

Change of Ownership, Engineer of Record, and Contractor Form

Applications and all required documentation are required to be submitted through our on-line dashboard at <https://pals.cityoflakewood.us/palsonline/#/dashboard>.

NOTE: Fill out sections that apply.

Permit Number(s): _____ Parcel Number: _____

Project Name: _____

Seller Statement

I, the "Seller", am releasing permits to a "New Owner". Check the correct statement below:

- "Seller" acknowledges that any remaining fees or requirements on this permit can go to the "New Owner".
- "Seller" requests a refund of any credit balance, and the "New Owner" will pay any fees owed to go forward.

Seller Name: _____

Seller Signature: _____ Date: _____

New Owner Information

Name: _____

Company (if applicable): _____

Address: _____

Phone: _____ Email: _____

New Owner Signature: _____ Date: _____

New Contractor:

Name of New Contractor of Record: _____

[Contractor's WA License #:](#) _____

Engineer's Affidavit (if applicable):

I agree to accept the responsibilities of the Project Engineer in accordance with Lakewood Municipal Code (LMC) Titles 12 & 13.

Engineer Name: _____ **Engineer License #:** _____

Contractor of Record: _____

Engineer's Signature: _____ **Date:** _____