Plans. Development of project-specific traffic control or construction phasing plans is not included in this Scope of Services.
7. The project will not require design of sanitary sewer mains, water mains, or other utility main work. Design of utility mains is not included in this Scope of Services. Design of incidental utility work including raising existing structures to grade and relocations of hydrants or meters is included.
8. Retaining walls greater than 4 feet in total height will not be required for the construction of the project. Structural design of retaining walls is not included in this Scope of Services.
9. Transpo will coordinate with the electrical service provider for a power source location and design the service cabinet for the illumination system. Design of transformers or other improvements to the electrical infrastructure is not included in this Scope of Services.
10. Water pressure will be adequate to operate the spray irrigation system on a single point of connection without a booster pump. Design of multiple irrigation POCs or booster pumps is not included in this Scope of Services.
11. Right-of-way acquisition and easement negotiations will be provided by others and are not included in this Scope of Services, except for development of exhibits and legal descriptions as described in the Scope.
12. All deliverables will be sent to the client via electronic file exchange. Printing and delivery of hard copies will be billed as reimbursable expenses. Estimated printing expenses are based on quantities of copies listed in Scope of Services.
13. Scope is based on the durations noted under each phase. Additional fees may be necessary if project extends beyond those durations.

# Nyanza Road SW



Pierce County Spatial Services, Pierce County WA, Spatial Services

Disclaimer: The map features are approximate and have not been surveyed. Additional features not yet mapped may be present. Pierce County assumes no liability for variations ascertained by formal survey.

Date: 4/1/2024 04:22 PM

**EXHIBIT D**  
**Prime Consultant Cost Computations**

**PAY RATES:**

	Principal	Project Manager	Civil Engineer	Civil Eng. Designer	Civil Eng. Technician	Landscape Architect	Landscape Designer	Project Admin.	Billing Specialist
<i>Staff Initials</i>	<i>BD</i>	<i>AC</i>	<i>SP</i>	<i>SK</i>	<i>LL</i>	<i>ES</i>	<i>MT</i>	<i>GO</i>	<i>RS</i>
Direct Labor Cost (DLC)	\$71.64	\$59.62	\$50.48	\$38.46	\$50.48	\$42.31	\$29.81	\$36.00	\$32.24
Indirect Cost (ICR x DLC)	\$124.00	\$103.20	\$87.38	\$66.57	\$87.38	\$73.23	\$51.60	\$62.31	\$55.80
Fixed Fee (FFR x DLC)	\$21.49	\$17.89	\$15.14	\$11.54	\$15.14	\$12.69	\$8.94	\$10.80	\$9.67
<b>Burdended Rate (DLC+IC+FF)/Hr</b>	<b>\$217.13</b>	<b>\$180.70</b>	<b>\$153.00</b>	<b>\$116.57</b>	<b>\$153.00</b>	<b>\$128.24</b>	<b>\$90.35</b>	<b>\$109.11</b>	<b>\$97.72</b>
Indirect Cost Rate (ICR)	173.09%								
Fixed Fee Rate (FFR)	30.00%								

**LABOR:**

Phase/Task	Principal	Project Manager	Civil Engineer	Civil Eng. Designer	Civil Eng. Technician	Landscape Architect	Landscape Designer	Project Admin.	Billing Specialist	Hours	Cost	
<i>Staff Initials</i>	<i>BD</i>	<i>AC</i>	<i>SP</i>	<i>SK</i>	<i>LL</i>	<i>ES</i>	<i>MT</i>	<i>GO</i>	<i>RS</i>			
<b>01 PROJECT MANAGEMENT</b>												
C1 Contract Administration	11	47	21	16	16	4	4	25	10	154	\$22,986.76	
										<b>PH 01 Total</b>	<b>154</b>	<b>\$22,986.76</b>
<b>02 SITE INVESTIGATION AND ANALYSIS</b>												
C1 Civil Engineering	0	21	23	8	4	0	0	0	0	56	\$8,858.26	
										<b>PH 02 Total</b>	<b>56</b>	<b>\$8,858.26</b>
<b>10 30% DESIGN</b>												
C1 Civil Engineering	8	38	111	99	58	0	0	0	0	314	\$46,001.07	
L1 Landscape Architecture	0	0	0	0	0	10	16	0	0	26	\$2,728.00	
										<b>PH 10 Total</b>	<b>340</b>	<b>\$48,729.07</b>
<b>20 60% DESIGN</b>												
C1 Civil Engineering	13	58	193	180	176	0	0	0	0	620	\$90,742.89	
L1 Landscape Architecture	0	0	0	0	0	18	40	0	0	58	\$5,922.32	
										<b>PH 20 Total</b>	<b>678</b>	<b>\$96,665.21</b>
<b>30 90% DESIGN</b>												
C1 Civil Engineering	13	55	165	151	160	0	0	12	0	556	\$81,397.58	
L1 Landscape Architecture	0	0	0	0	0	15	41	0	0	56	\$5,627.95	
										<b>PH 30 Total</b>	<b>612</b>	<b>\$87,025.53</b>
<b>40 100% DESIGN</b>												
C1 Civil Engineering	4	15	35	19	28	0	0	4	0	105	\$15,869.29	
L1 Landscape Architecture	0	0	0	0	0	10	18	0	0	28	\$2,908.70	
										<b>PH 40 Total</b>	<b>133</b>	<b>\$18,777.99</b>
<b>Total Hours</b>	<b>49</b>	<b>234</b>	<b>548</b>	<b>473</b>	<b>442</b>	<b>57</b>	<b>119</b>	<b>41</b>	<b>10</b>	<b>1973</b>		
<b>Total Cost</b>	<b>\$10,639.37</b>	<b>\$42,283.80</b>	<b>\$83,844.00</b>	<b>\$55,137.61</b>	<b>\$67,626.00</b>	<b>\$7,309.68</b>	<b>\$10,751.65</b>	<b>\$4,473.51</b>	<b>\$977.20</b>		<b>\$283,042.82</b>	

**SUBCONSULTANTS:**

Firm	Cost
Lanktree Land Surveying, Inc.	\$94,613.77
Transpo Group USA, Inc.	\$43,177.09

**REIMBURSABLE EXPENSES:**

Item	Cost
Mileage	\$100.00
Printing	\$900.00

**TOTALS:**

<b>Total Prime Consultant</b>	\$283,042.82
<b>Total Subconsultants</b>	\$137,790.86
<b>Total Reimbursable Expenses</b>	\$1,000.00
<b>5% Management Reserve</b>	\$21,091.68
<b>TOTAL FEE ESTIMATE</b>	<b>\$442,925.36</b>

Transpo Group USA, Inc.  
**Cost Estimate Worksheet**



Number / Project Name  
**24119/Nyanza Road Widening**

Rate schedule is effective from July 1, 2023 through June 28, 2024  
 Only key staff are shown and other staff may work on and charge to the project as needed by the project manager.

	Project Manager	Quality Control	Traffic Operations Engineer	Traffic Operations Support	Project Engineer	CAD/ Graphics	Project Admin		
initials	BK	RP	DBH	SHH	VM	MPL	AMC		
labor category	Eng L5	Prin L7	Eng L4	Anyl L1	Eng L3	Anyl L2	PA L5		
cost rate	\$73.08	\$96.15	\$62.50	\$41.83	\$52.88	\$41.35	\$62.50		

**Labor:**

	Work Task									Hours	Cost
1	Traffic Engineering	12	2	6	12				6	38	\$2,321
2	Traffic and Illumination Design - 30%	8	4				52			64	\$3,119
3	Traffic and Illumination Design - 60%	8	4			6	52			70	\$3,437
4	Traffic and Illumination Design - 90%	8	4			6	52			70	\$3,437
5	Traffic and Illumination Design - 100%	4	4			8	16			32	\$1,762
6										0	\$0
7										0	\$0
8										0	\$0
9										0	\$0
10										0	\$0
11										0	\$0
12										0	\$0
13										0	\$0
14										0	\$0
15										0	\$0
16										0	\$0
17										0	\$0

<b>Total Hours</b>	<b>40</b>	<b>18</b>	<b>6</b>	<b>12</b>	<b>20</b>	<b>172</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>274</b>	
<b>Labor Costs</b>	<b>\$2,923</b>	<b>\$1,731</b>	<b>\$375</b>	<b>\$502</b>	<b>\$1,058</b>	<b>\$7,112</b>	<b>\$375</b>	<b>\$0</b>	<b>\$0</b>		<b>\$14,075.66</b>

<b>Overhead</b>	<b>Rate</b>	<b>176.75%</b>									<b>\$24,878.73</b>
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<b>Fee (as a % of labor)</b>	<b>30.00%</b>										<b>\$4,222.70</b>
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**Miscellaneous Expenses:**

	Item	Reimbursable Cost
1	Federal Express / Courier	\$0
2	Phone	\$0
3	Fax	\$0
4	Postage	\$0
5	Graphic supplies	\$0
6	Photography	\$0
7	Travel expenses (mileage)	\$0
8	Reproduction	\$0
9	Traffic counts	\$0
10	Traffic accident data	\$0
11	Spec. MPS model run	\$0
12	Transportation Concurrency Application	\$0
<b>Total Reimbursable Expenses</b>		<b>\$0</b>

**Subconsultants:**

	Firm	Subs Cost
1	Subconsultant A	\$0
2	Subconsultant B	\$0
3	Subconsultant C	\$0
4	Subconsultant D	\$0
5	Subconsultant E	\$0
<b>Total Subconsultants</b>		<b>\$0</b>

**TOTAL ESTIMATE \$43,177.09**



7915 BCRA Nyanza Road SW Improvements Tuesday, April 2, 2024

Activity Type/ Task	Type	Project Status/ Resource	ICR Rate	Direct Pay	DPE Fee Rate	Fee	Hours	Resource Hours/ Units	Billing Rate	Resource Contract
<b>BCRA, Inc Right-of-Way and Topographic Survey</b>		<b>Closed</b>					<b>571.0</b>			<b>\$94,613.77</b>
Right-of-Way and Topographic Survey		Closed					551.0	551.0		\$78,084.94
Labor	Professional Land Surveyor	Trevor S. Lanktree	211.79%	\$65.00	\$137.66	\$19.50		24.0	\$222.16	\$5,331.92
Labor	Professional Land Surveyor	Jeffrey S. Kieswetter	211.79%	\$44.00	\$93.19	\$13.20		56.0	\$150.39	\$8,421.71
Labor	Party Chief-Field	Ronald R. Chester	211.79%	\$45.00	\$95.31	\$13.50		168.0	\$153.81	\$25,840.08
Labor	Additional Crew Member	Jack R. Warm	211.79%	\$32.00	\$67.77	\$9.60		168.0	\$109.37	\$18,374.63
Labor	Survey Technician	Brian G. Mason	211.79%	\$42.00	\$88.95	\$12.60		120.0	\$143.55	\$17,226.22
Labor	Administration	Jaime Dye	211.79%	\$42.00	\$88.95	\$12.60		15.0	\$143.55	\$2,153.28
Expense	Mileage							1,134.0	\$0.65	\$737.10
Utility Locate Subconsultant		Closed								\$12,400.00
Expense	Utility Locate Services							80.0	\$155.00	\$12,400.00
4x Legal Description and Exhibits for Right-of-Way		Closed					20.0	20.0		\$4,128.83
Labor	Professional Land Surveyor	Trevor S. Lanktree	211.79%	\$65.00	\$137.66	\$19.50		16.0	\$222.16	\$3,554.62
Labor	Administration	Jaime Dye	211.79%	\$42.00	\$88.95	\$12.60		4.0	\$143.55	\$574.21

# REQUEST FOR COUNCIL ACTION

<p><b>DATE ACTION IS REQUESTED:</b> May 6, 2024</p> <p><b>REVIEW:</b> April 22, 2024</p>	<p><b>TITLE:</b> 2023 Transportation Benefit District Annual Report</p> <p><b>ATTACHMENTS:</b></p> <ul style="list-style-type: none"> <li>• 2023 TBD Annual Report</li> </ul>	<p><b>TYPE OF ACTION:</b></p> <p>ORDINANCE NO.</p> <p>RESOLUTION NO.</p> <p><input checked="" type="checkbox"/> MOTION No. 2024-29</p> <p>OTHER</p>
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**SUBMITTED BY:** Tho Kraus, Deputy City Manager

**RECOMMENDATION:**


It is recommended that the City Council approve the 2023 Transportation Benefit District Annual Report.

**DISCUSSION:**

RCW 36.73.160(2) requires Transportation Benefit Districts to issue a separate annual transportation improvement report detailing the district revenues, expenditures and status of all projects, including cost and construction schedules. The report must be made to the public and newspapers of record in the district. The attached report satisfies the requirements of state law.

**ALTERNATIVE(S):** The City Council may deny approval and provide direction for changes to the report.

**FISCAL IMPACT:** N/A

<p>_____ Tho Kraus Department Director</p>	<p style="text-align: center;"> _____ City Manager Review</p>
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To: Mayor and City Councilmembers  
 From: Tho Kraus, Deputy City Manager  
 Through: John J. Caulfield, City Manager *John J. Caulfield*  
 Date: May 6, 2024  
 Subject: City of Lakewood Transportation Benefit District 2023 Annual Report

**Purpose**

This report provides information on the status of the City of Lakewood Transportation Benefit District (“District”) and fulfills the requirements of the State of Washington and the District for an annual report. Below are excerpts from the relevant state law and local documents.

RCW 36.73.160(2): A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

**Action taken by the City Council**

Adopted the TBD 2022 Annual Report on May 1, 2023 (reviewed at the April 24, 2023, study session).

**Next Steps**

May 6, 2024 - Adoption

**Transportation Benefit District Financial Summary**

The following table provides a summary of the Transportation Benefit District Fund for fiscal year 2023.

Fund 103 Transportation Benefit District	2023 Budget	2023 Actual
Revenues:		
\$20 Vehicle License Fee	\$ 835,000	\$ 815,810
Interest Earnings	-	4,870
<b>Total Revenues</b>	<b>\$ 835,000</b>	<b>\$ 820,680</b>
Expenditures:		
Transfers to Transportation CIP:		
302.0001 Personnel, Engineering & Professional Services	159,000	159,000
302.0002 New LED Street Lights	180,000	180,000
302.0003 Neighborhood Traffic Safety/Traffic Calming	25,000	25,000
302.0004 Minor Capital Major Maintenance	260,000	260,000
302.0005 Chip Seal Program - Local Access Roads	75,532	75,532
<b>Total Expenditures</b>	<b>\$ 699,532</b>	<b>\$ 699,532</b>
<b>Beginning Fund Balance, January 1</b>	<b>\$ 91,140</b>	<b>\$ 91,140</b>
<b>Ending Fund Balance, December 31</b>	<b>\$ 226,608</b>	<b>\$ 212,288</b>

Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City monthly. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The administration fee is the maximum amount permitted by RCW 82.80.140.

**TBD Funded Projects – Revenues, Expenditures & Construction Schedules**

The following is an update of TBD funded projects in 2023.

<b>Annual Programs</b>	<b>302.0001 Personnel, Engineering, Prof Svcs</b>	<b>302.0002 New LED Street Lights</b>	<b>302.0002 NTS/Traffic Calming</b>	<b>302.0004 Minor CIP &amp; Major Maint</b>	<b>302.0005 Chip Seal Program</b>
Revenues:					
Motor Vehicle Excise Tax	\$ 316,797	\$ -	\$ -	\$ -	\$ -
Increased Gas Tax	72,487	-	-	-	-
Multimodal Transportation	82,842	-	-	-	-
General Fund	468	-	-	-	-
TBD \$20 Vehicle License Fee	159,000	180,000	25,000	260,000	75,532
Real Estate Excise Tax	-	-	-	-	284,468
<b>Total Revenues</b>	<b>\$ 631,594</b>	<b>\$ 180,000</b>	<b>\$ 25,000</b>	<b>\$ 260,000</b>	<b>\$ 360,000</b>
Expenditure:					
TBD Funds Spent - Current Year Allocation	159,000	89,167	6,606	260,000	75,532
TBD Funds Spent - Previous Years Allocation	-	-	-	-	198,764
Other Funds Spent	448,399	-	-	104,737	203,971
<b>Total Expenditures</b>	<b>\$ 607,399</b>	<b>\$ 89,167</b>	<b>\$ 6,606</b>	<b>\$ 364,737</b>	<b>\$ 478,267</b>
<b>Beginning Fund Balance, January 1</b>	<b>\$ 114,824</b>	<b>\$ 285,529</b>	<b>\$ 34,990</b>	<b>\$ 112,849</b>	<b>\$ 198,764</b>
<b>Ending Fund Balance, December 31</b>	<b>\$ 139,019</b>	<b>\$ 376,362</b>	<b>\$ 53,384</b>	<b>\$ 8,112</b>	<b>\$ 80,497</b>
Ending Fund Balance Composition:					
TBD Funds	\$ -	\$ 90,833	\$ 18,394	\$ -	\$ -
Non-TBD Funds	\$ 139,019	\$ 285,529	\$ 34,990	\$ 8,112	\$ 80,497

Project balances are proposed to be rolled over to 2024.

In 2023, TBD funds were used to fund annual programs as follows:

Minor Capital and Major Maintenance: Funds used for pavement patching across the City. Approximately 2,700 square yards of patching was completed at various locations across the city.

Chip Seal Program – Local Access Roads: Funds used to chip seal and fog seal roadways around the Lakeview Neighborhood (interior to: Bridgeport Way SW/100<sup>th</sup> St SW/Lakeview Ave SW/108<sup>th</sup> St SW).

Neighborhood Traffic Safety Control program: The NTSC program utilized limited TBD funds, primarily to acquire needed traffic studies in support of citizen concerns on speeding. We are seeing fewer examples of confirmed speeding through neighborhoods resulting in less physical improvements. This type of work will vary from year to year.

The annual street lighting program did not issue a contract for street lighting in 2023 due to staffing shortages for design. The 2023 work will be combined with the 2024 work and issued under one larger contract. This may result in lower prices based on the increased scale of the work.

**2023 Roadway Patching – McChord Dr. SW (Near 5721 McChord Dr. SW)**



Before – Image Date April 2018 (Credit: Google)



After – Image Taken April 2024 (Credit: Lakewood PWE)

**2023 Roadway Patching – San Francisco Ave. SW (Near 5108 San Francisco Ave.)**



Before – Image Date: August 2018 (Credit: Google)



After – Image Taken April 2024 (Credit: Lakewood PWE)

**2023 Chipseal Program – 47th Ave. SW (In front of Lakeview Hope Academy)**



Before – Image Date: May 2019 (Credit: Google)



After – Image Taken April 2024 (Credit: Lakewood PWE)

**2023 Chipseal Program – Hayden St. SW (Near 4414 Hayden St.)**



Before – Image Date: May 2019 (Credit: Google)



After – Image Taken April 2024 (Credit: Lakewood PWE)



# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> May 6, 2024	<b>TITLE:</b> Motion authorizing the City Manager to enter into a professional services agreement with Cascade Right of Way Services, Inc. in an amount not to exceed \$51,910.00 for services related to the 112 <sup>th</sup> St SW and Idlewild Rd SW project.	<b>TYPE OF ACTION:</b> — ORDINANCE — RESOLUTION <input checked="" type="checkbox"/> MOTION 2024-30 — OTHER
<b>REVIEW:</b> May 6, 2024	<b>ATTACHMENTS:</b> Scope and Budget	

**SUBMITTED BY:** Weston Ott, P.E., Interim Public Works Engineering Director/City Engineer.

**RECOMMENDATION:** It is recommended that the City Council authorize the City Manager to enter into a professional services agreement with Cascade Right of Way Services, Inc. in an amount not to exceed \$51,910.00 for right of way acquisition services related to the 112<sup>th</sup> St SW and Idlewild Rd SW project.

**DISCUSSION:** This project will construct sidewalks and storm drainage along the west side of Idlewild Rd SW (from Idlewild Elementary School to 112<sup>th</sup> St SW) and along both sides of 112<sup>th</sup> St SW (from Idlewild St SW to Interlaaken Dr SW). Improvements include curb, gutter, storm drainage, and a new asphalt surface. The project will require partial strip acquisitions from a few parcels with widths up to 15'.

Design started in April 2024 and is expected to be complete by the end of 2024. Right of way acquisition is expected to begin in spring of 2024 and conclude in winter of 2024. The project will be constructed once all property has been acquired and design is completed.

**ALTERNATIVE(S):** There is no practical alternative other than to conduct a new consultant selection process and negotiate a new fee.

**FISCAL IMPACT:** This project is funded from a state Transportation Benefit District Funds and Surface Water Management Funds.

Troy Pokswinski  
Prepared by

  
City Manager Review

Weston Ott  
Interim Department Director

# EXHIBIT A SCOPE OF WORK

## City of Lakewood 112<sup>th</sup> Street SW Improvements Right-of-Way Acquisition Services 4-18-24

The City of Lakewood is in the process of designing improvements to the above named project. The proposed improvements require that right-of-way interests be acquired from as many as four parcels fronting the roadway. The parcels involved may include Pierce County Tax Parcel Numbers 0219033043, 0219033060, 0219033061 and 0219102011.

### Process

Cascade Right-of-Way Services, Inc. (hereinafter known as CONSULTANT) will provide right-of-way acquisition, appraisal, and review appraisal services for the above stated property interests using procedures specified herein and in accordance with the Washington State Department of Transportation (WSDOT) *Right-of-Way Manual* and *Local Agency Guidelines*, which by this reference are made a part of this Agreement.

The CONSULTANT will contract with an appraiser and a review appraiser listed on the latest WSDOT Fee Appraiser List for appraisal and appraisal review services.

The CONSULTANT will contact property owners, advise them of the process, assemble negotiation packages, and schedule appointments. The CONSULTANT will supply all necessary transfer documents using city forms (excluding legal descriptions which will be provided by the CITY). The CONSULTANT will manage the documents, obtain signatures, and submit them to the CITY for approval.

The CONSULTANT will provide the following:

#### **140.1) Valuation of Proposed Acquisition Areas**

The CONSULTANT will contract with a WSDOT-approved appraiser for valuation services. The appraiser will prepare a Summary Narrative Appraisal Report for parcel 0219102011. In the event a full Summary Narrative Appraisal is not needed on the parcel, the Appraiser will contact the City to inquire whether the City wants a Restricted Appraisal (w/ Administrative Offer Summary) on said parcel. It is assumed the other three parcels will all fall under the administrative threshold and thus will be valued using a Restricted Appraisal with corresponding Administrative Offer Summaries for each parcel.

#### **140.2)**

The CONSULTANT will contract with a WSDOT-approved review appraiser for appraisal review services on parcel 0219102011. Upon completion of the review appraisal, it will be submitted to the CITY for review and approval. Upon approval, the CONSULTANT will begin negotiations.

### **140.3) Negotiations**

The CONSULTANT will assemble negotiation packages, contact property owners to schedule an appointment to begin negotiations, and advise them of the process. Absentee owners will be contacted and negotiations conducted by telephone. The CONSULTANT will notify the CITY of those owners with whom contact could not be made and request direction on how to proceed.

The CONSULTANT will assure that negotiations are performed only to the limit of authority delineated by the title reports, project maps, determined fair market value, procedures manual, acquisition schedule, or written instructions issued by the CITY.

The CONSULTANT will work such days and hours as may be necessary to meet with interested property owners that may not be available during regular working days or hours.

The CONSULTANT will provide a diary with all negotiation packages submitted to the CITY. The diary information will include, at a minimum, the time, place, amount of offer, to whom the offer was made, parties present, and owner response.

At the first negotiation meeting or phone conversation with each property owner or their agent, the CONSULTANT will explain the purpose and need for the project, identify what is needed from each owner's property for the project, attempt to receive a commitment from the owner to accept the CITY'S offer, and make record of all information needed to prepare closing documents.

The CONSULTANT will assure that at least three negotiation contacts are made with each interested party (owner or owner's agent) in order to acquire valid title to the needed property rights as shown on the project map or as instructed in writing by the CITY. Any additional personal contact with the owner or their representative will be negotiated as extra work.

Following a successful negotiation, all closing documents will be presented to the owner for signature. When all documents are signed, the CONSULTANT will deliver them to the CITY for review and signing and then coordinate the closing with Puget Sound Title Company. The CITY will pay for all recording fees, any additional title reports costs, and typical closing costs. Should any documents require revisions or if the terms are found unacceptable to the CITY, the CITY will make clear the appropriate revisions required for re-negotiations.

### **140.4) Closing Coordination**

When the CITY receives acceptable documents from the CONSULTANT, they will be signed by the CITY and returned to the CONSULTANT who will open escrow for closing. The escrow company will be responsible for the preparation and receipt of all signatures for all documents such as Requests for Partial Re-conveyance, and satisfaction of all liens and encumbrances for each parcel.

In the event the escrow company needs additional information from property sellers, the CONSULTANT will assist the title company in obtaining the needed information and/or

obtaining supplemental documents or signatures. As each transaction is closed, the escrow company will then record all documents and return originals to the CITY.

**140.5) Preparation of Documents**

The CONSULTANT will prepare and provide First Offer Letters, Request for Taxpayer Identification Number and Certification documents (W-9), Real Property Vouchers, Real Estate Tax Affidavits, Deeds using CITY approved forms. The CITY will provide in electronic format legal descriptions and parcel exhibits. The CONSULTANT will also prepare the Right-of-Way Diaries for documentation of individual parcel contacts and a report of encumbrances for the CITY's review/approval.

**Condemnation**

If the CONSULTANT does not reach a successful agreement with the owner(s), the documents will be referred to the CITY. The CITY will then decide on the next step with any unsuccessful negotiations. The CITY may wish to proceed with condemnation. Condemnation proceedings are the responsibility of the CITY, unless the CONSULTANT is authorized to assist in the condemnation process by a supplement to the Contract. The preparation, negotiation and execution of Possession & Use Agreements are considered a part of the condemnation process.

Direct expenses associated with limited liability guarantees, title reports, title insurance, escrow fees, other closing costs and payments to property owners will be the responsibility of the CITY.

**Relocation**

It is assumed that no relocation will be required for this project. If relocations are found to be necessary and the CITY wishes to have the CONSULTANT assist in the relocation process, that work will be negotiated and added by supplemental agreement.

**Survey**

The CITY will stake the existing and proposed right-of-way and easement lines with nails, lath or paint at intervals sufficient to provide inter-visibility.

**End of Scope of Work**

**Exhibit E-1**  
**Consultant Fee Determination – Man-Hour Sheet**  
**(Specific Rates of Pay)**  
**Fee Schedule**

<b>PROJECT NAME:</b> <b>CITY OF LAKEWOOD</b> 112 <sup>th</sup> Street SW Improvements Right-of-Way Services		<b>RIGHT-OF-WAY AGENT</b>
TASK #		
<b>140.1</b>	<b>Valuation Coordination</b>	
	Coordinate with appraiser/landowners	4
<b>140.2</b>	<b>Appraisal Review</b>	
	Coordinate with review appraiser	4
<b>140.3</b>	<b>Negotiations</b>	
	Assemble / Amend packages	8
	Negotiations	48
	Follow up and documentation of contacts	12
	Reconveyance Coordination	8
<b>140.4</b>	<b>Closing Coordination</b>	
	Coordination with Escrow	16
<b>140.5</b>	<b>Preparation of Acquisition Documents</b>	
	Preparation and management	12
	<b>HOURS PER DISCIPLINE</b>	<b>112</b>

**Exhibit E-2**  
**Consultant Fee Determination - Summary Sheet**  
**(Specific Rates of Pay)**  
**Fee Schedule**

<b>NEGOTIATED HOURLY RATE (NHR):</b>						
<u>Classification</u>	<u>Man Hours</u>	<b>X</b>	<u>Rate</u>	<b>=</b>	<u>Cost</u>	
RIGHT-OF-WAY AGENT	112	<b>X</b>	\$180.00	<b>=</b>	\$20,160.00	
<b>Total Hours =</b>	112				<b>Total NHR =</b>	\$20,160.00
<b>REIMBURSABLES:</b>						
MILEAGE @	0	<b>X</b>	0.56	<b>=</b>	\$0.00	
			SUB TOTAL			\$20,160.00
<b>SUBCONSULTANT COST:</b>						
Appraisal Solutions	\$29,600.00	<b>X</b>	1.00	<b>=</b>	\$29,600.00	
Duncan Appraisal (Review)	\$2,150.00	<b>X</b>	1.00	<b>=</b>	\$2,150.00	
N/A @	\$0.00	<b>X</b>	1.00	<b>=</b>	\$0.00	
			SUB TOTAL			\$51,910.00
<b>MANAGEMENT RESERVE FUND</b>						
SUB TOTAL	\$51,910.00	<b>x</b>	0%	<b>=</b>		\$51,910.00
			<b>TOTAL</b>			<b>\$51,910.00</b>

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> May 6, 2024	<b>TITLE:</b> Motion authorizing award of a construction contract to Ceccanti, Inc. in the amount of \$1,575,000.00 plus a five percent contingency for the construction of the Farwest Drive Safe Routes to School Project.	<b>TYPE OF ACTION:</b> — ORDINANCE — RESOLUTION <input checked="" type="checkbox"/> MOTION 2024-31 — OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Vicinity Map Bid Tabulations	

**SUBMITTED BY:** Weston Ott, P.E., Interim Public Works Engineering Director/City Engineer.

**RECOMMENDATION:** It is recommended that the City Council authorize award of a construction contract to Ceccanti, Inc. in the amount of \$1,575,000.00 plus a five percent contingency (\$78,750.00) for the construction of the Farwest Drive Safe Routes to School project, City Project 302.0164.

**DISCUSSION:** Through this project, the City will construct curb, gutter, street lighting, and sidewalk on the west side of Farwest Drive SW between 112<sup>th</sup> Street SW and 91<sup>st</sup> Street Ct SW. It is anticipated that construction will be completed in summer 2024.

**ALTERNATIVE(S):** The City received 8 bids; attached are the Bid Tabulations for the project. It is not anticipated that rebidding the project would result in lower bids.

**FISCAL IMPACT:** Project 302.0164, Farwest Drive Safe Routes to School does not have sufficient funding to complete the work within the approved budget. Analysis of revenues and expenditures, both existing and expected have identified a funding shortfall of approximately \$190,000. This shortfall is attributed to higher than anticipated inflationary pricing and from additional requirements from federal granting agencies raising the prices of the work. To address this shortfall, it is recommended that the City Council fully fund the project with an available surface water management amount of \$190,000 as part of the 2024 Year-End Budget Adjustment.

