



**Landmarks & Heritage Advisory Board
Meeting Minutes**

MEETING PLACE/DATE

Lakewood City Hall American Lake Conference Room, Thursday, October 26, 2023, at 6:00 p.m.

CALL TO ORDER

ATTENDANCE

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Chair; Christina Manetti, Vice-Chair; and Beth Campbell

Landmarks & Heritage Advisory Board Members Excused: Amelia Escobeda (absent)

Staff: Jessica Olson, Current Planning Manager; Billie Stewart, Assistant Planner; and Karen Devereaux, Administrative Assistant

Youth Council Liaison: Angel Calderon Ramirez (Excused), Shyniece Peters (Excused), Jhoselyn Valenzuela Mendez (Absent), and Lui Owejan (Present)

Council Liaison: Councilmember Trestin Lauricella (Not Present)

APPROVAL OF MINUTES

The minutes of the meeting held on July 27, 2023 were approved as written by voice vote, M/S/C Campbell/Manetti. Motion to approve the minutes passed unanimously, 3-0.

PUBLIC COMMENT

-None

PUBLIC HEARINGS

-None

REPORTS BY HISTORIC PRESERVATION OFFICER

a. Fort Steilacoom Artifacts Research

Ms. Jennifer Schreck, Preservation Services Consultant, has begun the work of checking the WA State archaeological records of the Burke Museum for Ft. Steilacoom Park based on the conversation at the Joint City Council meeting on September 11. Once an inventory has been identified talks can begin to negotiate items for local display in the Lakewood Historical Museum.

b. New Staff and Youth Council Assignments

Ms. Olson introduced Ms. Billie Stewart who was recently promoted to Assistant Planner and will be learning to help with duties of covering the LHAB meetings. Youth Council Member, Mr. Lui Owejan, was in attendance and introduced

himself to the members.

c. Lakewood Touring Map Printing

A hard copy of the final draft map was made available for viewing. A couple members were not attending in person and requested to be allowed to view the map at their leisure until November 15; then Ms. Olson will forward the final changes to the printing company and move the project forward.

d. Historical Property Development Forms and FAQ Sheets Update

Ms. Olson reiterated that planning and permitting divisions are understaffed and this project will likely be on hold until after the new year.

e. Pierce County Historic Preservation Grant

Ms. Jessica Olson informed the group the City was not notified when the grant cycle was originally opened even though she previously requested to be notified. Ms. Olson learned the grant cycle was to close on October 2. She prepared and applied on behalf of LHAB members. See below.

UNFINISHED BUSINESS

Pierce County Historic Preservation Grant Program

Staff put together an application for 3 historic markers and submitted as a "historic markers program" for \$5,700. This will allow LHAB to have more flexibility over implementing the grant funds, if awarded. The application review processors will hold a special meeting to ask questions of applicants on Tuesday, November 14 at 6:00 p.m. Ms. Olson stated she would be in attendance via Zoom and other members agreed to be available as well.

NEW BUSINESS

-None

CITY COUNCIL COMMENTS

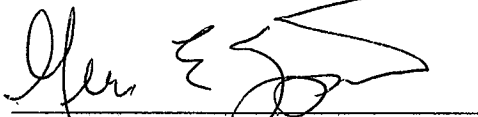
-None

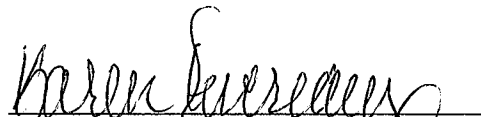
BOARD COMMENTS

-None

NEXT MEETING: To be determined if something arises from the November 14 grant cycle meeting. Otherwise, no meeting will be held in November.

ADJOURNMENT Meeting adjourned at 6:29 p.m.


Glen Spieth, Chair


Karen Devereaux, Staff