



To: Mayor and City Councilmembers  
From: Tho Kraus, Deputy City Manager  
Through: John J. Caulfield, City Manager  
Date: April 21, 2025  
Subject: Review of Proposed 2025 Carry Forward Budget Adjustment

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## **BACKGROUND**

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the estimated beginning fund balance to reflect the 2024 ending fund balance;
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects; and
- New allocations as necessary.

## **NEXT STEPS**

- May 5, 2025 Public Hearings
- May 19, 2025 Adoption

## **PROPOSED BUDGET ADJUSTMENT SUMMARY**

### **Year 2025:**

- Increase beginning fund balance by \$25.88M, resulting in a revised estimate of \$55.44M.
- Increases revenues by \$36.41M, resulting in a revised estimate of \$128.67M.
- Increases expenditures by \$63.04, resulting in a revised estimate of \$156.08M.
- Increases ending fund balance by \$0.89M, resulting in a revised estimate of \$28.02M.

### **Year 2026:**

- Increase beginning fund balance by \$0.89M, resulting in a revised estimate of \$28.02M.
- Decreases revenues by \$3.96M, resulting in a revised estimate of \$98.89M.
- Decreases expenditures by \$3.08M, resulting in a revised estimate of \$98.13M.
- Increases ending fund balance by \$0.01M, resulting in a revised estimate of \$28.79M.

The table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget
<b>Total Year 2025</b>	\$ 27.91	\$ 25.88	\$ 55.44	\$ 92.26	\$ 36.41	\$ 128.67	\$ 93.04	\$ 63.04	\$ 156.08	\$ 27.13	\$ 0.89	\$ 28.02
General	\$ 8.64	\$ 4.24	\$ 12.88	\$ 51.69	\$ 0.52	\$ 52.21	\$ 52.01	\$ 6.53	\$ 58.55	\$ 8.31	\$ (1.77)	\$ 6.54
Special Revenue	\$ 3.94	\$ 3.09	\$ 8.68	\$ 7.23	\$ 5.67	\$ 12.90	\$ 7.17	\$ 10.14	\$ 17.31	\$ 4.00	\$ 0.27	\$ 4.27
Debt Service	\$ 0.76	\$ 0.17	\$ 0.93	\$ 3.57	\$ -	\$ 3.57	\$ 3.09	\$ 0.09	\$ 3.18	\$ 1.24	\$ 0.08	\$ 1.33
Capital Projects	\$ 0.39	\$ 14.41	\$ 14.80	\$ 13.65	\$ 28.41	\$ 42.06	\$ 13.42	\$ 41.90	\$ 55.32	\$ 0.61	\$ 0.92	\$ 1.53
Enterprise	\$ 9.56	\$ 3.67	\$ 13.23	\$ 5.74	\$ 0.21	\$ 5.95	\$ 7.24	\$ 2.29	\$ 9.53	\$ 8.06	\$ 1.58	\$ 9.64
Internal Service	\$ 4.62	\$ 0.30	\$ 4.92	\$ 10.39	\$ 1.59	\$ 11.98	\$ 10.10	\$ 2.08	\$ 12.18	\$ 4.91	\$ (0.19)	\$ 4.72
<b>Total Year 2026</b>	\$ 27.13	\$ 0.89	\$ 28.02	\$ 102.85	\$ (3.96)	\$ 98.89	\$ 101.21	\$ (3.08)	\$ 98.13	\$ 28.77	\$ 0.01	\$ 28.79
General	\$ 8.31	\$ (1.77)	\$ 6.54	\$ 53.25	\$ (0.07)	\$ 53.18	\$ 53.06	\$ 0.16	\$ 53.22	\$ 8.51	\$ (2.00)	\$ 6.51
Special Revenue	\$ 4.00	\$ 0.27	\$ 4.27	\$ 6.79	\$ 0.01	\$ 6.80	\$ 6.71	\$ 0.01	\$ 6.72	\$ 4.07	\$ 0.27	\$ 4.34
Debt Service	\$ 1.24	\$ 0.08	\$ 1.33	\$ 3.54	\$ -	\$ 3.54	\$ 3.03	\$ -	\$ 3.03	\$ 1.75	\$ 0.08	\$ 1.84
Capital Projects	\$ 0.61	\$ 0.92	\$ 1.53	\$ 22.47	\$ (3.99)	\$ 18.48	\$ 23.08	\$ (3.57)	\$ 19.52	\$ -	\$ 0.49	\$ 0.49
Enterprise	\$ 8.06	\$ 1.58	\$ 9.64	\$ 5.71	\$ -	\$ 5.71	\$ 5.24	\$ 0.23	\$ 5.46	\$ 8.53	\$ 1.36	\$ 9.89
Internal Service	\$ 4.91	\$ (0.19)	\$ 4.72	\$ 11.09	\$ 0.09	\$ 11.18	\$ 10.09	\$ 0.09	\$ 10.18	\$ 5.91	\$ (0.19)	\$ 5.72

## GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similar major, unanticipated events.

The proposed budget adjustment maintains General Fund ending fund balance reserves and a balanced budget as follows:

<b>General Fund Ending Fund Balance</b>	<b>Proposed Revised Budget</b>	
	<b>2025</b>	<b>2026</b>
2% Contingency Reserves	\$ 1,051,505	\$ 1,084,462
5% Ending Fund Balance Reserves	2,628,763	2,711,161
5% Strategic Reserves	2,628,763	2,711,161
<b>Total 12% Ending Fund Balance Reserves</b>	<b>6,309,031</b>	<b>6,506,784</b>
+ Unreserves/Designated for 2025/2026 Budget	234,709	-
<b>Total Ending Fund Balance</b>	<b>\$ 6,543,740</b>	<b>\$ 6,506,784</b>

<b>General Fund Financial Summary</b>	<b>Proposed Revised Budget</b>	
	<b>2025</b>	<b>2026</b>
Operating Revenue	\$ 51,300,967	\$ 52,918,403
Operating Expenditures	51,134,973	51,891,775
<b>Operating Income / (Loss)</b>	<b>165,994</b>	<b>1,026,628</b>
<b>As a % of Operating Expenditures</b>	<b>0.3%</b>	<b>2.0%</b>
Other Financing Sources	910,770	265,238
Other Financing Uses	7,410,282	1,328,821
<b>Beginning Fund Balance</b>	<b>\$ 12,877,258</b>	<b>\$ 6,543,739</b>
<b>Ending Fund Balance</b>	<b>\$ 6,543,740</b>	<b>\$ 6,506,784</b>

## **PROPOSED BUDGET ADJUSTMENT DETAILS**

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

### **Fund 001 General**

#### **AD – Merchant Service Fees, New/Ongoing**

Add \$13,380 per year for merchant service fees associated with credit card acceptance, resulting in an annual estimated cost of \$72,580. The increase in fees is due to increased credit card activity. Estimated annual costs by activity are as follows:

- General Purpose \$3,240
- Development Services Permits \$61,780
- Municipal Court \$7,580

#### **AD – Annual Audit Costs, New/Ongoing**

Add \$16,160 per year for annual costs performed by Washington State Auditor's Office, resulting in an annual estimated cost of \$118,160.

#### **AD – Employee & Volunteer Recognition Event, New/Ongoing**

Add \$1,480 per year for employee & volunteer recognition events which include supplies, catering and venue for a total cost of \$9,980. Estimated costs for the 3 events are as follows:

- Summer Employee Recognition: Catering \$2,340 and supplies \$265
- December Employee Recognition: Catering \$4,260; Venue \$420; Supplies \$345
- Volunteer Recognition: Catering \$1,610; Venue \$420; Supplies \$230

#### **AD –Public Defender, New/Ongoing**

Add \$250,000 per year for primary public defense services resulting in annual budgets of \$803,500. Including the current annual budget for conflict public defense services of \$81,000, the City's total proposed revised public defender budget totals \$884,500. The increase is due to changes in standards including reduced caseload limits.

#### **CC – City Manager Recruitment, New/1-Time**

Add \$26,000 for a firm to assist with the recruitment of a new City Manager.

#### **CC – Logo Wear for Boards & Commissions, New/1-Time**

Add \$2,800 for logo wear clothing for boards and commissions.

#### **CM – Personnel Costs for Intern, New/1-Time**

Add \$15,600 for half -time intern for 6 months. This position will assist the City in the areas of key performance metrics dashboards, communications and geographical information systems, while gaining local government experience. The cost is offset by a reduction to the Assistant to City Manager/Policy Analyst personnel costs. Estimates were calculated based on human resources system setup which inadvertently placed the position at a higher pay scale.

#### **CM – Refreshments for Desserts in the Driveway, New/Ongoing**

Add \$1,500 per year for refreshments at Desserts in the Driveway events (8 scheduled for 2025 to be held at Tillicum, Dower Elementary, Springbrook, Oakbrook, Clover Creek, Fort Steilacoom Park, Downtown Lakewood, and Lake City).

#### **LG - Opioid Funds, Continuation/1-Time**

Carry forward balance of \$779,499 received through December 31, 2024, for eligible program expenditures. Per the agreement: Section 5. Administration of PCOAC and Expenses. Pierce County agrees to provide for the administration of the PCOAC through the Pierce County Auditor's Office as outlined in this Agreement. The Pierce County Auditor's Office (Administrator) will serve as the administrator for PCOAC and shall perform all administrative functions, including scheduling of meetings, making reports publicly available, maintaining a public dashboard, preparing a report for consideration of the PCOAC at its annual meeting, and other such tasks as assigned by the Chair. Administrative Expenses. 10% of the Opioid Funds received by the Parties will be reserved by each Party, on an annual basis, for administrative costs related to the PCOAC. Administrative costs are limited to 10% and every effort shall be made to keep administrative costs below 10%. The Administrator shall provide itemized invoices for all administrative expenses to each of the Parties before the end of each fiscal year. Each Party will be billed by the Administrator a pro-rated amount based on the overall percentage each Party annually receives in direct allocation from the Trustee. Any reserved funds that exceed a party's pro-rated share of the administrative costs will be reallocated to each Party for Approved Purposes under the MOU. Expenditures thus far has been for administrative fees (\$2,165.37 for 2023 and \$2,458.66 for 2024).

#### **LG – Stop Violence Against Women Grant, Grant/1-Time**

Increase \$6,827 to cover the Assistant position assigned to this project, which provides support on STOP grant activities that will enhance the prosecution's response to adult or teen victims of domestic violence, sexual assault, stalking, and dating violence. Grant received from Washington Department of Commerce for funding period 1/1/2025-12/31/2025.

#### **MC – SPAR (Simple Possession Advocacy and Representation Program) Grant, Grant/1-Time**

Carry forward program expenditures of \$17,273 funded by grant revenue from Washington State Administrative Office of the Courts to support the Lakewood Municipal Court to provide defense counsel Consultation and Representation for defendants facing charges or charged with simple possession or public use offenses involving allegations of possession or public use of a controlled substance, counterfeit substance, or legend drugs. The grant period is from June 1, 2024 to June 30, 2025.

#### **MC – Therapeutic Court, Grant/1-Time**

Carryforward program expenditures of \$76,353 funded by grant revenue from Washington State Administrative Office of the Courts for Lakewood Municipal Court to establish a Therapeutic Court to serve Lakewood, DuPont and Steilacoom, similar to the Veterans Treatment Court. The grant period has been extended and is now from June 1, 2023 to June 30, 2025.

#### **MC – Office of Public Defense Grant, Grant/1-Time**

Carryforward program expenditures of \$34,000 for OPD grant received from Washington State Office of Public Defense (\$68,000 for funding period 1/1/2024-12/31/2025). The funds must be used in accordance with the grant agreement which provides for reimbursement of training costs for public defense providers, investigator and/or expert services, social worker services to assist public defense attorneys and interpreter services for attorney-client interviews and communications.

#### **MC – Contracted Court Services, Continuation/Ongoing**

Reduce estimated contracted court services revenue by \$67,346 in 2025 and \$69,366 in 2026 based on true up of 2024 costs. The adjustment results in revised estimates of \$339,354 in 2025 (Town of Steilacoom \$88,476 / City of DuPont \$250,878) and \$349,534 in 2026 (Town of Steilacoom \$91,130 / City of DuPont \$258,404).

