



LAKEWOOD CITY COUNCIL AGENDA

Monday, April 21, 2025

6:00 P.M.

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

Virtual Comments: If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

By Phone: For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), to use the "Raise Hand" feature press *9 on your phone, to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in you may need to press *6 to unmute yourself. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****PROCLAMATIONS AND PRESENTATIONS**

1. Recognition of the Clover Park School District (CPSD) Daffodil Princesses. – *Brenda Ceron, Clover Park High School, Eryn McAvoy, Lakes High School and Violet Johnson, Harrison Preparatory School*
- (4) 2. Proclamation recognizing April, 2025 as Sexual Assault Awareness Month. – *Caryn Sampson, Executive Director, Rebuilding Hope Sexual Assault Center*

PUBLIC COMMENTS**C O N S E N T A G E N D A**

- (5) A. Approval of the minutes of the City Council meeting of April 7, 2025.
- (11) B. Approval of the minutes of the City Council study session of April 14, 2025.
- (14) C. Motion No. 2025-19

Authorizing the execution of an agreement with AquaTechnex for the 2025 American Lake Management District (ALMD) Milfoil Treatment.
- (17) D. Items filed in the Office of the City Clerk:
 1. Public Safety Advisory Committee meeting minutes of December 4, 2024.
 2. Lakewood's Promise Advisory Board meeting minutes of December 5, 2024.
 3. Parks and Recreation Advisory Board meeting minutes of January 28, 2025.
 4. Lakewood's Promise Advisory Board meeting minutes of February 6, 2025.
 5. Planning Commission meeting minutes of March 5, 2025.
 6. Parks and Recreation Advisory Board meeting minutes of March 8, 2025.

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

- (39) This is the date set for a public hearing on the Five-Year (2025-2029) Consolidated Plan and FY 2025 Annual Action Plan.

UNFINISHED BUSINESS

NEW BUSINESS

ITEMS FOR DISCUSSION

- (84) Review of Ordinance amending Ordinance No. 766 to extend the date within which the City's designated representative can finalize the terms of the City's Limited Tax General Obligation Bonds.
- (89) Review of Ordinance relating to the approval of projects to be funded with revenue generated by the City of Lakewood's Transportation Benefit District.
- (94) Review of 2024 Transportation Benefit District Annual Report.
- (97) Review of 2024 Year-End Financial Report.
- (243) Review of 2025 Carry Forward Budget Adjustment.
- (279) Review of fee schedule updates for Planning and Public Works.

REPORTS BY THE CITY MANAGER

CITY COUNCIL COMMENTS

ADJOURNMENT



PROCLAMATION

WHEREAS, April has been declared Sexual Assault Awareness Month, a time to bring attention to the widespread issue of sexual violence and empower communities to take action; and

WHEREAS, this year’s theme, “Together We Act, United We Change” highlights the power of working together to create safer, more respectful environments for all; and

WHEREAS, sexual abuse, assault and harassment affect individuals of every background; and

WHEREAS, according to the Centers for Disease Control and Prevention, nationally, almost half of all women and almost one in three men experience sexual assault in their lifetime and at least one in four girls and as many as one in six boys are sexually abused before turning eighteen years old and at least half of our 2SLGBTQ+ community are sexually assaulted in their lifetime; and

WHEREAS, while great strides have been accomplished in raising awareness, establishing state and federal funding for, and improving public policies responding to sexual assault communities continue to struggle with the myths and harms perpetuated by systemic sexism, racism and oppression, resulting in sexual assault and abuse; and

WHEREAS, continued and increased prioritization and investment into raising visibility to sexual assault and abuse awareness, prevention and survivor response and support is and always will be critical to dismantling the myths, beliefs, behaviors and systems that promote sexual violence; and

WHEREAS, Pierce County Rape Relief - now known as Rebuilding Hope Sexual Assault Center was incorporated in 1975 and is rumored to be the longest continuously operating community sexual assault center in Washington State; and

WHEREAS, after celebrating 50 years of dedicated service as Pierce County’s designated sexual assault center, Rebuilding Hope Sexual Assault Center remains committed to its mission to provide support, promote healing and partner to end sexual violence. Rebuilding Hope provides confidential, comprehensive, life-long support to sexual assault and abuse survivors, and their loved ones, of any form of sexual violence, regardless of when it happened, regardless of survivors’ relationship to their offender, and regardless of whether the violence was ever reported. Through collaboration, education and prevention, Rebuilding Hope works to eradicate the beliefs and behaviors that promote sexual violence.

NOW, THEREFORE, the Lakewood City Council do hereby proclaim the month of April 2025 as

SEXUAL ASSAULT AWARENESS MONTH

in the City of Lakewood and encourages all residents to seek information, education and support related to sexual assault and abuse. PROCLAIMED this 21st day of April, 2025.

Jason Whalen, Mayor

Mary Moss, Deputy Mayor

Ryan Pearson, Councilmember

Michael D. Brandstetter, Councilmember

Patti Belle, Councilmember

J. Trestin Lauricella, Councilmember

Paul Bocchi, Councilmember



LAKEWOOD CITY COUNCIL MINUTES

Monday, April 7, 2025

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen, Deputy Mayor Mary Moss, Councilmembers Michael Brandstetter, Ryan Pearson, Patti Belle, J. Trestin Lauricella and Paul Bocchi.

PLEDGE OF ALLEGIANCE

Mayor Whalen paused for a moment of silence and led the Pledge of Allegiance.

PROCLAMATIONS AND PRESENTATIONS

Proclamation recognizing April 11 through April 17, 2025 as Black Wellness Week.

MAYOR WHALEN PRESENTED A PROCLAMATION RECOGNIZING APRIL 11, 2025 THROUGH APRIL 17, 2025 AS BLACK WELLNESS WEEK TO KEITH BLOCKER AND CHRISTINA BLOCKER, MOMENTUM PROFESSIONAL STRATEGY PARTNERS.

Proclamation recognizing April 26, 2025 as Parks Appreciation Day.

COUNCILMEMBER LAURICELLA PRESERNTED A PROCLAMATION RECOGNIZING APRIL 26, 2025 AS PARKS APPRECIATION DAY TO JASON GERWEN, CHAIR, PARKS AND RECREATION ADVISORY BOARD.

Proclamation recognizing April, 2025 as Fair Housing Month.

COUNCILMEMBER BRANDSTETTER PRESENTED A PROCLAMATION RECOGNIZING APRIL, 2025 AS FAIR HOUSING MONTH TO JASMYN JEFFERSON, TACOMA PIERCE COUNTY ASSOCIATION OF REALTORS.

Youth Council Report.

Youth Councilmember Gabrielle Flores shared that students are finalizing details for this weekend's Youth Empowerment Summit where there are 220 students who will be in attendance and 29 vendors.

Youth Councilmember Nathan Flores shared that on Friday, April 25 at 5:30 p.m. students will be hosting an event at Tillicum Community Center.

PUBLIC COMMENTS

James Dunlop, Lakewood resident, spoke about President Trump's decisions related to the national forest, environmental concerns and imbalance in use of taxpayer dollars being spent.

Dennis Haugen, Sioux Falls, spoke about immigration laws, illegal immigration, housing and jobs.

Christina Manetti, Lakewood resident, spoke in support of community notification to residents in advance of the Mount Tacoma Drive roadwork project.

Christina Manetti, Garry Oak Coalition, spoke in support of community notification to residents in advance of the Mount Tacoma Drive roadwork project and in support of tree preservation and limited light disturbance.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council study session of March 10, 2025.
- B. Approval of the minutes of the City Council meeting of March 17, 2025.
- C. Approval of the minutes of the City Council retreat of March 29, 2025.
- D. Approval of claims vouchers, in the amount of \$3,007,786.63, for the period of February 15, 2025 through March 14, 2025.
- E. Approval of payroll checks, in the amount of \$3,192,879.29, for the period of February 16, 2025 through March 15, 2025.

F. Motion No. 2025-17

Authorizing the execution of an agreement with KBH Construction Company, in the amount of \$429,936, for the Harry Todd Park improvements.

G. Motion No. 2025-18

Authorizing the execution of an agreement with Atlas Technical Consultants, in the amount of \$59,676, for services related to the Mount Tacoma Drive roadway project.

H. Items filed in the Office of the City Clerk:

1. Planning Commission meeting minutes of December 4, 2024.
2. Planning Commission meeting minutes of January 15, 2025.
3. Planning Commission meeting minutes of February 5, 2025.
4. Planning Commission meeting minutes of February 19, 2025.

COUNCILMEMBER PEARSON MOVED TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCILMEMBER BOCCHI. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A

ORDINANCE

Ordinance No. 827 Amending Lakewood Municipal Code Chapter 1.44 entitled General Penalties.

COUNCILMEMBER BRANDSTETTER MOVED TO ADOPT ORDINANCE NO. 827. SECONDED BY COUNCILMEMBER BELLE. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

REPORTS BY THE CITY MANAGER

City Manager Caulfield shared that the Lakeview Light and Power will hold their annual meeting on April 24th at 6:00 p.m. at City Hall and Councilmember Belle has been identified as the City's voting member for the meeting.

He reported that the City received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and recognized Deputy City Manager Tho Kraus for her direction.

He shared that the Department of Social and Health Services reports that Lakewood currently has 212 licensed adult family homes and 108 new businesses have opened in Lakewood in 2025.

He then shared that the city learned that the EECBG grant program for energy efficiency work has been eliminated and he spoke about the RAISE Grant transportation study.

He then announced the following upcoming meetings and events:

- April 10, 11:30 A.M., Lakewood Chamber of Commerce Rock and Roll Lunch, McGavick Conference Center
- April 9, 5:30 P.M., Pierce County In-District Meeting, McGavick Conference Center
- April 12, 11:00 A.M., Youth Summit, Harrison Preparatory School
- April 12 and 13, 8:00 A.M. to 2:00 P.M., Spring Community Cleanup Event, Lakewood Transfer Station, 3869 94th Street SW, Lakewood
- April 16, 8:30 A.M. to 10:00 A.M., 2025 Communities in Schools (CIS) of Lakewood Fundraising and Community Breakfast, McGavick Conference Center
- April 18, 5:00 P.M. to 9:00 P.M., Cops versus Teachers Basketball Game, Lakes High School
- April 24, 6:00 P.M., Lakeview Light & Power Annual Meeting, Lakewood City Hall
- April 26, 9:00 A.M. to noon, Parks Appreciation Day, various City parks

- April 30, 6:00 P.M., Mayor's Coffeehouse, Fort Steilacoom Park Pavilion, West Pierce Emergency Management Coalition (WPEMC)

CITY COUNCIL COMMENTS

Councilmember Bocchi spoke about Lakewood seniors actively participating in senior community events and housing.

Councilmember Lauricella spoke about the City Council retreat and he thanked the Lakewood Police Department for their professionalism.

Councilmember Brandstetter shared that he attended the Skills USA Competition at Clover Park Technical College and he will attend the Pierce County Elected Officials Council for the Unified Approach to Homelessness. He also spoke about the Artist Reception held this evening and announced that he will be absent from the City Council meeting of April 21st.

Councilmember Pearson shared that he will be unable to attend the Youth Summit, spoke about the City Council retreat and shared that he attended the Puget Sound Regional Council meeting.

Councilmember Belle congratulated the Lakewood Arts Commission for the Artist Reception that was held this evening and students whose art is on display in the City Hall Lobby. She shared that this weekend she will attend the Youth Summit.

Deputy Mayor Moss shared that provided Welcome Remarks at the Artist Reception and she attended an Honorary Commander meeting at Joint Base Lewis McChord. She will attend the Youth Summit and Lakewood Rotary event.

Mayor Whalen thanked the City Manager for receiving the GFOA Award and spoke about the Council retreat and shared that he attended the Artist Reception. He shared that this week he will attend the Lakewood Rotary event, a meeting with the Korean American Association of Tacoma, a Women's Council of Realtors event and the Downtown Neighborhood Association meeting.

Mayor Whalen announced that the City Council will recess into Executive Session for approximately 20 minutes pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The City Council recessed at 8:27 p.m. At 8:47 p.m., Mayor Whalen extended the Executive Session for an additional five minutes.

The City Council reconvened at 8:55 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:55 p.m.

JASON WHALEN, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



LAKEWOOD CITY COUNCIL MINUTES

Monday, April 14, 2025

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Deputy Mayor Moss called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 6 – Deputy Mayor Mary Moss, Councilmembers Michael Brandstetter, Ryan Pearson, Patti Belle, J. Trestin Lauricella and Paul Bocchi.

Councilmember Excused: 1 – Mayor Jason Whalen.

ITEMS FOR DISCUSSION:

Review of 1st Quarter (2025) Police Report.

Chief Patrick Smith, Lakewood Police Department highlighted the 1st Quarter (2025) police report noting that calls for service increased by 5%, total number of arrests has increased by 20%, crimes against persons decreased by 12%, crimes against property and society reduced by 15%, pursuits totaled 16, eludes totaled 16, shots fired totaled 50, motor vehicle thefts totaled 37, collisions decreased by 10.5%. Discussion ensued.

ITEMS TENTATIVELY SCHEDULED FOR THE APRIL 21, 2025 CITY COUNCIL MEETING:

1. Recognition of the Clover Park School District (CPSD) Daffodil Princesses. – *Brenda Ceron, Clover Park High School, Eryn McAvoy, Lakes High School and Violet Johnson, Harrison Preparatory School*
2. Proclamation recognizing the month of April, 2025 as Sexual Assault Awareness month – *Caryn Sampson, Executive Director, Rebuilding Hope Sexual Assault Center*
3. This is the date set for a public hearing on the Five-Year (2025-2029) Consolidated Community Development Block Grant (CDBG) Plan.
– (Public Hearings and Appears – Regular Agenda)

4. Review of Ordinance amending Ordinance No. 766 to extend certain parameters within which the City's designated representative can finalize the terms of the City's Limited Tax General Obligation Bonds. – (Item for Discussion)
5. Review of Ordinance relating to the approval of projects to be funded with revenue generated by the City of Lakewood's Transportation Benefit District. – (Item for Discussion)
6. Review of 2024 Transportation Benefit District Annual Report. – (Item for Discussion)
7. Review of 2024 Year-End Financial Report. – (Item for Discussion)
8. Review of 2024 Carry Forward Budget Adjustment. – (Item for Discussion)

REPORTS BY THE CITY MANAGER

City Manager Caulfield shared that the Lakewood Water District will be hosting open houses on April 23 and April 24 to communicate to the community their efforts regarding PFAS and Joint Base Lewis McChord has announced that will be doing testing of their water system, impacted residents have been notified.

He reported that 486 vehicles participated in the Spring Community Clean-Up Event.

He then announced the following upcoming meetings and events:

- April 16, 8:30 A.M. to 10:00 A.M., 2025 Communities in Schools of Lakewood Fundraising and Community Breakfast, McGavick Conference Center
- April 18, 5:00 P.M. to 9:00 P.M., Cops versus Teachers Basketball Game, Lakes High School
- April 24, 6:00 P.M., Lakeview Light & Power Annual Meeting, Lakewood City Hall
- April 26, 9:00 A.M., Parks Appreciation Day, various City parks
- April 30, 6:00 P.M., Mayor's Coffeehouse, Fort Steilacoom Park Pavilion, West Pierce Emergency Management Coalition (WPEMC)

CITY COUNCIL COMMENTS

Councilmember Belle shared that she attended the Youth Summit.

Councilmember Brandstetter shared that he will be absent from the April 21st meeting, shared that he attended the Youth Summit, the Lakewood Chamber Scholarship Luncheon and spoke about a meeting he attended with the Korean American Association of Tacoma. He shared that this week he will attend a meeting regarding the Unified Approach to Homelessness.

Councilmember Bocchi shared that he attended the Youth Summit and the Lakewood Rotary fundraiser. He shared that he plans to attend Cops vs. Teachers and thanked the Police Department for their work.

Councilmember Lauricella thanked Chief Smith for his presentation this evening.

Deputy Mayor Moss shared that she attended the Lakewood Rotary fundraiser, the Youth Summit and shared that Youth Councilmember Alexandra Corona Hernandez received the AWC Quality Community Scholarship.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:43 p.m.

MARY MOSS, DEPUTY MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:	TITLE:	TYPE OF ACTION:
April 21, 2025	Motion authorizing Addendum No. 5 to the contract with Aquatechnex in the amount of \$60,000 for the 2025 American Lake Management District (ALMD) Milfoil Treatment.	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION No. 2025-19 <input type="checkbox"/> OTHER
REVIEW:	ATTACHMENTS:	
	Addendum No. 5	


SUBMITTED BY: Jeff Rimack, Planning and Public Works Director.

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to enter into a contract addendum number five for the 2025 milfoil treatment of American Lake.

DISCUSSION: Addendum number five in the amount of \$60,000, which is beyond the City Manager budget signature authority. The City and the ALMD board have been well served by the work that has been done by Aquatechnex. Aquatechnex is very familiar with American Lake and is the approved contractor to apply Porcellacor in the state of Washington.

ALTERNATIVE(S): There is no practical alternative other than to reject the addendum and solicit new services from another aquatic weed applicator.

FISCAL IMPACT: The project is funded by ALMD and JBLM/VA, sufficient funds are available in the 2025 budget.

Weston Ott Prepared by Weston Ott Jeff Rimack Department Director	 City Manager Review
--	---

**CONTRACT 2020-00115:
ADDENDUM NO. 5**

ADDENDUM TO AGREEMENT BETWEEN AQUATECHNEX LLC AND THE CITY OF LAKEWOOD RELATING TO American Lake Eurasian watermilfoil control/eradication.

THIS ADDENDUM made and entered into this _____ day of _____, 2025, by and between Aquatechnex LLC (hereinafter referred to as "Contractor") and the CITY OF LAKEWOOD, a municipal corporation of the State of Washington (hereinafter referred to as the "CITY"), as an addendum to the Agreement between the parties executed on the 15th day of July, 2020.

WITNESSETH:

WHEREAS, the CITY desires to amend the Agreement entered into with the Contractor;
and,
NOW THEREFORE in consideration of their mutual covenants, conditions and promises,
the PARTIES HERETO HEREBY AGREE as follows:


ITEM ONE TERM OF AGREEMENT end date is changed from December 31, 2024, to December 31, 2025.

ITEM TWO REVISION EXHIBIT B: That EXHIBIT B for Addendum 5 shall be revised to reflect an increase of \$35,000. This addendum changes the new total 2025 budget amount to \$60,000.

ITEM THREE REMAINING TERMS UNCHANGED: That all other provisions of the Agreement between the parties, executed on the 15th day of July, 2020, shall remain unchanged, and in full force and effect.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

AQUATECHNEX LLC

By: 
Name: Tony McVabb
Title: Manager

CITY OF LAKEWOOD

By: _____
John J. Caulfield, City Manager

Attest:

By: _____
Briana Schumacher, City Clerk

Approved as to form:

By: _____
Heidi Ann Watcher, City Attorney

EXHIBIT B**American Lake Invasive Aquatic Plant Control Contract
City Project No. 401.0021: American Lake 2025 Rates****Addendum 5 Budget for 2025**

Task	Description	Unit/Price	Budget Est.
Early Season Survey	Provide boat and biologists to survey the littoral zone of the lake to map the location and extent of invasive aquatic plants	\$1,750.00	\$1,750.00
Treatment, notification	Provide 10 day notice and day of treatment shoreline posting if required	\$500.00	\$500.00
MOB for Treatment	Mobilize equipment to American Lake for treatment, provide shoreline posting	\$250.00	\$250.00
Cost per acre for Procellacor	Provide and apply Procellacor herbicide to areas mapped by survey and approved by City of Lakewood	\$850.00 per acre	\$56,500
Cost per acre for Renovate OTF herbicided	Provide and apply Renovate OTF Granular to areas mapped by survey and approved by City of Lakewood	\$800.00 per acre	\$0.00
Cost to apply Aquathol Herbicide	Provide and apply Aquathol to areas where Curly Leaf Pondweed is mapped by survey and approved by City of Lakewood	\$625.00 per acre	\$0.00
Post Treatment Survey	Review treatment sites and conditions	\$750.00	\$750.00
Develop and submit year end report	Summarize findings, treatments performed, results and recommendations for coming year	\$250.00	\$250.00
Budget ALMD Total Addendum 5	The budget for 2025 is limited to \$60,000.00		\$60,000.00



Lakewood Public Safety Advisory Committee Meeting Minutes

MEETING PLACE/DATE:

Lakewood Police Department, December 4, 2024

CALL TO ORDER:

5:16 p.m.

ATTENDANCE:

Lakewood Public Safety Advisory Committee Members Present: James Hairston, Mark Peila, Kamarie Wilson, Teresa Imholt-King, Julius Brown and Ray Dotson

Lakewood Public Safety Advisory Committee Members Excused: Kristofer Alston

Lakewood Public Safety Advisory Committee Members Absent: Ken Witkoe

Staff: Assistant Chief John Unfred and Admin Assistant Joanna LaVergne

Youth Council Liaison: No one from Youth Council was in attendance; Efren Lopez and Lui Owejan asked to be excused.

Council Liaison: Councilmember Trestin Lauricella

West Pierce Fire and Rescue Liaison: No one from WPFR were able to be present.

APPROVAL OF MINUTES

Mr. James Hairston motioned to approve the October 2, 2024 minutes. All ayes; minutes approved.

PUBLIC COMMENT:

No public comment.

GUEST SPEAKER

Neighborhood Connections Program Coordinator Chris Davis gave an update on his Neighborhood Association Revitalization efforts, which included three new neighborhood associations, as well as the new Neighborhood Connections Leadership Group (NCLG) which would meet every month. Discussion ensued. Joanna LaVergne will update the neighborhood association list and send the presentation to PSAC members.

As part of the neighborhood association discussion Mr. Ray Dotson brought up the PSAC clothing that he had created several years ago. Discussion ensued. Mr. Julius Brown motioned to send the shirt and hat through to City Council for approval for PSAC members to wear to PSAC visibility events, as well as neighborhood association meetings. All ayes; Mr. Dotson will send pictures to Joanna LaVergne to provide to City Council for consideration.

CITY COUNCIL LIAISON COMMENTS:

Councilmember Trestin Lauricella gave an update on projects such as the Sound Transit funding for sidewalks for East Lakewood, as well as upcoming events like the Holiday Parade on Saturday and the Jingle Bell 5K on the 14th. He also stated that the City Council had passed an ordinance re: exposing children to illegal substances, raising the level of offense to a gross misdemeanor, which is the highest the City can raise it. The goal is to push State Legislature to make it a felony, statewide.

FIRE DEPARTMENT COMMENTS:

No one from West Pierce Fire and Rescue was able to attend the meeting.

POLICE COMMENTS:

Assistant Chief John Unfred discussed the 3rd Quarter Report and explained the new Business District Car (BDC) which had been created by LPD. The BDC consisted of a one officer patrol vehicle that would be assigned solely to the business district of Lakewood, 7 days a week, in an effort to further curb retail theft. Assistant Chief Unfred also discussed the Black Friday retail theft

emphasis, the Flock camera system, and stated that the PD is currently fully staffed. Discussion ensued.

YOUTH COUNCIL COMMENTS:

There was no Youth Council present.

UNFINISHED BUSINESS:

Board Comments:

Chair Kamarie Wilson discussed the Truck and Tractor Day, stating it was a good event and they talked to lots of parents. Discussion ensued, to include a suggestion about having something to hand out to the kids, next year, to help them bring more adults to their table, as well as making sure that the table and tent which had been requested for their booth were actually put up for them.

NEW BUSINESS:

Board Comments:

Chair Kamarie Wilson stated it was time to work on the 2025 Work Plan, stating that at the joint meeting, the City Council really liked the idea of PSAC making themselves more visible in the community. Chair Kamarie Wilson opened the floor for discussion regarding PSAC committing to 1 Tuesday a month, to man a booth at the City's Farmer's Markets during the summer. It was agreed that they would look at doing 1 Tuesday for all three months (June, July and August). It was also agreed to keep Truck and Tractor Day on their work plan under PSAC Visibility.

Chair Kamarie Wilson asked about the Neighborhood Association Revitalization. Discussion ensued. It was agreed that PSAC would continue to try to attend meetings and look at introducing themselves at the new Neighborhood Connections Leadership Group (NCLG) meeting, which happens the 3rd Wednesday of the month.

Secretary Joanna LaVergne went over what she had down for the Work Plan, and discussion ensued over which speakers they would like to see at their meetings. Secretary LaVergne will send the completed Work Plan to Michael Vargas for presentation to the City Council.

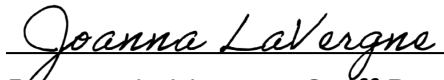
REPORTS FROM BOARD MEMBERS AND STAFF:

Board Comments:

No committee members had an update to share.

ADJOURNMENT:

Mr. James Hairston motioned to adjourn; all ayes. Meeting adjourned at 6:29 p.m.


Joanna LaVergne, Staff Person/Minutes



**Lakewood's Promise Advisory Board
Meeting Minutes**

MEETING PLACE/DATE:

Thursday, December 5, 2024

In-Person and Zoom Virtual Meeting

Lake Steilacoom Room, City Hall Lobby

6000 Main St SW Lakewood, WA 98499

7:30 am – 8:30 am

CALL TO ORDER:

Kerri Pedrick called the meeting to order at 7:34 am

ATTENDANCE:

Lakewood's Promise Advisory Board Members Present:

Kerri Pedrick, Megan Dempsey, Alice Fong, Joyce Loveday, Mary Dodsworth, Julie White, Alice Fong and Ron Banner

Lakewood's Promise Advisory Board Members Excused:

None

Staff: Shannon Bennett provided staff support

Youth Council Liaison:

Alicia Stanford, Ava Qualls, Britany Robles, Elijah Sta Ana, Gabriel Flores, Jada Martin, Kasia King and Sophia Lana Castro

Council Liaison:

Mary Moss, Deputy Mayor

Guests:

Christopher Wells, YMCA, Kiana Green, YMCA, Deb Derylak, Pierce County Library and Ivory Young, Boys & Girls Club of Lakewood (B&GC)

APPROVAL OF MINUTES:

The November 7, 2024, minutes were unanimously approved.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Staff from YMCA, Pierce County Library and B&GC were invited to share their work supporting young people and the barriers they face.

Christopher – Funding is always a barrier. Currently looking for funding to expand Late Night. Transportation also a barrier. Understanding kids nowadays as we adults grow older. Must build trust in the relationship.

Kiana – Recently revamped Late-Night program. Try working towards instilling core values and necessary skills. Socioemotional skills to combat interesting challenges specific to Lakewood Youth. Added social worker to staff to help navigate. Added podcasting to help youth with communications skills. Added a boxing instructor and robotics instructor. Always want to maintain their athletics program and expanding health and wellness program (dance instructor, etc.) Asked kids what they wanted to do. Girls want to learn to braid hair and do nails so hired a person to assist. Hired strength and conditioning instructor. Financial literacy teacher. Looking to expand into music programming in the spring. 60-80 middle schoolers and 20 high schoolers are currently attending. Hoping to expand. Added Eat n Greet at schools to find out the challenges faced at school. Looking to implement tutoring for CPSD students.

Challenges/barriers: Staffing to lead the programs and patrol the building and manage kid's activities to keep them engaged.

Ivory – Doing similar programming as the YMCS. Life skills, internet safety, coding, video, lyricism club (dj's and music making, learning about musicians). Entrepreneur club (business license and business plan) For example: Lemonade stands. Diplomas to Degrees getting kids to graduate high school and finding their career path. Financial literacy (savings) Work based learning: staff helps students conduct work items at the club. Currently doing Youth of the Year: resume building, strength-based speech, utilizing youth voice). Every space includes a calm corner to help kids to regulate their emotions. Just went through teen mental health training. How do you help your friends during their hard times while protecting yourself. Homework help

Challenges/barriers: engagement. Competing with the phones. No phone policy so kids are on social media. Funding. Transportation. Bullying. Ron reminded everyone that youth are still reeling from the effects of Covid. Post

Covid impact on teenager's rivals or is greater than that of Hurricane Katrina. Changed the brain function of teenagers. Had to reroute how you cope. As adults and organizations, we must reroute how we support our youth and getting teen voice.

Julie. Appreciates the social and emotional piece and emotional regulation skills. Mary M. shared that Brandon Elliot shared with her that taking a phone away from youth is like handicapping them.

Deb – Library system includes youth librarians support the infants through pre-teens. Teen librarians serve teens to adults. Teen librarian is focused on helping teens navigate the effects of Covid, still. Programming focus is to get kids off their phones and engaged in hands on activities. Is a social emotional learning skill to help kids work on connection building. Teen Councils exist (branch and virtual). Helps library to know what teens want to see and how would they like to contribute to helping the community. Also, the library has a teen volunteer league for the summer. It's an opportunity to work with librarians on projects they want to work on in the community (teen community garden) and is focused on literacy and learning and curiosity. Pre-teens and middle schoolers have a ton of programming focused on learning and curiosity. Librarians go into schools and asks kids the programs they want to do for the summer (slime, working with animals, build it – get to use little to big building. STEM programming coming up in the winter (coding, etc). Literacy learning programs (storytime) Librarians create fun experiences for kids and their parents to participate in. It's all about infusing the lifelong skills of building and curiosity. The library works with the human society to bring animals in for youth to learn respect, empathy and caring for others. Barrier: funding and staffing and transportation and safety. There to provide a basic service but want to build a ton of programs on top of that. Have a homework hub on Saturday. Want librarians to be out in the community building relationships so need more staff support. Possible collaboration: making community connections.

Members shared best practices for connecting young people to their programs.

All guests agreed, receiving and giving information to share at their perspective locations and during their regular programming would be a great place to start.

Keri suggested until a system for sharing information is put in place and in the short term to send your programmatic/organizational information to either her or Shannon for distribution to the partners.

Mary D. reminded everyone that collaboration is so important and telling our story is extremely important because our community members are ever

changing.

Julie emphasized the importance of transportation and how she'd be interested in finding a group to tackle the ongoing challenge. Possible future conversation for the advisory board.

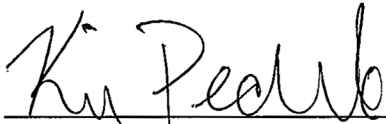
BOARD MEMBER HIGHLIGHTS:

Mary moss reminded everyone holiday parade of lights is Saturday, December 7th.

MEETING ADJOURN: Kerri Pedrick adjourned the meeting at 8:37 am.

NEXT MEETING:

January 2nd, 2025.



Kerri Pedrick, Chair



Shannon Bennett, Staff Person



Parks and Recreation Advisory Board Meeting Minutes

Tuesday January 28, 2025

City of Lakewood – American Lake Room

6000 Main Street SW Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 920 3804 6123

CALL TO ORDER

Jason Gerwen called the meeting to order at 5:33 p.m.

ROLL CALL

Parks and Recreation Advisory Board Members Present: Jason Gerwen-Chair, Vito Iacobazzi- Vice Chair, Alan Billingsley, Kate Read, Janet Spingath, Shelly Thiel, Anessa McLendon

Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant

Youth Council Liaisons: Alexandra Corona-Hernandez-present, Nevaeh Tutt-absent, Zoe Clifford-present, Irie Hinkle-absent

City Council Liaison Present: Ryan Pearson

APPROVAL OF MINUTES

ALAN BILLINGSLEY MOVED TO ADOPT THE PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES OF TUESDAY NOVEMBER 26, 2024 AS AMENDED. SECONDED BY VITO IACOBAZZI NO FURTHER DISCUSSION. VOICE VOTE WAS TAKEN AND MPU.

PUBLIC COMMENT: None

NEW BUSINESS

Elect Chair/Vice-Chair: Alan Billingsley motioned for Jason Gerwen & Vito Iacobazzi to continue to serve as Chair and Vice Chair, respectively. Shelley Thiel seconded. MPU.

Review 2025 PRAB Council Approved Work Plan: Council approved the work plan for 2025 with one suggestion to add an update on volunteer and “adopt a project” programs.

Special Event Update: Mary Dodsworth provided an update on the City’s special events including Beloved Community Walk, Public Art, Parks Appreciation Day, Ray Evans Memorial Fishing Event, Dancing in the Streets, Farmers Market, Concerts, SummerFEST, Fiesta de la Familia, Truck & Tractor Day and the Parade of Lights.

BOARD MEMBER COMMENTS

Janet Spingath asked about flags or flagging material in an area at Fort Steilacoom Park. It may be on Pierce College property.

Kate Read commented that it’s nice to see parks capital project look ahead and accomplishments in the City Managers Bulletin.

Kate Read asked if there has been any progress on shared use of the Lake City School property. There is not an MOU in place between City and CPSD.

Shelley Thiel asked about the downtown park. Mary advised that it is in our Legacy Plan and the Capital Work Plan.

NEXT MEETING

The next regular meeting of the Parks and Recreation Advisory Board is scheduled for Tuesday, February 22, 2025, at 5:30 p.m. in the American Lake Room at Lakewood City Hall, 6000 Main St SW, Lakewood, WA 98499 was cancelled.

ADJOURNMENT

Alan Billingsley moved to adjourn the meeting at 6:56 p.m. Shelly Thiel seconded. MPU.

Jason H Gerwen

Jason H Gerwen (Apr 2, 2025 16:28 CDT)

Jason Gerwen, Chair

Nikki York

Nikki York, Office Assistant



**Lakewood's Promise Advisory Board
Meeting Minutes**

MEETING PLACE/DATE:

Thursday, February 6, 2025

In-Person and Zoom Virtual Meeting

Lake Steilacoom Room, City Hall Lobby

6000 Main St SW Lakewood, WA 98499

7:30 am – 8:30 am

CALL TO ORDER:

Megan Dempsey called the meeting to order at 7:32 am

ATTENDANCE:

Lakewood's Promise Advisory Board Members Present:

Megan Dempsey, Alice Fong, Mary Dodsworth, Julie White, Alice Fong and Ron Banner

Lakewood's Promise Advisory Board Members Excused:

Kerri Pedrick and Joyce Loveday

Staff: Shannon Bennett provided staff support

Youth Council Liaison:

Alicia Stanford, Ava Qualls, Britany Robles, Elijah Sta Ana, Gabriel Flores, Jada Martin, Kasia King and Sophia Lana Castro

Council Liaison:

Mary Moss, Deputy Mayor

Guests:

None

APPROVAL OF MINUTES:

January 3, 2025 minutes were unanimously approved.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Election of 2025 Officers

Members unanimously elected Alice Fong as Chair and Megan Dempsey as Vice Chair for 2025.

2. Review of 2025 Workplan

Shannon reviewed the 2025 workplan with the members. The Board will continue focusing on the following areas:

- Youth mental health
- Safe spaces
- Genuine adult and peer relationships

Additionally, the Board plans to:

- Host two workshops in 2025
- Coordinate with the Youth Council for the Youth Empowerment Summit on April 12th

Mary M. advised that the Council aims to be more active in sharing updates during the Youth Council's monthly reports.

Alice recommended organizing an event for LBAP members and their families to engage in fun activities. Ron proposed using the existing time to host a breakfast, as other times might be challenging due to the number of Board members and their families' summer schedules. Mary D. suggested planning something fun on a non-workday, and Shannon suggested organizing a youth and adult bowling event with the Youth Council. Members agreed to continue the discussion at future meetings.

Shannon and Megan read Kerri's recommendations, which included the idea of creating a safe space to support youth and families, particularly considering recent federal executive orders.

- Mary D. suggested that LPAB might not be the appropriate forum for this but proposed that a public event be scheduled to allow participation.
- Alice suggested partnering with CPSD and local colleges to disseminate educational information about refugees' rights.
- Mary M. noted that while the state legislature wants to take action, they do not have a plan yet.
- Elijah shared concerns from his fellow students about the potential loss of rights.
- Mary D. emphasized that if an event were hosted, members should focus on the purpose and ensure experts are involved in the conversation. She reiterated that LPAB may not be the right forum.
- Ron agreed with Mary D., stressing the importance of providing information about available resources and solutions, not just creating a space to discuss problems. He mentioned that CPSD has a long-standing policy that does not

assist in immigrant enforcement without a court order, and they direct such matters to legal channels.

- Julie shared that colleges are doing similar things and offered her college's resources to youth who may want to discuss concerns. She suggested uniting all youth organizations for an event.
- Mary M. suggested encouraging youth to speak directly to the legislature, as legislators are eager to hear from them.
- Alice recommended that the Council and the City issue a statement ensuring support for the refugee and immigrant communities.

3. Discussion on Youth Summit Support Methods

Elijah shared the Youth Council's plans to host a secondary event called "Crafts and Cooking" on May 12th (tentatively) at the Boys and Girls Club. The cooking workshop will focus on cultural cooking, and Elijah is working with APCC to sponsor the event. Another member is coordinating the crafting portion. The final details will be confirmed after meetings with the Boys and Girls Club.

Mary suggested that LPAB host a job fair, inviting businesses that hire youth, including restaurants, construction companies, and the City. Shannon emphasized the need to focus on marketing and transportation for the event, while Megan proposed incorporating resume-building workshops for youth. Alice suggested helping youth connect their personal interests and skills to potential career opportunities.

Mary D. mentioned that local colleges could guide students toward career paths based on their interests. Members discussed existing resources:

- Pierce College offers a career center and financial aid resources.
- Local credit unions and the YMCA could host a financial stability event.

Shannon and Megan proposed moving forward with choosing a date and location for the event. Ron suggested collaborating with the YMCA to incorporate their current Late-Night programming. Mary D. recommended forming a subcommittee to take the idea to the Youth Council for further input and approval.

Members unanimously agreed to support the Youth Council with their April 12th cooking and craft event.

Board Member Highlights:

- **Mary M.** shared that the Lakewood Multicultural Center will be hosting their annual gala on March 8th.
- **Julie** announced that Pierce College will be holding a grand reopening of an existing building at their Fort Steilacoom campus in April. She will share more information with the group once invitations are ready. The new space will feature a venue for performing groups and an art gallery. Additionally, Julie mentioned that Pierce College has been actively supporting students in

advocating to the State and will be meeting with representatives in Washington, D.C. next week to discuss Pell Grants and workforce training.

- **Alice** provided an update on Pierce County's Refugee and Immigrant Affairs, which are distributing "little red cards" to help people understand their rights. She also shared that the APCC (Asian Pacific Cultural Center) will be hosting their Lunar New Year celebration on February 13th at the Tacoma Dome.

MEETING ADJOURN: Megan Dempsey adjourned the meeting at 8:31 am.

NEXT MEETING:

March 1, 2025.



Alice Fong, Chair



Shannon Bennett, Staff Person



Lakewood Planning Commission March 5, 2025 Meeting Minutes

WELCOME/CALL TO ORDER

Phillip Combs, Chair, called the meeting to order at 6:30 p.m.

ROLL CALL

Planning Commission Members Present Phillip Combs, Chair; Ellen Talbo, Vice Chair; Mark Herr, Linn Larsen, Philip Lindholm, Sharon Wallace, and Robert Estrada

Planning Commission Members Excused

Staff Tiffany Speir, Planning Division Manager; and Karen Devereaux, Administrative Assistant

Council Liaison Councilmember Paul Bocchi (not present)

APPROVAL OF MINUTES

MOTION: For approval of February 19, 2025, meeting minutes as written.

SECONDED. PASSED 7-0.

AGENDA UPDATES None.

PUBLIC COMMENT

Chair Combs opened the floor for in-person and virtual public comment.

Christina Klas, Lakewood resident and business owner, stated she is not against new development in the residential target areas and urged commissioners to require the developers build mixed-use projects.

Chair Combs closed the public comment segment.

PUBLIC HEARINGS None.

UNFINISHED BUSINESS

Multi-family Tax Exemption (MFTE) Program Updates and Residential Target Area (RTA) Boundary Updates

The Planning Commission hearing on the proposed MFTE program updates and Residential Target Area (RTA) boundary expansions closed at noon on March 5, 2025. Ms. Speir reported that PPW would provide the Planning Commission with a summary of public comments received with City responses to each for review prior to the March 19 meeting.

The Commission members discussed the proposed amendments. They also discussed the frequency and need to update the Downtown Subarea Plan and regulations and the subarea's transportation mitigation fee program. Ms. Speir provided the estimated time frame, end of 2026, for the City to complete its review of the subarea's motorized and non-motorized transportation infrastructure as funded by the RAISE grant.

NEW BUSINESS

2025 Comprehensive Plan Amendment Introduction Part 1

Ms. Tiffany Speir provided an introductory background and overview of 8 of the 12 proposed 2025 Comprehensive Plan amendments:

2025-01 Adopt “co-Living Housing” Amendments for consistency with [ESHB 1998](#) (“Concerning co-living housing”)

2025-04 Adopt regulatory amendments for consistency with [SB 5792](#) (“Concerning the definition of multiunit residential buildings”)

2025-05 Adopt regulatory amendments regarding residential parking for consistency with [SSB 6015](#) (“Concerning residential parking configurations”)

2025-06 Adopt technical updates to the Lakewood Municipal Code (LMC) to: reincorporate previous Civic Use regulations; update LMC 18A.10.180 (Definitions) to include “religious assembly”; amendments to LMC 18A.40.080 (A) to allow religious organizations in various land use zones; and amendments to LMC 18A.40.080 (A) to allow day care centers in real property owned or controlled by religious organizations in the MR1 and MR2 zones

2025-07 Adopt the 2025-2029 Commute Trip Reduction (CTR) Plan

2025-08 Adopt redesignation/rezoning of parcel 0319061001 from exclusively Air Corridor (AC) / Air Corridor 1 (AC1) to “split zoning” of AC / AC1 and Industrial (I) / Industrial 1 (I1).

2025-10 Adopt redesignation/rezoning of parcel 5140001191 from Downtown / Central Business District (CBD) to Open Space and Recreation (OSR) / Open Space and Recreation 2 (OSR 2.)

2025-12 Recognize RCW 35A.21.440 and RCW 36.70A.130 and adopt regulations regarding allowing new housing in “existing buildings”, as defined herein, zoned commercial or mixed-use in the Lakewood Municipal Code.

The remaining amendments would be introduced at the March 19 meeting, and the public hearing would be held on April 2 for all amendments.

REPORTS

City Council Liaison: None.

City Staff Comments: Ms. Speir provided the schedule of upcoming meetings.

ADJOURNMENT Meeting adjourned at 7:40 p.m.

Phil Combs

[Phil Combs \(Apr 3, 2025 12:08 PDT\)](#)

Phillip Combs, Chair

Karen Devereaux

Karen Devereaux, Clerk



Parks and Recreation Advisory Board Meeting Minutes

Saturday March 8, 2025

West Lake Ave Street End

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 920 3804 6123

CALL TO ORDER

Jason Gerwen called the meeting to order at 11:00 a.m.

ROLL CALL

Parks and Recreation Advisory Board Members Present: Jason Gerwen-Chair, Vito Iacobazzi- Vice Chair, Kate Read, Janet Spingath, Shelly Thiel

Parks and Recreation Advisory Board Members Excused: Alan Billingsley, Anessa McLendon

Staff Present: Mary Dodsworth – Director, Davi de la Cruz- Parks Capital Project Manager

City Council Liaison Present: Ryan Pearson, Jason Whalen-Mayor,

NEW BUSINESS

Welcome + Introduction

Street End Planning Background

Conceptual Review of Westlake Street End

Community Input: Breakout Speed Sessions

- a. Site Challenges and Concerns
- b. Hopes and Dreams for Waterfront Access
- c. Westlake Site Improvements

Summarizing key points / Q & A

The notes below provide a summary of what was discussed at the meeting to include the input sessions from each breakout table.

Approximately 40 people attended the meeting. Some came early, some came towards the end but everyone was able to share their issues and concerns and have their questions answered.

Table 1: Westlake Site Improvements:

This table discussed Access & Connectivity, Public vs Private Space and Boundaries, Community Engagement and Social Interaction, Amenities and Facilities, Environmental and Ecological Considerations, Signage & Regulations, Safety & Design Considerations.

1. Access & Connectivity

- Driveway clearance and access for immediate neighbors
- Survey to delineate ROW
- Sidewalks from nearby roads to access improvements
- Easy/straight/direct access for heavy non-motorized boats (canoes/heavier kayaks)
- ADA Pathway as close as possible to water
- Hand-launch only
- More than 1 parking stall
- Signage that identifies the street end as a public access point into the water

2. Public vs. Private Space & Boundaries

- Fencing or natural/artificial barriers to identify public and
- Fencing or natural/artificial barriers to keep people away from private property
- Natural barriers to reduce noise from users
- Adding a gate to identify when the site is open or closed for access

3. Community Engagement & Social Interaction

- Building community to work together and know each other through site stewardship
- Work with volunteer groups for simple maintenance to extend limited resources
- Join the new Neighborhood Association to address issues and solve problems together

4. Amenities & Facilities

- Need more picnic tables
- Add a garbage can that is collected often
- Restroom to ensure fishers who are around for a long time have somewhere to go (besides lake or bushes)
- In-water or floating dock to get over the water for fishing

5. Environmental & Ecological Considerations

- Tree health assessments
- More bird habitat + support of pollinators
- More native plants and taller trees
- Remove invasive plants

6. Signage & Regulations

- Signage with park hours and rules/expectations
- No Dogs Off leash!

7. Safety & Design Considerations

- Crime Prevention Through Environmental Design (CPTED)
- How is safety considered throughout design recommendations?
- 60 feet of street width for right of way
- Lights?
- Consider long term/minimal maintenance in design that can meet safety considerations and perceptions

Table 2: Site Challenges and Concerns:

This table discussed: Access and Mobility, Safety and Security, Privacy and Boundaries, Environmental and Aesthetic Considerations, Community Engagement & Stewardship, Amenities and Sanitation, and Cost & Funding Considerations.

1. Access & Mobility

- Don't block driveways, mailboxes or where garbage cans are placed
- Turn-around for mail carriers, postal carriers, garbage trucks, utility providers, and other wide trucks
- Better street maintenance
- Street improvements including sidewalks

- Extent of ADA access? Where should it end?
- How can unintended consequences be designed for this effort? This street end can become an informal pick-up site for boater guests, which may impact parking for local residents.

2. Safety & Security

- Lack of police patrols
- Lack of street lighting
- Citywide concern: Crime, litter, noise, safety, theft, drug use, addiction issues, transients and trespassing issues
- Noise ordinance enforcement? How are loud sounds from users mitigated in design?
- Ensure secure at night when visibility is low through a barrier/gate
- Use material at the beach that will mitigate hazards from broken glass (such as sand or gravel)

3. Privacy & Boundaries

- Ensure privacy for neighbors
- Maintaining current fencing or establishing new fences to ensure privacy from site and to keep dogs from entering people's yards
- Ensure users can see the difference between public and private areas.
- Protect private docks/structures that belong to neighbors

4. Environmental & Aesthetic Considerations

- No underbrush, reduce perimeter vegetation height
- Impacts of design on cost, access, erosion

5. Community Engagement & Stewardship

- Ensure good stewardship of public dollars
- Public/private partnership: community monitors, volunteer support, connecting neighborhood associations

6. Amenities & Sanitation

- Method of controlling litter (more than 1 garbage can)
- Portable Restrooms (support for and against)
- Identify signage for restrooms that are nearby if none added to this site, for example at Fort Steilacoom Park
- Explore opportunities for seasonal sani-can

7. Cost & Funding Considerations

- Cost-effective design so any funds not used for this project can be used at other street end sites

Table 3 - Hopes and Dreams for Future Waterfront Access: This table discussed the future of waterfront access citywide

1. Land Use & Access

- Distinguish between public land and private land/residences
- Kayaking + canoeing at every street end
- Identify other parking in the neighborhood and along ROWs
- Parking areas designated with signage to reduce conflicts with residences
- Rent encroached lands, whether public or private
- Docks for fishing in several locations

2. Safety & Hazard Mitigation

- Remove vegetation so there are clear sightlines
- Site security/monitoring/visibility to low point of water's edge
- Discourage skateboards from being on site
- Monitoring of site should be critical to design
- Enforcement of park rules and city laws
- Increase police presence on lakes as well

3. Accessibility & Inclusivity

- ADA pathways with switchbacks with permeable/gravel material
- Accessible portable toilets / restrooms
- This is the first time I've been able to view Lake Steilacoom except from driving by in a car. It's beautiful. I'm glad I can walk to this site from my home (which is not a waterfront home) and enjoy the view.

4. Regulations & Signage

- Regulatory signage with hours, and rules (no smoking)
- Wayfinding and public access signage
- Provide maps of other street-end sites
- Education of other street end sites

5. Environmental & Ecological Considerations

- Logs for habitat
- Refer to projects in Seattle for street end ideas

- Stumps can have an impact on boaters, but can prevent erosion, weigh out impacts for stump removal against erosion and habitat impacts
- Track Ordinary High Watermark as well as Low Water Mark during the design process

Next steps

- Website updates and refresh by April 25, 2025
- Hire consultant to develop design, permitting and construction drawings, and construction support by May 2025
- 30% design and cost estimates shared with PRAB, June 24, 2025
- Final Design Review with PRAB September 23, 2025
- Council Study Session – October 20, 2025
- Post bid solicitation/Construction – 2026
- *Note: Lake Steilacoom “in water work” window is from July 16th - September 30th. This timing window is set by Department of Fish and Wildlife using knowledge of emerging and out-migrating juvenile fish in this water system.*

NEXT MEETING

The next regular meeting of the Parks and Recreation Advisory Board is scheduled for Tuesday, March 25, 2025, at 5:30 p.m. in the American Lake Room at Lakewood City Hall, 6000 Main St SW, Lakewood, WA 98499

ADJOURNMENT

Meeting adjourned at 1:45 p.m.


Jason Gerwen, Chair


Nikki York, Office Assistant



TO: Mayor and City Councilmembers

FROM: Jeff Gumm, Housing Division Manager

THROUGH: John J. Caulfield, City Manager
Jeff Rimack, PPW Director *John J. Caulfield*

DATE: April 21, 2025

SUBJECT: Public Hearing on Proposed 5-YR 2025-2029 Consolidated Plan (July 1, 2025 – June 30, 2029) and FY 2025 Annual Action Plan

ATTACHMENTS: Public comments provided on 5-YR Plan

Introduction: This memorandum will provide the City Council with a brief description of the review and approval process associated with the 5-YR 2025-2029 Consolidated Plan and FY 2025 Annual Action Plan (the “Plan”) process for Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) program funding allocations.

Tacoma-Lakewood Consortium: The 5-YR 2025-2029 Consolidated Plan is actually considered a joint plan between the cities of Tacoma and Lakewood. Since Lakewood is an entitlement city for the purposes of receiving CDBG funding, it receives CDBG funding directly from HUD. However, as Lakewood’s HOME allocation is considered too small to receive funding directly, the city has partnered with the City of Tacoma and receives HOME funding through the Tacoma-Lakewood HOME consortium.

Public Participation Process: As part of the CDBG and HOME consolidated planning process, grantees are required to include a public participation component allowing public input and comment on funding is be allocated to meet housing and community development needs for low- and moderate-income individuals. This public process involves two steps, 1) a public hearing during development of the Plan, and 2) a minimum 30-day comment period to receive comments from citizens on the Plan’s specific goals and funding allocations. The current process began in October 2024, with the City’s online survey to identify community development needs. Since then, City staff has conducted presentations before the Community Services Advisory Board,

Human Services Collaboration, Neighborhood Connections Leadership Group, Planning Commission, and to various housing, services and other quasi-governmental organizations. Two public hearings were conducted, the first on November 13, 2024, and the second on December 3, 2024. Staff have received multiple comments from each of these outreach actions and have included the comments at the as an attachment to this memo. Three additional written comments were received and have also been attached to this memo. As part of the Tacoma-Lakewood consortium, both Lakewood and Tacoma have conducted outreach to various providers and nonprofits designed to gather information on priority public needs. To complete the public participation component, the City is providing for a 30-day public comment period (April 1, 2025 – April 30, 2025) and is holding a public hearing before Council on May 21, 2025 (Tacoma is holding its public hearing on May 22nd) to accept comments on the proposed Plan. The Plan was provided to the Community Services Advisory Board for review on April 16, 2025.

Timeline: Table 1 provides milestones and upcoming actions relating to the 5-YR 2025-2029 Consolidated Plan.

TABLE 1 CDBG/HOME MILESTONES & UPCOMING DATES	
Date	Action
October 2024 – January 2025	Online survey for 5-YR Consolidated Plan. Conduct Needs Assessment of housing and community development needs. Conduct Market Analysis including housing and economic trends, barriers to affordable housing and population demographics.
October 16, 2024	Presentation to CSAB on 5-YR planning process.
November 13, 2024	Initial public hearing on 5-YR Consolidated Plan process before Human Services Community Collaboration monthly meeting.
November 20, 2024	Presentation to Neighborhood Connections Leadership Group on 5-YR Planning process.
December 2, 2024	Presentation to Youth Council on 5-YR Planning process.
December 3, 2024	Second public hearing on 5-YR Consolidated Plan before housing and services providers, governmental and quasi-governmental organizations, schools, fire, water, Health Department, and County utilities.
December 4, 2024	Presentation to Planning Commission on 5-YR planning process.
January 21, 2025	Council Study session on 5-YR planning process and 2025 AAP. City Council strategy session with consultant- JQUAD Planning Group.
March 17, 2025	Council review of draft 5-YR Consolidated Plan & 2025 AAP.

TABLE 1 CDBG/HOME MILESTONES & UPCOMING DATES	
Date	Action
March 19, 2025	CSAB review of draft 5-YR Consolidated Plan & 2025 AAP.
April 1 – April 30, 2025	Citizen 30-day review and comment period.
April 21, 2025	<i>Lakewood City Council public hearing on the Draft 5-YR Consolidated Plan and 2025 AAP.</i>
April 22, 2025	Tacoma City Council public hearing on the Draft 5-YR Consolidated Plan and 2025 AAP.
May 5, 2025	Lakewood City Council adopts 5-YR Consolidated Plan & 2025 Annual Action Plan.
May 6, 2025	Tacoma City Council adopts 5-YR Consolidated Plan & 2025 Annual Action Plan.
May 15, 2025	Lakewood/Tacoma submit 5-YR 2025-29 Consolidated Plan & 2025 Annual Action Plan to HUD.
July 1, 2025	Begin new program year.

5-YR 2025-2029 Consolidated Plan (July 1, 2025 – June 30, 2029), including Lakewood's 2025 Annual Action Plan:

Tables 2 and 3 below provide a listing of CDBG and HOME funds available and proposed use of funds for the upcoming fiscal year, FY 2025 (July 1, 2025 – June 30, 2026).

TABLE 2 HOME FUNDING RECOMMENDATIONS – FY 2025				
	HOME	Program Income	TOTAL	Consistent With 5-YR Goal
Affordable Housing Fund	\$225,000	\$100,000	\$325,000	Support diverse rental & homeowner opportunities.
Tenant-based Rental Assistance	\$0	\$104,995	\$104,995	Prevent/reduce homelessness & housing instability. TBRA Rental Deposits 40-60 persons.
Administration (Tacoma 10%)	\$25,000	\$0	\$25,000	Administration
Total Funding	\$250,000	\$204,995*	\$429,995	
*Program Income: Program income received from prior year repayments as part of the HOME Affordable Housing Fund. Program income will be used in accordance with HUD's requirements for RLF funds and shall be used to fund similar activities.				

TABLE 3 CDBG FUNDING RECOMMENDATIONS – FY 2025					
	CDBG	Program Income	Reprogram	TOTAL	Consistent With 5-YR Goal
Housing – Major Home Repair	\$325,000	\$100,000	\$71,093.45	\$496,093.45	#2 – Prevent and reduce homelessness and housing instability. Homeowner units rehabilitated- 4-8 households.
Housing – Emergency Assistance for Displaced Residents.	\$35,000	\$0	\$0	\$35,000	#2 – Prevent and reduce homelessness and housing instability. Homeless prevention- 15-20 individuals.
Services – CDBG Emergency Payments Program	\$45,000	\$0	\$0	\$45,000	#2 – Prevent and reduce homelessness and housing instability. Public Service activities and Homeless prevention- 40 individuals.
CDBG Admin of HOME Housing Services	\$15,000	\$0	\$0	\$15,000	#3 – Stabilize and increase diverse rental and homeownership opportunities. Homeowner/renter housing added- 5 new HOME units.
Administration	\$105,000	\$0	\$0	\$105,000	Administration
NSPI Abatement Program	\$0	\$292,000	\$0	\$292,000	#5 – Stabilize existing residents and neighborhoods. Buildings demolished- 5-10 buildings.
Total Funding	\$525,000	\$392,000*	\$71,093.45**	\$988,093.45	
<i>*Program Income: The City anticipates approx. \$100,000 in program income in repayments from the Major Home Repair Revolving Loan Fund and NSPI Abatement Fund (\$292,000). Program income will be used in accordance with HUD's requirements for RLF funds and shall be used to fund similar activities.</i> <i>**Reprogramming unexpended FY 2021 Fair Housing Counseling, Activity #233 (\$47,000); and FY 2023 Administration, Activity #244 (\$24,093.45).</i>					

CDBG 2025-2029 Five-Year Consolidated Plan
COMMUNITY SERVICES ADVISORY BOARD
October 16, 2024 – 5:30 pm

Attendees – City staff- Martha Larkin & Jeff Gumm. CSAB members- Kyle Franklin, Michael Lacadie, Nicole Denise Franklin, Laurie Maus, and Shelby Taylor.

No comments provided

CDBG 2025-2029 Five-Year Consolidated Plan
PUBLIC HEARING – Human Services Community Collaboration Meeting
November 13, 2024 – 9:00 a.m.

Attendees – Alice Fong- Ethical Leadership Group, Daniel Burdsell- TPC Health Department, Marianne Haynes- Project Access, Becca Pilcher- Rebuilding Hope, Susanne Pak- Answers Counseling, Marcos Sauri- Lakewood's CHOICE, Neirssa Roberts- YWCA, Erica Bartlett- TPC Health Department, Jesse Black- Springbrook Connections, Chris Davis- City of Lakewood, Aron Myracle - Oasis Youth Center, Lisa Watt Banks- Lakewood's CHOICE

Question – What do you see as the top three housing needs for HUD-qualified populations in Lakewood?

- Lakewood needs more affordable rental housing for families.
- Add housing but also find ways for people to connect and communicate their needs.
- Help people have ways of getting to know each other and build a sense of community.
- Invest in the people so they will gain education, skills, confidence, dignity.
- Funding to help people who are trying to apply for new housing. (Application Fees).
- A tiny home village like the one in Tacoma.
- Safe parking for unhoused people with cars or RVs.
- More ways to disseminate information to those who need it. Currently landlords are a resource.
- A central location for people to get information they need.
- Rental Assistance (first, last, deposit).
- More resources for those who earn just over the Medicaid limit.
- It is important to take into consideration that Lakewood is a hub for families and individuals being pushed out of Seattle & Tacoma due to gentrification and the growth of the military families & community making the areas surrounding JBLM their home.
- Need more local organizational involvement and resource sharing for children, youth, and families.

Question – What are some un-met or under recognized needs impacting specific HUD-qualified populations?

- Immigrant needs.
- Housing for youth (especially LGBTQ).
- Subsidies for housing seniors and veterans.
- Create/refurbish spaces for young people to play/be in.
- Opportunities for fostering.

- Engage more with citizens to be part of solutions.

Question – What types of housing or supportive services are most in demand, but least available?

- Need more low barrier housing. Along with being on a fixed income, you have folks who cannot get into housing because of their credit, owing previous landlord, high income requirements, etc.
- Need places that work with folks who have more barriers to get into safe and stable housing.
- Need transitional and permanent supportive housing.
- More affordable rentals for families. Affordable 2- or 3-bedroom rentals near schools and affordable housing complexes with ECEAP early learning center onsite or nearby.
- Safe and healthy housing standards for existing housing. (The Health Department appreciates Lakewood's Proactive Rental Housing Inspection Program).
- Transportation.
- Transportation helps people get better jobs.
- Opportunities to engage.
- Programs to assist homeowners to build and ADU to be used for low-income housing in the first 5 years.
- Supportive Services – food bank.
- Food storage lockers (Amazon style for pickup).
- An online resource guide tailored to a specific area (Lakewood).
- Resource Guide for Community Colleges.
- Organization of agencies to communicate, chat, and collaborate with their services.
- Resource Guide with QR code to access in multiple languages.
- More ECEAP/Early Learning.

CDBG 2025-2029 Five-Year Consolidated Plan
NEIGHBORHOOD CONNECTIONS LEADERSHIP GROUP
November 20, 2024 – 5:30 p.m.

Attendees – Christopher Davis, Program Coordinator
Neighborhood Connections Members - Lisa Boyd, Vicky Stanich, Sue Hawkins, Anne Gradner, Jeanne Ehlers, Melissa Fritts-Dougherty, Sherry Ankel, and Larry Woods

Question – What types of programs or services/activities do you feel are the greatest need for Lakewood citizens – affordable housing, services, infrastructure/community facilities, or economic development?

- Assistance for repairs and rehabilitation for deferred maintenance for owner-occupied housing.
- Find ways for people to connect and communicate their needs. A central location for people to get information they need on programs offered by City.
- Educational programs.
- Affordable apartment rents.
- Development of sidewalks in neighborhoods to promote safety.
- Program to help with illegal trash dumping; especially important in low-income neighborhoods.

Question – What are some un-met or under recognized needs impacting specific HUD-qualified populations?

- Long-time homeowners in Lakewood are worried about affordable housing coming to their neighborhoods. They don't understand what affordable housing is. Need to better educate the community on what "affordable housing" entails and actually means.
- High School kids don't have a clear understanding of the costs of housing/rent. Need financial literacy programs for youth.
- Affordable housing and the cost of rent were important issues.

Question – What types of housing or supportive services are most in demand, but least available in Lakewood?

- Move-in costs. First, last, deposit assistance to help people get started. Large barrier to low-income families looking to rent a house or apartment or to relocate and come up with the first, last and deposit for the move. Other renter assistance programs.
- Housing education programs.

- Need to find more ways of getting the word out about housing assistance programs the City and County offers.

Question – What alternative solutions or innovative supportive services or housing programs have you seen elsewhere that you believe would benefit Lakewood?

- A central location to share information at City Hall or elsewhere regarding available resources and programs.
- Have an open house for City services.
- Partner with the community and host a booth at fairs and other gatherings to distribute information.
- Collaborate with the local school district to increase awareness of students and their families. Advertise programs and services in the CPSD newspaper.
- Work with legislators to encourage rent stabilization.
- Provide resources for landlords to defend against negligent tenants and those who do not pay rent. Do not enact local legislation like Tacoma restricting a landlords' ability to manage properties, including the eviction process.
- Develop affordable apartments. Not enough military housing on base, so service members rent in Lakewood lessening the number of affordable units available to Lakewood citizens.
- Fix potholes.
- No more traffic circles.

CDBG 2025-2029 Five-Year Consolidated Plan
YOUTH COUNCIL MEETING
December 2, 2024

Attendees – Alexandra Corona Hernandez, Alicia Stanford, Ava Qualls, Bridget Holbrook, Britany Robles, Chase Washington, Elija Sta Ana, Gabriel Flores, Irie Hinkle, Iymen Bahron, Jada Martin, Kasia King, Leslie Rosales Martinez, Lincoln Estrada Perez, Luci Asadi McLaughlin, Lui Owejan, Nathalye Lopez, Nathan Lewis, Reinida Benavente, Ruffaro Ghuzha, Salvador Cortes, Sophia Lana Castro, Violet Johnson, and Zoe Clifford.

Affordable Housing Needs:

1. Rental caps: Minimize landlord's ability to increase rents by obscene amounts.
2. Help college graduates against being priced out of rental housing.
3. Be harsher on landlords neglecting health and safety issues.
4. High homeownership prices are an issue. Sellers requiring higher prices than appraised value.

Community Development:

1. Continue fixing our sidewalks and increase streetlighting.
2. Find more homeless resources to get them off the street.
3. More spaces for youth to hang out.
4. Fix potholes.
5. Trash and debris pick-up.
6. Implement heightened neighborhood safety methods.

No comments were made regarding economic development or public services.

CDBG 2025-2029 Five-Year Consolidated Plan
PUBLIC HEARING- Housing & Services Providers, Fair Housing Center of
Washington, TPCHD, PCHA, and other local quasi-governmental agencies.
December 3, 2024. 11:00 a.m.

Attendees – City Staff- Martha Larkin, Shannon Johnson and Jeff Gumm. JQUAD Planning Group staff- Robert Joiner & James Gilleylen. Attendees- Maureen Fife- Tacoma-Pierce County Habitat for Humanity, Hallie McCurdy- West Pierce Fire & Rescue, Adria Buchanan- Fair Housing Center of Washington, Jim Stretz- Pierce County Housing Authority, Victoria O'Banion- Northwest Cooperative Development Center, Erika Bartlett- Tacoma-Pierce County Health Department, Angela Del Grosso-Thompson- Pierce County Aging & Long Term Care, Adam Reichenberger- Tacoma-Pierce County Health Department, Marshall Meyer- Lakewood Water District, Shukri Sharabi.

Question- What do you see as the top three housing needs for low-and moderate-income populations in Lakewood? Other non-housing needs such as infrastructure, economic development or services?

- Affordable homeownership options. Maintenance of owner-occupied housing. Homeownership builds a sense of community.
- Stabilize seniors in their current housing. As costs continue to rise, seniors on fixed incomes are becoming more and more at risk of losing their housing.
- Maintaining existing rental housing. Rental Housing Safety Program is a good way for the City to ensure housing is safe.
- Preservation of ALL types of affordable housing – MF and SF rental, single-family owner occupied, and manufactured housing.
- Rehabilitation programs and funding for maintaining existing rental housing.
- Tenant-based rental assistance or other rental assistance program would be a positive. Jim Stretz (PCHA) cautioned that a full TBRA program providing monthly rental assistance is difficult to end once started.
- Need programs that fund maintenance and acquisition of affordable housing options.
- Infrastructure funding programs to assist with the costs of acquiring, developing or maintaining affordable housing. Many areas where affordable housing is located have outdated/aging infrastructure and some lack sewer. Federal funding may not be best option for funding infrastructure; City should pursue non-federal funding sources.

Question- What are some unmet or under-recognized housing needs impacting specific HUD-qualified “presumed” populations (i.e. youth, homelessness, veterans, domestic violence, disabled, elderly)?

- Rents are too high for seniors.
- Need more housing options at different income levels, not just 80% AMI and below. Need more options for households with incomes less than 30% AMI.

- Allow or provide for rental s by the room or other types of shared housing to lower rental costs for those with very low incomes or those who are just getting started out.
- Universal design and accessible housing is in very short supply. Need more housing options for disabled households. It is difficult to purchase a home and coordinate for accessible upgrades in time to complete the home purchase as others are also bidding on the same home and don't require such upgrades. Difficult for homebuyers to get bids and do work in a timely manner.
- Difficulty in financing expensive accessible upgrades to homes when purchasing; need funding assistance program to assist with this expense.

Question- What types of housing impediments are you aware of that are currently impacting low-income, minority, or other disadvantaged Lakewood populations? What steps does the City need to take to address them?

- No housing vouchers are currently available in Tacoma or Lakewood.
- Renter's insurance is something that is needed for all renters to ensure large expenses are not incurred in times of disaster, etc. Often renters who are forced to move temporarily or permanently are taxed by additional expenses that could have been covered by insurance (i.e. motel expenses, moving expenses, food, replacing household/personal goods, etc.).
- Older manufactured homes are not allowed in parks and many low-income households cannot afford new manufactured homes.
- Rents are too high for elderly and veteran households.
- Homeowner insurance rates continue to rise.

Question- What alternative solutions or innovative housing programs have you seen elsewhere that you believe would benefit Lakewood?

- Lakewood should consider designating Neighborhood Revitalization Strategy Areas (NRSA) as allowed by HUD to focus development and assistance and lessen some of the CDBG regulations.
- Manufactured housing zoning overlays that protect existing manufactured housing (Tacoma and Tumwater).
- Allow ADUs in manufactured home parks. The city should research top better understand the impact it would have before initiating such a program.
- Allow for changes to change title of manufactured homes in parks to consider such housing as real property rather than personal property. This change would allow for homeowners to gain access to conventional financing with longer terms and better interest rates, thus reducing housing costs to these low-income households. Real property status would allow better access to conventional financing for cooperatives and owners to finance repairs at a better rate and payment.
- Programs funding infrastructure upgrades and pre-development expenses such as earnest money, inspections, design, etc.

CDBG 2025-2029 Five-Year Consolidated Plan
PUBLIC HEARING- Housing & Services Providers, Fair Housing Center of
Washington, TPCHD, PCHA, and other local quasi-governmental agencies.
December 4, 2024. 6:30 p.m.

Attendees – City Staff- Tiffany Speir and Jeff Gumm. Planning Commission- Robert Estrada, Chair; Phillip Combs; Mark Herr; Phillip Lindholm; Ellen Talbo; Sharon Wallace.

Question- What do you see as the top needs for low-and moderate-income populations in Lakewood? (Can be specific housing, infrastructure, economic development, or service-related need.)

- Support of various parks in Lakewood, including American Lake Park, Harry Todd Park, and Seeley Lake Park.
- Funding to assist the Tillicum Community Center with various deferred maintenance issues related to the building.
- Operational funds to assist the Tillicum Community Center.
- Childcare deserts are still an issue. Use CDBG funding to assist with growing the number of daycares or the number of children that can be assisted by a specific daycare facility.
- CDBG to support economic development to provide low-income persons with a solid financial base.
- Lakewood's Multi Family Tax Exemption Program is good incentivization to develop affordable housing. Partnerships with CDBG/HOME funding with for-profit or non-profit organizations to develop more affordable housing and redevelop neighborhoods.
- Development of affordable housing should be in mixed income developments so as not to overconcentrate low-income housing in one area or development.



12/3/2024

RE: Lakewood Consolidated Plan

Dear Jeff Gumm,

Thank you for engaging the Fair Housing Center of Washington (FHCW) to discuss housing needs in Lakewood. To re-iterate some of the comments we shared in the public meeting, the following are points we would like the City of Lakewood to consider:

- **NRSA** – The Neighborhood Revitalization Strategic Area designation could be very useful for the city as it determines how best to use CDBG funds. An NRSA designation allows for greater flexibility in spending and in targeting various AMI levels. The FHCW would love to see the City of Lakewood adopt an NRSA to further leverage federal funds.
- **Accessibility** – Homeownership is an important wealth-building tool and can hedge against rising rental costs, however, for individuals who are disabled, there is not enough ready built housing that they can physically get into. Most cannot get through the front door. Because they are not able to confidently get in and around these houses as-is, they are very hesitant to purchase, even if they are financially capable. This is also an issue for those using FHA, which requires a number of bids before an offer can be made. The FHCW encourages the City of Lakewood to explore programs that assist disabled homeowners in getting accessible modifications completed post-close.
- **Housing in various types** – The City of Lakewood has done a lot of work in this area with increasing housing opportunities. Going forward, developments that allow folks to rent by the room or share common amenities and options that optimize shared space over individual living space (smaller bedrooms and larger kitchens or bathrooms for example) would allow seniors, transitioning homeless youth and others on lower or fixed incomes to be in adequate housing that meets their needs.
- **Manufactured Homes** – Currently, there are some manufactured home/ mobile home parks that do not accept older trailers. As a result, clients with older trailers are left with no hookups or are living in their car instead. The FHCW encourages the City of Lakewood to work with RV trailer owners to purchase newer used trailers.
- **Rental Assistance** – Renter insurance is currently not mandatory (a housing provider can require it in the lease) but there are many tenants who incur unnecessary costs, for example staying in a

hotel when repairs aren't made, or other things happen that may temporarily displace them. Renters insurance can help off-set these costs and "Renters' readiness" courses and resource materials should stress the importance of renter's insurance to put less financial strain on the city when these needs arise.

These are just a few options to consider as the City of Lakewood continues the Consolidated Plan process and meeting housing needs.

Thank you for your work and please keep us engaged.

Sincerely,



Adria Buchanan

Executive Director

Fair Housing Center of Washington

The Fair Housing Center of Washington is a nonprofit agency mandated by the Department of Housing and Urban Development (HUD) to assist in the enforcement of Title VIII, The Fair Housing Act, as amended in 1988. Our enforcement activities include education, outreach, advocacy, and filing complaints with HUD and other enforcement agencies.

TUE.
2024-
OCT-
29

TO → Jeff Green, Housing Division Mgr

FROM → The Hon. Mr. Robert Hill
former candidate for State Senate
Bldg. # 2024-285-001, % "PCJ."
910 TACOMA AVE S
TACOMA WA 98402-9998

C.S.J.A.

There are three mechanisms I think the Council
can adopt to increase housing, including "affordable" housing →

①

Eliminate maximum heights for three years.

(Impose a "moratorium")

If some developer wanted to build a "Big Khalifa" in
the middle of the Lakewood Mall, why shouldn't they?

Consider the incredible property tax revenue that would
provide a deflection off residential individuals.

Or how about a set of 20-story condominiums,
containing 400, 500, 600 people? It's time for
cotton and cotton, to build up not out for water.

②

Eliminate Parking Restrictions

The first one is "requiring" parking stalls or spaces
per new inhabitant → what are the City's current numbers?

There are ten more square feet, or more, devoted to cars, instead of pedestrians & bicycles & horses, which reduces density. Our car-culture inhibits and blocks socialization and cheaper access to grocery stores and restaurants and community centers and libraries.

The second one is "prohibitive" parking, which is restriction — but less important to me. → How much of this do you have

- 3 - Reduce or Eliminate "Setback"

There is an anachronism from 100 years ago, when everybody was combustible wood, and the firefighters came up with a workable solution to preventing spread of fires. Today, there's significant improvement in material technology.

→ How much does the City still require setback?

Thank you for your attention to this matter.

How much would it cost to get a 3x4-foot colour poster of the maximum height, by parcel/zone?

Jeff Gumm

From: Jim Stretz <JStretz@pchawa.org>
Sent: Tuesday, December 3, 2024 12:54 PM
To: Jeff Gumm
Subject: Opportunity Zones and the 5 year Plan
Attachments: Screenshot (510).png; Screenshot (512).png

This email originated outside the City of Lakewood.

Use caution when following links or opening attachments as they could lead to malicious code or infected web sites. When in doubt, please contact the HelpDesk.

- helpdesk@cityoflakewood.us ext. 4357

Hi Jeff,

Thanks for including us. Your consultant highlighted a factor that could be very important in the next four years. Lakewood has two Opportunity Zones, and according to James, the new HUD Secretary was part of putting in place Opportunity Zones in Trump's first term. Perhaps these areas will be stressed in other subsidy programs during the next four years. We will be looking for opportunities in Lakewood's designated Zones 05 and 06—screenshots of the two OZs are attached. Our two older communities are just outside of them.

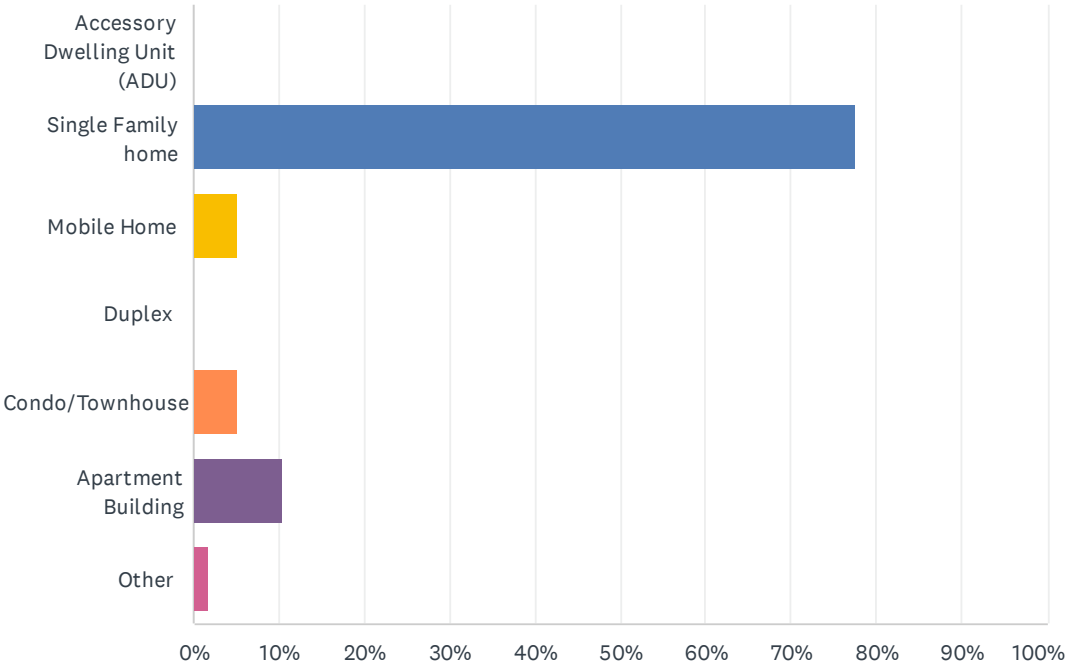
Thanks again,
Jim

Jim Stretz
Executive Director
Pierce County Housing Authority
253.620.5406 Direct
WE MOVED!
11515 Canyon Canyon Rd E
Puyallup, WA 98373
jstretz@pchawa.org



Q1 Which of the following best describes the type of housing you currently live in? (Choose only one)

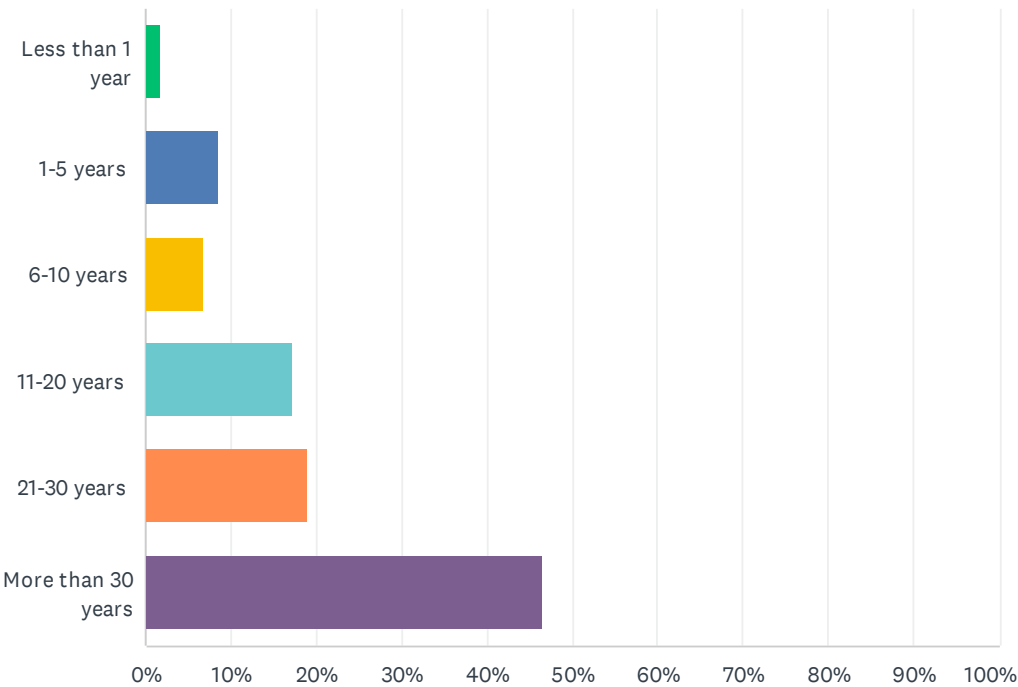
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Accessory Dwelling Unit (ADU)	0.00%	0
Single Family home	77.59%	45
Mobile Home	5.17%	3
Duplex	0.00%	0
Condo/Townhouse	5.17%	3
Apartment Building	10.34%	6
Other	1.72%	1
TOTAL		58

Q2 How long have you lived in Lakewood

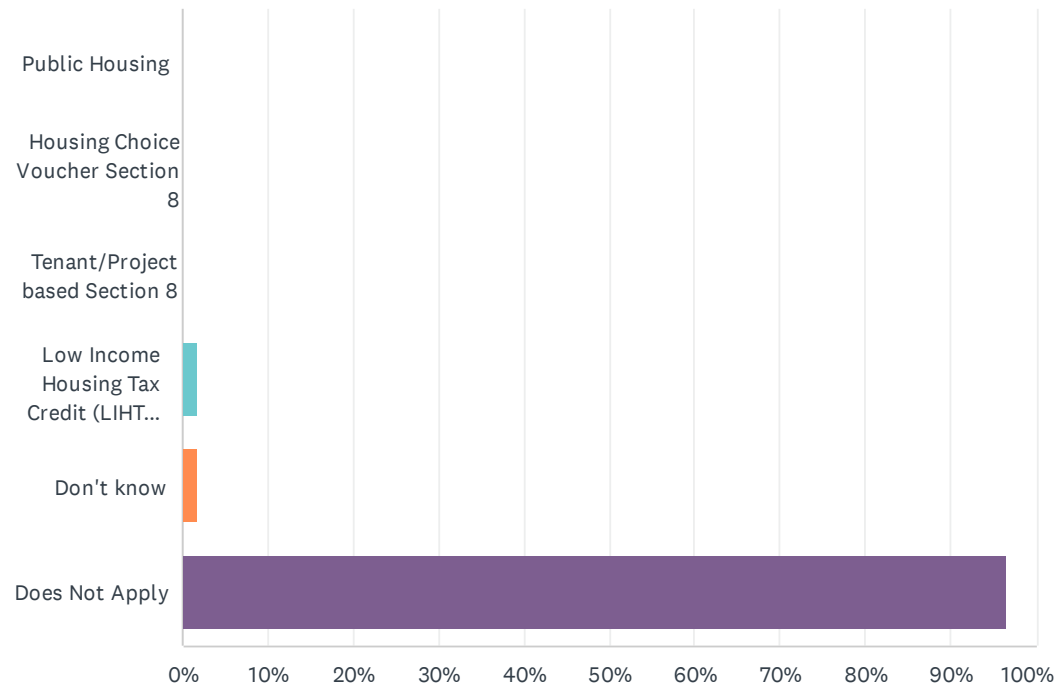
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Less than 1 year	1.72%	1
1-5 years	8.62%	5
6-10 years	6.90%	4
11-20 years	17.24%	10
21-30 years	18.97%	11
More than 30 years	46.55%	27
TOTAL		58

Q3 If you live in subsidized or assisted housing, please indicate what type?

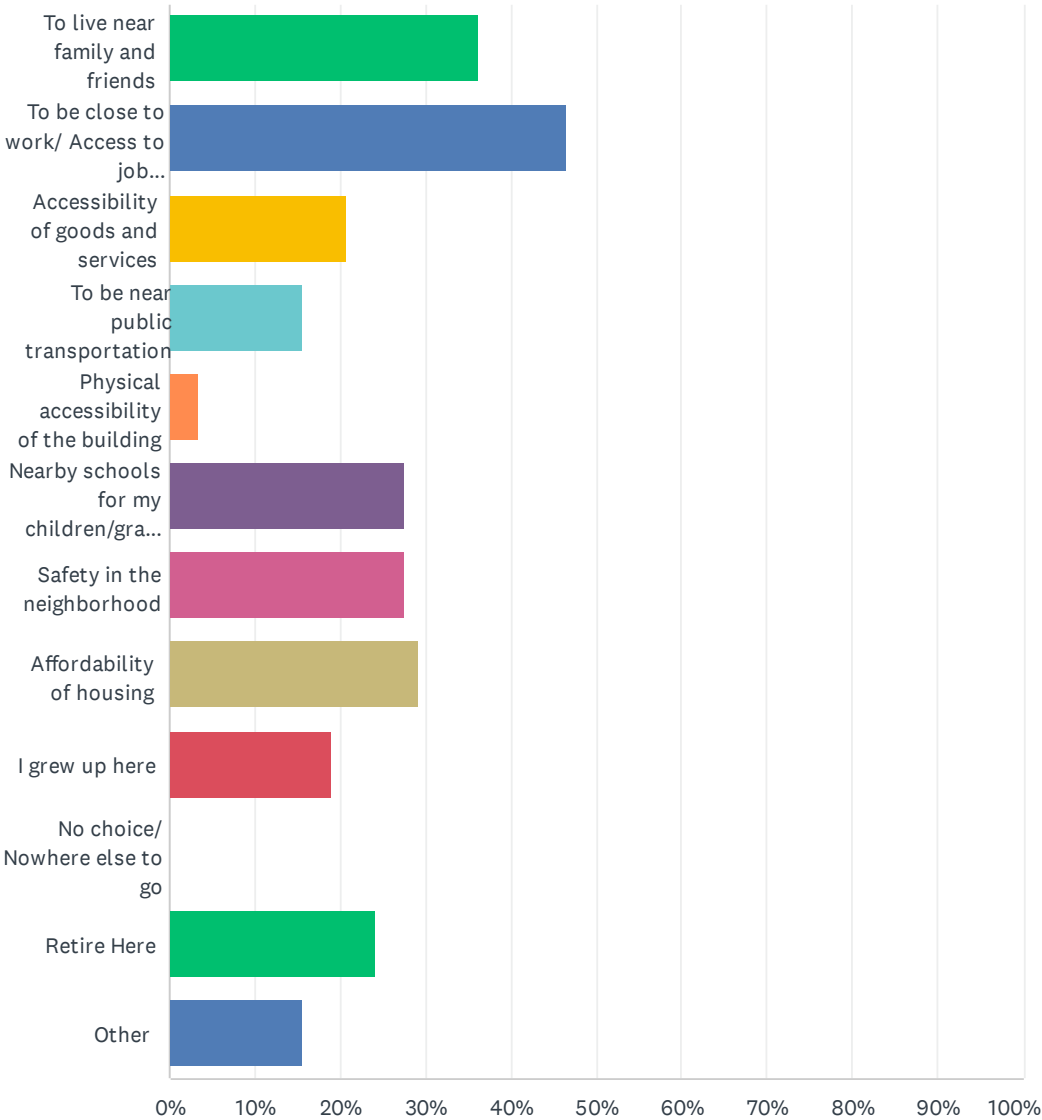
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Public Housing	0.00%	0
Housing Choice Voucher Section 8	0.00%	0
Tenant/Project based Section 8	0.00%	0
Low Income Housing Tax Credit (LIHTC) or other Federal Assisted Housing	1.72%	1
Don't know	1.72%	1
Does Not Apply	96.55%	56
TOTAL		58

Q4 Which of the following were the most important reasons you decided to live in Lakewood? (Check all that apply)

Answered: 58 Skipped: 0

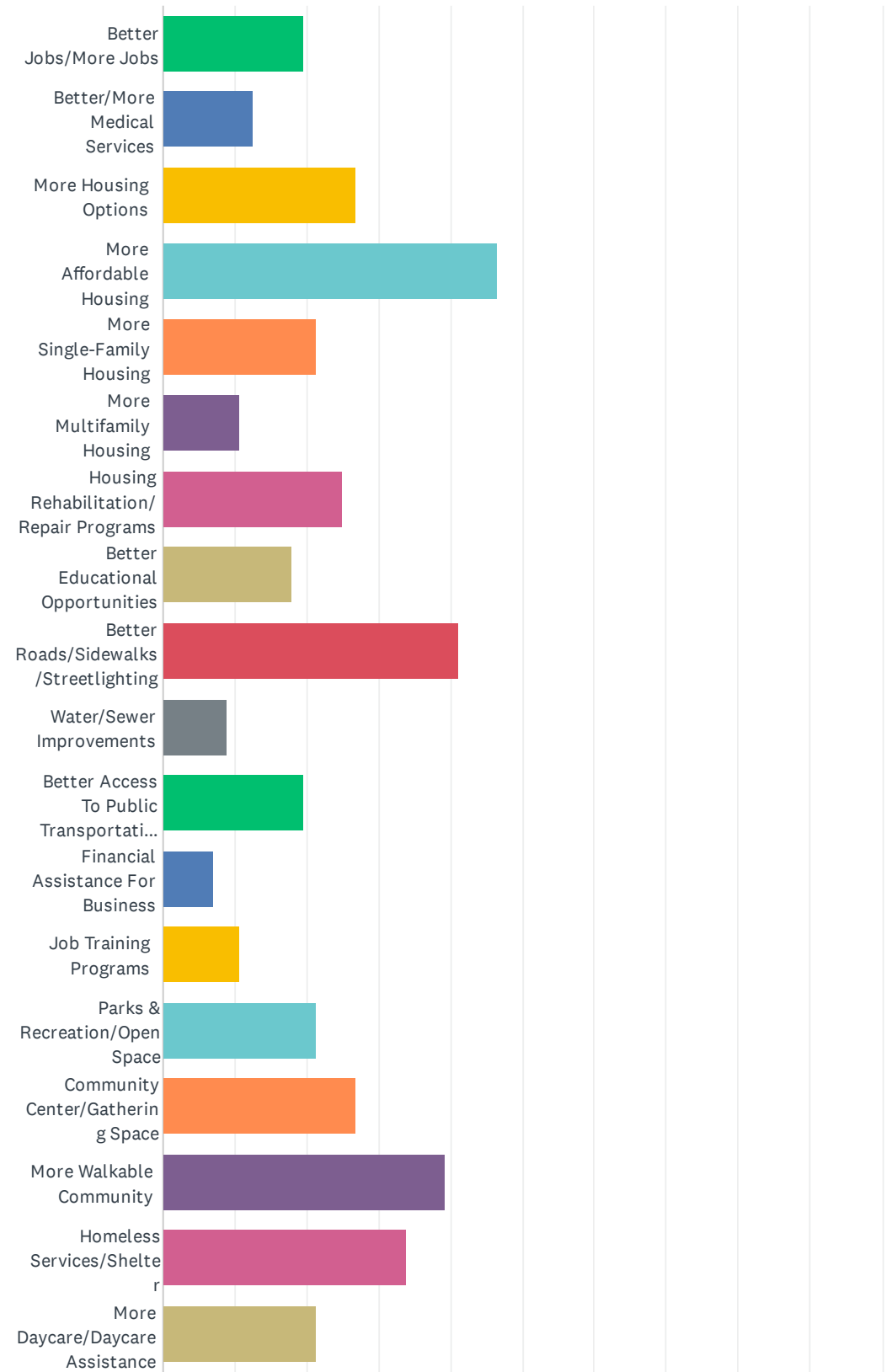


Lakewood, WA 2024 Analysis of Impediments Fair Housing and Consolidated Plan Survey

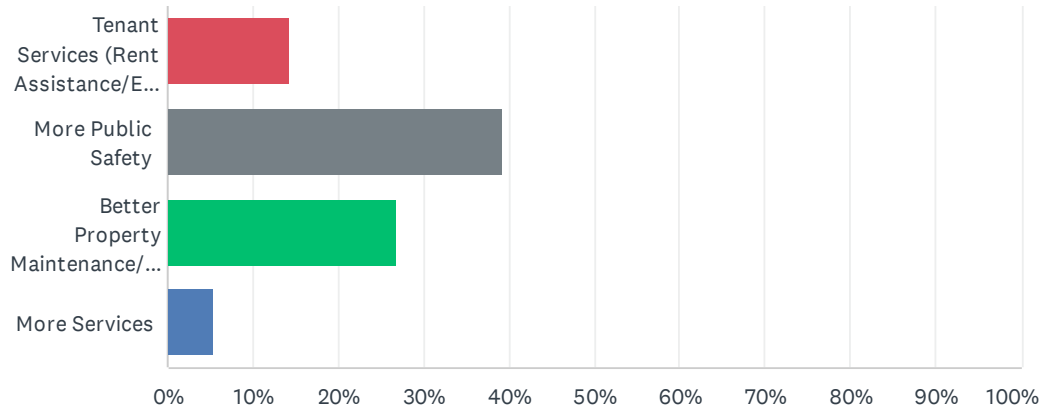
ANSWER CHOICES	RESPONSES	
To live near family and friends	36.21%	21
To be close to work/ Access to job opportunities	46.55%	27
Accessibility of goods and services	20.69%	12
To be near public transportation	15.52%	9
Physical accessibility of the building	3.45%	2
Nearby schools for my children/grandchildren	27.59%	16
Safety in the neighborhood	27.59%	16
Affordability of housing	29.31%	17
I grew up here	18.97%	11
No choice/ Nowhere else to go	0.00%	0
Retire Here	24.14%	14
Other	15.52%	9
Total Respondents: 58		

Q5 What improvements does your community need most (Please check up to 5)

Answered: 56 Skipped: 2



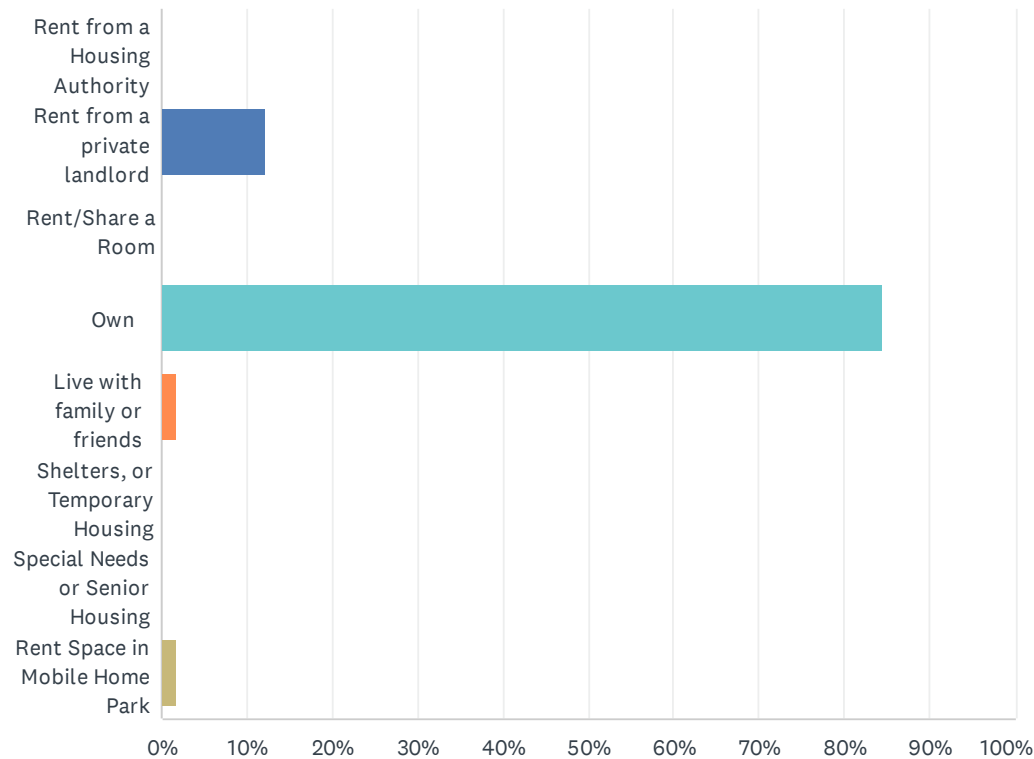
Lakewood, WA 2024 Analysis of Impediments Fair Housing and Consolidated Plan Survey



ANSWER CHOICES	RESPONSES	
Better Jobs/More Jobs	19.64%	11
Better/More Medical Services	12.50%	7
More Housing Options	26.79%	15
More Affordable Housing	46.43%	26
More Single-Family Housing	21.43%	12
More Multifamily Housing	10.71%	6
Housing Rehabilitation/Repair Programs	25.00%	14
Better Educational Opportunities	17.86%	10
Better Roads/Sidewalks/Streetlighting	41.07%	23
Water/Sewer Improvements	8.93%	5
Better Access To Public Transportation (Light Rail/Bus)	19.64%	11
Financial Assistance For Business	7.14%	4
Job Training Programs	10.71%	6
Parks & Recreation/Open Space	21.43%	12
Community Center/Gathering Space	26.79%	15
More Walkable Community	39.29%	22
Homeless Services/Shelter	33.93%	19
More Daycare/Daycare Assistance	21.43%	12
Tenant Services (Rent Assistance/Eviction Prevention)	14.29%	8
More Public Safety	39.29%	22
Better Property Maintenance/Code Enforcement	26.79%	15
More Services	5.36%	3
Total Respondents: 56		

Q6 Do you currently rent your home, own your home, or something else?

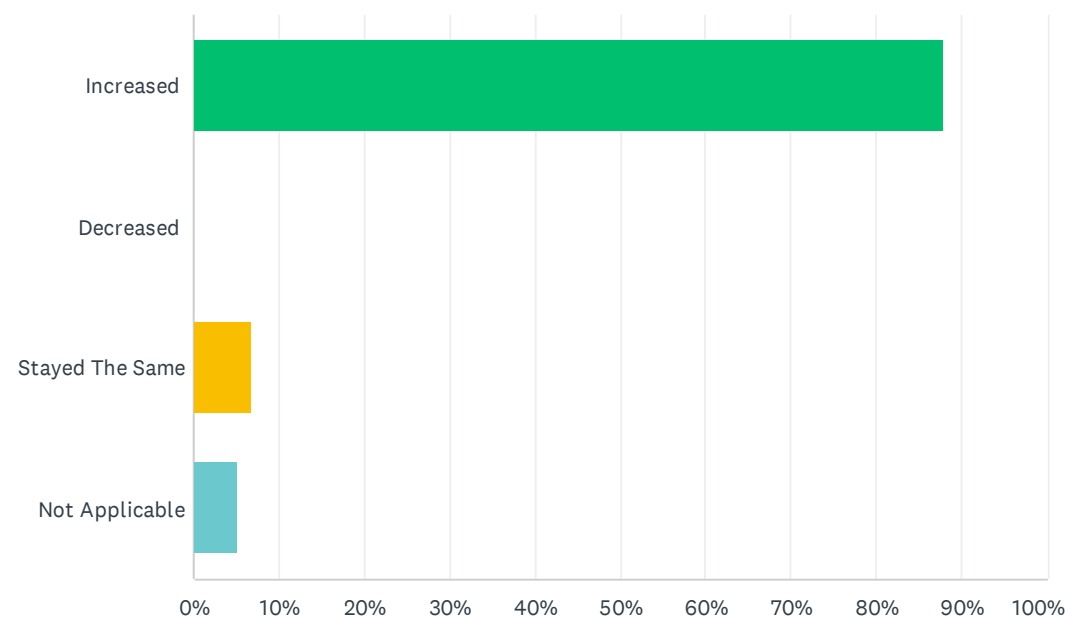
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Rent from a Housing Authority	0.00%	0
Rent from a private landlord	12.07%	7
Rent/Share a Room	0.00%	0
Own	84.48%	49
Live with family or friends	1.72%	1
Shelters, or Temporary Housing	0.00%	0
Special Needs or Senior Housing	0.00%	0
Rent Space in Mobile Home Park	1.72%	1
TOTAL		58

Q7 During the past three (3) years, how have the overall housing costs for your current home changed?

