



To: Mayor and City Councilmembers
From: Tho Kraus, Deputy City Manager
Through: John J. Caulfield, City Manager
Date: May 6, 2024
Subject: City of Lakewood Transportation Benefit District 2023 Annual Report

Purpose

This report provides information on the status of the City of Lakewood Transportation Benefit District (“District”) and fulfills the requirements of the State of Washington and the District for an annual report. Below are excerpts from the relevant state law and local documents.

RCW 36.73.160(2): A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

Action taken by the City Council

Adopted the TBD 2022 Annual Report on May 1, 2023 (reviewed at the April 24, 2023, study session).

Next Steps

May 6, 2024 - Adoption

Transportation Benefit District Financial Summary

The following table provides a summary of the Transportation Benefit District Fund for fiscal year 2023.

Fund 103 Transportation Benefit District	2023 Budget	2023 Actual
Revenues:		
\$20 Vehicle License Fee	\$ 835,000	\$ 815,810
Interest Earnings	-	4,870
Total Revenues	\$ 835,000	\$ 820,680
Expenditures:		
Transfers to Transportation CIP:		
302.0001 Personnel, Engineering & Professional Services	159,000	159,000
302.0002 New LED Street Lights	180,000	180,000
302.0003 Neighborhood Traffic Safety/Traffic Calming	25,000	25,000
302.0004 Minor Capital Major Maintenance	260,000	260,000
302.0005 Chip Seal Program - Local Access Roads	75,532	75,532
Total Expenditures	\$ 699,532	\$ 699,532
Beginning Fund Balance, January 1	\$ 91,140	\$ 91,140
Ending Fund Balance, December 31	\$ 226,608	\$ 212,288

Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City monthly. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The administration fee is the maximum amount permitted by RCW 82.80.140.

TBD Funded Projects – Revenues, Expenditures & Construction Schedules

The following is an update of TBD funded projects in 2023.

Annual Programs	302.0001 Personnel, Engineering, Prof Svcs	302.0002 New LED Street Lights	302.0002 NTS/Traffic Calming	302.0004 Minor CIP & Major Maint	302.0005 Chip Seal Program
Revenues:					
Motor Vehicle Excise Tax	\$ 316,797	\$ -	\$ -	\$ -	\$ -
Increased Gas Tax	72,487	-	-	-	-
Multimodal Transportation	82,842	-	-	-	-
General Fund	468	-	-	-	-
TBD \$20 Vehicle License Fee	159,000	180,000	25,000	260,000	75,532
Real Estate Excise Tax	-	-	-	-	284,468
Total Revenues	\$ 631,594	\$ 180,000	\$ 25,000	\$ 260,000	\$ 360,000
Expenditure:					
TBD Funds Spent - Current Year Allocation	159,000	89,167	6,606	260,000	75,532
TBD Funds Spent - Previous Years Allocation	-	-	-	-	198,764
Other Funds Spent	448,399	-	-	104,737	203,971
Total Expenditures	\$ 607,399	\$ 89,167	\$ 6,606	\$ 364,737	\$ 478,267
Beginning Fund Balance, January 1	\$ 114,824	\$ 285,529	\$ 34,990	\$ 112,849	\$ 198,764
Ending Fund Balance, December 31	\$ 139,019	\$ 376,362	\$ 53,384	\$ 8,112	\$ 80,497
Ending Fund Balance Composition:					
TBD Funds	\$ -	\$ 90,833	\$ 18,394	\$ -	\$ -
Non-TBD Funds	\$ 139,019	\$ 285,529	\$ 34,990	\$ 8,112	\$ 80,497

Project balances are proposed to be rolled over to 2024.

In 2023, TBD funds were used to fund annual programs as follows:

Minor Capital and Major Maintenance: Funds used for pavement patching across the City. Approximately 2,700 square yards of patching was completed at various locations across the city.

Chip Seal Program – Local Access Roads: Funds used to chip seal and fog seal roadways around the Lakeview Neighborhood (interior to: Bridgeport Way SW/100th St SW/Lakeview Ave SW/108th St SW).

Neighborhood Traffic Safety Control program: The NTSC program utilized limited TBD funds, primarily to acquire needed traffic studies in support of citizen concerns on speeding. We are seeing fewer examples of confirmed speeding through neighborhoods resulting in less physical improvements. This type of work will vary from year to year.

The annual street lighting program did not issue a contract for street lighting in 2023 due to staffing shortages for design. The 2023 work will be combined with the 2024 work and issued under one larger contract. This may result in lower prices based on the increased scale of the work.

2023 Roadway Patching – McChord Dr. SW (Near 5721 McChord Dr. SW)



Before – Image Date April 2018 (Credit: Google)



After – Image Taken April 2024 (Credit: Lakewood PWE)

2023 Roadway Patching – San Francisco Ave. SW (Near 5108 San Francisco Ave.)



Before – Image Date: August 2018 (Credit: Google)



After – Image Taken April 2024 (Credit: Lakewood PWE)

2023 Chipseal Program – 47th Ave. SW (In front of Lakeview Hope Academy)



Before – Image Date: May 2019 (Credit: Google)



After – Image Taken April 2024 (Credit: Lakewood PWE)

2023 Chipseal Program – Hayden St. SW (Near 4414 Hayden St.)



Before – Image Date: May 2019 (Credit: Google)



After – Image Taken April 2024 (Credit: Lakewood PWE)