

## MEETING AGENDA

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### LANDMARKS & HERITAGE ADVISORY BOARD

THURSDAY August 22, 2024 AGENDA

6:00 PM Virtual Hybrid Meeting – American Lake Conference Room

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**Until further notice, residents can also virtually attend Landmark and Heritage Advisory Board (LHAB) meetings by watching them live on the city's YouTube channel:**

**<https://www.youtube.com/user/cityoflakewoodwa>. Those who do not have access to YouTube can call in to listen by telephone at +1 (253) 215-8782 and by entering Webinar ID: #875 9292 5032**

#### **To participate in Public Comment and/or Public Testimony:**

Public Comments and Public Testimony on Public Hearings will be accepted by mail, email or by live virtual comment. Send comments by mail or email to Karen Devereaux, LHAB Clerk, at 6000 Main Street SW Lakewood, WA 98499 or <mailto:kdevereaux@cityoflakewood.us>. Comments received up to one hour before the meeting will be provided to the Landmarks and Heritage Advisory Board electronically.

**Virtual Comments:** If you would like to provide live Public Comments or Public Testimony during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone [Dial +1\(253\) 215- 8782](tel:+12532158782) and enter webinar ID:

# 867 4079 5399 or by visiting <https://us06web.zoom.us/j/86740795399>.

**By Phone:** For those participating by calling in by [telephone \(+1\(253\) 215- 8782](tel:+12532158782) and enter webinar ID # 867 4079 5399 the Chair will call on you during the Public Comment and/or Public Hearings portions of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

**By ZOOM:** For those using the ZOOM link <https://us06web.zoom.us/j/86740795399>, upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Chair during the Public Comments and/or Public Hearings portions of the agenda. When you are unmuted, please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

#### **1. Call to Order**

#### **2. Meeting Protocol**

- a. Roll Call
- b. Acceptance/Changes to Agenda
- c. Approval of Minutes from October 26, 2023
- d. Announcements

-Introduction of Associate Planner assigned to support LHAB

#### **3. Public Comments** None

#### **4. Public Hearings** None

- 5. Reports by Historic Preservation Officer**
  - a. Update on Pierce County Historic Preservation Grant
- 6. Unfinished Business**

None
- 7. New Business**

None
- 8. Next Meeting Scheduled** Thursday, August 22, 2024 at 6:00 p.m.
- 9. Adjournment**

**Members** please contact Karen Devereaux at [kdevereaux@cityoflakewood.us](mailto:kdevereaux@cityoflakewood.us) or 983-7767 by Tuesday prior to the meeting, if you are unable to attend. It is important to establish in advance whether there will be a quorum. Thank you.



**Landmarks & Heritage Advisory Board  
Meeting Minutes**

**MEETING PLACE/DATE**

Lakewood City Hall American Lake Conference Room, Thursday, October 26, 2023, at 6:00 p.m.

**CALL TO ORDER**

**ATTENDANCE**

**Landmarks & Heritage Advisory Board Members Present:** Glen Spieth, Chair; Christina Manetti, Vice-Chair; and Beth Campbell

**Landmarks & Heritage Advisory Board Members Excused:** Amelia Escobeda (absent)

**Staff:** Jessica Olson, Current Planning Manager; Billie Stewart, Assistant Planner; and Karen Devereaux, Administrative Assistant

**Youth Council Liaison:** Angel Calderon Ramirez (Excused), Shyniece Peters (Excused), Jhoselyn Valenzuela Mendez (Absent), and Lui Owejan (Present)

**Council Liaison:** Councilmember Trestin Lauricella (Not Present)

**APPROVAL OF MINUTES**

**The minutes of the meeting held on July 27, 2023 were approved as written by voice vote, M/S/C Campbell/Manetti. Motion to approve the minutes passed unanimously, 3-0.**

**PUBLIC COMMENT**

-None

**PUBLIC HEARINGS**

-None

**REPORTS BY HISTORIC PRESERVATION OFFICER**

a. Fort Steilacoom Artifacts Research

Ms. Jennifer Schreck, Preservation Services Consultant, has begun the work of checking the WA State archaeological records of the Burke Museum for Ft. Steilacoom Park based on the conversation at the Joint City Council meeting on September 11. Once an inventory has been identified talks can begin to negotiate items for local display in the Lakewood Historical Museum.

b. New Staff and Youth Council Assignments

Ms. Olson introduced Ms. Billie Stewart who was recently promoted to Assistant Planner and will be learning to help with duties of covering the LHAB meetings. Youth Council Member, Mr. Lui Owejan, was in attendance and introduced

himself to the members.

c. Lakewood Touring Map Printing

A hard copy of the final draft map was made available for viewing. A couple members were not attending in person and requested to be allowed to view the map at their leisure until November 15; then Ms. Olson will forward the final changes to the printing company and move the project forward.

d. Historical Property Development Forms and FAQ Sheets Update

Ms. Olson reiterated that planning and permitting divisions are understaffed and this project will likely be on hold until after the new year.

e. Pierce County Historic Preservation Grant

Ms. Jessica Olson informed the group the City was not notified when the grant cycle was originally opened even though she previously requested to be notified. Ms. Olson learned the grant cycle was to close on October 2. She prepared and applied on behalf of LHAB members. See below.

## **UNFINISHED BUSINESS**

### Pierce County Historic Preservation Grant Program

Staff put together an application for 3 historic markers and submitted as a “historic markers program” for \$5,700. This will allow LHAB to have more flexibility over implementing the grant funds, if awarded. The application review processors will hold a special meeting to ask questions of applicants on Tuesday, November 14 at 6:00 p.m. Ms. Olson stated she would be in attendance via Zoom and other members agreed to be available as well.

## **NEW BUSINESS**

-None

## **CITY COUNCIL COMMENTS**

-None

## **BOARD COMMENTS**

-None

**NEXT MEETING:** To be determined if something arises from the November 14 grant cycle meeting. Otherwise, no meeting will be held in November.

**ADJOURNMENT** Meeting adjourned at 6:29 p.m.

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Glen Spieth, Chair

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Karen Devereaux, Staff