



Planning and Public Works

6000 Main St SW
Lakewood, WA 98499
(253) 512-2261

Visit our office:
Tues. – Thurs. 9am – 12pm

Contact us:
Permit Center
permits@cityoflakewood.us

Rental Housing Safety Program
rentals@cityoflakewood.us

Business Licensing
businesslicensing@cityoflakewood.us

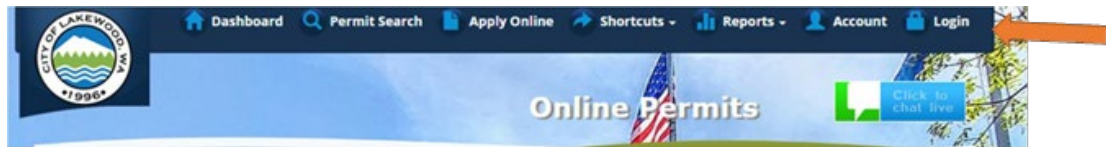
Engineering
publicworksenineering@cityoflakewood.us

Planning
planning@cityoflakewood.us

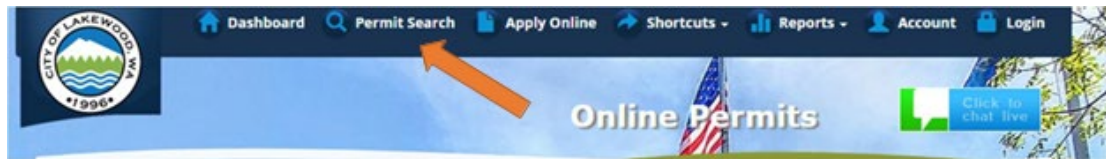
Revised:
December 17, 2024

Resubmitting Online

- Start at <https://pals.cityoflakewood.us/palonline/#/dashboard> and click on Login at the top of the page and enter your email address and password.
 - If you do not currently have an account you will need to sign up for one before moving on. You will be asked to provide basic information.



- Once logged in click on “Permit Look Up” along the top of the site.



- Enter the permit number and hit Search

Application/Permit Lookup

Application/Permit #: Applicant Name:

Tax Parcel #: Project Name:

Contractor Id: Site Address:

House Number: Street Name w/o prefix or suffix:

- The next screen will show the permit information.
- Under the “Department Status” tab, click on “Resubmit” located next to the Department requesting the information.

Application/Permit Information

Appl/Permit:

Site Address: Status: Returned Area: Lakewood

Applicant: Expiration Date: Owner:

Address: Type: Submittal Documents: Address:

Application Date: Tax Parcel:

Project Name:

Work Description:

Department Status	Reviews	Scheduled Insp	Completed Insp	Inspection Holds	Fees	Related Permits	Documents
This page shows the status for each department that will review or has already reviewed this application/permit.							
Department	Status					Last Updated	
DEVELOPMENT CENTER	Returned	<input type="button" value="Resubmit"/>				11/21/2024	

- A second screen will open and ask you for the details of your request:
 - Please check either/both boxes for “What type of resubmittal is this?”
 - Under Employee Contact, select the person requesting the information from the drop-down menu.
 - In the “Resubmittal Description” box, give a short description of what is being resubmitted.
 - Click the “browse” button and select the files.
 - Once everything has been completed the “Submit” button will turn green.

Resubmittal Building (Commercial) - 14423

This resubmittal addresses all the items requested by a reviewer

This resubmittal includes a revised site plan

PLANNING DIVISION

Employee Contact:

Resubmittal Description:

***** Indicates a required document.

Ready for upload.	Only PDF files are valid to upload.
Uploading in progress.	Click to delete.
Uploading complete.	Only twenty files may be uploaded.
Failed to upload.	Each file must be less than 50MB (51200 KB).

*Please allow up to 72 hours for Permit Technicians to review the resubmittal. If you have not heard back after that time, email permits@cityoflakewood.us for an update.