(continued on page 2)

Troy Pokswinski, P.E.  
Prepared by

  
City Manager Review

Weston Ott, P.E.  
Interim Department Director

<b>Farwest Drive Safe Routes to School Project</b>		<b>Projected Postbid Budget</b>
<b>Funding Sources</b>		
Safe Routes to School (Federal Grant)		\$ 1,336,000
REET (2024 Carryforward Budget Adjustment)		\$ 317,030
City of Lakewood SWM (will require authorization as part of 2024 Year End Budget Adjustment)		\$ 190,000
<b>Total Funding Sources</b>		<b>\$ 1,843,030</b>
<b>Expenditures</b>		
Preliminary Engineering		\$ 118,096
Construction Contract (including 5% contingency)		\$ 1,653,750
Construction Management		\$ 71,184
<b>Total Expenditures</b>		<b>\$ 1,843,030</b>



# BID TABULATIONS

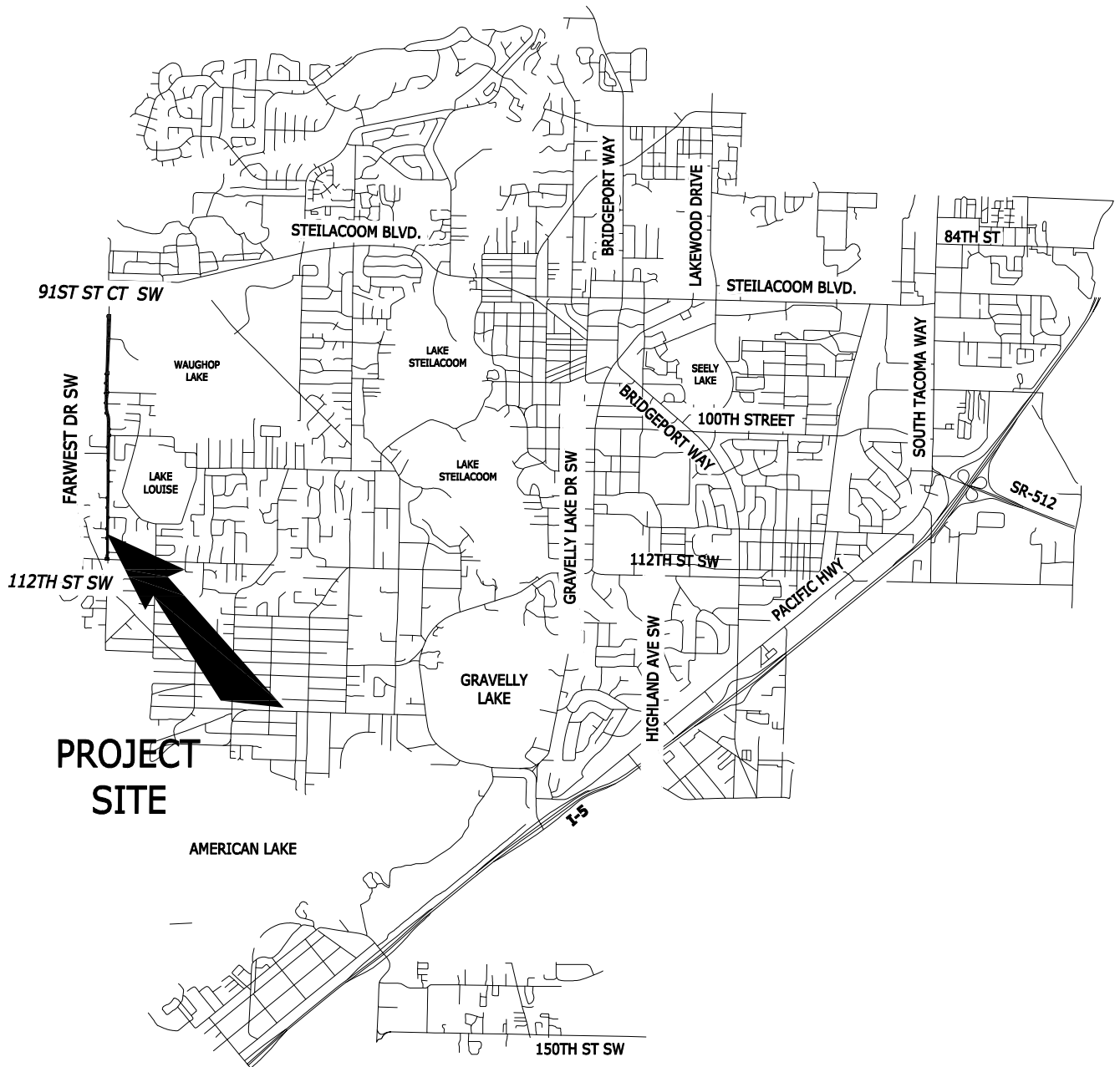
PROJECT: Farwest DR SW Safe Routes to Schools  
 FARWEST DRIVE SW SAFE ROUTES TO SCHOOLS  
 PROJECT NO.: 302.0164  
 FED AID NO.: SRTS-2883 9001 0  
 BID OPENING DATE: 4/16/24

Item	Description	Unit	Quantity	Engineer Estimate		Ceccanti		Active Construction, Inc		Rodarte Construction		RL Alia	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	LS	1	\$99,800.00	\$99,800.00	\$94,078.00	\$94,078.00	\$92,538.00	\$92,538.00	\$164,000.00	\$164,000.00	\$100,000.00	\$100,000.00
2	Minor Change	FA	10,000	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00
3	Roadway Surveying	LS	1	\$21,000.00	\$21,000.00	\$19,610.00	\$19,610.00	\$23,000.00	\$23,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00
4	SPCC Plan	LS	1	\$2,400.00	\$2,400.00	\$200.00	\$200.00	\$150.00	\$150.00	\$150.00	\$150.00	\$1,000.00	\$1,000.00
5	Traffic Control Supervisor	LS	1	\$4,500.00	\$4,500.00	\$41,100.00	\$41,100.00	\$55,000.00	\$55,000.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00
6	Pedestrian Traffic Control	LS	1	\$1,500.00	\$1,500.00	\$8,000.00	\$8,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00
7	Flaggers	HR	560	\$70.00	\$39,200.00	\$59.00	\$33,040.00	\$92.50	\$51,800.00	\$65.00	\$36,400.00	\$72.00	\$40,320.00
8	Other Traffic Control Labor	HR	100	\$70.00	\$7,000.00	\$70.00	\$7,000.00	\$97.25	\$9,725.00	\$65.00	\$6,500.00	\$72.00	\$7,200.00
9	Other Temporary Traffic Control Devices	LS	1	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$40,000.00	\$40,000.00	\$3,000.00	\$3,000.00	\$1,000.00	\$1,000.00
10	Work Zone Safety Contingency	FA	2,000	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00	\$2,000.00
11	Clearing and Grubbing	LS	1	\$12,000.00	\$12,000.00	\$15,000.00	\$15,000.00	\$6,500.00	\$6,500.00	\$30,000.00	\$30,000.00	\$10,000.00	\$10,000.00
12	Removal of Structures and Obstructions	LS	1	\$15,000.00	\$15,000.00	\$47,000.00	\$47,000.00	\$16,500.00	\$16,500.00	\$1,250.00	\$1,250.00	\$7,500.00	\$7,500.00
13	Sawcutting	LF	6,177	\$2.50	\$15,442.50	\$3.00	\$18,531.00	\$5.00	\$30,885.00	\$4.00	\$24,708.00	\$4.00	\$24,708.00
14	Roadway Excavation Incl. Haul	CY	4,180	\$55.00	\$229,900.00	\$39.00	\$163,020.00	\$29.50	\$123,310.00	\$60.00	\$250,800.00	\$70.00	\$292,600.00
15	Gravel Borrow	TN	560	\$30.00	\$16,800.00	\$31.00	\$17,360.00	\$54.00	\$30,240.00	\$35.00	\$19,600.00	\$1.00	\$560.00
16	Embankment Compaction	CY	200	\$18.00	\$3,600.00	\$9.00	\$1,800.00	\$7.00	\$1,400.00	\$8.00	\$1,600.00	\$10.00	\$2,000.00
17	Shoring or Extra Excavation Cl. B	LS	1	\$500.00	\$500.00	\$1,280.00	\$1,280.00	\$262.00	\$262.00	\$100.00	\$100.00	\$1,000.00	\$1,000.00
18	Trimming and Cleanup	FA	5,000	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00
19	Crushed Surfacing Top Course	TN	1,810	\$60.00	\$108,600.00	\$31.00	\$56,110.00	\$46.50	\$84,165.00	\$44.00	\$79,640.00	\$70.00	\$126,700.00
20	HMA for Patch, Cl. 1/2", PG 58 -22	TN	615	\$135.00	\$83,025.00	\$261.00	\$160,515.00	\$248.00	\$152,520.00	\$185.00	\$113,775.00	\$181.00	\$111,315.00
21	Commercial HMA	TN	50	\$225.00	\$11,250.00	\$260.00	\$13,000.00	\$355.00	\$17,750.00	\$185.00	\$9,250.00	\$190.00	\$9,500.00
22	Asphalt Cost Price Adjustment	CALC	2,500	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00
23	Infiltration Gallery, 12-Inch Diameter	LF	15	\$105.00	\$1,575.00	\$154.00	\$2,310.00	\$145.00	\$2,175.00	\$200.00	\$3,000.00	\$200.00	\$3,000.00
24	Schedule A Storm Sewer Pipe, 12-In. Diam.	LF	60	\$125.00	\$7,500.00	\$98.00	\$5,880.00	\$145.00	\$8,700.00	\$125.00	\$7,500.00	\$75.00	\$4,500.00
25	Schedule A Storm Sewer Pipe, 8-In. Diam.	LF	10	\$100.00	\$1,000.00	\$108.00	\$1,080.00	\$174.00	\$1,740.00	\$95.00	\$950.00	\$75.00	\$750.00
26	Catch Basin Type 1	EA	5	\$2,300.00	\$11,500.00	\$1,800.00	\$9,000.00	\$1,535.00	\$7,675.00	\$2,200.00	\$11,000.00	\$2,000.00	\$10,000.00
27	Catch Basin Type 1P w/ Down Turned Elbow	EA	1	\$2,500.00	\$2,500.00	\$1,900.00	\$1,900.00	\$2,560.00	\$2,560.00	\$2,400.00	\$2,400.00	\$2,000.00	\$2,000.00
28	Concrete Inlet	EA	5	\$2,100.00	\$10,500.00	\$1,455.00	\$7,275.00	\$1,640.00	\$8,200.00	\$1,800.00	\$9,000.00	\$2,000.00	\$10,000.00
29	Connection to Existing Drainage Structure	EA	9	\$800.00	\$7,200.00	\$700.00	\$6,300.00	\$750.00	\$6,750.00	\$500.00	\$4,500.00	\$600.00	\$5,400.00
30	Thru Curb Inlet Casting	EA	1	\$850.00	\$850.00	\$860.00	\$860.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00	\$1,000.00	\$1,000.00
31	Frame and Solid Cover	EA	7	\$850.00	\$5,950.00	\$1,140.00	\$7,980.00	\$825.00	\$5,775.00	\$500.00	\$3,500.00	\$750.00	\$5,250.00
32	Potholing Existing Utilities	FA	4,500	\$1.00	\$4,500.00	\$1.00	\$4,500.00	\$1.00	\$4,500.00	\$1.00	\$4,500.00	\$1.00	\$4,500.00
33	Resolution of Utility Conflicts	FA	2,500	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00
34	Adjust Valve/Junction/Meter Box	EA	6	\$450.00	\$2,700.00	\$600.00	\$3,600.00	\$930.00	\$5,580.00	\$550.00	\$3,300.00	\$700.00	\$4,200.00
35	Inlet Protection	EA	75	\$80.00	\$6,000.00	\$62.00	\$4,650.00	\$50.00	\$3,750.00	\$70.00	\$5,250.00	\$45.00	\$3,375.00
36	Erosion/Water Pollution Control	FA	2,500	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00
37	Bark Mulch	CY	300	\$90.00	\$27,000.00	\$62.00	\$18,600.00	\$73.00	\$21,900.00	\$70.00	\$21,000.00	\$89.00	\$26,700.00
38	Cement Concrete Traffic Curb and Gutter	LF	4,385	\$24.00	\$105,240.00	\$26.00	\$114,010.00	\$31.50	\$138,127.50	\$35.00	\$153,475.00	\$22.00	\$96,470.00
39	Cement Concrete Pedestrian Curb	LF	654	\$28.00	\$18,312.00	\$28.00	\$18,312.00	\$37.00	\$24,198.00	\$26.00	\$17,004.00	\$10.00	\$6,540.00
40	Cement Concrete Driveway Entrance Type 1	SY	340	\$65.00	\$22,100.00	\$84.00	\$28,560.00	\$98.25	\$33,405.00	\$110.00	\$37,400.00	\$60.00	\$20,400.00
41	Cement Concrete Sidewalk	SY	1,823	\$55.00	\$100,265.00	\$53.00	\$96,619.00	\$53.00	\$96,619.00	\$52.00	\$94,796.00	\$42.00	\$76,566.00
42	Cement Concrete Cast in Place Wall (1.5' Max Height)	SF	300	\$65.00	\$19,500.00	\$117.00	\$35,100.00	\$66.50	\$19,950.00	\$135.00	\$40,500.00	\$70.00	\$21,000.00
43	Cement Conc. Curb Ramp Type Parallel	EA	36	\$2,300.00	\$82,800.00	\$1,590.00	\$57,240.00	\$2,415.00	\$86,940.00	\$2,000.00	\$72,000.00	\$1,800.00	\$64,800.00
44	Cement Conc. Curb Ramp Type Single Direction	EA	5	\$2,300.00	\$11,500.00	\$1,590.00	\$7,950.00	\$1,750.00	\$8,750.00	\$2,000.00	\$10,000.00	\$1,800.00	\$9,000.00
45	Cement Conc. Curb Ramp Type Perpendicular	EA	3	\$2,300.00	\$6,900.00	\$1,590.00	\$4,770.00	\$1,750.00	\$5,250.00	\$2,000.00	\$6,000.00	\$1,800.00	\$5,400.00
46	Detectable Warning Surface (Cast Iron)	SF	478	\$40.00	\$19,120.00	\$60.00	\$28,680.00	\$49.00	\$23,422.00	\$65.00	\$31,070.00	\$65.00	\$31,070.00
47	Mailbox Support Type 1	EA	6	\$650.00	\$3,900.00	\$1,100.00	\$6,600.00	\$650.00	\$3,900.00	\$400.00	\$2,400.00	\$550.00	\$3,300.00
48	Mailbox Support Type 2	EA	1	\$725.00	\$725.00	\$1,300.00	\$1,300.00	\$675.00	\$675.00	\$750.00	\$750.00	\$550.00	\$550.00
49	Illumination System Complete	LS	1	\$320,000.00	\$320,000.00	\$340,000.00	\$340,000.00	\$350,000.00	\$350,000.00	\$350,000.00	\$350,000.00	\$500,000.00	\$500,000.00
50	Permanent Signage	LS	1	\$12,600.00	\$12,600.00	\$21,800.00	\$21,800.00	\$17,000.00	\$17,000.00	\$22,000.00	\$22,000.00	\$25,000.00	\$25,000.00
51	Painted Wide Line	LF	2,790	\$1.75	\$4,882.50	\$2.00	\$5,580.00	\$2.50	\$6,975.00	\$1.25	\$3,487.50	\$2.20	\$6,138.00
52	Plastic Bicycle Lane Symbol	EA	9	\$275.00	\$2,475.00	\$570.00	\$5,130.00	\$675.00	\$6,075.00	\$600.00	\$5,400.00	\$600.00	\$5,400.00
53	Removing Paint Line	LF	3,135	\$3.00	\$9,405.00	\$2.00	\$6,270.00	\$2.50	\$7,837.50	\$6.00	\$18,810.00	\$2.20	\$6,897.00
TOTAL					\$1,525,417.00		\$1,575,000.00		\$1,674,674.00		\$1,738,065.50		\$1,748,609.00

# BID TABULATIONS

PROJECT: Farwest DR SW Safe Routes to Schools  
 FARWEST DRIVE SW SAFE ROUTES TO SCHOOLS  
 PROJECT NO.: 302.0164  
 FED AID NO.: SRTS-2883 9001 0  
 BID OPENING DATE: 4/16/24

Item	Description	Unit	Quantity	Global Contractors LLC		Miles Resources		NW Cascade		RW Scott		Average	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	LS	1	\$113,000.00	\$113,000.00	\$108,500.00	\$108,500.00	\$175,000.00	\$175,000.00	\$124,999.88	\$124,999.88	\$124,587.98	\$124,587.98
2	Minor Change	FA	10,000	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00
3	Roadway Surveying	LS	1	\$20,000.00	\$20,000.00	\$39,112.64	\$39,112.64	\$21,000.00	\$21,000.00	\$26,250.00	\$26,250.00	\$24,281.81	\$24,281.81
4	SPCC Plan	LS	1	\$1,500.00	\$1,500.00	\$225.00	\$225.00	\$500.00	\$500.00	\$529.73	\$529.73	\$464.96	\$464.96
5	Traffic Control Supervisor	LS	1	\$100.00	\$100.00	\$71,830.00	\$71,830.00	\$32,500.00	\$32,500.00	\$64,155.00	\$64,155.00	\$38,526.43	\$38,526.43
6	Pedestrian Traffic Control	LS	1	\$10,000.00	\$10,000.00	\$2,635.00	\$2,635.00	\$4,000.00	\$4,000.00	\$31,941.00	\$31,941.00	\$9,510.86	\$9,510.86
7	Flaggers	HR	560	\$100.00	\$56,000.00	\$65.85	\$36,876.00	\$80.00	\$44,800.00	\$122.85	\$68,796.00	\$83.60	\$46,816.00
8	Other Traffic Control Labor	HR	100	\$100.00	\$10,000.00	\$70.50	\$7,050.00	\$98.00	\$9,800.00	\$160.00	\$16,000.00	\$94.39	\$9,439.29
9	Other Temporary Traffic Control Devices	LS	1	\$20,000.00	\$20,000.00	\$5,725.00	\$5,725.00	\$20,000.00	\$20,000.00	\$5,250.00	\$5,250.00	\$13,710.71	\$13,710.71
10	Work Zone Safety Contingency	FA	2,000	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00	\$2,000.00
11	Clearing and Grubbing	LS	1	\$20,000.00	\$20,000.00	\$26,880.00	\$26,880.00	\$60,000.00	\$60,000.00	\$27,692.08	\$27,692.08	\$26,581.73	\$26,581.73
12	Removal of Structures and Obstructions	LS	1	\$5,000.00	\$5,000.00	\$2,045.00	\$2,045.00	\$39,860.00	\$39,860.00	\$22,526.45	\$22,526.45	\$19,168.78	\$19,168.78
13	Sawcutting	LF	6,177	\$2.00	\$12,354.00	\$4.50	\$27,796.50	\$3.00	\$18,531.00	\$7.42	\$45,833.34	\$4.13	\$25,519.83
14	Roadway Excavation Incl. Haul	CY	4,180	\$75.00	\$313,500.00	\$50.40	\$210,672.00	\$40.00	\$167,200.00	\$78.86	\$329,634.80	\$53.25	\$222,590.97
15	Gravel Borrow	TN	560	\$20.00	\$11,200.00	\$34.20	\$19,152.00	\$37.00	\$20,720.00	\$57.00	\$31,920.00	\$38.31	\$21,456.00
16	Embankment Compaction	CY	200	\$1.00	\$200.00	\$23.80	\$4,760.00	\$5.00	\$1,000.00	\$25.46	\$5,092.00	\$11.32	\$2,264.57
17	Shoring or Extra Excavation Cl. B	LS	1	\$1.00	\$1.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$806.14	\$806.14
18	Trimming and Cleanup	FA	5,000	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00
19	Crushed Surfacing Top Course	TN	1,810	\$65.00	\$117,650.00	\$75.50	\$136,655.00	\$50.00	\$90,500.00	\$67.49	\$122,156.90	\$54.21	\$98,125.27
20	HMA for Patch, Cl. 1/2", PG 58 -22	TN	615	\$225.00	\$138,375.00	\$114.00	\$70,110.00	\$206.00	\$126,690.00	\$190.37	\$117,077.55	\$204.20	\$125,580.36
21	Commercial HMA	TN	50	\$225.00	\$11,250.00	\$200.00	\$10,000.00	\$237.00	\$11,850.00	\$190.37	\$9,518.50	\$236.05	\$11,802.64
22	Asphalt Cost Price Adjustment	CALC	2,500	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00
23	Infiltration Gallery, 12-Inch Diameter	LF	15	\$100.00	\$1,500.00	\$210.00	\$3,150.00	\$195.25	\$2,928.75	\$263.62	\$3,954.30	\$181.12	\$2,716.86
24	Schedule A Storm Sewer Pipe, 12-In. Diam.	LF	60	\$150.00	\$9,000.00	\$168.00	\$10,080.00	\$119.00	\$7,140.00	\$98.83	\$5,929.80	\$129.12	\$7,747.11
25	Schedule A Storm Sewer Pipe, 8-In. Diam.	LF	10	\$150.00	\$1,500.00	\$168.00	\$1,680.00	\$139.00	\$1,390.00	\$195.32	\$1,953.20	\$147.05	\$1,470.46
26	Catch Basin Type 1	EA	5	\$2,500.00	\$12,500.00	\$2,200.00	\$11,000.00	\$1,725.00	\$8,625.00	\$2,472.02	\$12,360.10	\$2,061.72	\$10,308.59
27	Catch Basin Type 1P w/ Down Turned Elbow	EA	1	\$3,000.00	\$3,000.00	\$2,650.00	\$2,650.00	\$2,200.00	\$2,200.00	\$2,079.32	\$2,079.32	\$2,398.47	\$2,398.47
28	Concrete Inlet	EA	5	\$2,500.00	\$12,500.00	\$2,150.00	\$10,750.00	\$1,625.00	\$8,125.00	\$1,847.79	\$9,238.95	\$1,859.68	\$9,298.42
29	Connection to Existing Drainage Structure	EA	9	\$1,000.00	\$9,000.00	\$800.00	\$7,200.00	\$1,000.00	\$9,000.00	\$844.06	\$7,596.54	\$799.15	\$7,192.36
30	Thru Curb Inlet Casting	EA	1	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$1,100.00	\$1,100.00	\$958.13	\$958.13	\$1,102.59	\$1,102.59
31	Frame and Solid Cover	EA	7	\$1,000.00	\$7,000.00	\$1,100.00	\$7,700.00	\$875.00	\$6,125.00	\$651.16	\$4,558.12	\$870.17	\$6,091.16
32	Potholing Existing Utilities	FA	4,500	\$1.00	\$4,500.00	\$1.00	\$4,500.00	\$1.00	\$4,500.00	\$1.00	\$4,500.00	\$1.00	\$4,500.00
33	Resolution of Utility Conflicts	FA	2,500	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00
34	Adjust Valve/Junction/Meter Box	EA	6	\$500.00	\$3,000.00	\$620.00	\$3,720.00	\$625.00	\$3,750.00	\$664.13	\$3,984.78	\$641.30	\$3,847.83
35	Inlet Protection	EA	75	\$30.00	\$2,250.00	\$96.50	\$7,237.50	\$81.00	\$6,075.00	\$87.28	\$6,546.00	\$68.11	\$5,108.36
36	Erosion/Water Pollution Control	FA	2,500	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00	\$1.00	\$2,500.00
37	Bark Mulch	CY	300	\$60.00	\$18,000.00	\$85.00	\$25,500.00	\$67.00	\$20,100.00	\$68.73	\$20,619.00	\$69.39	\$20,817.00
38	Cement Concrete Traffic Curb and Gutter	LF	4,385	\$19.00	\$83,315.00	\$31.20	\$136,812.00	\$29.00	\$127,165.00	\$32.05	\$140,539.25	\$29.11	\$127,634.82
39	Cement Concrete Pedestrian Curb	LF	654	\$10.00	\$6,540.00	\$26.50	\$17,331.00	\$33.00	\$21,582.00	\$33.25	\$21,745.50	\$27.68	\$18,101.79
40	Cement Concrete Driveway Entrance Type 1	SY	340	\$100.00	\$34,000.00	\$87.20	\$29,648.00	\$116.00	\$39,440.00	\$100.00	\$34,000.00	\$99.35	\$33,779.00
41	Cement Concrete Sidewalk	SY	1,823	\$54.00	\$98,442.00	\$63.80	\$116,307.40	\$60.00	\$109,380.00	\$68.00	\$123,964.00	\$57.69	\$105,161.06
42	Cement Concrete Cast in Place Wall (1.5' Max Height)	SF	300	\$30.00	\$9,000.00	\$138.25	\$41,475.00	\$132.00	\$39,600.00	\$138.00	\$41,400.00	\$108.11	\$32,432.14
43	Cement Conc. Curb Ramp Type Parallel	EA	36	\$3,700.00	\$133,200.00	\$2,300.00	\$82,800.00	\$2,275.00	\$81,900.00	\$1,900.00	\$68,400.00	\$2,311.43	\$83,211.43
44	Cement Conc. Curb Ramp Type Single Direction	EA	5	\$3,700.00	\$18,500.00	\$2,300.00	\$11,500.00	\$2,275.00	\$11,375.00	\$1,900.00	\$9,500.00	\$2,216.43	\$11,082.14
45	Cement Conc. Curb Ramp Type Perpendicular	EA	3	\$3,700.00	\$11,100.00	\$2,300.00	\$6,900.00	\$2,275.00	\$6,825.00	\$1,900.00	\$5,700.00	\$2,216.43	\$6,649.29
46	Detectable Warning Surface (Cast Iron)	SF	478	\$20.00	\$9,560.00	\$65.50	\$31,309.00	\$70.00	\$33,460.00	\$68.00	\$32,504.00	\$56.79	\$27,143.57
47	Mailbox Support Type 1	EA	6	\$1,000.00	\$6,000.00	\$841.00	\$5,046.00	\$725.00	\$4,350.00	\$606.38	\$3,638.28	\$760.34	\$4,562.04
48	Mailbox Support Type 2	EA	1	\$1,000.00	\$1,000.00	\$1,120.00	\$1,120.00	\$2,775.00	\$2,775.00	\$711.38	\$711.38	\$1,190.20	\$1,190.20
49	Illumination System Complete	LS	1	\$327,000.00	\$327,000.00	\$330,000.00	\$330,000.00	\$300,000.00	\$300,000.00	\$462,052.00	\$462,052.00	\$351,293.14	\$351,293.14
50	Permanent Signage	LS	1	\$30,000.00	\$30,000.00	\$25,000.00	\$25,000.00	\$26,500.00	\$26,500.00	\$29,000.00	\$29,000.00	\$24,471.43	\$24,471.43
51	Painted Wide Line	LF	2,790	\$2.00	\$5,580.00	\$2.25	\$6,277.50	\$2.25	\$6,277.50	\$2.31	\$6,444.90	\$2.08	\$5,803.20
52	Plastic Bicycle Lane Symbol	EA	9	\$550.00	\$4,950.00	\$625.00	\$5,625.00	\$620.00	\$5,580.00	\$600.00	\$5,400.00	\$605.71	\$5,451.43
53	Removing Paint Line	LF	3,135	\$2.00	\$6,270.00	\$2.25	\$7,053.75	\$2.25	\$7,053.75	\$6.50	\$20,377.50	\$3.36	\$10,524.64
TOTAL					\$1,753,837.00		\$1,756,396.29		\$1,773,773.00		\$2,166,028.28		\$1,776,824.87



**PROJECT  
SITE**

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> May 6, 2024	<b>TITLE:</b> Motion to increase contract authorization for the JBLM-North Access Improvement Phase 2 Project.	<b>TYPE OF ACTION:</b> — ORDINANCE — RESOLUTION <input checked="" type="checkbox"/> MOTION 2024-32 — OTHER
<b>REVIEW:</b> May 6, 2024	<b>ATTACHMENTS:</b>	

**SUBMITTED BY:** Weston Ott, P.E., Interim Public Works Engineering Director/City Engineer.


**RECOMMENDATION:** Public Works is recommending the City Council increase contract authorization in the amount of \$150,00.00 for the construction of the JBLM-North Access Improvement Phase 2 Project, City Project Number 302.0135.

**DISCUSSION:** Motion 2022-23, approved by Council March 21, 2022, authorized contract a contract with R.L. Alia in the amount of \$10,626,067.80 plus a five percent contingency (\$531,303.39) for a total of \$11,157,371.19. Since this motion, Lakewood Water District has requested approximately \$243,540.84 of addition work under this project. Lakewood Water District will reimburse the City for this request.

This request will increase the contingency to six percent resulting in a project construction spending authorization to \$11,307,371.19. This final request will provide adequate authorization to pay for the final project expenses.

**ALTERNATIVE(S):** There is no practical alternative except to authorize the requested project spending increase for payment of work completed.

**FISCAL IMPACT:** Lakewood Water District will pay for their portion of the increased contract amount expressed in this authorization request.

Troy Pokswinski Prepared by	 City Manager Review
Weston Ott Interim Department Director	



# City of Lakewood

## Parks and Recreation Advisory Board Meeting Minutes

Tuesday March 26, 2024

City of Lakewood – Council Chambers

6000 Main Street SW Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 920 3804 6123

### CALL TO ORDER

Jason Gerwen called the meeting to order at 5:30 p.m.

### ROLL CALL

Parks and Recreation Advisory Board Members Present: Jason Gerwen-Chair, Vito Iacobazzi- Vice Chair, Anessa McClendon, Kate Read, Janet Spingath, Shelly Thiel

Parks and Recreation Advisory Board Members Excused: Alan Billingsley

Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant, Stacey Reding – Parks Development Project Manager

Youth Council Liaison Present: None

City Council Liaison Present: Ryan Pearson

### UNFINISHED BUSINESS

#### Edgewater Master Plan Public Meeting Recap

Mary Dodsworth gave the welcome and introductions. She also briefly reviewed concerns/issues and the three alternative designs. Stacey Reding summarized the changes on the preferred design. Vita Iacobazzi liked that the preferred plan addresses a number of neighborhood issues and provides safe access to the water and shoreline restoration. Jason Gerwen noted the preferred plan is a balanced plan that provides better access, improved safety and mitigates concerns. The public was given the opportunity to provide comments and reiterated previous issues and concerns. Vito Iacobazzi made a motion to recommend the preferred design be forwarded to the Council. Shelly Thiel seconded. MPU. Council will review the preferred design at the April 8<sup>th</sup> study session.

**APPROVAL OF MINUTES**

**ANESSA MCLENDON MOVED TO ADOPT THE PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES OF TUESDAY FEBRUARY 27, 2024 SECONDED BY VITO IACOBAZZI. NO FURTHER DISCUSSION. VOICE VOTE WAS TAKEN AND MPU. BOARD MEMBER COMMENTS**

**NEXT MEETING**

The next regular meeting of the Parks and Recreation Advisory Board is scheduled for Tuesday, April 23, 2024 at 5:30 p.m. in the American Lake Room at Lakewood City Hall, 6000 Main St SW, Lakewood, WA 98499

**ADJOURNMENT**

Vito Iacobazzi moved to adjourn the meeting at 6:52 p.m. Shelly Theil seconded. MPU.

  
\_\_\_\_\_  
Jason Gerwen, Chair

  
\_\_\_\_\_  
Nikki York, Office Assistant



To: Mayor and City Councilmembers  
From: Tho Kraus, Deputy City Manager  
Through: John J. Caulfield, City Manager *John J. Caulfield*  
Date: May 6, 2024  
Subject: Public Hearing on the Proposed 2024 Carry Forward Budget Adjustment

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### **BACKGROUND**

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the estimated beginning fund balance to reflect the final 2023 ending fund balance;
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects; and
- New allocations as necessary.

### **NEXT STEPS**

- Adoption on May 20, 2024

## PROPOSED BUDGET ADJUSTMENT SUMMARY

Year 2024:

- Increase beginning fund balance by \$28.24M, resulting in a revised estimate of \$57.16M;
- Increases revenues by \$39.24M, resulting in a revised estimate of \$127.45M;
- Increases expenditures by \$64.41M, resulting in a revised estimate of \$157.73M; and
- Increases ending fund balance by \$3.07M, resulting in a revised estimate of \$26.88M.

The following table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget
<b>Total Year 2024</b>	\$ 28.92	\$ 28.24	\$ 57.16	\$ 88.21	\$ 39.24	\$ 127.45	\$ 93.32	\$ 64.41	\$ 157.73	\$ 23.81	\$ 3.07	\$ 26.88
General	\$ 11.46	\$ 2.04	\$ 13.50	\$ 46.33	\$ 2.70	\$ 49.03	\$ 50.15	\$ 4.53	\$ 54.68	\$ 7.64	\$ 0.21	\$ 7.85
Special Revenue	\$ 3.27	\$ 3.82	\$ 7.09	\$ 6.75	\$ 11.52	\$ 18.27	\$ 6.83	\$ 14.91	\$ 21.74	\$ 3.19	\$ 0.44	\$ 3.63
Debt Service	\$ 1.58	\$ 0.46	\$ 2.04	\$ 3.61	\$ -	\$ 3.61	\$ 3.68	\$ -	\$ 3.68	\$ 1.51	\$ 0.46	\$ 1.97
Capital Projects	\$ 0.79	\$ 16.02	\$ 16.81	\$ 16.66	\$ 23.45	\$ 40.11	\$ 17.08	\$ 39.53	\$ 56.61	\$ 0.37	\$ (0.06)	\$ 0.31
Enterprise	\$ 6.18	\$ 5.04	\$ 11.22	\$ 4.85	\$ 0.29	\$ 5.13	\$ 5.00	\$ 3.29	\$ 8.29	\$ 6.03	\$ 2.04	\$ 8.06
Internal Service	\$ 5.64	\$ 0.86	\$ 6.50	\$ 10.01	\$ 1.29	\$ 11.30	\$ 10.57	\$ 2.16	\$ 12.73	\$ 5.07	\$ (0.01)	\$ 5.07



## GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

Additionally, on November 15, 2021, the City Council via Ordinance 764 established an Economic Development Opportunity Fund within the General Fund ending fund balance for the purpose of accumulating excess funds from the General Fund and other funds that are eligible to provide funding for economic development opportunity related expenditures. The set aside amount as approved in the 2021/2022 mid-biennium budget adjustment is \$1,000,000 in each year of 2021 and 2022 for a total of \$2,000,000. The City shall appropriately use the funds as approved by the City Council.

The proposed budget adjustment maintains General Fund ending fund balance reserves, Economic Development Opportunity Fund, and a balanced budget as follows:

<b>General Fund Ending Fund Balance</b>	<b>2024 Budget</b>	
	<b>Current</b>	<b>Proposed</b>
2% Contingency Reserves	\$ 940,526	\$ 975,115
5% Ending Fund Balance Reserves	2,351,315	2,437,788
5% Strategic Reserves	2,351,315	2,437,788
<b>Total 12% Ending Fund Balance Reserves</b>	<b>5,643,156</b>	<b>5,850,691</b>
+ Economic Development Opportunity Fund	2,000,000	2,000,000
+ Unreserves/Designated for 2023/2024 Budget	32	-
<b>Total Ending Fund Balance</b>	<b>\$ 7,643,188</b>	<b>\$ 7,850,694</b>

<b>General Fund Financial Summary</b>	<b>2024 Budget</b>	
	<b>Current</b>	<b>Proposed</b>
Operating Revenue	\$ 46,046,370	\$ 47,775,832
Operating Expenditures	45,395,290	46,176,091
<b>Operating Income / (Loss)</b>	<b>651,080</b>	<b>1,599,741</b>
<b>As a % of Operating Expenditures</b>	<b>1.4%</b>	<b>3.5%</b>
Other Financing Sources	282,550	1,254,916
Other Financing Uses	4,752,614	8,501,825
<b>Beginning Fund Balance</b>	<b>\$ 11,462,172</b>	<b>\$ 13,497,864</b>
<b>Ending Fund Balance</b>	<b>\$ 7,643,188</b>	<b>\$ 7,850,694</b>

## **PROPOSED BUDGET ADJUSTMENT DETAILS**

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

### **Fund 001 General**

#### **Revenues**

- Increase property tax by \$42,000 for a revised estimate of \$7,846,100.
- Increase sales and use tax by \$300,000 for a revised estimate of \$14,273,000.
- Increase parks sales tax by \$100,800 for a revised estimate of \$865,800.
- Increase criminal justice sales tax by \$102,300 for a revised estimate of \$1,540,500.
- Increase admissions tax by \$50,000 for a revised estimate of \$394,800.
- Increase development services permits and fees by \$444,935 for a revised estimate of \$2,446,935.
- Increase interest earnings estimate by \$185,200 for a revised estimate of \$542,700.

#### **City-Wide AFSCME Collective Bargaining Agreement Implementation, New/Ongoing & 1-Time**

Add \$390,005 (\$379,005 ongoing / \$11,450 1-time) to implement the AFSCME Contract approved by the City Council in January 2024. This contract period is 12/1/2024–12/31/2027. The 2024 cost of living increase is 5%.

#### **AD – Office of Public Defense Grant, Revenue Neutral/1-Time**

Add \$68,000 for OPD grant received from Washington State Office of Public Defense for funding period 1/1/2024–12/31/2025. The funds must be used in accordance with the grant agreement which provides for reimbursement of training costs for public defense service providers, investigator and/or expert services, social worker services to assist public defense attorneys and interpreter services for attorney-client interviews and communications.

#### **CC – Friendship City Trip, New/1-Time**

Add \$15,000 for Friendship City Travel. The City of Lakewood's Friendship City, Danzhou City in Hainan Province, People's Republic of China, invited the Mayor and representatives from Lakewood to visit in 2024 to strengthen the relationship between the two municipalities. In early March 2024 the Lakewood City Council agreed to send a small delegation to Danzhou (Mayor, Economic Development Manager and Communications Manager) in early May. The budget covers airfare, meal/incidentals during travel days and includes a one-night hotel stay in China, if necessary. Danzhou City will cover all other expenses of the trip, including lodging, meals and transportation.

