



City of  
**Lakewood**

**DEPARTMENT OF PLANNING & PUBLIC WORKS**

**Home Occupation Narrative**

1. Provide a detailed description of the proposed home occupation:
2. Will any part of the home occupation require outside storage? If so, explain.
3. Will the home occupation be conducted outdoors?
4. Are there to be any modifications made to the dwelling to accommodate the home occupation?
5. How many vehicular trips are expected to be generated by the home occupation per hour, including client-related trips and deliveries?
6. If the home occupation includes selling merchandise, how will the items be sold; i.e., by mail order, telephone sales, etc.
7. Will any services be provided to clients on site?

8. If there are to be customers to the site, what days and hours will they be allowed to visit?
  
9. How many customers or clients are expected to be on the premises at any one time?
  
10. Will any equipment or operation processes utilize, produce, or cause the emission of gasses, dust, odors, vibration, electrical interference, smoke, noise, or light? If so, explain.
  
11. Will the home occupation use equipment that results in a change to the fire rating of the structure; fluctuations in line voltage at or beyond the property line; or visual or audible interference in radio or television receivers or electronic equipment located off-premises?
  
12. Will any flammable materials be stored, distributed or produced by the home occupation?
  
13. Will the home occupation be operated by a resident of the home?  Yes  No
14. How many employees other than residents of the dwelling will be on site at any one time?
  
15. How many parking spaces are provided on the property? \_\_\_\_\_
16. How many vehicles related to the business will be onsite? \_\_\_\_\_

17. Will any Vehicles larger than 10,000 pounds gross weight operated out of the premises or parked on the property or on adjacent streets?  Yes  No

18. Will any of the following be stored onsite: Taxicabs, van shuttles, limousine or other transportation service vehicles?  Yes  No

If Yes, please explain in further detail:

19. Will a sign be displayed on the site?  Yes  No

If yes, please explain type of sign and proposed size:

**AUTHORIZED HOME OCCUPATION OWNER SIGNATURE:**

By affixing my signature hereto, I certify under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge and that I am the owner or the renter of the premises where the home occupation will be located. I have read and understand the home occupation regulations LMC Chapter 18A.40.110.6.

I understand that if the home occupation changes in such a manner that any of the answers provided above will be incorrect or require modification, I must review the changes with the Planning and Public Works Department for approval, and if deemed necessary, apply for a new home occupation permit.

\_\_\_\_\_  
Home Occupation Owner

\_\_\_\_\_  
Date