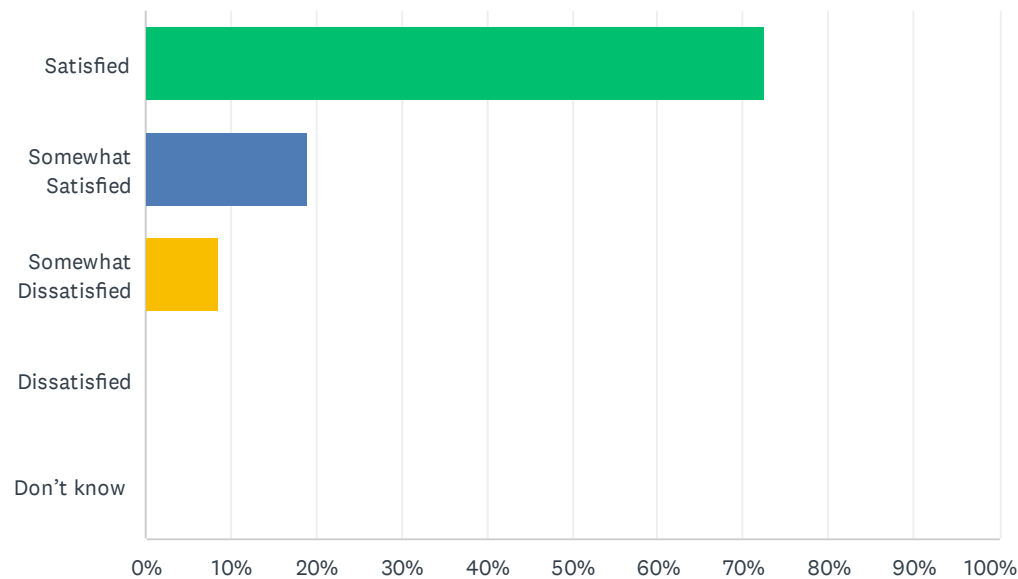
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Increased	87.93%	51
Decreased	0.00%	0
Stayed The Same	6.90%	4
Not Applicable	5.17%	3
TOTAL		58

Q8 How satisfied would you say you are with the quality of the housing you currently live in?

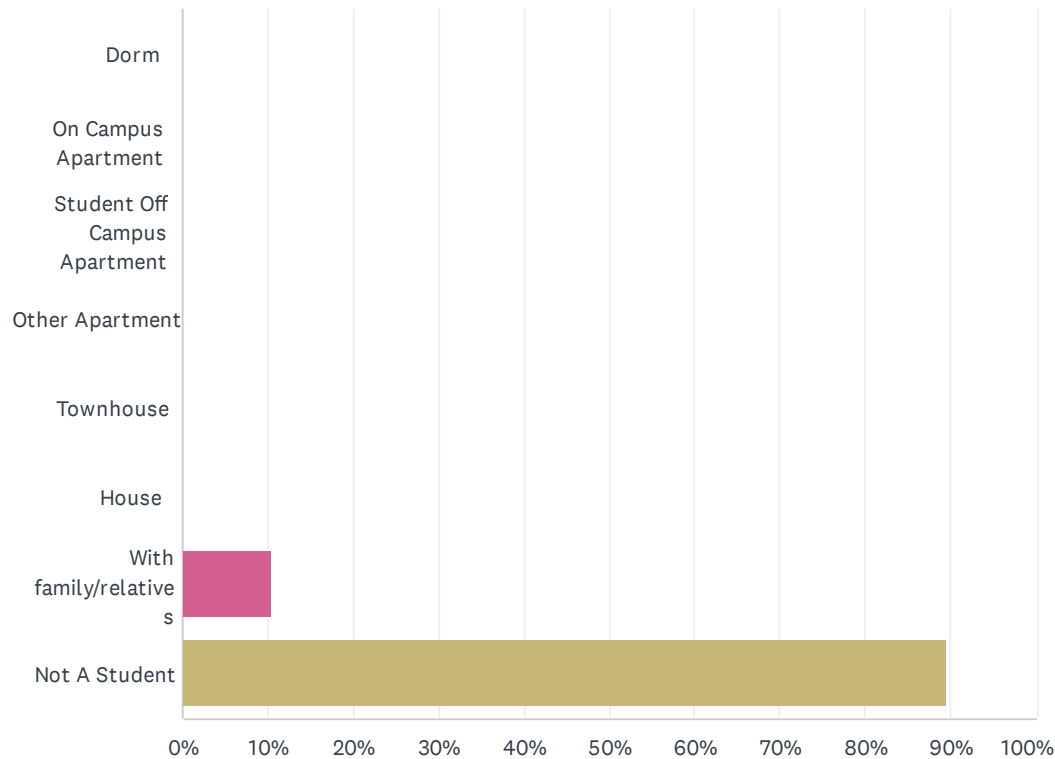
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Satisfied	72.41%	42
Somewhat Satisfied	18.97%	11
Somewhat Dissatisfied	8.62%	5
Dissatisfied	0.00%	0
Don't know	0.00%	0
TOTAL		58

Q9 Are you a Student? If so, which of the following best describes where you live?

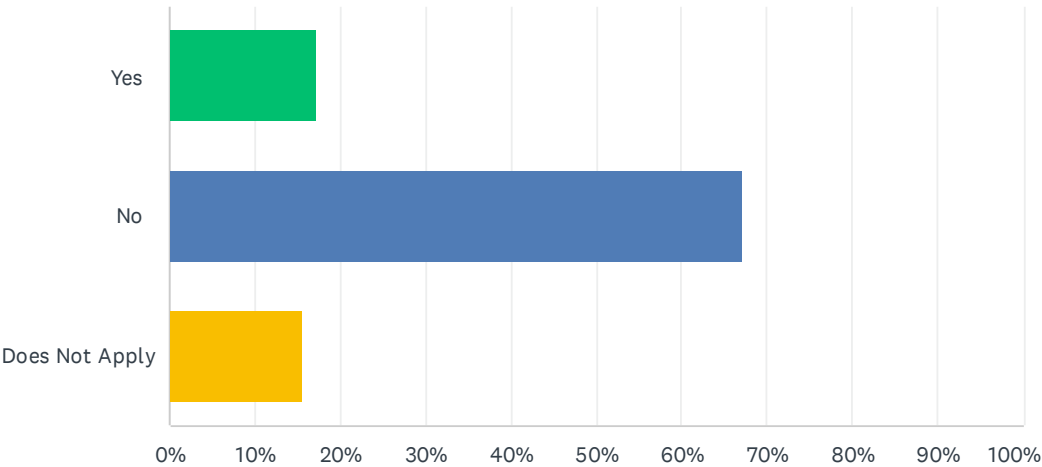
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Dorm	0.00%	0
On Campus Apartment	0.00%	0
Student Off Campus Apartment	0.00%	0
Other Apartment	0.00%	0
Townhouse	0.00%	0
House	0.00%	0
With family/relatives	10.34%	6
Not A Student	89.66%	52
TOTAL		58

Q10 During the past five years, have you applied for a loan to purchase a home, to refinance your mortgage, or to take equity out of your home?

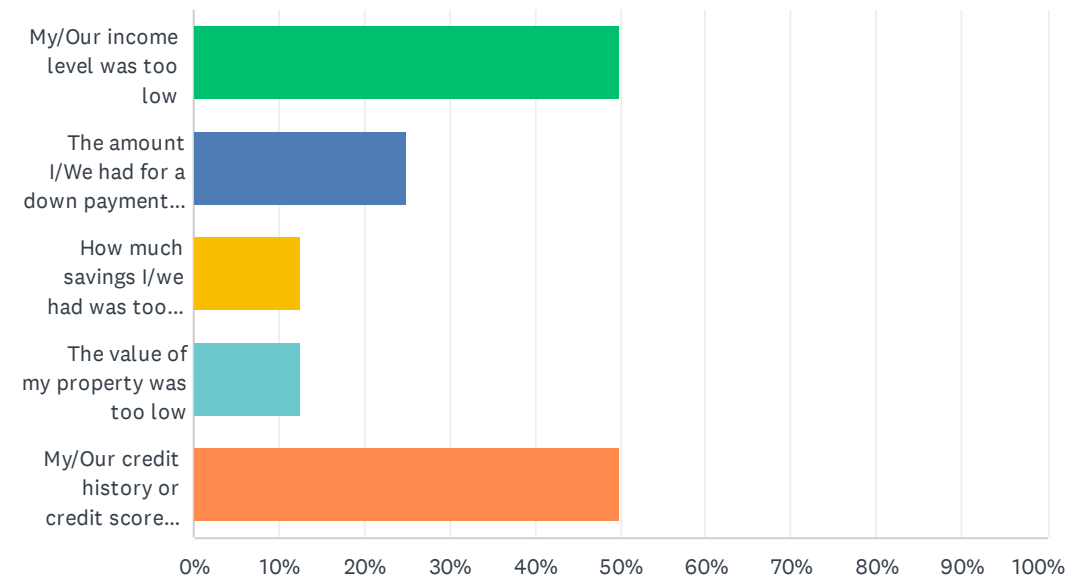
Answered: 58 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		17.24%	10
No		67.24%	39
Does Not Apply		15.52%	9
TOTAL			58

Q11 If you have ever applied for a home loan and your application was NOT approved, which of the following reasons were you given? (Check all that apply)

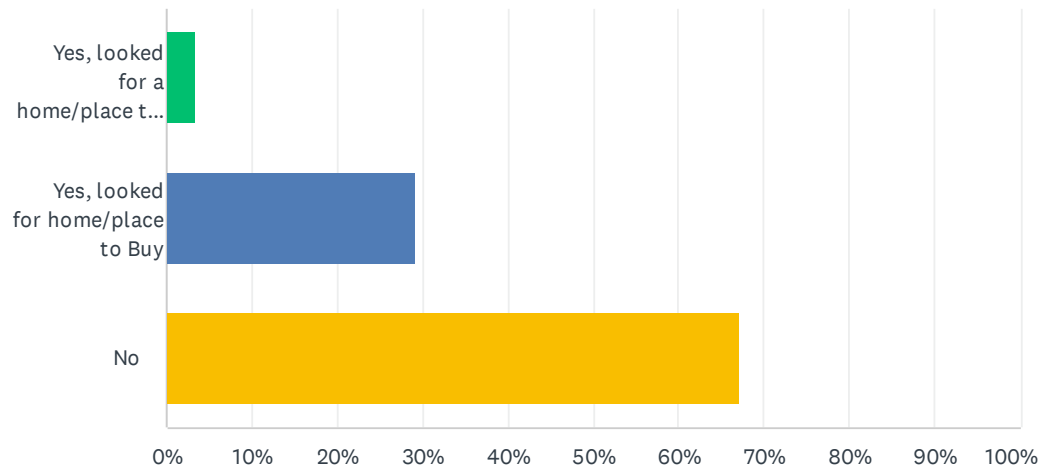
Answered: 8 Skipped: 50



ANSWER CHOICES	RESPONSES	
My/Our income level was too low	50.00%	4
The amount I/We had for a down payment was too low	25.00%	2
How much savings I/we had was too little	12.50%	1
The value of my property was too low	12.50%	1
My/Our credit history or credit score(s) was too low	50.00%	4
Total Respondents: 8		

Q12 During the past five years, have you looked for a new place to live?

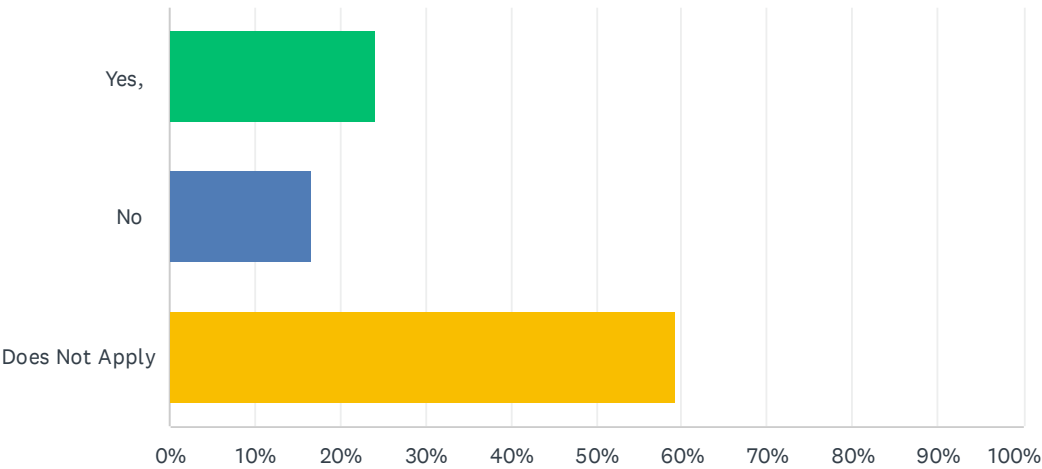
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes, looked for a home/place to Rent	3.45%	2
Yes, looked for home/place to Buy	29.31%	17
No	67.24%	39
TOTAL		58

Q13 If you answered Yes to Question 13, did you have trouble finding safe, quality housing that you could afford in a neighborhood you would like to live in?

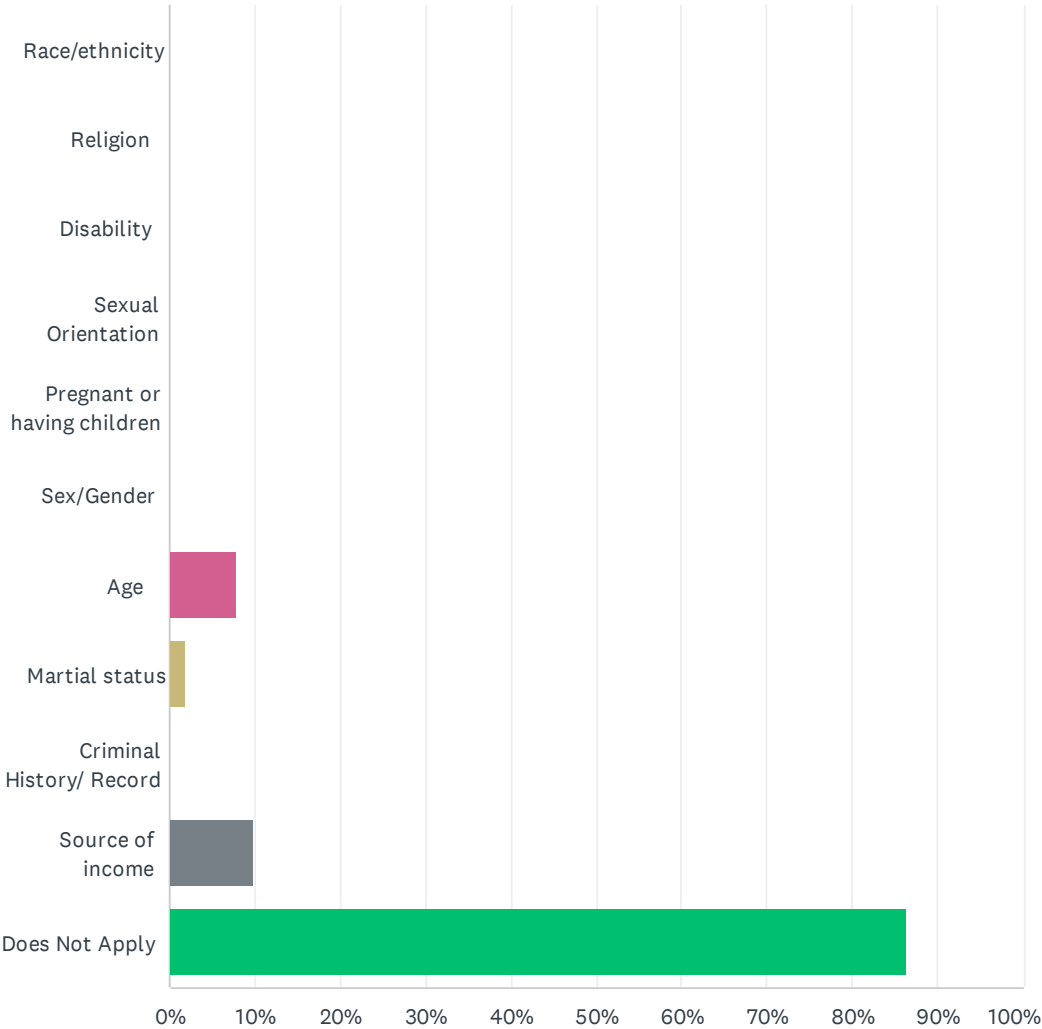
Answered: 54 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes,	24.07%	13
No	16.67%	9
Does Not Apply	59.26%	32
TOTAL		54

Q14 If you answered Yes to Question 14, do you think it was because of any of the following: (Check all that apply)

Answered: 51 Skipped: 7

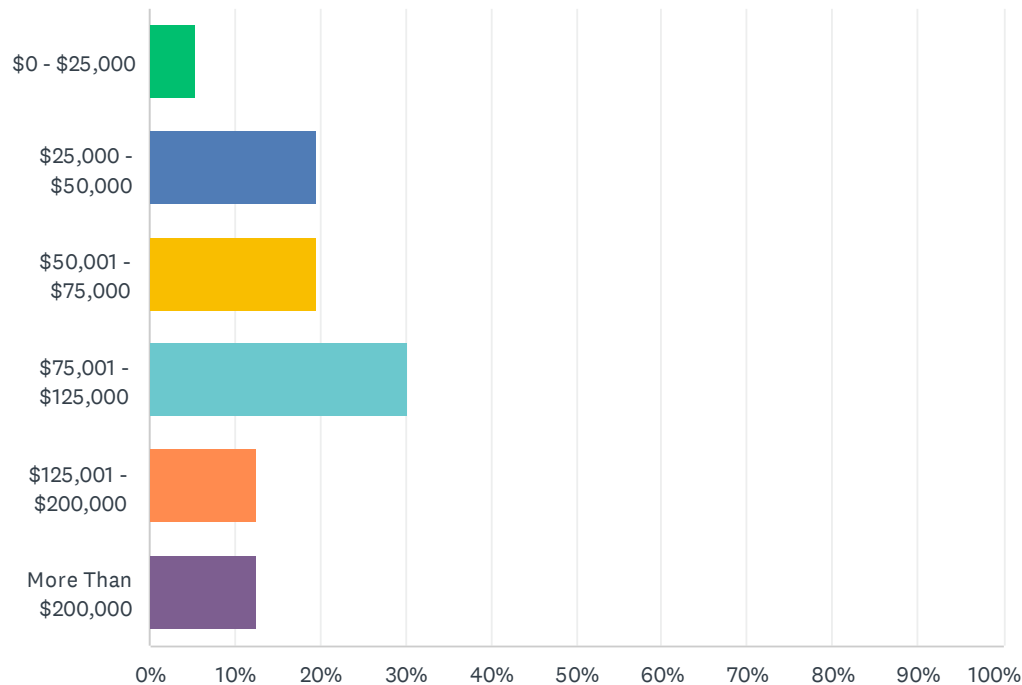


Lakewood, WA 2024 Analysis of Impediments Fair Housing and Consolidated Plan Survey

ANSWER CHOICES	RESPONSES	
Race/ethnicity	0.00%	0
Religion	0.00%	0
Disability	0.00%	0
Sexual Orientation	0.00%	0
Pregnant or having children	0.00%	0
Sex/Gender	0.00%	0
Age	7.84%	4
Martial status	1.96%	1
Criminal History/ Record	0.00%	0
Source of income	9.80%	5
Does Not Apply	86.27%	44
Total Respondents: 51		

Q15 What is your income range?

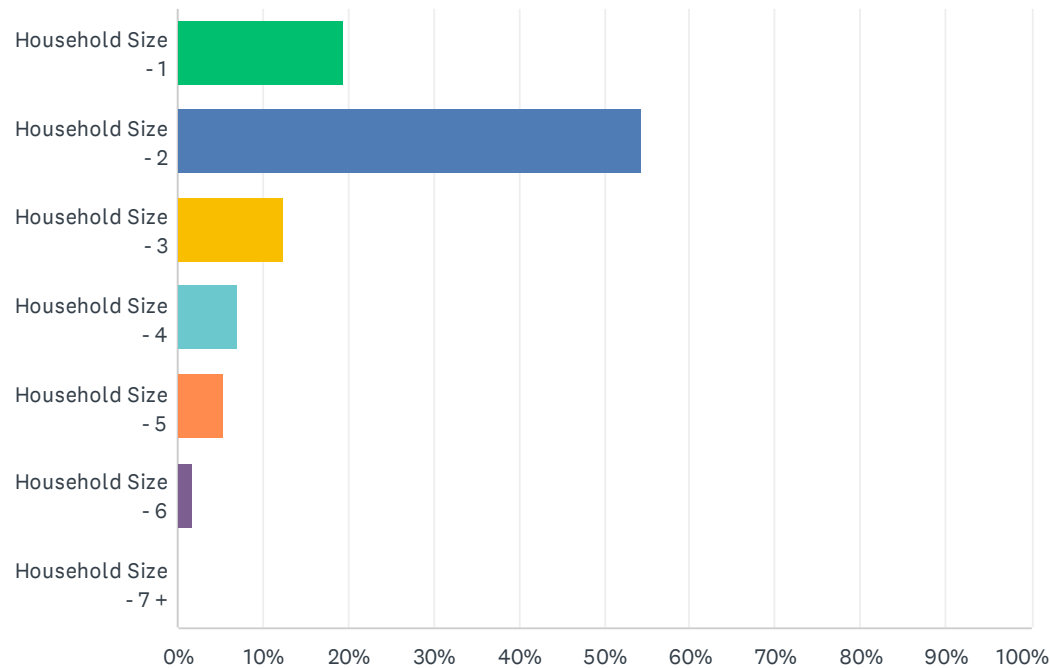
Answered: 56 Skipped: 2



ANSWER CHOICES	RESPONSES	
\$0 - \$25,000	5.36%	3
\$25,000 - \$50,000	19.64%	11
\$50,001 - \$75,000	19.64%	11
\$75,001 - \$125,000	30.36%	17
\$125,001 - \$200,000	12.50%	7
More Than \$200,000	12.50%	7
TOTAL		56

Q16 What is your Household Size?

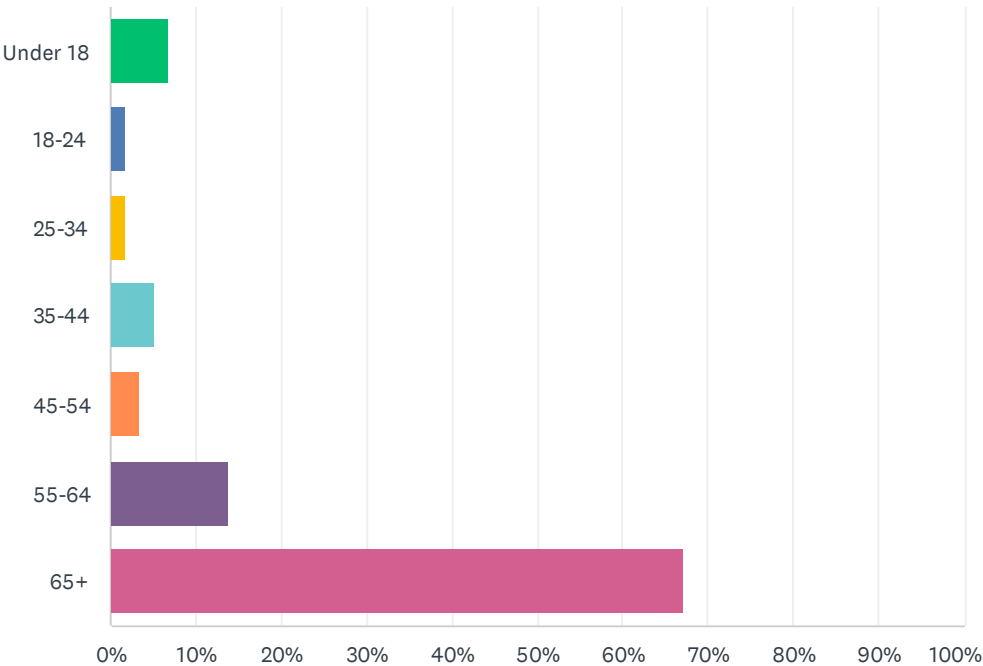
Answered: 57 Skipped: 1



ANSWER CHOICES	RESPONSES	
Household Size - 1	19.30%	11
Household Size - 2	54.39%	31
Household Size - 3	12.28%	7
Household Size - 4	7.02%	4
Household Size - 5	5.26%	3
Household Size - 6	1.75%	1
Household Size - 7 +	0.00%	0
TOTAL		57

Q17 What is your age?

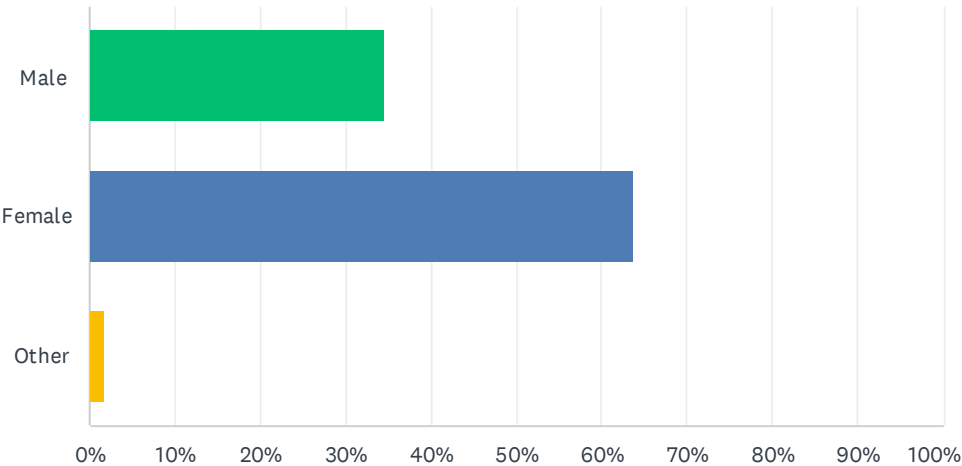
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 18	6.90%	4
18-24	1.72%	1
25-34	1.72%	1
35-44	5.17%	3
45-54	3.45%	2
55-64	13.79%	8
65+	67.24%	39
TOTAL		58

Q18 What is your gender?

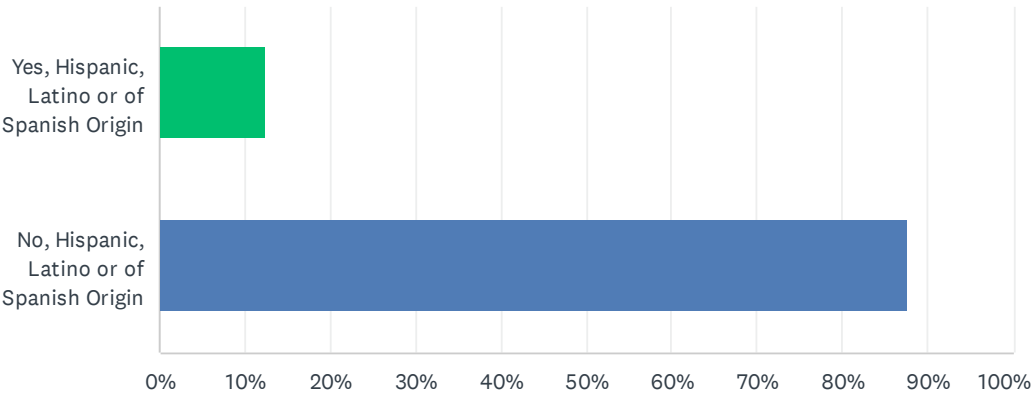
Answered: 58 Skipped: 0



ANSWER CHOICES		RESPONSES	
Male		34.48%	20
Female		63.79%	37
Other		1.72%	1
TOTAL			58

Q19 Do you consider yourself Hispanic, Latino or of Spanish Origin?

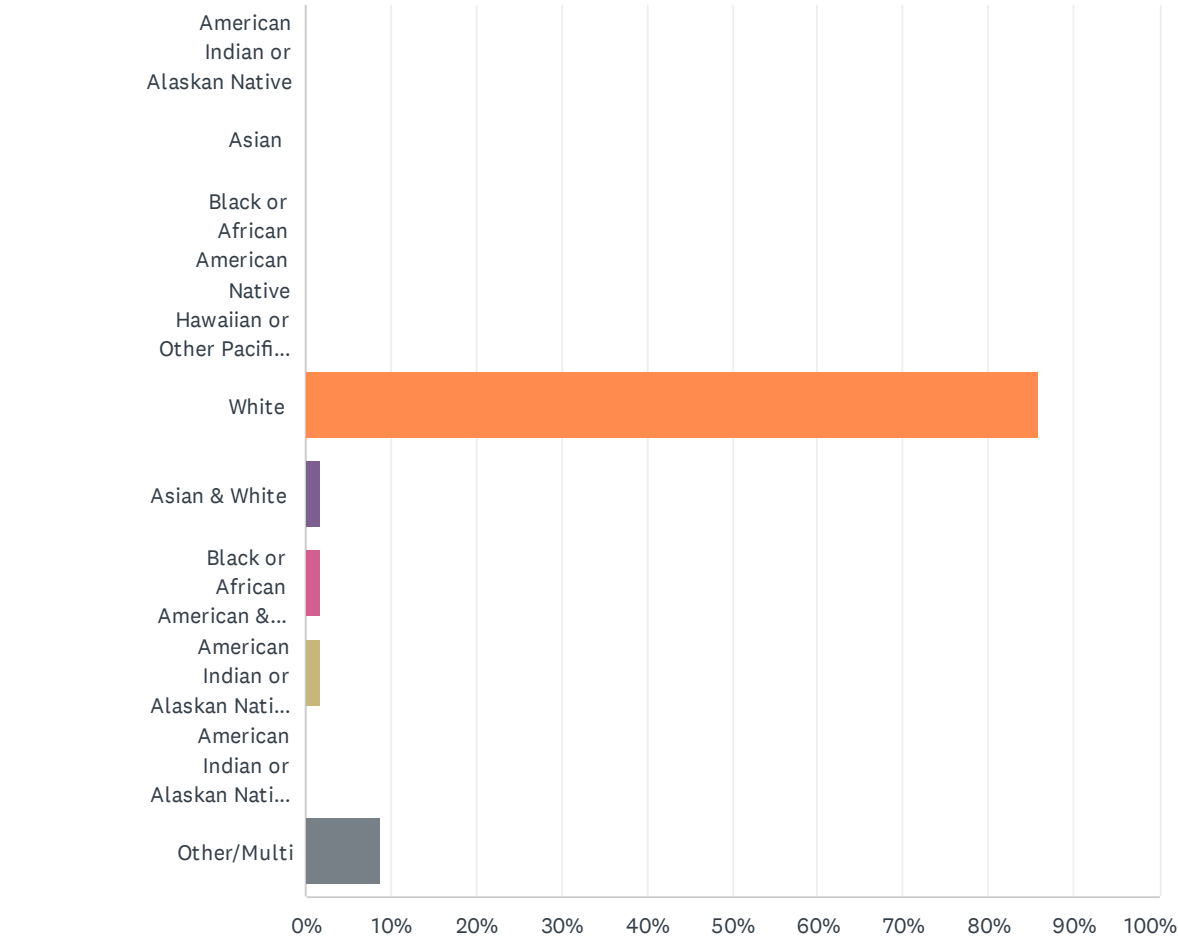
Answered: 57 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes, Hispanic, Latino or of Spanish Origin	12.28%	7
No, Hispanic, Latino or of Spanish Origin	87.72%	50
TOTAL		57

Q20 What is your race?

Answered: 57 Skipped: 1

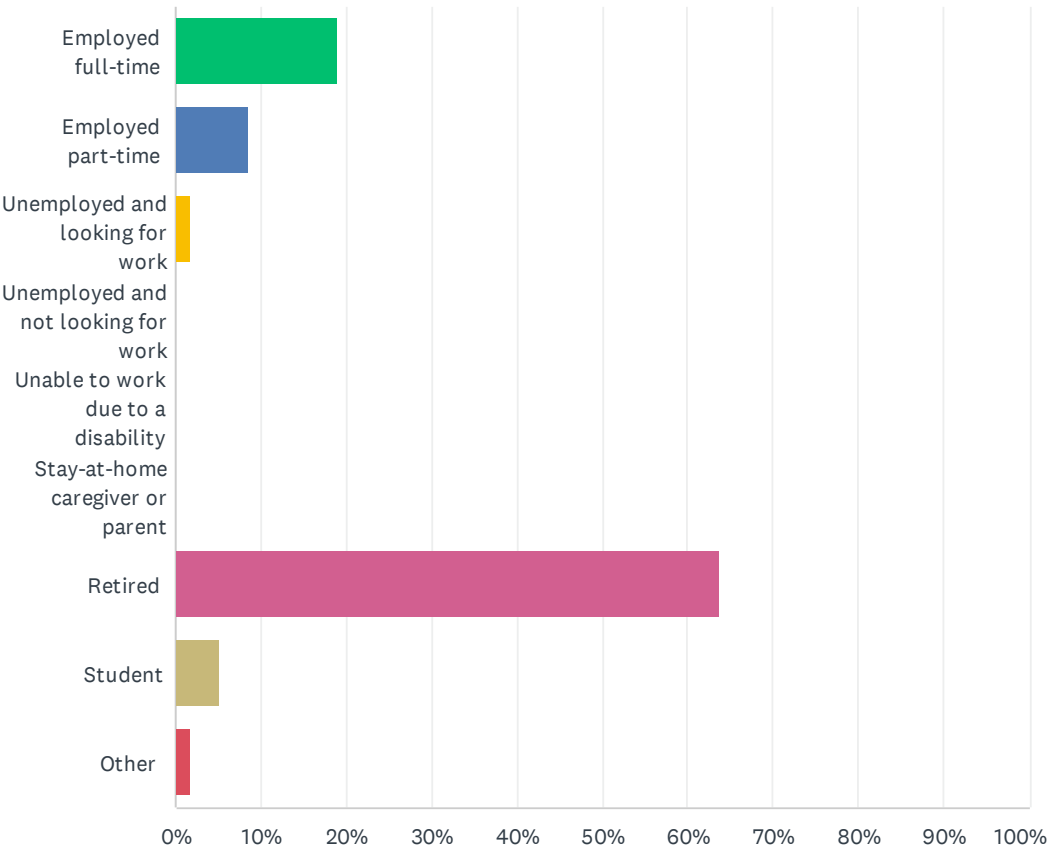


Lakewood, WA 2024 Analysis of Impediments Fair Housing and Consolidated Plan Survey

ANSWER CHOICES	RESPONSES	
American Indian or Alaskan Native	0.00%	0
Asian	0.00%	0
Black or African American	0.00%	0
Native Hawaiian or Other Pacific Islander	0.00%	0
White	85.96%	49
Asian & White	1.75%	1
Black or African American & White	1.75%	1
American Indian or Alaskan Native & White	1.75%	1
American Indian or Alaskan Native & Black or African American	0.00%	0
Other/Multi	8.77%	5
TOTAL		57

Q21 Which of the following describes your current status?

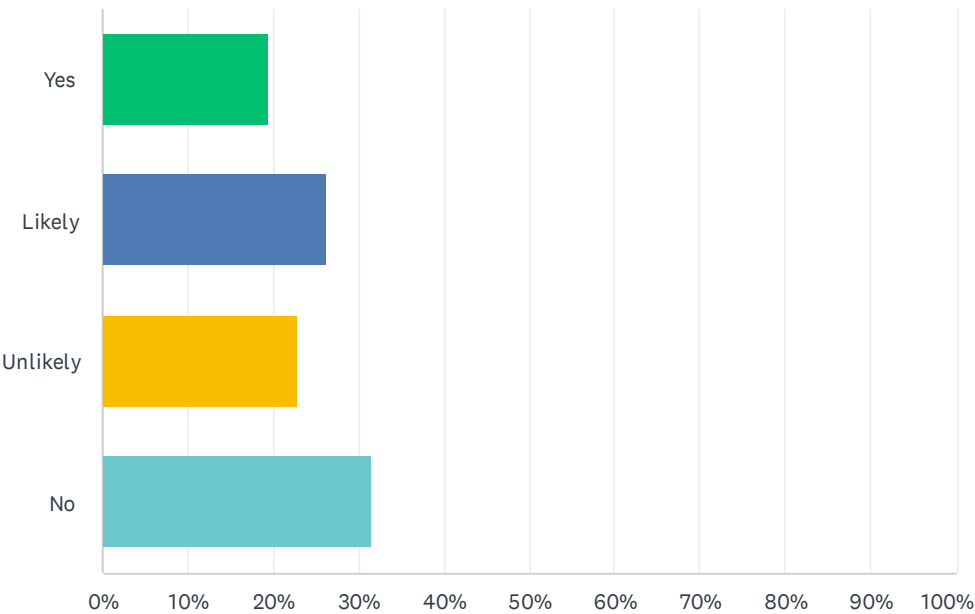
Answered: 58 Skipped: 0



ANSWER CHOICES	RESPONSES	
Employed full-time	18.97%	11
Employed part-time	8.62%	5
Unemployed and looking for work	1.72%	1
Unemployed and not looking for work	0.00%	0
Unable to work due to a disability	0.00%	0
Stay-at-home caregiver or parent	0.00%	0
Retired	63.79%	37
Student	5.17%	3
Other	1.72%	1
TOTAL		58

Q22 Do you believe housing discrimination occurs in your local area?

Answered: 57 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	19.30%	11
Likely	26.32%	15
Unlikely	22.81%	13
No	31.58%	18
TOTAL		57



To: Mayor and City Councilmembers
From: Tho Kraus, Deputy City Manager
Through: John J. Caulfield, City Manager *John J. Caulfield*
Date: April 21, 2025
Subject: Review of Ordinance amending Ordinance No. 766 to extend the date within which the City's designated representative can finalize the terms of the City's Limited Tax General Obligation Bonds.

On December 20, 2021 the City Council passed Ordinance No. 766 authorizing the issuance, sale and delivery of not to exceed \$12,200,000 aggregate principal amount of limited tax general obligation bonds (LTGO) to finance a portion of the City's capital improvement programs within certain parameters as set forth in the ordinance.

On December 19, 2024, the City issued \$3,000,000 principal amount pursuant to the bond ordinance.

In order to issue the remaining authorized bonds (not to exceed \$9,200,000), requires the City Council to extend the date by which the bonds can be issued. Section 4 (f) is amended to reflect the date and time for the issuance and delivery of the bonds is not later than December 31, 2026, with no change to the original maturity date of December 1, 2044.

Attachment:

- Ordinance as prepared by Foster Garvey PC Law Firm, Bond Counsel.

CITY OF LAKEWOOD, WASHINGTON

ORDINANCE NO. _____

AN ORDINANCE of the City of Lakewood, Washington, amending Ordinance No. 766 to extend the date within which the City's designated representative can finalize the terms of the City's Limited Tax General Obligation Bonds.

WHEREAS, the City Council of the City of Lakewood, Washington (the "City") passed Ordinance No. 766 on December 20, 2021 (the "Bond Ordinance"), that authorized the issuance, sale and delivery of not to exceed \$12,200,000 aggregate principal amount of limited tax general obligation bonds to finance a portion of the City's capital improvement program projects within certain parameters as set forth in such ordinance; and

WHEREAS, the City Council delegated to the City's Finance Director, or the City Manager in the absence of the Finance Director (the "Designated Representative"), the authority to approve the number of series, the final principal amount, interest rates, purchase price, redemption provisions, date of the bonds and maturity dates for the bonds; and

WHEREAS, on December 19, 2024, the City issued its Limited Tax General Obligation Bond, 2024 in the principal amount of \$3,000,000 pursuant to the Bond Ordinance; and

WHEREAS, the City would like the ability to issue the remaining authorized bonds under the Bond Ordinance (not to exceed \$9,200,000), but in order to do so, needs to extend the date by which the bonds can be issued; and

WHEREAS, it is in the best interest of the City to extend the parameter of the date of the bonds within which the Designated Representative can finalize the terms of the bonds authorized under the Bond Ordinance;

THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Change to the Date of the Bonds. The date parameter of bonds issued under the Bond Ordinance in Section 4 of the Bond Ordinance is hereby amended to read as follows (additions underlined and deletions stricken):

Section 4. Description of Bonds; Appointment of Designated Representative. The City's Finance Director, or the City Manager in her/his absence, is appointed as the Designated Representative of the City and is authorized and directed to conduct the sale of the Bonds in the manner and upon the terms deemed most advantageous to the City,

and to approve the Final Terms of each Series of the Bonds, with such additional terms and covenants as the Designated Representative deems advisable, within the following parameters:

(a) The Bonds may be issued in one or more Series, and the aggregate principal amount of the Bonds shall not exceed \$12,200,000;

(b) One or more rates of interest may be fixed for the Bonds as long as no rate of interest for any maturity of the Bonds exceeds 6.00%;

(c) The true interest cost to the City for each Series of Bonds does not exceed 5.00%;

(d) The aggregate purchase price for each Series of Bonds shall not be less than 95% and not more than 145% of the aggregate stated principal amount of the Bonds, excluding any original issue discount;

(e) The Bonds may be issued subject to optional and mandatory redemption provisions;

(f) The Bonds shall be dated as of the date of their delivery, which date and time for the issuance and delivery of the Bonds is not later than December 31, ~~2026~~2024; and

(g) Each Series shall mature no later than December 1, 2044.

In addition, a Series of the Bonds may not be issued if it would cause the indebtedness of the City to exceed the City's legal debt capacity on the Issue Date. The Designated Representative may determine whether it is in the City's best interest to provide for bond insurance or other credit enhancement; and may accept such additional terms, conditions and covenants as they may determine are in the best interests of the City, consistent with this ordinance.

In determining the number of series, the series designations, final principal amounts, date of the Bonds, denominations, interest rates, payment dates, redemption provisions, tax status, and maturity dates for the Bonds, the Designated Representative, in consultation with other City officials and staff and advisors, shall take into account those factors that, in their judgment, will result in the lowest true interest cost on the Bonds to their maturity, including, but not limited to current financial market conditions and current interest rates for obligations comparable to the Bonds.

All other provisions of Ordinance No. 766 shall remain unchanged.

Section 2. Effective Date of Ordinance. This ordinance shall take effect and be in force from and after its passage and five days following its publication as required by law.

PASSED by the City Council and APPROVED by the Mayor of the City of Lakewood, Washington, at an open public meeting thereof, this ____ day of May, 2025.

Jason Whalen, Mayor

ATTEST:

Briana Schumacher, City Clerk

APPROVED AS TO FORM:

Heidi Ann Wachter, City Attorney

CERTIFICATION

I, the undersigned, City Clerk of the City of Lakewood, Washington (the "City"), hereby certify as follows:

1. The attached copy of Ordinance No. ____ (the "Ordinance") is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held at the regular meeting place thereof on April ____, 2025, as that ordinance appears on the minute book of the City.

2. That said meeting was duly convened, held and included an opportunity for public comment, in all respects in accordance with law; due and proper notice of such meeting was given; that a legal quorum of the members of the City Council was present throughout the meeting; and a majority of the members voted in the proper manner for the passage of the Ordinance.

3. The Ordinance will be in full force and effect five days after publication in the City's official newspaper, which publication date is expected to be May ____, 2025.

Dated: May ____, 2025.

CITY OF LAKEWOOD, WASHINGTON

Briana Schumacher, City Clerk



To: Mayor and City Councilmembers
From: Tho Kraus, Deputy City Manager
Through: John J. Caulfield, City Manager *John J. Caulfield*
Date: April 21, 2025
Subject: Review of Ordinance relating to the approval of projects to be funded with revenue generated by the City of Lakewood's Transportation Benefit District

The purpose of this amendment to update the capital projects funded by the Transportation Benefit District \$20 Vehicle Licensing Fee to reflect completed projects.

Projects currently listed as completed:

- Steilacoom Boulevard – Lakewood Dr to W of South Tac Way
- Lakewood Dr – 100th to Steilacoom Blvd
- Main Street – Gravelly Lake Drive to 108th St
- 59th – Main Street to 100th
- 108th – Bridgeport to Pacific Highway
- 108th – Main Street to Bridgeport

Projects removed from funded with revenues generated by the TBD and added to the completed list:

- Steilacoom Boulevard – Lakewood Dr to W of South Tac Way
- Pacific Highway – 108th to SR 512
- Lakewood Dr – 100th to Steilacoom Blvd
- Lakewood Dr – Flett Creek to N. City Limits
- Main Street – Gravelly Lake Drive to 108th St
- 59th – Main Street to 100th
- 59th – 100th to Bridgeport
- 108th – Main Street to Bridgeport
- 88th – Steilacoom to Custer
- Custer – Steilacoom to John Dower
- 100th – 59th to Lakeview
- Non-Motorized Trail: Gravelly Lake Drive – Washington Blvd to Nyanza Road SW
- Ardmore/Whitman/93rd Street
- Hipkins Road SW from Steilacoom Boulevard to 104th Street SW

Updated list of projects funded with revenue generated by the TBD:

- 100th – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads
- Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way

- Nyanza Road SW
- Mt Tacoma Drive SW (Interlaaken to Whitman Ave SW)
- Idlewild Road SW: Idlewild School to 112th Street SW
- 112th Street SW: Idlewild Road SW to Interlaaken Drive SW
- Interlaaken from 112th Street to Washington Boulevard

Attachment

- Ordinance

ORDINANCE NO. XX

AN ORDINANCE of the City Council of the City of Lakewood, Washington, relating to the approval of projects to be funded with revenue generated by the City of Lakewood's Transportation Benefit District and extending the sunset of the District.

WHEREAS, on August 6, 2012 the City Council of the City of Lakewood adopted Ordinance No. 550 establishing a Transportation Benefit District, as authorized by RCW 35.21.225 and subject to the provisions of Chapter 36.73. RCW; and

WHEREAS, on September 15, 2014 an annual vehicle license fee in the amount of \$20 was established, consistent with RCW 36.73.065 to be collected by the Washington Department of Licensing on qualifying vehicles, as set forth in RCW 82.80.140 and Chapter 36.73 RCW; and

WHEREAS, on December 20, 2021, adopted Ordinance 767 relating to the approval of projects to be funded with revenue generated by the City of Lakewood's Transportation Benefit District and extending the sunset of the District; and

WHEREAS, the Transportation Benefit District finds it in the best interest of the District to fund transportation improvements that are consistent with existing state, regional or local transportation plans; and

WHEREAS, as part of the 2025-2026 biennial budget, the 6-Year Transportation Capital Improvement Plan was updated for 2025-2030 and determined that TBD funds are necessary to balance the updated CIP plan; and

WHEREAS, as the 6-Year Transportation Capital Improvement Plan was updated for 2025-2030 and determined that TBD funds are necessary to balance the updated CIP plan;

WHEREAS, the City Council approved Ordinance 766 authorizing the use of the \$20 vehicle license fee to leverage the issuance of bonds in support of transportation projects totaling \$11,600,000 to be repaid over period of 20 years; and

WHEREAS, the following capital projects funded by TBD funds are completed:

- Steilacoom Boulevard – Lakewood Dr to W of South Tac Way
- Lakewood Dr – 100th to Steilacoom Blvd
- Main Street – Gravelly Lake Drive to 108th St
- 59th – Main Street to 100th
- 108th – Bridgeport to Pacific Highway
- 108th – Main Street to Bridgeport
- Pacific Highway – 108th to SR 512
- Lakewood Dr – Flett Creek to N. City Limits
- 59th – 100th to Bridgeport
- 88th – Steilacoom to Custer
- Custer – Steilacoom to John Dower
- 100th – 59th to Lakeview
- Non-Motorized Trail: Gravelly Lake Drive – Washington Blvd to Nyanza Road SW
- Ardmore/Whitman/93rd Street
- Hipkins Road SW from Steilacoom Boulevard to 104th Street SW

WHEREAS, pursuant to Ordinance 767, the Lakewood Transportation Benefit District is set to expire at 12:01 AM on December 2, 2044 unless dissolved sooner;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN as Follows:

Section 1. Amendment. City of Lakewood Ordinance No. 767, is hereby amended as follows:

Projects. The projects listed herein shall be funded with revenue generated by the Transportation Benefit District:

- 100th – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads

- Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way
- Nyanza Road SW
- Mt Tacoma Drive SW (Interlaaken to Whitman Ave SW)
- Idlewild Road SW: Idlewild School to 112th Street SW
- 112th Street SW: Idlewild Road SW to Interlaaken Drive SW
- Interlaaken from 112th Street to Washington Boulevard

Section 2. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 3. Effective Date. That this Ordinance shall be in full force and effect thirty(30) days after publication of the Ordinance Summary.

ADOPTED by the City Council this XX day of April, 2025.

CITY OF LAKEWOOD

Jason Whalen, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney



To: Mayor and City Councilmembers
From: Tho Kraus, Deputy City Manager
Through: John J. Caulfield, City Manager *John J. Caulfield*
Date: April 21, 2025
Subject: City of Lakewood Transportation Benefit District 2024 Annual Report

Purpose

This report provides information on the status of the City of Lakewood Transportation Benefit District ("District") and fulfills the requirements of the State of Washington and the District for an annual report. Below are excerpts from the relevant state law and local documents.

RCW 36.73.160(2): A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

Action taken by the City Council

Adopted the TBD 2022 Annual Report on May 6, 2024 (reviewed at the April 22, 2024, study session).

Next Steps

May 5, 2025 – Adoption

Transportation Benefit District Financial Summary

The following table provides a summary of the Transportation Benefit District Fund for fiscal year 2024.

Fund 103 Transportation Benefit District	2024 Budget	2024 Actual
Revenues:		
\$20 Vehicle License Fee	\$ 835,000	\$ 805,600
Interest Earnings	-	4,565
Total Revenues	\$ 835,000	\$ 810,165
Expenditures:		
Transfers to Transportation CIP:		
302.0001 Personnel, Engineering & Professional Services	420,586	420,586
302.0002 New LED Street Lights	180,000	180,000
302.0003 Neighborhood Traffic Safety/Traffic Calming	4,602	4,602
302.0004 Minor Capital Major Maintenance	34,736	34,736
302.0005 Chip Seal Program - Local Access Roads	360,000	360,000
Total Expenditures	\$ 999,924	\$ 999,924
Beginning Fund Balance, January 1	\$ 212,288	\$ 212,288
Ending Fund Balance, December 31	\$ 47,364	\$ 22,529

Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City monthly. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The administration fee is the maximum amount permitted by RCW 82.80.140.

TBD Funded Projects – Revenues, Expenditures & Construction Schedules

The following is an update of TBD funded projects in 2024.

Annual Programs	302.0001 Personnel, Engineering, Prof Svcs	302.0002 New LED Street Lights *	302.0003 NTS/Traffic Calming	302.0004 Minor CIP & Major Maint	302.0005 Chip Seal Program
Revenues:					
Increased Gas Tax	\$ 71,681	\$ -	\$ -	\$ -	\$ -
Multimodal Transportation	81,921	-	-	-	-
General Fund	104,812	(213,846)	20,398	-	-
TBD \$20 Vehicle License Fee	420,586	180,000	4,602	34,736	360,000
Pavement Degradation Fees	-	-	-	125,865	-
Real Estate Excise Tax	-	-	-	99,399	-
Total Sources	\$ 679,000	\$ (33,846)	\$ 25,000	\$ 260,000	\$ 360,000
Expenditure:					
TBD Funds Spent - Current Year Allocation	420,586	-	-	34,736	280,187
TBD Funds Spent - Previous Years Allocation	-	77,516	18,394	-	-
Other Funds Spent	18,098	-	10,016	217,914	-
Total Uses	\$ 438,684	\$ 77,516	\$ 28,410	\$ 252,650	\$ 280,187
Beginning Fund Balance, January 1	\$ 29,019	\$ 376,362	\$ 53,384	\$ 8,112	\$ 80,497
Ending Fund Balance, December 31	\$ 269,335	\$ 265,000	\$ 49,974	\$ 15,462	\$ 160,310
Ending Fund Balance Composition:					
TBD Funds	\$ -	\$ 191,424	\$ -	\$ 7,350	\$ 112,943
Non-TBD Funds	\$ 269,335	\$ 73,576	\$ 49,974	\$ 8,112	\$ 47,367

* Returned excess funds not needed back to General Fund.

In 2024, TBD funds were used to fund annual programs as follows:

Minor Capital & Major Maintenance: Funds used for pavement patching across the City. Approximately 1,400 square yards of patching was completed at various locations across the city.

Chip Seal Program – Local Access Roads: Funds used to chip seal Avondale Road and Meadow Road.

Neighborhood Traffic Safety Control Program (NTSC): Program expenditures totaled \$28,410 for portable radar feedback signs. There were no capital expenditures on neighborhood traffic control.

The LED street lighting project is in for permitting at Tacoma Power. Unfortunately, their permit process is quite lengthy and were told it would be 6-8 months before they look at it, then if any poles are found to have other permits on them (typically communication companies), we get in line and wait until they clear the permits ahead of the ones that we submitted on. That can take up to an additional 6 months. Once that is all clear, the lineman's union has been guaranteed "make ready" work that takes an additional 3-4 months. We are looking to advertise the project later this year with construction in early 26.

2024 Chip Seal Program – Avondale & Meadow Road



Before – Image Date July 2024 (Credit: Google)



After – Image Taken March 2024 (Credit: Lakewood PPW)



To: Mayor and City Councilmembers
 From: Tho Kraus, Deputy City Manager
 Through: John J. Caulfield, City Manager *John J. Caulfield*
 Date: April 21, 2025
 Subject: 2024 Year-End Financial Report

Introduction

The intent of the financial report is to provide an overview of activity in all funds through December 31, 2024. The delay in issuance of this report is due to timing of state distributions of major revenues. Additionally, performance measures and other data reporting are included at the end of this report.

Page	In This Report	Page	In This Report
2	Consolidated Funds - General/Street O&M	51	1406 Affordable Housing Program
6	Property Tax	53	Community Development Block Grant
7	Sales & Use Tax	67	Neighborhood Stabilization Program
13	Criminal Justice Sales Tax	68	South Sound Military Partnership
14	Utility Tax	69	American Rescue Plan Act
15	Gambling Tax	79	Park Sales Tax
16	Admissions Tax	79	Cost Recovery - Parks Recreation
17	Franchise & Non-Compete Fees	81	Farmers Market Financial & Metrics
18	State Shared Revenues	82	Human Services Program
19	Photo Infraction - Red Light/School Zone Enforcement	83	Property Management
21	Jail Services	84	Capital Projects - Parks
22	Dispatch Services	85	Real Estate Excise Tax
23	Animal License & Animal Control Services	90	Transportation Benefit District
24	Alarm Permits & Fees	94	Capital Projects - Transportation
25	Opioid Abatement	95	Capital Projects - Sewer
28	Seizure Fund - Narcotics	96	Surface Water Management
28	Seizure Fund - Felony	97	Lodging Tax
29	Seizure Fund - Federal	99	Fleet & Equipment Fund
30	Public Safety Grants	99	Information Technology Fund
31	Municipal Court Fines & Forfeitures, Filings and Finances	101	Risk Management Fund
35	Business License	102	Debt Service
36	City Tree Fund	104	Cash & Investments
37	Development Services Permits & Fees	104	By Fund Summary
43	Cost Recovery - Development Services Permits & Fees	105	Financial Statements by Fund
	Planning & Public Works	123	Building Permit Activity Report
44	Property Abatement	125	MyLakewood311 Data Report
50	Rental Housing Safety Program	132	Performance Measures

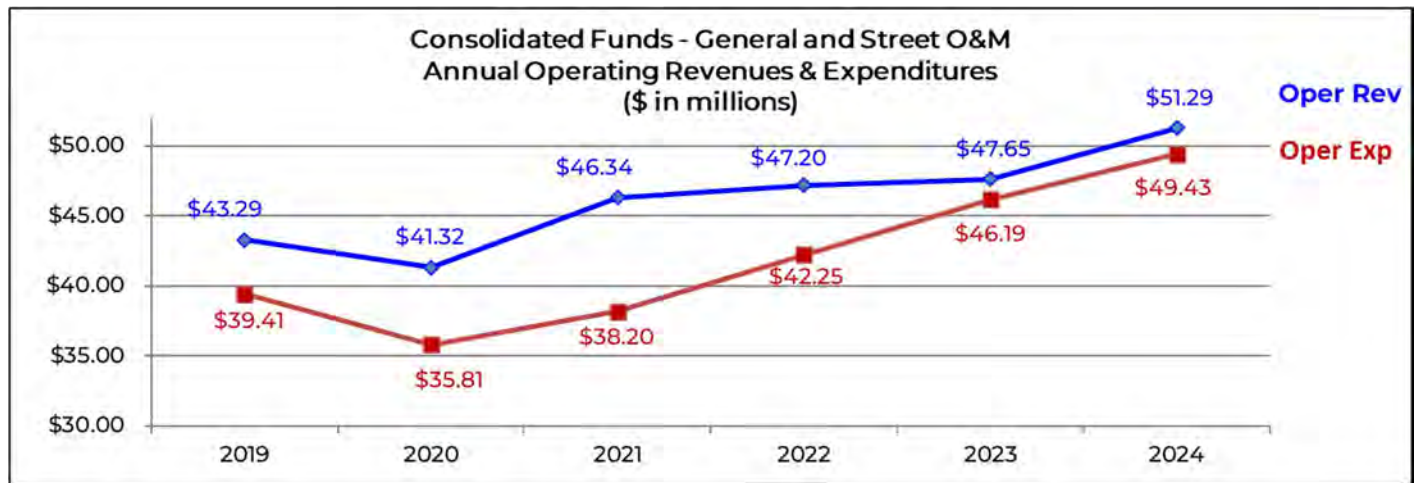
Consolidated Funds - General/Street O&M

The funds are combined in this presentation, as these two funds are the City's primary general governmental operating funds. In 2024, the General Fund provides a total annual subsidy of \$1.70M, which equates to 64% of the Street O&M Fund total sources. This transfer subsidizes both one-time and ongoing expenditures.

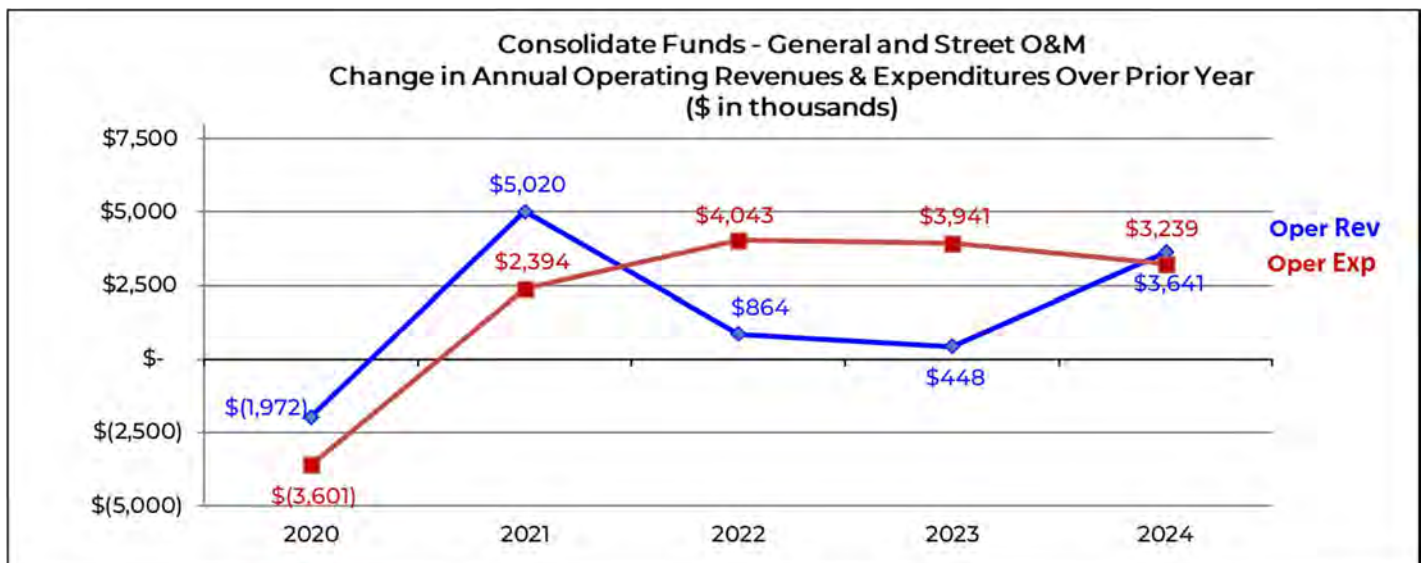
Consolidated General & Street O&M Funds	2018 Annual Actual	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Annual Actual	2023 Annual Actual	2024 Annual Budget	2024 Annual Actual
Operating Revenue	\$ 41,764,092	\$ 43,289,960	\$ 41,318,153	\$ 46,338,464	\$ 47,202,455	\$ 47,650,358	\$ 50,109,560	\$ 51,291,123
Operating Expenditures	\$ 38,468,132	\$ 39,409,137	\$ 35,808,185	\$ 38,201,881	\$ 42,245,038	\$ 46,186,326	\$ 48,666,449	\$ 49,425,746
Operating Income / (Loss)	\$3,295,960	\$3,880,823	\$5,509,968	\$8,136,582	\$4,957,417	\$1,464,032	\$ 1,443,111	\$ 1,865,377

The following table and charts provide a comparison of operating revenues, operating expenditures and the resulting operating income/loss for the current and historical years.

The following graph illustrates the total current budgeted and historical operating revenues and expenditures.



The following graph illustrates the change in total revenues collected and expenditures compared to the prior year.



					2024 Actual vs 2023 Actual		2024 YTD Actual vs 2024 YTD Budget	
General & Street O&M Funds	2022	2023	2024		Over / (Under)		Over / (Under)	
Combined Summary	Annual Actual	Annual Actual	Revised Bdgt	Annual Actual	\$ Chg	% Chg	\$ Chg	% Chg
REVENUES:								
Property Tax	\$ 7,636,449	\$ 7,762,883	\$ 7,931,957	\$ 7,887,849	124,966	1.6%	(44,108)	-0.6%
Local Sales & Use Tax	14,471,103	14,221,039	14,645,000	15,005,306	784,267	5.5%	360,306	2.5%
Sales/Parks	858,957	840,609	865,800	859,604	18,995	2.3%	(6,196)	-0.7%
Brokered Natural Gas Use Tax	76,041	74,873	45,000	52,405	(22,468)	-30.0%	7,405	16.5%
Criminal Justice Sales Tax	1,530,752	1,495,607	1,540,500	1,538,344	42,737	2.9%	(2,156)	-0.1%
Admissions Tax	337,384	484,965	394,800	451,853	(33,112)	-6.8%	57,053	14.5%
Utility Tax	5,628,300	5,732,027	5,970,000	5,688,057	(43,970)	-0.8%	(281,943)	-4.7%
Leasehold Tax	6,569	20,084	5,200	9,596	(10,488)	-52.2%	4,396	84.5%
Gambling Tax	3,931,398	3,048,637	2,633,700	2,574,532	(474,105)	-15.6%	(59,168)	-2.2%
Franchise Fees	4,494,718	4,606,254	4,769,000	4,662,778	56,524	1.2%	(106,222)	-2.2%
Development Service Fees (CED)	1,816,106	2,348,200	4,547,357	5,283,125	2,934,924	125.0%	735,768	16.2%
Permits & Fees (PW)	218,449	275,719	157,000	195,866	(79,852)	-29.0%	38,866	24.8%
License & Permits (BL, Alarm, Animal)	413,472	410,011	393,600	463,137	53,126	13.0%	69,537	17.7%
State Shared Revenues	2,350,644	2,223,294	2,152,090	2,153,866	(69,428)	-3.1%	1,776	0.1%
Intergovernmental	321,805	491,598	510,796	548,669	57,071	11.6%	37,873	7.4%
Parks & Recreation Fees	207,524	224,581	294,000	280,557	55,977	24.9%	(13,443)	-4.6%
Police Contracts, including Extra Duty	821,394	1,116,059	1,146,000	1,408,822	292,763	26.2%	262,822	22.9%
Other Charges for Services	3,729	1,033	1,800	946	(87)	-8.4%	(854)	-47.4%
Fines & Forfeitures - Municipal Court	288,151	239,322	263,560	291,236	51,914	21.7%	27,676	10.5%
Fines & Forfeitures-Camera Enforcement	1,134,328	973,592	950,000	1,021,095	47,503	4.9%	71,095	7.5%
Miscellaneous/Interest/Other	370,481	775,270	607,700	628,779	(146,490)	-18.9%	21,079	3.5%
Interfund Transfers	284,700	284,700	284,700	284,700	-	0.0%	-	0.0%
Subtotal Operating Revenues	\$ 47,202,455	\$ 47,650,358	\$ 50,109,560	\$ 51,291,123	\$ 3,640,765	7.6%	\$ 1,181,563	2.4%
EXPENDITURES:								
City Council	148,500	169,119	188,754	181,860	12,741	7.5%	(6,894)	-3.7%
City Manager	809,073	1,017,897	1,073,567	1,082,243	64,346	6.3%	8,677	0.8%
Municipal Court	1,834,684	1,473,378	1,593,095	1,547,336	73,959	5.0%	(45,759)	-2.9%
Administrative Services	1,500,410	2,225,614	2,533,792	2,535,654	310,040	13.9%	1,862	0.1%
Legal	2,410,990	2,578,738	2,660,812	2,452,982	(125,756)	-4.9%	(207,830)	-7.8%
Planning & Public Works (formerly CED)	3,089,038	3,342,796	3,597,235	4,083,279	740,483	22.2%	486,044	13.5%
Parks, Recreation & Community Services	3,067,319	3,455,544	3,463,933	3,468,708	13,164	0.4%	4,775	0.1%
Police	26,557,987	28,949,671	30,100,976	31,160,970	2,211,299	7.6%	1,059,994	3.5%
Street Operations & Engineering	2,346,557	2,491,588	2,976,530	2,434,958	(56,630)	-2.3%	(541,572)	-18.2%
Interfund Transfers	480,481	481,981	477,756	477,756	(4,225)	-0.9%	0	0.0%
Subtotal Operating Expenditures	\$ 42,245,038	\$ 46,186,326	\$ 48,666,449	\$ 49,425,746	\$ 3,239,420	7.0%	\$ 759,297	1.6%
OPERATING INCOME (LOSS)	\$ 4,957,417	\$ 1,464,032	\$ 1,443,111	\$ 1,865,377	\$ 401,345	27.4%	\$ 422,266	29.3%
OTHER FINANCING SOURCES:								
Grants, Contrib, 1-Time Source	540,611	801,698	2,401,623	1,295,970	494,271	61.7%	(1,105,653)	-46.0%
Transfers In	-	-	1,393,075	1,380,955	1,380,955	n/a	(12,120)	-0.9%
Subtotal Other Financing Sources	\$ 540,611	\$ 801,698	\$ 3,794,698	\$ 2,676,925	\$ 1,875,226	233.9%	\$ (1,117,773)	-29.5%
OTHER FINANCING USES:								
Capital & Other 1-Time	1,273,087	4,956,868	10,283,165	3,291,096	(1,665,773)	-33.6%	(6,992,069)	-68.0%
Interfund Transfers	2,527,325	3,283,048	1,871,812	1,871,812	(1,411,236)	-43.0%	-	0.0%
Subtotal Other Financing Uses	\$ 3,800,412	\$ 8,239,916	\$ 12,154,977	\$ 5,162,908	\$ (3,077,009)	-37.3%	\$ (6,992,069)	-57.5%
Total Revenues and Other Sources	\$ 47,743,065	\$ 48,452,056	\$ 53,904,258	\$ 53,968,048	\$ 5,515,992	11.4%	\$ 63,790	0.1%
Total Expenditures and other Uses	\$ 46,045,450	\$ 54,426,243	\$ 60,821,427	\$ 54,588,654	\$ 162,411	0.3%	\$ (6,232,773)	-10.2%
Beginning Fund Balance:	\$ 17,774,437	\$ 19,472,052	\$ 13,497,865	\$ 13,497,865	\$ (5,974,187)	-30.7%	\$ -	0.0%
Ending Fund Balance:	\$ 19,472,052	\$ 13,497,865	\$ 6,580,697	\$ 12,877,259	\$ (620,607)	-4.6%	\$ 6,296,562	95.7%
Ending Fund Balance as a % of Oper Rev	41.3%	28.3%	13.1%	25.1%				
Reserve - Total Target 12% of Oper Rev:	\$ 5,664,295	\$ 5,718,043	\$ 6,013,147	\$ 6,154,935				
2% Contingency Reserves	\$ 944,049	\$ 953,007	\$ 1,002,191	\$ 1,025,822				
5% General Fund Reserves	\$ 2,360,123	\$ 2,382,518	\$ 2,505,478	\$ 2,564,556				
5% Strategic Reserves	\$ 2,360,123	\$ 2,382,518	\$ 2,505,478	\$ 2,564,556				
Set Aside (Budget Adj & 2025/2026 Budget)	\$ 11,807,758	\$ 5,779,823	\$ 567,549	\$ 6,722,324				

Note: Undesignated/Reserved Balances are one-time funds and per the city's financial policies may not be used for ongoing operations.
Additionally, the final 2022 annual actual amounts increased by \$84K due year-end entries made after the report date.

Explanation of Expenditure Variances (Actual vs. Budget)

City Council: \$7K under budget due primarily to savings in travel & training and Sister City program.

City Manager: \$9K over budget due primarily to social media archive cost increase.

Municipal Court: \$40K under budget due primarily to position vacancy savings of \$35K and supplies savings of \$4K. Professional services for probation and alternative sentencing (electronic home monitoring and urine analysis) cost of \$45K exceeded budget by \$13K and interpreter fee costs of \$63K exceeded budget by \$29K. The increase in professional services is offset by internal service charge savings which is based on usage and also attributable to timing of expenditures.

Administrative Services: On target compared to overall budget, with some expenditure categories exceeding budget but offset by expenditure categories with savings. Personnel costs below budget by \$50K due to position vacancy savings and placement of new personnel in 2023 and subsequent increases based on performance evaluations compared to the amounts budget in 2024. supplies and travel & training below budget by \$7K due to holding the line on non-essential expenditures; public defender costs of \$722K exceeded budget by \$108K; internal service charges savings of \$36K are due to internal service charges which is based on usage; non-departmental services and charges are below budget by \$12K due to increased in shredding services offset by postage savings.

Legal/Human Resources: \$208K under year-to-date budget. Personnel costs are down \$245K due primarily to position vacancy cost savings; partially offset by increased contracted services of \$84K for net savings of \$161K. Supplies and travel & training below budget by \$16K due to holding the line on non-essential expenditures; internal service charges savings of \$32K is due to internal service charges which is based on usage and also attributable to timing of expenditures.

Parks, Recreation & Community Services:

General Fund: Overall, \$5K over budget with variances between major categories. Personnel costs exceeded budget by \$67K; supplies exceeded budget by \$28K; travel & training is exceeded budget by \$4K; Human Services is below budget by \$39K; utilities is below budget by \$4K; taxes exceeded budget by \$13K due to Fort Steilacoom Park; Senior Center lease savings of \$67K due to not using the facility; other services and charges exceeded budget by \$77K; and internal service charges is below budget by \$62K which is based on usage and also attributable to timing of expenditures. The overages in these major categories are offset by savings in street operations and maintenance.

Street Operations & Maintenance: Overall, \$403K below budget with variances between major categories. Personnel costs are below budget by \$92K due to position vacancy; supplies is below budget by \$28K; travel & training is below budget by \$7K; other services and charges is above budget by \$6K; and internal service charges exceeded budget by \$22K. The savings in these major categories are offset by expenditure increases in the general fund.

Police: \$1,060K over budget.

- Extra duty actual cost of \$1.34M over budget by \$562K but is offset by extra duty revenue.
- Overtime actual cost of \$1.09M over budget by \$477K.
- Jail actual cost of \$1.03M over budget by \$232K.
- Other services/charges actual cost of \$1.28M over budget by \$190K.
- Supplies actual cost of \$451K over budget by \$139K.
- Other reimbursement programs actual cost of \$180K over budget by \$95K but is offset by revenue.
- Internal service actual charges of \$3.32M under budget by \$433K.
- Personnel (excluding overtime) actual cost of \$20.24M under budget by \$176K.
- Travel/training actual cost of \$95K under budget by \$46K.

Street Engineering Services: \$139K below budget. Personnel costs is below budget by \$153K; supplies is below budget by \$7K; travel & training is down by \$7K; other services and charges up \$6K; and internal service charges exceed budget by \$22K based on actual usage.

Consolidated Funds – General and Street O&M Ending Fund Balance and Cash

In support of the City's financial integrity, the City Council adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. For the 2024, this 12% equates to \$6.16M as follows:

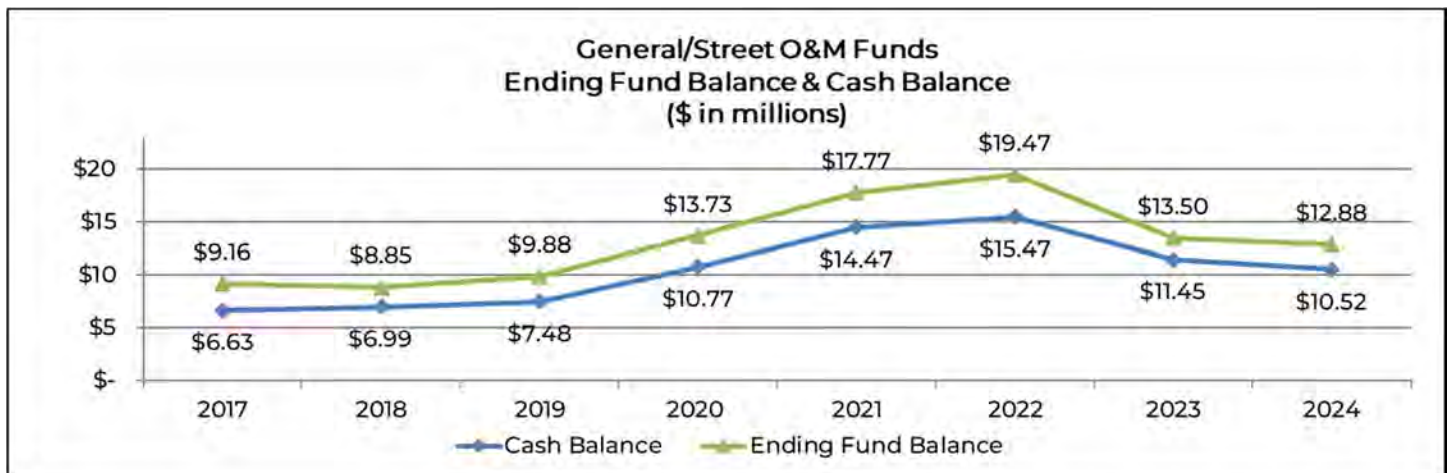
- **2% General Fund Contingency Reserves:** The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on the General/Street O&M Funds operating revenues equates to \$1.03M.
- **5% General Fund Ending Fund Balance Reserves:** The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.57M.
- **5% Strategic Reserves:** The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major unanticipated events. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.57M.

Additionally, on November 15, 2021 the City Council via Ordinance 764 established an Economic Development Opportunity Fund within the General Fund ending fund balance for the purpose of accumulating excess funds from the General Fund and other funds that are eligible to provide funding for economic development opportunity related expenditures. The set aside amount as approved in the 2021/2022 mid-biennium budget adjustment is \$1,000,000 in each year of 2021 and 2022 for a total of \$2,000,000. The City shall appropriate and use the funds as approved by the City Council.

On December 9, 2024, the City Council authorized the use of the \$2M Economic Development Opportunity Fund to be used for Edgewater Park and Downtown Park(s). Unspent funds at the end of 2024 will be carried over to 2025.

The following table and graph below provide the current and historical General/Street O&M Funds ending balance and cash & investment.

Year	Total Ending Fund	Total Cash
2017	\$ 9,163,535	\$ 6,634,879
2018	\$ 8,847,536	\$ 6,986,782
2019	\$ 9,878,841	\$ 7,483,611
2020	\$ 13,730,802	\$ 10,769,320
2021	\$ 17,774,437	\$ 14,473,577
2022	\$ 19,472,052	\$ 15,469,988
2023	\$ 13,497,865	\$ 11,449,302
2024	\$ 12,877,258	\$ 10,524,717

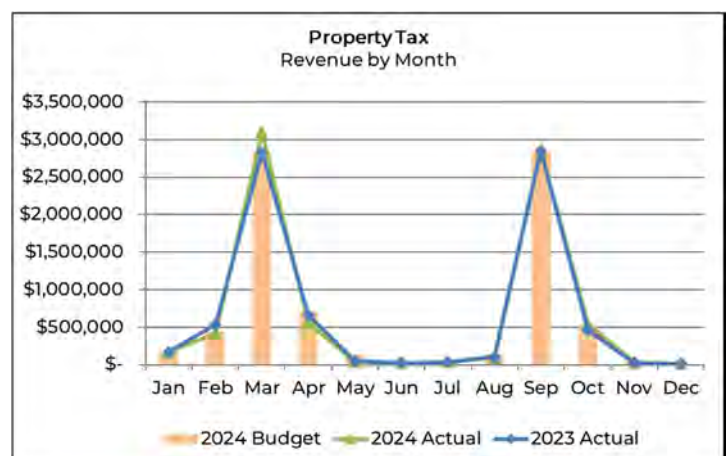


Property Tax

A property tax rate is placed on each piece of property within the City and is used for general governmental purpose. The rate is expressed in “dollars per \$1,000 assessed value (AV), and is a function of the property tax levy permitted by law and adopted by the City Council. In the City of Lakewood, as in other Washington cities, the maximum regular levy cannot exceed \$3.60, which includes the maximum regular levy of \$3.375 plus an additional \$0.225 per \$1,000 AV to provide for the Firemen’s Pension Fund. Property tax is assessed on land, buildings, and residential homes, and on inventory and improvements to commercial property.

Levy Rate Per \$1,000 Assessed Value (AV)			
Taxing District	2022	2023	2024
City of Lakewood	\$ 0.81	\$ 0.71	\$ 0.71
Emergency Medical Services	0.45	0.41	0.44
Flood Control	0.10	0.10	0.10
Pierce County	0.88	0.75	0.77
Port of Tacoma	0.15	0.13	0.14
Rural Library	0.39	0.33	0.34
School District	3.46	3.13	3.27
Sound Transit	0.18	0.16	0.16
Washington State	2.66	2.31	2.31
West Pierce Fire District	2.26	2.00	2.24
Total Levy Rate	\$ 11.35	\$ 10.04	\$ 10.49
Total AV (\$ in billions)	\$ 9.33	\$ 10.95	\$ 11.15

Property Tax Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 162,826	\$ 170,966	\$ 174,953	\$ 169,187	\$ (1,779)	-1.0%	\$ (5,766)	-3.3%
Feb	409,507	530,518	448,723	415,043	(115,475)	-21.8%	(33,680)	-7.5%
Mar	2,887,483	2,832,523	2,830,660	3,104,355	271,832	9.6%	273,695	9.7%
Apr	636,792	659,887	706,246	558,272	(101,615)	-15.4%	(147,974)	-21.0%
May	50,958	49,839	130,652	41,421	(8,418)	-16.9%	(89,231)	-68.3%
Jun	26,799	24,003	44,319	25,095	1,092	4.5%	(19,224)	-43.4%
Jul	40,619	35,587	45,960	33,026	(2,561)	-7.2%	(12,934)	-28.1%
Aug	100,199	104,208	134,775	93,888	(10,320)	-9.9%	(40,887)	-30.3%
Sep	2,837,648	2,854,308	2,823,174	2,853,566	(742)	0.0%	30,392	1.1%
Oct	435,809	461,499	529,323	548,984	87,485	19.0%	19,661	3.7%
Nov	31,499	26,577	46,076	29,781	3,204	12.1%	(16,295)	-35.4%
Dec	16,310	12,968	17,095	15,231	2,263	17.5%	(1,864)	-10.9%
Total Annual	\$ 7,636,449	\$ 7,762,883	\$ 7,931,957	\$ 7,887,849	\$ 124,966	1.6%	\$ (44,108)	-0.6%
5-Year Ave Change (2020 - 2024):		1.7%						

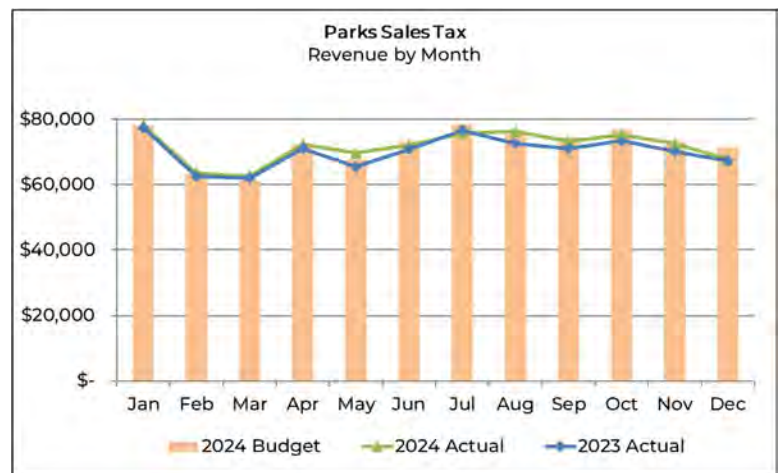


Sales & Use Tax

The City imposes a sales and use tax of 1% to fund general government programs. Of this total, 15% is provided to Pierce County per state law. The City imposes both the basic 0.5% and the optional 0.5% sales and use tax. This tax is imposed on personal and business purchases of tangible property. The retail sales tax is also assessed on some services such as repairs and construction. The City receives 1% of the sales tax rate. Of the 1%, the City receives 0.84% (Pierce County receives 15% of the 1% and the State receives 1% of the 1% leaving 0.84% to the City).

Agency	Rate
State of Washington	6.50%
City of Lakewood	1.00%
Criminal Justice Sales Tax	0.10%
Pierce Transit	0.60%
Sound Transit	1.40%
Pierce County Housing & Related Services	0.10%
Pierce County Juvenile Facilities	0.10%
Zoo-Park Fee	0.10%
South Sound 911	0.10%
Pierce County Mental Health & Chemical Dependency	0.10%
Total Tax on Sales & Use	10.10%

Sales Tax Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 1,010,937	\$ 1,069,324	\$ 1,073,735	999,361	\$ (69,963)	-6.5%	\$ (74,374)	-6.9%
Feb	1,105,666	1,024,400	1,059,946	1,101,587	77,187	7.5%	41,641	3.9%
Mar	1,269,314	1,288,984	1,266,082	1,328,705	39,721	3.1%	62,624	4.9%
Apr	1,271,098	1,085,598	1,176,628	1,185,085	99,487	9.2%	8,457	0.7%
May	1,150,945	1,240,235	1,244,463	1,262,229	21,994	1.8%	17,766	1.4%
Jun	1,294,372	1,331,775	1,351,648	1,414,310	82,535	6.2%	62,662	4.6%
Jul	1,187,461	1,135,989	1,230,454	1,315,980	179,991	15.8%	85,526	7.0%
Aug	1,272,958	1,200,389	1,244,711	1,245,774	45,385	3.8%	1,063	0.1%
Sep	1,302,964	1,232,563	1,292,651	1,279,732	47,169	3.8%	(12,919)	-1.0%
Oct	1,203,894	1,145,360	1,214,674	1,306,583	161,223	14.1%	91,909	7.6%
Nov	1,131,290	1,137,856	1,142,651	1,188,278	50,422	4.4%	45,627	4.0%
Dec	1,270,204	1,328,564	1,347,357	1,377,680	49,116	3.7%	30,324	2.3%
Annual Total	\$ 14,471,103	\$ 14,221,039	\$ 14,645,000	\$ 15,005,306	\$ 784,267	5.5%	\$ 360,306	2.5%
5-Year Ave Change (2020 - 2024):			5.1%					



Top 10 Taxpayers (Grouped by Sector) Year-to-date through December				
Sector	2023	2024	Over / (Under)	
			Change from 2023	
			\$	%
General Merchandise	\$ 836,514	\$ 813,809	(22,704)	-2.7%
Miscellaneous Store Retailers	392,222	445,144	52,921	13.5%
Motor Vehicle and Parts Dealers	142,382	277,335	134,953	94.8%
Building Material and Garden Eqpt & Supp	288,831	274,123	(14,708)	-5.1%
Buildings	106,121	247,077	140,956	132.8%
Rental and Leasing Services	237,066	242,997	5,931	2.5%
Administrative and Support Services	222,891	241,123	18,232	8.2%
Administration of Economic Programs	216,050	204,939	(11,111)	-5.1%
Couriers and Messengers	141,750	182,143	40,393	28.5%
Total	\$ 2,583,827	\$ 2,928,691	\$ 344,863	13.3%

Sales & Use Tax by Sector (\$ in thousands)																		
Sector	2019			2020			2021			2022			2023			2024		
	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr	Revenue	% of Total	Change Prior Yr
Retail Trade	\$ 5,348	45%	\$ 335 7%	\$ 5,572	47%	\$ 224 4%	\$ 6,659	46%	\$ 1,311 25%	\$ 6,259	43%	\$ (400) -6%	\$ 6,091	43%	\$ (168) -3%	\$ 6,122	41%	\$ 30 0%
Services	\$ 2,759	23%	\$ 109 4%	\$ 2,555	21%	\$ (204) -7%	3,117	22%	\$ 358 13%	3,450	24%	\$ 333 11%	3,552	25%	\$ 102 3%	3,755	25%	\$ 204 6%
Construction	\$ 1,977	17%	\$ 476 32%	\$ 1,958	16%	\$ (19) -1%	2,375	16%	\$ 398 20%	2,019	14%	\$ (356) -15%	1,692	12%	\$ (327) -16%	2,145	14%	\$ 452 27%
Wholesale Trade	\$ 556	5%	\$ 89 19%	\$ 517	4%	\$ (40) -7%	668	5%	\$ 111 20%	794	5%	\$ 126 19%	765	5%	\$ (30) -4%	934	6%	\$ 169 22%
Information	\$ 478	4%	\$ (6) -1%	\$ 483	4%	\$ 5 1%	517	4%	\$ 39 8%	552	4%	\$ 35 7%	590	4%	\$ 38 7%	617	4%	\$ 28 5%
Finance, Ins, Real Estate	\$ 466	4%	\$ 58 14%	\$ 467	4%	\$ 1 0%	559	4%	\$ 93 20%	700	5%	\$ 141 25%	728	5%	\$ 28 4%	686	5%	\$ (42) -6%
Manufacturing	\$ 175	1%	\$ (46) -21%	\$ 170	1%	\$ (5) -3%	216	1%	\$ 40 23%	239	2%	\$ 23 11%	266	2%	\$ 27 11%	211	1%	\$ (55) -21%
Government	\$ 124	1%	\$ (47) -27%	\$ 160	1%	\$ 36 29%	212	1%	\$ 88 71%	237	2%	\$ 25 12%	300	2%	\$ 62 26%	253	2%	\$ (47) -16%
Other	\$ 70	1%	\$ 9 15%	\$ 63	1%	(7) -10%	91	1%	\$ 21 31%	220	2%	\$ 129 141%	238	2%	\$ 18 8%	283	2%	\$ 45 19%
Total	\$ 11,956		\$ 978 9%	\$ 11,946		\$ (10) 0%	\$ 14,414		\$ 2,458 21%	\$ 14,471		\$ 57 0.4%	\$ 14,221		\$ (250) -1.7%	\$ 15,005		\$ 784 5.5%

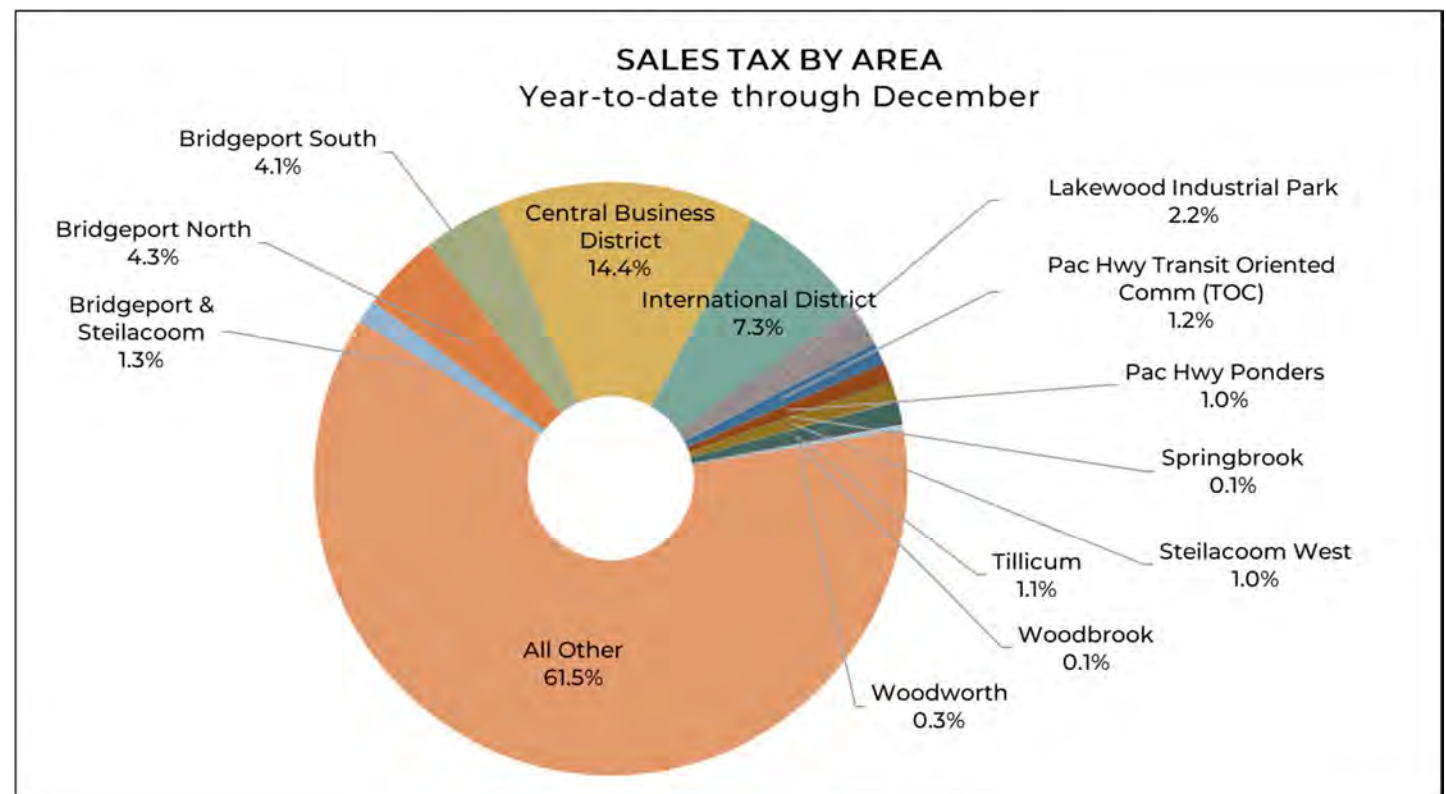
Sales & Use Tax by Sector Year-to-date through December							
Sector	Actual		Over / (Under)		Explanation of Variance Increase / (Decrease)		
			Change from 2023				
	2023	2024	\$	%	\$ in Thousands		
Retail Trade	\$ 6,091,113	\$ 6,121,548	\$ 30,435	0.5%	\$ 69	6%	Motor Vehicle and Parts Dealers
					\$ 29	7%	Food and Beverage Retailers
					\$ 25	9%	Clothing and Clothing Accessories Stores
					\$ 18	5%	Sporting Goods, Hobby, Musical Instr. & Books
					\$ (10)	-5%	Gasoline Stations and Fuel Dealers
					\$ (14)	-10%	Nonstore Retailers
					\$ (16)	-9%	Furniture and Home Furnishings Stores
					\$ (38)	-13%	Health and Personal Care
Services	3,551,543	3,755,226	203,683	5.7%	\$ (39)	-3%	General Merchandise
					\$ 71	4%	Food Services and Drinking Places
					\$ 54	29%	Professional, Scientific, and Technical Services
					\$ 44	9%	Administrative and Support Services
					\$ 26	4%	Repair and Maintenance
					\$ 26	22%	Accommodation
					\$ 17	132%	Ambulatory Health Care Services
					\$ 13	8%	Amusement, Gambling, and Recreation Industries
Construction	1,692,191	2,144,649	452,458	26.7%	\$ 9	42%	Ambulatory, Nursing, and Residential Care
					\$ (2)	-12%	Religious, Grantmaking, Civic, Professional
					\$ (2)	-91%	Other
					\$ (8)	-7%	Personal and Laundry Services
					\$ (43)	-101%	Educational Services
					\$ 401	46%	Buildings
					\$ 48	7%	Specialty Trade
					\$ 3	3%	Heavy and Civil Engineering
Wholesale Trade	764,507	933,633	169,126	22.1%	\$ 170	30%	Merchant Wholesalers, Durable Goods
					\$ (1)	-1%	Merchant Wholesalers, Nondurable Goods
Information	589,648	617,470	27,822	4.7%	\$ 28	34%	Publishing Industries
					\$ 7	11%	Web Search Portals, Libraries, Archives, and Other
					\$ (12)	-42%	Data Processing, Hosting, and Related Services
Finance, Insurance, Real Estate	728,206	686,420	(41,786)	-5.7%	\$ 8	-322%	Insurance Carriers and Related Activities
					\$ (14)	-21%	Credit Intermediation and Related Activities
					\$ (33)	-5%	Rental and Leasing Services
Manufacturing	266,401	211,015	(55,387)	-20.8%	\$ 3	32%	Computer and Electronic Product Manufacturing
					\$ (4)	-16%	Miscellaneous Manufacturing
					\$ (5)	-30%	Machinery Manufacturing
					\$ (6)	-52%	Wood Product Manufacturing
					\$ (6)	-18%	Apparel Manufacturing
					\$ (8)	-57%	Beverage and Tobacco Product Manufacturing
					\$ (18)	-49%	Fabricated Metal Product Manufacturing
					Government	299,544	252,651
\$ (11)	-5%	Administration of Economic Programs					
\$ (26)	-48%	Govt/Unclassifiable					
Other	237,886	282,694	44,809	18.8%	\$ 43	29%	Couriers and Messengers
					\$ 10	901%	Utilities
					\$ 2	582%	Warehousing and Storage
					\$ (5)	-9%	Support Activities for Transportation
Total	\$ 14,221,039	\$15,005,306	\$ 784,267	5.5%			

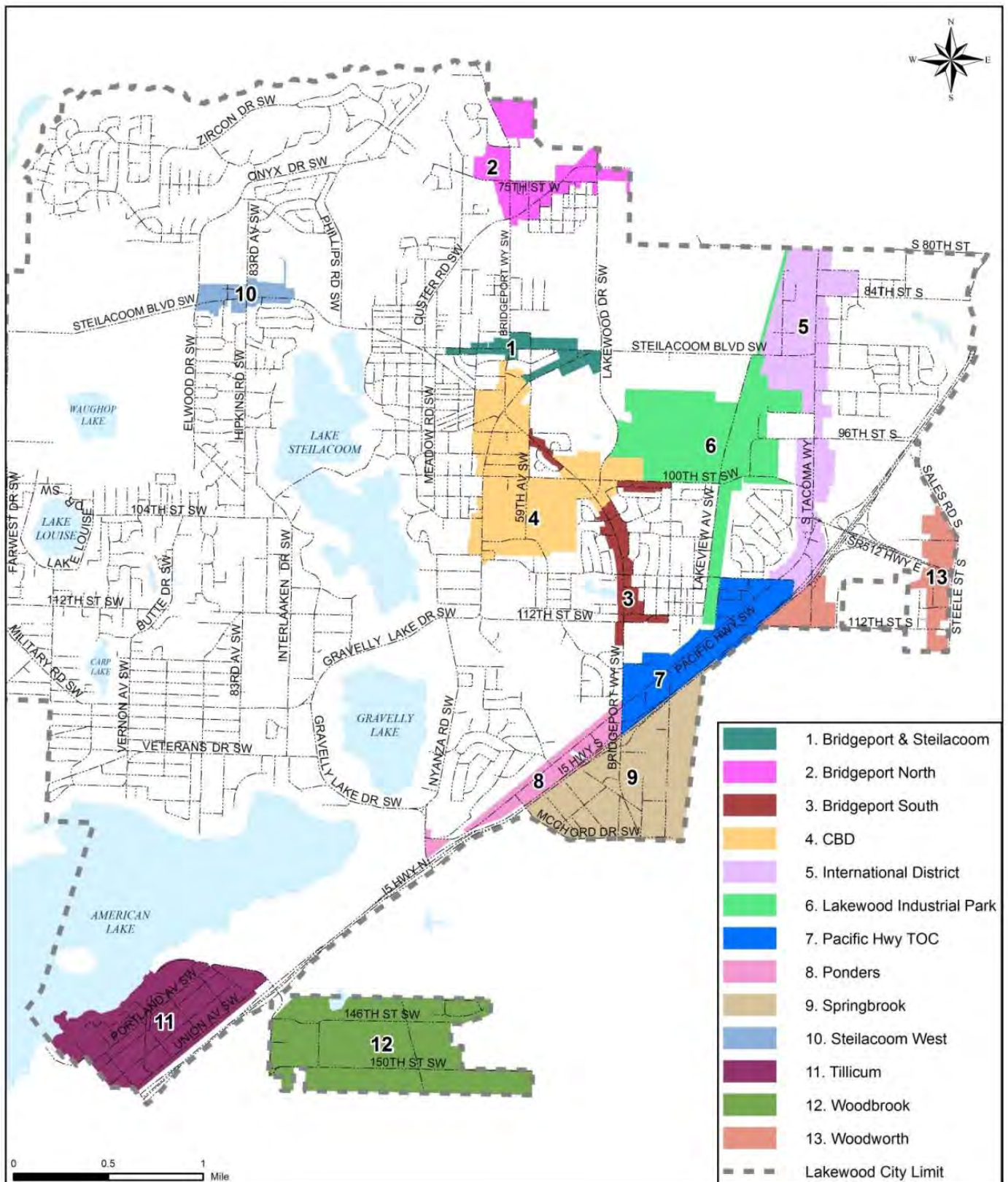
Note on Wholesale Tax Classification: Sales tax applies if the buyer does not have a reseller permit or exemption certificate. Additionally, purchases made for personal or household use is not exempt from sales tax. This includes items used in a business that are not resold, such as office supplies, tools, equipment and equipment rentals.

