



Tuesday September 22, 2026 5:30 p.m.

HOW TO ATTEND

- **In-person:** American Lake Conference Room (First Floor), Lakewood City Hall, 6000 Main St SW.
- **Virtually:** Online or by phone. Online: <https://us06web.zoom.us/j/92038046123>. Or dial (253) 215-8782 and enter participant ID: 920 3804 6123.
- **Livestream:** YouTube.com/CityofLakewoodWA

Persons requesting special accommodations or language interpreters should call 253-983-7887, as soon as possible in advance of the meeting so that an attempt to provide special accommodations can be made.

WELCOME/CALL TO ORDER

ROLL CALL

Members: Jason Gerwen-Chair, Vito Iacobazzi- Vice-Chair, Alan Billingsley, Anessa McClendon, Kate Read, Janet Spingath, Shelly Thiel

Youth Council: TBD

Council Liaisons: Ryan Pearson, Ellen Talbo

APPROVAL OF MEETING MINUTES

Approving the minutes of the Parks and Recreation Advisory Board of August 25, 2026

PUBLIC COMMENT

UNFINISHED BUSINESS

1. Nomination and Appointment of 2nd Vice Chair
2. Crafting a Letter for Council regarding the 2026 draft Legacy Plan

NEW BUSINESS

1. Park Code – Ebikes and Marine Services (Sergeant John Fraser)
2. Historic Facilities – H-Barn and Cemetery Update (Director Miles)
3. Discussion on Fees & Charges
4. Joint Co-Chair for the remainder of 2026

DIRECTORS REPORT

REPORTS FROM BOARD MEMBERS

NEXT MEETING

Regular Meeting on Tuesday October 27, 2026, at 5:30 p.m. in the American Lake Conference Room at Lakewood City Hall, 6000 Main St SW, Lakewood, WA 98499

ADJOURNMENT



City of
Lakewood

Parks and Recreation Advisory Board Meeting Minutes

Tuesday August 25, 2026

City of Lakewood – American Lake Room

6000 Main Street SW Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: 253.215.8782 Participant ID: 920 3804 6123

CALL TO ORDER

Jason Gerwin called the meeting to order at 5:35 p.m.

ROLL CALL

Parks and Recreation Advisory Board Members Present: Vito Iacobazzi-Vice Chair, Anessa McLendon, Janet Spingath-online, Kate Read, Shelly Thiel

Parks and Recreation Advisory Board Members excused: Alan Billingsley

Staff Present: Roxanne Miles-Director

Youth Council Liaisons: None. Pending new year assignments.

City Council Liaisons: Ryan Pearson-absent, Ellen Talbo-absent

Guests: Ted Thelin, Parks Associate Planner

APPROVAL OF MINUTES

VITO IACOBAZZI MOVED TO ADOPT THE PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES OF TUESDAY JUNE 23, 2026. SECONDED BY KATE READ. NO FURTHER DISCUSSION. VOICE VOTE WAS TAKEN AND MPU.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

The Chair, Vice Chair and attendees gave a brief summary of their presentation/joint session with the City Council that occurred on July 13.

NEW BUSINESS

Eagle Scout Proposal: Liam Toner presented his Eagle Scout project to do an 8x15 mural on the Harry Todd Park bulkhead. The theme is a blend of Americana, rowing, respect to native lands and the military community. Ideas for coating and fundraising were shared. Because this is an art project, the design will need to be approved by the Arts Commission and shared with City Council before installation. The site can be prepared for the work. He will likely have other scouts participate in the painting; local artists may also help. The goal is to present the design at the Oct 5 Arts Commission meeting and have Council review the art in October so installation can proceed. Making A Difference Day was suggested as a good target installation date. Jason Gerwin moved to approve the project, Vito Iacobazzi seconded. Voice vote was taken and MPU.

Parks Legacy Plan: Ted Thelin provided a review of the content in the draft Legacy Plan. The presentation gave highlights of some of the findings related to demand and needs and benchmark comparisons, and recommendations for capital investments and management strategies. PRAB members were encouraged to read through the document that is posted online and do the survey individually. Members should bring substantive comments to the next meeting to recommend content for a support/conditional support letter to be drafted and submitted by the Chair. Presentations are being held to encourage community feedback on the draft plan. A presentation will be made to Council on 9/14. Public and stakeholder comment will close 9/30 and the final plan will go forward for a Council Study session in October. Members to review the Legacy Plan and bring comments to the Sept 22 PRAB meeting.