#### **CC – Sister City Delegation Visit, New/1-Time**

Add \$5,400 Sister City Delegation Visit. The City of Lakewood is hosting a delegation of dignitaries from Gimhae City, Republic of South Korea as part of its Sister Cities exchange program. The cost estimate is the discounted group rate offered for a four-night hotel stay. The true cost will be confirmed in June.

#### **CM – City Council Retreat Facilitator, New/1-Time**

Add \$10,000 for a consultant to facilitate the March 2024 City Council retreat.

#### **CM – Federal Government Relations Contract, New/Ongoing**

Add \$3,465 to increase the 2024 contract from \$59,535 to \$63,000.

#### **CM – City Manager Employment Agreement, New/Ongoing**

Add \$44,360 to implement City Manager employment agreement.

#### **CD – Economic Development Board Gold Sponsor, New/Ongoing**

Add \$6,000 for the City to sponsor the annual event.

### **CD – General Contracted Plan Review, Revenue Neutral**

Carry forward \$100,000 in 2024 for plan review contract for projects other than Western State Hospital. This contract will provide for commercial plan review on an as needed basis as determined by the Building Official. The amount will vary from project-to-project and year-to year. The use of a consultant contract is based on staff availability and the complexity of the building plans. The cost of contracted services are reimbursed through the collection of plan review fees at the time a building permit application is submitted to the City.

### **CD – Downtown Subarea Contracted Plan Review, Continuation/1-Time**

Carry forward \$22,950 for contracted services to review the Lakewood Downtown Subarea Plan. The City adopted the Lakewood Downtown Subarea Plan in 2018 and the Lakewood Station District Subarea Plan in 2021, with provisions to monitor and review the plans every two years. The Downtown Subarea Plan review coincides with The City's preparation of a Comprehensive Plan periodic review in 2024, whereas until amended the Station District Subarea Plan review was due in 2023. An amendment to review the Station Subarea Plan is anticipated to coincide with the Downtown Subarea District Review in 2024 and thereafter both would be reviewed every 5 years with either the Comprehensive Plan progress report or periodic update in 10 years. As part of the review, the consultant (BERK Consulting, contract approved August 1, 2023) will review the implementation status of policies, strategies, and infrastructure investments, as well as development activity in the subareas. Based on the initial review provided, the City may request further assistance to complete the subarea plan updates, should updates be appropriate. Potential funding source is Washington State Department of Commerce 2023 grant, however; the current proposed budget adjustments reflect costs to the General Fund and will not be spent if the grant materializes.

### **CD – Tax Increment Financing Strategy, Continuation & New/1-Time**

Carry forward balance of \$13,520 (continuation) and add additional funds \$25,000 (new) for consultant services to conduct a Tax Increment Financing (TIF) analysis and to provide an implementation plan within the Downtown Subarea. The Downtown Planned Action Ordinance, adopted October 2018, requires upwards of \$30 million in infrastructure improvements plus a Downtown park. The area is a Regional Center, as designated by Puget Sound Regional Council, calling for a significant increase in commercial and residential development. The following thresholds of new land uses are contemplated by the Downtown Planned Action: By 2035, to support 2,257 net residential units, and to support 7,369 net jobs. At the time of subarea adoption there were 419 dwelling units, and approximately 5,000 jobs. The TIF for Jobs bill was signed by Governor Jay Inslee in May of 2021. TIF is a powerful public-private partnership tool that allows local governments to encourage private development in targeted areas by financing public infrastructure and improvements with additional property taxes from increased property values resulting from that public investment and the ensuing, related private investment. A local government may create increment areas and bond against future increases in taxes anticipated due to new development. An established TIF increment area will help the City of Lakewood to fund infrastructure within the Downtown. TIF increment areas require highly technical analysis, carefully planned implementation, and collaboration with private development in order to be successful. Timing is critical in creating increment areas where we know development will occur.

### **CD – Department of Commerce Climate Planning Grant, Revenue Neutral/1-Time**

Add \$30,000 to design climate action plans that incorporate a variety of measures to reduce GHG emissions from across their economies in six key sectors (electricity generation, industry, transportation, buildings, agriculture/natural, and working land. The grant period is from 1/1/2024 to 06/15/2025.

### **CD – Department of Commerce Growth Management Services Grant, Revenue Neutral/1-Time**

Add \$87,500 to address ways to accommodate growth. It requires that the fastest-growing cities and counties complete comprehensive plans and development regulations to guide future growth. The grant period is from 1/1/2024 to 06/15/2024.

### **CD – Department of Commerce Middle Housing Grant, Revenue Neutral/1-Time**

Add \$49,900 Commerce's Middle Housing Program offers grants and technical assistance to help cities in the central Puget Sound region provide middle housing. These jurisdictions have the first state due dates to update their comprehensive plans and development regulations for accommodating housing needs. The grant period is from 1/1/2024 to 06/15/2025.

### **CD – City Tree Fund, Revenue Neutral / 1-Time**

Carry forward the balance of \$474,096 for projects that meet certain program criteria. The City collects money for its City Tree Fund as payment in lieu of onsite tree replacement for removal of trees in excess of retention requirements, and as mitigation for oak trees removed in conjunction with development projects. The City has an obligation to spend the funds received for planting of trees to include oak trees and activities intended to improve Oregon White Oak Woodland habitat as well as improving the health of current or new tree and natural areas citywide. Since inception, the City has received \$535,840 in City Tree Funds and spent \$61,744 as of December 31, 2023.

The use of funds is earmarked/proposed as follows:

- \$25,000 for American Lake Park
- \$417,600 Pannatoni Mitigation
- \$31,496 Remaining Balance

### **LG – Opioid Abatement, Revenue Neutral/1-Time**

Carry forward \$125,133 for 2022 & 2023 opioid distributions received less expenditures incurred (\$127,298 less \$2,165) and add \$246,269 for 2024 distributions received.

### **LG – Stop Violence Against Women Grant, Revenue Neutral/1-Time**

Increase \$6,827 to cover the Assistant position assigned to this project which provides support on STOP grant activities that will enhance the prosecution's response to adult or teen victims of domestic violence, sexual assault, stalking, and dating violence.

### **MC – Municipal Court Contract, Revenue /Ongoing**

Add \$215,786 in Municipal Court contract revenue based on 2023 true-up resulting in 2024 revenue of \$361,044 for the City of DuPont (added camera enforcement in 2023) and \$66,242 for the Town of Steilacoom.

### **MC – Therapeutic Court Grant, Revenue Neutral /Ongoing**

Add \$187,115 in revenues and expenditures for grant received from Washington State Administrative Office of the Courts for Lakewood Municipal Court to establish a Therapeutic Court to serve Lakewood, DuPont and Steilacoom, similar to the Veterans Treatment Court. The grant, which is for one year, July 1, 2023, through June 30, 2024, will reimburse the City for costs related to Therapeutic Court. Funds will be used for the following: \$150,000 for personnel salaries and benefits (coordinator, case manager, peer support, prosecution, defense, judicial); \$3,065 for staff equipment; \$24,000 for training; \$4,125 for treatment services; and \$5,925 for recovery supports. The amounts between cost categories may vary. Funds cannot be used for: replacing or supplementing the salary of current employees of the Court (must take on additional work or be a new employee to be eligible for funding); program incentives that constitute a gift or reward; and items and activities outside the cost categories listed in the Court's contract.

### **PD – FBI Innocence Lost Grant, Continuation/Ongoing**

Add \$20,422 to cover overtime work for two officers with the FBI in targeting the prosecution of organized crime groups responsible for the promotion of prostitution, specifically juvenile prostitution, interstate, or through the use of interstate commerce, drug trafficking, money laundering, and alien smuggling. The current contract runs from 10/1/2023 – 9/30/2024.

**PD – Tahoma Narcotics Enforcement Team Puyallup (TNET) – Grant/1-Time**

Add \$6,250 in carry forward revenue available for drawdown. The current contract runs from 7/1/2022 – 6/30/2024. This is indirect federal funding from the Department of Justice through the Department of Commerce and the City of Puyallup. These funds pay a portion of the regular time and benefits of a dedicated Lakewood Officer to TNET.

**PD – Western State Hospital Community Partnership – Revenue Neutral/Ongoing**

Add \$1,000 in carry forward revenue available for drawdown. The purpose of this contract is to establish a community partnership between WSH and the City of Lakewood to support community policing efforts in the Lakewood community surrounding WSH. The budget includes payment for salaries, benefits, supplies, and equipment of 1.0 FTE Investigator, 0.75 FTE Officer Mid-Level, and 0.5 FTE Community Service Officer. The current contract runs from 7/1/2023 to 6/30/2025.

**PD – Jail Service, New/Ongoing**

Add \$200,000 for jail services, increasing the budget from \$600,000 to \$800,000.

**PD – Criminal Investigations Digital & Electronic Small Tools & Equipment, New/1-Time**

Carry forward \$2,790 for the purchase of small tools and equipment. The Police department has been attempting to order mission specific equipment needed for digital and electronic investigations that allows them to search, preserve and gather evidence from phones, tablets and computers. The specific equipment needed is on backorder and the department is on a waiting list since October 2023.

**PD – Patrol Ballistic Plates & Helmets, New/1-Time**

Add \$15,027 for the purchase of active shooter kits for all commissioned officers in the Police department. The first half of the purchase was covered largely by a grant while the second purchase will not be covered.

**PD – Professional Standards Training, New/1-Time**

Add \$64,716 for continuation for professional development. As Covid restrictions have been loosened, the department is seeing an increase in officers requesting to increase their knowledge and attend both in and out of state training. Continuing education is instrumental in the continued improvement of officers and ultimately the success of the department.

**PD – Drone/UAS Program, Revenue Neutral/Ongoing**

Add \$14,500 for drone equipment replacement funded by drone pilot registration program revenues. The Lakewood Police Department’s drone program is operating with equipment that is antiquated and becoming more unreliable. There has not been significant investment in this equipment in years and technology is rapidly changing. The request is for a designated Drone/UAS (Unmanned Aircraft System) program beginning with 2024. The purpose of this program is to provide funding for the purchase of equipment necessary to operate the City’s drone program.

The Police department has scheduled two classes for 2024 where they will instruct for FAA Part 107 Drone pilot certification. The classes will have 22 registered students that will be charged \$330 for tuition, billed to their agency at the start of the class. Payments received will be accumulated and earmarked for the purchase and maintenance of UAS program equipment.

**PD – Lexipol, New/1-Time**

Add \$66,000 for Lexipol. Anticipated year 1 cost (2024) for implementation is \$66,000 and then annual subscription cost of approximately \$26,000 per year starting year 2 (2025). Lexipol writes policy each year during the legislative cycle or when CJTC (Criminal Justice Training Commission) makes changes to police requirements. A large percentage of law enforcement agencies in the state already subscribe to Lexipol. Lakewood currently adjusts policy in-house and it is not always consistent with surrounding agencies, nor is it the most efficient way to adopt policy. Lexipol provides a full library of customizable local government policies and training bulletins that are updated in response to new federal laws and court decisions. In 2024, cellular phone services

migrated from AT&T to T-Mobile saving the City approximately \$30,000 annually. These savings can be used to offset the annual subscription cost beginning in 2025. This item is budgeted in the Information Technology internal service fund with a chargeback to the Police department.

### **PK – CHOICE Grant, Grant/1-Time**

Carry forward program expenditures of \$68,928 funded by grant revenue from the Washington State Health Care Authority (HCA) CHOICE. The City has been the fiscal agent for the Lakewood's CHOICE program since July 1, 2019. It is a behavioral health initiative that serves parents and youth directly with various programs and curricula in partnership with the school district and local nonprofit organizations. This initiative does high impact work and is a great partner in Lakewood. The contract ends 12/31/2023. Most of the contract pays for the two CHOICE contractors who perform the work, and 8% is set aside to cover a portion of the administrative costs as it relates to the Human Services Coordinator position but does not cover other administrative costs such as finance and accounting.

### **Internal Service Charges:**

See internal services funds for additional information.

- Fleet & Equipment
  - Continuation/1-Time
    - \$70,400 Replace Police Vehicle #40781
  
- Property Management
  - Continuation/1-Time
    - \$28,885 City Hall Space Evaluation
    - \$35,178 Police Station Firearms Range
    - \$405,904 HVAC Upgrades
    - \$75,000 Police Station Generator Controls
    - \$8,025 FSP Caretakers House Repairs
  - New/1-Time
    - \$99,822 Police Station Firearms Range
  
- Information Technology
  - Continuation/1-Time:
    - \$85,497 Document Management Visual Vault
    - \$19,257 Microsoft Office 365 Implementation
    - \$13,095 Security Enhancements
    - \$4,607 Website Update/Redesign
    - \$19,257 WI-FI Access Points
    - \$14,443 Server Replacement
  - New/1-Time:
    - \$7,500 Copier Replacement - Police
    - \$7,500 Copier Replacement – Municipal Court
    - \$45,000 Mobile Laptop Replacement – Police
    - \$24,505 CrowdStrike Endpoint Detection & Response
    - \$12,517 Information Technology Incident Response Plan
    - \$4,814 GIS (Geographical Information System) View/Edit Licenses
    - \$12,518 Microsoft Teams Share Point Design
    - \$5,777 Drop Box Subscription

### **Transfers to Parks CIP, New/1-Time**

See Parks CIP Fund for additional information.

- \$25,000 to 301.0027 American Lake Access Park (use of City Tree Fund)
- \$250,000 to 301.0055 for Tenzler Log Relocation

## General/Street Fund Subsidy

See Street O&M Fund for additional information.

## Fund 101 Streets O&M

### City-Wide AFSCME Collective Bargaining Agreement Implementation, New/Ongoing:

Add \$38,359 to implement the AFSCME Collective Bargaining Agreement. The AFSCME Contract was settled and approved by the City Council in January 2024. This contract dates are from January 1, 2024- December 31, 2027. The 2024 Cost of Living increase is 5%.

### PWE - Replace Traffic Control Signals, Continuation/1-Time

Add \$610,000 for the replacement of traffic control signals. The City uses 63 signal controllers of which 60 are at various stages in their life cycle. Three of the controllers were replaced recently with the same controllers that Pierce County uses and are working successfully as stand-alone units. With the shift to Pierce County maintenance on our traffic signal systems, it is recommended that all controllers be replaced with the same units the County utilizes for their systems. It is not feasible to operate two different controller systems and a number of existing controllers are at the end of their life. The City's controllers are not used by any other jurisdiction in Pierce County which requires additional training, parts inventory, and decreases responsiveness by the County's staff.

Cost is \$610,000 to purchase and install controllers and software necessary to operate and program them. Annual ongoing cost is \$10,000, which is less than the current annual cost of \$15,000 resulting in annual savings of \$5,000.

### PWE - Replace School Zone Lights, Continuation/1-Time & Ongoing

Add \$194,000 for the purchase and installation of 34 new school zone lights and associated materials (poles, boxes, etc.) The cost includes hardware, posts, \$14,000 (increase from \$10,000) ongoing annual fee for cell/cloud-based services, electrical installation services.

The City owns and operates 34 school zone lights. These lights are reaching their service life and is requiring expensive and time-consuming repairs. The lights require a staff member to access via ladder to program and an outside electrical services provider to repair. Replacing all 34 units with modern systems serviced via Bluetooth connectivity from the ground or cloud-based services will provide greater safety to staff, little reliance on outside services to repair for a period of time, and enhanced responsiveness to the School District's changes schedules and needs.

### Internal Service Charges:

See internal services funds for additional information.

- Property Management
  - Continuation/1-Time
    - \$2,669 City Hall Space Evaluation
    - \$37,507 HVAC Upgrades
- Information Technology
  - Continuation/1-Time:
    - \$7,900 Document Management Visual Vault
    - \$1,780 Microsoft Office 365 Implementation
    - \$1,780 Phone System Upgrade
    - \$1,210 Security Enhancements
    - \$426 Website Update/Redesign
    - \$1,780 WI-FI Access Points
    - \$1,335 Server Replacement
  - New/1-Time:
    - \$2,265 CrowdStrike Endpoint Detection & Response

- \$1,157 Information Technology Incident Response Plan
  - \$445 ARCGIS (Geographical Information System) Migration
  - \$400 GIS (Geographical Information System) View/Edit Licenses
  - \$1,156 Microsoft Teams Share Point Design
  - \$534 Drop Box Subscription
- Risk Management
    - New/Ongoing
      - \$7,738 WCIA (Washington Cities Insurance) Liability Assessment Increase

## **Fund 105 Property Abatement/Rental Housing Safety Program /1406 Affordable Housing**

### **Property Abatement, Continuation/1-Time**

Carry forward \$924,698 in expenditures funded Karwan Village abatement revenue \$1,076,982 offset by expenditures incurred in 2023. The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

### **Rental Housing Safety Program, Continuation/1-Time**

Reduce expenditures by \$50,472 due to ending balance shortfall. Program fees will be evaluated as part of the upcoming 2025/2026 budget.

### **1406 Affordable Housing, Continuation/1-Time**

Carry forward \$307,958 funded by ending balance.

## **Fund 106 Public Art**

### **Public Art, Continuation/1-Time**

Earmark \$26,902 for a major art project to be determined funded by ending fund balance.

## **Fund 180 Narcotics Seizure Fund**

### **Drug Enforcement Administration - Tacoma Regional Task Force), Grant/1-Time**

Add \$10,755 in revenues and expenditures funded by the Drug Enforcement Administration to provide funding for officer overtime to work on behalf of the Tacoma Regional Task Force concerning the use and abuse of controlled substances. The current contract runs from 10/1/2023 – 9/30/2024.

### **Organized Crime Drug Enforcement Task Forces (OCDETF), Grant/1-Time**

Add \$17,840 in revenues and expenditures funded by the US. Department of Justice organized Crime Drug Enforcement Task Force for the Pacific Region with a period of performance of 10/01/2023-09/30/24. This grant reimburses overtime hours worked by detectives and investigators with the Special Operations Unit as they assist with surveillance, and other duties as requested by the Task Force Officer or the Drug Enforcement Administration Supervisor. This program is a multi-agency initiative that targets major drug trafficking and money laundering organizations in the United States. The initiatives have been awarded as follows:

**The High Mileage Initiative \$4,444** - This initiative focuses on dismantling drug trafficking organizations that distribute large quantities of drugs across the United States. The program targets drug traffickers who use vehicles to transport drugs across the country, hence the name "High Mileage".

**The Family Knots initiative \$10,000** – This initiative combats drug trafficking organizations that use family members to facilitate their illegal activities. The initiative aims to identify and



dismantle these organizations by targeting their leadership, financial infrastructure, and communication networks.

**Operation LY initiative \$3,396** – This initiative is to continue identifying members of the drug trafficking organization and then dismantle the organization by arresting and prosecuting those involved.

### **Narcotic Seizure Balance Available for Eligible Expenditures, New/1-Time**

Add \$76,230 in expenditures for eligible uses.

The purpose of this fund is to track assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

### **Fund 181 Felony Seizure**

#### **Felony Seizure Balance Available for Eligible Expenditures, New/1-Time**

Add \$22,370 in expenditures for eligible felony seizure related activity.

The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however, may not be used to supplant existing funding sources.

### **Fund 182 Federal Seizure**

#### **Federal Seizure, New/1-Time**

Add \$4,671 in expenditures for eligible federal seizure related activity.

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community-based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures extravagant expenditures or wasteful

expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

### **Fund 190 Community Development Block Grant (CDBG) Fund**

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

#### **HUD - Community Development Block Grant, Grant/1-Time**

Add \$273,464 provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

#### **Affordable Housing Project HOME, Grant/1-Time**

Add \$425,940 to coordinate and mark the programs in accordance with applicable HOME rules and regulations to households whose gross annual household income is at or below eighty percent (80%) of the median under income guidelines established annually by HUD for the Tacoma-Lakewood area.

#### **CDBG – Restricted Funds, Grant/1-Time**

Earmark \$1,852,040 restricted funds for future loan programs. The required accounting does not recognize revenues or expenditures since these are revolving funds.

### **Fund 191 Neighborhood Stabilization Program**

#### **NSP1 (Neighborhood Stabilization Program 1), Continuation/1-Time**

Add \$303,000 for abatements funded by program income, abatement charges and abatement interest.

#### **NSP3 (Neighborhood Stabilization Program 3), Continuation/1-Time**

Carry forward \$14,148 funded by project balance.

### **Fund 192 South Sound Military Communities Partnership**

#### **SSMCP Operations, Continuation/1-Time**

Carry forward \$34,240 balance for eligible SSMCP-related activity.

#### **North Clear Zone Property Purchase Department of Commerce Grant, 1-Time/Revenue Neutral**

Add \$900,000 in grant funds from the Defense Community Compatibility Account (DCCA) grant program for the JBLM McChord North Clear Zone project. The 2023 Legislature created this grant program to facilitate the compatibility between military installations and neighboring communities. Funding comes from DCCA, Growth Management Services, and Washington State Department of Commerce Capital Budget. Project costs started on July 1, 2023 and expended \$8,433 in 2023.

#### **SSMCP: Office of Local Defense Communities Coalition (OLDCC), Grant/1-Time**

Add \$266,885 to address issues that affect military and civilian communities around Joint Base Lewis McChord (JBLM) and to foster outcomes that are mutually beneficial for the South Puget Sound Region

## **Fund 195 Public Safety Grants**

### **Washington Auto Theft Prevention Authority, Grant/1-Time**

Add \$ 563,678 to provide Lakewood Police Officers to the task force in support of the Washington Auto Theft Prevention Grant Program. The officers will serve in the capacity of Detective. The grant period is 7/1/2023 – 6/30/2025.

### **Washington Traffic Safety Commission – Impaired Driving Emphasis, Grant/1-Time**

Add \$17,758 in revenues and expenditures for the WTSC Impaired Driving Emphasis grant (10/1/2023-09/30/2024). The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI, distracted, speeding, and safety patrols.

### **Washington Traffic Safety Commission – Motorcycle & Seatbelts, Grant/1-Time**

Add \$5,000 for the grant period 10/1/2023 – 9/30/2024. This grant provides funding for overtime and related benefits for law enforcement personnel to participate in scheduled multijurisdictional seatbelt and motorcycle-focused patrol.

### **Patrick Leahy Bulletproof Vest, Grant/1-Time**

Add \$7,538 in revenues and expenditures. The Patrick Leahy Bulletproof Vest Partnership (BVP) reimburses states, units of local government, and federally recognized Indian tribes, for up to 50 percent of the cost of body armor vests purchased for law enforcement officers. The grant period is 4/1/2023 – 8/31/2025.

### **Emergency Management Planning, Grant/1-Time**

Carry forward \$28,690 for remaining balance for grant period of 6/1/2023-6/30/2024. The grant pays the partial salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue and the City of University Place. This grant requires a match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of coordinator's salary.

### **JAG Real Time Crime Center, Grant/1-Time**

Add \$47,051 for grant starting 10/1/2022 and expires 9/30/2026. This grant builds a video wall system that will allow the department to better equip the emergency operations center and the training center by offering a large multi-screen display that allows for a myriad of set ups to enhance the ability to monitor ongoing emergent situation.

### **Pierce County Sheriff's STOP Grant 2023, Grant/1-Time**

Add \$6,000 for the grant period 1/1/2024 – 12/31/2024. This grant provides funding for training of law enforcement officers to more effectively identify and respond to violent crimes against women.

## **Fund 196 American Rescue Plan Act (ARPA)**

### **ARPA Programs, Grant/1-Time**

Carry forward \$7,957,253 for ARPA programs funded by grant balance \$6,656,176 and life-to-date 2023 interest earnings \$601,077.

## **Fund 301 Parks Capital**

### **301.0005 Chambers Creek Trail, Continuation/1-Time**

Carry forward \$660,860 in project expenditures funded by project balance of \$560,860 surface water management of \$100,000 for storm related elements of the project. In 2019 Lakewood, Pierce County and University Place entered into an interlocal agreement for the purpose of designing and constructing the Chambers Creek Trail along with bridges and one boardwalk. Bridge #1 construction was completed in late 2021 and opened approximately one mile of trail to users. Phase

2 will build approximately 3.5 miles of trail in the Canyon and will include two more bridges and the associated boardwalks.

<u>Sources/Project Costs</u>	<u>Phase I – Bridge</u>	<u>Phase 2 - Trail</u>
City of Lakewood	\$179,451	\$657,659
City of University Place	\$179,451	\$657,659
Pierce County	\$179,451	\$657,659
RCO Grant	\$150,000	\$709,000
<b>Total</b>	<b>\$688,353</b>	<b>\$2,681,977</b>

This budget adjustment results in a life-to-date 2024 cost estimate of \$837,110 funded by:

- \$591,701 General Fund
- \$100,000 REET
- \$20,409 Paths & Trails
- \$125,000 SWM
- \$837,110 Total Sources**

**301.0006 Gateways, Continuation/1-Time**

Carry forward \$81,170 in project expenditures funded by project balance. Funds will be used to construct new gateways. The cost of a gateway is estimated at \$75,000 and is based on standards costs and does not consider potential unknowns.

**301.0014 Fort Steilacoom Park/South Angle Lane, Continuation/1-Time**

Carry forward \$46,657 in project expenditures funded by project balance.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$1,525,827 funded by:

- \$500,000 WWRP Grant
- \$24,763 Contributions/Donations
- \$350,000 General Fund
- \$390,130 REET
- \$209,870 LTAC
- \$51,064 Project Savings from North Angle Lane Improvements
- \$1,525,827 Total Sources**

Fort Steilacoom Park is the most popular park in our system. Access from Elwood and Angle Lane is limited and has created issues regarding illegal parking and unauthorized access into the park. These issues create negative neighborhood impacts, safety issues when people pull in and back out at various angles. Parking lot improvements on park land adjacent to Angle Lane could provide another way to support use of the park and provide neighborhood and safe pedestrian access at the south end of the park. Temporary use of this area occurred while the roadway was built and was well received by visitors. Improvements included trail heads, signage, a new parking area on the south side of the park and a new restroom near the dog park and Waughop Lake trail parking lot.

**301.0016 Park Equipment Replacement – Annual Program, Continuation/1-Time**

Carry forward \$58,345 in project expenditures funded by project balance and increase the total amount available in 2024 to \$78,345. Upon incorporation the City started rehabilitating park sites. This included adding concrete picnic tables and benches to address excessive use and vandalism. The City also inherited metal framed wooden picnic tables from Pierce County. Equipment replacement is needed at all of the parks. The current standard for tables and benches is a heavy gauge metal mesh with thermoplastic coating. This protective coating creates a smooth surface that stays cool to the touch even in the sun, resists fading, mold and vandalism, and will ensure durability through years of high traffic usage. This annual replacement program (current 6-year CIP plan includes \$20,000 cost per year) would enable the City to replace up to 20 tables each year unless funds are needed for park equipment replacement. Equipment replacement may include drinking fountains, benches, damaged playground elements and other site amenities as they wear out, are vandalized or need replacement. The City is able to offset the cost and/or expand this program by

allowing visitors to purchase memorable tables and benches at the park. Specific projects to be determined based on park need and equipment replacement schedules.

### **301.0017 Park Playground Resurfacing – Annual Program, Continuation/1-Time**

Carry forward \$16,456 in project expenditures funded by project balance and increase the total amount available in 2024 to \$31,456. Playgrounds at all City parks are used year-round. The engineered wood chips below the structure get compressed, worn down and migrate to the edges of the park. Replacement is needed to keep the areas safe and to meet national playground and risk management safety standards. Besides wood chips, mats and other surfacing materials are purchased to support areas under swings, slides and entry ramps. Traditionally, the City purchases large quantities in advance of Parks Appreciation Day and Make a Difference Day and utilizes volunteers to move and spread the material.

### **301.0019 Edgewater Dock, Continuation/1-Time**

Add \$201,494 to project expenditures funded by project balance. The City will submit for an RCO grant in 2024. The additional funds will be used for engineering, traffic study, design, and cost estimating in advance of the grant application.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$327,512 funded by:

- \$50,000 REET
- \$125,000 General Fund
- \$152,512 Various CIP Project Savings
- \$327,512 Total Sources**

### **301.0020 Wards Lake Improvements, Continuation & New/1-Time**

Carry forward \$2,714,578 in project expenditures funded by project balance \$829,061, MVET Paths & Trails \$3,921, WWRP grant \$479,420, Land & Water Conservation Fund \$920,899, YAF Grant \$350,000, and surface water management fund \$56,277 for storm drainage element of the project.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$5,942,518 funded by:

- \$7,315 Grant - Pierce County Conservation Futures
- \$1,850,000 Funds Anticipated
- \$500,000 Grant - WWRP
- \$960,430 Grant- LWCF (Land & Water Conservation Fund)
- \$350,000 Grant - YAF (Youth Athletic Fields)
- \$252,840 Grant – DOC (Department of Commerce)
- \$637,500 General Fund
- \$1,260,837 REET
- \$100,000 SWM
- \$23,575 MVET for Paths & Trails
- \$5,942,518 Total Sources**

Wards Lake Park is located in the Northeast neighborhood area of Lakewood. Since incorporation, the City has utilized a variety of funding sources (approx. \$2 million) to purchase several parcels of contiguous land to make up the Wards Lake Park property. At over 26 acres, Wards Lake is an amazing natural area in a densely populated area. This project would start to implement elements of the master plan approved in 2010. Improvements would include removing aquatic vegetation affecting the storm water pond, demolition and removal of the vacated duplex near the 25th Ave South entry and park development accessible from 88th street south. Development would include pathways to connect to the current trail system, enhanced open space areas, picnic shelter, tables and benches and access to a fishing dock (already on site). The City will work with the neighborhood to discuss improvements and impacts. We will also work with adjacent property owners to purchase land or obtain easements to create a loop trail around Wards Lake which would provide more pedestrian access and also allow City to more easily access and clean up area(s) when dumping or encampments are created.

### **301.0027 American Lake Improvements, Continuation & New/1-Time**

Carry forward/add \$3,205,024 funded (includes new \$25,000) project expenditures funded by project balance \$2,703,079, RCO Grant \$476,945, and General Fund (City Tree Fund) \$25,000.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$4,218,802 funded by:

- \$1,000,000 Grant – RCO, combined WWRP and ALEA
- \$252,840 Grant - DOC (Department of Commerce)
- \$35,000 Pierce County
- \$3,500 Donations/Contributions
- \$2,330,887 General Fund
- \$25,000 City Tree Fund
- \$571,575 REET

**\$4,218,802 Total Sources**

American Lake park is a 5 ½ acre park with upland play spaces and viewing areas, 450 feet of freshwater shoreline and includes a boat launch. This project will expand and improve 3 acres of the 5-acre site. By completing this project, American Lake Park will continue to be an important community asset providing a place where visitors can play, exercise, gather and enjoy the outdoors. Improvements will include ADA access to the waterfront, a new restroom building, group picnic shelter, viewpoint upgrades, and new entry sign.

### **301.0028 Oakbrook Park Improvements, Continuation/1-Time**

Carry forward \$150,000 in project expenditures funded by project balance.

This budget adjustments results in a life-to-date through 2024 cost estimate of \$200,000 funded by:

- \$37,000 Grant - Pierce County
- \$100,000 General Fund
- \$63,000 REET

**\$200,000 Total Sources**

Oakbrook Park is located in the NW neighborhood of Lakewood. In 2022 (\$50,000) funds were provided to make improvements at this site. After meeting with neighborhood groups, additional resources totaling \$100,000 is needed to complete the anticipated improvements which include: picnic shelter, perimeter walking path, site furnishings, vegetation removal, landscaping, fencing and sport court.

### **301.0031 Fort Steilacoom Parks Turf Infields, Continuation/1-Time**

Carry forward \$1,973,202 in project expenditures funded by project balance \$236,726 and grants totaling \$1,706,476.

Pierce College increased their financial contribution from \$4,472,339 to \$6,000,000, an increase of \$1,527,661. In addition to paying for their share of infield turf, Pierce College will install outfield turf, add ballfield lighting for field #1 that they would use along with all the necessary electrical upgrades and some other proposed improvements such as dugouts, press box, and batting facility.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$7,610,000 funded by:

- \$6,000,000 Grant - State Community College Pierce
- \$350,000 Grant – YAF (Youth Athletic Fields)
- \$994,700 Grant – DOC (Department of Commerce)
- \$15,300 General Fund
- \$250,000 REET

**\$7,610,000 Total Sources**

The City has made major improvements at Fort Steilacoom Park to support youth sports in recent years. This project would continue in that tradition. The baseball fields at Fort Steilacoom Park serve

youth throughout Pierce, Thurston and South King Counties, and are also home to the Lakewood Baseball Club. Often baseball tournament organizers select tournament locations where they are assured a full day or weekend of play. Replacing these dirt infields with synthetic turf material would make Fort Steilacoom Park a more desirable location for large tournaments. Fields could be used year-round in all types of weather. This improvement would also save the City 60% on annual ballfield maintenance costs. By leaving the grass outfields, the City would retain an old fashioned baseball tradition and feel of playing on the grass. With an increase in ballgames, these fields could provide local economic increases for businesses, restaurants, and hotels in and around Lakewood. This project also includes the development of a home field for Pierce College baseball program.

### **301.0034 Park Sign Replacement/Monument Signs, Continuation/1-Time**

Carry forward \$329,104 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$330,000 funded by:

\$120,000 General Fund

\$210,000 REET

**\$330,000 Total Sources**

### **301.0037 Seeley Lake Improvement Project, Continuation/1-Time**

Carry forward \$81,399 in project expenditures funded by project balance \$31,399 and surface water management \$50,000 for the storm drainage element of the project. Pierce County will be contributing approximately \$100,000 in additional funding directly to project and site improvements to include parking area, trail access, bidding and construction management.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$175,000 funded by:

\$100,000 Pierce County Grant

\$25,000 General Fund (new)

\$50,000 SWM

**\$175,000 Total Sources**

### **301.0038 Playground Replacement – Annual Program, Continuation/1-Time**

Carry forward \$165,000 in project expenditures funded by project. The amount available in 2024 increases from \$125,000 to \$290,000 funded by \$235,000 General Fund \$235,000 and REET \$55,000. Playgrounds are an important amenity in city parks, especially neighborhood parks. Playgrounds are regularly inspected and repaired as needed. The life span of a playground is influenced by use, materials and environment but can typically last between 15-20 years.