The following section provides a sales tax comparison by retail area and is based on UBI numbers and physical location addresses received from the Washington State Business License database, matched against UBI numbers in the City's sales tax database.

The area category title "All Other" which includes food services & drinking places, construction, and telecommunications attempts to capture: businesses that have multiple locations reporting under a single UBI number is excluded from the retail area reporting (such as Walgreens, O'Reilly's, Starbucks, Dollar Tree, McDonald's, etc.); businesses that do not fall under the retail area as currently defined (such food services & drinking places); or businesses that do not have a physical location in the City but are providing services within the City limits (telecommunications and construction). Businesses are added to the sales and use tax area periodically throughout the year; therefore, amounts reported in previous periods may differ.

Area	Map ID	Location
Bridgeport & Steilacoom	1	Steilacoom Boulevard from John Dower Road to Lakewood Drive
Bridgeport North	2	Bridgeport from Custer Rd to University Place city limit & Custer Rd from Bridgeport to Tacoma city limit
Bridgeport South	3	Bridgeport Way from 108th Street to 59th Avenue
Central Business District	4	Lakewood Towne Center, the Colonial Center, and Lowes/Hobby Lobby Complex
International District	5	South Tacoma Way and Durango Avenue from 87th Street to the B&I
Lakewood Industrial Park	6	Lakeview Avenue from 108th Street to Steilacoom Boulevard and Lakewood Industrial Park
Pacific Highway TOC	7	Pacific Highway from 108th St SW to Bridgeport Way
Pacific Highway Ponders	8	Pacific Highway from Gravelly Lake Drive to Bridgeport Way
Springbrook	9	Springbrook Neighborhood
Steilacoom West	10	Steilacoom Drive from 87th Avenue to Phillips Road
Tillicum	11	Tillicum Neighborhood
Woodbrook	12	Woodbrook Neighborhood
Woodworth	13	112th Street & South Tacoma Way/Steel Street/Sales Road (East Lakewood)





Retail Tax Areas

Map Date: April 03, 2015
 :\\Projects\\Finance\\RetailTax\\RTAs.mxd

This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Data on this map may be shown at scales larger than its original compilation. Call 253-589-2489 for further information.

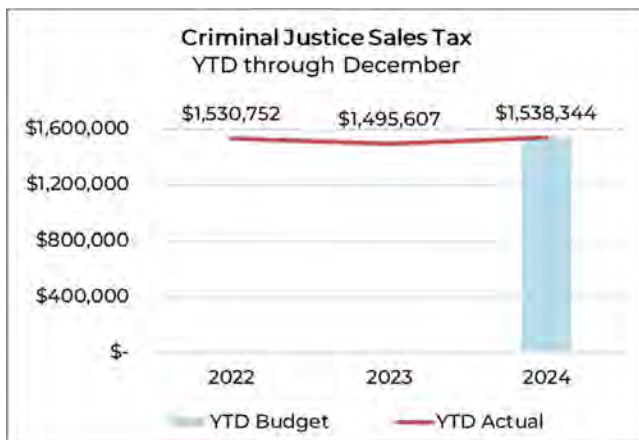
Sales & Use Tax by Area Year-to-date through December							
Map ID/Area	2023	2024	Over / (Under)		Explanation of Variance		
			Change from 2023		Increase / (Decrease)		
			\$	%	\$ in Thousands		
1 Bridgeport & Steilacoom	\$ 217,799	\$ 198,258	\$ (19,541)	-9.0%	\$ 0	17%	Fin, Ins, Real Est
					\$ (3)	-4%	Retail Trade
					\$ (16)	-13%	Services
2 Bridgeport North	656,236	643,864	(12,372)	-1.9%	\$ 3	84%	Construction
					\$ (1)	-33%	Manufacturing
					\$ (5)	-9%	Services
					\$ (8)	-1%	Retail Trade
3 Bridgeport South	629,273	619,437	(9,835)	-1.6%	\$ 11	30%	Construction
					\$ 8	116%	Other
					\$ (3)	-7%	Fin, Ins, Real Est
					\$ (8)	-3%	Retail Trade
					\$ (19)	-7%	Services
4 Central Business District	2,176,095	2,153,575	(22,519)	-1.0%	\$ 15	18%	Information
					\$ 4	1%	Services
					\$ (4)	-73%	Fin, Ins, Real Est
					\$ (37)	-2%	Retail Trade
5 International District	1,191,260	1,095,701	(95,560)	-8.0%	\$ 8	3%	Fin, Ins, Real Est
					\$ 5	1%	Services
					\$ (4)	-71%	Construction
					\$ (6)	-18%	Other
					\$ (100)	-20%	Retail Trade
6 Lakewood Industrial Park	243,032	325,380	82,348	33.9%	\$ 102	141%	Wholesale Trade
					\$ 17	19%	Services
					\$ (33)	-78%	Construction
7 Pacific Highway (TOC) Transit Oriented Commercial	324,953	180,730	(144,223)	-44.4%	\$ 1	25%	Wholesale Trade
					\$ (3)	-4%	Services
					\$ (142)	-57%	Retail Trade
8 Pacific Highway Ponders	148,389	155,411	7,022	4.7%	\$ 8	8%	Services
					\$ 2	16%	Wholesale Trade
					\$ (2)	-31%	Retail Trade
9 Springbrook	12,665	10,635	(2,030)	-16.0%	\$ (1)	-35%	Services
					\$ (1)	-12%	Retail Trade
10 Steilacoom West	161,252	156,418	(4,834)	-3.0%	\$ 6	24%	Services
					\$ (5)	-4%	Retail Trade
					\$ (6)	-100%	Wholesale Trade
11 Tillicum	183,438	172,130	(11,308)	-6.2%	\$ 2	4%	Services
					\$ (6)	-7%	Retail Trade
					\$ (6)	-21%	Manufacturing
12 Woodbrook	15,281	21,955	6,674	43.7%	\$ 4	58%	Services
					\$ 2	32%	Retail Trade
13 Woodworth	39,493	43,931	4,438	11.2%	\$ 4	17%	Services
					\$ 2	46%	Wholesale Trade
					\$ (1)	-20%	Retail Trade
Other:							
Food Services, Drinking Places	702,839	809,100	106,261	15.1%	\$ 76	12%	Services
					\$ 31	48%	Retail Trade
Construction	1,567,148	2,045,637	478,489	30.5%	\$ 440	53%	Buildings
					\$ 1	1%	Heavy and Civil Eng
					\$ 38	6%	Specialty Trade
Telecommunications	310,103	298,151	(11,952)	-3.9%	\$ (12)	-4%	
All Other Categories	5,641,783	6,074,993	433,210	107.7%	\$ 315	12%	Retail Trade
					\$ 122	11%	Services
					\$ 69	11%	Wholesale Trade
					\$ 44	23%	Other
					\$ 24	13%	Information
					\$ (44)	-10%	Fin, Ins, Real Est
					\$ (47)	-16%	Government
					\$ (50)	-25%	Manufacturing
Total	\$ 14,221,039	\$15,005,306	\$ 784,267	5.5%			

Criminal Justice Sales Tax

Criminal Justice Sales Tax is a local option sales tax of 0.10 percent that is collected in addition to retail sales tax and use taxes by the Department of Revenue. Only counties may impose this non-voted 0.1% sales tax for criminal justice purposes, but the county must share its revenues with all cities and towns in the county. 10% of the funds are distributed to the county in which the tax was collected. The remaining 90% of the funds is distributed to the county (for unincorporated areas) and cities within the county based on population as last determined by the Office of Financial Management. The Department of Revenue retains 1% as an administrative fee.

Moneys received from this tax are restricted for criminal justice purposes. Criminal justice purposes are defined as activities that substantially assist the criminal justice system, which may include circumstances where ancillary benefit to the civil justice system occurs, and which includes domestic violence services such as those provided by domestic violence programs, community advocates, and legal advocates, as defined by RCW 70.123.020.

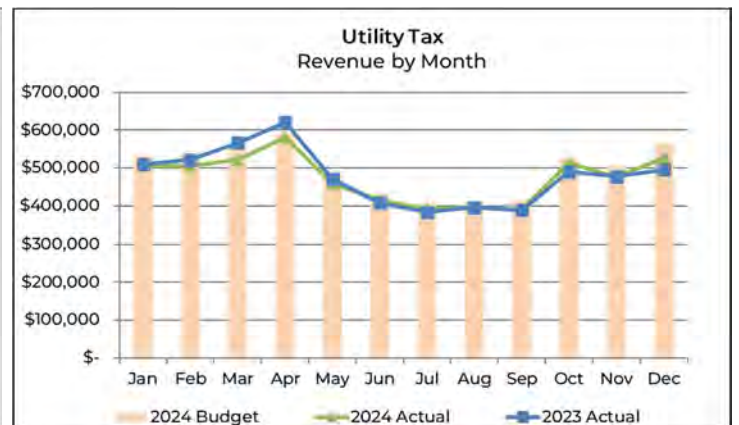
Criminal Justice Sales Tax								
Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 111,289	111,514	\$ 112,136	113,387	\$ 1,873	1.7%	\$ 1,251	1.1%
Feb	112,135	110,490	108,290	111,706	1,216	1.1%	3,416	3.2%
Mar	132,162	126,714	128,076	128,938	2,224	1.8%	862	0.7%
Apr	126,749	116,641	119,956	124,221	7,580	6.5%	4,265	3.6%
May	122,597	125,590	129,290	128,381	2,791	2.2%	(909)	-0.7%
Jun	135,388	135,890	138,535	134,876	(1,014)	-0.7%	(3,659)	-2.6%
Jul	131,211	128,863	133,433	135,779	6,916	5.4%	2,346	1.8%
Aug	133,838	125,998	132,815	130,518	4,520	3.6%	(2,297)	-1.7%
Sep	136,897	130,132	136,745	133,977	3,845	3.0%	(2,767)	-2.0%
Oct	130,311	124,395	130,276	129,166	4,771	3.8%	(1,110)	-0.9%
Nov	120,186	119,955	126,442	120,598	643	0.5%	(5,844)	-4.6%
Dec	137,989	139,425	144,506	146,796	7,371	5.3%	2,290	1.6%
Annual Total	\$ 1,530,752	\$ 1,495,607	\$ 1,540,500	\$ 1,538,344	\$ 42,737	2.9%	\$ (2,156)	-0.1%
5-Year Ave Change (2020 - 2024):		5.4%						



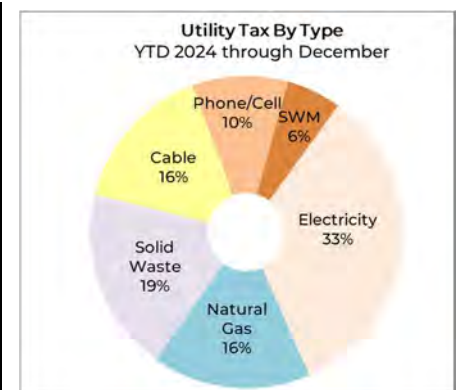
Utility Tax

The City levies a tax on utilities provided within the city. The tax is currently 5% of gross income for electric and gas services and 6% of gross income for solid waste, cable, cellular phone, landlines and storm drainage.

Utility Tax Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Budget vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 522,437	\$ 510,741	\$ 531,219	\$ 507,144	\$ (3,597)	-0.7%	\$ (24,075)	-4.5%
Feb	507,053	521,666	539,685	506,258	(15,408)	-3.0%	(33,427)	-6.2%
Mar	506,388	566,998	558,688	522,144	(44,854)	-7.9%	(36,544)	-6.5%
Apr	561,128	620,868	590,941	581,459	(39,409)	-6.3%	(9,482)	-1.6%
May	457,928	471,567	492,826	458,572	(12,995)	-2.8%	(34,254)	-7.0%
Jun	411,096	408,103	430,783	414,618	6,515	1.6%	(16,165)	-3.8%
Jul	375,966	383,121	407,940	393,231	10,110	2.6%	(14,709)	-3.6%
Aug	379,590	395,952	411,530	395,486	(466)	-0.1%	(16,044)	-3.9%
Sep	384,957	388,940	415,225	390,334	1,394	0.4%	(24,891)	-6.0%
Oct	493,869	490,792	524,596	514,833	24,041	4.9%	(9,763)	-1.9%
Nov	465,773	477,527	504,279	476,527	(1,000)	-0.2%	(27,752)	-5.5%
Dec	562,115	495,752	562,288	527,451	31,699	6.4%	(34,837)	-6.2%
Total Annual	\$ 5,628,300	\$ 5,732,027	\$ 5,970,000	\$5,688,057	\$ (43,970)	-0.8%	\$ (281,943)	-4.7%
5-Year Ave Change (2020 - 2024):		1.1%						



Utility Tax by Type Annual Totals								
Type	2022 Annual Actual	2023 Annual Actual	2024		Over / (Under)			
			Annual Budget	YTD Actual	2024 YTD Actual vs 2023 YTD Actual		2024 Actual vs 2024 Budget	
					\$	%	\$	%
Electricity	\$ 1,837,314	\$ 1,861,584	\$ 2,014,000	\$ 1,899,192	\$ 37,608	2.0%	\$ (114,808)	-5.7%
Natural Gas	895,931	974,897	1,060,000	934,316	(40,581)	-4.2%	(125,684)	-11.9%
Solid Waste	969,328	1,026,613	1,070,000	1,083,364	56,751	5.5%	13,364	1.2%
Cable	1,061,441	987,990	900,000	883,211	(104,779)	-10.6%	(16,789)	-1.9%
Phone/Cell	566,201	566,824	566,000	563,737	(3,087)	-0.5%	(2,263)	-0.4%
SWM	298,085	314,119	360,000	324,235	10,116	3.2%	(35,765)	-9.9%
Total	\$5,628,300	\$5,732,027	\$5,970,000	\$5,688,057	\$ (43,970)	-0.8%	\$ (281,943)	-4.7%

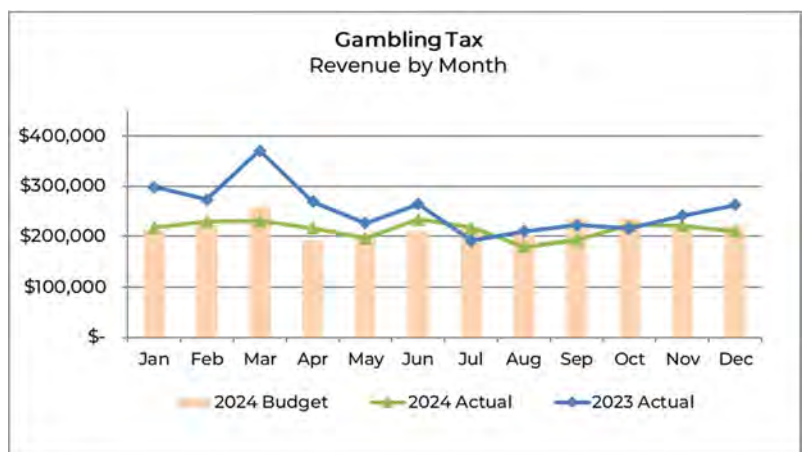
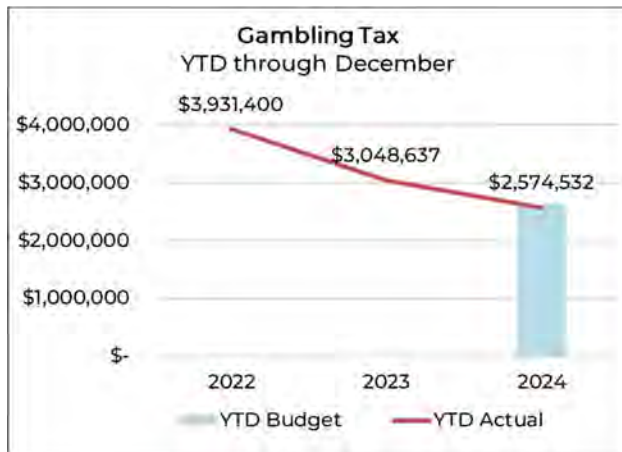


Gambling Tax

The City levies a gambling tax on gross receipts derived by operators of gambling activities, including punchboards; pull tabs, bingo, raffles, amusement games, and social card rooms. Fund raising activities and charitable and non-profit organizations that involve game of chance are subject to the tax. The gambling tax rates by activity are as follows: card rooms (11% of gross receipts), punch boards (3% of gross receipts), pull tabs (5% of gross receipts), bingo (5% off gross receipts less amounts paid as prizes), raffles (5% of gross receipts less amount paid as prizes); amusement games (2% of gross receipts less amount paid as prizes).

Gambling Tax Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 290,597	\$ 298,468	\$ 212,821	\$ 217,959	\$ (80,509)	-27.0%	\$ 5,138	2.4%
Feb	319,743	273,646	222,535	230,304	(43,342)	-15.8%	7,769	3.5%
Mar	404,314	370,747	259,836	230,717	(140,030)	-37.8%	(29,119)	-11.2%
Apr	292,542	269,481	193,206	216,795	(52,686)	-19.6%	23,589	12.2%
May	332,710	226,781	198,417	197,070	(29,711)	-13.1%	(1,347)	-0.7%
Jun	364,209	264,861	210,925	234,077	(30,784)	-11.6%	23,152	11.0%
Jul	356,269	192,267	217,569	217,697	25,430	13.2%	128	0.1%
Aug	312,710	209,962	202,769	180,917	(29,045)	-13.8%	(21,852)	-10.8%
Sep	296,987	222,587	237,616	194,116	(28,471)	-12.8%	(43,500)	-18.3%
Oct	333,493	215,604	234,780	223,004	7,400	3.4%	(11,776)	-5.0%
Nov	322,430	241,434	221,670	221,400	(20,034)	-8.3%	(270)	-0.1%
Dec	305,396	262,799	221,556	210,476	(52,323)	-19.9%	(11,080)	-5.0%
Total Annual	\$ 3,931,398	\$ 3,048,637	\$ 2,633,700	\$ 2,574,532	\$ (474,105)	-15.6%	\$ (59,168)	-2.2%
5-Year Ave Change (2020 - 2024)		7.0%						

Gambling tax from card rooms account for the majority of revenues.



Card Room Gambling Tax - Major Establishments Only					
Major Establishment	2022 Annual Actual	2023 Annual Actual	2024 Annual Actual	Over / (Under)	
				2024 Actual vs 2023 Actual	
				\$	%
Chips Casino	\$ 1,555,756	\$ 1,229,827	\$ 994,943	\$ (234,885)	-19.1%
Ace's Poker Lakewood*	505,775	257,431	657,733	400,302	155.5%
Macau Casino	1,050,555	830,066	671,739	(158,327)	-19.1%
Palace Casino	711,856	614,798	142,713	(472,085)	-76.8%
Total	\$ 3,823,942	\$ 2,932,123	\$ 2,467,128	\$ (464,995)	-15.9%

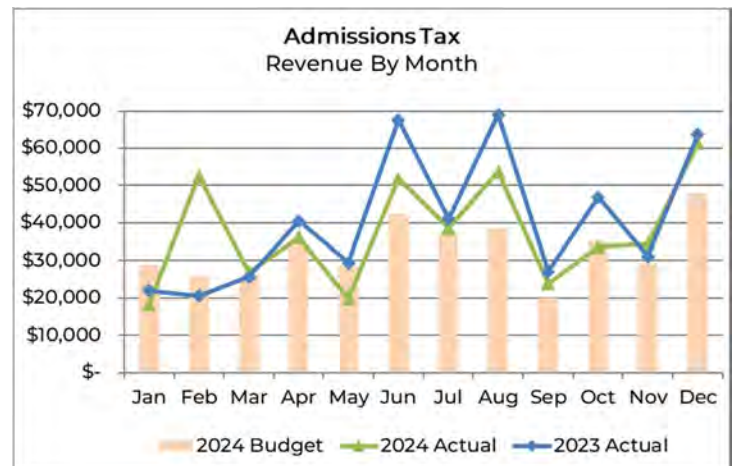
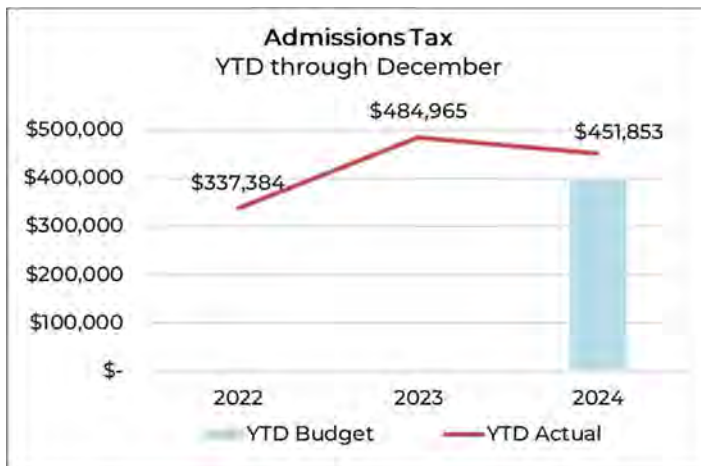
Figures above are for card room gambling tax only (does not include minor amounts for pull tabs, punch boards, or amusement).

* Great American Casino closed for remodeling on 6/23/2023, reopened 12/19/2023 as Ace's Poker Lakewood.

Admissions Tax

The City levies an admissions tax of 5% on activities such as movie and play tickets, entrance fees and over charges to clubs. The tax is levied on the person or organization collecting the admission fee.

Admissions Tax Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 18,817	\$ 22,100	\$ 28,935	\$ 18,449	\$ (3,651)	-16.5%	\$ (10,486)	-36.2%
Feb	19,992	20,691	26,084	52,528	31,837	153.9%	26,444	101.4%
Mar	23,308	25,674	26,054	26,971	1,297	5.1%	917	3.5%
Apr	31,455	40,502	34,278	36,217	(4,285)	-10.6%	1,939	5.7%
May	33,180	29,492	28,441	19,945	(9,547)	-32.4%	(8,496)	-29.9%
Jun	41,748	67,618	42,472	51,831	(15,787)	-23.3%	9,359	22.0%
Jul	38,979	41,075	37,501	38,672	(2,403)	-5.9%	1,171	3.1%
Aug	27,272	69,009	38,485	53,751	(15,258)	-22.1%	15,266	39.7%
Sep	12,424	27,052	20,054	23,934	(3,118)	-11.5%	3,880	19.3%
Oct	24,269	46,905	35,119	33,677	(13,228)	-28.2%	(1,442)	-4.1%
Nov	27,048	31,155	29,453	34,514	3,359	10.8%	5,061	17.2%
Dec	38,891	63,692	47,924	61,364	(2,328)	-3.7%	13,440	28.0%
Total Annual	\$ 337,383	\$ 484,965	\$ 394,800	\$ 451,853	\$ (33,112)	-6.8%	\$ 57,053	14.5%
5-Year Ave Change (2020 - 2024):			73.6%					



Admissions Tax by Payer					
Establishment	2022 Annual Actual	2023 Annual Actual	2024 Annual Actual	Over / (Under)	
				2024 Actual vs 2023 Actual	
				\$	%
AMC Theatres	\$ 220,878	\$ 248,634	\$ 248,456	\$ (178)	-0.1%
Catapult Adventure Park	-	124,978	101,904	(23,073)	-18.5%
Fandango Media	7,648	7,751	7,762	11	0.1%
GolfNow, LLC	965	1,501	1,177	(324)	-21.6%
Grand Prix Raceway	13,078	-	-	-	-
Oakbrook Golf Club	19,769	20,284	19,603	(681)	-3.4%
Regal Cinemas	75,046	81,817	72,950	(8,867)	-10.8%
Total	\$ 337,383	\$ 484,965	\$ 451,853	\$ (33,112)	-6.8%

Note:

Catapult Adventure Park's tax effective 7/1/22. Current amount includes 7 of 9 payment plan (\$67,080).

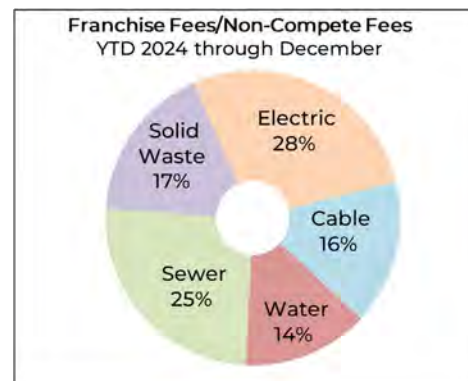
Grand Prix Raceway closed in May 2023.

Franchise Fees & Non-Compete Fees

Franchise fees are charges levied on private utilities for their use of City streets and other public properties to place utility infrastructure and to recoup City costs of administering franchise agreements. The franchise fees on light, natural gas, and telephone utilities are limited by statute to the actual administrative expenses incurred by the City directly related to receiving and approving permits, licenses, or franchises. Cable TV franchise fees are governed by the Federal Cable Communications Policy Act of 1996 and are negotiated with cable companies for an amount not to exceed 5% of gross revenues.

	Utility	Contract Expiration	Utility Tax	Franchise Fee	Non-Compete Fee
1	Comcast Phone	11/02/25	6.00%	-	-
2	Comcast Cable	12/04/25	6.00%	5.00%	-
3	Integra Communications	07/27/24	6.00%	-	-
4	Lakeview Light & Power	12/22/27	5.00%	-	-
5	Lakewood Water District	12/22/26	-	-	6.00%
6	Pierce County Sanitary Sewer	03/13/31	-	-	6.00%
7	Puget Sound Energy	01/20/26	5.00%	-	-
8(a)	Lightcurve (formerly Rainier Connect)				
	Cable TV	7/3/2029	6%	5%	-
8(b)	Telecommunications	7/3/2029	6%	5%	-
9	TPU Light	06/01/25	-	-	6.00%
10	TPU Water	11/19/26	-	-	8.00%
11	Waste Connections	12/31/25	6.00%	4.00%	-
12	Small Cell Wireless (admin cost) - AT&T Small Wireless	06/08/25	-	-	-

Franchise Fees/Non-Compete Fees								
Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ -	\$ -	\$ -	\$ -	-	-	-	-
Feb	87,969	91,639	86,432	95,576	3,937	4.3%	9,144	10.6%
Mar	984,495	962,941	1,025,445	1,024,644	61,703	6.4%	(801)	-0.1%
Apr	-	-	-	-	-	-	-	-
May	94,667	139,257	113,502	57,811	(81,446)	-58.5%	(55,691)	-49.1%
Jun	1,007,125	1,038,244	1,070,410	1,097,512	59,268	5.7%	27,102	2.5%
Jul	-	-	-	-	-	-	-	-
Aug	90,378	94,127	95,133	97,913	3,786	4.0%	2,780	2.9%
Sep	1,065,155	1,117,324	1,169,720	1,131,171	13,847	1.2%	(38,549)	-3.3%
Oct	-	-	-	-	-	-	-	-
Nov	94,330	96,853	91,107	81,104	(15,749)	-16.3%	(10,003)	-11.0%
Dec	1,070,599	1,065,869	1,117,251	1,077,047	11,178	1.0%	(40,204)	-3.6%
Total Annual	\$ 4,494,718	\$ 4,606,254	\$ 4,769,000	\$ 4,662,778	\$ 56,524	1.2%	\$ (106,222)	-2.2%
5-Year Ave Change (2020 - 2024):		1.7%						

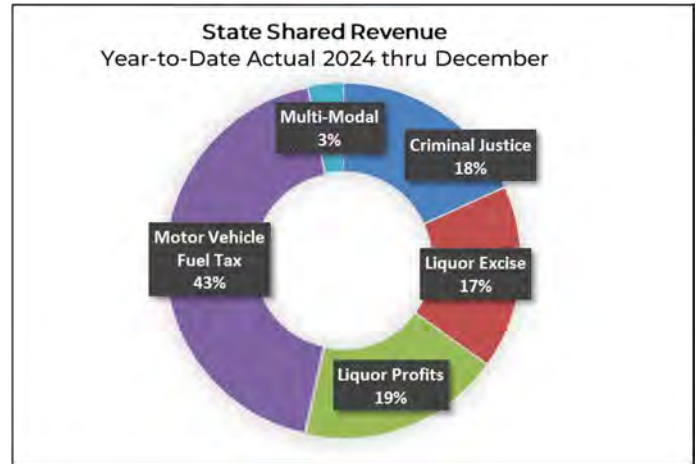


Franchise Fees/Non-Compete Fees by Type								
Annual Totals								
Type	2022 Annual Actual	2023 Annual Actual	2024		Over / (Under)			
			Annual Budget	YTD Actual	2024 Actual vs 2023 Actual		2024 YTD Actual vs YTD Budget	
					\$	%	\$	%
Cable	\$ 881,870	\$ 819,381	\$ 982,400	\$ 737,595	(81,786)	-10.0%	(229,680)	-23.7%
Water	567,214	632,153	612,100	646,484	14,331	2.3%	16,306	2.6%
Sewer	1,106,182	1,142,282	1,141,500	1,175,393	33,111	2.9%	34,881	3.1%
Solid Waste	722,964	768,472	751,400	811,749	43,277	5.6%	58,141	7.7%
Electric	1,216,488	1,243,966	1,281,600	1,291,556	47,590	3.8%	14,129	1.1%
Total	\$ 4,494,718	\$ 4,606,254	\$ 4,769,000	\$ 4,662,778	\$ 56,524	1.2%	\$ (106,222)	-2.2%

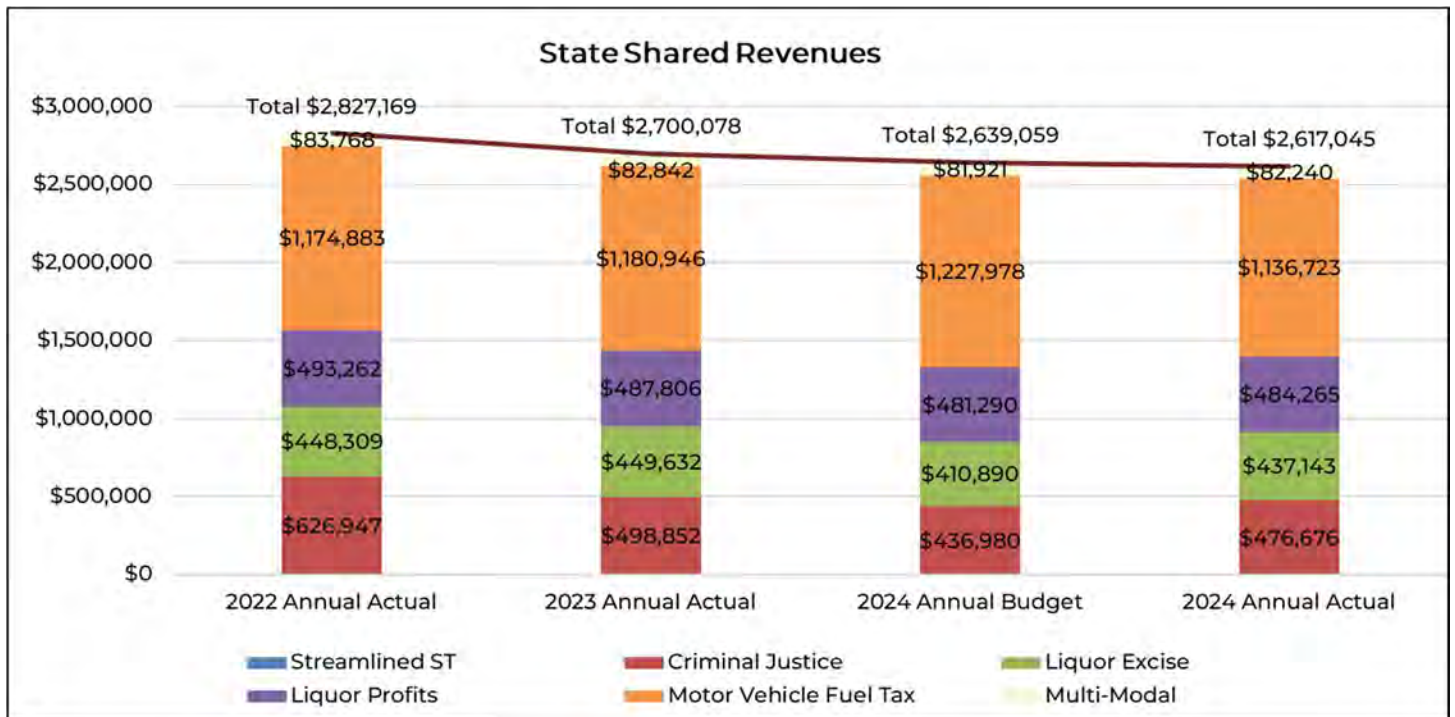
State Shared Revenues

State-shared revenues are from taxes and fees collected by the State and disbursed to municipalities based on population or other criteria. The source of these shared revenues includes: sales tax mitigation, criminal justice, leasehold excise tax, state lodging tax sharing, liquor excise tax and liquor profits, and motor vehicle fuel tax.

The following tables provides a comparison of state shared revenues, including the portion of motor vehicle fuel tax, increased gas tax and multi-modal revenue receipted directly in the transportation capital fund.



State Shared Revenue Annual Totals								
Revenue	2022 Annual Actual	2023 Annual Actual	2024		2024 YTD Actual vs 2023 YTD Actual		2024 Actual vs 2024 Budget	
			Annual Budget	Annual Actual	Over/(Under)		Over/(Under)	
					\$	%	\$	%
CJ-Violent Crimes/Population	\$ 108,244	\$ 127,693	\$ 95,000	\$ 170,465	\$ 42,772	33.5%	\$ 75,465	79.4%
CJ-Special Programs	78,420	82,549	84,480	87,407	4,858	5.9%	2,927	3.5%
CJ-DUI Cities	4,703	6,451	8,000	5,501	(950)	-14.7%	(2,499)	-31.2%
CJ-High Crime	435,580	282,159	249,500	213,303	(68,856)	-24.4%	(36,197)	-14.5%
Liquor Excise Tax	448,309	449,632	410,890	437,143	(12,489)	-2.8%	26,253	6.4%
Liquor Board Profits	493,262	487,806	481,290	484,265	(3,541)	-0.7%	2,975	0.6%
Motor Vehicle Fuel Tax	782,125	787,006	822,930	755,782	(31,224)	-4.0%	(67,148)	-8.2%
Subtotal - General/Street	\$ 2,350,644	\$ 2,223,294	\$ 2,152,090	\$ 2,153,866	\$ (69,428)	-3.1%	\$ 1,776	0.1%
Motor Vehicle Fuel Tax	319,460	321,453	333,367	308,980	(12,473)	-3.9%	(24,387)	-7.3%
Increase Motor Vehicle Fuel Tax	73,298	72,487	71,681	71,961	(526)	-0.7%	280	0.4%
Multi-Modal	83,768	82,842	81,921	82,240	(602)	-0.7%	319	0.4%
Subtotal - Capital Projects	476,526	476,782	486,969	463,181	\$ (13,601)	-2.9%	\$ (23,788)	-4.9%
Total	\$ 2,827,170	\$ 2,700,076	\$ 2,639,059	\$ 2,617,047	\$ (83,029)	-3.1%	\$ (22,012)	-0.8%



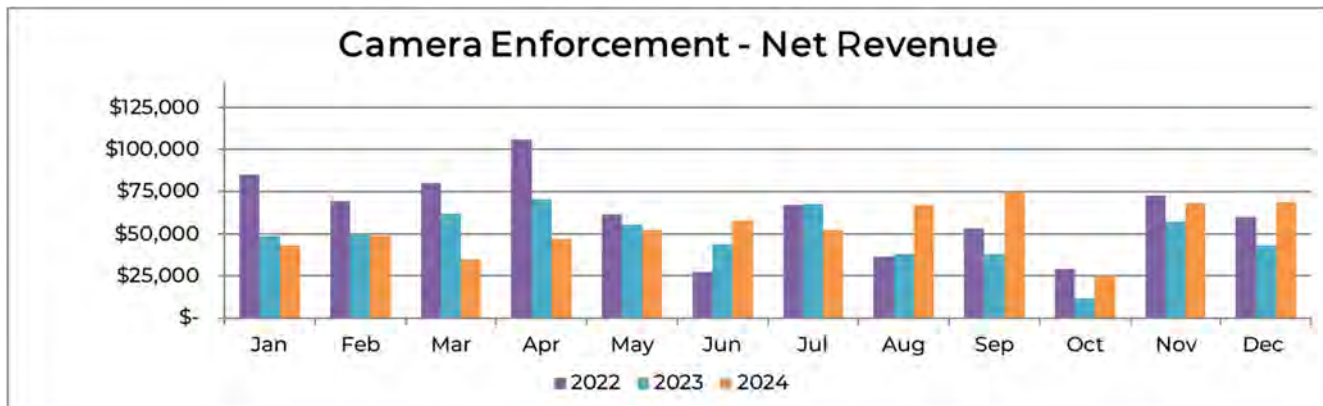
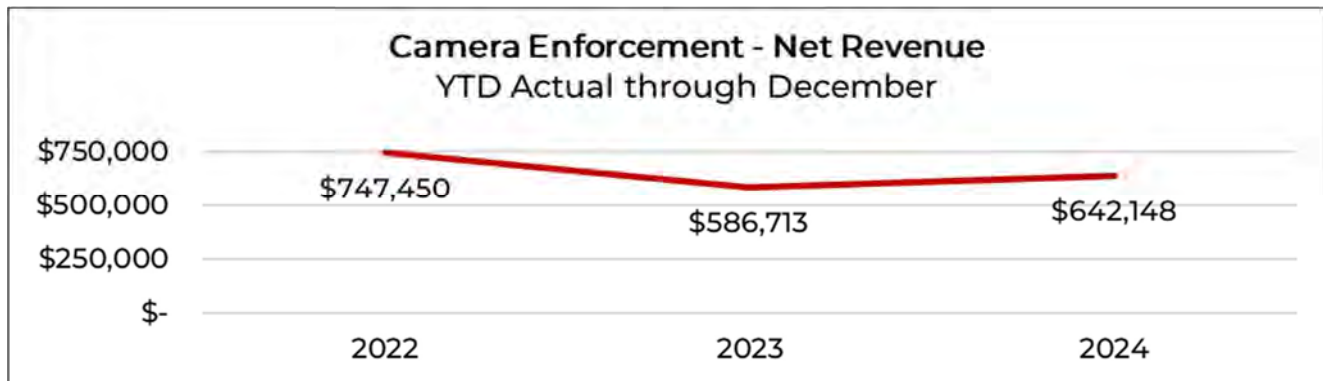
POLICE

Photo Infraction – Red Light/School Zone Enforcement

The City currently has eight cameras operating at five locations:

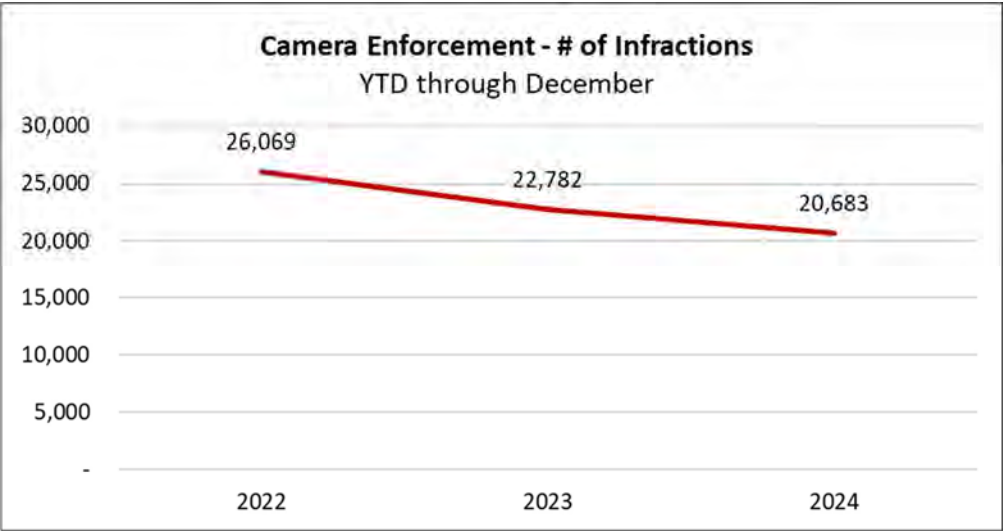
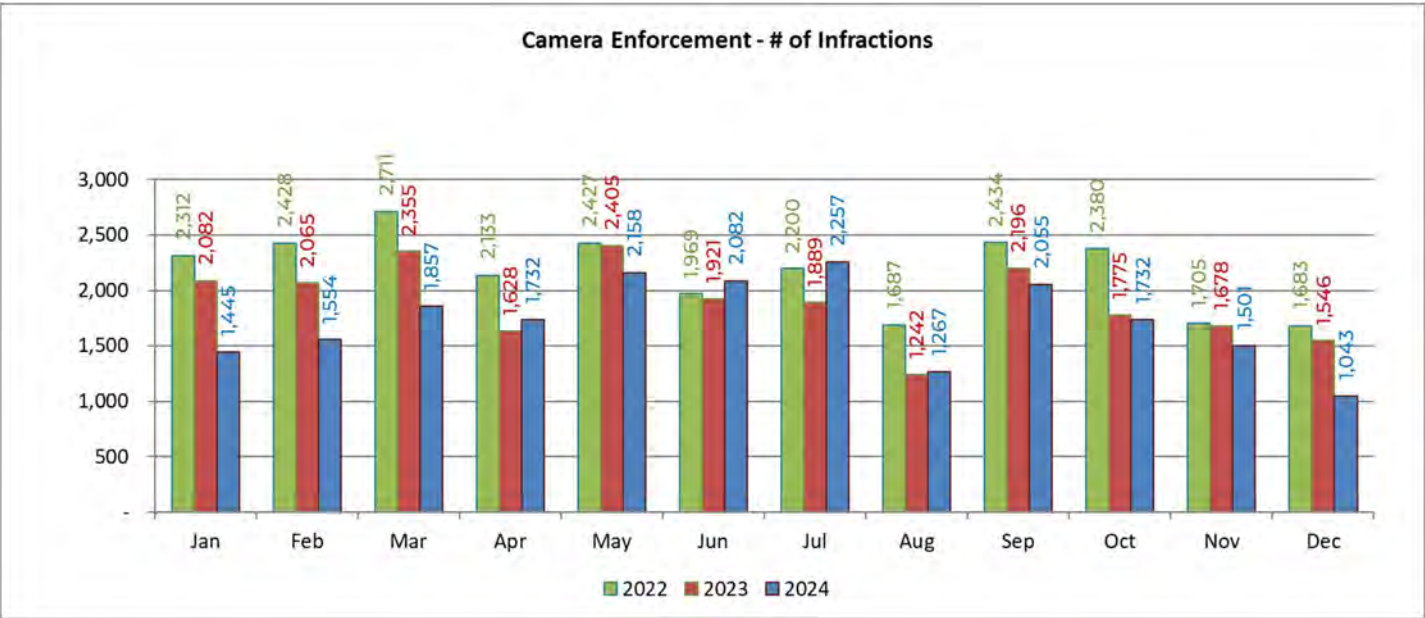
- Two (2) school zone cameras located at: 5405 Steilacoom Blvd – WB and 9904 Gravelly Lake Drive – SB.
- Six (6) red light cameras located at:
 - Bridgeport Blvd SW & San Francisco Ave SW – SB & NB
 - Steilacoom Blvd SW & Phillips Rd SW – WB & EB
 - South Tacoma Way & SR 512 – NB & SB.

Photo Infraction - Red Light / School Zone Enforcement											
Annual Totals											
Month	Year 2022			Year 2023			Year 2024			Over / (Under)	
	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Net Revenue 2024 vs 2023	
										\$	%
Jan	\$ 117,106	\$ 32,240	\$ 84,866	\$ 81,379	\$ 32,240	\$ 49,139	\$ 75,657	\$ 32,240	\$ 43,417	\$ (5,722)	-11.6%
Feb	101,450	32,240	69,210	82,160	32,240	49,920	81,466	32,240	49,226	(694)	-1.4%
Mar	111,985	32,240	79,745	94,090	32,240	61,850	67,237	32,240	34,997	(26,853)	-43.4%
Apr	137,962	32,240	105,722	102,348	32,240	70,108	79,776	32,240	47,536	(22,572)	-32.2%
May	93,839	32,240	61,599	87,677	32,240	55,437	84,330	32,240	52,090	(3,347)	-6.0%
Jun	59,580	32,240	27,340	76,220	32,240	43,980	90,028	32,240	57,788	13,808	31.4%
Jul	99,362	32,240	67,122	99,986	32,240	67,746	84,595	32,240	52,355	(15,391)	-22.7%
Aug	68,644	32,240	36,404	70,521	32,240	38,281	99,343	32,240	67,103	28,822	75.3%
Sep	85,580	32,240	53,340	70,600	32,240	38,360	107,377	32,240	75,137	36,777	95.9%
Oct	61,574	32,240	29,334	43,741	32,240	11,501	53,558	27,998	25,560	14,059	122.2%
Nov	104,801	32,240	72,561	89,592	32,240	57,352	100,302	32,240	68,062	10,710	18.7%
Dec	92,447	32,240	60,207	75,279	32,240	43,039	97,426	28,549	68,877	25,838	60.0%
Total Annual	\$1,134,330	\$386,880	\$747,450	\$ 973,593	\$386,880	\$ 586,713	\$ 1,021,095	\$378,947	\$ 642,148	\$ 55,435	9.4%



# of Infraction Notices Generated															
Annual Totals															
	BP Way & San Francisco			Steilacoom & Phillips			South Tacoma Way & SR512			School Zones			Total		
Month	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Jan	100	120	105	235	217	-	717	775	789	1,260	970	551	2,312	2,082	1,445
Feb	99	105	88	234	197	-	822	787	791	1,273	976	675	2,428	2,065	1,554
Mar	109	110	109	242	254	-	954	898	949	1,406	1,093	799	2,711	2,355	1,857
Apr	124	106	85	266	256	-	913	773	913	830	493	734	2,133	1,628	1,732
May	118	158	95	323	319	-	1,003	845	1,027	983	1,083	1,036	2,427	2,405	2,158
Jun	169	134	124	344	359	95	1,019	959	1,025	437	469	838	1,969	1,921	2,082
Jul	140	132	48	466	-	160	1,140	1,090	1,006	454	667	1,043	2,200	1,889	2,257
Aug	159	121	77	369	-	91	1,049	1,121	1,099	110	-	-	1,687	1,242	1,267
Sep	163	113	120	368	-	41	882	1,037	1,030	1,021	1,046	864	2,434	2,196	2,055
Oct	115	117	134	331	-	106	755	701	1,006	1,179	957	486	2,380	1,775	1,732
Nov	147	99	101	275	-	46	570	786	838	713	793	516	1,705	1,678	1,501
Dec	151	117	89	252	-	29	707	855	646	573	574	279	1,683	1,546	1,043
Total YTD	1,594	1,432	1,175	3,705	1,602	568	10,531	10,627	11,119	10,239	9,121	7,821	26,069	22,782	20,683

Steilacoom & Phillips down beginning July 2023 due to construction and with potential of transitioning to new camera vendor, the site was not re-installed until Q2 2024 (with one camera active).



Jail Services

The City contracts with various agencies to provide jail services. Current contracts are with Nisqually and Pierce County.

2024 Jail Rates					
Pierce County	Booking Fee	\$66.08	Nisqually	Booking Fee	\$20.00
	Daily Rate	\$98.08		Daily Rate	\$143.33
	Escort Fee*	\$146.29		Hospital Security	\$48.50/hr
	Mental Health Fee	\$272.63		Major Medical Costs	City Pays
	Special Identification Process	\$66.08			
	Major Medical Costs	City Pays			

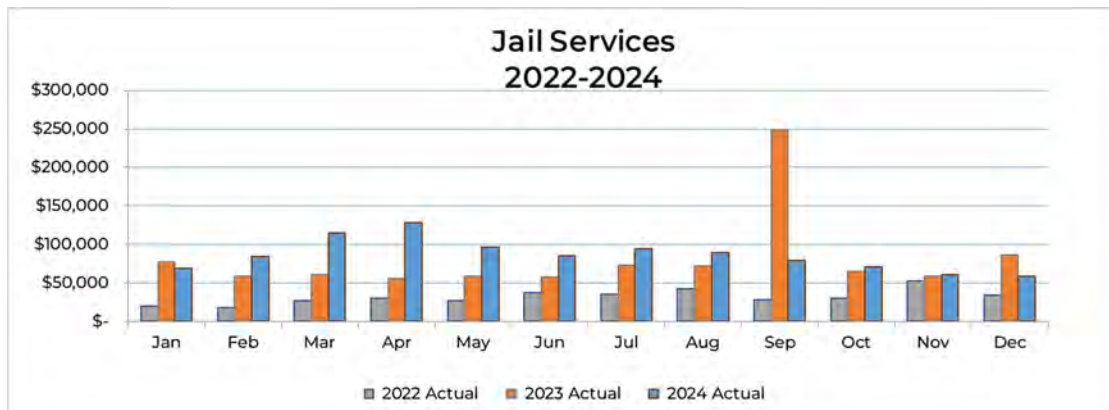
Pierce County rates listed are in accordance with Pierce County Code 9.47.020. Revised 11/21.

Starting July 2022, Nisqually's daily rate increased to \$130.00, with 5% increases every January 1st.

The current \$143.33 includes the 5% increase.

Service Period	Year 2022				Year 2023				Year 2024			
	Nisqually	Pierce County	Medical	Total by Month	Nisqually	Pierce County	Medical	Total by Month	Nisqually	Pierce County	Medical	Total by Month
Jan	\$ 17,412	\$ 2,200	\$ -	\$ 19,613	\$ 63,691	\$ 6,585	\$ 6,415	\$ 76,691	\$ 65,661	\$ 3,266	\$ -	\$ 68,927
Feb	16,301	1,698	-	18,000	45,784	3,203	9,359	58,347	77,001	7,537	-	84,537
Mar	24,381	2,299	-	26,680	57,757	3,268	-	61,025	104,274	10,519	-	114,793
Apr	22,516	7,748	-	30,264	49,184	6,416	-	55,600	121,251	7,484	-	128,735
May	21,515	5,476	-	26,991	50,915	8,168	-	59,083	89,109	7,558	-	96,667
Jun	30,095	5,188	1,475	36,758	50,505	7,333	-	57,838	64,928	20,365	-	85,293
Jul	33,623	2,066	-	35,689	62,366	10,747	-	73,113	79,736	14,479	-	94,216
Aug	34,337	6,455	1,377	42,169	62,723	9,824	-	72,547	82,744	6,237	-	88,981
Sep	25,624	2,170	-	27,794	240,441	8,660	-	249,101	73,693	5,985	-	79,679
Oct	26,335	2,976	361	29,672	50,967	13,515	-	64,482	61,941	8,942	-	70,883
Nov	32,180	3,237	17,369	52,786	55,714	3,250	-	58,964	55,182	5,958	-	61,140
Dec	31,412	2,403	-	33,814	57,549	4,258	24,338	86,145	50,309	7,979	-	58,288
Annual Total	\$ 315,732	\$ 43,917	\$ 20,581	\$ 380,230	\$ 847,596	\$ 85,227	\$ 40,112	\$ 972,935	\$ 925,830	\$ 106,308	\$ -	\$ 1,032,138
	Annual Budget \$ 950,000				Annual Budget \$ 773,485				Annual Budget \$ 800,000			
	YTD as % of Annual Budget 40.0%				YTD as % of Annual Budget 125.8%				YTD as % of Annual Budget 129.0%			

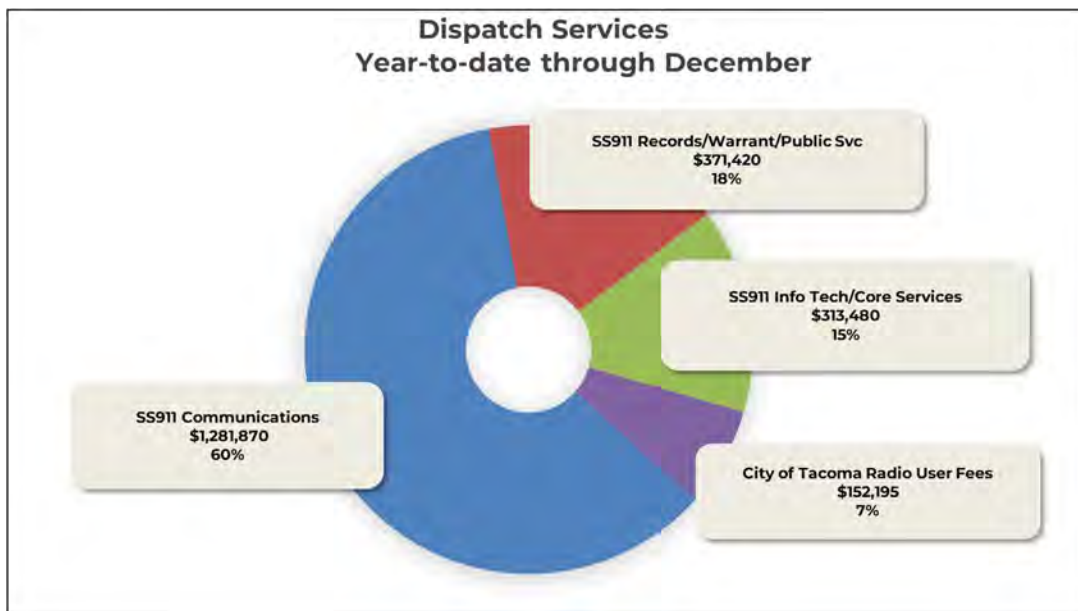
2023 annual budget of \$773,485 includes \$173,485 1-time for 7/2022 through 12/2022 Nisqually jail cost increases billed and paid for in Sep 2023.



Dispatch Services

South Sound 911 PDA (Public Development Authority) provides dispatch emergency communication, records and technology services, and regional, interoperable first responder radio system.

South Sound 911 Dispatch Services				
Year-to-date through December				
Category	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	Actual
Communication	\$ 1,335,280	\$ 1,335,280	\$ 1,485,312	\$ 1,281,870
Records/Warrant/Public Services	256,100	282,710	179,391	371,420
Information Technology/Core Services	271,471	302,067	302,067	313,480
Subtotal	\$ 1,862,850	\$ 1,920,057	\$ 1,966,770	\$ 1,966,770
Radio User Fees City of Tacoma	153,997	150,285	152,000	152,195
Total Dispatch Services	\$ 2,016,847	\$ 2,070,342	\$ 2,118,770	\$ 2,118,965
Change Over Prior Year - \$	\$ (7,363)	\$ 53,494		\$ 48,623
Change Over Prior Year - %	-0.4%	2.7%		2.3%



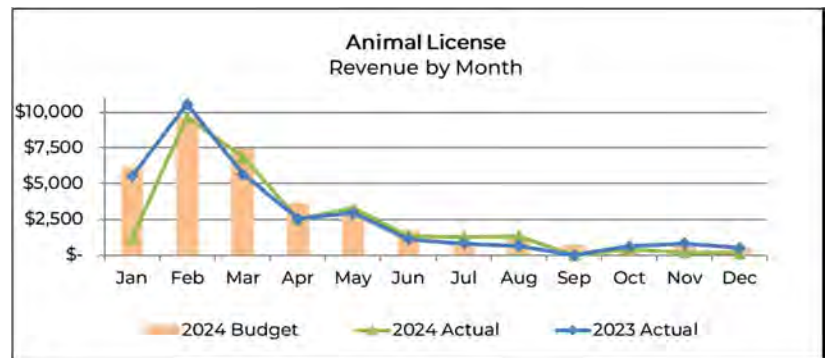
Animal License

The City requires all dogs and cats over the age of eight weeks and residing in the city limits to be licensed annually. All licenses expire on December 31. Licenses not renewed by February 28 are subject to a \$2 late penalty.

Animal License Fees		
Fee Type	Regular	Senior (65+) or Physically Disabled
Unaltered Dogs/Cats	\$55.00	\$30.00
Spayed/Neutered Dogs	\$20.00	\$10.00
Spayed/Neutered Cats	\$12.00	\$4.00
Pets Under 6 Months Old	\$4.00	\$4.00
Service Dogs	\$0.00	\$0.00
Late Fee (after February 28)	\$2.00	\$2.00

Animal License Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 8,072	\$ 5,497	\$ 6,166	\$ 1,216	\$ (4,281)	-77.9%	\$ (4,950)	-80.3%
Feb	7,693	10,556	9,663	9,666	(890)	-8.4%	3	0.0%
Mar	4,757	5,662	7,477	6,845	1,183	20.9%	(632)	-8.5%
Apr	1,964	2,564	3,697	2,536	(28)	-1.1%	(1,161)	-31.4%
May	3,302	2,972	2,725	3,309	337	11.3%	584	21.4%
Jun	1,464	1,104	1,780	1,332	228	20.7%	(448)	-25.2%
Jul	-	827	755	1,286	459	55.5%	531	70.3%
Aug	2,334	663	1,224	1,351	688	103.8%	127	10.4%
Sep	911	4	724	20	16	400.0%	(704)	-97.2%
Oct	587	634	611	431	(203)	-32.0%	(180)	-29.5%
Nov	-	835	623	190	(645)	-77.2%	(433)	-69.5%
Dec	585	497	555	159	(338)	-68.0%	(396)	-71.3%
Total Annual	\$ 31,669	\$ 31,815	\$ 36,000	\$ 28,341	\$ (3,474)	-10.9%	\$ (7,659)	-21.3%

5-Year Ave Change (2020 - 2024): -4.4%



Animal Control Year-to-date through December						
Operating Revenues & Expenditures	2022 Annual Actual	2023 Annual Actual	2024		Over / (Under)	
			Annual Budget	YTD Actual	YTD 2024 vs 2023	
					\$	%
Operating Revenue:						
Animal License	\$ 31,669	\$ 31,815	\$ 36,000	\$ 28,341	\$ (3,474)	-10.9%
Animal Services - City of Dupont	37,288	37,992	38,710	38,710	718	1.9%
Animal Services - Town of Steilacoom	21,203	21,710	16,800	22,123	413	1.9%
Total Operating Revenues	\$ 90,160	\$ 91,517	\$ 91,510	\$ 89,174	\$ (2,343)	-2.6%
Operating Expenditures:						
Personnel	224,201	238,279	245,324	251,750	13,471	5.7%
Supplies	2,985	500	3,360	3,212	2,712	542.4%
Humane Society	162,153	175,656	186,115	186,049	10,393	5.9%
Other Services & Charges	121	160	1,200	-	(160)	-100.0%
Total Operating Expenditures	\$ 389,460	\$ 414,596	\$ 435,999	\$ 441,010	\$ 26,414	6.4%
Net Program Cost	\$ (299,301)	\$ (323,080)	\$ (344,489)	\$ (351,836)	\$ (28,756)	8.9%

Note - operating expenditures do not include internal service allocations (such as vehicle repairs & maintenance, vehicle replacement reserves, etc.) as all police internal service charges are accounted for under Command Section.

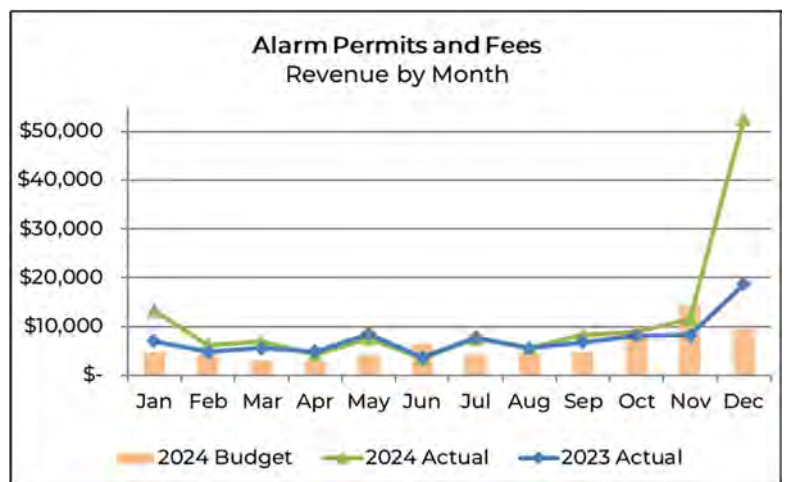
Alarm Permits and Fees

False alarms cost the City and citizens thousands of dollars per year and take officers away from actual emergencies. The false alarm ordinance includes a registration process, provides for annual alarm permit fees for residential and business alarms, and provides for fees for false alarms to encourage all alarm users to maintain the reliability of and to properly use their alarm equipment.

Alarm Permits and Fees Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 3,793	\$ 6,967	\$ 4,707	\$ 13,290	\$ 6,323	90.8%	\$ 8,583	182.4%
Feb	10,385	4,797	4,206	6,232	1,435	29.9%	2,026	48.2%
Mar	4,975	5,572	2,925	6,909	1,337	24.0%	3,984	136.2%
Apr	5,114	4,841	2,764	4,345	(496)	-10.2%	1,581	57.2%
May	8,577	8,543	4,159	7,532	(1,011)	-11.8%	3,373	81.1%
Jun	11,545	3,638	6,403	3,474	(164)	-4.5%	(2,929)	-45.7%
Jul	4,413	7,796	4,427	7,592	(204)	-2.6%	3,165	71.5%
Aug	5,024	5,538	4,102	5,688	150	2.7%	1,586	38.7%
Sep	5,327	6,806	4,724	8,371	1,565	23.0%	3,647	77.2%
Oct	16,063	8,093	7,776	8,778	685	8.5%	1,002	12.9%
Nov	15,089	8,253	14,218	11,628	3,375	40.9%	(2,590)	-18.2%
Dec	6,498	18,712	9,588	52,642	33,930	181.3%	43,054	449.0%
Total Annual	\$ 96,803	\$ 89,556	\$ 70,000	\$ 136,481	\$ 46,925	52.4%	\$ 66,481	95.0%
3rd Party Processing Fees	\$ 61,849	\$ 40,650	\$ 52,500	\$ 71,206	\$ 30,556	75.2%	\$ 18,706	35.6%

5-Year Ave Change (2020 - 2024): 23.0%

Note: The table reflects gross revenue; processing and other fees are shown separately.



Opioid Abatement Fund

Distributors: Washington State received the maximum \$518M under a resolution where three companies (McKesson Corporation, Cardinal Health Inc., and AmerisourceBergen Drug Corporation) found to have played key roles in fueling the opioid epidemic. More than \$476M will be directed toward addressing the opioid epidemic. This money will be paid over 18 distributions, with the first distribution occurring in December 2022. Local governments and State must spend the settlement funds on approved uses, must keep records of its spending, must file reports with the Settlement Administrator, and must comply with all terms of the Washington and National Distributer Settlements. A local government can either spend the money itself or elect to pool with other local governments on a regional basis.

Janssen (Johnson & Johnson): To avoid trial in the lawsuit, Janssen (Johnson & Johnson, Johnson & Johnson Innovative Medicine, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. collectively) was required to pay a settlement of \$149.5M in June 2024. The settlement required that \$123.3M be used to combat the opioid epidemic, including the fentanyl crisis. The attorney general has directed 50% (\$61.6M) of these resources to local governments for that purpose. The settlement was contingent on eligible cities and counties joining the settlement by May 11, 2024. As with prior resolutions, to obtain the full amount, all 125 eligible local governments needed to sign the deal. Local governments divided their share of the proceeds according to their own agreed formula.

McKinsey & Co.: A settlement has been reached in a class action lawsuit against McKinsey & Company, Inc., and related entities claiming that McKinsey played a central role in the opioid crisis by advising opioid manufacturers and other industry participants how to sell as many prescription opioids as possible. The lawsuit is known as *In re McKinsey & Co., Inc. National Prescription Opiate Consultant Litigation*, Case No. 3:21-md-02996-CRB (N.D. California). Allocations to eligible subdivisions were made following the same general intrastate methodologies applied in the national opioid settlement with Janssen Pharmaceuticals.

CVS, Walgreens, Walmart, Teva, Allergan: Washington State will also receive an estimated \$434.4M from multistate resolutions with the following five companies:

- CVS: \$110.6 million to Washington state over 10 years;
- Walgreens: \$120.3 million to Washington state over 15 years;
- Walmart: \$62.6 million to Washington state and 97% of that paid in the first year;
- Teva: \$90.7 million to Washington state over the next 13 years; and
- Allergan: \$50 million to Washington state over the next seven years.

Actual & Projected Allocation Amounts

The following table provides an accounting of settlement funds received and projected future receipts.

Opioid Abatement Distributions Received & Projected									
As of December 31, 2024									
Date	Distributor ¹	Janssen (J&J)	McKinsey	Teva	Allergan	CVS	Walgreens	Walmart	Total
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	
12/2022	\$ 41,039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,039
12/2022	\$ 43,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,130
8/2023	\$ 43,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,130
3/2024	\$ 23,760	\$ -	\$ -	\$ 14,412	\$ 15,970	\$ 17,784	\$ 34,415	\$ 139,928	\$ 246,269
6/2024	\$ -	\$ 289,326	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 289,326
7/2024	\$ 53,983	\$ -	\$ -	\$ 14,666	\$ 16,116	\$ 14,229	\$ -	\$ -	\$ 98,994
9/2024	\$ -	\$ -	\$ 22,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,235
7/2025	\$ 53,983	\$ -	\$ -	\$ 14,666	\$ 16,116	\$ 28,187	\$ 13,840	\$ -	\$ 126,793
7/2026	\$ 53,983	\$ -	\$ -	\$ 14,666	\$ 16,116	\$ 28,497	\$ 13,840	\$ -	\$ 127,103
7/2027	\$ 44,328	\$ -	\$ -	\$ 14,666	\$ 15,777	\$ 28,497	\$ 13,840	\$ -	\$ 117,109
7/2028	\$ 72,417	\$ -	\$ -	\$ 14,666	\$ 15,777	\$ 27,940	\$ 14,101	\$ -	\$ 144,900
7/2029	\$ 74,695	\$ -	\$ -	\$ 14,260	\$ 15,777	\$ 26,544	\$ 14,101	\$ -	\$ 145,376
7/2030	\$ 74,695	\$ -	\$ -	\$ 14,260	\$ -	\$ 25,148	\$ 20,574	\$ -	\$ 134,677
7/2031	\$ 62,788	\$ -	\$ -	\$ 14,260	\$ -	\$ 25,126	\$ 20,574	\$ -	\$ 122,748
7/2032	\$ 62,788	\$ -	\$ -	\$ 14,260	\$ -	\$ 25,126	\$ 20,574	\$ -	\$ 122,748
7/2033	\$ 62,788	\$ -	\$ -	\$ 14,260	\$ -	\$ -	\$ 20,574	\$ -	\$ 97,623
7/2034	\$ 62,788	\$ -	\$ -	\$ 14,260	\$ -	\$ -	\$ 20,574	\$ -	\$ 97,623
7/2035	\$ 62,788	\$ -	\$ -	\$ 14,260	\$ -	\$ -	\$ 20,574	\$ -	\$ 97,623
7/2036	\$ 62,788	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,574	\$ -	\$ 83,362
7/2037	\$ 62,788	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,574	\$ -	\$ 83,362
7/2038	\$ 62,788	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,788
Received to LTD	\$ 205,041	\$ 289,326	\$ 22,235	\$ 29,077	\$ 32,087	\$ 32,013	\$ 34,415	\$ 139,928	\$ 784,122
Total Future Receipts	\$ 876,406	\$ -	\$ -	\$ 158,484	\$ 79,565	\$ 215,064	\$ 234,315	\$ -	\$ 1,563,835
Total Estimated	\$ 1,081,447	\$ 289,326	\$ 22,235	\$ 187,562	\$ 111,652	\$ 247,078	\$ 268,730	\$ 139,928	\$ 2,347,956

The projections are the amounts the City would receive pursuant to the settlement agreement if all relevant facts and circumstances were to remain unchanged. The relevant facts and circumstances, including but not limited to current levels of State and Subdivision participation, are subject to change and thus, there are no guarantees regarding the amounts or timing of any future payment(s). The amounts and timing of any future payments will be governed by the terms of the Settlement agreements. Projections as of December 2024.

Payment timing and amounts are subject to change and may be affected by, among other things, increased participation in a State, a State's eligibility for Incentive Payment D, and suspensions or offsets related to Later Litigating Subdivisions. Payment timing and amounts may also be affected by the Pre-payment Option and/or Significant Financial Constraint provisions of the Distributor Settlement Agreement. Additionally, these calculations do not take into account any Settlement Fund Administrator costs and fees that exceed the available interest accrued in the Settlement Fund.

Opioid Abatement Expenditures

Section 5 of the interlocal agreement states that each jurisdiction is to reserve 10% of the settlement payments to cover the administration of the Opioid Abatement Council.

Section 5. Administration of PCOAC and Expenses. Pierce County agrees to provide for the administration of the PCOAC through the Pierce County Auditor's Office as outlined in this Agreement. The Pierce County Auditor's Office (Administrator) will serve as the administrator for PCOAC and shall perform all administrative functions, including scheduling of meetings, making reports publicly available, maintaining a public dashboard, preparing a report for consideration of the PCOAC at its annual meeting, and other such tasks as assigned by the Chair.

Administrative Expenses. 10% of the Opioid Funds received by the Parties will be reserved by each Party, on an annual basis, for administrative costs related to the PCOAC. Administrative costs are limited to 10% and every effort shall be made to keep administrative costs below 10%. The Administrator shall provide itemized invoices for all administrative expenses to each of the Parties before the end of each fiscal year. Each Party will be billed by the Administrator a pro-rated amount based on the overall percentage each Party annually receives in direct allocation from the Trustee. Any reserved funds that exceed a party's pro-rated share of the administrative costs will be reallocated to each Party for Approved Purposes under the MOU.

Expenditures:

- \$2,165.37 for 2023 Opioid Abatement Council Administrative Fees
- \$2,458.66 for 2024 Opioid Abatement Council Administrative Fees

Seizure Funds

Fund 180 Narcotics Seizure Fund

The purpose of this fund is for tracking assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

Fund 180 - Narcotics Seizure				
Year-to-date through December				
	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	YTD Actual
Sources:				
Forfeitures	\$ 105,547	\$ 145,507	\$ 34,444	\$ 24,332
Law Enforcement Contracts	25,340	17,035	12,207	16,891
Interest /Misc	3,086	4,239	-	2,347
Total Sources	\$ 133,973	\$ 166,780	\$ 46,651	\$ 43,569
Uses:				
Investigations	97,006	128,423	102,881	76,875
Capital	173,301	17,795	20,000	41,359
Total Uses	\$ 270,307	\$ 146,218	\$ 122,881	\$ 118,234
Sources Over/(Under) Uses	\$ (136,334)	\$ 20,563	\$ (76,230)	\$ (74,665)
Beginning Balance	\$ 192,000	\$ 55,667	\$ 76,230	\$ 76,230
Ending Balance	\$ 55,667	\$ 76,230	\$ -	\$ 1,565

Fund 181 Felony Seizure Fund

The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however, may not be used to supplant existing funding sources.

Fund 181 - Felony Seizure				
Year-to-date through December				
	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	YTD Actual
Sources:				
Forfeitures	\$ 25,920	\$ 2,657	\$ -	\$ 100
Interest /Misc	418	867	-	679
Total Sources	\$ 26,338	\$ 3,523	\$ -	\$ 779
Uses:				
Investigations	16,047	4,457	22,371	9,083
Capital Purchases	23,184	-	-	13,288
Total Uses	\$ 39,231	\$ 4,457	\$ 22,371	\$ 22,371
Sources Over/(Under) Uses	\$ (12,893)	\$ (934)	\$ (22,371)	\$ (21,592)
Beginning Balance	\$ 36,198	\$ 23,305	\$ 22,371	\$ 22,371
Ending Balance	\$ 23,305	\$ 22,371	\$ -	\$ 779

Fund 182 Federal Seizure Fund

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community –based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; personal or political use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures or wasteful expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

Fund 182 - Federal Seizure				
Year-to-date through December				
	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	YTD Actual
Sources:				
Forfeitures	\$ 18,701	\$ 29,214	\$ 9,000	\$ 11,243
Interest/Misc	1,374	77	-	303
Total Sources	\$ 20,075	\$ 29,291	\$ 9,000	\$ 11,546
Uses:				
Crime Prevention	93	5,776	13,671	892
Capital Purchases	162,783	19,547	-	12,554
Total Uses	\$ 162,876	\$ 25,323	\$ 13,671	\$ 13,446
Sources Over/(Under) Uses	\$ (142,801)	\$ 3,968	\$ (4,671)	\$ (1,900)
Beginning Balance	\$ 143,505	\$ 703	\$ 4,671	\$ 4,671
Ending Balance	\$ 703	\$ 4,671	\$ -	\$ 2,771

Fund 195 Public Safety Grants

The purpose of this fund is to account for the revenues and expenditures related to public safety grants. The following table provides a financial summary of these grants.

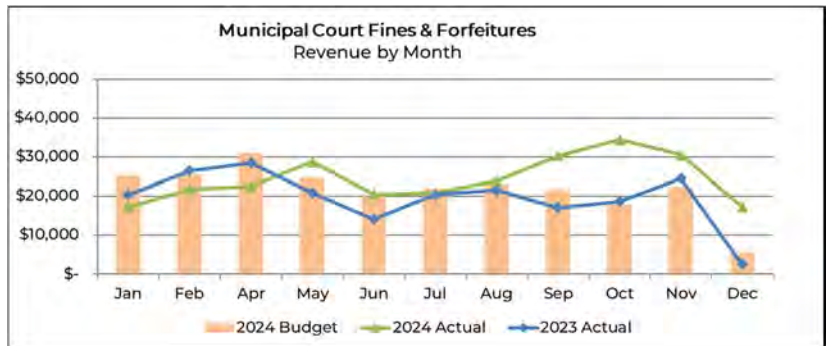
Public Safety Grants	Year-to-date through December 2024			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Washington Traffic Safety Commission (WTSC) Distracted Driving	-	3,806	3,806	-
Washington Traffic Safety Commission (WTSC) DUI	-	21,295	21,295	-
Washington Traffic Safety Commission (WTSC) Speeding	-	3,691	3,691	-
Washington Traffic Safety Commission (WTSC) Seatbelts	-	1,276	1,276	-
Washington State Military Department - Emergency Management (EMPG)	-	69,767	69,767	-
Dept. of Justice - Bulletproof Vest Partnership	-	12,129	12,129	-
Washington State Parks & Recreation Boaters Safety	-	12,884	12,884	-
Pierce County - STOP Violence Against Women Training	-	4,936	4,936	-
Dept. of Justice - Veterans Treatment Court	-	46,038	46,038	-
Washington Auto Theft Prevention Authority (WATPA)	-	368,189	368,189	-
Pierce County Regional Law Enforcement Phlebotomy Program	-	1,228	1,228	-
Washington Association of Sheriffs and Police Chiefs - Traffic Safety Grant	-	6,000	6,000	-
WATPA - Public Safety Equipment	-	130,358	130,358	-
Total	\$ -	\$ 681,596	\$ 681,596	\$ -

Public Safety Grants	2024	
	Annual Budget	YTD December
Washington Traffic Safety Commission (WTSC) Distracted Driving	4,000	3,806
Washington Traffic Safety Commission (WTSC) DUI	18,600	21,295
Washington Traffic Safety Commission (WTSC) Speeding	5,258	3,691
Washington Traffic Safety Commission (WTSC) Seatbelts	2,500	1,276
Washington State Military Department - Emergency Management (EMPG)	94,778	69,767
Dept. of Justice - Bulletproof Vest Partnership	7,538	12,129
Washington State Parks & Recreation Boaters Safety	12,884	12,884
Pierce County - STOP Violence Against Women Training	6,000	4,936
Dept. of Justice - Veterans Treatment Court	201,854	46,038
Washington Auto Theft Prevention Authority (WATPA)	721,033	368,189
Pierce County Regional Law Enforcement Phlebotomy Program	1,228	1,228
Dept. of Justice - JAG - Real Time Crime Center	47,051	-
Washington Association of Sheriffs and Police Chiefs - Traffic Safety Grant	6,000	6,000
Washington Traffic Safety Commission - School Zones	10,000	-
WATPA - Public Safety Equipment	131,250	130,358
Total	\$ 1,269,974	\$ 681,596

MUNICIPAL COURT

Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases. Revenues from 2015 cases and forward are collected by the City and remitted on a monthly basis to the contract jurisdictions (City of DuPont, City of University Place and Town of Steilacoom). The City of University Place contract ended in December 2020.

Municipal Court Fines & Forfeitures								
Annual Totals								
Month	2022	2023	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 29,625	\$ 20,289	\$ 25,272	\$ 17,204	\$ (3,085)	-15.2%	\$ (8,068)	-31.9%
Feb	25,074	26,496	25,477	21,711	(4,785)	-18.1%	(3,766)	-14.8%
Mar	28,855	24,744	24,623	23,901	(843)	-3.4%	(722)	-2.9%
Apr	31,236	28,440	30,946	22,347	(6,093)	-21.4%	(8,599)	-27.8%
May	19,188	20,843	24,677	28,727	7,884	37.8%	4,050	16.4%
Jun	33,380	14,138	19,980	20,464	6,326	44.7%	484	2.4%
Jul	23,680	20,340	21,999	20,758	418	2.1%	(1,241)	-5.6%
Aug	17,583	21,508	23,056	23,795	2,287	10.6%	739	3.2%
Sep	21,487	16,977	21,690	30,268	13,291	78.3%	8,578	39.5%
Oct	19,800	18,616	17,873	34,347	15,731	84.5%	16,474	92.2%
Nov	23,099	24,419	22,406	30,498	6,079	24.9%	8,092	36.1%
Dec	15,144	2,512	5,560	17,216	14,704	585.3%	11,656	209.6%
Total Annual	\$ 288,151	\$ 239,322	\$ 263,560	\$ 291,236	\$ 51,914	21.7%	\$ 27,676	10.5%
5-Year Ave Change (2020 - 2024):		-10.4%						



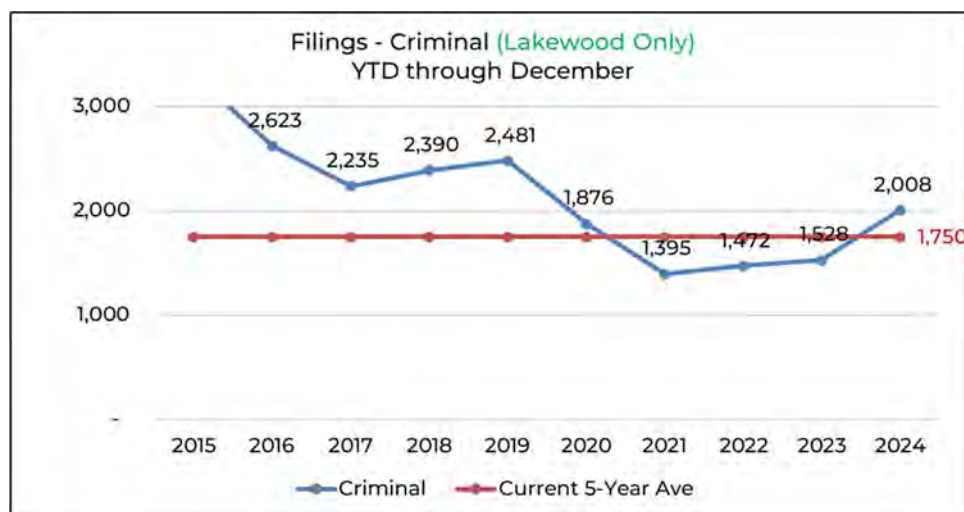
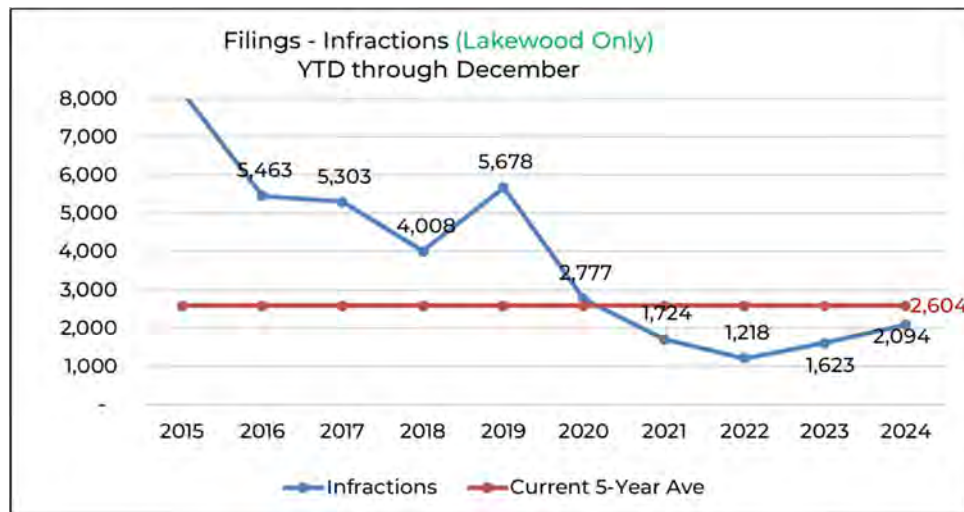
Municipal Court Fines & Forfeitures								
Annual Totals								
Category	2022 Actual	2023	2024		Over / (Under)		Over / (Under)	
		Annual Actual	Annual Budget	Annual Actual	2024 YTD Actual vs 2023 YTD Actual		2024 YTD Actual vs YTD Budget	
					\$	%	\$	%
Admin, Filing, Copy, Forms, Legal	\$ 26,790	\$ 18,104	\$ 12,000	\$ 16,445	\$ (1,659)	-9.2%	\$ 4,444	37.0%
Detention & Correction Services	61,999	32,929	38,700	39,876	6,947	21.1%	1,176	3.0%
Civil Penalties	239	144	100	279	135	93.8%	179	180.2%
Civil Infraction Penalties	148,809	150,072	166,800	183,774	33,702	22.5%	16,975	10.2%
Civil Parking Infractions	1,141	265	900	1,420	1,155	435.8%	520	57.8%
Criminal Traffic Misdemeanor	7,987	5,446	8,800	5,583	137	2.5%	(3,217)	-36.6%
Criminal Non-Traffic Fines	5,090	6,826	6,800	9,562	2,736	40.1%	2,762	40.6%
Court Cost Recoupment	12,319	6,460	7,460	7,572	1,112	17.2%	112	1.5%
Interest/Other/Misc	23,777	19,076	22,000	26,725	7,649	40.1%	4,725	21.5%
Total	\$ 288,151	\$ 239,322	\$ 263,560	\$ 291,236	\$ 51,914	21.7%	\$ 27,676	10.5%

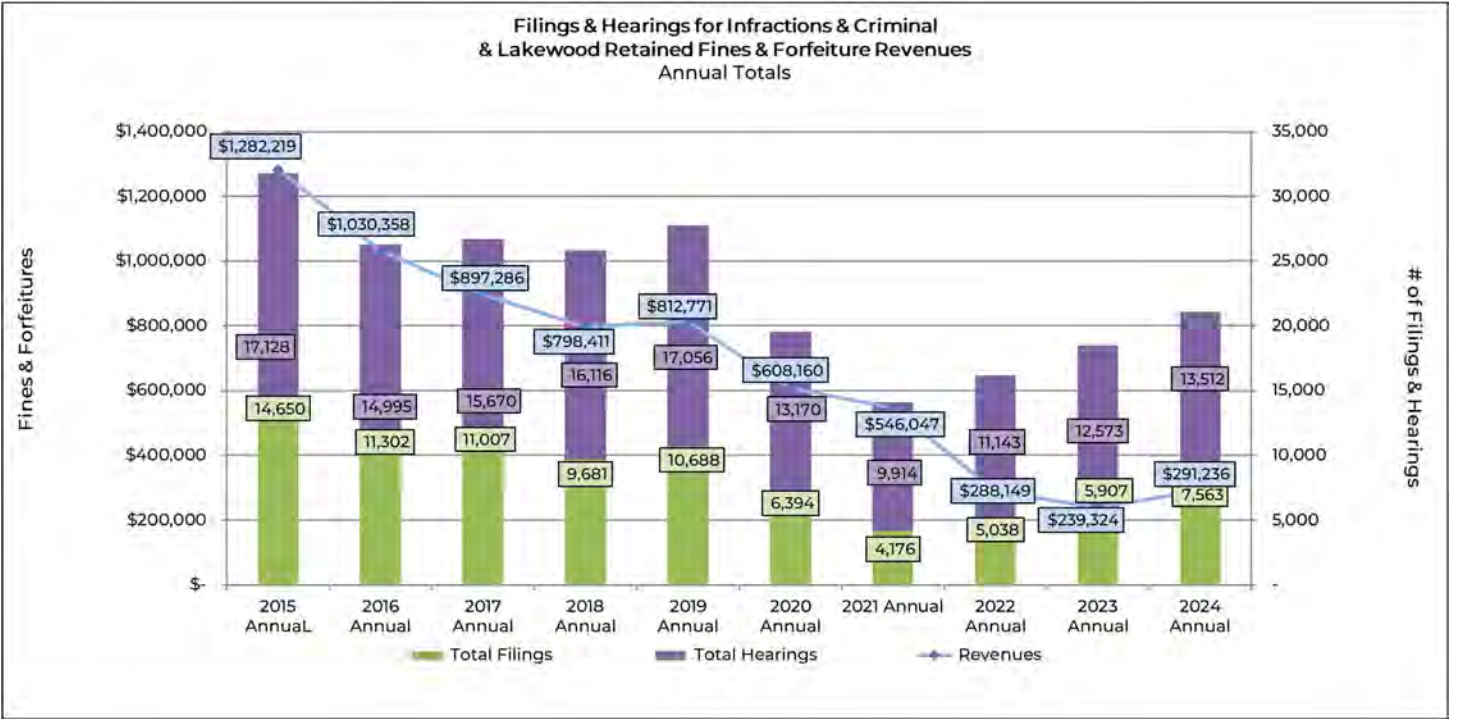
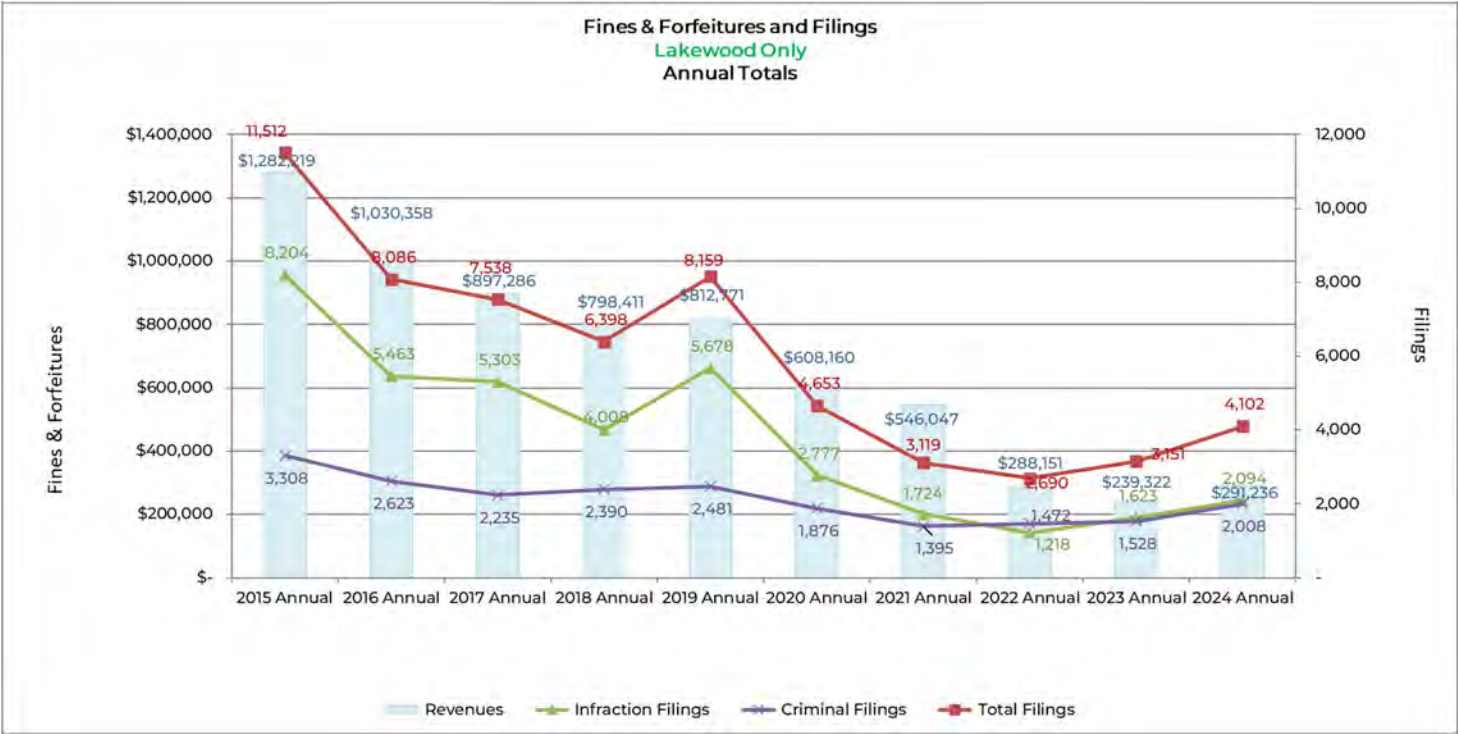
Municipal Court Year-to-date through December								
Operating Revenues & Expenditures	2022 Annual Actual	2023 Annual Actual	2024		Over / (Under)		Over / (Under)	
			Annual Budget	YTD Actual	2024 YTD Actual vs 2023 YTD Actual		2024 Budget vs 2024 Actual	
					\$	%	\$	%
Operating Revenue:								
Fines & Forfeitures	\$ 288,151	\$ 239,322	\$ 263,560	\$ 291,236	\$ 51,914	21.7%	\$ 27,676	10.5%
Court Services - City of University Place	(13,520)	-	-	-	-	n/a	-	n/a
Court Services - Town of Steilacoom	110,167	213,840	66,242	66,242	(147,598)	-69.0%	-	0.0%
Court Services - City of DuPont	128,914	169,551	361,044	361,044	191,493	112.9%	-	0.0%
Total Operating Revenues	\$ 513,712	\$ 622,713	\$ 690,846	\$ 718,522	\$ 95,809	15.4%	\$ 27,676	4.0%
Operating Expenditures:								
Judicial Services	1,011,751	1,158,311	1,164,843	1,216,631	58,320	5.0%	51,788	4.4%
Professional Services*	62,590	85,356	55,000	96,818	11,462	13.4%	41,818	76.0%
Probation & Detention	240,593	229,711	373,251	233,887	4,176	1.8%	(139,364)	-37.3%
Total Operating Expenditures	\$ 1,314,934	\$ 1,473,378	\$ 1,593,095	\$ 1,547,336	\$ 73,958	5.0%	\$ (45,759)	-2.9%
Public Defender**	\$ 519,750	\$ 559,625	613,500	\$ 721,278	161,653	28.9%	107,778	17.6%
Net Operating Revenue (Cost)	\$ (1,320,972)	\$ (1,410,290)	\$ (1,515,749)	\$ (1,550,092)	\$ (139,802)	9.9%	\$ (34,343)	2.3%

*Professional Services includes Pro-Tem Judge, Jury/Witness Fees and interpreter services.

**Public Defender is accounted for under Non-Departmental beginning in 2023.

The following charts provides current and historical filings and fines & forfeitures for Lakewood (does not include photo infraction filings and revenues).





Filings and Hearings by Jurisdiction – Annual Totals

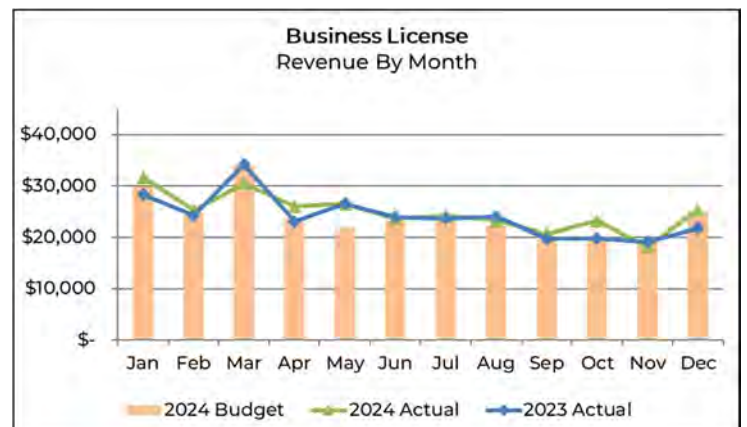
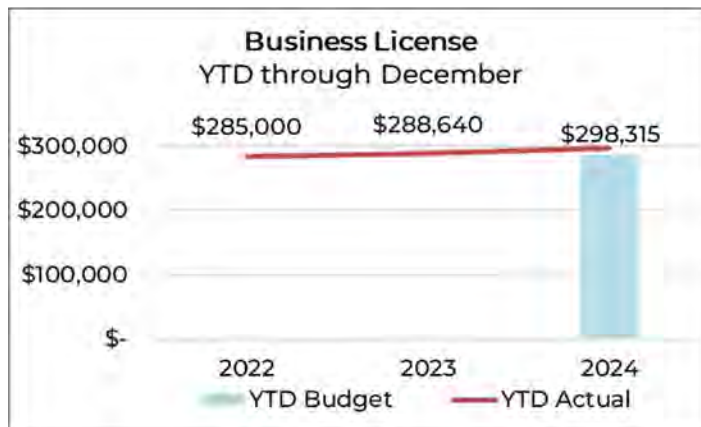
Annual Totals	FILINGS			HEARINGS			Photo/Camera	
	Infractions	Criminal	Total Filings	Infractions	Criminal	Total Hearings	Filings	Hearings
2024	5,418	2,145	7,563	1,958	11,554	13,512	26,979	1,594
Lakewood	2,094	2,008	4,102	680	10,864	11,544	16,426	402
University Place	12	-	12	2	64	66	-	-
Steilacoom	440	92	532	139	398	537	-	-
DuPont	2,872	45	2,917	1,137	228	1,365	10,553	1,192
2023	4,261	1,646	5,907	1,606	10,967	12,573	27,044	714
Lakewood	1,623	1,528	3,151	574	10,051	10,625	17,473	340
University Place	4	-	4	5	156	161	-	-
Steilacoom	292	74	366	145	436	581	-	-
DuPont	2,342	44	2,386	882	324	1,206	9,571	374
2022	3,415	1,623	5,038	914	10,229	11,143	19,004	380
Lakewood	1,218	1,472	2,690	407	9,213	9,620	19,004	380
University Place	4	1	5	2	210	212	-	-
Steilacoom	1,252	100	1,352	296	476	772	-	-
DuPont	941	50	991	209	330	539	-	-
2021	2,600	1,576	4,176	1,201	8,713	9,914	20,982	351
Lakewood	1,724	1,395	3,119	929	7,694	8,623	20,982	351
University Place	12	5	17	42	393	435	-	-
Steilacoom	606	87	693	160	327	487	-	-
DuPont	258	89	347	70	299	369	-	-
2020	4,120	2,274	6,394	2,408	10,762	13,170	10,143	267
Lakewood	2,777	1,876	4,653	1,788	9,005	10,793	10,143	267
University Place	392	201	593	242	1,067	1,309	-	-
Steilacoom	633	102	735	226	374	600	-	-
DuPont	318	95	413	152	316	468	-	-
2019	7,638	3,050	10,688	2,710	14,346	17,056	16,644	298
Lakewood	5,678	2,481	8,159	2,070	11,598	13,668	16,644	298
University Place	419	302	721	194	1,655	1,849	-	-
Steilacoom	922	188	1,110	301	596	897	-	-
DuPont	619	79	698	145	497	642	-	-
2018	6,494	3,187	9,681	2,392	13,724	16,116	15,680	333
Lakewood	4,008	2,390	6,398	1,608	10,727	12,335	15,680	333
University Place	687	340	1,027	264	1,585	1,849	-	-
Steilacoom	1,053	234	1,287	313	604	917	-	-
DuPont	746	223	969	207	808	1,015	-	-
2017	7,910	3,097	11,007	2,615	13,055	15,670	14,413	364
Lakewood	5,303	2,235	7,538	1,890	9,898	11,788	14,413	364
University Place	629	396	1,025	227	1,843	2,070	-	-
Steilacoom	1,151	204	1,355	266	583	849	-	-
DuPont	827	262	1,089	232	731	963	-	-
2016	7,733	3,569	11,302	2,581	12,414	14,995	15,107	398
Lakewood	5,463	2,623	8,086	1,933	9,567	11,500	15,107	398
University Place	602	409	1,011	199	1,583	1,782	-	-
Steilacoom	678	162	840	179	487	666	-	-
DuPont	990	375	1,365	270	777	1,047	-	-
2015	10,453	4,197	14,650	4,806	12,322	17,128	10,761	368
Lakewood	8,204	3,308	11,512	4,569	10,784	15,353	10,761	368
University Place	316	458	774	237	1,538	1,775	-	-
Steilacoom	787	197	984	-	-	-	-	-
DuPont	1,146	234	1,380	-	-	-	-	-

PLANNING & PUBLIC WORKS

Business License

Businesses located or doing business in the City are required to obtain a local business license prior to commencing operations. Business license fees are set by the City Council and may change from time to time. Currently, the cost of a general business license is \$60 for a 12-month period. Additional fees may apply to specialty businesses. Organizations exempt from taxation under 26 USC 501(C)(3) and (4) must apply and obtain a business license, but are exempt from the business license fee. The number of business licenses in a given year range between 3,800 – 4,200 with roughly 3,800 renewals annually.

