



City of  
Lakewood

**COMMUNITY SERVICES ADVISORY BOARD  
MEETING AGENDA  
Wednesday, October 16, 2024  
5:30pm**

**How to attend**

**In-person:** American Lake Conference Room (first floor lobby), Lakewood City Hall, 6000 Main St SW.

**Virtually:** Online or by phone. Online: [Join the meeting now](#) Enter meeting ID: 218 333 177 561

Passcode: qYbf38 Or call: [+1 323-539-7159,795149968#](tel:+13235397159).

**Livestream:** [YouTube.Com/CityofLakewoodWA](https://www.youtube.com/CityofLakewoodWA)

Persons requesting special accommodations or language interpreters should call 253-983-7827, as soon as possible in advance of the meeting so that an attempt to provide special accommodations can be made.

**WELCOME/CALL TO ORDER**

**PUBLIC COMMENT**

**MEETING MINUTES**

- Review and approve September 24, 2024 meeting minutes

**NEW BUSINESS**

- 5 Year Consolidated Plan Presentation – Jeff Gumm
- Finalize 2025/26 Human Services Funding Recommendations.

**NEXT STEPS**

- Present 2025/26 Human Services Funding Recommendations to City Council on November 12th.

**BOARD MEMBER HIGHLIGHTS**

**FUTURE MEETING DATE / AENDA ITEMS**

- November 12 – Present HS funding recommendations to City Council

**ADJOURN**



**Community Services Advisory Board  
Meeting Minutes**

MEETING PLACE/DATE:

**Wednesday, September 25, 2024**

**In-Person and Zoom Virtual Meeting**

**American Lake Conference Room, City Hall Lobby**

**6000 Main St SW Lakewood, WA 98499**

**5:30-6:30PM**

**CALL TO ORDER:**

Kyle Franklin called the meeting to order at 5:37 pm

**ATTENDANCE:**

**Community Services Advisory Board Members Present:**

Kyle Franklin, Michael Lacadie, Darrin Lowry, Denise Nicole Franklin, Shelby Taylor, Laurie Maus and Gregory Waggs

**Community Services Advisory Board Members Excused:**

None

**Staff:** Shannon Bennett provided staff support

**Guests:**

Charles Ames came to observe the meeting.

**Youth Council Liaison:**

Estrella Gonzalez-Sanchez, Irie Hinkle, Jaqueline Gonzalez-Mejia, Lesli Rosales-Martinez, Nathalye Lopez, Reinida Benavente, Ruffaro Guzha, and Sotiria Sexton

**Council Liaison:**

Michael Brandstetter

**APPROVAL OF MINUTES:** June 18, 2024, meeting minutes were unanimously approved.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Introductions and welcoming of new members was conducted.

Shannon shared her appreciation for the Youth Council members attending tonight's meeting.

There were some issues with all members receiving all 29 applications and as a result a complete set of member ratings was not available. Members compared ratings for the applications rated by all and agreed to arrive at an average rating and decipher a methodology for scoring at the October 16<sup>th</sup> meeting. Councilmember (CM) Brandstetter asked if the applicant interviews would allow members to revise their scores based. Shannon confirmed they would. Members discussed the 2023/24 funding round's methodology and how it might be revised to best connect the current demand of \$850,050 to this funding rounds \$475,000 in available program funds.

Members expressed concern for Communities in Schools submitting four separate applications totalling \$100,000 and how, if all four applications rate highly this may negatively impact the Board's ability to recommend funding other highly rated and/or important programs.

Members inventoried which applications they have not received prior to all members sharing their scores for each of the applications commonly received.

CM Brandstetter made the recommendation it would be helpful to give a range of scores for discussions sake. Shannon provided members with the low and high score for each application then opened it up for discussion. Members shared the positive and negative application aspects that helped them arrive at their ratings.

Denise and Darrin appreciated the data provided by many of the applicants.

Shelby said she rated applications very strongly, but an area that was lacking for her in many of the lower rated applications was outlining a clear need for many of the applications.

Shannon asked the Youth Council to weigh in on some of the youth focused programs. All members agreed that although they may not utilize the Boys and Girls Club, they have many friends who've access the center and have found much value in the space and programs offered. Ruffaro expressed her strong support for Oasis Youth Center. CM Brandstetter advised the Board that Oasis Youth Center is one of the only centers of its kind to fill a large need and expressed his support for their work. Darrin expressed his concern that the dollar amount associated with helping one resident appeared to be quite high in some applications as compared to others. Shannon cautioned that comparing dollar amounts to number of residents served for all applications may not be making a fair comparison. For example: Oasis Youth Center offers wraparound services

(on-site mental health therapists, outings, etc.), whereas food banks offer food items, which are far less expensive so the cost per client will be far lower.

Members expressed their concern for the vast difference in scores amongst the members and asked that a document including everyone's ratings and the average score be provided prior to the October 16<sup>th</sup> meeting. Members agreed to provide Shannon with 100% of their scores by the end of the week.

**BOARD MEMBER HIGHLIGHTS:** None

**MEETING ADJOURN:** Kyle Franklin adjourned the meeting at 7:05 pm.

**NEXT MEETING:**

October 16, 2024, from 5:30-6:30PM

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Kyle Franklin, Chair

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Shannon Bennett, Staff Person