### **301.0041 Parks Sign Replacement (Design), Continuation/1-Time**

Carry forward \$51,906 project balance, bringing the total amount available in 2024 to \$62,930 funded by General Fund \$20,000 and various project savings \$42,930. While reviewing park entry sign design options, the City Council requested expansion of the program to include a review of signs city-wide to ensure they are cohesive uniform. Outside support and skills are needed to provide review, design services and project management. Council authorized \$20,000 in the 2022 budget for design services to support a park sign replacement program for 11 different park sites. The City created a stakeholder's group to support the project. During the first stakeholders meeting it became apparent there were several concurrent projects and community needs that could be coordinated to make best use of the stakeholder team and the hired consultants. Examples include electronic reader boards, park and pedestrian and vehicle wayfinding. The expanded scope of work will focus on park wayfinding to include the Fort Steilacoom Park main entry, and communications and electronic reader boards.

### **301.0042 Downtown Park Schematic Design & Planning, Continuation/1-Time**

Carry forward \$100,000 for schematic design and planning for a total project budget of \$100,000. The City's Legacy Plan regarding Parks Capital Facility Plan (PCFP) consists of the top ranked projects. Two PCFPs are provided to account for the development of two different downtown parks:

1) a 2-acre park and 2) a 4-acre park. Funds will be used to explore the options, including schematic design and planning.

### **301.0045 Motor Avenue Uplighting & Gary Oaks, New/1-Time**

Add \$27,458 funded by project balance. The City's downtown sub area plan identifies improvements to road corridors for vehicular and pedestrian functioning and safety. General streetscape improvements such as street lighting, landscaping and signage contribute to increase use and the overall public experience. These funds will be used to design, install and add up lighting and landscaping improvements near the Garry oak trees adjacent to the new public art installation and colonial plaza festival street improvements on Motor Avenue.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$98,329 funded by:

\$15,000 General Fund  
\$83,329 Various CIP Project Savings  
**\$98,329 Total Sources**

Uplighting of the oak trees on the city property near the old QFC project was complete in 2022. However, additional work is needed to landscape the area, install water meter and plantings. This will be done in the spring. Costs for lights/meters was \$54,000 with the remainder to be used for landscaping (install water service/meter, update irrigation and landscaping supplies. The City will do the work. The infrastructure (water and power meters / systems) put in now may support future events, restroom building or community park.

### **301.0048 Nisqually Partnership Project, Continuation/1-Time**

Add \$100,000 to increase the state legislative ask to \$300,000 for a total project cost of \$300,000.

The City, in partnership with the Nisqually Indian Tribe, is expected to receive \$250,000 from the state legislature to fully fund art and signage improvements at Fort Steilacoom Park related to the history and culture of the Nisqually Indian Tribe. The City of Lakewood and the Nisqually Indian Tribe are engaged in a collaborative partnership to develop interpretive installations on public lands within the City featuring the unique culture and history of the Nisqually Indian Tribe. The City and Nisqually Indian Tribe's partnership pilot project at Ft. Steilacoom Park intends to add signage, art, and interpretive information throughout the park that will provide an introduction to the Nisqually people and will include Lushootseed language. The installations incorporate information regarding Chief Leschi's legacy. Cultural interpretive markers will be installed along the 1.7-mile Nisqually Loop Trail. The plaza area will include a new kiosk sign with a historic territory map, land acknowledgement statement and introduction to Nisqually tribe along with new benches that include tribal artwork. The Nisqually loop trail will include 6-8 interpretive markers featuring seasonal tribal cultural practices and/or highlighting flora and fauna endemic to the park with Lushootseed language along the trail. The Chief Leschi Trailhead will include kiosk signage and a significant sculptural art installation at newly established park entrance honoring the past and present legacy of the tribe and Chief Leschi.

### **301.0049 Harry Todd Park Pickleball Courts, Continuation/1-Time**

Carry forward \$150,000 project balance funded by grants anticipated.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$700,000 funded by:

\$350,000 Grants Anticipated  
\$350,000 General Fund  
**\$700,000 Total Sources**



### **301.0050 Fort Steilacoom Park Pavilion Acoustics, Continuation/1-Time**

Carry forward \$50,000 funded by project balance.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$100,000 funded by:  
\$50,000 Various CIP Project Savings  
\$50,000 General Fund  
**\$100,000 Total Sources**

### **301.0053 Fort Steilacoom Park Overflow Parking, Continuation/1-Time**

Carry forward \$25,000 project balance.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$275,000 funded by:  
\$275,000 General Fund  
**\$275,000 Total Sources**

### **301.0055 Tenzler Log Relocation, New/1-Time**

Add \$247,210 in project expenditures (shelter kit, cradle installation, netting installation and sales tax) funded by General Fund \$250,000 offset by \$2,790 expenditures previously incurred in 2023.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$250,000 funded by:  
\$250,000 General Fund  
**\$250,000 Total Sources**

## **Fund 302 Transportation Capital**

### **302.0000 Earmark Traffic Mitigation LTD 2023 Balance, Continuation/1-Time**

Life-to-date through December 2023 traffic mitigation fees received a total of \$114,312. Plan for the use of this money is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds. The carry forward budget adjustment includes earmarking \$114,312 of life-to-date 2024 funds for these purposes.

### **302.0001 Personnel, Engineering, Professional Services (Annual Program), Continuation/1-Time**

Carry forward project expenditures of \$29,019 funded by project balance resulting in a 2024 budget of \$708,019. This project accounts for Public Works Engineering time for grant writing, feasibility studies, street capital program management, federal funding reporting requirements, and professional services. The professional services include traffic engineering studies, professional land surveyor research and exhibits, geotechnical and structural engineering, and comprehensive planning.

### **302.0002 New LED Street Light (Annual Program), Continuation/1-Time**

Carry forward project expenditures of \$326,362 funded by project balance. This budget adjustments results in a 2024 budget of \$506,362.

### **302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming (Annual Program), Continuation/1-Time**

Carry forward \$53,384 in project expenditures funded by project balance. This budget adjustment results in a 2024 budget of \$78,384.

### **302.0004 Minor Capital & Major Maintenance (Annual Program), Continuation/1-Time**

Carry forward \$8,112 in project expenditures funded by project balance. This budget adjustment results in a 2024 budget of \$268,112.

### **302.0005 Chip Seal Program – Local Access Roads (Annual Program), Continuation/1-Time**

Carry forward \$80,497 in project expenditures funded by project balance. This budget adjustment results in a 2024 budget of \$440,497.

### **302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Road (ROW Only), Continuation/1-Time**

Carry forward \$464,022 in project expenditures funded by project fund balance..

This budget adjustment results in a life-to-date through 2024 cost estimate of \$2,206,421 funded by:

- \$1,269,915 Federal WSDOT Grant
- \$134,052 Other/Town of Steilacoom
- \$163,190 General Fund
- \$526,300 REET
- \$15,964 SWM
- \$97,000 302.0000
- \$2,206,421 Total Sources**

### **302.0074 Streets: South Tacoma Way – 88<sup>th</sup> to 80<sup>th</sup> Street, Continuation/1-Time**

Carry forward \$4,486,009 in expenditures funded by project balance \$1,710,171, Federal Highway Administration (FHWA) grant balance \$275,838, and anticipated Congressional funds of \$2,500,000.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$4,619,704 funded by:

- \$390,019 Grant - FHWA
- \$6,685 Contributions
- \$2,500,000 Funds Anticipated – Congressional Direct Spending
- \$960,000 REET
- \$763,000 Unallocated CIP (from various project savings, interest earnings, other revenue)
- \$4,619,704 Total Sources**

### **302.0078 New Traffic Signal – South Tacoma Way & 92<sup>nd</sup> Street, New/1-Time**

Add \$1,250,000 in project expenditures funded by TIB grant \$750,000 and transfer in from General Fund \$500,000.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$1,250,000 funded by:

- \$750,000 Grant - TIB
- \$500,000 General Fund
- \$1,250,000 Total Sources**

### **302.0083 Hipkins Road SW from Steilacoom Blvd to 104<sup>th</sup> St SW Continuation/1-Time**

Carry forward \$3,009,756 funded by project balance \$1,078,412, GO Bonds of \$1,422,000 and transfer in from SWM \$509,344 for storm drainage element of project.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$3,948,488 funded by:

- \$1,422,000 GO Bonds Funded by TBD \$20 VLF
- \$1,153,000 REET
- \$364,000 TBD \$20 VLF
- \$517,000 SWM
- \$337,500 Unallocated CIP (from various project savings, interest earnings, other revenue)
- \$3,948,488 Total Sources**

### **302.0096 Union Avenue, Berkley to Thorne Lane, Continuation & New**

Carry forward \$171,240 funded by project balance \$101,681 and TIB Grant \$69,559.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,065,000 funded by:

- \$500,000 Grant - TIB
- \$452,000 REET (Grant Match Match)
- \$48,000 Fee-in Lieu Manic Meatballs (Grant Match)
- \$65,000 General Fund

**\$1,065,000 Total Sources**

### **302.0098 Pine Street Sidewalk & Pedestrian Crossing, New/1-Time**

Carry forward \$1,000,319 funded by project balance \$84,874 and WSDOT Grant \$805,040 and SWM \$110,405 for the storm drainage element of the project. The project scope includes installing a full traffic signal at 84th & Pine along with sidewalks on Pine Street 200' north along with street lighting. Additional elements include pedestrian lighting at crossings, crosswalks, ADA curb ramp retrofits, bike lanes on Pine Street, lighting, and removal of some on-street parking.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,079,811 funded by:

- \$882,481 Grant - WSDOT
- \$86,000 REET
- \$111,330 SWM

**1,079,811 Total Sources**

### **302.0113 Military Road SW – Edgewood to 112th, New/1-Time**

Carry forward \$358,806 funded by project balance \$48,439 and WSDOT Grant \$310,367.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$360,000 funded by:

- \$311,400 Grant - WSDOT
- \$48,600 REET

**\$360,000 Total Sources**

### **302.0114 112<sup>th</sup> St SW – Clover Park High School Sidewalk – Gravelly Lake Drive to Highland, Continuation/1-Time**

Carry forward \$33,470 funded by project balance \$12,407 and WSDOT Grant \$21,063. Project scope includes pedestrian lighting at crossings, school speed zone flashing beacons and signage re-installed, ADA curb ramp retrofits, sidewalk with curb, pedestrian-scale lighting, and bike lane on one side of the road.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$812,898 funded by:

- \$656,000 WSDOT Safe Routes to Schools
- \$42,898 REET
- \$114,000 SWM

**\$812,898 Total Sources**

### **302.0116 Custer Road from Bridgeport Way to 75<sup>th</sup> Street - Continuation/1-Time**

Carry forward \$3,785,858 funded by project balance \$65,000, TIB Grant \$2,976,686, transfer in from SWM \$513,000 for the storm drainage element of the project, and unallocated CIP (from various project savings, interest earnings, other revenue) \$231,172.

This budget adjustment results in a life-to-date 2024 cost estimate of \$3,785,858 funded by:

- \$65,000 General Fund
- \$2,976,686 Grant – TIB
- \$513,000 SWM
- \$231,172 Unallocated CIP (from various project savings, interest earnings, other revenue)

**\$3,785,858 Total Sources**

**302.0131 Overlay & Sidewalk Fill-In: Custer Rd-John Dower 500' W of BPW, Continuation/1-Time**

Carry forward \$1,572,706 funded by project balance \$11,175, WSDOT grant \$1,419,531 and SWM \$142,000 for storm drainage element of project. This project costs two phases of work. Phase 1 constructs improvements to the existing signal at John Dower and Custer Boulevard with left turn pockets and includes curb/gutter and sidewalks on the north side of Custer from the intersection to the existing sidewalk approximately 500' west of Bridgeport Way. Phase 2 is under design and will identify ROW needs and will be used in pursuit of additional funding as opportunities arise.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$1,762,000 funded by:

- \$1,420,000 Grant – WSDOT (Phase 1)
- \$75,000 General Fund (Phase 2)
- \$142,000 SWM

**\$1,637,000 Total Sources**

**302.0133 Streets & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW, Continuation/1-Time**

Carry forward \$1,100,000 in project expenditures funded by project balance \$165,000 and PSRC grant \$935,000. This project is the ROW acquisition and construction to add sidewalks and bike lanes from 87th Ave SW to Weller Rd. Improvements would include Curb, gutter, sidewalks, sharrows, turn lanes, street lighting, drainage, and overlay.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$6,130,000 funded by:

- \$1,698,705 Grant – PSRC (ROW)
- \$1,500,000 Grant – PRSC (Construction)
- \$442,680 Grant – TIB (Construction)
- \$2,301,800 Grant - Safety (Construction)
- \$186,815 REET

**\$6,130,000 Total Sources**

**302.0135 JBLM North Access, Continuation/1-Time**

Carry forward \$859,264 in project expenditures funded by TIB grant \$130,215, Lakewood Water District \$279,902, project balance \$289,147, unallocated CIP from various project savings, interest earnings, other revenue \$160,000.

The budget adjustment results in a life-to-date through 2024 budget of \$22,750,746 as follows:

- \$5,484,970 GO Bonds
- \$6,698,002 Grants - TIB
- \$252,860 General Fund
- \$2,389,108 REET
- \$195,000 TBD \$20 VLF
- \$123,530 Developer Fees
- \$4,311,914 SWM
- \$3,295,362 Lakewood Water District

**\$22,750,746 Total Sources**

Through this project, the City will reconstruct the roadway along Washington Boulevard between Interlaaken Drive and Edgewood Avenue, along Edgewood Avenue between Washington Boulevard and North Gate Road, along North Gate Road between Edgewood Avenue between North Gate Road and Nottingham Road, and along Vernon Avenue between Washington Boulevard and Veterans Drive. Improvements include reconstructed pavement, storm drainage, water main, street lighting, curb, sidewalk and landscaping. All water main work will be covered by the Interlocal agreement with the Lakewood Water District currently in place. It is anticipated that construction will be completed in March 2024. This second phase of the JBLM North Access Improvement Project will complete a vision for the corridor from JBLM North Gate to I-5 the City has been working towards since 2020.

### 302.0136 100<sup>th</sup> St SW from Lakeview Dr to So Tac Way, inclusive of 40th, Continuation/1-Time

Carry forward \$583,381 funded by project balance \$169,335 and PSRC Grant \$413,230.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$633,000 funded by:

- \$413,230 PSRC Grant
- \$100,000 General Fund
- \$119,770 REET

**\$633,000 Total Sources**

### 302.0137 Streets: Steilacoom Boulevard/88<sup>th</sup> (Weller to Custer Road), Continuation/1-Time

Carry forward \$1,024,160 in project expenditures funded by project balance \$870,384, Federal WSDOT grant \$111,690 and SWM \$42,086 for storm drainage element of project. The accounting below includes other projects that were merged with this project.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$5,351,430 funded by:

- \$1,197,000 Federal WSDOT Grant
- \$2,981,730 General Obligation Bonds
- \$75,000 General Fund
- \$405,194 REET
- \$461,506 Transportation Benefit District
- \$231,000 SWM

**\$5,351,430 Total Sources**

### 302.0142 Ardmore/Whitman/93rd, Continuation/1-Time

Carry forward \$2,560,028 in project expenditures funded by project balance \$2,334,069 and SWM \$225,959 for storm drainage element of project. The intent of this project is to complete Ardmore/Whitman/93rd Streets with curb, gutter, and sidewalks and a new driving surface where appropriate. This will connect the Steilacoom Boulevard corridor to the new Colonial Plaza and Towne Center shopping complex. This will improve pedestrian and non-motorized access through the corridor and improve the ride quality for the motoring public that utilize this road. The reconstruction of this roadway will be accomplished by bringing the infrastructure up to current standards by completing the street lighting system along the corridor, curb, gutter and sidewalks, pavement milling of the existing roadway and an overlay to improve mobility and ride quality. Existing traffic signals will be upgraded with cameras for vehicle detection, and improved storm drain facilities will be installed.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$3,375,000 funded by:

- \$1,683,500 REET
- \$1,354,000 TBD \$20 VLF
- \$337,500 SWM

**\$3,375,000 Total Sources**

### 302.0151 South Tacoma Way Between 96th St South & Steilacoom Boulevard, Continuation/1-Time

Carry forward \$843,634 in project expenditures funded by project fund balance of \$114,711 grants \$728,923. The purpose of this project is to reconstruct the wearing course of asphalt along South Tacoma Way between 96th Street SW and Steilacoom Boulevard. Improvements also include pavement repair, grinding, two-inch overlay, channelization, upgrading sidewalk ramps to conform to ADA, and signage.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$868,000 funded by:

- \$705,000 WSDOT Grant
- \$45,000 Anticipated Grant
- \$118,000 REET

**\$868,000 Total Sources**

### 302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway – Continuation & New/1-Time

Carry forward \$51,578 in project expenditures funded by project fund balance of \$51,578.

This budget adjustment results in a life-to-date through 2024 cost estimate of \$2,340,470 funded by:

- \$746,000 Complete Streets Grant
- \$553,119 General Fund
- \$316,241 REET
- \$220,000 SWM
- \$329,500 Unallocated CIP (from various project savings, interest earnings, other revenue)

**\$2,340,470 Total Sources**

### 302.0159 Idlewild Road SW – Idlewild School to 112th, Continuation/1-Time

Carry forward \$52,000 in revenues and expenditures funded by General Obligation Bonds \$47,000 and transfer in from SWM \$5,000.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$520,000 funded by:

- \$468,000 General Obligation Bonds
- \$52,000 SWM

**\$520,000 Total Sources**

### 302.0160 112th St SW: Idlewild Rd SW to Interlaaken Dr SW, Continuation/1-Time

Carry forward \$44,000 in revenues and expenditures funded by General Obligation Bonds \$44,000 and transfer in from SWM \$5,000.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$490,000 funded by:

- \$441,000 General Obligation Bonds
- \$49,000 SWM

**\$490,000 Total Sources**

### 302.0164 Sidewalk Fill-in Farwest Drive from 112th to Lakes High School, & 100th St Ct SW to Steilacoom Boulevard, Continuation/1-Time

Carry forward \$1,539,635 in project expenditures funded by project balance \$317,000 and WSDOT grant \$1,222,605. The project scope includes pedestrian lighting, road reconfiguration, ADA curb ramp retrofits, sidewalk with curb, and bike lanes. Project is anticipated to open to traffic in July 2023.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,653,030 funded by:

- \$1,336,000 Safe Routes to Schools
- \$317,030 REET

**\$1,653,030 Total Sources**

### 302.0177 Western State Hospital Traffic Lights, Continuation/1-Time

Add \$103,450 in revenues and expenditures funded by WA Dept of Social and Health Services grant. This portion of the project involves a temporary traffic light, which will be replaced with a permanent traffic light with additional funding from DSHS grant once Western State Hospital finishes other hospital construction.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$250,000 funded by:

- \$250,000 DSHS Grant

**\$250,000 Total Sources**

## Fund 303 Real Estate Excise Tax

- Eliminate transfer to 302.0133 Street & Sidewalks (Farwest to Weller) Project due to additional federal grant funds received, decreasing the City's financial obligation.
- Add transfer of \$500,000 to 302.0078 New Traffic Signal 92<sup>nd</sup> Street & South Tacoma Way for required grant match.
- Add interest earning revenue estimate of \$20,024.
- Decrease real estate excise tax revenue estimates by \$564,000 resulting in a revised estimate of \$2,353,500.

## Fund 311 Sewer Capital Projects

### **311.0002 Side Sewers, Continuation/1-Time**

Carry forward \$350,419 in project expenditures funded by project balance. This is annual program averaging \$51,000 per year starting in 2017.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$408,000 funded by:  
\$408,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)

**\$408,000 Total Sources**

### **311.0004 North Thorne Lane Sewer Extension, Continuation/1-Time**

Carry forward \$7,615 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,419,000 funded by:  
\$450,000 Pierce County Interlocal Grant  
\$35,000 Sewer Availability  
\$934,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)

**\$1,419,000 Total Sources**

### **311.0005 Maple Street Sewer Extension, Continuation/1-Time**

Carry forward \$327,905 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,316,905 funded by:  
\$1,141,905 Sewer Availability  
\$27,000 General Fund (for transportation CIP element of project)  
\$140,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)  
\$8,000 SWM (for storm drainage element of project)

**\$1,316,905 Total Sources**

### **311.0006 Rose Road & Forest Road Sewer Extension, Continuation/1-Time**

Carry forward \$928,103 in project expenditures funded by project balance \$449,707 and Pierce County ARPA Grant \$478,396.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,209,000 funded by:  
\$611,005 Sewer Availability  
\$597,995 Pierce County ARPA Grant

**\$1,209,000 Total Sources**

### **311.0007 Wadsworth, Silcox & Boat Street Sewer Extension, Continuation/1-Time**

Carry forward \$1,378,543 in project expenditures funded by project balance \$287,000 and Pierce County ARPA Grant \$417,178.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$1,887,000 funded by:

\$287,000 Sewer Availability  
\$1,182,822 Pierce County ARPA Grant  
\$417,178 Fund 204

**\$1,887,000 Total Sources**

### **311.0008 Grant Avenue & Orchard Street Sewer Extension, Continuation/1-Time**

Carry forward \$735,600 in project expenditures funded by Pierce County ARPA grant.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$735,600 funded by:

\$735,600 Pierce County ARPA Grant

**\$735,600 Total Sources**

### **311.0013 Fort Steilacoom Park Sewer Extension, Continuation/1-Time**

Carry forward \$152,000 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$152,000 funded by:

\$152,000 Sewer Availability Charges

**\$152,00 Total Sources**

## **Fund 401 Surface Water Management**

### **City-Wide AFSCME Collective Bargaining Agreement Implementation, New/Ongoing**

Add \$29,770 to implement the AFSCME Collective Bargaining Agreement. The AFSCME Contract was settled and approved by the City Council in January 2024. This contract dates are from January 1, 2024- December 31, 2027. The 2024 Cost of Living increase is 5%.

### **401.0012 Outfall Retrofit Feasibility, Continuation/1-Time**

Carry forward \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$60,000 funded by SWM.

### **401.0014 Water Quality Improvements 2021, Continuation/1-Time**

Carry forward \$228,531 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$245,000 funded by SWM.

### **401.0018 Waughop Lake Treatment, Continuation/1-Time**

Carry forward \$81,799 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2024 cost estimate of \$648,650 funded by:

\$301,883 SWM  
\$46,565 Department of Ecology Grant  
\$300,202 Pierce County Flood Control

**\$648,650 Total Sources**

### **401.0020 Drainage Pipe Repair 2022, Continuation/1-Time**

Carry forward \$85,729 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$350,000 funded by SWM.

### **401.0021 American Lake Management District, Continuation/1-Time**

Carry forward \$31,037 in project expenditures funded by project balance from special assessments.



#### **401.0023 Clover Creek Reduction Study, Continuation/1-Time**

Carry forward \$159,478 in project expenditures funded by project balance. This budget adjustment result in a life-to-date through 2024 cost estimate of \$371,263 funded by SWM fees.

#### **401.0024 Clover Creek Streambank Restoration Study, Continuation/1-Time**

Carry forward \$134,280 in project expenditures funded by project balance. This budget adjustment result in a life-to-date through 2024 cost estimate of \$135,000 funded by SWM fees.

#### **401.0025 Drainage Pipe Repair 2023, Continuation/1-Time**

Carry forward \$370,719 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$375,000 funded by SWM.

#### **401.0026 Drainage Pipe Repair 2024, Continuation/1-Time**

Carry forward \$38,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2024 cost estimate of \$395,000 funded by SWM.

#### **401.9999 Biennial Stormwater Capacity Grant, New/1-Time**

Add \$130,000 in project expenditures funded by Department of Ecology Grant. This grant helps with the implementation or management of municipal stormwater programs.

#### **401.9999 Pollution Prevention Assistance with Department of Ecology, Continuation/1-Time**

Carry forward \$157,342 in project expenditures funded by Department of Ecology Grant.

#### **Transfers to Parks CIP**

Total \$156,277 – See Parks CIP Fund for details.

- \$100,000 to 301.0005 Chambers Creek Trail Phase II
- \$56,277 to 301.0020 Wards Lake Improvements

#### **Transfers to Transportation CIP**

Total \$1,546,087 – See Transportation CIP Fund for details.

- \$502,637 to 302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW
- \$110,405 to 302.0098 Pine Street Sidewalk & Pedestrian Crossing
- \$513,000 to 302.0116 Custer Road from BPW to 75<sup>th</sup> St
- \$142,000 to 302.0131 Overlay & Sidewalk Fill-In: Custer-John Dower to 500' West of BPW
- \$42,086 to 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)
- \$225,959 to 302.0142 Ardmore/Whitman/93<sup>rd</sup>
- \$5,000 to 302.0159 Idlewild Rd SW: Idlewild School to 112<sup>th</sup> SW
- \$5,000 to 302.0160 112<sup>th</sup> St SW: Idlewild Rd SW to Interlaaken Dr SW

#### **Internal Service Charges**

See internal services funds for additional information.

#### **Fund 501 Fleet & Equipment**

#### **Vehicle & Equipment Purchases/Replacements, Continuation/1-Time**

Carry forward the following:

- \$40,000 Replace unmarked police vehicle 40352, funded by replacement reserves.
- \$26,700 Replace marked police vehicle 40472, funded by insurance proceeds.
- \$70,400 Replace marked police vehicle 40781, funded by chargeback to department.
- \$65,000 Replace PW/PRCS O&M vehicle 42330, funded by replacement reserves.
- \$50,000 Replace PRCS O&M double drum roller 42970, funded by replacement reserves.
- \$65,000 Replace PRCS O&M rake-o-vac 42880, funded by replacement reserves.

### **PD - Public Address (PA) Microphones, Continuation/1-Time**

Carry forward \$18,000 for the purchase of PA microphones funded by replacement reserves. The Washington State Criminal Justice Training Commission (WSCJTC) is providing legislatively mandated training for all commissioned officers called Patrol Tactics. The training teaches de-escalation as well as basic patrol tactical concepts that includes high risk stops. These are used when an officer needs to detain/arrest a high-risk subject (i.e. subject who did a shooting, robbery, or possesses firearms). The old technique was to use the PA microphone from the driver's seat and instruct the suspect to exit their car and walk back to the officer. The new tactic that is being taught/recommended by WSCJTC is to conduct this stop while the officer is standing at the rear of the patrol vehicle. This is a much safer technique and requires new microphones installed at the rear of the patrol vehicle at a cost of \$300 per marked patrol vehicle for a total cost of approximately \$18,000. This item was previously approved as part of the 2021/2022 mid-biennium budget.

### **PD – Upfit Municipal Court Van, Continuation/1-Time**

Carry forward \$14,212 to complete upfitting due to supply chain delays causing parts to become unavailable until 2024. Funding source is fleet vehicle reserves.

### **Fund 502 Property Management**

#### **City-Wide AFSCME Collective Bargaining Agreement Implementation, New/Ongoing**

Add \$12,882 to implement the AFSCME Collective Bargaining Agreement. The AFSCME Contract was settled and approved by the City Council in January 2024. This contract dates are from January 1, 2024- December 31, 2027. The 2024 Cost of Living increase is 5%.

#### **City Hall Beam Maintenance Continuation/1-Time**

Carry forward \$59,819 plus use savings totaling \$108,512 various projects to seal and protect the exposed exterior beams on City Hall building, funded by replacement reserves.

- \$14,082 City Hall Parking Lot Improvements (2025 Project)
- \$50,000 City Hall Plaza Improvements (On Hold)
- \$14,000 City Hall Stairwell Card Reader (savings, charged to ARPA instead)
- \$17,500 Sound Transit Elevator Repair (savings, charged to ARPA)
- \$8,774 Police Station Gate Repair/Replace (Balance)
- \$4,156 Police Station HVAC Controller Upgrade (Balance)

#### **City Hall Space Evaluation Continuation/1-Time**

Carry forward \$30,000 for consultant services to perform a needs and space assessment of City Hall as it relates to the current lease to Congresswoman Strickland.

#### **City Hall HVAC/Energy Upgrades, Continuation/1-Time**

Carry forward \$421,566 and add \$130,000 for City Hall energy upgrades for a total of \$551,566. Lakewood City Hall is over 20 years old and several of the building systems are experiencing lifecycle issues. Over the next six years or three biennium's, it is recommended that the City update the City Hall HVAC system which includes three components; the chillers (which create cold air); the boilers (that create warm air); and the air handlers (which move the air through the building). All systems contribute to City Hall air quality. In order to implement a facility upgrade project and to make the necessary and/or selected improvements within the required timeline, engineering is needed to develop the designs and plans needed to complete the work. The City will also need to allow time at the end of the project to review energy savings to ensure we have met compliance by June 1, 2028.

#### **Police Station Firearms Range, Continuation and New/1-Time**

Carry forward \$35,178 and add \$99,822 for total of \$135,000 funded by project balance (replacement reserves). The hearing unit that provides heat to the firearms range has failed and replacement of the Reznor Makeup Air Unit (MAU) with a similar, yet more efficient unit. The firearms range cannot connect to the rest of the police station HVAC system. It must be on it's own system (air handling and heat) because the lead in the bullets creates a hazmat clean up situation. Northwest Abatement provides filter replacement and lead removal services. There are other offices in the basement too,

however, they are connected to the building's HVAC system. There are pipes in this area that could freeze. This project is also not connected to the IGA (Investment Grade Audit) work that will be done at the police station. However, if the State requires significant improvements to be made, a heat pump is more efficient, but the power improvements would need to be completed first.

#### **Police Station Generator Controls, New/1-Time**

Add \$75,000 to replace generator controls. The pro-logic computer (PCL) controls the Police Station backup generator system which is used as an emergency power supply during system / electrical failures. The automatic monthly testing sequence is out of sync and needs to be replaced in order to keep the generator in normal operating condition.

#### **Parks FSP Caretakers House Repairs Continuation/1-Time**

Carry Forward \$8,025 for caretaker house repairs funded by replacement reserves. Other than painting the exterior of the house in 2006 when the City took over maintenance and operations from Pierce County, there haven't been any major repairs. This will ensure a safe living environment is maintained for the tenant at this site.

#### **Parks Front St O&M New Fuel Tank, Paving of Wash Station & Salt Cover Continuation/1-Time**

Carry Forward \$170,000 to be used to complete a new fuel tank at the Front Street location, pave the Wash Station and complete the Salt cover project. This project would remove a fuel system from the FS shop that has met its useful life and install a new modern fueling station at the O&M Shop that all city vehicles would use to fuel utilizing a card system and computerized tracking which would help in auditing for the finance department.

### **Fund 503 Information Technology**

#### **CW - Document Management System/Visual Vault System, Continuation/1-Time**

Carry forward \$88,795. Working in partnership with GRM, City employees are working with the vendor to implement the document management system. This process will take some time to complete as the project spans across all City departments. Once completed, the system will provide a comprehensive solution for managing the creation, capture, indexing, storage, retrieval, and disposition of records within the city. The roll out has been slow due to other higher priority projects such as PALS/CED+, daily City operations, and more recently, issues with the GRM system requiring GRM engineers to resolve and City to test. Target date for completion is December 2024.

#### **CW - Microsoft 365, Continuation/1-Time**

Add \$20,000 ongoing. This project is part of the City's strategic plan to migrate applications and data to secure cloud. Microsoft 365 is a turnkey suite of integrated collaboration and productivity applications designed to be deployed all at once to save time and resources. Businesses can use Microsoft 365 to deploy IT infrastructure that incorporates desktop and mobile devices, and the security and authentication systems required to keep data safe in a mobile workforce environment. Microsoft 365 combines features and toolsets from the Windows operating system, the Office 365 productivity suite and the Enterprise Mobility and Security package, which establishes authentication and security protocols for employees and systems to protect data and infiltration by outside influences.

#### **CW - Phone System Upgrade, Continuation/1-Time**

Carry forward \$20,000 for upgrade of phone system servers and controllers. The City is currently two upgrade versions behind and is likely another version will be released in 2023/2024 which would make the City three versions behind and is not recommended. Funded by replacement reserves.

#### **CW - Security Enhancements, Continuation/1-Time**

Carry forward \$13,600 cyber security enhancements.

### **CW - Website Update/Redesign, Continuation/1-Time**

Carry forward \$4,785 for continuation of the City's website redesign project. This process will modernize the system, provide additional enhancements to include video, enhanced customer service options and provide a solution which not only looks better, but one that works better for both visitors and search engines.

### **WIFI Access Points, Continuation/1-Time**

Carry forward \$20,000 for WIFI Access Points.

### **CW - Server Replacement, Continuation/1-Time**

Carry forward \$15,000 to replace two physical servers that have reached the end of life but have not yet replaced. It is essential to maintain information technology equipment that performs critical processing functions at a level to ensure their reliability and availability to support the business process for the City. Objectives related to energy efficiency, performance & operating system migration will be thoroughly considered prior to procurement. Further analysis related to the separation of processing capability and data management will be evaluated as well as positioning to improve our security, disaster recovery and continued business operations.

### **CD - RHSP Software Enhancements, Continuation/1-Time**

Carry forward \$30,000 for third party software developer to continue working with RHSP team to streamline the processes, resolve outstanding bugs and implement newly requested. Funded by replacement reserves.

### **PD - Lexipol, New/1-Time**

Add \$66,000 for Lexipol. Anticipated year 1 cost (2024) for implementation is \$66,000 and then annual subscription cost of approximately \$26,000 per year starting year 2 (2025). Lexipol writes policy each year during the legislative cycle or when CJTC (Criminal Justice Training Commission) makes changes to police requirements. A large percentage of law enforcement agencies in the state already subscribe to Lexipol. Lakewood currently adjusts policy in-house and it is not always consistent with surrounding agencies, nor is it the most efficient way to adopt policy. Lexipol provides a full library of customizable local government policies and training bulletins that are updated in response to new federal laws and court decisions. In 2024, cellular phone services migrated from AT&T to T-Mobile saving the City approximately \$30,000 annually. These savings can be used to offset the annual subscription cost beginning in 2025.