Business License Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 29,635	\$ 28,380	\$ 29,785	\$ 31,685	\$ 3,305	11.6%	\$ 1,900	6.4%
Feb	25,930	24,180	24,763	25,285	1,105	4.6%	522	2.1%
Mar	31,620	34,210	33,951	30,435	(3,775)	-11.0%	(3,516)	-10.4%
Apr	22,970	23,080	23,669	25,970	2,890	12.5%	2,301	9.7%
May	22,980	26,560	21,813	26,435	(125)	-0.5%	4,622	21.2%
Jun	23,105	23,915	23,194	23,590	(325)	-1.4%	396	1.7%
Jul	21,985	23,600	24,251	24,195	595	2.5%	(56)	-0.2%
Aug	23,295	24,000	22,120	23,205	(795)	-3.3%	1,085	4.9%
Sep	19,705	19,820	19,605	20,660	840	4.2%	1,055	5.4%
Oct	19,465	19,880	20,305	23,250	3,370	17.0%	2,945	14.5%
Nov	22,460	19,215	19,208	18,220	(995)	-5.2%	(988)	-5.1%
Dec	21,850	21,800	24,935	25,385	3,585	16.4%	450	1.8%
Annual Total	\$ 285,000	\$ 288,640	\$ 287,600	\$ 298,315	\$ 9,675	3.4%	\$ 10,715	3.7%
5-Year Ave Change (2020 - 2024): 3.5%								



Business License By Type Annual Totals								
Month	2021 Annual Actual	2022 Annual Actual	2023		2024		Over / (Under)	
			Annual	YTD Actual	Budget	YTD Actual	2024 YTD Actual vs 2023 YTD	
							\$	%
General	\$ 271,075	\$ 270,125	\$ 278,515	\$ 278,515	\$ 249,700	\$ 288,040	\$ 9,525	3.4%
Specialty	11,475	14,875	10,125	10,125	37,900	10,275	150	1.5%
Total	\$282,550	\$ 285,000	\$ 288,640	\$ 288,640	\$ 287,600	\$ 298,315	\$ 9,675	3.4%

City Tree Fund

The City collects money for its City Tree Fund as payment in lieu of onsite tree replacement for removal of trees in excess of retention requirements, and as mitigation for oak trees removed in conjunction with development projects. The City has an obligation to spend the funds received for planting of trees to include oak trees and activities intended to improve Oregon White Oak Woodland habitat as well as improving the health of current or new tree and natural areas citywide.

City Tree Fund					
Date	Received From / Project	Sources	Uses	Balance	
9/15/2009	Claude Remy: Mitigate oak tree removal for Gravelly Lake Brownstones Development.	\$ 5,000	\$ -	\$ 5,000	
11/23/2009	Claude Remy: Mitigate oak tree removal for Gravelly Lake Brownstones Development.	8,230	-	13,230	
12/31/2009	Parks Tree Planting - Oak Prairie Mediations: attempt (unsuccessful) to replant Garry Oak trees in Fort Steilacoom Park.	-	379	12,851	
10/8/2013	Claude Remy: Mitigate oak tree removal for Gravelly Lake Brownstones Development.	7,560	-	20,411	
11/10/2015	Clover Park School District	8,000	-	28,411	
4/26/2017	Pierce County Restoration Project: purchase of small oak trees for planting.	-	2,000	26,411	
5/16/2017	Jeffrey Edwards Trust Fine imposed for fir tree removal without City permit. Portion of family inheritance was used to pay the fine.	82,000		108,411	
8/24/2017	Beaumont Grand	6,400		114,811	
12/31/2017	Fort Steilacoom Park Waughop Lake and Angle Lane: trees & shrubs.	-	9,321	105,490	
12/31/2017	Fort Steilacoom Park Waughop Lake: Trees & shrubs, irrigation and contractor services.	-	6,044	99,446	
12/31/2018	Removal of 33 trees at Fort Steilacoom Park by Stumpy Tree Service.	-	24,000	75,446	
12/31/2019	FSP South Angle Lane Parking & Trail: trees, shrubs and landscaping services.	-	20,000	55,446	
12/31/2021	Megan Court: Applicant submitted cash guarantee in lieu of providing the required landscaping within the Farwest Drive SW right-of-way.	1,050	-	56,496	
8/18/2023	Pannatoni Property 4705 123rd St SW. Industrial warehouse project located in the Springbrook neighborhood.	417,600	-	474,096	
Life-to-date Totals & Balance at @ December 31, 2024		\$ 535,840	\$ 61,744	\$ 474,096	

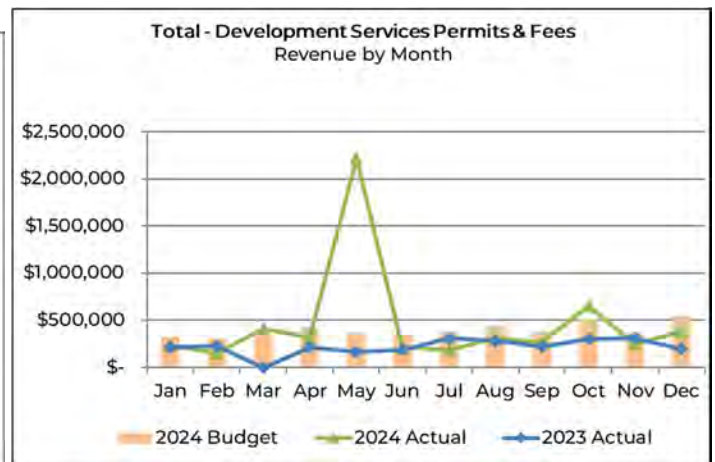
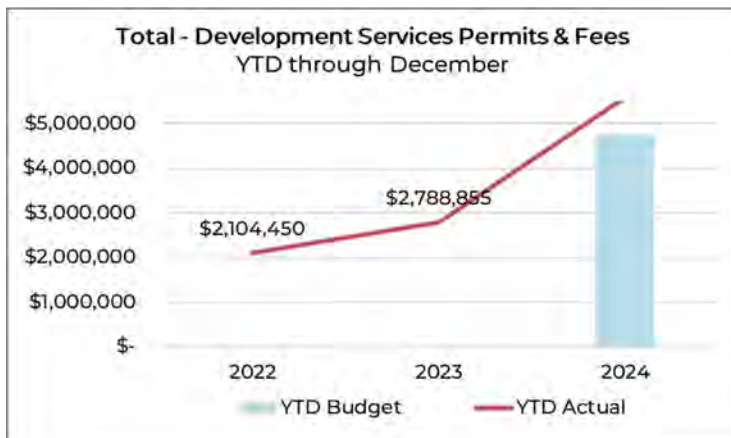
The \$82,000 from the Jeffrey Edwards Trust was an inheritance passed on to family members, Shane Clark and his brother. Clark proposed to demolish an existing, older single family residence and replace it with a new one. In the process, he wanted to remove a fir tree. He needed a tree removal permit. He failed to obtain one and hired a firm to remove the tree without City approval. The tree company got caught and Mr. Clark received a substantial fine. The fine was upheld in Lakewood Municipal Court. Mr. Clark appealed court action to Pierce County Superior Court. He used part of the inheritance to pay for his fine.

Development Services Permits & Fees

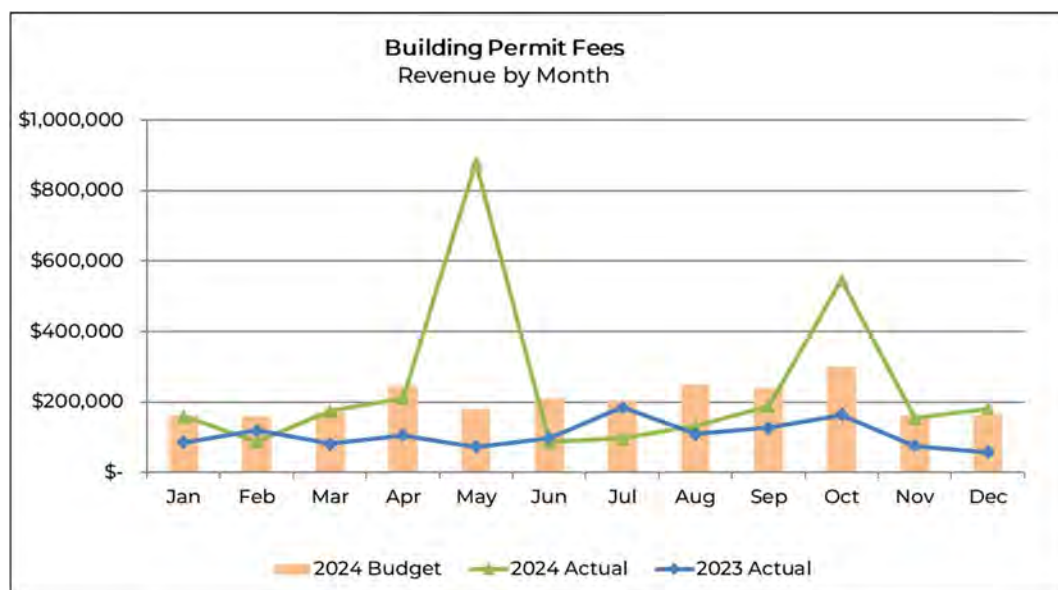
Development Services Permits & Fees include revenues from Community & Economic Development (Fund 001 General Fund) and Public Works Engineering Services (Fund 101 Street Engineering and Fund 401 SWM Engineering).

Community and Economic Development permits and fees include building and related permits (i.e. mechanical, plumbing), plan review fees, plan check fees and zoning and development fees. Public Works Engineering permits and fees include oversize load permits, right-of-way permits, site development permits, street vacation permits, street opening permits and engineering review services.

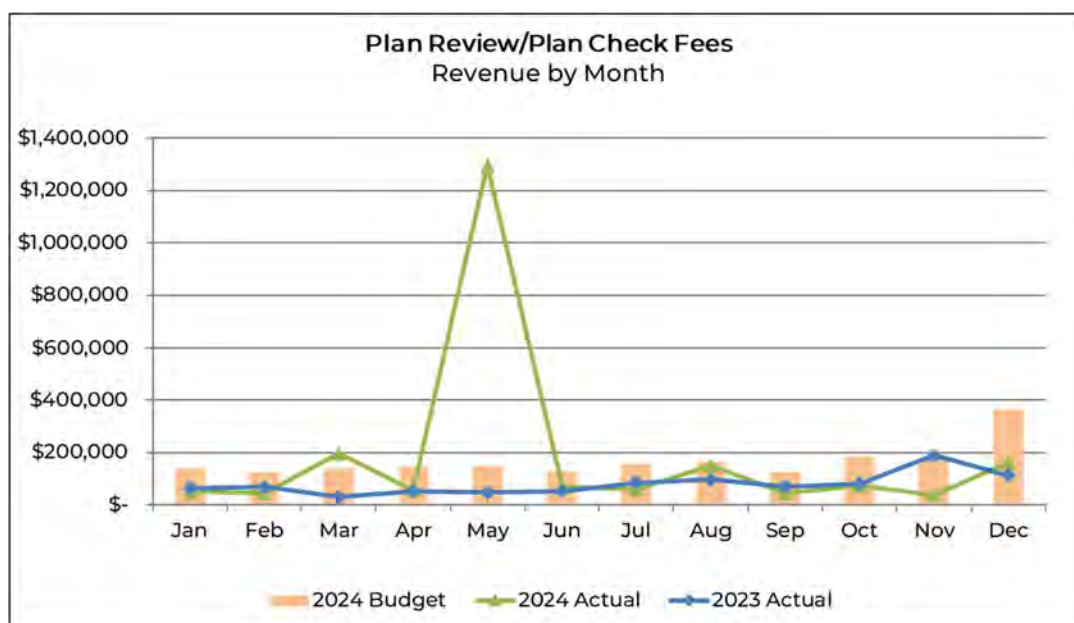
Total - Development Services Permits & Fees								
Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 217,123	\$ 214,985	\$ 328,341	\$ 237,176	\$ 22,191	10.3%	\$ (91,165)	-27.8%
Feb	98,603	229,071	307,221	151,633	(77,438)	-33.8%	(155,588)	-50.6%
Mar	243,269	150,947	331,747	410,036	259,089	171.6%	78,289	23.6%
Apr	191,918	215,816	419,414	319,179	103,363	47.9%	(100,235)	-23.9%
May	216,359	162,379	366,516	2,222,216	2,059,837	1268.5%	1,855,700	506.3%
Jun	244,909	186,114	364,367	210,974	24,860	13.4%	(153,393)	-42.1%
Jul	151,699	310,176	383,992	187,622	(122,554)	-39.5%	(196,370)	-51.1%
Aug	144,876	279,998	439,130	310,285	30,287	10.8%	(128,845)	-29.3%
Sep	163,239	222,204	383,538	262,515	40,311	18.1%	(121,023)	-31.6%
Oct	185,624	304,512	516,965	655,693	351,181	115.3%	138,728	26.8%
Nov	81,019	314,666	361,477	248,864	(65,802)	-20.9%	(112,613)	-31.2%
Dec	165,812	197,987	551,651	379,153	181,166	91.5%	(172,498)	-31.3%
Total Annual	\$ 2,104,450	\$2,788,854	\$ 4,754,357	\$5,595,346	\$ 2,806,492	100.6%	\$ 840,989	17.7%
5-Year Ave Change (2020 - 2024):			25.3%					



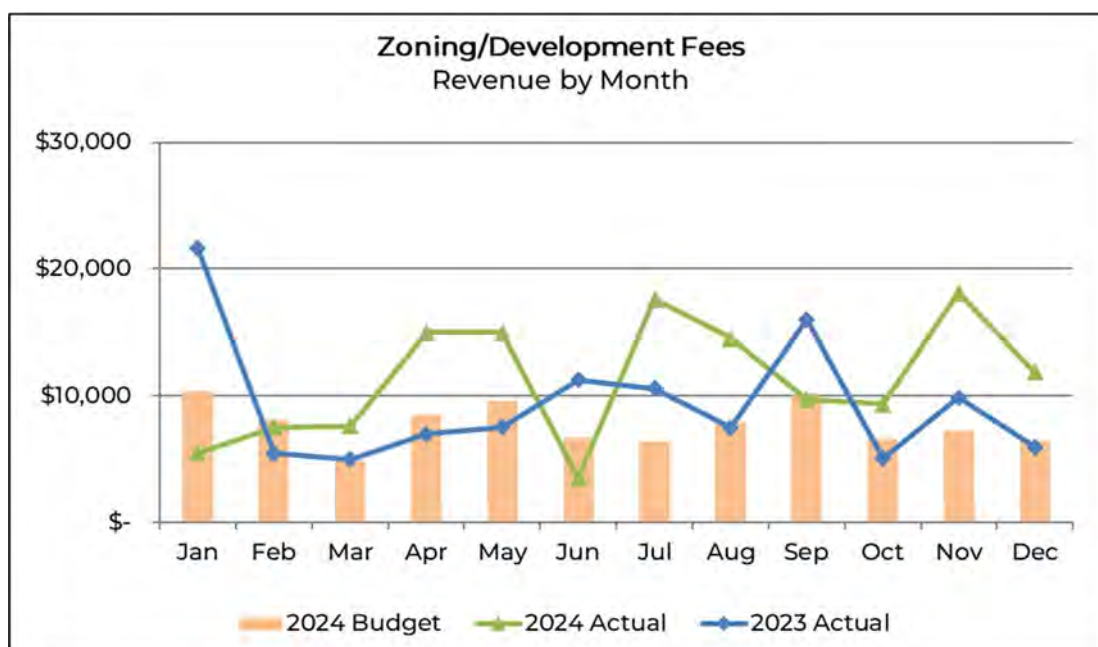
Building Permit Fees Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 114,127	\$ 85,532	\$ 160,759	\$ 159,936	\$ 74,404	87.0%	\$ (823)	-0.5%
Feb	43,211	118,816	158,822	87,050	(31,766)	-26.7%	(71,772)	-45.2%
Mar	154,372	81,956	171,867	174,032	92,076	112.3%	2,165	1.3%
Apr	106,305	105,361	245,425	210,742	105,381	100.0%	(34,683)	-14.1%
May	81,581	72,190	180,032	877,786	805,596	1115.9%	697,754	387.6%
Jun	143,130	98,220	210,228	87,745	(10,475)	-10.7%	(122,483)	-58.3%
Jul	79,972	184,906	205,264	96,509	(88,397)	-47.8%	(108,755)	-53.0%
Aug	77,090	109,148	250,751	131,621	22,473	20.6%	(119,130)	-47.5%
Sep	93,559	126,762	240,640	188,505	61,743	48.7%	(52,135)	-21.7%
Oct	66,936	162,805	299,764	544,755	381,950	234.6%	244,991	81.7%
Nov	35,241	74,461	160,581	154,985	80,524	108.1%	(5,596)	-3.5%
Dec	28,075	56,912	163,924	180,556	123,644	217.3%	16,632	10.1%
Total Annual	\$ 1,023,599	\$ 1,277,069	\$ 2,448,057	\$ 2,894,222	\$ 1,617,153	126.6%	\$ 446,165	18.2%
5-Year Ave Change (2020 - 2024):		25.7%						



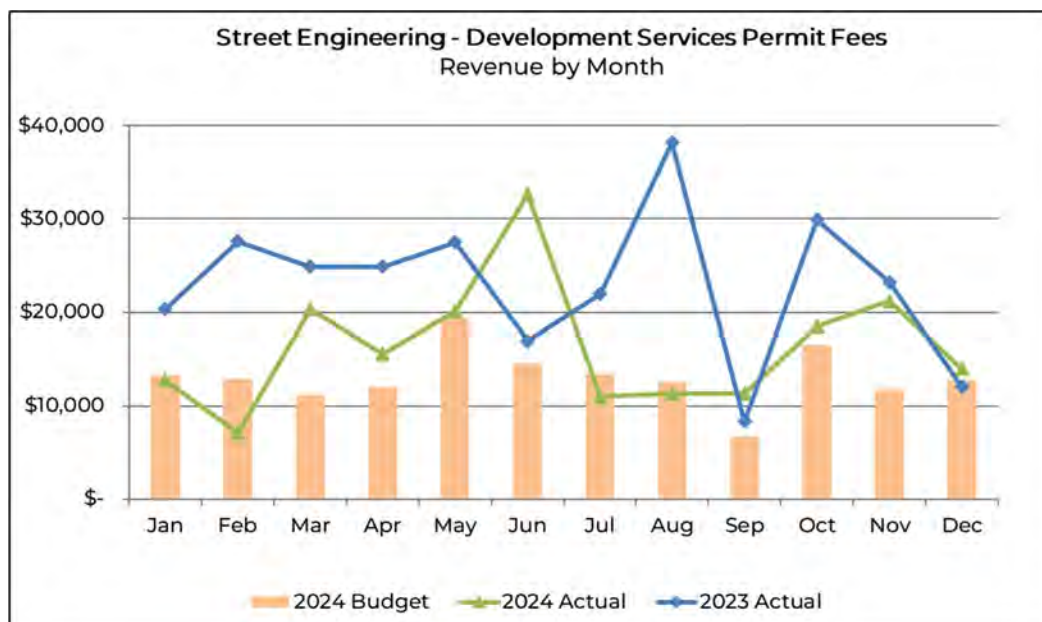
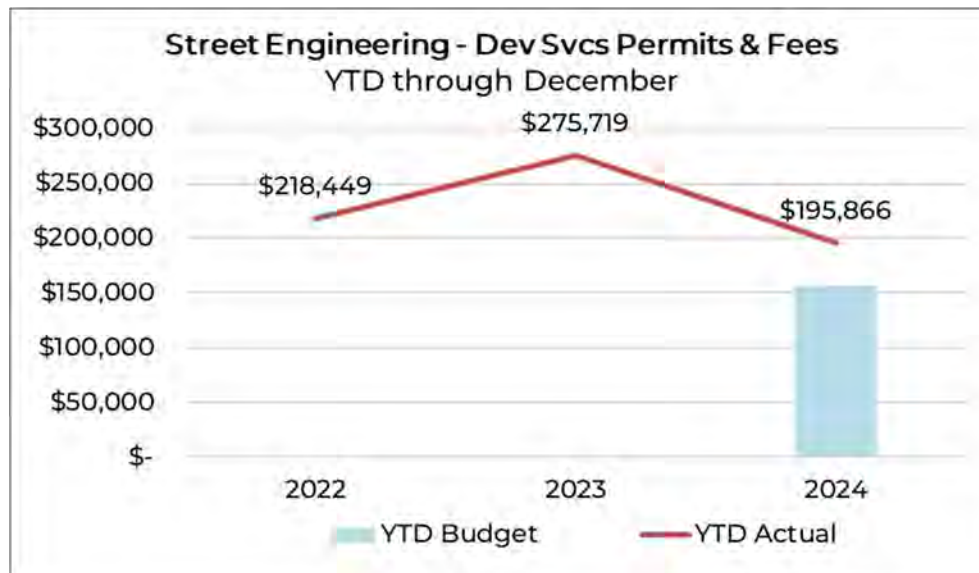
Plan Review/Plan Check Fees								
Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 44,030	\$ 64,497	\$ 140,010	\$ 52,318	\$ (12,179)	-18.9%	\$ (87,692)	-62.6%
Feb	26,293	68,942	124,815	45,787	(23,155)	-33.6%	(79,028)	-63.3%
Mar	66,306	29,925	140,366	197,490	167,565	559.9%	57,124	40.7%
Apr	53,275	53,298	147,608	56,257	2,959	5.6%	(91,351)	-61.9%
May	90,850	47,317	149,473	1,296,927	1,249,610	2640.9%	1,147,454	767.7%
Jun	45,259	53,692	128,709	69,637	15,945	29.7%	(59,072)	-45.9%
Jul	38,053	84,431	155,421	61,147	(23,284)	-27.6%	(94,274)	-60.7%
Aug	39,235	98,053	163,818	150,451	52,398	53.4%	(13,367)	-8.2%
Sep	32,441	71,156	125,298	46,729	(24,427)	-34.3%	(78,569)	-62.7%
Oct	69,336	81,878	186,816	73,849	(8,029)	-9.8%	(112,967)	-60.5%
Nov	25,082	190,532	178,410	38,975	(151,557)	-79.5%	(139,435)	-78.2%
Dec	106,914	114,498	365,854	164,031	49,533	43.3%	(201,823)	-55.2%
Total Annual	\$ 637,074	\$ 958,219	\$ 2,006,600	\$ 2,253,598	\$ 1,295,379	135.2%	\$ 246,998	12.3%
5-Year Ave Change (2020 - 2024):		35.6%						



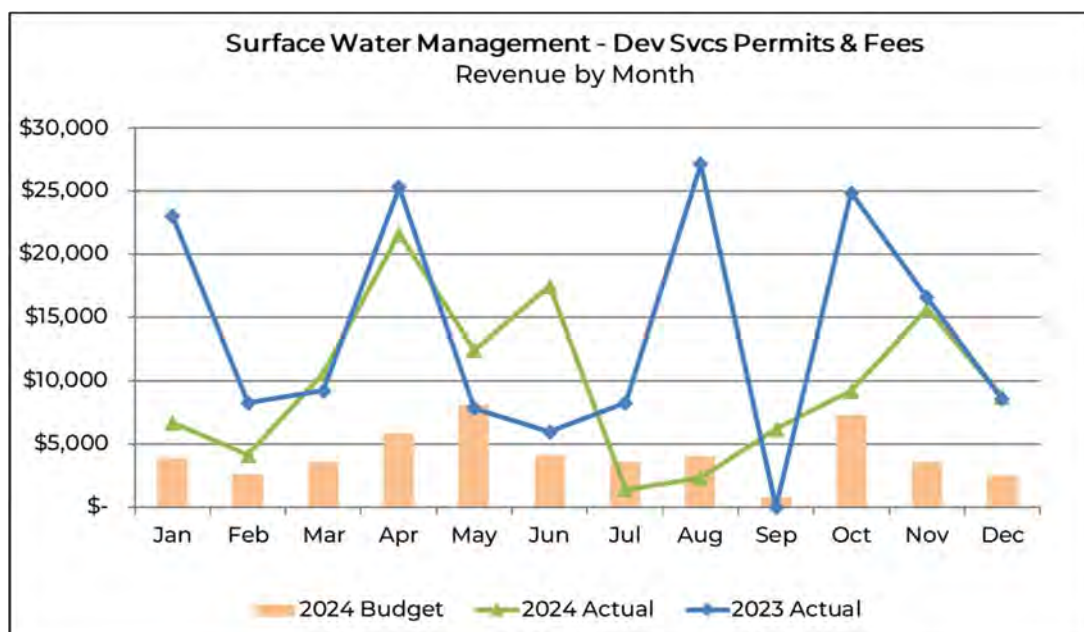
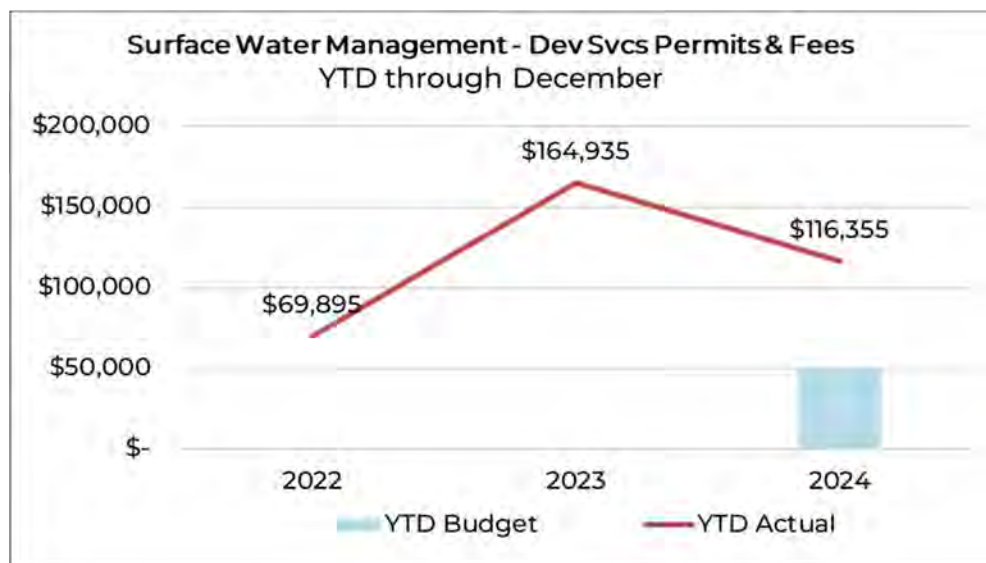
Zoning/Development Fees Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 25,310	\$ 21,650	\$ 10,404	\$ 5,490	\$ (16,160)	-74.6%	\$ (4,914)	-47.2%
Feb	7,300	5,458	8,042	7,535	2,077	38.1%	(507)	-6.3%
Mar	8,802	4,990	4,806	7,605	2,615	52.4%	2,799	58.2%
Apr	13,119	6,980	8,474	14,975	7,995	114.5%	6,501	76.7%
May	12,790	7,540	9,591	14,950	7,410	98.3%	5,359	55.9%
Jun	16,110	11,275	6,737	3,500	(7,775)	-69.0%	(3,237)	-48.1%
Jul	10,372	10,600	6,393	17,590	6,990	65.9%	11,197	175.2%
Aug	14,120	7,495	7,910	14,560	7,065	94.3%	6,650	84.1%
Sep	22,950	15,970	10,027	9,750	(6,220)	-38.9%	(277)	-2.8%
Oct	5,550	5,085	6,615	9,375	4,290	84.4%	2,760	41.7%
Nov	11,500	9,885	7,210	18,100	8,215	83.1%	10,890	151.0%
Dec	7,510	5,985	6,491	11,875	5,890	98.4%	5,384	82.9%
Total Annual	\$ 155,433	\$ 112,913	\$ 92,700	\$ 135,305	\$ 22,392	19.8%	\$ 42,605	46.0%
5-Year Ave Change (2020 - 2024):		-4.6%						



Street Engineering - ROW Permits & Fees								
Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 28,596	\$ 20,306	\$ 13,250	\$ 12,762	\$ (7,544)	-37.2%	\$ (488)	-3.7%
Feb	21,339	27,575	12,899	7,121	(20,454)	-74.2%	(5,778)	-44.8%
Mar	8,524	24,876	11,185	20,329	(4,547)	-18.3%	9,144	81.8%
Apr	9,559	24,877	12,004	15,585	(9,292)	-37.4%	3,581	29.8%
May	20,098	27,512	19,308	20,133	(7,379)	-26.8%	825	4.3%
Jun	30,060	16,947	14,564	32,612	15,665	92.4%	18,048	123.9%
Jul	18,242	21,959	13,376	10,996	(10,963)	-49.9%	(2,380)	-17.8%
Aug	13,971	38,162	12,604	11,353	(26,809)	-70.3%	(1,251)	-9.9%
Sep	8,309	8,316	6,752	11,346	3,030	36.4%	4,594	68.0%
Oct	27,702	29,904	16,475	18,514	(11,390)	-38.1%	2,039	12.4%
Nov	9,196	23,228	11,753	21,164	(2,064)	-8.9%	9,411	80.1%
Dec	22,853	12,057	12,831	13,951	1,894	15.7%	1,120	8.7%
Total Annual	\$ 218,449	\$ 275,718	\$ 157,000	\$ 195,866	\$ (79,852)	-29.0%	\$ 38,866	24.8%
5-Year Ave Change (2020 - 2024):		7.1%						



Surface Water Management - Permits & Fees								
Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 5,060	\$ 23,000	\$ 3,918	\$ 6,670	\$ (16,330)	-71.0%	\$ 2,752	70.2%
Feb	460	8,280	2,643	4,140	(4,140)	-50.0%	1,497	56.7%
Mar	5,265	9,200	3,522	10,580	1,380	15.0%	7,058	200.4%
Apr	9,660	25,300	5,903	21,620	(3,680)	-14.5%	15,717	266.3%
May	11,040	7,820	8,112	12,420	4,600	58.8%	4,308	53.1%
Jun	10,350	5,980	4,128	17,480	11,500	192.3%	13,352	323.4%
Jul	5,060	8,280	3,539	1,380	(6,900)	-83.3%	(2,159)	-61.0%
Aug	460	27,140	4,047	2,300	(24,840)	-91.5%	(1,747)	-43.2%
Sep	5,980	-	819	6,185	6,185	n/a	5,366	654.9%
Oct	16,100	24,840	7,295	9,200	(15,640)	-63.0%	1,905	26.1%
Nov	-	16,560	3,522	15,640	(920)	-5.6%	12,118	344.0%
Dec	460	8,535	2,551	8,740	205	2.4%	6,189	242.6%
Total Annual	\$ 69,895	\$ 164,935	\$ 50,000	\$ 116,355	\$ (48,580)	-29.5%	\$ 66,355	132.7%
5-Year Ave Change (2020 - 2024):		11.1%						



Cost Recovery – Development Services

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for development review services:

Target Cost Recovery Level for Development Review Services. The cost recovery policy applies to the following development programs/services: planning (long and short plats, privately initiated re-zonings and comprehensive plan amendments, variances, use permits); building and safety (building permits, structural plan checks, inspections); engineering (public improvement plan checks, inspections, subdivision requirements, encroachments, right-of-way permits); and fire plan check. Cost recovery for these services should generally be very high. In most instances, the City's cost recovery ratio goal should be 85%. The timeline to achieve the cost recovery is no later than year 2021. In setting cost recovery levels, the City shall clearly establish and articulate performance measurements to ensure that there is "value for cost."

The table below provides historical annual and current estimated annual and actual subsidy and recovery ratio by program.

Development Services Permits & Fees							
Planning & Public Works							
Annual Totals							
	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Annual Actual	2023 Annual Actual	2024	
						Annual Budget	YTD Actual
Operating Revenues:							
Building Related Permits	1,005,902	1,266,291	1,138,728	1,023,599	1,277,069	2,448,057	2,894,222
Plan Review/Plan Check Fees	603,498	810,634	747,948	637,074	958,219	2,006,600	2,253,598
Other Zoning/Development Fees	139,627	175,840	179,462	155,433	112,913	92,700	135,305
Oversize Load Permits	4,591	3,370	9,778	255	170	-	307
ROW Permits	97,035	65,164	81,630	23,670	21,348	94,000	20,768
Site Development Permits	93,936	149,632	180,570	175,670	330,330	100,000	221,670
Other PWE Permits & Fees	2,000	1,000	15,049	88,752	88,806	13,000	69,476
Total Operating Revenue	\$ 1,946,589	\$ 2,471,931	\$ 2,353,165	\$2,104,453	\$ 2,788,855	\$4,754,357	\$ 5,595,346
Operating Expenditures:							
Current Planning	718,158	715,817	849,705	1,054,208	1,140,589	1,239,802	1,266,657
Building	1,146,618	1,135,909	1,186,925	1,431,140	1,583,794	1,763,920	2,114,616
Development Services	382,403	365,394	359,601	417,595	475,330	467,825	516,800
Total Operating Expenditures	\$ 2,247,179	\$ 2,217,120	\$ 2,396,231	\$2,902,943	\$ 3,199,713	\$ 3,471,547	\$ 3,898,073
General Fund Subsidy Amount	\$ 300,590	\$ (254,811)	\$ 43,066	\$ 798,490	\$ 410,858	\$ (1,282,811)	\$ (1,697,273)
Recovery Ratio	87%	111%	98%	72%	87%	137%	144%
5-Year Average Actual Recovery: General Fund Subsidy (2020 - 2024) \$ (139,934) Recovery Ratio (2020 - 2024) 103%							

Note:

- Expenditures do not include indirect overhead cost allocation for finance, human resources, legal, legislative & executive support.
- Public Works Development Services Permits includes associated revenues and expenditures accounted for in the SWM Fund; also includes 10% overhead cost.

Fund 105 Property Abatement / Rental Housing Safety Program / 1406 Affordable Housing Program

Property Abatement

The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

Property Abatement				
Year-to-date through December 31, 2024				
Operating Revenues & Expenditures	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	YTD Actual
Operating Revenue:				
Abatement Charges	\$ 312,224	\$ 68,001	\$ 1,151,982	\$ 1,084,316
Misc/Interest/Other	20,535	40,304	32,309	55,542
Total Operating Revenues	\$ 332,759	\$ 108,305	\$ 1,184,291	\$ 1,139,858
Operating Expenditures:				
Personnel Costs	58,435	47,162	-	73,524
Supplies	88	421	-	440
Professional Services	1,192,539	283,109	424,698	142,620
Other Services & Charges	2,221	391	-	1,286
Total Operating Expenditures	\$ 1,253,284	\$ 331,083	\$ 424,698	\$ 217,869
Net Program Income (Cost)	\$ (920,525)	\$ (222,778)	\$ 759,593	\$ 921,989
Other Sources / (Uses)				
Transfer In From General Fund	535,000	35,000	35,000	35,000
Transfer Out To General Fund	-	-	(640,000)	(640,000)
Total Sources / (Uses)	\$ 535,000	\$ 35,000	\$ (605,000)	\$ (605,000)
Beginning Balance	\$ 418,710	\$ 33,185	\$ (154,593)	\$ (154,593)
Ending Balance	\$ 33,185	\$ (154,593)	\$ -	\$ 162,396

Outstanding payments on abatement liens are as follows:

Outstanding Payments on Abatement Liens				
As of December 31, 2024				
Property Owner	Address	Lien Year	Fund 105 Abatement	Fund 191 NSP
Verna Cheatham	5501 116th St SW 98499	2022	44,280	-
Bluestar Mgmt Svcs LLC	9018 Lawndale Ave SW	2022	3,219	-
Dirk Mayberry	9616 Gravelly Lake Dr SW	2022	316,801	291,047
Hye Cha Galvin	10408-10410 112th ST SW	2023	7,443	-
Subtotal by Fund			\$371,743	\$291,047
Total			\$662,790	

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Completed By		Amount Billed							Lien & Payment Date		
								Fund 105 Abatement			Fund 191 NSP						
Year	Owner Name	Property Address & Parcel #	Year Built	Start	End	Owner	City	Cost	Interest	Total 105	Cost	Interest	Total	Total Billed	Filed	Payment Received	Amount Paid
2015								\$ 149,102	\$ 62,726	\$ 211,828	28,074	4,788	32,862	\$ 244,689			\$ 244,689
1	Alphonso & Isabell Knight	8811 Forest Rd SW 98498 0219212079	1943	12/3/2013	1/2/2015		x	\$ 2,584	\$ 827	\$ 3,411	13,089	4,188	17,277	\$ 20,687	4/30/2015	1/10/2018	\$ 20,687
2	Manning/Funkhouse r	12116 Vernon Ave SW 98499 5005004720	1948	2/10/2014	3/30/2015		x	\$ 45,813	\$ 15,697	\$ 61,510	-	-	-	\$ 61,510	4/30/2015	12/10/2018	\$ 61,510
3	Bella Vita Investments, LLC	15121 Boat St SW 98498 0219212116 0219212056	1964	12/31/2013	7/24/2015	x	x	\$ 25,852	\$ 8,531	\$ 34,383	-	-	-	\$ 34,383	10/1/2015	10/10/2019	\$ 34,383
4	Bella Vita Investments, LLC	15123-27 88th Ave Ct SW 98498 0219212017	1955	12/31/2013	7/24/2015		x	\$ 15,722	\$ 7,390	\$ 23,112	-	-	-	\$ 23,112	10/1/2015	10/10/2019	\$ 23,112
5	Bank of America	9625 Newgrove Ave SW 98498 6385100190	1940	2/6/2013	7/24/2015		x	\$ 4,393	\$ 176	\$ 4,569	14,985	599	15,585	\$ 20,154	11/3/2015	4/11/2016	\$ 20,154
6	Beady Bankston	9406 Winona St SW 989498 5005005340	1910	6/23/2014	11/20/2015		x	\$ 54,737	\$ 30,106	\$ 84,843	-	-	-	\$ 84,843	4/29/2016	1/8/2021	\$ 84,843
Total Outstanding Repayments \$														-			

DANGEROUS BUILDING & PUBLIC NUISANCES Performed by City - By Completion Year				Date		Completed By		Amount Billed							Lien & Payment Date		
								Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed	Payment Received	Amount Paid
Year	Owner Name	Property Address & Parcel #	Year Built	Start	End	Owner	City	Cost	Interest	Total 105	Cost	Interest	Total				
2016								\$ 38,560	\$ 6,657	\$ 45,216	\$ 30,377	\$1,604	\$ 31,981	77,197			\$ 77,197
1	Bank of America	11014 Lakeview Ave SW 98499 5080001931	1948	3/10/2015	2/8/2016		x	\$ 20,227	\$ 607	\$ 20,834	\$ -	\$ -	\$ -	\$ 20,834	5/18/2016	9/9/2016	\$ 20,834
2	Bernie & Juanita Barrett	7305 146th St SW #2 & #3 98439 0219221002 0219221042	1963	7/13/2015	5/4/2016		x	\$ -	\$ -	\$ -	\$ 13,057	\$ 392	\$ 13,449	\$ 13,449	8/4/2016	11/8/2016	\$ 13,449
3	Bank of America	8316 Wildwood Ave SW 98498 5005001258	1984	2/29/2016	8/10/2016	x	x	\$ 18,333	\$ 6,050	\$ 24,383	\$ -	\$ -	\$ -	\$ 24,383	9/29/2016	8/8/2019	\$ 24,383
4	Bank of America/ Beltran	5023 101st St SW 98499 0219114035	1949	4/22/2016	10/7/2016		x	\$ -	\$ -	\$ -	\$ 17,320	\$ 1,212	\$ 18,532	\$ 18,532	12/7/2016	7/26/2017	\$ 18,532
Total Outstanding Repayments														\$	-		

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Completed By		Amount Billed							Lien & Payment Date		
Year	Owner Name	Property Address & Parcel #	Year Built	Start	End	Owner	City	Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed	Payment Received	Amount Paid
								Cost	Interest	Total 105	Cost	Interest	Total				
2017								\$ 154,611	\$ 20,400	\$ 175,010	133,993	23,438	157,432	\$ 332,442			\$ 332,442
1	Deutsche Bank/ Jim Resinger	15210 Portland Ave SW 98498 0219212063	1925	5/16/2016	1/20/2017		x	\$ -	\$ -	\$ -	\$ 20,661	\$ 9,710	\$ 30,371	\$ 30,371	4/25/2017	5/10/2021	\$ 30,371
2	David & Cornelia Parkhurst	11201-11203 Military Rd SW 98498 0219081033	1956	5/5/2016	1/20/2017		x	\$ -	\$ -	\$ -	\$ 21,177	\$ 1,271	\$ 22,447	\$ 22,447	3/20/2017	10/11/2017	\$ 22,447
3	Pacific NW Pro, LLC/ Chung	3413 86th St S 98499 0320312073	1941	2/25/2016	2/23/2017		x	\$ 27,460	\$ 9,219	\$ 36,679	\$ -	\$ -	\$ -	\$ 36,679	3/27/2017	12/10/2018	\$ 36,679
4	Loraine Allen/ FannieMae	9121 Hipkins Rd SW 98498 9455000100	1954	8/25/2016	4/4/2017		x	\$ 20,392	\$ 204	\$ 20,596	\$ -	\$ -	\$ -	\$ 20,596	7/7/2017	9/8/2017	\$ 20,596
5	Maria Avery Gutema	8809 Frances Folsom St SW 98498 6065500000	1948	11/15/2016	5/11/2017		x	\$ 32,548	\$ 651	\$ 33,199	\$ -	\$ -	\$ -	\$ 33,199	7/6/2017	11/9/2017	\$ 33,199
6	Eun Taek Yi/ Bankers Ins. Co.	11618 Pacific Highway SW 98499 0219126003	1974	9/1/2016	5/17/2017		x	\$ 22,407	\$ 8,963	\$ 31,370	\$ -	\$ -	\$ -	\$ 31,370	7/6/2017	12/9/2020	\$ 31,370
7	Terry & Tangi Seals	2622 92nd St So 98499 0320314076	1978	1/25/2017	7/28/2017		x	\$ -	\$ -	\$ -	\$ 42,266	\$ 12,257	\$ 54,523	\$ 54,523	10/4/2017	4/10/2020	\$ 54,523
8	Wilmington Savings Fund	11219 Military Rd SW 98498 0219085014	1948	3/8/2017	7/26/2017		x	\$ 17,504	\$ -	\$ 17,504	\$ -	\$ -	\$ -	\$ 17,504	10/4/2017	1/10/2018	\$ 17,504
9	Jin Li Hu (Colonial Motel)	12117 Pacific Hwy SW 98499 0219114106	1935	2/21/2017	10/2/2017	x		\$ 1,031	\$ -	\$ 1,031	\$ -	\$ -	\$ -	\$ 1,031	n/a	10/16/2017	\$ 1,031
10	Milmor Lumber Mfg., Inc.	15001 Woodbrook Dr SW 98439 0219232027	1963	12/22/2016	10/3/2017	x		\$ -	\$ -	\$ -	\$ 4,001	\$ 200	\$ 4,201	\$ 4,201	12/4/2017	6/8/2018	\$ 4,201
11	William Chung/BA & C Prop Mgt	9704 South Tacoma Way 98499 0219011127	1938	8/21/2012	11/2/2017		x	\$ 31,666	\$ 1,267	\$ 32,932	\$ -	\$ -	\$ -	\$ 32,932	12/5/2017	6/8/2018	\$ 32,932
12	Terry & Tangi Seals	2616 92nd St S 98499 0320314055	1970	1/25/2017	11/9/2017		x	\$ -	\$ -	\$ -	\$ 45,888	\$ -	\$ 45,888	\$ 45,888	12/6/2017	9/27/2019	\$ 45,888
13	TD Bank/James & Jean Olson	14618 W Thorne Ln SW 98498 2200000050	1949	6/14/2017	12/30/2017	x		\$ 1,603	\$ 96	\$ 1,699	\$ -	\$ -	\$ -	\$ 1,699	1/18/2019	8/8/2019	\$ 1,699

Total Outstanding Repayments \$ -

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Completed By		Amount Billed							Lien & Payment Date		
Year	Owner Name	Property Address & Parcel #	Year Built	Start	End	Owner	City	Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed	Payment Received	Amount Paid
								Cost	Interest	Total 105	Cost	Interest	Total				
2018								\$ 127,397	\$ 7,024	\$ 134,421	\$ 29,700	\$2,098	\$ 31,798	\$ 226,272			\$ 226,272
1	Monica E. Smith	14927 W Thorne Ln SW 98498 2200000050	1938	6/14/2017	1/9/2018		x	\$ -	\$ -	\$ -	\$ 9,808	\$ 1,766	\$ 11,574	\$ 11,574	3/12/2018	11/8/2019	\$ 11,574
2	Christiana Trust	5212 San Francisco Ave SW 98499 0219114111	1948	10/6/2017	1/16/2018		x	\$ -	\$ -	\$ -	\$ 16,619	\$ 332	\$ 16,952	\$ 16,952	3/2/2018	6/8/2018	\$ 16,952
3	Violette Dyson	8201 Spruce St SW 98498 2200002660	1960	11/15/2017	1/31/2018	x		\$ -	\$ -	\$ -	\$ 3,273	\$ -	\$ 3,273	\$ 3,273	n/a	3/27/2018	\$ 3,273
4	Heirs of William & Emma Thompson	8817 121st St SW 98498 5005003460	1955	12/22/2016	2/7/2018		x	\$ 47,479	\$ 2,849	\$ 50,328	\$ -	\$ -	\$ -	\$ 50,328	4/6/2018	12/10/2018	\$ 50,328
5	Robert Torrez	8209 Maple St SW 98498 2200002211	1923	12/14/2017	5/12/2018		x	\$ 22,370	\$ 2,684	\$ 25,055	\$ -	\$ -	\$ -	\$ 25,055	10/10/2018	11/8/2019	\$ 25,055
6	Dirk Mayberry	9616 Gravelly Lake Dr SW 98499 0219022168	1955	3/8/2017	5/7/2018	x		\$ 7,272	\$ 873	\$ 8,145	\$ -	\$ -	\$ -	\$ 8,145	10/2/2018	11/8/2019	\$ 8,145
7	Kwang & Jinsoo Choe	15302 Union Ave SW 98498 2200001250	1962	8/11/2017	7/27/2018		x	\$ 23,953	\$ 92	\$ 24,045	\$ -	\$ -	\$ -	\$ 24,045	10/2/2018	11/9/2018	\$ 24,045
8	Holly Loeza	7305 146th St SW 98439 (front) 0219221002	1960	10/3/2017	7/31/2018		x	\$ 16,009	\$ 321	\$ 16,330	\$ -	\$ -	\$ -	\$ 16,330	10/2/2018	12/11/2018	\$ 16,330
9	Holly Loeza	7305 146th St SW 98439 (back) 0219221042	1969	10/3/2017	7/31/2018	x		\$ 10,313	\$ 205	\$ 10,518	\$ -	\$ -	\$ -	\$ 10,518	10/2/2018	1/10/2019	\$ 10,518
10	William Chung/ BA & C Prop	3411 90th St S 98499 0320313029	1916	2/7/2018	8/3/2018	x		\$ 19,461	\$ 4,281	\$ 23,743	\$ -	\$ -	\$ -	\$ 23,743	10/13/2019	12/9/2021	\$ 23,743
11	Sergiu Cucereavii	10101 Hemlock St SW 98498 5420000010	1960	5/18/2017	9/5/2018	x		\$ 1,851	\$ -	\$ 1,851	\$ -	\$ -	\$ -	\$ 1,851	n/a	11/5/2018	\$ 1,851
12	Todd & Carmen Warnstadt	8801-8805 Commercial St SW 98498 2200002840	1949	12/7/2017	9/8/2018	x		\$ 1,882	\$ 19	\$ 1,900	\$ -	\$ -	\$ -	\$ 1,900	11/26/2018	2/15/2019	\$ 1,900
13	Rhona Radcliffe	5908 Lake Grove St SW 98499 6765000060	1965	8/11/2017	10/24/2018		x	\$ -	\$ -	\$ -	\$ 21,750	\$ 6,090	\$ 27,840	\$ 27,840	12/4/2018	5/3/2021	\$ 27,840
14	Frank Zazeski/ Tom McKee	9111 Newgrove Ave SW 98498 2205000470	1941	2/9/2018	12/28/2018	x		\$ 2,152	\$ -	\$ 2,152	\$ -	\$ -	\$ -	\$ 2,152	5/30/2019	4/26/2019	\$ 2,152
15	Cecil Woolfolk - NUISANCE	3902 108th St SW 98499 0219014046	1985	1/26/2018	5/22/2018		x	\$ 2,556	\$ 10	\$ 2,567	\$ -	\$ -	\$ -	\$ 2,567	6/13/2018	11/9/2018	\$ 2,567

Total Outstanding Repayments \$ (0)

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Completed By		Amount Billed							Lien & Payment Date		
								Fund 105 Abatement			Fund 191 NSP						
Year	Owner Name	Property Address & Parcel #	Year Built	Start	End	Owner	City	Cost	Interest	Total 105	Cost	Interest	Total				
2019								\$ 52,834	\$ 8,386	\$ 58,089	\$ -	\$ -	\$ -	\$ 58,089			\$ 58,089
1	Stockman Family Living Trust	9128 Moreland Ave SW 98498 5005002020	1913	12/6/2018	3/11/2019	x		\$ 295	\$ 9	\$ 304	\$ -	\$ -	\$ -	\$ 304	6/26/2019	11/8/2019	\$ 304
2	Reinhard Meier	14433 Union Ave SW 98498 0219222039	1941	10/25/2018	6/30/2019		x	\$ 22,136	\$ 1,107	\$ 23,243	\$ -	\$ -	\$ -	\$ 23,243	7/29/2019	2/10/2020	\$ 23,243
3	Nancy Burrington - NUISANCE	8113 Sherwood Forest St. SW 98498 7570000100	1961	9/4/2018	8/1/2019	x		\$ 703	\$ 14	\$ 717	\$ -	\$ -	\$ -	\$ 717	8/1/2019	12/10/2019	\$ 717
5	Gary Anderson	6821 150th St SW WA 98439 0219221072	1922	10/25/2018	10/25/2019		x	\$ 24,907	\$ 7,223	\$ 32,130	\$ -	\$ -	\$ -	\$ 32,130	2/5/2020	6/10/2022	\$ 32,130
6	Integrity II LLC	5103 Filbert Ln SW 98499 5400200770	1949	7/11/2019	12/30/2019	x		\$ 1,662	\$ 33	\$ 1,696	\$ -	\$ -	\$ -	\$ 1,696	2/6/2020	4/10/2020	\$ 1,696
Total Outstanding Repayments														\$	-		

DANGEROUS BUILDING & PUBLIC NUISANCES Performed by City - By Completion Year				Date		Completed By		Amount Billed						Date Lien Filed & Payment Received			
								Fund 105 Abatement			Fund 191 NSP			Total Billed	Filed	Payment Received	Amount Paid
Year	Owner Name	Property Address & Parcel #	Year Built	Start	End	Owner	City	Cost	Interest	Total 105	Cost	Interest	Total				
2020								\$ 1,102	\$ 22	\$ 1,124	\$ -	\$ -	\$ -	\$ 1,124			\$ 1,124
1	5408SBLVD LLC - NUISANCE	5408 Steilacoom Blvd SW 98499 0220354091	1927	12/3/2019	2/4/2020	x		\$ 1,102	\$ 22	\$ 1,124	\$ -	\$ -	\$ -	\$ 1,124	7/30/2020	11/10/2020	\$ 1,124
Total Outstanding Repayments														\$	-		

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Completed By		Amount Billed						Date Lien Filed & Payment Received			
				Date		Completed By		Fund 105 Abatement			Fund 191 NSPA			Total Billed	Filed	Payment Received	Amount Paid
Year	Owner Name	Property Address & Parcel #	Year Built	Start	End	Owner	City	Cost	Interest	Total 105	Cost	Interest	Total				
2021								\$ 4,338	\$ -	\$ 4,338	\$ -	\$ -	\$ -	\$ 4,338			\$ 4,338
1	National Retail Properties LP	6112 100th St SW 98499 0219022217	1979	5/16/2019	12/30/2021	x		\$ 4,338	\$ -	\$ 4,338	\$ -	\$ -	\$ -	\$ 4,338		5/2/2022	\$ 4,338
														Total Outstanding Repayments \$ -			

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Completed By		Amount Billed							Lien & Payment Date		
Year	Owner Name	Property Address & Parcel #	Year Built	Start	End	Owner	City	Fund 105 Abatement			Fund 191 NSPA			Total Billed	Filed	Payment Received	Amount Paid
								Cost	Interest	Total 105	Cost	Interest	Total				
2022								\$438,268	\$ -	\$438,268	\$292,444	\$ -	\$292,444	\$ 730,711			\$ 75,364
1	Larry E. & Carol E. Bell NUISANCE	9808 Lawndale Ave SW 98498 5005006580	1963	1/21/2022	6/16/2022		x	\$ 23,349	\$ -	\$ 23,349	\$ -	\$ -	\$ -	\$ 23,349		9/1/2022	\$ 23,349
3	5408SBLVD LLC	5408 Steilacoom Blvd SW 98499 0220354091	1927	11/1/2021	5/31/2022	x		\$ 3,177	\$ -	\$ 3,177	-	-	\$ -	\$ 3,177	8/30/2022	5/10/2023	\$ 3,177
4	Youn H. Sim & Suk Chong	3851 Steilacoom Blvd SW 98499 0220364045	1950	6/1/2022	6/30/2022	x		\$ 2,097	\$ -	\$ 2,097	\$ -	\$ -	\$ -	\$ 2,097		9/15/2022	\$ 2,097
5	Patsy Lininger - NUISANCE	9704-9706 121st St SW 98498 5005004331	1968	1/21/2021	7/20/2022		x	\$ 21,125	\$ -	\$ 21,125	\$ -	\$ -	\$ -	\$ 21,125	10/5/2022	11/3/2022	\$ 21,125
6	Brian Buckner	8808 Wildwood Ave SW 98498 5005001320	1995	10/21/2021	10/31/2022		x	\$ 24,218	\$ -	\$ 24,218	\$ -	\$ -	\$ -	\$ 24,218		7/12/2023	\$ 24,218
7	Verna Cheatham	5501 116th St SW 98499 7095000330	1974	12/14/2020	11/10/2022		x	\$ 44,280	\$ -	\$ 44,280	\$ -	\$ -	\$ -	\$ 44,280			\$ -
8	Bluestar Mgmt Svcs LLC	9018 Lawndale Ave SW 98498 5005006370	1940	3/16/2022	12/30/2022	x		\$ 3,219	\$ -	\$ 3,219	\$ -	\$ -	\$ -	\$ 3,219			\$ -
9	Dirk Mayberry	9616 Gravelly Lake Dr SW 98499 0219022081	1955	11/1/2021	12/30/2022		x	\$ 316,801	\$ -	\$ 316,801	\$ 291,047	\$ -	\$ 291,047	\$ 607,848			\$ -
10	Benjamin M. Stockman	11206-11208 Military Rd SW 98499	1942	4/1/2022				\$ -	\$ -	\$ -	\$ 1,397	\$ -	\$ 1,397	\$ 1,397	n/a	6/23/2022	\$ 1,397

*Karwan Village - Abatement billing with no interest done on 10/09/23, interest will be added when payment is received by Pierce County

Total Outstanding Repayments \$ 655,347

DANGEROUS BUILDING & NUISANCE ABATEMENTS Performed by City - By Completion Year				Date		Completed By		Amount Billed							Lien & Payment Date		
Year	Owner Name	Property Address & Parcel #	Year Built	Start	End	Owner	City	Fund 105 Abatement			Fund 191 NSPA			Total Billed	Filed	Payment Received	Amount Paid
								Cost	Interest	Total 105	Cost	Interest	Total				
2023								\$ 34,761	\$ -	\$ 34,761	\$ -	\$ -	\$ -	\$ 1,157,392			\$ 1,149,949
1	Benjamin Wurtz & Secured Holdings LLC	7004 Cherry Lane SW 98499 3375000840	1955	8/18/2022	6/5/2023	x		\$ 2,691	\$ -	\$ 2,691	\$ -	\$ -	\$ -	\$ 2,691		7/1/2023	\$ 2,691
2	Stewart Title Company	7407-7409 146th St SW 98439 0219221041	1977	1/28/2021	5/8/2023		x	\$ 25,034	\$ -	\$ 25,034	\$ -	\$ -	\$ -	\$ 25,034		5/8/2023	\$ 25,034
3	First Tacoma LLC	8104-8106 So Tacoma Way 98499	1966	10/31/2022	3/31/2023	x		\$ 2,527	\$ -	\$ 2,527	-	-	\$ -	\$ 2,527		5/5/2023	\$ 2,527
4	Q & L Pacific LLC	12314 Pacific Highway SW 98499 30219114162	1971	4/9/2020	6/22/2023	x		\$ 4,509	\$ -	\$ 4,509	\$ -	\$ -	\$ -	\$ 4,509		6/23/2023	\$ 4,509
5	Thiyagarajan Kannuswamy & Synita Halivana Kariyapp	14440 Union Ave SW #A0077	1948	10/15/2022	2/27/2023	x		\$ 3,182	\$ -	\$ 3,182	\$ -	\$ -	\$ -	\$ 3,182		12/9/2024	\$ 3,182
6	Hye Cha Galvin	10408-10410 112th ST SW	1968	12/31/2021	8/29/2023		x	\$ 7,443	\$ -	\$ 7,443	\$ -	\$ -	\$ -	\$ 7,443			\$ -
7	Karwan Village	2621 84th Street S	1967	1/15/2019	3/31/2023		x	\$ 1,076,982	\$ 32,309	\$ 1,109,291	\$ -	\$ -	\$ -	\$ 1,109,291		3/8/2024	\$ 1,109,291
8	EGU Washington Estates LLC	7319 146th St SW	1940	6/15/2023	9/15/2023	x		\$ 2,715	\$ -	\$ 2,715	\$ -	\$ -	\$ -	\$ 2,715	12/12/2023		\$ 2,715

Total Outstanding Repayments \$ 7,443

Rental Housing Safety Program

On August 1, 2016, the Lakewood City Council approved Ordinance No. 644 creating a Rental Housing Safety Program (RHSP). The program requires all residential rental properties (apartments, single family homes, duplexes, etc.) within Lakewood city limits to be registered. The program is designed to ensure that all rental housing units comply with specific life and safety standards and are providing a safe place for tenants to live. As of October 4, 2017, all rental properties owners will be required to register their property with the City every year and have the property inspected once every five years.

Rental Housing Safety Program				
Year-to-date through December 31, 2024				
Operating Revenues & Expenditures	2022 Annual Actual	2023 Annual Actual	2024	
			Budget	Actual
Operating Revenue:				
Registration Program Fees	\$ 165,503	\$ 160,512	\$ 200,000	\$ 291,219
Total Operating Revenues	\$ 165,503	\$ 160,512	\$ 200,000	\$ 291,219
Operating Expenditures:				
Personnel Costs	227,410	195,107	11,451	206,969
Supplies	750	730	-	761
Professional Services	55,930	3,581	166,527	2,574
Other Services & Charges	72	44	300	66
Internal Service Charges	21,165	21,251	21,250	21,250
Total Operating Expenditures	\$ 305,327	\$ 220,713	\$ 199,528	\$ 231,620
Net Program Income (Cost)	\$ (139,824)	\$ (60,201)	\$ 472	\$ 59,599
Other Sources / (Uses)				
Transfer In From General Fund	50,000	50,000	50,000	50,000
Total Sources / (Uses)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Beginning Balance	\$ 49,554	\$ (40,271)	\$ (50,472)	\$ (50,472)
Ending Balance	\$ (40,271)	\$ (50,472)	\$ -	\$ 59,127

Rental Housing Safety Program Fees			
Annual Totals			
Month	2022	2023	2024
Jan	45,406	6,510	29,153
Feb	32,733	21,572	29,431
Mar	29,016	28,800	18,668
Apr	20,487	24,610	37,564
May	9,517	21,116	15,371
Jun	3,757	20,471	8,505
Jul	7,232	18,279	7,241
Aug	6,049	2,918	17,540
Sep	3,496	836	5,509
Oct	4,405	7,484	8,317
Nov	971	4,055	2,938
Dec	2,434	3,861	110,982
Annual Total	\$ 165,503	\$ 160,512	\$ 291,219
2024 Annual Estimate =			\$ 200,000
% of Revenue Collected =			146%



1406 Affordable Housing Program

On March 2, 2020, the City Council approved Ordinance 731 relating to local sales and use tax, authorizing the maximum capacity of the tax authorized under the provisions of Substitute House Bill 1406 for affordable and supporting housing. The revenue to the City is a credit of the state's sales tax. With adoption of this ordinance, the City is able to impose the rate of 0.0073%. According to the Department of Revenue (DOR), the maximum amount the City may receive is \$98K per state fiscal year for twenty years totaling an estimated \$1.95M. The City notified DOR on March 13, 2020 and DOR began imposing the tax effective May 1, 2020. The City received its first full distribution amount in July 2020 with some funds trickling through in May and June due to early returns filed.

The direction from the Lakewood City Council is to use the funds in conjunction with the City's CDBG Major Home Repair Program, CDBG Major Home Repair and Sewer Loan Program, and HOME Housing Rehabilitation Loan Program given that there is a high demand for home repair and rehabilitation loans in the City.

CDBG is a federal entitlement program and provides annual grants on a formula basis to states, cities, and counties to provide decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. The City processes on average six to eight CDBG housing repair programs annually.

"1406" Affordable Housing Program Funds are reserved for persons and/or housing repairs not eligible under CDBG, those who fall just outside CDBG program guidelines but where some level of assistance may be required.

"1406" projects are as follows:

- 9006 71st St Ct SW: Single family residence replacement of water heater & air conditioning, installation of heat pump under new energy regulation, loan amount \$13,250 (completed Q3 2022).
- 8509 Veterans Drive SW: Single family residence rehabilitation & repairs, loan amount \$25,000 (completed Q1 2023).
- 8805 Lorraine Ave. S: Single family residence installation of fencing, loan amount \$17,000 (completed Q3 2023).
- MDC Tenant-Based Rental Assistance: Rental assistance to six Lakewood households (5 for 11 months and 1 for 2 months) through MDC, grant amount of \$67,910 (completed Q3 2023);
- 8125 Winona St. SW: Single family residence replacement of roof, gutters, truss repair, and structural and foundation repair. Work completed (Q4 2024) with a loan amount of \$43,000.
- 8509 Idlewood Dr. SW: Single family residence replacement of rear decking and stairs. Work completed (Q4 2024) with a loan amount of \$65,000.
- 10519 Earley Ln. SW: Single family residence replacement of kitchen cabinetry, countertops, electrical, plumbing, painting, and appliances. Loan amount of \$36,000. Likely another \$4,000 to be added with plumbing CO to relocate sewer piping. Project anticipated to begin construction in February-March 2024.
- 8311 Mt. Tacoma Dr. SW: Single family residence with full rehab of three bathrooms, including one accessibility upgrade to bathroom. Loan amount of \$40,000. Likely another \$6,000 to be added with electrical CO to correct electrical circuitry discovered. Project underway with anticipated completion in February 2024.

1406 Affordable Housing Program				
Year-to-date through December 31, 2024				
Operating Revenues & Expenditures	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	YTD Actual
Operating Revenue:				
Sales & Use Tax	\$ 98,562	\$ 97,453	\$ 98,000	\$ 103,484
Loan Interest	-	-	-	549
Total Operating Revenues	\$ 98,562	\$ 97,453	\$ 98,000	\$ 104,033
Operating Expenditures:				
Professional Services	32,985	84,902	405,958	104,716
Total Operating Expenditures	\$ 32,985	\$ 84,902	\$ 405,958	\$ 104,716
Net Program Income (Cost)	\$ 65,577	\$ 12,551	\$ (307,958)	\$ (683)
Other Sources / (Uses)				
Transfer In From General Fund	-	-	-	-
SHB-1406 Home Repair Program Loans	38,250	10,222	-	133,000
Total Sources / (Uses)	\$ 38,250	\$ 10,222	\$ -	\$ 133,000
Beginning Balance	\$ 181,358	\$ 285,185	\$ 307,958	\$ 307,958
Ending Balance	\$ 285,185	\$ 307,958	\$ -	\$ 440,275

SHB-1406 Home Repair Program								
As of December 31, 2024								
Loan ID #	Original Loan Amount	Loan Adj	Total Principal Paid	Loan Balance	Closing Date	First Payment Date	Maturity Date	Interest Rate
Year 2022								
2 = Total # Loans								
2 = Total # Loans O/s	\$ 38,250	\$ 5,054	\$ 810	\$ 32,386				
1406-001	\$ 25,000	\$ 3,549	\$ -	21,451.50	3/28/2022	3/1/2042	3/1/2042	0.0%
1406-003	\$ 13,250	\$ 1,506	\$ 810	10,934.22	7/27/2022	10/1/2022	10/1/2042	0.0%
Year 2023								
1 = Total # Loans								
1 = Total # Loans O/s	\$ 17,000	\$ 1,724	\$ 179	\$ 15,097				
1406-006	\$ 17,000	\$ 1,724	\$ 179	15,096.92	6/30/2023	9/1/2023	9/1/2043	1.0%
Year 2024								
3 = Total # Loans								
3 = Total # Loans O/s	\$ 133,000	\$ -	\$ 1,528	\$ 131,472				
1406-008	\$ 60,000	\$ -	\$ 1,528	58,472.42	4/5/2024	6/1/2024	5/1/2044	1.0%
1406-011	\$ 33,000	\$ -	\$ -	33,000.00	10/24/2024	10/1/2044	10/1/2044	0.0%
1406-012	\$ 40,000	\$ -	\$ -	40,000.00	11/7/2024	1/1/2025	12/1/2044	1.0%
Life-to-Date Total								
6 = Total # Loans								
6 = Total O/s	\$ 188,250	\$ 6,778	\$ 2,517	\$ 178,955				

Loan adjustments include change in repair cost that may increase or decrease the original loan amount.

Fund 190 Community Development Block Grant

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

CDBG:

CDBG is Authorized under Title 1 of the Housing and Community Development Act of 1974, the Community Development Block Grant (CDBG) program is a grant to local jurisdictions to assist in the development of viable communities. Funds are to be expended to principally benefit low- and moderate-income individuals through the provision of: 1) decent housing; 2) a suitable living environment; and 3) expanded economic opportunities. Each CDBG grantee is responsible for choosing how best to serve its community's interests and meet the needs of eligible citizens.

Eligible CDBG activities include the following:

- (1) **Public Facilities/Infrastructure Improvements:** Acquisition, construction, rehab or installation of public or community facilities; and infrastructure installation or improvements (i.e. roads, sidewalks, sewers, street lighting, etc.)
- (2) **Public Service:** Employment and education services; childcare; health and substance abuse services; services for seniors; fair housing counseling; services for homeless; and job training and employment services.
- (3) **Affordable Housing:** Homeowner rehabilitation; down payment assistance; rental rehabilitation; acquisition and demolition; lead paint activities; and new construction if carried out by a CBDO (Community Board Development Organization).
- (4) **Economic Development:** microenterprise assistance; commercial rehabilitation; job training and technical assistance; and special economic development - acquisition, construction, rehab, installation of property or equipment.

Investments made in various housing programs (Major Home Repair/Sewer Loan Program, Down Payment Assistance, and Multi-family Housing), and economic development activities (Microenterprise Loan Program) have created multiple Revolving Loan Funds (RLF) for each of the funded activities.

CDBG Entitlement Funding History			
Program Year	Annual Allocation	Change Over Prior	
		\$	%
2024	553,581	11,117	2.0%
2023	542,464	(11,355)	-2.1%
2022	553,819	(19,533)	-3.4%
2021	573,352	(22,563)	-3.8%
2020	595,915	32,791	5.8%
2019	563,124	1,893	0.3%
2018	561,231	76,865	15.9%
2017	484,366	17,316	3.7%
2016	467,050	(698)	-0.1%
2015	467,748	(4,004)	-0.8%
2014	471,752	(9,846)	-2.0%
2013	481,598	10,703	2.3%
2012	470,895	(106,895)	-18.5%
2011	577,790	(114,016)	-16.5%
2010	691,806	50,755	7.9%
2009	641,051	5,749	0.9%
2008	635,302	(24,966)	-3.8%
2007	660,268	(3,682)	-0.6%
2006	663,950	(77,700)	-10.5%
2005	741,650	(43,350)	-5.5%
2004	785,000	(21,000)	-2.6%
2003	806,000	(91,000)	-10.1%
2002	897,000	(46,000)	-4.9%
2001	943,000	30,000	3.3%
2000	913,000	n/a	n/a
Total	\$ 15,742,712		

In addition to tracking the various CDBG grant allocation's revenue and expenditures in Fund 190 CDBG, notes receivable for Housing Program Loans are also tracked. These are revolving loans for Major Home Repair, Major Home Repair for Sewer and Down Payment Assistance for qualifying homebuyers.

The following tables provide a summary of loans and grants for Major Home and Sewer Repair Down Payment Assistance. These are zero interest loans with 20-year terms. Payments are revolving which dictates that the principal received is applied to current program expenditures before billing CDBG.

Major Home Repairs (MHR), Sewers (MHRS) and Down Payment Assistance (DPA) Loans and Grants:

Major Home Repairs (MHR) & Sewers (MHRS) / Down Payment Assistance (DPA) Loans and Grants As of December 31, 2024						
Program Year	MHR		MHRS		DPA	
	# of Projects	Original Amount	# of Projects	Original Amount	# of Projects	Original Amount
2024	8	\$ 478,152	-	\$ -	-	\$ -
2023	1	\$ 30,000	1	\$ 16,506	-	\$ -
2022	4	\$ 255,382	-	\$ -	1	\$ 27,500
2021	8	\$ 482,519	-	\$ -	-	\$ -
2020	4	\$ 99,994	-	\$ -	-	\$ -
2019	6	\$ 158,874	-	\$ -	-	\$ -
2018	9	\$ 188,210	-	\$ -	-	\$ -
2017	2	\$ 40,790	2	\$ 31,532	-	\$ -
2016	4	\$ 78,871	2	\$ 50,485	-	\$ -
2015	1	\$ 37,144	-	\$ -	-	\$ -
2014	4	\$ 62,209	1	\$ 10,770	1	\$ 3,364
2013	8	\$ 144,408	-	\$ -	-	\$ -
2012	5	\$ 70,863	4	\$ 36,114	1	\$ 2,250
2011	8	\$ 170,407	-	\$ -	-	\$ -
2010	13	\$ 256,287	-	\$ -	2	\$ 8,619
2009	6	\$ 102,653	-	\$ -	5	\$ 23,791
2008	3	\$ 37,224	-	\$ -	4	\$ 19,379
2007	4	\$ 56,346	-	\$ -	2	\$ 8,700
2006	6	\$ 67,556	-	\$ -	1	\$ 7,000
2005	7	\$ 69,634	-	\$ -	-	\$ -
2004	4	\$ 36,058	-	\$ -	3	\$ 14,901
2003	8	\$ 49,137	-	\$ -	8	\$ 35,336
2002	3	\$ 19,999	-	\$ -	-	\$ -
2001	-	\$ -	-	\$ -	11	\$ 51,622
2000	-	\$ -	-	\$ -	1	\$ 5,000
Total	126	\$ 2,992,717	10	\$ 145,407	40	\$ 207,462

Major Home Repair Loans Detail:

Major Home Repair Loans (MHR) As of December 31, 2024									
Loan ID #	Original Loan / Grant Amount	Principal Payments	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2002									
3 = Total # Loans/Grants									
0 = Total Outstanding	\$ 19,999	\$ 19,999	\$ -						
MHR-001	\$ 6,000	\$ 6,000	\$ -	9/23/2002		Paid Off		0.0%	
MHR-003	\$ 5,999	\$ 5,999	\$ -	2/24/2003		Paid Off		0.0%	
MHR-004	\$ 8,000	\$ 8,000	\$ -	5/5/2003		Paid Off		0.0%	
Year 2003									
8 = Total # Loans/Grants									
0 = Total Outstanding	\$ 49,137	\$ 49,137	\$ -						
MHR-006	\$ 7,831	\$ 7,831	\$ -	7/23/2003		Paid Off		0.0%	
MHR-008	\$ 4,523	\$ 4,523	\$ -	9/8/2003	10/1/2023	Paid Off	9/8/2023	0.0%	
MHR-009	\$ 7,956	\$ 7,956	\$ -	9/16/2003	10/1/2023	Paid Off	9/10/2023	0.0%	
MHR-011	\$ 7,237	\$ 7,237	\$ -	10/21/2003		Paid Off		0.0%	
MHR-018	\$ 6,950	\$ 6,950	\$ -	1/28/2004		Paid Off		0.0%	
MHR-016	\$ 6,640	\$ 6,640	\$ -	3/2/2004	3/1/2024	Paid Off	2/25/2024	0.0%	
MHR-019	\$ 8,000	\$ 8,000	\$ -	5/12/2004		Paid Off		0.0%	
MHR-017	\$ -	\$ -	\$ -	5/21/2004		Written Off		0.0%	
Year 2004									
4 = Total # Loans/Grants									
0 = Total Outstanding	\$ 36,058	\$ 36,058	\$ -						
MHR-020	\$ 12,554	\$ 12,554	\$ -	9/15/2004		Paid Off		0.0%	
MHR-024	\$ 8,000	\$ 8,000	\$ -	12/3/2004		Paid Off		0.0%	
MHR-029	\$ 8,000	\$ 8,000	\$ -	11/1/2004		Written Off		0.0%	
MHR-030	\$ 7,504	\$ 7,504	\$ -	9/23/2004		Paid Off		0.0%	
Year 2005									
7 = Total # Loans/Grants									
2 = Total Outstanding	\$ 69,634	\$ 49,989	\$ 19,645						
MHR-031	\$ 9,235	\$ 1,590	\$ 7,645	9/1/2005	4/1/2016		3/1/2026	0.0%	
MHR-032	\$ 7,302	\$ 7,302	\$ -	9/2/2005		Paid Off		0.0%	
MHR-034	\$ 7,993	\$ 7,993	\$ -	10/19/2005		Paid Off		0.0%	
MHR-036	\$ 15,840	\$ 15,840	\$ -	12/15/2005		Paid Off		0.0%	
MHR-038	\$ 7,064	\$ 7,064	\$ -	8/29/2005		Paid Off		0.0%	
MHR-040	\$ 10,200	\$ 10,200	\$ -	4/11/2006		Paid Off		0.0%	
MHR-047	\$ 12,000	\$ -	\$ 12,000	6/7/2006	6/1/2026		6/1/2026	0.0%	
Year 2006									
6 = Total # Loans/Grants									
2 = Total Outstanding	\$ 67,556	\$ 49,042	\$ 18,514						
MHR-046	\$ 9,697	\$ 9,697	\$ -	7/26/2006		Paid Off		0.0%	
MHR-052	\$ 11,927	\$ 11,927	\$ -	11/14/2006	12/1/2026	Paid Off	11/8/2026	0.0%	
MHR-053	\$ 11,858	\$ 11,858	\$ -	12/20/2006		Paid Off		0.0%	
MHR-054	\$ 11,988	\$ -	\$ 11,988	4/25/2007	5/1/2027		4/19/2027	0.0%	
MHR-055	\$ 10,126	\$ 3,600	\$ 6,526	1/3/2007	1/1/2027		12/27/2026	0.0%	
MHR-056	\$ 11,960	\$ 11,960	\$ -	5/22/2007		Paid Off		0.0%	
Year 2007									
4 = Total # Loans/Grants									
2 = Total Outstanding	\$ 56,346	\$ 32,179	\$ 24,167						
MHR-061	\$ 11,777	\$ -	\$ 11,777	11/8/2007	12/1/2027		11/2/2027	0.0%	
MHR-062	\$ 18,390	\$ 6,000	\$ 12,390	11/20/2007	12/1/2027		11/14/2027	0.0%	
MHR-063	\$ 19,291	\$ 19,291	\$ -	11/20/2007		Paid Off		0.0%	
MHR-064	\$ 6,888	\$ 6,888	\$ -	2/4/2008		Paid Off		0.0%	

Major Home Repair Loans (MHR) - continued As of December 31, 2024									
Loan ID #	Original Loan / Grant Amount	Principal Payments	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2008									
3 = Total # Loans/Grants									
1 = Total Outstanding	\$ 37,224	\$ 25,325	\$ 11,899						
MHR-066	\$ 11,899	\$ -	\$ 11,899	8/21/2008	9/1/2028		8/15/2028	0.0%	
MHR-069	\$ 11,980	\$ 11,980	\$ -	12/29/2008		Written Off		0.0%	
MHR-070	\$ 13,345	\$ 13,345	\$ -	2/12/2009		Paid Off		0.0%	
Year 2009									
6 = Total # Loans/Grants									
1 = Total Outstanding	\$ 102,653	\$ 92,066	\$ 10,587						
MHR-073	\$ 14,137	\$ 3,550	\$ 10,587	12/23/2009	6/1/2013		1/1/2030	0.0%	
MHR-075	\$ 14,397	\$ 14,397	\$ -	9/21/2009	9/1/2013	Paid Off	9/1/2016	0.0%	
MHR-077	\$ 12,597	\$ 12,597	\$ -	11/13/2009	12/1/2013	Paid Off	11/1/2016	0.0%	
MHR-079	\$ 23,168	\$ 23,168	\$ -	11/4/2009		Paid Off		0.0%	
MHR-080	\$ 13,164	\$ 13,164	\$ -	4/16/2010		Paid Off		0.0%	
MHR-082	\$ 25,190	\$ 25,190	\$ -	5/28/2010	6/1/2030	Paid Off	6/1/2030	0.0%	
Year 2010									
13 = Total # Loans/Grants									
6 = Total Outstanding	\$ 256,287	\$ 181,360	\$ 74,927						
MHR-076	\$ 25,110	\$ -	\$ 25,110	7/2/2010	7/1/2030		6/1/2030	0.0%	
MHR-083	\$ 26,232	\$ 26,232	\$ -	10/8/2010		Paid Off		0.0%	
MHR-085	\$ 22,449	\$ 12,900	\$ 9,549	5/14/2014	7/1/2014		7/1/2029	0.0%	
MHR-086	\$ 21,778	\$ 21,778	\$ -	11/29/2010		Paid Off		0.0%	
MHR-087	\$ 19,930	\$ 4,260	\$ 15,670	9/30/2010	9/1/2030		9/23/2030	0.0%	
MHR-088	\$ 21,124	\$ -	\$ 21,124	9/30/2010	10/1/2030		9/24/2030	0.0%	
MHR-089	\$ 3,474	\$ -	\$ 3,474	10/29/2010	11/1/2030		10/22/2030	0.0%	
MHR-090	\$ 16,770	\$ 16,770	\$ -	3/14/2011	4/1/2031	Paid Off	3/8/2031	0.0%	
MHR-092 (Grant)	\$ 12,100	\$ 12,100	\$ -	2/28/2011			n/a	n/a	
MHR-093	\$ 24,390	\$ 24,390	\$ -	2/28/2011	6/1/2016	Paid Off	2/18/2031	0.0%	
MHR-094	\$ 25,020	\$ 25,020	\$ -	4/4/2011	4/1/2031	Paid Off	3/29/2031	0.0%	
MHR-095	\$ 26,790	\$ 26,790	\$ -	6/28/2011	4/1/2015		4/1/2031	0.0%	
MHR-096 (Grant)	\$ 11,120	\$ 11,120	\$ -	4/21/2011			n/a	n/a	
Year 2011									
8 = Total # Loans/Grants									
3 = Total Outstanding	\$ 170,407	\$ 116,186	\$ 54,221						
MHR-098	\$ 22,293	\$ -	\$ 22,293	7/21/2011	8/1/2031		7/13/2031	0.0%	
MHR-099	\$ 19,414	\$ -	\$ 19,414	12/30/2011	1/1/2031		12/21/2031	0.0%	
MHR-100	\$ 18,858	\$ 18,858	\$ -	9/20/2011	6/1/2017	Paid Off	9/14/2016	0.0%	
MHR-101	\$ 26,182	\$ 26,182	\$ -	11/9/2011	12/1/2031	Paid Off	11/2/2016	0.0%	
MHR-102	\$ 6,386	\$ 6,386	\$ -	12/19/2011		Paid Off		0.0%	
MHR-103	\$ 24,974	\$ 12,460	\$ 12,514	1/11/2012	8/1/2017		1/5/2017	0.0%	
MHR-105/to MHR-162	\$ 25,000	\$ 25,000	\$ -	5/14/2012	6/1/2022	Sub-Ordinated	5/8/2017	0.0%	
MHR-107	\$ 27,300	\$ 27,300	\$ -	1/10/2012		Short Sale		0.0%	
Year 2012									
5 = Total # Loans/Grants									
3 = Outstanding Loans	\$ 70,863	\$ 11,870	\$ 58,993						
MHR-106	\$ 28,913	\$ -	\$ 28,913	8/28/2012	9/1/2022		7/1/2022	0.0%	
MHR-112	\$ 12,230	\$ -	\$ 12,230	2/27/2013	3/1/2033		2/20/2033	0.0%	
MHR-113	\$ 17,850	\$ -	\$ 17,850	12/8/2012	12/1/2032		12/4/2032	0.0%	
MHR-114 (Grant)	\$ 1,696	\$ 1,696	\$ -	7/18/2012			n/a	n/a	
MHR-117	\$ 10,174	\$ 10,174	\$ -	6/17/2013		Paid Off		0.0%	

Major Home Repair Loans (MHR) - continued									
As of December 31, 2024									
Loan ID #	Original Loan / Grant Amount	Principal Payments	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2013									
8 = Total # Loans/Grants									
3 = Total Outstanding	\$ 144,408	\$ 91,626	\$ 52,782						
MHR-091	\$ 12,188	\$ -	\$ 12,188	1/23/2014	8/17/2034		1/1/2027	0.0%	
MHR-118	\$ 27,921	\$ 27,921	\$ -	10/16/2013	10/10/2018	Paid Off	10/10/2018	0.0%	
MHR-119	\$ 11,969	\$ 11,969	\$ -	7/1/2013		Paid Off		0.0%	
MHR-120	\$ 15,100	\$ 15,100	\$ -	11/22/2013	1/1/2014	Paid Off	12/1/2033	0.0%	
MHR-121 (Grant)	\$ 8,457	\$ 8,457	\$ -	9/6/2013			n/a	n/a	
MHR-122 (Grant)	\$ 12,597	\$ 12,597	\$ -	10/3/2013			n/a	n/a	
MHR-123	\$ 24,938	\$ 6,438	\$ 18,500	3/6/2014	5/1/2014		5/1/2034	0.0%	
MHR-124	\$ 31,238	\$ 9,144	\$ 22,094	4/14/2014	8/1/2014		8/1/2034	0.0%	
Year 2014									
4 = Total # Loans/Grants									
1 = Total Outstanding	\$ 62,209	\$ 51,878	\$ 10,331						
MHR-126	\$ 11,140	\$ 11,140	\$ -	9/22/2014	12/1/2014	Paid Off	1/12/2034	0.0%	
MHR-127	\$ 12,558	\$ 12,558	\$ -	2/5/2015		Paid Off		0.0%	
MHR-128	\$ 14,014	\$ 3,683	\$ 10,331	1/14/2015	4/1/2015		3/1/2035	0.0%	
MHR-129	\$ 24,497	\$ 24,497	\$ -	12/30/2014	3/1/2015	Paid Off	3/1/2035	0.0%	
Year 2015									
1 = Total # Loans/Grants									
1 = Outstanding Loans	\$ 37,144	\$ 11,622	\$ 25,522						
MHR-132	\$ 37,144	\$ 11,622	\$ 25,522	12/22/2015	2/1/2016		1/1/2036	0.0%	
Year 2016									
4 = Total # Loans/Grants									
2 = Total Outstanding	\$ 78,871	\$ 43,270	\$ 35,601						
MHR-133	\$ 25,000	\$ 25,000	\$ -	8/16/2016	8/1/2036	Paid Off	7/1/2036	0.0%	
MHR-135	\$ 28,303	\$ 7,568	\$ 20,735	12/9/2016	2/1/2017		1/1/2037	0.0%	
MHR-136	\$ 10,702	\$ 10,702	\$ -	12/5/2016	1/1/2037	Paid Off	1/1/2037	0.0%	
MHR-138	\$ 14,866	\$ -	\$ 14,866	1/20/2017	12/1/2037		1/1/2037	0.0%	
Year 2017									
2 = Total # Loans/Grants									
1 = Total Outstanding	\$ 40,790	\$ 22,659	\$ 18,131						
MHR-137	\$ 28,225	\$ 10,094	\$ 18,131	11/15/2017	12/1/2037		11/1/2037	0.0%	
MHR-145	\$ 12,565	\$ 12,565	\$ -	11/16/2017	1/1/2037	Paid Off		0.0%	
Year 2018									
9 = Total # Loans/Grants									
6 = Total Outstanding	\$ 188,210	\$ 34,466	\$ 153,744						
MHR-140	\$ 14,779	\$ 14,779	\$ -	1/29/2018	1/1/2038	Paid Off	1/29/2038	0.0%	
MHR-142	\$ 9,405	\$ -	\$ 9,405	1/29/2018	1/1/2038		1/29/2038	0.0%	
MHR-146	\$ 32,250	\$ -	\$ 32,250	2/16/2018	2/1/2038		2/16/2038	0.0%	
MHR-147	\$ 13,285	\$ -	\$ 13,285	7/28/2018	7/1/2038		7/28/2038	0.0%	
MHR-149	\$ 5,201	\$ 5,201	\$ -	2/6/2018	2/1/2038	Paid Off	2/1/2038	0.0%	
MHR-150	\$ 5,201	\$ -	\$ 5,201	1/11/2018	1/1/2038		1/11/2038	1.0%	
MHR-151	\$ 12,686	\$ 12,686	\$ -	2/16/2018	3/1/2018	Paid Off	3/1/2038	1.0%	
MHR-154	\$ 70,203	\$ 1,800	\$ 68,403	11/29/2018	11/1/2038		11/29/2038	0.0%	
MHR-162	\$ 25,200	\$ -	\$ 25,200	12/6/2018	12/1/2038		12/6/2038	0.0%	

Major Home Repair Loans (MHR) - continued									
As of December 31, 2024									
Loan ID #	Original Loan / Grant Amount	Principal Payments	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2019									
6 = Total # Loans/Grants									
5 = Total Outstanding	\$ 158,874	\$ 46,798	\$ 112,076						
MHR-155	\$ 22,442	\$ 6,616	\$ 15,826	2/28/2019	6/1/2019		5/1/2039	1.0%	
MHR-158	\$ 44,800	\$ 859	\$ 43,941	5/15/2019	8/1/2019		6/1/2039	1.0%	
MHR-160	\$ 36,736	\$ 36,736	\$ -	4/26/2019	6/1/2019	Paid Off	5/1/2039	1.0%	
MHR-161	\$ 33,595	\$ 1,455	\$ 32,140	5/8/2019	6/30/2019		6/1/2039	1.0%	
MHR-164	\$ 12,107	\$ -	\$ 12,107	2/13/2020	1/1/2039		1/1/2039	1.0%	
MHR-165	\$ 9,194	\$ 1,132	\$ 8,062	8/1/2019	8/1/2019		7/1/2039	1.0%	
Year 2020									
4 = Total # Loans/Grants									
4 = Total Outstanding	\$ 99,994	\$ 4,548	\$ 95,446						
MHR-163	\$ 23,791	\$ 4,548	\$ 19,243	3/12/2020	3/1/2040		3/1/2040	1.0%	
MHR-168	\$ 30,500	\$ -	\$ 30,500	2/6/2020	2/1/2040		2/1/2040	0.0%	
MHR-173	\$ 3,440	\$ -	\$ 3,440	5/26/2020	5/26/2040		5/26/2040	0.0%	
MHR-177	\$ 42,263	\$ -	\$ 42,263	11/20/2020	11/1/2040		11/1/2040	1.0%	
Year 2021									
8 = Total # Loans/Grants									
7 = Total Outstanding	\$ 482,519	\$ 55,930	\$ 426,589						
MHR-170	\$ 118,000	\$ -	\$ 118,000	5/12/2021	5/1/2041		5/1/2041	0.0%	
MHR-172	\$ 46,652	\$ -	\$ 46,652	3/8/2021	3/1/2041		3/1/2041	0.0%	
MHR-175	\$ 12,336	\$ 2,380	\$ 9,956	1/14/2021	1/1/2041		1/1/2041	1.0%	
MHR-178	\$ 16,376	\$ -	\$ 16,376	3/8/2021	3/1/2041		3/1/2041	0.0%	
MHR-180	\$ 64,941	\$ -	\$ 64,941	3/8/2021	3/1/2041		3/1/2041	0.0%	
MHR-181	\$ 78,228	\$ 4,564	\$ 73,664	9/7/2021	9/1/2041		9/1/2041	0.0%	
MHR-183	\$ 48,986	\$ 48,986	\$ -	9/7/2021	9/1/2041	Paid Off	9/1/2041	0.0%	
MHR-184	\$ 97,000	\$ -	\$ 97,000	9/3/2021	9/1/2041		9/1/2041	0.0%	
Year 2022									
4 = Total # Loans/Grants									
4 = Total Outstanding	\$ 255,382	\$ 2,385	\$ 252,997						
MHR-185	\$ 62,148	\$ -	\$ 62,148	4/5/2022	5/1/2042		5/1/2042	0.0%	
MHR-186	\$ 100,000	\$ -	\$ 100,000	5/23/2022	7/1/2042		7/1/2042	1.0%	
MHR-190	\$ 74,915	\$ 2,385	\$ 72,530	9/19/2022	11/1/2022		10/1/2042	1.0%	
MHR-193	\$ 18,319	\$ -	\$ 18,319	5/26/2022	7/1/2042		7/1/2042	0.0%	
Year 2023									
1 = Total # Loans/Grants									
1 = Total Outstanding	\$ 30,000	\$ -	\$ 30,000						
MHR-194	\$ 30,000	\$ -	\$ 30,000	1/10/2023	7/1/2043		2/1/2043	1.0%	
Year 2024									
8 = Total # Loans/Grants									
8 = Total Outstanding	\$ 478,152	\$ 180	\$ 477,972						
MHR-195	\$ 70,000	\$ 106	\$ 69,894	7/23/2024	9/1/2024		8/1/2044	1.0%	
MHR-196	\$ 95,000	\$ -	\$ 95,000	11/7/2024	1/1/2025		12/1/2044	1.0%	
MHR-198	\$ 21,152	\$ -	\$ 21,152	10/6/2023	10/1/2043		10/1/2043	0.0%	
MHR-200	\$ 20,000	\$ -	\$ 20,000	1/24/2024	3/1/2044		3/1/2044	0.0%	
MHR-201	\$ 45,000	\$ -	\$ 45,000	4/25/2024	7/1/2024		6/30/2044	1.0%	
MHR-204	\$ 65,000	\$ 74	\$ 64,926	7/30/2024	10/1/2024		9/1/2044	1.0%	
MHR-205	\$ 90,000	\$ -	\$ 90,000	7/31/2024	8/1/2044		8/1/2044	0.0%	
MHR-206	\$ 72,000	\$ -	\$ 72,000	10/24/2024	10/1/20244		10/1/2044	0.0%	
Life-to-Date Total									
126 = Total # Loans/Grants									
63 = Total Outstanding	\$ 2,992,717	\$ 1,028,573	\$ 1,964,144						

Major Home Repair Sewer Loans Detail:

Major Home Repair Sewer Loans (MHRS) As of December 31, 2024									
Loan ID #	Original Loan / Grant Amount	Principal Payments	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2012									
4 = Total # Loans/Grants									
2 = Outstanding Loans	\$ 36,114	\$ 15,844	\$ 20,270						
MHRS-01	\$ 7,150	\$ 7,150	\$ -	9/27/2012		Paid Off		0.0%	
MHRS-05	\$ 10,022	\$ -	\$ 10,022	9/18/2012	10/1/2032		9/11/2032	0.0%	
MHRS-06	\$ 10,248	\$ -	\$ 10,248	9/27/2012	12/1/2017		9/20/2017	0.0%	
MHRS-07	\$ 8,694	\$ 8,694	\$ -	9/11/2012	12/1/2017	Paid Off	9/5/2017	0.0%	
Year 2014									
1 = Total # Loans/Grants									
0 = Total Outstanding	\$ 10,770	\$ 10,770	\$ -						
MHRS-04	\$ 10,770	\$ 10,770	\$ -	1/29/2015	4/1/2015	Paid Off	4/1/2035	0.0%	
Year 2016									
2 = Total # Loans/Grants									
1 = Total Outstanding	\$ 50,485	\$ 42,837	\$ 7,648						
MHRS-09	\$ 12,724	\$ 5,076	\$ 7,648	12/19/2016	2/1/2017		1/1/2037	0.0%	
MHRS-10	\$ 37,761	\$ 37,761	\$ -	12/19/2016	2/1/2017	Paid Off	1/1/2037	0.0%	
Year 2017									
2 = Total # Loans/Grants									
1 = Total Outstanding	\$ 31,532	\$ 23,289	\$ 8,243						
MHRS-08	\$ 8,243	\$ -	\$ 8,243	6/15/2017	6/1/2037		6/1/2037	0.0%	
MHRS-11	\$ 23,289	\$ 23,289	\$ -	6/19/2017	8/1/2017	Paid Off	7/1/2037	0.0%	
Year 2023									
1 = Total # Loans/Grants									
1 = Total Outstanding	\$ 16,506	\$ 325	\$ 16,181						
MHRS-0013	\$ 16,506	\$ 325	\$ 16,181	8/31/2023	12/1/2023		12/1/2043	0.0%	
Life-to-Date Total									
10 = Total # Loans/Grants									
5 = Total Outstanding	\$ 145,407	\$ 93,065	\$ 52,342						

Down Payment Assistance Loans & Grants Detail:

Down Payment Assistance - Loans & Grants											
As of December 31, 2024											
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate			
Year 2000											
1 = Total # Loans/Grants											
0 = Total Outstanding	\$	5,000	\$	5,000	\$	-					
DPA-001	\$	5,000	\$	5,000	\$	-	12/5/2001		Paid Off		0.0%
Year 2001											
11 = Total # Loans/Grants											
0 = Total Outstanding	\$	51,622	\$	51,622	\$	-					
DPA-002	\$	5,000	\$	5,000	\$	-	7/2/2001		Paid Off		0.0%
DPA-004	\$	3,366	\$	3,366	\$	-	8/28/2001		Paid Off		0.0%
DPA-005	\$	5,000	\$	5,000	\$	-	9/4/2001		Paid Off		0.0%
DPA-006	\$	5,000	\$	5,000	\$	-	9/20/2001		Paid Off		0.0%
DPA-007	\$	5,000	\$	5,000	\$	-	9/21/2001		Written Off		0.0%
DPA-008	\$	4,425	\$	4,425	\$	-	10/18/2001		Paid Off		0.0%
DPA-009	\$	3,973	\$	3,973	\$	-	12/5/2001		Paid Off		0.0%
DPA-012	\$	5,000	\$	5,000	\$	-	1/25/2002		Paid Off		0.0%
DPA-011	\$	5,000	\$	5,000	\$	-	1/31/2002		Paid Off		0.0%
DPA-013	\$	4,778	\$	4,778	\$	-	2/28/2002		Paid Off		0.0%
DPA-014	\$	5,080	\$	5,080	\$	-	3/21/2002		Paid Off		0.0%
Year 2003											
8 = Total # Loans/Grants											
0 = Total Outstanding	\$	35,336	\$	35,336	\$	-					
DPA-015	\$	5,000	\$	5,000	\$	-	8/1/2003		Paid Off		0.0%
DPA-016	\$	2,167	\$	2,167	\$	-	8/20/2003		Paid Off		0.0%
DPA-017 (Grant)	\$	5,000	\$	5,000		n/a	12/3/2003			n/a	n/a
DPA-018 (Grant)	\$	5,000	\$	5,000		n/a	1/22/2004			n/a	n/a
DPA-020 (Grant)	\$	3,169	\$	3,169		n/a	2/17/2004			n/a	n/a
DPA-022 (Grant)	\$	5,000	\$	5,000		n/a	4/22/2004			n/a	n/a
DPA-021 (Grant)	\$	5,000	\$	5,000		n/a	4/29/2004			n/a	n/a
DPA-023 (Grant)	\$	5,000	\$	5,000		n/a	6/30/2004			n/a	n/a
Year 2004											
3 = Total # Loans/Grants											
0 = Total Outstanding	\$	14,901	\$	14,901	\$	-					
DPA-024	\$	5,000	\$	5,000	\$	-	9/2/2004		Paid Off		0.0%
DPA-025	\$	4,901	\$	4,901	\$	-	9/28/2004		Paid Off		0.0%
DPA-026	\$	5,000	\$	5,000	\$	-	5/2/2005		Paid Off		0.0%
Year 2006											
1 = Total # Loans/Grants											
1 = Total Outstanding	\$	7,000	\$	5,148	\$	1,852					
DPA-027	\$	7,000	\$	5,148	\$	1,852	7/26/2006	7/17/2026		7/17/2026	0.0%
Year 2007											
2 = Total # Loans/Grants											
1 = Total Outstanding	\$	8,700	\$	3,500	\$	5,200					
DPA-029	\$	5,200	\$	-	\$	5,200	2/28/2008	2/27/2028		2/27/2028	0.0%
DPA-030	\$	3,500	\$	3,500	\$	-			Written Off		0.0%

Down Payment Assistance - Loans & Grants (continued)											
As of December 31, 2024											
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate			
Year 2008											
4 = Total # Loans/Grants											
0 = Total Outstanding	\$	19,379	\$	19,379	\$	-					
DPA-032	\$	6,959	\$	6,959	\$	-	11/21/2008		Written Off	0.0%	
DPA-033	\$	2,550	\$	2,550	\$	-	12/22/2008	2/18/2028	Paid Off	12/18/2028	0.0%
DPA-034	\$	6,995	\$	6,995	\$	-	Short Sale		Written Off	0.0%	
DPA-035	\$	2,875	\$	2,875	\$	-	5/11/2009	4/27/2029	Paid Off	4/27/2029	0.0%
Year 2009											
5 = Total # Loans/Grants											
0 = Total Outstanding	\$	23,791	\$	23,791	\$	-					
DPA-041	\$	7,000	\$	7,000	\$	-	9/30/2009		Paid Off	0.0%	
DPA-042	\$	4,410	\$	4,410	\$	-	10/9/2009	10/7/2029	Paid Off	10/7/2029	0.0%
DPA-044	\$	2,091	\$	2,091	\$	-	11/30/2009		Paid Off	0.0%	
DPA-046	\$	7,000	\$	7,000	\$	-	5/12/2010		Paid Off	5/5/2030	0.0%
DPA-055	\$	3,290	\$	3,290	\$	-	6/18/2010		Paid Off	0.0%	
Year 2010											
2 = Total # Loans/Grants											
1 = Total Outstanding	\$	8,619	\$	7,000	\$	1,619					
DPA-048	\$	1,619	\$	-	\$	1,619	11/18/2010	10/29/2030		10/29/2030	0.0%
DPA-049	\$	7,000	\$	7,000	\$	-	5/25/2011	5/16/2031	Paid Off	5/16/2031	0.0%
Year 2012											
1 = Total # Loans/Grants											
1 = Total Outstanding	\$	2,250	\$	-	\$	2,250					
DPA-050	\$	2,250	\$	-	\$	2,250	10/24/2012	10/16/2032		10/16/2032	0.0%
Year 2014											
1 = Total # Loans/Grants											
0 = Total Outstanding	\$	3,364	\$	3,364	\$	-					
DPA-051	\$	3,364	\$	3,364	\$	-	9/30/2014		Paid Off	0.0%	
Year 2022											
1 = Total # Loans/Grants											
1 = Total Outstanding	\$	27,500	\$	-	\$	27,500					
DPA-059	\$	27,500	\$	-	\$	27,500	4/28/2022	5/1/2052		5/1/2052	1.0%
Life-to-Date Total											
40 = Total # Loans/Grant											
5 = Total Outstanding	\$	207,462	\$	169,041	\$	38,421					

CDBG Loan Detail:

The City of Lakewood note receivable from Living Access Support Alliance (LASA) of \$250,000 is for partial funding of the Client Services Center project. This is a 20-year deferred loan at zero interest.