### **PK – Sponsorships, Grant/1-Time**

Add \$67,000 for 2025 sponsorships as approved by the City Council in February 2025 as follows:

- \$15,000 from Amazon for SummerFEST
- \$8,000 from Twin Star:
  - \$3,000 for SummerFest
  - \$1,000 for Youth Summit
  - \$2,000 for Martin Luther King (MLK) Event
  - \$2,000 for Fiesta de la Familia
- \$18,500 from Virginia Mason:
  - \$8,000 for SummerFEST
  - \$8,000 for Farmers Market
  - \$2,500 for Fiesta de la Familia
- \$9,000 from Pierce Transit:
  - \$3,000 for Farmers Market
  - \$3,000 for Fiesta de la Familia
  - \$3,000 for SummerFEST
- \$5,500 from WSECU:
  - \$3,000 for Farmers Market
  - \$2,500 for Truck & Tractor Day
- \$6,000 from Vibrant Schools and Friends for MLK Beloved Community
- \$2,500 from Navy Federal Credit Union for SummerFest
- \$2,500 from Harborstone Credit Union for Truck & Tractor Day

### **PK – CHOICE Grant, Grant/1-Time**

Carry forward program expenditures of \$74,100 funded by grant revenue from the Washington State Health Care Authority (HCA) CHOICE. The City has been the fiscal agent for the Lakewood's CHOICE program since July 1, 2019. It is a behavioral health initiative that serves parents and youth directly with various programs and curricula in partnership with the school district and local nonprofit organizations. Most of the contract pays for the two CHOICE contractors who perform the work, and 8% is set aside to cover a portion of the administrative costs as it relates to the Human Services Coordinator position but does not cover other administrative costs such as finance and accounting. The grant period is from June 1, 2023 to June 30, 2025.

### **PK – Janitorial Services, New/Ongoing**

Increase janitorial services by \$7,182 per year, resulting in the following estimates:

- \$1,016 for Fort Steilacoom Park O&M Shop
- \$1,516 for Front Street O&M Shop
- \$7,150 for Fort Steilacoom Park Pavilion

### **PD – Jail Services, New/Ongoing**

Add \$230,000 per year for jail cost increase, resulting in annual budgets of \$1,030,000.

### **PD – Clean Air Assessment, New/Ongoing**

Add \$2,866 in 2025 and \$6,335 in 2026 which reflects a 7% annual increase for a total budget of \$49,582 in 2025 and \$53,053 in 2026. This is a per capita assessment and per Puget Sound Clean Air Agency, direct benefits to the City of Lakewood include: providing real-time air quality information and technical support; engaging residents and communities; planning regionally for greenhouse gas emission reduction; reducing harmful wood smoke emissions across the region; and reducing harmful diesel emissions in our most impacted communities.

#### **PD – Specialty Units/SRT Clothing, Continuation/1-Time**

Carry forward \$2,250 from 2024 to 2025 for a total budget of \$4,500. Spending from the 2024 SRT Clothing budget was suspended due to SRT testing in October 2024 and the anticipated assignment of new personnel to the team. New SRT members would involve the cost of initial uniform and equipment issue. Those personnel assignments were not authorized and there is insufficient time in 2024 to make alternate uniform purchases (repair/replacement of worn uniforms or rain jackets for current SRT members). This budget is carried forward in anticipation of additional assignments to SRT and/or replacement of worn uniform items and rain jackets held by current SRT members.

#### **PD – Drone/UAS Program, Continuation/Ongoing**

Carry forward \$9,872 for drone equipment replacement funded by drone pilot registration program revenues received in 2024. The Lakewood Police Department's drone program is operating with equipment that is antiquated and becoming more unreliable. There has not been significant investment in this equipment in years and technology is rapidly changing. The request is for a designated Drone/UAS (Unmanned Aircraft System) program beginning with 2024. The purpose of this program is to provide funding for the purchase of the equipment necessary to operate the City's drone program. Payments received are accumulated and earmarked for the purchase and maintenance of UAS program equipment. Life-to-date program revenues totaled \$23,645 and expenditures totaled \$13,773.

#### **PD – Pierce County Sex Offender Residency Verification, Grant/1-Time**

Add \$7,795 in carry-forward revenue for the contract available for drawdown. The current contract runs from 7/1/2024 – 6/30/2025. The purpose of this contract is to aid in the verification of all registered sex offenders' places of residence for level I offenders every twelve months, level II offenders every six months, and level III offenders every three months in Pierce County.

#### **PD – FBI Innocence Lost Grant, Continuation/1-Time**

Add \$19,950 in carry-forward revenue and expenditures for the contract available for drawdown. The current contract runs from 10/1/2024 – 9/30/2025. The grant provides overtime work for two officers with the FBI in targeting the prosecution of organized crime groups responsible for the promotion of prostitution, specifically juvenile prostitution, interstate, or through the use of interstate commerce, drug trafficking, money laundering, and alien smuggling.

#### **PD – South Sound 911, Grant/1-Time**

Add \$9,000 in revenues and expenditures, increasing the total budget from \$40,000 to \$49,000. The current contract runs from 01/01/2025 to 12/31/2025. The purpose of this grant is to assist South Sound 911's efforts to screen and evaluate employment and vendor applicants by performing the tasks assigned by South Sound 911.

#### **PD – Tahoma Narcotics Enforcement Team Puyallup (TNET) – Grant/1-Time**

Carry forward \$4,274 balance available for revenue drawdown. The current contract runs from 7/1/2024 – 6/30/2025. This is a State funding source through the Department of Commerce and the City of Puyallup. These funds pay a portion of the regular time and benefits of a dedicated Lakewood Officer to TNET.

#### **PD – Gesa Credit Union - Local Heroes – Grant/1-Time**

Add \$7,481 in revenue and expenditure. The funding is part of the Local Heroes Grant Award provided for Gesa Community Foundation directly to the Lakewood Police Department to be invested in the Wellness Room and Gym Equipment. The funds were received in advance in 2024.



**PPW – City Tree Fund, Continuation / 1-Time**

Carry forward the balance of \$474,096 for projects that meet certain program criteria. The City collects money for its City Tree Fund as payment in lieu of onsite tree replacement for removal of trees in excess of retention requirements, and as mitigation for oak trees removed in conjunction with development projects. The City has an obligation to spend the funds received for planting trees to include oak trees and activities intended to improve Oregon White Oak Woodland habitat as well as improving the health of current or new trees and natural areas citywide.

**PPW – Department of Commerce Climate Planning, Grant/1-Time**

Add \$25,000 to design climate action plans that incorporate a variety of measures to reduce GHG emissions from across their economies in six key sectors (electricity generation, industry, transportation, buildings, agriculture/natural, and working land. The grant period is from 1/1/2024 to 06/15/2025.

**PPW – Department of Commerce Middle Housing, Grant/1-Time**

Add \$10,000 Commerce's Middle Housing Program offers grants and technical assistance to help cities in the central Puget Sound region provide middle housing. These jurisdictions have the first state due dates to update their comprehensive plans and development regulations for accommodating housing needs. The grant period is from 1/1/2024 to 06/15/2025.

**PPW – Department of Commerce Paper to Digital Permitting, Grant/1-Time**

Add \$232,400 to provide funding to a jurisdiction to transition from paper permitting systems to software systems capable of processing digital permit applications, virtual inspections, electronic review, and with the capacity for video. The grant period is from 12/1/2024 to 06/30/2025.

**PPW – Economic Development Opportunity Fund, Continuation/1-Time**

Carry forward \$2,000,000 for downtown parks. On November 15, 2021, the City Council via Ordinance 764 established an Economic Development Opportunity Fund within the General Fund ending fund balance for the purpose of accumulating excess funds from the General Fund and other funds that are eligible to provide funding for economic development opportunity related expenditures. The set aside amount as approved in the 2021/2022 mid-biennium budget adjustment totaling \$2,000,000. On December 9, 2024, the City Council authorized these funds to be used for downtown parks.

**PPW – Tax Increment Financing Strategy, Continuation/1-Time**

Carry forward \$19,339 for consultant services to conduct a Tax Increment Financing (TIF) analysis and to provide an implementation plan within the Downtown Subarea.: The Downtown Planned Action Ordinance, adopted October 2018, requires upwards of \$30 million in infrastructure improvements plus a downtown park. The area is a Regional Center, as designated by Puget Sound Regional Council, calling for a significant increase in commercial and residential development. The following thresholds of new land uses are contemplated by the Downtown Planned Action: By 2035, to support 2,257 net residential units, and to support 7,369 net jobs. At the time of subarea adoption there were 419 dwelling units, and approximately 5,000 jobs. The TIF for Jobs bill was signed by Governor Jay Inslee in May of 2021. TIF is a powerful public-private partnership tool that allows local governments to encourage private development in targeted areas by financing public infrastructure and improvements with additional property taxes from increased property values resulting from that public investment and the ensuing, related private investment. A local government may create increment areas and bond against future increases in taxes anticipated due to new development. An established TIF increment area will help the City of Lakewood to fund infrastructure within the Downtown. TIF increment areas require highly technical analysis, carefully planned implementation, and collaboration with private development in order to be successful. Timing is critical in creating increment areas where we know development will occur.



### **Internal Service Charges**

See internal services funds for additional information.

### **General/Street Fund Subsidy**

See Street O&M Fund for additional information.

### **Transfer to SSMCP Fund, New/1-Time**

Transfer \$13,750 to SSMCP Fund for North Clear Zone property purchase due diligence. These costs will not be covered by grants and include payments for outside legal counsel.

### **Reduce Transfer Transportation CIP**

#### **(Use Various Project Savings Due to Additional Grants Received)**

- \$30,000 in 2025 / \$66,000 in 2026 to 302.0001 Personnel, Engineering & Professional Services
- \$93,000 in 2025 to 302.0002 Street Lights: New LED Street Lights
- \$27,000 in 2025 / \$30,000 in 2026 to 302.0003 Neighborhood Traffic Safety/Traffic Calming
- \$270,000 in 2026 to 302.0004 Minor Capital & Major Maintenance
- \$56,282 in 2026 to 302.0005 Chip Seal – Local Access Roads

### **Fund 101 Streets O&M**

#### **PPW - Replace School Zone Lights, Continuation/1-Time**

Carry forward \$103,951 for the purchase and installation of new school zone lights and associated materials (poles, boxes, etc.)

The City owns and operates 34 school zone lights. These lights are reaching their service life and are requiring expensive and time-consuming repairs. The lights require a staff member to access via ladder to program and an outside electrical services provider to repair. Replacing all 34 units with modern systems serviced via Bluetooth connectivity from the ground or cloud-based services will provide greater safety for staff, little reliance on outside services to repair for a period of time, and enhanced responsiveness to the School District's changing schedules and needs.

#### **PPW - Replace Traffic Signal Controllers, Continuation/1-Time**

Carry forward \$589,362 for the replacement of traffic control signals. The City uses 63 signal controllers of which 60 are at various stages in their life cycle. Three of the controllers were replaced recently with the same controllers that Pierce County uses and are working successfully as stand-alone units. With the shift to Pierce County maintenance on our traffic signal systems, it is recommended that all controllers be replaced with the same units the County utilizes for their systems. It is not feasible to operate two different controller systems, and a number of existing controllers are at the end of their life. The City's controllers are not used by any other jurisdiction in Pierce County, which requires additional training, parts inventory and decreases responsiveness by the County's staff.

#### **PK - Homeless Camp Clean Up, Continuation/1-Time**

Carry forward \$31,346 for homeless camp clean up including DOE Work Crew. The City has contracted services for the Department of Ecology work crew program. This program has provided support in local parks, supplemental capital improvements and work programs.

### **Internal Service Charges:**

See internal services funds for additional information.

## **Fund 104 Hotel-Motel Lodging Tax**

### **2023 LTAC Grant Allocation, New/1-Time**

Eliminate \$1,271,250 estimated grant awards and replace with actual 2025 grant awards totaling \$1,247,850 as follows:

- \$15,000 Grave Concerns
- \$12,000 Historic Fort Steilacoom
- \$15,000 Asian Pacific Cultural Center
- \$150,000 Tacoma-Pierce County Tourism Authority
- \$200,000 Lakewold Gardens
- \$7,000 Lakes Cross Country Booster Club
- \$125,000 Lakewood Chamber of Commerce Tourism Promotion
- \$7,500 Lakewood Chamber of Commerce Memorial Day
- \$38,000 Lakewood Historical Society & Museum
- \$100,000 Lakewood Playhouse
- \$23,500 Lakewood Sister Cities Association
- \$80,000 City of Lakewood Marketing Promotion
- \$210,000 City of Lakewood SummerFest
- \$78,000 City of Lakewood Farmers Market
- \$30,000 City of Lakewood Pavilion Concert Series
- \$10,000 City of Lakewood Saturday Street Festival
- \$35,000 City of Lakewood Fiesta de la Familia
- \$10,000 City of Lakewood MLK Beloved Community
- \$101,850 for Clover Park Technical College McGavick Center Debt Service

## **Fund 105 Property Abatement/Rental Housing Safety Program /1406 Affordable Housing**

### **Property Abatement, Continuation/1-Time**

Carry forward \$162,396 in expenditures funded by program balance. The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

### **Rental Housing Safety Program, Continuation/1-Time**

Carry forward \$59,127 in expenditures funded by program balance.

### **1406 Affordable Housing, Continuation/1-Time**

Carry forward \$440,274 in expenditures funded by program balance.

## **Fund 106 Public Art**

### **Public Art, Continuation/1-Time**

Earmark \$5,620 for a major art project to be determined, funded by ending fund balance.