There was discussion on what partner facilities should count in the walkshed analysis. General thought was that if the site is managed by a public agency (county or state) and is open to the public with basic local park amenities, we should be able to count it, and perhaps seek a formal agreement that allows improvements to meet the park classification we desire. Schools also fit into this category, but it is best if there is an adjacent or segmented part of the property above and beyond a playground so it is clear that the public can fully use the site. We shouldn't just count schools or playgrounds that have restrictive uses; a shared operating agreement should set terms. This will likely be a future element of review for the PRAB.

Vito Iacobazzi suggested outreach to neighborhood associations. Shelly Thiel noted that having resources to manage the system is important and the plan should include ways to get those resources; Jason Gerwin also expressed that the maintenance management plans should be kept at the level that protects assets. He also noted that the H-Barns should be listed as a priority and that the 12-year reinvestment cycle may be too aggressive. He hopes that trail section aligns with the City's non-motorized plan and that 'lake access' be an important part of Lakewood's identity. It was suggested that an "Open House" be held before/as part of the Sept 14 study session.

Joint Co-Chair/Vice Co-Chair: The Chair has some new work duties. He will maintain role as Chair, but an additional vice chair is being requested to ensure

coverage this year and to also prepare for succession in future years. Members should consider taking on this role to support current Chair/Co-Chair and to prepare for next year's nominations. Two seats are up for renewal and both candidates opted to apply for reappointment (Read, Thiel).

DIRECTORS REPORT: Director Miles reviewed her report, highlighting advancements on capital projects, such as the Nisqually Interpretative Trail at Fort Steilacoom Park and the Westlake Street End project, moving through bid toward construction in Sept/October. A land lease and joint facility use agreement has been enacted with Partners for Parks; one of the benefits of this agreement is their ability to pursue a \$2.8M Building Communities Fund grant. The status of funds should be known at the end of the year when the project reaches 60% design standards. The Camp Murray Master Plan is being finalized for presentation to Council.

The event season continues into September with the Fiesta de la Familia. The events have been successful, and there has also been good learning for the new staff involved. We will be hiring for a special event coordinator who recently stepped down. The PRAB discussed the upcoming budget. The Parks Budget review with Council will occur 10/7. The maintenance level of service has been a focal point for the Legacy Plan and in budget development, especially with improvements and expansion to the park system. A summary of 2025 system use and needs was shared. PRAB members asked to be provided with information on this hearing and the budget process overall.

The work plan was reviewed. For September, the Legacy Plan recommendations, as well as an update on the Historic H-Barn project/cemeteries, is scheduled. The Police Marine Services Unit has also asked to come talk about Park Code changes, so that will be added to the agenda for September.

BOARD MEMBER COMMENTS

Kate Read spoke to the need for a wash station at American Lake boat launch; noting it should have been installed during the park update. Noise on the lake is also a concern.

NEXT MEETING

The next regular meeting of the Parks and Recreation Advisory Board is scheduled for Tuesday, September 22, 2026, at 5:30 p.m. in the American Lake Room at Lakewood City Hall, 6000 Main St SW, Lakewood, WA 98499.

ADJOURNMENT

Jason Gerwin adjourned the meeting at 7:24 p.m.

Jason Gerwin, Chair

Roxanne Miles, Director

**Parks and Recreation Advisory Board
Directors Report – Sept, 2026**

2026 Capital Project Update:

Legacy Plan update – Public Comment through 9/30; PRAB letter to forward with Council packet. Study session on final 10/19; pending adoption 11/2

FSP – Nisqually Interpretative trail and kiosks project – bid awarded, NTP. Signage development and then install, Nov-Jan.

Edgewater Park – Shoreline redesignation complete with comprehensive plan update; advance for permitting at 60% fall, 2026, early 2027. 2028 construction.

Oakbrook & Primley Park – In final design and permitting, getting bid ready this year; likely release early 2027.

H-Barn Silo & Building – Adjust project to \$12M capital budget; realign 30% design to indoor/outdoor south wing. Land lease to PFP; Building Communities Fund grant for \$2.8M pending.