CDBG Entitlement Loan - Living Access Support Alliance Loan (LASA)							
As of December 31, 2024							
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Loans Receivable	Closing Date	First Payment Date	Maturity Date	Interest Rate
2013-01	\$ 250,000	\$ -	\$ 250,000	6/2/2014	6/2/2034	6/2/2034	0.0%
Life-to-Date Total							
1 = Total # Loans							
1 = Outstanding	\$ 250,000	\$ -	\$ 250,000				

HOME:

In accordance with HOME federal regulations, expenditures for the HOME program have primarily focused investment in the creation of, maintenance of, or acquisition of affordable housing for low and moderate income individuals. Programs funded include the Housing Rehabilitation Program (single-family homeowner rehabilitation), Down Payment Assistance, and the Affordable Housing Fund (investments primarily with Habitat for Humanity and various non-profit housing providers). The Housing Rehabilitation, Down Payment, and Affordable Housing Funds all have corresponding Revolving Loan Funds (RLF) established in accordance with HUD regulations, which allow for the recapture and reuse of loan funds for similar housing activities.

The HOME program is funded annually through the Lakewood and Tacoma HOME Consortium. The Consortium reimburses expenditures for the City of Lakewood's projects/programs, which include Housing Rehabilitation, Affordable Housing, and Home Down Payment Loans, to the City of Lakewood. The notes on these loans are held and tracked by the Lakewood and Tacoma HOME Consortium in Tacoma, and are not accounted for in Fund 190 CDBG.

HOME Housing Rehabilitation Loans		
As of December 31, 2024		
Program Year	# of Projects	Original Amount
2024	-	\$ -
2023	-	\$ -
2022	-	\$ -
2021	-	\$ -
2020	-	\$ -
2019	1	\$ 65,000
2018	1	\$ 82,718
2017	1	\$ 39,000
2016	1	\$ 74,611
2015	2	\$ 88,697
2014	-	\$ -
2013	1	\$ 36,258
2012	4	\$ 198,142
2011	2	\$ 131,300
2010	3	\$ 178,130
2009	6	\$ 412,850
2008	7	\$ 289,765
2007	3	\$ 179,627
2006	7	\$ 379,491
2005	7	\$ 286,313
2004	10	\$ 396,715
2003	11	\$ 343,491
2002	5	\$ 155,914
2001	3	\$ 126,899
2000	1	\$ 40,000
Total	76	\$ 3,504,921

HOME Housing Rehabilitation Loan Detail:

HOME Housing Rehabilitation Loans As of December 31, 2024										
Loan ID #	Original Loan Amount	Loan Adj	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
Year 2002										
5 = Total # Loans										
1 = Total # O/S	\$ 155,914	\$ -	\$ 155,914	\$ 140,467	\$ 15,447					
LHR-003	\$ 39,028	\$ -	\$ 39,028	\$ 39,028	\$ -	9/15/2004		Paid Off		0.0%
LHR-006	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ -	7/22/2002		Paid Off		0.0%
LHR-007	\$ 30,735	\$ -	\$ 30,735	\$ 30,735	\$ -	9/23/2004		Paid Off		0.0%
LHR-008	\$ 15,808	\$ -	\$ 15,808	\$ 361	\$ 15,447	2/28/2003	2/1/2023		2/28/2023	0.0%
LHR-011	\$ 20,343	\$ -	\$ 20,343	\$ 20,343	\$ -	12/3/2004		Paid Off		0.0%
Year 2003										
11 = Total # Loans										
3 = Total # O/S	\$ 343,491	\$ 9,876	\$ 333,615	\$ 248,005	\$ 85,610					
LHR-009	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000	7/31/2003	4/1/2023		4/1/2043	0.0%
LHR-012	\$ 45,176	\$ -	\$ 45,176	\$ 45,176	\$ -	10/19/2005		Paid Off		0.0%
LHR-012B	\$ 23,145	\$ -	\$ 23,145	\$ 23,145	\$ -	5/14/2004		Paid Off		0.0%
LHR-013	\$ 35,328	\$ -	\$ 35,328	\$ 35,328	\$ -	9/1/2005		Paid Off		0.0%
LHR-014	\$ 45,560	\$ -	\$ 45,560	\$ 45,560	\$ -	6/1/2004	6/1/2024	Paid Off	6/1/2024	0.0%
LHR-016	\$ 42,304	\$ -	\$ 42,304	\$ 42,304	\$ -	4/11/2006		Paid Off		0.0%
LHR-019	\$ 23,344	\$ 1,792	\$ 21,552	\$ -	\$ 21,552	12/18/2003	12/18/2023		12/18/2043	0.0%
LHR-020	\$ 18,744	\$ -	\$ 18,744	\$ 18,744	\$ -	11/13/2003	11/1/2023	Paid Off	11/13/2023	0.0%
LHR-022	\$ 26,520	\$ -	\$ 26,520	\$ 26,520	\$ -	6/7/2006		Paid Off		0.0%
LHR-026	\$ 28,760	\$ -	\$ 28,760	\$ 4,702	\$ 24,058	5/4/2004	5/1/2024		5/4/2024	0.0%
LHR-032	\$ 14,610	\$ 8,084	\$ 6,526	\$ 6,526	\$ -	6/21/2004		Paid Off		0.0%
Year 2004										
10 = Total # Loans										
2 = Total # O/S	\$ 396,715	\$ 35,664	\$ 361,051	\$ 293,574	\$ 67,477					
LHR-018	\$ 51,089	\$ 19,574	\$ 31,515	\$ 31,515	\$ -	11/14/2006		Paid Off		0.0%
LHR-019B	\$ 19,500	\$ 94	\$ 19,406	\$ (188)	\$ 19,594	4/29/2005	4/29/2025		12/27/2026	0.0%
LHR-021	\$ 34,100	\$ -	\$ 34,100	\$ 34,100	\$ -	7/28/2004	7/1/2024	Paid Off	7/28/2024	0.0%
LHR-025R	\$ 53,097	\$ -	\$ 53,097	\$ 53,097	\$ -	10/11/2004		Paid Off	10/11/2024	0.0%
LHR-027	\$ 47,838	\$ -	\$ 47,838	\$ 47,838	\$ -	4/2/2005		Paid Off		0.0%
LHR-028	\$ 48,000	\$ -	\$ 48,000	\$ 117	\$ 47,883	6/6/2005	6/6/2025		6/6/2025	0.0%
LHR-030	\$ 48,000	\$ 15,996	\$ 32,004	\$ 32,004	\$ -	12/16/2004		Paid Off		0.0%
LHR-031	\$ 13,072	\$ -	\$ 13,072	\$ 13,072	\$ -	12/20/2006		Paid Off		0.0%
LHR-039	\$ 38,704	\$ -	\$ 38,704	\$ 38,704	\$ -	3/30/2005	3/30/2025	Paid Off	3/30/2025	0.0%
LHR-041	\$ 43,315	\$ -	\$ 43,315	\$ 43,315	\$ -	5/22/2007		Paid Off		0.0%
Year 2005										
7 = Total # Loans										
2 = Total # O/S	\$ 286,313	\$ -	\$ 286,313	\$ 195,813	\$ 90,500					
LHR-033R	\$ 33,752	\$ -	\$ 33,752	\$ 33,752	\$ -	8/29/2005		Paid Off		0.0%
LHR-034	\$ 52,577	\$ -	\$ 52,577	\$ 52,577	\$ -	8/23/2005	8/23/2025	Paid Off	8/23/2025	0.0%
LHR-038	\$ 26,504	\$ -	\$ 26,504	\$ 26,504	\$ -	2/14/2006		Paid Off		0.0%
LHR-043	\$ 41,480	\$ -	\$ 41,480	\$ 41,480	\$ -	11/8/2007		Paid Off		0.0%
LHR-047	\$ 25,500	\$ -	\$ 25,500	\$ -	\$ 25,500	6/8/2006	6/8/2026		6/8/2026	0.0%
LHR-049	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000	6/1/2006	6/1/2026		6/1/2026	0.0%
LHR-052	\$ 41,500	\$ -	\$ 41,500	\$ 41,500	\$ -	6/23/2006	6/23/2026	Paid Off	6/23/2026	0.0%
Year 2006										
7 = Total # Loans										
2 = Total # O/S	\$ 379,491	\$ (4,100)	\$ 383,591	\$ 249,696	\$ 133,895					
LHR-040	\$ 42,420	\$ (4,100)	\$ 46,520	\$ 46,520		10/4/2006		Paid Off		0.0%
LHR-050	\$ 52,000	\$ -	\$ 52,000	\$ 52,000	\$ -	8/23/2006	1/1/2013	Paid Off	8/23/2026	0.0%
LHR-053	\$ 73,910	\$ -	\$ 73,910	\$ 73,910	\$ -	10/24/2006		Written Off		0.0%
LHR-054	\$ 47,570	\$ -	\$ 47,570	\$ 47,570	\$ -	1/31/2007	8/1/2017	Paid Off	1/31/2027	0.0%
LHR-055	\$ 69,150	\$ -	\$ 69,150	\$ 16	\$ 69,134	1/31/2007	1/31/2026		1/31/2027	0.0%
LHR-057	\$ 65,039	\$ -	\$ 65,039	\$ 278	\$ 64,761	3/29/2007	3/29/2027		3/29/2027	0.0%
LHR-060	\$ 29,402	\$ -	\$ 29,402	\$ 29,402	\$ -	2/12/2009		Written Off		0.0%

HOME Housing Rehabilitation Loans - continued As of December 31, 2024										
Loan ID #	Original Loan Amount	Loan Adj	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
Year 2007										
3 = Total # Loans										
2 = Total # O/S	\$ 179,627	\$ -	\$ 179,627	\$ 57,160	\$ 122,467					
LHR-062	\$ 57,060	\$ -	\$ 57,060	\$ 57,060	\$ -	12/23/2009		Paid Off		0.0%
LHR-058/087	\$ 56,967		\$ 56,967	\$ -	\$ 56,967	8/17/2007	8/17/2018		8/17/2027	0.0%
LHR-063	\$ 65,600	\$ -	\$ 65,600	\$ 100	\$ 65,500	1/31/2008	2/1/2028		1/31/2028	0.0%
Year 2008										
7 = Total # Loans										
2 = Total # O/S	\$ 289,765	\$ 750	\$ 289,015	\$ 200,569	\$ 88,446					
LHR-066	\$ 36,915	\$ -	\$ 36,915	\$ 36,915	\$ -	7/2/2010		Paid Off		0.0%
LHR-068	\$ 49,085	\$ -	\$ 49,085	\$ 49,085	\$ -	10/10/2008	10/10/2028	Paid Off	10/10/2028	0.0%
LHR-069	\$ 26,450	\$ -	\$ 26,450	\$ 181	\$ 26,269	2/24/2009	12/19/2028		2/24/2029	0.0%
LHR-070	\$ 38,050	\$ -	\$ 38,050	\$ 38,050	\$ -	10/10/2008		Paid Off		0.0%
LHR-071	\$ 62,845	\$ -	\$ 62,845	\$ 668	\$ 62,177	10/10/2008	10/10/2028		10/10/2028	0.0%
LHR-072	\$ 50,070	\$ 750	\$ 49,320	\$ 49,320	\$ -	9/30/2010		Paid Off		0.0%
LHR-073	\$ 26,350	\$ -	\$ 26,350	\$ 26,350	\$ -	4/10/2009	4/10/2029	Paid Off	4/10/2029	0.0%
Year 2009										
6 = Total # Loans										
2 = Total # O/S	\$ 412,850	\$ -	\$ 412,850	\$ 295,976	\$ 116,874					
LHR-074	\$ 59,525	\$ -	\$ 59,525	\$ 3,242	\$ 56,283	10/2/2009	10/2/2029		10/2/2029	0.0%
LHR-076	\$ 64,300	\$ -	\$ 64,300	\$ 64,300	\$ -	11/6/2009	11/1/2029	Paid Off	11/6/2029	0.0%
LHR-077	\$ 83,100	\$ -	\$ 83,100	\$ 83,100	\$ -	11/9/2011		Paid Off		0.0%
LHR-078	\$ 65,000	\$ -	\$ 65,000	\$ 65,000	\$ -	9/15/2009	9/15/2029	Paid Off	9/15/2029	0.0%
LHR-080	\$ 61,685	\$ -	\$ 61,685	\$ 1,094	\$ 60,591	12/17/2009	12/31/2029		12/17/2029	0.0%
LHR-082	\$ 79,240	\$ -	\$ 79,240	\$ 79,240	\$ -	2/16/2010	2/16/2030	Paid Off		0.0%
Year 2010										
3 = Total # Loans										
1 = Total # O/S	\$ 178,130	\$ -	\$ 178,130	\$ 151,172	\$ 26,958					
LHR-081	\$ 59,150	\$ -	\$ 59,150	\$ 59,150	\$ -	1/31/2011	12/28/2030	Paid Off	1/31/2031	0.0%
LHR-085	\$ 52,200	\$ -	\$ 52,200	\$ 25,242	\$ 26,958	2/2/2011	2/18/2031		2/2/2031	0.0%
LHR-086	\$ 66,780	\$ -	\$ 66,780	\$ 66,780	\$ -	5/5/2011	5/5/2031	Paid Off	5/5/2031	0.0%
Year 2011										
2 = Total # Loans										
2 = Total # O/S	\$ 131,300	\$ -	\$ 131,300	\$ 12,064	\$ 119,236					
LHR-090	\$ 47,500	\$ -	\$ 47,500	\$ 11,827	\$ 35,673	4/5/2012	4/5/2032		4/5/2029	0.0%
LHR-091	\$ 83,800	\$ -	\$ 83,800	\$ 237	\$ 83,563	5/8/2012	5/8/2032		5/8/2032	0.0%
Year 2012										
4 = Total # Loans										
2 = Total # O/S	\$ 198,142	\$ -	\$ 198,142	\$ 75,213	\$ 122,929					
LHR-094	\$ 31,467	\$ -	\$ 31,467	\$ 31,467	\$ -	9/28/2012	9/28/2032	Paid Off	9/28/2032	0.0%
LHR-095	\$ 41,175	\$ -	\$ 41,175	\$ 41,175	\$ -	12/30/2014		Paid Off		0.0%
LHR-096	\$ 50,000	\$ -	\$ 50,000	\$ 561	\$ 49,439	1/23/2013	1/29/2018		1/23/2033	0.0%
LHR-097	\$ 75,500	\$ -	\$ 75,500	\$ 2,010	\$ 73,490	2/20/2013	2/20/2033		4/20/2033	0.0%
Year 2013										
1 = Total # Loans										
1 = Total # O/S	\$ 36,258	\$ -	\$ 36,258	\$ 25,985	\$ 10,273					
LHR-066R	\$ 36,258	\$ -	\$ 36,258	\$ 25,985	\$ 10,273	8/27/2013	10/1/2013		10/1/2028	0.0%
Year 2015										
2 = Total # Loans										
1 = Total # O/S	\$ 88,697	\$ -	\$ 88,697	\$ 48,697	\$ 40,000					
LHR-099X/018	\$ 15,947	\$ -	\$ 15,947	\$ 15,947	\$ -	12/29/2015	1/1/2016	Paid Off	12/29/2035	0.0%
LHR-100	\$ 72,750	\$ -	\$ 72,750	\$ 32,750	\$ 40,000	9/28/2015	11/1/2015		10/31/2035	0.0%
Year 2016										
1 = Total # Loans										
0 = Total # O/S	\$ 74,611	\$ -	\$ 74,611	\$ 74,611	\$ -					
LHR-101	\$ 74,611	\$ -	\$ 74,611	\$ 74,611	\$ -	8/26/2016	8/26/2036	Paid Off	7/1/2036	0.0%
Year 2017										
1 = Total # Loans										
0 = Total # O/S	\$ 39,000	\$ -	\$ 39,000	\$ 39,000	\$ -					
LHR-103	\$ 39,000	\$ -	\$ 39,000	\$ 39,000	\$ -	1/3/2018	3/1/2018	Paid Off	2/1/2038	0.0%
Year 2018										
1 = Total # Loans										
1 = Total # O/S	\$ 82,718	\$ 7,718	\$ 75,000	\$ -	\$ 75,000					
LHR-01	\$ 82,718	\$ 7,718	\$ 75,000	\$ -	\$ 75,000	7/28/2018	8/1/2038		8/1/2038	0.0%
Year 2019										
1 = Total # Loans										
1 = Total # O/S	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000					
LRH-01	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000	3/12/2020	1/1/2040		1/1/2040	0.0%
76 = Total # Loans										
25 = Total # O/S	\$ 3,504,921	\$ 49,908	\$ 3,455,013	\$ 2,274,901	\$ 1,180,112					

Section 108:

The Section 108 program funds are used to fund large-scale, capital intensive economic development, housing, public facilities, and infrastructure and community development projects throughout Lakewood. This funding source most closely mirrors CDBG program regulations and requirements, in that, it must meet the national objective of serving low and moderate income individuals (primarily through the creation or retention of jobs for low and moderate income persons). Funding is to be awarded to qualifying projects as “gap funding” and is typically the final piece of the financing puzzle required to complete a project’s budget. Funds are to be provided as loans with terms up to 20 years and carry standard underwriting and collateralization requirements. Section 108 loans require borrower (jurisdiction) to pledge current and future CDBG allocations as principal security for the loan guarantee with additional collateral security being provided to the City by the final borrower (business or end use).

In 2012, the City of Lakewood applied for and was allocated \$2,888,000 in Section 108 Loan Guarantee funding from HUD. To be eligible for continuation of this loan program, the City must reapply every five years, which the City did not. If the City were to reapply, the City may be eligible for \$1,978,905 as of December 31, 2024 (maximum loan amount is five times the current allocation of \$533,581, less outstanding principal balances of \$689,000). Changes in underwriting requirements and complexity, new administrative and programmatic regulations, along with additional HUD charges and increasing commercial borrowing rates were some of the determining factors to not reapply and pursue this type of financing source only as last resort.

Section 108 Loans As of December 31, 2024								
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Total Interest Paid	Loan Balance	Closing Date	First Payment Date	Maturity Date	Interest Rate
Year 2014								
1 = Total # Loans								
1 = Total # O/S	\$ 700,000	\$ 291,000	\$ 187,113	\$ 409,000				
Curbside Motors	\$ 700,000	\$ 291,000	\$ 187,113	\$ 409,000	12/5/2014	8/1/2015	8/1/2034	4.25%
Year 2015								
1 = Total # Loans								
1 = Total # O/S	\$ 310,000	\$ 83,000	\$ 99,840	\$ 227,000				
Living Access Support Alliance (LASA)	\$ 310,000	\$ 83,000	\$ 99,840	\$ 227,000	5/28/2015	8/1/2020	8/1/2034	4.25%
Year 2017								
1 = Total # Loans								
0 = Total # O/S	\$ 141,000	\$ 141,000	\$ 6,349	\$ -				
City of Lakewood 108th Street	\$ 141,000	\$ 141,000	\$ 6,349	\$ -	8/31/2017	8/1/2018	8/31/2020	1.5% variable
Life-to-Date Total								
3 = Total # Loans								
2 = Total # O/S	\$ 1,151,000	\$ 515,000	\$ 293,302	\$ 636,000				

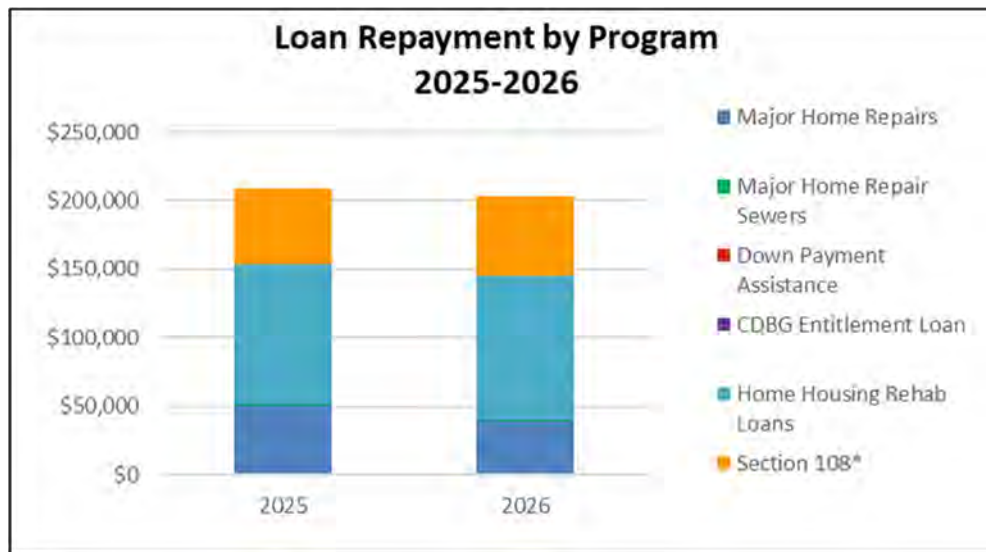
On August 31, 2017, the City entered into a Contract Loan Guarantee with Housing Urban Development for the overlay project 108th Street. The loan amount is \$141,000 to be paid with three years of CDBG entitlement funds. This was approved in the annual action plan and the note application. The security pledge is the City’s full faith and credit. The interest rate is variable and is set by LIBOR. As of 9/30/2020 the outstanding principal balance for this loan is zero.

A Section 108 Loan in the amount of \$700,000 was issued in 2014 for Curbside Motors Incorporated and another for \$310,000 in 2015 for Living Access Support Alliance by the United States Department of Housing and Urban Development (HUD) to the City. The outstanding combined principal balance as of December 31, 2024 of \$636,000 is being repaid by a third party and, therefore, is not recognizable as debt on the City’s long-term debt schedule or City’s financials.

Loan Repayment by Program

The following table provides a schedule of loan repayments by program.

Loan Repayment by Program	2025	2026	2027-2040	2041-2060
Major Home Repairs	\$ 50,547	\$ 39,430	\$ 763,487	\$ 1,110,680
Major Home Repair Sewers	948	948	39,065	11,381
Down Payment Assistance	351	351	10,219	27,500
CDBG Entitlement Loan	-	-	250,000	-
Home Housing Rehab Loans	101,788	104,900	892,278	81,146
Section 108*	55,000	58,000	523,000	-
Total	\$208,634	\$ 203,629	\$ 2,478,049	\$ 1,230,707
Average Annual Years 2027-2040			\$ 177,004	
Average Annual Years 2041-2060				\$ 61,535



CDBG Fund Summary

The following tables provide the fund's financial information.

Fund 190 CDBG Balance Sheet As of December 31, 2024		
Assets:		
Due From Other Governments	\$	221,435
Notes/Loan Receivable - CDBG Down Payment Assistance		38,421
Notes/Loan Receivable - CDBG Major Home & Sewer Repairs		2,016,486
Notes/Loan Receivable - CDBG LASA		250,000
Total Assets		\$ 2,526,342
Liabilities:		
Accounts Payable	\$	141,273
Retainage Payable		18,112
Payroll Payable		10,920
Total Liabilities		\$ 231,609
Fund Balance (Restricted)		\$ 2,294,733
Total Liabilities & Fund Balance		\$ 2,526,342

Fund 190 CDBG Summary	Year-to-date through December 31, 2024			
	Beginning	Revenue	Expenditure	Fund
CDBG	\$ 1,851,286	\$ 597,233	\$ 161,034	\$ 2,287,485
CDBG - Department of Commerce	(6,494)	6,494	-	-
HOME	-	219,480	219,480	-
Nisqually Tribal	7,248	-	-	7,248
Total	\$ 1,852,040	\$ 823,207	\$ 380,514	\$ 2,294,732

Fund 190 CDBG	Beginning	Revenue	Expenditure	Ending
CDBG	\$ 1,851,286	\$ 597,233	\$ 161,034	\$2,287,485
Administration	(16,386)	110,618	117,609	(23,377)
Administration - FFY 2022/23	-	110,618	110,618	-
Administration - Revolving Program Income ¹	(16,386)	-	6,991	(23,377)
Public Service	-	81,523	81,523	-
PC Housing Authority Oak Leaf	-	18,462	18,462	-
Emergency Payments Program	-	63,061	63,061	-
Housing Programs	1,617,672	405,092	(38,098)	2,060,862
Major Home Repair/Sewer	-	330,335	348,447	(18,112)
Emergency Assistance Displaced Resident	-	58,493	58,493	-
Admin of HOME Programs	-	12,212	12,212	-
Major/DPA Revolving Loans ²	1,617,672	4,052	(457,250)	2,078,973
Affordable Housing	250,000	-	-	250,000
CDBG Loan	250,000	-	-	250,000
CDBG Department of Commerce - LASA CVD	\$ (6,494)	\$ 6,494	\$ -	\$ -
Affordable Housing	(6,494)	6,494	-	-
HOME	\$ -	\$ 219,480	\$ 219,480	\$ -
Administration	-	16,214	16,214	-
Affordable Housing - 15121 Boat St SW	-	150,000	150,000	-
Affordable Housing - Gravelly Lake Commons	-	51,371	51,371	-
HOME ARP	-	1,895	1,895	-
NISQUALLY & OTHER	\$ 7,248	\$ -	\$ -	\$ 7,248
Emergency Assist Displaced Residents	441	-	-	441
Emergency Assist Displaced Residents	441	-	-	441
Minor Home Repairs	6,807	-	-	6,807
Minor Home Repairs	6,807	-	-	6,807
Total	\$ 1,852,040	\$ 823,207	\$ 380,514	\$ 2,294,732

¹ Loan payment program income expenditures.

² Major Revolving Loan Activity - Loan payment interest and fees/ expenditures and loan disbursements.

Fund 191 Neighborhood Stabilization Program

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Neighborhood Stabilization Program. The NSP was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. The NSP1 program provides funds to purchase and redevelop foreclosed and abandoned residential properties and/or structures. The NSP3 program provides a third round of neighborhood stabilization grants to all states and select governments on a formula basis. Revolving funds are used to pay for program costs.

In January 2020, the City met with the Washington State Department of Commerce to close out NSP1 funds. If the City has any NSP1 funds after five years of close out date, the City may reprogram unspent funds with no restrictions. This means, the City could use the funds for abatements, set up a housing loan program similar to CDBB/HOME without all the federal requirements, or even put funds back to the General Fund.

Neighborhood Stabilization Program	Year-to-date through December 31, 2024			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Neighborhood Stabilization Program 3	\$ 14,148	\$ -	\$ -	\$ 14,148
Total	\$ 14,148	\$ -	\$ -	\$ 14,148

Fund 192 South Sound Military Communities Partnership

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Office of Economic Adjustment Grant Program, which provides grants to assist communities with the alleviation of socioeconomic effects that may result from military base closures and realignments. This fund also accounts for all activities associated with the South Sound Military Communities Partnership (SSMCP). The following table provides a financial summary of the SSMCP and associated programs (OLDCC Office of Local Defense Community Cooperation, formerly Office of Economic Adjustment).

Fund 192 SSMCP Balance Sheet As of December 31, 2024		
Assets:		
Cash	\$	158,602
Accounts Receivable		5,000
Lease Receivable*		113,759
Total Assets	\$	277,361
Liabilities:		
Accounts Payable	\$	11,025
Payroll Payable		12,079
Interfund Loan Payable		92,963
Deferred Inflow		18,000
Unearned Revenue*		188,759
Total Liabilities	\$	322,827
Fund Balance	\$	(45,465)
Total Liabilities & Fund Balance	\$	277,361

*Required GASB 87 Lease accounting for Tactical Tailor.

South Sound Military Communities Partnership	2024	
	Annual Budget	Actual YTD Dec
Operating Revenues:		
SSMCP Participation - City of Lakewood	\$ 75,000	\$ 75,000
SSMCP Participation - Others	236,125	268,050
Contributions & Donations	-	13,000
Total Operating Revenues	\$ 311,125	\$ 356,050
Operating Expenditures:		
Personnel	301,824	271,051
Supplies	2,300	209
Other Services & Charges	45,990	57,779
Total Operating Expenditures	\$ 350,114	\$ 329,040
Subtotal Operating Revenues Over/(Under) Uses	\$ (38,989)	\$ 27,010
Other Sources:		
Tactical Tailor Building Acquisition:		
Tactical Tailor Lease & Other Reimbursements	130,800	130,999
Subtotal	130,800	130,999
OLDCC Grant - JBLM Growth Management		
Federal Grant - Office of Local Defense Community Cooperation (OLDCC)	266,885	256,566
Subtotal	266,885	256,566
North Clear Zone Property Purchase		
State Grant - Department of Commerce	900,000	-
Subtotal	900,000	-
Total Other Sources	\$ 1,297,685	\$ 387,566
Other Uses:		
Tactical Tailor Building Acquisition:		
Tactical Tailor Lease & Other Costs	32,436	36,587
Subtotal	32,436	36,587
OLDCC Grant - JBLM Growth Management		
Federal Grant - Office of Local Defense Community Cooperation (OLDCC)	266,885	256,566
Subtotal	266,885	256,566
North Clear Zone Property Purchase		
State Grant - Department of Commerce	891,567	2,116
Subtotal	891,567	2,116
Total Other Uses	\$ 1,190,888	\$ 295,269
Subtotal Other - Sources Over/(Under) Uses	\$ 106,797	\$ 92,297
Total Sources	\$ 1,608,810	\$ 743,616
Total Uses	\$ 1,541,002	\$ 624,309
Total - Sources Over/(Under) Uses	\$ 67,808	\$ 119,307
Beginning Fund Balance	\$ (113,707)	\$ (164,772)
Ending Balance	\$ (45,899)	\$ (45,465)

Fund 196 American Rescue Plan Act (ARPA)

On March 12, 2021, President Biden signed the American Rescue Plan Act of 2021 (ARPA). Per Title IX Part 8 Subtitle M of the act, ARPA allocates funds to states, counties and cities for their use to mitigate the effects of COVID-19 has had on their government's revenue and operations as well as their citizens

ARPA funds total \$1.9 trillion, of which \$350 billion is allocated to states and local governments. The State portion of the funding is \$195 billion of which \$1.25 billion minimum is distributed equally among the 50 states and the District of Columbia. The remaining state portion is distributed according to a formula that takes into account each state's share of unemployed individuals.

The local portion of the funding totals \$130 billion, which is equally divided between cities and counties. For cities, \$45.5 billion of the \$65 billion will be allocated to metropolitan cities (population over 50,000) utilizing a modified formula and the remaining amounts for smaller jurisdictions (population under 50,000) will be allocated according to population share but will not exceed 75% of their most recent budget. For counties, the \$65 billion is allocated based on the county share of population. Counties that are CDBG recipients will receive the larger share between the population based on CDBG formula.

As a metropolitan city, Lakewood was allocated \$13.77 million in ARPA funds. Funds will be disbursed in two tranches, each 50% (\$6.88M). The City received the first disbursement in August 2021 and the second disbursement in August 2022 (12 months after the first distribution).

Eligible uses include:

- (A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the State, territory, or Tribal / local government that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenues of such State, territory, or Tribal/local government due to the COVID-19 public health emergency relative to revenues collected in the most recent full year of the State, territory, or Tribal / local government prior to the emergency; or
- (D) to make necessary investments in water, sewer, or broadband infrastructure.

ARPA funds are one-time monies, and commensurate with City financial policies, should only be used for one-time purposes versus ongoing operations. The additional administrative support needed to administer ARPA funds will depend on the scope and number of grants or programs the City Council directs to be established.

The entire program funds are budgeted in the year the City Council approved the program even though the program may span over multiple years. The rationale for this is to account for the programs on a project length basis. Unspent funds will be carried over to the following year and unspent funds after that will roll over into the next year through 2026, which is the year in which all ARPA funds must be spent or returned to Treasury.

Per Treasury, the funds may accumulate interest, which the City may keep and use at its discretion. Interest earnings have been allocated to other ARPA related programs.

Fiscal Recovery Funds must be used in eligible use categories specified in the American Rescue Plan Act and implemented in the Interim Final Rule. Over the past year these have been adjusted to provide substantial flexibility for each jurisdiction to meet local needs.

Life-to-date ARPA activity and budgeted program details are provided in the sections that follow.

American Rescue Plan Act (ARPA)								
Program	Recipient/Subaward	Date City Council Authorized	Obligated / Completed	Actual				
				2021	2022	2023	2024	Life to Date
Total - Category 1 Public Health			\$ 3,133	\$ 1,098	\$ 2,035	\$ -	\$ -	3,133
HR Temporary Staffing for COVID Tracing 12/1/2021-06/30/2022	City of Lakewood	12/1/2021	3,133	1,098	2,035	-	-	3,133
Total - Category 2 Negative Economic Impact:			4,640,703	1,133,420	(181,125)	490,900	2,774,155	4,217,350
Pierce County BIPOC Business Accelerator Contribution	Pierce County Economic Dev	11/1/2021	500,000	99,250	400,750	-	-	500,000
Aspen Court	Low Income Housing Institute (LIHI)	9/20/2021	300,000	1,000,000	(700,000)	-	-	300,000
Lakewood Community Services Advisory Board (CSAB) 1% Funds Career Team Workforce Training (2 years)	Workforce	9/20/2021	72,143	-	36,313	35,830.00	-	72,143
Warriors of Change	CPSD Communities in Schools	11/1/2021	34,170	34,170	-	-	-	34,170
Habitat for Humanity Boat Street Project	Habitat for Humanity	11/1/2021	242,000	-	-	229,451	12,549	242,000
Rebuilding Together South Sound	Rebuilding Together South Sound	9/20/2021	341,250	-	65,000	46,537	-	111,537
YMCA Child & Teen Svc Programs (2022-2026) Summer Learning Academies	YMCA	12/20/2021	100,000	-	2,450	75,041	-	77,491
YMCA Child & Teen Services Programs (2022-2026) Child Care, Summer Day Camp, Afterschool Club	YMCA	12/20/2021	126,847	-	14,362	-	34,110	48,472
YMCA Child and Teen Services Programs (2002-2026) Water Safety/Swimming Lessons, Youth Sports, Art Classes, Gymnastics	YMCA	12/20/2021	59,500	-	-	-	35,490	35,490
Edgewater & Downtown Parks plus other residual projects funding	City of Lakewood	5/31/2023	2,864,793	-	-	104,041	2,692,006	2,796,048
Total - Category 6 Revenue Replacement			9,835,866	115,970	1,304,913	3,054,957	3,329,119	7,804,959
Lakewood Community Services Advisory Board (CSAB) 1% Funds Youth Mental Health	Clover Park School District	9/20/2021	68,000	-	34,000	34,000	-	68,000
LPD Body Cameras Purchase of Cameras & Video Storage	City of Lakewood	9/20/2021	102,944	98,044	4,900	-	-	102,944
LPD Body Cameras Operations	City of Lakewood	9/20/2021 & 11/21/2022 & 5/31/2023	675,024	15,815	190,430	274,811	193,967	675,024
Emergency Services Alert & Warning	Emergency Management	9/20/2021	1,065	1,065	-	-	-	1,065
West Pierce Fire & Rescue	West Pierce Fire & Rescue	11/1/2021	229,990	-	158,090	71,900	-	229,990
City Website and Multilingual Services	City of Lakewood	9/20/2021	15,051	1,046	14,005	-	-	15,051
Youth Employment Program	Northwest Youth Corp	9/20/2021	84,000	-	26,352	30,364	27,283	84,000
City Reader Boards	City of Lakewood	9/20/2021	320,000	-	-	8,560	15,831	24,391
Tacomaprobono Housing Justice (2022-2023)	Tacomaprobono	12/20/2021	472,500	-	102,023	159,599	185,864	447,486
Boys & Girls Club (2022-2026)	Boys & Girls Club	12/20/2021	237,374	-	46,738	41,394	70,093	158,225
Municipal Court Technology	City of Lakewood	12/20/2021	141,750	-	54,976	86,774	-	141,750
City Hall HVAC Air Handlers & Bipolar Ionization	City of Lakewood	12/20/2021	525,000	-	5,146	169,872	349,983	525,000
American Lake Park Improvement Plan reallocated from Handwashing Stations	City of Lakewood	12/20/2021	78,500	-	-	78,500	-	78,500
City Hall Space Evaluation	City of Lakewood	12/20/2021 & 4/18/2022	101,412	-	60,755	40,658	-	101,412
LPD Retention Bonus	City of Lakewood	12/20/2021	607,500	-	607,500	-	-	607,500
Monte Vista Warehouse	Emergency Food Network	12/5/2022 / 6/3/2024	1,000,000	-	-	750,000	250,000	1,000,000
Nourish Pierce County	Pierce Co Economic Dev	12/5/2023	2,000,000	-	-	1,250,000	750,000	2,000,000
Pierce County Village	Tacoma Rescue Mission	12/2/2022	1,000,000	-	-	-	-	-
LASA Gravelly Lake Phase 3	LASA	2/6/2023 / 6/3/2024	1,000,000	-	-	-	720,250	720,250
Springbrook Connections	City of Lakewood	3/20/2023	49,950	-	-	49,950	-	49,950
Energy Audit Improvements	City of Lakewood	5/1/2023	500,000	-	-	-	500,000	500,000
Dolly Parton Imagination Library	Dolly Parton Imagination Library	5/1/2023	77,426	-	-	6,075	16,681	22,756
Buffalo Museum	9th & 10th Calvary Buffalo Museum	5/31/2023 / 6/3/2024	5,000	-	-	2,500	2,500	5,000
Camp Murray Boat Launch Master Plan	City of Lakewood	5/31/2023	100,000	-	-	-	-	-
Urban Forestry Prog-Establish &	City of Lakewood	5/31/2023	340,000	-	-	-	143,286	143,286
2024 Comprehensive Plan Supplemental Environmental Impact Statement (SEIS)	City of Lakewood	12/4/2023	86,905	-	-	-	86,905	86,905
Shoreline Master Prog/Critical Areas Ord	FACET NW Inc.	6/3/2024	16,475	-	-	-	16,475	16,475
2024 Tree Inventory	City of Lakewood	6/3/2024	-	-	-	-	-	-
Total - Category 7 Administrative Cost			235,266	48,786	77,230	63,496	45,753	235,266
Indirect Administrative Cost (Including ARPA Coordinator & Finance)	City of Lakewood	9/20/2021	235,266	48,786	77,230	63,496	45,753	235,266
Grand Total			\$ 14,714,968	\$ 1,299,275	\$ 1,203,054	\$ 3,609,353	\$ 6,149,028	12,260,709
2022 actuals reflects reclassification of expenditures compared to figures previously reported in the 2022 Year-End Financial Report; however, 2022 overall total remains unchanged.				ARPA Grant Award \$ 13,766,236 Life-to-Date Interest Earnings \$ 948,731 Total Sources \$ 14,714,967 Unspent Balance 12/31/2024 \$ 2,454,258				

Category 1 – Public Health

HR Temporary Staffing for COVID Tracing – Completed, Total \$3,133

Human Resources is responsible for tracking employees who test positive and/or are exposed to COVID-19 and working with affected employees to comply with state COVID protocols. The administrative requirements have resulted in an unanticipated increased workload. This funding would cover the costs for a temporary HR Assistant who would handle the COVID-19 related work between December 1, 2021 and September 30, 2022.

Expenditure Status – Total LTD \$3,133:

For City of Lakewood personnel performing COVID tracing.

Category 2 – Negative Economic Impact

Pierce County BIPOC Business Accelerator Contribution – Completed, Total \$500,000

Partnership opportunity -- Entrepreneurial & Technical Assistance with focus Opportunities. The County Council has set aside \$5M of their ARPA funds toward this initiative with the caveat that they receive matching funds from cities, non-profits and the business community. During the CARES process the County with thousands of businesses and saw some gaps and opportunities to grow entrepreneurship and help Black, Indigenous and People of color (BIPOC) communities and small and micro businesses grow their companies. Programs will have a county-wide focus to include: growing entrepreneurship; BIPOC; structured cohort opportunities; and tailored individual opportunities. Resources will go to training, technical resources needed by businesses, innovation grants to help with seed money funding, financial reporting programs and mentors/navigators to help the businesses learn to use the tools. Success measures include the number of businesses launched and growing wealth in our communities.

Expenditure Status – Total LTD \$500,000

\$140,000 for Cohort Training for City of Lakewood Businesses – Completion of 6 weeks of in class training for 14 businesses:

- o In Focus Productions (Veteran, Women & Minority Owned)
- o Undeniable Bajinya (Women & Minority Owned)
- o Chaskas LLC (Women & Minority Owned)
- o Naked Face Cosmetics (Veteran, Women & Minority Owned)
- o Imperial Cleaners (Women & Minority Owned)
- o Kyoto Japanese Restaurant (Minority Owned)
- o Lakewood Bubble Island Inc (Women & Minority Owned)
- o Vihaco Inc USA (Minority Owned)
- o Yes Nails Enterprise LLC (Minority Owned)
- o 33imports.com (Veteran Owned)
- o Lash Lady Aesthetics (Women & Minority Owned)
- o The It Factor Hair Studio/The Curl Factor (Women & Minority Owned)
- o BahDiallo African Imports (Women & Minority Owned)
- o Neaxus (Minority Owned)

\$254,030 Matching Grant Awards for Small Business Economic Assistance

\$35,000 Commercial Lease Reimbursements

\$70,970 Professional Service Grants

Aspen Court – Completed, Total \$300,000

This provides for the City's conditional funding of \$1 million in capital needs to be used in combination with funds from the City of Tacoma and Pierce County, by Low Income housing Institute (LIHI) to purchase the building and pay associated costs of closing. \$700,000 will be conditionally committed as an acquisition bridge loan, and \$300,000 will be committed as a deferred loan as permanent financing. The City understands that LIHI is seeking to leverage State Department of Commerce Funding through their Rapid Capital Housing Acquisition program in the amount of \$7,000,000. A portion of these funds will be used to repay the City's bridge loan. The City's funding amount is subject to change based on final project capital and operating costs. If there are decreases in development costs or increases in other projected capital revenue sources, the City and other public funders explicitly reserve the right to decrease the final subsidy

award to the minimum level needed. The conditional funding is subject to: the reservation of 12 emergency shelter beds for Lakewood individuals; approval of the final project development and operations budget; consistency with the City of Lakewood 5-Year 2020-2024 Consolidated Plan and FY2021 Consolidated Annual Action Plan (approved); Income and Affordability levels of the Multi-Family Lending term sheet; and additional City of Lakewood requirements will be identified as further details become available regarding the project's construction costs, operational costs, and timelines for conversion from an enhanced shelter to permanent supportive housing. The conditional commitment does not cover all federal, state, and local requirements, nor all the terms that will be included in loan documents including legal rights and obligations.

Expenditure Status – Total LTD

\$300,000 for City of Lakewood's contribution to capital needs.

**Lakewood Community Services Advisory Board (CSAB) 1% Funds - Workforce
– Completed, Total \$72,143**

Allocate 1% per year in 2022 and 2023 to support human service needs. CASB members concur with the Lakewood's Promise Advisory Board that the two human services strategic initiatives (workforce development and youth mental health) are critical investments to address changes that have been exacerbated by COVID-19 pandemic. CASB recommends allocating half of the 1% allocation to the Lakewood Thrives workforce development initiative that is now being managed by Career TEAM, and half towards youth mental health. The CSAB board will need additional time working with partners to form a recommendation for a youth mental health investment. The City will work with the Clover Park School District, Communities in Schools, Lakewood's Promise, and the Lakewood Youth Council.

Expenditure Status – Total LTD \$72,143

Professional Services to Workforce

Warriors of Change – Completed, Total \$34,170

The Clover Park School District (CPSD) is providing funding for school – staff and teachers, facilitator costs, and the contract with Quantum Learning. CPSD requesting funding from the City of Lakewood for Communities in Schools of Lakewood portion of the Warriors Change Program and cash incentives for student participants.

ARPA program will provide support for:

\$40,000 Student end-of-program incentives (80 students @ \$500/each)

\$8,000 Cohort-Mentor stipends (8 college age students @ \$1,000/each)

\$4,800 Administration costs for managing students and mentors (10%)

\$9,150 Summer Program Coordinator costs (2 months -> 2 weeks planning + 6 week program)

\$6,500 Summer Site Coordinator costs (2 months)

Note: The Warriors of Change 2021 is the pilot program of a 6-week leadership development project-based learning experience for Clover Park High School rising seniors, with the hope that the program can grow to expand and serve more students for futures year.

Expenditure Status – Total LTD \$34,170

\$34,170 to Communities in Schools of Lakewood

- o \$14,090 for Program personnel costs
- o \$14,520 for Students and alumni stipend/incentives
- o \$4,800 for Administration
- o \$760 for Other/supplies

Habitat for Humanity Boat Street Project – Completed, Total \$242,000

Provide for off-site construction costs including sanitary sewer extension, water main extension and hydrants, storm drainage, joint utility trench, and public street work (paving sidewalk, traffic control, etc.)

Expenditure Status – Total LTD \$242,000

- o Professional Services to Tacoma Pierce County Habitat

Rebuilding Together South Sound - Total Obligated \$341,250

Provide funds to operate a Rebuilding a Healthy Neighborhood (RaHN) Program for 1 to 2 years in each of the 4 neighborhoods that the City of Lakewood has identified as specific neighborhoods in need of attention with regards to safe and healthy housing (Tillicum/Woodbrook, Springbrook, Lakeview, and Monte Vista areas). Some Rebuilding Together Affiliates have had a much better success rate when they focus on one neighborhood for two consecutive years. Other affiliates have had good results with a single year focus in neighborhoods. The cost per neighborhood is \$65,000. The \$325,000 would provide for \$65,000/year for 5 years. A 5-year span would allow for a RaHN event in either each of the 4 neighborhoods plus an additional neighborhood or select 2 neighborhoods for 2-year programs and 1 neighborhood for a single year program.

Expenditure Status – Total LTD \$111,537

2021-105 YMCA Child and Teen Care Service Programs (2022-2026) – Total Obligated \$286,347

Funds to provide Child and Teen Service Programs as follows:

- Summer Learning Academies – Total \$100,000
- Child Care, Summer Day Camp, Afterschool Club – Total \$151,847
- Water Safety/Swimming Lessons, Youth Sports, Art Classes, Gymnastics – Total \$151,847

Expenditure Status – Total LTD \$161,453

Edgewater & Downtown Parks plus other residual projects funding - Total Obligated \$2,864,793

Partner with the Lakewood Rotary Club, Clover Park School District, Pierce County Libraries, and other community organizations to support the establishment of a Lakewood Dolly Parton Imagination Library (DPIL).

Expenditure Status – Total LTD \$2,796,048

\$838,006 Consulting, legal expenses,
\$1,854,000 Property Acquisition

Category 6 – Revenue Replacement

Lakewood Community Services Advisory Board (CSAB) 1% Funds – Clover Park School District – Completed, Total \$68,000

Allocate 1% per year in 2022 and 2023 to support human service needs. CASB members concur with the Lakewood's Promise Advisory Board that the two human services strategic initiatives (workforce development and youth mental health) are critical investments to address changes that have been exacerbated by COVID-19 pandemic. CASB recommends allocating half of the 1% allocation to the Lakewood Thrives workforce development initiative that is now being managed by Career TEAM, and half towards youth mental health. The CSAB board will need additional time working with partners to form a recommendation for a youth mental health investment. The City will work with the Clover Park School District, Communities in Schools, Lakewood's Promise, and the Lakewood Youth Council.

Expenditure Status – Total LTD \$68,000

LPD Body Cameras Purchase of Cameras & Video Storage – Completed, Total \$102,944

Purchase of 80 body cameras (includes cameras, docking stations, software with training and 5-year service plan). Total estimated 1-time cost for cameras and video storage of \$336,304 is funded in part with State police reform funding of \$238,260.

Expenditure Status – Total LTD \$102,944

Total cost is \$354,805 funded by:

\$98,044 ARPA
\$238,260 State Legislative Funding for Police Reform
\$18,501 Federal Seizure

For purchase of 82 body cameras, 68 docks and remote storage and support.

LPD Body Cameras Operations – Completed, Total \$675,024

Funds to support Year 2021, 2022 and 2023 operations. Includes Records Specialist 1.0 FTE beginning August 2021 and Associate Attorney 1.0 FTE beginning in January 2022.

Expenditure Status – Total LTD \$675,024

For City of Lakewood personnel costs.

Emergency Services Alert & Warning System – Completed, Total \$1,065

Funds for annual subscription. Lakewood is a part of a coalition that provides emergency management services to Lakewood, University place, West Pierce Fire and Rescue and Steilacoom (joining coalition in January 2022). The coalition is evaluating its own alert and warning system. The system would allow the coalition to send emergency messages via reverse 911 to landlines and/or to any cell phone within the alert boundary. It would also allow residents to subscribe for routine messages from the City.

Expenditure Status – Total LTD \$1,065

- o \$1,065 for Program personnel costs

West Pierce Fire & Rescue – Completed, Total \$229,990

Funds to improve 2 items of the emergency management program. They are: 1) update WPFR's Department Operations Center (DOC) and backup DOCS to better communicate with the City and stakeholders during times of emergency or disaster, including technology to hold virtual meetings. Cost of technology upgrades at 4 fire stations total \$200,000. Also, \$10,000 for HAM radios for similar level of capabilities as the City to be able to communicate seamlessly if phone and internet fail during an emergency; and 2) Translation of basic emergency messages into additional languages to better serve the community. WPFR would serve as lead on this project for the Emergency Management Coalition. Cost to translate emergency messages into the top 4 languages utilized in the fire district is approximately \$20,000.

Expenditure Status – Total LTD \$229,990

- o Professional Services to West Pierce Fire & Rescue

City Website and Multilingual Services – Completed, Total \$15,051

Implementation of transition software and comprehensive overhaul of the City's website for usability improvements.

Expenditure Status – Total LTD \$15,051

- o \$14,414 for City of Lakewood personnel costs
- o \$198 for Website translation services
- o \$439 for Multimedia software.

Youth Employment Program – Completed, Total \$84,000

To provide a more traditional Youth Corp work crew program for the 2022 summer season. The 12-week program would include hands on work throughout the City as well as leadership and employment readiness training. The program including estimated costs involves: 2 recreation leaders \$25,000; 8 youth workers \$57,000; and fuel and program supplies \$1,000.

Expenditure Status – Total LTD \$84,000

- o Professional Services to Northwest Youth Corps

City Reader Boards – Total Obligated \$320,000

Funds to purchase 2 reader boards at \$160,000 each. Considerations for locations of the reader boards include: average daily traffic count; whether location is at a stop light; competition for attention (are there too many other signs in the area?); access to right-of-way for installation; and zoning.

Expenditure Status – Total LTD \$24,391

Tacomaprobona Housing Justice (2022-2023) – Total Obligated \$472,500

Funds to provide personnel (staff attorney 1.0 FTE / Paralegal 1.0 FTE) and support for expanded outreach materials (paper publications, videos, increased targeting of vulnerable populations, translation). Their goals are: 1) provide direct representation to clients prior to eviction matters being filed in court; 2) provide legal services in other areas that directly impact housing security, such as legal financial obligation reconsideration, criminal records sealing and relicensing; and 3) provide additional resources to increase general community outreach and education, focusing on communities of color. Tacomaprobono's Housing Justice Project can do the essential work of keeping evictions off records with funding for additional staff attorneys to represent Lakewood residents prior to cases being filed. Previously, the organization was able to use other funds to support this work for Lakewood residents. Pierce County has funded their staff to handle pre-eviction filing cases in rural areas of the county, excluding the City of Tacoma, City of Lakewood, and other more urban municipalities. In late 2021, when Right to Counsel was certified in Pierce County, Tacomaprobono's Housing Justice Project will not have the funding or staff to assist Lakewood renters who receive an eviction notice. With additional staff, Tacomaprobono would be able to assist City of Lakewood residents and prevent evictions from ever being filed by responding to the case immediately. Their attorneys would negotiate with landlords to remedy the underlying issue, leading to a complete resolution or additional time to move out – both of which eliminate the need for a landlord to proceed with litigation. This is crucial to keep evictions off records, preventing homelessness and promoting long term housing security. American Rescue Plan Act (ARPA) funds would fill the gap in services that, if left unfunded, will detrimentally impact the City's residents and communities of color by displacing thousands of renters and increasing the homelessness crisis.

Expenditure Status – Total LTD \$447,486

- Contract to Tacomaprobona for personnel costs, lease, telephone and internet services, office and computer supplies, advertising/marketing, outreach, insurance, travel, and litigation expenses

Boys & Girls Club Teen Service Programs (2022-2026) – Total Obligated \$237,374

Funds to provide Teen Service Programs ("Teen Late Nights", "Teen Mental Health First Aid", "Talk Saves Lives") (5 years)

Expenditure Status – Total LTD \$158,225

Municipal Court Technology Improvements – Completed, Total \$141,750

The funds provide for the following: replace existing audio solution with technology to include wireless microphones, handheld and lapel microphones; implement wireless content sharing providing real time collaboration during court proceedings; replace existing overhead speakers with new units to eliminate any overhead feedback or squeal; replace existing amplifiers, signal processors and mixing hardware; build the system around digital audio recordings software; implement new video solution to include cameras, digital display screens; remote streaming capacity along with local recording options; implement new video solution which provides enhanced streaming capability, numerous recording and archival options for long term storage of court proceedings and provide online; remove services and court proceedings for the public; add assisted listing technology; and comply with all state and federal guidelines pertaining to COVID-19.

Expenditure Status – Total LTD \$141,750

- \$141,750 Computer hardware and equipment

City Hall HVAC Air Handlers and Bipolar Ionization – Completed, Total \$525,000

Funds to provide for the replacement City Hall air handlers that are near their end of life resulting in a more energy efficient HVAC system. In addition, an air cleaning bipolar ionization system to reduce exposure risks would be installed similar to that funded for West Pierce Fire and Rescue with CARES funding in 2020. The system would reduce or eliminate recirculating pathogens throughout City Hall in public and employee spaces. Upgrading the HVAC system at City Hall would be a first step to meet the WA state clean building energy efficiency legislation requirements, as outlined in the following webpage link <https://apps.leg.wa.gov/wac/default.aspx?cite=194-50>. This legislation is required on all government buildings over 50,000 sq. ft. and work needs to be done by 2028. City Hall is the only City of Lakewood building that qualifies. By doing this assessment work early (by July 2022), Lakewood could apply for a \$100,000 grant to help offset our actual upgrade work to meet code compliance. Cost savings will be calculated during the City Hall assessment regarding what needs to be done (HVAC, lighting, etc.) The City has established an energy

efficient portfolio manager that connects our facility to our various utility companies; the City will contract with its current HVAC service provider, McDonald Miller, to help create the entire energy efficiency plan. Any new equipment and upgrades will be more energy efficient than what we have now and will help us reduce energy costs. More detailed costs, anticipated energy savings and information will be available once the City proceeds with the project. The City Council will be provided status updates.

Expenditure Status – Total LTD \$525,000

- City of Lakewood personnel costs, equipment, and installation.

American Lake Park Improvement Plan – Completed, Total \$78,500

Reallocated from Handwashing Stations at City Parks without Restrooms

Expenditure Status – Total LTD \$78,500

City Hall Space Reconfiguration Study – Completed, Total \$101,412

The City is looking to reconfigure the City's operations in City Hall to just the 1st and 2nd floors in order to open up the 3rd floor for other uses. This recommended ARPA funding would be for the first phase, hiring a space expert to analyze how to organize the first two floors. Actual remodeling and relocation would be handled in future phases with as-yet unidentified funds. The proposed phase 1 plan does not include anticipating the creation of a vet center in City Hall; however, the idea is to consolidate space needed for City services (to one or two floors) to allow "other" types of businesses / agencies to use or lease space. Note - There is an additional \$30,000 budgeted for this study in the Property Management Fund, for a total of \$135,000 (\$130,000 Project Cost + \$5,000 Direct Admin Fee).

Expenditure Status – Total LTD \$101,412

- \$2,266 City of Lakewood personnel costs.
- \$95,738 Needs Assessment

Lakewood Police Department Retention Bonus – Completed, Total \$607,500

Funds to create a one-time retention bonus funded with ARPA funds. The offer to existing officers would be a \$7,500 lump sum payment (current 85 officers equates to \$637,500) in exchange for a commitment to remain with the department for three years. That amount of time should allow LPD to hire enough people to get staffing back up to a level commensurate with the services we are expected to provide. The City is expecting a large number of police officer retirements to occur in the near future. When the Police Department was established in 2004, many of the officers who were hired from other agencies with approximately the same number of years' experience; early to mid-career. Since then, LPD is now expecting earlier than originally planned retirements, and others looking to leave the state altogether. New impacts from COVID-19, such as when we have to periodically quarantine an employee due to potential exposure to the disease (e.g., prisoner transport, family exposure) has exacerbated the need to find new officers quickly. LPD has been maintaining shift coverage with the use of overtime; however, that is not an optimal solution. Most members of the special operations unit have been reassigned to patrol and the remaining to conduct background checks on applicants. This has not been enough to maintain full staffing levels in patrol and LPD projects overtime will continue to rise. This not only has a budgetary impact, it also puts significant stress on officers, leading to burnout and exasperating the issue. In addition, LPD may need to pull officers from ancillary units like neighborhood policing and property crimes unit to help support basic staffing in patrol. This could require the termination of the Western State Hospital Community Partnership contract and the Behavioral Health Contact Team in order to reassign the affiliated neighborhood police officers (NPOs). LPD also continues to aggressively recruit both new police officers and laterals as quickly as the state civil service process allows. We recently implemented incentives to attract lateral applications; however, we also need to provide incentives to entice current officers from not leaving and/or retiring early.

Expenditure Status – Total LTD \$607,500

- For 81 police officers retention bonuses.

Emergency Food Network – Completed, Total \$1,000,000

Funds to construct a second food storage warehouse at its Monte Vista location.

Expenditure Status – Total LTD \$1,000,000

Nourish Pierce County Food Bank – Completed, Total \$2,000,000

Funds in support of Nourish Pierce County's purchase and renovation of a new building to relocate and expand food bank services in Lakewood. One to One match of up to \$750,000 in additional funds if Nourish Pierce County successfully raises over \$1,000,000.

Expenditure Status – Total LTD \$2,000,000

Tacoma Rescue Mission – Pierce County Village – Total Obligated \$1,000,000

Support Pierce County Village, provided funding for Phase One secured, a project to place chronically homeless, including veterans, in permanent supportive housing. Pierce County Village will welcome, and plans to set aside, 25 micro-homes for veterans.

Expenditure Status – Total LTD \$0

LASA Gravelly Lake Phase 3 – Total Obligated \$1,000,000

The Living Access Support Alliance (LASA Gravelly Lake Commons development will add 25 new units of affordable housing for low-income households. These funds will support partial costs.

Expenditure Status – Total LTD \$720,250

Springbrook Connections – Completed, Total \$49,950

Fund cost of office space and operational support: rent and utilities; program supplies and staffing for ongoing community outreach and referral services; mailboxes for homeless individuals; and monthly meetings and annual programs managed and maintained by the Springbrook Connections organization. Programs include free community meals, ongoing access to free resources (clothes, baby supplies, food), summer youth programs, community garden and seasonal events.

Expenditure Status – Total LTD \$49,950

- Professional Services to Springbrook Connections

Energy Audit Improvements – Completed, Total \$500,000

To replace the City Hall existing low efficiency boilers with high efficiency gas fired condensing boilers.

Expenditure Status – Total LTD \$500,000

Dolly Parton Imagination Library – Total Obligated \$77,426

Partner with the Lakewood Rotary Club, Clover Park School District, Pierce County Libraries, and other community organizations to support the establishment of a Lakewood Dolly Parton Imagination Library (DPIL).

Expenditure Status – Total LTD \$22,756

- Professional Services to Rotary Club of Lakewood

Buffalo Museum – Labor Day Event – Completed, Total \$5,000

To support the 2023 Labor Day Festival Monday, September 4. The "Honoring the Past, Embracing the Future" event will provide significant educational, historical and cultural resources and will honor our military labor force.

Expenditure Status – Total LTD \$5,000

Camp Murray Boat Launch Master Plan – Total Obligated \$100,000

To create an American Lake Boat Launch Master Plan.

Expenditure Status – Total LTD \$0

Urban Forestry Program - Establishment & Administration - Total Obligated \$340,000

Establish and administrate an Urban Forestry Program through 2023.

Expenditure Status – Total LTD \$143,286

2024 Comprehensive Plan Supplemental Environmental Impact Statement (SEIS) – Completed, Total \$86,905

2024 Comprehensive Plan Periodic Review Transportation Element updates and expands SEIS per HB 1110 and HB 1337 which addresses the state's acute housing shortage and accessory dwelling units (ADUs) respectively.

Expenditure Status – Total LTD \$86,905

Shoreline Master Program/Critical Areas Ordinance – Completed, Total \$16,475

FACET NW, INC to update the City's critical areas regulations (CAO) in LMC Title 14 as part of the 2024 Comprehensive Plan Periodic Review process and perform updates consistent with the 2019 Lakewood Shoreline Master Program (SMP).

Expenditure Status – Total LTD \$16,475

Category 7 – Administrative Costs

Indirect Administration – Finance 1.0 FTE and ARPA Coordinator 1.0 FTE – Completed, Total \$235,266

Limited Term Positions ending 12/31/2026 or sooner – TBD

Positions in support of ARPA Program. Add grant accountant position to ensure compliance with financial accounting, auditing and interim/annual reporting. Grant requirements, including accounting and reporting, have become increasingly complex, as well as accessing/utilizing the various specific granting agency systems and portals. Add ARPA coordinator position to assist ARPA Program Manager in various ARPA program requirements, serve as Lakewood ARPA Resident Navigator and point of contact for Lakewood businesses seeking ARPA assistance available from County, State and Federal levels. The City's Resident Navigator program referral assistance to city residents seeking ARPA rent/mortgage and utility funds, childcare services, workforce training, medical and behavioral health services, and/or emergency shelter.

Expenditure Status – Total LTD \$235,266

For personnel costs not associated specifically with a program, specifically ARPA Coordinator and ARPA Manager (Long Range/Strategic Planning Manager), and Finance support (Deputy City Manager & Assistant Finance Director).

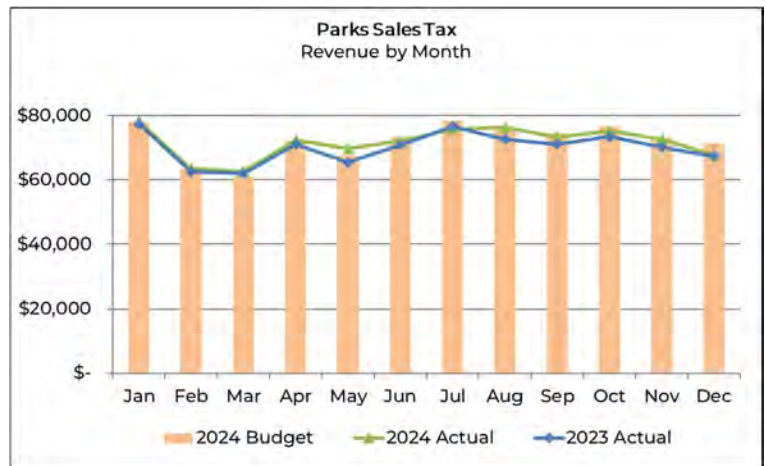
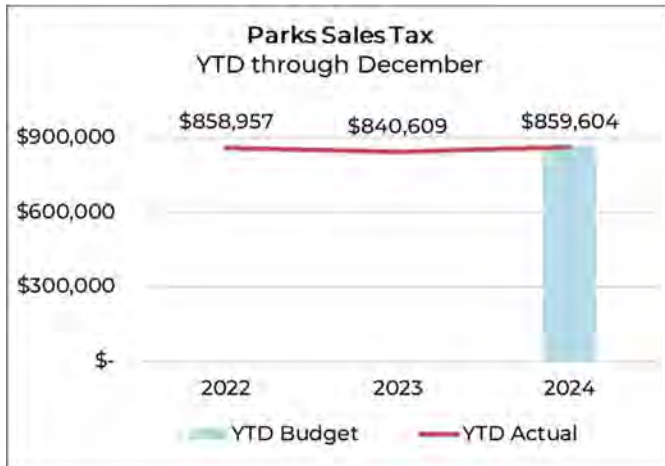
PARKS, RECREATION & COMMUNITY SERVICES

Parks Sales Tax

On September 19, 2000, Pierce County voters approved the ballot measure to increase local sales taxes by one-tenth of 1 percent. A sales and use tax equal to one-tenth of one percent (0.001%) within Pierce County provides funds to acquire, improve, rehabilitate, maintain, or develop regional and local parks; to improve, rehabilitate, maintain or expand accredited zoo, aquarium and wildlife preserves pursuant to RCW 82.14.400(6); for community-based housing; and to implement the creation of a zoo and aquarium advisory authority.

The tax was proposed as a funding mechanism for Tacoma Metro Park District (the zoo). The money collected is shared 50-50 between the Parks District and the cities not contained in the District and the county.

Parks Sales Tax Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 74,948	\$ 77,404	\$ 78,132	\$ 78,208	\$ 804	1.0%	\$ 76	0.1%
Feb	62,429	62,552	63,360	63,602	1,050	1.7%	242	0.4%
Mar	62,902	61,977	61,185	62,658	681	1.1%	1,473	2.4%
Apr	74,138	71,078	72,366	72,322	1,244	1.8%	(44)	-0.1%
May	71,104	65,427	67,595	69,680	4,253	6.5%	2,085	3.1%
Jun	69,193	70,851	73,204	72,130	1,279	1.8%	(1,074)	-1.5%
Jul	76,412	76,662	78,461	75,775	(887)	-1.2%	(2,686)	-3.4%
Aug	74,057	72,700	75,556	76,287	3,587	4.9%	731	1.0%
Sep	75,540	71,083	74,595	73,362	2,279	3.2%	(1,233)	-1.7%
Oct	77,265	73,412	76,794	75,302	1,890	2.6%	(1,492)	-1.9%
Nov	73,550	70,178	73,136	72,603	2,425	3.5%	(533)	-0.7%
Dec	67,419	67,285	71,417	67,675	390	0.6%	(3,742)	-5.2%
Total Annual	\$ 858,957	\$ 840,609	\$ 865,800	\$ 859,604	\$ 18,995	2.3%	\$ (6,196)	-0.7%
5-Year Ave Change (2020 - 2024):		5.6%						



Cost Recovery – Parks, Recreation & Community Services

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for parks programs/services:

Target Cost Recovery Level for Parks Programs/Services. The cost recovery policy applies to the following parks and recreation programs/services: recreation services; special events and

community gathering; senior services; and all parks. The following should be considered when determining pricing levels: The higher the community benefit, the higher the General Fund subsidy level and the higher the individual benefit, the lower the General Fund subsidy level. The overall cost recovery goal for all parks programs and services should be 45%.

Included in the revenues is the parks sales tax, which is allocated to the various parks programs/functions based on prorated share of expenditures. The growth in parks sales tax has helped reduce the general fund subsidy amount.

The table below provides historical annual and current budgeted annual and actual subsidy and recovery ratio by program.

Parks, Recreation & Community Services Year-to-Date through December							
Program	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Annual Actual	2023 Annual Actual	2024 Annual Budget	YTD Actual
Recreation:							
Revenues	\$ 273,458	\$ 152,314	\$ 221,709	\$ 317,354	\$ 345,516	\$ 382,173	\$ 346,541
Expenditures	\$ 467,173	\$ 297,314	\$ 359,860	\$ 506,322	\$ 619,482	\$ 565,333	\$ 584,665
General Fund Subsidy	\$ 193,715	\$ 145,000	\$ 138,151	\$ 188,968	\$ 273,966	\$ 183,160	\$ 238,124
Recovery Ratio	59%	51%	62%	63%	56%	68%	59%
Senior Services:							
Revenues	\$ 164,863	\$ 120,842	\$ 80,541	\$ 95,369	\$ 93,178	\$ 168,461	\$ 97,753
Expenditures	\$ 246,535	\$ 180,325	\$ 153,114	\$ 173,804	\$ 206,487	\$ 280,144	\$ 206,700
General Fund Subsidy	\$ 81,672	\$ 59,483	\$ 72,573	\$ 78,435	\$ 113,309	\$ 111,683	\$ 108,947
Recovery Ratio	67%	67%	53%	55%	45%	60%	47%
Parks Facilities:							
Revenues	\$ 216,183	\$ 211,344	\$ 249,287	\$ 279,965	\$ 297,550	\$ 279,748	\$ 345,828
Expenditures	\$ 544,466	\$ 424,886	\$ 499,351	\$ 599,361	\$ 739,043	\$ 615,981	\$ 884,230
General Fund Subsidy	\$ 328,283	\$ 213,542	\$ 250,064	\$ 319,396	\$ 441,493	\$ 336,233	\$ 538,402
Recovery Ratio	40%	50%	50%	47%	40%	45%	39%
Fort Steilacoom Park:							
Revenues	\$ 298,997	\$ 245,841	\$ 329,182	\$ 303,514	\$ 287,426	\$ 322,045	\$ 319,973
Expenditures	\$ 733,560	\$ 619,238	\$ 715,634	\$ 621,533	\$ 710,977	\$ 683,121	\$ 645,247
General Fund Subsidy	\$ 434,563	\$ 373,397	\$ 386,452	\$ 318,019	\$ 423,551	\$ 361,076	\$ 325,274
Recovery Ratio	41%	40%	46%	49%	40%	47%	50%
Subtotal Direct Cost:							
Revenues	\$ 953,501	\$ 730,341	\$ 880,719	\$ 996,202	\$ 1,023,670	\$ 1,152,427	\$ 1,110,095
Expenditures	\$ 1,991,734	\$ 1,521,763	\$ 1,727,959	\$ 1,901,020	\$ 2,275,989	\$ 2,144,579	\$ 2,320,842
General Fund Subsidy	\$ 1,038,233	\$ 791,422	\$ 847,240	\$ 904,818	\$ 1,252,319	\$ 992,152	\$ 1,210,747
Recovery Ratio	48%	48%	51%	52%	45%	54%	48%
Administration (Indirect Cost):							
Revenues	\$ 94,133	\$ 122,958	\$ 154,319	\$ 170,708	\$ 131,449	\$ 121,623	\$ 114,705
Expenditures	\$ 329,201	\$ 341,371	\$ 419,838	\$ 471,515	\$ 421,875	\$ 350,496	\$ 357,379
General Fund Subsidy	\$ 235,068	\$ 218,413	\$ 265,519	\$ 300,807	\$ 290,426	\$ 228,873	\$ 242,674
Recovery Ratio	29%	36%	37%	36%	31%	35%	32%
Total Direct & Indirect Cost:							
Revenues	\$ 1,047,634	\$ 853,299	\$ 1,035,038	\$ 1,166,910	\$ 1,155,120	\$ 1,274,050	\$ 1,224,799
Expenditures	\$ 2,320,935	\$ 1,863,134	\$ 2,147,797	\$ 2,372,535	\$ 2,697,864	\$ 2,495,075	\$ 2,678,221
General Fund Subsidy	\$ 1,273,301	\$ 1,009,835	\$ 1,112,759	\$ 1,205,625	\$ 1,542,744	\$ 1,221,025	\$ 1,453,422
Recovery Ratio	45%	46%	48%	49%	43%	51%	46%
5-Year Average General Fund Subsidy (2019 - 2024)							\$ 1,264,877
5-Year Average Recovery Ratio (2019 - 2024)							46%

Note:

- COVID-19 caused closure/event cancellation and participant capacity limitations in 2020 and 2021.
- Revenues includes Parks Sales Tax which is prorated based on share of total expenditures.
- Revenues for Administration (Indirect Cost) is the program's prorated share of Parks Sales Tax.
- Expenditures do not include Indirect overhead cost allocation for finance, human resources, legal, legislative & executive support.

Farmers Market

The 2024 Lakewood Farmers Market runs Tuesdays from 2-7pm at Fort Steilacoom Park with opening day on June 4. The market runs 14 weeks until September 17, except on July 16 and 23. New this season are featured pop up markets where different businesses will be featured within the farmers market.

Farmers Market Activity Year-to-date through December				
Financial Information	2022 Annual Actual	2023 Annual Actual	2024	
			Budget	YTD Actual
Sources:				
Vendor Fees	\$ 24,717	\$ 30,776	\$ 22,000	\$ 32,609
Grants	-	7,964	-	9,367
Sponsorships & Donations	10,502	10,500	53,000	13,000
Lodging Tax	35,000	57,000	78,000	68,260
Total Sources	70,219	106,240	153,000	123,236
Uses:				
Temporary Personnel	-	10,095	19,580	-
Office & Operating Supplies	26,393	1,701	4,100	15,248
Professional Services	42,486	34,873	23,000	27,596
Advertising	495	4,022	15,400	3,364
Printing & Binding	421	209	-	402
Travel & Training	-	686	570	-
Memberships & Dues	300	214	350	-
Tourism & Promotion	-	57,000	78,000	68,260
Total Uses *	70,095	108,800	141,000	114,868
Sources Over/(Under) Uses **	\$ 124	\$ (2,560)	\$ 12,000	\$ 8,367

* Uses does not include regular employees personnel costs.

Market Sales and Attendance						
Month	Market Sales			Estimated Attendance*		
	2022	2023	2024	2022	2023	2024
May	\$ -	\$ -	\$ -	-	-	-
June	218,807	233,709	252,464	18,752	20,030	25,246
July	176,140	161,311	158,637	15,098	13,827	15,864
August	195,888	165,169	163,498	16,613	14,157	16,350
September	57,257	98,074	93,833	4,907	8,406	9,383
	\$ 648,092	\$ 658,263	\$ 668,432	55,370	56,420	66,843

* Estimated attendance assumes average sales of \$35 per person and each person is accompanied by two other people, for a total family or group of three.

Human Services Program

Since incorporation, the City has dedicated 1% of General Fund in for human services programs that support our most vulnerable populations and create conditions that enable people in need to access resources and support services which foster healthy and functional individuals and families where children thrive and achieve their full potential.

Agency	Program	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Actual	Total 2020-2024
	Total	\$ 329,605	\$ 354,224	\$ 369,337	\$ 427,829	\$ 409,394	\$ 1,834,351
Access to Health & Behavior Health		\$ 54,005	\$ 39,054	\$ 43,946	\$ 74,745	\$ 70,000	\$ 1,629,308
Community Healthcare	Primary Medical Care	15,000	14,000	14,000	15,000	15,000	73,000
Lindquist Dental Clinic for Children	Dental Care for Children	14,005	15,000	15,000	25,000	25,000	178,750
Pierce County Aids Foundation	Case Management	12,500	-	-	4,745	-	114,745
Pierce County Project Access	Donated Care Program	12,500	10,054	14,946	15,000	15,000	622,656
Your Money Matters	Youth Financial Literacy	-	-	-	15,000	15,000	640,156
Emotional Supports and Youth Programming		\$ 85,973	\$ 101,670	\$ 115,177	\$ 110,442	\$ 111,894	\$ 1,395,467
Asian Pacific Cultural Center	Promised Leaders of Tomorrow	-	20,000	20,000	22,500	22,500	140,000
Centerforce	Inclusion for Adult with Disabilities	10,000	-	-	-	-	55,000
Children's Therapy Center	Children with Special Needs	-	-	-	22,500	22,500	45,000
Clover Park School District	Early Learning Consortium	-	-	-	-	-	120,000
Julia Garnett Consulting	Lakewood's Promise Strategic	-	-	-	-	-	182,500
Communities In Schools	After School Program/Support	17,500	25,000	27,500	25,000	25,000	182,500
Lakewood Boys & Girls Club	After School Program	20,000	20,000	22,500	-	-	167,553
Pierce College	Computer Clubhouse	-	-	-	-	-	105,053
Pierce College / City of Lakewood (*)	Lakewood's Promise	25,664	17,964	19,089	20,442	21,894	183,141
Pierce County	Child Reach	-	-	-	-	-	97,603
Pierce County Aids Foundation	Oasis Youth Center	10,000	10,588	17,500	20,000	20,000	97,603
YMCA of Pierce & Kitsap Counties	Late Night Youth Programs	2,809	8,117	8,588	-	-	19,514
Housing Assistance and Homelessness Prevention		\$ 29,000	\$ 40,000	\$ 40,000	\$ 67,980	\$ 55,000	\$ 1,238,194
Catholic Community Services	Family Housing Network	15,000	14,000	14,000	-	-	43,000
Lakewood Area Shelter Association	Emergency Shelter	-	-	-	15,000	15,000	134,980
Lakewood Area Shelter Association	Client Services & Hygiene Center	-	-	-	15,480	-	158,980
Rebuilding Together South Sound	Community Revitalization	14,000	14,000	14,000	22,500	25,000	457,627
Tacoma Rescue Mission	Family Shelter & Emergency Svc	-	12,000	12,000	15,000	15,000	368,127
Crisis Stabilization and Advocacy		\$ 85,627	\$ 68,000	\$ 68,000	\$ 47,500	\$ 45,000	\$ 1,987,132
Greater Lakes Mental Health	Emergency Assistance	25,000	25,000	25,000	-	-	75,000
Lakewood Area Shelter Association	Lakewood Housing	-	-	-	-	-	3,555
Lakewood Area Shelter Association	Emergency Outreach	-	-	-	-	-	90,055
Lakewood Area Shelter Association	Client Services Center	3,555	-	-	-	-	90,055
Rebuilding Hope Sexual Assault Center	Therapy & Advocacy Programs	14,000	12,500	12,500	25,000	22,500	111,500
South Sound Outreach Services	Connection Center Utility	-	-	-	-	-	25,000
Springbrook Connections	Direct Services & Resource	-	12,500	12,500	-	-	38,072
TACID	HELP & ACCESS Programs	-	-	-	-	-	13,072
Tacoma Community House	Victims of Crime Advocacy	13,072	-	-	-	-	124,072
Washington Women's Employment	Reach Plus	-	-	-	-	-	648,375
YWCA Pierce County	Domestic Violence Services	30,000	18,000	18,000	22,500	22,500	768,375
Access to Food		\$ 75,000	\$ 105,500	\$ 102,214	\$ 127,161	\$ 127,500	\$ 1,327,126
Emergency Food Network	Food Distribution	25,000	25,000	25,000	22,500	22,500	241,000
Emergency Food Network (Co-op)	Food Purchasing Program	-	-	-	22,500	22,500	165,661
Making a Difference Foundation	Food Delivery	-	15,500	15,500	22,500	22,500	235,661
Multicultural Child and Family Hope	Food Distribution	-	-	-	22,161	22,500	269,661
Nourish Pierce Co (Fish Food Banks)	Nutritious Food for Families	20,000	25,000	25,000	22,500	22,500	251,714
St. Leo Food Connection	Feeding the Hungry/Mobile	30,000	25,000	25,000	15,000	15,000	136,714
Tillicum Community Center	Emergency Services - Food	-	15,000	11,714	-	-	26,714

* In 2017, the City brought Lakewood's Promise work back in-house and cancelled the contract with Pierce College.

Fund 502 Property Management

The table below provides the operating costs of maintaining City Hall, Police Station and Sounder Station and 1-time property management expenditures.

Property Management Sources & Uses Year-to-date through December 31, 2024				
	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	YTD Actual
Sources:				
M&O Revenue	\$ 760,062	\$ 735,999	\$ 829,278	\$ 848,348
Interest Earnings/Misc	9,253	29,700	-	30,390
Replacement Reserves Collections	100,000	100,000	100,000	100,000
1-Time M&O/Capital Contributions/Transfer	26,930	201,763	1,368,251	739,645
Total Sources	\$ 896,245	\$ 1,067,463	\$ 2,297,529	\$ 1,718,383
Operating Exp:				
City Hall Facility	\$ 399,345	\$ 431,731	\$ 429,454	\$ 491,979
Personnel	141,653	117,994	173,954	170,273
Supplies	23,691	33,245	35,810	32,731
Services	116,955	149,996	80,400	163,662
Utilities	117,046	130,496	139,290	125,313
Police Station	\$ 318,334	\$ 305,305	\$ 328,006	\$ 321,287
Personnel	73,680	44,071	96,936	92,364
Supplies	26,865	18,066	25,700	16,080
Services	102,037	124,672	84,390	109,155
Utilities	115,753	118,496	120,980	103,689
Sounder Transit Station *	\$ 51,635	\$ 40,233	\$ 71,818	\$ 65,471
Personnel	12,293	6,154	14,668	14,093
Supplies	3,712	4,463	5,000	3,319
Services	32,132	25,306	46,150	43,779
Utilities	3,498	4,311	6,000	4,280
Subtotal - Operating Exp	\$ 769,314	\$ 777,270	\$ 829,278	\$ 878,737
Capital & Other 1-Time:				
City Hall 3rd Floor ADA Improvements	-	16,775	-	-
City Hall Beam Repair	-	15,181	868,331	26,809
City Hall HVAC Upgrade	-	-	421,566	535,659
City Hall Server Rm Air Conditioner	-	-	25,000	-
City Hall Beam Painting	-	-	60,000	-
City Hall Hands Free Upgrade	15,010	-	-	-
City Hall Parking Lot Improvements	145	773	5,000	3,657
City Hall Boiler & Chiller Fan Replacement	-	-	360,000	360,000
City Hall Space Evaluation	-	-	30,000	7,554
City Hall Fire Alarm Panel	-	-	-	-
Police Firearms Range	-	-	135,000	134,739
Police Fuel System Modernization	-	30,934	-	-
Police Generator Controls	-	-	75,000	-
Police HVAC Controller Upgrade	2,750	10,844	-	-
Police Parking Lot Gate Repair & Replace	-	31,226	-	-
Police Investment Grade Audit	-	-	50,000	-
Police Station Impound Yard Security Fence	-	49,545	-	-
Police Station Parking Lot Improvements	18,707	-	-	-
Fort Steilacoom Park Caretaker House Repairs	5,243	24,874	8,025	-
Fort Steilacoom Park O&M Shop HVAC	-	-	-	11,870
Front Street O&M Shop Security System Repairs	3,927	25,994	-	-
Front Street O&M New Fuel Tank, Paving of Washdown Station and Salt Cover	-	-	170,000	-
Other 1-Time:				
City Hall City Hall Server Room Portable Air Conditioner	-	-	-	22,610
City Hall Elevator Repairs	-	-	-	15,106
Police Station Floor Tread Replacement	-	-	-	12,107
Subtotal 1-Time/Capital	\$ 45,783	\$ 206,147	\$ 2,207,922	\$ 1,130,112
Total Uses	\$ 815,097	\$ 983,416	\$ 3,037,200	\$ 2,008,849
Sources Over/(Under) Uses	\$ 81,148	\$ 84,046	\$ (739,671)	\$ (290,465)
Beginning Balance	\$ 574,478	\$ 655,625	\$ 739,672	\$ 739,672
Ending Balance	\$ 655,625	\$ 739,672	\$ 0	\$ 449,206

* Reflects the portion Sounder Station operating expenditures accounted for in Fund 502 Property Management.

Fund 301 – Parks CIP

The Parks Capital Project Fund accounts for the receipts and disbursements related to the acquisition or construction of major park capital facilities except those facilities financed by proprietary and trust funds.

Fund 301 Parks CIP - As of December 31, 2024		2024 Budget	2024 Actual
Revenues:			
Grants		\$ 6,783,740	\$ 2,342,717
Contributions/Donations		-	36,466
Motor Vehicle Excise Tax		3,921	4,471
Interest/Other		105,000	162,472
Transfer In - Fund 001 General		1,415,000	1,415,000
Transfer In - Fund 303 REET		470,788	470,788
Transfer In - Fund 401 SWM		206,277	150,000
Total Revenues		\$ 8,984,726	\$ 4,581,914
Expenditures:			
301.0000	Unallocated	-	5,084
301.0005	Chambers Creek Trail Planning	660,860	668,361
301.0006	Gateways	81,170	13,217
301.0014	Ft Steilacoom Park/South Angle Lane Parking & Elwood Fencing	46,657	-
301.0016	Park Equipment Replacement	78,345	39,854
301.0017	Park Playground Resurfacing	31,456	6,342
301.0018	Project Support	180,000	211,413
301.0019	Edgewater Dock	201,494	179,387
301.0020	Wards Lake Improvements	5,515,366	311,276
301.0027	American Lake Improvement (ADA, Playground)	3,205,024	1,504,396
301.0028	Oakbrook Park Improvements	150,000	12,172
301.0031	Fort Steilacoom Park Turf Infields	1,943,202	1,931,665
301.0034	Park Sign Replacement	329,104	16,496
301.0037	Seeley Lake Improvement Project	81,399	-
301.0038	Property Acquisition & Demolition (Near Washington Park)	290,000	-
301.0041	Parks Sign Design	51,906	20,550
301.0042	Downtown Park	100,000	-
301.0045	Colonial Plaza Up Lighting & Garry Oaks	27,458	-
301.0048	Nisqually Partnership Project	300,000	46,898
301.0049	Harry Todd Pickleball Courts	700,000	70,300
301.0050	Ft Steilacoom Park Pavilion Acoustics	50,000	-
301.0053	Ft Steilacoom Park ADA Overflow Parking	275,000	-
301.0054	Harry Todd Deferred Maintenance	100,000	5,332
301.0055	Tenzler Log Relocation	247,210	202,062
Total Expenditures		\$ 14,645,651	\$ 5,244,996
Beginning Fund Balance		\$ 5,660,925	\$ 5,660,924
Ending Fund Balance		\$ 0	\$ 4,997,843

Fund 303 Real Estate Excise Tax

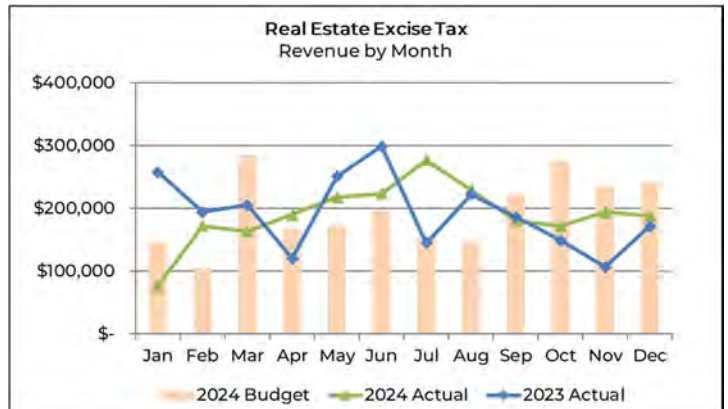
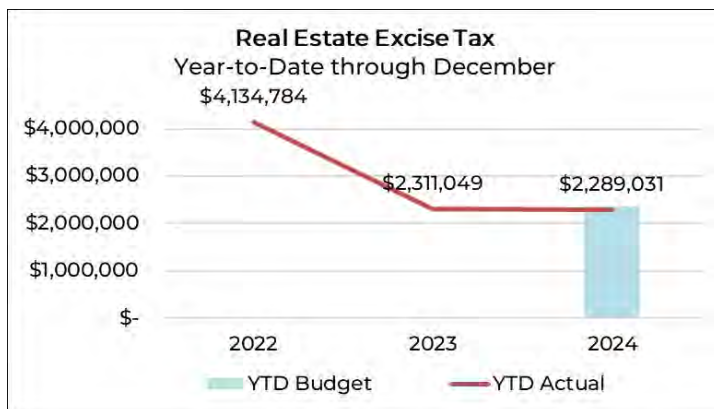
Prior to January 1, 2020, the State of Washington levied a flat 1.28% real estate excise tax (REET) upon all sales of real estate under chapter 82.45 RCW. Beginning January 1, 2020, the state implemented a graduated tax scale based on the selling price ranging from 1.1% for the portion of sale that is \$500,000 and less to 3.0% on the portion that is greater than \$3M. The selling price thresholds listed above will be reviewed and adjusted every fourth year beginning July 1, 2022 based on the growth of the Consumer Price Index (CPI) for shelter of 5.0%, whichever is less, rounded to the nearest \$1,000. If the CPI growth is negative, the thresholds will remain unchanged.

This graduated scale applies only to the state portion of real estate excise tax. The locally imposed REET remains unchanged.

Chapter 82.46 RCW authorizes cities and towns to impose local real estate excise taxes on top of the state rate. The tax is calculated based on the full selling price, including the amount of any liens, mortgages and other debts given to secure the purchase. The City of Lakewood is planning under the Growth Management Act (GMA) and enacted both the first ¼% and second ¼% tax, for a total of 0.50%.

Real estate excise taxes are typically the responsibility of the seller of the property, not the buyer, although the buyer is liable if the tax is not paid. However, sometimes the buyer pays some or all of the tax as part of the negotiated sale agreement. The Pierce County Treasurer collects the real estate excise tax and remits to the City on a monthly basis.

Real Estate Excise Tax Annual Totals								
Month	2022	2023	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 262,570	\$ 258,227	145,058	\$ 76,895	\$ (181,332)	-70.2%	\$ (68,163)	-47.0%
Feb	162,001	194,297	105,897	172,639	(21,658)	-11.1%	66,742	63.0%
Mar	1,250,177	205,420	284,884	163,978	(41,442)	-20.2%	(120,906)	-42.4%
Apr	266,777	120,296	167,671	190,679	70,383	58.5%	23,007	13.7%
May	387,669	251,166	172,829	217,880	(33,286)	-13.3%	45,050	26.1%
Jun	298,316	299,478	196,886	223,914	(75,564)	-25.2%	27,028	13.7%
Jul	305,538	144,668	156,401	277,512	132,844	91.8%	121,111	77.4%
Aug	213,248	222,602	148,309	230,165	7,563	3.4%	81,855	55.2%
Sep	316,744	186,928	222,581	181,084	(5,844)	-3.1%	(41,497)	-18.6%
Oct	343,304	149,211	276,045	171,546	22,335	15.0%	(104,499)	-37.9%
Nov	165,231	106,979	235,599	194,485	87,506	81.8%	(41,114)	-17.5%
Dec	163,209	171,778	241,339	188,255	16,477	9.6%	(53,083)	-22.0%
Total Annual	\$ 4,134,784	\$ 2,311,049	\$ 2,353,500	\$ 2,289,031	\$ (22,019)	-1.0%	\$ (64,469)	-2.7%
5-Year Ave Change (2020 - 2024)			-7.4%					



Transactions that are exempt from REET include (WAC 458-61A):

- Gifts;
- Inheritance of devise;
- Community property, dissolution of marriage or domestic partnership, legal separation, decree of invalidity;
- Tenants in common and joint tenants;
- Governmental transfers*;
- Condemnation proceedings;
- Bankruptcy;
- Transfers pursuant to deeds of trusts, foreclosure proceedings, executions of judgment, deeds in lieu of foreclosure, and contract forfeiture;
- Rescission of sale;
- Irrevocable trusts;
- Mere change in identity or form – family corporations and partnerships;
- Transfers where gain is not recognized under the Internal Revenue Code;
- IRS “tax deferred” exchange;
- Nominee;
- Clearing or exiting title, and additions to title;
- Mortgage insurers;
- Rerecord;
- Low income housing; and
- Developmentally disabled person-Housing-Transfers and Improvements.

** The transfer from a governmental is not subject to the tax. However, transfers to a governmental entity is generally subject to the tax, unless otherwise exempted (condemnation not subject to tax). Transfers to a governmental entity for a public purpose in connection with the development of real property by a developer when the transfer is required for plat approval are not subject to the real estate excise tax (example – a developer who deeds property to the city for streets and utilities).*

The following tables summarize by month, the number of taxable and exempt real estate transactions, and lists major transactions (sales price of \$1M and greater).

