



City of
Lakewood

PLANNING MASTER APPLICATION

Incomplete submittals will not be reviewed per [LMC Chapter 18A.20](#)

PROJECT CONTACT INFORMATION

Date: _____

Applicant Name and Contact Information:

Name: _____

Address: _____

Phone: _____

Email: _____

Landowner Name (if different from Applicant):

Name: _____

Address: _____

Phone: _____

Email: _____

Registered Agent (if different from Applicant):

Name: _____

Address: _____

Phone: _____

Email: _____

List permits or decisions previously obtained for project:_____

SITE CHARACTERISTICS

Don't know the property(ies) characteristics, look it up on the Permit Dashboard [here](#) under Public GIS or Property Research features

Project Name:_____

Project Description and Proposed

Use:_____

Proposed Use (check those that apply) ☐ Residential ☐ Commercial ☐ Industrial
☐ Institutional ☐ Essential Public Facility

Parcel Number(s): _____

Site Total Acreage:_____

Site Address/Location:_____

Zoning Classification:_____

Shoreline Environmental Designation (if applicable): _____

Name of shoreline (water body) if applicable:_____

Describe the current use of the surrounding properties:

North:_____

South:_____

East:_____

West:_____

Is this project serviced by public water and/or sewer?

☐ Water Provider _____ ☐ Sewer Provider_____

If no for either sewer or water, provide documentation from Tacoma-Pierce County Health Department for well and/or septic as part of the application submittal.

Is your project within a designated

floodplain?_____

Does your project site have wetlands, streams or steep slopes?_____

APPLICATION TYPE REQUESTED

Check all that apply at this time. Don't know what applications are needed for your proposed project, please contact planning@cityoflakewood.us or by submitting a pre-application conference request.

Land Use

See applicable Application Matrix for Pro-Tips and required submittal worksheets.

- ☐ Design Review ☐ Home Occupation ☐ Master Facilities Plan
☐ Wireless Facility ☐ Land Use Minor/Major Modification
☐ Temporary Use ☐ Planned Development District ☐ Conditional Use
☐ Variance, Type I ☐ Variance, Type II ☐ Variance, Type III ☐ Unusual Use

Land Division

Subdivisions are regulated under [LMC Title 17](#)

See applicable Application Matrix for Pro-Tips and required submittal worksheets.

- ☐ Preliminary Plat (*creating 9 residential lots or more*) ☐ Short Plat (*creating 2 to 9 residential lots*) ☐ Short Plat Amendment
☐ Preliminary Plan Amendment ☐ Plat Alteration ☐ Final Plat ☐ Binding Site Plan (*subdividing commercial or industrial lands or a condominium*)
☐ Unit Lot Subdivision ☐ Binding Site Plan Amendment ☐ Boundary Line Adjustment (*2 lots and lot combination*)
☐ Cottage Housing ☐ Planned Development District

Environmental

SEPA is required unless exempt under [LMC Chapter 14.02](#).

See applicable Application Matrix for Pro-Tips and required submittal worksheets.

☐ SEPA Determination ☐ SEPA Downtown Subarea ☐ SEPA Determination Revision ☐ Critical Area Review ☐ Critical Area Variance ☐ Reasonable Use Exception ☐ Floodplain Development ☐ Tree Removal ☐ Emergency Tree Removal

Shoreline

See applicable Application Matrix for Pro-Tips and required submittal worksheets.

☐ Shoreline Exemption ☐ Shoreline Conditional Use ☐ Shoreline Substantial Development ☐ Shoreline Variance

Historic Landmarks

See applicable Application Matrix for Pro-Tips and required submittal worksheets.

☐ Certificate of Appropriateness for Historic Properties ☐ Heritage Tree Nomination

Miscellaneous

See applicable Application Matrix for Pro-Tips and required submittal worksheets.

☐ Directors Interpretation ☐ Zoning Certification ☐ Short Term Rental

Application Authorization

Property Owner (select one)

- ☐ The legal owner of the property is submitting this application and acting as the applicant for the project.
- ☐ The legal owner authorizes the applicant and/or registered agent to act on their behalf for the project.

By signing this application, the property owner hereby permits submission of the application and allows access to the parcels listed in the application to City of Lakewood as consideration for the proposed project for the time

period extending from the date of application to final action. I attest that I have a legal right to begin the permitting process for the proposed project.

I certify that to the best of my knowledge and belief, the information provided in this application is true, complete, and accurate. I have the authority to carry out the proposed activities, and I agree to start work only after all necessary permits and approvals have been received.

Affidavit of Ownership

I, (print name/s)_____, declare under penalty of perjury under the laws of the State of Washington that I am the current owner of the property involved in this application or authorized representative to act for a corporation (please attach proof of authorization) and that the foregoing statements and answers herein contained and the information herewith are all in respects true and correct to the best of my knowledge.

Landowners Signature:_____

Date:_____

Applicant/Register Agent (if different from property owner)

Applicant Signature:_____

Applicant Print Name:_____

Date:_____