Westlake Street Ends – Permits in final stage, **bid award 9/21/2026**.

Camp Murray Boat Launch Master Plan – Draft plan by end of Sept, Steering Committee Review in October and draft plan before Council in November.

Park Equipment Replacement – based on condition assessments/PACA scoring; fall order underway.

Pending: FSP Pavilion Acoustics, Downtown Park Master Plan, Design for Active Park & Washington Park, Gateway Monument Sign at 84th .

FSP – Parking – ADA and EV stall – adjusted timeline. Project hold due to capacity; determine inter-relationship with H-Barn; may be a legislative ask.

Looking Forward: RCO Planning Grant submitted for Master Plan for Fort Steilacoom Park; meeting with Cricket and Pierce College for sport field project 2 interest.

Special Event Updates:

Fiesta de la Familia – Sept 26
Truck and Tractor Day – Oct 17
Holiday Parade – Dec 5

Emerging Issues/Policy:

- Waterfront Park management – SafeKids / State-life-vest board / Safe, Clean & Fun for Everyone! Site parking, boat launch management options, other campaigns.
- Program Planning – Youth Programs / Lakewood's Promise
- **2027-2028 Budget Request – Requests submitted – 10/7 Special Meeting to review budget with Council. Fees & Charges due 10/1.**

Parks and Recreation Advisory Board 2026 Work Program and Meeting Schedule

1. ~~Nisqually Partnership Project Update~~
2. Parks Capital Improvement Plan (CIP) Update
3. ~~Special Event Update~~
4. ~~Street End Project (s)~~
5. ~~Climate Change initiatives and Urban Forestry Program Update~~
6. **Legacy Plan Update**
7. Senior Services Update
8. **Historic Preservation (H-barn, cemeteries, cultural resources)**
9. **Code Changes as requested by Council – E-bike + Water Safety**
10. Youth Council Update – **3rd Spaces – Safe Places + Caring Adults**
11. Playground Replacement
12. ~~Downtown Park Update~~

Date Topic(s)

01.27.26 Elect Chair /Vice-Chair, Review Council approved 2026 Work Plan, New Parks Director	07.13.26 – Joint Meeting with Council
02.24.26 Climate Change initiatives and Urban Forestry Program Update	07.28.26 - Cancelled
03.24.26 Special Event Update, Prepare for Parks Appreciation Day, Ward Lake Park Celebration Volunteer program	08.25.26 – Legacy Plan release/review; Recommendations Parks CIP Update – Playground replacement; Maint Mgt Plans
04.28.26 Legacy Plan Update	09.22.26 Historic Preservation (H-barn, cemeteries) Update; Fees & Charges; Park Code
05.26.26 Budget Preparation, Nisqually Partnership Project, Westlake Street End-Pilot,	10.27.26 Edgewater Design, Youth Council – designing spaces/DT Park
06.23.26 Camp Murray Master Plan, Community Sponsored project policy. Safe, Clean & Fun for Everyone campaign	11.24.26 Senior Services Update 2027 Work Plan and Schedule Nominations for Chair-Vice Chair

Special Events:

Date Event	Special Events:
01.15.26	 Beloved Community Celebration
04.25.26	 Parks Appreciation Day/ Ward Lake Park Opening Celebration
05.16.26	 Youth Fishing Event
05.29.26	 Street Festival/ City's 30th Anniversary Celebration
Tuesdays June -August	 Summer Concert Series
Tuesdays June-August	 Farmers Market
08.15.26	 SummerFEST
09.26.26	Fiesta de la Familia
10.17.26	Truck & Tractor Day
12.05.26	Holiday Parade of Lights

SPECIFIC AREA LAWS

CLASS "A" LAKES

American Lake is designated as a Class "A" Lake, because it covers 500 acres or more.

Specific Regulations for American Lake:

It shall be unlawful to operate a vessel in excess of 60 MPH except during periods of lake congestion. These periods are assessed to be Saturdays, Sundays, and holidays during the summer (Memorial Day to Labor Day). During periods of lake congestion, it shall be unlawful to operate a vessel in excess of 45 MPH from sunrise to sunset.

It shall be unlawful to operate a vessel in excess of 5 MPH in the area known as Little American Lake which starts at the narrowest point of the channel leading into Little American Lake and encompasses the entire area of Little American Lake.

