



**Lakewood Planning Commission  
May 15, 2024 Meeting Minutes**

**WELCOME/CALL TO ORDER**

Mr. Philip Combs, Vice Chair, called the meeting to order at 6:30 p.m.

**ROLL CALL**

**Planning Commission Members Present** Phillip Combs, Vice Chair; Linn Larsen, Mark Herr, Ellen Talbo, and Philip Lindholm.

**Planning Commission Members Excused** Robert Estrada, Chair; and Sharon Wallace.

**Planning Commission Members Absent** None.

**Staff** Jeff Rimack, Community Development Director (via Zoom); Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant

**Youth Council Liaison** None in attendance.

**Council Liaison** Councilmember Paul Bocchi was present.

**APPROVAL OF MINUTES**

The minutes of the meeting held on May 1, 2024, were approved by voice vote 5-0 as written. M/S/C Larsen/Lindholm.

**AGENDA UPDATES: None.**

**PUBLIC COMMENT: None.**

**PUBLIC HEARING: None.**

**UNFINISHED BUSINESS: none.**

**NEW BUSINESS**

Jeff Rimack, Community and Economic Development Department Director  
Introduction to Commissioners

Mr. Jeff Rimack explained he looks forward to building the economic growth in the City of Lakewood. Mr. Rimack stated he has served 27 years in the Navy Reserve and was drawn to the Lakewood opportunity because of its ties to the military community.

Mr. Rimack thanked the commissioners for their work and dedication.

2024 Comprehensive Plan Periodic Review Package 2: Developmental Regulation  
Policy

Ms. Tiffany Speir introduced Mr. Andrew Bjorn, BERK Consulting, who was present to help answer questions from commissioners.

Ms. Speir explained the 2024 Development Regulations Updates would include the following:

- Critical Areas Ordinance Amendments
- 24CPPR-Required Regulation Amendments to LMC Titles 18A, 18B, and 18C
- Short Term Rental (STR) Regulation Amendments
- Public Noticing Regulations (HB1105) Amendments
- 2021 Station District Subarea Plan Package Amendments
- 2018 Downtown Subarea Plan Package Amendments

The Transportation Mitigation Fee (TMF) established as a Downtown Subarea development incentive was also presented and alternatives were discussed.

Ms. Speir informed commissioners the City has applied for a 2024 federal RAISE Planning Preconstruction Activities Grant of \$1,100,000 to examine the existing and currently planned motorized and non-motorized transportation network within the Downtown Subarea.

If awarded, the grant will fund a report with updated recommendations on motorized and non-motorized transportation safety and capacity-building capital projects to pursue in the Downtown. The grant announcement is expected in late June.

## REPORTS

**Council Liaison Comments** None.

### City Staff Comments

Ms. Speir requested that Commissioners provide their proposed amendments to the 24CPPR package by May 29 if possible.

### Future Meetings (Special schedule)

- 6/5 Public Hearing on 24CPPR package
- 6/12 Discussion of 24CPPR package
- 6/26 Discussion of 24 CPPR Package if needed
- 7/10 Action on 24CPPR package

**NEXT MEETING** The Planning Commission would next meet on June 5, 2024.

**ADJOURNMENT** Meeting adjourned at 8:00 p.m.

**PHILLIP COMBS**

Phillip Combs, Vice Chair

**KAREN DEVEREAUX**

Karen Devereaux, Clerk

Signature: Phillip Combs  
Phillip Combs (Jun 15, 2024 09:32 PDT)

Email: phillip.p.combs@gmail.com

Signature: Karen Devereaux  
Karen Devereaux (Jun 21, 2024 15:14 PDT)

Email: kdevereaux@cityoflakewood.us