## **Fund 180 Narcotics Seizure Fund**

### **Narcotic Seizure Balance Available for Eligible Expenditures, New/1-Time**

Add \$17,854 in expenditures for eligible uses.

The purpose of this fund is to track assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance

and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

**Drug Enforcement Administration - Tacoma Regional Task Force), Grant/1-Time**

Add \$16,290 in revenues and expenditures funded by the Drug Enforcement Administration to provide funding for officer overtime to work on behalf of the Tacoma Regional Task Force concerning the use and abuse of controlled substances. The current contract runs from 10/1/2024 – 9/30/2025.

**Fund 181 Felony Seizure**

**Felony Seizure Balance Available for Eligible Expenditures, New/1-Time**

Add \$779 in expenditures for eligible felony seizure related activity.

The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City for the expansion and improvement of law enforcement activity; however, may not be used to supplant existing funding sources.

**Fund 182 Federal Seizure**

**Federal Seizure, New/1-Time**

Add \$2,772 in expenditures for eligible federal seizure related activity.

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community –based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures extravagant expenditures or wasteful expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

## **Fund 190 Community Development Block Grant (CDBG) Fund**

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium, and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process, CDBG and HOME spending priorities are set on an annual basis, to be broken into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

### **HUD - Community Development Block Grant, Grant/1-Time**

Add \$245,345 to the adopted budget to provide annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities, principally for low- and moderate-income persons.

- Add and reprogram 2025 CDBG reprogrammed funds totaling \$245,345 as follows:
  - \$167,467 Housing – Major Home Repair
  - (\$23,297) Housing – Emergency Assistance for Displaced Residents
  - \$47,000 Housing – Foreclosure & Fair Housing Counseling
  - \$14,287 Public Service – Emergency Payments Program
  - \$75,000 Public Service – Rehabilitation Treatment Specification System
  - (\$53,744) Administration
  - \$18,632 Administration of HOME

### **Affordable Housing Project HOME, Grant/1-Time**

Add \$3,037,467 to coordinate and mark the programs by HOME Investment Partnerships Program (HOME) to provide formula grants to states and localities to fund a wide range of activities aimed at creating affordable housing for low-income households. These activities include building, buying, and rehabilitating affordable housing for rent or homeownership, as well as providing direct rental assistance to low-income people. The program Includes:

- \$948,629 – for Gravelly Lake Commons to help alleviate homelessness for families in Pierce County by providing affordable housing options. The project aims to develop 25 units of affordable rental housing targeted at households earning 30% to 50% of the area median income. This initiative is part of a broader effort to address the critical need for affordable and low-income housing in the region.
- \$1,173,594 – for American Rescue Plan Program to assist qualified populations including individuals and families who are experiencing or at risk of experiencing homelessness and other vulnerable populations. HOME program to strengthen public-private partnerships and expand the supply of decent, safe, sanitary, and affordable housing for low-income households.
- \$144,097 – for 15121 Boat St SW Project which includes the acquisition and redevelopment of 15121 Boat St. SW and 15123-15125 88th Ave. Ct. SW to create nine (9) new affordable housing opportunities for low-income home buyers. The Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA).
- \$771,147 – for Affordable Housing & Program Administration. This program is responsible for ensuring that all federal, state, and local regulations, laws, and requirements are met prior to the written commitment and/or disbursement of any HOME funds for households whose

gross annual income is at or below eighty percent (80%) of median under income guidelines established annually by HUD for the Tacoma-Lakewood area.

#### **CDBG – Restricted Funds, Grant/1-Time**

Earmark \$2,294,732 restricted funds for future loan programs. The required accounting does not recognize revenues or expenditures since these are revolving funds.

#### **Fund 191 Neighborhood Stabilization Program**

##### **NSP3 (Neighborhood Stabilization Program 3), Continuation/1-Time**

Carry forward \$14,148 funded by project balance.

#### **Fund 192 South Sound Military Communities Partnership**

##### **Tactical Tailor Insurance Recovery - New/1-Time**

Add \$10,999 to be transferred to Risk Management Internal Service Fund to reimburse insurance costs incurred by Tactical Tailor in 2025. Tactical Tailor has been responsible for covering insurance premiums associated with the leased building during this period. This transfer will ensure that the Risk Management Internal Service Fund is appropriately reimbursed for providing insurance coverage to Tactical Tailor.

#### **Fund 195 Public Safety Grants**

##### **PD – Emergency Management Planning, Grant/1-Time**

Carry forward \$25,011 for the remaining balance for the grant period 7/1/2024-6/30/2025. The grant pays the partial salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue and the City of University Place. This grant requires a match that is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of the coordinator's salary.

##### **PD – WA Auto Theft Prevention Authority, Grant/1-Time**

Add \$ 352,406 to provide Lakewood Police Officers to the task force in support of the Washington Auto Theft Prevention Grant Program. The officers will serve in the capacity of Detective. The grant period is 7/1/2023 – 6/30/2025.

##### **PD – WA Traffic Safety Commission – Impaired Driving Emphasis, Grant/1-Time**

Add a total of \$15,494 for the WTSC Impaired Driving Emphasis grant (10/1/2024-09/30/2025). The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI, distracted, speeding, and safety patrols.

##### **PD – WA Traffic Safety Commission – Motorcycle/Seatbelts/Distracted Driving, Grant/1-Time**

Add \$2,500 for grant period 10/1/2024-09/30/2025. This grant provides funding for overtime and related benefits for law enforcement personnel to participate in scheduled multijurisdictional seatbelt, motorcycle, and distracted driving-focused patrol.

##### **PD – Patrick Leahy Bulletproof Vest, Grant/1-Time**

Add \$13,186 in revenues and expenditures. The Patrick Leahy Bulletproof Vest Partnership (BVP) reimburses states, units of local government, and federally recognized Indian tribes, for up to 50 percent of the cost of body armor vests purchased for law enforcement officers. The grant period is 4/1/2024 – 8/31/2026.

#### **PD – WA State Parks Recreational Boating Safety, Grant/1-Time**

Add \$22,709 for the grant period 10/1/2024 – 9/30/2025. This grant provides funding for officer overtime for emphasis patrol, vessel safety inspections, and educational boater safety-related activities. This grant has in-kind (such as personnel, maintenance of boats, fuel, trailers, and boat house) matching requirements of \$3,137. The match is the annual vessel registration fee.

#### **PD – JAG Real Time Crime Center, Grant/1-Time**

Add \$47,051 for the grant starting 10/1/2022 and expiring 9/30/2026. This grant provides funding to enhance the technological abilities of the department through various methods. They intend to build a video wall system that will allow the department to better equip the emergency operations center and the training center by offering a large multi-screen display that allows for a myriad of setups to enhance the ability to monitor ongoing emergent situations.

#### **PD – JAG Unmanned Ground System (UGS) or Tactical Robot, Grant/1-Time**

Add \$39,064 for the grant starting 10/1/2023 and expiring 9/30/2027. These systems allow officers to quickly investigate and assess a situation without placing officers in harm's way. UGS allows officers to use time, distance, and shielding to their advantage to keep officers and the public safe.

#### **PD – WA Traffic Safety Commission (WTSC) - School Zones, Grant/1-Time**

Add \$10,000 for the grant starting 1/1/2024 until it is expended. The grant provides funding for Heavy Weather Gear for Motorcycle Enforcement and includes LIDARs, shipping & handling, and tax.

#### **PD – Extreme Weather Response Grant (EWRG), Grant/1-Time**

Add \$37,113 for the grant starting 10/08/2024 and expiring 02/05/2025. The Program, established by Washington Substitute House Bill (SHB) 1012, provides financial assistance to political jurisdictions in Washington State to support response activities during extreme weather events. The program aims to reimburse eligible political jurisdictions for costs incurred in responding to community needs during periods of extremely hot or cold weather or severely poor air quality from wildfire smoke.

#### **MC – Veterans Treatment Court, Grant/1-Time**

Carryforward program expenditures of \$40,038 funded by grant revenue from Office of Justice Programs Veterans Court for the Veterans Treatment Court and serves Type A non-violent offenders. In addition to personnel costs, the grant includes travel and training, supplies, and subaward for prosecution, consultant evaluator/information manager, and public defense. The grant period runs through December 31, 2025.

### **Fund 196 American Rescue Plan Act (ARPA)**

#### **ARPA Programs, Grant/1-Time**

Carry forward \$2,454,258 for ARPA programs funded by grant and interest earnings as follows:

- o \$229,713 Rebuilding Together South Sound
- o \$25,014 Tacomaprobono
- o \$79,149 Boys & Girls Club
- o \$22,509 YMCA Teen Services
- o \$78,375 YMCA Childcare, Camp, Club
- o \$24,010 YMCA Swim, Sports, Art
- o \$295,609 City Reader Boards
- o \$1,000,000 Pierce County Village
- o \$279,750 LASA Gravelly Lake Phase 3
- o \$54,670 Dolly Parton Imagination Library
- o \$100,000 Camp Murray Boat Launch
- o \$196,714 Urban Forestry Program
- o \$68,745 Edgewater & Downtown Park(s)

## **Fund 202 Local Improvement District (LID) Deb Service**

### **LID Redemption, New/1-Time**

Earmark estimated funds totaling \$91,294 for early redemption of bonds and fiscal agent fees for LID 1109.

## **Fund 301 Parks Capital**

### **301.0006 Gateways, Continuation/1-Time**

Carry forward \$67,953 in project expenditures funded by project balance. Funds will be used to construct a new gateway at 84<sup>th</sup> Street. The cost of a gateway is estimated at \$75,000 and is based on standard costs and does not take into consideration of potential unknowns which may include some ROW work

### **301.0016 Park Equipment Replacement – Annual Program, Continuation/1-Time**

Carry forward \$38,491 in project expenditures funded by project balance and increase the total amount available in 2025 to \$58,491. The amount available in 2026 remains unchanged at \$20,000. Equipment replacement is needed regularly at all parks. The current standard for tables and benches is a heavy gauge metal mesh with thermoplastic coating. This protective coating creates a smooth surface that stays cool to the touch even in the sun, resists fading, mold and vandalism, and will ensure durability through years of high traffic usage. This annual replacement program will enable the City to replace picnic tables, drinking fountains, benches, damaged playground elements and other site amenities as they wear out, are vandalized or need replacement. The City is able to offset the cost and/or expand this program by allowing visitors to purchase memorable tables and benches at the park. Specific projects to be determined based on park need and equipment replacement schedules.

### **301.0017 Park Playground Resurfacing – Annual Program, Continuation/1-Time**

Carry forward \$25,114 in project expenditures funded by project balance and increasing the total amount available in 2025 to \$40,114. The amount available in 2026 remains unchanged at \$15,000. This annual program includes \$10,000 per year cost per the current 6-year CIP plan. Playgrounds at all City parks are used year-round. The engineered wood chips below the structures get compressed, worn down and migrated to the edges of the park. Replacement is needed to keep the areas safe and to meet national playground and risk management safety standards. Besides wood chips, mats and other surfacing materials are purchased to support areas under swings, slides and entry ramps. The \$10,000 per year allows for purchases of approximately 200 cubic yards each year to update all city parks. Traditionally, the City purchases large quantities in advance of Parks Appreciation Day and Make a Difference Day and utilizes volunteers to move and spread the material.

### **301.0019 Edgewater Dock, Continuation/1-Time**

Add \$222,107 in project expenditures funded by project balance \$22,107 and various project savings \$200,000.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$1,527,512 funded by:

- \$1,000,000 Funds Anticipated
- \$125,000 General Fund
- \$50,000 REET
- \$352,512 Interest, Various Project Savings
- \$1,527,512 Total Sources**



### **301.0020 Wards Lake Improvements, Continuation/1-Time**

Carry forward \$5,204,900 in project expenditures funded by project balance \$1,499,771, various grants \$3,648,042 and transfer in from SWM \$56,277 for storm drainage element of the project.

This budget adjustments result in a life-to-date through 2026 cost estimate of \$6,297,518 funded by:

- \$7,315 Grant - Pierce County Conservation Futures
- \$1,850,000 Funds Anticipated
- \$500,000 Grant - WWRP
- \$1,000,000 Grant- LWCF (Land & Water Conservation Fund)
- \$350,000 Grant - YAF (Youth Athletic Fields)
- \$252,840 Grant – DOC (Department of Commerce)
- \$237,500 General Fund
- \$1,660,837 REET
- \$100,000 SWM
- \$23,575 MVET for Paths & Trails
- \$6,297,518 Total Sources**

Wards Lake Park is located in the Northeast neighborhood area of Lakewood. Since incorporation, the City has utilized a variety of funding sources (approx. \$2 million) to purchase several parcels of contiguous land to make up the Wards Lake Park property. At over 36 acres, Wards Lake is an amazing natural area in a densely populated area. Improvements include removing invasive plant species to improve habitat and create site lines, pathway and foot bridges updates, a dog park, pump track, 84th street playground replacement, expanded parking, park signage, picnic shelter, new restroom and site furnishings, an accessible loop trail and span bridge over the lake, a new neighborhood park on the south side of the park off 25th Ave S with new playground, off-street parking, a dirt bike skills area and general landscape and habitat improvements. Trail development across the park will link the new neighborhood park to the main park entrance and updated loop trail system. Wards Lake Park construction is underway and should be completed by fall, 2025.