### **PD & MC - Copier Replacement, New/1-Time**

Add \$15,000 for copier replacement for the Police Department and Municipal Court. The existing copiers are in need of replacement due to the continuous maintenance and repair required to keep them up and running. These replacement copiers will continue to provide secure printing, scanning, repository hold and e-mail capability.

### **PD - Replace 20 Mobile Laptop Computer Replacement, New/1-Time**

Add \$45,000 to replace 20 mobile laptops for the Police Department.

### **CW - CrowdStrike, New/1-Time**

Add \$25,450 in 2024 for additional cost of 24x7x365 service and software to monitor all computers and servers and detect suspicious activities, disable virus or malware and a Security Operation Center (SOC) to response to any Zero Day event. CrowdStrike is one of the leading systems for Endpoint Detection and Response (EDR) and Managed Detection and Response services (MDR).

### **CW - Information Technology Incident Response Plan, New/1-Time**

Add \$13,000 for the development of an information technology incident response plan. The purpose of this plan is to review the City's preparedness, identify gaps, identify RTO (Recovery Time Objective) and RPO (Recovery Point Objective) and establish the related policies, procedures, and plans.

**CW – ARC GIS Online Migration, New/1-Time**

Add \$5,000 for migration to ARC GIS online.

**CW - GIS View/Edit Licenses, New/1-Time**

Add \$4,500 to replace the current GIS View/Edit License. Additional software licenses and support needed to develop a Public portal to our GIS data. Allows citizens, contractors, and consultants access to maps and data.

**CW - Microsoft Teams Share Point Design, New/1-Time**

Add \$13,000 for MS Teams and SharePoint design and development. The City is migrating to Microsoft 365, this includes identity and email exchange in the cloud, M365 includes a newer version of SharePoint and MS Teams. The consulting service helps up upgrade our current SharePoint 2010 / Intranet to the new site and helps us develop guidelines and governance for MS Teams.

**CW - Drop Box Subscription, New/Ongoing**

Add \$6,000 for drop box subscription for transfer of large files and drawing to and from the contractors. DropBox provides a secure and fast environment for file transfer.

**PWE - School Zone Lights Cloud, Continuation/1-Time & Ongoing**

Add \$14,000 (increase from \$10,000) ongoing annual fee for cell/cloud-based services, electrical installation services.

**CW - AFSCME Collective Bargaining Agreement Implementation, New/Ongoing**

Add \$22,901 to implement the AFSCME Collective Bargaining Agreement. The AFSCME Contract was settled and approved by the City Council in January 2024. This contract dates are from January 1, 2024- December 31, 2027. The 2024 Cost of Living increase is 5%.

**504 Risk Management**

**Insurance Proceeds, Continuation/1-Time**

Transfer \$26,700 vehicle insurance proceeds to Fleet & Equipment.

**WCIA Assessment, New/1-Time**

Add \$87,045 per year for WCIA assessment to account for increases in general liability.

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Grand Total - All Funds</b>			<b>\$ 39,239,800</b>	<b>\$ 64,411,856</b>
<b>Total - Fund 001 General</b>			<b>\$ 2,701,828</b>	<b>\$ 4,530,014</b>
RV Property Tax	Revenue	Ongoing	42,000	-
RV Sales and Use Tax	Revenue	Ongoing	300,000	-
RV Parks Sales Tax	Revenue	Ongoing	100,800	-
RV Criminal Justice Sales Tax	Revenue	Ongoing	102,300	-
RV Admissions Tax	Revenue	Ongoing	50,000	-
RV Development Services Permits & Fees	Revenue	Ongoing	444,935	-
RV Interest Earnings	Revenue	Ongoing	185,200	-
CW AFSCME Collective Bargaining Agreement Implementation	New	Ongoing	-	379,005
CW AFSCME Collective Bargaining Agreement Implementation	New	1-Time	-	11,450
AD Office of Public Defense Grant	Revenue	1-Time	68,000	68,000
CC Friendship City Danzhou China	New	1-Time	-	15,000
CC Sister City Gimhae Delegation Visit	New	1-Time	-	5,400
CM City Council Retreat Facilitator	New	1-Time	-	10,000
CM Federal Government Relations Contract	New	Ongoing	-	3,465
CM City Manager Employment Agreement	Continuation	Ongoing	-	44,360
CD Economic Development Board Gold Sponsor	New	Ongoing	-	6,000
CD General Contracted Plan Review (Shown in Development Services Permits & Fees Revenue Adjustment)	Revenue Neutral	1-Time	-	100,000
CD Downtown Subarea Contracted Plan Review	Continuation	1-Time	-	22,950
CD Tax Increment Financing Strategy	Continuation	1-Time	-	13,520
CD Tax Increment Financing Strategy - Additional Funding	New	1-Time	-	25,000
CD Dept of Commerce Grant - Climate Planning	Revenue	1-Time	30,000	30,000
CD Dept of Commerce Grant - Growth Management Services	Revenue	1-Time	87,500	87,500
CD Dept of Commerce Grant - Middle Housing	Revenue	1-Time	49,900	49,900
CD City Tree Fund - Use for American Lake Park	Revenue	1-Time	25,000	25,000
CD City Tree Fund - From Pannatoni Mitigation	Revenue	1-Time	417,600	417,600
CD City Tree Fund - Remaining Balance	Revenue	1-Time	31,496	31,496
LG Opioid Abatement	Revenue	1-Time	246,269	246,269
LG Opioid Abatement (LTD 2023 Revenue \$127,298 less LTD Exp \$2,165)	Revenue	1-Time	-	125,133
LG Stop Violence Against Women Grant	Revenue	1-Time	6,827	6,827
MC Municipal Court Contract Revenue 2023 True up - City of Dupont \$118,068 Town of Steilacoom (31,096)	Revenue	Ongoing	215,786	-
MC Therapeutic Court Grant	Revenue	1-Time	187,115	187,115
PD FBI Pacific Northwest Innocence Lost Grant	Revenue	1-Time	20,422	20,422
PD DOC Grant - Tahoma Narcotics Enforcement Team (TNET)	Revenue	1-Time	6,250	-
PD Western State Hospital Community Partnership	Revenue	Ongoing	1,000	-
PD Jail Services	New	Ongoing	-	200,000
PD Criminal Investigations Digital & Electronic Small Tools/Equipment	Continuation	1-Time	-	2,790
PD Patrol Ballistic Plates & Helmets	Continuation	1-Time	-	15,027
PD Professional Standards - Training	Continuation	1-Time	-	64,716

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
PD Drone Program	Revenue	Ongoing	14,500	14,500
PD Lexipol Year 1 Implementation Cost of \$66,000 Annual Subscription Cost \$26,000 Begins Year 2 (2025)	New	1-Time	-	66,000
PK Washington State HCA (Health Care Authority) CHOICE Grant	Revenue	1-Time	68,928	68,928
PW General/Street Fund Subsidy Replace Traffic Signal Controls	New	1-Time	-	610,000
PWE Replace School Zone Lights	Continuation	1-Time	-	180,000
ISF School Zone Lights Cloud Services	Continuation	Ongoing	-	10,000
ISF School Zone Lights Cloud Services - Additional Cost	New	Ongoing	-	4,000
ISF Replace Marked Police Vehicle #40781	Continuation	1-Time	-	70,400
ISF City Hall Space Evaluation	Continuation	1-Time	-	28,885
ISF Police Station Firearms Range	Continuation	1-Time	-	35,178
	New	1-Time	-	99,822
ISF City Hall HVAC Upgrades	Continuation	1-Time	-	405,904
ISF Police Station Generator Controls	Continuation	1-Time	-	75,000
ISF FSP Caretakers House Repairs	Continuation	1-Time	-	8,025
ISF City-Wide Document Management Visual Vault	Continuation	1-Time	-	85,497
ISF City-Wide MS Office 365 Implementation	Continuation	1-Time	-	19,257
ISF City-Wide Security Enhancements	Continuation	1-Time	-	13,095
ISF City-Wide Website Update/Redesign	Continuation	1-Time	-	4,607
ISF WIFI Access Points	Continuation	1-Time	-	19,257
ISF City-Wide Replace Server	Continuation	1-Time	-	14,443
ISF PD Copier Replacement	New	1-Time	-	7,500
ISF MC Copier Replacement	New	1-Time	-	7,500
ISF PD Replace 20 Mobile Laptops	New	1-Time	-	45,000
ISF Crowdstrike Endpoint Detection & Response	New	1-Time	-	24,505
ISF City-Wide Information Technology Incident Response Plan	New	1-Time	-	12,517
ISF City-Wide ARCGIS Online Migration	New	1-Time	-	4,814
ISF City-Wide GIS View/Edit Licenses	New	1-Time	-	4,333
ISF City-Wide Microsoft Teams Share Point Design	New	1-Time	-	12,518
ISF City-Wide Drop Box Subscription	New	Ongoing	-	5,777
ISF City-Wide Washington Cities Insurance Liability Assessment Increase	New	Ongoing	-	83,807
Transfers to Parks CIP-Parks CIP				
301.0027 American Lake Park (Use of City Tree Funds)	Revenue Neutral	1-Time	-	25,000
301.0055 Tenzler Log Relocation	New	1-Time	-	250,000

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Total - Special Revenue Funds</b>			<b>\$ 11,519,726</b>	<b>\$ 14,908,942</b>
<b>Total - Fund 101 Street O&amp;M</b>			<b>910,661</b>	<b>910,661</b>
CW AFSCME CBA Implementation Funded by General Fund Subsidy	New	Ongoing	38,359	38,359
PWE Replace Traffic Control Signals Funded by General Fund Subsidy	Continuation	1-Time	610,000	610,000
PWE Replace School Zone Lights School Zone Lights Cloud Services School Zone Lights Cloud Services - Additional Costs Funded by General Fund Subsidy	Continuation Continuation New	1-Time Ongoing Ongoing	180,000 10,000 4,000	180,000 10,000 4,000
ISF City-Wide City Hall HVAC Upgrade Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	37,507	37,507
ISF City-Wide Space Evaluation Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	2,669	2,669
ISF City-Wide Document Management Visual Vault Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	7,900	7,900
ISF City-Wide MS Office 365 Implementation Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	1,780	1,780
ISF City-Wide Security Enhancements Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	1,210	1,210
ISF City-Wide Website Update/Redesign Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	426	426
ISF WIFI Access Points Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	1,780	1,780
ISF City-Wide Replace Server Internal Service Charge, Funded by General Fund Subsidy	Continuation	1-Time	1,335	1,335
ISF CrowdStrike Endpoint Detection & Response Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	2,265	2,265
ISF City-Wide Information Technology Incident Response Plan Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	1,157	1,157
ISF City-Wide ARCGIS Online Migration Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	445	445
ISF City-Wide GIS View/Edit Licenses Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	400	400
ISF City-Wide Microsoft Teams Share Point Design Internal Service Charge, Funded by General Fund Subsidy	New	1-Time	1,156	1,156
ISF City-Wide Drop Box Subscription Internal Service Charge, Funded by General Fund Subsidy	New	Ongoing	534	534
ISF City-Wide Washington Cities Insurance Liability Assessment Increase Internal Service Charge, Funded by General Fund Subsidy	New	Ongoing	7,738	7,738



**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Total - Fund 105 Property Abatement</b>			<b>\$ 1,079,291</b>	<b>\$ 1,182,184</b>
CD Abatement Program Funded by Karwan Abatement Revenue \$1,076,982 abatement revenue received in 2024 offset by expenditure overage \$154,593 in 2023.	Revenue Neutral	1-Time	1,079,291	924,698
CD Rental Housing Safety Program Decrease 2024 expenditures by overage in 2023	Continuation	1-Time	-	(50,472)
CD 1406 Affordable Housing Funded by Fund Balance	Revenue Neutral	1-Time	-	307,958
<b>Total - Fund 106 Public Art</b>			<b>\$ -</b>	<b>\$ 26,902</b>
PK Public Art Program - Earmark for Major Project To Be Determined	New	1-Time	-	26,902
<b>Total - Fund 180 Narcotics Seizure</b>			<b>\$ 28,595</b>	<b>\$ 104,825</b>
PD Drug Enforcement Administration - Tacoma Regional Task Force	Revenue Neutral	1-Time	10,755	10,755
PD Organized Crime Drug Enforcement Task Force (OCDETF) - The High Mileage Initiative	Revenue Neutral	1-Time	4,444	4,444
PD Organized Crime Drug Enforcement Task Force (OCDETF) - The Family Knots Initiative	Revenue Neutral	1-Time	10,000	10,000
PD Organized Crime Drug Enforcement Task Force (OCDETF) - Operations LY	Revenue Neutral	1-Time	3,396	3,396
PD Earmark for Other Narcotics Eligible Expenditures	Revenue	1-Time	-	76,230
<b>Total - Fund 181 Felony Seizure</b>			<b>\$ -</b>	<b>\$ 22,370</b>
PD Felony Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	22,370
<b>Total - Fund 182 Federal Seizure</b>			<b>\$ -</b>	<b>\$ 4,671</b>
PD Federal Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	4,671
<b>Total - Fund 190 CDBG</b>			<b>\$ 699,404</b>	<b>\$ 2,551,444</b>
CD HUD - Community Development Block Grant	Revenue	1-Time	273,464	273,464
CD Affordable Housing Proj HOME	Revenue	1-Time	425,940	425,940
CD Earmark CDBG Loan Program	Revenue	1-Time	-	1,852,040
<b>Total - Fund 191 Neighborhood Stabilization Program</b>			<b>\$ 303,000</b>	<b>\$ 317,148</b>
CD Neighborhood Stabilization Program1	Continuation	1-Time	303,000	303,000
CD Neighborhood Stabilization Program 3	Continuation	1-Time	-	14,148
<b>Total - Fund 192 South Sound Military Communities Partnership (SSMCP)</b>			<b>\$ 1,166,885</b>	<b>\$ 1,155,770</b>
CD SSMCP Operations Balance	Revenue Neutral	1-Time	-	34,240
CD North Clear Zone Property Purchase	Revenue Neutral	1-Time	900,000	854,645
CD SSMCP OLDCC Grant	Revenue	1-Time	266,885	266,885
<b>Total - Fund 195 Public Safety Grants</b>			<b>\$ 675,714</b>	<b>\$ 675,714</b>
PD Washington Auto Theft Prevention Authority Grant	Revenue	1-Time	563,678	563,678
PD WTSC - Impaired and Distracted Driving	Revenue	1-Time	17,758	17,758
PD WTSC - Motorcycle and Seatbelt	Revenue	1-Time	5,000	5,000
PD Patrick Leavy Bulletproof Vest Partnership	Revenue	1-Time	7,538	7,538
PD Emergency Management Planning EMPG	Revenue	1-Time	28,690	28,690
PD US DOJ Justice Assistance Grant - Real Time Crime Center	Revenue	1-Time	47,051	47,051
PD Pierce County - STOP Violence Against Women	Revenue	1-Time	6,000	6,000

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Total - Fund 196 ARPA Grant</b>			<b>\$ 6,656,176</b>	<b>\$ 7,957,253</b>
ARPA Projects Funded by ARPA Grant & Program Income	Revenue Neutral	1-Time	6,656,176	7,356,176
Earmark - 2023 Interest Earnings	Revenue	1-Time	-	601,077
<b>Total - Capital Improvement Project Funds</b>			<b>\$ 23,445,555</b>	<b>\$ 39,529,437</b>
<b>Total - Fund 301 Parks CIP</b>			<b>\$ 4,743,938</b>	<b>\$ 10,404,863</b>
301.0005 Chambers Creek Trail Funded SWM \$100,000 & Project Balance \$560,860	Continuation	1-Time	100,000	660,860
301.0006 Gateways Funded by Project Balance	Continuation	1-Time	-	81,170
301.0014 Fort Steilacoom Park/South Angle Lane Parking & Trail Funded by Project Balance	Continuation	1-Time	-	46,657
301.0016 Park Equipment Replacement Funded by Project Balance	Continuation	1-Time	-	58,345
301.0017 Park Playground Resurfacing Funded by Project Balance	Continuation	1-Time	-	16,456
301.0019 Edgewater Dock Funded by Project Balance	Continuation	1-Time	-	201,494
301.0020 Wards Lake Funded by Funds Anticipated \$75,000 / RCO Grants \$1,789,899 / SWM \$56,277 / MVET for Paths & Trails / Project Balance \$832,962	Continuation	1-Time	1,885,517	2,714,578
301.0027 American Lake (ADA, Playground, Sanican Enclosure) Funded by City Tree Fund \$25,000 / RCO Grant \$476,945 / Project Balance \$2,703,079	Continuation	1-Time	501,945	3,205,024
301.0028 Oakbrook Park Funded by Project Balance	Continuation	1-Time	-	150,000
301.0031 Fort Steilacoom Park Turf Infields Funded by RCO Grant \$35,000 / Dept of Commerce \$114,706 / Pierce College \$1,556,770 / Project Balance \$236,726	Continuation	1-Time	1,706,476	1,943,202
301.0034 Park Sign Replacement/Monument Signs Funded by Project Balance	Continuation	1-Time	-	329,104
301.0037 Seeley Lake Funded by Project Balance \$31,399 and SWM \$50,000	Continuation	1-Time	50,000	81,399
301.0038 Playground Replacement Funded by Project Balance	Continuation	1-Time	-	165,000
301.0041 Parks Sign Replacement Funded by Project Balance	Continuation	1-Time	-	51,906
301.0042 Downtown Park Schematic Design & Planning Funded by Project Balance	Continuation	1-Time	-	100,000
301.0045 Colonial Plaza Uplighting & Gary Oaks Funded by Project Balance	Continuation	1-Time	-	27,458
301.0048 Nisqually Partnership Funded by Funds Anticipated	Continuation	1-Time	100,000	100,000
301.0049 Harry Todd Pickleball Courts Funded by Funds Anticipated	Continuation	1-Time	150,000	150,000
301.0050 Fort Steilacoom Park Pavilion Acoustics Funded by Project Balance	Continuation	1-Time	-	50,000
301.0053 Fort Steilacoom Park ADA & Overflow Parking Funded by Project Balance	Continuation	1-Time	-	25,000
301.0055 Tenzler Log Relocation Funded by SWM \$150,000 Offset by 2023 Project Expenditures	New	1-Time	250,000	247,210

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Total - Fund 302 Transportation CIP</b>			<b>\$ 16,940,054</b>	<b>\$ 25,508,094</b>
302.0000 Unallocated CIP Earmark LTD 2023 Traffic Mitigation Fees Funded by Project Balance	Continuation	1-Time	-	114,312
302.0001 Personnel, Engineering & Professional Services Funded by Project Balance	Continuation	1-Time	-	29,019
302.0002 Street Lights: New LED Street Lights Funded by Project Balance	Continuation	1-Time	-	326,362
302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming Funded by Project Balance	Continuation	1-Time	-	53,384
302.0004 Minor Capital & Major Maintenance Funded by Project Balance	Continuation	1-Time	-	8,112
302.0005 Chip Seal Program - Local Access Roads Funded by Project Balance	Continuation	1-Time	-	80,497
302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Rd Funded by Project Balance	Continuation	1-Time	-	464,022
302.0074 Streets: S Tacoma Way - 88th to 80th St Funded by WSDOT Grant \$275,838 / Grants Anticipated \$2,500,000 / Project Balance \$1,710,171	Continuation	1-Time	2,775,838	4,486,009
302.0078 New Traffic Signal 92nd Street & So Tacoma Way Funded by TIB Grant \$750,000 / REET Grant Match \$500,000	Revenue New	1-Time 1-Time	750,000 500,000	750,000 500,000
302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW Funded by GO Bonds \$1,422,000 / SWM \$509,344 / Project Balance \$1,078,412	Continuation	1-Time	1,924,637	3,009,756
302.0096 Union Ave, Berkley to Thorne Lane Funded by TIB Grant \$69,559 / Project Balance \$101,681	Continuation	1-Time	69,559	171,240
302.0098 Pine Street Sidewalk & Pedestrian Crossing Funded by WSDOT Grant \$805,040 / SWM \$110,405 / Project Balance \$84,874	Continuation	1-Time	915,445	1,000,319
302.0113 Military Road - Edgewood to 112th St Funded by WSDOT Grant \$310,367 / Project Balance \$48,839	Continuation	1-Time	310,367	358,806
302.0114 112th Sidewalks: GLD SW to BPW SW Funded by WSDOT Grant \$21,063 / Project Balance \$12,407	Continuation	1-Time	21,063	33,470
302.0116 Custer Road from Bridgeport Way to 75th Street Funded by TIB Grant \$2,976,686 / SWM \$513,000 Grant Match / Project Balance \$65,000 / Fund Interest Earnings \$231,172 Grant Match	Continuation	1-Time	3,720,858	3,785,858
302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' W of BPW Funded by WSDOT Grant \$1,419,531 / SWM \$142,000 / Project Balance \$11,175	Continuation	1-Time	1,561,531	1,572,706
302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW Funded by PSRC Grant \$935,000 / Additional Federal Grant \$763,705 offset by Decrease in REET Source \$763,705 / Project Balance \$165,000	Continuation	1-Time	935,000	1,100,000
302.0135 Streets: WA Blvd & Edgewood Drive (North Fort to Gravelly Lk. Dr.) Funded by TIB Grant \$130,215 / Lakewood Water District \$279,902 / Project Balance \$289,147 / Various Project Savings \$160,000	Continuation	1-Time	410,117	859,264
302.0136 100th St SW from Lakeview Dr So Tacoma Way, Inclusive of 40th Funded by PSRC Grant \$412,138 / Project Balance \$169,335	Continuation	1-Time	509,926	581,473
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.) Funded by WSDOT Grant \$111,690 / SWM \$42,086 / Project Balance \$870,384	Continuation	1-Time	153,776	1,024,160
302.0142 Ardmore/Whitman/93rd Funded by SWM \$225,959 / Project Balance \$2,334,069	Continuation	1-Time	225,959	2,560,028
302.0151 South Tacoma Way Between 96th St South & Steilacoom Boulevard Funded by WSDOT Grant \$683,923 / Grants Secured \$45,000 / Project Balance \$114,711	Continuation	1-Time	728,923	843,634

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway Funded by Project Balance	Continuation	1-Time	-	51,578
302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW Funded by GO Bonds \$47,000 / SWM \$5,000	Continuation	1-Time	52,000	52,000
302.0160 Streets: 112th St SW: Idlewild Rd SW to Interlaaken Dr SW Funded by GO Bonds \$44,000 / SWM \$5,000	Continuation	1-Time	49,000	49,000
302.0164 Sidewalk Fill-in on Farwest 112th to LHS, & 100th St Ct SW-STL Blvd Funded by WSDOT Grant \$1,222,605 / Project Balance \$317,030	Continuation	1-Time	1,222,605	1,539,635
302.0177 Western State Hospital Traffic Lights Funded by WDSHS Grant \$103,450	Continuation	1-Time	103,450	103,450
<b>Total - Fund 303 Real Estate Excise Tax</b>			<b>\$ (543,976)</b>	<b>\$ (263,705)</b>
Eliminate Transfer to 302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) offset by Additional Federal Grant	Revenue Neutral	1-Time	-	(763,705)
Transfer to Transportation CIP 302.0078 New Traffic Signal 92nd Street & So Tacoma Way for Grant Match	New	1-Time	-	500,000
Interest Earnings	Revenue	Ongoing	20,024	-
Reduce REET Revenue Estimate	Revenue Neutral	1-Time	(564,000)	-
<b>Total - Fund 311 Sewer Project CIP</b>			<b>\$ 2,305,539</b>	<b>\$ 3,880,185</b>
311.0002 Side Sewers Funded by Project Balance	Revenue Neutral	1-Time	-	350,419
311.0004 North Thorne Lane Sewer Extension Funded by Project Balance	Revenue Neutral	1-Time	-	7,615
311.0005 Maple Street Sewer Extension Funded by Project Balance	Revenue Neutral	1-Time	-	327,905
311.0006 Rose Road & Forest Road Sewer Extension Funded by Pierce County ARPA Grant \$478,396 & Project Balance \$449,707	Revenue Neutral	1-Time	478,396	928,103
311.0007 Wadsworth, Silcox, Boat Road Sewer Extension Funded by Pierce County ARPA Grant	Revenue Neutral	1-Time	1,091,543	1,378,543
311.0008 Grant Avenue & Orchard Street Sewer Extension Funded by Pierce County ARPA Grant	Revenue Neutral	1-Time	735,600	735,600
311.0013 American Lake Townhomes Sewer Extension Funded by Pierce County ARPA Grant	Revenue Neutral	1-Time	-	152,000
<b>Total - Enterprise Funds</b>			<b>\$ 287,342</b>	<b>\$ 3,287,571</b>
<b>Total - Fund 401 Surface Water Management</b>			<b>\$ 287,342</b>	<b>\$ 3,287,571</b>
AFSCME Collective Bargaining Agreement Implementation	New	Ongoing	-	29,770
401.0012 Outfall Retrofit Feasibility Study	Continuation	1-Time	-	60,000
401.0014 Water Quality Improvements Year 2021	Continuation	1-Time	-	228,531
401.0018 Waughop Lake Treatment	Continuation	1-Time	-	81,799
401.0020 Drainage Pipe Repair Year 2022	Continuation	1-Time	-	85,729
401.0021 American Lake Management District	Continuation	1-Time	-	31,037
401.0023 Clover Creek Risk Reduction Study	Continuation	1-Time	-	159,478
401.0024 Clover Creek Streambank Restoration Study	Continuation	1-Time	-	134,280
401.0025 Drainage Pipe Repair 2023	Continuation	1-Time	-	370,719
401.0026 Drainage Pipe Repair Year 2024	Continuation	1-Time	-	38,000
401.9999 Pollution Prevention Assistance Grant	New	1-Time	130,000	130,000
DOE Grant - Pollution Prevention (2023-2025)	Revenue Neutral	1-Time	157,342	157,342

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
Transfers to Parks CIP:				
301.0005 Chambers Creek Trail Project Phase II	Continuation	1-Time	-	100,000
301.0020 Wards Lake	Continuation	1-Time	-	56,277
301.0037 Seeley Lake	Continuation	1-Time	-	50,000
Transfers to Transportation CIP:				
To Trans CIP 302.0083	Continuation	1-Time	-	502,637
To Trans CIP 302.0098	Continuation	1-Time	-	110,405
To Trans CIP 302.0116	Continuation	1-Time	-	513,000
To Trans CIP 302.0131	Continuation	1-Time	-	142,000
To Trans CIP 302.0137	Continuation	1-Time	-	42,086
To Trans CIP 302.0142	Continuation	1-Time	-	225,959
To Trans CIP 302.0159	Continuation	1-Time	-	5,000
To Trans CIP 302.0160	Continuation	1-Time	-	5,000
ISF City-Wide City Hall HVAC Upgrade Internal Service Charge	Continuation	1-Time	-	15,660
ISF City-Wide Space Evaluation Internal Service Charge	Continuation	1-Time	-	1,114
ISF City-Wide Document Management Visual Vault Internal Service Charge	Continuation	1-Time	-	3,298
ISF City-Wide MS Office 365 Implementation Internal Service Charge	Continuation	1-Time	-	743
ISF City-Wide Security Enhancements Internal Service Charge	Continuation	1-Time	-	505
ISF City-Wide Website Update/Redesign Internal Service Charge	Continuation	1-Time	-	178
ISF WIFI Access Points Internal Service Charge	Continuation	1-Time	-	743
ISF City-Wide Replace Server Internal Service Charge	Continuation	1-Time	-	557
ISF Crowdstrike Endpoint Detection & Response Internal Service Charge	New	1-Time	-	945
ISF City-Wide Information Technology Incident Response Plan Internal Service Charge	New	1-Time	-	483
ISF City-Wide ARCGIS Online Migration Internal Service Charge	New	1-Time	-	186
ISF City-Wide GIS View/Edit Licenses Internal Service Charge	New	1-Time	-	167
ISF City-Wide Microsoft Teams Share Point Design Internal Service Charge	New	1-Time	-	482
ISF City-Wide Drop Box Subscription Internal Service Charge	New	Ongoing	-	223
ISF City-Wide Washington Cities Insurance Liability Assessment Increase Internal Service Charge	New	Ongoing	-	3,238

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
<b>Total - Internal Service Funds</b>			<b>\$ 1,285,349</b>	<b>\$ 2,155,892</b>
<b>Total - Fund 501 Fleet &amp; Equipment</b>			<b>\$ 97,100</b>	<b>\$ 349,312</b>
PD Replace Unmarked Police Vehicle #40352 Funded by Replacement Reserves	Continuation	1-Time	-	40,000
PD Replace Police Marked Totaled Vehicle #40471 Funded by Insurance Proceeds	Continuation	1-Time	26,700	26,700
PD Replace Police Marked Vehicle #40781 Internal Service Charge	Continuation	1-Time	70,400	70,400
PD Public Announcement Microphones Funded by Replacement Reserves	Continuation	1-Time	-	18,000
PK Upfit Municipal Court Van #42161 Funded by Replacement Reserves	Continuation	1-Time	1-Time	14,212
PK Replace PRCS Truck #42330 Funded by Replacement Reserves	Continuation	1-Time	-	65,000
PK PRCS-O&M Double Drum Roller Funded by Replacement Reserves	Continuation	1-Time	-	50,000
PK PRCS -O&M Rake Ovac Funded by Replacement Reserves	Continuation	1-Time	-	65,000
<b>Total - Fund 502 Property Management</b>			<b>\$ 682,473</b>	<b>\$ 1,250,804</b>
CW AFSCME Collective Bargaining Implementation	New	Ongoing	12,882	12,882
CW City Hall Beam Maintenance Balance \$59,819 Plus Use Savings From: \$14,082 City Hall Parking Lot Improvements (2025 Project) \$50,000 City Hall Plaza Improvements (On Hold) \$14,000 City Hall Stairwell Card Reader (savings, charged to ARPA instead) \$17,500 Sound Transit Elevator Repair (savings, charged to ARPA) \$8,774 Police Station Gate Repair/Replace (Balance) \$4,156 Police Station HVAC Controller Upgrade (Balance)	Continuation	1-Time	-	168,331
CW City Hall Space Evaluation	Continuation	1-Time	30,000	30,000
CW City Hall HVAC Upgrade	Continuation	1-Time	421,566	651,566
PD Police Station Firearms Range	Continuation	1-Time	35,178	35,178
PD Total \$135,000	New	1-Time	99,822	99,822
PD Police Station Generator Controls	Continuation	1-Time	75,000	75,000
PK FSP Caretakers House Repairs	Continuation	1-Time	8,025	8,025
PK Front Street O&M New Fuel Tank, Paving of Washdown Station & Salt Cover	Continuation	1-Time	-	170,000
<b>Total - Fund 503 Information Technology</b>			<b>392,031</b>	<b>442,031</b>
CW City-Wide Document Management Visual Vault Implementation	Continuation	1-Time	88,795	88,795
CW City-Wide MS Office 365 Implementation	Continuation	1-Time	20,000	20,000
CW City-Wide Phone System Upgrade Funded by Replacement Reserves	Continuation	1-Time	-	20,000
CW City-Wide Security Enhancements	Continuation	1-Time	13,600	13,600
CW City-Wide Website Update/Redesign	Continuation	1-Time	4,785	4,785
CW City-Wide WIFI Access Points	Continuation	1-Time	20,000	20,000
CW City-Wide Server Replacement	Continuation	1-Time	15,000	15,000
CD CD Rental Housing Software Development Funded by Replacement Reserves	Continuation	1-Time	-	30,000
PD Lexipol Implementation	New	1-Time	66,000	66,000
PD Police - Copier Replacement	New	1-Time	7,500	7,500

**2024 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2024	
			Revenue	Expenditure
MC Municipal Court Copier Replacement	New	1-Time	7,500	7,500
PD Police - Replace 20 Mobile Laptops	New	1-Time	45,000	45,000
CW City-Wide CrowdStrike Endpoint Detection & Response	New	1-Time	25,450	25,450
CW City-Wide Information Technology Incident Response Plan	New	1-Time	13,000	13,000
CW City-Wide ARCGIS Online Migration	New	1-Time	5,000	5,000
CW City-Wide GIS View/Edit Licenses	New	1-Time	4,500	4,500
CW City-Wide Microsoft Teams Share Point Design	New	1-Time	13,000	13,000
CW City-Wide Drop Box Subscription	New	Ongoing	6,000	6,000
PWE School Zone Lights Cloud Services	Continuation	Ongoing	10,000	10,000
	New	Ongoing	4,000	4,000
CW AFSCME Collective Bargaining Implementation	New	Ongoing	22,901	22,901
<b>Total - Fund 504 Risk Management</b>			<b>\$ 113,745</b>	<b>\$ 113,745</b>
PD Transfer Insurance Proceeds For Vehicle #40391	New	1-Time	26,700	26,700
CW WCIA Assessment Property Assessment Increase	New	1-Time	87,045	87,045