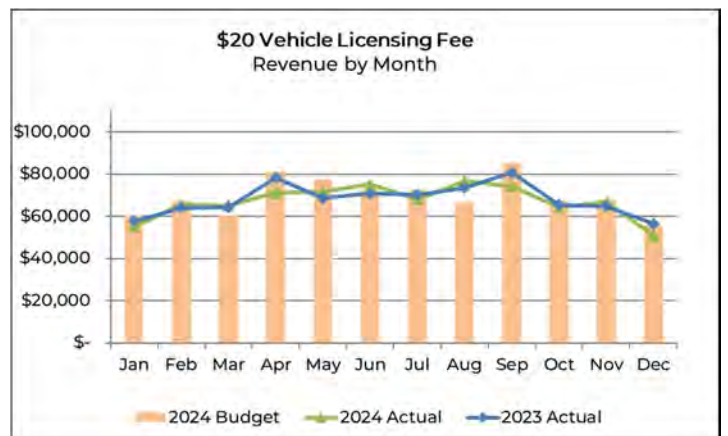
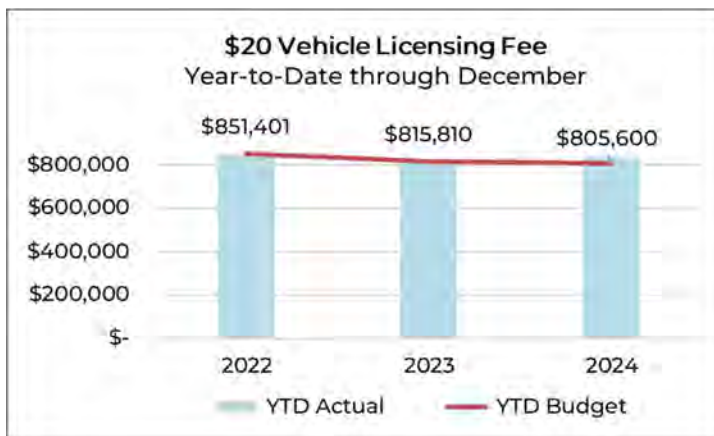
	Transaction Type			# of	Major Transactions - 2024		
Month	Exempt	Taxable	Total	Parcels	Description	Sales Price	Net Tax
Jan	52	34	86	93	Single Family Residence 8150 Veterans Dr SW	\$1,040,000	\$5,148
Feb	37	53	90	100	Convenience Store/Gas Station 11202 S Steele St	\$1,025,000	\$5,074
					Tracy Court Duplexes 8324 Washington Blvd SW	\$1,601,077	\$7,925
					Mini Mart & Laundry 12706 Bridgeport Way SW	\$3,500,000	\$17,325
Mar	44	59	103	115	Single Family Residence 5412 78th St W	\$1,000,000	\$4,950
					Single Family Residence 15404 Rose Road SW	\$1,065,000	\$5,272
					Single Family Residence 7219 Interlaaken Dr SW	\$2,400,000	\$11,880
					First Baptist Church 5509 Arrowhead Road SW	\$2,800,000	\$13,860
					Commercial/Multiple 8328 So Tacoma Way	\$3,050,000	\$15,098
Apr	33	71	104	112	Single Family Residence 8166 Veterans Drive SW	\$1,155,000	\$5,717
					Cascade Apts 4425 Pacific St SW	\$1,347,200	\$6,669
					Single Family Residence 8918 Dolly Madison St SW	\$1,350,000	\$6,683
					Single Family Residence 106 West Shore Ave	\$1,545,000	\$7,648
					Single Family Residence 9828 American Ave SW	\$1,700,000	\$8,415
					Single Family Residence 11419 Gravelly Lake Dr SW	\$2,750,000	\$13,613
May	49	73	122	135	Gravelly Lake Apts 9502 - 9504 Whitman Ave SW	\$1,025,000	\$5,074
					Single Family Residence 11428 Gravelly Lake Dr SW	\$1,150,000	\$5,693
					Single Family Residence 13028 Lake City Blvd SW	\$1,250,000	\$6,188
					Single Family Residence 7115 Interlaaken Dr SW	\$1,950,000	\$9,653
					Other Residential 8902 Frances Folsom St SW	\$2,375,000	\$11,756
					Pediatric Dental Assoc 6015 100th St SW	\$2,525,000	\$12,499
					76 Union Gas Station 7718 Bridgeport Way W	\$2,620,000	\$12,969
Jun	37	74	111	125	Single Family Residence 11719 Madera Drive SW	\$1,335,000	\$6,608
					Lakewood Foreign Car Parts 11738 Pacific Hwy So	\$1,500,000	\$7,425
					Tillicum Mini Storage 15009 Washington Ave SW	\$1,585,000	\$7,846
					Single Family Residence 8002 112th St SW	\$1,595,000	\$7,895
					Residential 11201 & xxx Kendrick St SW	\$1,600,000	\$7,920
Jul	37	71	108	117	Single Family Residence 11016 Lake Steilacoom Dr SW	\$1,000,000	\$4,950
					Single Family Residence 2 Lakeside Country Club Dr SW	\$1,075,000	\$5,321
					Dondo 11316 Greystone Drive SW	\$1,200,000	\$5,940
					Single Family Residence 7121 Holly Hedge Lane SW	\$1,250,000	\$6,188
					Single Family Residence 10435 Lake Steilacoom Dr SW	\$1,485,000	\$7,351
					Single Family Dwelling 10427 Lake Steilacoom Dr SW	\$1,630,000	\$8,069
					Single Family Dwelling 12501 Gravelly Lake Dr SW	\$1,700,000	\$8,415
					Single Family Residence 12115 Gravelly Lake Dr SW	\$1,800,000	\$8,910
					Apt Condo 13140 Country Club Dr SW Unit 503	\$1,980,000	\$9,801
					Gas Station 11919 Pacific Highway SW	\$2,400,000	\$11,880
					Bridgeport Oaks Retail 7801 Bridgeport Way W	\$2,640,000	\$13,068
Aug	44	68	112	138	Single Family Residence 10906 Meadow Road SW	\$1,209,000	\$5,985
					Single Family Residence 11425 Gravelly Lake Drive	\$1,235,000	\$6,113
					Condo 22 Country Club Drive SW Unit C	\$1,400,000	\$6,930
					Single Family Residence 17 Country Club Drive SW	\$1,575,000	\$7,796
					Single Family Residence 29 Country Club Drive SW	\$2,650,000	\$13,118
					General Warehouse Storage 8607 Durango St SW	\$9,500,000	\$47,025
Sep	45	60	105	108	Single Family Residence 15008 Silcox Road SW	\$1,165,000	\$5,767
					Single Family Residence 11928 Nyanza Drive SW	\$1,225,000	\$6,064
					Auto Repair Services 5124 74th St West	\$1,425,000	\$7,054
					Single Family Residence 13028 Lake City Blvd SW	\$1,832,750	\$9,072
					Single Family Residence 10034 Point Lane SW	\$1,850,000	\$9,158
					Fast Food 15116 Union Ave SW	\$1,950,000	\$9,653
					Mutli Family Units 15001 Woodbrook Drive SW	\$2,442,000	\$12,088
Oct	55	69	124	128	Single Family Residence - 9119 Lake Steilacoom Pt Rd SW	\$1,125,000	\$5,569
					Single Family Residence 435 to 435B Lake Louise Dr SW	\$1,136,800	\$5,627
					Single Family Residence 51 Lagoon Lane N	\$1,200,000	\$5,940
					Land & Improvements - Hotel/Motel 11711 Pac Hwy SW	\$1,250,000	\$6,188
					Single Family Residence 10028 Point Ln SW	\$1,420,000	\$7,029
					Westland Apts 6124 88th St SW	\$1,500,000	\$7,425
Nov	37	56	93	102	Lakeview Apts 4400 111th St SW	\$1,200,000	\$5,940
					Single Family Residence 10841 Evergreen Terrace SW	\$1,600,000	\$7,920
					Clover Crest Townhomes 5115 to 5127 Solberg Drive SW	\$2,050,000	\$10,148
					Single Family Residence 10807 Greendale Drive SW	\$2,200,000	\$10,890
					Land & Improve Wholesale Trade 8607 Durango St SW	\$2,200,000	\$10,890
					Maple Creek Retirement 10420 Gravelly Lake Dr	\$7,737,000	\$38,298
Dec	53	59	112	118	Willamette Dental 9307 Bridgeport Way SW	\$1,150,000	\$5,693
					Single Family Residence 3 Ponce De Leon Ter SW	\$1,224,999	\$6,064
					Single Family Residence 8508 130th St SW	\$1,600,000	\$7,920
					Single Family Residence 11707 Gravelly Lake Dr SW	\$1,750,000	\$8,663
					Auto Repair Services 8100 Tacoma Mall Blvd So	\$2,400,000	\$11,880
					Freeport Apts 10211 47th Ave SW	\$2,800,000	\$13,860
					Southern Pines Housing 8212 29th Ave Ct So	\$9,162,500	\$45,354
Total Annual	523	747	1,270	1,391		\$140,163,326	\$693,808

Month	Transaction Type			# of Parcels	Major Transactions - 2023		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	27	49	76	85	Single Family Residence 7123 Interlaaken Drive SW Lost Lake Forest Apts 7907 Washington Blvd SW Single Family Residence 11419 Gravelly Lake Dr SW Single Family Residence 7119 Interlaaken Dr SW Nourish Land & Improvements 8916 Lakewood Dr SW Pine Ridge Apts 5612 Boston Ave SW Evergreen Court Apts 12805 47th Ave SW Garden Park 12850 Lincoln Ave SW Colonial Court 9120 Lawndale Ave SW	\$1,216,500 \$1,536,000 \$1,740,750 \$2,700,000 \$3,700,000 \$4,200,000 \$6,210,000 \$7,000,000 \$7,160,000	\$6,022 \$7,603 \$8,617 \$13,365 \$18,315 \$20,790 \$30,740 \$34,650 \$35,442
Feb	29	54	83	89	Village Studio Apts 4402 110th St SW Synergy Petroleum Enterprises 8533 S Tacoma Way Duplex 37 Country Club Dr SW Unit B BCI IV Lakewood Logistics Center I LLC BCI Lakewood Logistics Center V LLC BCI Lakewood Logistics Center IV LLC IPT Lakewood Logistics Center II LLC	\$1,000,000 \$1,100,000 \$1,295,000 \$2,858,879 \$1,781,543 \$509,764 \$6,022,566	\$4,950 \$5,445 \$6,410 \$14,151 \$8,819 \$2,523 \$29,812
Mar	52	88	140	146	Single Family Residence 7602 Langlow St SW Single Family Residence 12108 Gravelly Lake Drive SW	\$1,100,000 \$1,535,000	\$5,445 \$7,598
Apr	35	51	86	90	Single Family Residence 9123 80th St SW Pennymanor Apts 4001 112th St SW	\$1,000,000 \$1,824,000	\$4,950 \$9,029
May	42	92	134	137	Single Family Residence 11450 Gravelly Lake Drive SW Single Family Residence 9118 Eagle Point Loop Rd SW Single Family Residence 16 Forest Glen Lane SW General Retail 11111 Bridgeport Way SW Single Family Residence 7914 Nixon Ave SW Single Family Residence 9924 Clara Blvd SW Single Family Residence 109 Country Club Circle SW	\$1,012,500 \$1,075,000 \$1,125,000 \$1,220,000 \$1,275,000 \$1,760,000 \$2,000,000	\$5,012 \$5,321 \$5,569 \$6,039 \$6,311 \$8,712 \$9,900
Jun	56	80	136	139	Single Family Residence 12711 Gravelly Lake Drive SW Palace Casino 8108 to 8200 Tacoma Mall Blvd S	\$1,400,000 \$27,046,714	\$6,930 \$133,881
Jul	24	58	82	82	Single Family Residence 12519 Ave Dubois SW Single Family Residence 11420 Gravelly Lake Drive SW	\$1,100,000 \$1,650,000	\$5,445 \$8,168
Aug	43	79	122	126	Single Family Residence 11515 Gravelly Lake Drive SW Single Family Residence 10807 Evergreen Terrace SW Single Family Residence 12785 Gravelly Lake Drive SW Commercial Vacant Land 4805 123rd St SW	\$1,300,000 \$1,430,000 \$2,165,000 \$5,736,925	\$6,435 \$7,079 \$10,717 \$28,398
Sep	41	81	122	137	Used Car Lot 11205 Pacific Hwy SW Sherwin Williams 5211 100th St SW Sherwin Williams 5211 100th St SW Sizzler Restaurant 10204 South Tacoma Way ARCO 10006 South Tacoma Way	\$1,100,000 \$1,525,000 \$1,525,000 \$2,225,000 \$3,400,000	\$5,445 \$7,549 \$7,549 \$11,014 \$16,830
Oct	51	60	111	124	Single Family Residence 10036 Dekoven Dr SW Single Family Residence 9012 Edgewater Dr SW Corral Apts 3265 96th St So	\$1,049,950 \$1,150,000 \$1,880,000	\$5,197 \$5,693 \$9,306
Nov	34	46	80	87	Trudeau Automotive 9220 So Tacoma Way Single Family Residence 11014 Kendrick Dr SW	\$1,050,000 \$1,200,000	\$5,198 \$5,940
Dec	53	50	103	116	Single Family Residence 8142 Veterans Dr SW Single Family Residence 8158 Veterans Dr SW Single Family Residence 11605 Gravelly Lake Dr SW Single Family Condo 7201 Holly Hedge Ln SW Unit 9 Single Family Residence 8 Country Club Dr SW Office Space 3615 Steilacoom Blvd SW Stone/Clay/Glass Manufacturing 4610 114th St SW	\$1,009,999 \$1,095,000 \$1,100,000 \$1,595,000 \$1,795,000 \$4,000,000 \$5,000,000	\$5,000 \$5,420 \$5,445 \$7,895 \$8,885 \$19,800 \$24,750
Total Annual	487	788	1,275	1,358		\$138,486,090	\$685,506

Month	Transaction Type			# of Parcels	Major Transactions - 2022		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	55	84	139	148	General Merchandise Retail Trade 11626 TO 11634 Pacific Hwy S Midas Muffler Shop 9140 Gravelly Lake Drive Single Family Residence 7711 Bernese Road SW Lou's Automotive 8920 Gravelly Lake Dr SW Flett Creek Plaza Condo 7602 Bridgeport Way W Unit 1A Commercial Professional Services 4928 109th St SW Duplex Condo 22 Country Club Drive SW Unit E Single Family Residence 10213 Green Lane SW Multi Family Complex 12413 Bridgeport Way SW Tactical Tailor 2916 107th St S	\$1,000,000 \$1,075,000 \$1,250,000 \$1,350,000 \$1,400,000 \$1,400,000 \$1,516,000 \$1,700,000 \$1,897,500 \$7,360,000	\$4,950 \$5,321 \$6,188 \$6,683 \$6,930 \$6,930 \$7,504 \$8,415 \$9,393 \$36,432
Feb	43	70	113	119	Single Family Residence 11621 Gravelly Lake Drive SW	\$2,250,000	\$11,138
Mar	58	92	150	161	Single Family Residence 12418 Harwood Cove Lane SW Land & Improvements Perkins II Building XXX 36th Ave Ct SW Vacant Land Use Sec Schools 7802 150th St SW Vacant Undeveloped Commercial Land 15102 WOODBROOK D General Warehousing Storage 7530 150TH ST SW General Warehousing Storage 14802 Spring Street	\$1,010,000 \$3,200,000 \$9,700,000 \$33,900,000 \$54,400,000 \$114,600,000	\$5,000 \$15,840 \$45,977 \$160,681 \$257,848 \$543,188
Apr	66	95	161	178	Vacant Industrial Land xxx Sales Road S Single Family Residence 10837 Evergreen Terrace SW Single Family Condo 7201 Holly Hedge Lane SW Single Family Residence 11615 Gravelly Lake Drive SW Brentwood Apts 3102 92nd St S	\$1,247,500 \$1,375,000 \$1,570,000 \$1,700,000 \$2,362,000	\$6,175 \$6,806 \$7,772 \$8,415 \$11,692
May	48	96	144	158	Single Family Residence 6520 Flanagan Road West Single Family Residence 9830 Dekoven Drive SW Centerforce 5204 Solberg Drive SW Bell Garden Apts 8810 John Dower Road SW Cottage Lane Apts 4711 115th St Ct SW Retail Center (Former Costco) 11013 Pacific Highway SW	\$1,050,000 \$1,700,000 \$2,615,000 \$3,846,400 \$7,188,000 \$17,720,000	\$5,198 \$8,415 \$12,944 \$19,040 \$35,581 \$87,714
Jun	31	109	140	147	Professional Services Building 5202 100th St SW Single Family Residence 11320 Military Road SW Single Family Residence 11013 Lagoon Lane SW Single Family Residence 11923 Gravelly Lake Drive SW Commercial General Merchandise Retail 14902 Union Ave SW	\$1,150,000 \$1,560,000 \$1,950,000 \$2,100,000 \$3,850,000	\$5,693 \$7,722 \$9,653 \$10,395 \$19,058
Jul	45	92	137	146	AAMCO Auto Repair 12006 Pacific Hwy So General Warehousing Storage 8129 Durango St SW Johnson Stoner Counters 1201 Pacific Ave Ste 1400 Single Family Residence 11821 Gravelly Lake Dr SW Mai Tai Apts 11320 Bridgeport Way SW Lochburn Villa 8814 Lochburn Lane SW Clover Meadows Apts 12517 47th Ave SW Greer Industrial Park Buildings ABC 11302 Steel St So	\$1,300,000 \$1,318,340 \$1,442,770 \$1,494,000 \$1,499,100 \$2,593,000 \$4,346,100 \$5,650,000	\$6,435 \$6,526 \$7,142 \$7,395 \$7,421 \$12,835 \$21,513 \$27,968
Aug	37	87	124	128	Single Family Residence 11617 Gravelly Lake Drive SW Single Family Residence 12222 Gravelly Lake Drive SW Single Family Residence 11521 Gravelly Lake Drive SW Single Family Residence 12718 Gravelly Lake Drive SW	\$1,025,000 \$1,299,999 \$1,511,250 \$3,500,000	\$5,074 \$6,435 \$7,481 \$17,325
Sep	50	81	131	135	Single Family Residence 9714 Veterans Drive Single Family Residence 53 Country Club Rd SW Triplex 14814 to 14818 Woodlawn St SW Single Family Resince 10931 Greendale Dr SW Multi-Family 14405 to 14417 Union Ave SW Single Family Residence 8017 Thorne Lane SW Macau Casino 9811 South Tacoma Way	\$1,200,000 \$1,275,000 \$1,350,000 \$1,849,990 \$2,497,900 \$3,320,000 \$22,122,231	\$5,940 \$6,311 \$6,683 \$9,157 \$12,365 \$16,434 \$109,505
Oct	45	64	109	125	Commercial Vacant Land 10202 Gravelly Lake Drive Single Family Residence 12617 Gravelly Lake Drive Single Family Residence 77 Country Club Circle SW Single Family Residence 96 Country Club Circle SW Commercial Vacant Land 3418 to 3422 84th St South Lakewood Business Park 10029 South Tacoma Way	\$1,187,500 \$1,215,000 \$1,400,000 \$2,400,000 \$4,100,000 \$32,895,000	\$5,878 \$6,014 \$6,930 \$11,880 \$20,295 \$162,830
Nov	32	72	104	108	Single Family Residence 7205 Interlaaken Drive SW Single Family Residence 11407 Gravelly Lake Drive SW	\$1,250,000 \$3,850,000	\$6,188 \$19,058
Dec	41	53	94	97	Oak Terrace Apts 5123 Seattle Ave SW Emerald Village Apts 5610 Boston Ave SW Carrig & Dancer Insulation 2520 112th St S	\$1,500,000 \$2,500,000 \$3,380,000	\$7,425 \$12,375 \$16,731
Total Annual	551	995	1,546	1,650		\$408,264,580	\$1,976,236

Fund 103 Transportation Benefit District

\$20 Vehicle Licensing Fee Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 62,251	\$ 57,880	\$ 60,444	55,186	\$ (2,694)	-4.7%	\$ (5,258)	-8.7%
Feb	64,449	64,093	67,103	65,698	1,605	2.5%	(1,405)	-2.1%
Mar	62,073	64,370	60,579	65,213	843	1.3%	4,634	7.7%
Apr	84,665	78,369	80,932	71,183	(7,186)	-9.2%	(9,749)	-12.0%
May	78,675	68,587	77,568	71,643	3,056	4.5%	(5,925)	-7.6%
Jun	77,557	70,839	72,710	75,187	4,348	6.1%	2,477	3.4%
Jul	75,285	70,270	72,498	68,115	(2,155)	-3.1%	(4,383)	-6.0%
Aug	50,406	73,686	66,519	76,845	3,159	4.3%	10,326	15.5%
Sep	104,944	80,825	85,513	74,360	(6,465)	-8.0%	(11,153)	-13.0%
Oct	65,962	65,573	67,573	64,292	(1,281)	-2.0%	(3,281)	-4.9%
Nov	66,112	64,777	67,899	66,785	2,008	3.1%	(1,113)	-1.6%
Dec	59,022	56,542	55,663	51,092	(5,449)	-9.6%	(4,570)	-8.2%
Annual Total	\$ 851,401	\$ 815,810	\$ 835,000	\$ 805,600	\$ (10,210)	-1.3%	\$ (29,400)	-3.5%
5-Year Ave Change (2020 - 2024)		-1.7%						



On August 6, 2012, the Lakewood City Council adopted Ordinance #550, creating a transportation benefit district (TBD) in the City of Lakewood, referred to as the Lakewood TBD. The TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing and funding transportation improvement within the city limits of Lakewood. It has the authority to impose certain taxes and fees, either through the vote of the people of board action, for transportation purposes. The TBD is governed by the members of the Lakewood City Council as the District's Board of Directors and the Mayor services as Chair of the Board. The Transportation Benefit District authority automatically expires on 12:01 am on July 16, 2032, unless dissolved sooner.

On September 15, 2014, the Lakewood TBD adopted Ordinance #TBD-01, authorizing an annual \$20 vehicle licensing fee for the TBD. The TBD Board found this fee is the best way to preserve, maintain, operate, construct, or reconstruct the transportation infrastructure of the City of Lakewood and fund transportation improvements within the District that are consistent with existing state, regional or local transportation plans necessitated by existing or reasonably foreseeable congestion levels.

The fees are effective for tabs due beginning April 1, 2015. The Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City on a monthly basis. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The 1% administration fee is the maximum amount permitted by RCW 82.80.140.

On July 1, 2015 the Washington State Legislature enacted Second Engrossed Substitute Bill 5987 (SESSB 5987), which authorizes the City to assume the rights, powers, functions, and obligation of the TBD. On November 22, 2016, the City Council declared its intent to conduct a public hearing to consider the proposed assumption of the rights, powers, function, and obligations of the existing City of Lakewood TBD. The City Council conducted the public hearing on December 5, 2016. On December 12, 2016, the City Council adopted the ordinance to assume the TBD.

On December 20, 2021 the City Council approved to use the Transportation Benefit District \$20 vehicle license fee to leverage the issuance of bonds in support of seven transportation projects totaling \$11,600,000. The estimated bond repayment period is 20 years with annual debt service of \$835,000. Ordinance 767 added these seven projects the list of TBD eligible projects and extended the original sunset date from 12:01 AM on July 16, 2032 unless dissolved sooner to 12:01 AM December 2, 2044 to coincide with the debt service schedule.

On December 20, 2021, the Lakewood TBD adopted Ordinance # 767, authorizing seven additional eligible projects and identified completed TBD projects as follows:

Completed Projects

- Steilacoom Boulevard – Lakewood Drive to West of South Tacoma Way
- Lakewood Drive – 100th to Steilacoom Boulevard
- Main Street – Gravelly Lake Drive to 108th St
- 59th – Main Street to 100th
- 108th – Bridgeport to Pacific Highway
- 108th – Main Street to Bridgeport

Current Eligible Projects

- Pacific Highway – 108th to SR 512
- 100th – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads
- Lakewood Drive – Flett Creek to North City Limits
- 59th – 100th to Bridgeport
- Custer – Steilacoom to John Dower
- 88th – Steilacoom to Custer
- 100th – 59th to Lakeview
- Non-Motorized Trail: Gravelly Lake Drive – Washington Blvd to Nyanza Road SW (added 5/6/2019)
- Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way (added 5/6/2019)
- Nyanza Road SW: Gravelly Lake Drive to Gravelly Lake Drive (added 12/20/2021)
- Mt Tacoma Drive SW (Interlaaken to Whitman Ave SW) (added 12/20/2021)
- Ardmore/Whitman/93rd Street (added 12/20/2021)
- Hipkins Road SW from Steilacoom Boulevard to 104th Street SW (added 12/20/2021)
- Idlewild Road SW: Idlewild School to 112th Street SW (added 12/20/2021)
- 112th Street SW: Idlewild Road SW to Interlaaken Drive SW (added 12/20/2021)
- Interlaaken from 112th Street to Washington Boulevard (added 12/20/2021)

Vehicles Subject to the Vehicle Licensing Fee

The annual vehicle fee is due for each vehicle subject to license tab fees and for each vehicle subject to gross weight fees with an unladen (scale) weight of 6,000 pounds or less as described in table below. Vehicles with non-expiring registration, such as Disabled American Veteran and Collector Vehicles, are exempt from the tax. The annual vehicle licensing fee applies only when renewing a vehicle registration, and is effective upon the registration renewal date as provided by the Department of Licensing.

The following vehicles are subject to the vehicle licensing fee under RCW 82.80.140:

Vehicles Subject to the VLF		
Use Type	Description	Authority
CAB	Taxicab	RCW 46.17.350
CMB	Combination	RCW 46.17.355 if scale weight is 6000 pounds or less
CMB (non-powered)	Trailers	RCW 46.16A.450(b)
COM	Commercial vehicle	RCW 46.17.350 if scale weight is 6000 pounds or less
COM non-powered	Commercial	RCW 46.16A.450
CYC	Motorcycle	RCW 46.17.350
FIX	Fixed Load vehicle	RCW 46.17.355 if scale weight is 6000 pounds or less
FRH, 6 seats or less	For Hire	RCW 46.17.350
FRH, 7 seats or more	For Hire	RCW 46.17.355 if scale weight is 6000 pounds or less
HDL	House Moving Dolly	RCW 46.17.350
LOG (powered)	Used Exclusively for hauling logs	RCW 46.17.355 if scale weight is 6000 pounds or less
LOG (non-powered)	Used exclusively for hauling logs	RCW 46.17.355
MHM	Motor home	RCW 46.17.350
MOB	Mobile Home	RCW 46.17.350 (if actually licensed)
PAS	Passenger vehicle	RCW 46.17.350
STA, 6 seats or less	Stage	RCW 46.17.350
STA, 7 seats or more	Stage	RCW 46.17.355 if scale weight is 6000 pounds or less
TLR	Private –use trailer (if over 2000 pounds scale weight)	RCW 46.17.350
TOW	Tow truck	RCW 46.17.350
TRK	Truck	RCW 46.17.355 if scale weight is 6000 pounds or less
TVL	Travel trailer	RCW 46.17.350
NEP	Neighborhood electric passenger vehicle	RCW 46.17.350
NET	Neighborhood electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less
MEP	Medium-speed electric passenger vehicle	RCW 46.17.350
MET	Medium-speed electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less

Vehicles Exempt from the Vehicle Licensing Fee

The following vehicles are specifically exempted from the vehicle licensing fee:

- a. Campers, as defined in RCW 46.04.085;
- b. Farm tractors or farm vehicles as defined in RCW 46.04.180 and 46.04.181;
- c. Mopeds, as defined in RCW 46.04.304;
- d. Off-road and non-highway vehicles as defined in RCW 46.04.365;
- e. Private use single-axle trailer, as defined in RCW 46.04.422;
- f. Snowmobiles as defined in RCW 46.04.546; and
- g. Vehicles registered under chapter 46.87 RCW and the international registration plan.

The following vehicles are not subject to the vehicle fee under RCW 82.80.140:

Vehicles Exempt from VLF		
Use Type	Description	Reasoning
ATQ	Antique Vehicle (any vehicle 30 years old)	Not subject to license fees
ATV	Motorized Non-highway vehicle	Not subject to RCW 82.80.140
CGR	Converter Gear	Not subject to license fees
CMP	Campers	Exempt under RCW 82.80.140
GOV	State, County, City, Tribal	Not subject to license fees
FAR	Farm	Exempt under RCW 82.80.140
FCB	Farm Combination	Exempt under RCW 82.80.140
FED	Federally Owned	Not subject to license fees
FEX	Farm Exempt	Not subject to license fees
FMC	Federal Motorcycle Trailer	Not subject to license fees
ORV	Off Road Vehicles	Exempt under RCW 82.80.140
PED	Moped	Exempt under RCW 82.80.140
ATQ	Restored and Collector Vehicles	Not subject to license fees
SCH	Private School	Not subject to license fees
SNO, SNV	Snowmobiles	Exempt under RCW 82.80.140
SNV	Vintage snowmobiles	Exempt under RCW 82.80.140
SNX	State, County, City owned snowmobiles	Exempt under RCW 82.80.140
TLR	Personal use trailers, single axle (less than 2,000 pounds scale weight)	Exempt under RCW 82.80.140

Fund 302 – Transportation CIP

The **Transportation Capital Projects Fund** accounts for receipts and disbursements related to acquisition, design, construction and any other related street capital project expenditures. Revenues supporting this fund's activities include motor vehicle fuel tax; direct and indirect federal grants; state grants; GO bond proceeds; transfers in from the Real Estate Excise Tax Fund; contribution from General Fund, Community Development Block Grant, and the councilmanic \$20 vehicle licensing fees from the Transportation Benefit District Fund.

Fund 302 Transportation CIP - As of December 31, 2024		2024 Budget	2024 Actual
Revenues:			
Motor Vehicle Excise Tax		\$ 329,446	\$ 304,509
Increased Motor Vehicle Excise Tax		71,681	71,681
Multi-Modal Distribution		81,921	82,240
Grants		18,931,835	3,349,056
Contributions From Utilities/Developers/Partners		1,874,902	1,579,791
Proceeds from Sale of Asset/Street Vacation		-	120,000
Pavement Degradation		-	33,639
Traffic Mitigation		-	39,046
Interest/Other		328,960	346,055
GO Bond Proceeds		2,907,000	3,000,000
Transfer In - Fund 001 General		309,812	309,812
Transfer In - Fund 103 TBD		999,924	999,924
Transfer In - Fund 303 REET		942,166	870,407
Transfer In - Fund 401 SWM		1,863,087	834,326
Total Revenues		\$28,640,734	\$ 11,940,487
Expenditures:			
302.0000 Unallocated		114,312	35,300
302.0001 Personnel, Engineering & Professional Svcs		708,019	438,684
302.0002 New LED Streetlights		506,362	77,516
302.0003 Neighborhood Traffic Safety		78,384	28,410
302.0004 Minor Capital		268,112	252,650
302.0005 Chip Seal Program		440,497	280,187
302.0024 Steilacoom Blvd - Farwest to Phillips		464,022	298,412
302.0074 Streets: S Tacoma Way - 88th to 80th St		4,486,009	189,386
302.0076 Streets: Nyanza Road SW		450,000	333,554
302.0078 New Traffic Signal - 92nd Street & S Tacoma Way		1,250,000	33,316
302.0083 Streets: Oakbrook: Onyx Dr SW – Garnet to Phillips Rd		4,604,756	4,736,799
302.0096 Streets: Union Avenue – West Thorne Lane to Spruce Street		171,240	103,291
302.0097 Sound Transit: Non-Motorized Access: Lakewood Station Vicinity		-	11,465
302.0098 Pedestrian Crossing Signal: 84th St at Pine St S Intersection		1,000,319	870,677
302.0111 Sound Transit: Street & Sidewalks: Kendrick from 111th St. SW to 108th St SW Roadway		-	12,739
302.0113 Military Road SW - Edgewood to 112th		358,806	339,979
302.0114 Sound Transit: 112th Sidewalks: Gravelly Lk Dr SW to Bridgeport Way SW		33,470	54,646
302.0116 Street & Sidewalks: Custer Rd. SW: BPW - Lakewood Dr. SW (East City Limits/74th St.)		3,785,858	49,718
302.0121 Streets: 112th - Farwest Dr SW to Butte Dr SW		1,304,720	6,860
302.0122 Sound Transit: Sidewalks: 47th Ave SW - 121st St SW to Pacific Hwy SW		-	40,732
302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' West of BW		1,572,706	83,508
302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW Acquisition		6,130,000	14,227
302.0135 Building, Street & Park Improvements		868,089	550,832
302.0136 Street & Sidewalks: 100th St.: 59th Ave. to S. Tacoma Way		581,473	113,901
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)		1,024,160	-
302.0142 Streets: Ardmore Dr SW - Custer Rd SW to Whitman Ave SW		2,560,028	2,655,167
302.0151 S Tacoma Way between 96th St S & Steilacoom Blvd		843,634	46,006
302.0156 Elwood Dr. SW and Angle Lane SW Pedestrian Improvements		51,578	4,836
302.0158 Interlaaken: 112th to WA Blvd		190,000	200,783
302.0159 Idlewild Rd SW: Idlewild School to 112th SW		520,000	125,981
302.016 112th St SW; Idlewild Rd SW to Interlaaken Dr SW		490,000	-
302.0164 Sidewalks: Farwest Dr, 112th to Lakes HS, 100th St Ct SW to STL Blvd		1,539,635	1,778,245
302.0168 Sound Transit: McChord Drive SW - Bridgeport to 47th		-	37,982
302.017 Sound Transit: Lincoln Avenue - McChord to San Francisco		-	15,287
302.0173 Sound Transit: Clover Creek Drive - Pacific Highway to Hillcrest		-	5,351
302.0177 Western State Hospital Traffic Lights		103,450	19,149
302.0178 Interlaaken Bridge		835,000	806,451
Total Expenditures		\$ 37,334,639	\$ 14,652,027
Beginning Fund Balance		\$ 8,693,911	\$ 8,693,912
Ending Fund Balance		\$ -	\$ 5,982,371

Sewer CIP Funds

The Sewer Capital Project CIP Fund accounts for the construction and expansion of a sewer system and related costs to maintain and operate the fund. The City Council also adopted Resolution 2018-19, which supports continuing the sewer surcharge and expanding the geographical area to include the entire city and identifies that the surcharge is to be used for design, construction and other costs associated with sewer projects beyond paying for debt service. This will allow the City to use surcharge revenue to pay for sewer projects both inside and outside of Tillicum and Woodbrook.

Fund 311 Sewer Capital Project - As of December 31, 2024		2024 Budget	2024 Actual
Revenues:			
Interest/Other		\$ -	\$ 105,921
Grant		2,305,539	172,049
Sewer Availability charges		229,940	258,729
Sewer Collection charges		-	2,432
Transfer In - Fund 204 Sewer Project Debt (4.75% Surcharge)		1,390,658	1,390,658
Total Revenues		\$ 3,926,137	\$ 1,929,789
Expenditures:			
311.0000	Unallocated	35,000	19,951
311.0002	Side Sewer CIPS	400,419	-
311.0006	Rose Rd. & Forest Rd. Sewer Extension	1,729,103	81,097
311.0007	Wadsworth, Silcox & Boat St. Sewer Extension	2,395,721	171,609
311.0008	Grant Ave & Orchard Sewer Extension	1,235,600	16,394
Total Expenditures		\$ 5,795,843	\$ 289,051
Beginning Fund Balance		\$ 2,176,298	\$ 2,176,298
Ending Fund Balance		\$ 306,592	\$ 3,817,036

Fund 401 – Surface Water Management Operations & CIP

The Surface Water Management Fund accounts for activities that provide storm water collection and disposal services to the City. Activities include administration, engineering, construction, operation, maintenance, and repairs, which are primarily supported by user fees. The fees are billed by Pierce County and are included in the semi-annual property taxes, and remitted by the County to the City.

Fund 401 Surface Water Management - December 31, 2024		2024 Budget	2024 Actual
Revenues:			
Storm Drainage Fees & Charges		\$ 4,745,043	\$ 5,401,298
Site Development Permits		50,000	116,355
Special Assessment		33,839	44,827
Interest Earnings / Other		18,500	524,312
Grants/Contributions		287,342	176,599
Total Revenues		\$ 5,134,724	\$ 6,263,390
Expenditures:			
401.0000	Operations & Maintenance	3,770,266	2,321,605
401.0000	Transfers to General Fund	284,700	284,700
401.0000	Transfers to Parks CIP	206,277	150,000
401.0000	Transfers to Transportation CIP	1,863,087	834,326
401.0000	Debt Service Payment	457,355	457,355
401.0000	Debt Service Interest	43,640	43,640
401.0012	Outfall Retrofit Feasibility Project	60,000	-
401.0014	Water Quality Improvements - Stormwater Vault	228,531	-
401.0018	Waughop Lake Treatment	81,799	32,823
401.0020	2022 Drainage Pipe Repair Project	85,729	620
401.0021	American Lake Management District	62,080	63,179
401.0023	Clover Creek Flood Risk Reduction Study	159,478	-
401.0024	Clover Creek Streambank Restoration Study	134,280	-
401.0025	2023 Drainage Pipe Repair Project	370,719	-
401.0026	2024 Drainage Pipe Repair Project	395,000	-
401.0027	2025 Drainage Pipe Repair Project	40,000	-
401.9999	1-Time Programs	107,105	69,610
Total Expenditures		\$ 8,350,046	\$ 4,257,858
Beginning Fund Balance		\$ 11,219,619	\$ 11,219,619
Ending Fund Balance		\$ 8,004,298	\$ 13,225,151

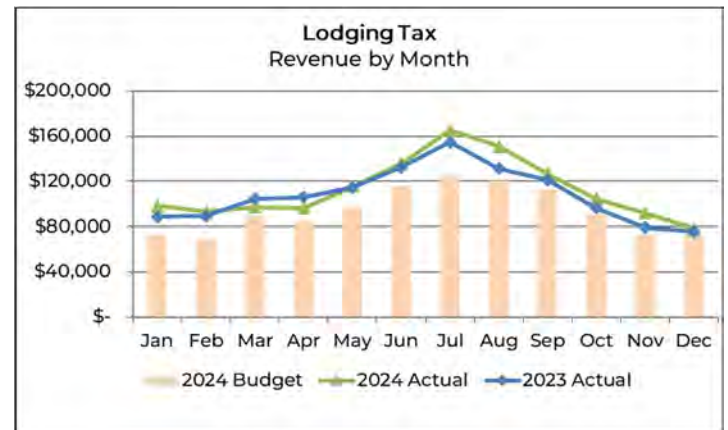
ADMINISTRATIVE SERVICES

Fund 104 Lodging Tax

There is an excise tax of 7% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of similar license to use real property. The hotel/motel taxes generated from the rental of rooms are restricted to the promotion of tourism in the City.

The City's Lodging Tax Advisory Committee makes recommendations to the City Council in how the taxes are to be used.

Lodging Tax Annual Totals								
Month	2022 Actual	2023 Actual	2024		Over / (Under)			
			Budget	Actual	2024 Actual vs 2023 Actual		2024 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 84,139	\$ 88,499	\$ 73,332	\$ 98,018	\$ 9,519	10.8%	\$ 24,686	33.7%
Feb	86,982	89,116	69,191	92,906	3,790	4.3%	23,715	34.3%
Mar	125,151	104,450	88,752	97,251	(7,199)	-6.9%	8,500	9.6%
Apr	112,337	106,117	84,551	96,236	(9,881)	-9.3%	11,685	13.8%
May	113,323	114,605	97,231	115,542	937	0.8%	18,311	18.8%
Jun	143,017	132,250	115,965	135,934	3,684	2.8%	19,969	17.2%
Jul	145,951	154,831	124,915	165,028	10,197	6.6%	40,113	32.1%
Aug	124,544	131,112	120,555	151,014	19,902	15.2%	30,459	25.3%
Sep	172,299	121,103	113,110	126,727	5,624	4.6%	13,617	12.0%
Oct	111,419	96,359	90,726	104,643	8,284	8.6%	13,917	15.3%
Nov	77,909	79,325	73,066	91,916	12,591	15.9%	18,850	25.8%
Dec	103,018	76,001	73,606	78,058	2,057	2.7%	4,452	6.0%
Annual Total	\$1,400,089	\$1,293,768	\$1,125,000	\$1,353,273	\$ 59,505	4.6%	\$ 228,273	20.3%
5-Year Ave Change (2020 - 2024):		11.2%						



The following table provides details of lodging tax revenues and grant allocations.

Lodging Tax Summary	2024	
	Annual Budget	Actual YTD Dec
4% Revenue:		
Special Hotel/Motel Tax (2%)	\$ 321,428	\$ 385,539
Transient Rental Income (2%)	321,430	389,426
Subtotal	642,858	774,965
3% Revenue:		
Special Hotel/Motel Tax (3%)	482,142	578,308
Subtotal	482,142	578,308
Interest Earnings	-	162,928
GASB 87 - CPTC McGavick Lease	433,567	219,013
Total Revenue	1,558,567	1,735,214
4% Expenditure:		
Asia Pacific Cultural Center	15,000	-
City of Lakewood - Communications - Imaging Promotion	75,000	75,000
City of Lakewood - Concert Series	30,000	30,000
City of Lakewood - Saturday Street Festivals on Motor Ave.	15,000	7,065
City of Lakewood - Gimhae Delegation Visit	35,000	20,126
City of Lakewood - PRCS - Farmers Market	78,000	68,928
City of Lakewood - PRCS - SummerFEST	193,000	193,000
City of Lakewood - PRCS - Fiesta de la Familia	27,000	27,000
Grave Concerns	10,000	10,000
Historic Fort Steilacoom Association	15,000	6,843
Lakewold Gardens	200,000	200,000
Lakewood Chamber of Commerce	112,000	112,000
Lakewood County Booster Club	6,500	6,500
Lakewood Historical Society & Museum	39,500	39,052
Lakewood Playhouse	35,000	35,000
Lakewood Sister Cities Association - Gimhae	23,950	19,024
Tacoma Regional Convention + Visitor Bureau & Tacoma Sound Sports Commission	115,000	109,156
Subtotal	1,024,950	958,694
3% Expenditure:		
CPTC McGavick Lease Payment	101,850	101,850
GASB 87 - CPTC McGavick Lease	433,567	219,013
Subtotal	535,417	320,863
Total Expenditures	\$ 1,560,367	\$ 1,279,557
Beginning Balance	\$ 3,593,014	\$ 3,593,014
Ending Balance	\$ 3,591,214	\$ 4,048,671

Fund 501 Fleet & Equipment

The Fleet and Equipment Replacement Fund accounts for all costs associated with operating, maintaining and replacing the City's vehicles and other motorized equipment. This fund owns and depreciates all non-proprietary fund assets of this nature. Fleet and equipment user charges are allocated to the operating funds based on usage.

Fund 501 - Fleet & Equipment Fund				
As of December 31, 2024				
	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	YTD Actual
Sources:				
M&O Revenue	\$ 715,706	\$ 537,957	\$ 800,720	\$ 567,108
Interest Earnings/Misc	73,798	232,573	-	226,797
Lease Revenue	-	12,917	-	30,000
Replacement Reserves Collections	843,892	852,807	140,800	-
Capital Contributions	-	982,221	756,000	532,753
Proceeds from Sale of Assets	80,293	86,490	-	51,458
Transfer In from Insurance Recovery	52,170	227,531	111,700	109,201
Total Sources	\$ 1,765,858	\$ 2,932,496	\$ 1,809,220	\$ 1,517,317
Operating Exp:				
Fuel/Gasoline	431,757	464,344	459,150	405,848
Other Supplies	15,199	9,647	3,990	13,778
Repairs & Maintenance	422,251	395,447	337,580	455,486
Other Services & Charges	590	499	-	251
Subtotal - Operating Exp	\$ 869,796	\$ 869,937	\$ 800,720	\$ 875,363
Capital & Other 1-Time:				
Fleet & Equipment Replacement	312,269	1,822,710	1,805,912	1,589,005
Subtotal - Capital & Other 1-Time Exp	\$ 312,269	\$ 1,822,710	\$ 1,805,912	\$ 1,589,005
Total Uses	\$ 1,182,065	\$ 2,692,647	\$ 2,606,632	\$ 2,464,368
Sources Over/(Under) Uses	\$ 583,792	\$ 239,849	\$ (797,412)	\$ (947,051)
Beginning Balance	\$ 4,597,080	\$ 5,180,872	\$ 5,420,721	\$ 5,420,721
Ending Balance	\$ 5,180,872	\$ 5,420,721	\$ 4,623,309	\$ 4,473,670

Fund 503 Information Technology

The Information Technology Fund accounts for all costs and services associated with the City's Information Technology needs. This fund supports all internal systems such as the City's Geographical Information Systems (GIS) needs, Internal & External Web Resources (WWW, Intranet & FTP), E-Mail Systems, business continuity needs, infrastructure resources, applications and overall support. In addition, the fund leverages emerging technologies to reduce cost, limit growth in the workforce, and improve services to citizens and employees; and to provide the most innovative and cost-effective technology services for managing the City of Lakewood. Information technology costs are allocated to the operating funds based on a combination of FTEs and usage.

Fund 503 - Information Technology				
As of December 31, 2024				
	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	YTD Actual
Sources:				
M&O Revenue	\$ 1,874,210	\$ 1,927,692	\$ 2,788,181	\$ 2,047,488
Interest Earnings/Misc	4,453	16,573	-	17,704
Replacement Reserves Collections	66,576	66,844	66,844	56,479
Sale of Surplus	-	-	-	10,619
1-Time M&O/Capital Contributions/Grants	404,150	1,299,004	1,724,680	1,008,619
Total Sources	\$ 2,349,389	\$ 3,310,112	\$ 4,579,705	3,140,908
Operating Exp:				
Personnel	640,728	751,000	811,168	797,884
Supplies	94,684	86,339	246,020	98,980
Other Services & Charges	1,143,251	944,165	1,736,993	1,178,946
Subtotal - Operating Exp	\$ 1,878,663	\$ 1,781,504	\$ 2,794,181	\$ 2,075,810
Capital & Other 1-Time:				
CW Wireless Access Point (WI-FI)	-	-	20,000	-
CW Website Update/Redesign	293	-	4,785	4,000
CW Video Surveillance	-	-	50,000	-
CW Server/Hardware Upgrades	22,055	64,256	6,000	-
CW Computer Replacement	160,853	188,685	115,000	82,508
CW Document Management System	6,616	6,206	88,795	-
CD Rental Housing Project	26,754	-	24,000	39,636
PD SANS Implementation (Storage)	-	-	35,000	-
CW Security Enhancements	-	-	13,600	-
CW Co-Network/Cybersecurity	136,639	-	50,000	-
PD AXON Body Cameras	-	469,598	431,000	556,107
CW Replacement Copiers	-	52,251	15,000	5,383
PD Criminal Investigations Cellebrite System	-	18,477	-	-
CW Replace Firewall	-	46,944	-	-
CW Crowdstrike	-	73,205	80,000	76,900
CW Co-Location Disaster Recovery Servers	-	109,851	25,000	9,020
CW Managed Services Provider	-	127,687	174,000	135,093
CW Microsoft Office 365	-	-	20,000	11,000
CW Phone System Upgrade	-	-	20,000	-
PD Flock Safety	-	125,404	-	-
AD ERP Software	-	-	450,000	-
CW Incident Response Plan	-	-	13,000	12,550
CW ARC GIS Online Migration	-	-	5,000	-
CW GIS View/Edit Licenses	-	-	4,500	-
CW MS Share Point Implementation	-	-	13,000	13,000
PD Lexipol	-	-	66,000	67,433
PD Laptop Replacement	-	-	45,000	35,624
CW Computer Software/Hardware	-	16,440	-	-
PD 1-Time Projects (Body Cameras)	50,941	-	-	-
Transfer to General Fund	-	-	355,786	355,786
Subtotal - Capital & Other 1-Time Exp	\$ 353,209	\$ 1,299,004	\$ 2,124,466	\$ 1,404,040
Total Uses	\$ 2,231,873	\$ 3,080,508	\$ 4,918,647	\$ 4,071,903
Total Sources Over/(Under) Uses	\$ 117,517	\$ 229,605	\$ (338,942)	\$ (338,942)
Other Sources:				
GASB 96 SBITA Subscription Based IT Arrangements	-	2,055,085	520,000	592,052
Total Other Sources	\$ -	\$ -	\$ 520,000	\$ 592,052
Other Uses:				
GASB 96 - Subscription Principal & Interest	-	162,761	-	-
GASB 96 SBITA Subscription Based IT Arrangements	-	2,055,085	520,000	592,052
Total Other Uses	\$ -	\$ -	\$ 520,000	\$ 592,052
Beginning Balance	\$ 205,522	\$ 272,098	\$ 338,942	\$ 338,942
Ending Balance	\$ 272,098	\$ 338,942	\$ 0	\$ 0

Fund 504 Risk Management

The Risk Management Fund accounts for the financial administration of the City's comprehensive risk management program. The Fund assures that the revenues and assets of the City are protected through an established risk control and risk finance program including risk management goals and objectives, a formalized risk assessment process and methodology for reviewing and monitoring of the effectiveness of the risk management program. Risk management functions include property, casualty and general liability and similar functions. Risk management provides departments with information and assistance about recommended insurance requirements for various City contracts. Through the safety program, information and training is provided on how to reduce the risk of injury to employees, the general public and the City owned and leased property. This fund is funded primarily through user charges allocated to the operating funds based on a combination of FTEs and usage.

Fund 504 - Risk Management				
As of December 31, 2024				
	2022 Annual Actual	2023 Annual Actual	2024	
			Annual Budget	YTD Actual
Sources:				
M&O Revenue	\$ 1,652,141	\$ 2,155,675	\$ 2,966,437	\$ 3,023,751
AWC Retro Refund	-	-	-	-
Insurance Proceeds/3rd Party Recoveries	217,548	541,540	511,700	390,629
Total Sources	\$ 1,869,688	\$ 2,697,215	\$ 3,478,137	\$ 3,414,380
Uses:				
Safety Program	1,748	4,587	3,980	5,863
AWC Retro Program	66,497	8,514	78,740	64,824
WCIA Assessment	1,477,145	2,020,676	2,796,672	2,883,450
Claims/Judgments & Settlements	324,297	435,906	400,000	351,042
Transfer Insurance Proceeds to Fleet & Equipment	-	227,531	111,700	109,201
1-Time Insurance Premiums	-	-	87,045	-
Total Uses	\$ 1,869,688	\$ 2,697,215	\$ 3,478,137	\$ 3,414,380
Sources Over/(Under) Uses	\$ -	\$ -	\$ -	\$ -
Beginning Balance	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ -	\$ -	\$ -	\$ -

Debt Service

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). These two components are combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore, the City's remaining debt capacity without voter approval is \$149.1M and an additional \$111.5M may be accessed with voter approval. The voter-approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax. In addition to this general-purpose debt capacity, RCW 39.36.030(4) also allows voter approval of park facilities and utility bond issues, each limited to 2.5% of the City's assessed valuation. Therefore, legally the City can issue up to a total of 7.5% of the City's assessed valuation in bonds for \$818.1M. The tables below show the City's available debt capacity and outstanding debt as of December 31, 2024.

Computation of Limitation of Indebtedness					
As of December 31, 2024					
Description	General Purpose		Excess Levy Park (voted)	Excess Levy Utility Purposes (voted)	Total Debt Capacity
	Councilmanic (Limited GO)	Excess Levy (with a vote)			
AV = \$11,150,721,653 (A)					
1.50%	\$ 167,260,825	\$ (167,260,825)			\$ -
2.50%		\$ 278,768,041	\$ 278,768,041	\$ 278,768,041	\$ 836,304,124
Add: Cash on Hand for Redemption (B)	\$ -				\$ -
Less: Bonds Outstanding	\$ (18,184,088)	\$ -	\$ -	\$ -	\$ (18,184,088)
Remaining Debt Capacity	\$149,076,736	\$111,507,217	\$278,768,041	\$278,768,041	\$818,120,036
General Capacity (C)	\$260,583,953				
(A) Certified Values for Tax Year 2024					
(B) Debt Service Prefunding (the City currently does not prefund debt service)					
(C) Combined Total for Councilmanic and Excess Levy Capacities					

Public Works Trust Fund Loans & SWM Revenue

Bonds: The City borrowed a total of \$7.93M at rates between 0.50% and 1.0% for 20 years from the State's Public Works Trust Fund (PWTF) to finance sewer projects. The PWTF is a revolving loan managed by the State to provide below market rate financing for health and safety related public works improvement projects through a competitive application process. The City also issued \$4.0 in SWM Revenue Bonds in 2021. These loans are backed by the rates collected from users thus are not considered as the City's general obligation debt nor are they subject to the limitation of calculation.



Summary of Outstanding Debt As of December 31, 2024								
Description	Purpose	Issue Date	Final Maturity	Interest Rate %	Amount Issued	Outstanding Debt	Average Annual Payment	Funding Source
2024 LTGO	Transportation Projects	12/19/2024	12/01/2034	4.45%	\$ 3,000,000	\$ 3,000,000	\$ 374,000	TBD \$20 VLF
2021B LTGO	Transportation Projects	10/16/2021	12/01/2037	2.00%	\$ 5,971,635	\$ 5,600,375	\$ 489,000	REET
2020 LTGO	Transportation Projects	12/9/2020	12/1/2035	2.00%	\$ 3,029,885	\$ 2,306,755	\$ 236,000	REET
2019 LTGO	Transportation Projects	5/8/2019	12/1/2038	3.0 - 5%	\$ 7,460,000	\$ 6,030,000	\$ 540,000	REET
2016 LTGO	Refunding 2009 LTGO	4/19/2016	12/1/2028	1.40 - 2.41%	\$ 1,884,032	\$ 796,958	\$ 211,000	General Fund
LOCAL Financing	LED Streetlight Retrofit	3/24/2015	6/1/2027	2.33%	\$ 1,460,000	\$ 450,000	\$ 157,000	General Fund
59th Avenue Promissory Note	Right-of-Way / Roadway in Lakewood Towne Center	4/30/2005	4/30/2024	3.74%	\$ 1,071,000	\$ -	\$ -	General Fund
Subtotal					\$ 23,876,552	\$ 18,184,088	\$ 2,007,000	
2021 SWM Revenue Bond	Surface Water Management Projects	10/16/2021	12/01/2030	1.50%	\$ 4,028,365	\$ 2,682,230	\$ 473,000	SWM
Subtotal					\$ 4,028,365	\$ 2,682,230	\$ 473,000	
PWTFL 04-691-PRE-132	American Lake Gardens/ Tillicum Sewer	7/7/2005	7/7/2024	1.00%	\$ 593,864	\$ -	\$ -	Assessments on all Lakewood Sewer Accounts
PWTFL 06-962-022	American Lake Gardens/ Tillicum Sewer	9/18/2006	6/1/2026	0.50%	\$ 5,000,000	\$ 588,964	\$ 297,000	Assessments on all Lakewood Sewer Accounts
PWTFL 08-951-025	American Lake Gardens/ Tillicum Sewer	3/1/2008	6/1/2028	0.50%	\$ 1,840,000	\$ 416,105	\$ 105,000	Assessments on all Lakewood Sewer Accounts
PWTFL 12-951-025	American Lake Gardens/ Tillicum Sewer	6/1/2012	6/1/2031	0.50%	\$ 500,000	\$ 250,000	\$ 36,000	Assessments on all Lakewood Sewer Accounts
Subtotal					\$ 7,933,864	\$ 1,255,069	\$ 438,000	
Local Improvement District (LID) 1109	Street Improvements	3/2/2020	3/1/2033	2.76 - 3.47%	\$ 922,757	\$ 639,000	\$ 81,000	Assessment on Single Business
Subtotal					\$ 922,757	\$ 639,000	\$ 81,000	
Total					\$ 36,761,538	\$ 22,760,387	\$ 2,999,000	

Compensated absences are an unfunded liability comprised of all outstanding vacation pay and accrued compensatory time that is recorded as an expenditure when paid. This occurs when an employee is paid out for unused vacation or compensatory time when an employee leaves the City. The calculation is made on an annual basis. As of December 31, 2024, this unfunded liability totals \$4.76M.

Legacy Cost as of December 31								
Group	2021		2022		2023		2024	
	FTE	Liability	FTE	Liability	FTE	Liability	FTE	Liability
Non-Rep	35.00	\$ 600,304	36.00	\$ 669,160	36.00	\$ 1,049,600	34.00	\$ 1,561,667
AFSCME	90.50	711,374	94.75	740,049	101.00	725,308	100.50	828,262
LPMG	4.00	215,585	5.00	275,003	5.00	296,898	5.00	313,373
LPIG	95.00	1,443,539	96.00	1,691,570	99.00	1,875,883	99.00	2,047,354
Teamsters	2.00	18,163	2.00	17,299	2.00	15,820	2.00	15,309
Total	226.50	\$2,988,965	233.75	\$ 3,393,081	243.00	\$3,963,509	240.50	\$4,765,964

Cash & Investments

The City currently maintains cash in its bank account to earn earnings credit, which offsets banking service fees. The remainder is invested with the Local Government Investment Pool (LGIP). As of December 31, 2024, the total invested with the LGIP is \$48.55M with net earnings of 5.23% compared to the average quarterly yield on the 6-month Treasury Bill of 4.28%.

LGIP Net Earnings Rate				
Month	2021	2022	2023	2024
Jan	0.14%	0.09%	4.40%	5.42%
Feb	0.13%	0.11%	4.61%	5.41%
Mar	0.11%	0.22%	4.76%	5.41%
Apr	0.10%	0.40%	4.93%	5.40%
May	0.08%	0.70%	5.15%	5.40%
Jun	0.08%	1.01%	5.20%	5.40%
Jul	0.18%	1.61%	5.24%	5.41%
Aug	0.08%	2.25%	5.34%	5.40%
Sep	0.09%	2.56%	5.39%	5.23%
Oct	0.09%	3.03%	5.40%	4.93%
Nov	0.09%	3.76%	5.43%	4.72%
Dec	0.09%	4.12%	5.43%	4.60%
Average	0.10%	1.66%	5.11%	5.23%

By Fund Summary

The following table provides a summary of each fund's activity as of December 31, 2024.

Fund	Beginning Fund Balance 1/1/2024	YTD Activity		Revenue Over/(Under) Expenditures	Ending Fund Balance 12/31/2024	Cash Balance ⁽³⁾ 12/31/2024
		Revenues ⁽¹⁾	Expenditures ⁽²⁾			
Total All Funds	\$ 57,143,609	\$ 111,113,455	\$ 112,782,866	\$ (1,669,411)	\$ 55,474,195	\$ 53,251,963
001 General Fund	\$ 13,497,864	\$ 52,994,149	\$ 53,614,756	\$ (620,606)	\$ 12,877,258	\$ 10,459,888
1XX Special Revenue Funds	\$ 7,040,861	\$15,610,583	\$13,969,119	\$1,641,464	\$8,682,324	\$7,565,544
101 Street Operations & Maintenance	0	2,678,688	2,678,688	0	0	64,829
103 Transportation Benefit District	212,288	810,165	999,924	(189,759)	22,529	22,529
104 Hotel/Motel Lodging Tax	3,593,014	1,660,364	1,204,706	455,657	4,048,671	3,914,541
105 Property Abatement/RHSP/1406 Funds	102,892	1,620,110	1,061,206	558,904	661,795	475,431
106 Public Art	26,902	40,262	35,097	5,165	32,067	33,910
180 Narcotics Seizure	76,230	43,569	118,234	(74,665)	1,565	19,159
181 Felony Seizure	22,371	781	22,372	(21,592)	779	1,449
182 Federal Seizure	4,671	11,546	13,446	(1,900)	2,771	2,772
190 CDBG	1,852,040	823,205	380,513	442,692	2,294,732	0
191 Neighborhood Stabilization Program	14,148	0	0	0	14,148	14,148
192 South Sound Military Partnership	(164,772)	743,616	624,309	119,307	(45,465)	158,602
195 Public Safety Grants	0	681,596	681,596	0	0	0
196 ARPA (American Rescue Plan Act)	1,301,077	6,496,681	6,149,028	347,654	1,648,731	2,858,173
2XX Debt Service Fund	\$2,037,327	\$2,916,846	\$4,023,523	(\$1,106,677)	\$930,649	\$930,736
201 General Obligation Bond Debt Service	0	1,682,754	1,682,754	0	0	0
202 Local Improvement District Debt Service	344,289	230,613	424,430	(193,816)	150,472	150,472
204 Sewer Project Debt Service	1,551,698	997,248	1,863,339	(866,091)	685,607	685,693
251 Local Improvement District Guaranty	141,341	6,230	53,000	(46,770)	94,571	94,572
3XX Capital Project Funds	\$16,810,561	\$20,753,956	\$22,767,267	(\$2,013,311)	\$14,797,250	\$15,387,342
301 Parks CIP	5,660,924	4,581,914	5,244,996	(663,082)	4,997,841	5,318,286
302 Transportation CIP	8,693,911	11,940,487	14,652,027	(2,711,540)	5,982,372	6,495,255
303 Real Estate Excise Tax	279,428	2,301,765	2,581,193	(279,428)	0	(188,256)
311 Sewer Project CIP	2,176,298	1,929,789	289,051	1,640,738	3,817,036	3,762,058
4XX Enterprise Funds	\$11,219,617	\$6,263,390	\$4,257,857	\$2,005,533	\$13,225,150	\$13,230,658
401 Surface Water Management	11,219,617	6,263,390	4,257,857	2,005,533	13,225,149	13,230,658
5XX Internal Service Funds	\$6,499,332	\$9,816,534	\$11,392,995	(\$1,576,460)	\$4,922,872	\$5,486,203
501 Fleet & Equipment	5,420,720	1,524,722	2,471,773	(947,051)	4,473,669	4,602,483
502 Property Management	739,671	1,718,383	2,008,850	(290,466)	449,205	636,073
503 Information Technology	338,943	3,159,049	3,497,991	(338,943)	0	191,158
504 Risk Management	0	3,414,380	3,414,380	0	0	56,489
6XX Fiduciary Funds	\$38,046	\$2,757,996	\$2,757,349	\$647	\$38,693	\$191,591
631 Custodial Funds	38,046	2,757,996	2,757,349	647	38,693	191,591

(1) Revenues includes all sources, ongoing and one-time.

(2) Expenditures includes all uses, ongoing and one-time.

(3) Negative cash balance due to timing of grant reimbursements and/or revenue collection.

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
(001) GENERAL FUND					
REVENUES:					
Taxes	\$34,476,953	\$33,680,724	\$32,094,600	\$34,031,957	\$34,067,545
Property Tax	7,636,449	7,762,883	7,804,100	7,931,957	7,887,849
Local Sales & Use Tax	14,471,103	14,221,039	12,240,000	14,645,000	15,005,306
Sales/Parks	858,957	840,609	765,000	865,800	859,604
Brokered Natural Gas Use Tax	76,041	74,873	45,000	45,000	52,405
Criminal Justice Sales Tax	1,530,752	1,495,607	1,438,200	1,540,500	1,538,344
Admissions Tax	337,384	484,965	344,800	394,800	451,853
Utility Tax	5,628,300	5,732,027	5,542,100	5,970,000	5,688,057
Leasehold Tax	6,569	20,084	5,200	5,200	9,596
Gambling Tax	3,931,398	3,048,637	3,910,200	2,633,700	2,574,532
Franchise Fees	4,494,718	4,606,254	4,769,000	4,769,000	4,662,778
Cable, Water, Sewer, Solid Waste	3,278,231	3,362,288	3,487,400	3,487,400	3,371,221
Tacoma Power	1,216,487	1,243,966	1,281,600	1,281,600	1,291,557
Development Service Fees	1,816,106	2,348,200	1,952,000	4,547,357	5,283,125
Building Permits	768,106	945,734	900,000	1,398,057	1,765,453
Other Building Permit Fees	255,493	331,334	300,600	1,050,000	1,128,768
Plan Review/Plan Check Fees	637,074	958,219	609,600	2,006,600	2,253,598
Other Zoning/Development Fees	155,433	112,913	141,800	92,700	135,305
Licenses & Permits	413,472	410,011	393,600	393,600	463,137
Business License	285,000	288,640	287,600	287,600	298,315
Alarm Permits & Fees	96,803	89,556	70,000	70,000	136,481
Animal Licenses	31,669	31,815	36,000	36,000	28,341
State Shared Revenues	1,568,519	1,436,289	1,329,160	1,329,160	1,398,084
Criminal Justice	191,367	216,693	187,480	187,480	263,373
Criminal Justice High Crime	435,580	282,159	249,500	249,500	213,303
Liquor Excise Tax	448,309	449,632	410,890	410,890	437,143
Liquor Board Profits	493,262	487,806	481,290	481,290	484,265
Intergovernmental	321,805	491,598	295,010	510,796	548,669
Police FBI & Other Misc	15,000	11,790	12,000	12,000	12,860
Police-Animal Svcs-Steilacoom	21,303	21,710	16,800	16,800	22,123
Police-Animal Svcs-Dupont	37,288	37,992	38,710	38,710	38,710
Police-South Sound 911 Background Investigations	22,653	36,716	16,000	16,000	47,690
Muni Court-University Place Contract	(13,520)	-	-	-	-
Muni Court-Town of Steilacoom Contract	110,167	213,840	115,800	66,242	66,242
Muni Court-City of Dupont	128,914	169,551	95,700	361,044	361,044

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
(001) GENERAL FUND-continued					
Charges for Services & Fees	1,032,647	1,341,673	1,426,300	1,441,800	1,690,326
Parks & Recreation Fees	207,524	224,581	294,000	294,000	280,557
Police - Various Contracts	122,947	5,776	-	14,500	35,616
Police - Extra Duty	-	913,138	775,000	775,000	1,175,816
Police - Western State Hospital Community Policing	698,446	197,145	355,500	356,500	197,390
Other	3,729	1,033	1,800	1,800	946
Fines & Forfeitures	1,422,480	1,212,915	1,196,500	1,213,560	1,312,331
Municipal Court	288,151	239,322	346,500	263,560	291,236
Photo Infraction	1,134,328	973,592	850,000	950,000	1,021,095
Miscellaneous/Interest/Other	370,481	775,270	122,500	607,700	628,779
Interest Earnings	251,912	686,146	57,500	542,700	531,966
Penalties & Interest - Taxes	2,023	2,619	3,500	3,500	26,201
Miscellaneous/Other	116,545	86,504	61,500	61,500	70,613
Interfund Transfers	284,700	284,700	284,700	284,700	284,700
Transfers In - Fund 401 SWM	284,700	284,700	284,700	284,700	284,700
Subtotal Operating Revenues	\$46,201,880	\$46,587,634	\$43,863,370	\$49,129,630	\$50,339,475
EXPENDITURES:					
City Council	148,500	169,119	159,609	188,754	181,860
Legislative	148,017	167,931	156,159	185,304	181,860
Sister City	483	1,188	3,450	3,450	-
City Manager	809,073	1,017,897	966,844	1,073,567	1,082,243
Executive	613,149	667,671	607,730	705,778	711,751
Communications	195,924	350,227	359,114	367,789	370,492
Municipal Court	1,834,684	1,473,378	1,524,353	1,593,095	1,547,336
Judicial Services	1,011,751	1,158,311	1,113,277	1,164,843	1,216,631
Professional Services	582,340	85,356	55,000	55,000	96,818
Probation & Detention	240,593	229,711	356,076	373,251	233,887
Administrative Services	1,500,410	2,225,614	2,337,034	2,533,792	2,535,654
Finance	1,377,366	1,539,453	1,592,969	1,787,727	1,693,456
Non-Departmental (City-Wide & Public Defender)	123,043	686,161	744,065	746,065	842,198
Legal	2,410,990	2,578,738	2,562,219	2,660,812	2,452,982
Civil Legal Services	1,145,619	1,080,778	1,043,611	1,084,447	1,045,034
Criminal Prosecution Services	244,960	243,426	270,470	276,195	173,797
City Clerk	203,213	239,289	400,680	433,298	388,491
Election	125,155	208,956	110,000	110,000	104,640
Human Resources	692,043	806,289	737,458	756,872	741,020

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
(001) GENERAL FUND-continued					
Planning & Public Works (formerly CED)	3,089,038	3,342,796	3,272,911	3,597,235	4,083,279
Current Planning	1,054,208	1,140,589	1,159,192	1,239,802	1,266,657
Long Range Planning	303,817	302,435	294,279	314,718	307,879
Geographical Information Systems	-	-	-	-	33,218
Building	1,431,140	1,583,794	1,573,793	1,763,920	2,114,616
Economic Development	299,873	315,978	245,647	278,795	360,910
Parks, Recreation & Community Services	3,067,319	3,455,544	3,459,217	3,463,933	3,468,708
Human Services	430,860	495,033	523,754	531,048	480,517
Administration	471,306	421,875	397,772	350,496	357,379
Recreation	506,531	619,482	545,295	565,333	584,665
Senior Services	173,804	206,487	268,694	280,144	206,700
Parks Facilities	599,361	739,043	603,708	615,969	884,230
Fort Steilacoom Park	621,533	710,977	579,559	683,121	645,247
Street Landscape Maintenance	263,925	262,646	540,435	437,822	309,969
Police	26,557,987	28,949,671	27,101,474	30,100,976	31,160,970
Command	4,895,906	5,804,904	5,148,820	5,689,007	5,543,599
Jail Service	380,230	799,450	600,000	800,000	1,032,138
Dispatch Services/SS911	2,016,847	2,070,342	2,064,390	2,118,770	2,118,965
Investigations	3,725,373	4,329,076	4,148,764	4,424,986	4,804,757
Patrol	10,166,298	9,721,009	8,656,354	11,162,188	10,934,912
Special Units	61,403	89,797	115,340	129,840	137,859
Special Response Team (SRT)	131,728	104,332	91,300	91,300	91,386
Neighborhood Policing Unit	912,746	1,453,132	605,786	1,029,527	1,344,466
Contracted Services (Extra Duty, offset by Revenue)	782,869	1,057,846	775,000	775,000	1,337,373
Community Safety Resource Team (CSRT)	528,654	569,321	1,049,979	590,812	587,041
Training	875,519	640,090	1,215,289	740,726	763,739
Traffic Policing	820,678	950,848	1,126,380	984,072	1,069,684
Property Room	306,184	348,982	339,906	368,711	394,361
Reimbursements	128,083	155,586	64,650	85,072	180,176
Support Services/Emergency Management	49,129	53,479	284,967	284,967	557
Animal Control	389,460	414,596	424,549	435,999	441,010
Road & Street/Camera Enforcement	386,880	386,880	390,000	390,000	378,947
Interfund Transfers	1,874,874	1,920,222	2,384,328	2,537,633	1,938,816
Transfer to Fund 101 Street O&M	1,394,393	1,438,241	1,906,572	2,059,877	1,461,060
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	35,000
Transfer to Fund 201 GO Bond Debt Service	445,481	446,981	442,756	442,756	442,756
Subtotal Operating Expenditures	\$41,292,873	\$45,132,979	\$43,767,989	\$47,749,797	\$48,451,848
OPERATING INCOME (LOSS)	4,909,007	1,454,655	95,381	1,379,833	1,887,628
As a % of Operating Expenditures	11.9%	3.2%	0.2%	2.9%	3.9%

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
(001) GENERAL FUND-continued					
<i>OTHER FINANCING SOURCES:</i>					
Grants, Donations/Contrib, 1-Time	529,239	801,216	282,550	2,401,623	1,273,719
Contributions/Donations/Other	227,714	83,456	252,250	1,712,107	812,133
Grants	301,525	717,760	30,300	689,516	461,586
Transfers In	-	-	-	1,393,075	1,380,955
Transfer In - Fund 105 Property Abatement	-	-	-	640,000	640,000
Transfer In - Fund 202 LID Debt Service	-	-	-	344,289	332,169
Transfer In - Fund 251 LID Guaranty	-	-	-	53,000	53,000
Transfer In - Fund 503 Information Technology	-	-	-	355,786	355,786
Subtotal Other Financing Sources	\$529,239	\$801,216	\$282,550	\$3,794,698	\$2,654,674
<i>OTHER FINANCING USES:</i>					
Capital & Other 1-Time	1,189,525	4,497,671	2,210,997	9,223,766	3,047,366
City Council	-	8,237	-	20,400	22,111
City Manager	12,970	143,914	106,834	164,591	164,627
Administrative Services	7,139	24,693	6,602	554,815	66,885
City-Wide COVID-19 Grants	-	326,617	-	-	6,191
Planning & Public Works (formerly CED)	263,911	496,688	474,623	3,983,971	389,539
Legal	74,880	149,595	89,816	1,055,143	175,687
Municipal Court	48,825	153,830	11,600	384,528	223,036
Parks, Recreation & Community Services	377,685	347,636	260,052	585,849	294,531
Police	404,116	2,846,461	1,261,470	2,474,469	1,704,759
Interfund Transfers	2,527,325	3,732,387	1,858,526	2,867,935	2,115,542
Transfer Out - Fund 101 Street	-	449,339	71,526	996,123	243,730
Transfer Out - Fund 105 Property Abatement/RHSP	550,000	50,000	50,000	50,000	50,000
Transfer Out - Fund 106 Public Art	30,000	22,000	22,000	22,000	22,000
Transfer Out - Fund 192 SSMCP	80,000	75,000	75,000	75,000	75,000
Transfer Out - Fund 301 Parks CIP	647,500	2,620,877	940,000	1,415,000	1,415,000
Transfer Out - Fund 302 Transportation CIP	1,219,825	515,171	700,000	309,812	309,812
Subtotal Other Financing Uses	\$3,716,850	\$8,230,057	\$4,069,521	\$12,091,701	\$5,162,908
Total Revenues and Other Sources	\$46,731,119	\$47,388,850	\$44,145,920	\$52,924,328	\$52,994,149
Total Expenditures and other Uses	\$45,009,723	\$53,363,036	\$47,837,509	\$59,841,498	\$53,614,756
Beginning Fund Balance:	\$17,750,655	\$19,472,051	\$11,165,657	\$13,497,864	\$13,497,864
Ending Fund Balance:	\$19,472,051	\$13,497,864	\$7,474,068	\$6,580,694	\$12,877,258
Ending Fund Balance as a % of Gen/Street Operating Rev	41.3%	28.3%	16.7%	13.1%	25.1%
Reserve - Total Target 12% Reserves	\$5,664,295	\$5,718,043	\$5,381,196	\$6,013,147	\$12,168,082
2% Contingency Reserves	\$944,049	\$953,007	\$896,866	\$1,002,191	\$1,025,822
5% General Fund Reserves	\$2,360,123	\$2,382,518	\$2,242,165	\$2,505,478	\$2,564,556
5% Strategic Reserves	\$2,360,123	\$2,382,518	\$2,242,165	\$2,505,478	\$2,564,556
Set Aside for Economic Development Opportunity Fund	\$2,000,000	\$2,000,000	\$2,000,000	\$0	\$2,000,000
Unreserved/Designated	\$11,807,756	\$5,779,822	\$92,872	\$567,547	\$4,722,323

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 101 STREET OPERATIONS & MAINTENANCE					
<i>REVENUES:</i>					
Permits	138,273	201,015	152,000	152,000	136,434
Engineering Review Fees	80,176	74,704	5,000	5,000	59,432
Motor Vehicle Fuel Tax	782,125	787,006	822,930	822,930	755,782
Subtotal Operating Revenues	\$ 1,000,575	\$ 1,062,724	\$ 979,930	\$ 979,930	\$ 951,648
<i>EXPENDITURES:</i>					
Street Lighting	400,486	413,973	472,210	472,210	278,742
Traffic Control Devices	374,479	423,769	489,575	489,575	465,120
Snow & Ice Response	78,644	27,286	45,500	45,500	23,457
Road & Street Preservation	1,492,948	1,626,560	1,879,217	1,969,245	1,667,639
Subtotal Operating Expenditures	2,346,557	2,491,588	2,886,502	2,976,530	2,434,958
OPERATING INCOME (LOSS)	(\$1,345,983)	(\$1,428,864)	(\$1,906,572)	(\$1,996,600)	(\$1,483,310)
<i>OTHER FINANCING SOURCES:</i>					
Grants/Donations/Contributions	10,000	-	-	-	19,350
Judgments, Settlements/Miscellaneous	1,372	482	-	-	2,901
Transfer In From General Fund	\$1,394,393	\$1,887,579	\$1,978,097	3,055,999	1,704,789
Subtotal Other Financing Sources	\$1,405,765	\$1,888,062	\$1,978,097	\$3,055,999	\$1,727,040
<i>OTHER FINANCING USES:</i>					
Building, Vehicles, Equipment & Other 1-Time	83,563	459,198	71,526	1,059,399	243,730
Subtotal Other Financing Uses	\$83,563	\$459,198	\$71,526	\$1,059,399	\$243,730
Total Revenues and Other Sources	\$2,406,340	\$2,950,786	\$2,958,027	\$4,035,929	\$2,678,688
Total Expenditures and other Uses	\$2,430,120	\$2,950,786	\$2,958,027	\$4,035,929	\$2,678,688
Beginning Fund Balance:	\$23,780	\$0	\$0	\$0	\$0
Ending Fund Balance:	\$0	\$0	\$0	\$0	\$0

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 103 LAKEWOOD TRANSPORTATION BENEFIT DISTRICT					
<i>REVENUES:</i>					
\$20 Vehicle License Fee (Net of State Admin Fee)	851,401	815,810	835,000	835,000	805,600
Interest Earnings	16,315	4,870	-	-	4,565
Total Revenue	\$867,716	\$820,680	\$835,000	\$835,000	\$810,165
<i>EXPENDITURES:</i>					
Transfer to Fund 201 Debt Service	-	-	835,000	-	-
Transfer to Fund 302 Transportation Capital	2,358,000	699,532	-	999,924	999,924
Total Expenditures	\$2,358,000	\$699,532	\$835,000	\$999,924	\$999,924
Beginning Fund Balance:	\$1,581,424	\$91,140	\$58,424	\$212,288	\$212,288
Ending Fund Balance:	\$91,140	\$212,288	\$58,424	\$47,364	\$22,529

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 104 HOTEL/MOTEL LODGING TAX					
<i>REVENUES:</i>					
Special Hotel/Motel Lodging Tax (5%)	\$1,000,059	\$921,994	\$803,570	\$803,570	\$963,847
Transient Rental income Tax (2%)	400,029	371,775	321,430	321,430	389,426
Interest Earnings	38,681	138,869	-	-	162,928
GASB 86 Lease	347,240	-	-	433,567	144,163
Total Revenues	\$1,786,010	\$1,432,637	\$1,125,000	\$1,558,567	\$1,660,364
<i>EXPENDITURES:</i>					
Lodging Tax Programs	659,177	774,951	1,125,000	1,126,800	985,694
GASB 86 Lease	422,090	74,850	-	433,567	219,013
Total Expenditures	1,081,267	\$849,801	\$1,125,000	\$1,560,367	\$1,204,706
Beginning Fund Balance:	\$2,305,435	\$3,010,178	\$2,677,042	\$3,593,014	\$3,593,014
Ending Fund Balance <i>(earmarked for next year's grant awards)</i>	\$3,010,178	\$3,593,014	\$2,677,042	\$3,591,214	\$4,048,671

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 105 PROPERTY ABATEMENT/RENTAL HOUSING SAFETY PROGRAM/1406 FUNDS					
<i>REVENUES:</i>					
Abatement Program:	867,759	143,305	140,000	1,219,291	1,174,858
Abatement Charges	312,224	68,001	75,000	1,151,982	1,084,316
Interest Earnings	20,535	27,954	30,000	32,309	55,542
Judgments & Settlements/Other Misc	-	12,350	-	-	-
Transfer In - Fund 001 General	535,000	35,000	35,000	35,000	35,000
Rental Housing Safety Program:	215,503	210,512	250,000	250,000	341,219
Transfer In - Fund 001 General	50,000	50,000	50,000	50,000	50,000
Rental Housing Safety Program Fees	165,503	160,512	200,000	200,000	291,219
1406 Affordable Housing Program:	98,562	97,453	98,000	98,000	104,033
Sales Tax	98,562	97,384	98,000	98,000	103,484
Loan Interest	-	69	-	-	549
Total Revenues	\$1,181,823	\$451,270	\$488,000	\$1,567,291	\$1,620,110
<i>EXPENDITURES:</i>					
Abatement	1,253,284	331,083	140,000	424,698	217,869
Abatement - Transfer Out - Fund 001 General Fund	-	-	-	640,000	640,000
Rental Housing Safety Program	305,327	220,713	250,000	199,528	231,620
1406 Affordable Housing Program	(5,265)	74,680	98,000	405,958	(28,284)
Total Expenditures	\$1,553,346	\$626,476	\$488,000	\$1,670,184	\$1,061,206
Beginning Fund Balance:	\$649,622	\$278,099	\$0	\$102,892	\$102,892
Ending Fund Balance:	\$278,099	\$102,892	\$0	\$0	\$661,796
Abatement Program	\$33,185	(\$154,593)	\$0	\$0	\$162,396
Rental Housing Safety Program	(\$40,271)	(\$50,472)	\$0	\$0	\$59,127
1406 Affordable Housing Program	\$285,185	\$307,958	\$0	\$0	\$440,275

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 106 PUBLIC ART					
<i>REVENUES:</i>					
Interest Earnings	1,443	2,209	-	-	1,762
Facility Rentals	10,500	21,000	15,000	15,000	16,500
Transfer In - Fund 001 General	30,000	22,000	22,000	22,000	22,000
Total Revenues	\$41,943	\$45,209	\$37,000	\$37,000	\$40,262
<i>EXPENDITURES:</i>					
Arts Commission Programs	-	1,190	2,000	2,000	1,068
Public Art	111,579	67,704	35,000	61,902	34,029
Total Expenditures	\$111,579	\$68,894	\$37,000	\$63,902	\$35,097
Beginning Fund Balance:	\$120,223	\$50,587	\$0	\$26,902	\$26,902
Ending Fund Balance:	\$50,587	\$26,902	\$0	\$0	\$32,067

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 180 NARCOTICS SEIZURE					
<i>REVENUES:</i>					
Forfeitures	106,506	127,096	-	20,000	24,332
Law Enforcement Contracts/Grants	25,340	35,989	-	26,651	16,891
Interest Earnings	2,127	3,695	-	-	2,347
Total Revenues	\$133,973	\$166,780	\$0	\$46,651	\$43,569
<i>EXPENDITURES:</i>					
Investigations	97,007	128,423	-	46,651	76,875
Capital	173,301	17,795	-	76,230	41,359
Total Expenditures	\$270,308	\$146,218	\$0	\$122,881	\$118,234
Beginning Fund Balance:	\$192,000	\$55,667	\$0	\$76,230	\$76,230
Ending Fund Balance:	\$55,667	\$76,230	\$0	\$0	\$1,565

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 181 FELONY SEIZURE					
<i>REVENUES:</i>					
Forfeitures/Misc/Interest	26,338	3,523	-	-	781
Total Revenues	\$26,338	\$3,523	\$0	\$0	\$781
<i>EXPENDITURES:</i>					
Investigations/Predictive Policing	16,047	4,457	-	22,370	9,084
Capital Purchases	23,184	-	-	-	13,288
Total Expenditures	\$39,231	\$4,457	\$0	\$22,370	\$22,372
Beginning Fund Balance:	\$36,198	\$23,305	\$0	\$22,371	\$22,371
Ending Fund Balance:	\$23,305	\$22,371	\$0	\$0	\$779

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 182 FEDERAL SEIZURE					
<i>REVENUES:</i>					
Forfeitures	18,701	29,214	-	9,000	11,243
Interest Earnings	1,374	77	-	-	303
Total Revenues	\$20,075	\$29,291	\$0	\$9,000	\$11,546
<i>EXPENDITURES:</i>					
Crime Prevention	17,884	5,776	-	13,671	892
Capital	144,992	19,547	-	-	12,554
Total Expenditures	\$162,876	\$25,323	\$0	\$13,671	\$13,446
Beginning Fund Balance:	\$143,505	\$703	\$0	\$4,671	\$4,671
Ending Fund Balance:	\$703	\$4,671	\$0	\$0	\$2,771

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 190 CDBG					
<i>REVENUES:</i>					
Grants	1,215,475	760,091	550,000	3,556,011	822,705
Interest Earnings	15	-	-	-	-
Miscellaneous/Contributions	1,800	1,075	-	-	500
Total Revenues	\$1,217,289	\$761,166	\$550,000	\$3,556,011	\$823,205
<i>EXPENDITURES:</i>					
Grants	867,051	772,859	550,000	5,408,051	380,513
Total Expenditures	\$867,051	\$772,859	\$550,000	\$5,408,051	\$380,513
Beginning Fund Balance:	\$1,513,495	\$1,863,733	\$1,513,495	\$1,852,040	\$1,852,040
Ending Fund Balance:	\$1,863,733	\$1,852,040	\$1,513,495	\$0	\$2,294,732

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 191 NEIGHBORHOOD STABILIZATION PROGRAM					
<i>REVENUES:</i>					
Grant-NSP 1	29,581	-	-	275,000	-
Abatement Charges	-	-	40,000	65,000	-
Abatement Interest	6,326	-	5,500	8,500	-
Total Revenues	\$35,907	\$0	\$45,500	\$348,500	\$0
<i>EXPENDITURES:</i>					
Grant-NSP 1	276,435	-	45,500	348,500	-
Grant-NSP 3	-	-	-	14,148	-
Total Expenditures	\$276,435	\$0	\$45,500	\$362,648	\$0
Beginning Fund Balance:	\$254,676	\$14,148	\$0	\$14,148	\$14,148
Ending Fund Balance:	\$14,148	\$14,148	\$0	\$0	\$14,148

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 192 SSMCP (SOUTH SOUND MILITARY COMMUNITIES PARTNERSHIP)					
<i>REVENUES:</i>					
Grants	6,903,052	431,965	-	1,166,885	256,566
Partner Participation	205,550	276,758	236,125	236,125	281,050
Misc/Other	228,768	165,769	-	130,800	130,999
Transfer In From Fund 001 General	80,000	75,000	75,000	75,000	75,000
Total Revenues	\$7,417,370	\$949,492	\$311,125	\$1,608,810	\$743,616
<i>EXPENDITURES:</i>					
SSMCP Capital & 1-Time	7,804,483	759,450	315,874	1,508,566	591,873
Transfer to Fund 501 Tactical Tailor Insurance	-	-	-	32,436	32,436
Total Expenditures	\$7,804,483	\$759,450	\$315,874	1,541,002	624,309
Beginning Fund Balance:	\$32,299	(\$354,814)	\$4,748	(\$113,707)	(\$164,772)
Ending Fund Balance:	(\$354,814)	(\$164,772)	\$0	(\$45,899)	(\$45,465)

Note: The negative ending fund balance is due to accounting of the General Fund interfund loan as a liability in this fund.

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 195 PUBLIC SAFETY GRANTS					
<i>REVENUES:</i>					
Grants	506,449	560,631	-	1,269,973	681,596
Total Revenues	\$506,449	\$560,631	\$0	\$1,269,973	\$681,596
<i>EXPENDITURES:</i>					
Grants	506,449	560,631	-	1,269,973	681,596
Total Expenditures	\$506,449	\$560,631	\$0	\$1,269,973	\$681,596
Beginning Fund Balance:	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance:	\$0	\$0	\$0	\$0	\$0

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 196 ARPA (AMERICAN RESCUE PLAN ACT) GRANT					
<i>REVENUES:</i>					
Grants	1,904,263	3,609,353	-	6,656,176	6,149,028
Program Income	700,000	-	-	-	-
Interest	125,077	474,790	-	-	347,654
Total Revenues	2,729,341	4,084,143	\$0	\$6,656,176	6,496,681
<i>EXPENDITURES:</i>					
Grants	1,903,054	3,609,353	-	7,957,253	6,149,028
Total Expenditures	\$1,903,054	\$3,609,353	\$0	\$7,957,253	\$6,149,028
Beginning Fund Balance:	\$0	\$826,287	\$19,209	\$1,301,077	\$1,301,077
Ending Fund Balance:	\$826,287	\$1,301,077	\$19,209	\$0	\$1,648,731

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 201 GENERAL OBLIGATION BOND DEBT SERVICE					
<i>REVENUES:</i>					
Transfer-In From General Fund	445,481	446,981	442,756	442,756	442,756
Transfer-In REET Fund	1,240,597	1,239,997	1,239,997	1,239,998	1,239,998
Transfer-In TBD Fund (\$20 VLF)	-	-	835,000	-	-
Total Revenues	\$1,686,078	\$1,686,978	\$2,517,753	\$1,682,754	\$1,682,754
<i>EXPENDITURES:</i>					
Principal & Interest - 59th Avenue	77,000	77,000	77,000	77,000	77,000
Principal & Interest - Police Station - 2009/2016	210,706	213,581	210,981	210,981	210,981
Principal & Interest - LOCAL LED Streetlight	157,775	156,400	154,775	154,775	154,775
Principal & Interest - Transp CIP - LTGO 2019	539,400	540,150	540,150	540,150	540,150
Principal & Interest - Transp CIP - LTGO 2020	235,699	235,701	235,697	235,697	235,697
Principal & Interest - Transp CIP - LTGO 2021	465,498	464,146	464,151	464,151	464,151
Principal & Interest - TBD \$20 VLF Bonds	-	-	835,000	-	-
Total Expenditures	\$1,686,078	\$1,686,978	\$2,517,754	\$1,682,754	\$1,682,754
Beginning Fund Balance:	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance:	\$0	\$0	\$0	\$0	\$0

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 202 LOCAL IMPROVEMENT DISTRICT (LID) DEBT SERVICE					
<i>REVENUES:</i>					
Interest	1,763	6,610	-	-	13,221
Assessments	144,858	332,731	219,765	219,765	217,392
Total Revenues	\$146,621	\$339,340	\$219,765	\$219,765	\$230,613
<i>EXPENDITURES:</i>					
LID 1101/1103	330	361	-	-	283
LID 1108	60,142	10,642	-	-	208
LID 1109	95,515	93,634	219,765	219,765	91,770
Transfer Out - Fund 001 General Fund	-	-	-	344,289	332,169
Total Expenditures	155,987	104,636	219,765	564,054	\$424,430
Beginning Fund Balance:	\$118,951	\$109,585	\$0	\$344,289	\$344,289
Ending Fund Balance:	\$109,585	\$344,289	\$0	\$0	\$150,473

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 204 SEWER PROJECT DEBT SERVICE					
<i>REVENUES:</i>					
Sewer Charges (4.75% Sewer Surcharge)	900,320	902,554	847,000	847,000	929,777
Interest Earnings/Other	13,533	53,967	1,300	1,300	67,471
Sanitary Side Sewer Connection Home Loan Repayment	-	-	21,457	21,457	-
Total Revenues	\$913,853	\$956,520	\$869,757	\$869,757	\$997,248
<i>EXPENDITURES:</i>					
Principal & Interest	477,618	475,150	472,682	472,682	472,681
Transfer To Fund 311 Sewer Capital	50,000	50,000	467,178	1,390,658	1,390,658
Total Expenditures	\$527,618	\$525,150	\$939,860	\$1,863,340	\$1,863,339
Beginning Fund Balance:	\$734,088	\$1,120,324	\$1,396,836	\$1,551,695	\$1,551,695
Ending Fund Balance:	\$1,120,324	\$1,551,695	\$1,326,733	\$558,112	\$685,604

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 251 LOCAL IMPROVEMENT DISTRICT (LID) GUARANTY DEBT SERVICE					
<i>REVENUES:</i>					
Interest Earnings	2,095	6,153	-	4,659	6,230
Total Revenues	\$2,095	\$6,153	\$0	\$4,659	\$6,230
<i>EXPENDITURES:</i>					
Transfer Out - Fund 001 General	-	-	-	53,000	53,000
Total Expenditures	\$0	\$0	\$0	\$53,000	\$53,000
Beginning Fund Balance:	\$133,093	\$135,188	\$133,093	\$141,341	\$141,341
Ending Fund Balance:	\$135,188	\$141,341	\$133,093	\$93,000	\$94,571

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 301 PARKS CAPITAL					
<i>REVENUES:</i>					
Grants	563,591	6,775,931	2,175,000	6,783,740	2,342,717
Motor Vehicle Excise Tax for Paths & Trails	4,627	4,656	-	3,921	4,471
Interest Earnings	58,752	185,592	-	105,000	162,472
Contributions/Donations/Utility & Developers	11,000	-	-	-	36,466
Transfer In From Fund 001 General	647,500	2,620,877	940,000	1,415,000	1,415,000
Transfer In From Fund 102 REET	624,500	614,124	-	470,788	470,788
Transfer In From Fund 401 Surface Water Mgmt	-	-	-	206,277	150,000
Total Revenues	\$1,909,970	\$10,201,180	\$3,115,000	\$8,984,726	\$4,581,914
<i>EXPENDITURES:</i>					
Capital	1,350,824	8,487,624	3,115,000	14,645,651	5,244,996
Total Expenditures	\$1,350,824	\$8,487,624	\$3,115,000	\$14,645,651	\$5,244,996
Beginning Fund Balance:	\$3,388,224	\$3,947,369	\$0	\$5,660,925	\$5,660,925
Ending Fund Balance:	\$3,947,369	\$5,660,925	\$0	\$0	\$4,997,843

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 302 TRANSPORATION CAPITAL PROJECT					
<i>REVENUES:</i>					
Motor Vehicle Excise Tax	314,833	316,797	329,446	329,446	304,509
State Transportation Package - Multi-Modal Distribution	83,768	82,842	81,921	81,921	82,240
State Transportation Package - Increased Gas Tax (MVET)	73,298	72,487	71,681	71,681	71,681
Traffic Mitigation Fees	-	10,807	-	-	39,046
Pavement Degradation Fees	47,386	50,554	-	-	33,639
Grants/Congressional Direct Spending	5,658,915	2,895,084	5,074,480	18,931,835	3,349,056
Contributions from Utilities/Developers/Partners	1,153,924	1,283,480	-	1,874,902	1,579,791
Proceeds from Sale of Asset/Street Vacation	28,685	340,000	-	-	120,000
Interest/Other	138,918	574,576	-	328,960	346,055
GO Bond Proceeds	-	-	1,394,000	2,907,000	3,000,000
Transfer In - Fund 001 General	1,219,825	515,171	700,000	309,812	309,812
Transfer In - Fund 102/303 REET	5,187,200	2,746,007	1,347,472	942,166	870,407
Transfer In - Fund 103 TBD	2,358,000	699,532	-	999,924	999,924
Transfer In - Fund 190 CDBG	276,823	-	-	-	-
Transfer In - Fund 401 SWM	3,893,169	836,832	155,000	1,863,087	834,326
Total Revenues	\$20,434,745	\$10,424,169	\$9,154,000	\$28,640,734	\$11,940,487
<i>EXPENDITURES:</i>					
Capital Projects	14,274,739	14,684,251	9,154,000	37,334,639	14,619,527
Debt Issue Cost	-	-	-	-	32,500
Transfer Out - Fund 303 REET	42,084	153,500	-	-	-
Total Expenditures	\$14,316,823	\$14,837,751	\$9,154,000	\$37,334,639	\$14,652,027
Beginning Fund Balance:	\$6,989,572	\$13,107,493	\$0	\$8,693,911	\$8,693,911
Ending Fund Balance:	\$13,107,493	\$8,693,911	\$0	\$0	\$5,982,371

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 303 REAL ESTATE EXCISE TAX					
<i>REVENUES:</i>					
Real Estate Excise Tax	4,134,784	2,311,049	2,200,000	2,353,500	2,289,031
Interest Earnings	53,741	78,647	-	20,024	12,735
Transfer In - Transportation CIP	42,084	231,084	-	-	-
Total Revenue	4,230,609	2,620,780	2,200,000	2,373,524	2,301,765
<i>EXPENDITURES:</i>					
Transfer Out - Fund 106 Public Art	-	-	-	-	-
Transfer Out - Fund 201 GO Bond Debt Service	1,240,597	1,239,997	1,239,998	1,239,998	1,239,998
Transfer Out - Fund 301 Parks CIP	624,500	614,124	-	470,788	470,788
Transfer Out - Fund 302 Transportation CIP	5,187,200	2,746,007	1,347,472	942,166	870,407
Total Expenditures	\$7,052,297	\$4,600,128	\$2,587,470	\$2,652,952	\$2,581,193
Beginning Fund Balance:	\$5,080,463	\$2,258,775	\$401,822	\$279,427	\$279,427
Ending Fund Balance:	\$2,258,775	\$279,427	\$14,352	\$0	\$0

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 311 SEWER CAPITAL PROJECT					
<i>REVENUES:</i>					
Grants	-	369,878	1,222,822	2,305,539	172,049
Sewer Availability Charge	285,655	289,242	229,940	229,940	261,161
Interest Earnings	26,183	83,746	-	-	104,513
Proceeds from Lien	1,664	4,612	-	-	1,408
Transfer In Fund 204 Sewer Debt (Sewer Surcharge 4.75%)	50,000	50,000	467,178	467,178	467,178
Transfer In Fund 312 Sanitary Sewer Connection Capital	-	-	-	923,480	923,480
Total Revenues	\$363,502	\$797,478	\$1,919,940	\$3,926,137	\$1,929,789
<i>EXPENDITURES:</i>					
Capital/Administration	103,974	406,209	2,215,000	5,795,843	289,051
Total Expenditures	103,974	406,209	\$2,215,000	\$5,795,843	\$289,051
Beginning Fund Balance:	\$1,525,500	\$1,785,029	\$372,175	\$2,176,298	\$2,176,298
Ending Fund Balance:	\$1,785,029	\$2,176,298	\$77,115	\$306,592	\$3,817,036

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 401 SURFACE WATER MANAGEMENT					
<i>REVENUES:</i>					
Storm Drainage Fees	4,990,889	5,235,163	4,745,043	4,745,043	5,401,298
Site Development Permit Fee	69,895	164,935	50,000	50,000	116,355
Interest Earnings & Misc	176,624	438,758	18,500	18,500	524,312
Subtotal Operating Revenues	\$5,237,408	\$5,838,856	\$4,813,543	\$4,813,543	\$6,041,965
<i>EXPENDITURES:</i>					
Engineering Services	1,526,948	1,547,245	2,133,194	2,175,116	1,667,070
Operations & Maintenance	600,622	579,384	1,301,706	1,304,569	523,875
Revenue Bonds - Debt Service (15-Year Life, 4%)	501,000	500,995	500,995	500,995	500,995
Transfer to Fund 001 General Admin Support	284,700	284,700	284,700	284,700	284,700
Subtotal Operating Expenditures	\$2,913,270	\$2,912,324	\$4,220,595	\$4,265,380	\$2,976,641
OPERATING INCOME (LOSS)	\$2,324,139	\$2,926,533	\$592,948	\$548,163	\$3,065,324
As a % of Operating Expenditures	79.8%	100.5%	14.0%	12.9%	103.0%
<i>OTHER FINANCING SOURCES:</i>					
Grants/Contributions/Settlements/Misc	127,817	152,615	-	287,342	176,599
American Lake Management District	24,564	24,406	33,839	33,839	44,827
Flood Control Opportunity Fund	146,263	-	-	-	-
Subtotal Other Financing Sources	\$298,645	\$177,021	\$33,839	\$321,181	\$221,425
<i>OTHER FINANCING USES:</i>					
Capital/1-Time	460,152	250,574	405,829	1,953,221	233,712
American Lake Management District	16,594	25,275	31,043	62,080	63,179
Transfer to Fund 301 Parks CIP	-	-	155,000	206,277	150,000
Transfer to Fund 302 Transportation Capital	3,893,169	836,832	-	1,863,087	834,326
Subtotal Other Financing Uses	\$4,369,915	\$1,112,682	\$591,872	\$4,084,665	\$1,281,217
Total Revenues and Other Sources	\$5,536,053	\$6,015,877	\$4,847,382	\$5,134,724	\$6,263,390
Total Expenditures and other Uses	\$7,283,185	\$4,025,006	\$4,812,467	\$8,350,045	\$4,257,857
Beginning Fund Balance:	\$10,975,879	\$9,228,747	\$3,392,767	\$11,219,619	\$11,219,619
Ending Fund Balance:	\$9,228,747	\$11,219,619	\$3,427,682	\$8,004,298	\$13,225,152
Ending Fund Balance as a % of Operating Rev	176.2%	192.2%	71.2%	166.3%	218.9%
33% Operating Reserves (of operating expenditures)	\$961,379	\$961,067	\$1,392,796	\$1,407,575	\$982,291
1% Capital Reserves	\$484,748	\$484,748	\$529,130	\$565,241	\$484,748
American Lake Management District	\$34,781	\$31,044	\$33,604	(\$0)	\$9,896
Unreserved / (Shortfall):	\$7,272,411	\$9,742,760	\$1,472,152	\$6,031,482	\$11,748,217

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 501 FLEET & EQUIPMENT					
<i>OPERATING REVENUES:</i>					
M&O Revenue	715,706	537,957	800,720	800,720	574,514
Proceeds From Sale of Assets	80,293	86,490	-	-	51,458
Lease Revenue	-	12,917	-	-	30,000
Interest Earnings	73,798	232,573	-	-	226,797
Total Revenues	\$869,796	\$869,937	\$800,720	\$800,720	\$882,768
<i>OPERATING EXPENDITURES:</i>					
Fuel/Gasoline	431,757	464,344	459,150	459,150	405,848
Other Supplies	16,430	9,647	3,990	3,990	13,778
Repairs & Maintenance	421,019	394,988	337,580	337,580	462,892
Other Services & Charges	590	958	-	-	251
Total Expenditures	\$869,796	\$869,937	\$800,720	\$800,720	\$882,768
Operating Revenue Over/(Under) Expenditures	\$0	\$0	\$0	\$0	\$0
<i>OTHER FINANCING SOURCES:</i>					
Replacement Reserves Collections	843,892	852,807	852,807	140,800	-
Capital Contribution	52,170	982,221	826,400	756,000	532,753
Transfer In From Fund 504 Risk Management	-	227,531	-	111,700	109,201
Total Other Financing Sources	\$896,061	\$2,062,559	\$1,679,207	\$1,008,500	\$641,954
<i>OTHER FINANCING USES:</i>					
Fleet & Equipment New & Replacement	312,269	1,822,710	1,371,600	1,805,912	1,589,005
Total Other Financing Uses	\$312,269	\$1,822,710	\$1,371,600	\$1,805,912	\$1,589,005
Total Revenues	\$1,765,858	\$2,932,496	\$2,479,927	\$1,809,220	\$1,524,722
Total Expenditures	\$1,182,065	\$2,692,647	\$2,172,320	\$2,606,632	\$2,471,773
Beginning Fund Balance:	\$4,597,080	\$5,180,872	\$5,373,084	\$5,420,721	\$5,420,721
Ending Fund Balance:	\$5,180,872	\$5,420,721	\$5,680,691	\$4,623,309	\$4,473,670