### **301.0027 American Lake Improvements, Continuation/1-Time**

Carry forward/add \$1,737,094 in project expenditures funded by project balance \$1,637,093 and grants \$166,995.

This budget adjustments result in a life-to-date through 2026 cost estimate of \$4,255,257 funded by:

- \$500,000 Grant - WWRP
- \$500,000 Grant - ALEA
- \$252,840 Grant - DOC (Department of Commerce)
- \$35,000 Pierce County
- \$39,966 Donations/Contributions
- \$2,355,887 General Fund
- \$571,575 REET
- \$4,255,257 Total Sources**

American Lake park is a 5 ½ acre park with upland play spaces, oak trees, and viewing areas, 450 feet of freshwater shoreline and also includes a boat launch. This project is underway and when complete it will include ADA access to the waterfront, new retaining walls, a grand staircase to the beach, new restroom building, picnic shelter, viewpoint areas and site amenities.

### **301.0028 Oakbrook Park Improvements, Continuation/1-Time**

Carry forward \$137,828 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$200,000 funded by:

\$37,000 Grant - Pierce County

\$100,000 General Fund

\$63,000 REET

**\$200,000 Total Sources**

Oakbrook Park is located in the NW neighborhood of Lakewood. Staff met with neighborhood groups to determine site improvements which will include: a picnic shelter, perimeter walking path, ADA path to site furnishings, vegetation removal, and landscaping.

### **301.0034 Park Sign Replacement, Continuation/1-Time**

Carry forward \$312,608 in project expenditures funded by project balance. Park signs and landscaping will be completed in 2025.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$330,000 funded by:

\$120,000 General Fund

\$210,000 REET

**\$330,000 Total Sources**

### **301.0038 Playground Replacement – Annual Program, Continuation/1-Time and New**

Carry forward \$290,000 in project expenditures funded by project balance and add new \$25,000 for Primely Park to cover the ADA parking spot and pathway to new play structure as required by code. This adjustment increases the available funds in 2025 to \$315,000. The next playground to be replaced is Washington Park. Staff will work with neighbors and the community to determine needs.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$315,000 funded by:

\$235,000 General Fund

\$55,000 REET

\$25,000 Interest Earnings & Various Project Savings

**\$315,000 Total Sources**

### **301.0041 Parks Sign Replacement (Design), Continuation/1-Time**

Carry forward \$31,356 project balance increase funds available in 2025 to \$62,930. Funds will be used for sign fabrication, construction support and additional signage as needed.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$62,930 funded by:

\$20,000 General Fund

\$42,930 Various CIP Project Savings

**\$62,930 Total Sources**

### **301.0042 Downtown Park Schematic Design & Planning, Continuation/1-Time**

Carry forward \$100,000 for schematic design and planning.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$100,000 funded by:

\$100,000 General Fund

**\$100,000 Total Sources**

### **301.0043 Fort Steilacoom Park H-Barn Complex Restoration & Renovation, Continuation/1-Time**

Add \$500,000 in funds anticipated increasing the amount to \$1,500,000 in 2025.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$4,650,000 funded by:

\$150,000 General Fund \$4,500,000 Funds Anticipated

**\$4,650,000 Total Sources**

The City has worked closely with the community and Partners for Parks (PFP) to determine the feasibility and benefits of restoring and renovating the 120-year old H-Barn at Fort Steilacoom Park into a multi-use regional facility for public and private use. This project supports the goals of historic preservation and economic development. In 2023 City Council entered into an agreement with PFP authorizing this organization to raise funds to offset the development and included a timeline and draft budget to implement this effort. The City will manage the project and own and operate the facility. To move this project forward from schematic design to more detailed drawings and cost estimates, consultant services are needed. In December 2024 the City selected the firm Graham Baba to lead this effort. The City will contract and manage this architect and engineering services agreement. PFP will pay for the design services from funds they have raised to date. As a result of the support from PFP, milestones can be met to support the work started in the preliminary feasibility study prepared in 2018.

### **301.0045 Motor Avenue Uplighting & Gary Oaks, New/1-Time**

Add \$27,458 funded by various CIP project saving, interest, etc. The City's downtown sub area plan identifies improvements to road corridors for vehicular and pedestrian functioning and safety. General streetscape improvements such as street lighting, landscaping and signage contribute to increased use and the overall public experience. Previous improvements and additional grading, irrigation and seeding for turf areas will improve the new land purchased near Motor Ave. The infrastructure (water and power meters) may support future events or planned downtown park.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$98,329 funded by:

\$15,000 General Fund

\$83,329 Various CIP Project Savings

**\$98,329 Total Sources**

### **301.0048 Nisqually Partnership Project, Continuation/1-Time**

Carry forward \$253,102 in project expenditures funded by grant for total project cost of \$300,000.

The City, in partnership with the Nisqually Indian Tribe, received \$300,000 from the state legislature to fully fund art and signage improvements at Fort Steilacoom Park. The City and the Nisqually Indian Tribe are engaged in a collaborative partnership to provide an introduction to the Nisqually people, add signage, art, and interpretive information throughout the park, feature their unique culture and history include Lushootseed language and incorporate information regarding Chief Leschi's legacy. Cultural interpretive markers will be installed along a newly established one-mile Nisqually Loop Trail. The plaza kiosks will include historic territory maps, land acknowledgement statement and new benches that include tribal artwork.

### **301.0049 Harry Todd Pickleball Courts &**

#### **301.0054 Deferred Maintenance Program, Continuation/1-Time**

Carry forward \$524,368 funded by project balance \$120,647 and grants \$403,721 resulting in a total available to \$524,368 in 2025. The project includes \$97,051 for contingency (\$46,065 + additional \$50,986).

This budget adjustment results in a life-to-date through 2026 cost estimate of \$600,000 funded by:

\$150,000 General Fund

\$350,000 Grant - Youth Athletic Fields RCO

\$100,000 Grant – RCO for Deferred Maintenance Program

**\$600,000 Total Sources**

#### **301.0050 Fort Steilacoom Park Acoustics, Continuation/1-Time**

Carry forward \$50,000 funded by project balance. The total estimated project cost is \$50,000 funded by General Fund.

#### **301.0053 Fort Steilacoom Park ADA & Overflow Parking, Continuation/1-Time**

Carry forward \$275,000 funded by project balance. Total estimated project cost is \$275,000 funded by General Fund.

#### **301.0055 Tenzler Log Relocation, Continuation/1-Time**

Carry forward \$45,148 funded by project balance and add \$4,012 for higher than anticipated costs bringing the total estimated project cost is \$254,012 funded by interest earning and various project savings. General Fund. The unspent funds are for the cage around the log which was completed in Q1 2025.

### **Fund 302 Transportation Capital**

#### **302.0000 Earmark Traffic Mitigation LTD 2024 Balance, Continuation/1-Time**

Life-to-date through December 2024 traffic mitigation fees received a total of \$153,358. The plan for the use of this money is first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds. The carry forward budget adjustment includes earmarking \$153,358 of life-to-date 2024 revenues for this purpose.

#### **302.0001 Personnel, Engineering, Professional Services, Continuation/1-Time**

Carry forward project expenditures of \$269,336 funded by project balance resulting in a 2025 budget of \$782,336 in 2025 and 2026 budget remains unchanged at \$549,000. The budget adjustment also reduces General Fund source of \$30,000 in 2025 and \$66,000 in 2026 and replacing with various projects savings (from additional grants received freeing up City resources). This project accounts for Public Works Engineering time for grant writing, feasibility studies, street capital program management, federal funding reporting requirements, and professional services. The professional services include traffic engineering studies, professional land surveyor research and exhibits, geotechnical and structural engineering, and comprehensive planning.

#### **302.0002 New LED Street Light, Continuation/1-Time**

Carry forward project expenditures of \$265,000 funded by project balance. This budget adjustment results in a 2025 budget of \$450,000. The budget adjustment also reduces General Fund source of \$93,000 in 2025 and replacing with various projects savings (from additional grants received freeing up City resources). The entire new LED streetlight project is anticipated to be completed in 2025.

### **302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming, Continuation/1-Time**

Carry forward \$49,974 in project expenditures funded by project balance. The budget adjustment also reduces General Fund source of \$27,000 in 2025 and \$30,000 in 2026 and replacing with various projects savings (from additional grants received freeing up City resources). This budget adjustment results in a 2025 budget of \$76,974. The 2026 budget remains unchanged at \$30,000.

### **302.0004 Minor Capital & Major Maintenance, Continuation/1-Time**

Carry forward \$15,462 in project expenditures funded by project balance. The budget adjustment also reduces General Fund source of \$270,000 in 2026 and replacing with various projects savings (from additional grants received freeing up City resources). This budget adjustment results in a 2025 budget of \$285,462. The 2026 budget remains unchanged at \$270,000

### **302.0005 Chip Seal Program – Local Access Roads, Continuation/1-Time**

Carry forward \$160,310 in project expenditures funded by project balance. The budget adjustment also reduces General Fund source of \$56,282 in 2026 and replacing with various projects savings (from additional grants received freeing up City resources). This budget adjustment results in a 2025 budget of \$560,310. The 2026 budget remains unchanged at \$400,000.

### **302.0074 Streets: South Tacoma Way – 88<sup>th</sup> to 80<sup>th</sup> Street, Continuation/1-Time**

Carry forward \$3,976,919 in expenditures funded by project balance \$728,579 and federal WSDOT grant \$2,613,340.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$4,300,000 funded by:

- \$2,884,059 Grant – Federal WSDOT
- \$6,685 Contributions
- \$774,256 REET
- \$635,000 SWM
- \$4,300,000 Total Sources**

### **302.0075 Streets: Mt Tacoma Drive - Interlaaken to Whitman Ave, New/1-Time**

Add \$400,000 in expenditures funded by various project savings. The increased cost is for the roundabout at the intersection Mt. Tacoma and Meadow and includes design cost increase \$35,000, right-of-way procurement \$150,000, and construction \$215,000.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$4,350,000 funded by:

- \$3,334,000 Transportation Benefit District Bonds
- \$243,300 REET
- \$372,700 SWM
- \$4,350,000 Total Sources**

### **302.0076 Streets: Nyanza Road, Continuation/1-Time**

Carry forward \$911,446 in expenditures funded by project balance \$132,378, various project savings and interest earnings \$1,170,552 offset by a decrease in bond proceeds \$1,696,452, SWM \$44,568, grant \$1,500,000 and eliminate REET source \$239,600.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$5,545,000 funded by:

- \$2,399,448 Transportation Benefit District Bonds
- \$1,500,000 Grant - TIB
- \$475,000 SWM
- \$1,170,552 Various Project Savings, Interest Earnings
- \$5,545,000 Total Sources**

### **302.0078 South Tacoma Way & 92<sup>nd</sup> Street Traffic Signal, Continuation/1-Time**

Carry forward \$1,216,684 in expenditures funded by project balance \$485,284 and grant \$731,400.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$1,250,000 funded by:

\$731,400 Grant – Federal WSDOT

\$18,600 Grant - TIB

\$500,000 General Fund

**\$1,250,000 Total Sources**

### **302.0096 Union Avenue, Berkley to Thorne Lane, Continuation/1-Time**

Carry forward \$67,949 funded by project balance \$43,107 and grant \$24,842.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,065,000 funded by:

\$500,000 Grant - TIB

\$452,000 REET (Grant Match Match)

\$48,000 Fee-in Lieu Manic Meatballs (Grant Match)

\$65,000 General Fund

**\$1,065,000 Total Sources**

### **302.0097 Sound Transit**

#### **– 115<sup>th</sup> St Ct SW – Bridgeport Way to Sound Transit ROW, Continuation/1-Time**

Carry forward \$248,535 funded by Sound Transit grant \$248,535. The budget adjustment results in a life-to-date through 2026 cost estimate of \$260,000 solely funded by Sound Transit.

### **302.0098 Pine Street Sidewalk & Pedestrian Crossing, Continuation/1-Time**

Carry forward \$23,359 funded by project balance.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$975,528 funded by:

\$882,364 Grant - WSDOT

\$32,840 REET

\$60,324 SWM

**975,528 Total Sources**

### **302.0111 Sound Transit**

#### **- Street & Sidewalks: Kendrick (111<sup>th</sup> St SW to 108<sup>th</sup> St SW Roadway), Continuation/1-Time**

Add \$1,807,261 in 2025 and remove \$1,820,000 in 2026 to account for the balance of the grant after \$12,739 was spent on design in 2024. The life-to-date through 2026 cost estimate totals \$2,030,000 and is solely funded by Sound Transit.

