



**COMMUNITY SERVICES ADVISORY BOARD  
MEETING AGENDA  
Tuesday, June 18, 2024  
5:30pm**

**How to attend**

**In-person:** American Lake Conference Room (first floor lobby), Lakewood City Hall, 6000 Main St SW.

**Virtually:** Online or by phone. Online: <https://us06web.zoom.us/j/84362838382> Enter meeting ID: 843 6283 8382 Or call: 253-215-8782.

**Livestream:** YouTube.Com/CityofLakewoodWA

Persons requesting special accommodations or language interpreters should call 253-983-7827, as soon as possible in advance of the meeting so that an attempt to provide special accommodations can be made.

**WELCOME/CALL TO ORDER**

**PUBLIC COMMENT**

**MEETING MINUTES**

- Review and approve March 20, 2024 meeting minutes

**NEW BUSINESS**

- Review City Council feedback on human services funding priorities and finalize application and rating tool.

**NEXT STEPS**

- Determine deliverables between this meeting and the next.

**BOARD MEMBER HIGHLIGHTS**

**FUTURE MEETING DATE / AGENDA ITEMS**

- Wednesday, July 17<sup>th</sup> –
  - Continue Opioid Settlement Funds discussion.

**ADJOURN**



City of  
Lakewood

**Community Services Advisory Board  
Meeting Minutes**

MEETING PLACE/DATE:

**Wednesday, February 20, 2024**

**In-Person and Zoom Virtual Meeting**

**American Lake Conference Room, City Hall Lobby**

**6000 Main St SW Lakewood, WA 98499**

**5:30-6:30PM**

**CALL TO ORDER:**

Kyle Franklin called the meeting to order at 5:33 pm

**ATTENDANCE:**

**Community Services Advisory Board Members Present:**

Kyle Franklin, Michael LaCadie, Darrin Lowry, Denise Nicole Franklin and Shelby Taylor

**Community Services Advisory Board Members Excused:**

Edith Owen-Wallace and Laurie Maus

**Staff:** Shannon Bennett provided staff support

**Guests:**

None

**Youth Council Liaison:**

Ariano Melo, Reinida Benavente and Bentley Webster

**Council Liaison:**

Michael Brandstetter

**APPROVAL OF MINUTES:** November 15 and January 17 minutes were unanimously approved.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:** None

## **NEW BUSINESS:**

### **Chair and Vice-Chair Election**

Kyle was nominated as Chair and Darrin was nominated as Vice-Chair. Both were unanimously voted in.

### **CDBG-Review of draft 2024 Action Plan**

Jeff Gumm presented on the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) FY 2024 Annual Action Plan. Jeff told members a community needs consultant will be hired for the 5-year consolidated plan. CM Brandstetter suggested the consultant target CDBG qualified neighborhoods to pull community input. Denise shared that food and raffle will bring people to the community meetings. Jeff said he gets much interest for rental assistance so maybe TBRA is an option. Denise asked if education could be covered and if housing voucher assistance could get matching funds. Jeff agreed they could and suggested there be further conversation about it. Jeff asked members to share their questions and thoughts during the meeting and beyond. CM Brandstetter suggested we focus the funds on need gaps. Jeff suggested more focus on housing, to include emergency rental assistance programs.

### **CDBG-Public Hearing for 2024 Action Plan**

Kyle opened the public hearing at 5:30pm. No public was present, so the comment period was immediately closed and no input was received.

### **OPIOID SETTLEMENT FUNDS**

Members discussed issuing a Request for Qualification (RFQ) seeking a community needs consultant to work on the fiscal year 2025 CDBG 5 YR consolidated plan and the opioid settlement funds, with the opioid funds having a separate and specific scope of work. If this route is taken, the RFQ is anticipated to be released in summer of 2024, with work starting in the fall of the same year and wrap up and a recommendation presented to Council in spring of 2025.

CM Brandstetter suggested the community needs research specific to use of the opioid funds should reflect what the data and analysis show of how the epidemic is impacting our community and that the Council is not in a hurry to spend the funds, but rather, wants to ensure they're spent well and is looking to CSAB to feed the process.

**BOARD MEMBER HIGHLIGHTS:** Denise Ncole Franklin presented the Palmer Scholars annual report. May 16<sup>th</sup> at McGavick Center annual Stand Up and Cheer, a Toast to New Beginnings.

**MEETING ADJOURN:** Kyle Franklin adjourned the meeting at 6:39 pm.

### **NEXT MEETING:**

March 20, 2024, from 5:30-6:30PM



Kyle Franklin, Chair



Shannon Bennett, Staff Person