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 502 PROPERTY MANAGEMENT					
<i>OPERATING REVENUES:</i>					
M&O Revenue	760,062	735,999	816,396	829,278	848,348
Interest Earnings	9,253	29,700	-	-	30,390
Total Operating Revenues	\$ 769,314	\$ 765,700	\$ 816,396	\$ 829,278	\$ 878,738
<i>OPERATING EXPENDITURES:</i>					
City Hall Facility	399,345	431,731	422,527	429,454	491,980
Police Station	318,335	293,735	322,853	328,006	321,287
Souder Transit Station	51,635	40,233	71,016	71,818	65,471
Total Operating Expenditures	\$ 769,314	\$ 765,700	\$ 816,396	\$ 829,278	\$ 878,738
Operating Revenue Over/(Under) Expenditures	\$ -	\$ -	\$ -	\$ 0	\$ -
<i>OTHER FINANCING SOURCES:</i>					
Annual Replacement Reserve Collections / Other 1-Time	126,930	301,763	100,000	1,468,251	839,645
Total Other Financing Sources	\$ 126,930	\$ 301,763	\$ 100,000	\$ 1,468,251	\$ 839,645
<i>OTHER FINANCING USES:</i>					
Capital/1-Time/6-Year Property Management Plan	45,783	217,717	185,000	2,207,922	1,130,112
Total Other Financing Uses	\$ 45,783	\$ 217,717	\$ 185,000	\$ 2,207,922	\$ 1,130,112
Total Revenues	\$ 896,245	\$ 1,067,463	\$ 916,396	\$ 2,297,529	\$ 1,718,383
Total Expenditures	\$ 815,097	\$ 983,416	\$ 1,001,396	\$ 3,037,200	\$ 2,008,850
Beginning Fund Balance:	\$574,479	\$655,626	\$85,000	\$739,672	\$739,672
Ending Fund Balance:	\$655,626	\$739,672	\$0	\$1	\$449,206

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 503 INFORMATION TECHNOLOGY					
<i>REVENUES:</i>					
M&O Revenue	1,874,210	1,764,931	2,278,852	2,794,181	2,047,488
Misc/Interest/Other	4,453	16,573	-	-	28,323
Total Operating Revenues	\$ 1,878,663	\$ 1,781,503	\$ 2,278,852	\$ 2,794,181	\$ 2,075,810
<i>EXPENDITURES:</i>					
Personnel	640,728	751,000	788,267	811,168	797,884
Supplies	94,684	86,182	179,520	246,020	98,980
Services & Charges	1,143,251	944,322	1,311,065	1,736,993	953,996
6-Year IT Strategic Plan/IS Expenses to be Allocated	-	-	-	-	-
Total Operating Expenditures	\$1,878,663	\$1,781,504	\$2,278,852	\$2,794,181	\$1,850,860
Operating Revenue Over/(Under) Expenditures	\$0	(\$0)	\$0	\$0	\$224,950
<i>OTHER FINANCING SOURCES:</i>					
Replacement Reserve Collection	66,576	66,844	66,844	66,844	56,479
Capital Contrib & Other 1-Time /6-Year Strategic Plan	404,150	1,461,765	672,000	1,718,680	1,008,619
GASB 96 SBITA	-	2,055,085	-	520,000	18,141
Total Other Financing Sources	\$470,726	\$3,583,693	\$738,844	\$2,305,524	\$1,083,239
<i>OTHER FINANCING USES:</i>					
One-Time/Capital	404,150	950,043	672,000	1,768,680	699,293
Transfer Out - Fund 001 General Fund	-	-	-	355,786	355,786
GASB 96 SBITA	-	2,566,807	-	520,000	592,052
Total Other Financing Uses	\$404,150	\$3,516,849	\$672,000	\$2,644,466	\$1,647,131
Total Revenues	\$2,349,389	\$5,365,197	\$3,017,696	\$5,099,705	\$3,159,049
Total Expenditures	\$2,282,813	\$5,298,353	\$2,950,852	\$5,438,647	\$3,497,991
Beginning Fund Balance:	\$205,522	\$272,098	\$335,622	\$338,942	\$338,942
Ending Fund Balance:	\$272,098	\$338,942	\$402,466	\$0	\$0

	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 504 RISK MANAGEMENT					
<i>REVENUES:</i>					
M&O Revenue	1,644,051	2,155,675	2,050,120	2,766,256	3,023,751
Interest/Miscellaneous	205	-	-	-	-
Insurance Proceeds/3rd Party Recoveries	225,432	541,540	400,000	511,700	358,193
Total Revenues	\$1,869,688	\$2,697,215	\$2,450,120	\$3,277,956	\$3,381,944
<i>EXPENDITURES:</i>					
Safety Program	2,223	5,236	3,980	3,980	5,863
AWC Retro Program	231	8,514	78,740	78,740	64,824
WCIA Assessment	1,477,145	2,020,676	1,967,400	2,742,672	2,883,449
Claims/Judgments & Settlements	390,089	435,257	400,000	400,000	350,887
Total Expenditures	\$1,869,688	\$2,469,683	\$2,450,120	\$3,225,392	\$3,305,023
<i>OTHER FINANCING SOURCES:</i>					
Capital Contribution/1-Time M&O	-	-	-	167,745	-
Transfer from Fund 192 SSMCP Tactical Tailor Reimbursement	-	-	-	32,436	32,436
Total Other Financing Sources	-	-	\$0	\$200,181	\$32,436
<i>OTHER FINANCING USES:</i>					
One-Time/Capital	-	-	-	141,045	156
Transfer To Fund 501 Fleet & Equipment	-	227,531	-	111,700	109,201
Total Other Financing Uses	\$0	\$227,531	\$0	\$252,745	\$109,357
Total Revenues	\$1,869,688	\$2,697,215	\$2,450,120	\$3,478,137	\$3,414,380
Total Expenditures	\$1,869,688	\$2,697,215	\$2,450,120	\$3,478,137	\$3,414,380
Beginning Fund Balance:	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance:	\$0	\$0	\$0	\$0	\$0

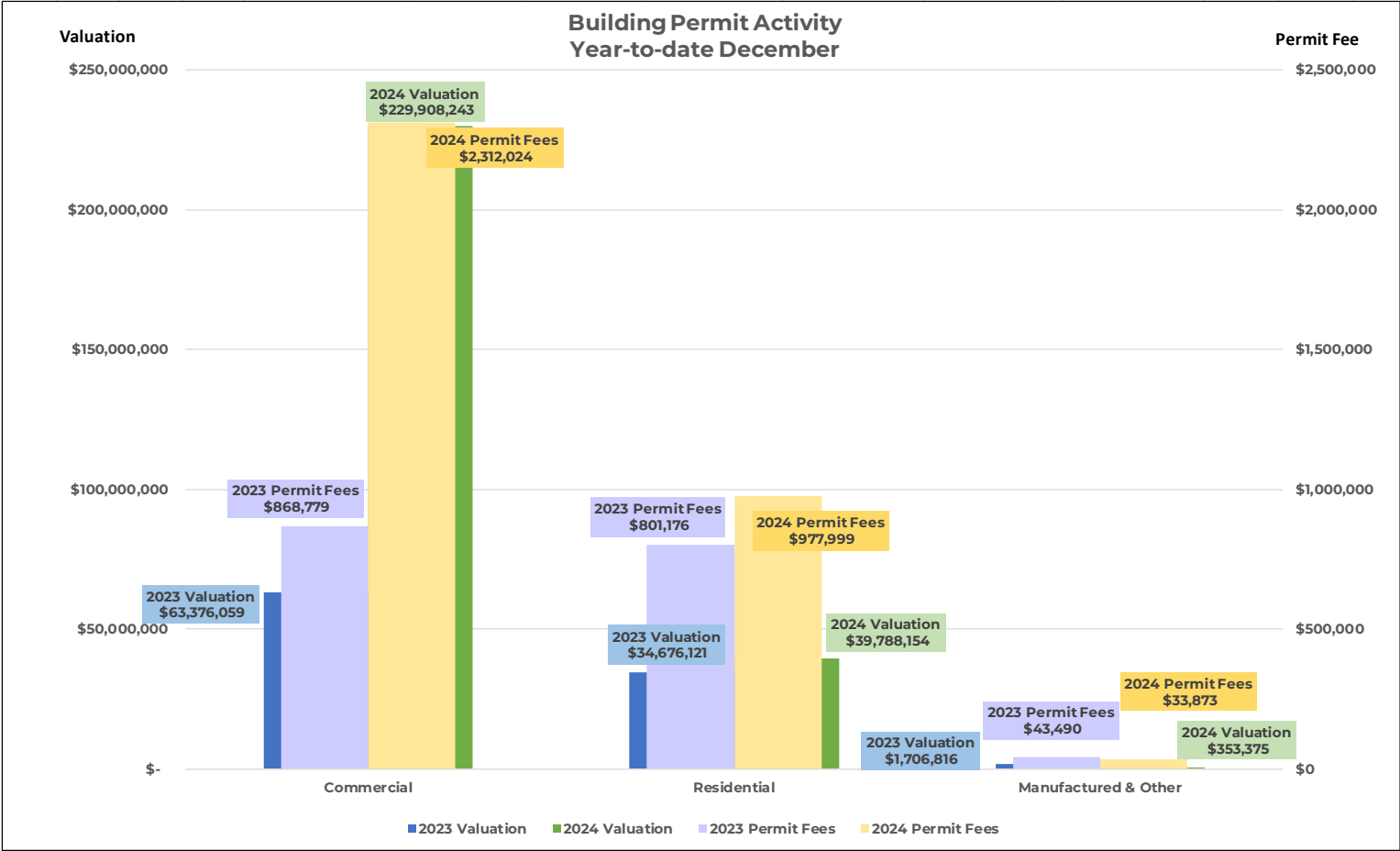
	2022 Annual Actual	2023 Annual Actual	2024 Original	2024 Current Revised	2024 Annual Actual
FUND 631 CUSTODIAL FUNDS					
<i>REVENUES:</i>					
Municipal Court	537,561	1,525,354	-	-	2,587,959
Parks	14,632	9,902	-	-	9,559
Sales & Use Tax	135,601	146,622	-	-	160,478
Total Revenues	\$687,794	\$1,681,878	\$0	\$0	\$2,757,996
<i>EXPENDITURES:</i>					
Municipal Court	529,020	1,514,554	-	-	2,576,451
Police	64,523	-	-	-	-
Parks	12,885	9,171	-	-	8,912
Sales & Use Tax	135,601	146,622	-	-	160,478
Custodial Activities	8,241	10,800	-	-	11,508
Total Expenditures	\$750,270	\$1,681,147	\$0	\$0	\$2,757,349
Beginning Fund Balance:	\$99,792	\$37,316	\$0	\$0	\$38,047
Ending Fund Balance:	\$37,316	\$38,047	\$0	\$0	\$38,694

Building Permit Activity Report

							2024 Change over 2023						
	2023 Total			2024 Total			Increase/(Decrease)						
Permit Type Description	# of Permits	Permit Fees	Valuation	# of Permits	Permit Fees	Valuation	# of Permits		Permit Fees		Valuation		
Commercial	444	\$ 868,779	\$ 63,376,059	465	\$ 2,312,024	\$ 229,908,243	21	5%	\$ 1,443,245	166%	\$ 166,532,185	263%	
Commercial Addition	6	\$ 115,045	\$ 17,342,949	6	\$ 7,094	\$ 237,436	0	0%	\$ (107,951)	-94%	\$ (17,105,513)	-99%	
Commercial Demolition Permit	19	\$ 6,587	\$ 785,000	13	\$ 3,795	\$ 935,750	(6)	-32%	\$ (2,792)	-42%	\$ 150,750	19%	
Commercial Gate	8	\$ 19,048	\$ 959,795	5	\$ 4,129	\$ 95,030	(3)	-38%	\$ (14,919)	-78%	\$ (864,765)	-90%	
Commercial Mechanical	106	\$ 86,106	\$ 2,669,154	107	\$ 259,833	\$ 11,152,416	1	1%	\$ 173,727	202%	\$ 8,483,262	318%	
Solar - Comm/Non-prescriptive	-	\$ -	\$ -	1	\$ 1,721	\$ 65,072	1	n/a	\$ 1,721	n/a	\$ 65,072	n/a	
New Commercial Building	10	\$ 156,640	\$ 17,624,774	14	\$ 532,954	\$ 71,718,927	4	40%	\$ 376,315	240%	\$ 54,094,153	307%	
New Commercial Bldg - Multi-	3	\$ 62,928	\$ 4,806,274	20	\$ 786,661	\$ 98,353,141	17	567%	\$ 723,733	1150%	\$ 93,546,867	1946%	
Commercial Plumbing	89	\$ 32,147	\$ 674,368	110	\$ 224,871	\$ 10,017,340	21	24%	\$ 192,724	600%	\$ 9,342,972	1385%	
Commercial Retaining Wall	3	\$ 4,638	\$ 170,720	5	\$ 15,428	\$ 950,000	2	67%	\$ 10,790	233%	\$ 779,280	456%	
Commercial Remodel	155	\$ 332,187	\$ 15,861,986	157	\$ 444,228	\$ 35,455,388	2	1%	\$ 112,041	34%	\$ 19,593,402	124%	
Commercial Re-roof	40	\$ 51,680	\$ 2,420,537	20	\$ 29,376	\$ 905,884	(20)	-50%	\$ (22,304)	-43%	\$ (1,514,653)	-63%	
Comm re-roof over-the-counter	1	\$ 880	\$ 48,725	-	\$ -	\$ -	(1)	-100%	\$ (880)	-100%	\$ (48,725)	-100%	
Commercial Window Replacement	4	\$ 894	\$ 11,777	7	\$ 1,934	\$ 21,858	3	75%	\$ 1,040	116%	\$ 10,081	86%	
Residential	1,219	\$ 801,176	\$ 34,676,121	1,378	\$ 977,999	\$ 39,788,154	159	13%	\$ 176,824	22%	\$ 5,112,033	15%	
Residential Accessory Structure	23	\$ 32,102	\$ 1,214,707	11	\$ 15,503	\$ 637,372	(12)	-52%	\$ (16,599)	-52%	\$ (577,335)	-48%	
Residential Addition	46	\$ 87,513	\$ 4,160,010	50	\$ 64,063	\$ 2,081,715	4	9%	\$ (23,450)	-27%	\$ (2,078,295)	-50%	
Residential Accessory Dwelling	-	\$ -	\$ -	2	\$ 6,649	\$ 318,478	2	n/a	\$ 6,649	n/a	\$ 318,478	n/a	
Residential Demolition Permit	13	\$ 2,835	\$ 299,075	47	\$ 10,902	\$ 2,203,731	34	262%	\$ 8,067	285%	\$ 1,904,656	637%	
Residential Gate	-	\$ -	\$ -	3	\$ 1,962	\$ 39,090	3	n/a	\$ 1,962	n/a	\$ 39,090	n/a	
Residential Mechanical	432	\$ 112,238	\$ 2,702,706	575	\$ 189,580	\$ 3,799,052	143	33%	\$ 77,343	69%	\$ 1,096,347	41%	
Res over-the-counter mechanical	168	\$ 13,439	\$ 2,715	-	\$ -	\$ -	(168)	-100%	\$ (13,439)	-100%	\$ (2,715)	-100%	
New Single Family Residence	45	\$ 239,112	\$ 16,157,239	46	\$ 264,447	\$ 15,962,948	1	2%	\$ 25,335	11%	\$ (194,291)	-1%	
Residential Plumbing	141	\$ 32,671	\$ 361,236	222	\$ 48,418	\$ 554,695	81	57%	\$ 15,747	48%	\$ 193,459	54%	
Res over-the-counter plumbing	25	\$ 1,420	\$ 3,512	-	\$ -	\$ -	(25)	-100%	\$ (1,420)	-100%	\$ (3,512)	-100%	
Residential Re-roof	64	\$ 31,624	\$ 1,408,997	102	\$ 46,199	\$ 2,047,156	38	59%	\$ 14,575	46%	\$ 638,160	45%	
Res re-roof over-the-counter	4	\$ 1,695	\$ 69,414	-	\$ -	\$ -	(4)	-100%	\$ (1,695)	-100%	\$ (69,414)	-100%	
Residential Remodel/Repair	162	\$ 161,258	\$ 5,688,798	226	\$ 249,692	\$ 9,779,350	64	40%	\$ 88,435	55%	\$ 4,090,553	72%	
Solar - Residential Prescriptive	58	\$ 68,119	\$ 2,180,257	53	\$ 58,622	\$ 1,755,402	(5)	-9%	\$ (9,497)	-14%	\$ (424,854)	-19%	
Residential Window Replacement	31	\$ 13,515	\$ 343,716	33	\$ 17,810	\$ 497,329	2	6%	\$ 4,294	32%	\$ 153,613	45%	
Res Window replacement OTC	7	\$ 3,635	\$ 83,739	8	\$ 4,152	\$ 111,835	1	14%	\$ 516	14%	\$ 28,096	34%	
Manufactured Home	20	\$ 8,689	\$ 220,712	9	\$ 2,774	\$ 54,700	(11)	-55%	\$ (5,915)	-68%	\$ (166,012)	-75%	
Manufactured Home - MH Park	1	\$ 241	\$ -	1	\$ 241	\$ -	0	0%	\$ -	0%	\$ -	n/a	
Monument Sign	19	\$ 8,448	\$ 220,712	8	\$ 2,533	\$ 54,700	(11)	-58%	\$ (5,915)	-70%	\$ (166,012)	-75%	
Other	113	\$ 34,801	\$ 1,486,104	120	\$ 31,100	\$ 298,675	7	6%	\$ (3,702)	-11%	\$ (1,187,430)	-80%	
Change of Use	26	\$ 6,630	\$ -	30	\$ 7,650	\$ -	4	15%	\$ 1,020	15%	\$ -	n/a	
Pole Sign	4	\$ 953	\$ 17,250	5	\$ 2,583	\$ 68,378	1	25%	\$ 1,630	171%	\$ 51,128	296%	
Wall Sign	33	\$ 11,298	\$ 247,970	38	\$ 11,877	\$ 230,297	5	15%	\$ 579	5%	\$ (17,673)	-7%	
Adult Family Home	45	\$ 8,280	\$ -	47	\$ 8,990	\$ -	2	4%	\$ 710	9%	\$ -	n/a	
Universal Base Plan	4	\$ 7,490	\$ 1,220,884	-	\$ -	\$ -	(4)	-100%	\$ (7,490)	-100%	\$ (1,220,884)	-100%	
	1,796	\$ 1,713,445	\$ 99,758,996	1,972	\$ 3,323,897	\$ 270,049,772	176	10%	\$ 1,610,452	94%	\$ 170,290,776	171%	

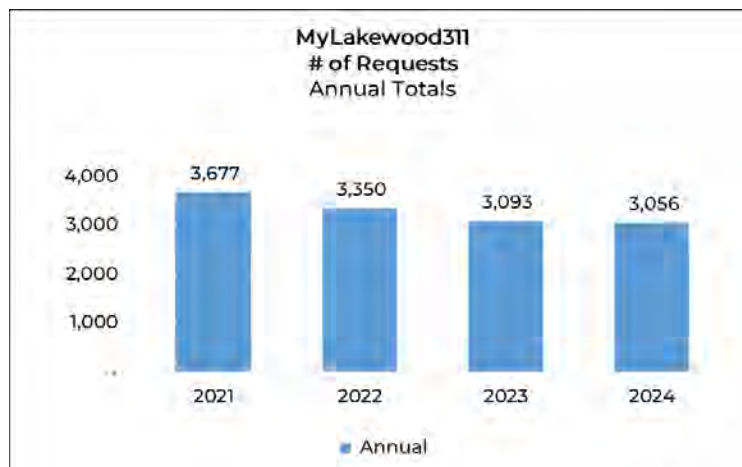
Note:

- Reports generated in the permits module are based either on application date range or issued date range and are meant to show activity.
- At application a portion of the fees are collected with the balance being collected at issuance which could fall in two different reporting periods.
- The report is not intended to be a revenue report, rather it is intended to show the number and types of permits and information on what those permits generated overall in permit fees and valuation.
- The Building Permit Report only reflects the building division and does not include planning and public works.
- The revenue reported on this spreadsheet is based on issued permits and will never match the financial revenue report as it does not include monies collected on permits that have not yet been issued.

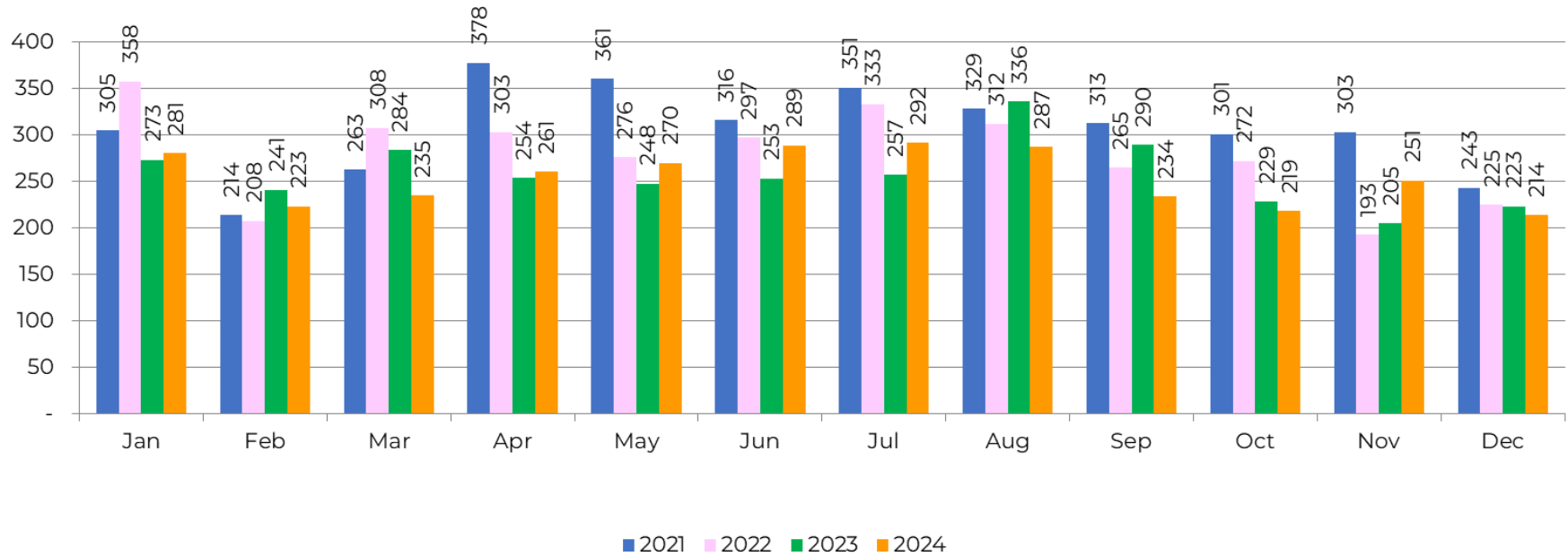


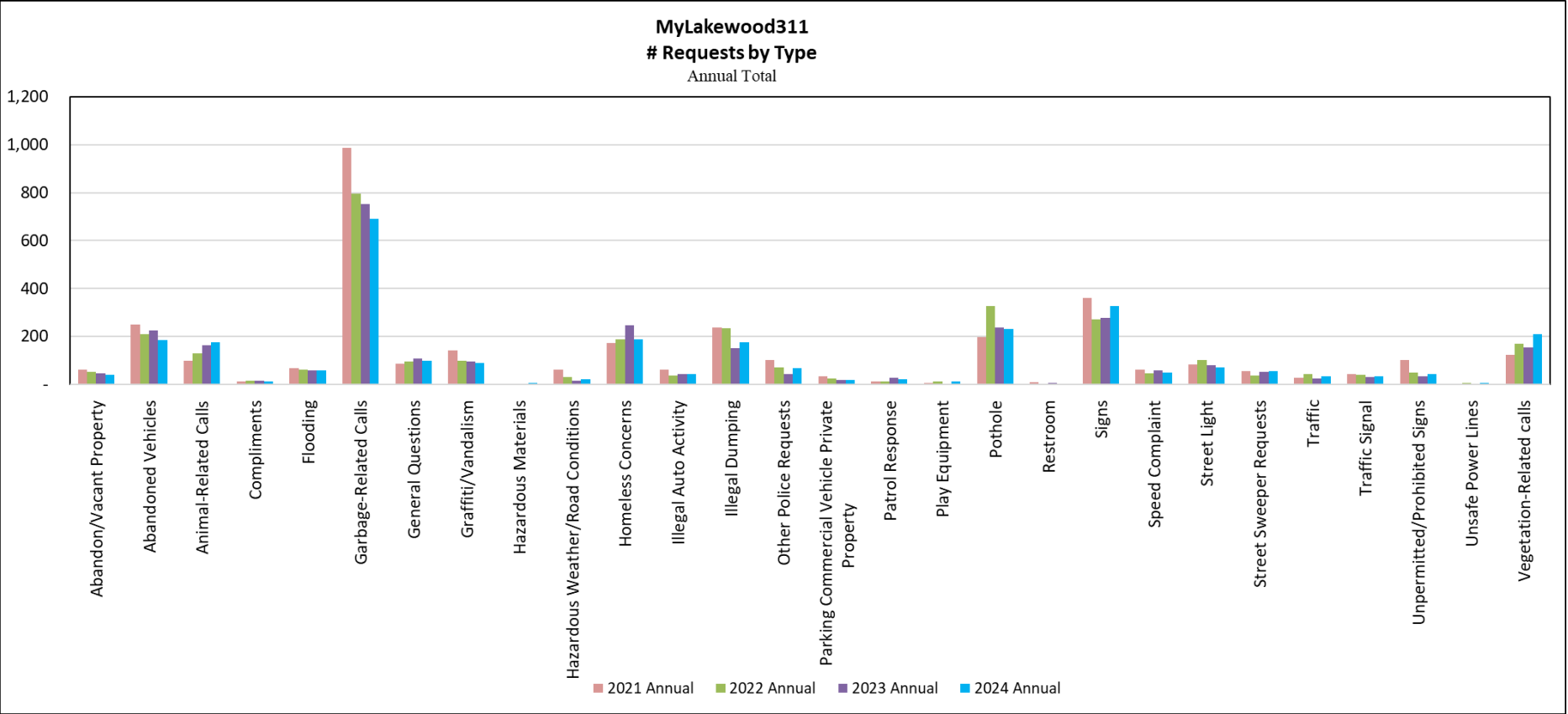
Annual Totals	2023 # Permits	2024 # Permits	2023 Permit Fees	2024 Permit Fees	2023 Valuation	2024 Valuation
Commercial	444	465	\$ 868,779	\$ 2,312,024	\$ 63,376,059	\$ 229,908,243
Residential	1,219	1,378	\$ 801,176	\$ 977,999	\$ 34,676,121	\$ 39,788,154
Manufactured & Other	133	129	\$ 43,490	\$ 33,873	\$ 1,706,816	\$ 353,375
Total	1,796	1,972	\$ 1,713,445	\$ 3,323,897	\$ 99,758,996	\$ 270,049,772

MyLakewood311 # of Requests by Type				
	2021	2022	2023	2024
Type	Annual	Annual	Annual	Annual
Abandon/Vacant Property	61	52	46	40
Abandoned Vehicles	250	210	226	185
Animal-Related Calls	98	129	164	176
Compliments	11	15	15	11
Drug Activity/House	38	25	39	27
Flooding	67	60	59	59
Garbage-Related Calls	988	794	752	691
General Questions	87	96	108	98
Graffiti/Vandalism	141	97	94	90
Hazardous Materials	2	4	2	5
Hazardous Weather/Road Conditions	60	30	16	20
Homeless Concerns	173	188	246	187
Illegal Auto Activity	62	37	43	44
Illegal Dumping	238	235	152	176
Noise/Nuisance	143	119	93	77
Other Police Requests	102	70	42	67
Parking Commercial Vehicle Private Property	35	24	18	19
Patrol Response	13	11	26	20
Play Equipment	6	11	-	11
Pothole	196	326	237	230
Restroom	8	4	6	2
Signs	362	270	276	326
Speed Complaint	62	45	58	48
Street Light	82	101	79	71
Street Sweeper Requests	56	37	51	54
Traffic	26	44	23	33
Traffic Signal	43	39	32	33
Unpermitted/Prohibited Signs	101	50	33	42
Unsafe Power Lines	4	5	2	5
Vegetation-Related calls	123	169	155	209
Total	3,677	3,350	3,093	3,056



MyLakewood311 # of Requests by Month





MyLakewood311 # of Requests by Type													
Year 2021													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	-	3	2	13	9	7	10	9	3	-	2	3	61
Abandoned Vehicles	22	15	20	22	28	22	33	21	13	16	14	24	250
Animal-Related Calls	5	2	9	7	14	10	10	11	12	6	4	8	98
Compliments	2	1	1	-	1	-	2	-	2	1	-	1	11
Drug Activity/House	6	2	2	4	2	4	3	4	4	1	3	3	38
Flooding	21	3	-	-	-	4	-	-	5	7	18	9	67
Gang Activity	-	-	1	-	2	2	2	3	-	-	1	-	11
Garbage-Related Calls	71	53	67	126	109	75	97	99	95	87	57	52	988
General Questions	5	5	9	12	3	10	8	5	9	3	12	6	87
Graffiti/Vandalism	15	3	7	13	10	5	15	25	19	16	12	1	141
Hazardous Materials	-	-	-	-	-	-	1	-	-	-	-	1	2
Hazardous Weather/Road Conditions	17	5	-	-	-	1	3	4	3	3	9	15	60
Homeless Concerns	6	7	15	25	14	11	16	25	20	20	4	10	173
Illegal Auto Activity	2	6	4	6	7	5	9	5	6	5	4	3	62
Illegal Dumping	16	16	19	29	23	15	37	17	18	20	13	15	238
Noise/Nuisance	9	8	12	11	14	7	13	17	11	18	13	10	143
Other Police Requests	2	7	7	10	11	14	8	7	16	7	9	4	102
Parking Commercial Vehicle Private Property	-	2	3	1	9	3	2	2	4	2	5	2	35
Patrol Response	2	1	1	1	-	2	1	4	1	-	-	-	13
Play Equipment	-	-	-	-	2	1	-	2	-	-	-	1	6
Pothole	28	27	17	16	17	13	10	6	7	11	20	24	196
Restroom	-	-	-	1	-	-	2	-	3	1	1	-	8
Signs	43	22	27	32	38	30	24	16	29	40	41	20	362
Speed Complaint	2	1	3	3	6	6	10	5	8	5	11	2	62
Street Light	5	11	9	4	4	-	3	4	6	12	12	12	82
Street Sweeper Requests	1	-	1	8	-	10	2	2	4	8	15	5	56
Traffic	3	2	-	2	3	1	3	2	2	2	4	2	26
Traffic Signal	3	-	4	5	5	1	-	4	5	3	8	5	43
Unpermitted/Prohibited Signs	7	6	13	7	9	25	6	11	6	4	5	2	101
Unsafe Power Lines	-	-	-	-	-	1	-	1	-	1	1	-	4
Vegetation-Related calls	11	4	9	17	17	26	18	17	-	-	3	1	123
Other Requests	1	2	1	3	4	5	3	1	2	2	2	2	28
Total	305	214	263	378	361	316	351	329	313	301	303	243	3,677

MyLakewood311 # of Requests by Type													
Year 2022													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	9	1	6	5	-	10	5	6	2	4	1	3	52
Abandoned Vehicles	18	12	21	22	17	25	21	12	10	22	17	13	210
Animal-Related Calls	13	1	10	11	13	9	14	21	14	11	4	8	129
Compliments	1	1	2	1	-	-	-	5	4	1	-	-	15
Drug Activity/House	6	1	1	1	2	5	1	2	2	1	1	2	25
Flooding	32	2	2	-	4	2	2	1	-	4	8	3	60
Garbage-Related Calls	63	54	80	70	72	46	77	81	75	64	56	56	794
General Questions	5	3	4	4	6	3	15	13	8	12	9	14	96
Graffiti/Vandalism	7	7	9	19	11	7	6	6	5	7	6	7	97
Hazardous Materials	-	-	1	-	1	-	1	-	-	-	1	-	4
Hazardous Weather/Road Conditions	7	1	-	3	2	4	5	2	3	1	-	2	30
Homeless Concerns	8	5	14	18	11	11	19	28	23	26	15	10	188
Illegal Auto Activity	6	4	3	4	4	5	4	2	2	1	2	-	37
Illegal Dumping	18	29	24	18	16	14	23	17	30	22	14	10	235
Noise/Nuisance	8	10	8	8	5	20	22	12	10	8	5	3	119
Other Police Requests	11	6	6	1	3	6	7	4	3	9	4	10	70
Parking Commercial Vehicle Private Property	3	2	4	-	-	2	5	2	2	1	1	2	24
Patrol Response	1	-	-	-	-	1	1	1	2	3	1	1	11
Play Equipment	-	-	2	1	-	1	1	2	3	1	-	-	11
Pothole	75	13	51	37	39	35	21	11	9	6	8	21	326
Restroom	-	-	3	-	-	-	1	-	-	-	-	-	4
Signs	42	26	26	31	20	13	17	23	13	18	21	20	270
Speed Complaint	6	2	6	4	4	4	4	5	4	5	-	1	45
Street Light	10	16	8	6	6	6	5	12	9	10	2	11	101
Street Sweeper Requests	1	1	2	7	3	1	4	3	3	4	5	3	37
Traffic	2	4	5	4	2	8	1	8	4	5	1	-	44
Traffic Signal	2	2	-	2	5	5	10	3	3	2	3	2	39
Unpermitted/Prohibited Signs	1	3	2	6	2	4	6	4	7	6	3	6	50
Unsafe Power Lines	-	-	-	-	-	2	3	-	-	-	-	-	5
Vegetation-Related calls	-	-	6	11	16	42	31	20	15	14	3	11	169
Other Requests	3	2	2	9	12	6	1	6	-	4	2	6	53
Total	358	208	308	303	276	297	333	312	265	272	193	225	3,350

MyLakewood311 # of Requests by Type Year 2023													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	2	4	-	5	9	5	5	4	2	6	-	4	46
Abandoned Vehicles	22	20	25	16	18	18	28	24	20	19	12	4	226
Animal-Related Calls	10	10	15	15	14	12	14	17	13	19	15	10	164
Compliments	1	2	2	1	1	-	1	2	2	1	1	1	15
Drug Activity/House	-	3	5	3	6	10	1	3	5	1	1	1	39
Flooding	7	-	2	3	-	-	-	1	9	5	12	20	59
Garbage-Related Calls	74	53	84	47	43	73	67	93	76	57	27	58	752
General Questions	4	9	13	9	14	7	10	14	7	13	7	1	108
Graffiti/Vandalism	7	4	13	5	4	4	12	4	21	6	7	7	94
Hazardous Materials	1	-	-	-	-	1	-	-	-	-	-	-	2
Hazardous Weather/Road Conditions	1	5	1	2	-	3	1	-	2	-	1	-	16
Homeless Concerns	23	11	18	27	18	24	30	29	27	15	15	9	246
Illegal Auto Activity	7	3	2	1	7	4	1	5	5	2	2	4	43
Illegal Dumping	13	15	14	16	14	4	9	21	10	13	10	13	152
Noise/Nuisance	6	8	7	7	9	8	8	17	10	4	4	5	93
Other Police Requests	2	4	3	6	4	3	4	6	4	3	2	1	42
Parking Commercial Vehicle Private Property	4	-	2	3	2	1	1	4	-	-	-	1	18
Patrol Response	1	-	1	10	5	1	1	3	1	2	1	-	26
Pothole	39	29	27	36	14	13	7	22	3	14	12	21	237
Restroom	-	-	-	-	2	1	-	1	-	1	-	1	6
Signs	17	38	30	13	20	20	22	20	22	18	29	27	276
Speed Complaint	3	5	4	2	9	9	-	8	11	3	2	2	58
Street Light	18	5	1	4	9	2	6	4	7	8	7	8	79
Street Sweeper Requests	1	3	5	3	3	-	1	4	3	2	22	4	51
Traffic	1	1	3	1	2	1	-	6	4	3	-	1	23
Traffic Signal	3	2	2	1	2	4	3	3	6	2	-	4	32
Unpermitted/Prohibited Signs	1	3	1	5	2	-	1	3	5	-	2	10	33
Unsafe Power Lines	-	1	-	-	-	-	-	-	-	1	-	-	2
Vegetation-Related calls	5	3	4	13	17	25	24	18	15	11	14	6	155
Total	273	241	284	254	248	253	257	336	290	229	205	223	3,093

MyLakewood311 # of Requests by Type Year 2024													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	2	7	1	5	2	4	8	2	4	-	2	3	40
Abandoned Vehicles	19	19	21	13	16	18	17	21	13	7	11	10	185
Animal-Related Calls	12	16	11	10	11	16	19	25	14	15	15	12	176
Compliments	1	-	2	1	-	1	1	2	1	-	-	2	11
Drug Activity/House	3	2	2	2	3	3	3	4	2	-	3	-	27
Flooding	18	1	1	1	1	-	1	3	2	4	12	15	59
Garbage-Related Calls	43	49	41	70	69	62	68	88	61	57	52	31	691
General Questions	7	5	6	7	8	12	10	11	10	7	9	6	98
Graffiti/Vandalism	3	6	10	9	4	15	13	7	11	3	8	1	90
Hazardous Materials	1	-	1	-	-	-	1	-	-	-	1	1	5
Hazardous Weather/Road Conditions	3	1	1	1	-	3	-	3	-	3	2	3	20
Homeless Concerns	14	19	14	19	17	18	21	4	16	17	16	12	187
Illegal Auto Activity	4	4	6	1	3	2	7	3	7	3	2	2	44
Illegal Dumping	12	14	16	17	25	15	8	9	10	15	12	23	176
Noise/Nuisance	10	1	7	8	12	10	6	4	7	4	1	7	77
Other Police Requests	2	2	5	3	6	8	10	5	7	5	7	7	67
Parking Commercial Vehicle Private Property	-	1	-	-	-	5	-	3	3	2	3	2	19
Patrol Response	-	-	2	-	2	1	3	4	2	-	5	1	20
Play Equipment	-	2	-	1	1	2	4	-	-	1	-	-	11
Pothole	44	27	36	30	20	8	11	9	4	10	11	20	230
Restroom	-	-	-	1	-	-	1	-	-	-	-	-	2
Signs	46	24	21	37	22	21	23	28	19	21	33	31	326
Speed Complaint	2	4	2	3	4	6	6	6	10	1	4	-	48
Street Light	12	3	10	4	8	6	-	3	2	10	9	4	71
Street Sweeper Requests	7	-	2	1	4	7	2	3	3	9	9	7	54
Traffic	1	2	2	4	1	-	7	3	5	2	5	1	33
Traffic Signal	2	3	6	-	6	6	-	2	3	-	2	3	33
Unpermitted/Prohibited Signs	2	1	2	-	1	2	19	9	3	-	2	1	42
Unsafe Power Lines	1	-	1	1	-	-	-	1	-	-	1	-	5
Vegetation-Related calls	10	10	6	12	24	38	23	25	15	23	14	9	209
Total	281	223	235	261	270	289	292	287	234	219	251	214	3,056

City Council

Performance Measures	Target	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
# of City Council retreats	1 time this year	1	1	3	2	1	1
# of City Council sponsored/supported events	20 per year	51	38	25	21	5	33

2/2 SBCT Community Connector Dinner
 17th Annual Korean American Day Celebration
 City Welcome Walk
 LPAB Partnering for Progress Event
 Washington -Tacoma Korean Night Celebration
 Caring For Kids Happy Hearts Dinner and Auction
 Asia Pacific Cultural Center New Year Celebration
 Boys & Girls Clubs of South Puget Sound's Annual Legacy of Hope
 Merle Hagbo Memorial Field Dedication
 VA American Lake Health System 100th Year Celebration
 Lakewood Multicultural Coalition Gala
 Tacoma Pierce County Opioid Summit
 Clover Park School District Student Voice on Fentanyl
 Parks Appreciation Day
 Lakewood Rotary Festival
 Lakes High School Student Art Event
 SSMCP Elected Officials Council
 JBLM Armed Forces Day
 Kids Fishing Event
 Clover Park School District Arlington Project
 Youth Summit
 Truck and Tractor Day
 Lakewood Chamber Thanks for Giving Event
 United Way Poverty to Possibilities Summit
 2/2 Styker Brigade Combat Team Community Connector Event
 Tacoma Pierce County Chamber Public Officials Event

Dancing in the Streets Festival
 Dr. Claudia Thomas Legacy House Dedication
 Chambers Creek Canyon Dedication
 Juneteenth Celebration
 JBLM Freedom Festival
 Farmers Market and Summer Concert Series
 SummerFEST
 Lakewood Sister City Delegation Visit (Gimhae, South Korea)
 Asia Pacific Cultural Center's 14th Annual Samoa Cultural Week
 National Night Out
 Dancing in the Streets Festival
 Desserts on the Driveway
 Maverick Gaming 2024 Back to School Event
 Youth Council Kick Off Event
 Asia Pacific Cultural Center's 27th Annual Polynesian Luau
 Fiesta de la Familia
 Volunteer Recognition Event
 September 11 Remembrance Ceremony
 Interim Lakewood Library Grand Opening Ceremony
 Lakewood Arts Commission Artist Reception
 Harvest Hodown at H-Barn
 Lemay Fall Community Clean Up
 Desserts on the Driveway
 Holiday Parade and Tree Lighting
 Jingle Bell Dash 5K

City Manager - Communications

Performance Measures	Target	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
Average # of items on study session agenda	6	4	4	4	5	5	4
# of presentations of the State of the City	10	3	10	5	6	6	11

Information Measures	Historic Average	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
# of new followers: City Twitter (sunset at end of 2024)	834	55	445	210	2,710	198	219
# of new followers: LPD Twitter (sunset at end of 2024)	2869	322	1,002	1,146	8,809	550	969
# of new followers: City FB (sunset at end of 2024)	4134	1,817	1,687	856	10,907	3,612	1,160
# of new followers: LPD FB (sunset at end of 2024)	7210	846	2,455	981	18,248	N/A	2,402
# of new followers: Senior Center FB (sunset at end of 2024)	211	-26	67	44	523	N/A	67
# of posts: LPD Instagram (sunset at end of 2024)	N/A	150	141	N/A	N/A	N/A	N/A
# of posts: City Instagram (sunset at end of 2024)	158	504	601	279	49	N/A	145
# of multimedia items produced - Video (sunset at end of 2024)	26	n/a	N/A	47	7	N/A	23
Audience Growth Rate %: City FB	tbd	2.65	2.4	N/A	N/A	N/A	N/A
Audience Growth Rate %: LPD FB	tbd	2	1	N/A	N/A	N/A	N/A
Audience Growth Rate %: Senior Center FB	tbd	1	3	N/A	N/A	N/A	N/A
Audience Growth Rate %: City Instagram	tbd	3	4	N/A	N/A	N/A	N/A
Audience Growth Rate %: LPD Instagram	tbd	10	24	N/A	N/A	N/A	N/A
Audience Growth Rate %: City Twitter	tbd	-2	1	N/A	N/A	N/A	N/A
Audience Growth Rate %: LPD Twitter	tbd	-1	1	N/A	N/A	N/A	N/A
Total impressions: City FB	tbd	5,130,634	1,830,263	N/A	N/A	N/A	N/A
Total impressions: LPD FB	tbd	1,746,151	1,401,881	N/A	N/A	N/A	N/A
Total impressions: Senior Center FB	tbd	19,769	26,339	N/A	N/A	N/A	N/A
Total impressions: City Instagram	tbd	399,628	417,884	N/A	N/A	N/A	N/A
Total impressions: LPD Instagram	tbd	88,128	68,904	N/A	N/A	N/A	N/A
Total impressions: City Twitter	tbd	15,004	176,117	N/A	N/A	N/A	N/A
Total impressions: LPD Twitter	tbd	128,164	435,330	N/A	N/A	N/A	N/A
Total engagement: City FB	tbd	113,139	123,057	N/A	N/A	N/A	N/A
Total engagement: LPD FB	tbd	223,076	65,250	N/A	N/A	N/A	N/A
Total engagement: Senior Center FB	tbd	2,036	1,893	N/A	N/A	N/A	N/A
Total engagement: City Instagram	tbd	16,761	20,340	N/A	N/A	N/A	N/A
Total engagement: LPD Instagram	tbd	4,849	3,924	N/A	N/A	N/A	N/A
Total engagement: City Twitter	tbd	382	7,052	N/A	N/A	N/A	N/A
Total engagement: LPD Twitter	tbd	8,930	29,172	N/A	N/A	N/A	N/A
Total Video views: City FB	tbd	515,119	1,966,655	N/A	N/A	N/A	N/A
Total Video views: LPD FB	tbd	37,516	53,889	N/A	N/A	N/A	N/A
Total Video views: Senior Center FB	tbd	341	88	N/A	N/A	N/A	N/A
Total Video views: City YouTube Channel	tbd	395,484	726,700	N/A	N/A	N/A	N/A

Executive Leadership Team

Performance Measures	Target	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
Percentage of performance evaluations due during quarter completed	100%	41%	22%	48%	31%	38%	44%

Informational Measures	Historic Average	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
Percentage of employees in compliance with quarterly mandatory training	91%	96%	95%	97%	81%	91%	89%
Percentage of performance evaluations due during quarter completed	40%	41%	22%	48%	31%	38%	44%
Worker's Compensation Experience Factor (not cumulative)	<1.0	1.0636	0.9151	0.90	0.89	1.01	1.02
Percentage of new hires from underutilized EEO category	25%	27%	32%	25%	N/A	N/A	N/A

Finance

Performance Measures	Target	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
% of accounts receivable aged balances over 60 days versus annual billing	5%	0.58%	0.70%	1.47%	0.17%	0.07%	1.54%
GFOA Award Received for the Annual Comprehensive Financial Report (ACFR) (2013-2023) ⁽¹⁾	Yes	Pending	Yes	Yes	Yes	Yes	Yes
GFOA Award Received for the Popular Annual Financial Report (PAFR) (2013-2023)	Yes	Pending	Yes	Yes	Yes	Yes	Yes
GFOA Award Received for 2023 & 2024 Biennium's Budget Document ⁽¹⁾	Yes	n/a	Yes	Yes	Yes	Yes	Yes
Clean Audit for Prior Fiscal Year ⁽²⁾	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bond Rating Per Standard & Poor's ⁽³⁾	AA	AA	AA	AA	AA	AA	AA

Informational Measures	Historic Average	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
# of invoices paid annually	7577	8,211	7,986	7,453	7,221	7,160	8,350
% of invoices paid within 30 days of invoice date ⁽⁴⁾	95%	88.6%	88.7%	89%	89.25%	89.18%	89.83%

Information Technology

		2024 YTD	Previous Year Ends				
Performance Measures	Target	Q4	2023	2022	2021	2020	2019
Overall Phish-Phone Percentage (Cyber Phishing)	29%	8%	N/A	7%	5%	19%	N/A

		2024 YTD	Previous Year Ends				
Informational Measures	Historic Average	Q4	2023	2022	2021	2020	2019
# of users served	248	240	250	250	259	223	259
# of personal computers maintained	466	380	450	500	492	444	428
# of applications maintained	140	135	143	140	140	139	139
# of servers maintained (LAN/WAN)	83	45	49	85	81	82	83
# of Cell Phones maintained	222	250	230	250	205	205	229
# of Shoretel phones operated and maintained	290	290	290	290	290	290	290
% of IT system up-time during normal business hours	97%	99%	100%	90%	100%	100%	99%
% of communications up-time during normal business hours	98%	99%	100%	90%	100%	100%	100%
Number of help desk requests received (YTD)	1612	2060	2315	1,498	1,601	1,466	1,885
Help desk requests resolved: Total requests resolved (YTD)	1570	1950	2286	1,732	1,478	1,311	1,759

Human Resources

		2024 YTD	Previous Years				
Informational Measures	Historic Average	Q4	2023	2022	2021	2020	2019
Human Resources							
Number of current (unexpired) Collective Bargaining Agreements as of EOQ (not cumulative)	3	4	3	2	3	4	3
Voluntary Employee Turnover Rate	<12%	5.00%	1.80%	12.33%	7.79%	8.17%	7.97%
Number of recruitments in progress (not cumulative)	N/A	9	19	23	31	10	40
Percentage of employees hired during the quarter last year and still employed	86%	84%	80%	90%	88%	77.5%	93%
Average number of days to complete external recruitment (excluding Police Officers)(not cumulative)	<45	49.38	38.5	44	41.25	58.00	36
Percentage of Applicants who are People of Color	45%	45%	45%	45%	N/A	N/A	N/A
Percentage of new hires from underutilized EEO category	29%	27%	32%	25%	N/A	N/A	N/A
Risk Management							
Percentage of employees in compliance with quarterly mandatory training (not cumulative).	91%	96%	95%	97%	85.25%	91.25%	88.75%
Percentage Stay at Work applications of total medical releases to light duty	26%	50%	38%	6%	33%	0	66%
Percentage workers comp developed claim expense of total annual premium cost = Loss Ratio%	164%		62%	471%	149%	7.3%	131%
Worker's Compensation Experience Factor (not cumulative)	0.95	1.0636	0.9151	0.8988	0.8908	1.0137	1.01587

Legal

		2024 YTD	Previous Year Ends				
Performance Measures	Target	Q4	2023	2022	2021	2020	2019
# of days on average to review/process a contract	2.3	1.9	3.1	2.57	2.78	2.12	1.8
Average days from incident to charging decision by Prosecutor	14	5.6	11.3	2	N/A	N/A	N/A
Average days from charging decision to filing complaint in Municipal Court	5	5.5	10.5	6.06	N/A	N/A	N/A

		2024 YTD	Previous Year Ends				
Informational Measures	Historic Average	Q4	2023	2022	2021	2020	2019
# of criminal citation cases filed	2,131	2,145	1,646	1,623	1,576	2,274	3,050
# of days on average for PRA response (Next Request)	27	12.4	12.4	27.57	34	21	24
# of days on average for PRA response (GovQA)	26	14.54	11.46	15.73	21.82	13.31	52.19

Parks, Recreation, and Community Services

		2024 YTD	Previous Year Ends				
Performance Measures	Target	Q4	2023	2022	2021	2020	2019
Street Operations and Maintenance							
% of completed MyLakewood311 requests	100%	96%	98%	90%	97%	97%	98%
# of illegal dumping requests responded to	tbd	658	683	N/A	N/A	N/A	N/A
# of potholes responded to	<275	213	216	326	187	289	259

		2024 YTD	Previous Year Ends				
Informational Measures	Historic Average	Q4	2023	2022	2021	2020	2019
Admin							
Cost Recovery % Target - 45% for parks and recreation services *	45 %	46%	43%	49%	49%	44%	46%
Human Services							
Monthly average attendance at Lakewood Community Collaboration Meetings (duplicate participants)	40 each month	25	24.25	28.5	102	145	150
# of human services contracts managed	22	21	21	22	26	26	24
Recreation							
\$ vendor sales generated from Farmers Market	\$352,635	671,273	657,708	\$462,041	\$520,000	\$56,000	\$372,500
# of partners at SummerFEST	105	260	190	200	N/A	20	95
\$ vendor fees generated from SummerFest	\$9,460	\$22,275	\$21,105	\$13,220	N/A	\$5,700	N/A
\$ sponsorship, grants and in-kind service	\$87,813	40,000	183,000	123,800	\$52,150	\$62,000	\$113,300
# of dollars distributed for SNAP for Farmers Market	tbd	18392	N/A	N/A	N/A	N/A	N/A
Senior Center							
# of unduplicated seniors served	1,149	1,393	1,248	1,144	687	1,074	1,692
\$ revenue generated from grants, fees, donations & in-kind support	\$45,638	\$31,257	\$26,102	\$30,865	\$26,514	\$46,607	\$78,566
# of volunteer hours	1,035	269	294	255	552	1192	2140
Park Facilities							
# of special use permits generated at park site (not FSP)	102	137	140	129	100	36	144
Boat Launch Revenue	\$57,190	\$47,128	\$56,658	\$54,242	\$61,932	\$60,869	\$51,716
# of returning customers	39	52	52	53	39	11	52
Fort Steilacoom							
# of special use permits for park use	234	340	321	315	313	66	241
# of returning customers	82	209	162	142	111	24	52
Property Management							
# of unscheduled system failures	25	9	12	19	26	12	44
# of service requests	457	4439	312	237	547	356	689
Street Operations and Maintenance							
# of MyLakewood311 service requests regarding street maintenance	1,652	1,502	1,431	1,656	1,943	1,183	1,824
# of reported downed signs	337	306	256	253	326	385	385
# of traffic signal major equipment failures	0	0	0	0	0	0	0
# of after hour call outs	93	58	86	84	112	119	59

Planning and Public Works - Current Planning

Permit Type- Current Planning	Target # of Days to first review	Quarter 4					Total Permits at Year End				
		Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target	2023	2022	2021	2020	2019
Zoning Certification	28	28	23	13	96%	1	33	55	43	28	38
Conditional use	28	28	2	77	0	2	1	2	1	4	4
Design Review	28	28	13	121	<1%	13	17	18	19	10	12
Preliminary plat	28	28	0	0	0	0	0	1	0	0	0
Sign permit	28	28	55	23	82%	10	64	40	62	55	51
SEPA Environmental	28	28	10	86	30%	7	14	39	20	13	9
Building Permit	28	28	133	24.5	68%	42	361	672	393	346	335
Shoreline permit	28	28	18	31	55%	8	25	19	21	27	19

Permit Type	Target # of Days	Target # of Days	Total Permits	Average Days	% w/in Target?	Outside Target
Commercial Building Permits	30	30	257	23.5	74%	66
New commercial buildings *	30	30	8	69	25%	6
New multi-family *	30	30	15	70	13%	13
Residential Building Permits	30	30	543	21	89%	59
New Single Family Homes	30	30	16	39	25%	12
Mechanical	30	30	195	34	66%	66
Plumbing	30	30	217	33	67%	72
Site Development	30	30	27	117	30%	19
Accessory Dwelling Unit	30	30	0	0	0	0

Planning and Public Works - Long Range Planning

Informational Measures	Historic Average	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
Measure- Long Range Planning							
Annual Comprehensive Plan & Development Regulation Amendments (setting docket, drafting city-initiated amendments, SEPA review of city-initiated amendments and privately-initiated amendments)	N/A	Completed	In-process	Completed	Completed for 2021	Completed for 2020	In-process
Annual Development Regulation Amendments	N/A	Completed	In-process	Completed	Not started	Completed for 2020	Not started
Annual Shoreline Restoration Plan and Master Program Review	N/A	Completed		Completed	Completed for 2021	Completed for 2020	Completed
Biennial Review of Downtown Subarea Plan (2024, then every 5 years thereafter)	N/A	Completed	In-process	Completed	n/a	Completed for 2020	In-process
Biennial Review of Lakewood Station District Subarea Plan (2024, then every 5 years thereafter)	N/A	Completed	In-process	Not started	Subarea Plan app'd in 2021; next review 2023	N/A	Not started
American Rescue Plan Act (ARPA) Program - Distribute Funds, Quarterly Reports to Treasury, Quarterly Reports to City Council, Technical Assistance to Subrecipients	N/A	In-process	In-process	In-process	In-process	In-process	In-process
Statutory Periodic Review of Comprehensive Plan per GMA (every 10 years)	N/A	Completed	In-process	In-process	Not started in '21	Not started in '20	Not Started in '19
Participation on Countywide and Regional Planning Bodies (GMCC, PSRC Regional Staff Committee, SSHAP Staff Working Group, PC CPEH Implementation Advisory Board, Continuum of Care, Other Appointed Positions)	N/A	Continual	Continual	Ongoing	Continual	Continual	Continual
Reporting to City Council re Projects and Programs	N/A	Continual	Continual	Ongoing	Continual	Continual	Continual
Monthly Lakewood Planning Commission Meetings	N/A	3	20+	20+	20-24	20-24	20-24
Buildable Lands Report - Development and Tracking	N/A	N/A in 2024	N/A in 2023	Update completed in '22	Completed in '21	In-process for '20	In-process '19
City Population and Employment Growth Targets - Development and Tracking	N/A	Continual	N/A in 2023	Completed	In-process	In-process for '20	In-process
Dicennial Census Data Development and Tracking	N/A	N/A in 2024	N/A in 2023	Completed	In-process/ nearing completion	In-process for '20	In-process for '19

Planning and Public Works - Community Economic Development

Performance Measures	Target	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
CDBG							
# of owner-occupied units rehabilitated	16	0	10	10	7	11	4
# of new affordable housing units constructed	8	1	0- Boat St underway	Boat St not started	0	0	5
# persons assisted with CDBG emergency payments programs,	50	19	142	122	394	n/a	n/a
# persons with access to affordable housing through fair housing activities or emergency relocation assistance	42	0	8580	138	0	15	7
Nuisances and Abatements							
# of dangerous building abatements completed	25	8	12	18	16	14	5
RHSP							
# rental properties inspected	913	760	479	369	254	283	232
# rental units inspected	2,451	1189	1380	498	394	735	787
# of household units provided relocation assistance	< 20	0	54	22	N/A	N/A	N/A
Economic Development							
# of participants attending forums, focus groups, or special events	500	542	649	560	153	36	495

Informational Measures	Historic Average	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
Measure- CDBG							
# of persons with new or improved access to public facility or infrastructure	0	0	0	5,345	0	875	5,115
# units assisted that are occupied by the elderly	12	0	20	12	28	5	4
\$ program income received (CDBG & NSP)	\$202,088	\$17,770	\$103,156	\$364,600	\$270,294	\$171,163	\$101,225
Measure - Nuisances and Abatements**							
#of dangerous building abatements pending	65	16	46	8	78	75	41
# of public nuisances completed annually	3	2	4	6	5	14	3
# of public nuisances pending	10	8	18	5	16	7	6
Measure- RHSP							
# rental properties registered	3,732	10	1,913	5,120	1,921	2,499	198
# rental units registered	13,915	16	14,950	29,474	11,629	13,902	1,116
Measure- Economic Development							
\$ investment created through economic dev efforts	\$320,000,000	\$427,407,802	\$228,284,777	\$569,306,864	\$470,001,046	\$488, 375,205	\$303,316,305
# of business retention/expansion of interviews conducted	80	87	110	103	106	127	101
# of new market rate, owner-occupied housing units constructed annually	40	46	49	143	89	25	48
# of projects where permit assistance was provided	40	51	99	80	60	37	48
# of special projects completed	50	42	58	55	64	46	71
# of economic development inquiries received	200	264	229	306	277	266	636
# of business licenses issued in Lakewood	700	787	648	760	732	755	553
# of new development projects assisted	30	38	36	42	32	38	32
Measure- Building Permit							
# of permits issued	tbd	1,972	1,789	2,405	tbd	1,769	1,716
# of plan reviews performed	tbd	1,322	1,339	1,111	tbd	875	1,057
# of inspections performed	tbd	4,012	4,140	6,117	tbd	5,443	7,174
Average turnaround time for 1st review - Site Development Permits	tbd	108	62	50	30	30	29

Planning and Public Works - Public Works Engineering

		2024 YTD	Previous Year Ends				
Performance Measures	Target	Q4	2023	2022	2021	2020	2019
SWM Operations & Maintenance							
# of City street curb miles swept	3,600	1,870	2,753	3,918	4,270	4,234	3,776
# of catch basins cleaned or inspected	3,400	116	2,041	3,501	3,242	3,269	4,765
Engineering Services							
Average turnaround time for 1st review - Site Development Permits	30		40	30	30	30	29
Average turnaround time for Right of Way Permits	5	5	5	5	5	5	6
% of time traffic signals are repaired within 30 days	100%	100%	100%	100%	N/A	N/A	N/A
% of time street lights are repaired within 30 days	100%	23%	0%	86%	N/A	N/A	N/A

		2024 YTD	Previous Year Ends				
Informational Measures	Historic Average	Q4	2023	2022	2021	2020	2019
SWM Operations & Maintenance							
# of hours of storm drain pipe video inspections recorded	642	0	296	150	1,267	442	709
# of linear feet of storm drain pipe cleaned	23,597	0	3,820	53	1,752	21,586	47,452
# of tons of sweeping and vactor waste disposed of	1,150	93	274	796	1,538	886	1,381
Engineering Services							
# of businesses/properties inspected for SWM compliance	197	49	193	257	110	189	234
# of traffic signals operated and maintained	68	64	64	64	68	69	69
# of City maintained street lights	2,555	2,786	2,736	2,637	2555	2372	2372

Municipal Court

		2024 YTD	Previous Year Ends				
Performance Measures	Target	Q4	2023	2022	2021	2020	2019
# of community group road tours	8	15	14	12	15	6	16
Cost saved from reduced number of court transports	\$35,000	\$73,278	\$103,218	\$21,249	\$30,516	\$25,708	\$24,113
Number of Veteran's Court participants	18	8	10	7	29	26	33

		2024 YTD	Previous Year Ends				
Informational Measures	Historic Average	Q4	2023	2022	2021	2020	2019
# of work crew hours performed in lieu of jail	1,048	120	232	408	568	872	2,344
Cost saved by using alternative sentencing	\$47,406	\$111,290	\$85,302	\$83,048	\$30,426	\$46,751	\$29,399
Number of Veteran's Court graduates	5	4	1	2	7	5	5

Police Department

Performance Measures	Target	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
Specialty Units							
Successful Property Room Audits (percentage)	100%	100%	100%	100%	100%	100%	100%
K9 training hours	tbd	682	860.7	1,017	128	N/A	N/A
Marine Service Hours	90	193	300	501	131	216	363
Criminal Investigations							
Cases assigned for follow up (percent of cases followed up)	1000	1047	924	1,186	1,284	619	1,914
# of findings during Special Operations quarterly audits	0	0	0	0	0	0	0
Patrol							
Non-Priority Calls (Priority 2-9): # of minutes to respond to call for service	25	27.2	26.3	22.9	20.2	19.0	23.6
Top Priority calls (Priority 1): Average time from receipt to dispatch (in minutes)	4	3.9	4.05	3.5	2.8	2.9	3.3
Top Priority calls (Priority 1): Average time from dispatch to arrival on scene (in minutes)	3.5	4.6	4.3	2.7	4.1	4.0	4.4
Professional Standards							
% of officers meeting state requirements for annual training hours	100%	100%	100%	100%	100%	100%	100%
# of training hours provided	8,080	14,963	16,407	18,318	12,453	11,190	11,199
Use of force as percent of arrests	5%	5.97%	7.35%	6.92%	7%	6.25%	5.25%
Uses of force as percent of calls for service	0.20%	0.25%	0.25%	0.21%	0.23%	0.21%	0.20%
CSRT							
Average calendar days: Code complaint to first investigation	7	1.5	2	4	2.5	2.25	2.25

Police Department

Informational Measures	Historic Average	2024 YTD	Previous Year Ends				
		Q4	2023	2022	2021	2020	2019
Specialty Units							
# of traffic stops	5,467	5,025	4,631	4,477	3,437	5,021	8,934
Animal Complaints	1,763	1,875	1,733	1,847	1,366	1,301	2,538
# of captures by K9	17	35	42	15	17	16	22
Special Response Team (SRT) Missions/Callout	13	21	26	14	15	10	14
Special Response Team (SRT) Training Days	33	49	44	39	30	32	30
Civil Disturbance missions	3	0	0	0	1	9	0
Civil Disturbance Team Training Days	3	4	0	1	4	2	6
Vehicle Collisions (Fatality)	3	4	4	3	3	3	3
Vehicle Collisions (Injury)	196	269	266	245	231	194	233
Vehicle Collisions (Non-Injury)	1087	809	759	858	992	832	1000
Narcotics Detections	40	N/A	N/A	N/A	N/A	N/A	N/A
Criminal Investigations							
Cases cleared by investigation	956	849	811	743	1,284	621	1,177
Amount of narcotics seized (lbs)	37	55	N/A	4	62	45	n/a
Patrol							
# of arrests	1,752	2,059	1,876	1,474	1,455	1,806	2,271
# of self-initiated calls for service	14,353	16,481	14,955	10,772	10,792	14,399	21,448
Total calls for service	50,943	49,810	53,921	48,964	48,496	49,474	56,838
Professional Standards							
Successful WASPC accreditation	Yes	n/a	NA	Yes	Yes	Yes	Yes
# of internal investigations conducted	9	2	8	5	6	13	12
Pursuits	32	91	29	29	25	39	34
Pursuit Terminations	11	32	5	4	6	16	17
Promotional processes completed	2	1	4	4	2	0	3
Hiring processes completed	8	3	16	13	12	2	5
Resignations/Retirements/Termination	9	4	14	11	17	3	5
CSRT							
Total number of code enforcement complaints received	664	572	561	649	708	619	680
Total code enforcement cases initiated during the reporting period	617	564	546	596	671	503	700
Code enforcement cases resolved through voluntary compliance	224	175	235	220	242	202	234
Code enforcement cases resolved through forced compliance	63	22	22	71	65	72	45
Code enforcement: Average calendar days, Inspection to Forced Compliance	9	5	5.25	1	24	10	2
Code enforcement: Average calendar days, Inspection to Voluntary Compliance	26	18.75	19	37	41	14	11.25
Code enforcement: Average calendar days, Inspection to Compliance	49	11.875	12.1	14	65	59	58
Community Meetings Attended	85	29	47	62	92	28	159



To: Mayor and City Councilmembers
From: Tho Kraus, Deputy City Manager
Through: John J. Caulfield, City Manager
Date: April 21, 2025
Subject: Review of Proposed 2025 Carry Forward Budget Adjustment

BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the estimated beginning fund balance to reflect the 2024 ending fund balance;
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects; and
- New allocations as necessary.

NEXT STEPS

- May 5, 2025 Public Hearings
- May 19, 2025 Adoption

PROPOSED BUDGET ADJUSTMENT SUMMARY

Year 2025:

- Increase beginning fund balance by \$25.88M, resulting in a revised estimate of \$55.44M.
- Increases revenues by \$36.41M, resulting in a revised estimate of \$128.67M.
- Increases expenditures by \$63.04, resulting in a revised estimate of \$156.08M.
- Increases ending fund balance by \$0.89M, resulting in a revised estimate of \$28.02M.

Year 2026:

- Increase beginning fund balance by \$0.89M, resulting in a revised estimate of \$28.02M.
- Decreases revenues by \$3.96M, resulting in a revised estimate of \$98.89M.
- Decreases expenditures by \$3.08M, resulting in a revised estimate of \$98.13M.
- Increases ending fund balance by \$0.01M, resulting in a revised estimate of \$28.79M.

The table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget
Total Year 2025	\$ 27.91	\$ 25.88	\$ 55.44	\$ 92.26	\$ 36.41	\$ 128.67	\$ 93.04	\$ 63.04	\$ 156.08	\$ 27.13	\$ 0.89	\$ 28.02
General	\$ 8.64	\$ 4.24	\$ 12.88	\$ 51.69	\$ 0.52	\$ 52.21	\$ 52.01	\$ 6.53	\$ 58.55	\$ 8.31	\$ (1.77)	\$ 6.54
Special Revenue	\$ 3.94	\$ 3.09	\$ 8.68	\$ 7.23	\$ 5.67	\$ 12.90	\$ 7.17	\$ 10.14	\$ 17.31	\$ 4.00	\$ 0.27	\$ 4.27
Debt Service	\$ 0.76	\$ 0.17	\$ 0.93	\$ 3.57	\$ -	\$ 3.57	\$ 3.09	\$ 0.09	\$ 3.18	\$ 1.24	\$ 0.08	\$ 1.33
Capital Projects	\$ 0.39	\$ 14.41	\$ 14.80	\$ 13.65	\$ 28.41	\$ 42.06	\$ 13.42	\$ 41.90	\$ 55.32	\$ 0.61	\$ 0.92	\$ 1.53
Enterprise	\$ 9.56	\$ 3.67	\$ 13.23	\$ 5.74	\$ 0.21	\$ 5.95	\$ 7.24	\$ 2.29	\$ 9.53	\$ 8.06	\$ 1.58	\$ 9.64
Internal Service	\$ 4.62	\$ 0.30	\$ 4.92	\$ 10.39	\$ 1.59	\$ 11.98	\$ 10.10	\$ 2.08	\$ 12.18	\$ 4.91	\$ (0.19)	\$ 4.72
Total Year 2026	\$ 27.13	\$ 0.89	\$ 28.02	\$ 102.85	\$ (3.96)	\$ 98.89	\$ 101.21	\$ (3.08)	\$ 98.13	\$ 28.77	\$ 0.01	\$ 28.79
General	\$ 8.31	\$ (1.77)	\$ 6.54	\$ 53.25	\$ (0.07)	\$ 53.18	\$ 53.06	\$ 0.16	\$ 53.22	\$ 8.51	\$ (2.00)	\$ 6.51
Special Revenue	\$ 4.00	\$ 0.27	\$ 4.27	\$ 6.79	\$ 0.01	\$ 6.80	\$ 6.71	\$ 0.01	\$ 6.72	\$ 4.07	\$ 0.27	\$ 4.34
Debt Service	\$ 1.24	\$ 0.08	\$ 1.33	\$ 3.54	\$ -	\$ 3.54	\$ 3.03	\$ -	\$ 3.03	\$ 1.75	\$ 0.08	\$ 1.84
Capital Projects	\$ 0.61	\$ 0.92	\$ 1.53	\$ 22.47	\$ (3.99)	\$ 18.48	\$ 23.08	\$ (3.57)	\$ 19.52	\$ -	\$ 0.49	\$ 0.49
Enterprise	\$ 8.06	\$ 1.58	\$ 9.64	\$ 5.71	\$ -	\$ 5.71	\$ 5.24	\$ 0.23	\$ 5.46	\$ 8.53	\$ 1.36	\$ 9.89
Internal Service	\$ 4.91	\$ (0.19)	\$ 4.72	\$ 11.09	\$ 0.09	\$ 11.18	\$ 10.09	\$ 0.09	\$ 10.18	\$ 5.91	\$ (0.19)	\$ 5.72

GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similar major, unanticipated events.

The proposed budget adjustment maintains General Fund ending fund balance reserves and a balanced budget as follows:

General Fund Ending Fund Balance	Proposed Revised Budget	
	2025	2026
2% Contingency Reserves	\$ 1,051,505	\$ 1,084,462
5% Ending Fund Balance Reserves	2,628,763	2,711,161
5% Strategic Reserves	2,628,763	2,711,161
Total 12% Ending Fund Balance Reserves	6,309,031	6,506,784
+ Unreserves/Designated for 2025/2026 Budget	234,709	-
Total Ending Fund Balance	\$ 6,543,740	\$ 6,506,784

General Fund Financial Summary	Proposed Revised Budget	
	2025	2026
Operating Revenue	\$ 51,300,967	\$ 52,918,403
Operating Expenditures	51,134,973	51,891,775
Operating Income / (Loss)	165,994	1,026,628
As a % of Operating Expenditures	0.3%	2.0%
Other Financing Sources	910,770	265,238
Other Financing Uses	7,410,282	1,328,821
Beginning Fund Balance	\$ 12,877,258	\$ 6,543,739
Ending Fund Balance	\$ 6,543,740	\$ 6,506,784

PROPOSED BUDGET ADJUSTMENT DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

Fund 001 General

AD – Merchant Service Fees, New/Ongoing

Add \$13,380 per year for merchant service fees associated with credit card acceptance, resulting in an annual estimated cost of \$72,580. The increase in fees is due to increased credit card activity. Estimated annual costs by activity are as follows:

- General Purpose \$3,240
- Development Services Permits \$61,780
- Municipal Court \$7,580

AD – Annual Audit Costs, New/Ongoing

Add \$16,160 per year for annual costs performed by Washington State Auditor's Office, resulting in an annual estimated cost of \$118,160.

AD – Employee & Volunteer Recognition Event, New/Ongoing

Add \$1,480 per year for employee & volunteer recognition events which include supplies, catering and venue for a total cost of \$9,980. Estimated costs for the 3 events are as follows:

- Summer Employee Recognition: Catering \$2,340 and supplies \$265
- December Employee Recognition: Catering \$4,260; Venue \$420; Supplies \$345
- Volunteer Recognition: Catering \$1,610; Venue \$420; Supplies \$230

AD –Public Defender, New/Ongoing

Add \$250,000 per year for primary public defense services resulting in annual budgets of \$803,500. Including the current annual budget for conflict public defense services of \$81,000, the City's total proposed revised public defender budget totals \$884,500. The increase is due to changes in standards including reduced caseload limits.

CC – City Manager Recruitment, New/1-Time

Add \$26,000 for a firm to assist with the recruitment of a new City Manager.

CC – Logo Wear for Boards & Commissions, New/1-Time

Add \$2,800 for logo wear clothing for boards and commissions.

CM – Personnel Costs for Intern, New/1-Time

Add \$15,600 for half -time intern for 6 months. This position will assist the City in the areas of key performance metrics dashboards, communications and geographical information systems, while gaining local government experience. The cost is offset by a reduction to the Assistant to City Manager/Policy Analyst personnel costs. Estimates were calculated based on human resources system setup which inadvertently placed the position at a higher pay scale.

CM – Refreshments for Desserts in the Driveway, New/Ongoing

Add \$1,500 per year for refreshments at Desserts in the Driveway events (8 scheduled for 2025 to be held at Tillicum, Dower Elementary, Springbrook, Oakbrook, Clover Creek, Fort Steilacoom Park, Downtown Lakewood, and Lake City).

LG - Opioid Funds, Continuation/1-Time

Carry forward balance of \$779,499 received through December 31, 2024, for eligible program expenditures. Per the agreement: Section 5. Administration of PCOAC and Expenses. Pierce County agrees to provide for the administration of the PCOAC through the Pierce County Auditor's Office as outlined in this Agreement. The Pierce County Auditor's Office (Administrator) will serve as the administrator for PCOAC and shall perform all administrative functions, including scheduling of meetings, making reports publicly available, maintaining a public dashboard, preparing a report for consideration of the PCOAC at its annual meeting, and other such tasks as assigned by the Chair. Administrative Expenses. 10% of the Opioid Funds received by the Parties will be reserved by each Party, on an annual basis, for administrative costs related to the PCOAC. Administrative costs are limited to 10% and every effort shall be made to keep administrative costs below 10%. The Administrator shall provide itemized invoices for all administrative expenses to each of the Parties before the end of each fiscal year. Each Party will be billed by the Administrator a pro-rated amount based on the overall percentage each Party annually receives in direct allocation from the Trustee. Any reserved funds that exceed a party's pro-rated share of the administrative costs will be reallocated to each Party for Approved Purposes under the MOU. Expenditures thus far has been for administrative fees (\$2,165.37 for 2023 and \$2,458.66 for 2024).

LG – Stop Violence Against Women Grant, Grant/1-Time

Increase \$6,827 to cover the Assistant position assigned to this project, which provides support on STOP grant activities that will enhance the prosecution's response to adult or teen victims of domestic violence, sexual assault, stalking, and dating violence. Grant received from Washington Department of Commerce for funding period 1/1/2025-12/31/2025.

MC – SPAR (Simple Possession Advocacy and Representation Program) Grant, Grant/1-Time

Carry forward program expenditures of \$17,273 funded by grant revenue from Washington State Administrative Office of the Courts to support the Lakewood Municipal Court to provide defense counsel Consultation and Representation for defendants facing charges or charged with simple possession or public use offenses involving allegations of possession or public use of a controlled substance, counterfeit substance, or legend drugs. The grant period is from June 1, 2024 to June 30, 2025.

MC – Therapeutic Court, Grant/1-Time

Carryforward program expenditures of \$76,353 funded by grant revenue from Washington State Administrative Office of the Courts for Lakewood Municipal Court to establish a Therapeutic Court to serve Lakewood, DuPont and Steilacoom, similar to the Veterans Treatment Court. The grant period has been extended and is now from June 1, 2023 to June 30, 2025.

MC – Office of Public Defense Grant, Grant/1-Time

Carryforward program expenditures of \$34,000 for OPD grant received from Washington State Office of Public Defense (\$68,000 for funding period 1/1/2024-12/31/2025). The funds must be used in accordance with the grant agreement which provides for reimbursement of training costs for public defense providers, investigator and/or expert services, social worker services to assist public defense attorneys and interpreter services for attorney-client interviews and communications.

MC – Contracted Court Services, Continuation/Ongoing

Reduce estimated contracted court services revenue by \$67,346 in 2025 and \$69,366 in 2026 based on true up of 2024 costs. The adjustment results in revised estimates of \$339,354 in 2025 (Town of Steilacoom \$88,476 / City of DuPont \$250,878) and \$349,534 in 2026 (Town of Steilacoom \$91,130 / City of DuPont \$258,404).

PK – Sponsorships, Grant/1-Time

Add \$67,000 for 2025 sponsorships as approved by the City Council in February 2025 as follows:

- \$15,000 from Amazon for SummerFEST
- \$8,000 from Twin Star:
 - \$3,000 for SummerFest
 - \$1,000 for Youth Summit
 - \$2,000 for Martin Luther King (MLK) Event
 - \$2,000 for Fiesta de la Familia
- \$18,500 from Virginia Mason:
 - \$8,000 for SummerFEST
 - \$8,000 for Farmers Market
 - \$2,500 for Fiesta de la Familia
- \$9,000 from Pierce Transit:
 - \$3,000 for Farmers Market
 - \$3,000 for Fiesta de la Familia
 - \$3,000 for SummerFEST
- \$5,500 from WSECU:
 - \$3,000 for Farmers Market
 - \$2,500 for Truck & Tractor Day
- \$6,000 from Vibrant Schools and Friends for MLK Beloved Community
- \$2,500 from Navy Federal Credit Union for SummerFest
- \$2,500 from Harborstone Credit Union for Truck & Tractor Day

PK – CHOICE Grant, Grant/1-Time

Carry forward program expenditures of \$74,100 funded by grant revenue from the Washington State Health Care Authority (HCA) CHOICE. The City has been the fiscal agent for the Lakewood's CHOICE program since July 1, 2019. It is a behavioral health initiative that serves parents and youth directly with various programs and curricula in partnership with the school district and local nonprofit organizations. Most of the contract pays for the two CHOICE contractors who perform the work, and 8% is set aside to cover a portion of the administrative costs as it relates to the Human Services Coordinator position but does not cover other administrative costs such as finance and accounting. The grant period is from June 1, 2023 to June 30, 2025.

PK – Janitorial Services, New/Ongoing

Increase janitorial services by \$7,182 per year, resulting in the following estimates:

- \$1,016 for Fort Steilacoom Park O&M Shop
- \$1,516 for Front Street O&M Shop
- \$7,150 for Fort Steilacoom Park Pavilion

PD – Jail Services, New/Ongoing

Add \$230,000 per year for jail cost increase, resulting in annual budgets of \$1,030,000.

PD – Clean Air Assessment, New/Ongoing

Add \$2,866 in 2025 and \$6,335 in 2026 which reflects a 7% annual increase for a total budget of \$49,582 in 2025 and \$53,053 in 2026. This is a per capita assessment and per Puget Sound Clean Air Agency, direct benefits to the City of Lakewood include: providing real-time air quality information and technical support; engaging residents and communities; planning regionally for greenhouse gas emission reduction; reducing harmful wood smoke emissions across the region; and reducing harmful diesel emissions in our most impacted communities.

PD – Specialty Units/SRT Clothing, Continuation/1-Time

Carry forward \$2,250 from 2024 to 2025 for a total budget of \$4,500. Spending from the 2024 SRT Clothing budget was suspended due to SRT testing in October 2024 and the anticipated assignment of new personnel to the team. New SRT members would involve the cost of initial uniform and equipment issue. Those personnel assignments were not authorized and there is insufficient time in 2024 to make alternate uniform purchases (repair/replacement of worn uniforms or rain jackets for current SRT members). This budget is carried forward in anticipation of additional assignments to SRT and/or replacement of worn uniform items and rain jackets held by current SRT members.

PD – Drone/UAS Program, Continuation/Ongoing

Carry forward \$9,872 for drone equipment replacement funded by drone pilot registration program revenues received in 2024. The Lakewood Police Department's drone program is operating with equipment that is antiquated and becoming more unreliable. There has not been significant investment in this equipment in years and technology is rapidly changing. The request is for a designated Drone/UAS (Unmanned Aircraft System) program beginning with 2024. The purpose of this program is to provide funding for the purchase of the equipment necessary to operate the City's drone program. Payments received are accumulated and earmarked for the purchase and maintenance of UAS program equipment. Life-to-date program revenues totaled \$23,645 and expenditures totaled \$13,773.

PD – Pierce County Sex Offender Residency Verification, Grant/1-Time

Add \$7,795 in carry-forward revenue for the contract available for drawdown. The current contract runs from 7/1/2024 – 6/30/2025. The purpose of this contract is to aid in the verification of all registered sex offenders' places of residence for level I offenders every twelve months, level II offenders every six months, and level III offenders every three months in Pierce County.

PD – FBI Innocence Lost Grant, Continuation/1-Time

Add \$19,950 in carry-forward revenue and expenditures for the contract available for drawdown. The current contract runs from 10/1/2024 – 9/30/2025. The grant provides overtime work for two officers with the FBI in targeting the prosecution of organized crime groups responsible for the promotion of prostitution, specifically juvenile prostitution, interstate, or through the use of interstate commerce, drug trafficking, money laundering, and alien smuggling.

PD – South Sound 911, Grant/1-Time

Add \$9,000 in revenues and expenditures, increasing the total budget from \$40,000 to \$49,000. The current contract runs from 01/01/2025 to 12/31/2025. The purpose of this grant is to assist South Sound 911's efforts to screen and evaluate employment and vendor applicants by performing the tasks assigned by South Sound 911.

PD – Tahoma Narcotics Enforcement Team Puyallup (TNET) – Grant/1-Time

Carry forward \$4,274 balance available for revenue drawdown. The current contract runs from 7/1/2024 – 6/30/2025. This is a State funding source through the Department of Commerce and the City of Puyallup. These funds pay a portion of the regular time and benefits of a dedicated Lakewood Officer to TNET.

PD – Gesa Credit Union - Local Heroes – Grant/1-Time

Add \$7,481 in revenue and expenditure. The funding is part of the Local Heroes Grant Award provided for Gesa Community Foundation directly to the Lakewood Police Department to be invested in the Wellness Room and Gym Equipment. The funds were received in advance in 2024.

PPW – City Tree Fund, Continuation / 1-Time

Carry forward the balance of \$474,096 for projects that meet certain program criteria. The City collects money for its City Tree Fund as payment in lieu of onsite tree replacement for removal of trees in excess of retention requirements, and as mitigation for oak trees removed in conjunction with development projects. The City has an obligation to spend the funds received for planting trees to include oak trees and activities intended to improve Oregon White Oak Woodland habitat as well as improving the health of current or new trees and natural areas citywide.

PPW – Department of Commerce Climate Planning, Grant/1-Time

Add \$25,000 to design climate action plans that incorporate a variety of measures to reduce GHG emissions from across their economies in six key sectors (electricity generation, industry, transportation, buildings, agriculture/natural, and working land. The grant period is from 1/1/2024 to 06/15/2025.

PPW – Department of Commerce Middle Housing, Grant/1-Time

Add \$10,000 Commerce's Middle Housing Program offers grants and technical assistance to help cities in the central Puget Sound region provide middle housing. These jurisdictions have the first state due dates to update their comprehensive plans and development regulations for accommodating housing needs. The grant period is from 1/1/2024 to 06/15/2025.

PPW – Department of Commerce Paper to Digital Permitting, Grant/1-Time

Add \$232,400 to provide funding to a jurisdiction to transition from paper permitting systems to software systems capable of processing digital permit applications, virtual inspections, electronic review, and with the capacity for video. The grant period is from 12/1/2024 to 06/30/2025.

PPW – Economic Development Opportunity Fund, Continuation/1-Time

Carry forward \$2,000,000 for downtown parks. On November 15, 2021, the City Council via Ordinance 764 established an Economic Development Opportunity Fund within the General Fund ending fund balance for the purpose of accumulating excess funds from the General Fund and other funds that are eligible to provide funding for economic development opportunity related expenditures. The set aside amount as approved in the 2021/2022 mid-biennium budget adjustment totaling \$2,000,000. On December 9, 2024, the City Council authorized these funds to be used for downtown parks.

PPW – Tax Increment Financing Strategy, Continuation/1-Time

Carry forward \$19,339 for consultant services to conduct a Tax Increment Financing (TIF) analysis and to provide an implementation plan within the Downtown Subarea.: The Downtown Planned Action Ordinance, adopted October 2018, requires upwards of \$30 million in infrastructure improvements plus a downtown park. The area is a Regional Center, as designated by Puget Sound Regional Council, calling for a significant increase in commercial and residential development. The following thresholds of new land uses are contemplated by the Downtown Planned Action: By 2035, to support 2,257 net residential units, and to support 7,369 net jobs. At the time of subarea adoption there were 419 dwelling units, and approximately 5,000 jobs. The TIF for Jobs bill was signed by Governor Jay Inslee in May of 2021. TIF is a powerful public-private partnership tool that allows local governments to encourage private development in targeted areas by financing public infrastructure and improvements with additional property taxes from increased property values resulting from that public investment and the ensuing, related private investment. A local government may create increment areas and bond against future increases in taxes anticipated due to new development. An established TIF increment area will help the City of Lakewood to fund infrastructure within the Downtown. TIF increment areas require highly technical analysis, carefully planned implementation, and collaboration with private development in order to be successful. Timing is critical in creating increment areas where we know development will occur.

Internal Service Charges

See internal services funds for additional information.

General/Street Fund Subsidy

See Street O&M Fund for additional information.

Transfer to SSMCP Fund, New/1-Time

Transfer \$13,750 to SSMCP Fund for North Clear Zone property purchase due diligence. These costs will not be covered by grants and include payments for outside legal counsel.

Reduce Transfer Transportation CIP

(Use Various Project Savings Due to Additional Grants Received)

- \$30,000 in 2025 / \$66,000 in 2026 to 302.0001 Personnel, Engineering & Professional Services
- \$93,000 in 2025 to 302.0002 Street Lights: New LED Street Lights
- \$27,000 in 2025 / \$30,000 in 2026 to 302.0003 Neighborhood Traffic Safety/Traffic Calming
- \$270,000 in 2026 to 302.0004 Minor Capital & Major Maintenance
- \$56,282 in 2026 to 302.0005 Chip Seal – Local Access Roads

Fund 101 Streets O&M

PPW - Replace School Zone Lights, Continuation/1-Time

Carry forward \$103,951 for the purchase and installation of new school zone lights and associated materials (poles, boxes, etc.)

The City owns and operates 34 school zone lights. These lights are reaching their service life and are requiring expensive and time-consuming repairs. The lights require a staff member to access via ladder to program and an outside electrical services provider to repair. Replacing all 34 units with modern systems serviced via Bluetooth connectivity from the ground or cloud-based services will provide greater safety for staff, little reliance on outside services to repair for a period of time, and enhanced responsiveness to the School District's changing schedules and needs.

PPW - Replace Traffic Signal Controllers, Continuation/1-Time

Carry forward \$589,362 for the replacement of traffic control signals. The City uses 63 signal controllers of which 60 are at various stages in their life cycle. Three of the controllers were replaced recently with the same controllers that Pierce County uses and are working successfully as stand-alone units. With the shift to Pierce County maintenance on our traffic signal systems, it is recommended that all controllers be replaced with the same units the County utilizes for their systems. It is not feasible to operate two different controller systems, and a number of existing controllers are at the end of their life. The City's controllers are not used by any other jurisdiction in Pierce County, which requires additional training, parts inventory and decreases responsiveness by the County's staff.

PK - Homeless Camp Clean Up, Continuation/1-Time

Carry forward \$31,346 for homeless camp clean up including DOE Work Crew. The City has contracted services for the Department of Ecology work crew program. This program has provided support in local parks, supplemental capital improvements and work programs.

Internal Service Charges:

See internal services funds for additional information.

Fund 104 Hotel-Motel Lodging Tax

2023 LTAC Grant Allocation, New/1-Time

Eliminate \$1,271,250 estimated grant awards and replace with actual 2025 grant awards totaling \$1,247,850 as follows:

- \$15,000 Grave Concerns
- \$12,000 Historic Fort Steilacoom
- \$15,000 Asian Pacific Cultural Center
- \$150,000 Tacoma-Pierce County Tourism Authority
- \$200,000 Lakewold Gardens
- \$7,000 Lakes Cross Country Booster Club
- \$125,000 Lakewood Chamber of Commerce Tourism Promotion
- \$7,500 Lakewood Chamber of Commerce Memorial Day
- \$38,000 Lakewood Historical Society & Museum
- \$100,000 Lakewood Playhouse
- \$23,500 Lakewood Sister Cities Association
- \$80,000 City of Lakewood Marketing Promotion
- \$210,000 City of Lakewood SummerFest
- \$78,000 City of Lakewood Farmers Market
- \$30,000 City of Lakewood Pavilion Concert Series
- \$10,000 City of Lakewood Saturday Street Festival
- \$35,000 City of Lakewood Fiesta de la Familia
- \$10,000 City of Lakewood MLK Beloved Community
- \$101,850 for Clover Park Technical College McGavick Center Debt Service

Fund 105 Property Abatement/Rental Housing Safety Program /1406 Affordable Housing

Property Abatement, Continuation/1-Time

Carry forward \$162,396 in expenditures funded by program balance. The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

Rental Housing Safety Program, Continuation/1-Time

Carry forward \$59,127 in expenditures funded by program balance.

1406 Affordable Housing, Continuation/1-Time

Carry forward \$440,274 in expenditures funded by program balance.

Fund 106 Public Art

Public Art, Continuation/1-Time

Earmark \$5,620 for a major art project to be determined, funded by ending fund balance.

Fund 180 Narcotics Seizure Fund

Narcotic Seizure Balance Available for Eligible Expenditures, New/1-Time

Add \$17,854 in expenditures for eligible uses.

The purpose of this fund is to track assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance

and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

Drug Enforcement Administration - Tacoma Regional Task Force), Grant/1-Time

Add \$16,290 in revenues and expenditures funded by the Drug Enforcement Administration to provide funding for officer overtime to work on behalf of the Tacoma Regional Task Force concerning the use and abuse of controlled substances. The current contract runs from 10/1/2024 – 9/30/2025.

Fund 181 Felony Seizure

Felony Seizure Balance Available for Eligible Expenditures, New/1-Time

Add \$779 in expenditures for eligible felony seizure related activity.

The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City for the expansion and improvement of law enforcement activity; however, may not be used to supplant existing funding sources.

Fund 182 Federal Seizure

Federal Seizure, New/1-Time

Add \$2,772 in expenditures for eligible federal seizure related activity.

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community –based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures extravagant expenditures or wasteful expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

Fund 190 Community Development Block Grant (CDBG) Fund

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium, and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process, CDBG and HOME spending priorities are set on an annual basis, to be broken into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

HUD - Community Development Block Grant, Grant/1-Time

Add \$245,345 to the adopted budget to provide annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities, principally for low- and moderate-income persons.

- Add and reprogram 2025 CDBG reprogrammed funds totaling \$245,345 as follows:
 - \$167,467 Housing – Major Home Repair
 - (\$23,297) Housing – Emergency Assistance for Displaced Residents
 - \$47,000 Housing – Foreclosure & Fair Housing Counseling
 - \$14,287 Public Service – Emergency Payments Program
 - \$75,000 Public Service – Rehabilitation Treatment Specification System
 - (\$53,744) Administration
 - \$18,632 Administration of HOME

Affordable Housing Project HOME, Grant/1-Time

Add \$3,037,467 to coordinate and mark the programs by HOME Investment Partnerships Program (HOME) to provide formula grants to states and localities to fund a wide range of activities aimed at creating affordable housing for low-income households. These activities include building, buying, and rehabilitating affordable housing for rent or homeownership, as well as providing direct rental assistance to low-income people. The program Includes:

- \$948,629 – for Gravelly Lake Commons to help alleviate homelessness for families in Pierce County by providing affordable housing options. The project aims to develop 25 units of affordable rental housing targeted at households earning 30% to 50% of the area median income¹. This initiative is part of a broader effort to address the critical need for affordable and low-income housing in the region.
- \$1,173,594 – for American Rescue Plan Program to assist qualified populations including individuals and families who are experiencing or at risk of experiencing homelessness and other vulnerable populations. HOME program to strengthen public-private partnerships and expand the supply of decent, safe, sanitary, and affordable housing for low-income households.
- \$144,097 – for 15121 Boat St SW Project which includes the acquisition and redevelopment of 15121 Boat St. SW and 15123-15125 88th Ave. Ct. SW to create nine (9) new affordable housing opportunities for low-income home buyers. The Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA).
- \$771,147 – for Affordable Housing & Program Administration. This program is responsible for ensuring that all federal, state, and local regulations, laws, and requirements are met prior to the written commitment and/or disbursement of any HOME funds for households whose

gross annual income is at or below eighty percent (80%) of median under income guidelines established annually by HUD for the Tacoma-Lakewood area.

CDBG – Restricted Funds, Grant/1-Time

Earmark \$2,294,732 restricted funds for future loan programs. The required accounting does not recognize revenues or expenditures since these are revolving funds.

Fund 191 Neighborhood Stabilization Program

NSP3 (Neighborhood Stabilization Program 3), Continuation/1-Time

Carry forward \$14,148 funded by project balance.

Fund 192 South Sound Military Communities Partnership

Tactical Tailor Insurance Recovery - New/1-Time

Add \$10,999 to be transferred to Risk Management Internal Service Fund to reimburse insurance costs incurred by Tactical Tailor in 2025. Tactical Tailor has been responsible for covering insurance premiums associated with the leased building during this period. This transfer will ensure that the Risk Management Internal Service Fund is appropriately reimbursed for providing insurance coverage to Tactical Tailor.

Fund 195 Public Safety Grants

PD – Emergency Management Planning, Grant/1-Time

Carry forward \$25,011 for the remaining balance for the grant period 7/1/2024-6/30/2025. The grant pays the partial salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue and the City of University Place. This grant requires a match that is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of the coordinator's salary.

PD – WA Auto Theft Prevention Authority, Grant/1-Time

Add \$ 352,406 to provide Lakewood Police Officers to the task force in support of the Washington Auto Theft Prevention Grant Program. The officers will serve in the capacity of Detective. The grant period is 7/1/2023 – 6/30/2025.

PD – WA Traffic Safety Commission – Impaired Driving Emphasis, Grant/1-Time

Add a total of \$15,494 for the WTSC Impaired Driving Emphasis grant (10/1/2024-09/30/2025). The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI, distracted, speeding, and safety patrols.

PD – WA Traffic Safety Commission – Motorcycle/Seatbelts/Distracted Driving, Grant/1-Time

Add \$2,500 for grant period 10/1/2024-09/30/2025. This grant provides funding for overtime and related benefits for law enforcement personnel to participate in scheduled multijurisdictional seatbelt, motorcycle, and distracted driving-focused patrol.

PD – Patrick Leahy Bulletproof Vest, Grant/1-Time

Add \$13,186 in revenues and expenditures. The Patrick Leahy Bulletproof Vest Partnership (BVP) reimburses states, units of local government, and federally recognized Indian tribes, for up to 50 percent of the cost of body armor vests purchased for law enforcement officers. The grant period is 4/1/2024 – 8/31/2026.

PD – WA State Parks Recreational Boating Safety, Grant/1-Time

Add \$22,709 for the grant period 10/1/2024 – 9/30/2025. This grant provides funding for officer overtime for emphasis patrol, vessel safety inspections, and educational boater safety-related activities. This grant has in-kind (such as personnel, maintenance of boats, fuel, trailers, and boat house) matching requirements of \$3,137. The match is the annual vessel registration fee.

PD – JAG Real Time Crime Center, Grant/1-Time

Add \$47,051 for the grant starting 10/1/2022 and expiring 9/30/2026. This grant provides funding to enhance the technological abilities of the department through various methods. They intend to build a video wall system that will allow the department to better equip the emergency operations center and the training center by offering a large multi-screen display that allows for a myriad of setups to enhance the ability to monitor ongoing emergent situations.

PD – JAG Unmanned Ground System (UGS) or Tactical Robot, Grant/1-Time

Add \$39,064 for the grant starting 10/1/2023 and expiring 9/30/2027. These systems allow officers to quickly investigate and assess a situation without placing officers in harm's way. UGS allows officers to use time, distance, and shielding to their advantage to keep officers and the public safe.

PD – WA Traffic Safety Commission (WTSC) - School Zones, Grant/1-Time

Add \$10,000 for the grant starting 1/1/2024 until it is expended. The grant provides funding for Heavy Weather Gear for Motorcycle Enforcement and includes LIDARs, shipping & handling, and tax.

PD – Extreme Weather Response Grant (EWRG), Grant/1-Time

Add \$37,113 for the grant starting 10/08/2024 and expiring 02/05/2025. The Program, established by Washington Substitute House Bill (SHB) 1012, provides financial assistance to political jurisdictions in Washington State to support response activities during extreme weather events. The program aims to reimburse eligible political jurisdictions for costs incurred in responding to community needs during periods of extremely hot or cold weather or severely poor air quality from wildfire smoke.

MC – Veterans Treatment Court, Grant/1-Time

Carryforward program expenditures of \$40,038 funded by grant revenue from Office of Justice Programs Veterans Court for the Veterans Treatment Court and serves Type A non-violent offenders. In addition to personnel costs, the grant includes travel and training, supplies, and subaward for prosecution, consultant evaluator/information manager, and public defense. The grant period runs through December 31, 2025.

Fund 196 American Rescue Plan Act (ARPA)

ARPA Programs, Grant/1-Time

Carry forward \$2,454,258 for ARPA programs funded by grant and interest earnings as follows:

- o \$229,713 Rebuilding Together South Sound
- o \$25,014 Tacomaprobono
- o \$79,149 Boys & Girls Club
- o \$22,509 YMCA Teen Services
- o \$78,375 YMCA Childcare, Camp, Club
- o \$24,010 YMCA Swim, Sports, Art
- o \$295,609 City Reader Boards
- o \$1,000,000 Pierce County Village
- o \$279,750 LASA Gravelly Lake Phase 3
- o \$54,670 Dolly Parton Imagination Library
- o \$100,000 Camp Murray Boat Launch
- o \$196,714 Urban Forestry Program
- o \$68,745 Edgewater & Downtown Park(s)

Fund 202 Local Improvement District (LID) Deb Service

LID Redemption, New/1-Time

Earmark estimated funds totaling \$91,294 for early redemption of bonds and fiscal agent fees for LID 1109.