### **302.0113 Military Road SW - Edgewood to 112<sup>th</sup>**

Carry forward \$17,398 funded by project balance \$2,398 and federal WSDOT grant \$15,000.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$358,173 funded by:

\$309,971 Grant – Federal WSDOT

\$48,600 REET

**\$358,571 Total Sources**

### **302.0114 Sound Transit – 112<sup>th</sup> Sidewalks – Gravelly Lake Drive to BPW SW, Continuation/1-Time**

Reduce Sound Transit grant by \$25,479 in 2025 for portion spent in 2024. The life-to-date through 2026 cost estimate totals \$3,760,000 and is solely funded by Sound Transit.

### **302.0116 Custer Road from Bridgeport Way to 75<sup>th</sup> Street - Continuation/1-Time**

Carry forward \$3,736,141 funded by project balance \$283,983, state TIB grant \$2,941,991, and SWM \$510,167.

This budget adjustment results in a life-to-date 2026 cost estimate of \$3,785,859 funded by:

\$2,976,686 Grant – State TIB

\$510,167 SWM

\$65,000 General Fund

**\$3,785,859 Total Sources**

### **302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side - Continuation/1-Time**

Carry forward \$1,297,859 funded by state TIB grant \$1,137,187, and SWM \$162,000.

This budget adjustment results in a life-to-date 2026 cost estimate of \$1,304,720 funded by:

\$1,142,720 Grant – State TIB

\$162,000 SWM

**\$1,304,720 Total Sources**

### **302.0122 Sound Transit –**

#### **Sidewalks: 47th Ave SW - 121st St SW to Pacific Highway SW, Continuation/1-Time**

Add \$194,268 in 2025 and remove \$235,000 in 2026 to account for the balance of the grant after \$40,732 was spent on design in 2024. The life-to-date through 2026 cost estimate totals \$235,000 and is solely funded by Sound Transit.

### **302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' West of Bridgeport Way, Continuation/1-Time**

Carry forward \$1,489,198 funded by project balance \$3,951, federal WSDOT grant \$1,346,150 and SWM \$142,000 for storm drainage element of project.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$1,637,000 funded by:

\$1,420,000 Grant – WSDOT (Phase 1)

\$75,000 General Fund (Phase 2)

\$142,000 SWM

**\$1,637,000 Total Sources**

### **302.0133 Streets & Sidewalks: Steilacoom Blvd (Farwest to Weller), Continuation/1-Time**

Carry forward \$6,650,159 in project expenditures funded by project balance \$184,855, federal WSDOT grant \$5,487,731, state TIB grant \$441,687 and SWM \$535,886 for storm drainage element of the project. This project is the ROW acquisition and construction to add sidewalks and bike lanes from 87th Ave SW to Weller Rd. Improvements would include Curb, gutter, sidewalks, sharrows, turn lanes, street lighting, drainage, and overlay.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$6,664,386 funded by:

\$5,499,004 Grant – Federal WSDOT

\$441,687 Grant – State TIB

\$994 Grant – State Department of Commerce

\$186,815 REET

\$535,885 SWM

**\$6,664,385 Total Sources**



### **302.0136 100<sup>th</sup> St SW from Lakeview Dr to So Tac Way, inclusive of 40th, Continuation/1-Time**

Carry forward \$467,571 funded by project balance \$153,958 and federal PSRC Grant \$313,613.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$951,000 funded by:

- \$413,230 Federal PSRC Grant
- \$298,000 Grants Anticipated
- \$100,000 General Fund
- \$139,770 REET

**\$951,000 Total Sources**

### **302.0151 South Tacoma Way Between 96th St South & Steilacoom Blvd, Continuation/1-Time**

Carry forward \$90,213 funded by project balance and PSRC grant \$707,415. The purpose of this project is to reconstruct the wearing course of asphalt along South Tacoma Way between 96th Street SW and Steilacoom Boulevard. Improvements also include pavement repair, grinding, two-inch overlay, channelization, upgrading sidewalk ramps to conform to ADA, and signage.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$868,000 funded by:

- \$750,000 PSRC Grant
- \$118,000 REET

**\$868,000 Total Sources**

### **302.0158 Streets: Interlaaken: 112th to WA Blvd, Continuation/1-Time**

Carry forward \$284,217 funded by TIB grant \$500,000 offset by a reduction in Transportation Benefit District bonds \$205,000 and negative project balance in 2024 \$29,783 (timing of bond receipts). The purpose of this project is to reconstruct the wearing course of asphalt along South Tacoma Way between 96th Street SW and Steilacoom Boulevard. Improvements also include pavement repair, grinding, two-inch overlay, channelization, upgrading sidewalk ramps to conform to ADA, and signage.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$2,400,000 funded by:

- \$1,694,600 Transportation Benefit District Bonds
- \$500,000 Grant-TIB
- \$205,400 SWM

**\$2,400,000 Total Sources**

### **302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW, Continuation & New/1-Time**

Carry forward \$559,019 funded by project balance \$348,502, grant \$363,500 and SWM \$45,517 offset by a reduction in Transportation Benefit District bonds \$198,500. New increase of \$75,000 is due to use of consultant for design and adding sidewalk for southern 200 feet.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$685,000 funded by:

- \$269,500 TBD Bond Proceeds
- \$363,500 TIB Grant
- \$52,000 SWM

**\$685,000 Total Sources**

### **302.0160 Streets: 112th St SW: Idlewild Rd SW to Interlaaken Dr SW, Continuation/1-Time**

Carry forward \$740,000 funded by project balance \$441,000, grant \$250,000 and SWM \$49,000.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$740,000 funded by:

- \$441,000 TBD Bond Proceeds
- \$250,000 TIB Grant
- \$49,000 SWM

**\$740,000 Total Sources**

### **302.0164 Sidewalk Fill-in Farwest Dr from 112th to Lakes HS, & 100th St Ct SW to STL, Blvd, Continuation/1-Time**

Carry forward \$30,00 in project expenditures funded by SWM for potential additional work as required by WSDOT.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,921,640 funded by:

\$1,326,269 Safe Routes to Schools Grant  
\$317,030 REET  
\$30,000 SWM  
\$248,340 Various Projects Savings & Interest  
**\$1,921,640 Total Sources**

### **302.0168 Sound Transit –**

#### **Sidewalks: McChord Drive/New York Ave - Pacific Hwy to BPW Way SW, Continuation/1-Time**

Reduce project expenditures and Sound Transit grant in 2025 by \$37,982 for design incurred in 2025. The life-to-date through 2026 cost estimate totals \$1,100,000 and is solely funded by Sound Transit.

### **302.0170 Sound Transit –**

#### **Sidewalks: Lincoln Ave SW - Mc Chord Drive SW to San Francisco Ave SW, Continuation/1-Time**

Add \$84,713 in 2025 and remove \$100,000 in 2026 to account for the balance of the grant after \$15,287 was spent on design in 2025. The life-to-date through 2026 cost estimate totals \$100,000 and is solely funded by Sound Transit.

### **302.0173 Sound Transit - Sidewalks: Clover Creek Drive, Continuation/1-Time**

Add \$144,649 in 2025 and remove \$150,000 in 2026 to account for the balance of the grant after \$5,351 was spent on design in 2024. The life-to-date through 2026 cost estimate totals \$150,000 and is solely funded by Sound Transit.

### **302.0176 Roadway Restoration: 112th; South Tacoma Way to Steele Street, Continuation/1-Time**

Add \$18,876 in additional PSRC grant and decrease the City's REET match by \$18,876.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,245,000 funded by:

\$768,876 PSRC Grant  
\$476,124 REET  
**\$1,245,000 Total Sources**

### **302.0179 RAISE Grant - Planning: Lakewood Downtown Transportation Feasibility Study, Continuation/1-Time**

Add project expenditures and grant revenue of \$800,000 in 2025 and \$500,000 in 2026. The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,100,000 funded by RAISE grant.

## **Fund 303 Real Estate Excise Tax**

### **Reduce Transfer Transportation CIP (Due to Additional Grants Received, Free up City Resources)**

- \$239,600 in 2025 to 302.0076 Streets: Nyanza Road
- \$18,876 in 2025 to 302.0176 Roadway Restoration: 112<sup>th</sup>; South Tacoma Way to Steele Street

## **Fund 311 Sewer Capital Projects**

### **311.0002 Side Sewers, Continuation/1-Time**

Carry forward \$400,419 in project expenditures funded by project balance, resulting in a revised budget of \$450,419 in 2025 and no change in the current \$50,000 budget in 2026.

#### **311.0006 Rose Road & Forest Road Sewer Extension, Continuation/1-Time**

Carry forward \$1,647,994 in project expenditures funded by project balance \$1,179,395 and Pierce County ARPA grant \$468,599.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,920,000 funded by:

\$611,005 Sewer Availability  
\$711,000 Sewer Surcharge  
\$597,995 Pierce County ARPA Grant  
**\$1,920,000 Total Sources**

#### **311.0007 Wadsworth, Silcox & Boat Street Sewer Extension, Continuation/1-Time**

Carry forward \$2,224,111 in project expenditures funded by project balance \$1,281,289 and Pierce County ARPA grant \$942,822.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$2,487,000 funded by:

\$887,000 Sewer Availability  
\$417,178 Sewer Surcharge  
\$1,182,822 Pierce County ARPA Grant  
**\$2,487,000 Total Sources**

#### **311.0008 Grant Ave & Orchard St Sewer Extension, Continuation/1-Time**

Carry forward \$1,219,206 in project expenditures funded by project balance \$497,136 and Pierce County ARPA grant \$722,070.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,971,200 funded by:

\$1,013,020 Sewer Availability  
\$222,580 Sewer Surcharge  
\$735,600 Pierce County ARPA Grant  
**\$1,971,200 Total Sources**

### **Fund 401 Surface Water Management**

#### **401.0012 Outfall Retrofit Feasibility, Continuation/1-Time**

Carry forward \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$60,000 funded by SWM.

#### **401.0014 Water Quality Improvements 2021, Continuation/1-Time**

Carry forward \$228,531 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$245,000 funded by SWM.

#### **401.0018 Waughop Lake Treatment, Continuation/1-Time**

Carry forward \$48,976 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$648,650 funded by:

\$301,883 SWM  
\$46,565 Department of Ecology Grant  
\$300,202 Pierce County Flood Control  
**\$648,650 Total Sources**

#### **401.0020 Drainage Pipe Repair 2022, Continuation/1-Time**

Carry forward \$85,109 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$350,000 funded by SWM.

#### **401.0021 American Lake Management District, Continuation/1-Time**

Carry forward \$9,888 in project expenditures funded by project balance from special assessments.

#### **401.0023 Clover Creek Reduction Study, Continuation & New/1-Time**

Carry forward \$159,478 in project expenditures funded by project balance \$159,478 and Pierce County Flood Control \$110,000. This budget adjustment results in a life-to-date through 2026 cost estimate of \$481,263 funded by SWM fees.

#### **401.0024 Clover Creek Streambank Restoration Study, Continuation/1-Time**

Carry forward \$134,280 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$135,000 funded by SWM.

#### **401.0025 Drainage Pipe Repair 2023, Continuation/1-Time**

Carry forward \$370,719 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$375,000 funded by SWM.

#### **401.0026 Drainage Pipe Repair 2024, Continuation/1-Time**

Carry forward \$395,00 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$395,000 funded by SWM.

#### **401.0027 Drainage Pipe Repair 2025, Continuation/1-Time**

Carry forward \$40,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$430,000 funded by SWM.

#### **401.0099 Bicentennial Interagency Agreement for Pollution Prevention, Continuation/1-Time**

Carry forward \$95,561 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$100,000 funded by the grant

#### **Internal Service Charges**

See internal services funds for additional information.

#### **Transfers to Parks CIP**

Total \$56,277 – See Parks CIP Fund for details.

- \$56,277 to 301.0020 Wards Lake

#### **Transfers to Transportation CIP**

Total \$2,100,907 – See Transportation CIP Fund for details.

- \$635,000 to 302.0074 Streets: S Tacoma Way - 88th to 80th St
- \$44,568 to 302.0076 Streets: Nyanza Road
- \$510,167 to 302.0116 Custer Road from BPW to 75th St
- \$162,000 to 302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side
- \$139,097 to 302.0131 Overlay & Sidewalk Fill-In: Custer Rd-John Dower to 500' West of BPW
- \$535,886 to 302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller)
- \$45,517 to 302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW
- \$30,000 to 302.0164 Sidewalk Fill-in Farwest Dr, 112th to Lakes HS, & 100th St Ct SW to STL Blvd

#### **Fund 501 Fleet & Equipment**

#### **Vehicle & Equipment Purchases/Replacements, Continuation/1-Time**

Carry forward the following:

- \$40,000 Replace unmarked police vehicle #40352, funded by replacement reserves.
- \$14,000 Replace Parks John Deer Gator #42781, funded by chargeback to department.
- \$7,000 Replace Parks Tilt Trailer #43012, funded by chargeback to department.