CLASS "B" LAKES

Lake Steilacoom and Gravelly Lake are designated Class "B" Lakes, because they cover fewer than 500 acres, but more than 100 acres.

Specific Regulations for Class "B" Lakes:

It shall be unlawful to operate a vessel in excess of 5 MPH from sunset to sunrise on Lake Steilacoom and Gravelly Lake.

It shall be unlawful to operate a vessel in excess of 40 MPH on Lake Steilacoom and Gravelly Lake.

Additional Specific Regulations for Steilacoom Lake:

It shall be unlawful to operate a vessel in excess of 8 MPH within 75 feet of the Interlaaken Drive Bridge except for the following reason: A vessel pulling a water-skier or any other watercraft which desires to pass under the bridge in excess of 8 MPH may do so only if the water area is clear of other boats for a distance of 100 feet from both sides of the bridge. The vessel will approach the bridge at a right angle for at least a distance of 100 feet and pass under the bridge.

It shall be lawful to operate a vessel pulling a skier in excess of 8 MPH through the entrance to Evergreen Terrace Lagoon for the purpose of taking off or landing of a water-skier from specific property within the lagoon, provided that said boat operator may enter the lagoon if he approaches the entrance to the Evergreen Terrace Lagoon from either side and

the water area is clear of all water traffic.

It shall be unlawful to operate on Steilacoom Lake a motor-powered vessel that is more than 20 feet, 6 inches in length as registered in the State of Washington and as measured by U.S. Coast Guard Standards, except for law enforcement motor-powered vessels.

It shall be lawful to operate a vessel pulling a skier in excess of 8 MPH through the entrance of the area known as Skate Rink Cove for the purpose of taking off or landing of a water-skier from specific property within the cove, provided that said boat operator may enter said cove if he approaches the entrance at a right angle for a distance of 200 feet from the entrance to the cove from either side, and the water area is clear of a water traffic.

CLASS "C" LAKES

Lake Louise is a designated Class "C" Lake, because it covers fewer than 100 acres, but more than 25 acres.

Specific Restrictions for Lake Louise:

It shall be unlawful to operate any vessel in excess of 5 MPH between one half hour before sunset and 10:30 a.m. on Lake Louise.

It shall be unlawful to operate any vessel in excess of 35 MPH on Lake Louise.

A violation of any of the preceding provisions of these sections constitutes a Class 2 Civil Infraction under Chapter 1.48 of the City Code.

For additional information go to:
www.parks.wa.gov/boating

This brochure contains summaries of selected watercraft regulations for the City of Lakewood. The complete text of these regulations can be found in Chapter 8.60.0 of the Watercraft Regulations in the Lakewood Municipal Code and RCW 88.12.

Marine Service Unit

For boating related questions or concerns please call the following numbers:

Lakewood Police Department (253) 830-5000

For Law Enforcement or Medical Emergencies
call: **911**

Non Emergency (253) 287-4455 (Press 1)



Marine Service Unit

VESSEL REGISTRATION

The vessel registration expiration date is June 30 of every year. Numbers must be displayed on the forward half of the vessel in three-inch block numbers and in a color contrasting with the background. They must be clearly visible from another boat. The decal must be displayed aft and within 6 inches of the registration numbers. Those vessels required by law, including personal watercraft, must carry the registration certificate on board.

LEGAL AGE OF OPERATION

It is unlawful for a person under the age of 16 to operate a vessel with greater than 10 horsepower unless under the direct supervision of their parent or legal guardian who is onboard the vessel. State law prohibits anyone under 14 years of age from operating a personal watercraft.

PROHIBITED OPERATIONS

It is illegal to operate a vessel while under the influence of or when affected by an intoxicating liquor or narcotic; it is illegal for the owner or person in control of a vessel to permit a person to operate a vessel if that person is under the influence of an intoxicating liquor or narcotic; it is illegal for the owner or person in charge of a vessel to allow a person, who is by reason of a physical or mental disability incapable of operating a vessel, to operate said vessel; it is illegal for the owner or person in charge of a vessel to authorize or knowingly permit the vessel to be operated if the operator is under the legal age of operation.

REQUIRED VESSEL SAFETY EQUIPMENT

Depending on the length, horsepower and vessel design, a number of the following regulations may apply to your vessel.