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND</b>						
<i>REVENUES:</i>						
<b>Taxes</b>	<b>\$34,476,953</b>	<b>\$33,680,724</b>	<b>\$32,094,600</b>	<b>\$33,827,600</b>	<b>\$595,100</b>	<b>\$34,422,700</b>
Property Tax	7,636,449	7,762,883	7,804,100	7,804,100	42,000	7,846,100
Local Sales & Use Tax	14,471,103	14,221,039	12,240,000	13,973,000	300,000	14,273,000
Sales/Parks	858,957	840,609	765,000	765,000	100,800	865,800
Brokered Natural Gas Use Tax	76,041	74,873	45,000	45,000	-	45,000
Criminal Justice Sales Tax	1,530,752	1,495,607	1,438,200	1,438,200	102,300	1,540,500
Admissions Tax	337,384	484,965	344,800	344,800	50,000	394,800
Utility Tax	5,628,300	5,732,027	5,542,100	5,542,100	-	5,542,100
Leasehold Tax	6,569	20,084	5,200	5,200	-	5,200
Gambling Tax	3,931,398	3,048,637	3,910,200	3,910,200	-	3,910,200
<b>Franchise Fees</b>	<b>4,494,718</b>	<b>4,606,254</b>	<b>4,769,000</b>	<b>4,769,000</b>	<b>-</b>	<b>4,769,000</b>
Cable, Water, Sewer, Solid Waste	3,278,231	3,362,288	3,487,400	3,487,400	-	3,487,400
Tacoma Power	1,216,487	1,243,966	1,281,600	1,281,600	-	1,281,600
<b>Development Service Fees</b>	<b>1,816,106</b>	<b>2,348,200</b>	<b>1,952,000</b>	<b>2,002,000</b>	<b>444,935</b>	<b>2,446,935</b>
Building Permits	768,106	945,734	900,000	900,000	74,100	974,100
Other Building Permit Fees	255,493	331,334	300,600	300,600	40,700	341,300
Plan Review/Plan Check Fees	637,074	958,219	609,600	659,600	330,135	989,735
Other Zoning/Development Fees	155,433	112,913	141,800	141,800	-	141,800
<b>Licenses &amp; Permits</b>	<b>413,472</b>	<b>410,011</b>	<b>393,600</b>	<b>393,600</b>	<b>-</b>	<b>393,600</b>
Business License	285,000	288,640	287,600	287,600	-	287,600
Alarm Permits & Fees	96,803	89,556	70,000	70,000	-	70,000
Animal Licenses	31,669	31,815	36,000	36,000	-	36,000
<b>State Shared Revenues</b>	<b>1,568,519</b>	<b>1,436,289</b>	<b>1,329,160</b>	<b>1,329,160</b>	<b>-</b>	<b>1,329,160</b>
Criminal Justice	191,367	216,693	187,480	187,480	-	187,480
Criminal Justice High Crime	435,580	282,159	249,500	249,500	-	249,500
Liquor Excise Tax	448,309	449,632	410,890	410,890	-	410,890
Liquor Board Profits	493,262	487,806	481,290	481,290	-	481,290
<b>Intergovernmental</b>	<b>321,805</b>	<b>491,598</b>	<b>295,010</b>	<b>295,010</b>	<b>215,786</b>	<b>510,796</b>
Police FBI & Other Misc	15,000	11,790	12,000	12,000	-	12,000
Police-Animal Svcs-Steilacoom	21,303	21,710	16,800	16,800	-	16,800
Police-Animal Svcs-Dupont	37,288	37,992	38,710	38,710	-	38,710
Police-South Sound 911 Background Investigations	22,653	36,716	16,000	16,000	-	16,000
Muni Court-University Place Contract	(13,520)	-	-	-	-	-
Muni Court-Town of Steilacoom Contract	110,167	213,840	115,800	115,800	(49,558)	66,242
Muni Court-City of Dupont	128,914	169,551	95,700	95,700	265,344	361,044



	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND-continued</b>						
<b>Charges for Services &amp; Fees</b>	<b>1,032,647</b>	<b>1,341,673</b>	<b>1,426,300</b>	<b>1,426,300</b>	<b>42,172</b>	<b>1,468,472</b>
Parks & Recreation Fees	207,524	224,581	294,000	294,000	-	294,000
Police - Various Contracts	122,947	5,776	-	-	41,172	41,172
Police - Extra Duty	-	913,138	775,000	775,000	-	775,000
Police - Western State Hospital Community Policing	698,446	197,145	355,500	355,500	1,000	356,500
Other	3,729	1,033	1,800	1,800	-	1,800
<b>Fines &amp; Forfeitures</b>	<b>1,422,479</b>	<b>1,212,917</b>	<b>1,196,500</b>	<b>1,296,500</b>	<b>-</b>	<b>1,296,500</b>
Municipal Court	288,151	239,325	346,500	346,500	-	346,500
Photo Infraction	1,134,328	973,592	850,000	950,000	-	950,000
<b>Miscellaneous/Interest/Other</b>	<b>370,482</b>	<b>775,267</b>	<b>122,500</b>	<b>422,500</b>	<b>431,469</b>	<b>853,969</b>
Interest Earnings	251,912	686,146	57,500	357,500	185,200	542,700
Penalties & Interest - Taxes	2,023	2,619	3,500	3,500	-	3,500
Miscellaneous/Opioid/Other	116,546	86,502	61,500	61,500	246,269	307,769
<b>Interfund Transfers</b>	<b>284,700</b>	<b>284,700</b>	<b>284,700</b>	<b>284,700</b>	<b>-</b>	<b>284,700</b>
Transfers In - Fund 401 SWM	284,700	284,700	284,700	284,700	-	284,700
<b>Subtotal Operating Revenues</b>	<b>\$46,201,880</b>	<b>\$46,587,634</b>	<b>\$43,863,370</b>	<b>\$46,046,370</b>	<b>\$1,729,462</b>	<b>\$47,775,832</b>
<b>% Revenue Change over Prior Year</b>	<b>1.9%</b>	<b>0.8%</b>		<b>-1.2%</b>		<b>2.6%</b>
<b>EXPENDITURES:</b>						
<b>City Council</b>	<b>148,500</b>	<b>169,119</b>	<b>159,609</b>	<b>171,214</b>	<b>-</b>	<b>171,214</b>
Legislative	148,017	167,931	156,159	167,764	-	167,764
Sister City	483	1,188	3,450	3,450	-	3,450
<b>City Manager</b>	<b>809,073</b>	<b>1,017,897</b>	<b>966,844</b>	<b>986,785</b>	<b>65,253</b>	<b>1,052,038</b>
Executive	613,149	667,671	607,730	624,721	59,528	684,249
Communications	195,924	350,227	359,114	362,064	5,725	367,789
<b>Municipal Court</b>	<b>1,834,684</b>	<b>1,473,378</b>	<b>1,524,353</b>	<b>1,552,505</b>	<b>38,109</b>	<b>1,590,614</b>
Judicial Services	1,011,751	1,158,311	1,113,277	1,141,429	20,934	1,162,363
Professional Services	582,340	85,356	55,000	55,000	-	55,000
Probation & Detention	240,593	229,711	356,076	356,076	17,175	373,251
<b>Administrative Services</b>	<b>1,500,410</b>	<b>2,225,614</b>	<b>2,337,034</b>	<b>2,476,594</b>	<b>54,941</b>	<b>2,531,535</b>
Finance	1,377,366	1,539,453	1,592,969	1,730,529	54,941	1,785,470
Non-Departmental (City-Wide & Public Defender)	123,043	686,161	744,065	746,065	-	746,065
<b>Legal</b>	<b>2,410,990</b>	<b>2,578,738</b>	<b>2,562,219</b>	<b>2,627,063</b>	<b>29,721</b>	<b>2,656,784</b>
Civil Legal Services	1,145,619	1,080,778	1,043,611	1,077,064	20,590	1,097,654
Criminal Prosecution Services	244,960	243,426	270,470	270,470	5,725	276,195
City Clerk	203,213	239,289	400,680	415,492	1,703	417,195
Election	125,155	208,956	110,000	110,000	-	110,000
Human Resources	692,043	806,289	737,458	754,037	1,703	755,740

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND-continued</b>						
<b>Community &amp; Economic Development</b>	<b>3,089,038</b>	<b>3,342,796</b>	<b>3,272,911</b>	<b>3,423,157</b>	<b>78,962</b>	<b>3,502,119</b>
Current Planning	1,054,208	1,140,589	1,159,192	1,205,375	17,029	1,222,404
Long Range Planning	303,817	302,435	294,279	308,306	10,059	318,365
Building	1,431,140	1,583,794	1,573,793	1,649,656	42,156	1,691,812
Economic Development	299,873	315,978	245,647	259,820	9,718	269,538
<b>Parks, Recreation &amp; Community Services</b>	<b>3,067,319</b>	<b>3,455,544</b>	<b>3,459,217</b>	<b>3,347,327</b>	<b>108,452</b>	<b>3,455,779</b>
Human Services	430,860	495,033	523,754	526,754	4,294	531,048
Administration	471,306	421,875	397,772	349,229	2,559	351,788
Recreation	506,531	619,482	545,295	545,295	20,038	565,333
Senior Services	173,804	206,487	268,694	268,694	11,450	280,144
Parks Facilities	599,361	739,043	603,708	582,348	34,834	617,182
Fort Steilacoom Park	621,533	710,977	579,559	657,607	19,894	677,501
Street Landscape Maintenance	263,925	262,646	540,435	417,400	15,383	432,783
<b>Police</b>	<b>26,557,987</b>	<b>28,949,671</b>	<b>27,101,474</b>	<b>28,333,643</b>	<b>345,266</b>	<b>28,678,909</b>
Command	4,895,906	5,804,904	5,148,820	5,129,979	264,544	5,394,523
Jail Service	380,230	799,450	600,000	600,000	-	600,000
Dispatch Services/SS911	2,016,847	2,070,342	2,064,390	2,118,770	-	2,118,770
Investigations	3,725,373	4,329,076	4,148,764	4,148,764	-	4,148,764
Patrol	10,166,298	9,721,009	8,656,354	8,656,354	-	8,656,354
Special Units	61,403	89,797	115,340	115,340	14,500	129,840
Special Response Team (SRT)	131,728	104,332	91,300	91,300	-	91,300
Neighborhood Policing Unit	912,746	1,453,132	605,786	1,799,416	-	1,799,416
Contracted Services (Extra Duty, offset by Revenue)	782,869	1,057,846	775,000	775,000	-	775,000
Community Safety Resource Team (CSRT)	528,654	569,321	1,049,979	1,052,979	17,175	1,070,154
Training	875,519	640,090	1,215,289	1,215,289	5,725	1,221,014
Traffic Policing	820,678	950,848	1,126,380	1,126,380	-	1,126,380
Property Room	306,184	348,982	339,906	339,906	11,450	351,356
Reimbursements	128,083	155,586	64,650	64,650	20,422	85,072
Support Services/Emergency Management	49,129	53,479	284,967	284,967	-	284,967
Animal Control	389,460	414,596	424,549	424,549	11,450	435,999
Road & Street/Camera Enforcement	386,880	386,880	390,000	390,000	-	390,000
<b>Interfund Transfers</b>	<b>1,874,874</b>	<b>1,920,222</b>	<b>2,384,328</b>	<b>2,477,002</b>	<b>60,097</b>	<b>2,537,099</b>
Transfer to Fund 101 Street O&M	1,394,393	1,438,241	1,906,572	1,999,246	60,097	2,059,343
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	-	35,000
Transfer to Fund 201 GO Bond Debt Service	445,481	446,981	442,756	442,756	-	442,756
<b>Subtotal Operating Expenditures</b>	<b>\$41,292,873</b>	<b>\$45,132,979</b>	<b>\$43,767,989</b>	<b>\$45,395,290</b>	<b>\$780,801</b>	<b>\$46,176,091</b>
<b>% Expenditure Change over Prior Year</b>	<b>10.5%</b>	<b>9.3%</b>		<b>0.6%</b>		<b>2.3%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>4,909,007</b>	<b>1,454,655</b>	<b>95,381</b>	<b>651,080</b>	<b>948,661</b>	<b>1,599,741</b>
<b>As a % of Operating Expenditures</b>	<b>11.9%</b>	<b>3.2%</b>		<b>1.4%</b>		<b>3.5%</b>

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Proposed Adjustments	2024 Proposed Revised
<b>(001) GENERAL FUND-continued</b>						
<i>OTHER FINANCING SOURCES:</i>						
<b>Grants, Donations/Contrib, 1-Time</b>	<b>529,239</b>	<b>801,216</b>	<b>282,550</b>	<b>282,550</b>	<b>972,366</b>	<b>1,254,916</b>
Contributions/Donations/Other	227,714	83,456	252,250	252,250	474,096	726,346
Grants	301,525	717,760	30,300	30,300	498,270	528,570
<b>Subtotal Other Financing Sources</b>	<b>\$529,239</b>	<b>\$801,216</b>	<b>\$282,550</b>	<b>\$282,550</b>	<b>\$972,366</b>	<b>\$1,254,916</b>
<i>OTHER FINANCING USES:</i>						
<b>Capital &amp; Other 1-Time</b>	<b>1,189,525</b>	<b>4,497,671</b>	<b>2,210,997</b>	<b>3,116,115</b>	<b>2,623,647</b>	<b>5,739,762</b>
Municipal Court	48,825	153,830	11,600	25,683	289,845	315,528
City Council	-	8,237	-	-	10,400	10,400
City Manager	12,970	143,914	106,834	110,857	22,376	133,233
Administrative Services	7,139	24,693	6,602	467,331	24,755	492,086
City-Wide COVID-19 Grants	-	326,617	-	-	-	-
Legal	74,880	149,595	89,816	107,923	433,461	541,384
Community & Economic Development	263,911	496,688	474,623	600,775	891,462	1,492,237
Parks, Recreation & Community Services	377,685	347,636	260,052	279,838	126,462	406,300
Police	404,116	2,846,461	1,261,470	1,523,708	824,886	2,348,594
<b>Interfund Transfers</b>	<b>2,527,325</b>	<b>3,732,387</b>	<b>1,858,526</b>	<b>1,636,499</b>	<b>1,125,564</b>	<b>2,762,063</b>
Transfer Out - Fund 101 Street	-	449,339	71,526	39,687	850,564	890,251
Transfer Out - Fund 105 Property Abatement/RHSP	550,000	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 106 Public Art	30,000	22,000	22,000	22,000	-	22,000
Transfer Out - Fund 192 SSMCP	80,000	75,000	75,000	75,000	-	75,000
Transfer Out - Fund 301 Parks CIP	647,500	2,620,877	940,000	1,140,000	275,000	1,415,000
Transfer Out - Fund 302 Transportation CIP	1,219,825	515,171	700,000	309,812	-	309,812
<b>Subtotal Other Financing Uses</b>	<b>\$3,716,850</b>	<b>\$8,230,057</b>	<b>\$4,069,521</b>	<b>\$4,752,614</b>	<b>\$3,749,211</b>	<b>\$8,501,825</b>
<b>Total Revenues and Other Sources</b>	<b>\$46,731,119</b>	<b>\$47,388,850</b>	<b>\$44,145,920</b>	<b>\$46,328,920</b>	<b>\$2,701,828</b>	<b>\$49,030,748</b>
<b>Total Expenditures and other Uses</b>	<b>\$45,009,723</b>	<b>\$53,363,036</b>	<b>\$47,837,509</b>	<b>\$50,147,904</b>	<b>\$4,530,012</b>	<b>\$54,677,916</b>
<b>Beginning Fund Balance:</b>	<b>\$17,750,655</b>	<b>\$19,472,051</b>	<b>\$11,165,657</b>	<b>\$11,462,172</b>		<b>\$13,497,864</b>
<b>Ending Fund Balance:</b>	<b>\$19,472,051</b>	<b>\$13,497,864</b>	<b>\$7,474,068</b>	<b>\$7,643,188</b>		<b>\$7,850,694</b>
Ending Fund Balance as a % of Gen/Street Operating Rev	41.3%	28.3%	16.7%	16.3%		16.1%
Reserve - Total Target 12% Reserves	\$5,664,295	\$16,817,282	\$5,381,196	\$5,643,156		\$5,850,691
2% Contingency Reserves	\$944,049	\$953,007	\$896,866	\$940,526		\$975,115
5% General Fund Reserves	\$2,360,123	\$2,382,518	\$2,242,165	\$2,351,315		\$2,437,788
5% Strategic Reserves	\$2,360,123	\$2,382,518	\$2,242,165	\$2,351,315		\$2,437,788
Set Aside for Economic Development Opportunity Fund	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000		\$2,000,000
Unreserved/Designated	\$11,807,756	\$5,779,822	\$92,872	\$32		(\$0)

# REQUEST FOR COUNCIL ACTION

<p><b>DATE ACTION IS REQUESTED:</b> May 6, 2024</p>	<p><b>TITLE:</b> Adopting the Fiscal Year 2024 Joint Tacoma and Lakewood Consolidated Annual Action Plan</p>	<p><b>TYPE OF ACTION:</b></p> <p><input type="checkbox"/> ORDINANCE</p> <p><input checked="" type="checkbox"/> RESOLUTION 2024-08</p> <p><input type="checkbox"/> MOTION</p> <p><input type="checkbox"/> OTHER</p>
<p><b>REVIEW:</b> March 25, 2024; Public Hearing, April 15, 2024</p>	<p><b>ATTACHMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Resolution</li> <li>2. FY 2024 Joint Consolidated Annual Action Plan</li> </ol>	

**SUBMITTED BY:** Jeff Gumm, Housing Program Manager

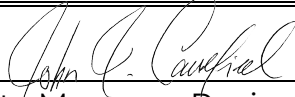
**RECOMMENDATION:** It is recommended that the Mayor and City Council adopt the attached Draft Resolution approving the Fiscal Year 2024 (July 1, 2024 – June 30, 2025) Joint Tacoma and Lakewood Consolidated Annual Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) programs.

**DISCUSSION:** Each year, the U. S. Department of Housing and Urban Development (HUD) requires CDBG and HOME participating jurisdictions to submit a Consolidated Annual Action Plan identifying housing and community development needs, strategies for meeting those needs, and how funds will be used.

For Fiscal Year 2024, the City will receive an anticipated \$535,000 in CDBG funds and \$290,000 in HOME funds. While Congress has approved HUD’s budget for FY 2024, program allocations have not yet been released for participating jurisdictions. *(Continued to page 2)*

**ALTERNATIVE(S):** The Council may modify the Joint Consolidated Annual Action Plan funding allocations and projects.

**FISCAL IMPACT:** Funding allocations of CDBG and HOME are awarded through the U.S. Department of Housing and Urban Development. No impact to City General Fund. For details, see Tables 1 and 2 at the end of this report.

<p>Jeff Gumm</p> <hr/> <p>Prepared by</p> <p>Jeff Rimack</p> <hr/> <p>Department Director</p>	 <hr/> <p>City Manager Review</p>
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## **DISCUSSION CONTINUED:**

Should final allocations differ from the anticipated CDBG and HOME allocations, staff is recommending a pro rata adjustment to all proposed uses of funds.

FY 2024 CDBG funding allocations will include the reprogramming of \$100,000 in anticipated program income from the CDBG Major Home Repair program, and an anticipated \$292,000 in NSPI Abatement Fund program income. These reprogrammed funds will be used to supplement the FY 2024 allocation, bringing the total CDBG funds available to \$927,000. A comprehensive list of proposed CDBG funding allocations for 2024 is detailed in Table 1.

FY 2023 HOME funding allocations include \$68,754.91 in program income from the HOME Housing Rehabilitation program, bringing total HOME funds available to \$358,754.91. Proposed FY 2024 HOME funding allocations are detailed in Table 2.

The Fiscal Year 2024 Joint Consolidated Annual Action Plan must be adopted by Lakewood and Tacoma City Councils and submitted to HUD on or before May 15, 2024. Following HUD's review and approval, a contract will be issued to Lakewood for the CDBG entitlement award, and a contract will be issued to Tacoma for Lakewood's share of the HOME entitlement funds.

The draft version of the FY 2024 Joint Consolidated Annual Action Plan was made available for an initial 30-day citizen review and comment period from March 29 – April 29, 2024. A public hearing on the plan was then held by the City Council on April 15, 2024. Additional actions involved posting of the public comment period on the City's website and social media sites, as well as broad outreach seeking direct input from various housing and services providers, housing authorities, government agencies, and other parties of interest. Comments received during review of the Plan at the March 20, 2024 Planning Commission meeting included the need for down payment assistance and support of housing counseling for first-time homebuyers, financial literacy counseling services for youths, and expanded program information in multiple languages for persons with limited English. The City received two comments during the April 15, 2024 public hearing – one regarding the need for increased sustainability and transparency in federal funding programs, and another concerning illegal immigration. Three written comments were received during the 30-day public comment period, including support of affordable housing development and homebuyer activities, the need for annual energy and rental assistance programs, and the preservation of affordable housing through owner rehabilitation and repair programs. As of the date of this memo, no other comments concerning the draft 2024 Annual Action Plan have been received, written or otherwise.

The development of the FY 2024 Joint Consolidated Annual Action Plan involved a citizen participation process in accordance with the CDBG and HOME Citizens' Participation Plan (Resolution 2020-05). On February 21, 2024, the Community Services Advisory Board (CSAB) held a public hearing and reviewed proposed funding opportunities for FY 2024. On March 20, 2024, a draft of the proposed Plan was reviewed before the Planning Commission and Community Services Advisory Board. A draft of the FY 2024 Plan was reviewed by Council on March 25, 2024. Recommendations for FY 2024 funding

allocations are consistent with the goals and outcomes as identified in the City's 5-YR 2020-2024 Consolidated Plan.

**What 5-year goals and objectives identified in the current 5-YR 2020-2024 Consolidated Plan is the City addressing with the FY 2024 Plan?**

The 5-YR Plan identified the following goals to address over its five-year period; each of which was considered a high priority:

- 1) Housing instability among residents, including homelessness;
- 2) Limited supply of diverse rental and homeownership opportunities;
- 3) Need for accessible, culturally competent services; and
- 4) Need for safe, accessible homes and facilities.

Fiscal year 2024 will be considered the fifth and final year under the current 5-YR Plan which expires on June 30, 2025. Activities contemplated as part of the FY 2024 Plan were identified to complete remaining unmet goals and targets identified in the 5-YR 2020-2024 Consolidated Plan.

**Proposed FY 2024 projects by 5-YR Goal (Tables 1 & 2)**

1. Housing instability among residents, including homelessness

Major Home Repair Program - \$354,000 - (CDBG) – Funding will be used to assist low- and moderate-income homeowners maintain their homes and make necessary repairs due to disasters and deferred maintenance. Funds may also provide for the construction of side sewers for low-income owner-occupied households. Qualifying homeowners may receive a loan of up to \$75,000, with interest up to 1% and terms up to 20 years. Funding provides for general staff time administration of CDBG projects. Allocation includes \$100,000 in projected program income.

Habitat for Humanity – Aging-in-Place Program - \$60,000 - (CDBG) – The project will provide funding for Habitat to assist low- and moderate-income, elderly individuals, to age in their current home through home repair and modification, teamed with human services assessments with partnering agencies. The process takes a holistic approach designed to understand the specific housing and services needs of each household and allows Habitat to tailor assistance to its customer's needs. Funding will target small-scale projects with accessibility modifications and minor home modifications not already targeted by the City's Major Home Repair program. Assistance is to be provided in the form of a loan with the intent to create a revolving loan pool to be used for future program clientele.

NSPI Abatement Program - \$292,000 - (NSPI) – Funding will be used to continue dangerous and nuisance abatement actions on qualifying properties. This abatement fund carries federal restrictions and can only be used for dangerous or nuisance properties which have been foreclosed, abandoned, or left vacant for at least one year, and they must be located in a qualifying HUD low-income census

block group. The program is funded through projected program income to be received from previous abatement activities.

## 2. Limited supply of diverse rental and homeownership opportunities

CDBG Administration of HOME Housing Services- \$10,000 - (CDBG) – Administrative costs will support Lakewood staff for ongoing expenses of HOME program, including general program management, coordination, monitoring, loan servicing, recording fees associated with loan payoff and refinancing, title fees, and evaluation of the HOME program.

Affordable Housing Fund - \$329,754.91 - (HOME) – Funds support the acquisition, construction and/or rehabilitation of affordable housing for low-income rentals and/or to facilitate new homeownership opportunities. Funding provides for general staff time administration of HOME projects. Lakewood's HOME Affordable Housing Fund allocates funding to eligible projects only after Council and TRCA have reviewed and formally approved a project. Allocation includes \$68,754.91 in prior year program income.

## 3. Need for accessible, culturally competent services

Emergency Assistance for Displaced Residents - \$24,000 - (CDBG) – Program provides emergency relocation assistance to eligible low-income households displaced through no fault of their own during building and code enforcement closures, fires, redevelopment, and other incidences resulting in homelessness.

Emergency Assistance Payments Program - \$80,000 - (CDBG) – Funding provides for the provision of emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households, especially for those elderly, disabled, and minority households continuing to be disproportionately impacted. The program seeks to fund overlooked expenses continuing to trouble these low-income populations (i.e. moving expenses, screening fees, utility expenses and liens, transportation expenses, childcare expenses, clothing expenses for families moving from homelessness, and related rental deposits, move-in or program related housing fees). The program offers assistance up to \$4,000 per household. Payments will be made directly to providers with City-staff managing program implementation and daily operations. Staff look to coordinate services implementation with local non-profit organizations.

## 4. Need for safe, accessible homes and facilities

The Emergency Assistance for Displaced Residents program and NSP1 Abatement Program meet both goals 1 and 4.

## Administration

CDBG Administration - \$107,000 - (CDBG) – Administrative costs will support overall program management, coordination, monitoring, accounting, and evaluation of CDBG and HOME grants.

HOME Administration - \$29,000 - (HOME) – Tacoma portion (10%) of Lakewood’s HOME allocation for general program management, coordination, monitoring, loan servicing, and evaluation of HOME program as part of the Tacoma-Lakewood HOME consortium.

### **What is the Tacoma/Lakewood HOME Consortium?**

The City of Lakewood receives HOME funding through its partnership and HOME Consortium agreement with the City of Tacoma. Lakewood would not otherwise be eligible for a direct allocation of HOME funds without this partnership.

While Lakewood staff independently administers the City’s CDBG housing programs, the HOME program is jointly administered with Tacoma serving as the “lead entity.” Pursuant to the HOME Consortium agreement with Tacoma, funding for Tacoma’s fiscal administration of Lakewood’s HOME programs is funded out of Lakewood’s 10-percent program cap for administration.

The HOME Consortium agreement also authorizes the Tacoma Community Redevelopment Authority (TCRA), in consultation with Lakewood, to review Lakewood’s (HOME) housing loans and proposals for housing development projects and make funding decisions based on projects which meet the lending criteria of the TCRA. The TCRA funds Lakewood’s projects out of Lakewood’s portion of the HOME grant.

### **Can Council adjust funding recommendations prior to approval?**

Council can adjust or change funding recommendations, provided the change would not be considered a substantial amendment. A substantial amendment would involve a change of 25 percent or more of a project’s funding (changes that are less than \$25,000 are not considered substantial) or a change of more than 25 percent of a project’s beneficiaries. Changes in funding recommendations involving substantial amendments can be made; however, the process would require an additional 30-day comment period and public notification before changes could be submitted to HUD. Changes must also be consistent with adopted goals and outcomes identified in the City’s 5-YR Consolidated Plan. Should a substantial change be desired, staff would recommend approval and submittal to HUD as is and then propose the amendment and resubmittal after an additional public hearing period was conducted.

### **Conclusion and Action Requested**

The Draft Fiscal Year 2024 Joint Consolidated Annual Action Plan was presented to the CSAB on March 20, 2024 and to Council on March 25, 2024. A 30-day citizen review and comment period on the Plan and proposed use of funds was made available from March 29 – April 29, 2024. A public hearing by the City Council was held on April 15, 2024 to receive public testimony.

It is recommended that Council adopt the Fiscal Year 2024 Joint Consolidated Annual Action Plan to include projects amounting to \$927,000 for CDBG and \$358,754.91 for HOME. Following adoption of the Plan, it is required the approved Plan be submitted to HUD for approval no later than May 15, 2024.



<b>TABLE 1 CDBG FUNDING RECOMMENDATIONS – FY 2024</b>				
	<b>CDBG</b>	<b>Program Income</b>	<b>TOTAL</b>	<b>Consistent With 5-YR Goal</b>
Housing – Major Home Repair	\$254,000	\$100,000	\$354,000	#1 – Stabilize existing residents. Homeowner units rehabilitated- 8 households.
Housing – Emergency Assistance for Displaced Residents.	\$24,000	\$0	\$24,000	Goal #3 – Prevent & reduce homelessness. Homeless prevention- 12 individuals.
Housing – Habitat for Humanity- Aging-in-Place Program	\$60,000	\$0	\$60,000	#1 – Stabilize existing residents. Homeowner units rehabilitated- 8 households.
Services – CDBG Emergency Payments Program	\$80,000	\$0	\$80,000	Goal #3 – Prevent & reduce homelessness. Public Service activities and Homeless prevention- 50 individuals.
CDBG Admin of HOME Housing Services	\$10,000	\$0	\$10,000	#2 – Increase rental and homeownership opportunities. Homeowner/renter housing added- 33 new units.
Administration	\$107,000	\$0	\$107,000	Administration
NSPI Abatement Program	\$0	\$292,000	\$292,000	#1 – Stabilize existing residents. Buildings demolished- 3 buildings.
<b>Total Funding</b>	<b>\$535,000</b>	<b>\$392,000*</b>	<b>\$927,000</b>	
<i>*Program Income: The City anticipates approximately \$100,000 in program income to be received in repayments from the Major Home Repair Revolving Loan Fund and NSPI Abatement Fund (\$292,000). Program income will be used in accordance with HUD's requirements for RLF funds and shall be used to fund similar activities.</i>				

<b>TABLE 2 HOME FUNDING RECOMMENDATIONS – FY 2024</b>				
	<b>HOME</b>	<b>Program Income</b>	<b>TOTAL</b>	<b>Consistent With 5- YR Goal</b>
Affordable Housing Fund	\$261,000	\$68,754.91	\$329,754.91	#2 – Increase rental and homeownership

				opportunities.
Administration (Tacoma 10%)	\$29,000	\$0	\$29,000	Administration
<b>Total Funding</b>	<b>\$290,000</b>	<b>\$68,754.91*</b>	<b>\$358,754.91</b>	
<i>*Program Income: Program income received from prior year repayments as part of the HOME Affordable Housing Fund. Program income will be used in accordance with HUD's requirements for RLF funds and shall be used to fund similar activities.</i>				

RESOLUTION NO. 2024-08

A RESOLUTION of the City Council of the City of Lakewood, Washington, adopting the Fiscal Year 2024 (July 1, 2024 – June 30, 2025) Joint Tacoma and Lakewood Consolidated Annual Action Plan.

WHEREAS, the City of Lakewood, Washington, qualifies as an eligible Community Development Block Grant (CDBG) entitlement city, and the City Council has elected to pursue funding through that entitlement process; and,

WHEREAS, the City of Lakewood also entered into an agreement with the City of Tacoma for participation in their Home Investment Partnership Act (HOME) Consortium Programs; and,

WHEREAS, in connection therewith, the City Council provided for a Community Services Advisory Board; and,

WHEREAS, in order to receive CDBG and HOME federal dollars for Fiscal Year 2024, commencing on July 1, 2024, HUD requires participating jurisdictions to submit an Annual Action Plan defining the proposed use of CDBG and HOME funds for the Fiscal Year 2024, which Plan must be adopted by the city councils of the participating jurisdictions and submitted to HUD no later than May 15, 2024; and,

WHEREAS, the City of Lakewood's Fiscal Year 2024 CDBG and HOME funding allocations from the Department of Housing and Urban Development (HUD) shall be \$535,000 for CDBG and \$290,000 for HOME; and,

WHEREAS, upon HUD's review and approval, contracts would then need to be prepared for CDBG entitlements and Tacoma/Lakewood HOME Consortium

members; and,

WHEREAS, in connection with such funding allocations-application process, it is appropriate that the City Council adopt a Fiscal Year 2024 Consolidated Annual Action Plan.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES, as Follows:

Section 1. That the Joint Tacoma and Lakewood Fiscal Year 2024 Consolidated Annual Action Plan, a copy of which is attached hereto, marked as Exhibit "A" and incorporated herein by this reference, be, and the same hereby is, adopted. The City Manager or designee is authorized to adjust allocations on a prorata basis to reflect actual program funding allocations.

Section 2. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 6<sup>th</sup> day of May 2024.

CITY OF LAKEWOOD

\_\_\_\_\_  
Jason Whalen, Mayor

Attest:

\_\_\_\_\_  
Briana Schumacher, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi Ann Wachter, City Attorney



# City of Lakewood

## **2024 Consolidated Annual Action Plan - Draft**

July 1, 2024 – June 30, 2025

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Tacoma-Lakewood

HOME Consortium

April 25, 2024

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The FY 2024 Consolidated Plans for the Tacoma-Lakewood Consortium provide a framework for addressing housing and community development needs in these cities. The Plans are developed for the U.S. Department of Housing and Urban Development to define how funding is to be allocated for the following federal programs: Community Development Block Grant Program (CDBG), HOME Investment Partnership Act (HOME), and for the City of Tacoma, Emergency Shelter Grants (ESG).

The FY 2024 Annual Action Plan (July 1, 2024 – June 30, 2025), Lakewood's fifth and final under the 5-YR Consolidated Plan (2020-2024), is a one-year plan that addresses local community and economic development needs and the resources necessary to meet the needs of low- and moderate-income households. The Plan identifies unique needs and assets in Lakewood and Tacoma, as well as on a regional basis. Goals and priorities of the Annual Action Plan are to be consistent with national objectives and priorities established by HUD and shall be consistent with the goals and strategies identified in the 5-YR Consolidated Plan.

Strategies identified in this Plan were built upon a broad citizen participation process in consultation with public and private agencies. Through this planning process, FY 2024 policies and priorities were developed to be consistent with those long-term goals established as part of the 5-YR Consolidated Plan (2020-2024). Priority needs identified as part of the Plan include housing instability among residents, including homelessness; a limited supply of diverse rental and homeownership opportunities; the need for accessible, culturally competent services; and the need for safe, accessible homes and facilities. All needs identified were prioritized as high.

### 2. Summarize the objectives and outcomes identified in the Plan.

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The 2024 Annual Action Plan will focus on the following priority needs identified in the 5-YR Consolidated Plan:

- Housing instability among residents, including homelessness – Programs continue to prioritize housing affordability through rehabilitation of owner-occupied housing units, neighborhood revitalization through the removal of blighted properties, and relocation assistance for low-income households displaced through no fault of their own.
- Limited supply of diverse rental and homeownership opportunities – FY 2024 looks to bring online eight new homes for low-income homebuyers currently being constructed in the Tillicum neighborhood. Additionally, FY 2024-25 will see Living Access Support Alliance (LASA) begin construction of 25 new units of affordable rental housing units in the downtown core.
- Need for accessible, culturally competent services – Services include the provision of emergency assistance payments for basic services such as food, clothing, or housing-related expenses to low-income households, especially for elderly, disabled, and minority populations. Fair housing counseling services will be provided through previous year’s allocations and current program administration funding.

