



Submitting a Street Vacation Application

Planning and Public Works

6000 Main St SW
Lakewood, WA 98499
(253) 512-2261

Visit our office:
Tues. – Thurs. 9am – 12pm

Contact us:
Permit Center
permits@cityoflakewood.us

Rental Housing Safety
Program
rentals@cityoflakewood.us

Business Licensing
businesslicensing@cityoflakewood.us

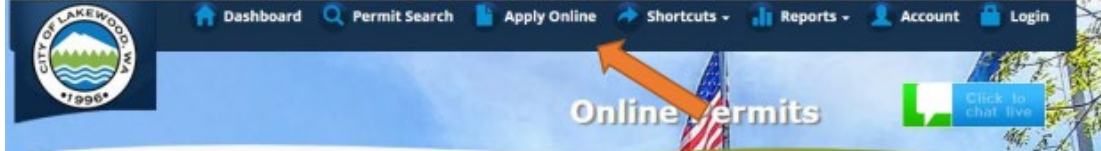
Engineering
publicworksenineering@cityoflakewood.us

Planning
planning@cityoflakewood.us

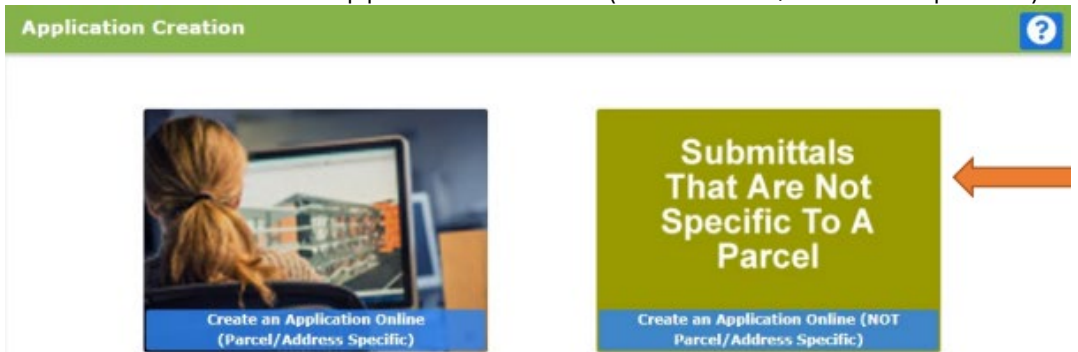
- Start at <https://pals.cityoflakewood.us/palonline/#/dashboard> and click on Login at the top of the page and enter your email address and password.
 - If you do not currently have an account you will need to sign up for one before moving on. You will be asked to provide basic information.



- Once logged in click on “Apply Online” along the top of the site.



- Select “Create an Application Online (NOT Parcel/Address Specific)”



- Select “Right of Way, Oversized Load, Street Vacation & Parade”




- The proceeding screens will just ask you to confirm your information and the Site Information.


- Type of Project – Street Vacation
 - Short Description of Project – Include a brief description of the scope of work to be performed.

- The next screen is where you'll be able to upload the Pre-Application Conference Request application.
 - If you've already completed the required applications and saved it/them to your computer all you'll need to do is click "Browse" and select the correct file.
 - If you have not completed the actual application you're able to select the document and complete it from there. You will be required to print out the document, complete it, and scan it to your computer before moving forward.
- Once all the necessary documents have been uploaded you will be able to select "Next"

- Once you click "Next" the system will ask that you confirm the information and uploads included. Once confirmed you can click "Submit".

Pre-Screening Application - Right of Way 

[Contact Info](#) > [Project](#) > [Attachments](#) > **Summary**

Summary  [Submit](#) →

Please validate that the below information is correct.
Keep in mind that items missing from the application/submittal may result in a delay before we can begin project review.
Edit if necessary, then click 'Submit'.

Edit	Project Type: Work Description:	Right of Way, Oversized Load, Street Vacation & Parade test		
Edit	Applicant:	6000 Main St Lakewood, WA 98499		
Edit	Attachments:	<table border="1"><tr><td>Street Vacation</td><td>Street Vacation Permit.pdf</td></tr></table>	Street Vacation	Street Vacation Permit.pdf
Street Vacation	Street Vacation Permit.pdf			