1. PERSONAL FLOTATION DEVICE (PFD):

All vessels, whether on Puget Sound, lakes or rivers, shall carry at least one wearable U.S.C.G.-approved type I, II or III PFD for every person on board regardless of the vessel size. Every child 12 years old and under shall wear an approved PFD while on board any vessel, except in a cabin. All persons on boats less than 16' shall wear a PFD. PFD must be in good and serviceable condition and sized properly for the intended wearer and stored so that it is immediately available should it be needed. In addition, vessels 16 ft. and over must have a minimum of one U.S.C.G. approved type IV throwable PFD. Type V and V-hybrid devices may be used but must be worn to be legal.

2. SOUND PRODUCING DEVICE: Every vessel must have means of making an efficient sound signal such as an air or vessel horn or whistle. This includes personal watercraft.

3. FIRE EXTINGUISHER: Motorized vessels less than 26 feet must carry at least one B-II type U.S.C.G.-approved fire extinguisher. A vessel 26 ft. but less than 40 ft., two extinguishers, 40 ft and over, three extinguishers. One B-II type can be substituted for two B-I extinguishers. These are not required on vessels with outboard motors if the gas tank is not permanently installed and there are no areas where vapors could be entrapped. If a portable tank is held down in any fashion, it is considered a permanent tank.

4. VISUAL DISTRESS SIGNALS: It is highly recommended all vessels carry visual distress signals that are daytime and nighttime approved by the U.S.C.G. Signals are mandatory on areas of salt water.

SPEED RELATED LAWS

(See also specific area laws)

Five (5) mph or less when within 200 feet of shore, docks, bridges or public swimming areas, within 100 feet of swimmers or boat within 300 feet of a public boat launch. Eight (8) mph or less when between legal sunset and legal sunrise and not in a 5 mph area. No operation allowed when within 300 feet behind a skier; within 200 feet in front of a vessel pulling skiers, within 100 feet when alongside a skier, or within 100 feet of public or private bathing or swimming areas when the area is marked by

buoys or some other device.

NOISE RELATED LAWS

It shall be unlawful to operate a vessel in such a manner as to exceed noise levels of 75 decibels (dB) as measured from the shoreline or 70 (dB) as measured from the water.

DIRECTION OF TRAVEL

All vessels shall keep the closest shore to the operator's starboard or right-hand side for a counter clockwise direction of travel.

TAKING OFF AND LANDING LAWS FOR ALL VESSELS; (with or without water skiers) Taking off shall be done perpendicular to shore, or as near to perpendicular as possible, and at no time less than a forty five degree angle to shore, dock or other launching facility. Landing shall be done at less than a forty five degree angle to same. This includes personal watercraft.

WATER SKIER RELATED LAWS

It is unlawful to operate any vessel towing any person(s) unless the following are strictly followed: the vessel must have a competent operator who must be attentive to the duties of operating a vessel; the vessel must be manned by a competent skier observer who must be facing the skier at all times; at all times if a skier is down in the water, a flag must be displayed; the flag must be visible for 360 degrees and be red or international orange in color, size must be 1 ft. x 1 ft., and attached to a two foot pole. No skiing is permitted between legal sunset and legal sunrise. All skiers being towed shall wear a U.S.C.G. approved personal flotation device (wet-suits are not accepted unless they are U.S.C.G. approved as a PFD). No water skiing shall be permitted within 300 feet of any public boat launching area or fueling dock or designated swimming area at a public park or a private designated swimming area. This includes all taking off and landings of skiers. *At no time will a vessel pulling a skier have any special privileges over any other vessel.*

PERSONAL WATERCRAFT (PWC) LAWS

All persons operating a PWC must be at least 16 years old in Lakewood unless they are under direct supervision of a parent or legal guardian who is also on board. State law prohibits anyone under 14 years of age from operating a personal watercraft. Anyone riding a PWC must wear an approved PFD at all times. If the PWC is equipped with a lanyard-type engine cutoff switch, the operator shall attach the lanyard to his/her person, clothing or PFD. It is illegal for any person to remove or disable a cutoff switch that was installed by the manufacturer. A person shall not operate a PWC between the hours of legal sunset and legal sunrise. A

person shall not lease, hire, or rent a PWC to a person under 16 years old.