## **Fund 502 Property Management**

### **City Hall Beam Repair, Continuation/1-Time**

Carry forward \$392,722 in expenses to replace, seal and protect the exposed exterior beams on City Hall building.

### **City Hall Server Room Air Conditioner, Continuation/1-Time**

Carry forward \$25,000 to add air conditioning system to the City Hall server room.

### **City Hall Beam Painting, Continuation/1-Time**

Carry forward \$60,000 to paint the exterior beams on the City Hall building once replaced.

### **Police Station Generator Controls, Continuation/1-Time**

Carry forward \$75,000 to replace generator controls. The pro-logic computer (PCL) controls the Police Station backup generator system which is used as an emergency power supply during system / electrical failures. The automatic monthly testing sequence is out of sync and needs to be replaced in order to keep the generator in normal operating conditions.

### **PD – Investment Grade Audit/Energy Grant, Continuation/1-Time**

Carry forward \$44,583. State Law requires all buildings larger than 20,000 sq ft to reduce use of fossil fuels by 2028. The police station is approximately 43,000 sq ft. Funds will be used to complete the audit as well as implement recommended strategies. Audit will identify energy efficiencies and modifications to systems.

### **Fort Steilacoom Park Caretaker's House Repairs, Continuation/1-Time**

Carry forward \$8,025 balance for repairs and maintenance at the Fort Steilacoom Park caretaker's house funded by internal service charges to the General Fund. Other than painting the exterior of the house in 2006 when the City took over maintenance and operations from Pierce County, there hasn't been any major repairs. The City Council authorized \$10,000 for a new roof and gutters necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site. The original additional \$40,000 request is for the HVAC system, new doors and windows and updates to the electrical panel. The repairs are necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site.

### **Fort Steilacoom Park O&M Shop HVAC (Completed in 2024), Housekeeping/1-Time**

Remove (20,000) work was completed in 2024.

### **Front Street O&M Shop Paving & Salt Bin Cover, Continuation/1-Time**

Carry Forward \$170,000 to be used to complete a new fuel tank at the Front Street location, pave the Wash Station and complete the Salt cover project. This project would remove a fuel system from the FS shop that has met it useful life and install a new modern fueling station at the O&M Shop that all city vehicles would use to fuel u utilizing a card system and computerized tracking which would help in auditing for the finance department.

### **Sound Transit Elevator Floor, New/1-Time**

Add \$25,000 to replace the elevator floor at the Sound Transit building.

### **Custodial Services Contract, New/Ongoing**

Add \$23,443 per year for the new custodial services contract with a new vendor.

## **Fund 503 Information Technology**

### **AD - ERP System Implementation, Continuation/1-Time**

Carry forward \$450,000 for new ERP system implementation.

### **AD - ERP System Annual Maintenance, New/Ongoing**

Add \$121,500 for annual maintenance at the time of implementation kickoff scheduled for April 2025.

### **CW - Computer Replacement, Continuation/1-Time**

Carry forward \$35,000 for computer replacement. Computer desktop, laptop & mobile device replacement is a necessity as the aging life of computers and mobile devices will drive replacements. Older computers are unlikely to support the newer generation operating systems in the future. Whether by hardware failure or software obsolescence the city will need to replace computers and mobile devices to continue to function and provide services to the general public. The current replacement cycle for existing systems is 4 years.

### **CW - Microsoft 365, Continuation/1-Time**

Carry forward \$10,000 to continue implementation of Microsoft 365, SharePoint and Microsoft Teams, including customization and training. This project is part of the City's strategic plan to migrate applications and data to secure cloud. Microsoft 365 is a turnkey suite of integrated collaboration and productivity applications designed to be deployed all at once to save time and resources. Businesses can use Microsoft 365 to deploy IT infrastructure that incorporates desktop and mobile devices, and the security and authentication systems required to keep data safe in a mobile workforce environment. Microsoft 365 combines features and toolsets from the Windows operating system, the Office 365 productivity suite and the Enterprise Mobility and Security package, which establishes authentication and security protocols for employees and systems to protect data and infiltration by outside influences.

### **CW – Backup MS 365 Environment, New/Ongoing**

Add \$10,000 for services to backup Microsoft 365 Environment to the cloud

### **CW - Incident Response Tabletop Exercise, New/1-Time**

Add \$13,000 in professional services to test the City's incident response plan.

### **CW - Archived Email Migration to Cloud, New/1-Time**

Add \$8,000 for migration of Exchange archived email to the cloud. Currently, all emails to/from the City are archived on local servers. This funding will allow for 1-time migration of current archives to the cloud and is consistent with the City's strategy to minimize local storage of data.

### **CW – Zoom Conference, New/Ongoing**

Add \$4,500 for Zoom licenses. The City hoped to replace all Zoom conferencing licenses with MS Teams, however, certain meetings such as City Council, committee meetings, and court sessions require Zoom to fully function. This funding restores the cost of zoom licenses for these types of meeting.

### **PD - Power DMS, New/Ongoing**

Add \$12,000 for Power DMS for the Police Department due to increased cost and additional licenses for multiple systems including Power-Time (scheduling system) and Power-Policy Standards (writes new policy based on changes in law)

### **PD – BluePeak Skills Manager, New/Ongoing**

Add \$8,000 for BluePeak Skills Manager for the Police Department. This application tracks and manages police officer training. The increased cost is for migration of software from local servers to the cloud with added functionalities and benefits.

**PD – Cellebrite Digital Forensic, New/Ongoing**

Add \$14,000 for Cellebrite Digital Forensic for the Police Department due to increase in number of licenses.

**PD – Axon License & Storage, New/Ongoing**

Add \$40,000 for Axon License and Storage for the Police Department. The additional costs are related to migration and hosting of COBAN (for in-car/body cameras) and DigitalOnQ (for managing digital evidence) records into Axon cloud and additional licenses.

**PD – CradlePoint Annual Maintenance, New/Ongoing**

Add \$8,500 for CradlePoint Annual Maintenance for the Police Department. The increase is due to upgrading cellular network from 4G to 5G.

**PPW – AutoCad Annual License, Housekeeping/Ongoing**

Add \$17,500 for AutoCad Annual License for Planning and Public Works. This cost has been budgeted in previous years but was inadvertently left out of the 2025/2026 budget. The City has been using AutoCAD software for plan reviews and engineering drawings.

**Fund 504 Risk Management****WCIA Assessment, New/Ongoing**

Add \$11,600 in 2025 and \$50,710 for Washington Cities Insurance Authority assessment resulting in revised estimates of \$3,269,977 in 2025 and \$3,797,843 in 2026.



**2025 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
<b>Grand Total - All Funds</b>			<b>\$ 36,405,014</b>	<b>\$ 63,038,944</b>	<b>\$ (3,956,064)</b>	<b>\$ (3,077,696)</b>
<b>Total - Fund 001 General</b>			<b>\$ 524,105</b>	<b>\$ 6,530,360</b>	<b>\$ (69,366)</b>	<b>\$ 161,154</b>
AD Merchant Service Fees for Credit Card Acceptance	New	Ongoing	-	13,380	-	13,380
AD Increase SAO Annual Audit Cost to \$118K/Year	New	Ongoing	-	16,160	-	16,160
AD Increase Employee & Volunteer Recognition Event	New	Ongoing	-	1,480	-	1,480
AD Public Defender Cost Increase	New	Ongoing	-	250,000	-	250,000
CC City Manager Recruitment	New	1-Time	-	26,000	-	-
CC City Logo Wear for Boards & Commissions	New	1-Time	-	2,800	-	-
CM Intern 20 Hours/Week for 6 Months	New	1-Time	-	15,600	-	-
Reduce Assistant to City Manager/Policy Analyst Personnel Cost	Housekeeping	Ongoing	-	(15,600)	-	(15,600)
CM Refreshments for Desserts in the Driveway	New	Ongoing	-	1,500	-	1,500
LG Opioid Funds	Continuation	1-Time	-	779,499	-	-
LG Department of Commerce - Stop Violence Against Women	Grant	1-Time	6,827	6,827	-	-
MC SPAR (Simple Possession Advocacy and Representation Program) Grant	New	1-Time	17,273	17,273	-	-
MC Therapeutic Court Grant	Grant	1-Time	76,353	76,353	-	-
MC Office of Public Defense Grant	Grant	1-Time	34,000	34,000	-	-
MC Court Contracted Services - Town of Steilacoom	Continuation	1-Time	(138,424)	-	(142,570)	-
MC Court Contracted Services - City of DuPont	Continuation	1-Time	71,078	-	73,204	-
PK Sponsorship - Amazon - SummerFEST	Grant	1-Time	15,000	15,000	-	-
PK Sponsorship - Twin Star - SummerFEST	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - Twin Star - Youth Summit	Grant	1-Time	1,000	1,000	-	-
PK Sponsorship - Twin Star - Martin Luther King	Grant	1-Time	2,000	2,000	-	-
PK Sponsorship - Twin Star - Fiesta de la Familia	Grant	1-Time	2,000	2,000	-	-
PK Sponsorship - Virginia Mason - SummerFEST	Grant	1-Time	8,000	8,000	-	-
PK Sponsorship - Virginia Mason - Farmers Market	Grant	1-Time	8,000	8,000	-	-
PK Sponsorship - Virginia Mason - Fiesta de la Familia	Grant	1-Time	2,500	2,500	-	-
PK Sponsorship - Pierce Transit - Farmers Market	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - Pierce Transit - Fiesta de la Familia	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - Pierce Transit - SummerFEST	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - WSECU - Farmers Market	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - WSECU - Truck & Tractor Day	Grant	1-Time	2,500	2,500	-	-
PK Sponsorship - Vibrant Schools & Friends - MLK Beloved Community	Grant	1-Time	6,000	6,000	-	-
PK Sponsorship - Navy Credit Union - SummerFEST	Grant	1-Time	2,500	2,500	-	-
PK Sponsorship - Harborstone Credit Union - Truck & Tractor Day	Grant	1-Time	2,500	2,500	-	-
PK Washington State HCA (Health Care Authority) CHOICE	Grant	1-Time	74,100	74,100	-	-
PK Janitorial/Custodial Services - FSP O&M Shop	New	Ongoing	-	1,016	-	1,016
PK Janitorial/Custodial Services - Front Street O&M Shop	New	Ongoing	-	1,516	-	1,516
PK Janitorial/Custodial Services - Pavillion	New	Ongoing	-	4,650	-	4,650
PD Jail Services	New	Ongoing	-	230,000	-	230,000
PD Clean Air Assessment	New	Ongoing	-	2,866	-	6,335
PD Specialty Units/Special Response Team (SRT) Clothing	Continuation	1-Time	-	2,250	-	-
PD Drone Program (2024 Balance Available for 2025)	Continuation	Ongoing	-	9,872	-	-
PD Pierce County Sex Offender Verification	Grant	1-Time	7,795	-	-	-
PD FBI Innocence Lost Grant	Grant	1-Time	19,950	19,950	-	-
PD South Sound 911 2025	Grant	1-Time	9,000	9,000	-	-
PD Tahoma Narcotics Enforcement Team (TNET)	Grant	1-Time	4,274	-	-	-
PD Gesa Credit Union - Local Heroes Grant Award	Grant	1-Time	7,481	7,481	-	-
PPW City Tree Fund	Continuation	1-Time	-	474,096	-	-
PPW WA Department of Commerce: Climate Planning Grant	Grant	1-Time	25,000	25,000	-	-
PPW WA Department of Commerce: Middle Housing Grant	Grant	1-Time	10,000	10,000	-	-
PPW WA Department of Commerce: Paper to Digital Permitting Grant	Grant	1-Time	232,400	232,400	-	-
PPW Economic Development Opportunity Fund	Continuation	1-Time	-	2,000,000	-	-
PPW Tax Increment Financing Strategy	Continuation	1-Time	-	19,339	-	-
Fleet and Equipment Internal Service Charges:						
PK #42780 John D Gator CC	Continuation	1-Time	-	14,000		
PK #43011 Tilt Trailer CC	Continuation	1-Time	-	7,000		