Recommended funding allocations for FY 2024 include:

• *Housing Improvements* – Funding totaling \$354,000 (2024 CDBG allocation of \$254,000 and \$100,000 in program income) is recommended in support of Major Home Repair; \$10,000 in support of CDBG Administration of HOME housing; \$60,000 in support of Tacoma/Pierce County Habitat for Humanity’s aging-in-place housing rehabilitation program; and \$24,000 in support of Emergency Assistance for Displaced Residents. A total of \$392,000 in anticipated program income is to be reallocated as part of this Plan - \$100,000 in revolving loan funds in support of Major Home Repair, and \$292,000 in Neighborhood Stabilization Program 1 (NSP1) revolving loan funds for similar activities.

A total of \$329,754.91 (2024 HOME allocation of \$261,000, plus reallocation of \$68,754.91 in program income) in HOME funding is recommended in support of increasing the supply of affordable homeownership and rental opportunities for low-income Lakewood residents. In 2023-24, Council approved an allocation of \$1 million in ARPA funding, \$1 million in HOME funding, and \$1.175 million in HOME-ARP funding in support of LASA’s construction of new affordable rental housing in the downtown core. HOME funding allocations for Lakewood may be found in Tacoma's 2024 Joint Consolidated Annual Action Plan.

- *Public Services* – \$80,000 is recommended in support of emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households, especially for cost-burdened, elderly, disabled, and minority populations disproportionately affected by lower household incomes and rising housing costs. Fair housing counseling services will be funded through prior year funding and program administration. Funding in support of public and human services programs is provided as part of the City's 1% General Fund allocation totaling \$425,150 in 2024.

- *Physical/Infrastructure Improvements* – No funding recommended.

- *Administrative Activities* – Funding totaling \$107,000 in support of general administrative activities for CDBG.

Note: Funding allocations noted above are projections as CDBG and HOME funding allocations have not yet been officially announced. Should awarded funding differ from the above projections, funding allocations will be adjusted on a pro rata basis.

### **3. Evaluation of past performance.**

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

The 5-YR Consolidated Plan (2020-2024) for Lakewood identified five primary goals: 1) Stabilize existing residents; 2) Increase rental and homeownership opportunities; 3) Prevent and reduce homelessness; 4) Need of accessible, culturally competent services; and 5) Support of public infrastructure improvements.

As the Consolidated Plan moves into its fifth and final year, the City is on track to meet five-year benchmarks identified in the Plan, with the exception of its goal to serve 25,775 persons through public infrastructure improvements. To date, the City has served 5,345 persons through infrastructure improvements as potential public infrastructure projects have been cancelled or postponed due to community input and construction delays. Instead, the City has refocused its efforts towards the provision and expansion of affordable housing for low-income households. Access to safe, decent, affordable housing remains the primary objective of the planning process moving forward as the City seeks to complete its remaining housing goals and objectives identified in the 5-YR Consolidated Plan.

With additional funding streams becoming available in recent years, at both state and federal levels, the City has positioned itself to take advantage of these



opportunities, refocusing priorities in the wake of the coronavirus pandemic toward the development of affordable rental opportunities and the construction of new affordable housing options for low- and moderate-income households. In 2024, the City looks forward to LASA breaking ground on its development of 25 new rental housing units for low-income families. The project will culminate a long-time effort to secure \$10.5 million in local, state, and federal funding partnerships to bring this project to fruition.

As Lakewood area rents continue to rise and housing prices continue to remain out of reach for many of Lakewood's low- and moderate-income households, the urgency to develop long-term strategies to increase the supply of affordable housing options for low- and moderate-income households remains strong. This becomes especially apparent when looking to address housing issues for Lakewood's most impacted households – those living in poverty in the last 12 months (12.7% of Lakewood's population) and those cost-burdened families or those households who pay more than 30 percent of their income for housing expenses (54% for renter households and 24.1% for owner-occupied households).

A complete evaluation of the performance measures, including program expenditures and accomplishments, will be provided as part of the Consolidated Annual Performance Evaluation Report (CAPER) for FY 2023.

#### **4. Summary of Citizen Participation Process and consultation process.**

*Summary from citizen participation section of plan.*

The FY 2024 Annual Action Plan was developed in coordination with the City of Tacoma as well as local organizations, agencies, and stakeholders. The Plan was developed in accordance with requirements established by the U.S. Department of Housing and Urban Development and the Citizen Participation Plan as adopted by the City of Lakewood. Citizen activities included notification in the Tacoma News Tribune on January 31, 2024, of a February 21, 2024 public hearing before the Community Services Advisory Board, concerning the FY 2024 Plan (July 1, 2024 – June 30, 2025) for Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) program funding. Additional public input was solicited by posting notices on the City's website, other social media sites, and by email solicitation of housing and services providers throughout Lakewood and Pierce County.

Notification of the Draft FY 2024 Annual Action Plan will be published in the Tacoma News Tribune indicating where the document will be available for review during the 30-day citizen comment period (March 29, 2024 – April 29, 2024). A public

hearing will be held by the Lakewood City Council on April 15, 2024 to solicit comments from citizens, local for-profit and non-profit agencies, neighborhood associations, the State of Washington, Pierce County, City of Tacoma, local public housing authorities, and other interested parties on the draft document. Copies of the Plan will be posted on the City’s website and available to those requesting copies. Records on the proposed housing and community development projects will be made accessible to the general public. Comments received at these public hearings will be summarized later in this report.

**5. Summary of public comments.**

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

The following comments were received as part of the FY 2024 citizen participation process. They include testimony provided at the February 21, 2024 public hearing, written comments received, and the Lakewood City Council public hearing on April 15, 2024:

2024 Annual Action Plan Public Hearing – Community Services Advisory Board – February 21, 2024

No comments were received.

City’s website, other social media sites, and by email solicitation:

(Insert comments here)

30-Day Public Comment Period (March 29, 2024 – April 29, 2024) and City Council Public Hearing on Approval of the FY 2024 Annual Action Plan (April 15, 2024)

(Insert comments here)

**6. Summary of comments or views not accepted and the reasons for not accepting them.**

2024 Annual Action Plan Public Hearing – Community Services Advisory Board – February 21, 2024

No comments received.

City’s website, other social media sites, and by email solicitation:

(Insert comments here)

30-Day Public Comment Period (March 29, 2024 – April 29, 2024) and City Council Public Hearing on Approval of the FY 2024 Annual Action Plan (April 15, 2024)

(Insert comments here)

**7. Summary**

Section 108 – Principal repayment for 2024 includes \$35,000 in principal repayment by Curbside Motors and \$18,000 in principal for repayment by LASA for the Client Service Center project. The table below summarizes the City's Section 108 outstanding balances and scheduled principal repayments:

<b>PROJECT</b>	<b>SECTION 108 BALANCE</b>	<b>ANTICIPATED INCOME - 2024</b>	<b>PRINCIPAL REPAYMENT - 2024</b>
Curbside Motors	\$444,000	\$51,476.24	\$35,000
LASA Client Service Center	\$245,000	\$27,171.50	\$18,000

**Table 1 - Section 108 Loan Program - 2024**

## **PR-05 Lead & Responsible Agencies - 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan.**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	Lakewood, WA	Community Development
CDBG Administrator	Lakewood, WA	Community Development

**Table 1 – Responsible Agencies**

### **Narrative**

In the City of Lakewood, CDBG funding is administered by the Community Development Department with oversight provided by the Council-appointed Community Services Advisory Board (CSAB) and Lakewood City Council. As a member of the Tacoma-Lakewood HOME Consortium, Lakewood receives HOME funding through the Tacoma Community Redevelopment Authority (TCRA). HOME funding allocations are initially approved by the Lakewood City Council before they are forwarded to the TCRA for final review and approval.

### **Consolidated Plan Public Contact Information**

City of Lakewood  
Community Development Department  
Attn: Mr. Jeff Gumm, Program Manager  
6000 Main Street SW.  
Lakewood, WA 98499  
(253) 589-2489  
jgumm@cityoflakewood.us

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The FY 2024 Annual Action Plan was developed to provide a general framework for addressing housing and community development needs in the City of Lakewood. In a larger sense, the plan involves a regional element to coordinate and address economic development, transportation, public services, special needs, housing, and homelessness throughout Pierce County. Coordination included consultation with the City of Tacoma, Pierce County, Pierce County Continuum of Care, Pierce County Housing Authority, Living Access Support Alliance (LASA), Tacoma/Pierce County Habitat for Humanity, Rebuilding Together South Sound, South Sound Housing Affordability Partners, Tacoma/Pierce County Affordable Housing Consortium, and other stakeholders as provided in the Plan.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

As part of the planning process, the City of Lakewood established a committee to provide public oversight, comment on the process, and to review funding recommendations for both the CDBG and HOME programs. As part of the development of the 5-YR Consolidated Plan (2020-2024), the City solicited input through interviews, meetings, and public hearings to determine community need, priorities, and approaches to meeting those needs. Since the development of the 5-Year Plan, the City has continued to consult with many of the agencies and organizations originally polled.

The Pierce County Housing Authority and the Tacoma Housing Authority continue to work closely with the cities of Lakewood and Tacoma coordinating efforts to improve housing choice for low-income households in both communities. Additionally, local housing and services providers such as Living Access Support Alliance (LASA), Greater Lakes Mental Health, Tacoma-Pierce County Habitat for Humanity, Associated Ministries, Tacoma/Lakewood/Pierce County Continuum of Care, South Sound Housing Affordability Partners, and the Tacoma/Pierce County Affordable Housing Consortium among others continue to provide input and support for mental health, services, and housing options in Lakewood, Tacoma, and throughout Pierce County.

As part of the City's human services funding process, monthly coalition meetings are held at the City to bring together non-profits, service providers and governmental agencies to help determine and better understand the need for housing and human

services in Lakewood and throughout Pierce County. Coordination through the South Sound Military and Communities Partnership (SSMCP) continues an ongoing partnership with Joint Base Lewis McChord to better understand what level of assistance military personnel and veterans are experiencing in terms of housing need, health and human services, and mental health care assistance.

Lakewood sought comment internally from City departments on housing and community development needs and services to low-income and special needs populations. On a regional level, the consolidated planning process involved consultation with Pierce County Community Connections, the City of Tacoma, United Way of Pierce County, Pierce County Housing Authority, Tacoma-Pierce County Habitat for Humanity, the Homeownership Center of Tacoma, Living Access Support Alliance (LASA), South Sound Housing Affordability Partners, Tacoma/Pierce County Affordable Housing Consortium, Lakewood Community Services Advisory Board, Tacoma/Lakewood/Pierce County Continuum of Care, local school districts, police and fire departments, and the State of Washington, to better understand the needs of at risk populations such as homeless families with children, single parent households, victims of domestic violence, individuals with disabilities, ethnic minorities, and the elderly.

Additional efforts to enhance and coordinate efforts between housing, health, and services providers are described throughout the Plan.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The cities of Tacoma and Lakewood are actively engaged members of the Tacoma/Lakewood/Pierce Continuum of Care Committee. The three jurisdictions are the most involved governmental entities in the Continuum, cooperatively working on programs to meet needs for housing and services. Both Tacoma and Lakewood support the Continuum's priorities focusing on the needs of the most vulnerable populations including chronically homeless persons, unaccompanied youth, families with children, and veterans, among others. The mission of the Continuum of Care is to promote community wide commitment to ending homelessness through policy and resource alignment by implementing activities to achieve the goals and objectives of the Plan to End Homelessness.

In recent years, the Continuum has moved from a single point of access, or centralized intake, to that of a coordinated entry system providing many points of entry. This system, when coupled with an active diversion program, known as

Housing Solutions Conversations, aims to keep those in housing crisis from entering the system by supporting their own identification of a solution and prioritizes them for a specific housing referral based on their vulnerabilities and the severity of their barriers to secure housing. Through this partnership and implementation of the Five-Year Plan to Address Homelessness, stands a countywide commitment to ensure all persons facing homelessness have access to shelter and support, no matter their social or economic circumstances or where they live within Pierce County.

As housing prices and market-rate rents continue to rise at alarming rates, further destabilizing housing affordability and limiting housing options for low- and moderate-income households, this coordinated and cooperative effort to ensure affordable housing stability and access to a safe home endure as a realistic and attainable goal for all in our community.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

The cities of Tacoma and Lakewood work closely with the Collaborative Applicant of the Continuum of Care (Pierce County) planning for allocation and use of Emergency Solutions Grant (ESG) funds. ESG policies and procedures were created and are updated periodically in cooperation with Pierce County and Tacoma to ensure that ESG subrecipients are operating programs consistently across eligible activities. Performance is reviewed by both entities. The Collaborative Applicant is also the HMIS lead and works closely with City of Tacoma to maximize use of HMIS resources and to draw data for reports on project performance and program outcomes. The City of Lakewood does not receive ESG funding.

**2. Agencies, groups, organizations and others who participated in the process and consultations.**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	City of Tacoma
	<b>Agency/Group/Organization Type</b>	Other government - Local



<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Public Housing Needs  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Homelessness Strategy  Non-Homeless Special Needs  Market Analysis  Economic Development  Anti-poverty Strategy  Lead-based Paint Strategy</p>
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	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>As the lead member of the Tacoma-Lakewood HOME Consortium, Tacoma remains a key partner in the development and implementation of the consolidated planning process. The City of Tacoma was consulted in the development of priorities and strategies designed to meet the various community and economic development needs identified in this Plan. Lakewood and Tacoma will continue to coordinate their efforts to ensure the goals and outcomes identified in the 5-YR Consolidated Plan (2020-2024) are satisfied.</p>
2	<p><b>Agency/Group/Organization</b></p>	<p>Pierce County Community Connections</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Other government - Local</p>

	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Public Housing Needs  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Homelessness Strategy  Non-Homeless Special Needs  Market Analysis  Economic Development  Anti-poverty Strategy  Lead-based Paint Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Pierce County Community Connections is a partner agency in a regional effort to end homelessness, encourage community and economic development efforts benefitting low-income individuals, to expand safe, decent, affordable housing, and in the provision of public and human services to individuals in need. As a recipient of CDBG, HOME, and ESG funding, the County is a natural partner with the cities of Lakewood and Tacoma in determining a regional approach to housing and community development activities. Pierce County is actively engaged in a funding partnership with Lakewood to fund the development of 25 new units of affordable rental housing in the Lakewood downtown core.</p>
3	<p><b>Agency/Group/Organization</b></p>	<p>Pierce County Continuum of Care</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Regional organization  Regional Continuum of Care</p>

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Tacoma, Lakewood, and Pierce County all take active rolls on the Continuum of Care Committee. The goal of the Continuum is to promote community wide commitment to ending homelessness through policy and resource alignment by implementing activities to achieve the goals and objectives of the Plan to End Homelessness. Members of the Continuum strive to ensure all persons facing homelessness have critical access to shelter and support designed to make homelessness a brief event.
4	<b>Agency/Group/Organization</b>	Pierce County Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis Anti-poverty Strategy

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Pierce County Housing Authority (PCHA) is a vital partner to the City of Lakewood in its efforts to increase and preserve affordable housing options for low-income households. PCHA manages a number of programs such as scattered site public housing, Section 8 vouchers, and enterprise fund apartments to provide housing stability to many low-income Lakewood households. As an operator and developer of affordable housing serving in excess of 5,000 individuals, the housing authority was consulted to provide information on the need for public housing in Lakewood and in greater-Pierce County. As recently as FY 2022, Lakewood partnered with PCHA to fund the rehabilitation of two low-income public housing complexes within the City of Lakewood - Village Square and Oakleaf Apartments, serving 64 total households. Once developed, PCHA will provide housing vouchers to LASA for two low-income households at LASA's new 25-unit rental development in Lakewood.</p>
5	<p><b>Agency/Group/Organization</b></p>	<p>Tacoma/Pierce County Habitat for Humanity</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Homeless Needs - Families with children  Homelessness Needs - Veterans  Non-Homeless Special Needs  Market Analysis  Anti-poverty Strategy</p>

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Tacoma/Pierce County Habitat for Humanity remains an integral part of Lakewood's approach to providing safe, decent, affordable housing to low-income households in Lakewood and Tacoma. Lakewood recognizes the crucial link between wealth building and homeownership, especially for minority and low-income households. Consultation with the agency focused on housing need, market analysis, anti-poverty strategy, veteran housing opportunities, and special needs housing. Lakewood looks forward to ongoing and continued coordination with Habitat as it seeks to expand affordable housing options for low-income families and make much needed improvements to distressed communities through redevelopment activities focused on replacing older blighted homes with newly constructed affordable single-family homes. As housing and land prices continue to spiral, the City and Habitat have begun to explore land trust models to ensure investments in affordable housing continue for generations to come. In 2024-25, Habitat will bring eight newly constructed homes in the Tillicum neighborhood online for low-income homeownership opportunities.</p>
6	<p><b>Agency/Group/Organization</b></p>	<p>LASA</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services - Housing Services-homeless</p>

	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Homelessness Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>LASA was consulted as part of the planning process to better define and understand the scope and type of homeless need in Pierce County. LASA continues to be an integral provider in the fabric of homeless services and housing assistance to the homeless and those at risk of homelessness. With LASA's ongoing partnerships with the Pierce County and Tacoma Housing Authorities, and operation of housing and services facilities for the homeless, LASA is uniquely positioned to understand and assist the homeless population in Lakewood and Pierce County. Partnership and coordination with LASA allows Lakewood a better understanding of the needs of those living at or below the poverty rate, as well as what seems to be an ever-increasing demand for homeless services. Partnerships include the recent expansion of the client services facility to include showers, laundry and bathroom facilities at LASA's downtown headquarters. In 2024-25, LASA will begin construction of 25 new affordable rental units located in the downtown core.</p>
7	<p><b>Agency/Group/Organization</b></p>	<p>South Sound Housing Affordability Partners</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Regional organization  Housing</p>

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	South Sound Housing Affordability Partners (SSHA <sup>3</sup> P) is an intergovernmental collaboration between the Cities and Towns of Auburn, DuPont, Edgewood, Fife, Fircrest, Gig Harbor, Lakewood, Milton, Puyallup, Sumner, Steilacoom, Tacoma, and University Place, Pierce County and the Puyallup Tribe of Indians, working together to create and preserve affordable, attainable, and accessible housing throughout the participating communities. Consultation focused on market trends, analysis of housing affordability, and means of advocacy to generate dedicated revenue streams in support of affordable housing development throughout Pierce County.
8.	<b>Agency/Group/Organization</b>	Tacoma/Pierce County Affordable Housing Consortium
	<b>Agency/Group/Organization Type</b>	Regional organization Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Anti-poverty Strategy



<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Tacoma/Pierce County Affordable Housing Consortium is a non-profit organization designed to bring together various groups, organizations, business, and governmental agencies and jurisdictions with a focus on developing and preserving access to decent, safe, and high-quality affordable housing. Consultation is typically ongoing with advocacy efforts to fund and develop affordable housing, as well as current and ongoing market trends that may be causing inequities in the housing market.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting.**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan.**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Pierce County	The mission of the Road Home Continuum of Care is to promote community wide commitment to ending homelessness through policy and resource alignment by implementing activities to achieve the goals and objectives of the Plan to End Homelessness.
City of Lakewood Comprehensive Plan	City of Lakewood	The plan encourages infill housing, cottage-style development, changes in zoning to permit higher densities, and incentivizes the construction of affordable housing.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting.**

Citizen input for the FY 2024 Annual Action Plan was conducted in accordance with the requirements established by the U.S. Department of Housing and Urban Development and the City of Lakewood Citizen Participation Plan. Citizen participation was encouraged throughout the process culminating in the development of this FY 2024 Annual Action Plan.

The process included:

- Input from community-based organizations, service providers, and local non-profit organizations.
- Engagement and review provided by the City of Lakewood Community Services Advisory Board (CSAB), Planning Advisory Board, and the Tacoma Community Redevelopment Authority (TCRA).
- Input and coordination with the City of Lakewood, City of Tacoma, and Pierce County.
- Meetings with Lakewood and Tacoma City Councils.
- Review of planning documents for local agencies.
- Solicitation of public input.

Efforts to encourage citizen participation in the development of the Plan included notification of public hearings on housing and community development need, notice of availability of the plan, and community input concerning approval the final plan. Public hearings were advertised in the Tacoma News Tribune as follows:

- February 21, 2024 – Public hearing before CSAB on housing and community development needs
- March 29 - April 29, 2024 – Public Comment Period
- April 15, 2024 – Public hearing on FY 2024 Annual Action Plan
- Public outreach through the City's website, other social media sites, and by email solicitation

A draft of the FY 2024 Annual Action Plan was made available to the public for review beginning March 29, 2024. Comments received through the citizen participation process were incorporated into the Plan. Formal approval of the final Plan was made by City Council on May 6, 2024.

**Citizen Participation Outreach**

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
1	Newspaper Ad	Non-targeted/broad community	Notification of February 21, 2024 public hearing on housing and community development needs for CDBG and HOME funding.	Comments detailing the public hearing are summarized in item #2 below.	N/A	
2	Public Meeting	Non-targeted/broad community	February 21, 2024 public meeting on FY 2024 Annual Action Plan funding priorities for CDBG and HOME programs – CSAB public hearing.	No comments received.	N/A	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
3	Newspaper Ad	Non-targeted community	Notification of April 15, 2024 public hearing and March 29 - April 29, 2024 public comment period.	Comments detailing the public hearing will be summarized in item #9 below.		
4	Internet Outreach	Non-targeted/broad community; Housing and services providers, local organizations, agencies, and stakeholders	General comment notification to housing and services providers, as well as local organizations, agencies, and stakeholders.	Comments detailing general notification and outreach will be summarized in item #5 below.		
5	Internet Outreach	Non-targeted/broad community; Housing and services providers, local organizations, agencies, and stakeholders	General comments received	Insert comments here		

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
6	Newspaper Ad	Non-targeted/broad community; Lakewood Advisory Board Meetings	Notification of March 20, 2024 Community Services Advisory Board and Planning Commission meetings.	Comments detailing public hearings will be summarized in item #7 below.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Hearing	Non-targeted/broad community; Lakewood Advisory Board Meetings	March 20, 2024 Planning Commission meeting.	Need for homebuyer assistance through down payment and homebuyer education, as well as homebuyer education materials for non-English speaking individuals. Additional comments referenced financial education and literacy programs, especially for the youth population.	All comments accepted.	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
8	Internet Outreach	Non-targeted/broad community	Notification of April 15, 2024 public hearing, March 29 – April 29, 2024 public comment period, and provision of Annual Action Plan.	Comments detailing general notification and the public hearing will be summarized in items #9 and #10 below.		
9	Public Hearing	Non-targeted/broad community	April 15, 2024 public hearing held by the Lakewood City Council.	Need for increased sustainability and transparency in federal funding programs, and concern was expressed about illegal immigration.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	30-Day Public Comment Period	Non-targeted/broad community	March 29 - April 29, 2024 30-day public comment period.	Support of affordable housing development and homebuyer activities, the need for annual energy and rental assistance programs, and the preservation of affordable housing through owner rehabilitation and repair programs.		

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

Funding for FY 2024 is provided by the U.S. Department of Housing and Urban Development through the Community Development Block Grant (CDBG) Program. Additional programmatic funding is being generated through program income received through revolving loan fund activities. All funds received, and otherwise reprogrammed, will be allocated to activities in support of the goals and objectives identified in the 5-YR Consolidated Plan. Additional funding for public service activities will be supported with General Fund in accordance with a City Council-adopted strategic plan for human services. Local funds in support of affordable housing will be made available through the implementation of SHB-1406 affordable housing sales tax credit to assist households with income at or below 60% of the area median income.

CDBG funding in FY 2024 will focus on housing instability among residents, including homelessness; the expansion of affordable rental and homeownership opportunities; and the need for accessible, culturally competent services. Specifically, investments will include the rehabilitation of owner-occupied housing units; neighborhood revitalization through the removal of blighted properties; relocation assistance for low-income households displaced through no fault of their own; provision of emergency assistance payments to low-income households; and fair housing counseling services.

Additional activities will include ongoing assistance and programs funded through previous Annual Action Plans, including Habitat for Humanity's construction of eight new affordable housing units in the Tillicum neighborhood, and LASA's construction of 25 units of affordable rental housing in the downtown core. Program income generated in FY 2024 will continue to support housing affordability efforts through the City's Major Home Repair Revolving Loan Fund. Finally, activities seeking the stabilization of existing residents through the creation of safe, accessible homes and facilities will focus on the redevelopment of slum and blight conditions in communities adversely impacted by disproportionate foreclosure and vacancy rates through the City's Neighborhood Stabilization Program 1 (NSP1) Dangerous and Nuisance Abatement Revolving Loan Fund.

Additional HOME-funded activities in support of the expansion of affordable rental and homeownership opportunities will include the funding of the HOME Affordable

Housing Fund, intended to support the development of new rental housing and homeownership opportunities for low-income households. Program income will support affordable housing development. HOME funding activities are detailed in Tacoma’s Annual Action Plan as lead agency in the Tacoma-Lakewood HOME Consortium.

The City of Lakewood continues to employ a conservative approach for estimating CDBG and HOME allocations and program income for FY 2024. Differences in actual funding allocations will be addressed on a pro rata basis.

## Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	535,000	100,000	0	635,000	0	Anticipated program income of \$100,000 is composed of RLF activities for Major Home Repair. Section 108 income of \$78,647.74 is not included in this total.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Economic Development Housing Public Improvements Other	0	292,000	0	292,000	0	NSPI funds were awarded to Lakewood in 2009 through the Washington State Department of Commerce to address issues of slums and blight through the demolition of homes that have been foreclosed, abandoned or have been left vacant. Funds may also be used to acquire and redevelop foreclosed and abandoned properties for the purpose of constructing safe, decent, affordable housing for low-income individuals. Anticipated program income of \$292,000 for NSPI Abatement Fund RLF activities.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - state	Admin and Planning Housing	190,000	0		190,000	0	The City's SHB 1406 Home Repair Program is intended to utilize state tax revenues raised pursuant to RCW 82.14.540 in support of affordable housing. The goal of the program is to foster and maintain affordable housing for the citizens of Lakewood by providing affordable housing opportunities, eliminating slum and blight, and conditions which are detrimental to the health and safety of the public welfare. Housing and services may be provided only to persons whose income is at or below 60% of area median income. Annual tax revenue totaling approximately \$190,000.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.**

Leveraging for 2024 CDBG projects will continue to be generated through the matching of goods and services provided through homeowner rehabilitation activities performed by Tacoma/Pierce County Habitat for Humanity and through Rebuilding Together South Sound (RTSS). Lakewood funds for program staffing for Habitat and RTSS (RTSS activities were funded as part of FY 2023 AAP) are expected to return leverage funding ratios between 4:1 and 5:1 for program activities. Additional leveraging will come in the way of conventional financing, secured by low-income homebuyers through private-sector banking and lending institutions, as part of the City's efforts to construct new homeownership opportunities through partnership with Habitat for Humanity. The City anticipates leverage ratios of between 3:1 and 4:1 for homebuyer activities. Lakewood's largest leveraging funding will come in the way of \$5 million in State funding allocated to LASA for their development of 25 units of affordable rental housing in the downtown core (total project cost of \$10.5 million). All other CDBG activities, including homeowner rehabilitation, emergency payments, and relocation assistance typically see little to no leveraging of funds as these programs are designed as emergency safety nets, providing assistance where none would otherwise exist, and low- or no-interest loans to assist clients who would otherwise be unable to pursue commercial loans to repair their home were it not for this type of assistance. Many clients have credit issues restricting their access to funding, limited incomes, and are often occupied by the elderly or minority populations dealing with certain systemic housing-related inequities limiting their access to safe, decent, and affordable housing.

HOME funds match requirements and leverage is provided as part of the Tacoma-Lakewood HOME Consortium and is reported in Tacoma's portion of the Plan.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.**

No publicly owned land or property is scheduled to be included as a part of this plan.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Stabilize existing residents	2020	2024	Affordable Housing Homeless Non-Housing Community Development		Housing instability, including homelessness Need for safe, accessible homes and facilities	CDBG: \$418,000 NSPI: \$292,000 SHB-1406: \$190,000	Homeowner Housing Rehabilitated: 16 Household Housing Unit Buildings Demolished: 3 Buildings
2	Increase rental and homeownership opportunities	2020	2024	Affordable Housing Public Housing		Affordable rental and homeowner opportunities	CDBG: \$10,000	Homeowner Housing Added: 8 Household Housing Unit
3	Prevent and reduce homelessness	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs		Housing instability, including homelessness Need for accessible, culturally competent services	CDBG: \$104,000	Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted Homelessness Prevention: 22 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Need of accessible, culturally competent services	2020	2024	Homeless Non-Housing Community Development		Housing instability, including homelessness Need for accessible, culturally competent services		Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted

**Table 6 – Goals Summary**

### Goal Description

1	<b>Goal Name</b>	Stabilize existing residents
	<b>Goal Description</b>	Funding provides support of the stabilization of residents experiencing homelessness or displacement pressure. Activities include the creation of new or maintenance of existing affordable housing stock for low- and moderate-income homeowners and the elimination of slums and blight through the demolition and redevelopment of blighted properties. Programs include Major Home Repair, Tacoma/Pierce County Habitat for Humanity Aging-in-Place Homeowner Rehabilitation, NSPI Abatement Program, and SHB-1406 Housing Rehabilitation.
2	<b>Goal Name</b>	Increase rental and homeownership opportunities
	<b>Goal Description</b>	Projects in support of rental and homeownership opportunities include activities to create new homeownership opportunities for low- and moderate-income households through the construction of new, affordable single-family housing units. Funding includes CDBG Administration of HOME Housing services.



<b>3</b>	<b>Goal Name</b>	Prevent and reduce homelessness
	<b>Goal Description</b>	Funding provides for services engaged in the reduction and prevention of homelessness through the provision of emergency assistance payments to low- and moderate-income households, with a focus on the elderly, disabled, and minority populations, and through relocation assistance for households displaced through no fault of their own. Programs include CDBG Emergency Assistance Payments and Emergency Assistance for Displaced Residents.
<b>4</b>	<b>Goal Name</b>	Need of accessible, culturally competent services
	<b>Goal Description</b>	Provides for increased access to culturally competent services for low- and moderate-income individuals with emphasis on extremely low-income individuals, persons of color, immigrants, and the elderly. Activities include fair housing counseling aimed at those households disproportionately impacted by the lingering effects of the coronavirus pandemic. Assistance is anticipated to be provided through CDBG Administrative activities focusing on fair housing education/outreach, and landlord tenant education, and as such, will not be able to be reported as clients served in IDIS due to CDBG Administration reporting requirements. Lakewood will report clients served for this goal in text only in annual Consolidated Annual Performance Evaluation Reports (CAPER). Additional fair housing education and outreach assistance will be provided through prior year (FY 2021) CDBG programmatic funding; activities will be reported under activity #231.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The City of Lakewood will aim to implement its federal funds in 2024 to accomplish the following goals and corresponding activities:

- **Stabilize existing residents** – Through funds for owner-occupied housing rehabilitation and renovation programs to maintain existing affordability, and through the removal of slums and blight by addressing and demolishing dangerous structures.
- **Increase diverse rental and homeownership opportunities** – Providing homeownership opportunities to low- and moderate-income families through the construction of new affordable housing.
- **Prevent and reduce homelessness** – Funding provides for emergency assistance payments to low- and moderate-income households, with a focus on cost-burdened, elderly, disabled, and minority populations, and through relocation assistance for households displaced through no fault of their own.
- **Increase availability of accessible, culturally competent services** – Through funds for fair housing activities designed to assist low- and moderate-income households maintain housing access and affordability, and to provide landlord tenant education and outreach.

The projects listed and described in this plan represent the proposed use of funds for the FY 2024 CDBG program.

#	Project Name
1	Administration
2	CDBG Administration of HOME Housing Services
3	Major Home Repair Program
4	Habitat for Humanity Aging-in-Place Homeowner Rehabilitation
5	CDBG Emergency Assistance Payments
6	Emergency Assistance for Displaced Residents
7	NSPI Abatement Program

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

Funding in FY 2024 will focus primarily upon the following goals: 1) the need to

stabilize existing residents; 2) the need to increase rental and homeownership opportunities; and 3) the need to prevent and reduce homelessness. The City will secondarily address the need of accessible, culturally competent services to low- and moderate-income households through the provision of fair housing education and outreach training activities in FY 2024. Funding priorities were established as part of the City's 5-YR 2020-2024 Consolidated Plan and continue to be evaluated with each subsequent Annual Action Plan to ensure established goals and benchmarks are met. Allocation priorities identified in this plan are identified through input from community partners and neighboring entitlement communities, elected leaders, Community Services Advisory Board members, and public input. When allocating CDBG and HOME funds, the City evaluates community need, the ability of a project to leverage partnerships and other non-federal funding streams, project impact, and the ability to complete a project within the requirements of the 5-YR Consolidated Plan goals, objectives, and timelines.

With Lakewood's average year-over-year home sales price increasing 16.8% to a reported \$505,000 (Redfin, January 31, 2024) and year-over-year median rent increasing 2.7% to \$1,534 (Zillow, January 31, 2024), many low- and moderate-income families continue struggling to keep up. This is of special significance when looking at Lakewood's median household income of \$65,531 (27.4% less than WA State average of \$90,325) and the fact that 12.7% of Lakewood's population is living at or below the poverty line (nearly 1.3 times the rate of WA State rate of 9.9%). With housing and rent prices continuing to increase, 40.6% of total Lakewood households are considered cost-burdened (paying 30% or more of income for housing expenses) and 16.2% of total households being considered extremely cost-burdened (paying 50% or more of income for housing expenses). A deeper look into these numbers reveals that more than half (54%) of renter households are cost-burdened and nearly a quarter (23%) are extremely cost-burdened. With housing costs continuing to outpace income growth (especially for those who are retired or on fixed incomes) affordable housing development and alternative programs in support of housing affordability remain a priority for many jurisdictions.