Boaters Safety Education Card

Required for all those born after 12-31-1954, and operating a boat with 15 or more horsepower, you must have a boaters safety education card in your possession.

ACCIDENT REPORTS

The operator of any vessel who has an accident causing an injury or death to any person, or damage to any property, shall stop and give full identification of both the operator and vessel and render any assistance necessary. The master, owner or operator of any vessel involved in an accident where death, personal injury requiring medical treatment, or with property damage in excess of \$2000 shall file a written boating accident report within 48 hours with the Police Department.

HAZARDOUS CONDITIONS

Law enforcement officers can order immediate corrective steps be taken, including returning to a moorage when hazardous situations exist. Hazardous conditions include, but are not limited to: insufficient lifesaving (PFD) devices; insufficient fire fighting devices; overloading conditions; improper navigation light display; fuel leakage; fuel in the bilge; improper ventilation; improper backfire flame control.

PENALTIES DESIGNATED

All violations of the above laws shall constitute a misdemeanor or infraction. There are additional laws that apply to the waters of Lakewood.

RECKLESS OPERATION OF VESSELS

It will be considered reckless operation of a vessel when the vessel is operated in such manner as to endanger or be likely to endanger any persons or property. This includes, but is not limited to: operating within 100 feet of shore or a public swimming area; overloading; operating while under the influence of alcohol or drugs and recognizable by erratic operation; excessive speed in violation of stated speed restrictions; operating in clearly dangerous waters; operating without proper lights at night; bow, seat back, gunwale or transom riding when going over 5 mph unless the vessel is specifically designed for that purpose; continued use or refusal to terminate use of boat after being ordered to correct an especially hazardous condition by a law enforcement officer.

H-Barn Project at Fort Steilacoom Park

RICH HISTORY
THRIVING PRESENT
PROMISING FUTURE



THE H-BARN PROJECT

Goals:

- Restore a Community Landmark
- Create Space to Support Community Programs & Gatherings
- Generate Tourism and Economic Impact for Lakewood

