

RESIDENTIAL BUILDING PERMIT APPLICATIONS Required Submittal Items Matrix

The below matrix lists submittal items that may be required as part of a complete building application.
If other permits are required for your project, they will be required to be submitted separately.
Not every project will require every specified item.

Permit Type	Required Submittal Item																						
	Application	Additional Permits	Site Plan	Scope of Work Narrative	Certificate of Water Availability & Fire flow	Sewer pre-treatment approval certificate	Manufacturers Specifications	Pierce County septic approval packet	Geotechnical Report	Structural Calculations	2021 WA State Energy Code Form	Tree Retention Plan	Drainage and Erosion Control Plan	Water System Hydraulic Model	Puget Sound Clean Air Agency (PSCAA) Notification	Pierce County Sewer Capping or Septic Decommissioning Permit	Lakewood Water Disconnection	Refuse Disposal Authorization	Demolition Plans	Washington State Manufactured Installers Certifications number	Blocking and Tie Down details	Construction drawings of all porches and decks	Attachment details for the marriage line of the two sections
Adult Family Home	X	X	X																				
Single Family Residence – New / Replacement	X	X	X	X	X	X		X	X	X	X	X	X	X								X	
Accessory Dwelling Unit	X	X	X	X	X	X		X	X	X	X	X	X	X								X	
Remodel	X	X	X	X	X	X		X		X	X	X	X	X								X	
Manufactured / Mobile Home	X		X		X	X	X	X		X		X	X							X	X	X	X
Demolition	X		X	X											X	X	X	X	X				
Accessory Structure	X	X	X	X						X	X	X	X									X	
Gate	X		X																				

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Re-Roof	X			X			X																		
Retaining Wall / Bulkhead	X		X						X	X			X												
Swimming Pool (not for public use)	X		X	X			X		X	X	X		X												
Plumbing	X			X																					
Mechanical	X										X														

For assistance in determining permit submittal requirements specific to the scope of your project, please contact us:

- Schedule a virtual or in person appointment with our Tech of the Day [HERE](#)
- Visit us Tuesday – Thursday 9am – 12pm in the office at 6000 Main St SW Lakewood, WA 98499.
- Call us at (253) 512-2261
- Email us at permits@cityoflakewood.us
- Visit our website [HERE](#)