

Applicant
Workshop
City of Lakewood
2025-26 Human
Services Funding

July 2, 2024



Ideal Candidates for Funding

- 501 C 3 or public agency
- Active and engaged board and staff
- History of serving the community
- Financial stability
- Commit to an annual site visit by City of Lakewood staff
- Ability to manage grant requirement
- Submit quarterly reports, invoices w/ back up docs
- Retain records for 7 years



2025-26 Strategic Program Areas

Emotional Supports & Youth Programming
Direct services for children and youth



Access to Food
Providing or distributing food to Lakewood youth
and families in a variety of ways

Access to Health & Behavioral Healthcare
Access to healthcare services

Housing Assistance & Homeless Prevention
Preventing homelessness in our community

Crisis Stabilization & Advocacy
Making community connections and referrals to
advocacy and support services



ONE APPLICATION PER PROGRAM

- Select only one strategic area
- HS funds programs not agencies
- Explain how program fulfills human service strategy
- Funds support Lakewood Residents



MAXIMUM REQUEST \$25,000 (no minimum)

<https://cityoflakewood.us/notice-regarding-city-of-lakewood-2025-2026-human-services-grants/>

<https://cityoflakewood.us/community-services/human-services-grants/>



General Information

- Organizational Info
- Signing authority
- Primary point of contact
- Number of years in business
- Federal tax ID #



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Question 1: Program Design

- Services provided
- Human Services strategy served
- Access to Lakewood residents



**Human
Services**

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Question 2: Service Coordination & Partnerships

- Community collaboration
- Links to community resources



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Question 3: Effective Practices

- Specific measurable outcomes
- Benefit to Lakewood residents and community
- Client Voice



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Question 4: Accessibility & Eligibility

- Eligibility determination
- Diverse populations
- Commitment to diversity, equity and inclusion
- Client data



**Diversity
Equity
Inclusion**

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Question 5: Program Budget

- Grant amount requested
- Description of how HS funds will be used
- Program dependence on HS funding



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APPLICATION ATTACHMENTS

- List of Board of Directors & # years
- Most recent board meeting minutes
- 501c3 determination letter
- 1-990 or end-of-year financial report / audit letter
- Agency current annual operating budget summary



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Submission



Fillable MS Word Document

- Mindful of length allowable per section
- Clear and concise descriptions are appreciated
- No additional information will be accepted at this time

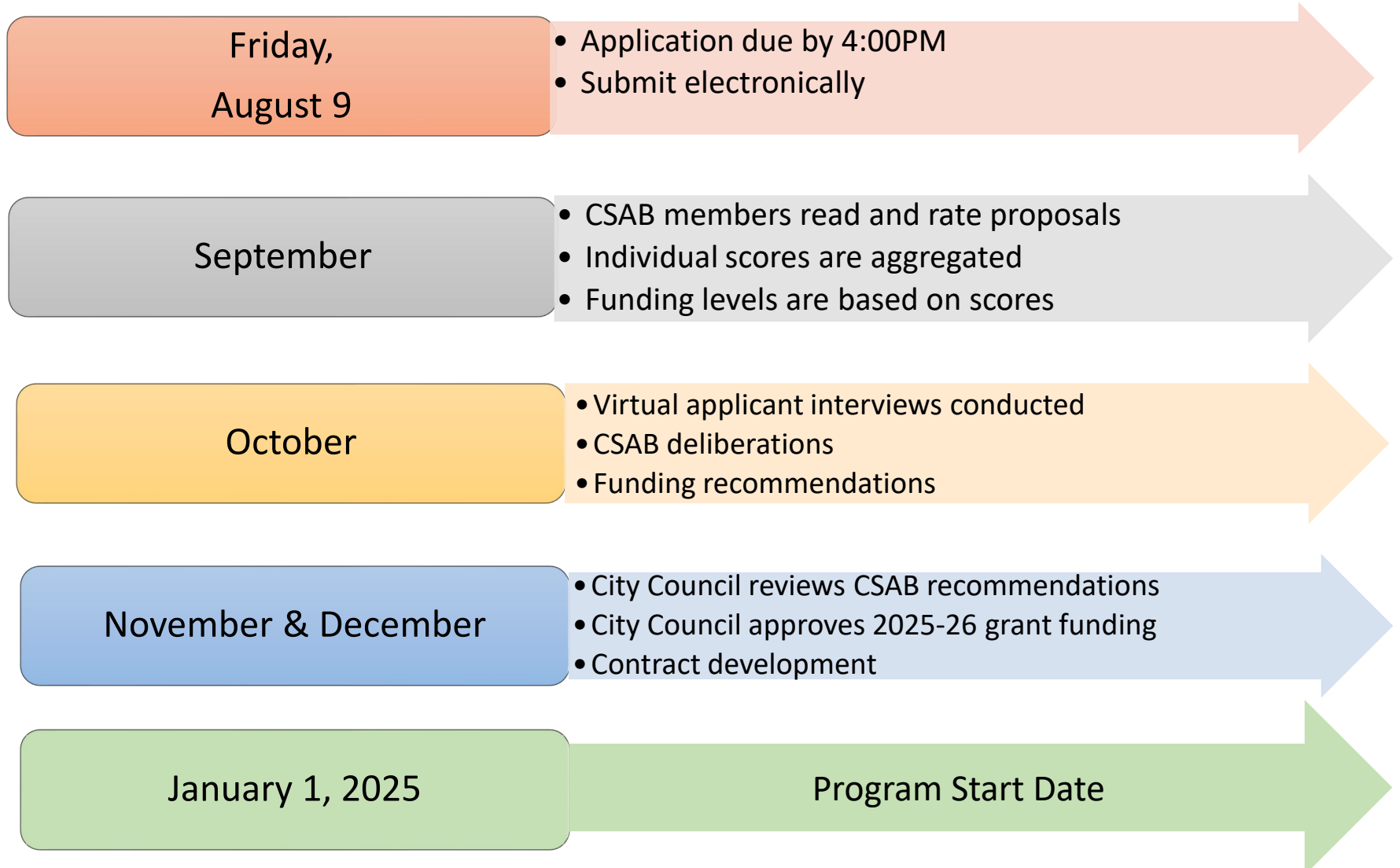
Electronic submission required

- Submit the application and supplemental documents to Sbennett@cityoflakewood.us by Friday August 9th at 4:00pm
- You will receive an acknowledgement of receipt
- Contact Shannon Bennett for an alternate method

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Timeline



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Questions & Answers

E-Mail questions to: Sbennett@cityoflakewood.us

- Questions due by Friday, July 16 @ 4:00pm
- Answers posted by July 23 on City website

Contact information

- Shannon Bennett, Human Services Coordinator
- Phone: (253) 983-7774

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