Activities to be carried out in FY 2024 will continue the funding of housing rehabilitation programs aimed at assisting low- and moderate-income households with housing repairs and renovations they may not otherwise be able to afford through conventional financing options; renovation activities focused on accessibility improvements and upgrades, ensuring elderly householders can safely age in place; providing housing stability and homelessness prevention through the provision of emergency assistance payments to low- and moderate-income households, with a focus on cost-burdened, elderly, disabled, and minority populations, and through relocation assistance for families displaced through no fault of their own; the reduction of slums and blight in low-income neighborhoods

with the demolition and redevelopment of dangerous buildings; fair housing activities focusing on housing inequities often borne by minority and low-income households; and finally, a continuation of funding in support of the development of new homeownership and rental housing opportunities for low-income households.

# AP-38 Project Summary

## Project Summary Information

1	<b>Project Name</b>	Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Need of accessible, culturally competent services
	<b>Needs Addressed</b>	Need for accessible, culturally competent services
	<b>Funding</b>	CDBG: \$107,000
	<b>Description</b>	Administration to implement and manage the Consolidated Plan funds. Activities include providing fair housing and landlord tenant outreach and education.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Administration funds are anticipated to be expended in support of general administration activities to administer the 2024 Annual Action Plan, including funding for fair housing activities in support of 30 low- and moderate-income individuals. Fair housing activities will not be able to be reported as clients served in IDIS due to CDBG Administration reporting requirements. Lakewood will report clients served for this goal in text only in annual Consolidated Annual Performance Evaluation Reports (CAPER).
	<b>Location Description</b>	
	<b>Planned Activities</b>	Administration funds are anticipated to be expended in support of general administration activities to administer the 2024 Annual Action Plan, including funding for fair housing activities in support of 30 low- and moderate-income individuals.
2	<b>Project Name</b>	CDBG Administration of HOME Housing Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase rental and homeownership opportunities
	<b>Needs Addressed</b>	Affordable rental and homeowner opportunities
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Program administration and housing services in support of HOME Program.

	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 8 low- and moderate-income households will be assisted with HOME-funded activities, through the construction of eight new housing units constructed in the Tillicum neighborhood for low-income homebuyers.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Program administration and housing services in support of HOME Program.
<b>3</b>	<b>Project Name</b>	Major Home Repair Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Stabilize existing residents
	<b>Needs Addressed</b>	Housing instability, including homelessness Need for safe, accessible homes and facilities
	<b>Funding</b>	CDBG: \$354,000 Other - SHB-1406: \$190,000
	<b>Description</b>	Program provides home repair and/or sewer connection loans to eligible low-income homeowners. Funding for program provided through FY 2024 entitlement funding and revolving loan funds.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 8-10 low- and moderate-income households will be assisted with owner-occupied, housing rehabilitation activities.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	The project will provide major home repair loans which include connection of side-sewer to sewer main, decommissioning of septic systems, roofing, removal of architectural barriers, plumbing, electrical, weatherization, major systems replacement/upgrade, and general home repairs for eligible low- and moderate-income homeowners. Program funding includes \$100,000 in anticipated program income.

<b>4</b>	<b>Project Name</b>	Tacoma/Pierce County Habitat for Humanity Aging-in-Place Homeowner Rehabilitation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Stabilize existing residents
	<b>Needs Addressed</b>	Housing instability, including homelessness Need for safe, accessible homes and facilities
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Project will provide funding for small-scale accessibility improvements and repairs to existing owner-occupied housing units occupied by elderly or disabled homeowners.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 8 low- and moderate-income households will be assisted through accessibility improvements and related repairs.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	The project will provide funding for accessibility improvements of owner-occupied affordable housing units.
<b>5</b>	<b>Project Name</b>	CDBG Emergency Assistance Payments
	<b>Target Area</b>	
	<b>Goals Supported</b>	Stabilize existing residents Prevent and reduce homelessness
	<b>Needs Addressed</b>	Housing instability, including homelessness Need for accessible, culturally competent services
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Program provides for the provision of emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households, with a focus on cost-burdened households, elderly, disabled, and minority populations.
	<b>Target Date</b>	6/30/2025

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 50 low- and moderate-income individuals will be assisted through the provision of emergency assistance payments to low-income households, with a focus on cost-burdened households, elderly, disabled, and minority populations.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Program provides funding for services engaged in the reduction and prevention of homelessness through the provision of emergency assistance payments to low- and moderate-income households, with focus on cost burdened households, elderly, disabled, and minority populations continuing to be disproportionately impacted.
<b>6</b>	<b>Project Name</b>	Emergency Assistance for Displaced Residents
	<b>Target Area</b>	
	<b>Goals Supported</b>	Stabilize existing residents Prevent and reduce homelessness
	<b>Needs Addressed</b>	Housing instability, including homelessness Need for safe, accessible homes and facilities
	<b>Funding</b>	CDBG: \$24,000
	<b>Description</b>	Program provides emergency relocation assistance to eligible low-income households displaced through no fault of their own during building and code enforcement closures, fires, redevelopment, and other incidences resulting in homelessness.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 individuals will be assisted with emergency relocation assistance for persons displaced due to no fault of their own.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Activities include emergency relocation assistance to low-income individuals displaced due to no fault of their own. Assistance to include rental assistance, deposits, and other related relocation expenses.
<b>7</b>	<b>Project Name</b>	NSPI Abatement Program



<b>Target Area</b>	
<b>Goals Supported</b>	Stabilize existing residents
<b>Needs Addressed</b>	Housing instability, including homelessness Need for safe, accessible homes and facilities
<b>Funding</b>	NSPI: \$292,000
<b>Description</b>	Provides funding for the abatement of dangerous buildings that have been foreclosed, abandoned or are vacant. Activities funded with revolving loan fund.
<b>Target Date</b>	6/30/2025
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City of Lakewood anticipates it will demolish a total of 3 dangerous buildings located in low-income block groups in FY 2024 with the NSPI Abatement Fund.
<b>Location Description</b>	City-wide
<b>Planned Activities</b>	Provides funding for the abatement of dangerous buildings that have been foreclosed, abandoned or are vacant. Funding for the program is provided through revolving loan funds generated from previous NSPI abatement activities. Program funding includes a total of \$292,000 in anticipated program income to be used for similar RLF activities.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.**

This being the fifth and final year of the City's 5-YR Consolidated Plan, the City will continue targeting CDBG and HOME funds expenditures in block groups with at least 51% low- and moderate-income populations, as many of Lakewood's minority and ethnic populations continue to be concentrated in these areas. Many of these block groups tend to have large concentrations of aging housing stock suffering from a lack of routine maintenance and infrastructure that is either inadequate or are outdated in accordance with current development standards.

In 2024, CDBG funding prioritization will focus on increasing and preserving affordable housing stock through owner-occupied housing rehabilitation; the prevention and reduction of homelessness through emergency assistance payments to low- and moderate-income households, with a focus on cost-burdened households, elderly, disabled, and minority populations; through relocation assistance for households displaced through no fault of their own; neighborhood revitalization through the removal of blighted properties; and improved access to fair housing counseling services. HOME funding in FY 2024 will continue to support ongoing homeownership activities being developed by Habitat for Humanity and through LASA's construction of new affordable rental housing in the downtown core.

The City intends to target households living in Census Tracts 718.05, 718.06, 718.07, 718.08 and 720.00 for its Major Home Repair, Tacoma/Pierce County Habitat for Humanity Aging-in-Place Homeowner Rehabilitation, and CDBG Emergency Assistance Payments and Emergency Assistance for Displaced Residents programs, which assist with the preservation of housing stability and prevention of homelessness through owner-occupied housing repairs, and relocation and emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households.

For all other funding, the City has not identified specific targeted areas; programs are open to eligible low- and moderate-income individuals citywide.

**Geographic Distribution**

Target Area	Percentage of Funds

**Table 8 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically.**

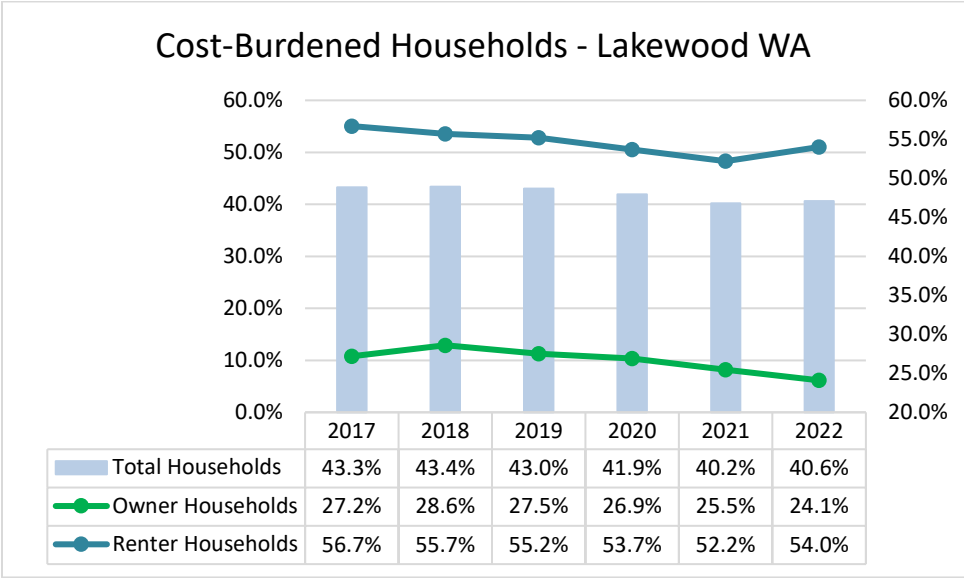
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**Discussion**

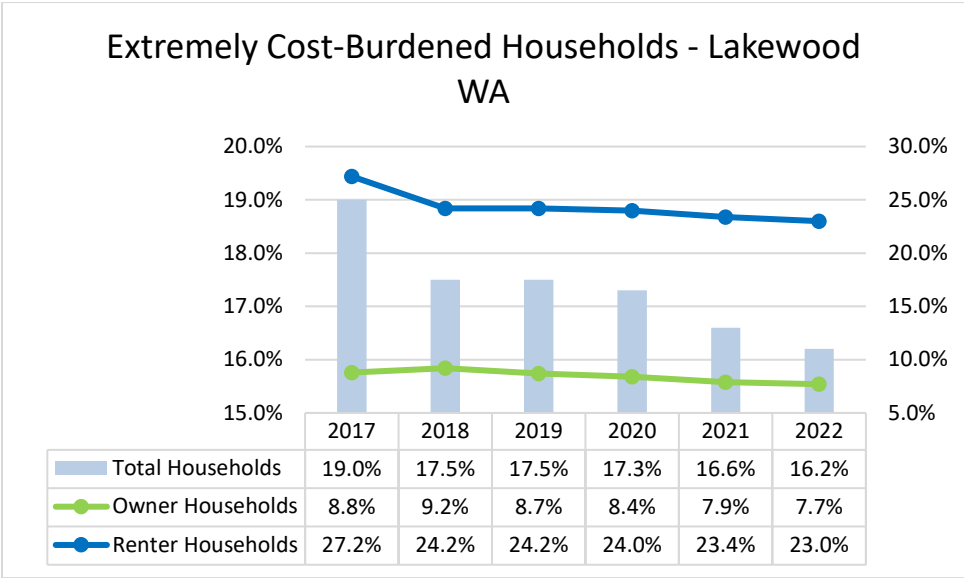
## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

As identified in the 5-YR Consolidated Plan (2020-2024), low- and fixed-incomes, high housing costs, overcrowding, homelessness, and aging all present challenges to Lakewood residents, posing negative impacts upon quality of life. Most common among these housing problems for Lakewood residents is housing affordability, as measured through cost burdens. Renters in particular, continue to face more acute cost burdens than do homeowners, with 54% of Lakewood's rental households considered cost-burdened compared to 24.1% of owner households. Those households facing extreme cost burden, or where at least 50% of total household income is used for housing expenses, again show renters disproportionately impacted with 23% considered extremely cost-burdened compared to just 7.7% of owner households. Renter-occupied households in Lakewood are more than twice as likely to be cost-burdened and nearly three times more likely to be extremely cost burdened than owner-occupied households. In all, 40.6% of Lakewood households are considered cost-burdened and 16.2% are considered extremely cost- burdened (2018-22 American Community Survey).



**Table 9 – Cost-Burdened Households- Lakewood WA**



**Table 10 – Extremely Cost-Burdened Households- Lakewood WA**

Although household incomes have seen increases in recent years, Lakewood's median income of \$65,531 continues a trend of lagging behind that of the county (\$91,486), Washington (\$90,325), and the United States (\$75,149). Of additional concern is Lakewood's apparent concentration of households living at or below the poverty rate (currently 12.7% of households) which is much higher than that of the county at 8.7%, Washington at 9.9%, and on par with the United States at 12.5% (2018-22 American Community Survey). The disparate impacts of households living in poverty comes into focus when looking at Black, Indigenous, and People of Color (BIPOC). In Lakewood, Black or African American households experience poverty at a rate of 15.7%, Hispanic or Latino households 10.6%, and Asian households 10.5%, compared to 13.6% for White households.

While Lakewood's median income saw a rise in 2022 to \$65,531, a 30.6% increase over the most recent five-year period, at the same time, median house values rose 63.8% to \$406,500 and median rents increased 35.7% over the same period to \$1,318. Even though median incomes continue to see improvement in Lakewood, they are being outstripped by escalating housing-related expenses, leaving little relief for already cost-burdened households. This is of special concern when looking at households experiencing poverty who have children under the age of eighteen- 13.6% of all families with related children under 18 years old live in poverty, and 29.4% of single-female households with related children under 18 years old live in poverty. This number increases to an alarming 39.5% of single-female households with multiple related children under 5 years old and between 5 and 17 years old. In addition to single-female households, disabled households appear to be disproportionately impacted and experience poverty at an elevated rate of 22.4%. Elderly households and those on fixed incomes also remain a concern as 11.3% of households 60 and older and 9.4% of households 65 and older are considered to be living in poverty. Additionally, 10.7% of veterans have been identified as living in poverty in the last 12 months (2018-22 American Community Survey).

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.**

The City of Lakewood encourages the development of affordable housing through the City's Comprehensive Plan. The Plan addresses future housing needs for current and future residents of all incomes. Policies offer density bonuses to developers of affordable housing, encourage infill housing, cottage-style development, changes in zoning to permit higher densities, and incentivizes the construction of affordable

housing. Recent legislation at the State level will see additional incentives incorporated into Lakewood's Comprehensive Plan update in 2024, providing for higher density through middle housing and accessory dwelling unit initiatives.

Additional means used to encourage affordable development is through the City's Multifamily Tax Credit Program which allows developers to defer taxes on valuation improvements for all housing repairs for up to 12 years within certain urban use centers. This is especially important in areas where development is stymied by conditions of blight, the lack of infrastructure, or where rents are not conducive to sustaining redevelopment activities. With the tax deferral, the development of new housing or the modernization of existing substandard units can be incentivized as a means of neighborhood revitalization.

## **Discussion**

Lakewood's housing demographics have remained constant over the recent ten years with a trend favoring renter-occupied (56.4%) to owner-occupied (43.6%) (2018-22 American Community Survey). These numbers are reflected in the inverse when looking at Pierce County with a 64.6% owner-occupied rate, Washington at 63.8% owner-occupied, and the United States at 64.8% owner-occupied rate.

As a majority of Lakewood's population live in rental households, the steady increase in the cost of rents year-over-year remains of concern, especially for those low- and moderate-income Lakewood households who are already cost-burdened. With the current median monthly rent now at \$1,534 (Zillow, January 31, 2024), housing cost is easily outstripping income growth, especially for low- and moderate-income households. These issues of rising housing costs relative to household incomes become strikingly apparent when looking at the percentages of Lakewood households where monthly housing cost exceeds 35 percent of household income- 17.6% for households with a mortgage and 41.8% for households who rent (2018-22 American Community Survey).

While Lakewood has seen continued improvement in median income over the recent five-year period (increase of 30.6% to \$65,531), these improvements continue to be stripped away by the ever-increasing cost of housing. During this same period, median house value increased 63.8% to \$406,500 and median rents increased 35.7% to \$1,318 (American Community Survey 2018 - 2022). Housing costs continue to be the largest expense for both owner and renter households. For homeowners, median monthly housing costs as a percentage of household income makes up 19.5% of a homeowner's gross income. Median gross rent as a percentage of household income makes up 31.6% of a renter's gross income; over 1.6 times the percentage of a Lakewood homeowner.

These same market trends pushing property and housing valuations higher are also driving housing investment towards market rate housing, away from affordable housing. Additionally, as house valuations have risen, single-family homes once dedicated to rental uses are seeing increased pressure to sell and realize profits, ultimately turning them from rental to owner-occupied. As investment shifts toward higher return market-rate housing and more and more housing units are converted from rental to homeowner use, the pressure to develop and maintain affordable housing grows.

Of additional concern for the future of affordable housing development are the outdated and lagging regulatory policies of the HOME and CDBG programs. In today's frenzied economy, with ever-increasing property valuations and construction costs spiraling out of sight, the very programs designed to assist communities in the support and development of affordable housing are hindering that development. Certain regulations like the restriction of investment in homes whose value exceeds that of 95% of median purchase price valuations, outdated per-unit investment subsidy limits, onerous environmental regulations, construction and materials regulations, and a restriction of CDBG investments in the constructing of new housing units unless conducted by a Community Based Development Organization. As economies and markets evolve, regulatory policies need to be evaluated and updated to keep pace with the changing economic times.



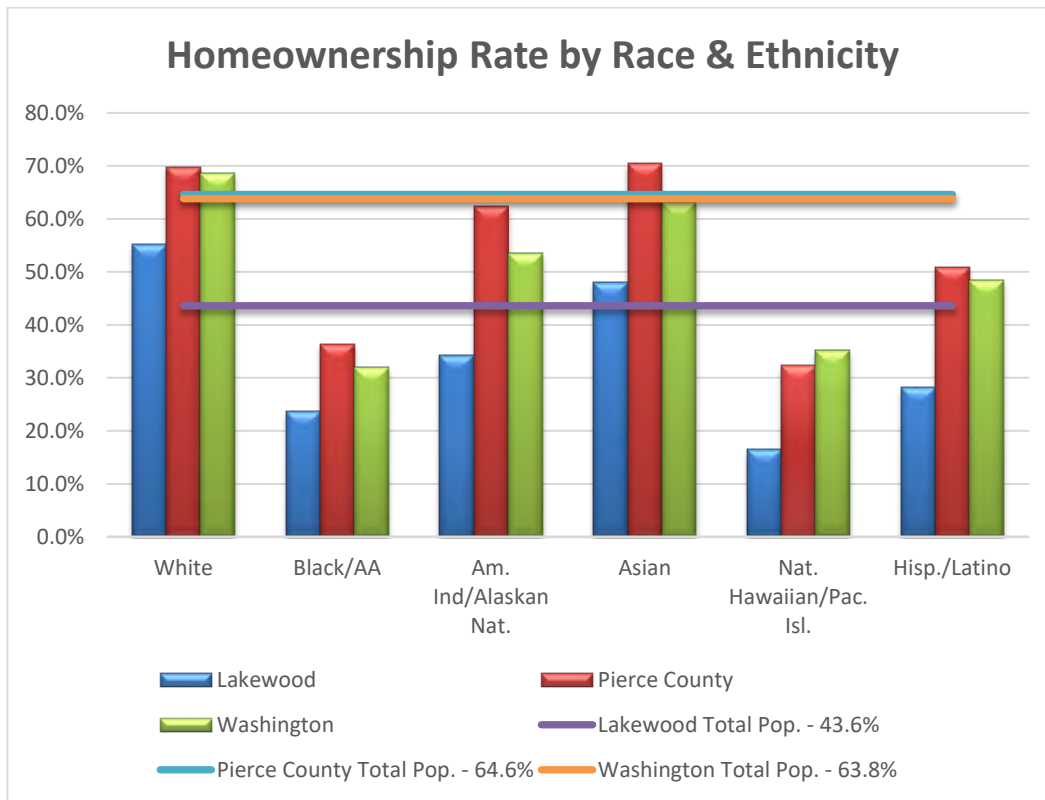
## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

For the majority of households, economic opportunity and familial wealth are tied directly to homeownership. Through homeownership, a household maintains an asset that most typically increases in valuation over generations causing the accumulation of wealth, provides various access points to economic leverage, serves as a hedge against rising housing costs, provides various tax benefits, and realizes a lower taxation rate than other forms of investments. It is through this historical wealth building opportunity that most households have grown and passed along wealth. Unfortunately, many black and minority populations have been shut out of this system through various institutional and de facto discriminatory practices: from slavery, segregation, and disenfranchisement of Black Americans, to expropriation of land, forced relocation, and anti-immigration policies against Native American and Hispanic populations. Historically, the benefits of homeownership have not been shared equally across the race spectrum.

While homeownership rates for Lakewood remain well below the state and national averages, the disparity in homeownership between Black and other minority households and that of White households continues to remain relatively unchanged since 1970. In Lakewood, homeownership rates for White households stands at 53.2 percent, compared to 23.8 percent for Black households, 28.2 percent for Hispanic households, and just 16.5 percent for Native Hawaiians and Pacific Islanders (2018-2022 American Community Survey). Homeownership and home equity remain key drivers to wealth and continue to remain the largest percentage of wealth for all households in the United States today. A recent study by Pew Research Center (*Wealth Surged in the Pandemic, but Debt endures for Poorer Black and Hispanic Families*, December 4, 2023) found that in December 2021, after the effects of the pandemic, average median household wealth stood at \$166,900, of which \$109,000 was homeowner equity; White households were found to have an average median wealth of \$250,400, of which \$146,000 was homeowner equity. The study also found that during the same period, Black and Hispanic households' median wealth was substantially lower than the national average. For the Black household, average median net worth was \$27,100, of which \$18,800 was homeowner equity. Hispanic households saw only slightly improved numbers with an average median net worth of \$48,700, of which \$30,400 was homeowner equity. These numbers reflect that the average White household has a median net worth of over 9 times greater than its Black counterpart, and over 5 times greater than a Hispanic household. When looking at median homeowner equity, White household equity was over 12.5 times that of Black households and nearly 6 times that of Hispanic households. Although homeowner equity remains a clear driver of overall household wealth, racial

inequities remain, especially for those minority households attempting to build the American dream.



**Table 11 – Homeownership Rate by Race & Ethnicity**

**Actions planned to address obstacles to meeting underserved needs.**

In 2024, Lakewood will continue its efforts to stabilize existing homeowners through various rehabilitation programs and through the revitalization of neighborhoods by removal and remediation of blighted properties. Additional programs will support low- and moderate-income households struggling with housing affordability to ensure those households do not end up experiencing homelessness resulting from discriminatory practices, fires, building enforcement, redevelopment activities, and other lingering effects of the coronavirus pandemic. Fair housing counseling services will focus on ameliorating housing inequities often borne by minority and low-income households.

Efforts to support affordable rental and homeownership opportunities will continue in 2024 with LASA's development of 25-units of affordable rental housing and Habitat for Humanity's construction of eight new single-family homes in the Tillicum neighborhood. As housing and rental prices have continued to see significant increases over the recent five-year period, the need to maintain existing affordable housing, and the need to develop new housing, remain a priority for Lakewood.

Additional actions to address the needs of Lakewood's underserved population are addressed through the ongoing 1% allocation from the City's general fund; strategic priorities include emotional supports and youth programs, housing assistance and homelessness services, crisis stabilization and advocacy, access to health & behavioral health, and access to food. For 2024, the City has allocated \$425,150 in general fund dollars in support of these programs.

In March 2021, the City received \$13,766,236 in American Rescue Plan Act (ARPA) funding to aid in the recovery from the budgetary, public health, economic, and financial impacts of the COVID-19 pandemic. To date, the City allocated in excess of \$1.2 million for various youth programs, \$3 million in support of local food banks, in excess of \$4.1 million for housing and homelessness programs, \$1.9 million for public health and safety, nearly \$600,000 for workforce development, in excess of \$1.2 million for Lakewood park improvements, and \$1.8 million in administration and city hall upgrades.

### **Actions planned to foster and maintain affordable housing.**

Lakewood recognizes the importance affordable housing and homeownership play in building vibrant communities and the direct connection they afford low-income households in wealth-building opportunities. In 2024, the City continues its partnership with LASA and Habitat for Humanity in developing new affordable housing. Habitat is nearing completion of the construction of eight new single-family homes in the Tillicum neighborhood and LASA anticipates it will begin construction of 25-units of affordable rental housing in late-2024.

Support for existing affordable owner-occupied housing will continue through Major Home Repair and HOME Housing Rehabilitation, while single-family and multifamily housing development is supported and encouraged through Lakewood's HOME Affordable Housing Fund and zoning density bonuses offered to developers of affordable housing.

Additional efforts in support of housing stability come from an annual 0.0073% sales and use tax (SHB-1406) to be used to provide financing for the development and maintenance of affordable housing for households at or below 60% of area median

income. The fund has a current balance in excess of \$200,000 with additional revenue of approximately \$95,000 to be received annually to support affordable housing development and rental assistance programs.

Rental habitability and affordability remain a priority for the City. With approximately 56.4 percent of Lakewood's housing stock being rental, and 43 percent of Lakewood's housing stock constructed prior to 1960, the importance of maintaining these units as viable affordable housing options remains a top priority.

In 2017, the City began its Rental Housing Safety Program (RHSP) requiring all residential rental properties (apartments, single-family homes, duplexes, etc.) within the city limits be registered on an annual basis and maintain specific life and safety standards for those properties. Since substandard housing disproportionately affects the poor, minorities, working class families, seniors, the disabled, and persons who suffer from chronic illness, it is the aim of the RHSP to eliminate all substandard rental housing in Lakewood and improve the quality of life for all Lakewood residents. Since the program's inception, the City has inspected all rental properties and has seen substantial improvements in both the quality and condition of many of the City's substandard rental properties.

### **Actions planned to reduce lead-based paint hazards.**

Consistent with Title X of the Housing and Community Development Act of 1992, Lakewood provides information on lead-safe practices to owners of all properties receiving up to \$5,000 of federal assistance. If work on painted surfaces is involved in properties constructed prior to 1978, the presence of lead is assumed, and safe work practices are followed if testing is not conducted.

In addition to the above, homes with repairs in excess of \$5,000 in federally funded rehabilitation assistance are assessed for risk (completed by a certified Lead Based Paint firm) or are presumed to have lead. If surfaces to be disturbed are determined to contain lead, interim controls are exercised, occupants notified, and clearance testing performed by an EPA-certified firm. Properties constructed prior to 1978 and acquired with federal funds are inspected for hazards and acquired rental properties are inspected periodically.

With approximately 75% of Lakewood's 27,370 housing units being built prior to 1980, there exists the potential for some 20,000 housing units to contain lead-based paint hazards. To inform the community of the hazards of lead-based paint, the City offers copies of the EPA's "Protect Your Family from Lead in Your Home" and HUD's "Renovate Right" pamphlets at City Hall and provides copies of these pamphlets to all housing repair program applicants. As part of the City's single and multifamily housing programs, XRF paint inspections and Risk Assessments are conducted,

lead-safe work is conducted by Washington State certified RRP renovation contractors, abatement work is conducted by certified abatement contractors, and clearance testing of all disturbed surfaces is performed by certified Risk Assessors.

The City conducts lead paint inspections on all pre-1978 properties where persons are relocated to with the Emergency Assistance for Displaced Residents and where homeownership assistance is provided for existing housing. Risk assessments are to be conducted on all pre-1978 homes served by housing repair programs where painted surfaces are to be disturbed as part of the scope of repairs. When completed, all homes will be free of lead-based paint hazards.

### **Actions planned to reduce the number of poverty-level families.**

The goals in the Strategic Plan have the capacity to reduce the number of households living in poverty. The goals emphasize stable and affordable housing and services as a means to address poverty and high-quality infrastructure as a way to revitalize communities.

For instance, the goal to address housing instability among residents, including homelessness includes projects which address long-term housing stability through housing rehabilitation programs designed to address housing repairs and renovations vital to maintaining existing affordable housing stock. Housing improvements also provide for accessibility and energy efficiency improvements providing for safer and more economical housing. Funding used to acquire blighted properties and replace them with new homeownership opportunities revitalizes neighborhoods, increases the value of neighboring properties, and creates ownership avenues designed to build household wealth and move families from poverty.

The goal to address the limited supply of diverse rental and homeownership opportunities includes funding for the construction of new, safe and affordable housing units for low-income homebuyers. By subsidizing project development costs, the City is able to effectively decrease the share of total income a family commits for housing cost, allowing the household to use those extra funds to pay down short-term debt and pay for other necessities, such as transportation, healthcare, and food, or save for the future.

To address the need for accessible, culturally competent services, programs will focus on various systemic inequities being faced by many minority and low-income households. Funding in 2024 will provide for fair housing counseling services and landlord-tenant trainings to targeted communities. An additional \$100,000 in funding will be allocated in support of homelessness prevention through emergency

assistance payments to low- and moderate-income households, with a focus on the elderly, disabled, and minority populations, and through relocation assistance for households displaced through no fault of their own.

Additional efforts to reduce the number of poverty-level families include funding through the 1% human services allocation which provides a broad spectrum of services including, supportive and emergency services, human services programs targeting basic human needs, homelessness intervention and prevention, fair housing assistance, crisis stabilization and advocacy, youth programs, access to health and behavioral services, access to food, and activities to increase self-sufficiency (e.g., workforce training, employment readiness, and education). For 2024, the City has allocated \$425,150 in general fund dollars in support of these programs.

### **Actions planned to develop institutional structure.**

Lakewood, Tacoma, and Pierce County have a long history of working closely together to coordinate funding activities and ensure funding strategies don't overlap or conflict. This is especially true today, as all three jurisdictions have been working towards regional coordination on anti-poverty strategies, affordable housing strategies, and homelessness initiatives. These initiatives aim to increase the supply of affordable housing (both rental and homeownership), lower the overall cost of housing for residents, create access to financial assistance and services, increase the earning potential of low-income households, reduce or eliminate the time a family is homeless, and create pathways to build wealth and assets. Funding allocations and recommendations for many local projects are reviewed and approved jointly.

Both Tacoma and Lakewood are represented on the Tacoma/Pierce County Affordable Housing Consortium to work on issues of affordable housing, including state-level policies and programs to increase resources and opportunities to address local housing needs. Tacoma and Lakewood participate in a multicounty planning system (Puget Sound Regional Council) that looks at regional growth and economic development, as well as equal access to opportunities. The City of Lakewood is also a founding member of the South Sound Housing Affordability Partners (SSHAP), a voluntary collaboration among 14 local governments, whose goal is to provide a regional approach to preserve affordable, attainable, and accessible housing throughout Pierce County.

On a local level, Lakewood continues to coordinate federal funding opportunities and general fund expenditures through the Community Services Advisory Board (CSAB). The CSAB is tasked with policymaking and general funding recommendation authority as they relate to community development and human

services activities citywide. Board responsibilities include facilitating the cooperation and coordination of human services and Consolidated Plan activities, holding public hearings to receive input on community development and human service's needs, developing policy guidance and program evaluation criteria, and making funding recommendations.

With regard to the Tacoma-Lakewood HOME consortium and the allocation of HOME funds, the City of Tacoma has established the Tacoma Community Redevelopment Authority (TCRA), a public corporation organized and dedicated to the administration of federal grants and programs such as the Community Development Block Grant and HOME Investment Partnerships Program. The TCRA is responsible for administering the HOME Program, including the review of all housing programs for both Tacoma and Lakewood. The Board is staffed by ten Board members and is supported by City of Tacoma staff.

### **Actions planned to enhance coordination between public and private housing and social service agencies.**

The City is the convener of monthly human services Collaboration meetings. Collaboration partners include for-profit and nonprofit providers of housing, services, homeless programs, dv and family services, youth programs, food banks, and healthcare services.

City of Lakewood staff routinely coordinate with City of Tacoma, as part of the HOME Consortium, and participate in regional efforts coordinating planning efforts and service delivery. The Cities participate in the Tacoma/Lakewood/Pierce County Continuum of Care and are active in the Tacoma Pierce County Affordable Housing Consortium, the Economic Development Board for Tacoma-Pierce County, the Pierce County Human Services Coalition and other public entities and associations that set priorities for use of resources in the region, set goals, and measure progress in meeting those goals. Lakewood staff participate in monthly meetings with service providers and coordinate the development of plans and strategies.

Coordination with public and assisted housing providers, along with governmental agencies for health, mental health, and other services focuses on economic development, transportation, public services, special needs, homelessness, and housing. As the need for affordable housing and services continues to increase, the Cities of Tacoma and Lakewood, Pierce County, and the Puget Sound Regional Council continue to collaborate on long-term priorities to leverage limited funding to meet the needs of the community. Current coordination includes partnership with the City, Pierce County, WA State, and the federal government, bringing together approximately \$11 million dollars in support of LASA's construction of 25-units of affordable rental housing in Lakewood's downtown core.

Additional coordination efforts with housing and social service agencies involve funding through the City's 1% human services allocation. This fund targets programs that provide low-income housing and homelessness assistance, crisis stabilization and advocacy, emotional supports & youth programs, access to health and behavioral services, and access to food. Through the City's annual allocation process, relationships have been maintained with providers of services such as, the Rescue Mission, Emergency Food Network, Community Healthcare, Rebuilding Hope, YWCA, Communities in Schools, Children's Therapy Center, Making a Difference Foundation, Linqvist Dental, Your Money Matters, LASA, Rebuilding Together South Sound, Asian Pacific Cultural Center, Oasis Youth Center, Multicultural Child and Family Hope Center, Nourish Pierce County, St. Leo's Food Connection, Pierce County AIDS Foundation, Pierce County Project Access, and Lakewood's Promise, offering programs to low- and moderate-income households throughout the County. Collaboration continues with both the Pierce County Housing Authority and the Tacoma Housing Authority on the expansion of safe, decent, affordable housing options for low-income citizens.

## **Discussion**



# Program Specific Requirements

## AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

### Introduction

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	100,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>100,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

### Discussion

The City of Lakewood anticipates it will receive \$100,000 in CDBG program income and \$292,000 in NSP1 program income. Presently, the IDIS system allows a grantee to enter CDBG program income into the system; however, NSP program income is

not accounted for in the same manner. The program income amount entered in line 1 of AP-90 is therefore understated by \$292,000.

## **Attachments – SF-424 & Certifications**

*(To be attached upon submittal to HUD)*