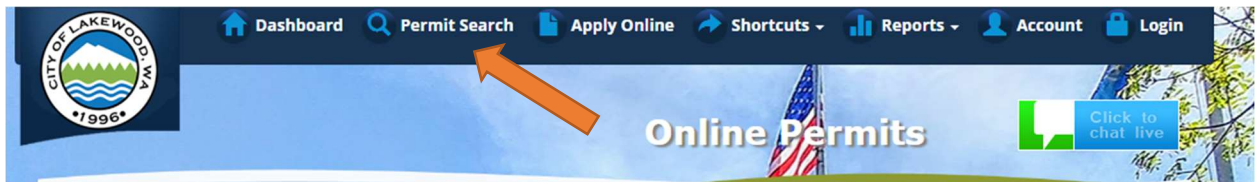


Resubmitting Online

- Start at <https://pals.cityoflakewood.us/palonline/#/dashboard> and click on Login at the top of the page and enter your email address and password.
 - If you do not currently have an account you will need to sign up for one before moving on. You will be asked to provide basic information.



- Once logged in click on “Permit Look Up” along the top of the site.



- Enter the permit number and hit Search

A screenshot of the "Application/Permit Lookup" form. The form has a green header with a question mark icon. It contains several input fields: "Application/Permit #:" with the value "1234", "Tax Parcel #:", "Contractor Id:", "Applicant Name:", "Project Name:", and "Site Address:" (split into "House Number" and "Street Name w/o prefix or suffix"). There are three buttons: "Search" (green), "Clear" (blue), and "Export" (grey). An orange arrow points to the "Search" button.

- The next screen will show the permit information.

Resubmittal
Building (Commercial) - 14423
?

This resubmittal addresses all the items requested by a reviewer
 This resubmittal includes a revised site plan

● PLANNING DIVISION
Employee Contact:

Resubmittal Description:

* Indicates a required document.

Ready for upload.	● Only PDF files are valid to upload.
Uploading in progress.	Click to delete.
Uploading complete.	● Only twenty files may be uploaded.
Failed to upload.	● Each file must be less than 50MB (51200 KB).

*Please allow up to 72 hours for Permit Technicians to review the resubmittal. If you have not heard back after that time, email permits@cityoflakewood.us for an update.