

ENGINEERING PERMIT APPLICATIONS Required Submittal Items Matrix

The below maxtrix lists submittal items that are required as part of a complete application.
Not every project will require every specified item.

Permit Type	Required Submittal Item																															
	Application	Vicinity Map	Site Plan	Project Values Estimate	Engineered Civil Plans ¹	Stormwater Technical Report ¹	SWPPP - Narrative	SWPPP – TESC Plan	Geotechnical Report ¹	Stormwater Drainage Report	Adopt a Street Application	Adopt a Street Volunteer Program	Traffic Generation Memo	Traffic Impact Analysis	Right of Way Application	Annual Right of Way Application	Community/Charity Car Wash Application	Annual Oversized Load Application	Single Trip Oversized Load Application-Super Load	Parade Application	Traffic Control Plan	Insurance Certificate	Street Excavation and Obstruction Bond	Street or Alleyway Vacation Application	Survey	Plat Map	Legal Description	Street Vacation Petition	Transporter Application	WSDOT Permit	Axle Spacing Report	Bridge Review
Site Development	X	X	X	X	X	X	X	X	X	X																						
Right of Way			X		X										X	X ²					X	X	X ³									
Adopt-a-Street											X	X																				
Carwash			X														X															
Oversized Load																		X ²	X											X	X ³	X ³
Parade																				X	X ³	X ³										
Street Vacation	X	X																						X	X	X	X	X				
Transporter																													X			
Downtown Transportation Mitigation Fee	X												X																			

¹ Prepared by a license Civil Engineer in the State of Washington

² Required for annual permit application

³ Required for single use permit application