

LAND USE APPLICATIONS Required Submittal Items Matrix

The below maxtrix lists submittal items that are required as part of a complete application.
Not every project will require every specified item

Required Submittal Item	Project Types								
	Design Review	Home Occupation	Master Facilities Plan	Master Facilities Plan Modification	Wireless Facility	Land Use Minor/Major Modification	Temporary Use Permit	Conditional Use Permit	Variance
Master Land Use Application	X	X	X	X	X	X	X	X	X
Applicant/Owner Affidavit of Public Posting			X	X	X	X		X	i
Operational Characteristics	X		X						
Site Plan	X		X	X	X	X	X	X	X
Title Report (Current within 30 days of submittal)	X		X	X	X	X		X	X
Architectural Plan Set	X		X	X		X		X	X
Colored Building Elevation Plans	X								
Landscaping/Irrigation Plans	X		X	X	X	X		X	
Exterior Photometric Lighting Plan	X								

Required Findings for CUP's-Worksheet								X	
Criteria for Approval-Temporary Use Permits Worksheet							X		
Required Findings for Variance-Worksheet									X
Home Occupation Narrative-Worksheet		X							
SEPA Checklist*									
Technical Reports*									

*Depending on the proposed project, other technical reports or documents may need to be provided. These include but are not limited to: Noise Study, Traffic Study, Parking Study Geotechnical Report, Certificate of Water Availability, etc.

* If SEPA Review is required for your proposal, the SEPA Checklist may be a supplemental submittal document with your application.

¹ Variances vary based on the extent of deviation requested. A Type I or Type II Variance may not require public noticing but a Type III Variance will.