Fund 301 Parks Capital

301.0006 Gateways, Continuation/1-Time

Carry forward \$67,953 in project expenditures funded by project balance. Funds will be used to construct a new gateway at 84th Street. The cost of a gateway is estimated at \$75,000 and is based on standard costs and does not take into consideration of potential unknowns which may include some ROW work

301.0016 Park Equipment Replacement – Annual Program, Continuation/1-Time

Carry forward \$38,491 in project expenditures funded by project balance and increase the total amount available in 2025 to \$58,491. The amount available in 2026 remains unchanged at \$20,000. Equipment replacement is needed regularly at all parks. The current standard for tables and benches is a heavy gauge metal mesh with thermoplastic coating. This protective coating creates a smooth surface that stays cool to the touch even in the sun, resists fading, mold and vandalism, and will ensure durability through years of high traffic usage. This annual replacement program will enable the City to replace picnic tables, drinking fountains, benches, damaged playground elements and other site amenities as they wear out, are vandalized or need replacement. The City is able to offset the cost and/or expand this program by allowing visitors to purchase memorable tables and benches at the park. Specific projects to be determined based on park need and equipment replacement schedules.

301.0017 Park Playground Resurfacing – Annual Program, Continuation/1-Time

Carry forward \$25,114 in project expenditures funded by project balance and increasing the total amount available in 2025 to \$40,114. The amount available in 2026 remains unchanged at \$15,000. This annual program includes \$10,000 per year cost per the current 6-year CIP plan. Playgrounds at all City parks are used year-round. The engineered wood chips below the structures get compressed, worn down and migrated to the edges of the park. Replacement is needed to keep the areas safe and to meet national playground and risk management safety standards. Besides wood chips, mats and other surfacing materials are purchased to support areas under swings, slides and entry ramps. The \$10,000 per year allows for purchases of approximately 200 cubic yards each year to update all city parks. Traditionally, the City purchases large quantities in advance of Parks Appreciation Day and Make a Difference Day and utilizes volunteers to move and spread the material.

301.0019 Edgewater Dock, Continuation/1-Time

Add \$222,107 in project expenditures funded by project balance \$22,107 and various project savings \$200,000.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$1,527,512 funded by:

- \$1,000,000 Funds Anticipated
- \$125,000 General Fund
- \$50,000 REET
- \$352,512 Interest, Various Project Savings
- \$1,527,512 Total Sources**

301.0020 Wards Lake Improvements, Continuation/1-Time

Carry forward \$5,204,900 in project expenditures funded by project balance \$1,499,771, various grants \$3,648,042 and transfer in from SWM \$56,277 for storm drainage element of the project.

This budget adjustments result in a life-to-date through 2026 cost estimate of \$6,297,518 funded by:

- \$7,315 Grant - Pierce County Conservation Futures
- \$1,850,000 Funds Anticipated
- \$500,000 Grant - WWRP
- \$1,000,000 Grant- LWCF (Land & Water Conservation Fund)
- \$350,000 Grant - YAF (Youth Athletic Fields)
- \$252,840 Grant – DOC (Department of Commerce)
- \$237,500 General Fund
- \$1,660,837 REET
- \$100,000 SWM
- \$23,575 MVET for Paths & Trails
- \$6,297,518 Total Sources**

Wards Lake Park is located in the Northeast neighborhood area of Lakewood. Since incorporation, the City has utilized a variety of funding sources (approx. \$2 million) to purchase several parcels of contiguous land to make up the Wards Lake Park property. At over 36 acres, Wards Lake is an amazing natural area in a densely populated area. Improvements include removing invasive plant species to improve habitat and create site lines, pathway and foot bridges updates, a dog park, pump track, 84th street playground replacement, expanded parking, park signage, picnic shelter, new restroom and site furnishings, an accessible loop trail and span bridge over the lake, a new neighborhood park on the south side of the park off 25th Ave S with new playground, off-street parking, a dirt bike skills area and general landscape and habitat improvements. Trail development across the park will link the new neighborhood park to the main park entrance and updated loop trail system. Wards Lake Park construction is underway and should be completed by fall, 2025.

301.0027 American Lake Improvements, Continuation/1-Time

Carry forward/add \$1,737,094 in project expenditures funded by project balance \$1,637,093 and grants \$166,995.

This budget adjustments result in a life-to-date through 2026 cost estimate of \$4,255,257 funded by:

- \$500,000 Grant - WWRP
- \$500,000 Grant - ALEA
- \$252,840 Grant - DOC (Department of Commerce)
- \$35,000 Pierce County
- \$39,966 Donations/Contributions
- \$2,355,887 General Fund
- \$571,575 REET
- \$4,255,257 Total Sources**

American Lake park is a 5 ½ acre park with upland play spaces, oak trees, and viewing areas, 450 feet of freshwater shoreline and also includes a boat launch. This project is underway and when complete it will include ADA access to the waterfront, new retaining walls, a grand staircase to the beach, new restroom building, picnic shelter, viewpoint areas and site amenities.

301.0028 Oakbrook Park Improvements, Continuation/1-Time

Carry forward \$137,828 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$200,000 funded by:

\$37,000 Grant - Pierce County

\$100,000 General Fund

\$63,000 REET

\$200,000 Total Sources

Oakbrook Park is located in the NW neighborhood of Lakewood. Staff met with neighborhood groups to determine site improvements which will include: a picnic shelter, perimeter walking path, ADA path to site furnishings, vegetation removal, and landscaping.

301.0034 Park Sign Replacement, Continuation/1-Time

Carry forward \$312,608 in project expenditures funded by project balance. Park signs and landscaping will be completed in 2025.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$330,000 funded by:

\$120,000 General Fund

\$210,000 REET

\$330,000 Total Sources

301.0038 Playground Replacement – Annual Program, Continuation/1-Time and New

Carry forward \$290,000 in project expenditures funded by project balance and add new \$25,000 for Primely Park to cover the ADA parking spot and pathway to new play structure as required by code. This adjustment increases the available funds in 2025 to \$315,000. The next playground to be replaced is Washington Park. Staff will work with neighbors and the community to determine needs.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$315,000 funded by:

\$235,000 General Fund

\$55,000 REET

\$25,000 Interest Earnings & Various Project Savings

\$315,000 Total Sources

301.0041 Parks Sign Replacement (Design), Continuation/1-Time

Carry forward \$31,356 project balance increase funds available in 2025 to \$62,930. Funds will be used for sign fabrication, construction support and additional signage as needed.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$62,930 funded by:

\$20,000 General Fund

\$42,930 Various CIP Project Savings

\$62,930 Total Sources

301.0042 Downtown Park Schematic Design & Planning, Continuation/1-Time

Carry forward \$100,000 for schematic design and planning.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$100,000 funded by:

\$100,000 General Fund

\$100,000 Total Sources

301.0043 Fort Steilacoom Park H-Barn Complex Restoration & Renovation, Continuation/1-Time

Add \$500,000 in funds anticipated increasing the amount to \$1,500,000 in 2025.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$4,650,000 funded by:

\$150,000 General Fund \$4,500,000 Funds Anticipated

\$4,650,000 Total Sources

The City has worked closely with the community and Partners for Parks (PFP) to determine the feasibility and benefits of restoring and renovating the 120-year old H-Barn at Fort Steilacoom Park into a multi-use regional facility for public and private use. This project supports the goals of historic preservation and economic development. In 2023 City Council entered into an agreement with PFP authorizing this organization to raise funds to offset the development and included a timeline and draft budget to implement this effort. The City will manage the project and own and operate the facility. To move this project forward from schematic design to more detailed drawings and cost estimates, consultant services are needed. In December 2024 the City selected the firm Graham Baba to lead this effort. The City will contract and manage this architect and engineering services agreement. PFP will pay for the design services from funds they have raised to date. As a result of the support from PFP, milestones can be met to support the work started in the preliminary feasibility study prepared in 2018.

301.0045 Motor Avenue Uplighting & Gary Oaks, New/1-Time

Add \$27,458 funded by various CIP project saving, interest, etc. The City's downtown sub area plan identifies improvements to road corridors for vehicular and pedestrian functioning and safety. General streetscape improvements such as street lighting, landscaping and signage contribute to increased use and the overall public experience. Previous improvements and additional grading, irrigation and seeding for turf areas will improve the new land purchased near Motor Ave. The infrastructure (water and power meters) may support future events or planned downtown park.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$98,329 funded by:

\$15,000 General Fund

\$83,329 Various CIP Project Savings

\$98,329 Total Sources

301.0048 Nisqually Partnership Project, Continuation/1-Time

Carry forward \$253,102 in project expenditures funded by grant for total project cost of \$300,000.

The City, in partnership with the Nisqually Indian Tribe, received \$300,000 from the state legislature to fully fund art and signage improvements at Fort Steilacoom Park. The City and the Nisqually Indian Tribe are engaged in a collaborative partnership to provide an introduction to the Nisqually people, add signage, art, and interpretive information throughout the park, feature their unique culture and history include Lushootseed language and incorporate information regarding Chief Leschi's legacy. Cultural interpretive markers will be installed along a newly established one-mile Nisqually Loop Trail. The plaza kiosks will include historic territory maps, land acknowledgement statement and new benches that include tribal artwork.

301.0049 Harry Todd Pickleball Courts &

301.0054 Deferred Maintenance Program, Continuation/1-Time

Carry forward \$524,368 funded by project balance \$120,647 and grants \$403,721 resulting in a total available to \$524,368 in 2025. The project includes \$97,051 for contingency (\$46,065 + additional \$50,986).

This budget adjustment results in a life-to-date through 2026 cost estimate of \$600,000 funded by:

\$150,000 General Fund

\$350,000 Grant - Youth Athletic Fields RCO

\$100,000 Grant – RCO for Deferred Maintenance Program

\$600,000 Total Sources

301.0050 Fort Steilacoom Park Acoustics, Continuation/1-Time

Carry forward \$50,000 funded by project balance. The total estimated project cost is \$50,000 funded by General Fund.

301.0053 Fort Steilacoom Park ADA & Overflow Parking, Continuation/1-Time

Carry forward \$275,000 funded by project balance. Total estimated project cost is \$275,000 funded by General Fund.

301.0055 Tenzler Log Relocation, Continuation/1-Time

Carry forward \$45,148 funded by project balance and add \$4,012 for higher than anticipated costs bringing the total estimated project cost is \$254,012 funded by interest earning and various project savings. General Fund. The unspent funds are for the cage around the log which was completed in Q1 2025.

Fund 302 Transportation Capital

302.0000 Earmark Traffic Mitigation LTD 2024 Balance, Continuation/1-Time

Life-to-date through December 2024 traffic mitigation fees received a total of \$153,358. The plan for the use of this money is first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds. The carry forward budget adjustment includes earmarking \$153,358 of life-to-date 2024 revenues for this purpose.

302.0001 Personnel, Engineering, Professional Services, Continuation/1-Time

Carry forward project expenditures of \$269,336 funded by project balance resulting in a 2025 budget of \$782,336 in 2025 and 2026 budget remains unchanged at \$549,000. The budget adjustment also reduces General Fund source of \$30,000 in 2025 and \$66,000 in 2026 and replacing with various projects savings (from additional grants received freeing up City resources). This project accounts for Public Works Engineering time for grant writing, feasibility studies, street capital program management, federal funding reporting requirements, and professional services. The professional services include traffic engineering studies, professional land surveyor research and exhibits, geotechnical and structural engineering, and comprehensive planning.

302.0002 New LED Street Light, Continuation/1-Time

Carry forward project expenditures of \$265,000 funded by project balance. This budget adjustment results in a 2025 budget of \$450,000. The budget adjustment also reduces General Fund source of \$93,000 in 2025 and replacing with various projects savings (from additional grants received freeing up City resources). The entire new LED streetlight project is anticipated to be completed in 2025.

302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming, Continuation/1-Time

Carry forward \$49,974 in project expenditures funded by project balance. The budget adjustment also reduces General Fund source of \$27,000 in 2025 and \$30,000 in 2026 and replacing with various projects savings (from additional grants received freeing up City resources). This budget adjustment results in a 2025 budget of \$76,974. The 2026 budget remains unchanged at \$30,000.

302.0004 Minor Capital & Major Maintenance, Continuation/1-Time

Carry forward \$15,462 in project expenditures funded by project balance. The budget adjustment also reduces General Fund source of \$270,000 in 2026 and replacing with various projects savings (from additional grants received freeing up City resources). This budget adjustment results in a 2025 budget of \$285,462. The 2026 budget remains unchanged at \$270,000

302.0005 Chip Seal Program – Local Access Roads, Continuation/1-Time

Carry forward \$160,310 in project expenditures funded by project balance. The budget adjustment also reduces General Fund source of \$56,282 in 2026 and replacing with various projects savings (from additional grants received freeing up City resources). This budget adjustment results in a 2025 budget of \$560,310. The 2026 budget remains unchanged at \$400,000.

302.0074 Streets: South Tacoma Way – 88th to 80th Street, Continuation/1-Time

Carry forward \$3,976,919 in expenditures funded by project balance \$728,579 and federal WSDOT grant \$2,613,340.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$4,300,000 funded by:

- \$2,884,059 Grant – Federal WSDOT
- \$6,685 Contributions
- \$774,256 REET
- \$635,000 SWM
- \$4,300,000 Total Sources**

302.0075 Streets: Mt Tacoma Drive - Interlaaken to Whitman Ave, New/1-Time

Add \$400,000 in expenditures funded by various project savings. The increased cost is for the roundabout at the intersection Mt. Tacoma and Meadow and includes design cost increase \$35,000, right-of-way procurement \$150,000, and construction \$215,000.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$4,350,000 funded by:

- \$3,334,000 Transportation Benefit District Bonds
- \$243,300 REET
- \$372,700 SWM
- \$4,350,000 Total Sources**

302.0076 Streets: Nyanza Road, Continuation/1-Time

Carry forward \$911,446 in expenditures funded by project balance \$132,378, various project savings and interest earnings \$1,170,552 offset by a decrease in bond proceeds \$1,696,452, SWM \$44,568, grant \$1,500,000 and eliminate REET source \$239,600.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$5,545,000 funded by:

- \$2,399,448 Transportation Benefit District Bonds
- \$1,500,000 Grant - TIB
- \$475,000 SWM
- \$1,170,552 Various Project Savings, Interest Earnings
- \$5,545,000 Total Sources**

302.0078 South Tacoma Way & 92nd Street Traffic Signal, Continuation/1-Time

Carry forward \$1,216,684 in expenditures funded by project balance \$485,284 and grant \$731,400.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$1,250,000 funded by:

\$731,400 Grant – Federal WSDOT

\$18,600 Grant - TIB

\$500,000 General Fund

\$1,250,000 Total Sources

302.0096 Union Avenue, Berkley to Thorne Lane, Continuation/1-Time

Carry forward \$67,949 funded by project balance \$43,107 and grant \$24,842.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,065,000 funded by:

\$500,000 Grant - TIB

\$452,000 REET (Grant Match Match)

\$48,000 Fee-in Lieu Manic Meatballs (Grant Match)

\$65,000 General Fund

\$1,065,000 Total Sources

302.0097 Sound Transit

- 115th St Ct SW – Bridgeport Way to Sound Transit ROW, Continuation/1-Time

Carry forward \$248,535 funded by Sound Transit grant \$248,535. The budget adjustment results in a life-to-date through 2026 cost estimate of \$260,000 solely funded by Sound Transit.

302.0098 Pine Street Sidewalk & Pedestrian Crossing, Continuation/1-Time

Carry forward \$23,359 funded by project balance.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$975,528 funded by:

\$882,364 Grant - WSDOT

\$32,840 REET

\$60,324 SWM

975,528 Total Sources

302.0111 Sound Transit

- Street & Sidewalks: Kendrick (111th St SW to 108th St SW Roadway), Continuation/1-Time

Add \$1,807,261 in 2025 and remove \$1,820,000 in 2026 to account for the balance of the grant after \$12,739 was spent on design in 2024. The life-to-date through 2026 cost estimate totals \$2,030,000 and is solely funded by Sound Transit.

302.0113 Military Road SW - Edgewood to 112th

Carry forward \$17,398 funded by project balance \$2,398 and federal WSDOT grant \$15,000.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$358,173 funded by:

\$309,971 Grant – Federal WSDOT

\$48,600 REET

\$358,571 Total Sources

302.0114 Sound Transit – 112th Sidewalks – Gravelly Lake Drive to BPW SW, Continuation/1-Time

Reduce Sound Transit grant by \$25,479 in 2025 for portion spent in 2024. The life-to-date through 2026 cost estimate totals \$3,760,000 and is solely funded by Sound Transit.

302.0116 Custer Road from Bridgeport Way to 75th Street - Continuation/1-Time

Carry forward \$3,736,141 funded by project balance \$283,983, state TIB grant \$2,941,991, and SWM \$510,167.

This budget adjustment results in a life-to-date 2026 cost estimate of \$3,785,859 funded by:

\$2,976,686 Grant – State TIB

\$510,167 SWM

\$65,000 General Fund

\$3,785,859 Total Sources

302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side - Continuation/1-Time

Carry forward \$1,297,859 funded by state TIB grant \$1,137,187, and SWM \$162,000.

This budget adjustment results in a life-to-date 2026 cost estimate of \$1,304,720 funded by:

\$1,142,720 Grant – State TIB

\$162,000 SWM

\$1,304,720 Total Sources

302.0122 Sound Transit –

Sidewalks: 47th Ave SW - 121st St SW to Pacific Highway SW, Continuation/1-Time

Add \$194,268 in 2025 and remove \$235,000 in 2026 to account for the balance of the grant after \$40,732 was spent on design in 2024. The life-to-date through 2026 cost estimate totals \$235,000 and is solely funded by Sound Transit.

302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' West of Bridgeport Way, Continuation/1-Time

Carry forward \$1,489,198 funded by project balance \$3,951, federal WSDOT grant \$1,346,150 and SWM \$142,000 for storm drainage element of project.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$1,637,000 funded by:

\$1,420,000 Grant – WSDOT (Phase 1)

\$75,000 General Fund (Phase 2)

\$142,000 SWM

\$1,637,000 Total Sources

302.0133 Streets & Sidewalks: Steilacoom Blvd (Farwest to Weller), Continuation/1-Time

Carry forward \$6,650,159 in project expenditures funded by project balance \$184,855, federal WSDOT grant \$5,487,731, state TIB grant \$441,687 and SWM \$535,886 for storm drainage element of the project. This project is the ROW acquisition and construction to add sidewalks and bike lanes from 87th Ave SW to Weller Rd. Improvements would include Curb, gutter, sidewalks, sharrows, turn lanes, street lighting, drainage, and overlay.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$6,664,386 funded by:

\$5,499,004 Grant – Federal WSDOT

\$441,687 Grant – State TIB

\$994 Grant – State Department of Commerce

\$186,815 REET

\$535,885 SWM

\$6,664,385 Total Sources

302.0136 100th St SW from Lakeview Dr to So Tac Way, inclusive of 40th, Continuation/1-Time

Carry forward \$467,571 funded by project balance \$153,958 and federal PSRC Grant \$313,613.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$951,000 funded by:

- \$413,230 Federal PSRC Grant
- \$298,000 Grants Anticipated
- \$100,000 General Fund
- \$139,770 REET

\$951,000 Total Sources

302.0151 South Tacoma Way Between 96th St South & Steilacoom Blvd, Continuation/1-Time

Carry forward \$90,213 funded by project balance and PSRC grant \$707,415. The purpose of this project is to reconstruct the wearing course of asphalt along South Tacoma Way between 96th Street SW and Steilacoom Boulevard. Improvements also include pavement repair, grinding, two-inch overlay, channelization, upgrading sidewalk ramps to conform to ADA, and signage.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$868,000 funded by:

- \$750,000 PSRC Grant
- \$118,000 REET

\$868,000 Total Sources

302.0158 Streets: Interlaaken: 112th to WA Blvd, Continuation/1-Time

Carry forward \$284,217 funded by TIB grant \$500,000 offset by a reduction in Transportation Benefit District bonds \$205,000 and negative project balance in 2024 \$29,783 (timing of bond receipts). The purpose of this project is to reconstruct the wearing course of asphalt along South Tacoma Way between 96th Street SW and Steilacoom Boulevard. Improvements also include pavement repair, grinding, two-inch overlay, channelization, upgrading sidewalk ramps to conform to ADA, and signage.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$2,400,000 funded by:

- \$1,694,600 Transportation Benefit District Bonds
- \$500,000 Grant-TIB
- \$205,400 SWM

\$2,400,000 Total Sources

302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW, Continuation & New/1-Time

Carry forward \$559,019 funded by project balance \$348,502, grant \$363,500 and SWM \$45,517 offset by a reduction in Transportation Benefit District bonds \$198,500. New increase of \$75,000 is due to use of consultant for design and adding sidewalk for southern 200 feet.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$685,000 funded by:

- \$269,500 TBD Bond Proceeds
- \$363,500 TIB Grant
- \$52,000 SWM

\$685,000 Total Sources

302.0160 Streets: 112th St SW: Idlewild Rd SW to Interlaaken Dr SW, Continuation/1-Time

Carry forward \$740,000 funded by project balance \$441,000, grant \$250,000 and SWM \$49,000.

This budget adjustment results in a life-to-date through 2026 cost estimate of \$740,000 funded by:

- \$441,000 TBD Bond Proceeds
- \$250,000 TIB Grant
- \$49,000 SWM

\$740,000 Total Sources

302.0164 Sidewalk Fill-in Farwest Dr from 112th to Lakes HS, & 100th St Ct SW to STL, Blvd, Continuation/1-Time

Carry forward \$30,00 in project expenditures funded by SWM for potential additional work as required by WSDOT.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,921,640 funded by:

\$1,326,269 Safe Routes to Schools Grant
\$317,030 REET
\$30,000 SWM
\$248,340 Various Projects Savings & Interest
\$1,921,640 Total Sources

302.0168 Sound Transit –

Sidewalks: McChord Drive/New York Ave - Pacific Hwy to BPW Way SW, Continuation/1-Time

Reduce project expenditures and Sound Transit grant in 2025 by \$37,982 for design incurred in 2025. The life-to-date through 2026 cost estimate totals \$1,100,000 and is solely funded by Sound Transit.

302.0170 Sound Transit –

Sidewalks: Lincoln Ave SW - Mc Chord Drive SW to San Francisco Ave SW, Continuation/1-Time

Add \$84,713 in 2025 and remove \$100,000 in 2026 to account for the balance of the grant after \$15,287 was spent on design in 2025. The life-to-date through 2026 cost estimate totals \$100,000 and is solely funded by Sound Transit.

302.0173 Sound Transit - Sidewalks: Clover Creek Drive, Continuation/1-Time

Add \$144,649 in 2025 and remove \$150,000 in 2026 to account for the balance of the grant after \$5,351 was spent on design in 2024. The life-to-date through 2026 cost estimate totals \$150,000 and is solely funded by Sound Transit.

302.0176 Roadway Restoration: 112th; South Tacoma Way to Steele Street, Continuation/1-Time

Add \$18,876 in additional PSRC grant and decrease the City's REET match by \$18,876.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,245,000 funded by:

\$768,876 PSRC Grant
\$476,124 REET
\$1,245,000 Total Sources

302.0179 RAISE Grant - Planning: Lakewood Downtown Transportation Feasibility Study, Continuation/1-Time

Add project expenditures and grant revenue of \$800,000 in 2025 and \$500,000 in 2026. The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,100,000 funded by RAISE grant.

Fund 303 Real Estate Excise Tax

Reduce Transfer Transportation CIP (Due to Additional Grants Received, Free up City Resources)

- \$239,600 in 2025 to 302.0076 Streets: Nyanza Road
- \$18,876 in 2025 to 302.0176 Roadway Restoration: 112th; South Tacoma Way to Steele Street

Fund 311 Sewer Capital Projects

311.0002 Side Sewers, Continuation/1-Time

Carry forward \$400,419 in project expenditures funded by project balance, resulting in a revised budget of \$450,419 in 2025 and no change in the current \$50,000 budget in 2026.

311.0006 Rose Road & Forest Road Sewer Extension, Continuation/1-Time

Carry forward \$1,647,994 in project expenditures funded by project balance \$1,179,395 and Pierce County ARPA grant \$468,599.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,920,000 funded by:

\$611,005 Sewer Availability
\$711,000 Sewer Surcharge
\$597,995 Pierce County ARPA Grant
\$1,920,000 Total Sources

311.0007 Wadsworth, Silcox & Boat Street Sewer Extension, Continuation/1-Time

Carry forward \$2,224,111 in project expenditures funded by project balance \$1,281,289 and Pierce County ARPA grant \$942,822.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$2,487,000 funded by:

\$887,000 Sewer Availability
\$417,178 Sewer Surcharge
\$1,182,822 Pierce County ARPA Grant
\$2,487,000 Total Sources

311.0008 Grant Ave & Orchard St Sewer Extension, Continuation/1-Time

Carry forward \$1,219,206 in project expenditures funded by project balance \$497,136 and Pierce County ARPA grant \$722,070.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$1,971,200 funded by:

\$1,013,020 Sewer Availability
\$222,580 Sewer Surcharge
\$735,600 Pierce County ARPA Grant
\$1,971,200 Total Sources

Fund 401 Surface Water Management

401.0012 Outfall Retrofit Feasibility, Continuation/1-Time

Carry forward \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$60,000 funded by SWM.

401.0014 Water Quality Improvements 2021, Continuation/1-Time

Carry forward \$228,531 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$245,000 funded by SWM.

401.0018 Waughop Lake Treatment, Continuation/1-Time

Carry forward \$48,976 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2026 cost estimate of \$648,650 funded by:

\$301,883 SWM
\$46,565 Department of Ecology Grant
\$300,202 Pierce County Flood Control
\$648,650 Total Sources

401.0020 Drainage Pipe Repair 2022, Continuation/1-Time

Carry forward \$85,109 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$350,000 funded by SWM.

401.0021 American Lake Management District, Continuation/1-Time

Carry forward \$9,888 in project expenditures funded by project balance from special assessments.

401.0023 Clover Creek Reduction Study, Continuation & New/1-Time

Carry forward \$159,478 in project expenditures funded by project balance \$159,478 and Pierce County Flood Control \$110,000. This budget adjustment results in a life-to-date through 2026 cost estimate of \$481,263 funded by SWM fees.

401.0024 Clover Creek Streambank Restoration Study, Continuation/1-Time

Carry forward \$134,280 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$135,000 funded by SWM.

401.0025 Drainage Pipe Repair 2023, Continuation/1-Time

Carry forward \$370,719 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$375,000 funded by SWM.

401.0026 Drainage Pipe Repair 2024, Continuation/1-Time

Carry forward \$395,00 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$395,000 funded by SWM.

401.0027 Drainage Pipe Repair 2025, Continuation/1-Time

Carry forward \$40,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$430,000 funded by SWM.

401.0099 Bicentennial Interagency Agreement for Pollution Prevention, Continuation/1-Time

Carry forward \$95,561 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2026 cost estimate of \$100,000 funded by the grant

Internal Service Charges

See internal services funds for additional information.

Transfers to Parks CIP

Total \$56,277 – See Parks CIP Fund for details.

- \$56,277 to 301.0020 Wards Lake

Transfers to Transportation CIP

Total \$2,100,907 – See Transportation CIP Fund for details.

- \$635,000 to 302.0074 Streets: S Tacoma Way - 88th to 80th St
- \$44,568 to 302.0076 Streets: Nyanza Road
- \$510,167 to 302.0116 Custer Road from BPW to 75th St
- \$162,000 to 302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side
- \$139,097 to 302.0131 Overlay & Sidewalk Fill-In: Custer Rd-John Dower to 500' West of BPW
- \$535,886 to 302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller)
- \$45,517 to 302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW
- \$30,000 to 302.0164 Sidewalk Fill-in Farwest Dr, 112th to Lakes HS, & 100th St Ct SW to STL Blvd

Fund 501 Fleet & Equipment

Vehicle & Equipment Purchases/Replacements, Continuation/1-Time

Carry forward the following:

- \$40,000 Replace unmarked police vehicle #40352, funded by replacement reserves.
- \$14,000 Replace Parks John Deer Gator #42781, funded by chargeback to department.
- \$7,000 Replace Parks Tilt Trailer #43012, funded by chargeback to department.

Fund 502 Property Management

City Hall Beam Repair, Continuation/1-Time

Carry forward \$392,722 in expenses to replace, seal and protect the exposed exterior beams on City Hall building.

City Hall Server Room Air Conditioner, Continuation/1-Time

Carry forward \$25,000 to add air conditioning system to the City Hall server room.

City Hall Beam Painting, Continuation/1-Time

Carry forward \$60,000 to paint the exterior beams on the City Hall building once replaced.

Police Station Generator Controls, Continuation/1-Time

Carry forward \$75,000 to replace generator controls. The pro-logic computer (PCL) controls the Police Station backup generator system which is used as an emergency power supply during system / electrical failures. The automatic monthly testing sequence is out of sync and needs to be replaced in order to keep the generator in normal operating conditions.

PD – Investment Grade Audit/Energy Grant, Continuation/1-Time

Carry forward \$44,583. State Law requires all buildings larger than 20,000 sq ft to reduce use of fossil fuels by 2028. The police station is approximately 43,000 sq ft. Funds will be used to complete the audit as well as implement recommended strategies. Audit will identify energy efficiencies and modifications to systems.

Fort Steilacoom Park Caretaker's House Repairs, Continuation/1-Time

Carry forward \$8,025 balance for repairs and maintenance at the Fort Steilacoom Park caretaker's house funded by internal service charges to the General Fund. Other than painting the exterior of the house in 2006 when the City took over maintenance and operations from Pierce County, there hasn't been any major repairs. The City Council authorized \$10,000 for a new roof and gutters necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site. The original additional \$40,000 request is for the HVAC system, new doors and windows and updates to the electrical panel. The repairs are necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site.

Fort Steilacoom Park O&M Shop HVAC (Completed in 2024), Housekeeping/1-Time

Remove (20,000) work was completed in 2024.

Front Street O&M Shop Paving & Salt Bin Cover, Continuation/1-Time

Carry Forward \$170,000 to be used to complete a new fuel tank at the Front Street location, pave the Wash Station and complete the Salt cover project. This project would remove a fuel system from the FS shop that has met it useful life and install a new modern fueling station at the O&M Shop that all city vehicles would use to fuel u utilizing a card system and computerized tracking which would help in auditing for the finance department.

Sound Transit Elevator Floor, New/1-Time

Add \$25,000 to replace the elevator floor at the Sound Transit building.

Custodial Services Contract, New/Ongoing

Add \$23,443 per year for the new custodial services contract with a new vendor.

Fund 503 Information Technology

AD - ERP System Implementation, Continuation/1-Time

Carry forward \$450,000 for new ERP system implementation.

AD - ERP System Annual Maintenance, New/Ongoing

Add \$121,500 for annual maintenance at the time of implementation kickoff scheduled for April 2025.

CW - Computer Replacement, Continuation/1-Time

Carry forward \$35,000 for computer replacement. Computer desktop, laptop & mobile device replacement is a necessity as the aging life of computers and mobile devices will drive replacements. Older computers are unlikely to support the newer generation operating systems in the future. Whether by hardware failure or software obsolescence the city will need to replace computers and mobile devices to continue to function and provide services to the general public. The current replacement cycle for existing systems is 4 years.

CW - Microsoft 365, Continuation/1-Time

Carry forward \$10,000 to continue implementation of Microsoft 365, SharePoint and Microsoft Teams, including customization and training. This project is part of the City's strategic plan to migrate applications and data to secure cloud. Microsoft 365 is a turnkey suite of integrated collaboration and productivity applications designed to be deployed all at once to save time and resources. Businesses can use Microsoft 365 to deploy IT infrastructure that incorporates desktop and mobile devices, and the security and authentication systems required to keep data safe in a mobile workforce environment. Microsoft 365 combines features and toolsets from the Windows operating system, the Office 365 productivity suite and the Enterprise Mobility and Security package, which establishes authentication and security protocols for employees and systems to protect data and infiltration by outside influences.

CW – Backup MS 365 Environment, New/Ongoing

Add \$10,000 for services to backup Microsoft 365 Environment to the cloud

CW - Incident Response Tabletop Exercise, New/1-Time

Add \$13,000 in professional services to test the City's incident response plan.

CW - Archived Email Migration to Cloud, New/1-Time

Add \$8,000 for migration of Exchange archived email to the cloud. Currently, all emails to/from the City are archived on local servers. This funding will allow for 1-time migration of current archives to the cloud and is consistent with the City's strategy to minimize local storage of data.

CW – Zoom Conference, New/Ongoing

Add \$4,500 for Zoom licenses. The City hoped to replace all Zoom conferencing licenses with MS Teams, however, certain meetings such as City Council, committee meetings, and court sessions require Zoom to fully function. This funding restores the cost of zoom licenses for these types of meeting.

PD - Power DMS, New/Ongoing

Add \$12,000 for Power DMS for the Police Department due to increased cost and additional licenses for multiple systems including Power-Time (scheduling system) and Power-Policy Standards (writes new policy based on changes in law)

PD – BluePeak Skills Manager, New/Ongoing

Add \$8,000 for BluePeak Skills Manager for the Police Department. This application tracks and manages police officer training. The increased cost is for migration of software from local servers to the cloud with added functionalities and benefits.

PD – Cellebrite Digital Forensic, New/Ongoing

Add \$14,000 for Cellebrite Digital Forensic for the Police Department due to increase in number of licenses.

PD – Axon License & Storage, New/Ongoing

Add \$40,000 for Axon License and Storage for the Police Department. The additional costs are related to migration and hosting of COBAN (for in-car/body cameras) and DigitalOnQ (for managing digital evidence) records into Axon cloud and additional licenses.

PD – CradlePoint Annual Maintenance, New/Ongoing

Add \$8,500 for CradlePoint Annual Maintenance for the Police Department. The increase is due to upgrading cellular network from 4G to 5G.

PPW – AutoCad Annual License, Housekeeping/Ongoing

Add \$17,500 for AutoCad Annual License for Planning and Public Works. This cost has been budgeted in previous years but was inadvertently left out of the 2025/2026 budget. The City has been using AutoCAD software for plan reviews and engineering drawings.

Fund 504 Risk Management

WCIA Assessment, New/Ongoing

Add \$11,600 in 2025 and \$50,710 for Washington Cities Insurance Authority assessment resulting in revised estimates of \$3,269,977 in 2025 and \$3,797,843 in 2026.

**2025 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
Grand Total - All Funds			\$ 36,405,014	\$ 63,038,944	\$ (3,956,064)	\$ (3,077,696)
Total - Fund 001 General			\$ 524,105	\$ 6,530,360	\$ (69,366)	\$ 161,154
AD Merchant Service Fees for Credit Card Acceptance	New	Ongoing	-	13,380	-	13,380
AD Increase SAO Annual Audit Cost to \$118K/Year	New	Ongoing	-	16,160	-	16,160
AD Increase Employee & Volunteer Recognition Event	New	Ongoing	-	1,480	-	1,480
AD Public Defender Cost Increase	New	Ongoing	-	250,000	-	250,000
CC City Manager Recruitment	New	1-Time	-	26,000	-	-
CC City Logo Wear for Boards & Commissions	New	1-Time	-	2,800	-	-
CM Intern 20 Hours/Week for 6 Months	New	1-Time	-	15,600	-	-
Reduce Assistant to City Manager/Policy Analyst Personnel Cost	Housekeeping	Ongoing	-	(15,600)	-	(15,600)
CM Refreshments for Desserts in the Driveway	New	Ongoing	-	1,500	-	1,500
LG Opioid Funds	Continuation	1-Time	-	779,499	-	-
LG Department of Commerce - Stop Violence Against Women	Grant	1-Time	6,827	6,827	-	-
MC SPAR (Simple Possession Advocacy and Representation Program) Grant	New	1-Time	17,273	17,273	-	-
MC Therapeutic Court Grant	Grant	1-Time	76,353	76,353	-	-
MC Office of Public Defense Grant	Grant	1-Time	34,000	34,000	-	-
MC Court Contracted Services - Town of Steilacoom	Continuation	1-Time	(138,424)	-	(142,570)	-
MC Court Contracted Services - City of DuPont	Continuation	1-Time	71,078	-	73,204	-
PK Sponsorship - Amazon - SummerFEST	Grant	1-Time	15,000	15,000	-	-
PK Sponsorship - Twin Star - SummerFEST	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - Twin Star - Youth Summit	Grant	1-Time	1,000	1,000	-	-
PK Sponsorship - Twin Star - Martin Luther King	Grant	1-Time	2,000	2,000	-	-
PK Sponsorship - Twin Star - Fiesta de la Familia	Grant	1-Time	2,000	2,000	-	-
PK Sponsorship - Virginia Mason - SummerFEST	Grant	1-Time	8,000	8,000	-	-
PK Sponsorship - Virginia Mason - Farmers Market	Grant	1-Time	8,000	8,000	-	-
PK Sponsorship - Virginia Mason - Fiesta de la Familia	Grant	1-Time	2,500	2,500	-	-
PK Sponsorship - Pierce Transit - Farmers Market	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - Pierce Transit - Fiesta de la Familia	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - Pierce Transit - SummerFEST	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - WSECU - Farmers Market	Grant	1-Time	3,000	3,000	-	-
PK Sponsorship - WSECU - Truck & Tractor Day	Grant	1-Time	2,500	2,500	-	-
PK Sponsorship - Vibrant Schools & Friends - MLK Beloved Community	Grant	1-Time	6,000	6,000	-	-
PK Sponsorship - Navy Credit Union - SummerFEST	Grant	1-Time	2,500	2,500	-	-
PK Sponsorship - Harborstone Credit Union - Truck & Tractor Day	Grant	1-Time	2,500	2,500	-	-
PK Washington State HCA (Health Care Authority) CHOICE	Grant	1-Time	74,100	74,100	-	-
PK Janitorial/Custodial Services - FSP O&M Shop	New	Ongoing	-	1,016	-	1,016
PK Janitorial/Custodial Services - Front Street O&M Shop	New	Ongoing	-	1,516	-	1,516
PK Janitorial/Custodial Services - Pavillion	New	Ongoing	-	4,650	-	4,650
PD Jail Services	New	Ongoing	-	230,000	-	230,000
PD Clean Air Assessment	New	Ongoing	-	2,866	-	6,335
PD Specialty Units/Special Response Team (SRT) Clothing	Continuation	1-Time	-	2,250	-	-
PD Drone Program (2024 Balance Available for 2025)	Continuation	Ongoing	-	9,872	-	-
PD Pierce County Sex Offender Verification	Grant	1-Time	7,795	-	-	-
PD FBI Innocence Lost Grant	Grant	1-Time	19,950	19,950	-	-
PD South Sound 911 2025	Grant	1-Time	9,000	9,000	-	-
PD Tahoma Narcotics Enforcement Team (TNET)	Grant	1-Time	4,274	-	-	-
PD Gesa Credit Union - Local Heroes Grant Award	Grant	1-Time	7,481	7,481	-	-
PPW City Tree Fund	Continuation	1-Time	-	474,096	-	-
PPW WA Department of Commerce: Climate Planning Grant	Grant	1-Time	25,000	25,000	-	-
PPW WA Department of Commerce: Middle Housing Grant	Grant	1-Time	10,000	10,000	-	-
PPW WA Department of Commerce: Paper to Digital Permitting Grant	Grant	1-Time	232,400	232,400	-	-
PPW Economic Development Opportunity Fund	Continuation	1-Time	-	2,000,000	-	-
PPW Tax Increment Financing Strategy	Continuation	1-Time	-	19,339	-	-
Fleet and Equipment Internal Service Charges:						
PK #42780 John D Gator CC	Continuation	1-Time	-	14,000		
PK #43011 Tilt Trailer CC	Continuation	1-Time	-	7,000		

**2025 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
Property Management Internal Service Charges:						
City Hall Janitorial/Custodial Contract	New	Ongoing	-	19,894	-	19,894
City Hall Beam Repair & Painting	Continuation	1-Time	-	342,076	-	-
City Hall Server Room Air Conditioner	Continuation	1-Time	-	18,890	-	-
Police Station Generator Controls	Continuation	1-Time	-	75,000	-	-
Police Station Investment Grade Audit	Continuation	1-Time	-	44,583	-	-
Fort Steilacoom Park Caretaker's House Repairs	Continuation	1-Time	-	8,025	-	-
Fort Steilacoom Park O&M Shop - Remove HVAC, completed in 2024	Continuation	1-Time	-	(20,000)	-	-
Sounder Station Elevator	Continuation	1-Time	-	25,000	-	-
Front St O&M Shop New FuelTank, Paving of Washdown Station & Salt Bin Cover	Continuation	1-Time	-	170,000	-	-
Information Technology Internal Service Charges:						
AD ERP Implementation	Continuation	1-Time	-	450,000	-	-
AD ERP System Annual Maintenance	New	Ongoing	-	121,500	-	-
CW Computer Replacement	Continuation	1-Time	-	30,586	-	-
CW Zoom Conference	New	Ongoing	-	3,932	-	-
CW Microsoft 365 Project	Continuation	1-Time	-	8,739	-	-
CW Backup Microsoft 365 Environment	New	Ongoing	-	8,739	-	-
CW Incident Response Table Top Exercise	New	1-Time	-	11,360	-	-
CW Email Archives Cloud Migration	New	Ongoing	-	6,991	-	-
PD Power DMS Cost Increase	New	Ongoing	-	12,000	-	-
PD Blue Peak Skills Manager	New	Ongoing	-	8,000	-	-
PD Cellebrite-DigitalForensics	New	Ongoing	-	14,000	-	-
PD Axon License & Storage	New	Ongoing	-	40,000	-	-
PD CradlePoint Hardware Maintenance	New	Ongoing	-	8,500	-	-
Risk Management Internal Service Charges						
WCIA Assessment Property Assessment Increase	New	Ongoing	-	10,138	-	44,313
Transfer to SSMCP for Property Purchase Due Diligence	New	1-Time	-	13,750	-	-
Reduce General Fund Transfers to Transportation CIP - Savings Due to Additional Grants Received:						
302.0001 Personnel, Engineering & Professional Services	Continuation	1-Time	-	(30,000)	-	(66,000)
302.0002 Street Lights: New LED Street Lights	Continuation	1-Time	-	(93,000)	-	-
302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming	Continuation	1-Time	-	(27,000)	-	(30,000)
302.0004 Minor Capital & Major Maintenance	Continuation	1-Time	-	-	-	(270,000)
302.0005 Chip Seal - Local Access Roads	Continuation	1-Time	-	-	-	(56,282)
General/Street Fund Subsidy	New	1-Time	-	806,336	-	-
General/Street Fund Subsidy	New	Ongoing	-	5,514	-	8,792
Total - Special Revenue Funds			\$ 5,671,800	\$ 10,144,793	\$ 8,792	\$ 8,792
Total - Fund 101 Street O&M			811,850	811,850	8,792	8,792
PPW Replace School Zone Lights	Continuation	1-Time	103,951	103,951	-	-
PPW Replace Traffic Signal Controllers	Continuation	1-Time	589,362	589,362	-	-
PPW Homeless Camp Clean Up	Continuation	1-Time	31,346	31,346	-	-
Property Management Internal Service Charges:						
City Hall Janitorial/Custodial Contract	New	Ongoing	4,280	4,280	4,280	4,280
City Hall Beam Repair & Painting	Continuation	1-Time	70,806	70,806	-	-
City Hall Server Room Air Conditioner	Continuation	1-Time	3,910	3,910	-	-
Information Technology Internal Service Charges:						
CW Computer Replacement	New	1-Time	3,114	3,114	-	-
CW MS 365 Project	Continuation	1-Time	890	890	-	-
CW Backup MS 365 Environment	New	Ongoing	890	890	-	-
CW Incident Response Table Top	New	1-Time	1,157	1,157	-	-
CW Email Archives Cloud Migration	New	1-Time	712	712	-	-
CW - Zoom Conference	New	Ongoing	400	400	-	-
Risk Management Internal Service Charges:						
CW Washington Cities Insurance Authority Assessment Increase	New	Ongoing	1,032	1,032	4,512	4,512

**2025 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
Total - Fund 104 Hotel/Motel Lodging Tax			\$ -	\$ (23,400)	\$ -	\$ -
Remove Original LTAC Grant Allocation Estimate	Grant	1-Time	-	(1,271,250)	-	-
2025 Asia Pac Cultural Ctr	Grant	1-Time	-	15,000	-	-
2025 Chamber Memorial Day	Grant	1-Time	-	7,500	-	-
2025 Chamber Tourism Promotion	Grant	1-Time	-	125,000	-	-
2025 CoL-Farmers Market	Grant	1-Time	-	78,000	-	-
2025 CoL-Marketing Promotion	Grant	1-Time	-	80,000	-	-
2025 CoL-Saturday Street Festivals	Grant	1-Time	-	10,000	-	-
2025 CoL-Summer Concert	Grant	1-Time	-	30,000	-	-
2025 CoL-SummerFEST	Grant	1-Time	-	210,000	-	-
2025 Fiesta de Familia	Grant	1-Time	-	35,000	-	-
2025 Grave Concerns	Grant	1-Time	-	15,000	-	-
2025 Historic Fort Steilacoom	Grant	1-Time	-	12,000	-	-
2025 Historical Society	Grant	1-Time	-	38,000	-	-
2025 Lakes CrossCountryBooster	Grant	1-Time	-	7,000	-	-
2025 Lakewold Gardens	Grant	1-Time	-	200,000	-	-
2025 Lakewood Playhouse	Grant	1-Time	-	100,000	-	-
2025 MLK Beloved Community	Grant	1-Time	-	10,000	-	-
2025 Sister City Assoc (LSCA)	Grant	1-Time	-	23,500	-	-
2025 PCTourAuthority(TravTac)	Grant	1-Time	-	150,000	-	-
2025 McGavick Debt Svc	Grant	1-Time	-	101,850	-	-
Total - Fund 105 Property Abatement			\$ -	\$ 661,797	\$ -	\$ -
PPW Abatement Program	Continuation	Ongoing	-	162,396	-	-
PPW Rental Housing Safety Program	Continuation	Ongoing	-	59,127	-	-
PPW 1406 Affordable Housing	Continuation	Ongoing	-	440,274	-	-
Total - Fund 106 Public Art			\$ -	\$ 5,620	\$ -	\$ -
PK Public Art Program - Earmark for Major Project To Be Determined	Continuation	1-Time	-	5,620	-	-
Total - Fund 180 Narcotics Seizure			\$ 16,290	\$ 17,854	\$ -	\$ -
PD Narcotics Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	1,564	-	-
PD Drug Enforcement Agency - DEA - Tacoma Regional Task Force	Continuation	1-Time	16,290	16,290	-	-
Total - Fund 181 Felony Seizure			\$ -	\$ 779	\$ -	\$ -
PD Felony Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	779	-	-
Total - Fund 182 Federal Seizure			\$ -	\$ 2,772	\$ -	\$ -
PD Federal Seizure Balance Available for Eligible Expenditures	Continuation	1-Time	-	2,772	-	-
Total - Fund 190 CDBG			\$ 3,282,812	\$ 5,577,544	\$ -	\$ -
PPW Earmark for Future Loan Programs	Continuation	1-Time	-	2,294,732	-	-
PPW HUD - Community Development Block Grant	Grant	1-Time	245,345	245,345	-	-
PPW Affordable Housing Projects HOME	Grant	1-Time	3,037,467	3,037,467	-	-
Total - Fund 191 Neighborhood Stabilization Program			\$ -	\$ 14,148	\$ -	\$ -
PPW Neighborhood Stabilization Program 3	Continuation	1-Time	-	14,148	-	-
Total - Fund 192 South Sound Military Communities Partnership (SSMCP)			\$ 144,749	\$ 10,999	\$ -	\$ -
PPW Transfer In From General Fund for Property Purchase Due Diligence	Continuation	1-Time	13,750	-	-	-
PPW Tactical Tailor Lease Payemnts	Continuation	1-Time	120,000	-	-	-
PPW Tactical Tailor - Reimburse City for Insurance Costs	Continuation	1-Time	10,999	10,999	-	-
Total - Fund 195 Public Safety Grants			\$ 610,572	\$ 610,572	\$ -	\$ -
PD Emergency Management Performance Grant (EMPG)	Grant	1-Time	25,011	25,011	-	-
PD WATPA - Puget Sound Auto Theft Task Force	Grant	1-Time	352,406	352,406	-	-
PD Washington Traffic Safety Commission - Impaired & Distracted	Grant	1-Time	15,494	15,494	-	-
PD Washington Traffic Safety Commission - Seatbelt & Motorcycle	Grant	1-Time	2,500	2,500	-	-
PD Patrick Leahy Bulletproof Vest Partnership	Grant	1-Time	13,186	13,186	-	-
PD WA State Parks & Recreation Boater Safety	Grant	1-Time	22,709	22,709	-	-
PD JAG - Real Time Crime Center	Grant	1-Time	47,051	47,051	-	-
PD JAG - Unmanned Ground System (UGS) or Tactical Robot	Grant	1-Time	39,064	39,064	-	-
PD Washington Traffic Safety Commission (WTSC) - School Zones	Grant	1-Time	10,000	10,000	-	-
PD Extreme Weather Response Grant (EWRG)	Grant	1-Time	37,113	37,113	-	-
PD Veterans Treatment Court	Grant	1-Time	46,038	46,038	-	-

**2025 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
Total - Fund 196 ARPA Grant			\$ 805,527	\$ 2,454,258	\$ -	\$ -
Rebuilding Together South Sound	Grant	1-Time	-	229,713	-	-
Tacomaprobono	Grant	1-Time	-	25,014	-	-
Boys & Girls Club	Grant	1-Time	-	79,149	-	-
YMCA Teen Services	Grant	1-Time	-	22,509	-	-
YMCA Childcare, Summer Camp & Club	Grant	1-Time	-	78,375	-	-
YMCA Swim, Sport, Art	Grant	1-Time	-	24,010	-	-
City Reader Boards	Grant	1-Time	-	295,609	-	-
Pierce County Village	Grant	1-Time	-	1,000,000	-	-
LASA Phase 3	Grant	1-Time	-	279,750	-	-
Dolly Parton Imaginary Library	Grant	1-Time	-	54,670	-	-
Camp Murray Boat Launch	Grant	1-Time	-	100,000	-	-
Urban Forestry Program	Grant	1-Time	-	196,714	-	-
Edgewater & Downtown Park	Grant	1-Time	-	68,745	-	-
ARPA Revenue Recognition	Grant	1-Time	805,527	-	-	-
Grand Total - Debt Service Funds			\$ -	\$ 91,294	\$ -	\$ -
Total - Fund 202 LID Debt Service			\$ -	\$ 91,294	\$ -	\$ -
Earmark for Early Redemption	Continuation	1-Time	-	91,294	-	-
Total - Capital Improvement Project Funds			\$ 28,412,036	\$ 41,900,745	\$ (3,987,282)	\$ (3,565,000)
Total - Fund 301 Parks CIP			\$ 5,008,041	\$ 9,870,539	\$ (500,000)	\$ (500,000)
301.0006 Gateways	Continuation	1-Time	-	67,953	-	-
301.0016 Park Equipment Replacement	Continuation	1-Time	-	38,491	-	-
301.0017 Playground Resurfacing	Continuation	1-Time	-	25,114	-	-
301.0019 Edgewater Dock	Continuation	1-Time	-	222,107	-	-
301.0020 Wards Lake	Continuation	1-Time	3,704,320	5,204,090	-	-
301.0027 American Lake Park	Continuation	1-Time	100,000	1,737,094	-	-
301.0028 Oakbrook Park	Continuation	1-Time	-	137,828	-	-
301.0034 Park Sign Replacement/Monument Signs	Continuation	1-Time	-	312,608	-	-
301.0038 Playground Replacement	Continuation	1-Time	-	315,000	-	-
301.0041 Park Sign Replacement (Design)	Continuation	1-Time	-	31,356	-	-
301.0042 Downtown Park Schematic Design and Planning	Continuation	1-Time	-	100,000	-	-
301.0043 FSP Barn Restoration & Renovation	Continuation	1-Time	500,000	499,810	(500,000)	(500,000)
301.0045 Motor Avenue Uplighting & Gary Oaks	Continuation	1-Time	-	27,458	-	-
301.0048 Nisqually Partnership Project	Continuation	1-Time	300,000	253,102	-	-
301.0049 Harry Todd Pickleball Courts	Continuation	1-Time	309,053	429,700	-	-
301.0050 FP Acoustics	Continuation	1-Time	-	50,000	-	-
301.0053 FSP ADA & Overflow Parking	Continuation	1-Time	-	275,000	-	-
301.0054 Harry Todd Deferred Maintenance Program	Continuation	1-Time	94,668	94,668	-	-
301.0055 Tenzler Log Relocation	Continuation	1-Time	-	49,160	-	-

**2025 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
Total - Fund 302 Transportation CIP			\$ 21,270,504	\$ 26,796,952	\$ (3,487,282)	\$ (3,065,000)
302.0000 Earmark Traffic Mitigation Fee for Future Traffic Signal	Continuation	1-Time	-	153,358	-	-
302.0001 Personnel, Engineering & Professional Services	Continuation	1-Time	(30,000)	269,336	(66,000)	-
302.0002 Street Lights: New LED Street Lights	Continuation	1-Time	(93,000)	265,000	-	-
302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming	Continuation	1-Time	(27,000)	49,974	(30,000)	-
302.0004 Minor Capital & Major Maintenance	Continuation	1-Time	-	15,462	(270,000)	-
302.0005 Chip Seal Program - Local Access Roads	Continuation	1-Time	-	160,310	(56,282)	-
302.0074 Streets: S Tacoma Way - 88th to 80th St	Continuation	1-Time	3,248,340	3,976,919	-	-
302.0075 Streets: Mt Tahoma Drive - Interlaaken to Whitman Ave	New	1-Time	-	400,000	-	-
302.0076 Streets: Nyanza Road	Continuation	1-Time	(391,484)	911,446	-	-
302.0078 Union Avenue Sidewalk	Continuation	1-Time	731,400	1,216,684	-	-
302.0096 Union Ave, Berkley to Thorne Lane	Continuation	1-Time	24,842	67,949	-	-
302.0097 Sound Transit - 115th St Ct SW - Bridgeport Way to Sound Transit ROW	Continuation	1-Time	248,535	248,535	(260,000)	(260,000)
302.0098 Pine Street Sidewalk & Pedestrian Crossing	Continuation	1-Time	-	25,359	-	-
302.0111 Sound Transit - Street & Sidewalks: Kendrick from 111th St SW to 108th St SW Roadway	Continuation	1-Time	1,807,261	1,807,261	(1,820,000)	(1,820,000)
302.0113 Street & Sidewalks: Military Road SW - Edgewood to 112th	Continuation	1-Time	15,000	17,398	-	-
302.0114 112th Street SW - Clover Park High School Sidewalk	Continuation	1-Time	(25,479)	(25,479)	-	-
302.0116 Custer Road from BPW to 75th St	Continuation	1-Time	3,452,158	3,736,141	-	-
302.0121 Streets: 112th - Farwest Dr SW to Butte Dr SW	Continuation	1-Time	1,299,187	1,297,859	-	-
302.0122 Sound Transit - Sidewalks: 47th Ave SW - 121st St SW to Pacific Highway SW	Continuation	1-Time	194,268	194,268	(235,000)	(235,000)
302.0131 Overlay & Sidewalk Fill-In: Custer-John Dower to 500' West of BPW	Continuation	1-Time	1,485,247	1,489,198	-	-
302.0133 Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW	Continuation	1-Time	6,465,304	6,650,159	-	-
302.0136 100th St SW from Lakeview Dr to So Tac Way, including 40th	Continuation	1-Time	313,613	467,571	-	-
302.0151 So Tac Way Between 96th St So & Steilacoom Blvd	Continuation	1-Time	707,415	797,628	-	-
302.0158 Streets: Interlaaken: 112th to WA Blvd	Continuation	1-Time	314,000	284,217	-	-
302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW	Continuation	1-Time	210,517	484,019	-	-
302.0160 Streets: 112th St SW: Idlewild Rd SW to Interlaaken Dr SW	New	1-Time	-	75,000	-	-
	Continuation	1-Time	299,000	740,000		
302.0164 Sidewalk Fill-in on Farwest Dr from 112th to Lakes High School, & 100th St Ct SW to	Continuation	1-Time	30,000	30,000	-	-
302.0168 Sound Transit - Sidewalks: McChord Drive/New York Ave - Pac Hwy to BPW SW	Continuation	1-Time	(37,982)	(37,982)		
302.0170 Sound Transit - Sidewalks: Lincoln Ave SW -Mc Chord Drive SW to San Francisco Ave S	Continuation	1-Time	84,713	84,713	(100,000)	(100,000)
302.0173 Sound Transit - Sidewalks: Clover Creek Drive	Continuation	1-Time	144,649	144,649	(150,000)	(150,000)
302.0179 Planning: Lakewood Downtown Transportation Feasibility Study	Continuation	1-Time	800,000	800,000	(500,000)	(500,000)
Total - Fund 303 Real Estate Excise Tax			\$ -	\$ (258,476)	\$ -	\$ -
Transfers to/from Transportation CIP:						
302.0076 Streets: Nyanza Road	Continuation	1-Time	-	(239,600)	-	-
302.0176 Roadway Restoration: 112th; South Tacoma Way to Steele Street	Continuation	1-Time	-	(18,876)	-	-
Total - Fund 311 Sewer Project CIP			\$ 2,133,491	\$ 5,491,730	\$ -	\$ -
311.0002 Side Sewers	Continuation	1-Time	-	400,419	-	-
311.0006 Rose Road & Forest Road Sewer Extension	Continuation	1-Time	468,599	1,647,994	-	-
311.0007 Wadsworth, Silcox & Boat St. Sewer Extension	Continuation	1-Time	942,822	2,224,111	-	-
311.0008 Grant Ave. & Orchard St. Sewer Extension	Continuation	1-time	722,070	1,219,206	-	-

**2025 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
Total - Enterprise Funds			\$ 205,561	\$ 2,291,034	\$ -	\$ 225,566
Total - Fund 401 Surface Water Management			\$ 205,561	\$ 2,291,034	\$ -	\$ 225,566
Adopted Budget Ordinance Correction (No Change to Programs Approved)	Housekeeping	1-Time	-	(1,559,206)	-	221,420
401.9999 Bicentennial Interagency Agreement for Pollution Prevention	Continuation	1-Time	95,561	95,561	-	-
401.0012 Outfall Retrofit Feasibility	Continuation	1-Time	-	60,000	-	-
401.0014 Water Quality Improvements 2021	Continuation	1-Time	-	228,531	-	-
401.0018 Wauhop Lake Treatment	Continuation	1-Time	-	48,976	-	-
401.0020 Drainage Pipe Repair 2022	Continuation	1-Time	-	85,109	-	-
401.0021 American Lake Management District	Continuation	1-Time	-	10,034	-	(146)
401.0023 Clover Creek Risk Reduction Study	Continuation	1-Time	110,000	159,478	-	-
401.0024 Clover Creek Streambank Restoration Study	Continuation	1-Time	-	134,280	-	-
401.0025 Drainage Pipe Repair Project 2023	Continuation	1-Time	-	370,719	-	-
401.0026 Drainage Pipe Repair Project 2024	Continuation	1-Time	-	395,000	-	-
401.0027 Drainage Pipe Repair Project 2025	Continuation	1-Time	-	40,000	-	-
Transfer to Parks CIP:						
301.0020 Wards Lake Park	Continuation	1-Time	-	56,277	-	-
Transfers to Transportation CIP:						
302.0074 Streets: South Tacoma Way - 88th to 80th St	Continuation	1-Time	-	635,000	-	-
302.0076 Streets: Nyanza Road	Continuation	1-Time	-	44,568	-	-
302.0116 Custer Road from BPW to 75th	Continuation	1-Time	-	510,167	-	-
302.0121 112th St. SW - Lake Louise Elementary School Sidewalk	Continuation	1-Time	-	160,672	-	-
302.0131 Custer Road from Steilacoom to West of BPW	Continuation	1-Time	-	139,097	-	-
302.0133 Street & Sidewalks: STL Blvd (Farwest to Weller) ROW	Continuation	1-Time	-	535,886	-	-
302.0159 Streets: Idlewild Rd SW: Idlewild School to 112th SW	Continuation	1-Time	-	45,517	-	-
302.0164 Sidewalk Fill-In Farwest Dr from 112th to Lakes HS, & 100th St Ct SW to STL	Continuation	1-Time	-	30,000	-	-
Property Management Internal Service Charges:						
CH City Hall Beam Repair & Painting	Continuation	1-Time	-	39,841	-	-
CH Server Room Air Conditioner	Continuation	1-Time	-	2,200	-	-
CH Custodial Contract	New	Ongoing	-	2,408	-	2,408
Information Technology Internal Service Charges:						
PPW AutoCAD Annual License	Housekeeping	Ongoing	-	17,500	-	-
CW Zoom Conference	New	Ongoing	-	167	-	-
CW Backup MS365 Environment	New	Ongoing	-	371	-	-
CW Computer Replacement	Continuation	1-Time	-	1,300	-	-
CW MS 365 Project	Continuation	1-Time	-	371	-	-
CW Incident Response Table Top Exercise	New	1-Time	-	483	-	-
CW Email Archives Cloud Migration	New	1-Time	-	297	-	-
Risk Management Internal Service Charges:						
CW WCIA Assessment Increase	New	Ongoing	-	430	-	1,884


**2025 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2025		Year 2026	
			Revenue	Expenditure	Revenue	Expenditure
Total - Internal Service Funds			\$ 1,591,512	\$ 2,080,717	\$ 91,792	\$ 91,792
Total - Fund 501 Fleet & Equipment			\$ 21,000	\$ 61,000	\$ -	\$ -
PD Replace PD 41790 Use RR	Continuation	1-Time	-	40,000	-	-
PK Repl PRCS 42780 John D Gator CC	Continuation	1-Time	14,000	14,000	-	-
PK Replace PK 43011 Tilt Trailer CC	Continuation	1-Time	7,000	7,000	-	-
Total - Fund 502 Property Management			\$ 806,912	\$ 1,256,117	\$ 26,582	\$ 26,582
PK Janitorial Services/Custodial Services	New	Ongoing	26,582	26,582	26,582	26,582
PK City Hall Beam Repair	Continuation	1-Time	452,722	901,927	-	-
PK City Hall Server Room Air Conditioner	Continuation	1-Time	25,000	25,000	-	-
PK Police Station Generator Controls	Continuation	1-Time	75,000	75,000	-	-
PK Police Station Investment Grade Audit Grant	Continuation	1-Time	44,583	44,583	-	-
PK Fort Steilacoom Park Caretaker's House Repairs	Continuation	1-Time	8,025	8,025	-	-
PK Fort Steilacoom Park O&M Shop - Remove HVAC, completed in 2024	Housekeeping	1-Time	(20,000)	(20,000)	-	-
PK Sound Transit Elevator	New	1-Time	25,000	25,000	-	-
PK Front St O&M Shop New FuelTank, Paving of Washdown Station & Salt Bin Cover	Continuation	1-Time	170,000	170,000	-	-
Total - Fund 503 Information Technology			752,000	752,000	14,500	14,500
AD ERP Implementation	Continuation	1-Time	450,000	450,000	-	-
AD ERP System Annual Maintenance	Continuation	1-Time	121,500	121,500	-	-
CW Computer Replacement	Continuation	1-Time	35,000	35,000	-	-
CW MS 365 Project	Continuation	1-Time	10,000	10,000	-	-
CW Backup MS365 Environment	New	Ongoing	10,000	10,000	10,000	10,000
CW Incident Response Table Top	New	1-Time	13,000	13,000	-	-
CW Email Archives Cloud Migration	New	1-Time	8,000	8,000	-	-
CW Zoom Conference	New	Ongoing	4,500	4,500	4,500	4,500
PD Power DMS	New	Ongoing	12,000	12,000	-	-
PD BluePeak Skills Manager	New	Ongoing	8,000	8,000	-	-
PD Cellebrite-DigitalForensics	New	Ongoing	14,000	14,000	-	-
PD Axon License & Storage	New	Ongoing	40,000	40,000	-	-
PD CradlePoint Hardware Maint	New	Ongoing	8,500	8,500	-	-
PPW AutoCAD Annual License	Housekeeping	Ongoing	17,500	17,500	-	-
Total - Fund 504 Risk Management			\$ 11,600	\$ 11,600	\$ 50,710	\$ 50,710
WCIA Assessment Property Assessment Increase	New	Ongoing	11,600	11,600	50,710	50,710



TO: Mayor and City Council

FROM: Jeff Rimack, Director, Planning and Public Works (PPW)
Angie Silva, Assistant Director, PPW

THROUGH: John Caulfield, City Manager 

DATE: April 21, 2025

SUBJECT: Introduction to PPW Fee Clarifications and Updates

ATTACHMENTS: Attachment 1: Draft PPW Fee Schedule Update

EXECUTIVE SUMMARY

The purpose of the proposed fee changes is three-fold:

- ❖ Housekeeping clarifications and correct scrivener's errors due to extensive reformatting of 2025 permit fee schedule.
- ❖ Cost recovery of permit intake, review and inspection services.
- ❖ Predictable, flat fee approach to site development and land clearing activities.

The majority of the proposed amendments are largely housekeeping clarifications and addressing scrivener errors.

BACKGROUND

In November 2024, the City Council approved Resolution # 2024-14 which set forth 2025 fees for several public services including PPW permit fees.

As part of the PPW permit fee update, significant formatting changes to the table, as well as setting new fees, were established to ensure cost recovery of personnel costs.¹ Additionally, the Department assessed permit fees from

¹ Cost recovery only applies to permitting services. It does not include general informational inquiries, planning activities, capital, etc. If permit fees do not recover the cost of permit services, general fund revenues would have to subsidize private development to cover costs (i.e permit systems and software, personnel costs for intake, review and inspection services, etc). This general fund subsidy further reduces the city's ability to fund other public services such as law and justice and parks programs.

other western Washington jurisdictions. In most circumstances, the city's new cost recovery approach to permit fees are still below the average assessed by counties and cities.

Amendment Summary

Below is a high-level summary of the proposed changes and intent.

HOUSING KEEPING & SCRIVNER ERRORS		
Application Type	Proposed Change	Rationale
Administrative base fee	Added language clarification applies to all permit types. No change to fee amount.	Customer clarification.
Business licenses-Message	Removes fees for massage businesses as it's not needed.	Fee is processed as a general business license of \$90.
Street Opening	Change reflects the actual fee.	Scrivener error accidentally dropped an additional 0. No change; reflects 2024 fee.
Shoreline Substantial Development Permit (SSDP)	Removes hearings examiner deposit requirement.	Customer clarification. SSDPs are a Type 2 decision permit LMC 18A.20.080. Type 2 decisions do not require a hearings examiner decision.
Shoreline Conditional Use Permit/Shoreline Variance	Includes clarification language on payment of hearings examiner deposit plus payment of remaining balance if needed.	Customer clarification. It is current and historical practice to recover hearings examiner contract service fees.
Reasonable Use Exceptions	Removes hearings examiner deposit requirement.	Customer clarification. Reasonable use exceptions are a Type 1 decision permit per LMC 18A.20.080. Type 1 decisions do not require a hearings examiner decision.

HOUSING KEEPING & SCRIVNER ERRORS		
Application Type	Proposed Change	Rationale
Certificate of Appropriateness Types 1-3	Required process in LMC 2.48.070.	Never included in 2024 fee schedule. Reflects \$120 hourly rate and tiered to level of effort. For example, Type 1-2 estimate one hour, however Type 3 is a higher level of review.
Design Review	Included back into fee table. Required review in several LMC Titles 18A, 18B and 18C provisions.	Accidentally deleted in fee table. Fee updated to reflect \$120 hourly rate.
Director's Interpretation	Included back into fee table.	Accidentally deleted in fee table. No fee changes from 2024 rate.
Temporary Use	Included back into fee table.	Accidentally deleted in fee table. No fee changes from 2024 rate.
Zoning Certification	Included back into fee table.	Accidentally deleted in fee table. Fee ranged from \$50-300 Fee updated to reflect \$120 flat rate.
Short Subdivision/Unit Lot	Add fee and reference to include unit lot subdivision.	Reflects 2024 fee, no change. Unit lot subdivision is a new type of land division approved as part of the 2024 Periodic Update.
Boundary Line Adjustment	Included back into fee table.	Accidentally deleted in fee table. No fee changes from 2024 rate.
Preliminary	Removed	Fee addressed as part of

HOUSING KEEPING & SCRIVNER ERRORS		
Application Type	Proposed Change	Rationale
Amendment		Type 1-3 minor or major modifications.
Home Occupation	Address two types of home-based businesses in LMC 18A.40.110(B)(7) based on level of review needed.	Accidentally deleted in fee table. Fee updated to reflect \$120 hourly rate.
Binding Site Plan Alteration	Removed	Fee addressed as part of Type 1-3 minor or major modifications.
Hearings Examiner deposit/fees	Added language to clarify deposit amount and if remaining balance once invoice is received.	Customer clarification. Reflects current and historical practice to recover hearings examiner contract service fees.
Cottage housing	Current allowance in LMC 18A.30 Article III.	Never included in fee schedule but included in permit system. No change to the fee. This housing type along with others are important to address housing unit needs for middle housing.
Development Agreement	Current allowance in LMC 18A.30 Article IV.	Accidentally deleted in fee table. No fee changes from 2024 rate.

SUBSTANTIVE		
Application Type	Proposed Change	Rationale
Technology Fee	Increase fee from 2% to 4%.	4% required for cost recovery of permit system and other software programs to intake, review and research implementation of the code.

Application Type	SUBSTANTIVE Proposed Change	Rationale
		Jurisdictions who assess tech fees range from 2-5%.
Site Development	<p>Revised to a three-tiered flat fee approach for different levels of site work.</p> <p>Current fees are based on site construction valuation. Costs range from \$920-\$16,560.</p>	<p>Cost recovery of services based on level of review and inspection needed.</p> <p>Predictable flat fee for customers.</p> <p>Aligns fee costs with surrounding jurisdictions.</p>
Short Term Vacation Rental	New permit type	<p>Assumes 2 hours of review based on the current \$120 hourly rate.</p> <p>A new permit type was adopted as part of the 2024 Comprehensive Plan Periodic Update.</p>
Type 1-3 Minor & Major Modification to Approved Permits	New permit type	<p>Code clarification was included as part of SB 5290 amendments for all application types and decision authorities.</p> <p>Fee incorporates the percentage of previous fees assessed while reducing the length of the fee schedule itself.</p> <p>Minor modifications are a lower-level review need, where Type 3 are major modifications to density, parking, traffic generation, etc which in many cases is a new project proposal.</p>

TENTATIVE SCHEDULE

On April 21st, the City Council will have an opportunity to review and discuss the proposed fee amendments. On May 5, 2025, City Council is tentatively scheduled to take action on a revised permit fee schedule via resolution.

2025 FEE SCHEDULE PPW Proposed Revisions
Resolution 2024-14 Adopted by City Council on November 18, 2024

Fee Type	Fee Amount	Revision notes
C. Planning and Development Fees		
Administrative Fee (applies to all permit application types)		Customer clarification/cost recovery
Base Fee	\$90.00	
Technology Fee	2-4% of the total planning -permit cost	Revision intent based on cost recovery. Tech fee is
Revenue & Finance - LMC Title 3		Based on 2024 permit revenues of \$3.1M @ 2%=\$62K; 3%=\$93K; 4%=\$124K; 5%=\$155K
Multi-Family Tax Exemption (MFTE) Applications (LMC 3.64.030)		
Conditional Certificate Application	\$1,000.00	
Extension of Conditional Certificate of Application (going from 8 to 12 year)	\$625.00	
Final Certificate of Application	\$625.00	
8-Year Tax Exemption Annual Monitoring Fee	\$1,000.00	
12-Year Tax Exemption Annual Monitoring Fee	\$1,500.00	
Business License & Regulation - LMC Title 5		
General Business License (GBL)	License Fee	
General Business License (GBL)	\$90.00	
Specialty Business License Rates	License Fee	
Temporary Business License	\$60.00	
Temporary Business License Renewal	\$60.00	
Pawnbroker Pawnshops	\$1,000.00	
Second-hand and/or salvage dealers	\$250.00	
Junk and/or salvage dealers	\$250.00	
Transient Trader in second-hand property	\$250.00	
Private Sales	No Fee	
Flea Markets	\$1,500.00	
Adult Entertainment Establishment	\$2,500.00	
Panoram Premises License	\$2,500.00	
Panoram Device License	\$250.00 per device	
Panoram Owner License	\$5,000.00	
Panoram Manager License	\$500.00	
Carnivals and Circuses	\$250.00 per day	
- Five or less machines or devices	\$150.00 per week*	
- Five or more	\$25.00 per week per device*	
* Alternative to device fees	\$150.00 annual fee	
Wrecker License	\$250.00	
Public Dances, Cabarets, Dance Halls and Teenager Dances	License Fee	
Cabaret	\$750.00	
Public Dance Hall	\$150.00	
Public Dances (per night)	\$53.00	
Public Dances (annually)	\$150.00	
Teenager Dances	Same as Public Dances	
Massage-Businesses	License Fee	Not needed. Processed as general business license=\$90
Massage-Business License	Based on Annual Gross Revenue	
Massage Manager	No Fee	

Fee Type	Fee Amount
C. Planning and Development Fees (continued)	
Business License & Regulation - LMC Title 5 (continued)	
Bathhouses	License Fee
Public Bathhouse	\$150.00
Bathhouse Attendant	\$500.00
Bathhouse Manager	\$500.00
Other	License Fee
Outdoor Public Music Festivals	\$2,000.00
Bondsmen	\$1,500.00
Theaters	\$250.00 per screen per year
Transfer of license fee (commercial kennel or cattery, hobby kennel, foster)	No fee
Commercial Kennel/Cattery (6-50 dogs/cats)	\$300.00
Commercial Kennel/Cattery (over 50 dogs/cats)	\$500.00
Solicitors and Peddlers	\$150.00 per solicitor or peddler
Rental Housing Safety Program - LMC Title 5	
Rental Housing Safety	Permit Fee
Detached Single Family Rental Flat Fee Per Unit	\$50.00
Multi-Family Rental Flat Fee Per Unit	\$50.00 first unit,
Late Fee for Rental Housing Registration (up to one month past due):	
Certificate of Compliance	No Charge
Certificate of Compliance Transfer to New Owner	No Charge
Initial Safety Inspection	No Charge
Reinspection	\$125.00
Rental Housing Inspector's Initial Registration	\$0.00
Rental Housing Inspector's Annual Renewal	\$60.00
Geographical Information Systems (GIS)	
LABOR COSTS: Labor costs for preparation of requested GIS information shall be	\$120.00 per hour

Fee Type		Fee Amount
C. Planning and Development Fees (continued)		
Public Works - LMC Title 12		
Site Development Permit		
Project Value		Permit Fee
Land clearing/Grading Only; less than 500 cubic yards		\$650.00
Residential		\$1,000.00
Commercial		\$5,000.00
	\$0--\$5,000	\$920.00
	\$15,001--\$50,000	\$1,840.00
	\$50,001--\$150,000	\$4,600.00
	\$150,001--\$1,000,000	\$8,280.00
	Over \$1,000,001	\$16,560.00
Project Value is defined as the value of all improvements outside the building footprint.		
Right-of-Way Development Fees		Permit Fee
Right-of-Way Permit (authorization to use		\$240.00 plus any staff time in excess of 2
Annual Right-of-Way Permit (authorization for utility companies to use right-of-		\$680.00
Oversize Load Permit (all vehicles in excess of legal weight or size limitations		Individual \$240.00
Reinspection Fee (to cover cost of each		\$680.00
General Inspection Fee (for inspection not otherwise listed)		\$680.00
Miscellaneous Permits (any Public Works permit not covered by the fee		\$680.00
Professional Services Contracts (any private or public professional service		\$680.00
Pavement Degradation Fee (PDF): (recovers loss in pavement serviceability due to pavement cuts):		
	Road Material, Type, PCI Score	PDF Fee
	Flexible, High Volume, In moratorium	\$85.00 per square yard
	Flexible, High Volume, PCI 100-85	\$42.00 per square yard
	Flexible, High Volume, PCI 84-70	\$34.00 per square yard
	Flexible, High Volume, PCI 69-50	\$25.00 per square yard
	Rigid, High Volume, In moratorium	\$164.00 per square yard
	Rigid, High Volume, PCI 100-85	\$82.00 per square yard
	Rigid, High Volume, PCI 84-70	\$66.00 per square yard
	Rigid, High Volume, PCI 69-50	\$49.00 per square yard
	Flexible, Med-Low Volume, In moratorium	\$54.00 per square yard
	Flexible, Med-Low Volume, PCI 100-85	\$27.00 per square yard
	Flexible, Med-Low Volume, PCI 84-70	\$22.00 per square yard
	Flexible, Med-Low Volume, PCI 69-50	\$16.00 per square yard
	Rigid, Med-Low, In moratorium	\$142.00 per square yard
	Rigid, Med-Low, PCI 100-85	\$71.00 per square yard
	Rigid, Med-Low, PCI 84-70	\$57.00 per square yard
	Rigid, Med-Low, PCI 69-50	\$43.00 per square yard
Right-of-Way Vacation Permit ("Sale" or		\$1,920.00
Street Opening Permit (Used to install new or repair/upgrade existing private		\$1200.00 plus any staff time in

Did not exist before. Provides lower cost for small, limited scope projects with predictable flat fee approach.

Intent to provide predictable, flat fee and cost recovery. 2024 average fee was \$670.29

Intent to provide predictable, flat fee and cost recovery. 2024 average fee was \$2,738.86

Scrivener's error and previous 2024 fee.

Fee Type	Fee Amount
C. Planning and Development Fees (continued)	
Environmental - LMC Title 14	
Projects Inside Downtown Subarea Plan Boundaries	Permit Fee
SEPA-Notice of Consistency with Planned Action State Environmental Policy Act	\$120.00
Downtown Subarea Planned Action Transportation Mitigation Fee (TMF)	\$2,174.00 per PM peak hour trip generated
All Project Areas	Permit Fee
Critical Area Review	\$1,565.00
Flood Plain Agreement	\$480.00
Written Shoreline Exempt Determination	\$190.00
Revised SEPA Determination	\$720.00
Environmental Impact Statement (EIS)	\$4,000.00 plus preparation at contract rate
SEPA-State Environmental Policy Act Checklist-Flat Rate (LMC Section)	\$1,565.00
SSDP - Shoreline Substantial Development Permit	\$3,000.00 plus \$2,500.00 hearing examiner
SCUP - Shoreline Conditional Use Permit/Shoreline Variance	\$3,000.00 plus \$2,500.00 hearing examiner
Reasonable Use Exception other than residential (RUE)	\$2,300.00 plus \$2,500.00 hearing examiner
(n) Hearing Examiner Fees	
Where Examiner Review is required for any related use permit, appeal, etc., the applicant is responsible for and	

SSDPs don't require HEX decision. It's a Type 2 decision LMC 18A.20.080

Historical & current practice/customer clarification

RUEs are a Type 1 decision and don't require a HEX decision per LMC 18A.20.080

Fee Type	Fee Amount
C. Planning and Development Fees (continued)	
Building & Construction Fees - LMC Title 15	
Building Permit Fees	
Building Permit fees shall be based upon valuation. The valuation shall be determined by the Building Official. For most	
Administrative Fee - Includes a technology fee equal to 2% of the total building permit cost.	
Permit fees shall be calculated from valuation in the following manner:	
Valuation	Corresponding Permit Fee
\$0 - \$500	\$30.00
\$501 - \$2,000	\$30.00 for the first \$500.00 plus \$4.00 for each additional \$100 or fraction
\$2,001 - \$25,000	\$90.00 for the first \$2,000.00 plus \$17.50 for each additional \$1,000 or
\$25,001 - \$50,000	\$492.50 for the first \$25,000.00 plus \$12.50 for each additional \$1,000 or
\$50,001 - \$100,000	\$805.00 for the first \$50,000.00 plus \$9.00 for each additional \$1,000 or
\$100,001 - \$500,000	\$1,255.00 for the first \$100,000.00 plus \$7.25 for each additional \$1,000 or
\$500,001 - \$1,000,000	\$4,155.00 for the first \$500,000.00 plus \$6.00 for each additional \$1,000 or
\$1,000,001 - \$5,000,000	\$7,155.00 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00
\$5,000,001 and up	\$23,155.00 for the first \$5,000,000.00
Plan Review Fees	
Residential & Commercial	Plan review fees shall be 65 percent (65%)
Residential Building Permits Flat Fee	Permit Fee
Manufactured Home Setup Permit	\$240.00
Manufactured Home installed in a mobile home park	\$240.00
Demolition Permit-Single Family (including duplex)	\$240.00
Re-Roofing	\$240.00
Spa or Hot Tub	\$240.00
Pool	\$240.00
Commercial Building Flat Fee Permits	Permit Fee
Certificate of Occupancy	\$240.00
Temporary building installation and removal (i.e, job shack/office)	\$240.00
Demolition Permit- Commercial/Multi-Family	\$240.00
Fee Type	
Fee Amount	
C. Planning and Development Fees (continued)	
Basic Development/Plan Set Fees	Permit Fee
Setup Fee for Establishing a Basic Plan Set	\$240.00
Establish Basic Plan Set (See Valuation Table for Building Permit fee)	1/2 Residential Permit Fee
Utilization of Basic Plan Set	65% Residential Permit Fee and \$230.00
Revisions of Issued Building Permit (exempt from base application fee)	Permit Fee
Commercial Building Permits	\$720.00
Residential Building Permits	\$360.00
Miscellaneous Fees	Permit Fee
Reinspection Fee-Per occurrence	\$120.00
Investigation Fee	\$120.00
Expedited Plan Review Building	City will retain the 65% Plans review Fee
Expedited Plan Review LMC Title: 12, 14, 15, 16, 18	30% in addition to the application cost
Washington State Building Code Council - surcharge per building permit.	Residential:

Fee Type		Fee Amount
C. Planning and Development Fees (continued)		
General Comments		
1)	Any person who commences any work on a building, structure, gas, mechanical, or plumbing system before	
2)	Additional inspection outside of normal business hours or investigative fee rates are calculated at \$120.00 per hour	
3)	A reinspection fee shall be calculated at \$120.00 per occurrence.	
4)	Additional plan review resulting from revisions, resubmittals and other documents shall be calculated at \$120.00	
5)	Additional hourly rates for which no specific fee is identified shall be calculated at \$120.00 per hour.	
6)	Expedited plan review by the use of outside consultants for plan checking and/or inspections will be the actual	
7)	The payment of the fee for the construction, alteration, removal or demolition for work done in connection to or	
8)	Any time the use of a building or tenant space is changed, a change of use permit is required. The fee for a change	
9)	Foundation only permit for phased commercial and multifamily projects, 10 percent of the ICC Building Valuation.	
10)	Shell only permits for phased commercial and multifamily building, 80 percent of the ICC Building Valuation per	
11)	Review of minor additions or revisions to plans before permit issuance, \$92 per hour, minimum, one hour. Major	
12)	Review of minor additions or revisions to plans after permit issuance, \$120.00 per hour, minimum, one hour.	
13)	Review of deferred submittals, \$120.00 per hour, minimum one hour.	
14)	Tenant improvements for shell building, 50 percent of the ICC Building valuation per square foot. Said tenant	
15)	Work without permits; double fees for building permits and plan review fees.	
16)	Building permit extension (after two extensions have been previously authorized by the Building Official.	
Mechanical Permit Fees (exempt from base application fee)		
New Single Family Residences and Duplex (per unit) Flat Fee		\$240.00
Residential (Prescriptive Design)		\$240.00
Commercial and Non-Prescriptive Residential		Per Valuation w/ Minimum \$175.00
New Commercial Building and Major Tenant Improvements permit fees will be based upon the following valuation table		
Project Valuation		Permit Fee
Up to \$5,000		\$85.00
\$5,000 - \$100,000		\$85.00 for the first \$5,000 plus \$17.00 for
> \$100,000		\$1,700.00 for the first \$100,000 plus

Fee Type	Fee Amount
C. Planning and Development Fees (continued)	
Mechanical Review Fees	
When plan reviews and/or specifications are required, the plan review fee shall be calculated at 25% of the Permit Fee.	
Small Tenant Improvements (mechanical < \$5,000) and equipment replacement or adding of new equipment shall use the	
Equipment Unit Schedule Description	Fee
Permit Issuance	\$34.00
Issuing supplemental permits	\$12.00
Furnaces up to and including 100,000 BTU	\$22.00
Furnaces over 100,000 BTU	\$29.00
Appliance vents	\$12.00
Repair or additions to A/C systems	\$22.00
Boilers, compressors and absorption systems	\$29.00
Boilers, compressors and absorption systems	\$53.00
Boilers, compressors and absorption systems	\$76.00
Boilers, compressors and absorption systems	\$100.00
Boilers, compressors and absorption systems	\$123.00
Air handlers up to and including 25 tons	\$18.00
Air handlers over 25 tons	\$29.00
Evaporative coolers	\$41.00
Ventilation and exhaust (fans and hoods)	\$18.00
Incinerators, domestic type	\$29.00
Incinerators, international type	\$41.00
Each gas piping from 1 to 5 outlets	\$12.00
- Additional outlets per outlet	\$3.00
Thermostat	\$12.00
Miscellaneous	\$18.00
Plumbing Fees	Permit Fee
New Single Family Residences and Duplex (per unit) flat fee	\$240.00
New Commercial Buildings and Major Tenant Improvements permit fees will be based upon the following valuation table	
Project Valuation	Fee
Up to \$5,000	\$85.00
\$5,000 - \$100,000	\$85.00 for the first \$5,000 plus \$17.00 for
\$100,000 and up	\$1,700.00 for the first \$100,000

Fee Type	Fee Amount
C. Planning and Development Fees (continued)	
Plumbing Review Fees	Permit Fee
When plans and/or inspections are required, the plan review fee shall be calculated at 25% of the Permit Fee.	
Small Tenant Improvements (mechanical < \$5,000) and equipment replacement or adding of new equipment shall use the	
Equipment Unit Schedule	Fixture Fee
Permit Issuance	\$34.00
Issuing supplemental permits	\$12.00
Furnaces up to and including 100,000 BTU	\$22.00
Each plumbing fixture with one trap	\$12.00
Each building sewer	\$22.00
Each drain for indoors rainwater system	\$12.00
Each cesspool	\$35.00
Each private sewage disposal system	\$59.00
Each water heater and vent	\$12.00
Each gas piping from 1 to 5 outlets	\$12.00
General	
1) All fees included plan review and two inspections	
2) Additional inspections fee will be calculated at the rate of \$93.50 per hour.	
3) After hour inspection fees will be calculated at the rate of \$140.25 per hour with a minimum of 2 hours.	
4) Work without permit: fees will be doubled for work being conducted without approved permits.	
Fire Permit Fees - LMC Title 15	
Fire Alarm Systems	Permit Fee
Tenant Improvements (1st four zones)	\$215.00 plus \$6.00 (per
- Additional zones	\$54.00 (each)
Residential (one and two-family dwellings)	\$215.00 plus \$6.00 (per
Commercial and Multi-Family (1st four zones)	\$325 plus \$6.00 (per device)
- Additional zones	\$54.00 (each)
- Sprinkler supervision only	\$270.00
Fire Alarm Permit Fee for upgrading of an existing system	50 percent (50%) of the fee
Fire Alarm Plan Review Fee	25 percent (25%) of the
Underground Sprinkler Supply	Permit Fee
Underground Sprinkler Supply	\$280.00
Alternative Suppression Systems	Permit Fee
- 1 to 5 nozzles	\$280.00
- Over 5 nozzles	\$280.00 plus \$20.00 per nozzle over 5
- Bottle(s)	\$30.00 per bottle
Above Ground Fire Sprinkler Systems	Permit Fee
The fee for fire sprinkler systems shall be based on the Building Permit Fee Table. The valuation shall be based on the per	
Plan Review Fee	25 percent (25%) of the permit fee,
Tenant Improvements	valuation 20 percent (20%)
Standpipes (includes review, inspection and	Permit Fee
Temporary Standpipe	\$187.00
Class I	\$374.00
Class II	\$187.00
Class III	\$187.00

Fee Type		Fee Amount
C. Planning and Development Fees (continued)		
Other Fire Code Construction permits		Permit Fee
Compressed Gases		\$280.00
Cryogenic Fluids		\$280.00
Emergency Responder Communication Coverage System - Install or Modify		\$280.00
Energy Storage Systems		\$374.00
Fire Pumps		\$280.00
Fuel Cell Power Systems		\$280.00
Gas Detection Systems		\$280.00
High-Piled Combustible Storage		\$280.00
Industrial Ovens		\$280.00
LP Gas		\$187.00
Motor Vehicle Repair Rooms and Booths		\$280.00
Private Fire Hydrants		\$187.00
Smoke Control or Smoke Exhaust Systems		\$280.00
Special Event Structure		\$187.00
Spraying or Dipping		\$280.00
Temporary Membrane Structures or Tents		\$187.00
Flammable and Combustible Liquids		Permit Fee
Commercial Power Generator Installations		\$350.00
Installation of Modification of Commercial Tank, Piping or Distribution System		\$250.00
Installation of Modification to Pipeline System		\$125.00
Removal of Abandoned Tank in Place of Residential Tank		No Fee
Removal or Abandoned in Place of Residential Tank		\$55.00
Hazardous Materials		Permit Fee
New facility plan review – up to 2 hours plan review time and inspection		\$374.00
Plan review over 2 hours		\$93.50 per hour
System or facility modifications		\$280.00
Fireworks Fees		
1)	Fees for a public display permit	\$280.00
2)	A liability insurance policy(ies) is/are required in accordance with the Fireworks Ordinance for both fireworks stands - \$500,000 for injuries to any one person in one accident or occurrence; - \$1,000,000 for injuries to two or more persons in any one accident or occurrence; - \$500,000 for damage to property in any one accident or occurrence; and/or - \$1,000,000 combines single limit for any one accident or occurrence	
3)	A bond for clean-up is required in accordance with the Fireworks	\$500.00

Fee Type	Fee Amount
C. Planning and Development Fees (continued)	
False Fire Alarms	
In the event of more than two false alarms in any 12 month period, the Fire chief may charge a fee for fire department	
- First and Second False Alarms	No Fee
- Third False Alarm	\$100.00
- Fourth and Additional False Alarms	\$250.00
EXCEPTION: False alarms resulting from the failure of a fire alarm service	\$270.00 for each occurrence
Fire Code Permit Fees	
All fire code operational permits required by section 105.5 shall be assessed a fee.	\$110.00
Permit charges may be waived by the Fire Chief or Fire Marshal for the following: Activities of Washington State non- profit	
Equipment Unit Schedule	Permit Fee
- Additional outlets per outlet	\$3.00
Each waste incinerator	\$12.00
Water piping or water treating system	\$12.00
Repair or alteration of drainage or vent	\$12.00
Backflow device for lawn sprinklers	\$12.00
Vacuum breakers from 1 to 5	\$12.00
- Additional units over 5 per each	\$3.00
Backflow device for other systems over 2 inches in diameters	\$24.00
Cross connection of reclaimed water system	\$47.00
Each graywater system	\$59.00
Medical gas system from 1 to 5 outlets	\$71.00
- Additional outlets over 5 per each	\$12.00

Fee Type		Fee Amount	
C. Planning and Development Fees (continued)			
LMC Title 2			
Certificate of Appropriateness Types I & II		\$120.00	Required per LMC 2.48.070. Never included in 2024 fees schedule but PALs+ is coded for \$90 base fee for
Certificate of Appropriateness Type III		\$200.00	Never included in 2024 fees but in code for a long time. Higher level of review needed which results in a
Land Use & Subdivision - LMC Titles 17 & 18			Clarification
Pre Permit Activity	Permit Fee		
Staff Consult (cross-functional mix of review team members help identify		\$240.00	
Pre-Application Conference		\$480.00 - Of this amount,	
Hourly Rate Meeting (specific to LMC or project conditions, 1 hour minimum)		\$120.00	
Administrative Land Subdivision & Land Use Decisions (Type I & II)	Permit Fee		
Design Review		\$480.00	Scriveners error and accidentally removed. Increase to \$480 for cost recovery (\$120/hr for 4 hours)
Director's Interpretation		\$250.00	Scriveners error and accidentally removed. 2024 fee. No change
Temporary Use		\$200.00	Scrivener's error and accidentally removed. 2024 fee. No change
Zoning Certification		\$120.00	2024 fee was based on construction value \$50-300. Suggest minimum hourly rate of \$120
Preliminary Short Plat Subdivision (SPLAT) or Unit Lot Subdivision		\$3,500.00	2024 short plat fee; no change. Unit lot subdivision added in 24 Periodic Review
Boundary Line Adjustment (BLA)		\$600.00	Scriveners error and accidentally removed. 2024 fee; no change
Preliminary Subdivision		\$3,850.00	
Preliminary Amendment		\$1,565.00	Fee addressed as part of minor or major modification.
Final		\$2,869.00	
Final Plat Alteration		\$1,434.00	Clarification
Short Term Vacation Rental		\$240.00	New permit type adopted in 24 Periodic Update as Type 2 (\$120/hr x 2 hours)
Home Occupation		\$240.00	\$200 2024 fee. Proposed \$120/hr for 2 hours
Limited Home Occupation		\$120.00	\$50 2024 fee. But \$120/hr for 1 hour
Preliminary Binding Site Plans (BSP)		\$2,869.00	
Binding Site Plan Alteration		\$1,434.00	Fee addressed as part of minor or major modification.
Type I, II & III Minor Modification		50% of current permit fee	Part of 5290 code amendments. Lower level revisions to approved permits
Type I, II, III Major Modification		100% of current permit fee	Part of 5290 code amendments. Higher level which may require HEX decision, public noticing, etc based
Hearing Examiner and City Council Decisions (Type III & IV)			
Permit Type	Permit Fee		
Cottage Development		\$1,000.00	Never in fee schedule. No application prior to 2024 but been in code as a type 2 for awhile
Development Agreement		\$2,500.00	Scriveners error and accidentally removed. 2024 fee. No change
Conditional Use Permits (CUP) ⁽¹⁾		\$2,869.00	
Conditional Use Permit-Minor Modification		\$717.00	
Conditional Use Permit-Major Modification ⁽¹⁾		\$1,434.00	
Conditional Use Permit-Shoreline ⁽¹⁾		\$2,869.00	
Plats Preliminary (PPLAT) ⁽¹⁾		\$4,565.00 + \$100.00 per lot	
Preliminary Amendment - Minor Type II		\$1,565.00	
Preliminary Amendment - Major Type III ⁽¹⁾		\$2,680.00	
Final		\$2,869.00	
Final Alteration ⁽¹⁾		\$1,565.00	
Public Facilities Master Plan		\$2,869.00	

Fee Type		Fee Amount
C. Planning and Development Fees (continued)		
Variances If an application requires a Hearing Examiner decision, fees will be		Permit Fee
Critical Area/Engineering/Shoreline/Zoning		
	Variance Type I	\$520.00
	Variance Type II	\$780.00
	Variance Type III ⁽¹⁾	\$1,565.00
Appeals & Reconsiderations		Permit Fee
Reconsideration of a Decision of the Hearing Examiner ⁽¹⁾		\$391.00
Appeal of the Administrative Officer's Decision ⁽¹⁾		\$587.00
Appeal of SEPA Determination ⁽¹⁾		\$587.00
Requests for Amendments to Regulations		Permit Fee
Amendments to the Comprehensive Plan & other related policy documents		\$2,740.00
Amendments to Development Regulations		\$3,391.00
Amendments to the Shoreline Master Program		\$4,173.00
Site-Specific Rezone		\$4,043.00
Small Wireless Facilities Fees		Permit Fee
Small Wireless Franchise Fee Deposit. Requires a deposit with Small Wireless		\$5,200.00 Deposit
Small Wireless Facilities Fees (per facility)		Permit Fee
Small Wireless Facility Annual ROW Access Fee (in lieu of ROW permits)		\$280.00
Small Wireless Facility Pole Attachment Fee ("Rent" per facility on City facilities) -		\$280.00
Small Wireless Facility Pole Replacement Fee (per replaced pole)		\$280.00

Fee Type	Fee Amount
C. Planning and Development Fees (continued)	
Significant Tree Removal Permit	Permit Fee
<u>Note:</u> 1. All fees subject to technology fee surcharge, rounded to the nearest whole number. 2. Tree removal permit is separate from any SEPA application fee and related mitigation. 3. For subarea plans, the tree removal fee is charged based on the underlying zoning.	
Off-Site Tree Replacement Permit, three (3)-inch	\$588.00 for each replacement tree.
Removal of trees, all types and species, in association with rights of-way and/or	No permit required; public agency, and/or
Permit to Establish a Heritage Tree Designation	Permit required, \$250.00
Permit to Remove Heritage Tree Designation	Permit required, \$250.00
Tree Removal Permit - Single Family & Mixed Residential Zoned Lots	Permit Fee
Zoned lots less than 10,000 square feet in size and: - No Garry oaks located thereon; - Lot not a part of a shoreline setback; and - Lot not located in a critical area.	No permit required.
Zoned lots less than 10,000 square feet in size and: - With one (1) or more Garry oaks located thereon; and/or - Lot within a shoreline setback; and/or - Lot located within a critical area.	Permit required, \$150.00
Zoned lots greater than 10,000 square feet in size. Zoned lots greater than 10,000 square feet in size and: - One (1) or more Garry oaks is located thereon; and/or - Lot is located in a shoreline setback; and/or - Lot is located in a critical area.	Permit required, \$150.00 Permit required, \$150.00
Tree Removal Permit - Other Zones	Permit Fee
• Lots not within critical areas and/or shoreline setback,	Permit required, \$150.00
• Lots within critical areas, shoreline setback,	Permit required, \$250.00
OSR1 zoning district	Permit required, but no fee.
OSR2 zoning district.	Permit required, \$375.00
P/I zoning district.	Permit required, \$150.00
Permit is required because the proposed code may require replacement trees.	Permit required, \$150.00
Tree Emergency Removal Permit	Permit Fee
• Single family zoned lots	Permit required, \$150.00
• All other zoned properties located in the City of Lakewood.	Permit required, \$150.00
Annexation Petitions	Permit Fee
Notice of Intent to Commence Annexation	\$400.00
Petition to Annex	\$3,260.00