**2025 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
Property Management Internal Service Charges:						
City Hall Janitorial/Custodial Contract	New	Ongoing	-	19,894	-	19,894
City Hall Beam Repair & Painting	Continuation	1-Time	-	342,076	-	-
City Hall Server Room Air Conditioner	Continuation	1-Time	-	18,890	-	-
Police Station Generator Controls	Continuation	1-Time	-	75,000	-	-
Police Station Investment Grade Audit	Continuation	1-Time	-	44,583	-	-
Fort Steilacoom Park Caretaker's House Repairs	Continuation	1-Time	-	8,025	-	-
Fort Steilacoom Park O&M Shop - Remove HVAC, completed in 2024	Continuation	1-Time	-	(20,000)	-	-
Sounder Station Elevator	Continuation	1-Time	-	25,000	-	-
Front St O&M Shop New FuelTank, Paving of Washdown Station & Salt Bin Cover	Continuation	1-Time	-	170,000	-	-
Information Technology Internal Service Charges:						
AD ERP Implementation	Continuation	1-Time	-	450,000	-	-
AD ERP System Annual Maintenance	New	Ongoing	-	121,500	-	-
CW Computer Replacement	Continuation	1-Time	-	30,586	-	-
CW Zoom Conference	New	Ongoing	-	3,932	-	-
CW Microsoft 365 Project	Continuation	1-Time	-	8,739	-	-
CW Backup Microsoft 365 Environment	New	Ongoing	-	8,739	-	-
CW Incident Response Table Top Exercise	New	1-Time	-	11,360	-	-
CW Email Archives Cloud Migration	New	Ongoing	-	6,991	-	-
PD Power DMS Cost Increase	New	Ongoing	-	12,000	-	-
PD Blue Peak Skills Manager	New	Ongoing	-	8,000	-	-
PD Cellebrite-DigitalForensics	New	Ongoing	-	14,000	-	-
PD Axon License & Storage	New	Ongoing	-	40,000	-	-
PD CradlePoint Hardware Maintenance	New	Ongoing	-	8,500	-	-
Risk Management Internal Service Charges						
WCIA Assessment Property Assessment Increase	New	Ongoing	-	10,138	-	44,313
Transfer to SSMCP for Property Purchase Due Diligence	New	1-Time	-	13,750	-	-
Reduce General Fund Transfers to Transportation CIP - Savings Due to Additional Grants Received:						
302.0001 Personnel, Engineering & Professional Services	Continuation	1-Time	-	(30,000)	-	(66,000)
302.0002 Street Lights: New LED Street Lights	Continuation	1-Time	-	(93,000)	-	-
302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming	Continuation	1-Time	-	(27,000)	-	(30,000)
302.0004 Minor Capital & Major Maintenance	Continuation	1-Time	-	-	-	(270,000)
302.0005 Chip Seal - Local Access Roads	Continuation	1-Time	-	-	-	(56,282)
General/Street Fund Subsidy	New	1-Time	-	806,336	-	-
General/Street Fund Subsidy	New	Ongoing	-	5,514	-	8,792
<b>Total - Special Revenue Funds</b>			<b>\$ 5,671,800</b>	<b>\$ 10,144,793</b>	<b>\$ 8,792</b>	<b>\$ 8,792</b>
<b>Total - Fund 101 Street O&amp;M</b>			<b>811,850</b>	<b>811,850</b>	<b>8,792</b>	<b>8,792</b>
PPW Replace School Zone Lights	Continuation	1-Time	103,951	103,951	-	-
PPW Replace Traffic Signal Controllers	Continuation	1-Time	589,362	589,362	-	-
PPW Homeless Camp Clean Up	Continuation	1-Time	31,346	31,346	-	-
Property Management Internal Service Charges:						
City Hall Janitorial/Custodial Contract	New	Ongoing	4,280	4,280	4,280	4,280
City Hall Beam Repair & Painting	Continuation	1-Time	70,806	70,806	-	-
City Hall Server Room Air Conditioner	Continuation	1-Time	3,910	3,910	-	-
Information Technology Internal Service Charges:						
CW Computer Replacement	New	1-Time	3,114	3,114	-	-
CW MS 365 Project	Continuation	1-Time	890	890	-	-
CW Backup MS 365 Environment	New	Ongoing	890	890	-	-
CW Incident Response Table Top	New	1-Time	1,157	1,157	-	-
CW Email Archives Cloud Migration	New	1-Time	712	712	-	-
CW - Zoom Conference	New	Ongoing	400	400	-	-
Risk Management Internal Service Charges:						
CW Washington Cities Insurance Authority Assessment Increase	New	Ongoing	1,032	1,032	4,512	4,512

**2025 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Fund 104 Hotel/Motel Lodging Tax</b>			\$ -	\$ (23,400)	\$ -	\$ -
Remove Original LTAC Grant Allocation Estimate	Grant	1-Time	-	(1,271,250)	-	-
2025 Asia Pac Cultural Ctr	Grant	1-Time	-	15,000	-	-
2025 Chamber Memorial Day	Grant	1-Time	-	7,500	-	-
2025 Chamber Tourism Promotion	Grant	1-Time	-	125,000	-	-
2025 CoL-Farmers Market	Grant	1-Time	-	78,000	-	-
2025 CoL-Marketing Promotion	Grant	1-Time	-	80,000	-	-
2025 CoL-Saturday Street Festivals	Grant	1-Time	-	10,000	-	-
2025 CoL-Summer Concert	Grant	1-Time	-	30,000	-	-
2025 CoL-SummerFEST	Grant	1-Time	-	210,000	-	-
2025 Fiesta de Familia	Grant	1-Time	-	35,000	-	-
2025 Grave Concerns	Grant	1-Time	-	15,000	-	-
2025 Historic Fort Steilacoom	Grant	1-Time	-	12,000	-	-
2025 Historical Society	Grant	1-Time	-	38,000	-	-
2025 Lakes CrossCountryBooster	Grant	1-Time	-	7,000	-	-
2025 Lakewold Gardens	Grant	1-Time	-	200,000	-	-
2025 Lakewood Playhouse	Grant	1-Time	-	100,000	-	-
2025 MLK Beloved Community	Grant	1-Time	-	10,000	-	-
2025 Sister City Assoc (LSCA)	Grant	1-Time	-	23,500	-	-
2025 PCTourAuthority(TravTac)	Grant	1-Time	-	150,000	-	-
2025 McGavick Debt Svc	Grant	1-Time	-	101,850	-	-
<b>Total - Fund 105 Property Abatement</b>			\$ -	\$ 661,797	\$ -	\$ -
PPW Abatement Program	Continuation	Ongoing	-	162,396	-	-
PPW Rental Housing Safety Program	Continuation	Ongoing	-	59,127	-	-
PPW 1406 Affordable Housing	Continuation	Ongoing	-	440,274	-	-
<b>Total - Fund 106 Public Art</b>			\$ -	\$ 5,620	\$ -	\$ -
PK Public Art Program - Earmark for Major Project To Be Determined	Continuation	1-Time	-	5,620	-	-
<b>Total - Fund 180 Narcotics Seizure</b>			\$ 16,290	\$ 17,854	\$ -	\$ -
PD Narcotics Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	1,564	-	-
PD Drug Enforcement Agency - DEA - Tacoma Regional Task Force	Continuation	1-Time	16,290	16,290	-	-
<b>Total - Fund 181 Felony Seizure</b>			\$ -	\$ 779	\$ -	\$ -
PD Felony Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	779	-	-
<b>Total - Fund 182 Federal Seizure</b>			\$ -	\$ 2,772	\$ -	\$ -
PD Federal Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	2,772	-	-
<b>Total - Fund 190 CDBG</b>			\$ 3,282,812	\$ 5,577,544	\$ -	\$ -
PPW Earmark for Future Loan Programs	Continuation	1-Time	-	2,294,732	-	-
PPW HUD - Community Development Block Grant	Grant	1-Time	245,345	245,345	-	-
PPW Affordable Housing Projects HOME	Grant	1-Time	3,037,467	3,037,467	-	-
<b>Total - Fund 191 Neighborhood Stabilization Program</b>			\$ -	\$ 14,148	\$ -	\$ -
PPW Neighborhood Stabilization Program 3	Continuation	1-Time	-	14,148	-	-
<b>Total - Fund 192 South Sound Military Communities Partnership (SSMCP)</b>			\$ 144,749	\$ 10,999	\$ -	\$ -
PPW Transfer In From General Fund for Property Purchase Due Diligence	Continuation	1-Time	13,750	-	-	-
PPW Tactical Tailor Lease Payemnts	Continuation	1-Time	120,000	-	-	-
PPW Tactical Tailor - Reimburse City for Insurance Costs	Continuation	1-Time	10,999	10,999	-	-
<b>Total - Fund 195 Public Safety Grants</b>			\$ 610,572	\$ 610,572	\$ -	\$ -
PD Emergency Management Performance Grant (EMPG)	Grant	1-Time	25,011	25,011	-	-
PD WATPA - Puget Sound Auto Theft Task Force	Grant	1-Time	352,406	352,406	-	-
PD Washington Traffic Safety Commission - Impaired & Distracted	Grant	1-Time	15,494	15,494	-	-
PD Washington Traffic Safety Commission - Seatbelt & Motorcycle	Grant	1-Time	2,500	2,500	-	-
PD Patrick Leahy Bulletproof Vest Partnership	Grant	1-Time	13,186	13,186	-	-
PD WA State Parks & Recreation Boater Safety	Grant	1-Time	22,709	22,709	-	-
PD JAG - Real Time Crime Center	Grant	1-Time	47,051	47,051	-	-
PD JAG - Unmanned Ground System (UGS) or Tactical Robot	Grant	1-Time	39,064	39,064	-	-
PD Washington Traffic Safety Commission (WTSC) - School Zones	Grant	1-Time	10,000	10,000	-	-
PD Extreme Weather Response Grant (EWRG)	Grant	1-Time	37,113	37,113	-	-
PD Veterans Treatment Court	Grant	1-Time	46,038	46,038	-	-

**2025 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Fund 196 ARPA Grant</b>			<b>\$ 805,527</b>	<b>\$ 2,454,258</b>	<b>\$ -</b>	<b>\$ -</b>
Rebuilding Together South Sound	Grant	1-Time	-	229,713	-	-
Tacomaprobono	Grant	1-Time	-	25,014	-	-
Boys & Girls Club	Grant	1-Time	-	79,149	-	-
YMCA Teen Services	Grant	1-Time	-	22,509	-	-
YMCA Childcare, Summer Camp & Club	Grant	1-Time	-	78,375	-	-
YMCA Swim, Sport, Art	Grant	1-Time	-	24,010	-	-
City Reader Boards	Grant	1-Time	-	295,609	-	-
Pierce County Village	Grant	1-Time	-	1,000,000	-	-
LASA Phase 3	Grant	1-Time	-	279,750	-	-
Dolly Parton Imaginary Library	Grant	1-Time	-	54,670	-	-
Camp Murray Boat Launch	Grant	1-Time	-	100,000	-	-
Urban Forestry Program	Grant	1-Time	-	196,714	-	-
Edgewater & Downtown Park	Grant	1-Time	-	68,745	-	-
ARPA Revenue Recognition	Grant	1-Time	805,527	-	-	-
<b>Grand Total - Debt Service Funds</b>			<b>\$ -</b>	<b>\$ 91,294</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total - Fund 202 LID Debt Service</b>			<b>\$ -</b>	<b>\$ 91,294</b>	<b>\$ -</b>	<b>\$ -</b>
Earmark for Early Redemption	Continuation	1-Time	-	91,294	-	-
<b>Total - Capital Improvement Project Funds</b>			<b>\$ 28,412,036</b>	<b>\$ 41,900,745</b>	<b>\$ (3,987,282)</b>	<b>\$ (3,565,000)</b>
<b>Total - Fund 301 Parks CIP</b>			<b>\$ 5,008,041</b>	<b>\$ 9,870,539</b>	<b>\$ (500,000)</b>	<b>\$ (500,000)</b>
301.0006 Gateways	Continuation	1-Time	-	67,953	-	-
301.0016 Park Equipment Replacement	Continuation	1-Time	-	38,491	-	-
301.0017 Playground Resurfacing	Continuation	1-Time	-	25,114	-	-
301.0019 Edgewater Dock	Continuation	1-Time	-	222,107	-	-
301.0020 Wards Lake	Continuation	1-Time	3,704,320	5,204,090	-	-
301.0027 American Lake Park	Continuation	1-Time	100,000	1,737,094	-	-
301.0028 Oakbrook Park	Continuation	1-Time	-	137,828	-	-
301.0034 Park Sign Replacement/Monument Signs	Continuation	1-Time	-	312,608	-	-
301.0038 Playground Replacement	Continuation	1-Time	-	315,000	-	-
301.0041 Park Sign Replacement (Design)	Continuation	1-Time	-	31,356	-	-
301.0042 Downtown Park Schematic Design and Planning	Continuation	1-Time	-	100,000	-	-
301.0043 FSP Barn Restoration & Renovation	Continuation	1-Time	500,000	499,810	(500,000)	(500,000)
301.0045 Motor Avenue Uplighting & Gary Oaks	Continuation	1-Time	-	27,458	-	-
301.0048 Nisqually Partnership Project	Continuation	1-Time	300,000	253,102	-	-
301.0049 Harry Todd Pickleball Courts	Continuation	1-Time	309,053	429,700	-	-
301.0050 FP Acoustics	Continuation	1-Time	-	50,000	-	-
301.0053 FSP ADA & Overflow Parking	Continuation	1-Time	-	275,000	-	-
301.0054 Harry Todd Deferred Maintenance Program	Continuation	1-Time	94,668	94,668	-	-
301.0055 Tenzler Log Relocation	Continuation	1-Time	-	49,160	-	-