RICH HISTORY

THRIVING PRESENT

PROMISING FUTURE



THE H-BARN PROJECT



30% Schematic Concept



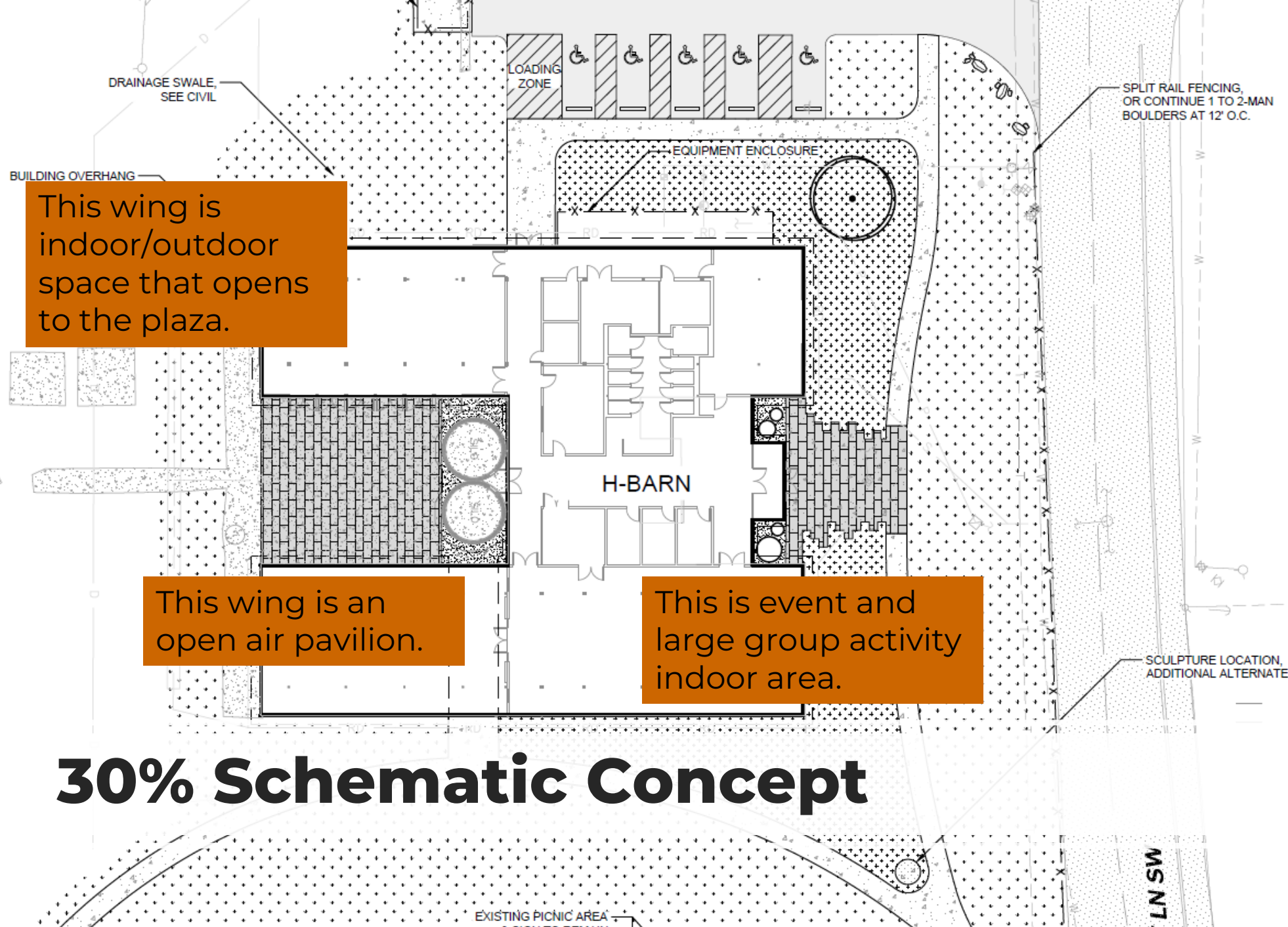


30% Schematic Concept

Design:
Retain Historic
Interpretation,
Maintain Feel
and Flow with
Park

Theme: Indoor/
Outdoor
Connection
with Nature

Impact: Local
& Regional
Economic
Development –
Grow our 250+
special use
permits for
regional
events, year
round





30% Schematic Concept

Regional Impact + Local Use

**Workshops +
Partnership
Expos**



Wellness



Private Events

**Senior
Programs**



Nature Camps



Regional Event Command

Funding Profile

- **Project: \$12M (Design & Construction)**
 - **\$4M* Partners for Parks**
 - **\$2M City LTAC 2025-2026 (authorized)**
 - **\$200,000 State - Silos**
 - **\$2M City LTAC 2027-2029 (new request)**
 - **\$500,000+ Federal Allocation Request**
 - **\$500,000 Nisqually Indian Tribe**
 - **\$2,800,000 PFP -Building Communities Fund (ranking in October)**

Status & Timeline

- **30% design finalized (5-7/26)**
- **60% design (8/26-12/26)**
 - **Pre-Application permit meeting (10/26)**
 - **Land Use & Costing Updates (10-11/26)**
- **Present 60% design to Council with funding update (12/26)**
- **Building Permit submittal (2/27)**
 - **Note that Occupancy code changes go into effect 5/27**
- **Bid fall/2027 – Construct 2028**

Fee Type	Fee Amount
D. PARKS AND RECREATION PROGRAMS (Facility/Use)	
Parks, Recreation & Community Services	
Special Use Permit*	
Events	\$200.00 - \$500.00
Street Festivals and Major events	\$1000.00 - \$5,000.00
Event Deposit	50% of event permit fee
Event and Facility Staff	\$40.00
Additional event fees and services may include permit fee + extra costs associated with event (garbage, staff support, notification, sanitation, security, camping, etc.)	Market rate + 15%
Alcohol Permit Fee ** (must be purchased in addition to a special use permit)	
Small events	\$200.00
Large events	\$500.00
Major events	\$1,000.00
** Special conditions apply	
Facility Use Cancellation/Reschedule/Refund	
Administrative Fee	\$10.00 (non-refundable)
Less than 30 days prior to use	(0%) 100% retained by City
31-60 days prior to use	(50% refunded) 50% retained by City
More than 61 days prior to use	(75% refunded) 25% retained by City
Boat Launch	
Per launch (Credit/Debit Cards Only)	\$15.00
Resident Season Pass	\$125.00 plus tax
Non-Resident Season Pass	\$150.00 plus tax
Overnight Pass	\$50.00
Commercial Pass	\$250.00
Outdoor Market Vendors	
	Daily Rate
Regular Stall 10x10	\$30.00
Regular Stall 10x 20 or Food Trucks	\$60.00
Regular Stall 10x30	\$90.00
Outdoor Market Vendor fees do not apply to other City special events. SummerFEST vendors, miscellaneous contractors, street festivals, specialty activities, food trucks and other event fees may vary based on activity, logistics, location, anticipated guests, number of days or hours of operation, sponsorship, in-kind services, impact to the site and other conditions.	
Neighborhood Parks	
Sport Field Preparation Fees	\$25.00
Neighborhood Field use	\$20.00 per hr (no prep); \$50.00 per game fee (2.5 hrs. and one prep per day)