**2025 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Fund 302 Transportation CIP</b>			<b>\$ 21,270,504</b>	<b>\$ 26,796,952</b>	<b>\$ (3,487,282)</b>	<b>\$ (3,065,000)</b>
302.0000 Earmark Traffic Mitigation Fee for Future Traffic Signal	Continuation	1-Time	-	153,358	-	-
302.0001 Personnel, Engineering & Professional Services	Continuation	1-Time	(30,000)	269,336	(66,000)	-
302.0002 Street Lights: New LED Street Lights	Continuation	1-Time	(93,000)	265,000	-	-
302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming	Continuation	1-Time	(27,000)	49,974	(30,000)	-
302.0004 Minor Capital & Major Maintenance	Continuation	1-Time	-	15,462	(270,000)	-
302.0005 Chip Seal Program - Local Access Roads	Continuation	1-Time	-	160,310	(56,282)	-
302.0074 Streets: S Tacoma Way - 88th to 80th St	Continuation	1-Time	3,248,340	3,976,919	-	-
302.0075 Streets: Mt Tahoma Drive - Interlaaken to Whitman Ave	New	1-Time	-	400,000	-	-
302.0076 Streets: Nyanza Road	Continuation	1-Time	(391,484)	911,446	-	-
302.0078 Union Avenue Sidewalk	Continuation	1-Time	731,400	1,216,684	-	-
302.0096 Union Ave, Berkley to Thorne Lane	Continuation	1-Time	24,842	67,949	-	-
302.0097 Sound Transit - 115th St Ct SW - Bridgeport Way to Sound Transit ROW	Continuation	1-Time	248,535	248,535	(260,000)	(260,000)
302.0098 Pine Street Sidewalk & Pedestrian Crossing	Continuation	1-Time	-	25,359	-	-
302.0111 Sound Transit - Street & Sidewalks: Kendrick from 111th St SW to 108th St SW Roadway	Continuation	1-Time	1,807,261	1,807,261	(1,820,000)	(1,820,000)
302.0113 Street & Sidewalks: Military Road SW - Edgewood to 112th	Continuation	1-Time	15,000	17,398	-	-
302.0114 112th Street SW - Clover Park High School Sidewalk	Continuation	1-Time	(25,479)	(25,479)	-	-
302.0116 Custer Road from BPW to 75th St	Continuation	1-Time	3,452,158	3,736,141	-	-
302.0121 Streets: 112th - Farwest Dr SW to Butte Dr SW	Continuation	1-Time	1,299,187	1,297,859	-	-
302.0122 Sound Transit - Sidewalks: 47th Ave SW - 121st St SW to Pacific Highway SW	Continuation	1-Time	194,268	194,268	(235,000)	(235,000)
302.0131 Overlay & Sidewalk Fill-In: Custer-John Dower to 500' West of BPW	Continuation	1-Time	1,485,247	1,489,198	-	-
302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW	Continuation	1-Time	6,465,304	6,650,159	-	-
302.0136 100th St SW from Lakeview Dr to So Tac Way, including 40th	Continuation	1-Time	313,613	467,571	-	-
302.0151 So Tac Way Between 96th St So & Steilacoom Blvd	Continuation	1-Time	707,415	797,628	-	-
302.0158 Streets: Interlaaken: 112th to WA Blvd	Continuation	1-Time	314,000	284,217	-	-
302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW	Continuation	1-Time	210,517	484,019	-	-
302.0160 Streets: 112th St SW: Idlewild Rd SW to Interlaaken Dr SW	New	1-Time	-	75,000		
	Continuation	1-Time	299,000	740,000		
302.0164 Sidewalk Fill-in on Farwest Dr from 112th to Lakes High School, & 100th St Ct SW to	Continuation	1-Time	30,000	30,000	-	-
302.0168 Sound Transit - Sidewalks: McChord Drive/New York Ave - Pac Hwy to BPW SW	Continuation	1-Time	(37,982)	(37,982)		
302.0170 Sound Transit - Sidewalks: Lincoln Ave SW -Mc Chord Drive SW to San Francisco Ave S	Continuation	1-Time	84,713	84,713	(100,000)	(100,000)
302.0173 Sound Transit - Sidewalks: Clover Creek Drive	Continuation	1-Time	144,649	144,649	(150,000)	(150,000)
302.0179 Planning: Lakewood Downtown Transportation Feasibility Study	Continuation	1-Time	800,000	800,000	(500,000)	(500,000)
<b>Total - Fund 303 Real Estate Excise Tax</b>			<b>\$ -</b>	<b>\$ (258,476)</b>	<b>\$ -</b>	<b>\$ -</b>
Transfers to/from Transportation CIP:						
302.0076 Streets: Nyanza Road	Continuation	1-Time	-	(239,600)	-	-
302.0176 Roadway Restoration: 112th; South Tacoma Way to Steele Street	Continuation	1-Time	-	(18,876)	-	-
<b>Total - Fund 311 Sewer Project CIP</b>			<b>\$ 2,133,491</b>	<b>\$ 5,491,730</b>	<b>\$ -</b>	<b>\$ -</b>
311.0002 Side Sewers	Continuation	1-Time	-	400,419	-	-
311.0006 Rose Road & Forest Road Sewer Extension	Continuation	1-Time	468,599	1,647,994	-	-
311.0007 Wadsworth, Silcox & Boat St. Sewer Extension	Continuation	1-Time	942,822	2,224,111	-	-
311.0008 Grant Ave. & Orchard St. Sewer Extension	Continuation	1-time	722,070	1,219,206	-	-

**2025 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Enterprise Funds</b>			<b>\$ 205,561</b>	<b>\$ 2,291,034</b>	<b>\$ -</b>	<b>\$ 225,566</b>
<b>Total - Fund 401 Surface Water Management</b>			<b>\$ 205,561</b>	<b>\$ 2,291,034</b>	<b>\$ -</b>	<b>\$ 225,566</b>
Adopted Budget Ordinance Correction (No Change to Programs Approved)	Housekeeping	1-Time	-	(1,559,206)	-	221,420
401.9999 Bicentennial Interagency Agreement for Pollution Prevention	Continuation	1-Time	95,561	95,561	-	-
401.0012 Outfall Retrofit Feasibility	Continuation	1-Time	-	60,000	-	-
401.0014 Water Quality Improvements 2021	Continuation	1-Time	-	228,531	-	-
401.0018 Wauhop Lake Treatment	Continuation	1-Time	-	48,976	-	-
401.0020 Drainage Pipe Repair 2022	Continuation	1-Time	-	85,109	-	-
401.0021 American Lake Management District	Continuation	1-Time	-	10,034	-	(146)
401.0023 Clover Creek Risk Reduction Study	Continuation	1-Time	110,000	159,478	-	-
401.0024 Clover Creek Streambank Restoration Study	Continuation	1-Time	-	134,280	-	-
401.0025 Drainage Pipe Repair Project 2023	Continuation	1-Time	-	370,719	-	-
401.0026 Drainage Pipe Repair Project 2024	Continuation	1-Time	-	395,000	-	-
401.0027 Drainage Pipe Repair Project 2025	Continuation	1-Time	-	40,000	-	-
Transfer to Parks CIP:						
301.0020 Wards Lake Park	Continuation	1-Time	-	56,277	-	-
Transfers to Transportation CIP:						
302.0074 Streets: South Tacoma Way - 88th to 80th St	Continuation	1-Time	-	635,000	-	-
302.0076 Streets: Nyanza Road	Continuation	1-Time	-	44,568	-	-
302.0116 Custer Road from BPW to 75th	Continuation	1-Time	-	510,167	-	-
302.0121 112th St. SW - Lake Louise Elementary School Sidewalk	Continuation	1-Time	-	160,672	-	-
302.0131 Custer Road from Steilacoom to West of BPW	Continuation	1-Time	-	139,097	-	-
302.0133 Street & Sidewalks: STL Blvd (Farwest to Weller) ROW	Continuation	1-Time	-	535,886	-	-
302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW	Continuation	1-Time	-	45,517	-	-
302.0164 Sidewalk Fill-In Farwest Dr from 112th to Lakes HS, & 100th St Ct SW to STL	Continuation	1-Time	-	30,000	-	-
Property Management Internal Service Charges:						
CH City Hall Beam Repair & Painting	Continuation	1-Time	-	39,841	-	-
CH Server Room Air Conditioner	Continuation	1-Time	-	2,200	-	-
CH Custodial Contract	New	Ongoing	-	2,408	-	2,408
Information Technology Internal Service Charges:						
PPW AutoCAD Annual License	Housekeeping	Ongoing	-	17,500	-	-
CW Zoom Conference	New	Ongoing	-	167	-	-
CW Backup MS365 Environment	New	Ongoing	-	371	-	-
CW Computer Replacement	Continuation	1-Time	-	1,300	-	-
CW MS 365 Project	Continuation	1-Time	-	371	-	-
CW Incident Response Table Top Exercise	New	1-Time	-	483	-	-
CW Email Archives Cloud Migration	New	1-Time	-	297	-	-
Risk Management Internal Service Charges:						
CW WCIA Assessment Increase	New	Ongoing	-	430	-	1,884

**2025 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Internal Service Funds</b>			<b>\$ 1,591,512</b>	<b>\$ 2,080,717</b>	<b>\$ 91,792</b>	<b>\$ 91,792</b>
<b>Total - Fund 501 Fleet &amp; Equipment</b>			<b>\$ 21,000</b>	<b>\$ 61,000</b>	<b>\$ -</b>	<b>\$ -</b>
PD Replace PD 41790 Use RR	Continuation	1-Time	-	40,000	-	-
PK Repl PRCS 42780 John D Gator CC	Continuation	1-Time	14,000	14,000	-	-
PK Replace PK 43011 Tilt Trailer CC	Continuation	1-Time	7,000	7,000	-	-
<b>Total - Fund 502 Property Management</b>			<b>\$ 806,912</b>	<b>\$ 1,256,117</b>	<b>\$ 26,582</b>	<b>\$ 26,582</b>
PK Janitorial Services/Custodial Services	New	Ongoing	26,582	26,582	26,582	26,582
PK City Hall Beam Repair	Continuation	1-Time	452,722	901,927	-	-
PK City Hall Server Room Air Conditioner	Continuation	1-Time	25,000	25,000	-	-
PK Police Station Generator Controls	Continuation	1-Time	75,000	75,000	-	-
PK Police Station Investment Grade Audit Grant	Continuation	1-Time	44,583	44,583	-	-
PK Fort Steilacoom Park Caretaker's House Repairs	Continuation	1-Time	8,025	8,025	-	-
PK Fort Steilacoom Park O&M Shop - Remove HVAC, completed in 2024	Housekeeping	1-Time	(20,000)	(20,000)	-	-
PK Sound Transit Elevator	New	1-Time	25,000	25,000	-	-
PK Front St O&M Shop New FuelTank, Paving of Washdown Station & Salt Bin Cover	Continuation	1-Time	170,000	170,000	-	-
<b>Total - Fund 503 Information Technology</b>			<b>752,000</b>	<b>752,000</b>	<b>14,500</b>	<b>14,500</b>
AD ERP Implementation	Continuation	1-Time	450,000	450,000	-	-
AD ERP System Annual Maintenance	Continuation	1-Time	121,500	121,500	-	-
CW Computer Replacement	Continuation	1-Time	35,000	35,000	-	-
CW MS 365 Project	Continuation	1-Time	10,000	10,000	-	-
CW Backup MS365 Environment	New	Ongoing	10,000	10,000	10,000	10,000
CW Incident Response Table Top	New	1-Time	13,000	13,000	-	-
CW Email Archives Cloud Migration	New	1-Time	8,000	8,000	-	-
CW Zoom Conference	New	Ongoing	4,500	4,500	4,500	4,500
PD Power DMS	New	Ongoing	12,000	12,000	-	-
PD BluePeak Skills Manager	New	Ongoing	8,000	8,000	-	-
PD Cellebrite-DigitalForensics	New	Ongoing	14,000	14,000	-	-
PD Axon License & Storage	New	Ongoing	40,000	40,000	-	-
PD CradlePoint Hardware Maint	New	Ongoing	8,500	8,500	-	-
PPW AutoCAD Annual License	Housekeeping	Ongoing	17,500	17,500	-	-
<b>Total - Fund 504 Risk Management</b>			<b>\$ 11,600</b>	<b>\$ 11,600</b>	<b>\$ 50,710</b>	<b>\$ 50,710</b>
WCIA Assessment Property Assessment Increase	New	Ongoing	11,600	11,600	50,710	50,710