Fee Type	Fee Amount
D. PARKS AND RECREATION PROGRAMS (Facility/Use) - continued	
Fort Steilacoom Park, American Lake Park and Harry Todd Park	
Large Picnic Shelters-per day, year round	
May require a special use permit.	\$225.00
Small Picnic Shelters - per day, year round	
May require a special use permit.	\$125.00
Pavilion	
Hourly Rate (4 hour minimum)	\$200.00 per hour
Additional Hourly fee if over 8 hours, before/after operational hours or contracted hours.	\$250.00 per hour
Deposit (*refundable)	50% of rental cost
Custodial Charge	\$200.00
*Additional rates may be charged for repairs or additional cleaning based on use of the facility.	
Fort Steilacoom Fields	
Soccer Field Use Fees	
- 1 Field	\$150.00
- 2 Fields	\$200.00
- 3 Fields	\$250.00
- 4 Fields	\$300.00
- 5 Fields	\$350.00
Field preparation (Soccer)	\$50.00 per prep
Single Soccer Field (no preparation)	\$50.00 per 60 minutes
Youth Soccer Fees	
Youth soccer teams not associated with city leagues but use city fields for league play, pay a per team fee. Field availability may vary and field prep fees apply.	
- Age 10 years and under	\$100.00 per team
- Age 11 - 18 years	\$125.00 per team
- Adult, age over 18 years	regular field use rates apply
Baseball Field (Fields 2-4) with turf Infields per field, per day	
- 1 Field	\$300.00
- 2 Fields	\$600.00
- 3 Fields	\$900.00
Turf Field Hourly rate (Monday- Friday) 2 hour minimum	\$50.00 per hour
Mound Change	\$50.00
Home Baseball Field Complex (Field 1)	
Home Field -per day	\$600.00
Home Field - hourly rate (Monday- Friday) (2 hour minimum)	\$70.00
Lights	\$25.00 per hour
Scoreboard	\$25.00 per hour
Facility Staff	\$40.00 per hour
Batting Cage	\$50.00 per hour
Tournament Deposit and Cancellation Fees	
- Nonrefundable tournament reservation fee (does not go towards tournament fees)	\$100.00 per tournament
- Tournament Deposit (<i>will go towards tournament fees</i>)	\$100.00 per field
- Tournament cancelled less than 30 days prior	50% of deposit refunded
- Tournament cancelled 31-60 days prior	75% of deposit refunded
Youth Baseball Fees	
Lakewood Youth baseball teams not associated with city leagues Field availability may vary (Monday- Friday)	\$50.00 per game fee (2.5 hours) Fields 2-4 only

Fee Type		Fee Amount
D. PARKS AND RECREATION PROGRAMS (Facility/Use) - continued		
Other Fees		
Open Space: Requires a special use permit.		\$100.00 - \$200.00
Non-Refundable Vendor Application Fee		\$25.00
Advertising Banner		\$100.00 per day
Concessions		\$25.00 - \$50.00 per day
Additional Staff Fee		Hourly rate of staff
Parking, camping and other revenue collected by renter for event		15% of gross revenue
In addition, an hourly rate will be charged for repairs or additional cleaning.		
Neighborhood Shelters (Active, Wards, Springbrook Parks)		
May require a special use permit.		\$80.00 per day
McGavick Center Facility Use/Rental		
Non-profit organizations may rent the entire facility for a flat fee of \$1,500.00. This rate will increase to \$2,000.00 beginning January 1, 2027. The City's available days for rental/use are limited in number each year.		